

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

DRAFT ACTION MINUTES
Board Meeting Agenda

Thursday, September 1, 2022
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building
Third Floor – Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

*Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>*

CALL TO ORDER: Chair Cabrera called the meeting to order at 9:05 a.m.

PLEDGE OF ALLEGIANCE: Board Member Robinson led the Pledge of Allegiance.

ROLL CALL: Board Members Casillas Salas, Miller (Ex Officio) and Vargas were ABSENT.

PRESENTATIONS:

- A. **Review of the Unaudited Financial Statement for the Fiscal Year Ended June 30, 2022:**
Presented by Scott Brickner, Vice President and Chief Financial Officer

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Blakespear, Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: McNamara, Schiavoni, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas
- **FINANCE COMMITTEE:**
Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

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ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**
Liaison: Schiavoni

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cabrera
- **MILITARY AFFAIRS:**
Liaison: Bedell
- **PORT:**
Liaisons: Cabrera (Primary), Robinson, Vargas
- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Cabrera (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Primary), Sly

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT: There were 4 speakers

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CONSENT AGENDA (ITEMS 1-13):

Chair Cabrera noted his recusal on Item 5.

[ACTION: 7-0-2 to approve the Consent Agenda, noting Chair Cabrera's recusal on Item 5 and Board Members Casillas Salas and Vargas as ABSENT]

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the July 7, 2022, Board meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
(Board Services: Tony R. Russell, Director/Authority Clerk)
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JUNE 13, 2022, THROUGH AUGUST 7, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 13, 2022, THROUGH AUGUST 7, 2022:**
RECOMMENDATION: Receive the Report.
(Procurement: Jana Vargas, Procurement Director)
4. **SEPTEMBER 2022 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2022-0076, approving the September 2022 Legislative Report.
(Government Relations: Matt Harris, Director)
5. **APPOINTMENT OF AN INDEPENDENT PARTY TO INVESTIGATE AN ETHICS COMPLAINT:**
RECOMMENDATION: Adopt Resolution No. 2022-0077, retaining Best Best & Krieger LLP to investigate an ethics complaint, pursuant to Authority Code 2.16, relating to a Board Member.
(Audit: Lee Parravano, Chief Auditor)
6. **APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:**
RECOMMENDATION: Adopt Resolution No. 2022-0078, appointing members to the Authority Advisory Committee.
(Board Services: Tony R. Russell, Director/Authority Clerk)

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CLAIMS

COMMITTEE RECOMMENDATIONS

7. **ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2022:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
(Finance: Scott Brickner, Vice President and Chief Financial Officer)
8. **ACCEPTANCE OF THE INVESTMENT REPORT AS OF JULY 31, 2022:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
(Finance: Scott Brickner, Vice President and Chief Financial Officer)

CONTRACTS AND AGREEMENTS

9. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE SECOND AMENDMENT TO THE AGREEMENT WITH MIS SCIENCES CORPORATION:**
RECOMMENDATION: Adopt Resolution No. 2022-0079, approving and authorizing the President/CEO to execute the Second Amendment to the Service & Consulting Agreement with MIS Sciences Corporation for Hosted Cloud-Based System and Support Services, extending the term for one (1) year to November 30, 2023.
(Information & Technology Services: Jessica Bishop, Director)
10. **AMEND SFS BEAUTY CA, LLC NON-EXCLUSIVE CONCESSION LEASE TO RECONCEPT MAC COSMETICS TO RITUALS:**
RECOMMENDATION: Adopt Resolution No. 2022-0080, authorizing the President/CEO to execute the Second amendment to the Non-exclusive Concession Lease with SFS Beauty CA, LLC, to allow for modifications to the leased premises to reconcept MAC Cosmetics to Rituals with a minimum investment of One Hundred Seventy Thousand Dollars (\$170,000) by concessionaire, rent of 10% of gross revenues, a change in the ACDBE joint venture partner to Procurement Concepts, Inc. and a three (3) year term extension.
(Revenue Generation & Partnership Development: Deanna Zachrisson, Director)

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11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH GCR INC., DBA CIVIX FOR PROPERTY MANAGEMENT SOLUTION SOFTWARE SYSTEM SERVICES:

RECOMMENDATION: Adopt Resolution No. 2022-0081, authorizing the President/CEO to negotiate and execute an agreement with GCR Inc., dba Civix for a term of five (5) years, with the option for two (2) one-year extensions to be exercised at the sole discretion of the President/CEO in an amount not to exceed \$600,000 to provide, install, configure and maintain, including technical support, a Property Management Solution Software System.

(Revenue Generation & Partnership Development: Deanna Zachrisson, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 2, PROJECT NO. 381202 THIRTY-FIVE (35) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON SEVENTEEN (17) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0082, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,159,711.00 for Phase 12, Group 2, Project No. 381202, of the San Diego County Regional Airport Authority's Quieter Home Program.

(Airport Planning and Environmental Affairs: Brendan Reed, Director)

13. AWARD A CONTRACT TO KRAUSE A.C.T., DBA AIR CLEANING TECHNOLOGY FOR RESTAURANT HOOD CLEANING AND MAINTENANCE SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0083, awarding a contract to Krause A.C.T., dba Air Cleaning Technology for Restaurant Hood Cleaning and Maintenance Services at the San Diego International Airport, in an amount not to exceed Three Million Dollars (\$3,000,000.00) for a three (3)-year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO.

(Revenue Generation & Partnership Development: Deanna Zachrisson, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

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NEW BUSINESS:

14. **ADOPT A LABOR PEACE POLICY FOR THE FOOD & BEVERAGE AND RETAIL CONCESSIONS AT THE AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2022-0084, adopting a Labor Peace Policy to avoid strikes, picket lines and work stoppages and assure continuity of food & beverage and retail concessions at the Airport.
(Marketing and Air Service Development: Hampton Brown, Vice President and Chief Revenue Officer)

[ACTION: 7-0-2 to approve staff's recommendation, noting Board Members Casillas Salas and Vargas as ABSENT]

The Board recessed at 10:15 a.m. and reconvened into Open Session at 10:19 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:19 a.m. to hear item 15 and Item 16.

15. **PUBLIC EMPLOYEE COMPLAINT:**
(Government Code §54957)
16. **CONFERENCE WITH LABOR NEGOTIATORS:**
Cal. Gov. Code §54957.6
Agency designated representatives: Monty Bell, Scott Brickner, Angela Shafer-Payne, Rod Betts, Jeff Rasor, Lola Barnes, Lee Kaminetz
Employee organization: California Teamsters Local 911

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 11:12 a.m. Amy Gonzalez, General Counsel, reported that the Board voted to appoint an independent third party investigator for the ethics complaint; and that the vote was unanimous, noting Board Members Casillas Salas and Vargas as ABSENT.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 11:13 a.m.

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