

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
AUDIT COMMITTEE MEETING
MINUTES
MONDAY FEBRUARY 13, 2017
BOARD ROOM**

CALL TO ORDER: Chair Robinson called the Audit Committee Meeting to order at 10:02 a.m., on Monday, February 13, 2017, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present: Committee Members: Robinson (Chair), Schumacher, Tartre,
Van Sambeek

Absent: Committee Members: Gleason, Hollingworth, Sessom

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel;
Tony R. Russell, Director, Corporate and Information Governance/
Authority Clerk; Martha Morales, Corporate Information Assistant

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS:

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the December 5, 2016, special meeting.

ACTION: Moved by Committee Member Tartre and seconded by Committee Member Van Sambeek to approve staff's recommendation. Motion carried unanimously, noting Board Member Schumacher's ABSTENTION and Board Member's Gleason and Sessom and Committee Member Hollingworth as ABSENT.

2. FISCAL YEAR 2017 SECOND QUARTER ACTIVITIES REPORT AND AUDIT RECOMMENDATIONS ISSUED BY THE OFFICE OF THE CHIEF AUDITOR:

Fred Bolger, Manager, Audit Services, provided a presentation on the Fiscal Year 2017 Second Quarter Activities and Audit Recommendations Issued by the Office of the Chief Auditor which included Audit Activities, Audits in Progress as of December 31, 2016, Recommendation Follow-Up, Fiscal Year 2017 Measure Outcomes, and Summary of Ethics Inquiries.

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board for information and provide, if necessary, direction to staff on audit recommendations.

ACTION: Moved by Committee Member Tartre and seconded by Committee Member Van Sambeek to approve staff's recommendation. Motion carried unanimously, noting Board Member's Gleason and Sessom and Committee Member Hollingworth as ABSENT.

3. CONSTRUCTION AUDIT STATUS REPORT:

Callie Ullman, Senior Auditor, provided a presentation on the Construction Audit Status Report, which included On-Going Green Build Audit Activities, On-Going RCC Audit Activities, and On-Going General Construction Audit Activities.

RECOMMENDATION: Information item only.

4. ETHICS PROGRAM UPDATE:

Callie Ullman, Senior Auditor, provided an update on the Ethics Program.

RECOMMENDATION: Information item only.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 10:17 a.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY THIS 15th DAY OF MAY, 2017.



MARK A. BURCHYETT
CHIEF AUDITOR

ATTEST:



TONY R. RUSSELL
DIRECTOR OF CORPORATE & INFORMATION
GOVERNANCE/AUTHORITY CLERK