

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD  
MINUTES  
THURSDAY, NOVEMBER 9, 2023  
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
BOARD ROOM**

**CALL TO ORDER:** Chair Cabrera called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:07 a.m. on Thursday, November 9, 2023, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Cabrera led the pledge of allegiance.

**ROLL CALL:**

PRESENT: Board Members: Cabrera, Martinez, McNamara, Perez, Sanchez, Sly, von Wilpert

ABSENT: Board Members: Bedell (Ex Officio), Casillas Salas, Dallarda (Ex-Officio), Miller (Ex-Officio),

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Sonja Banks, Assistant Authority Clerk I

*Tony Guinn, Assistant Airport Operation/Airfield Manager attended the meeting on behalf of Board Member Bedell.*

**PRESENTATIONS:**

**A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2023:**

Scott Brickner, Vice President/Chief Financial Officer provided a presentation that included Operating Revenue and Expenses; Non-Operating Revenue and Expenses; Financial Summary; Statement of Net Position-Assets; Deferred Outflow of Resources; Liabilities and Net Position.

**B. SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY 2022-2023  
SUSTAINABILITY AND DEI REPORT:**

Michelle Brega, Senior Director, External Affairs and Chad Reese, Manager, Environmental Affairs provided a presentation that included Measuring Our Sustainable Progress; Airport Authority DEI Workstreams; Environmental Sustainability; Environmental Key Accomplishments; Environmental Highlights; Social Sustainability; Economic Sustainability; Sustainability versus ESG and ACI-NA Metrics and Reporting Task Force.

*Board member von Wilpert left the meeting at 9:30 a.m.*

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Board Member Martinez reported that the Committee last met on September 11<sup>th</sup>, that two agenda items from that meeting were continued to the November 13, 2023, meeting. She reported that the next Audit Committee meeting is scheduled for November 13, 2023, and will include the two items continued from the September meeting and a presentation from FORVIS, the Authority's external auditors, on the Authority's Financial Statement for the Fiscal Year ended June 30, 2023.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member McNamara reported that the committee met on October 19, 2023, and at that meeting the committee reviewed the Unaudited Financial Statements for the Three Months Ended September 30, 2023, and the Authority's Investment Report as of September 30, 2023.

**ADVISORY COMMITTEES:**

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Martinez reported that the committee has not met since the last Board meeting and the next meeting is scheduled for November 16, 2023.
- **ARTS ADVISORY COMMITTEE:** Katie Norman, Airport Art Program Manager, reported that the next committee meeting is scheduled for December 14, 2023. She reported that two public art works from Terminal 1 have been relocated; Guillermo is located in the eastside exterior of the Administration Building, while Astralgraph now stands aside the stairwell within the center of the building.

- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that the last CIPOC Meeting was held October 19<sup>th</sup> with updates on the construction progress of the New Terminal 1, community outreach and a budget update. He also reported that the New Terminal 1 entrance went live on October 26<sup>th</sup> with only minor adjustments to signage and that the closing of the building is making significant progress.

### LIAISONS

- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that Congress faces another government funding deadline on November 17<sup>th</sup> and that discussions are underway regarding another continuing resolutions to avert a shutdown. He reported that the House of Representatives elected a new speaker. He reported that in Sacramento, both the Senate and Assembly are on recess and will reconvene on January 3, 2024.
- **MILITARY AFFAIRS:** Tony Guinn, Assistant Airport Operations Officer/Airfield Manager reported that the United States Marine Corps' 248<sup>th</sup> birthday is on November 10<sup>th</sup>.
- **PORT:** None
- **WORLD TRADE CENTER:** None

### BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board met three times since the last Board meeting, and that the first meeting, the Board of Directors conducted a public hearing on the regional road use charge; and at the second meeting, the directors approved an amendment for the Fiscal Year 2024 Program Budget, adding \$643 million in State, Federal, and TransNet revenue for projects; and at the third meeting, staff presented an overview of feedback received over the past several months to help inform development of the 2025 Regional Plan.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met twice since the last board meeting, and that at the first meeting was a joint meeting with the Borders, Regional Planning and Public Safety Committees; and at the second meeting, staff presented an overview of funding opportunities available for specialized transportation services like the RideFact Program.

**CHAIR REPORT:** Chair Cabrera extended an invitation to the Board to attend a building warming event immediately following the Closed Session. He reported that the building opened on time and on budget. He reported that on November 15<sup>th</sup>, the Authority will be hosting the New T1 Structural Steel Completion Ceremony and that Mayor Todd Gloria; representatives from Southwest and Delta Airlines; and a representative from Turner Flatiron will be in attendance. He reported that the EDC trade mission to Korea occurred last week, where he represented the Authority, as part of the delegation, comprised of 40 San Diego representatives. He reported that the intention and goal of the trip was to establish and strengthen business relationships between the two regions.

**PRESIDENT/CEO REPORT:** Kim Becker, President/CEO, welcomed Board Members and all in attendance to the new Administration Building. She reported on the new entrance to Terminal 1, which allows for the progress of the new parking structure to move forward. She reported that Alaska Airlines is adding non-stop seasonal service between Anchorage and San Diego, in May; Spirit Airlines is adding non-stop service to Sacramento next spring; and Southwest Airlines is adding summer seasonal flights to Columbus and Pittsburgh beginning in June, as well as resuming service to Milwaukee and Tampa. She reported that the Airport Authority received the inaugural Clean Air for All Award in the Air Quality category for the all-electric shuttle program from the San Diego County Air Pollution Control District Governing Board. She reported that the Terminal Operations team helped coordinate another successful Honor Flight in October that included 85 veterans from the World War II, Korea, and Vietnam Wars.

**NON-AGENDA PUBLIC COMMENT:** None.

**CONSENT AGENDA (ITEMS 1 - 9):**

**ACTION:** Moved by Board Member Sanchez and seconded by Board Member Sly to approve the Consent Agenda. Motion carried by the following votes: YES – Cabrera, Martinez, McNamara, Perez, Sanchez, Sly, NO – None; ABSENT – Casillas Salas, von Wilpert. (Weighted Vote Points: YES – 67; NO – 0; ABSENT - 25)

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the revised minutes of the September 7, 2023, and October 5, 2023, regular Board meetings.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM SEPTEMBER 11, 2023, THROUGH OCTOBER 8, 2023, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 11, 2023, THROUGH OCTOBER 8, 2023:**

RECOMMENDATION: Receive the report.

**4. NOVEMBER 2023 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0092, approving the November 2023 Legislative Report.

**CLAIMS:**

**COMMITTEE RECOMMENDATIONS:**

**5. ACCEPT THE UNAUDITED FINANCIAL STATEMENT FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2023:**

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**6. ACCEPT THE AUTHORITY INVESTMENT REPORT AS OF SEPTEMBER 30, 2023:**

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**CONTRACTS AND AGREEMENTS:**

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:**

**7. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 1, PROJECT NO. 381301 THIRTY (30) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON SIXTEEN (16) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0093, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,325,000 for Phase 13, Group 1, Project No. 381301, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

**8. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A SERVICE AND CONSULTING AGREEMENT WITH ALLIED WASTE SYSTEM, INC. DBA REPUBLIC SERVICES OF SAN DIEGO FOR SOLID MUNICIPAL WASTE, RECYCLABLE WASTE COLLECTION AND REMOVAL:**

RECOMMENDATION: Adopt Resolution No. 2023-0094, approving and authorizing the President/CEO to negotiate and execute a service and consulting agreement with Allied Waste Systems, Inc. dba Republic Services of San Diego for Solid Municipal Waste, Recyclable Waste Collection and Removal, for a term of three (3) years, with the option for two (2) one year extensions exercisable at the sole discretion of the President/CEO, for an amount not to exceed \$5,100,000.

**9. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY FOR THE SASSAFRAS STREET WIDENING PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2023-0095, waiving Policy 5.02(4)(b)(ii), and approving, and authorizing an increase in the President/CEO's change order authority from \$850,000 to an amount not to exceed \$1,240,000 for Project No. 104205 Sassafras Street Widening at San Diego International Airport.

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

The Board recessed at 9:53 a.m. and reconvened at 9:54 a.m.

**CLOSED SESSION:** The Board recessed into Closed Session at 9:55 a.m. to hear items 11 and 12.

**10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *San Diego County Regional Airport Authority v. Aquatherm L.P., et al.*, San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

**11. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *United States of American v. City of San Diego, et al.*, and Related Cross Actions United States District Court Case No. 3:23-CV-00541-LL-BGS

**12. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 Number of cases: 1

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 10:24 a.m. There was no reportable action.

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:** The meeting was adjourned at 10:24 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 7<sup>th</sup> DAY OF DECEMBER 2023.

**ATTEST:**



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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**



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AMY GONZALEZ  
GENERAL COUNSEL