

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 6 - REAL PROPERTY MANAGEMENT

PART 6.2 - REAL PROPERTY MANAGEMENT

SECTION 6.21 - TENANT PROJECT PLANS

PURPOSE: To establish a policy governing tenant project plan approvals by the San Diego County Regional Airport Authority (the “**Authority**”).

POLICY STATEMENT:

- (1) Conceptual plans for proposed new development or alterations to the Authority’s property that are estimated to cost more than \$100,000 or that make a significant change in the silhouette or appearance of the Authority’s property shall be presented for approval by the Authority’s Board of Directors (the “**Board**”) or Authority staff prior to submittal of final working drawings for staff review and approval. Plans for all proposed subsurface improvements, demolition and repairs shall be submitted for staff review and approval. Plans for new development or alterations estimated to cost \$100,000 or less shall only be submitted for review and approval by the Authority's staff.
- (2) The Authority staff shall review all plans to ensure compliance with any and all (a) policies and codes adopted by the Board, (b) proposals presented to and approved by the Board, (c) procedures, guidelines and standards established by the Executive Director and (d) federal, state and local laws, including those laws relating to the mentally or physically disabled.
- (3) Approval of plans shall be conditioned on an applicant providing the Authority with copies of any application made to any governmental regulatory agency for development or construction permits or licenses within five days of making said application and a copy of any permit, license or other authorization issued by any governmental regulatory agency within ten days of its receipt.
- (4) Plans that have material variations from those approved by the Board at a regular meeting shall be resubmitted to the Board.
- (5) Authority staff shall inspect projects during construction to ensure compliance with Authority-approved plans.
- (6) One set of all approved plans shall be kept on file.

(7) This policy shall be subject to applicable federal, state and local laws. In the event of any inconsistency between this policy and applicable federal, state and local laws, the latter shall govern and control.

[Resolution No. 2002-02 dated September 20, 2002.]

[Superseded by Resolution No. _____ dated _____.]