



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Inter-Office Communication

Date: January 10, 2007
To: Staff
From: Tony Russell, Director, Corporate Services/Authority Clerk JRR
Subject: Supplement #15 – Codes and Policies Update

Attached are the updates to the Authority Codes and Policies. Please follow the directions on the supplement insertion guide.

"Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

"This Supplement Insertion Guide should be inserted in the front of the Policies Book and retained as a permanent record of supplemented Sections."

If you have any questions, please telephone me at extension 2550.



SAN DIEGO
INTERNATIONAL
AIRPORT

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SUPPLEMENT INSERTION GUIDE
POLICIES

Supplement No. 15 – January 10, 2007

This supplement consists of reprinted Policy Sections, which replace existing Policy Sections in the San Diego Regional Airport Authority Policies.

Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

This Supplement Insertion Guide should be inserted in the front of the Policies Book and retained as a permanent record of supplemented Sections.

REMOVE SECTIONS	INSERT SECTIONS
8.50 – Guidelines for the Public Art Program (Amended 7/6/06)	8.50 – Guidelines for the Public Art Program (Amended 12/4/06)
8.51 – Monuments, Memorials and Plaques (Adopted 7/6/06)	8.51 – Monuments, Memorials and Plaques (Amended 12/4/06)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 8 - GENERAL OPERATIONS

PART 8.5 - VISUAL AND PERFORMING ARTS

SECTION 8.50 - POLICY FOR THE AIRPORT AUTHORITY ART PROGRAM

PURPOSE: To establish policy governing acquisition, retention, display, and deaccession of art and artwork at the facilities and airports (the “Facilities”) under the jurisdiction of the San Diego County Regional Airport Authority (the “**Authority**”).

DEFINITIONS:

Airport. Means the San Diego International Airport (Lindbergh Field).

Art Advisory Committee (“AAC”). A standing committee responsible for providing advice and assistance to the Executive Director regarding the Airport Art Program.

Airport Art Master Plan. A plan developed based upon policy direction from the Board that establishes a strategic direction for the Airport Authority’s Art Program and defines the associated administrative, organizational, and financial resources to support its implementation.

Airport Art Program (“AAP”). A program of the San Diego County Regional Airport Authority designed to create an airport ambiance unique to San Diego and welcome people to the Airport and the region. It has three Components: (1) the Public Art Program; (2) the Temporary and Rotating Exhibit Program; and (3) the Performing Arts Program.

Airport Art Project Budget. A budget established by the Authority to operate its Public Art Program.

Airport Art Program Manager. The Authority’s employee responsible for the daily management of the Airport Art Program.

Art. When used in this document, the terms “Art” means the conscious arrangement or production of sounds, colors, forms, movements, or other elements in a way that affects the aesthetic sense and refers to all the Arts including Public Art, Temporary and Rotating Exhibits and Performing Arts.

Art and Design Professionals. Refers to individuals with recognized expertise in one or more of the following areas: art fabrication; architecture; landscape architecture; art education; visual arts.

Artist Selection Panels (“ASP”). Ad hoc panels established by the Authority to review and recommend Artists for inclusion in the Public Art Program component of the Airport Art Program.

Art Project or Project. An Artist’s defined scope of services, which includes development of a design and implementation of an Artwork for a specific site as identified by the Airport.

Art Programming or Programming. When used in this document, the terms “Art Programming” or “Programming” refer to all components within the Temporary and Rotating Exhibits Program and the Performing Arts Program.

Artwork. Work designed by a professional Artist and/or Artisan for a public project, “place,” or context that has specific area and other limitations defined by the overall public project.

Component. When used in this document, the terms “Component” or “Components” refer to one or all of three components of the Airport Art Program (i.e., the Public Art Program, the Temporary and Rotating Exhibits Program, and the Performing Arts Program).

Deaccession. Removal of an artwork from the Authority’s collection.

Performing Arts Program. A Component of the Airport Art Program that may include permanent and temporary performance areas and venues including the Terminal Jazz series, the Sassy Program Series and Special Event Performances.

Public Art Program. A Component of the Airport Art Program as outlined in this Airport Art Master Plan that includes designated sites and descriptions for Public Art created specifically for the San Diego County Regional Airport Authority.

Site. When used in this document, the term “Site” refers to a specified area, space or system within the Airport that includes Artworks or Programming.

Site-Specific Artworks. Stand alone or discrete Artworks that are specific to the site in which they are located and which are generally fabricated and installed as part of the Artist contract or scope of services.

Temporary and Rotating Exhibit Program. A Component of the Airport Art Program that includes both Temporary Artworks and Rotating Exhibits at designated sites created specifically for the San Diego International Airport.

POLICY STATEMENT:

(1) Responsibilities.

(a) Board of Directors. Responsible for establishing funding parameters for the Airport Authority Art Program, approving selection of permanent artwork for display at airports and facilities, approving Airport Art Master Plan and revisions, approving membership of the Art Advisory Committee, and appointing members of the Board to participate on the Art Advisory Committee.

(b) Executive Director. Responsible for the administration and implementation of the Airport Authority Art Program, including scheduling, commissioning, accepting, conserving, maintaining, and deaccessioning the components of the Airport Authority Art Program. The Executive Director will act to accept loaned and temporary art exhibitions as well as establishing art program funding mechanism and advising the Board on the status of the Airport Art Program.

(c) Airport Art Program Manager. Assists Executive Director in the daily administration and implementation of the Airport Art Program including the identification of art opportunities, liaison with capital improvement project managers and artists, budget management, and facilitation of Art Advisory Committee meetings.

(d) Art Advisory Committee. Provides expert advice and assistance to the Board and Executive Director regarding the Airport Art Program including identification of opportunities for integration of art into the Airport, recommendations regarding responses to art proposals, display of borrowed art, and deaccession of art.

(e) Artist Selection Panel. Identifies qualified artists whom the Authority may solicit to respond to requests for site-specific, art proposals.

(2) General Policy. The Authority recognizes the unique physical, social and economic contribution of art and artworks and is committed to the creation of a wide variety of Arts Programming that includes the acquisition of permanent public artworks, the display of temporary and rotating exhibits and the presentation of performance venues that contribute to the aesthetics of the San Diego International Airport, reflect the cultures within San Diego County, the surrounding region, and the world, and adds to the enjoyment of the traveling public. Displayed works of art shall be fully integrated into the fabric of the Airport. In order to more fully integrate displayed art into the design and function of the Airport, the Authority shall develop a comprehensive Airport Art Master Plan to direct the acquisition and display of permanent and temporary works of art and the planning and scheduling of visual and performing arts. The General Counsel shall be consulted on all matters regarding the acquisition of permanent or borrowed art and the disposition of acquired art.

(a) Acquisition of Permanent Public Artwork. The Authority shall have full ownership and control of all artwork displayed at the Airport. The Authority shall not commission, accept, or receive any Public Artwork unless prior to such commissioning, acceptance, or receipt, the creator of the artwork has executed a written waiver of all interests and rights held by the creator in the concerned artwork and transferring all ownership interests to the Authority. In order to facilitate the incorporation of permanent art displays into the Airport, the Authority shall procure art by commissioning artists to create specific art appropriate for the Airport rather than purchasing artwork. The Authority shall accept donated artwork only under special and unique circumstances, and only when the proposed donation is consistent with the Airport Art Master Plan and is recommended by the Art Advisory Committee and approved by the Executive Director. The Authority shall acquire no art unless it obtains full title to the art and the creator of the art, by written document, expressly waives all applicable rights granted the creator by federal or California statute. Subject to the above provisions and those hereinafter stated, the creator of artwork that is commissioned, accepted, or received by the Authority shall retain rights of copyright to the artwork. When commissioning, accepting, or receiving a Public Artwork, therefore, the Executive Director shall take appropriate actions to:

(1) preclude the creator of the artwork from making any replicas or reproductions of the artwork without the written consent of the Authority;

(2) require the creator of the artwork to appropriately credit the Authority's ownership of the artwork and indicate that the artwork is displayed within the San Diego International Airport in all representations of the artwork used by the creator of the artwork;

(3) secure the Authority's perpetual license and right to use the artwork and images of the artwork, at the Authority's sole discretion and without further compensation, to enhance the public image of the Authority and the San Diego International Airport. Such use shall include all commercial and non-commercial uses regardless of whether or not a fee is charged to the public or whether revenue is otherwise received by the Authority, but in all such use, the artist shall be credited as the creator of the artwork;

(4) secure the Authority's unconstrained license and right from the creator of the artwork to alter, change, modify, destroy, distort, mutilate, remove, replace, operate, maintain, transport, store, sell or transfer, in whole or in part, the artwork when the Authority deems it necessary in regard to public works or improvements, in furtherance of the Authority's operations or for any other reason.

(b) Conservation and Maintenance. The Executive Director shall ensure that each and every displayed Artwork at the Airport is maintained in accordance with the highest art industry standards.

(c) Documentation. The Executive Director shall ensure that each and every artwork displayed at the Airport is fully documented in order to fully establish the provenance of the artwork including the artist selection, commissioning, installation processes, the Authority's ownership of the artwork, and the creator's waiver of rights granted by federal or California statute.

(d) Deaccession. While the Authority expressly reserves the right to remove, sell, or exchange any permanently displayed artwork, any Authority-owned artwork shall be subject to deaccession only when overriding circumstances require removal of the artwork. The Executive Director shall authorize deaccession of Authority-owned artwork when conditions warrant. Where construction requires removal of permanently displayed artwork, the Authority, in consultation with the artist, shall make every effort to relocate the artwork. Any sale of artwork owned by the Authority shall conform to applicable federal and California statutes, specifically including California Civil Code § 986. The Executive Director shall advise the Board of deaccession.

(e) Funding. The Executive Director shall take appropriate action to earmark for Board approval, 2% of the amount for construction costs of eligible projects in the Authority's annual Capital Improvement Program and Airport Master Plan budgets to fund the Public Art component of the Airport Art Program. Funding for the Temporary and Rotating Exhibit Program, the Performing Art Program and other administrative costs required to operate the Program will be provided from the Authority's annual operating expense budget.

(3) Airport Art Program. The Executive Director shall establish the Airport Art Program to: (1) further the Airport's reputation as a world-class airport by providing for the permanent display of artworks that lead the world in vision, innovation and design; (2) bring texture and depth to the Airport environment by including a broad representation of artists and wide range of artworks of varying media, scales and characteristics; and (3) involve artists, especially those of the region, in the planning and design of the Airport and its infrastructure. The Executive Director will designate the Airport Art Program Manager who will implement and provide continuous management of the Airport Art Program.

(a) Airport Art Program Goals:

(i) Award-Winning Customer Service. The Airport Art Program will include artworks and programming that engage travelers in innovative, exciting, and award-winning experiences that will make visits to the Airport memorable and bring recognition to the Airport Authority for its Airport Art Program.

(ii) Pursuit of Excellence, Integrity, Quality and Honesty. The Airport Art Program will seek works of the highest artistic quality that exemplifies artistic excellence, honesty, and product integrity.

(iii) Education. The Airport Art Program will endeavor to educate people about San Diego and the region, Art, the Airport, and Aviation.

(iv) Personal Involvement. The Airport Art Program will be a community based program that initiates personal dialogue, invites participation, alleviates stress, and serves to increase the comfort level of visitors to the Airport.

(v) Richness of the Region. The Airport Art Program will reflect the natural richness and beauty of San Diego County and the surrounding region, and portray the Airport as an essential gateway to the community it serves.

(b) Sites for Artworks and Programming. The Airport Art Program shall include artworks and programming wherever feasible in all its facilities, places and spaces including the landscape, terminals and parking areas. To the maximum extent possible, consistent with design and financial considerations, the Airport Art Program shall be a component in all appropriate Capital Improvement Projects and Master Plan Projects.

(c) Airport Art Program Components. The Airport Art Program shall create an Airport ambiance unique to San Diego and welcome people to the Airport and the region. It shall consist of three components: the Public Art Program, the Temporary and Rotating Exhibits Program and the Performing Arts Program.

(i) Public Art Program. The purpose of the Public Art Program is to develop a broad collection of permanent Public Artworks that support and enhance the mission of the Airport Authority, engage travelers in innovative and memorable experiences and educate travelers about the region.

(ii) Temporary and Rotating Exhibits Program. The purpose of the Temporary and Rotating Exhibits Program is to commission Temporary Artworks and develop Rotating Exhibits that (1) highlight the resources and world-class cultural facilities and museums of San Diego County and the surrounding region; (2) educate Airport visitors about San Diego County, the surrounding region, art, the Airport and aviation; and (3) ensure the Airport environment is continually changing, fresh, exciting and inviting.

(iii) Performing Arts Program. The purpose of the Performing Arts Program is to (1) celebrate the local culture and talent of San Diego County and the region; (2) enhance the Airport environment and ambiance; (3) enhance the experience of Airport visitors by providing moments of cultural richness and mitigating moments of stress or periods of waiting; and (4) ensure the Airport environment is continually changing, fresh, exciting and inviting.

(4) Selection of Artists for Public Art Projects. The Executive Director shall recommend for Board approval artists to be commissioned to create specific artworks that are consistent with the Airport Art Master Plan. The Art Advisory Committee and specially formed Artist Selection Panels will provide expertise and advice to the Board regarding the commissioning of artists for specific projects.

(a) Art Advisory Committee (AAC). The AAC shall provide expertise and advice to the Executive Director on matters relating to the consideration and recommendation of specific artists to develop art for the Public Art Program. The AAC shall also advise the Executive Director on matters relating to the Authority's Temporary and Rotating Exhibit Programs, the borrowing or lending of art, and art meriting deaccession. When requested, the AAC shall provide expert recommendations to the Board. The AAC shall be advisory in nature and shall have no authority to negotiate for, or commit, the Authority in any respect.

(i) Composition. The AAC will be comprised of three members from the Authority and six art and design professionals. The following membership shall constitute the AAC:

- One member of the Authority's Board of Directors as appointed by the Board of Directors.
- Two members of the Authority's staff as designated by and serving at the discretion of the Executive Director.
- Four art and design professionals who reside within San Diego County as appointed by the Executive Director.
- Two art and design professionals who reside within the United States, but outside San Diego County as appointed by the Executive Director.

(ii) Terms of Membership. The term of membership shall be for three years, and no member may serve more than two terms. A member's term shall commence on the date the member is appointed or reappointed to the AAC. In order to provide for staggered terms, the initial appointments of the first San Diego County art and design professional and first national art and design professional shall be for one year; the second San Diego County art and design professional and the second national art and design professional shall be for two years; and the third and fourth San Diego County art and design professionals shall be for three years. The Authority Airport Art Program Manager shall maintain a record of the current AAC members and their term expirations. Should a vacancy occur prior to the end of the member's scheduled term, the Executive Director shall appoint a replacement for the non-expired term.

(iii) Governance. The members of the AAC shall elect a chairperson and vice-chairperson at its first meeting of AAC of each calendar year by the membership of the AAC for a one-year term.

(iv) Responsibilities. The AAC shall provide the Authority with expert advice regarding:

- opportunity for integrating Public Artwork into the Airport;
- identification of eligible and qualified artists with whom the Authority may contract for creation of specific works of art;
- development of commissioned pieces of Public Artwork;
- maintenance and conservation of displayed Public Artworks;
- deaccession of displayed Public Artwork;
- eligibility and qualifications of museums for display of Temporary and Rotating Art.

(v) Conflict of Interest. Committee members must declare a conflict of interest when monetary gain could occur as a result of their participation on the AAC. Committee members must abstain from discussion and voting on projects where such conflict exists. Artist serving on the AAC shall not be eligible to have their proposals considered for Airport art projects or programs during their tenure on the Committee.

(vi) Airport Art Program Manager. The Airport's Art Program Manager shall oversee the daily administration of the Airport Art Program including the facilitation of all meetings of the AAC and Artist Selection Panels.

(b) Artist Selection Panels. The Executive Director will appoint Artist Selection Panels to make recommendations to the Airport Art Committee regarding artists for specific projects within the Airport Art Program.

(i) Identification of Artists. The AAC shall identify to the Executive Director individuals eligible and qualified to serve on specific Artist Selection Panels. Each Artist Selection Panel shall be comprised of five to seven members as follows: one or two members of the AAC; three to five Art and Design Professionals locally or nationally; and one or two members of the community-at-large.

(ii) Duration. Artist Selection Panels shall be formed for only the duration of the particular Artist Selection Process. Upon final consideration and recommendation of an Artist to the AAC, the Artist Selection Panels shall be disbanded.

[Amended by Resolution No. 2006-0149 dated December 4, 2006]

[Amended by Resolution No. 2006-0081 dated July 6, 2006.]

[Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 8	- GENERAL OPERATIONS
PART 8.5	- ARTWORK AND DONATED GOODS
SECTION 8.51	- MONUMENTS, MEMORIALS AND PLAQUES

PURPOSE: To establish policy governing the acceptance, retention, display, and deaccession of monuments, memorials, and plaques at the facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority (“Authority”).

DEFINITIONS:

Memorial. A permanent object, including a writing or a monument, designed or adapted to keep something in remembrance.

Monument. An artwork, usually a sculpture, emplaced to preserve or perpetuate the memory of a person, thing, idea, or event.

Plaque. A flat plate, slab, or disk engraved or ornamented for mounting on a monument or wall.

POLICY STATEMENT:

(1) The Authority recognizes that the prominence and profile of its airports and facilities give rise to petitions to establish memorials, monuments, and plaques to commemorate individuals, ideas, and events. Because the number of petitions to establish memorials, monuments, and plaques exceed the number of suitable sites, the Authority will only permit emplacement of memorials, monuments, or plaques that represent values of broad community interest and have inherent qualities of timeliness and significance to future generation. The size of each memorial, monument, or plaque shall be appropriate and commensurate with the individual, idea, or event being commemorated. The Board shall approve the acceptance or placement of all memorials, monuments, and plaques at the Authority’s airports and facilities.

(2) All memorials, monuments, and plaques are to be considered Public Art and as such shall be subject to applicable acquisition, retention, display, and deaccession provisions of Policy 8.50 – Policy for the Airport Authority Art Program. The Art Advisory Committee, as established by Policy 8.50 shall advise the Executive Director regarding the feasibility and desirability of the addition of proposed memorials, monuments, and plaques as well as existing memorials, monuments, and plaques.

(3) The Authority may establish limitations to or a moratorium on future memorial installations at a particular location or area.

(4) All ownership, artistic, and other rights of any and all memorials, monuments, and plaques installed on Authority property shall be transferred to the Authority pursuant to Policy 8.50 prior to installation. The Authority shall maintain the express right to relocate or remove any memorial, monument, or plaque.

(5) The Executive Director shall ensure that sufficient budgetary provisions are made to provide for the proper maintenance, upkeep, and repair of all memorials, monuments, and plaques installed on Authority property. The Authority shall not accept any donation of a monument, memorial, or plaque unless such donation is fully funded, where fully funded includes satisfying all costs associated with installation including costs of design, fabrication, plaques, transportation, installation, site preparation work, foundation, lighting, electrical, permits, etc. and an endowment, deemed by the Executive Director to be sufficient to fund in perpetuity the maintenance and upkeep of the donated item. The Executive Director shall have the authority to waive the maintenance endowment requirement when the Executive Director deems such waiver in the best interests of the Authority.

[Amended by Resolution No. 2006-0149 dated December 4, 2006]

[Amended by Resolution No. 2006-0081 dated July 6, 2006.]

[Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

SUPPLEMENT INSERTION GUIDE

CODES

Supplement No. 15– January 10, 2007

This supplement consists of reprinted Code Sections, which replace existing Code Sections in the San Diego Regional Airport Authority Code.

Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

This Supplement Insertion Guide should be inserted in the front of the Code Book and retained as a permanent record of supplemented Sections.

REMOVE SECTIONS	INSERT SECTIONS
2.30 – Conflict of Interest (Amended 10/4/04)	2.30 – Conflict of Interest (Amended 11/13/06)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 2 - ETHICS
PART 2.3 - CONFLICTS OF INTEREST
SECTION 2.30 - CONFLICTS OF INTEREST

(a) The California Political Reform Act, Government Code Sections 81000, *et seq.*, requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the California Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the San Diego County Regional Airport Authority (the “**Authority**”).

(b) Designated employees shall file statements of economic interests with the Clerk of the Authority (the “**Clerk**”), which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Upon receipt of the statements of economic interest filed by designated employees, the Clerk shall date stamp and retain the original statements and forward a copy to the Clerk of the San Diego County Board of Supervisors.

(c) Appendices

(1) Appendix A - Designated Employee Positions

LIST OF DESIGNATED POSITIONS	*ASSIGNED DISCLOSURE CATEGORY
Board Member	1
Advisory Committee Member	1
President/CEO (Executive Director)	1
General Counsel	1
Chief Auditor	1
Vice President, Administration	1
Vice President, Development	1
Vice President, Finance/Treasurer	1
Vice President, Marketing & Communications	1
Vice President, Regulated & Executive Operations	1

Vice President, Strategic Planning	1
Director, Facilities Development	4,5
Director, Financial Planning and Budget	5
Director, Information Technology	5
Senior Attorney	1
Director, Accounting	5
Director, Aviation Security & Public Safety	5
Director, Facilities Maintenance	4,5
Director, Inter-Governmental Relations	5
Director, Human Resources	5
Director, Marketing & Route Service Development	5
Director, Real Estate Management	2,3,4,5
Attorney	1
Director, Airport Planning	2,4,5
Director, Airport Systems Planning	2,4,5
Director, Airside Operations	5
Director, Business Planning	5
Director, Corporate Services	5
Director, Customer Service & Customer Relations	5
Director, Environmental Affairs	3,5
Director, Landside Operations	3,4,5
Director, Small Business Development	3,5
Director, Procurement	3,5
Director, Public & Community Relations	5
Director, Airport Master Plan	5
Deputy Director, Facilities Development	4,5
Capital Project Manager	4,6
Senior Capital Project Manager	4,6
Deputy Director, Airport Noise Mitigation	5
Senior Engineer	4,5
Construction Manager	4,5
Construction Manager, Quieter Home Program	4,5
Database Administrator	6
Accounting Supervisor	6
Deputy Director, Customer Service	6
Deputy Director, Marketing	6
Deputy Director, Public & Community Relations	6
Manager, Airport Planning	4,6
Manager, Audit Services	3,4,5
Manager, Aviation and Landside Property	6
Manager, Concession Development	5
Manager, Environmental Affairs	6
Manager, Human Resources	6
Manager, Inter-Governmental Relations	6

Manager, Terminal Operations	6
Manager, Landside and Ground Transportation	3,6
Manager, Risk Management	5
Manager, Employee Safety Programs	5
Manager, Quieter Home Program	6
Manager, Facilities Maintenance	6
Manager, Technical Services	6
Manager, Contract Services	6
Manager, Public Safety and Emergency Management	6
Manager, Ground Transportation	6
Program Manager, Facilities Development	6
Senior Project Engineer	4,5
Real Estate Manager	6
Senior Project Architect	6
Contract Manager	5
Project Architect	6
Project Engineer	4,5
Deputy Authority Clerk	6
Airport Planner I/ II (Flex)	6
Airport System Planner I/II (Flex)	6
Associate Engineer	4,5
Auditor	3,4,5
Senior Auditor	3,4,5
Ethics Compliance Coordinator/Auditor	3,4,5
Senior Purchasing Analyst	5
Senior Marketing Specialist	6
Purchasing Analyst	6
Manager, Document Control	5
Property Administrator	2,3,4
Contracts Administrator (Facilities Maintenance)	5
Quieter Home Program Coordinator	6
Senior Airport Traffic Supervisor	3
Senior Construction Inspector/QHP	3,4
Construction Inspector/QHP	4
Senior Maintenance Project Inspector	3,4
Assistant Purchasing Analyst	5
Code Compliance Investigator	3,5
Consultant*	1**

- * Consultants are persons who meet the definition found in 2 Cal. Code of Regs. Section 18701(a)(2).
- ** Consultants shall disclose pursuant to Category 1, the broadest disclosure category in this Conflict of Interest Code, unless the Executive Director determines in writing that a particular consultant, although a designated employee, is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Appendix. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the Executive Director is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

(2) Appendix B - Disclosure Categories

General Provisions. The San Diego County Regional Airport Authority has jurisdiction throughout the County of San Diego. Accordingly, when a designated employee or individual is required to disclose investments, business positions, and sources of income, he or she need only disclose investments in business entities and sources of income that do business in the County of San Diego, plan to do business in the County of San Diego, or have done business in the County of San Diego within the past two years. In addition to other activities, a business entity is doing business within the County of San Diego if it owns real property within the County of San Diego. When a designated employee or individual is required to disclose real property, he or she need only disclose that which is located in whole or in part within or not more than two miles outside the boundaries of the County of San Diego or within two miles of any land owned or used by the San Diego County Regional Airport Authority.

Definition of Disclosure Categories

Category 1. All investments, business positions, interests in real property and sources of income.

Category 2. All interests in real property.

Category 3. All investments, business positions, interests in real property and sources of income subject to the regulatory, permit or licensing authority of the San Diego County Regional Airport Authority.

Category 4. Investments in business entities and sources of income that engage in land development, construction, or the acquisition of real property.

Category 5. Investments in business entities and sources of income of the type that contracts with the San Diego County Regional Airport Authority to provide services, supplies, materials, machinery or equipment to any department of the San Diego County Regional Airport Authority.

Category 6. Investments in business entities and sources of income of the type that contracts with the San Diego County Regional Airport Authority to provide to the designated employee's department services, supplies, materials, machinery or equipment.

[Amended by Resolution No. 2006-0133 dated November 13, 2006]

[Amended by Resolution No. 2004-0097 dated October 4, 2004.]

[Resolution No. 2002-02 dated September 20, 2002.]