

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## CODES

- ARTICLE 2 - ETHICS**  
**PART 2.0 - ETHICS AND CONDUCT**  
**SECTION 2.05 - COMPLIANCE WITH LAWS, RULES AND REGULATIONS**
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(a) Board members and Employees shall comply with the laws of the United States and the State of California and the ordinances, codes, rules and regulations of the Authority in the performance of their public duties. These laws include, but are not limited to: the United States and California constitutions and statutes; and laws pertaining to conflicts of interest, election campaigns, financial disclosure, employer responsibilities and open processes of government.

(b) In the furtherance of public and legislative confidence in integrity and accountability, the Authority shall also conform to applicable provisions of California Government Code §§ 53232-53235.2.

(c) Ethics Training for Board Members and Designated Employees.

(1) Board members and Employees designated below shall take a minimum of two (2) hours of ethics training every two (2) years as set forth in Government Code §§ 53234-53235.2.

(i) Applicability. The provisions of this section regarding ethics training shall apply to each and every Board member and to the following designated Authority employees: President/CEO, General Counsel, Chief Auditor, and all Vice Presidents.

(ii) Board members and designated employees shall complete the required training no later than their one (1) year anniversary with the Authority. When a Board member or a designated employee of the Authority serves more than one agency that is subject to Government Code §§ 53235-53235.2, the training only need be completed once every two (2) years without regard to the number of local agencies with whom the Board member/employee serves.

(2) The ethics training shall at a minimum include the topics specified in Government Code §§ 53234(d), which includes:

(i) Laws relating to personal financial gain by public servants, including laws prohibiting bribery and conflict of interest laws.

(ii) Laws relating to claiming perquisites of office, including gift and travel restrictions, prohibitions against use of public resources for personal or political purposes,

prohibitions against gifts of public funds, mass mailing restrictions, and prohibitions against acceptance of free or discounted transportation by transportation companies.

(iii) Government transparency laws, including financial interest disclosure requirements and open government laws.

(iv) Laws relating to fair process, including common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating in decisions affecting family members.

(3) If the Authority develops its own curricula to satisfy the requirements regarding ethics training, the Authority General Counsel shall forward the curricula to the Fair Political Practices Commission and the Attorney General for review of the curricula's sufficiency and accuracy.

(4) The Authority, through the Clerk, shall regularly and at least annually inform Board members and designated employees of the availability of ethics training courses that satisfy the requirements of this section. The training may be offered through formal training courses or sets of self-study materials with tests. The courses may be taken in-person, at home, or online.

(5) The Authority, through the Clerk, shall maintain records indicating the date each Board member or designated employee received the required ethics training and the entity that provided the training. The records shall be maintained for a minimum of five (5) years after the date of the training. The records are public records and subject to the California Public Records Act.

[Amended by Resolution No. 2019-0015 dated February 7, 2019.]

[Amended by Resolution No. 2006-0084 dated July 6, 2006.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]