

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE
AND SPECIAL BOARD MEETING MINUTES
TUESDAY, APRIL 15, 2014
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER:

Chair Boland called the regular meeting of the Capital Improvement Program Oversight Committee and Special Board Meeting to order at 9:05 a.m., Tuesday, April 15, 2014, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board member Robinson led the Pledge of Allegiance.

ROLL CALL:

Present: Committee Members: Alvarez, Boland, Hubbs, Robinson
 Board Members: Sessom, Smisek

Absent: Committee Members: Gleason

Also Present: Angela Shafer-Payne, Vice President, Operations; Lorraine Bennett, Assistant Authority Clerk II; Sara Real, Assistant Authority Clerk I

Board Member Alvarez arrived at 9:08 a.m.

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the January 21, 2014, regular meeting.

ACTION: Moved by Board Member Hubbs and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously, noting Board Members Alvarez and Gleason as ABSENT.

2. GREEN BUILD UPDATE:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Green Build Update, which included Key Project Milestones; Leadership in Energy and Environmental Design (LEED) Update; Program Budget; and Closeout.

In response to Board Member Alvarez regarding the utilization of the bond funds associated with the \$7 million in projected savings, Scott Brickner, Vice President, Finance & Asset Management/Treasurer, stated that all of the bond funds can be used within the Green Build or other Capital Improvement project – eligible projects.

3. COMMUNITY COMMUNICATION UPDATE:

Diana Lucero, Director, Vision, Voice & Engagement, provided a presentation on the Community Communication Update, which included a Community Communication Overview; North Side Development; Pacific Highway Economy Parking Lot Dedication; Small Business Event; Community Outreach; North Side Community Outreach; North Side Media Coverage; and Green Build – Awards.

4. FINANCIAL OVERVIEW OF THE GREEN BUILD AND RENTAL CAR CENTER COSTS AS OF FEBRUARY 28, 2014:

Scott Brickner, Vice President, Finance & Asset Management/Treasurer, provided a presentation on the Financial Overview of the Green Build and Rental Car Center Costs as of February 28, 2014, which included a Green Build Financial Overview; Green Build Program by Contract; Green Build Program by Location; Plan of Finance Total – Green Build; Green Build Program Cost Trend; Rental Car Center (RCC) Financial Overview; RCC Program; and RCC Program Cost Trend.

In response to Board Member Robinson regarding the design of the shuttle buses, Angela Shafer-Payne, Vice President, Operations, stated that specific design criteria was set forth in the Request for Proposal.

5. NORTH SIDE DEVELOPMENT PROGRAM UPDATE:

Keith Wilschetz, Director, Airport Planning, provided a presentation on the North Side Development Program Update, which included a Program Overview; Key Project Milestones; Project Name: Fixed Base Operator (FBO) Development; Project – Economy Lot – Pacific Highway; Project Name: Airport Electrical Distribution System; Project Name: Interior North Side Road and Utilities; Project Name: Terminal Link Road; Project Name: Construct FBO Taxiway; Project Name: North Side Fiber Optic and Communication; Project Name: North Side Additional Landscape; and Project Name: Rental Car Center Restaurant Shell.

6. RENTAL CAR CENTER UPDATE:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Rental Car Center Update, which included an Aerial Photo of the North Side Development Site; Architectural Concepts; Aerial View Looking East; North Elevation at Day and Night, Bus Plaza and Restaurant, South Elevation Views, Bus Plaza and Open Air Lobby, View from the Restaurant; Overall Site Plan; Construction Status; Key Construction Milestones; and Program Budget Update.

7. SMALL BUSINESS DEVELOPMENT REPORT:

Sonia Cruz, Manager, Small Business Development, provided a presentation on the Small Business Development Report, which included the Rental Car Center; Opportunity Awareness Events; and Education Programs.

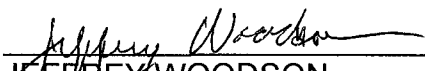
NON-AGENDA PUBLIC COMMENT - None

COMMITTEE MEMBER COMMENTS

Chair Boland noted that he and other Authority staff would be traveling to the airports in San Francisco and San Jose in May to look at their rental car center designs.

ADJOURNMENT The meeting was adjourned at 10:12 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM
OVERSIGHT COMMITTEE THIS 15th DAY OF JULY, 2014.



JEFFREY WOODSON
VICE PRESIDENT, DEVELOPMENT

ATTEST:



LORRAINE BENNETT
ASSISTANT AUTHORITY CLERK II