

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Members

C. April Boling
Chairman

Greg Cox
Jim Desmond
Robert H. Gleason
Jim Janney
Mark Kersey
Paul Robinson
Michael Schumacher
Mary Sessom

BOARD **AGENDA**

Thursday, January 4, 2018
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Cory Binns
Eraina Ortega
Col. Jason Woodworth

President / CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. AIRPORT DEVELOPMENT PLAN:

Presented By: Kimberly J. Becker, President/CEO, Bob Bolton, Director, Airport Design & Construction, and Ted Anasis, Manager, Planning & Environmental Affairs

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Committee Members: Gleason, Hollingworth, Robinson (Chair), Schumacher, Sessom, Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Gleason, Janney(Chair), Kersey, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boling, Cox, Desmond (Chair), Kersey, Schumacher
- **FINANCE COMMITTEE:**
Committee Members: Boling (Chair), Cox, Janney, Sessom

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Robinson (Primary), Boling
- **ART ADVISORY COMMITTEE:**
Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:**
Liaison: Janney
- **CALTRANS:**
Liaison: Binns

- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaison: Woodworth
- **PORT:**
Liaisons: Boling, Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**
Representatives: Gleason (Primary)

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Boling (Alternate), Janney (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-6):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior meetings.

RECOMMENDATION: Approve the minutes of the December 7, 2017, regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate & Information Governance: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM NOVEMBER 13, 2017 THROUGH DECEMBER 10, 2017 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM NOVEMBER 13, 2017 THROUGH DECEMBER 10, 2017:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

CLAIMS

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

4. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST SUPPLEMENTAL AGREEMENT TO MEMORANDUM OF AGREEMENT BETWEEN FEDERAL AVIATION ADMINISTRATION (FAA) AND SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY:

The Board is requested to approve a first supplemental agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0001, approving and authorizing the President/CEO to execute a First Supplemental Agreement to the Memorandum of Agreement between the Federal Aviation Administration and the San Diego County Regional Airport Authority, authorizing an increase from \$619,500 to \$725,000 for the term of the agreement to fund the addition of power and communication services for a new Federal Aviation Administration Medium Intensity Approach Lighting System Building at San Diego International Airport.

(Facilities Development: Iraj Ghaemi, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

5. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL RUNWAY RUBBER REMOVAL SERVICES AGREEMENT:

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0002, approving and authorizing the President/CEO to execute an On-Call Runway Rubber Removal Services Agreement with Abhe & Svoboda, for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$1,610,000, to provide runway rubber removal services, at San Diego International Airport.

(Facilities Management: David LaGuardia, Director)

6. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A LANDSCAPE MAINTENANCE AGREEMENT:

The Board is requested to approve an agreement.

RECOMMENDATION: Adopt Resolution No. 2018-0003, approving and authorizing the President/CEO to execute a Landscape Maintenance Agreement with Aztec Landscaping, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$2,887,789, to provide landscape maintenance services, at San Diego International Airport.

(Facilities Management: David LaGuardia, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

7. APPROVE THE JANUARY 2018 LEGISLATIVE REPORT AND 2018 LEGISLATIVE AGENDA:

The Board is requested to approve the report and agenda.

RECOMMENDATION: Adopt Resolution No. 2018-0004, approving the January 2018 Legislative Report and 2018 Legislative Agenda.

(Inter-Governmental Relations: Michael Kulis, Director)

CLOSED SESSION:

8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: GGTW LLC v San Diego County Regional Airport Authority, et al., San Diego Superior Court Case No. 37-2016-00032646-CU-BC-CTL

9. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
10. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al., San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC
11. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: K.S.A.N. L.L.C v. San Diego County Regional Airport Authority, et al. San Diego Superior Court Case No. 37-2017-00024982-CU-NP-CTL
12. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1
13. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Navy Boat Channel Environmental Remediation
Number of potential cases: 1
14. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of potential cases: 2
15. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of cases: 1

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.

You may also reach the Administration Building by using public transit via the San Diego Metropolitan Transit System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Administration Building. ADA paratransit operations will continue to serve the Administration Building as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511. For other Airport related ground transportation questions, please call (619) 400- 2685.

UPCOMING MEETING SCHEDULE

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
February	1	9:00 AM	Regular	Board Room

ITEM A



SAN DIEGO
INTERNATIONAL AIRPORT

LET'S **GO.**

Airport Development Plan (ADP)

January 4, 2018

Presented by:

Kim Becker, President/CEO

Bob Bolton, Director, Airport Design & Construction

Ted Anasis, Manager, Planning & Environmental Affairs

Agenda

I. Airline Engagement Process

II. ADP Plan Preparation

III. Harbor Drive Mobility Committee

IV. Schedule of Environmental Review (EIR)

V. Next Steps

ADP Board Goals

Ground Access

Goal:
Improve access to the Airport and accommodate parking demand transit facilities that interface with regional systems

Passenger Terminal Facilities

Goal:
Develop passenger terminal facilities to efficiently accommodate future activity levels and maintain high levels of passenger satisfaction that reflects the local feel and uniqueness of San Diego

Airfield/Airspace

Goal:
Plan for an operationally efficient airfield that meets FAA standards

Sustainability

Goal:
Provide a plan that is fiscally and environmentally sustainable

Land Development

Goal:
Optimize the productive use of Airport properties

Social Responsibility

Goal:
Provide a plan that meets the aviation needs of the San Diego region in a socially responsible manner.

SAN & Airline Conditions of Satisfaction for the ADP Program

Pride and Support of
key stakeholders

Seamless from home to
plane for all

Balance best possible
customer experience
with reasonable ROI

Timeless, Adaptable &
Innovative facilities

Airfield capacity &
facility operation are
optimized

Level competitive
playing field & preserve
ability for
differentiation

Minimize impact to
environmental &
community

Timely, expedited
delivery through
phasing, innovation,
and shared
understanding of
milestones & budget

Total cost of ownership
built into process

II. ADP Program Preparation

- **The Project Definition Document (PDD) will communicate the Authority's expectations to design professionals and contractors. The PDD will define the scope, location, intent, standards, and criteria and serve as a guidance document throughout the design, construction, activation, and commissioning process of the facilities**

II. ADP Work Flow



Stakeholder Engagement Process

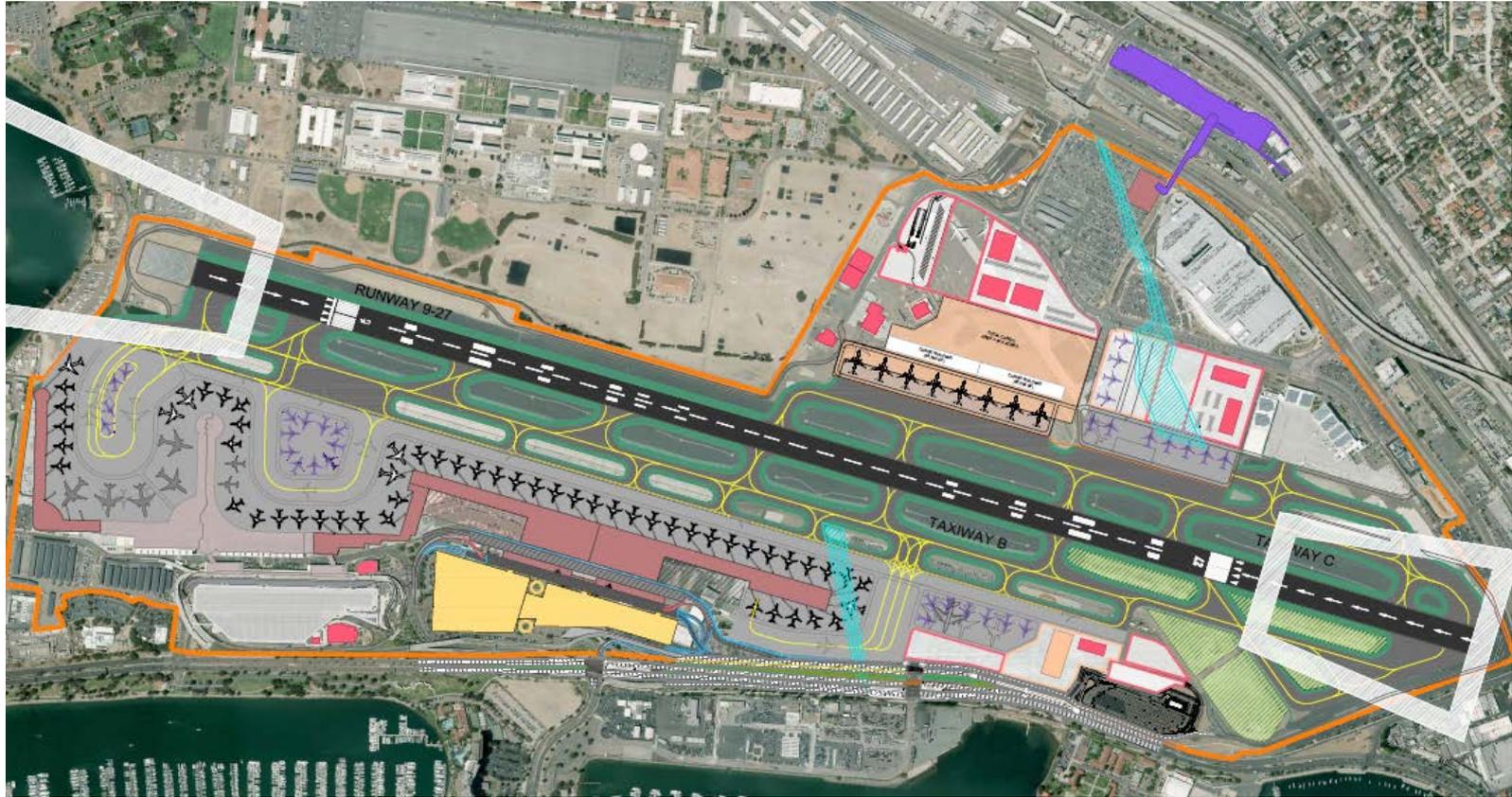
- Internal
- External

Establish Program Costs

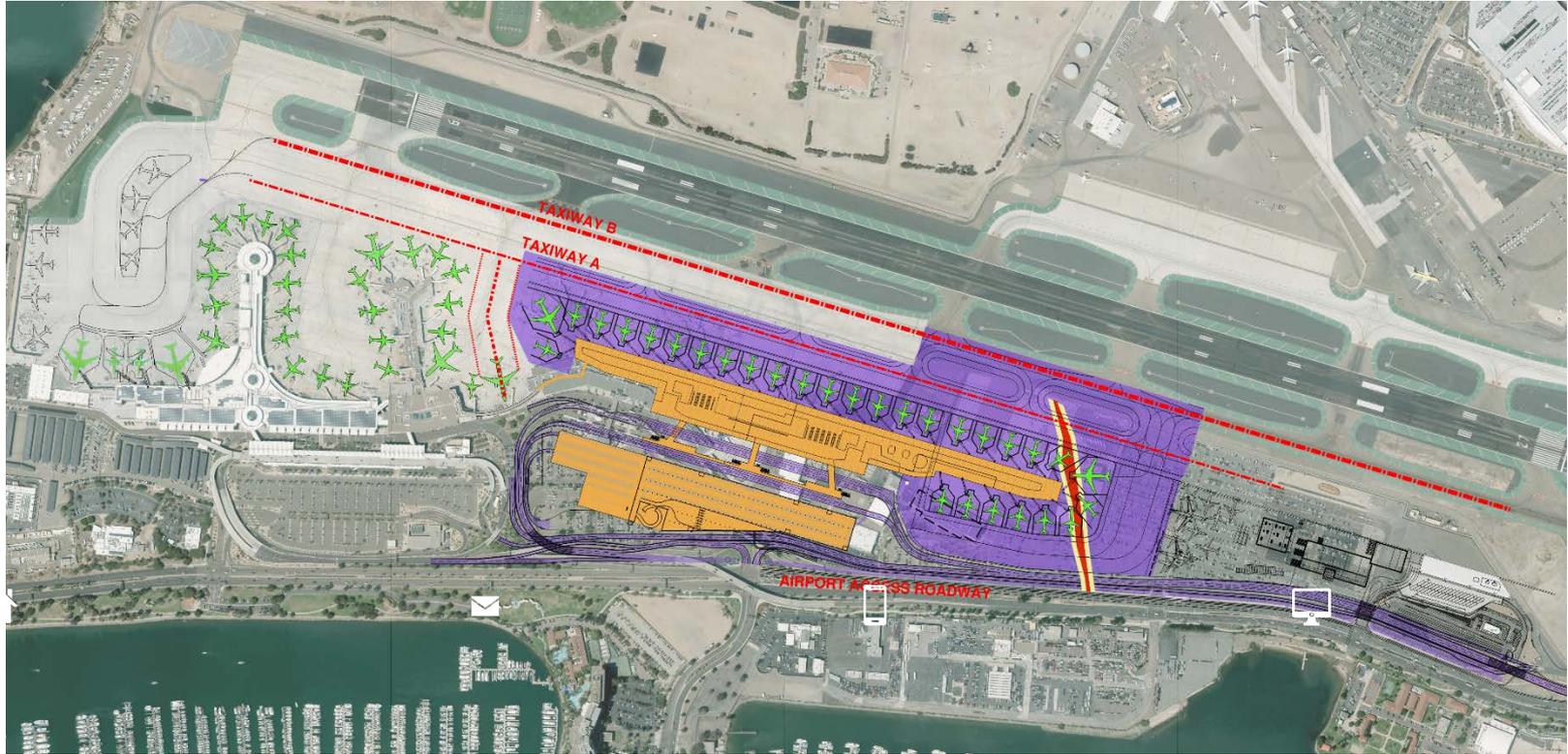
II. Benefits of a Programmatic Document

- Determine procurement process (project delivery)
- Establish the program budget
- Establish the program schedule
- Supports the program validation with builder
- Guides the successful completion of projects
- Accelerates the schedule

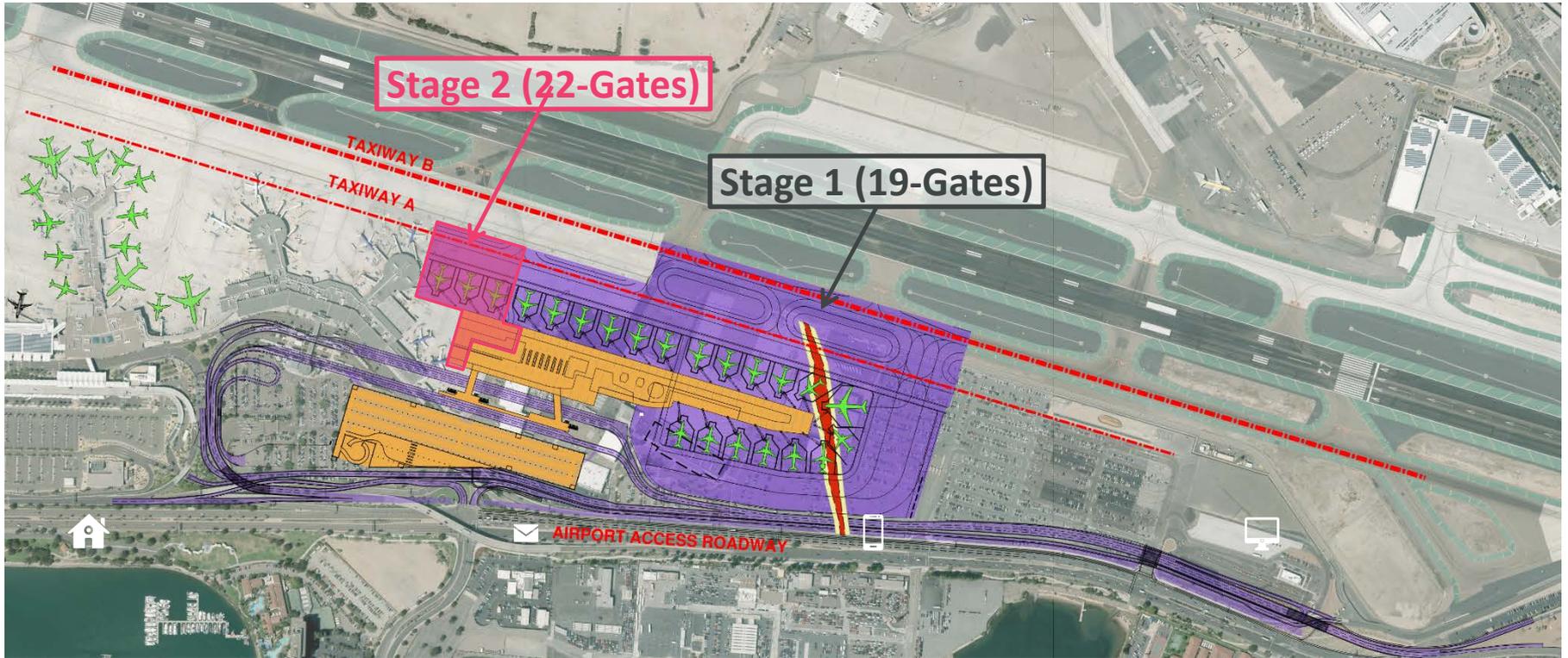
Board Approved Alternative 5 (Mar 02, 2017)



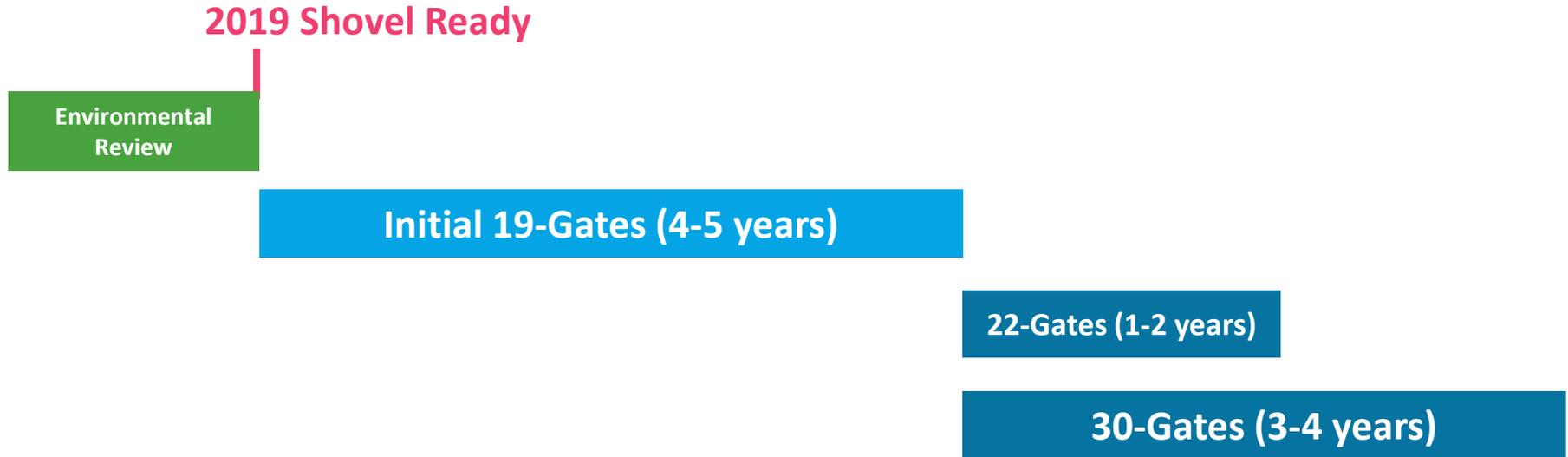
ADP Phase 1, 30 Gate Implementation



ADP Phase 1, 22 Gate Implementation



ADP Phase 1 Schedule



III. Harbor Drive Mobility Committee

□ Policy Group and Working Groups

- Included land use/transportation agencies and stakeholders in Harbor Drive corridor
- Seven meetings from June through November 2017

□ Technical work

- Near-term (0-12 years) and long-term projects
- Cumulative projects recorded in draft report December 2017

□ Traffic Modeling

- SANDAG approved SDCRAA use of the Series 13 model for the years of 2020, 2025, 2030 and 2035
- SANDAG recently approved Port of SD use of the Series 13 model for the year 2050 which will allow SDCRAA to also use

IV. Schedule of Environmental Review

- ❑ **Traffic, air quality and noise analyses underway**
 - ADP under analyses for 20+ environmental categories
 - Administrative Draft EIR

- ❑ **Draft EIR (CEQA)**
 - Available for public review minimum 60 days

- ❑ **Final EIR (CEQA) to Board for certification**

- ❑ **Coordinate Federal Environmental Review (NEPA) with FAA**

V. Next Steps

- Airline Engagement Process
- ADP Programmatic Preparation
- Harbor Drive Mobility Committee
- Environmental Review (EIR)
- Board Updates



Historic photo of Terminal 1 replacement area

Questions?

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, DECEMBER 7, 2017
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chairman Boling called the regular meeting of the San Diego County Regional Airport Authority to order at 9:06 a.m. on Thursday, December 7, 2017, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Schumacher led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Boling (Chairman), Desmond, Janney, Kersey, Robinson, Schumacher, Sessom, Woodworth (Ex Officio)

ABSENT: Board Members: Binns (Ex Officio), Cox, Gleason, Ortega (Ex Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk; Stephanie Heying, Assistant Authority Clerk II

NEW BUSINESS:

15. ACTION PLAN FOR ADDRESSING THE AIRPORT NOISE ADVISORY COMMITTEE (ANAC) RECOMMENDATIONS:

Sjohnna Knack, Program Manager, Airport Planning & Environmental Affairs provided a presentation on the Action Plan for Addressing the Airport Noise Advisory Committee Recommendations, which included Background, Timeline, Recommendations – Group A and Group B, What is a Part 150 Study, Federal Aviation Administration (FAA) Procedure Change Process, Continuation of Subcommittee, and Next Steps.

In response to Board Member Desmond regarding cost and who would pay for the Part 150 Study, Ms. Knack stated that the Part 150 Study is estimated to cost \$1.5 - \$1.8 million and it would be eligible for federal grant funding. She also stated that it is staff's recommendation that the Part 150 Study and the FAA Procedure Change Process (7100.41A) run simultaneously. She stated that once the Board accepts the recommendations from the study, staff can proceed with the recommendations and seek federal funding.

Board Member Sessom expressed concern with having too many people on the Citizen Advisory Committee (CAC). She also expressed concern that some communities, including the East County, who are just beginning to be impacted by the new flight corridors, may not be included and may not know about the CAC.

Chairman Boling questioned if the Part 150 Study would preclude the Authority from doing anything additional and if they would qualify for federal funding. Ms. Knack stated that the regulations specifically identify those things which an airport must review and the additional items might qualify for federal funding.

COUNCILMEMBER LORIE ZAPF, SAN DIEGO, spoke in support of the ANAC recommendations and conducting the Part 150 study. She requested that the FAA actively participate and review areas outside of the 65 dbL.

SANDRA VALONE, SAN DIEGO, spoke regarding noise in her neighborhood and the flight path.

ANTHONY M. STIEGLER, LA JOLLA, spoke regarding noise in his neighborhood and in support of the ANAC recommendations.

STEVE JOHNSTRON, LA JOLLA, spoke regarding noise in his neighborhood and the flight path.

ALAN HARRIS, SAN DIEGO, spoke in support of the ANAC recommendations.

VICTOR AVINA, REPRESENTING SUPERVISOR COX, SAN DIEGO, read a letter from Supervisor Cox in support of staff's recommendations.

LILA SCHMIDT, SAN DIEGO, spoke regarding pollution, the flight path, and in support of the ANAC recommendations.

Kimberly Becker, President/CEO, thanked the ANAC and subcommittee for their work on this issue. She stated that she met with the FAA and they are willing to work together and align their efforts with the Authority.

Board Member Desmond requested that a chart showing flight paths pre NEXTGEN and post NEXTGEN be provided to Board Members.

Board Member Sessom requested that staff provide information on the public outreach plan for communities that are not already involved.

Chairman Boling asked that staff work with Board Member Sessom regarding outreach in East County.

RECOMMENDATION: Adopt Resolution No. 2017-0109, accepting the action plan for the Airport Noise Advisory Committee (ANAC) recommendations.

ACTION; Moved by Board Member Desmond and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Robinson, Schumacher, Sessom; NO – None; ABSENT – Cox, Gleason; (Weighted Vote Points: YES – 78; NO – 0; ABSENT – 22).

CLOSED SESSION: The Board recessed into Closed Session at 10:02 a.m. to discuss Item 22.

KAMRAN HAMIDI, SAN DIEGO, spoke on Item 22 and expressed his desire to dismiss his lawsuit.

19. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: GGTW LLC v San Diego County Regional Airport Authority, et al., San Diego Superior Court Case No. 37-2016-00032646-CU-BC-CTL
20. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
21. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al., San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC
22. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: K.S.A.N. L.L.C v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2017-00024982-CU-NP-CTL
23. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1

- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Navy Boat Channel Environmental Remediation
Number of potential cases: 1
- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of potential cases: 2
- 26. CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
In re Seaport Airlines, Inc., U.S. Bankruptcy Court Case No. 16-30406-rld7
Number of potential cases: 1
- 27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of cases: 1

Board Member Woodworth (Ex Officio) left the dais at 10:25 a.m.

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 10:29 a.m. There was no report on the Closed Session.

NEW BUSINESS CONTINUED:

- 16. TRANSPORTATION NETWORK COMPANY (TNC) PERMIT APPLICATION UPDATE AND APPROVED CONTINUATION OF THE TNC PERMIT PROGRAM:**
Marc Nichols, Director, Ground Transportation (GTO), and Mike Anderson, Manager, Ground Transportation, provided a presentation on the Transportation Network Company (TNC) Permit Application Update and Approved Continuation of the TNC Permit Program, which included Key Dates, Transportation Emission Reduction Strategies, TNC GHG Emissions Reduction Program, EPA Greenhouse Gas Ratings, Reporting Analysis, and Performance Targets.

Angela Shafer-Payne, Vice President, Operations, clarified that staff is requesting a continuation of the TNC Permit Program from January 1, 2018 through June 30, 2018, and confirmed that staff would not move forward with changes in the permits without seeking the Board's input.

In response to Board Member Sessom regarding what happens if a ground transportation operator is out of compliance with state law, Mr. Nichols stated that if there is an infraction, staff contacts the drivers and the owners to discuss the infraction and the Authority has the option of putting them out-of-service for a certain number of hours/days, or revoking the permit if they do not comply with California laws or Authority permit requirements. He stated that TNCs would have the same requirements in their permit.

In response to Board Member Sessom regarding how breaches of customer personal data are handled, Mr. Nichols stated that the private information that GTO collects is limited to the last three license plate numbers, the make, model, and vehicle year. He added GTO does not collect customer payment data or personal information from customers. He stated that ground transportation providers must abide by the Airport's privacy policy and those requirements are included in the permits, and if the requirements are breached the Authority can issue fines.

Amy Gonzalez, General Counsel, stated that the permit has several provisions that require both the permittee and the drivers to comply with all laws; if they do not comply, the permit can be revoked or there can be a fine that is imposed. She added that if a fine is imposed there is an administrative process set forth in the Authority's Rules and Regulations where the Authority would issue a notice and then there would be a finding. She stated that the driver could appeal; it is a three-level appeal process that goes up to the President/CEO to determine whether or not to impose the fine and the permit can be revoked.

In response to Board Member Sessom regarding what is being done about the Uber breach and if it would require a complaint to be filed, if so, she would like to file a complaint, Ms. Gonzalez stated that the administrative process that is set forth in the permit would allow for an investigation.

In regards to the ability for TNC's to use rematch, Mr. Nichols explained that rematch requires one pickup and one drop off point, so it is not currently done. He clarified that if the Board approves staff's recommendations, the TNCs would have the option to use matching and pooling as part of their GTR method but the permit itself does not require or prohibit rematch, it just allows the TNCs to get credit for that activity as a part of the calculation for their greenhouse gas reduction and incentives.

Ms. Shafer-Payne, Vice President, Operations, stated the TNCs cannot match today because their pick up and drop off spots are in different locations but that staff is making an operational change that would allow rematch with the approval of staff's recommendation.

DELAINE SCOTT, SAN DIEGO DIRECT TRANSPORTION, SAN DIEGO, spoke in opposition to staff's recommendation.

CARELYN REYNOLDS, TRANSPORTATION ALLIANCE GROUP, spoke in opposition to staff's recommendation.

SARAH ASHTON-UBER, PUBLIC AFFAIRS GROUP UBER, SANTA MONICA, spoke in support of staff's recommendation.

PEPE RODRIQUEZ, SAN DIEGO, spoke in support of staff's recommendation.

ARICA GATELY, SAN FRANCISCO, spoke in support of staff's recommendation.

SOPHIE WOLFRAM, SAN DIEGO, spoke in support of staff's recommendation.

DANIEL REEVES, DOWNTOWN SAN DIEGO PARTNERSHIP, SAN DIEGO, had to leave but registered his support of staff's recommendation.

ADRIAN KWIATROWSKI, SAN DIEGO, spoke regarding greenhouse gas strategies and expressed concern with the move of TNCs to the Transportation Islands.

SOPHIE BARNHORST, ON BEHALF OF THE SAN DIEGO CHAMBER OF COMMERCE, SAN DIEGO, spoke in support of staff's recommendation.

DR. PETER BROWNELL, SAN DIEGO, spoke regarding the disparity between TNCs and Taxi regulations.

TAREK AFIFI, CHULA VISTA, spoke in opposition of the staff's recommendation.

MARGO TANGUAY, SAN DIEGO, spoke in opposition of the staff's recommendation.

Chairman Boling reported ex parte communications with Lyft and Uber representatives.

Board Member Schumacher reported ex parte communications with Lyft, Uber, and taxi representatives.

Board Member Kersey reported ex parte communications with Lyft and Uber representatives.

Board Member Janney reported ex parte communications with Lyft and Uber representative and spoke to taxi cab drivers.

Board Member Robinson reported ex parte communications with Lyft and Uber representatives.

Board Member Desmond reported ex parte communications with the Taxi Association and representatives from Lyft and Uber.

Board Member Sessom expressed concerns and suggested continuing this item so that the issues that have been heard today could be addressed, including the letter from Wingz asking for more time to negotiate greenhouse gas emissions with staff. She also expressed concern about security breaches when data is collected and would like the whole ground transportation industry to understand that we are trying to treat everyone fairly and equitably, while protecting customers. She stated she would oppose the motion as drafted.

Board Member Robinson asked if the permit would be administratively extended for another year without coming back to the Board, if there were no changes.

Ms. Shafer-Payne stated that given the amount of dialogue around this subject, staff would want to see the data in the first couple of months and would come back to the Board in the May timeframe to discuss the permit for the next year.

RECOMMENDATION: Adopt Resolution No. 2017-0110 approving the continuation of the Transportation Network Company operations at San Diego International Airport and authorizing the President/CEO to negotiate and execute a TNC permit and authorizing Greenhouse reduction fees.

ACTION; Moved by Board Member Desmond and seconded by Board Member Janney to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Robinson, Schumacher; NO – Sessom; ABSENT – Cox, Gleason; (Weighted Vote Points: YES – 70; NO – 8; ABSENT – 22).

17. EXTENSION OF TAXI AND VEHICLE-FOR-HIRE MEMORANDUMS OF AGREEMENT:

Marc Nichols, Director, Ground Transportation, provided a brief overview of the Staff Report.

ALEM ZEBIB, spoke in support of opening the airport to all taxis.

ALFRED BANKS, SAN DIEGO, provided a parking lot map and suggested TNCs park on Liberator Way.

ADRIAN KWIATKOWSKI, SAN DIEGO, spoke in support of the staff's recommendation.

KAMRAN HAMIDI, SAN DIEGO, provided a hand-out to the Board and a presentation on the Authorized Airport Taxi Stickers and spoke regarding permits.

KIDANE WELDEMICHAEL, SAN DIEGO, spoke in support of opening the airport to all taxis.

YONAS MEHARI, spoke in support of opening the airport to all taxis.

EZEQUIEL BARRAZZA, SAN DIEGO, spoke in support of opening the airport to all taxis.

AMALESH KELETA, spoke in support of opening the airport to all taxis.

MIKAIL HUSSEIN, SAN DIEGO, UNITED TAX WORKERS OF SAN DIEGO, provided a hand-out to the Board and presentation and spoke in opposition of the staff's recommendation.

TAREK AFIFI, CHULA VISTA, spoke in support of opening the airport to all taxis.

ABDULMALIK ADAM, SAN DIEGO, spoke in opposition of the staff's recommendation and supported opening the airport to all taxis.

OSMAN IBRAHIM, SAN DIEGO, spoke in support of opening the airport to all taxis.

MARGO TANGUAY, SAN DIEGO, spoke in support of staff's recommendation.

Board Member Schumacher left the dais at 12:20 p.m.

In response to Board Member Desmond's question regarding whether there are 84 permits available, Mr. Nichols explained that 84 permits are not available because there are a certain number of permits that are single day operating permits, A and/or B days, and there are a certain number of permits that operate both days. He stated that the permits that operate both days are counted twice so that gets them to the 450 total permits.

ORIGINAL MOTION

Moved by Board Member Janney and seconded by Board Member Kersey to approve staff's recommendation.

Board Member Desmond requested that the motion be amended to direct staff to provide an analysis of the pros and cons of opening the Airport to all taxis.

Board Member Janney stated the motion is to extend the MOA for six months and that the amendment is something the Board could ask staff to do because the Board would be looking at this in six months; therefore he would like to leave his motion as is.

Board Member Desmond made a substitute motion to approve staff's recommendation with further direction for staff to look at opening the Airport to all taxis. Board Member Sessom seconded the motion.

Board Member Robinson expressed concern that this would create additional work and time for staff if all taxis were allowed to operate at the Airport.

RECOMMENDATION: Adopt Resolution No. 2017-0113, authorizing the President/CEO to execute amendments to extend the Taxi and Vehicle-for-Hire Memorandums of Agreement (MOA) for a period of six (6) months, to expire on June 30, 2018.

SUBSTITUE MOTION

ACTION; Moved by Board Member Desmond and seconded by Board Member Sessom to approve staff’s recommendation and direct staff to provide an analysis of the pros and cons of opening the Airport to all taxis. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Schumacher, Sessom; NO – Robinson; ABSENT – Cox, Gleason, Schumacher; (Weighted Vote Points: YES – 58; NO – 8; ABSENT – 34).

The Board recessed at 12:40 and reconvened at 1:11 p.m.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:** None.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Board Member Desmond reported the next meeting is January 11 and the committee will be conducting a mid-year performance review for the President/CEO, General Counsel, and Chief Auditor, and will receive a presentation on the annual benefits enrollments.
- **FINANCE COMMITTEE:** Chairman Boling reported the Committee met and reviewed the financial statements, investment report, and the 2018 proposed master calendar.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.

- **ART ADVISORY COMMITTEE:** Diana Lucero, Director, Vision, Voice and Engagement reported that the installation of the 16 unique displays for the 2018 thematic exhibition, *Figure of Speech*, will begin in December and continue through February 2018. She reported that after a competitive selection process, two performing arts collectives have been selected for the 2018 artist residency program; Astraeus Aerial Dance Theatre and Kristina Wong. She reported that roaming carolers and other musicians will provide entertainment for holiday travelers pre and post security in Terminal 1 and Terminal 2 on Thursday, December 21 from 5:30 a.m. to 10:00 a.m. She reported that as a result of Federal Inspection Station (FIS) construction the statute of Charles A. Lindbergh, *The Boy and the Man*, will be relocated to Terminal 1 and will be temporarily stored beginning early December while the new site is prepared for installation.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:** Board Member Janney reported, following the last meeting, staff is moving forward with revisions to the draft for the City of Coronado's North Island Airport Land Use Compatibility Plan.
- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Mike Kulis, Director, Inter-Governmental Affairs reported that Chairman Boling hosted a visit to the airport by several members of the San Diego County Taxpayers Association Governance and Public Finance Committee and Public and Community Assets Committee. He reported that members were provided presentations on Operational, Financial, and Development matters and were given a tour of the airfield. He reported that earlier this week representatives met with all five of the San Diego Congressional delegation members, the two U.S. Senate offices, and the House and Senate Appropriations Committee staff to advocate for including a Passenger Facility Charge increase in the Fiscal Year 2018 Omnibus Appropriations bill, which is expected to be considered in the next two weeks. He reported that Authority staff informed those representatives on the impact that several provisions in the House and Senate tax reform bills – specifically related to Private Activity Box tax exemption and advance funding of bonds – would have on the airport if they are included in a final tax reform bill. He reported that on December 5th, the U.S. Senate confirmed Kristjen Nielsen as the new Secretary of Homeland Security. He reported that although a formal vote will not be held until next month, it was announced this morning that Senator Toni Atkins, in whose district the airport is located, will become the next Senate Pro Tem.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:** None.

NON-AGENDA PUBLIC COMMENT: There were no public speakers.

CONSENT AGENDA (Items 1- 14):

ACTION; Moved by Board Member Desmond and seconded by Board Member Kersey to approve the Consent Agenda. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Sessom; NO – None; ABSENT – Cox, Gleason, Robinson, Schumacher; (Weighted Vote Points: YES – 58; NO – 0; ABSENT – 42).

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the November 2, 2017, regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM OCTOBER 9, 2017 THROUGH NOVEMBER 12, 2017 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM OCTOBER 9, 2017 THROUGH NOVEMBER 12, 2017:**
RECOMMENDATION: Receive the report.
4. **DECEMBER 2017 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2017-0115¹, approving the December 2017 Legislative Report.
5. **APPROVE ESTABLISHING THE DATE AND TIME OF BOARD AND ALUC MEETINGS FOR 2018, AS INDICATED IN THE PROPOSED 2018 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:**
RECOMMENDATION: Adopt Resolution No. 2017-0104, establishing the date and time of Board and ALUC meetings for 2018 as indicated on the proposed 2018 Master Calendar of Board and Committee Meetings.
6. **DISPOSITION OF SURPLUS PROPERTY:**
RECOMMENDATION: Adopt Resolution No. 2017-0105, authorizing the disposition of surplus property (materials and/or equipment) by: (1) donating electronics surplus to San Diego Futures Foundation [SDFF]; (2) sale to the highest bidder; and (3) recycling and disposing of unwanted items as scrap.

¹ Changed from 2017-0103 to 2017-0115. 2017-0103 was a duplicate number.

CLAIMS

COMMITTEE RECOMMENDATIONS

7. **EXTERNAL AUDITOR'S FISCAL YEAR ENDED JUNE 30, 2017, REPORTS: A) AUDITED FINANCIAL STATEMENTS, B) SINGLE AUDIT REPORTS, C) PASSENGER FACILITY CHARGE COMPLIANCE REPORT, D) CUSTOMER FACILITY CHARGE COMPLIANCE REPORT, AND E) LETTER TO THE BOARD:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the reports.
8. **REVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2017:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
9. **FISCAL YEAR 2018 FIRST QUARTER ACTIVITIES REPORT AND AUDIT RECOMMENDATIONS ISSUED BY THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
10. **REVISION TO THE FISCAL YEAR 2018 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2017-0112, approving a revision to the Fiscal Year 2018 Audit plan of the Office of the Chief Auditor.

CONTRACTS AND AGREEMENTS

11. **AUTHORIZE A REDUCTION IN THE AMOUNT OF RETENTION WITHHELD ON PROGRESS PAYMENTS TO SWINERTON BUILDERS, INC. FOR WORK PERFORMED ON THE TERMINAL 2 PARKING PLAZA:**
RECOMMENDATION: Adopt Resolution No. 2017-0106, authorizing a reduction in the amount of retention withheld on progress payments to Swinerton Builders, Inc. for work performed on the Terminal 2 Parking Plaza.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. **AWARD A CONTRACT TO S& L SPECIALTY CONSTRUCTION, INC., FOR QUIETER HOME PROGRAM PHASE 8, GROUP 11, PROJECT NO. 380811 (THIRTY-NINE (39) NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON THIRTY-FIVE (35) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT):**
RECOMMENDATION: Adopt Resolution No. 2017-0107, awarding a contract to S&L Specialty Construction, Inc., in the amount of \$1,293,000, for Phase 8, Group 11, Project No. 380811, of the San Diego County Regional Airport Authority's Quieter Home Program.

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH HAZARD CONSTRUCTION COMPANY:

RECOMMENDATION: Adopt Resolution No. 2017-0108, approving and authorizing the President/CEO to execute On-Call Airport Pavement Repair Services Agreement with Hazard Construction Company, for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$11,743,665, in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN OTHER TRANSACTIONAL AGREEMENT (OTA) WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY - TRANSPORTATION SECURITY ADMINISTRATION (TSA):

RECOMMENDATION: Adopt Resolution No. 2017-0114, approving and authorizing the President/CEO to execute an Other Transactional Agreement (OTA No. 70T04018T9CAP1007) with the U.S. Department of Homeland Security - Transportation Security Administration (TSA) and the San Diego County Regional Airport Authority, to reimburse costs not-to-exceed \$1,140,834, for replacement of the existing three (3) Explosions Detection Devices located in Terminal 2 East Checked Baggage Inspections System area at San Diego International Airport.

CHAIR'S REPORT: Chairman Boling reported that the Airport Ambassador's holiday event will be held on December 12. She reported there are 250 Ambassadors who are volunteers at the airport and there will be an Ambassador of the Year award presented. She reported that she had toured the landside operations: Transportation islands; Terminal 2 elevated departure roadway; taxi, cell phone and ride-sharing hold lots; terminal link road, and the Rental Car Center. She reported that at 1 a.m. on December 9 Board Member Janney, Kim Becker and she will tour the runway rehabilitation project.

PRESIDENT/CEO'S REPORT: Kimberly Becker, President/CEO, reported that the Airport would be hosting a group from the team leading the effort to construct the new Mexico City Airport. She reported that AAAE reached out to SAN to host Mexico City officials for a tour and discussion about sustainability planning and initiatives. She reported that they would tour the airport and airfield. She reported that Spirit Airlines expanded its network in San Diego, adding seasonal daily nonstop service to Detroit Metropolitan Airport, beginning April 23, 2018, and ending on September 5, 2018. She reported that Spirit may elect to extend the service depending on route performance. She reported that on December 15, Alaska Airlines will commence four new routes – two seasonal and two year round flights; seasonal service to Steamboat Springs and Mammoth Lakes and year-round service to St. Louis and Kansas City. She reported that Hawaiian Airlines expanded their network in San Diego with the announcement of nonstop flights to Maui commencing May 1, 2018. She recognized Jeffrey Woodson and wished him well in his retirement. She formally introduced Dennis (Denny) Probst, new Vice President of Development. She reported that Denny comes from Metropolitan Airports Commission (MAC) in Minnesota where he was Chief Operating Officer.

She reported the MAC operates the Minnesota International Airport and six smaller general aviation airports within the Minneapolis/St. Paul metro area. She reported that Denny would oversee three departments: Planning and Environmental Affairs, Airport Design and Construction, and Facilities Development.

NEW BUSINESS CONTINUED:

18. AMEND AUTHORITY POLICY 8.30 – AIRPORT LAND USE COMMISSION:

Brendon Reed, Director, Planning & Environmental Affairs provided a presentation to Amend Authority Policy 8.30 – Airport Land Use Commission (ALUC), which included the Board Policy 8.30, Airport Land Use Compatibility Plan (ALUCP) Consistency Reviews, ‘Conditionally Consistent’, and the Board Policy 8.30 Amendment.

RECOMMENDATION: Adopt Resolution No. 2017-0111, amending Authority Policy 8.30 to authorize Airport Land Use Commission staff to issue “conditionally consistent” determinations.

ACTION; Moved by Board Member Desmond and seconded by Board Member Janney to approve staff’s recommendation. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Sessom; NO – None; ABSENT – Cox, Gleason, Robinson, Schumacher; (Weighted Vote Points: YES – 58; NO – 0; ABSENT – 42).

PRESENTATIONS:

A. AIRPORT DEVELOPMENT PLAN:

Presented By: Kimberly J. Becker, President/CEO, Bob Bolton, Director, Airport Design & Construction, and Ted Anasis, Manager, Regional Planning

ACTION; Moved by Board Member Janney and seconded by Board Member Kersey to move the presentation to the January 2018 Board agenda. Motion carried by the following votes: YES – Boling, Desmond, Janney, Kersey, Sessom; NO – None; ABSENT – Cox, Gleason, Robinson, Schumacher; (Weighted Vote Points: YES – 58; NO – 0; ABSENT – 42).

PUBLIC HEARINGS:

OLD BUSINESS: None.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 1:26 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 4th DAY OF JANUARY, 2018.

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JANUARY 4, 2018**

Subject:

Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at meetings of the multi-agency policy group addressing off-airport roadway access; and Board Member and Audit Committee member attendance at meetings of the ad hoc search committee to fill the position of the Chief Auditor.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2018 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

APRIL BOLING

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Corporate & Information Governance

Period Covered: December 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
C. APRIL BOLING		12/28/17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input checked="" type="checkbox"/> Res.2009-0149R	Date: December 4, 2017 Time: 1:30 pm Location: Mayor's Office	Qrtly. Meeting with Mayor
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: December 7, 2017 Time: 9:00 am Location: Airport	ALUC/Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input checked="" type="checkbox"/> Res.2009-0149R	Date: December 12, 2017 Time: 6:00 pm Location: Marriott Liberty Station	Airport Ambassador Holiday Event
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: December 21, 2017 Time: 9:00 am Location: Airport	Exec./Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

GREG COX

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SDCRAA
Board Member Event/Meeting/Training Report Summary

DEC 21 2017

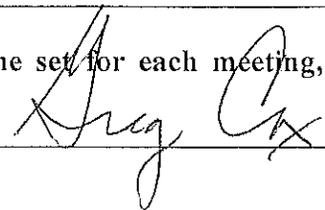
Period Covered: Dec 1-31, 2017

Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
GREG COX		DECEMBER 21, 2017
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: <u>DECEMBER 21, 2017</u> Time: <u>9:00am</u> Location: <u>SDIA</u>	<u>EXECUTIVE / FINANCE COMMITTEE SPECIAL BOARD MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: SEPT 1-30 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
GREG COX		SEPTEMBER 29, 2017
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: <u>SEPT 24, 2017</u> Time: Location: <u>WASHINGTON, D.C.</u>	<u>SAN DIEGO REGIONAL CHAMBER OF COMMERCE TRIP TO WASHINGTON, D.C.</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: <u>SEPT 25, 2017</u> Time: Location: <u>WASHINGTON, D.C.</u>	<u>SAN DIEGO REGIONAL CHAMBER OF COMMERCE TRIP TO WASHINGTON, D.C.</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: <u>SEPT. 26, 2017</u> Time: Location: <u>WASHINGTON, D.C.</u>	<u>SAN DIEGO REGIONAL CHAMBER OF COMMERCE TRIP TO WASHINGTON, D.C.</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: <u>SEPT. 27, 2017</u> Time: Location: <u>WASHINGTON, D.C.</u>	<u>SAN DIEGO REGIONAL CHAMBER OF COMMERCE TRIP TO WASHINGTON, D.C.</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Greg Cox*

ROBERT GLEASON

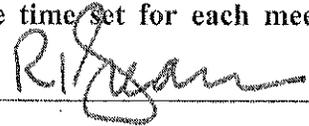
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: DECEMBER 2017

SDCRAA DEC 28 2017 Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
ROBERT H. GLEASON		December 27, 2017
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: December 4, 2017 Time: 1:30 pm Location: City Hall	Quarterly Airport Authority briefing with Mayor Faulconer and Chair April Boling
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: December 21, 2017 Time: 9:00 am Location: SDCRAA offices	Executive / Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

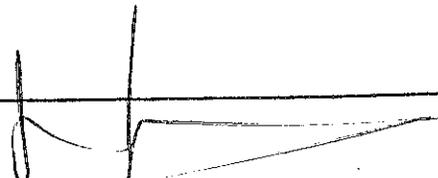
Signature: 

JIM JANNEY

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: Dec 17

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
James Janna		21 Dec 17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act Pre-approved Res. 2009-0149R	Date: Dec 7 Time: 0900 Location: SDCRAA	Board mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Dec 21 Time: 0900 Location: SDCRAA	Exec mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Dec 8 Time: 0900 Location: SANDAG	Trans. mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	



MARK KERSEY

SDCRAA
 DEC 27 2017
 Corporate & Information Governance

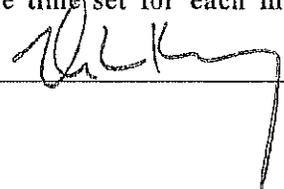
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: December 2017

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Mark Kersey		12/12/17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: December 7, 2017 Time: 9:00 am Location: 3225 N Harbor Drive	Board of Directors / ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: December 21, 2017 Time: 9:00 am Location: 3225 N Harbor Drive	Executive and Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

PAUL ROBINSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

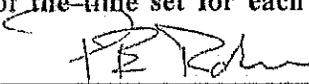
Period Covered: 12/31/17

SDCRAA
DEC 26 2017
Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
PAUL ROBINSON		12-26-17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 12/7/17 Time: 9:00 - 12:30 Location: SDCRAA Bd Rm	SDCRAA Bd / ALUS Mtgs.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

M. SCHUMACHER

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: Dec 1-31, 2017

SDCRAA DEC 21 2017 Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Michael Schumacher		12/31/17
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: December 7, 2017 Time: 9:00 am Location: SDCRAA Office	Board meeting/ALUC
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location: SDCRAA Office	
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Michael Schumacher Digitally signed by Michael Schumacher
Date: 2017.03.29 08:32:08 -0700'

STAFF REPORT

Meeting Date: **JANUARY 4, 2018**

Subject:

Awarded Contracts, Approved Change Orders from November 13, 2017 through December 10, 2017 and Real Property Agreements Granted and Accepted from November 13, 2017 through December 10, 2017

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 13, 2017 - December 12, 2017

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
11/7/2017		CDM Smith Inc.	The Contractor will develop an accurate Economic Impact Study that enhances community understanding of the San Diego International Airport as an economic engine.	RFP	Terminal & Tenants	\$150,000.00	10/31/2018
11/15/2017		Eva Struble	The Artist is one of two selected to complete and execute the design of the Artwork for the " Two-dimensional Artwork Design Project for Admiral Boland Way" at San Diego International Airport.	RFQ	Vision, Voice & Engagement	\$5,500.00	2/28/2019
11/16/2017		Stanford Sign & Awning, Inc.	The Contractor will design, fabricate, and install an aluminum panel mural and framing system, and reproduce and install two mural panels on Admiral Boland Way at San Diego International Airport.	Informal RFP	Vision, Voice & Engagement	\$44,790.00	1/30/2019
11/21/2017		360 Advanced Inc.	The Contractor will complete an assessment and deliver compliance reports of the payment/credit card security processes and controls consistent with applicable Payment Card Industry and Data Security Standard requirements for systems and networks at San Diego International Airport.	Informal RFP	Informational Technology	\$49,500.00	11/8/2018
12/4/2017		Adriene Hughes	The Artist is one of two selected to complete and execute the design of the Artwork for the " Two-dimensional Artwork Design Project for Admiral Boland Way" at San Diego International Airport.	RFQ	Vision, Voice & Engagement	\$5,500.00	2/28/2019
12/6/2017		All County Fire Inc.	The Contractor will service and maintain the Authority's fire extinguishers at San Diego International Airport.	RFP	Facilities Management	\$150,000.00	11/26/2020
12/7/2017		Sentek Cyber, LLC	The Contractor is one of three contractors pre-qualified and approved to bid on On-call information Technology Cyber Services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	Informational Technology	\$300,000.00	10/31/2018
12/7/2017		San Diego Business Journal	The Contractor will provide advertising services in their publications to advance the community's understanding of how San Diego International Airport contributes to the region's growth and quality of life.	Informal RFP	Vision, Voice & Engagement	\$14,500.00	12/25/2017
12/7/2017		MIS Sciences Corporation	The Contractor will provide cloud based systems and support services to support the Authority's internet websites, business applications, and databases at San Diego County Regional Airport Authority.	RFP	Informational Technology	\$462,000.00	11/30/2020

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 13, 2017 - December 10, 2017

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
12/6/2017		Bradford Airport Logistics	The contract was approved by the Board at the October 5, 2017 Board Meeting. The Contractor will operate the Authority's Centralized Receiving and Distribution Center at San Diego International Airport.	RFP	Terminals & Tenants	\$12,900,000.00	11/18/2022
12/7/2017		City of San Diego	The contract was approved by the Board at the November 2, 2017 Board Meeting. The Contractor will provide Aircraft Rescue & Firefighting Services (ARFF) as required by the Federal Aviation Regulations. The City of San Diego is the only source of ARFF Services that will be able to augment SAN's ARFF station with the trained amount of personnel and equipment required in such close proximity to handle a serious aviation contingency at or near San Diego International Airport.	Sole Source	Airside Operations	\$30,872,807.00	9/30/2020

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 13, 2017 - December 10, 2017

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
11/7/2017		Curriculum Technology, LLC	The First Amendment revises the total amount payable by \$40,000 for the development of new online courses/modules and to refresh existing online courses/modules at San Diego County Regional Airport.	Talent, Culture & Capability	\$ 40,000.00	\$40,000.00	100%	\$80,000.00	2/14/2019
11/9/2017		Austin Faure Production	The First Amendment extends the term of the agreement by 80 days to provide adequate time for the completion of a new solicitation and increases the total amount payable by \$12,000 to complete the Video Production Services currently being performed by the Contractor.	Vision, Voice & Engagement	\$78,950.00	\$12,000.00	15%	\$90,950.00	12/31/2017
11/21/2017		Turner-PCL a Joint Venture	The Second Amendment revises a second signature block for the Contractor's signatories as it was omitted in the final version of the First Amendment for the Federal Inspection Service Facility project. There is no increase in compensation.	Airport Design & Construction	\$ 186,625,485.00	\$0.00	0%	\$186,625,485.00	12/31/2019
11/21/2017		Corodata Shredding, Inc.	The First Amendment extends the term of the agreement by 90 days to provide adequate time for the completion of a new solicitation for On-site Shredding Services at San Diego County Regional Airport Authority. There is no increase in compensation.	Procurement	\$ 30,000.00	\$0.00	0%	\$30,000.00	1/2/2018
12/1/2017		Bradford Airport Logistics	The Second Amendment increases the total amount payable by \$303,976 to cover the two final months of fees and reimbursables for this contract term for performing Central Receiving Distribution Center Operator Services at San Diego International Airport.	Terminal Concessions	\$ 7,599,396.00	\$303,975.00	4%	\$7,903,371.00	11/19/2017
12/1/2017		Boot World, Inc.	The Second Amendment extends the term of the agreement by 120 days to allow adequate time for the completion of a new solicitation for Safety Shoe Services for San Diego County Regional Airport Authority. There is no increase in compensation.	Risk Management	\$90,000.00	\$0.00	0%	\$90,000.00	2/26/2018
12/7/2017		Airport Concession Consultants, Inc.	The First Amendment increases the total amount payable by \$20,000 to cover the additional cost associated with DBE Certification Services as required every three years by the FAA for the ACDBE and DBE programs at San Diego County Regional Airport Authority.	Small Business Development	\$200,000.00	\$20,000.00	10%	\$220,000.00	9/9/2018

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 13, 2017- December 10, 2017

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM NOVEMBER 13, 2017 through DECEMBER 10, 2017



Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
7.1.17 to 6.30.20	LE-0858	Harris Corporation	Use & Occupancy Permit	Adjacent to FMD Building	Maintains Automatic Dependent Surveillance Broadcast System for Airlines	195	Annual Rent \$766	N/A
12.1.17 to 12.31.17	LE-0939	Duncan Aviation, Inc.	License Agreement	Airport Wide	Ground Handling Services	N/A	Greater of either \$150 per month or 8% of monthly gross income	This agreement, along with all other active ground handling and support services license agreements, will go into holdover beginning 1/1/2018



Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
8.1.13	LE-0732	Norstan Communication (Black Box)	Tenant Service Agreement	Terminals	Share Tenant Services and Distributed Antenna System	N/A	N/A	N/A

STAFF REPORT

Meeting Date: **JANUARY 4, 2018**

Subject:

Approve and Authorize the President/CEO to Execute a First Supplemental Agreement to Memorandum of Agreement between Federal Aviation Administration (FAA) and San Diego County Regional Airport Authority

Recommendation:

Adopt Resolution No. 2018-0001, approving and authorizing the President/CEO to execute a First Supplemental Agreement to the Memorandum of Agreement between the Federal Aviation Administration and the San Diego County Regional Airport Authority, authorizing an increase from \$619,500 to \$725,000 for the term of the agreement to fund the addition of power and communication services for a new Federal Aviation Administration Medium Intensity Approach Lighting System Building at San Diego International Airport.

Background/Justification:

In 2017, the San Diego County Regional Airport Authority ("Authority") entered into a Memorandum of Agreement (MOA) with the FAA to provide replacement of the FAA Runway Status Lights (RWSL) [Resolution No. 2017-0041]. This work is currently being performed under the Board approved Project No. 104220 Rehabilitate Cross Taxiways B1, B4-B7, C3, C4, C6 and Project No. 104129, Clear Object Free Area (OFA) Taxiway B [Resolution Nos. 2017-0064 and 2017-0065 respectively].

Per FAA request, a new Medium Intensity Approach Lighting System (MALS) building has been co-located with the new RWSL Building. Also, in order to accommodate this request, it was mutually decided that the duct bank be modified to include the communications and power for the new MALS building.

The scope of work will include enlargement of the planned concrete encased duct bank to include an additional 700 linear feet of conduits and two hand-holes to accommodate additional communications and power lines. The size of the 950 linear feet main power feed will be increased to accommodate a larger electric load and the single load center equipment rack will be changed to a dual load center equipment rack.

Fiscal Impact:

This supplemental agreement will increase the value of the MOA with the FAA from \$619,500 to \$725,000. The interim funding for this project is included in the Board approved FY2018-2022 Capital Program Budget within Projects No. 104220, Rehabilitate Cross Taxiways B1, B4-B7, C3, C4, C6 and No. 104129, Clear OFA Taxiway B [Resolution Nos. 2017-0064 and 2017-0065 respectively] and will be reimbursed by FAA under this supplemental agreement. Additional source of funds for this project include AIP Grant, Passenger Facility Charges, and Airport Cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This project is consistent with Categorical Exemption 15302 – Replacement or Reconstruction – Class 2 and consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including but not limited to: (c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

IRAJ GHAEMI
DIRECTOR, FACILITIES DEVELOPMENT

RESOLUTION NO. 2018-0001

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A FIRST SUPPLEMENTAL AGREEMENT TO THE MEMORANDUM OF AGREEMENT BETWEEN THE FEDERAL AVIATION ADMINISTRATION AND THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING AN INCREASE FROM \$619,500 TO \$725,000 FOR THE TERM OF THE AGREEMENT TO FUND THE ADDITION OF POWER AND COMMUNICATION SERVICES FOR A NEW FEDERAL AVIATION ADMINISTRATION MEDIUM INTENSITY APPROACH LIGHTING SYSTEM BUILDING AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, in 2017, the San Diego County Regional Airport Authority (“Authority”) entered into a Memorandum of Agreement (MOA) with the Federal Aviation Administration (FAA) to provide replacement of the FAA Runway Status Lights (RWSL) [Resolution No. 2017-0041]; and

WHEREAS, this work is currently being performed under the Board approved Project No. 104220 Rehabilitate Cross Taxiways B1, B4-B7, C3, C4, C6 and Project No. 104129, Clear Object Free Area (OFA) Taxiway B [Resolution Nos. 2017-0064 and 2017-0065 respectively]; and

WHEREAS, per FAA request, a new Medium Intensity Approach Lighting System (MALS) building has been co-located with the new RWSL Building; and

WHEREAS, in order to accommodate this request, it was mutually decided that the duct bank be modified to include the communications and power for the new MALS building; and

WHEREAS, the scope of work will include enlargement of the planned concrete encased duct bank to include an additional 700 linear feet of conduits and two hand-holes to accommodate additional communications and power lines; and

WHEREAS, the size of the 950 linear feet main power feed will be increased to accommodate a larger electric load and the single load center equipment rack will be changed to a dual load center equipment rack.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a First Supplemental Agreement to the Memorandum of Agreement between the Federal Aviation Administration and the San Diego County Regional Airport Authority, authorizing an increase from \$619,500 to \$725,000 for the term of the agreement to fund the addition of power and communication services for a new Federal Aviation Administration Medium Intensity Approach Lighting System Building at San Diego International Airport; and

BE IT FURTHER RESOLVED that the President/CEO is authorized to make minor changes to the MOA that she determines to be in the best interest of the Authority; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is consistent with Categorical Exemption 15302 – Replacement or Reconstruction – Class 2 and consists of; replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including but not limited to: (c) Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity; and is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 4th day of January, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **January 4, 2018**

Subject:

Approve and Authorize the President/CEO to Execute an On-Call Runway Rubber Removal Services Agreement

Recommendation:

Adopt Resolution No. 2018-0002, approving and authorizing the President/CEO to execute an On-Call Runway Rubber Removal Services Agreement with Abhe & Svoboda, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$1,610,000, to provide runway rubber removal services, at San Diego International Airport.

Background/Justification:

On October 12, 2017, the Authority issued a Request for Proposal ("RFP") for on-call runway rubber removal services. On November 14, 2017, the Authority received one response to the RFP from Abhe & Svoboda, Inc. ("Abhe").

On December 12, 2017, the Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Facilities Management, one representative from Planning and Environmental Affairs, and one from Airside Operations interviewed the sole respondent. The Panel evaluated the sole respondent using a weighted criteria of six factors: the firm's experience and qualifications, primary staff, equipment and chemicals to perform services, work plan, proposed fees, and small business preference under Authority Policy 5.12.

The final combined scoring matrix from the Panel is as follows:

Evaluation Criteria	Abhe	Maximum Score Possible
Company Experience & Qualifications	1440	1600
Primary Staff	525	600
Equipment & Chemicals to Perform Services	875	1000
Work Plan	350	400
Proposed Fees	400	400
Small Business Preference 5.12	0	200
Total	3590	4200

Abhe has performed on-call runway rubber removal operations at SDIA for the past thirteen (13) years and has met all contract requirements during each of those years. They possess the organizational structure, prior experience, and resources required to execute the services under this agreement. In addition, Abhe has knowledge and familiarity with SDIA airport operations, security, and environmental concerns and procedures.

Page 2 of 3

Based on the Panel's evaluation of the sole respondent, Abhe is determined to be qualified and staff recommends awarding the on-call runway rubber removal service agreement to Abhe for a total not-to-exceed amount of \$1,610,000, for three years with two one-year options exercisable at the sole discretion of the President/CEO.

Fiscal Impact:

Adequate funding for the on-call runway rubber removal service agreement is included in the adopted FY 2018 and conceptually approved FY 2019 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board and will be included in future year budget requests.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. California Environmental Quality Act ("CEQA"): This Board action is not a project that would have a significant effect on the environment as defined by the CEQA, as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, Abhe & Svoboda, Inc. did not receive the 5% small business preference.

Prepared by:

DAVID LAGUARDIA
DIRECTOR, FACILITIES MANAGEMENT

RESOLUTION NO. 2018-0002

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL RUNWAY RUBBER REMOVAL SERVICES AGREEMENT WITH ABHE & SVOBODA, INC., FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$1,610,000, TO PROVIDE RUNWAY RUBBER REMOVAL SERVICES, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the Authority advertised a Request for Proposal (“RFP”) on October 12, 2017, to provide on-call runway rubber removal services at SDIA; and

WHEREAS, on November 14, 2017, the Authority received one response to the RFP from Abhe & Svoboda, Inc.; and

WHEREAS, on December 12, 2017, the Panel interviewed the sole respondent with the respondent providing a presentation of its qualifications and responses to prepared questions; and

WHEREAS, after the interview, the Panel evaluated the sole respondent using a weighted criteria of six factors: company experience and qualifications, primary staff, equipment and chemicals to perform service, work plan, proposed fees, and eligibility for small business participation under Authority Policy 5.12, Preference to Small Business; and

WHEREAS, upon conclusion of the evaluation process, the Panel determined Abhe & Svoboda, Inc. qualified to provide on-call runway rubber removal services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Runway Rubber Removal Services Agreement with Abhe & Svoboda, Inc., for a term of three years, with an option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-exceed amount of \$1,610,000, to provide runway rubber removal services, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended, 14 Cal. Code Regs. §15378); and is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 4th day of January, 2018 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **January 4, 2018**

Subject:

Approve and Authorize the President/CEO to Execute a Landscape Maintenance Agreement

Recommendation:

Adopt Resolution No. 2018-0003, approving and authorizing the President/CEO to execute a Landscape Maintenance Agreement with Aztec Landscaping, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$2,887,789, to provide landscape maintenance services, at San Diego International Airport.

Background/Justification:

On October 17, 2017, the Authority issued a Request for Proposal (“RFP”) for landscaping maintenance services. On November 17, 2017, the Authority received one response to the RFP from Aztec Landscaping, Inc. (“Aztec”).

On December 11, 2017, the Authority’s Evaluation Panel (“Panel”), which was comprised of three representatives from Facilities Management and one representative from Terminals and Tenants interviewed the sole respondent. The Panel evaluated the sole respondent using a weighted criteria of six factors: the firm’s experience and qualifications, primary staff, work plan, sustainability, proposed fees, and small business preference under Authority Policy 5.12.

The final combined scoring matrix from the Panel is as follows:

Evaluation Criteria	Aztec	Maximum Score Possible
Company Experience & Qualifications	1440	1600
Primary Staff	875	1000
Work Plan	350	400
Sustainability	180	200
Proposed Fees	800	800
Small Business Preference 5.12	0	200
Total	3645	4200

Aztec has performed landscape maintenance at SDIA for the past fourteen (14) years and has met all contract requirements during each of those years. They possess the organizational structure, prior experience, and resources required to execute the services under this agreement.

Based on the Panel's evaluation of the sole respondent, Aztec is determined to be qualified and staff recommends awarding the landscape maintenance agreement to Aztec for a total not-to-exceed amount of \$2,887,789, for five years.

Fiscal Impact:

Adequate funding for the landscape maintenance agreement is included in the adopted FY 2018 and conceptually approved FY 2019 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board and will be included in future year budget requests.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. California Environmental Quality Act ("CEQA"): This Board action is not a project that would have a significant effect on the environment as defined by the CEQA, as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, Aztec Landscaping, Inc. did not receive the 5% small business preference.

Prepared by:

DAVID LAGUARDIA
DIRECTOR, FACILITIES MANAGEMENT

RESOLUTION NO. 2018-0003

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A LANDSCAPE MAINTENANCE AGREEMENT WITH AZTEC LANDSCAPING, INC., FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$2,887,789, TO PROVIDE LANDSCAPE MAINTENANCE SERVICES, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, Authority advertised a Request for Proposal (“RFP”) on October 17, 2017, to provide landscape maintenance at SDIA; and

WHEREAS, on November 17, 2017, the Authority received one response to the RFP from Aztec Landscaping, Inc.; and

WHEREAS, on December 11, 2017, the Panel interviewed the sole respondent with the respondent providing a presentation of its qualifications and responses to prepared questions; and

WHEREAS, after the interview, the Panel evaluated the sole respondent using a weighted criteria of six factors: company experience and qualifications, primary staff, work plan, sustainability, proposed fees, and eligibility for small business participation under Authority Policy 5.12, Preference to Small Business; and

WHEREAS, upon conclusion of the evaluation process, the Panel determined Aztec Landscaping, Inc. qualified to provide landscape maintenance services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Landscape Maintenance Agreement with Aztec Landscaping, Inc., for a term of three years, with an option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-exceed amount of \$2,887,789, to provide landscape maintenance services, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended, 14 Cal. Code Regs. §15378); and is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 4th day of January, 2018 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JANUARY 4, 2018**

Subject:

Approve the January 2018 Legislative Report and 2018 Legislative Agenda

Recommendation:

Adopt Resolution No. 2018-0004, approving the January 2018 Legislative Report and the 2018 Legislative Agenda.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The January 2018 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

The 2018 Legislative Agenda (Attachment B) includes general legislative guidelines and specific goals that the Authority's legislative team recommends the Board approve for the upcoming year. Following Board approval, staff will work with the Authority's legislative consultants to closely monitor and implement Board direction in the policy areas included in the 2018 Legislative Agenda.

State Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

The State Legislature is scheduled to reconvene on January 3, 2018.

Federal Legislative Action

The Authority's legislative team recommends that the Board adopt a Support position on H.R. 2514, the "Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act." This bill would ensure that revenues collected from passengers as aviation security fees are used to help finance the costs of aviation security screening by repealing a requirement that a portion of these fees be deposited in the federal government's general fund.

On December 20, 2017, The House of Representatives approved the final version of H.R. 1, the "Tax Cuts and Jobs Act" by a vote of 224 to 201. The Senate passed this bill by a vote of 51 to 48 the same day. This legislation retains the tax exemption for private activity bonds, an important financing mechanism for airport improvement projects and eliminates the alternative minimum tax for corporations. This bill was signed into law by the President.

Congress is also expected to consider legislation to temporarily continue funding for federal government operations and programs beyond December 22nd, when current federal funding legislation is set to expire.

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2018-0004

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING THE JANUARY 2018 LEGISLATIVE REPORT AND THE 2018 LEGISLATIVE AGENDA

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the January 2018 Legislative Report (“Attachment A”) and the 2018 Legislative Agenda (“Attachment B”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code § 21065); and is not a “development” as defined by the California Coastal Act (Cal. Pub. Res. Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 4th day of January, 2018, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR, CORPORATE
& INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

January 2018 Legislative Report

State Legislation

New Assembly Bills

There are no new Assembly Bills to report.

Assembly Bills from Previous Report

Legislation/Topic

AB 302 (Gipson) – South Coast Air Quality Management District: fleets

Background/Summary

AB 302 would authorize the governing board of the South Coast Air Quality Management District (SCAQMD) to adopt rules and regulations that require specified operators of public and commercial fleet vehicles consisting of one or more vehicles to purchase zero emission and near-zero emission vehicles, and further require that those zero-emission and near-zero emission vehicles to be operated to the fullest extent possible in the south coast district.

Anticipated Impact/Discussion

San Diego International Airport (SDIA), is not within the jurisdiction of the SCAQMD, therefore this bill would not directly impact our operations. However, the Authority's legislative team is concerned that if enacted, AB 302 could create difficult and costly requirements for fleet operators because there are no zero or near-zero emission versions for some airport off-road equipment.

Status: 5/8/17 – Re-referred to Assembly Committee on Transportation. This bill is expected to be considered by the State Legislature in 2018.

Position: Watch (6/1/17)

**Shaded text represents new or updated legislative information*

Federal Legislation

New House Bills

H.R. 2514 (DeFazio) – Funding for Aviation Screeners and Threat Elimination Restoration Act

Background/Summary

H.R. 2514 would ensure that revenues collected from passengers as aviation security fees are used to help finance the costs of aviation security screening by repealing a requirement that a portion of these fees be deposited in the federal government's general fund.

Anticipated Impact/Discussion

Enactment of this legislation would ensure that aviation security fees are used for their stated purpose, and help to ensure that funding is available to provide an adequate level of screening at the nation's airports.

Status: 5/18/17 – Referred to House Committee on Homeland Security

Position: Support

House Bills from Previous Report

H.R. 1 (Brady) – Tax Cuts and Jobs Act

Background/Summary

The final version of H.R. 1 preserves the tax exempt status of private activity bonds – an important financing tool for airports – and eliminates the alternative minimum tax for corporations. However, this bill also eliminates the advance refunding of bonds, which will no longer be a refinancing option for the Airport Authority.

Anticipated Impact/Discussion

Since 2010, the Airport Authority has issued over \$637 million in private activity bonds (PABs) to finance airport improvement projects. Maintaining the tax exempt status of PABs will allow the Airport Authority to continue to issue bonds with favorable interest rates.

Status: 12/20/17 – Conferenced bill approved by Congress and signed into law by the President

Position: Oppose (12/7/17)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 598 (Lynch) – Airplane Impacts Mitigation Act of 2017

Background/Summary

H.R. 598, the “Airplane Impacts Mitigation Act of 2017”, would require the Federal Aviation Administration (FAA) to enter into an agreement with an eligible institution of higher education to conduct a study of the health impacts of airplane flights on residents exposed to a range of noise and air pollution levels from flights. The study is directed to:

- Focus on residents in Boston, Chicago, New York, the northern California Metroplex, Phoenix, and not more than three additional metropolitan areas each containing an international airport.
- Consider the health impacts on residents living partly, or entirely within the land underneath the flight paths most frequently used by aircraft flying below 10,000 feet.
- Consider only the health impacts that manifest during the physical implementation of the NextGen program on flights departing from or arriving to an international airport located in one of the designated metropolitan areas.

Anticipated Impact/Discussion

Although this bill is not expected to directly impact operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the Authority accurately describe any environmental and health impacts of the FAA’s recently implemented NextGen program.

Status: 1/20/17 – Introduced in the House and referred to the House Committee on Transportation and Infrastructure

Position: Support (3/2/17)

Legislation/Topic

H.R. 665 (Keating) – Airport Perimeter and Access Control Security Act of 2017

Background/Summary

H.R. 665, the “Airport Perimeter and Access Control Security Act of 2017,” would direct the Transportation Security Administration (TSA) to update:

- The Transportation Sector Security Risk Assessment for the aviation sector
- The Comprehensive Risk Assessment of Perimeter and Access Control Security for airports (as well as conduct a system-wide assessment of airport access control points and airport perimeter security)
- The 2012 National Strategy for Airport Perimeter and Access Control Security

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Although this bill is not expected to impact operations at San Diego International Airport (SDIA), the updating of assessments by the TSA may lead to the future implementation of new security requirements. The Authority’s legislative team will identify any unfunded mandates resulting from these proposed actions.

Status: 1/31/17 – Approved by the House on a voice vote and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (3/2/17)

Legislation/Topic

H.R. 678 (McSally) – Department of Homeland Security Support to Fusion Centers Act of 2017

Background/Summary

Fusion centers were created to promote information sharing at the federal level between agencies such as the Central Intelligence Agency, the U.S. Department of Justice, the U.S. military and state and local governments. H.R. 678, the “Department of Homeland Security Support to Fusion Centers Act of 2017” would:

- Direct the Comptroller General to conduct an assessment of Department of Homeland Security (DHS) personnel assigned to fusion centers
- Direct the Under Secretary of Intelligence and Analysis of the Department of Homeland Security to provide eligibility for access to information classified as Top Secret for analysts at fusion centers, and submit a report to the Committee on Homeland Security, Permanent House Select Committee on Intelligence, Committee on Homeland Security and Governmental Affairs and Senate Select Committee on Intelligence
- Direct the Chief Information officer of the Department of Homeland Security to conduct an assessment of information systems used to share homeland security information between fusion centers and the Department.

Anticipated Impact/Discussion

Although this bill is not expected to impact operations at San Diego International Airport (SDIA), it will be monitored closely for any potential impact to Department of Homeland Security or Customs and Border Protection procedures.

Status: 1/31/17 – Approved by the House on a voice vote and Referred to Senate Committee on Homeland Security and Governmental Affairs

Position: Watch (3/2/17)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 1265 (DeFazio) – Investing in America: Rebuilding America’s Airport Infrastructure Act

Background/Summary

H.R. 1265, the “Investing in America: Rebuilding America’s Airport Infrastructure Act”, would provide airports the Authority to establish a passenger facility charge (PFC) of their choosing by eliminating the current \$4.50 Congressionally-set PFC limit. This bill would also reduce Airport Improvement Program (AIP) funding by \$400 million annually and eliminate large hub airports’ entitlement to AIP grants if those airports collect PFCs greater than \$4.50.

Anticipated Impact/Discussion

H.R. 1265 would provide the Airport Authority with the ability to establish a PFC based on San Diego International Airport funding needs rather than relying on the current PFC limit of \$4.50 per passenger established by Congress in 2000.

Status: 3/2/17 – Referred to House Committee on Transportation and Infrastructure

Position: Support (4/6/17)

Legislation/Topic

H.R. 2800 (DeFazio) – Aviation Funding Stability Act

Background/Summary

This legislation would take the Airport and Airway Trust Fund off budget in an effort to protect Trust Fund revenue from sequestration and potential budget cuts. This bill would also require the Federal Aviation Administration (FAA) to develop a streamlined procurement system for the acquisition of NextGen technology and update its personnel management system. In addition, H.R. 2800 would elevate the role of the Management Advisory Council and authorize funds to rebuild and modernize U.S. air traffic control facilities.

Anticipated Impact/Discussion

Enactment of H.R. 2800 might benefit the Airport Authority by insulating the Airport and Airway Trust fund from potential reductions in funding for FAA-related operations. In addition, this legislation could expedite the modernization of the national air traffic control system.

Status: 6/7/17 – Introduced and Referred to the House Committees on Transportation and Infrastructure, Armed Services, the Budget, and Appropriations

Position: Watch (7/6/17)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 2997 (Shuster) – 21st Century Aviation Innovation, Reform, & Reauthorization Act

Background/Summary

This legislation would authorize FAA operations and related programs for the next six years. Specifically, this bill would:

- Transfer air traffic control functions from the FAA to a new not-for-profit corporation
- Include one airport representative to serve on the 13-member board of directors for the new ATC corporation
- Increase annual Airport Improvement Program (AIP) funding to a level of \$3.8 billion in Fiscal Year 2023
- Retain the current \$4.50 Passenger Facility Charge (PFC) cap
- Streamline and expedite the PFC reporting and review process
- Eliminate the PFC significant contribution test for large and medium hub airports

Anticipated Impact/Discussion

Although San Diego International Airport (SDIA) might potentially benefit from the AIP increases included in H.R. 2997, this bill does not include any adjustment to the current \$4.50 PFC limit established by Congress in 2000. As a result, this legislation would essentially maintain the status quo for the financing of airport infrastructure projects instead of providing new funding opportunities for SDIA improvement projects. In addition, this bill does not include any provision that could position SDIA to compete for nonstop service to Ronald Reagan Washington National Airport.

Status: 6/27/17 – Approved by House Transportation and Infrastructure Committee by a vote of 32 to 25

Position: Oppose Unless Amended (7/6/17)

New Senate Bills

There are no new Senate bills to report.

Senate Bills from Previous Report

Legislation/Topic

S. 1 (Enzi) – Tax Cuts and Jobs Act

Background/Summary

Following the conferencing of this bill with the House version, H.R. 1, the final version of this legislation would preserve the tax exemption for private activity bonds and eliminate the alternative minimum tax for corporations. However, this bill would eliminate the advance refunding of bonds.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Since 2010, the Airport Authority has issued over \$637 million in private activity bonds (PABs) to finance airport improvement projects. Maintaining the tax exempt status of PABs will allow the Airport Authority to continue to issue bonds with favorable interest rates.

Status: 11/28/17 – Approved by Senate Budget Committee

Position: Watch (12/7/17)

Legislation/Topic

S. 271 (Fischer) – Build USA Infrastructure Act

Background/Summary

S. 271, the “Build USA Infrastructure Act” would divert \$21.4 billion annually in Customs and Border Protection (CBP) passenger and freight user fees to the Highway Trust Fund. This funding would be diverted for a five-year period, beginning October 1, 2020.

Anticipated Impact/Discussion

Airports Council International – North America (ACI-NA) strongly opposes this bill. User fees should be applied for their intended use, not diverted to subsidize other programs, especially as CBP continues to face significant staffing shortfalls and technological challenges. As San Diego International Airport (SDIA) continues to expand international air service, this bill could have a negative impact on CBP’s ability to effectively process international passengers.

Status: 2/1/17 – Introduced and Referred to Senate Committee on Homeland Security and Governmental Affairs

Position: Oppose (3/2/17)

Legislation/Topic

S. 1405 (Thune) – Federal Aviation Administration Reauthorization Act of 2017

Background/Summary

This legislation would authorize FAA operations and related programs for the next four years. Specifically, this bill would:

- Increase annual Airport Improvement Program (AIP) funding to a level of \$3.75 billion in Fiscal Years 2019-2021
- Retain the current \$4.50 Passenger Facility Charge (PFC) cap
- Streamline and expedite the PFC reporting and review process
- Eliminate the PFC significant contribution test for large and medium hub airports

**Shaded text represents new or updated legislative information*

- Require the Department of Transportation to hire an independent organization to conduct a study on upgrading and restoring the nation's airport infrastructure

Anticipated Impact/Discussion

Although San Diego International Airport (SDIA) might potentially benefit from the AIP increases included in S. 1405, this bill does not include any adjustment to the current \$4.50 PFC limit established by Congress in 2000. As a result, this legislation would essentially maintain the status quo for the financing of airport infrastructure projects instead of providing new funding opportunities for SDIA improvement projects. In addition, this bill does not include any provision that could position SDIA to compete for nonstop service to Ronald Reagan Washington National Airport.

Status: 6/29/17 – Approved by Senate Committee on Commerce, Science and Transportation by voice vote

Position: Oppose Unless Amended (7/6/17)

Legislation/Topic

S. 1655 (Collins) – Fiscal Year 2018 Transportation and Housing and Development Appropriations Act

Background/Summary

This bill would provide annual funding for federal transportation programs including Federal Aviation Administration activities and programs. The bill would increase the Passenger Facility Charge (PFC) limit from the current level of \$4.50 to a new level of \$8.50 for originating passengers. This bill would also increase Airport Improvement Program (AIP) funding by \$250 million to a new level of \$3.6 billion in FY 2018.

Anticipated Impact/Discussion

Passage of an annual spending bill would provide airports certainty concerning the annual funding levels for FAA and its programs. While the proposed increase in the AIP could result in some additional revenue to the Airport Authority, the proposed \$4 increase in the PFC limit could result in a significant increase in revenue for San Diego International Airport improvement projects, including funding for the Airport Development Program.

Status: 7/27/17 – Approved by Senate Committee on Appropriations on a vote of 31 to 0

Position: Support (9/7/17)

**Shaded text represents new or updated legislative information*

Legislation/Topic

S. 1757 (Cornyn) – Building America’s Trust Act

Background/Summary

S. 1757 would authorize approximately \$15 billion over four years for border security and enforcement activities. Specific actions include:

- Requires the deployment of multi-layered tactical infrastructure across the southern U.S. border which, at the Secretary of DHS’s discretion, could include a wall system, fencing. Levees, technology, or other physical barriers
- Increases the number of Border Patrol agents, Customs and Border Protection (CBP) Officers at ports, agricultural inspectors, Immigration and Customs Enforcement officers, immigration judges and federal prosecutors
- Streamline the CBP hiring process for military veterans and law enforcement personnel
- Requires CBP to deploy a biometric entry system at fifteen U.S. airports within 18 months and at all U.S. airports within five years

Anticipated Impact/Discussion

While several provisions in S. 1757 could provide additional CBP staffing resources at CBP’s San Diego port, some elements of this bill may be considered by community leaders to be a deterrent to the cross-border trade and tourism that currently benefits the regional economy.

Status: 8/3/17 – Introduced in the Senate

Position: Watch (9/7/17)

Legislation/Topic

S. 1733 (Van Hollen) – Customers Not Cargo Act

Background/Summary

This proposed legislation would prohibit airlines from forcibly removing passengers after they have already boarded the plane due to overbooking or airline staff seeking to fly as passengers. It would also require the establishment of standards to resolve oversales once an aircraft has been boarded.

Anticipated Impact/Discussion

This bill is not expected to directly impact operations at San Diego International Airport (SDIA).

Status: 4/12/17 – Introduced and Referred to Senate Committee on Commerce, Science and Transportation

**Shaded text represents new or updated legislative information*

Position: Watch (5/4/17)

Legislation/Topic

S. 1872 (Thune) – TSA Modernization Act

Background/Summary

This legislation would reauthorize Transportation Security Administration (TSA) programs for three years. The bill includes several provisions that would benefit airports, including \$55 million in additional funding for the law enforcement officer (LEO) reimbursement program and continued funding that would allow TSA officers to continue to staff airport exit lanes instead of shifting that responsibility to airports as proposed by the Trump Administration. The bill would also establish a five-year term for the TSA Administrator, similar to the FAA Administrator's term and requires TSA to significantly expand the PreCheck program.

Anticipated Impact/Discussion

Enactment of this legislation would ensure the availability of federal funding for several programs of importance to SDIA and while enhancing the development and acquisition of new security technologies which could be incorporated into the SDIA security process.

Status: 10/4/17 – Approved by Senate Commerce Committee

Position: Support (11/2/17)

**Shaded text represents new or updated legislative information*

**San Diego County Regional Airport Authority
2018 Legislative Agenda**

State Policy/Legislation

REAL ID Satellite Offices

The REAL ID Act of 2005 establishes federal standards for state-issued driver licenses and non-driver identification cards. To comply with this law, the Department of Homeland Security issued regulations requiring domestic air travelers, beginning on January 22, 2018, to either possess a state driver license that is compliant with the REAL ID Act or show an alternative form of identification acceptable to the Transportation Security Administration in order to board their flight. However, California is one of the states that has obtained a waiver to allow its driver licenses to be used as an acceptable form of identification beyond DHS' January 22, 2018, compliance date. Because of this waiver, non-REAL ID compliant California driver licenses can be used to board a domestic flight until October 1, 2020.

Because many air travelers, particularly those who travel infrequently, may not be aware of the federal requirements to obtain an enhanced REAL ID license by October 1, 2020, in order to travel by air, airports have a direct interest in ensuring that travelers arriving at the airport beginning October 1, 2020, have a REAL ID driver license. To assist the State of California Department of Motor Vehicles (DMV) in the issuance of REAL ID licenses, airports could coordinate with the DMV to locate satellite DMV offices at airports to provide a convenient location for travelers to apply for REAL ID licenses.

Action: Support efforts by the California Airports Council to obtain legislation authorizing the California DMV to establish satellite offices at airports to assist travelers in obtaining REAL ID driver's licenses by the October 1, 2020 compliance deadline.

Transportation Network Companies/Taxicab Operations

During the 2017 legislative session, Governor Brown signed into law Assembly Bill 1069, legislation introduced to "level the playing field" between taxicabs and transportation network companies. Specifically, this bill will simplify the local permitting process for taxicab companies and drivers and reduce the number of permits that taxis need to obtain to legally operate. At the request of the Airport Authority's legislative team, this bill clarifies that airport operators possess separate and ultimate authority to regulate taxicab access to the airport and to set taxicab access fees at the airport.

It is possible that the State Legislature or the Administration may consider additional changes to TNC or taxicab operations and regulation, such as further consolidation of ground transportation oversight.

Action: ***Work with the California Airports Council and others to monitor TNC and taxicab-related legislation and regulations, their anticipated impact on SDIA, and state efforts to provide fair competition between the various modes of ground transportation. Work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.***

Drones (Unmanned Aerial Vehicles)

In 2017, the City of San Diego enacted an ordinance to address the potential hazard of unmanned aircraft systems (UAS) to other aircraft in flight, persons on the ground, and critical infrastructure. This ordinance codifies on a local level UAS regulations similar to those of the Federal Aviation Administration. Specifically, the ordinance makes it unlawful to operate a UAS in a careless or reckless manner, in violation of any FAA flight restrictions, or in a manner that interferes with law enforcement, firefighting, or any government emergency operations.

Although the State Legislature approved six drone bills in 2016, only two of those measures were signed into law by the Governor. As there are still public safety and privacy concerns with the use of drones, it is possible that additional drone legislation will be considered by the State Legislature.

Action: ***Work closely with the California Airports Council (CAC), local members of the state delegation, City of San Diego staff and law enforcement to track, and, if necessary, assist in the development of legislation and regulations to protect airport operations from drone interference.***

Sustainability & Energy Use Reduction

The Airport Authority continues to explore actions that can be taken to build on its efforts to become more sustainable and energy-independent. Authority staff continues to monitor and investigate funding opportunities for sustainable initiatives at San Diego International Airport. Specific areas of investment are expected to include additional zero-emission ground support equipment and other airport vehicles and electric charging infrastructure.

In addition, Authority staff will continue to identify requirements and charges that could impede our ability to utilize non-traditional and “green” energy supplies to power SDIA facilities and equipment as well as actions that could be taken to alter current public utility rules, regulations and statutes.

Action: ***Identify opportunities to obtain funding for airport projects that will reduce SDIA’s reliance on traditional utilities and allow for the implementation of sustainable resources. Also, identify any regulatory and statutory impediments to potential projects and activities that would increase energy independence at SDIA and coordinate with other interested parties to remove any identified impediments.***

Cap-and-Trade Program/Volkswagen Settlement Funding

In 2016, the Governor signed into law AB 1613, the Budget Act of 2016, approving the following appropriations pursuant to the State's Cap-and-Trade program:

- Transit and Intercity Rail Capital Program: \$135 million
- Urban Greening Programs: \$80 million
- Active Transportation Program local assistance: \$10 million
- Clean Vehicle Rebate Project: \$133 million
- Enhanced Fleet Modernization Program and Plus-Up Pilot Project: \$80 million
- Heavy Duty Vehicles and Off-Road Equipment Investments: \$150 million
- Waste Reduction and Management Program: \$40 million
- Weatherization and Renewable Energy Projects: \$20 million

In addition, under the terms of a settlement with the State of California, the automaker Volkswagen (VW) is required to invest \$800 million in zero-emission vehicle (ZEV) projects in California over a ten-year period. Eligible projects include installing ZEV fueling infrastructure (for both electric- and hydrogen-powered cars), funding brand-neutral consumer awareness campaigns that will help grow the ZEV vehicle market, and investing in projects such as car-sharing programs that will increase access to ZEVs for all consumers in California. These projects are expected to grow the state's ZEV program and lay the foundation for achieving the State's air quality and climate change goals.

Staff will identify potential SDIA projects and programs that would be eligible for Cap-and-Trade funding and VW settlement funds and develop a strategy to compete for this funding.

Action: Continue to work with the Authority's legislative consultants, California Airports Council, and others to identify and pursue available funding from emission reduction programs, such as the Cap-and-Trade Program and the VW settlement program, to fund eligible Authority programs and projects and submit strategic comments on draft funding guidelines when necessary.

Aviation Fuel Tax

The State of California charges sales tax on aviation fuel sold at California airports. The state deposits revenue from that tax into its general fund and is not restricted to using that revenue for aviation-related projects and programs. In 2015, the Federal Aviation Administration (FAA) notified the state of a federal policy clarification requiring state and local governments to redirect certain general sales tax revenues derived from aviation fuel to airport capital and operating costs in accordance with federal law. State and local governments are required to implement compliance plans by December 8, 2017. The State of California responded to the FAA declaring that state expenditures on airport capital and operating costs exceed the estimated state general sales tax revenues derived from aviation fuel and that the state is, therefore, in compliance with federal law. However, discussions between the state and the FAA concerning the state's compliance with federal policy continue.

Action: Continue to work with the California Airports Council, other airports and local and state governments to formulate a strategy and develop any necessary legislation to ensure the State of California's compliance with FAA policy.

State Mandates

Authority staff continues to work with its legislative consultants and the California Airports Council to identify proposals that could impose unfunded state mandates on the Authority or SDIA, thereby increasing Authority expenses.

Action: Identify any proposed unfunded state mandates and analyze their impact/cost to the Authority/SDIA.

State Grants

Staff will continue to work with the Authority's legislative consultants and others to identify and apply for any applicable state grant funding, including grants for security, environmental/sustainability initiatives, airport development projects, arts and education programs, planning and energy-related programs. Opportunities may include seeking funds from sources such as the State-sponsored Greenhouse Gas (GHG) emissions auctions and the Volkswagen Settlement Agreement's Environmental Trust Fund.

Action: Continue to identify and pursue available State funding for eligible Authority programs and projects and submit strategic comments on draft funding guidelines when necessary.

Trade and Investment

Ranked as the sixth largest economy in the world, California exports over \$175 billion in goods annually and is the primary U.S. destination for foreign direct investment. In 2012, Governor Brown signed into law Assembly Bill 2012, authorizing the Governor's Office of Business and Economic Development (GO-Biz) to open international trade offices in nations with the greatest potential for export and foreign direct investment growth for California.

Action: Support state legislation that institutionalizes and funds investment attraction and trade services and activities, including expansion of the overseas trade office program and expansion of GO-Biz activities.

California Air Resources Board Regulations

California Air Resources Board staff have met several times with the California Airports Council staff and member airports to discuss CARB's proposed implementation of new zero-emission bus and ground equipment regulations. CARB staff have been informed that these proposed regulations, if implemented, would eliminate access by California airports to federal funding provided under the Voluntary Airport Low Emission (VALE) grant program. CARB staff are now considering the possibility of implementing zero-emission requirements that would allow airports to procure ZEVs via a voluntary method while achieving emission reduction goals set by CARB to comply with the State Implementation Plan.

Action: Continue to coordinate with the California Airports Council and others to dialogue with California Air Resources Board representatives to preserve access by California airports to the Voluntary Airport Low Emission grant program.

Federal Policy/Legislation

Infrastructure Funding

President Trump has stated that infrastructure improvements and funding will be a priority following the passage of tax reform legislation. While the President's proposed \$1 trillion infrastructure initiative was originally expected to rely significantly on public-private partnerships, it is no longer expected to do so. Administration officials have indicated that an infrastructure plan will be unveiled in January 2018 and that it will include \$200 billion in federal funding that will be awarded via grants to state and local governments promising to match investments with their own revenue.

Action: *Continue to closely coordinate with our Congressional delegation and airport advocacy associations to identify and pursue opportunities to secure funding for infrastructure projects at SDIA.*

Federal Aviation Administration (FAA) Reauthorization and Airport Funding

Although the House of Representatives Committee on Transportation and Infrastructure approved a six-year FAA Reauthorization bill, no further action on a multi-year FAA Reauthorization bill was taken by Congress in 2017. Airport advocates plan to continue to push for an increase to the current \$4.50 limit on passenger facility charges (PFCs). Airport advocates also plan to continue to request that Congress authorize adequate levels of Airport Improvement Program (AIP) funds in the next FAA Reauthorization bill.

Action: *Strongly advocate for passage of adequate AIP funding levels during the FAA reauthorization and annual appropriations process. Further, as conversations continue on the next FAA reauthorization bill, pursue additional airport funding opportunities, including modernization of the PFC.*

Passenger Facility Charge

Congress has not increased the current \$4.50 PFC level in seventeen years. A PFC increase would provide the Authority with additional resources for airport improvements including the implementation of the Airport Development Plan. The Senate version of the Fiscal Year 2018 Transportation Appropriations Bill includes a provision to increase the PFC limit for originating passengers to \$8.50.

Action: *Continue to work with airport advocates and San Diego Congressional delegation members to increase the PFC limit and identify any additional infrastructure revenue sources that can be used for SDIA projects.*

Customs and Border Protection Staffing

CBP personnel allocations at California airports, as well as CBP fee and airport designation structures, remain insufficient to meet the growing demand of passengers arriving to the U.S. from international destinations. Although Authority representatives have continued to communicate to CBP staff both locally and at CBP headquarters concerning the need for additional Port of San Diego (aviation/maritime) CBP resources to accommodate additional international travel at SDIA, this issue remains unresolved.

Action: Continue to closely coordinate with CBP officials, Congress, and other interested parties to ensure that an adequate level of CBP staffing will be provided for existing and new international service at SDIA. The legislative team will also oppose any potential shifting of CBP revenue to pay for non-CBP programs and activities.

Unmanned Aerial Vehicles (Drones)

The use of drones and other unmanned aerial vehicles by hobbyists and for commercial purposes continues to grow. However, action taken by the FAA to address the potential threat of drones to aviation activity has been limited. Authority staff will continue to monitor any drone legislation introduced in the next session of Congress and advocate for actions that would help protect SDIA from unauthorized drone activity.

Action: Continue to work closely with our federal legislative consultants, the California Airports Council (CAC) and others to advocate for the passage of legislation that would reduce the threat of drone impacts on airport operations.

Intermodal Transit Center Funding

Following a year-long airport planning effort involving several elected and appointed San Diego leaders, a concept for an Intermodal Transit Center (ITC) connecting SDIA to other regional transit modes was agreed upon. The San Diego Association of Governments (SANDAG) has begun the planning for the ITC in coordination with Authority staff. However, additional coordination will be necessary when this project moves forward. The Authority will support any efforts by SANDAG to identify and advocate for funding necessary to build the ITC project.

Action: Continue to coordinate with SANDAG, the U.S. Department of Transportation and others to identify and advocate for funding necessary to advance the Intermodal Transit Center.

Federal Grants

The Authority has received various federal grants, including Voluntary Airport Low Emission (VALE) grants to install preconditioned air units that allow aircraft to reduce the amount of time needed to run their engines, providing fuel savings and emissions reductions. Staff has also applied for a Transportation Investment Generating Economic Recovery (TIGER) grant. Authority staff will continue to work with our legislative consultants and others to identify and apply for any applicable federal grant funding, including Airport Improvement Program (AIP), VALE Program, TIGER, homeland security, infrastructure, and planning funding.

Action: Continue to identify and pursue available federal funding for SDIA programs and projects.

Security

Congress is expected to continue its consideration of federal measures aimed at enhancing security at U.S. airports. Specific policy issues may include changes to airport employee vetting/screening procedures, bolstering airport credentials, additional screening of Transportation Security Administration (TSA) employees, and tighter restrictions for the Visa Waiver Program.

Action: *Work with airport advocates and others to review and guide proposed changes to current security policies and procedures and work with TSA and other SDIA security personnel to implement the required changes, while maintaining federal funding for programs such as the Law Enforcement Officer Reimbursement program.*

Trade and Investment

There is a strong relationship between air connectivity to global markets, increased exports, trade and foreign investment and job growth. It is anticipated that Congress and the Administration will focus closely on trade and investment, both in terms of possible renegotiation of trade deals like the North American Free Trade Agreement (NAFTA), the Trans-Pacific Partnership (TPP), and other bilateral agreements, as well as considering funding for agencies such as SelectUSA, that focus on attracting foreign investment to the United States.

Action: *Advocate for free and fair trade policy that could open new markets and increase opportunities for global connectivity and route development.*

Washington, DC Nonstop Air Service

Authority staff continues to explore legislative solutions that would provide an opportunity for air carriers to begin nonstop service to Ronald Reagan Washington National Airport (DCA). Such service would provide San Diego travelers, including the region's significant military population, with a more convenient and quicker option to travel to our nation's capitol.

Action: *Advocate for legislative changes to the perimeter rule that would provide flexibility to allow air carriers to serve SAN-DCA nonstop.*

International Air Service

There is a close link between nonstop air service development and foreign investment attraction. However, frequency restrictions to key markets present a burden to the economic development and global connectivity of U.S. cities to international markets.

Action: *Advocate for expanded dialogue between the U.S. Department of State, the Federal Aviation Administration, and the aviation authorities of key trade partners to lift restrictions on air service frequency to important sources of foreign direct investment. Advocate for both airline and airport participation in Open Skies and other negotiations that impact international route development priorities.*

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

STAFF REPORT

Meeting Date: **JANUARY 4, 2018**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting. Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of policies 3.30 and 3.40

Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2017-2018 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

BUSINESS EXPENSE

APRIL BOLING

SD HARD ROCK HOTEL

Thank you!



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Cashier: VALET CAPTAIN
CheckIn D/T: 11/09/17 17:33
CheckOut D/T: 11/09/17 18:22
Duration Time: 0h 48m
Plate#
Make/Model: /
Color:

Charge: \$18.00
Tax %0: \$0.00
Total: \$18.00

Amount Tend: \$18.00
Due: \$0.00

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PARKING -
COUNCIL
PRESENTATION
11/9

PARKING -
CHAIRMAN
11/9

WPMB

TRAVEL REQUEST

KIM BECKER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Kimberly J. Becker Dept: 6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/4/17 PLANNED DATE OF DEPARTURE/RETURN: 2/11/18 / 2/13/18

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: Attend Meeting with Customs & Border Protection on 2/12/18
Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 800.00
C. MEALS	\$ 300.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 50.00
TOTAL PROJECTED TRAVEL EXPENSE	<u>\$ 1750.00</u>

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 12/5/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
 - 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
 - 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Kimberly J. Becker Dept: 6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 11/30/17 PLANNED DATE OF DEPARTURE/RETURN: 02/06/18 / 02/09/18

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Palm Beach Gardens, FL Purpose: Attend ACI-NA CEO Forum and Winter Board Meeting
Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 450.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 1100.00
C. MEALS	\$ 300.00
D. SEMINAR AND CONFERENCE FEES	\$ 695.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 2695.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 11/30/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
 - 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
 - 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Kimberly J. Becker Dept: 6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 11/29/2017 **PLANNED DATE OF DEPARTURE/RETURN:** 3/18/2018 / 3/22/2018

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Stockholm, Sweden Purpose: 2018 Passenger Terminal Conference
Explanation: I am speaking on a panel on "Innovation in Small Business Development"

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 4400.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200.00

B. LODGING \$ 600.00

C. MEALS \$ 300.00

D. SEMINAR AND CONFERENCE FEES \$ COMP

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 100.00

TOTAL PROJECTED TRAVEL EXPENSE \$ 5600.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Kimberly J. Becker Date: 11/30/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

AMY GONZALEZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Amy Gonzalez Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/18/17 PLANNED DATE OF DEPARTURE/RETURN: 1/17/18 / 1/20/18

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Austin, TX Purpose: Legal Steering Group Committee

Explanation: Legal Steering Committee

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 850.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 0.00

B. LODGING \$ 200.00

C. MEALS \$ 100.00

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ 1150.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Amy L* Date: 10/20/17

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)