

## APPLICATION FOR TENANT IMPROVEMENT PROJECT

<b>Conceptual Approval</b> (must obtain Authority Contract Manager's approval prior to submitting this TI)		
All fields marked with an asterisk * are required and must be filled out		
<b>Tenant Legal Name*</b>	<b>Address*</b>	<b>Date*</b>
<b>Tenancy Business (DBA) Name*</b>	<b>Project Location: San Diego International</b>	<b>Other Location:</b>
* Please initial to acknowledge and confirm that you have read the requirements set forth in the 2023 TI Design		
<b>Printed Name - Owner/Officer*</b>	<b>E-Mail Address*</b>	<b>Telephone Number*</b>
<b>Authority Contract Manager Name*</b>	<b>Department Name*</b>	<b>Approval Date</b>
<b>PROJECT NAME:</b>		<b>LEED PROJECT: NO</b> <input type="checkbox"/> <b>YES</b> <input type="checkbox"/>
<b>PROJECT DESCRIPTION (Be Specific) *</b>		

<b>Design and Construction Requirements</b>		
<b>Project Manager Name (Point of Contact)*</b>	<b>Telephone Number*</b>	<b>E-Mail Address*</b>
<b>Proposed Architect/Engineer</b>	<b>Telephone Number</b>	<b>E-Mail Address</b>
<b>Proposed Contractor</b>	<b>Telephone Number</b>	<b>E-Mail Address</b>
<b>Estimated Project Cost*</b>	<b>Estimated Construction Start &amp; Completion</b>	<b>Signature - Owner/Officer*</b>
\$		
<b>Provide Supporting Documents, if required:</b>		
<input type="checkbox"/> <b>Concept Plans*</b> (Floor Plan, Elevation, and Colored Renderings) and/or <b>Electronic Copy*</b> - Required		
<input type="checkbox"/> <b>Specifications and Plans</b> (Floor Plan, Elevation, and Colored Renderings, etc.) and/or <b>Electronic copy</b>		
<input type="checkbox"/> <b>Project Schedule/Timelines including Key Milestones*</b> - Required		
<input type="checkbox"/> <b>Airport Terminal Map Highlighting Project Location*</b> - Required		
<input type="checkbox"/> <b>Updated Material Sample Boards</b> (depicting all materials, finishes, and locations) and/or <b>Electronic Copy</b>		
<input type="checkbox"/> <b>Other</b>		

<b>Notice to Proceed &amp; Closeout Requirements</b>
<b>Refer to 2023 Tenant Improvement Design Manual for Notice to Proceed Construction &amp; Project Closeout Requirements</b>
<b>Submit Tenant Improvement Application to: TI Project Manager, Airport Design &amp; Construction, SDCRAA</b>
<b>E-Mail: <a href="mailto:TIP@san.org">TIP@san.org</a></b>
<b>Street Address: 3032-A N. Harbor Dr, San Diego, CA 92101 ● Mailing Address: P.O. Box 82776, San Diego, CA 92101</b>
<b>ADC Tenant Improvement Project Acceptance:</b>