

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE

PART 1.2 - BOARD COMMITTEES

SECTION 1.21 - AUTHORITY ADVISORY COMMITTEE

PURPOSE: To establish a policy for the establishment and governance of the Advisory Committee to assist the Authority in performing its responsibilities related to the planning and development of all airport facilities in the County of San Diego.

The Advisory Committee is established to facilitate input from community stakeholders and subject-matter experts regarding planning and development activities of the Authority as assigned and designated by the Board and/or President/CEO.

Cal. Pub. Util. Code §170054 of the San Diego County Regional Airport Authority Act provides:

“(a) The Authority shall form an advisory committee to assist it in performing its responsibilities related to the planning and development of all airport facilities for the County of San Diego, including the airport activities and operations of the United States Department of Defense. In selecting members for the committee, the Authority shall include persons knowledgeable about airport management, passenger and freight air transportation operations and economics, general aviation, the natural environment, regional economic development, business, including the technology sector of the economy.

(b) To the extent feasible, the advisory committee shall include representatives from the Department of Transportation, local public transit authorities, local governments, the campuses of the University of California and the California State University in the region, the United States Department of Defense and other groups and residents of San Diego County.

(c) When forming the advisory committee, the Authority shall make its selections for membership from individuals representing all elements of the County of San Diego.”

POLICY STATEMENT:

The Advisory Committee shall have Members with an interest in assisting the Authority in the planning and development of airport facilities. The Advisory Committee shall have no more than twenty-two (22) Members.

(1) Membership.

(A) Seats.

(i) Members shall serve in seats on the Advisory Committee reserved for persons with knowledge and experience in the following areas:

- (a) Airport management (1 Seat);
- (b) Passenger and freight air transportation operations and economics (1 Seat);
- (c) General aviation (1 Seat);
- (d) The natural environment (1 Seat);
- (e) Regional economic development (4 Seats);
- (f) Business, including the technology sector of the economy (3 Seats); and
- (g) Organized labor (1 Seat).

(ii) To the extent feasible, Members shall serve in seats on the Advisory Committee reserved for persons representing the following:

- (a) The Department of Transportation (1 Seat);
- (b) Local public transit authorities (2 Seats);
- (c) Local governments (1 Seat);
- (d) The campuses of the University of California and the California State Universities in the region (1 Seat);
- (e) The United States Department of Defense (1 Seat);
- (f) San Diego and Imperial Counties Labor Council (1 Seat);
- and
- (g) Other groups and residents of San Diego County (3 Seats).

(B) Appointments. Nominated Members of the Advisory Committee shall all be appointed by the Board in its sole discretion.

(C) Nominations. Proposed Members shall be nominated to seats on the Advisory Committee as follows:

(i) The President/CEO shall nominate seven (7) individuals to fill the seats reserved for:

- (a) Airport management;
- (b) General aviation;
- (c) The natural environment;
- (d) Passenger and freight air transportation operations and economics;
- (e) Local governments;
- (f) Organized labor; and
- (g) The campuses of the University of California and the California State Universities in the region.

(ii) Four (4) individuals may be nominated to fill the seats reserved for “Regional economic development” as follows:

- (a) Seat One. The president of the San Diego Regional Economic Development Corporation (“SDREDC”) may nominate one (1) individual. This nominee shall be a staff member of the SDREDC.
- (b) Seat Two. The president of the East County Economic Development Council (“ECEDC”) may nominate one (1) individual. This nominee shall be a staff member of the ECEDC.
- (c) Seat Three. The president of the San Diego North Economic Development Council (“SDNEDC”) may nominate one (1) individual. This nominee shall be a staff member of the SDNEDC.
- (d) Seat Four. The president of the South County Economic Development Council (“SCEDC”) may nominate one (1) individual. This nominee shall be a staff member of the SCEDC.

(iii) Three (3) individuals may be nominated to fill the seats reserved for “Business, including the technology sector of the economy” as follows:

- (a) Seat One. The president of the San Diego Regional Chamber of Commerce (“SDRCC”) may nominate one (1) individual. This nominee shall be a staff member of the SDRCC.

(b) Seat Two. The president of the North San Diego Business Chamber (“NSDBC”) may nominate one (1) individual. This nominee shall be a staff member of the NSDBC.

(c) Seat Three. The president of the San Diego Regional East County Chamber of Commerce (“SDRECCC”) may nominate one (1) individual. This nominee shall be a staff member of the SDRECCC.

(iv) Two (2) individuals may be nominated to fill the seats reserved for “Local public transit authorities” as follows:

(a) Seat One. The president of the Metropolitan Transit System (“MTS”) may nominate one (1) individual. This nominee shall be a staff or board member of MTS.

(b) Seat Two. The president of the North County Transit District (“NCTD”) may nominate one (1) individual. This nominee shall be a staff or board member of NCTD.

(v) The District Director of the California Department of Transportation for the San Diego Region or his/her designee shall be nominated to fill the seat reserved for “The Department of Transportation.”

(vi) The representative of the United States Department of Defense currently serving on the Board or his/her designee shall be nominated to fill the seat reserved for “The United States Department of Defense.”

(vii) The Executive Secretary-Treasurer of the San Diego and Imperial Counties Labor Council (“SDICLC”) may nominate one (1) individual. This nominee shall be a staff or board member of SDICLC.

(viii) Three (3) individuals may be nominated to fill the “Other groups and residents of San Diego County” seats as follows:

(a) Seat One. The president of the San Diego Tourism Authority (“SDTA”) may nominate one (1) individual. This nominee shall be a staff member of SDTA.

(b) Seats Two and Three. The Auditor and the Vice President responsible for planning may jointly nominate two (2) individuals. The President/CEO shall issue a public notice whenever a vacancy occurs in any of the seats described in this subsection. Any individual residing in San Diego County and meeting the

qualifications shall have the opportunity to apply to serve by providing information as to his/her qualifications and background.

(2) Failure to Nominate. In the event a nominating organization/individual fails to nominate an individual for Membership on the Advisory Committee within sixty (60) days of the existence of a vacant seat, the President/CEO shall be authorized to nominate a Member for the remaining unexpired term of the vacant seat.

(3) Vacancies. Vacancies of Members on the Advisory Committee shall be filled as they occur in the same manner as initial appointments. Replacement members shall complete the remaining term of the vacating member. Any Member who is eligible for nomination/appointment to a seat on the Advisory Committee based, in whole or in part upon their status as a staff member or board member of an organization, shall forfeit their Membership on the Advisory Committee whenever that status changes such that they no longer would be eligible for nomination/appointment to the seat which they hold; and, said seat shall be considered vacant in accordance with this Policy.

(4) Term of Members. The term of each Member's appointment to the Advisory Committee shall be two (2) years.

(5) Removal of Members. The Board, in its sole discretion, may act to remove any Member from the Advisory Committee.

(6) Chair. The Members shall elect a Chair from among the Members. The Chair shall serve for the duration of his/her appointed term or until his/her removal or resignation, whichever is earlier. The Chair shall set meeting agendas in consultation with the President/CEO, conduct meetings, guide discussions and summarize meeting results. In the event that the Chair is not present at a meeting of the Advisory Committee, the President/CEO shall, with the consensus of the Members present, appoint a Member present to serve as Facilitator for that meeting.

(7) Quorum. Twelve (12) Members must be physically present to constitute a quorum. A quorum shall be required for the conduct of any and all business of the Advisory Committee.

(8) Compensation. The Authority shall not compensate Members for their participation on the Advisory Committee.

(9) Meetings. Advisory Committee meetings shall be scheduled as necessary, but no less than twice annually. Meetings shall be called by the President/CEO. At least one (1) meeting annually shall include a briefing on airport development activities and programs.

(10) Committee Recommendations. Any recommendations made by Members shall be provided to the Board and President/CEO for review and consideration.

(11) Ad Hoc Subcommittees. The President/CEO may create ad hoc subcommittees of Members to consider one or more specific topics.

(12) Ralph M. Brown Act and the California Public Records Act. The Advisory Committee, including each of its Members and all of its meetings, shall be subject to the provisions of the Ralph M. Brown Act (“Public Meeting Law”) and the Public Records Act. [Cal. Gov. Code § 54950 et seq. and Cal. Gov. Code § 6254 et seq.]

[Amended by Resolution No. 2025-0046 dated July 10, 2025]

[Amended by Resolution No. 2018-0064 dated July 12, 2018]

[Amended by Resolution No. 2018-0039 dated May 3, 2018]

[Amended by Resolution No. 2011-0084R dated August 4, 2011]

[Amended by Resolution No. 2010-0104 R dated October 10, 2010]

[Amended by Resolution No. 2009-0024 R dated March 5, 2009.]

[Amended by Resolution No. 2008-0090 R dated July 10, 2008.]

[Resolution No. 2008-0051 dated May 1, 2008 was rescinded by Resolution No. 2008-0090R.]

[Amended by Resolution No. 2007-0084 R dated July 5, 2007.]

[Adopted by Resolution No. 2005-0016 dated February 7, 2005.]