

TUESDAY, SEPTEMBER 6, 2016
BOARD ROOM

CALL TO ORDER: Chair Robinson called the Audit Committee and Special Board Meeting to order at 8:33 a.m., on Tuesday, September 6, 2016, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Kersey led the pledge of allegiance.

ROLL CALL:

Present: Committee Members: Gleason, Hollingworth, Hubbs,
Robinson (Chair), Tartre

Board Members: Boling, Janney, Kersey

Absent: Committee Members: Sessom, Van Sambeek

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel; Tony Russell, Director, Corporate and Information Governance/ Authority Clerk; Ariel Levy-Mayer, Assistant Authority Clerk I

Gleason arrived during the course of the meeting.

NON-AGENDA PUBLIC COMMENT: None.

NEW BUSINESS:

2. FISCAL YEAR 2016 ANNUAL REPORT FROM THE AUDIT COMMITTEE:

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board for acceptance.

ACTION: Moved by Board Member Hubbs and seconded by Committee Member Tartre to approve staff's recommendation. Motion carried unanimously, noting Board Member's Gleason and Sessom, and Committee Member Van Sambeek as ABSENT.

The meeting recessed at 8:44 a.m.

Board Member Gleason arrived at 8:57 a.m.

The meeting reconvened at 8:57 a.m.

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the May 2, 2016, regular meeting.

ACTION: Moved by Board Member Gleason and seconded by Committee Member Hollingworth to approve staff's recommendation. Motion carried unanimously, noting Board Member Hubb's ABSTENTION and Board Member Sessom and Committee Member Van Sambeek as ABSENT.

3. FISCAL YEAR 2016 ANNUAL AUDIT ACTIVITIES REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

Mark Burchyett, Chief Auditor, provided a presentation on the Fiscal Year 2016 Annual Audit Activities Report from the Office of the Chief Auditor, which included Audit Activities, Audits in Progress as of June 30, 2016, Recommendation Follow-Up, Fiscal Year 2016 Measure Outcomes, and Summary of Ethics Inquiries.

In response to Committee Member Tartre's request for an update regarding the \$435,783 additional revenue identified from the Midway Rent A Car audit, Kathy Kiefer, Senior Director, Finance and Asset Management, stated that Midway Rent A Car requested a 30 day extension to review the finding, and that Authority staff would discuss a settlement and payment plan.

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board for acceptance and provide, if necessary, direction to staff on audit recommendations.

ACTION: Moved by Committee Member Tartre and seconded by Committee Member Hollingworth to approve staff's recommendation. Motion carried unanimously, noting Board Member Sessom and Committee Member Van Sambeek as ABSENT.

4. REVISION TO THE FISCAL YEAR 2017 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: Staff recommends that the Audit Committee forward this item to the Board for approval.

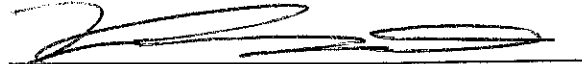
ACTION: Moved by Committee Member Hollingworth and seconded by Committee Member Tartre to approve staff's recommendation. Motion carried unanimously, noting Board Member Sessom and Committee Member Van Sambeek as ABSENT.

NON-AGENDA PUBLIC COMMENT: None.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 9:00 a.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY THIS 5th DAY OF DECEMBER, 2016.



MARK A. BURCHYETT
CHIEF AUDITOR

ATTEST:



TONY R. RUSSELL
DIRECTOR OF CORPORATE & INFORMATION
GOVERNANCE/AUTHORITY CLERK