### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES MONDAY, SEPTEMBER 21, 2020 BOARD ROOM

<u>CALL TO ORDER:</u> Chairman Boling called the regular Executive and Finance Committee meeting to order at 9:00 a.m., on Monday, September 21, 2020, electronically and via teleconference pursuant to Executive Order N-29-20, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

### ROLL CALL:

### **Executive Committee**

Present:	Committee Members:	Boling (Chairman), Lloyd, Robinson
	Board Members:	Сох
Absent:	Committee Members:	None
Finance Committee		
Present:	Committee Members:	Blakespear, Kersey (Chairman), McNamara, Schiavoni
Absent:	Committee Members:	None

Also Present: Kim Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Linda Gehlken, Assistant Authority Clerk I

### NON-AGENDA PUBLIC COMMENT: None

#### **NEW BUSINESS:**

### 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the August 24, 2020 regular meeting.

ACTION: Moved by Board Member Robinson and seconded by Chairman Boling to approve staff's recommendation. Motion carried unanimously, noting Board Member Lloyd's ABSTENTION.

### FINANCE COMMITTEE NEW BUSINESS:

### 2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED AUGUST 31, 2020:

Scott Brickner, Vice President/CFO, provided a presentation on the Review of the Unaudited Financial Statements for the Fiscal Year Ended August 31, 2020 that included Enplanements, Gross Landing Weight Units, Total Operating Revenue, Total Operating Expenses, Operating Revenues, Operating Expenses, Net Operating Income Summary, Nonoperating Revenues & Expenses and Statements of Net Position.

## 3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF AUGUST 31, 2020:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report that included Portfolio Characteristics, Sector Distribution, Quality and Maturity Distribution, Investment Performance and Bond Proceeds.

### **EXECUTIVE COMMITTEE NEW BUSINESS:**

### 4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

Tony R. Russell, Authority Clerk, reported that there were no requests submitted for approval.

RECOMMENDATION: Pre-approve travel requests, and approve business and travel expense reimbursement requests.

### ACTION: No action taken.

### **REVIEW OF FUTURE AGENDAS:**

# 5. REVIEW OF THE DRAFT AGENDA FOR THE OCTOBER 1, 2020 BOARD MEETING:

Kimberly J. Becker, President/CEO, provided an overview of the October 1, 2020 draft Board Agenda. She requested to add an item to the agenda regarding a Presentation on Concessions Model Approach.

Angela Shafer Payne, Vice President, Operations/COO, requested that an item regarding an amendment to the Authority Record Retention Schedule for Automated License Plate Recognition data be placed on the Consent Agenda; and authorizing the President/CEO to negotiate and execute a Fourth Amendment to the Rental Car Center Shuttle Bus Operations Agreement, to be heard under New Business.

The Committee concurred with the revision to the agenda.

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6. REVIEW OF THE DRAFT AGENDA FOR THE OCTOBER 1, 2020 AIRPORT LAND USE COMMISSION MEETING:

Kimberly J. Becker, President/CEO, provided an overview of the October 1, 2020 draft Airport Land Use Commission meeting agenda

Chairman Boling announced that the ALUC meeting will be held before the Board meeting and that the Certification of the Environmental Impact Report for the Airport Land Use Compatibility Plan and the Adoption of the Airport Land Use Compatibility Plan would be heard first.

### COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 9:30 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE COMMITTEE THIS 26<sup>th</sup> DAY OF OCTOBER, 2020.

ATTEST:

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TONY R. RUSSELL DIRECTOR, BOARD SERVICES/ AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ

GENERAL COUNSEL