

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

Robert H. Gleason  
Board Chair

David Alvarez

C. April Boling

Greg Cox

Jim Desmond

Lloyd B. Hubbs

Jim Janney

Paul Robinson

Mary Sessom

## SPECIAL BOARD MEETING

and

## EXECUTIVE/FINANCE COMMITTEE

### AGENDA

Monday, March 7, 2016

9:00 A.M.

## Ex-Officio Board Members

Laurie Berman

Eraina Ortega

Col. Jason G. Woodworth

San Diego International Airport  
Commuter Terminal -- Third Floor

Board Room

3225 N. Harbor Drive

San Diego, CA 92101

## President / CEO

Thella F. Bowens

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. If comments are made to the Committee without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law. ***Please note that agenda items may be taken out of order.***

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**\*NOTE:** This Committee Meeting also is noticed as a Special Meeting of the Board to (1) foster communication among Board members in compliance with the Brown Act; and (2) preserve the advisory function of the Committee.

Board members who are not members of this Committee may attend and participate in Committee discussions. Since sometimes more than a quorum of the Board may be in attendance, to comply with the Brown Act, this Committee meeting also is noticed as a Special Meeting of the Board.

To preserve the proper function of the Committee, only members officially assigned to this Committee are entitled to vote on any item before the Committee. This Committee only has the power to review items and make recommendations to the Board. Accordingly, this Committee cannot, and will not, take any final action that is binding on the Board or the Authority, even if a quorum of the Board is present.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

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## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

### ***Board***

Board Members: Alvarez, Berman (Ex-Officio), Boling, Cox, Desmond, Gleason (Chair), Hubbs, Janney, Ortega (Ex-Officio), Robinson, Sessom, Woodworth (Ex-Officio)

### ***Executive Committee***

Committee Members: Gleason (Chair), Robinson, Janney

### ***Finance Committee***

Committee Members: Alvarez, Boling (Chair), Cox, Janney, Sessom

## **NON-AGENDA PUBLIC COMMENT**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Committee on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Committee. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

## **BOARD BUSINESS:**

### **NEW BUSINESS**

#### **1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the February 8, 2016 regular meeting.

### **FINANCE COMMITTEE NEW BUSINESS**

#### **2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SEVEN MONTHS ENDED JANUARY 31, 2016:**

RECOMMENDATION: Accept the report.

Presented by Kathy Kiefer, Senior Director, Finance & Asset Management

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF JANUARY 31, 2016:**

RECOMMENDATION: Accept the report.

Presented by Geoff Bryant, Manager, Airport Finance

**EXECUTIVE COMMITTEE NEW BUSINESS**

**4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

Presented by Tony R. Russell, Director, Corporate & Information Governance/Authority Clerk

**REVIEW OF FUTURE AGENDAS**

**5. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 17, 2016 BOARD MEETING:**

Presented by: Thella F. Bowens, President/CEO

**6. REVIEW OF THE DRAFT AGENDA FOR THE MARCH 17, 2016 AIRPORT LAND USE COMMISSION MEETING:**

Presented by: Thella F. Bowens, President/CEO

**BOARD BUSINESS**

**7. APPOINTMENT OF AND APPROVAL OF CONTRACT WITH GENERAL COUNSEL:**

The Board is requested to appoint the General Counsel and approve a contract.

RECOMMENDATION: Adopt Resolution No. 2016-0018, appointing the General Counsel and approving the contract with the General Counsel.

**CLOSED SESSION**

**8. PUBLIC EMPLOYEE EMPLOYMENT (GC 54957):**

Title: General Counsel

**NON-AGENDA PUBLIC COMMENT**

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the announcement of that portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment period at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, or Committee on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who were not heard during the first Public Comment period.
- 3) Persons wishing to speak on a specific item listed on the agenda will be afforded an opportunity to speak during the presentation of that individual item. Persons wishing to speak on a specific item should reserve their comments until the item is taken up by the Board, ALUC or Committee. Public comment on a specific item is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC or Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the Public Comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
April 4	Monday	9:00 a.m.	Regular	Board Room

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD AND EXECUTIVE AND FINANCE COMMITTEE MEETING**  
**MINUTES**  
**MONDAY, FEBRUARY 8, 2016**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:**

Chair Gleason called the Special Board and Executive and Finance Committee meeting to order at 9:01 a.m., on Monday, February 8, 2016, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Desmond led the Pledge of Allegiance.

**ROLL CALL:**

***Board***

Present: Board Members: Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Janney, Robinson

Absent: Board Members: Berman (Ex-Officio), Ortega (Ex-Officio), Sessom, Woodworth (Ex-Officio)

***Executive Committee***

Present: Committee Members: Gleason, Hubbs, Robinson

Absent: Committee Members: None

***Finance Committee***

Present: Committee Members: Alvarez, Boling, Cox, Janney

Absent: Committee Members: Sessom

Also Present: Angela Shafer-Payne, Vice President, Operations; Amy Gonzalez, Sr. Director, Counsel; Linda Gehlken, Assistant Authority Clerk I; Dawn D'Acquisto, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None

**BOARD BUSINESS:**

**1. APPOINTMENT OF EXECUTIVE COMMITTEE MEMBERS AND ELECTION OF THE VICE CHAIR OF THE BOARD:**

**ACTION:** Moved by Board Member Boling and seconded by Board Member Cox to appoint Board Members Robinson and Janney to the Executive Committee, with Board Member Robinson serving as Vice Chair. Motion carried by the following vote: YES – Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Janney, Robinson; NO - None; ABSENT – Sessom. (Weighted Vote Points: YES - 92; NO - 0; ABSENT- 8)

**2. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**

**RECOMMENDATION:** Adopt Resolution No. 2016-0005, making appointments to Board committees, liaison positions, the SANDAG Transportation Committee, and the World Trade Center Board.

**ACTION:** Moved by Board Member Hubbs and seconded by Board Member Robinson to approve the recommendation. Motion carried by the following vote: YES – Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Janney, Robinson; NO - None; ABSENT – Sessom. (Weighted Vote Points: YES - 92; NO - 0; ABSENT- 8)

**NEW BUSINESS**

**3. APPROVAL OF MINUTES:**

**RECOMMENDATION:** Approve the minutes of the January 11, 2016 regular meeting.

**ACTION:** Moved by Board Member Hubbs and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously noting Board Member Sessom as ABSENT.

**FINANCE COMMITTEE NEW BUSINESS**

**4. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2015:**

Scott Brickner, Vice President, Finance and Asset Management/Treasurer, and Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Unaudited Financial Statements for the Six Months Ended December 31, 2015, which included Operating Revenues for the Month Ended December 31, 2015; Operating Expenses for the Month Ended December 31, 2015; Financial Summary for the Month Ended December 31, 2015; Non-Operating Revenues and Expenses for the Month Ended December 31, 2015; Monthly Operating Revenue (Unaudited); Operating Revenues for the Six Months

Ended December 31, 2015 (Unaudited); Monthly Operating Expenses (Unaudited); Operating Expenses for the Six Months Ended December 31, 2015 (Unaudited); Financial Summary for the Six Months Ended December 31, 2015 (Unaudited); Non-Operating Revenues and Expenses for the Six Months Ended December 31, 2015 (Unaudited); and Statements of Net Position (Unaudited) as of December 31, 2015 and 2014.

In response to Board Member Robinson's inquiry regarding the percentage breakdown of visitor and business travelers, Mr. Brickner stated that staff will provide that information to the Board.

RECOMMENDATION: Accept the report.

**5. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF DECEMBER 31, 2015:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of December 31, 2016, which included Total Portfolio Summary; Portfolio Composition by Security Type; Portfolio Composition by Credit Rating; Portfolio Composition by Maturity; Benchmark Comparison; Detail of Security Holdings as of December 31, 2015; Portfolio Investment Transactions from October 1, 2015 to December 31, 2015; Bond Proceeds Summary; and Bond Proceeds Investment Transactions from October 1, 2015 to December 31, 2015.

RECOMMENDATION: Accept the report.

**EXECUTIVE COMMITTEE NEW BUSINESS**

**6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**MOTION: Moved by Board Member Robinson and seconded by Board Member Hubbs to approve staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS**

**7. REVIEW OF THE DRAFT AGENDA FOR THE FEBRUARY 18, 2016 BOARD MEETING:**

Angela Shafer-Payne, Vice President, Operations, provided an overview of the draft agenda for the February 18, 2016 Board meeting.

**8. REVIEW OF THE DRAFT AGENDA FOR THE FEBRUARY 18, 2016  
AIRPORT LAND USE COMMISSION MEETING:**

Angela Shafer-Payne, Vice President, Operations, provided an overview of the draft agenda for the February 18, 2016 Airport Land Use Commission meeting.

**CLOSED SESSION:** The Board recessed into Closed Session at 9:38 a.m. to hear Item 9.

**9. PUBLIC EMPLOYEE EMPLOYMENT:**

Cal. Gov. Code §54957  
Title: General Counsel

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 10:32 a.m. There was no reportable action.

**NON-AGENDA PUBLIC COMMENT:** None

**COMMITTEE MEMBER COMMENTS:** None

**ADJOURNMENT:**

The meeting was adjourned at 10:33 a.m. The next meeting of the Executive and Finance Committee will be held on Monday, March 7, 2016, at 9:00 a.m. in the Board Room at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY EXECUTIVE COMMITTEE THIS 7<sup>th</sup> DAY OF MARCH, 2016.

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LINDA D. GEHLKEN  
ASSISTANT AUTHORITY CLERK I

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of January 31, 2016**  
**(Unaudited)**

**ASSETS**

	January	
	2016	2015
<b>Current assets:</b>		
Cash and investments <sup>(1)</sup>	\$ 63,032,941	\$ 78,070,035
Tenant lease receivable, net of allowance of 2016: (\$182,983) and 2015: (\$55,857)	8,565,265	9,469,779
Grants receivable	7,473,339	2,989,153
Notes receivable-current portion	1,608,986	1,528,512
Prepaid expenses and other current assets	7,403,620	7,436,335
<b>Total current assets</b>	<b>88,084,151</b>	<b>99,493,814</b>
<b>Cash designated for capital projects and other <sup>(1)</sup></b>	<b>39,770,441</b>	<b>20,243,611</b>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	61,166,089	59,037,143
Passenger facility charges and interest unapplied <sup>(1)</sup>	63,317,315	58,325,033
Customer facility charges and interest unapplied <sup>(1)</sup>	42,239,965	41,747,606
Commercial paper reserve <sup>(1)</sup>	-	-
SBD Bond Guarantee <sup>(1)</sup>	4,000,000	4,000,000
Bond proceeds held by trustee <sup>(1)</sup>	201,259,189	362,441,185
Commercial paper interest held by trustee <sup>(1)</sup>	-	(1)
Passenger facility charges receivable	3,364,524	3,722,932
Customer facility charges receivable	3,081,039	3,251,979
OCIP insurance reserve	4,273,585	4,683,296
<b>Total restricted assets</b>	<b>382,701,706</b>	<b>537,209,173</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	83,598,180	71,081,846
Runways, roads and parking lots	590,461,113	570,133,534
Buildings and structures	1,117,193,176	1,042,820,643
Machinery and equipment	40,020,757	14,293,022
Vehicles	14,542,052	5,520,387
Office furniture and equipment	32,395,071	32,372,021
Works of art	8,103,463	2,628,973
Construction-in-progress	434,653,617	374,730,315
	<b>2,320,967,429</b>	<b>2,113,580,741</b>
Less accumulated depreciation	(779,530,348)	(703,659,233)
<b>Total capital assets, net</b>	<b>1,541,437,081</b>	<b>1,409,921,508</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	35,829,981	37,489,179
Investments-long-term portion <sup>(1)</sup>	96,498,256	79,646,267
Net pension asset	-	6,568,427
Security deposit	349,943	500,367
<b>Total other assets</b>	<b>132,678,180</b>	<b>124,204,240</b>
<b>Deferred outflows of resources:</b>		
Deferred pension contributions	5,852,753	-
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,190,524,312</b>	<b>\$ 2,191,072,346</b>

<sup>(1)</sup> Total cash and investments, \$571,284,197 for 2016 and \$703,510,879 for 2015

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of January 31, 2016**  
**(Unaudited)**

**LIABILITIES AND NET POSITION**

	January	
	2016	2015
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 54,101,993	\$ 68,364,753
Deposits and other current liabilities	7,643,032	6,022,309
<b>Total current liabilities</b>	<b>61,745,025</b>	<b>74,387,062</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	11,090,000	10,695,000
Accrued interest on bonds and commercial paper	5,492,302	5,525,093
<b>Total liabilities payable from restricted assets</b>	<b>16,582,302</b>	<b>16,220,093</b>
<b>Long-term liabilities:</b>		
Revolving line of credit and commercial paper payable	38,705,000	44,884,000
Other long-term liabilities	5,961,912	13,136,487
Long term debt - bonds net of amortized premium	1,293,513,317	1,308,881,565
<b>Total long-term liabilities</b>	<b>1,338,180,229</b>	<b>1,366,902,052</b>
<b>Total liabilities</b>	<b>1,416,507,556</b>	<b>1,457,509,207</b>
<b>Deferred inflows of resources:</b>		
Deferred pension investment gains	8,167,978	-
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 1,424,675,536</b>	<b>\$ 1,457,509,207</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	391,523,040	399,552,304
Other restricted	180,795,163	174,780,905
Unrestricted:		
Designated	39,770,441	25,984,093
Undesignated	153,760,132	133,245,838
<b>Total Net Position</b>	<b>\$ 765,848,776</b>	<b>\$ 733,563,139</b>

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Statements of Revenues, Expenses, and Changes in Net Position  
 For the Seven Months Ended January 31, 2016 and 2015  
 (Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 14,376,369	\$ 14,526,594	\$ 150,225	1%	\$ 13,950,196
Aircraft parking fees	1,677,259	1,586,843	(90,416)	(5)%	1,610,362
Building rentals	31,044,676	30,882,365	(162,311)	(1)%	29,412,745
Security surcharge	16,149,473	15,349,587	(799,886)	(5)%	15,475,799
CUPPS Support Charges	703,808	703,815	7	0%	658,030
Other aviation revenue	925,130	939,040	13,910	2%	921,917
Terminal rent non-airline	832,240	477,091	(355,149)	(43)%	717,073
Terminal concessions	12,342,363	13,579,544	1,237,181	10%	12,600,955
Rental car license fees	14,564,371	15,063,773	499,402	3%	14,677,578
Rental car center cost recovery	-	52,379	52,379	-	-
License fees other	2,703,357	2,548,745	(154,612)	(6)%	2,604,286
Parking revenue	22,951,725	25,302,664	2,350,939	10%	22,711,556
Ground transportation permits and citations	2,544,782	3,145,872	601,090	24%	1,947,105
Ground rentals	6,950,020	7,426,466	476,446	7%	6,515,661
Grant reimbursements	172,000	171,930	(70)	(0)%	171,930
Other operating revenue	276,094	441,738	165,644	60%	410,589
<b>Total operating revenues</b>	<b>128,213,667</b>	<b>132,198,446</b>	<b>3,984,779</b>	<b>3%</b>	<b>124,385,782</b>
<b>Operating expenses:</b>					
Salaries and benefits	25,406,702	24,158,827	1,247,875	5%	26,973,846
Contractual services	21,425,039	20,581,007	844,032	4%	17,360,940
Safety and security	14,625,655	13,941,873	683,782	5%	14,050,780
Space rental	6,083,280	6,022,977	60,303	1%	6,089,463
Utilities	7,470,332	7,016,940	453,392	6%	6,819,905
Maintenance	8,612,741	8,570,422	42,319	0%	7,338,120
Equipment and systems	292,137	307,178	(15,041)	(5)%	115,376
Materials and supplies	244,353	291,996	(47,643)	(19)%	235,134
Insurance	771,446	553,206	218,240	28%	620,105
Employee development and support	750,238	655,784	94,454	13%	452,848
Business development	1,655,228	1,073,833	581,395	35%	1,478,753
Equipment rentals and repairs	2,205,473	1,521,204	684,269	31%	1,029,724
<b>Total operating expenses</b>	<b>89,542,624</b>	<b>84,695,247</b>	<b>4,847,377</b>	<b>5%</b>	<b>82,564,994</b>
Total operating revenues	128,213,667	132,198,446	3,984,779	3%	124,385,782
Total operating expenses	89,542,624	84,695,247	4,847,377	5%	82,564,994
<b>Income from operations</b>	<b>38,671,043</b>	<b>47,503,199</b>	<b>8,832,156</b>	<b>23%</b>	<b>41,820,788</b>
Depreciation	47,009,508	47,009,508	-	0%	46,824,037
<b>Operating income (loss)</b>	<b>(8,338,465)</b>	<b>493,691</b>	<b>8,832,156</b>		<b>(5,003,249)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	20,846,582	20,863,412	16,830	0%	19,677,674
Customer facility charges (Rental Car Center)	18,772,411	19,195,123	422,712	2%	18,113,648
Quieter Home Program	(1,838,181)	(1,978,923)	(140,742)	(8)%	(1,511,880)
Interest income	2,889,656	3,372,429	482,773	17%	3,386,674
BAB interest rebate	2,701,544	2,713,951	12,407	0%	2,701,461
Interest expense	(31,167,641)	(34,424,964)	(3,257,323)	(10)%	(36,736,829)
Bond amortization	2,485,973	2,485,973	-	0%	2,536,027
Other nonoperating income (expenses)	(5,833)	183,153	188,986	-	447,276
<b>Nonoperating revenue, net</b>	<b>14,684,511</b>	<b>12,410,154</b>	<b>(2,274,357)</b>	<b>(15)%</b>	<b>8,614,051</b>
<b>Change in net position before capital grant contributions</b>	<b>6,346,046</b>	<b>12,903,845</b>	<b>6,557,799</b>	<b>103%</b>	<b>3,610,802</b>
Capital grant contributions	11,460,853	10,200,173	(1,260,680)	(11)%	2,935,915
<b>Change in net position</b>	<b>\$ 17,806,899</b>	<b>\$ 23,104,018</b>	<b>\$ 5,297,119</b>	<b>30%</b>	<b>\$ 6,546,717</b>

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Statements of Revenues, Expenses, and Changes in Net Position  
 For the Month Ended January 31, 2016  
 (Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 1,955,713	\$ 2,080,009	\$ 124,296	6%	\$ 2,001,765
Aircraft parking Fees	239,608	226,046	(13,562)	(6)%	239,378
Building rentals	4,434,124	4,483,010	48,886	1%	4,228,744
Security surcharge	2,307,068	2,306,130	(938)	(0)%	2,210,825
CUPPS Support Charges	100,544	100,545	1	0%	93,750
Other aviation revenue	131,923	134,581	2,658	2%	121,829
Terminal rent non-airline	119,291	110,513	(8,778)	(7)%	105,702
Terminal concessions	1,606,621	1,664,350	57,729	4%	1,787,161
Rental car license fees	1,966,874	2,045,880	79,006	4%	1,855,397
Rental car center cost recovery	-	52,379	52,379	-	-
License fees other	355,005	338,545	(16,460)	(5)%	356,763
Parking revenue	3,022,757	3,278,478	255,721	8%	3,021,834
Ground transportation permits and citations	297,548	400,774	103,226	35%	301,267
Ground rentals	948,078	1,120,910	172,832	18%	971,130
Grant reimbursements	24,800	24,800	-	0%	24,800
Other operating revenue	39,441	65,915	26,474	67%	43,118
<b>Total operating revenues</b>	<b>17,549,395</b>	<b>18,432,865</b>	<b>883,470</b>	<b>5%</b>	<b>17,363,463</b>
<b>Operating expenses:</b>					
Salaries and benefits	3,544,916	3,439,237	105,679	3%	3,495,895
Contractual services	3,370,680	3,355,225	15,455	0%	2,706,718
Safety and security	2,040,512	2,201,633	(161,121)	(8)%	1,928,114
Space rental	869,046	869,289	(243)	(0)%	869,659
Utilities	1,026,464	958,305	68,159	7%	759,618
Maintenance	1,098,665	520,127	578,538	53%	829,157
Equipment and systems	26,330	37,090	(10,760)	(41)%	74,488
Materials and supplies	34,374	38,956	(4,582)	(13)%	38,395
Insurance	110,207	78,592	31,615	29%	88,586
Employee development and support	95,885	77,689	18,196	19%	54,658
Business development	230,388	150,914	79,474	34%	187,482
Equipment rentals and repairs	316,387	193,169	123,218	39%	184,516
<b>Total operating expenses</b>	<b>12,763,854</b>	<b>11,920,226</b>	<b>843,628</b>	<b>7%</b>	<b>11,217,286</b>
Depreciation	6,843,324	6,843,324	-	-	6,881,747
<b>Operating income (loss)</b>	<b>(2,057,783)</b>	<b>(330,685)</b>	<b>1,727,098</b>	<b>84%</b>	<b>(735,570)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	2,166,708	2,056,691	(110,017)	(5)%	1,782,753
Customer facility charges (Rental Car Center)	2,535,083	2,470,582	(64,501)	(3)%	2,346,949
Quieter Home Program	(355,231)	(578,261)	(223,030)	(63)%	(302,426)
Interest income	392,962	265,840	(127,122)	(32)%	510,207
BAB interest rebate	385,935	385,851	(84)	-	383,353
Interest expense	(5,623,940)	(5,108,113)	515,827	9%	(5,078,022)
Bond amortization cost	353,310	353,310	-	0%	360,533
Other nonoperating income (expenses)	(833)	1,756,348	1,757,181	-	657,379
<b>Nonoperating revenue, net</b>	<b>(146,006)</b>	<b>1,602,248</b>	<b>1,748,254</b>	<b>(1197)%</b>	<b>660,726</b>
<b>Change in net position before capital grant contribution</b>	<b>(2,203,789)</b>	<b>1,271,563</b>	<b>3,475,352</b>	<b>(158)%</b>	<b>(74,844)</b>
Capital grant contributions	18,750	(577,082)	(595,832)	(3178)%	560,317
<b>Change in net position</b>	<b>\$ (2,185,039)</b>	<b>\$ 694,481</b>	<b>\$ 2,879,520</b>	<b>132%</b>	<b>\$ 485,473</b>



**San Diego County Regional Airport Authority**  
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 For the seven months ended January 31, 2016  
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Print Date: 2/9/2016  
 Print Time: 1:11:08PM  
 Report ID: GL0012

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Landing Fees</b>										
41112 - Landing Fees - Signatory	\$1,959,640	\$2,082,795	\$123,155	6	\$2,018,431	\$14,548,684	\$14,635,188	\$86,504	1	\$14,160,127
41113 - Landing Fee Rebate	(3,927)	(2,786)	1,140	29	(16,666)	(172,315)	(108,594)	63,721	37	(209,931)
<b>Total Landing Fees</b>	<b>1,955,714</b>	<b>2,080,008</b>	<b>124,295</b>	<b>6</b>	<b>2,001,765</b>	<b>14,376,370</b>	<b>14,526,594</b>	<b>150,225</b>	<b>1</b>	<b>13,950,195</b>
<b>Aircraft Parking Fees</b>										
41150 - Terminal Aircraft Parking	203,441	194,400	(9,042)	(4)	191,503	1,424,088	1,360,797	(63,291)	(4)	1,331,813
41155 - Remote Aircraft Parking	36,167	31,646	(4,521)	(12)	47,876	253,171	226,046	(27,125)	(11)	278,549
<b>Total Aircraft Parking Fees</b>	<b>239,609</b>	<b>226,046</b>	<b>(13,563)</b>	<b>(6)</b>	<b>239,378</b>	<b>1,677,260</b>	<b>1,586,843</b>	<b>(90,417)</b>	<b>(5)</b>	<b>1,610,362</b>
<b>Building and Other Rents</b>										
41210 - Terminal Rent	4,373,048	4,417,560	44,512	1	4,166,077	30,624,008	30,449,969	(174,038)	(1)	29,007,477
41215 - Federal Inspection Services	61,075	65,450	4,375	7	62,665	420,668	432,396	11,728	3	405,268
<b>Total Building and Other Rents</b>	<b>4,434,124</b>	<b>4,483,010</b>	<b>48,886</b>	<b>1</b>	<b>4,228,742</b>	<b>31,044,675</b>	<b>30,882,365</b>	<b>(162,310)</b>	<b>(1)</b>	<b>29,412,744</b>
<b>Security Surcharge</b>										
41310 - Airside Security Charges	563,217	562,281	(936)	0	548,031	3,942,517	3,752,540	(189,977)	(5)	3,836,241
41320 - Terminal Security Charge	1,743,851	1,743,849	(2)	0	1,662,794	12,206,956	11,597,047	(609,909)	(5)	11,639,558
<b>Total Security Surcharge</b>	<b>2,307,068</b>	<b>2,306,130</b>	<b>(938)</b>	<b>0</b>	<b>2,210,825</b>	<b>16,149,473</b>	<b>15,349,587</b>	<b>(799,886)</b>	<b>(5)</b>	<b>15,475,799</b>
<b>CUPPS Support Charges</b>										
41400 - CUPPS Support Charges	100,544	100,545	1	0	93,750	703,808	703,815	7	0	658,030
<b>Total CUPPS Support Charges</b>	<b>100,544</b>	<b>100,545</b>	<b>1</b>	<b>0</b>	<b>93,750</b>	<b>703,808</b>	<b>703,815</b>	<b>7</b>	<b>0</b>	<b>658,030</b>
<b>Other Aviation Revenue</b>										
43100 - Fuel Franchise Fees	12,972	15,630	2,657	20	2,878	92,473	106,383	13,910	15	89,260
43105 - New Capital Recovery	118,951	118,951	0	0	118,951	832,657	832,657	0	0	832,657
<b>Total Other Aviation Revenue</b>	<b>131,923</b>	<b>134,581</b>	<b>2,657</b>	<b>2</b>	<b>121,829</b>	<b>925,130</b>	<b>939,040</b>	<b>13,910</b>	<b>2</b>	<b>921,917</b>
<b>Non-Airline Terminal Rents</b>										
45010 - Terminal Rent - Non-Airline	119,291	110,513	(8,777)	(7)	105,702	832,240	477,091	(355,149)	(43)	717,073
<b>Total Non-Airline Terminal Rents</b>	<b>119,291</b>	<b>110,513</b>	<b>(8,777)</b>	<b>(7)</b>	<b>105,702</b>	<b>832,240</b>	<b>477,091</b>	<b>(355,149)</b>	<b>(43)</b>	<b>717,073</b>

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<b>Concession Revenue</b>										
45111 - Term Concessions-Food & Bev	\$631,935	\$706,408	\$74,472	12	\$630,233	\$4,930,262	\$5,673,823	\$743,561	15	\$4,954,950
45112 - Terminal Concessions - Retail	418,078	426,011	7,932	2	410,318	3,421,953	3,642,062	220,109	6	3,356,379
45113 - Term Concessions - Other	224,681	218,136	(6,545)	(3)	291,488	1,632,078	1,968,222	336,144	21	1,937,890
45114 - Term Concessions Space Rents	77,721	71,170	(6,551)	(8)	80,111	544,049	499,143	(44,906)	(8)	542,405
45115 - Term Concessions Cost Recovery	92,419	81,020	(11,398)	(12)	98,832	646,931	602,713	(44,217)	(7)	529,364
45116 - Rec Distr Center Cost Recovery	125,102	122,920	(2,182)	(2)	239,822	875,716	868,682	(7,034)	(1)	988,919
45117 - Concessions Marketing Program	36,685	38,685	2,000	5	36,357	291,374	324,899	33,525	12	291,048
45120 - Rental car license fees	1,966,874	2,045,880	79,007	4	1,855,397	14,564,371	15,063,773	499,403	3	14,677,578
45121 - Rental Car Center Cost Recover	0	52,379	52,379	0	0	0	52,379	52,379	0	0
45130 - License Fees - Other	355,005	338,545	(16,460)	(5)	356,763	2,703,357	2,548,745	(154,612)	(6)	2,604,286
<b>Total Concession Revenue</b>	<b>3,928,500</b>	<b>4,101,154</b>	<b>172,654</b>	<b>4</b>	<b>3,999,321</b>	<b>29,610,089</b>	<b>31,244,441</b>	<b>1,634,352</b>	<b>6</b>	<b>29,882,819</b>
<b>Parking and Ground Transportat</b>										
45210 - Parking	3,022,757	3,278,478	255,721	8	3,021,834	22,951,725	25,302,664	2,350,939	10	22,711,556
45220 - AVI fees	272,127	335,614	63,487	23	147,714	1,884,253	2,087,989	203,737	11	994,927
45240 - Ground Transportation Pe	17,989	46,359	28,370	158	142,072	610,022	906,409	296,387	49	876,539
45250 - Citations	7,432	18,801	11,369	153	11,481	50,507	151,474	100,967	200	75,639
<b>Total Parking and Ground Transportat</b>	<b>3,320,304</b>	<b>3,679,252</b>	<b>358,948</b>	<b>11</b>	<b>3,323,101</b>	<b>25,496,507</b>	<b>28,448,536</b>	<b>2,952,029</b>	<b>12</b>	<b>24,658,661</b>
<b>Ground Rentals</b>										
45310 - Ground Rental - Fixed	948,078	1,111,423	163,345	17	961,705	6,950,020	7,403,892	453,873	7	6,515,519
45320 - Ground Rental - Percenta	0	9,488	9,488	0	9,425	0	22,574	22,574	0	142
<b>Total Ground Rentals</b>	<b>948,078</b>	<b>1,120,911</b>	<b>172,832</b>	<b>18</b>	<b>971,130</b>	<b>6,950,020</b>	<b>7,426,466</b>	<b>476,446</b>	<b>7</b>	<b>6,515,662</b>
<b>Grant Reimbursements</b>										
45410 - TSA Reimbursements	24,800	24,800	0	0	24,800	172,000	171,930	(70)	0	171,930
<b>Total Grant Reimbursements</b>	<b>24,800</b>	<b>24,800</b>	<b>0</b>	<b>0</b>	<b>24,800</b>	<b>172,000</b>	<b>171,930</b>	<b>(70)</b>	<b>0</b>	<b>171,930</b>

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Report ID: GL0012

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<b>Other Operating Revenue</b>										
45510 - Finger Printing Fee	\$7,574	\$16,880	\$9,306	123	\$6,582	\$53,017	\$120,441	\$67,424	127	\$53,017
45520 - Utilities Reimbursements	18,476	18,416	(61)	0	14,686	129,335	128,911	(425)	0	102,804
45530 - Miscellaneous Other Reve	5,417	2,773	(2,644)	(49)	1,074	37,917	27,912	(10,005)	(26)	77,439
45540 - Service Charges	6,250	12,435	6,185	99	18,364	43,750	56,318	12,568	29	151,267
45570 - FBO Landing Fees	1,725	15,410	13,685	793	412	12,075	99,836	87,761	727	12,062
45580 - Equipment Rental	0	0	0	0	2,000	0	8,320	8,320	0	14,000
<b>Total Other Operating Revenue</b>	<b>39,442</b>	<b>65,914</b>	<b>26,472</b>	<b>67</b>	<b>43,119</b>	<b>276,094</b>	<b>441,739</b>	<b>165,644</b>	<b>60</b>	<b>410,589</b>
<b>Total Operating Revenue</b>	<b>17,549,395</b>	<b>18,432,863</b>	<b>883,468</b>	<b>5</b>	<b>17,363,461</b>	<b>128,213,665</b>	<b>132,198,447</b>	<b>3,984,781</b>	<b>3</b>	<b>124,385,781</b>
<b>Personnel Expenses</b>										
<b>Salaries</b>										
51110 - Salaries & Wages	2,584,052	1,980,398	603,654	23	1,842,180	18,936,134	15,396,305	3,539,829	19	14,431,097
51210 - Paid Time Off	0	254,795	(254,795)	0	259,540	0	1,561,910	(1,561,910)	0	1,540,540
51220 - Holiday Pay	0	223,595	(223,595)	0	165,614	0	611,493	(611,493)	0	553,266
51240 - Other Leave With Pay	0	7,781	(7,781)	0	16,384	0	70,293	(70,293)	0	58,854
51250 - Special Pay	0	48,967	(48,967)	0	70,434	0	484,421	(484,421)	0	533,457
<b>Total Salaries</b>	<b>2,584,052</b>	<b>2,515,535</b>	<b>68,517</b>	<b>3</b>	<b>2,354,151</b>	<b>18,936,134</b>	<b>18,124,422</b>	<b>811,712</b>	<b>4</b>	<b>17,117,215</b>
52110 - Overtime	58,959	51,103	7,856	13	55,682	412,707	408,908	3,798	1	497,265

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<b>Benefits</b>										
54110 - FICA Tax	\$200,045	\$189,172	\$10,873	5	\$178,138	\$1,373,115	\$1,277,711	\$95,404	7	\$1,222,492
54120 - Unemployment Insurance-S	0	4,853	(4,853)	0	8,135	0	34,398	(34,398)	0	12,869
54130 - Workers Compensation Ins	24,883	14,865	10,019	40	9,511	182,893	104,276	78,617	43	125,148
54135 - Workers Comp Incident Expense	0	0	0	0	2,075	0	17,929	(17,929)	0	24,436
54210 - Medical Insurance	383,268	331,710	51,558	13	317,189	2,593,726	2,263,897	329,828	13	2,324,677
54220 - Dental Insurance	28,877	26,148	2,729	9	24,945	191,139	178,654	12,485	7	170,971
54230 - Vision Insurance	3,386	3,192	194	6	3,028	23,699	21,988	1,711	7	20,848
54240 - Life Insurance	8,455	7,816	639	8	7,608	59,187	54,185	5,003	8	53,415
54250 - Short Term Disability	9,158	9,718	(560)	(6)	9,061	64,105	67,041	(2,936)	(5)	63,041
54310 - Retirement	497,382	491,469	5,913	1	456,131	3,487,924	3,330,495	157,429	5	3,378,349
54312 - GABS 68 -Non-funded Retirement	0	0	0	0	304,763	0	0	0	0	3,776,189
54315 - Retiree	210,957	210,200	757	0	280,584	1,476,702	1,461,200	15,502	1	1,702,831
54320 - Amortization of Retireme	45,975	0	45,975	100	50,192	337,918	0	337,918	100	351,347
54410 - Taxable Benefits	0	0	0	0	0	0	19,562	(19,562)	0	17,674
54430 - Accrued Vacation	0	50,010	(50,010)	0	(83,523)	0	(11,464)	11,464	0	(180,741)
<b>Total Benefits</b>	<b>1,412,386</b>	<b>1,339,153</b>	<b>73,233</b>	<b>5</b>	<b>1,567,836</b>	<b>9,790,408</b>	<b>8,819,872</b>	<b>970,536</b>	<b>10</b>	<b>13,063,546</b>
<b>Cap Labor/Burden/OH Recharge</b>										
54510 - Capitalized Labor Recha	(458,469)	(65,401)	(393,068)	(86)	(117,997)	(3,349,979)	(597,111)	(2,752,868)	(82)	(1,063,061)
54515 - Capitalized Burden Rech	0	(26,185)	26,185	0	(48,780)	0	(227,774)	227,774	0	(420,670)
<b>Total Cap Labor/Burden/OH Recharge</b>	<b>(458,469)</b>	<b>(91,586)</b>	<b>(366,883)</b>	<b>(80)</b>	<b>(166,777)</b>	<b>(3,349,979)</b>	<b>(824,885)</b>	<b>(2,525,094)</b>	<b>(75)</b>	<b>(1,483,731)</b>
<b>QHP Labor/Burden/OH Recharge</b>										
54520 - QHP Labor Recharge	(52,010)	(19,907)	(32,103)	(62)	(23,983)	(382,568)	(197,524)	(185,044)	(48)	(208,356)
54525 - QHP Burden Recharge	0	(8,726)	8,726	0	(11,561)	0	(85,639)	85,639	0	(92,371)
54526 - QHP OH Contra Acct	0	(13,575)	13,575	0	(29,880)	0	(162,696)	162,696	0	(158,877)
<b>Total QHP Labor/Burden/OH Recharge</b>	<b>(52,010)</b>	<b>(42,209)</b>	<b>(9,802)</b>	<b>(19)</b>	<b>(65,424)</b>	<b>(382,568)</b>	<b>(445,859)</b>	<b>63,291</b>	<b>17</b>	<b>(459,604)</b>
<b>MM&amp;JS Labor/Burden/OH Recharge</b>										
54530 - MM & JS Labor Recharge	0	0	0	0	(14)	0	(133)	133	0	192
54531 - Joint Studies - Labor	0	0	0	0	14	0	133	(133)	0	87
54535 - MM & JS Burden Recharge	0	0	0	0	(7)	0	(50)	50	0	(32)
54536 - Maintenance-Burden	0	0	0	0	7	0	50	(50)	0	32
54599 - OH Contra	0	(332,762)	332,762	0	(249,578)	0	(1,923,631)	1,923,631	0	(1,761,123)
<b>Total MM&amp;JS Labor/Burden/OH Recharge</b>	<b>0</b>	<b>(332,762)</b>	<b>332,762</b>	<b>0</b>	<b>(249,578)</b>	<b>0</b>	<b>(1,923,631)</b>	<b>1,923,631</b>	<b>0</b>	<b>(1,760,843)</b>

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<b>Total Personnel Expenses</b>	<b>3,544,918</b>	<b>3,439,234</b>	<b>105,683</b>	<b>3</b>	<b>3,495,889</b>	<b>25,406,701</b>	<b>24,158,827</b>	<b>1,247,874</b>	<b>5</b>	<b>26,973,847</b>
<b>Non-Personnel Expenses</b>										
<b>Contract Services</b>										
61100 - Temporary Staffing	\$8,903	\$46,499	\$(37,596)	(422)	\$52,853	\$64,132	\$199,394	\$(135,262)	(211)	\$251,395
61110 - Auditing Services	0	15,449	(15,449)	0	0	125,000	139,449	(14,449)	(12)	125,000
61120 - Legal Services	97,917	22,000	75,917	78	99,408	685,417	111,488	573,929	84	225,638
61130 - Services - Professional	908,827	862,844	45,983	5	587,392	6,504,515	6,768,143	(263,627)	(4)	4,370,419
61150 - Outside Svs - Other	302,242	206,148	96,094	32	270,603	2,156,426	1,932,063	224,362	10	1,528,700
61160 - Services - Custodial	2,091,825	2,010,027	81,798	4	1,549,618	12,299,530	11,824,601	474,928	4	10,901,834
61190 - Receiving & Dist Cntr Services	131,179	131,035	144	0	129,536	918,253	914,875	3,378	0	901,129
61990 - OH Contra	0	61,224	(61,224)	0	17,309	0	(1,309,006)	1,309,006	0	(943,175)
61998 - Capital Proj OH Alloc Co	(170,213)	0	(170,213)	(100)	0	(1,328,234)	0	(1,328,234)	(100)	0
<b>Total Contract Services</b>	<b>3,370,680</b>	<b>3,355,226</b>	<b>15,454</b>	<b>0</b>	<b>2,706,720</b>	<b>21,425,038</b>	<b>20,581,007</b>	<b>844,032</b>	<b>4</b>	<b>17,360,939</b>
<b>Safety and Security</b>										
61170 - Services - Fire, Police,	476,135	646,965	(170,831)	(36)	451,144	3,332,943	3,400,954	(68,011)	(2)	3,167,846
61180 - Services - SDUPD-Harbor	1,335,211	1,288,334	46,877	4	1,234,224	9,688,550	8,807,913	880,638	9	9,292,879
61185 - Guard Services	229,166	266,333	(37,167)	(16)	242,747	1,604,162	1,733,006	(128,844)	(8)	1,590,055
<b>Total Safety and Security</b>	<b>2,040,512</b>	<b>2,201,633</b>	<b>(161,121)</b>	<b>(8)</b>	<b>1,928,116</b>	<b>14,625,655</b>	<b>13,941,873</b>	<b>683,782</b>	<b>5</b>	<b>14,050,780</b>
<b>Space Rental</b>										
62100 - Rent	869,046	869,289	(243)	0	869,659	6,083,280	6,022,977	60,303	1	6,089,463
<b>Total Space Rental</b>	<b>869,046</b>	<b>869,289</b>	<b>(243)</b>	<b>0</b>	<b>869,659</b>	<b>6,083,280</b>	<b>6,022,977</b>	<b>60,303</b>	<b>1</b>	<b>6,089,463</b>
<b>Utilities</b>										
63100 - Telephone & Other Commun	35,212	35,004	208	1	29,502	248,332	252,985	(4,652)	(2)	225,837
63110 - Utilities - Gas & Electr	921,541	841,919	79,622	9	666,852	6,654,734	6,184,225	470,508	7	6,083,856
63120 - Utilities - Water	69,711	81,383	(11,672)	(17)	63,264	567,266	579,730	(12,464)	(2)	510,212
<b>Total Utilities</b>	<b>1,026,464</b>	<b>958,307</b>	<b>68,157</b>	<b>7</b>	<b>759,619</b>	<b>7,470,332</b>	<b>7,016,940</b>	<b>453,392</b>	<b>6</b>	<b>6,819,905</b>

**San Diego County Regional Airport Authority**  
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For the seven months ended January 31, 2016  
(Unaudited)

Print Date: 2/9/2016  
Print Time: 1:11:08PM  
Report ID: GL0012

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Maintenance</b>										
64100 - Facilities Supplies	\$83,108	\$69,770	\$13,338	16	\$51,430	\$594,008	\$520,429	\$73,579	12	\$465,874
64110 - Maintenance - Annual R	858,557	323,251	535,307	62	584,775	6,696,733	6,404,346	292,386	4	5,676,232
64122 - Contractor Labor	0	0	0	0	0	0	0	0	0	81
64123 - Contractor Burden	0	0	0	0	0	0	0	0	0	102
64124 - Maintenance-Overhead	0	40	(40)	0	70	0	(47)	47	0	432
64125 - Major Maintenance - Mat	137,000	207,170	(70,170)	(51)	163,861	932,000	1,011,725	(79,725)	(9)	894,274
64127 - Contract Overhead (co	0	0	0	0	0	0	394	(394)	0	91
64140 - Refuse & Hazardous Waste	20,000	(80,103)	100,103	501	29,021	390,000	633,575	(243,575)	(62)	301,034
<b>Total Maintenance</b>	<b>1,098,666</b>	<b>520,128</b>	<b>578,538</b>	<b>53</b>	<b>829,156</b>	<b>8,612,741</b>	<b>8,570,423</b>	<b>42,318</b>	<b>0</b>	<b>7,338,119</b>
<b>Equipment and Systems</b>										
65100 - Equipment & Systems	29,263	38,194	(8,931)	(31)	75,215	313,985	308,404	5,582	2	116,103
65101 - OH Contra	(2,933)	(1,104)	(1,829)	(62)	(727)	(21,848)	(1,226)	(20,622)	(94)	(727)
<b>Total Equipment and Systems</b>	<b>26,330</b>	<b>37,090</b>	<b>(10,760)</b>	<b>(41)</b>	<b>74,487</b>	<b>292,137</b>	<b>307,178</b>	<b>(15,041)</b>	<b>(5)</b>	<b>115,375</b>
<b>Materials and Supplies</b>										
65110 - Office & Operating Suppl	29,226	32,840	(3,614)	(12)	38,603	207,328	250,244	(42,916)	(21)	225,547
65120 - Safety Equipment & Suppl	7,722	3,813	3,909	51	3,294	55,050	49,382	5,669	10	24,324
65130 - Tools - Small	1,250	459	791	63	89	8,750	8,366	384	4	6,226
65199 - OH Contra	(3,825)	1,844	(5,669)	(148)	(3,590)	(26,775)	(15,996)	(10,779)	(40)	(20,963)
<b>Total Materials and Supplies</b>	<b>34,372</b>	<b>38,956</b>	<b>(4,583)</b>	<b>(13)</b>	<b>38,395</b>	<b>244,353</b>	<b>291,995</b>	<b>(47,641)</b>	<b>(19)</b>	<b>235,134</b>
<b>Insurance</b>										
67170 - Insurance - Property	67,268	37,184	30,084	45	50,525	470,875	260,287	210,587	45	353,672
67171 - Insurance - Liability	17,254	17,254	0	0	17,254	120,776	120,776	0	0	120,776
67172 - Insurance - Public Offic	12,680	11,771	910	7	11,424	88,762	83,345	5,417	6	79,966
67173 - Insurance Miscellaneous	13,005	12,384	620	5	9,384	91,033	88,798	2,235	2	65,691
<b>Total Insurance</b>	<b>110,206</b>	<b>78,593</b>	<b>31,614</b>	<b>29</b>	<b>88,586</b>	<b>771,445</b>	<b>553,206</b>	<b>218,239</b>	<b>28</b>	<b>620,104</b>

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Print Date: 2/9/2016  
Print Time: 1:11:08PM  
Report ID: GL0012

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<b>Employee Development and Suppo</b>										
66120 - Awards - Service	\$6,600	\$444	\$6,156	93	\$2,150	\$48,800	\$17,199	\$31,601	65	\$10,132
66130 - Book & Periodicals	6,232	2,733	3,499	56	4,424	43,984	29,746	14,238	32	32,875
66220 - Permits/Certificates/Lic	5,358	3,596	1,762	33	4,681	84,629	94,603	(9,974)	(12)	57,870
66260 - Recruiting	2,083	582	1,501	72	800	11,083	10,643	440	4	4,581
66280 - Seminars & Training	32,886	31,391	1,495	5	17,055	249,037	226,066	22,971	9	157,818
66290 - Transportation	12,555	11,370	1,185	9	13,252	92,740	83,852	8,888	10	87,801
66299 - OH Contra	(2,231)	(52)	(2,179)	(98)	(1,178)	(24,096)	(14,980)	(9,116)	(38)	(15,165)
66305 - Travel-Employee Developm	17,718	12,402	5,317	30	3,009	147,928	145,112	2,816	2	60,205
66310 - Tuition	7,500	9,647	(2,147)	(29)	7,347	40,000	29,249	10,751	27	23,801
66320 - Uniforms	7,183	5,575	1,608	22	3,118	56,133	34,294	21,839	39	32,930
<b>Total Employee Development and Suppo</b>	<b>95,885</b>	<b>77,688</b>	<b>18,196</b>	<b>19</b>	<b>54,659</b>	<b>750,238</b>	<b>655,785</b>	<b>94,454</b>	<b>13</b>	<b>452,847</b>
<b>Business Development</b>										
66100 - Advertising	76,511	(16,237)	92,748	121	94,434	524,588	130,323	394,265	75	377,171
66110 - Allowance for Bad Debts	2,100	0	2,100	100	2,120	14,500	123,521	(109,021)	(752)	6,959
66200 - Memberships & Dues	26,172	39,394	(13,222)	(51)	14,573	241,133	199,100	42,034	17	237,173
66230 - Postage & Shipping	3,829	452	3,377	88	6,715	25,937	13,464	12,473	48	16,047
66240 - Promotional Activities	53,800	69,782	(15,982)	(30)	62,890	376,404	308,189	68,215	18	393,083
66250 - Promotional Materials	51,559	52,147	(588)	(1)	5,655	362,566	236,945	125,621	35	352,081
66300 - Travel-Business Developm	16,417	5,375	11,042	67	1,095	110,100	62,291	47,809	43	96,239
<b>Total Business Development</b>	<b>230,387</b>	<b>150,912</b>	<b>79,475</b>	<b>34</b>	<b>187,483</b>	<b>1,655,229</b>	<b>1,073,834</b>	<b>581,395</b>	<b>35</b>	<b>1,478,754</b>
<b>Equipment Rentals and Repairs</b>										
66140 - Computer Licenses & Agre	9,716	10,526	(810)	(8)	23,246	126,212	158,808	(32,596)	(26)	235,360
66150 - Equipment Rental/Leasing	24,113	34,008	(9,895)	(41)	31,665	168,911	167,218	1,693	1	157,317
66160 - Tenant Improvements	87,500	19,567	67,933	78	56,914	587,000	290,339	296,661	51	(84,001)
66270 - Repairs - Office Equipme	199,308	147,564	51,744	26	79,593	1,427,262	1,021,655	405,607	28	882,223
66279 - OH Contra	(4,250)	(18,496)	14,246	335	(6,902)	(103,912)	(116,816)	12,904	12	(161,175)
<b>Total Equipment Rentals and Repairs</b>	<b>316,387</b>	<b>193,169</b>	<b>123,218</b>	<b>39</b>	<b>184,516</b>	<b>2,205,473</b>	<b>1,521,205</b>	<b>684,268</b>	<b>31</b>	<b>1,029,724</b>
<b>Total Non-Personnel Expenses</b>	<b>9,218,934</b>	<b>8,480,990</b>	<b>737,944</b>	<b>8</b>	<b>7,721,397</b>	<b>64,135,921</b>	<b>60,536,420</b>	<b>3,599,501</b>	<b>6</b>	<b>55,591,145</b>
<b>Total Departmental Expenses before</b>	<b>12,763,852</b>	<b>11,920,225</b>	<b>843,628</b>	<b>7</b>	<b>11,217,286</b>	<b>89,542,622</b>	<b>84,695,247</b>	<b>4,847,375</b>	<b>5</b>	<b>82,564,993</b>

**San Diego County Regional Airport Authority**  
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<b>Depreciation and Amortization</b>										
69110 - Depreciation Expense	\$6,843,324	\$6,843,324	\$0	0	\$6,881,747	\$47,009,508	\$47,009,508	\$0	0	\$46,824,037
<b>Total Depreciation and Amortization</b>	<b>6,843,324</b>	<b>6,843,324</b>	<b>0</b>	<b>0</b>	<b>6,881,747</b>	<b>47,009,508</b>	<b>47,009,508</b>	<b>0</b>	<b>0</b>	<b>46,824,037</b>
<b>Non-Operating Revenue/(Expense)</b>										
<b>Passenger Facility Charges</b>										
71110 - Passenger Facility Charge	2,166,708	2,056,691	(110,018)	(5)	1,782,753	20,846,582	20,863,412	16,830	0	19,677,674
<b>Total Passenger Facility Charges</b>	<b>2,166,708</b>	<b>2,056,691</b>	<b>(110,018)</b>	<b>(5)</b>	<b>1,782,753</b>	<b>20,846,582</b>	<b>20,863,412</b>	<b>16,830</b>	<b>0</b>	<b>19,677,674</b>
<b>Customer Facility Charges</b>										
71120 - Customer facility charges (Con	2,535,083	2,470,582	(64,502)	(3)	2,346,949	18,772,411	19,195,123	422,711	2	18,113,648
<b>Total Customer Facility Charges</b>	<b>2,535,083</b>	<b>2,470,582</b>	<b>(64,502)</b>	<b>(3)</b>	<b>2,346,949</b>	<b>18,772,411</b>	<b>19,195,123</b>	<b>422,711</b>	<b>2</b>	<b>18,113,648</b>
<b>Quieter Home Program</b>										
71212 - Quieter Home - Labor	0	(19,907)	(19,907)	0	(23,983)	0	(197,524)	(197,524)	0	(208,356)
71213 - Quieter Home - Burden	0	(8,726)	(8,726)	0	(11,561)	0	(85,639)	(85,639)	0	(92,371)
71214 - Quieter Home - Overhead	0	(13,575)	(13,575)	0	(29,880)	0	(162,696)	(162,696)	0	(158,877)
71215 - Quieter Home - Material	(1,658,257)	(1,140,546)	517,711	31	(1,192,104)	(8,598,563)	(7,313,039)	1,285,524	15	(6,322,838)
71216 - Quieter Home Program	1,319,696	598,162	(721,534)	(55)	1,027,671	6,877,032	5,928,817	(948,215)	(14)	5,759,207
71217 - Contract Labor	0	(3,670)	(3,670)	0	(24,249)	0	(38,554)	(38,554)	0	(182,141)
71218 - Contractor Burden	0	(4,671)	(4,671)	0	(30,862)	0	(49,069)	(49,069)	0	(231,815)
71222 - Contractor Labor	0	0	0	0	0	0	0	0	0	(331)
71223 - Contractor Burden	0	0	0	0	0	0	0	0	0	(422)
71224 - Joint Studies Overhead	0	0	0	0	0	0	(23)	(23)	0	0
71225 - Joint Studies - Material	(16,670)	14,673	31,343	188	(17,459)	(116,650)	(61,196)	55,454	48	(73,561)
71226 - Contractor Overhead	0	0	0	0	0	0	0	0	0	(375)
<b>Total Quieter Home Program</b>	<b>(355,231)</b>	<b>(578,260)</b>	<b>(223,029)</b>	<b>(63)</b>	<b>(302,428)</b>	<b>(1,838,181)</b>	<b>(1,978,922)</b>	<b>(140,741)</b>	<b>(8)</b>	<b>(1,511,880)</b>

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<b>Interest Income</b>										
71310 - Interest - Investments	\$217,461	\$(144,243)	\$(361,704)	(166)	\$183,899	\$1,659,639	\$1,327,914	\$(331,724)	(20)	\$1,216,272
71340 - Interest - Note Receivab	175,501	175,501	0	0	182,841	1,230,017	1,230,017	0	0	1,280,230
71350 - Interest - Other	0	0	0	0	0	0	(858)	(858)	0	(592)
71360 - Interest - Bonds	0	0	0	0	0	0	(2,278)	(2,278)	0	0
71361 - Interest Income - 2010 Bonds	0	75,016	75,016	0	35,054	0	240,720	240,720	0	149,328
71363 - Interest Income - 2013 Bonds	0	63,982	63,982	0	39,223	0	239,729	239,729	0	251,881
71365 - Interest Income - 2014 Bond A	0	95,584	95,584	0	69,190	0	337,185	337,185	0	489,555
<b>Total Interest Income</b>	<b>392,962</b>	<b>265,839</b>	<b>(127,123)</b>	<b>(32)</b>	<b>510,207</b>	<b>2,889,656</b>	<b>3,372,428</b>	<b>482,773</b>	<b>17</b>	<b>3,386,674</b>
<b>Interest income BAB's rebate</b>										
71362 - BAB interest rebate	385,935	385,851	(84)	0	383,353	2,701,544	2,713,951	12,406	0	2,701,461
<b>Total Interest income BAB's rebate</b>	<b>385,935</b>	<b>385,851</b>	<b>(84)</b>	<b>0</b>	<b>383,353</b>	<b>2,701,544</b>	<b>2,713,951</b>	<b>12,406</b>	<b>0</b>	<b>2,701,461</b>
<b>Interest Expense</b>										
71411 - Interest Expense- 2010 Bonds	(2,595,983)	(2,595,983)	0	0	(2,623,700)	(18,171,882)	(18,171,882)	0	0	(18,365,899)
71412 - Interest Expense 2013 Bonds	(1,534,550)	(1,534,550)	0	0	(1,539,625)	(10,741,850)	(10,741,850)	0	0	(10,777,375)
71413 - Interest Expense 2014 Bond A	(1,361,768)	(1,361,768)	0	0	(1,361,768)	(9,532,373)	(9,532,373)	0	0	(9,532,373)
71420 - Interest Expense - Comme	(48,296)	(27,460)	20,836	43	(26,132)	(338,074)	(167,868)	170,206	50	(135,729)
71430 - LOC Fees - C/P	(18,524)	(24,834)	(6,310)	(34)	(25,526)	(129,669)	(190,751)	(61,082)	(47)	(173,548)
71440 - Dealer Fees - C/P	0	0	0	0	0	0	0	0	0	(3,246)
71450 - Trustee Fee Bonds	(7,360)	(6,050)	1,310	18	(6,125)	(14,720)	(6,050)	8,670	59	(7,225)
71451 - Program Fees - Comm. Pap	0	0	0	0	0	(5,000)	(3,300)	1,700	34	(5,950)
71458 - Capitalized Interest	0	499,991	499,991	0	563,783	0	4,794,788	4,794,788	0	3,492,677
71460 - Interest Expense - Other	0	0	0	0	(105)	8,170,605	(1,000)	(8,171,605)	(100)	(873,616)
71461 - Interest Expense - Cap Leases	(57,460)	(57,460)	0	0	(58,823)	(404,678)	(404,678)	0	0	(354,545)
<b>Total Interest Expense</b>	<b>(5,623,942)</b>	<b>(5,108,114)</b>	<b>515,827</b>	<b>9</b>	<b>(5,078,020)</b>	<b>(31,167,640)</b>	<b>(34,424,964)</b>	<b>(3,257,324)</b>	<b>(10)</b>	<b>(36,736,829)</b>
<b>Amortization</b>										
69210 - Amortization - Premium	353,310	353,310	0	0	360,533	2,485,973	2,485,973	0	0	2,536,027
<b>Total Amortization</b>	<b>353,310</b>	<b>353,310</b>	<b>0</b>	<b>0</b>	<b>360,533</b>	<b>2,485,973</b>	<b>2,485,973</b>	<b>0</b>	<b>0</b>	<b>2,536,027</b>

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<b>Other Non-Operating Income (Expense)</b>										
71510 - Legal Settlement Income	\$0	\$0	\$0	0	\$0	\$0	\$2,535	\$2,535	0	\$1,951
71520 - Fixed Asset Disposal-Pro	0	0	0	0	0	0	1,142,573	1,142,573	0	0
71530 - Gain/Loss On Investments	0	1,755,112	1,755,112	0	657,351	0	(641,272)	(641,272)	0	396,286
71540 - Discounts Earned	0	0	0	0	0	0	11,849	11,849	0	4,650
71610 - Legal Settlement Expense	(833)	(5,000)	(4,167)	(500)	0	(5,833)	(374,632)	(368,799)	(6,322)	0
71620 - Other non-operating revenue (e	0	6,236	6,236	0	6,028	0	42,100	42,100	0	50,507
71630 - Other Non-Operating Expe	0	0	0	0	(6,000)	0	0	0	0	(6,028)
73300 - DMJM and Auth OH Clearin	0	0	0	0	(90)	0	0	0	0	(90)
<b>Total Other Non-Operating Income (Expense)</b>	<b>(833)</b>	<b>1,756,348</b>	<b>1,757,181</b>	<b>210,863</b>	<b>657,289</b>	<b>(5,833)</b>	<b>183,154</b>	<b>188,988</b>	<b>3,240</b>	<b>447,276</b>
<b>Total Non-Operating Revenue/(Expense)</b>	<b>(146,008)</b>	<b>1,602,246</b>	<b>1,748,254</b>	<b>1,197</b>	<b>(660,635)</b>	<b>14,684,512</b>	<b>12,410,155</b>	<b>(2,274,357)</b>	<b>15</b>	<b>(8,614,049)</b>
<b>Capital Grant Contribution</b>										
72100 - AIP Grants	18,750	(577,082)	(595,832)	(3,178)	560,317	11,460,853	10,200,173	(1,260,680)	(11)	2,935,915
<b>Total Capital Grant Contribution</b>	<b>18,750</b>	<b>(577,082)</b>	<b>(595,832)</b>	<b>(3,178)</b>	<b>560,317</b>	<b>11,460,853</b>	<b>10,200,173</b>	<b>(1,260,680)</b>	<b>(11)</b>	<b>2,935,915</b>
<b>Total Expenses Net of Non-Operating Revenue/ (Expense)</b>	<b>19,734,435</b>	<b>17,738,385</b>	<b>1,996,049</b>	<b>10</b>	<b>16,878,080</b>	<b>110,406,765</b>	<b>109,094,427</b>	<b>1,312,338</b>	<b>1</b>	<b>117,839,065</b>
<b>Net Income/(Loss)</b>	<b>(2,185,039)</b>	<b>694,478</b>	<b>2,879,517</b>	<b>132</b>	<b>485,380</b>	<b>17,806,901</b>	<b>23,104,020</b>	<b>5,297,119</b>	<b>30</b>	<b>6,546,716</b>
<b>Equipment Outlay</b>										
73200 - Equipment Outlay Expendi	(17,333)	(188,384)	(171,050)	(987)	(356,099)	(523,833)	(730,608)	(206,775)	(39)	(115,453)
73299 - Capitalized Equipment Co	0	188,384	188,384	0	356,099	0	730,608	730,608	0	115,453
<b>Total Equipment Outlay</b>	<b>(17,333)</b>	<b>0</b>	<b>17,333</b>	<b>100</b>	<b>0</b>	<b>(523,833)</b>	<b>0</b>	<b>523,833</b>	<b>100</b>	<b>0</b>

**ITEM 2**

**Review of the Unaudited Financial  
Statements for the Seven Months Ended  
January 31, 2016 and 2015**



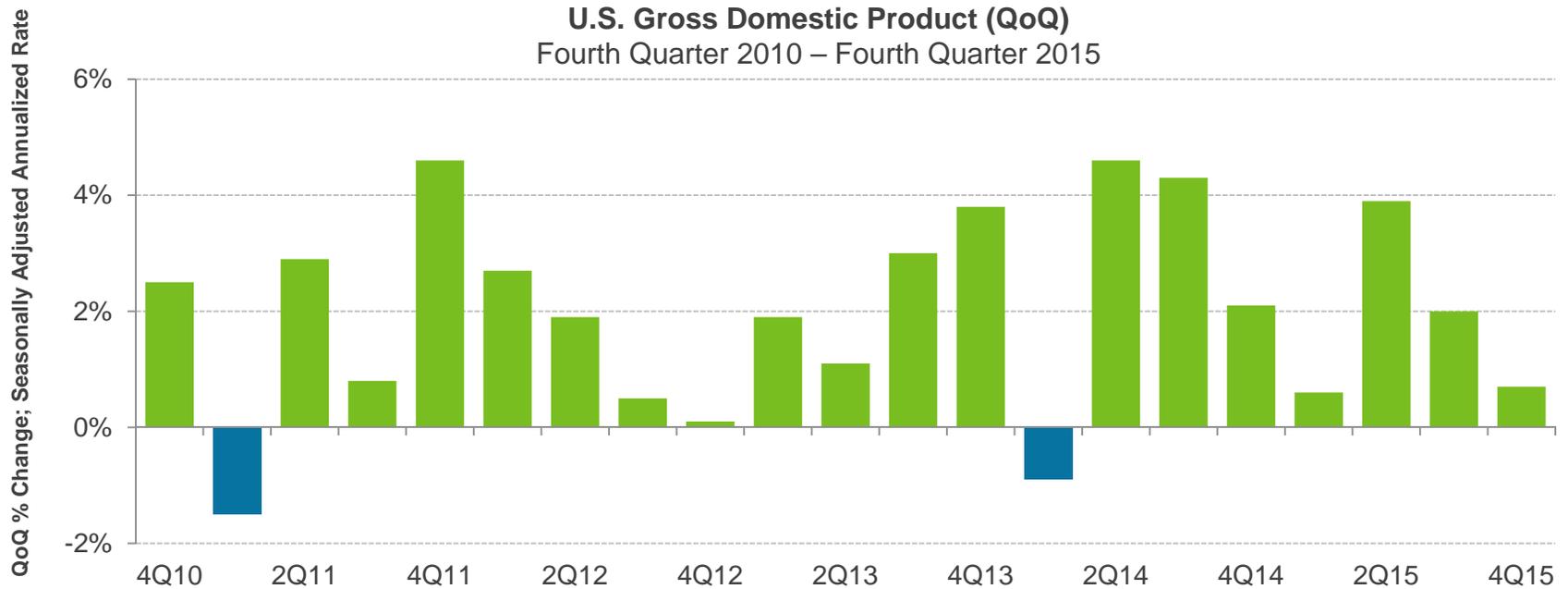
**SAN DIEGO**  
INTERNATIONAL AIRPORT  
LET'S **GO.**

Presented by:  
Scott Brickner, CPA  
Vice President, Finance and Asset Management/Treasurer  
Kathy Kiefer  
Senior Director, Finance & Asset Management

March 7, 2016

# Fourth Quarter GDP

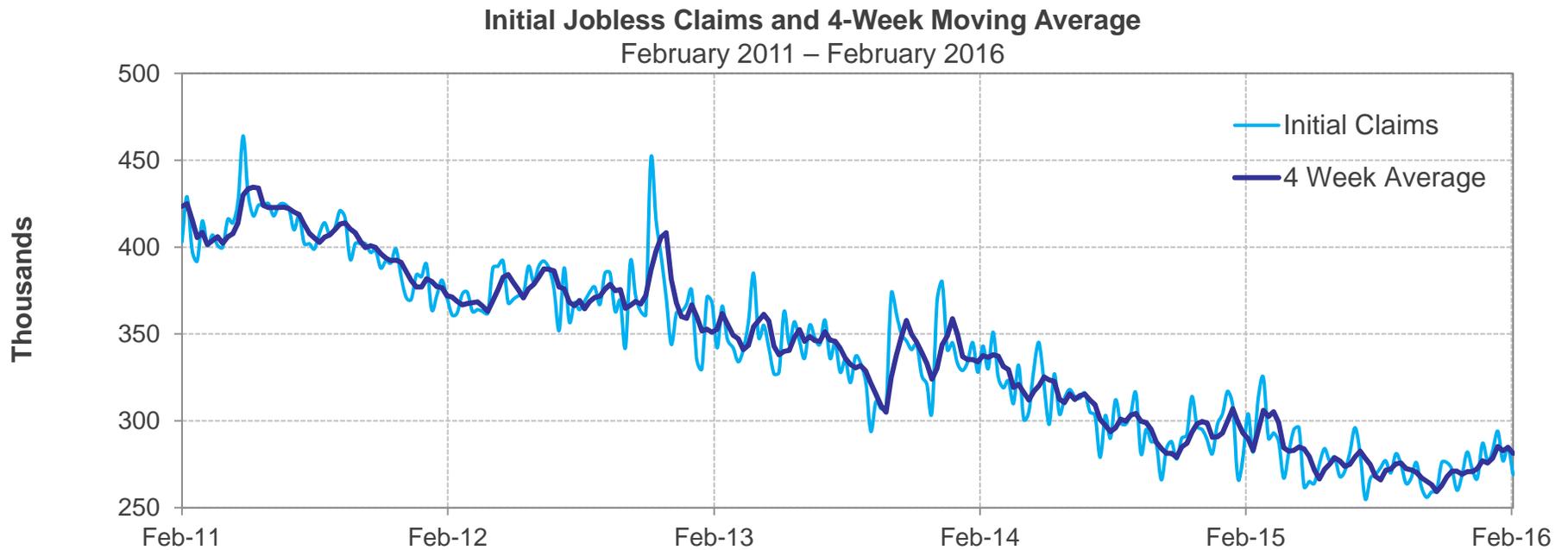
U.S. GDP slowed in the fourth quarter, growing at 0.70% (advance release), which was down from 2.0% in the third quarter and 3.9% in the second quarter. GDP was down for the quarter, as consumers cut back on spending, businesses cut back on investment, and inventories continued to be drawn down upon. For the entire year, 2015 GDP expanded 2.4% for a second year in a row, led by the biggest gain in consumer spending in a decade.



Source: Bureau Of Economic Analysis

# Initial Claims For Unemployment

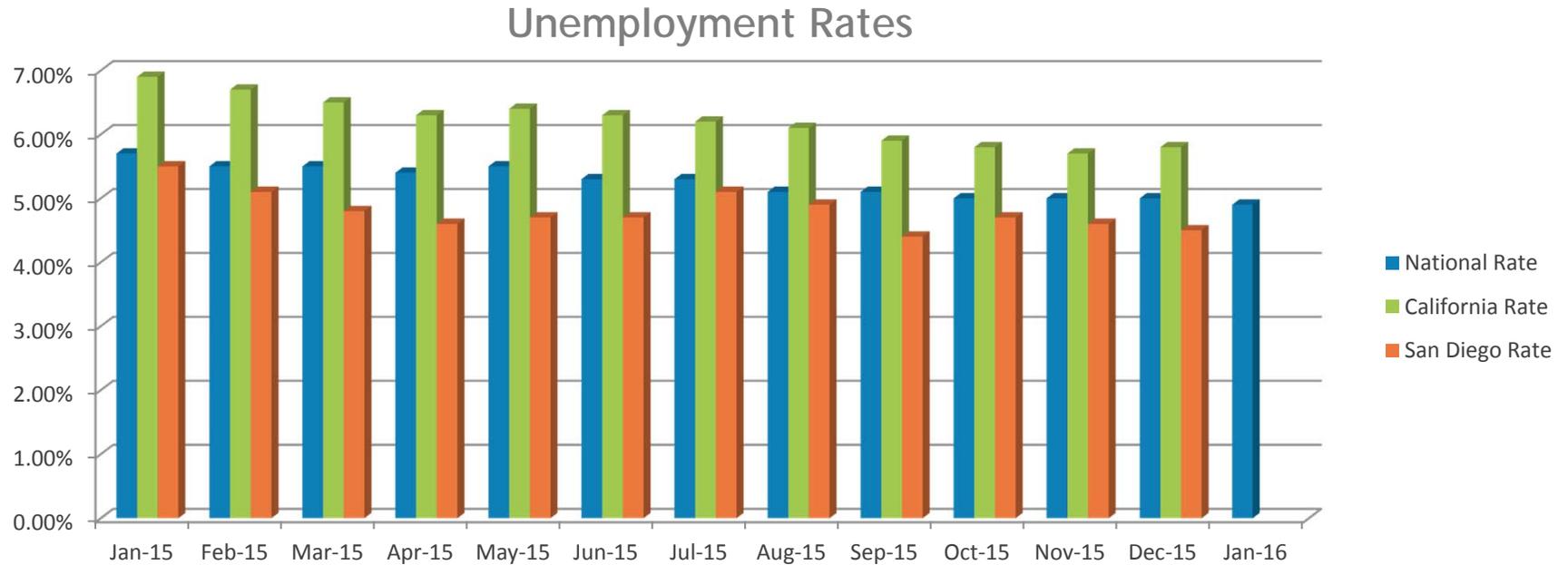
For the week ending February 6, 2016, initial claims for unemployment (seasonally adjusted) fell by 16,000 to 268,000. The 4-week moving average, which helps smooth out some of the weekly volatility, fell by 3,500 to 281,250. The recent declines in both the weekly and 4-week average were seen as favorable for the labor market after claims had trended higher for the past several months.



Source: U.S. Department of Labor

# January Unemployment Rates

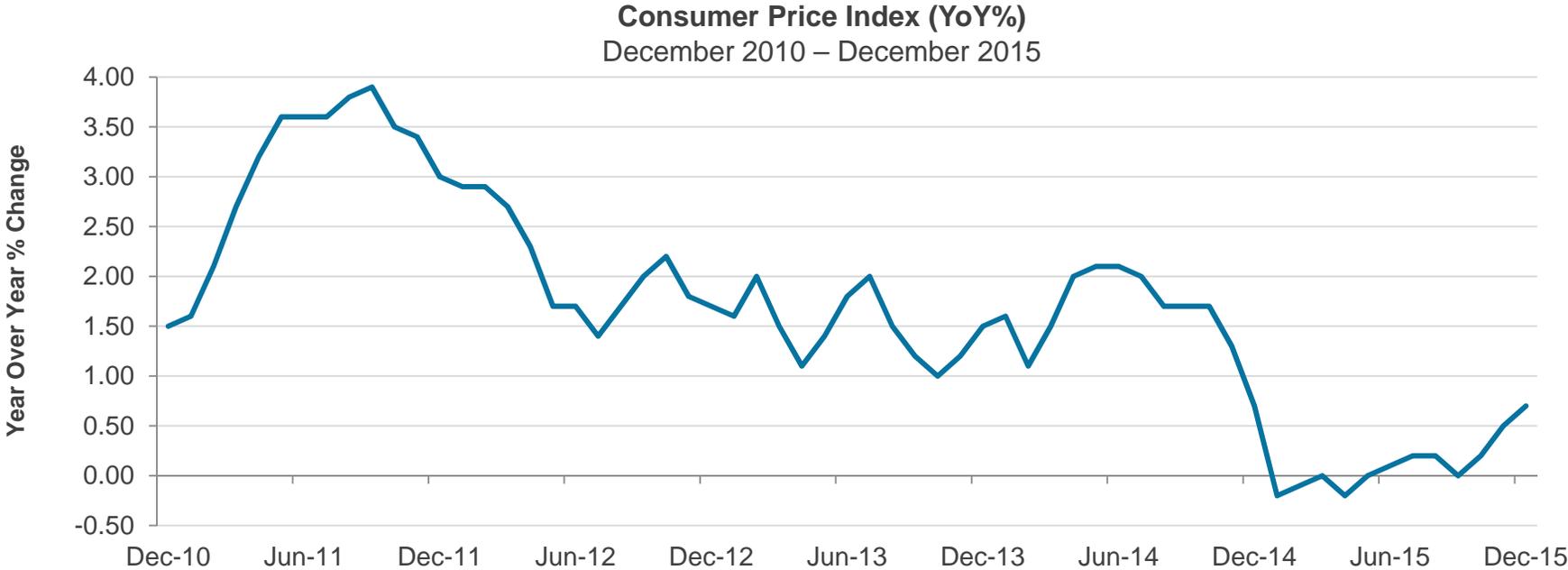
The National unemployment rate has dropped 0.1 percentage point from 5.0 percent in December to 4.9 percent for January. The National U-6 rate also remained unchanged for January, staying at 9.9 percent, which was the same rate since November. California and San Diego unemployment rates for January will be available in early March.



Source: US Dept of Labor, CA EDD

# Consumer Price Index

The Consumer Price Index (CPI) for the twelve months ending December was up 0.70% compared to a 0.50% increase in November. For the month, CPI was down -0.10%. Core CPI, excluding food and energy, was up 2.1% for the twelve months ending December, which was up from the 2.0% increase in November.



# Personal Income and Spending

Personal income rose by 0.30% in December unchanged from a 0.30% increase in November, which was in line with expectations. Spending did not increase in December (0.00%) compared to a 0.50% increase in November, as consumers largely kept the increase in income to themselves (saving rate ticked up).

**Personal Income and Spending (MoM%)**  
December 2010 – December 2015



# Consumer Confidence Index

Despite a high degree of uncertainty in the global economy and turmoil in the equity markets starting the year, consumer confidence improved in January. The Consumer Confidence Index rose for the second straight month increasing by 1.8 points to 98.1 in January. Consumers remain optimistic about the current employment market, but are concerned about future employment prospects.

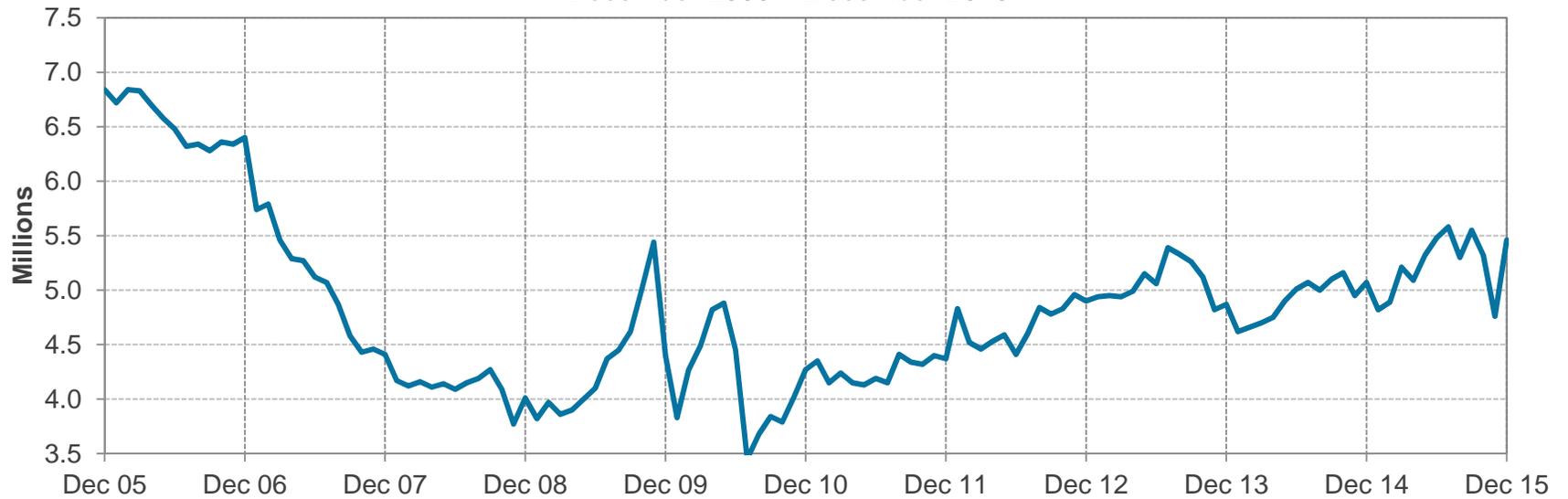
**Consumer Confidence Index**  
January 2011 – January 2016



# Existing Home Rebound

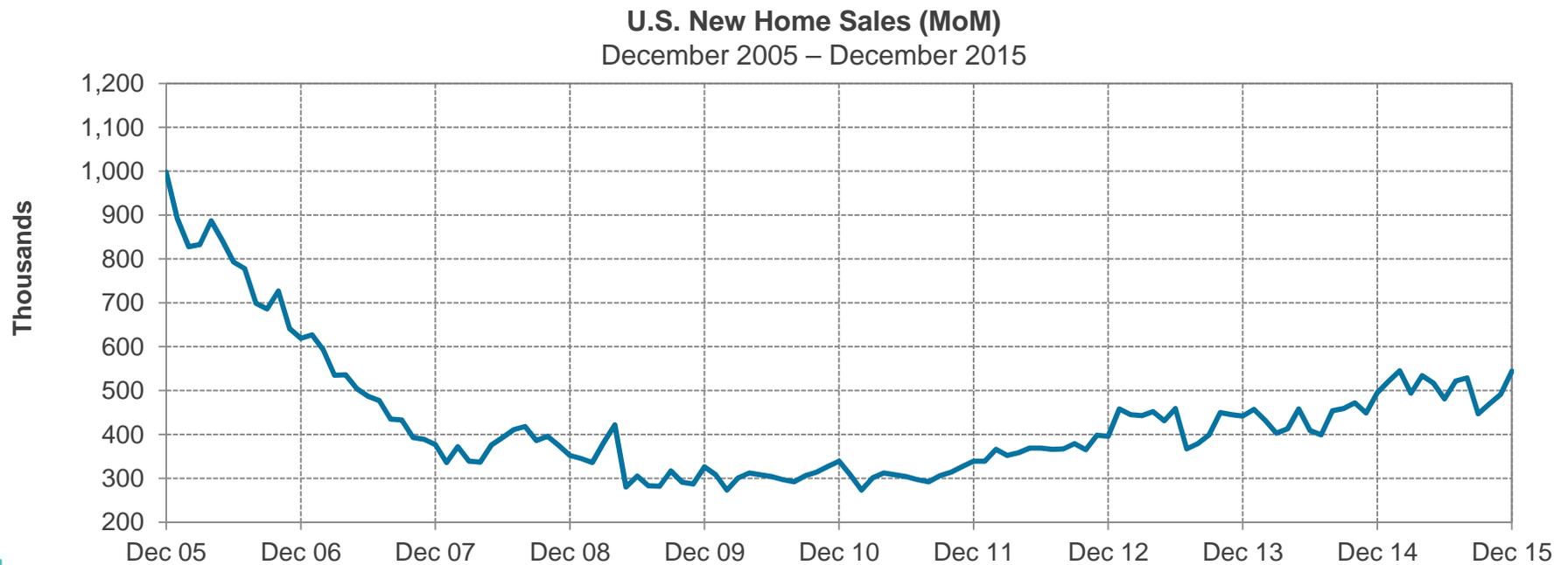
Existing home sales rebounded in December to a seasonally adjusted annualized rate of 5.46 million units, which was a 14.7% increase from the prior month and a 7.7% increase from the prior year. The increase was due in large part to a change in closing rules, which pushed sales from November into December. The average for the two months was 5.11 million units, which is below the level for the past six months. For the year, existing home sales totaled 5.26 million units, which was the best year since 2006 (6.48 million units).

**U.S. Existing Home Sales (MoM)**  
December 2005 – December 2015



# New Home Sales Up

New homes sales rose by 10.8% in December to a seasonally adjusted annualized rate of 544,000 units, which is the highest level since February 2015. New home sales were up 9.9% compared to December 2014.



# Oil Remains Near \$30 per Barrel

Oil (WTI spot) closed at \$29.71 on February 8. While up from the low for the year of \$26.68 reached on January 20, it is still down 51.6% from its high over the past twelve months. A combination of high oil supplies, a strong dollar, and weakness in the global economy continue to put downward pressure on prices.

**West Texas Intermediate Oil Price Per Barrel (WTI Spot)**

February 1, 2011 – February 8, 2016



# Jet Fuel Prices Off Lows For Year

Jet fuel (U.S. Gulf Coast Spot) closed at \$1.018 on February 8. Although up from its low of \$0.804 reached on January 20, it is still down 46.6% from its 12-month high. Low crude prices continue to place downward pressure on the price of jet fuel.

**U.S. Gulf Coast Kerosene-Type Jet Fuel Spot Price FOB**  
February 1, 2011 – February 8, 2016



# U.S. Equity Markets Off Lows

The equity markets remain volatile driven by continued global economic uncertainty and a general de-risking as investors favor safer assets. While off their recent lows, the equity markets are still down for the year. Year-to-date, the DJIA is down -7.05% and the S&P 500 is down -8.02%.

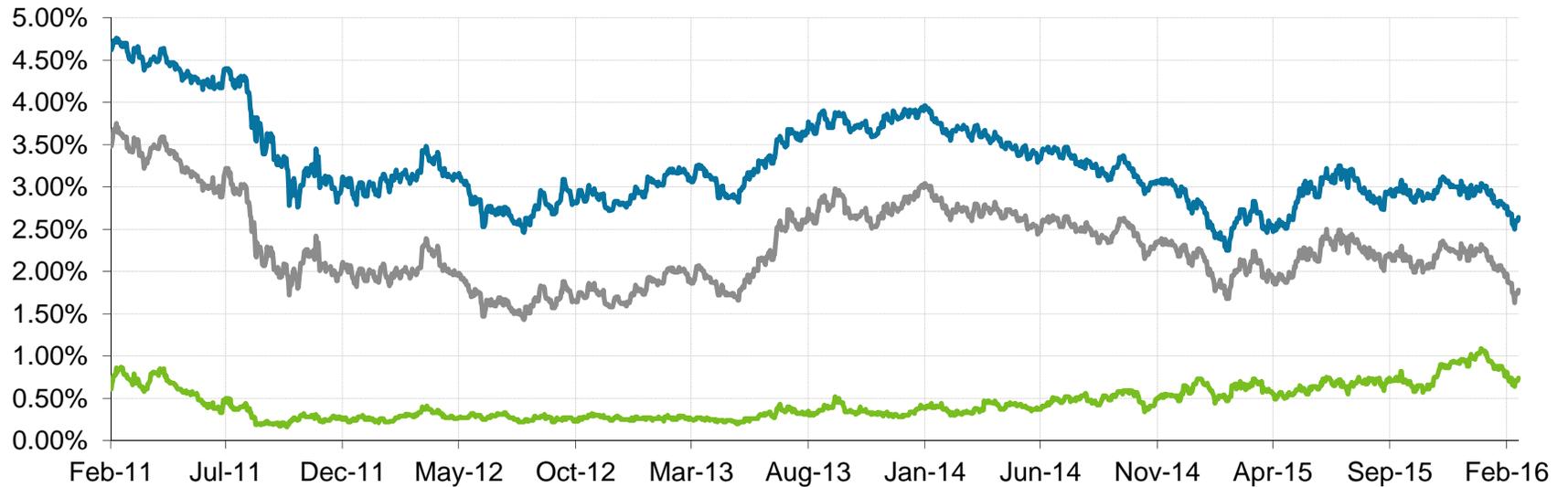
**Dow Jones Industrial Average and S&P 500 Indices**  
February 1, 2011 – February 16, 2016



# Treasury Yields

Treasury yields have fallen sharply to start the year on global economic concerns, lowered inflation expectations, and a flight to quality.

**2-, 10- and 30-year U.S. Treasury Yields**  
February 1, 2011 – February 16, 2016



— 2-year U.S. Treasury

— 10-year U.S. Treasury

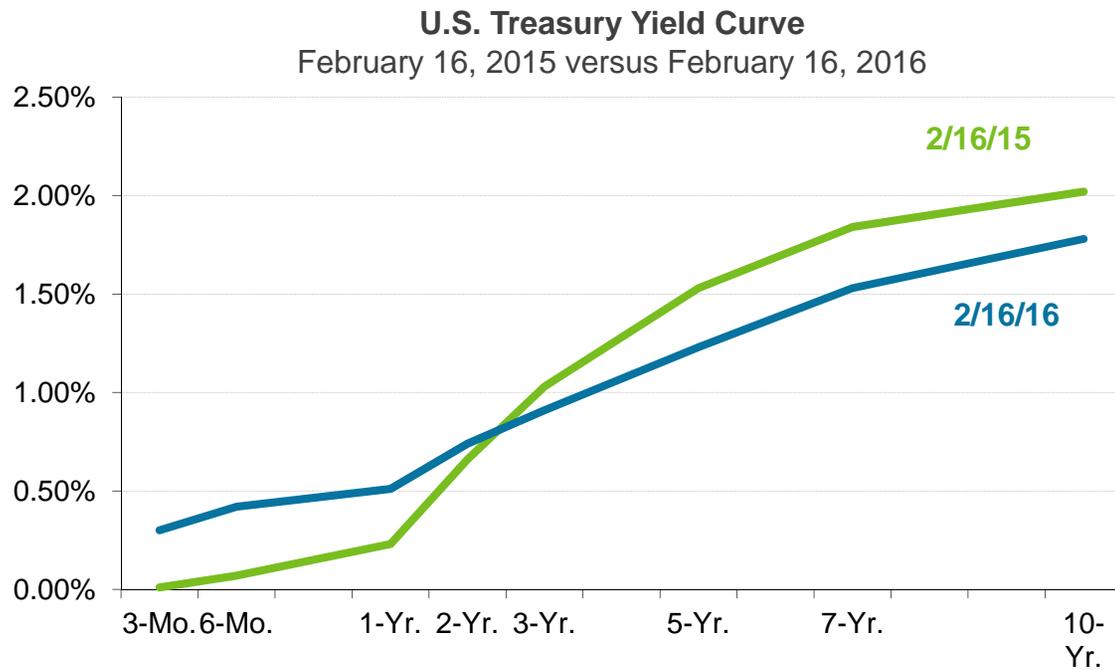
— 30-year U.S. Treasury



Source: U.S. Department of the Treasury.

# U.S. Treasury Yield Curve Flattens

While shorter-term Treasury yields are up on the hike in the federal funds target rate, longer-term yields have fallen from prior year levels driven by global economic concerns, lowered inflation expectations, and a flight to quality.



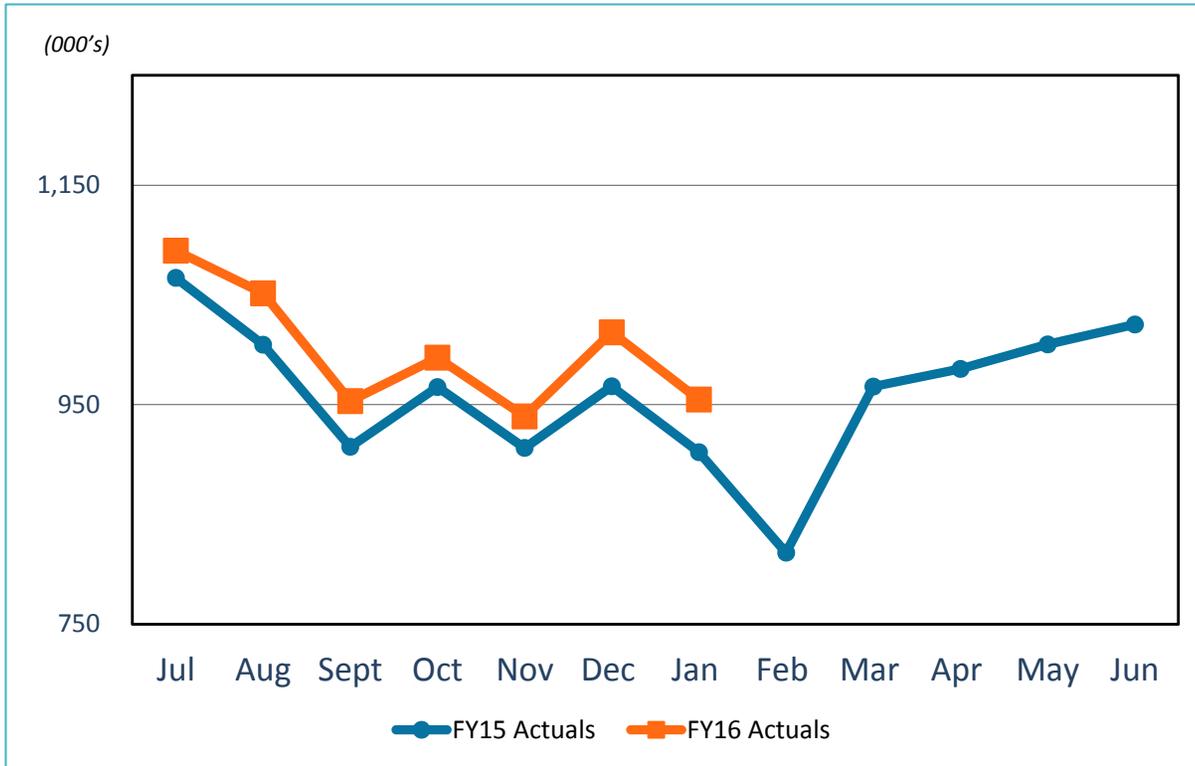
	2/16/15	2/16/16	Change
<b>3-Mo.</b>	0.01%	0.30%	0.29%
<b>6-Mo.</b>	0.07%	0.42%	0.35%
<b>1-Yr.</b>	0.23%	0.51%	0.28%
<b>2-Yr.</b>	0.66%	0.74%	0.08%
<b>3-Yr.</b>	1.03%	0.91%	(0.12%)
<b>5-Yr.</b>	1.53%	1.23%	(0.30%)
<b>10-Yr.</b>	2.02%	1.78%	(0.24%)
<b>20-Yr.</b>	2.39%	2.19%	(0.20%)
<b>30-Yr.</b>	2.63%	2.64%	0.01%



# Revenue & Expenses (Unaudited) For the Month Ended January 2016 and 2015

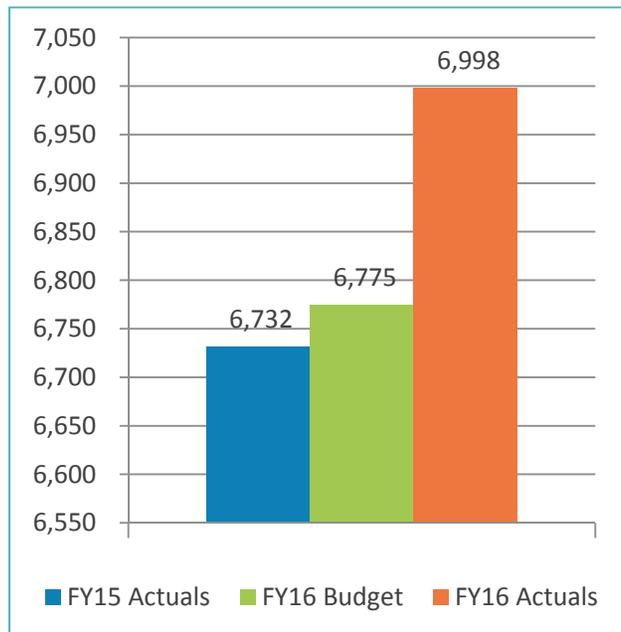


# Gross Landing Weight Units (000 lbs)

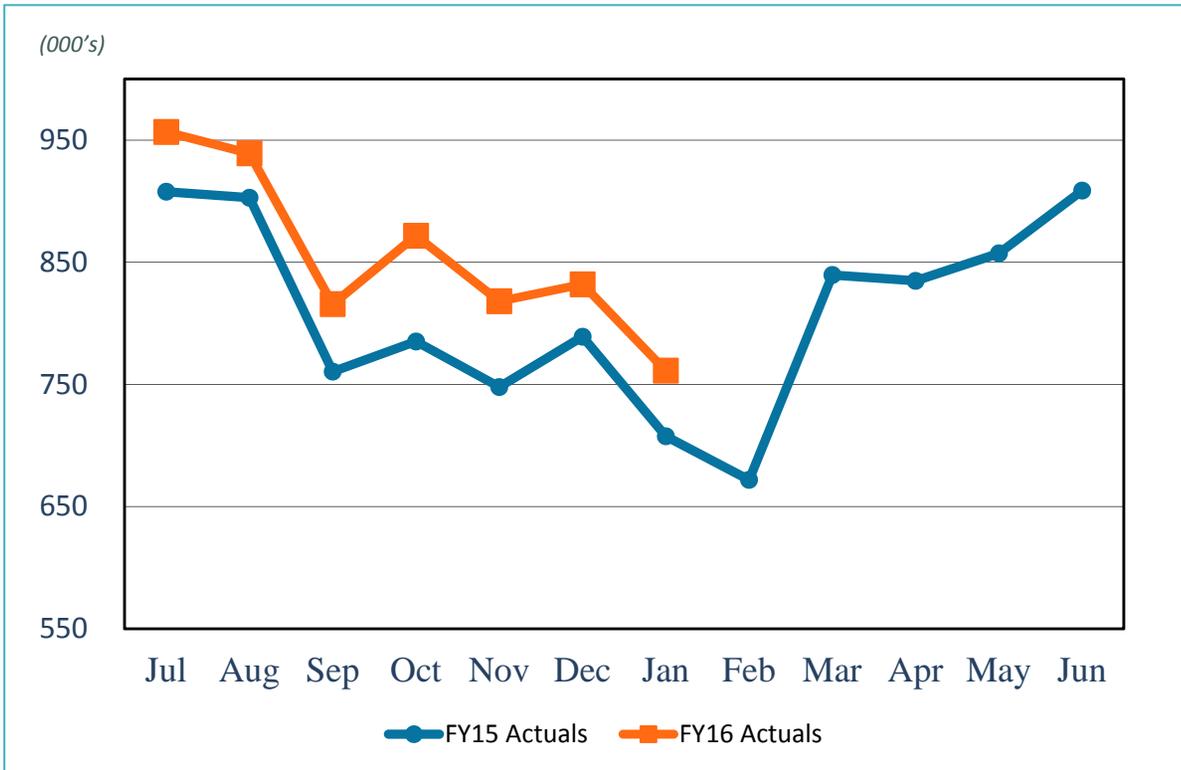


FY16 YTD Act Vs.  
FY15 YTD Act  
4.0%

FY16 YTD Act Vs.  
FY16 YTD Budget  
3.3%

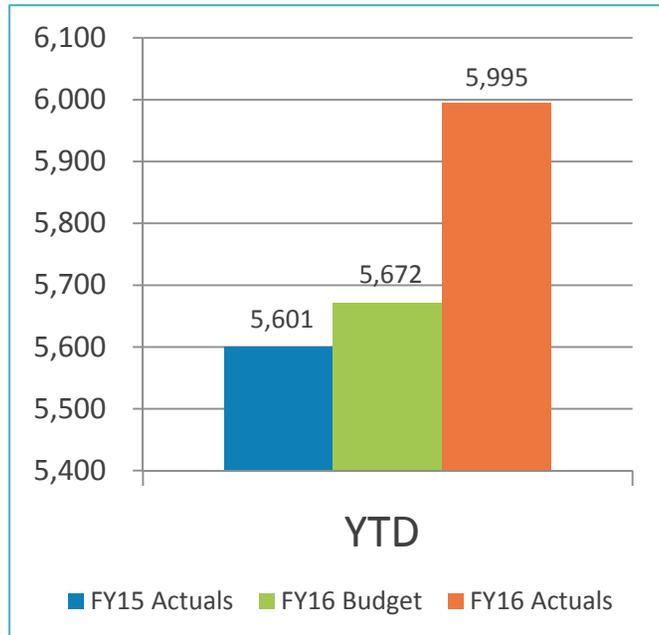


# Enplanements

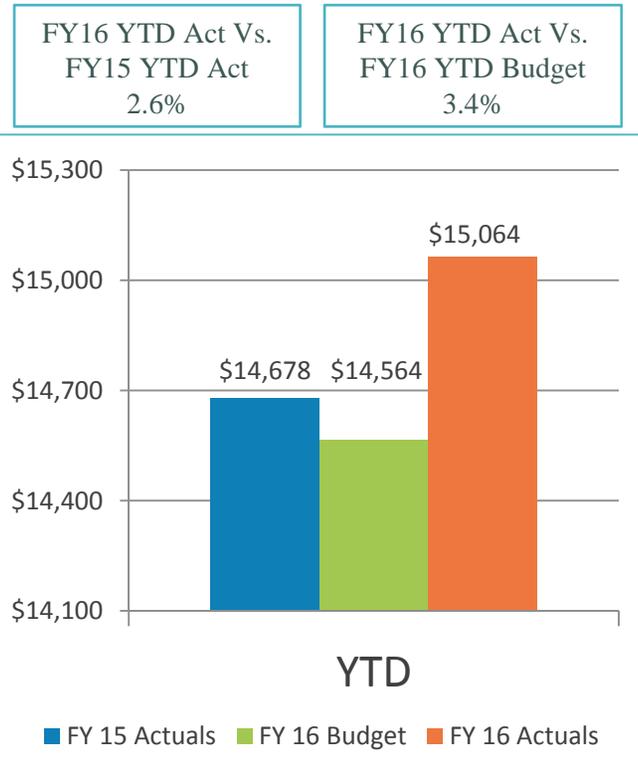
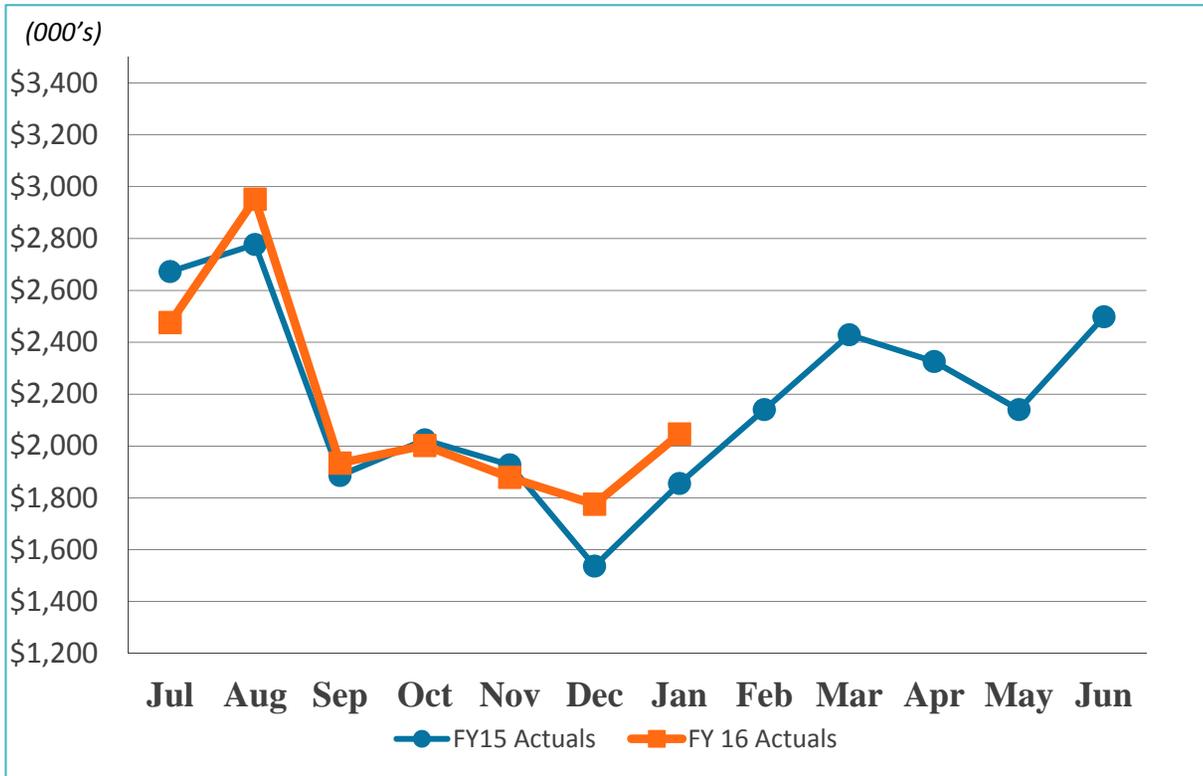


FY16 YTD Act Vs.  
FY15 YTD Act  
7.0%

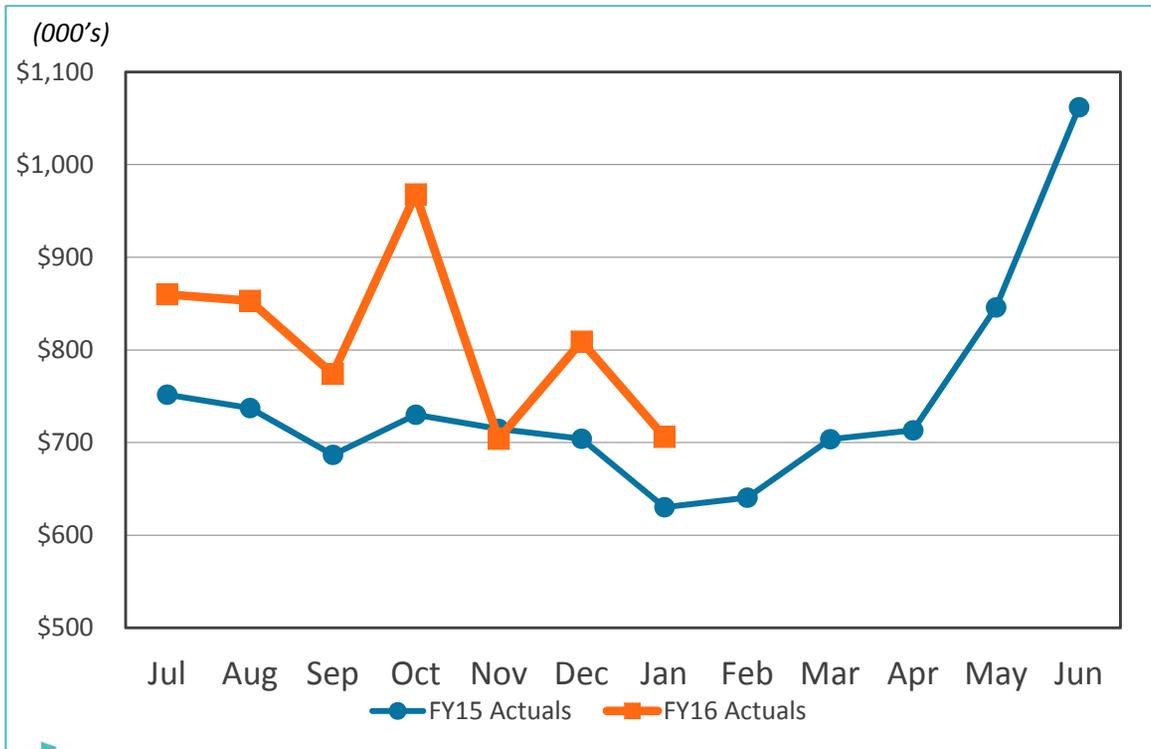
FY16 YTD Act Vs.  
FY16 YTD Budget  
5.7%



# Car Rental License Fees

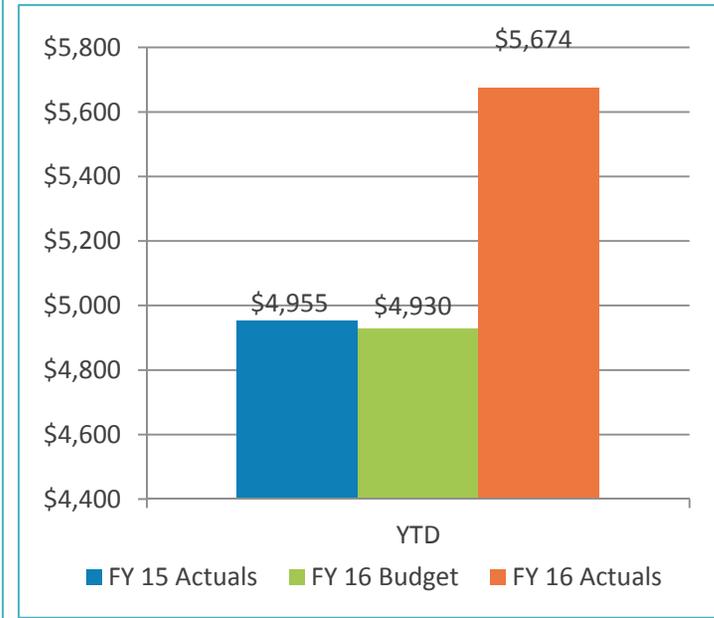


# Food and Beverage Concessions Revenue

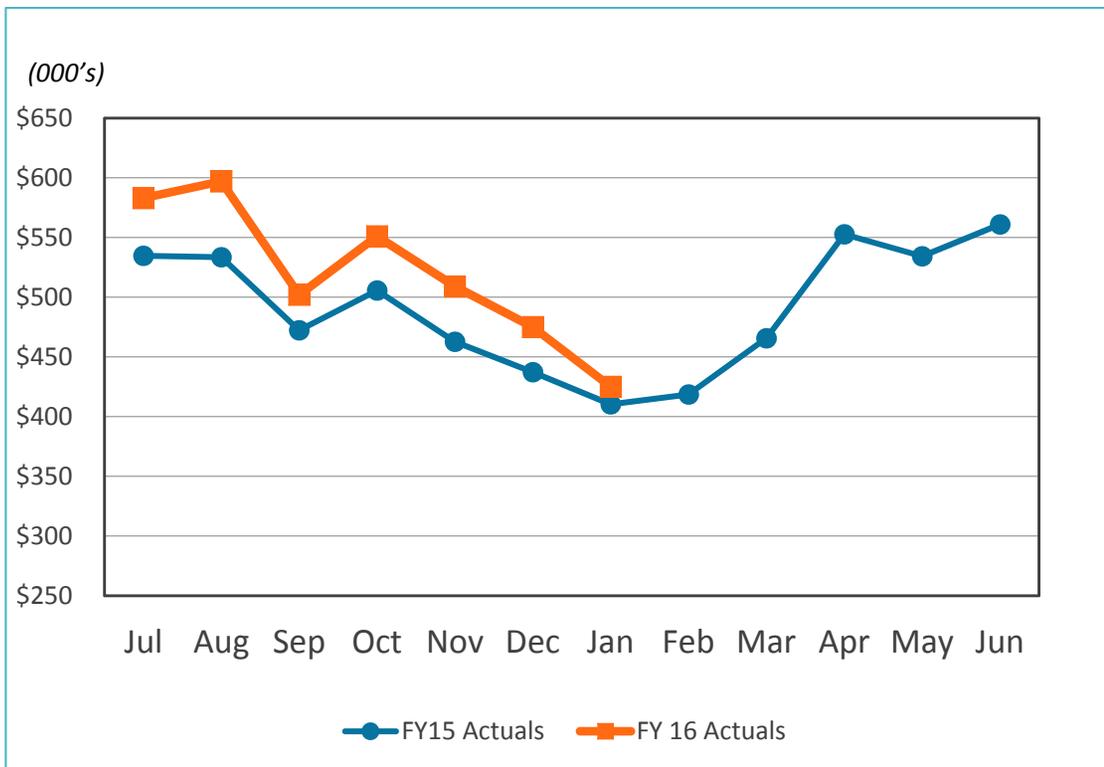


FY16 YTD Act Vs.  
FY15 YTD Act  
14.5%

FY16 YTD Act Vs.  
FY16 YTD Budget  
15.1%

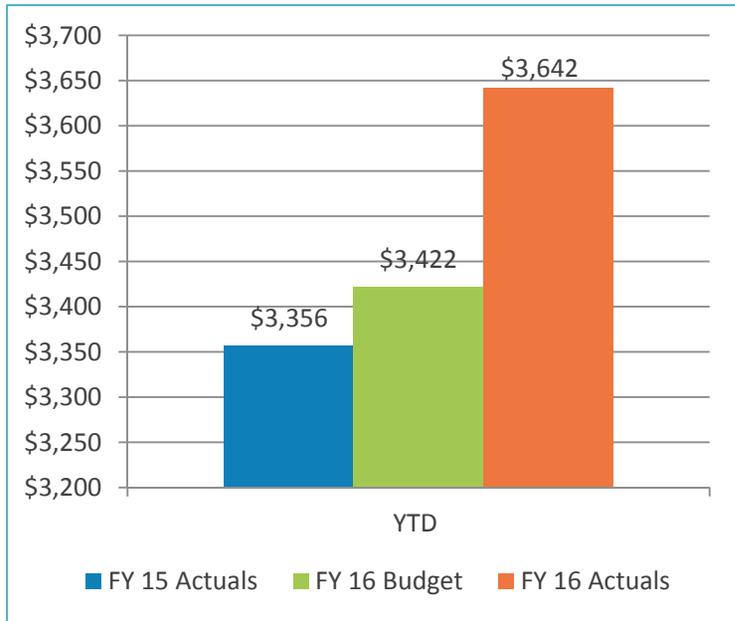


# Retail Concessions Revenue

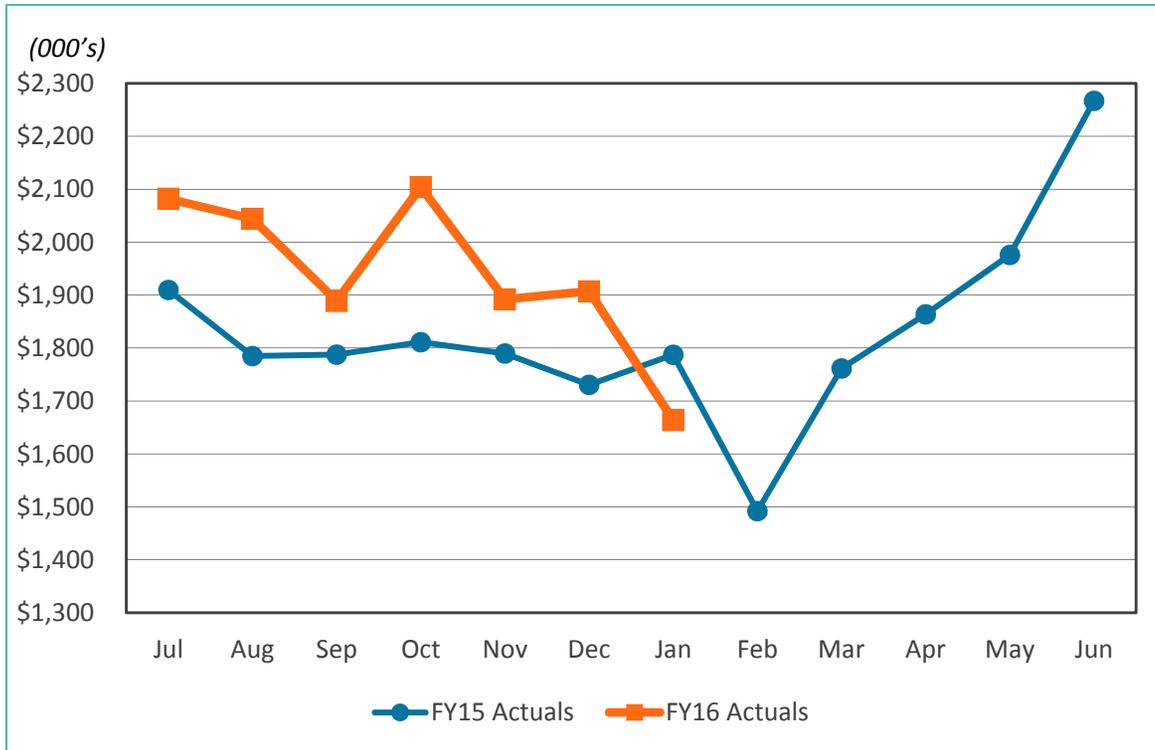


FY16 YTD Act Vs.  
FY15 YTD Act  
8.5%

FY16 YTD Act Vs.  
FY16 YTD Budget  
6.4%

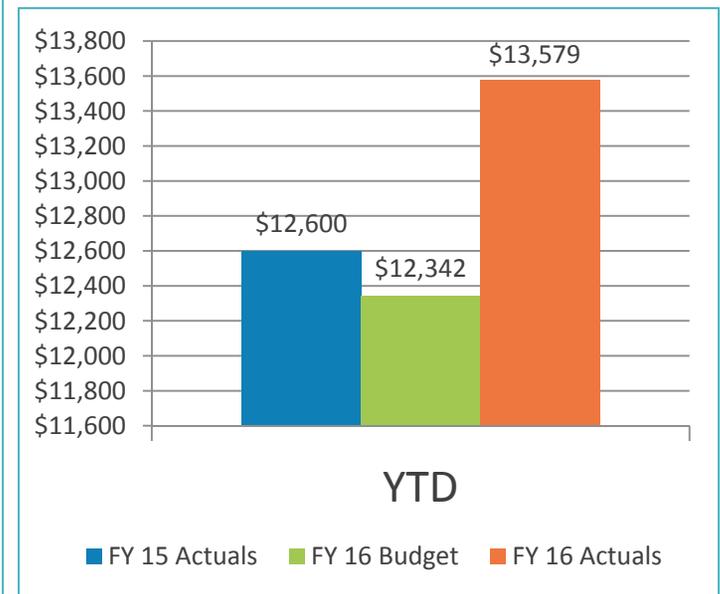


# Total Terminal Concessions (Includes Cost Recovery)

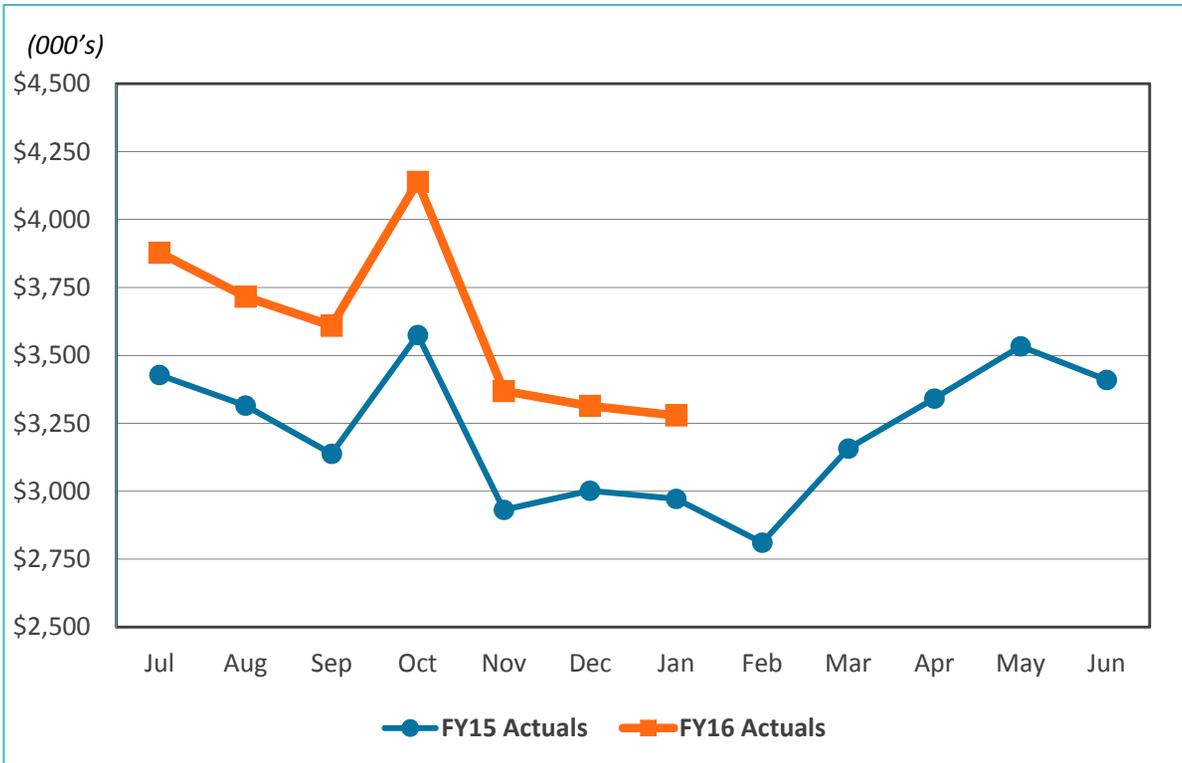


FY16 YTD Act Vs.  
FY15 YTD Act  
7.8%

FY16 YTD Act Vs.  
FY16 YTD Budget  
10.0%

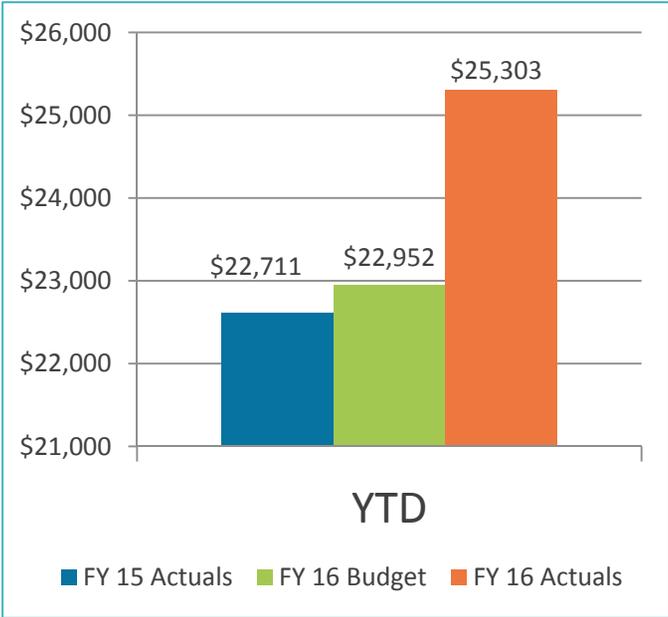


# Parking Revenue



FY16 YTD Act Vs.  
FY15 YTD Act  
11.4%

FY16 YTD Act Vs.  
FY16 YTD Budget  
10.2%



# Operating Revenues for the Month Ended January 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 1,956	\$ 2,080	\$ 124	6%	\$ 2,002
Aircraft parking fees	240	226	(14)	(6)%	239
Building rentals	4,434	4,483	49	1%	4,229
Security surcharge	2,307	2,306	(1)	(0)%	2,211
CUPPS Support Charges	101	101	-	-	94
Other aviation revenue	132	135	3	2%	122
<b>Total aviation revenue</b>	<b>\$ 9,170</b>	<b>\$ 9,331</b>	<b>\$ 161</b>	<b>2%</b>	<b>\$ 8,897</b>

# Operating Revenues for the Month Ended January 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Terminal rent non-airline	\$ 119	\$ 111	\$ (8)	(7)%	\$ 106
<b>Concession revenue:</b>					
<b>Terminal concession revenue:</b>					
Food and beverage	632	706	74	12%	630
Retail	418	426	8	2%	410
Space storage	78	71	(7)	(8)%	80
Cost recovery	218	204	(14)	(6)%	339
Other <i>(Primarily advertising)</i>	261	257	(4)	(2)%	328
<b>Total terminal concession revenue</b>	<b>1,607</b>	<b>1,664</b>	<b>57</b>	<b>4%</b>	<b>1,787</b>
<b>Car rental and license fee revenue:</b>					
Rental car and license fees	1,967	2,046	79	4%	1,855
Rental car center cost recovery	-	52	52	0%	-
License fees-other	355	339	(16)	(5)%	357
<b>Total rental car and license fees</b>	<b>2,322</b>	<b>2,437</b>	<b>115</b>	<b>5%</b>	<b>2,212</b>
<b>Total concession revenue</b>	<b>\$ 3,929</b>	<b>\$ 4,101</b>	<b>\$ 172</b>	<b>4%</b>	<b>\$ 3,999</b>

# Operating Revenues for the Month Ended January 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 1,845	\$ 1,971	\$ 126	7%	\$ 1,873
Long-term parking revenue	1,178	1,308	130	11%	1,149
<b>Total parking revenue</b>	<b>3,023</b>	<b>3,279</b>	<b>256</b>	<b>8%</b>	<b>3,022</b>
Ground transportation permits and citations	298	401	103	35%	301
Ground rentals	948	1,121	173	18%	971
Grant reimbursements	25	25	-	-	25
Other operating revenue	39	66	27	67%	43
<b>Subtotal</b>	<b>4,333</b>	<b>4,892</b>	<b>559</b>	<b>13%</b>	<b>4,362</b>
<b>Total operating revenues</b>	<b>\$ 17,551</b>	<b>\$ 18,435</b>	<b>\$ 884</b>	<b>5%</b>	<b>\$ 17,364</b>

# Operating Expenses

## for the Month Ended January 31, 2016

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 3,545	\$ 3,439	\$ 106	3%	\$ 3,496
Contractual services	3,371	3,355	16	0%	2,707
Safety and security	2,041	2,202	(161)	(8)%	1,928
Space rental	869	869	-	-	870
Utilities	1,026	958	68	7%	760
Maintenance	1,099	520	579	53%	829
Equipment and systems	26	37	(11)	(41)%	74
Materials and supplies	34	39	(5)	(13)%	38
Insurance	110	79	31	29%	89
Employee development and support	96	78	18	19%	55
Business development	230	151	79	34%	187
Equipment rental and repairs	316	193	123	39%	185
<b>Total operating expenses</b>	<b>\$ 12,763</b>	<b>\$ 11,920</b>	<b>\$ 843</b>	<b>7%</b>	<b>\$ 11,218</b>

# Financial Summary

## for the Month Ended January 31, 2016

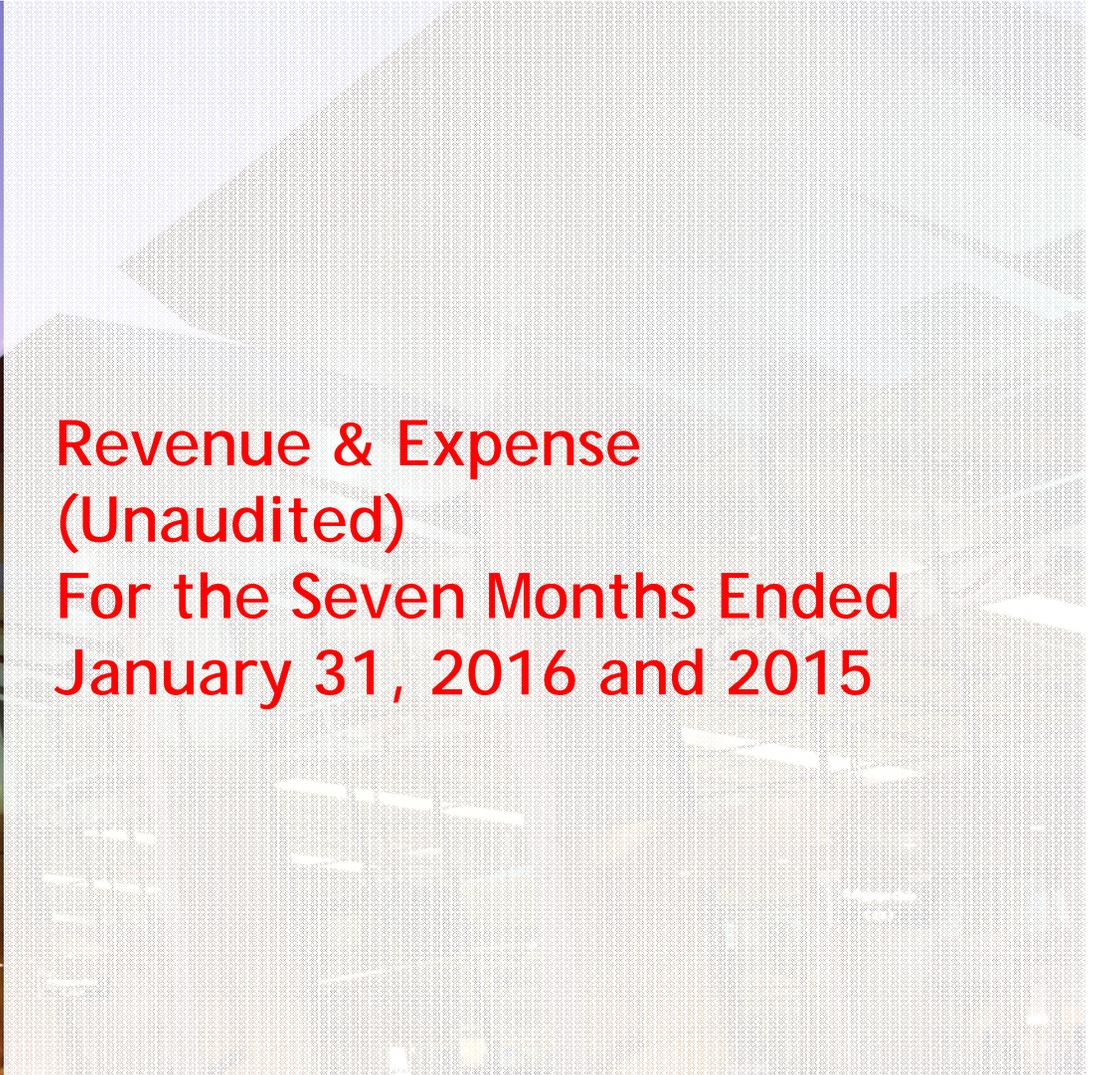
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 17,551	\$ 18,435	\$ 884	5%	\$ 17,364
Total operating expenses	12,763	11,920	843	7%	11,218
<b>Income from operations</b>	<b>4,788</b>	<b>6,515</b>	<b>1,727</b>	<b>36%</b>	<b>6,146</b>
Depreciation	6,843	6,843	-	-	6,882
<b>Operating income (loss)</b>	<b>\$ (2,055)</b>	<b>\$ (328)</b>	<b>\$ 1,727</b>	<b>84%</b>	<b>\$ (736)</b>

## Non-operating Revenues & Expenses for the Month Ended January 31, 2016

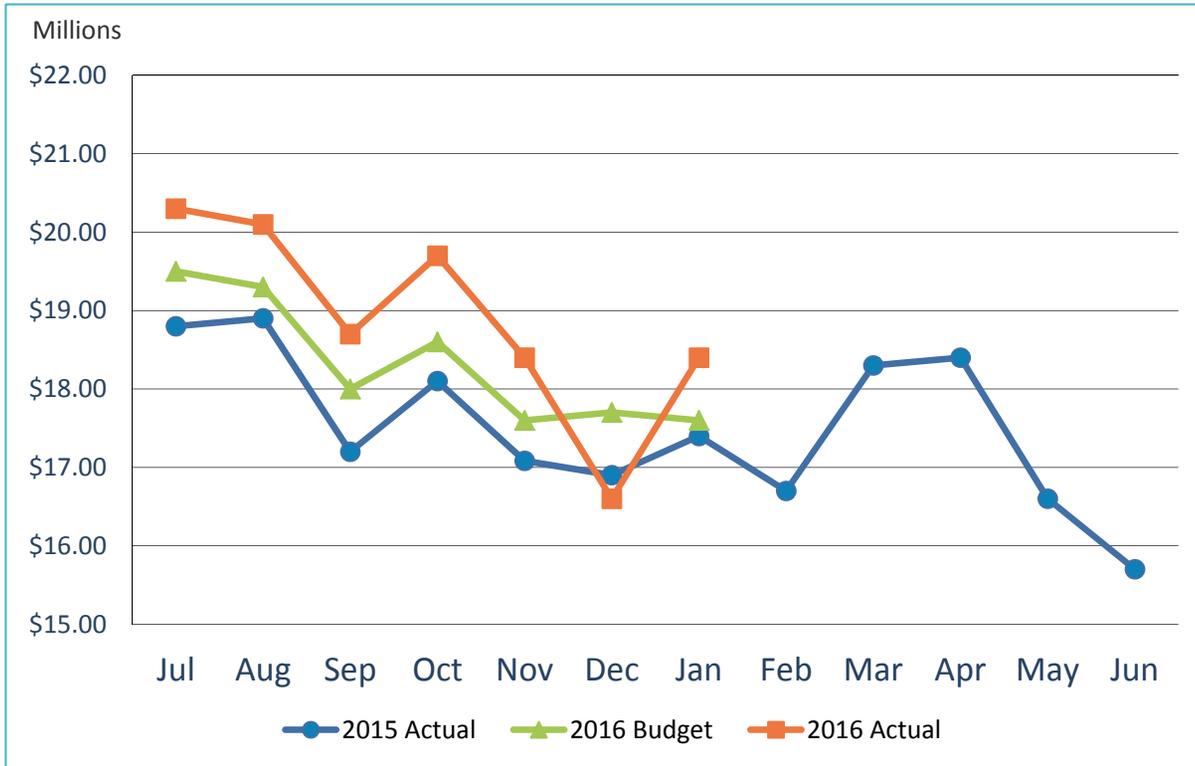
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 2,167	\$ 2,057	\$ (110)	(5)%	\$ 1,783
Customer facility charges (Rental Car Center)	2,535	2,471	(64)	(3)%	2,347
Quieter Home Program, net	(355)	(578)	(223)	(63)%	(302)
Interest income	393	266	(127)	(32)%	510
BAB interest rebate	386	386	-	0%	383
Interest expense & debt issuance costs	(5,624)	(5,108)	516	9%	(5,078)
Bond amortization	353	353	-	-	361
Other nonoperating revenue (expenses)	(1)	1,756	1,757	-	657
<b>Nonoperating revenue, net</b>	<b>(146)</b>	<b>1,603</b>	<b>1,749</b>	<b>(1198)%</b>	<b>661</b>
<b>Change in net position before grant contributions</b>	<b>(2,201)</b>	<b>1,275</b>	<b>3,476</b>		<b>(75)</b>
Capital grant contributions	19	(577)	(596)	(3178)%	560
<b>Change in net position</b>	<b>\$ (2,182)</b>	<b>\$ 698</b>	<b>\$ 2,880</b>	<b>(132)%</b>	<b>\$ 485</b>



**Revenue & Expense  
(Unaudited)  
For the Seven Months Ended  
January 31, 2016 and 2015**

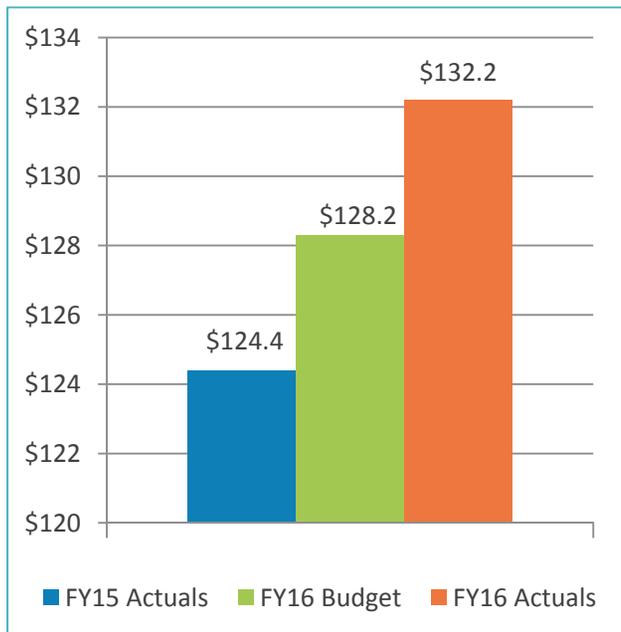


# Monthly Operating Revenue (Unaudited)



FY16 YTD Act Vs.  
FY15 YTD Act  
6.2%

FY16 YTD Act Vs.  
FY16 YTD Budget  
3.0%



# Operating Revenues

## for the Seven Months Ended January 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 14,376	\$ 14,527	\$ 151	1%	\$ 13,950
Aircraft parking fees	1,677	1,587	(90)	(5)%	1,610
Building rentals	31,045	30,882	(163)	(1)%	29,413
Security surcharge	16,149	15,350	(799)	(5)%	15,476
CUPPS Support Charges	704	704	-	-	658
Other aviation revenue	925	939	14	2%	922
<b>Total aviation revenue</b>	<b>\$ 64,876</b>	<b>\$ 63,989</b>	<b>\$ (887)</b>	<b>(1)%</b>	<b>\$ 62,029</b>

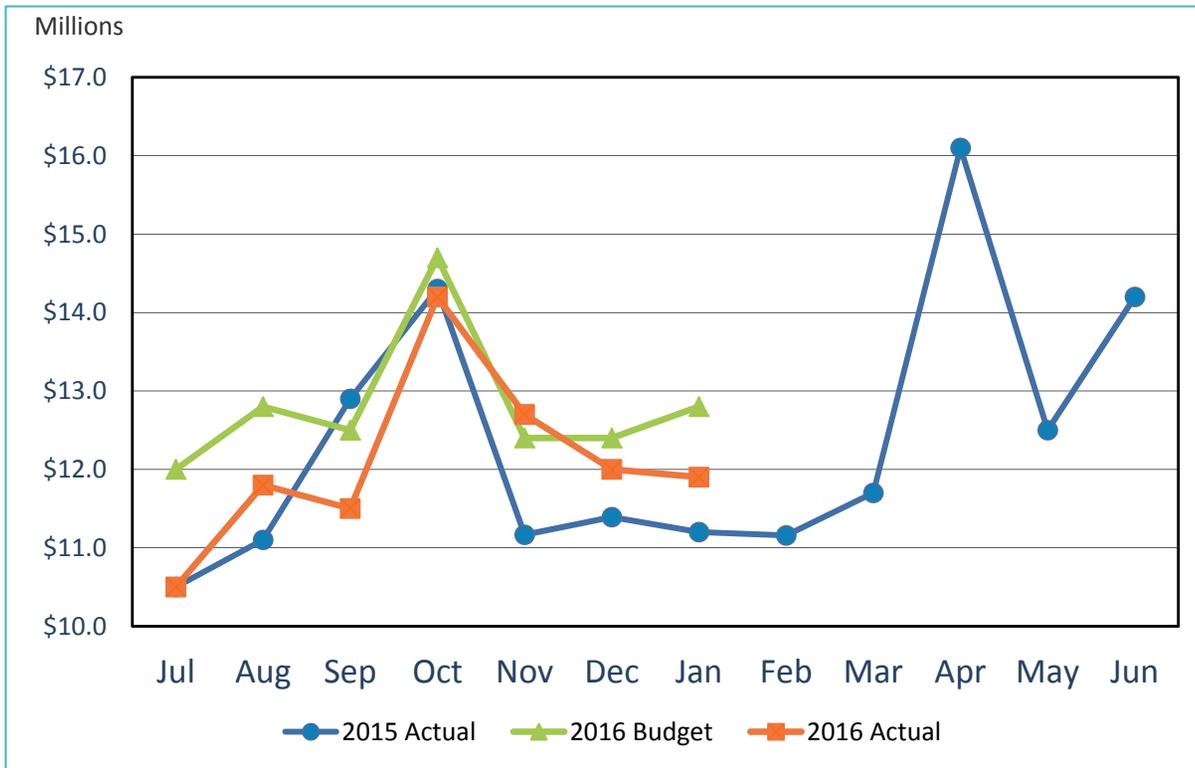
# Operating Revenues for the Seven Months Ended January 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
				Change	
Terminal rent non-airline	\$ 832	\$ 477	\$ (355)	(43)%	\$ 717
<b>Concession revenue:</b>					
<b>Terminal concession revenue:</b>					
Food and beverage	4,930	5,674	744	15%	4,955
Retail	3,422	3,642	220	6%	3,356
Space storage	544	499	(45)	(8)%	542
Cost recovery	1,523	1,471	(52)	(3)%	1,518
Other (Primarily advertising)	1,923	2,293	370	19%	2,229
<b>Total terminal concession revenue</b>	<b>12,342</b>	<b>13,579</b>	<b>1,237</b>	<b>10%</b>	<b>12,600</b>
<b>Car rental and license fee revenue:</b>					
Rental car license fees	14,564	15,064	500	3%	14,678
Rental car center cost recovery	-	52	52		-
License fees-other	2,703	2,549	(154)	(6)%	2,604
<b>Total rental car and license fees</b>	<b>17,267</b>	<b>17,665</b>	<b>398</b>	<b>2%</b>	<b>17,282</b>
<b>Total concession revenue</b>	<b>\$ 29,609</b>	<b>\$ 31,244</b>	<b>\$ 1,635</b>	<b>6%</b>	<b>\$ 29,882</b>

# Operating Revenues for the Seven Months Ended January 31, 2016 (Unaudited)

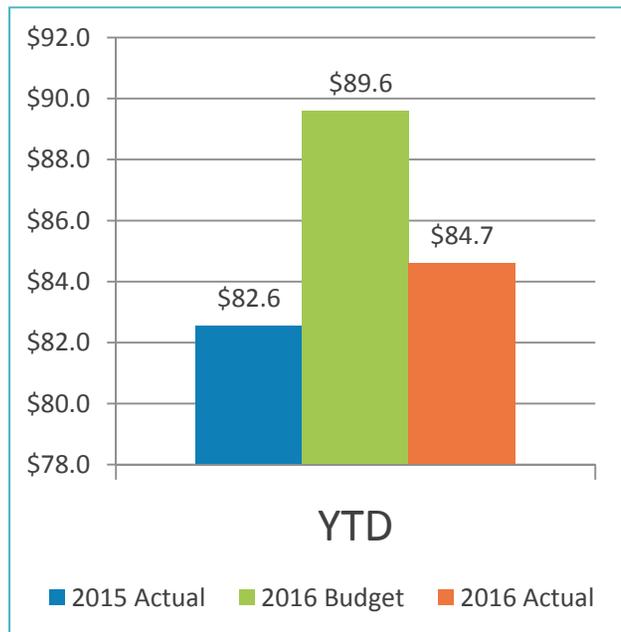
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 14,559	\$ 15,732	\$ 1,173	8%	\$ 14,557
Long-term parking revenue	8,393	9,571	1,178	14%	8,154
<b>Total parking revenue</b>	<b>22,952</b>	<b>25,303</b>	<b>2,351</b>	<b>10%</b>	<b>22,711</b>
Ground transportation permits and citations	2,545	3,146	601	24%	1,947
Ground rentals	6,950	7,426	476	7%	6,516
Grant reimbursements	172	172	-	-	172
Other operating revenue	276	442	166	60%	411
<b>Subtotal</b>	<b>32,895</b>	<b>36,489</b>	<b>3,594</b>	<b>11%</b>	<b>31,757</b>
<b>Total operating revenues</b>	<b>\$ 128,212</b>	<b>\$ 132,199</b>	<b>\$ 3,987</b>	<b>3%</b>	<b>\$ 124,385</b>

# Monthly Operating Expenses (Unaudited)



FY16 YTD Act Vs.  
FY15 YTD Act  
2.5%

FY16 YTD Act Vs.  
FY16 YTD Budget  
5.5%



# Operating Expenses for the Seven Months Ended January 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 25,407	\$ 24,159	\$ 1,248	5%	\$ 26,974
Contractual services	21,425	20,581	844	4%	17,361
Safety and security	14,626	13,942	684	5%	14,051
Space rental	6,083	6,023	60	1%	6,089
Utilities	7,470	7,017	453	6%	6,820
Maintenance	8,613	8,570	43	-	7,338
Equipment and systems	292	307	(15)	(5)%	115
Materials and supplies	244	292	(48)	(19)%	235
Insurance	771	553	218	28%	620
Employee development and support	750	656	94	13%	453
Business development	1,655	1,074	581	35%	1,479
Equipment rental and repairs	2,206	1,521	684	31%	1,030
<b>Total operating expenses</b>	<b>\$ 89,541</b>	<b>\$ 84,695</b>	<b>\$ 4,846</b>	<b>5%</b>	<b>\$ 82,565</b>

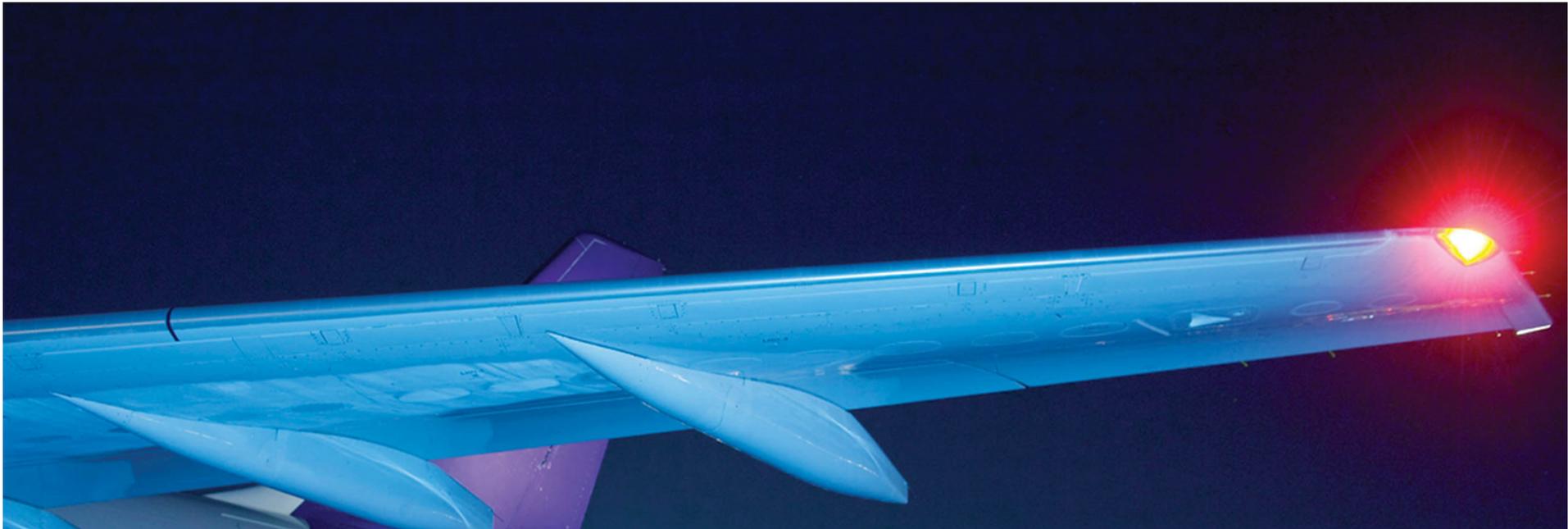
# Financial Summary

## for the Seven Months Ended January 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
	Budget	Actual	(Unfavorable)	Change	Year
Total operating revenues	\$ 128,212	\$ 132,199	\$ 3,987	3%	\$ 124,385
Total operating expenses	89,541	84,695	4,846	5%	82,565
<b>Income from operations</b>	<b>38,671</b>	<b>47,504</b>	<b>8,833</b>	<b>23%</b>	<b>41,820</b>
Depreciation	47,010	47,010	-	-	46,824
<b>Operating income (loss)</b>	<b>\$ (8,339)</b>	<b>\$ 494</b>	<b>\$ 8,833</b>	<b>106%</b>	<b>\$ (5,004)</b>

## Nonoperating Revenues & Expenses for the Seven Months Ended January 31, 2016 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 20,847	\$ 20,863	\$ 16	-	\$ 19,678
Customer facility charges (Rental Car Center)	18,772	19,195	423	2%	18,114
Quieter Home Program, net	(1,838)	(1,979)	(141)	(8)%	(1,512)
Interest income	2,890	3,372	483	17%	3,387
BAB interest rebate	2,702	2,714	12	-	2,701
Interest expense & debt issuance costs	(31,168)	(34,425)	(3,257)	(10)%	(36,737)
Bond amortization	2,486	2,486	-	-	2,536
Other nonoperating revenue (expenses)	(6)	183	189	-	447
<b>Nonoperating revenue, net</b>	<b>14,685</b>	<b>12,409</b>	<b>(2,276)</b>	<b>(15)%</b>	<b>8,614</b>
<b>Change in Net Position before grant contributions</b>	<b>6,346</b>	<b>12,904</b>	<b>6,558</b>	<b>103%</b>	<b>3,610</b>
Capital grant contributions	11,461	10,200	(1,261)	(11)%	2,936
<b>Change in Net Position</b>	<b>\$ 17,807</b>	<b>\$ 23,104</b>	<b>\$ 5,297</b>	<b>30%</b>	<b>\$ 6,546</b>



Statements of Net Position (Unaudited)  
January 31, 2016 and 2015

# Statements of Net Position (Unaudited)

## As of January 31, 2016 and 2015

(In Thousands)

	<b>2016</b>	<b>2015</b>
<b>Current assets:</b>		
Cash and investments	\$ 63,033	\$ 78,070
Tenant lease receivable, net of allowance of 2016: (\$182,983) and 2015: (\$55,857)	8,565	9,470
Grants receivable	7,473	2,989
Notes receivable-current portion	1,609	1,529
Prepaid expenses and other current assets	7,404	7,436
<b>Total current assets</b>	<b>88,084</b>	<b>99,494</b>
 <b>Cash designated for capital projects and other</b>	 <b>\$ 39,770</b>	 <b>\$ 20,244</b>

# Statements of Net Position (Unaudited)

## As of January 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve	\$ 61,166	\$ 59,037
Passenger facility charges and interest unapplied	63,317	58,325
Customer facility charges and interest applied	42,240	41,748
SBD bond guarantee	4,000	4,000
Bond proceeds held by trustee	201,259	362,441
Passenger facility charges receivable	3,365	3,723
Customer facility charges receivable	3,081	3,252
OCIP insurance reserve	4,274	4,683
<b>Total restricted assets</b>	<b><u>\$ 382,702</u></b>	<b><u>\$ 537,209</u></b>

# Statements of Net Position (Unaudited)

## As of January 31, 2016 and 2015

(In Thousands)

**Noncurrent assets:**

**Capital assets:**

Land and land improvements  
 Runways, roads and parking lots  
 Buildings and structures  
 Machinery and equipment  
 Vehicles  
 Office furniture and equipment  
 Works of art  
 Construction-in-progress

Less: accumulated depreciation

**Total capital assets, net**

	<b>2016</b>	<b>2015</b>
	\$ 83,598	\$ 71,082
	590,461	570,134
	1,117,193	1,042,821
	40,021	14,293
	14,542	5,520
	32,395	32,372
	8,103	2,629
	434,654	374,730
	<b>2,320,966</b>	<b>2,113,581</b>
	(779,530)	(703,659)
	<b>\$ 1,541,436</b>	<b>\$ 1,409,922</b>

Statements of Net Position (Unaudited)  
 As of January 31, 2016 and 2015  
 (In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Other assets:</b>		
Notes receivable - long-term portion	\$ 35,830	\$ 37,489
Investments - long-term portion	96,498	79,646
Net pension asset	-	6,568
Security deposit	350	500
<b>Total other assets</b>	<u>132,679</u>	<u>124,204</u>
<b>Deferred outflows of resources:</b>		
Deferred pension contributions:	5,853	-
<b>Total assets and deferred outflows of resources</b>	<u>\$ 2,190,524</u>	<u>\$ 2,191,072</u>

# Statements of Net Position (Unaudited)

## As of January 31, 2016 and 2015

(In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 54,102	\$ 68,365
Deposits and other current liabilities	7,643	6,022
<b>Total current liabilities</b>	<u>61,745</u>	<u>74,387</u>
<b>Current liabilities payable from restricted assets:</b>		
Current portion of long-term debt	11,090	10,695
Accrued interest on bonds and commercial paper	5,492	5,525
<b>Total liabilities payable from restricted assets</b>	<u>\$ 16,582</u>	<u>\$ 16,220</u>

Statements of Net Position (Unaudited)  
 As of January 31, 2016 and 2015  
 (In Thousands)

	<u>2016</u>	<u>2015</u>
<b>Long-term liabilities:</b>		
Revolving line of credit	\$ 38,705	\$ 44,884
Other long-term liabilities	5,962	13,136
Long-term debt - bonds net of amortized premium	1,293,513	1,308,882
<b>Total long-term liabilities</b>	<u>1,338,180</u>	<u>1,366,902</u>
<b>Total liabilities</b>	<u>1,416,508</u>	<u>1,457,509</u>
<b>Deferred inflows of resources</b>		
Deferred pension investment gains	8,168	-
<b>Total liabilities and deferred inflows of resources</b>	<u>\$ 1,424,676</u>	<u>\$ 1,457,509</u>

# Statements of Net Position (Unaudited)

## As of January 31, 2016 and 2015

(In Thousands)

### Net Position:

Invested in capital assets, net of related debt

Other restricted

Unrestricted:

Designated

Undesignated

**Total net position**

	<u>2016</u>	<u>2015</u>
	\$ 391,523	\$ 399,552
	180,795	174,781
	39,770	25,984
	<u>153,760</u>	<u>133,246</u>
	<u>\$ 765,848</u>	<u>\$ 733,563</u>



Questions?



Item 3

## San Diego County Regional Airport Authority

### Review of the Authority's Investment Report As of January 31, 2016



Presented by: Geoff Bryant  
Manager, Airport Finance

**March 7, 2016**

This report is prepared for the San Diego County Regional Airport Authority (the "Authority") in accordance with California Government Code Section 53646, which states that "the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report."

The investment report was compiled in compliance with California Government Code Section 53646 and the Authority's approved Investment Policy. All investment transactions made in the Authority's portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



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Scott Brickner, C.P.A.  
V.P. Finance & Asset Management / Treasurer  
San Diego County Regional Airport Authority



## Total Portfolio Summary

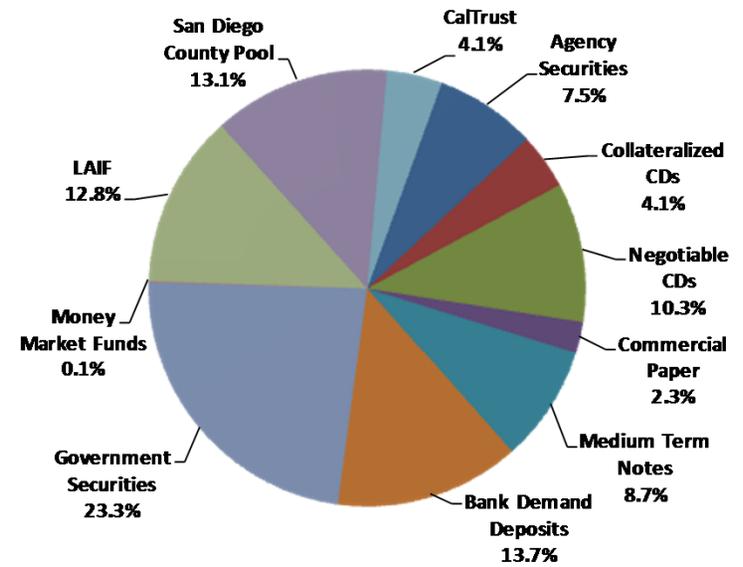
	Current Period January 31, 2016	Prior Period December 31, 2015	Change From Prior
Book Value (1)	\$372,841,000	\$374,488,000	(\$1,647,000)
Market Value (1)	\$373,047,000	\$373,773,000	(\$726,000)
Market Value%	100.06%	99.81%	0.25%
Unrealized Gain / (Loss)	\$206,000	(\$715,000)	\$921,000
Weighted Average Maturity (Days)	338 days	354 days	(16)
Weighted Average Yield as of Period End	0.78%	0.77%	0.01%
Cash Interest Received- Current Month	(\$10,000)	\$213,000	(\$223,000)
Cash Interest Received- Year-to-Date	\$1,341,000	\$1,351,000	(\$10,000)
Accrued Interest	\$549,000	\$518,000	\$31,000

**Notes:**

(1) Decrease in portfolio value is primarily due to capital expenditures exceeding capital receipts.

# Portfolio Composition by Security Type

	January 31, 2016		December 31, 2015		Permitted by Policy
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio	
Agency Securities	\$ 28,046,000	7.5%	\$ 27,935,000	7.5%	100%
Collateralized CDs	15,275,000	4.1%	15,268,000	4.1%	30%
Negotiable CDs	38,497,000	10.3%	38,486,000	10.3%	30%
Commercial Paper	8,482,000	2.3%	8,477,000	2.3%	25%
Medium Term Notes	32,474,000	8.7%	32,433,000	8.7%	15%
Bank Demand Deposits	51,299,000	13.7%	53,110,000	14.1%	100%
Government Securities	86,909,000	23.3%	86,270,000	23.1%	100%
Money Market Funds	364,000	0.1%	311,000	0.1%	20%
LAIF	47,660,000	12.8%	47,660,000	12.8%	\$50 million <sup>(1)</sup>
San Diego County Pool	48,920,000	13.1%	48,725,000	13.0%	\$50 million <sup>(2)</sup>
CalTrust	15,121,000	4.1%	15,098,000	4.0%	\$50 million <sup>(3)</sup>
<b>Total:</b>	<b>\$ 373,047,000</b>	<b>100.0%</b>	<b>\$ 373,773,000</b>	<b>100.0%</b>	

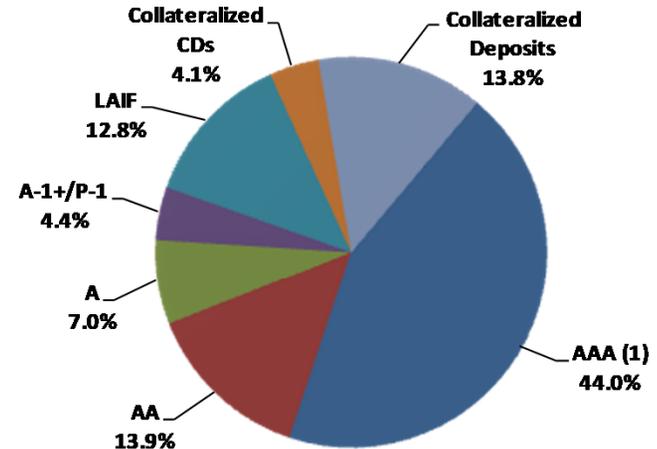


**Notes:**

- 1.) The \$50 million limit on LAIF is a non-statutory LAIF internal limit. It does not apply to bond proceeds.
- 2.) The San Diego County Investment Pool mirrors the LAIF internal limit and does not apply to bond proceeds.
- 3.) The CalTrust mirrors the LAIF internal limit and does not apply to bond proceeds.

# Portfolio Composition by Credit Rating

	January 31, 2016		December 31, 2015	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
AAA <sup>(1)</sup>	\$ 164,241,000	44.0%	\$ 163,240,000	43.6%
AA	51,875,000	13.9%	51,789,000	13.9%
A	26,216,000	7.0%	26,227,000	7.0%
A-1+/P-1	16,482,000	4.4%	16,477,000	4.4%
LAIF	47,660,000	12.8%	47,660,000	12.8%
Collateralized CDs	15,275,000	4.1%	15,268,000	4.1%
Collateralized Deposits	51,298,000	13.8%	53,112,000	14.2%
<b>Total:</b>	<b>\$ 373,047,000</b>	<b>100.0%</b>	<b>\$ 373,773,000</b>	<b>100.0%</b>

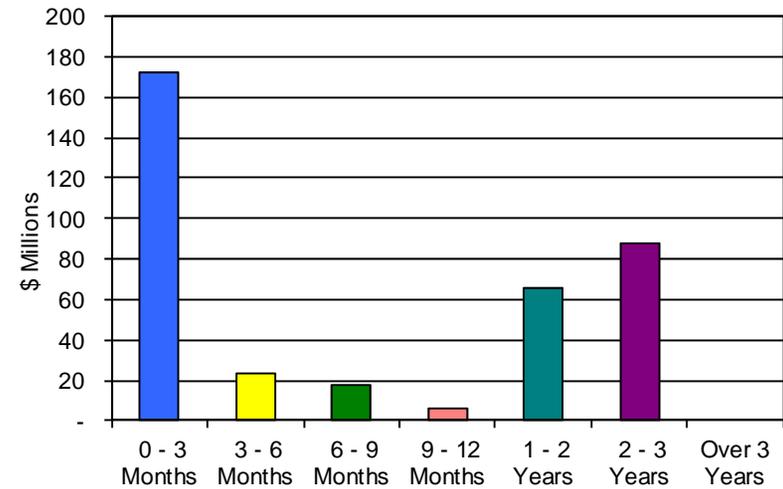


**Notes:**

1.) Includes investments that have split ratings between S&P (AA+), Moodys (AAA) and Fitch (AAA)

## Portfolio Composition by Maturity <sup>(1)</sup>

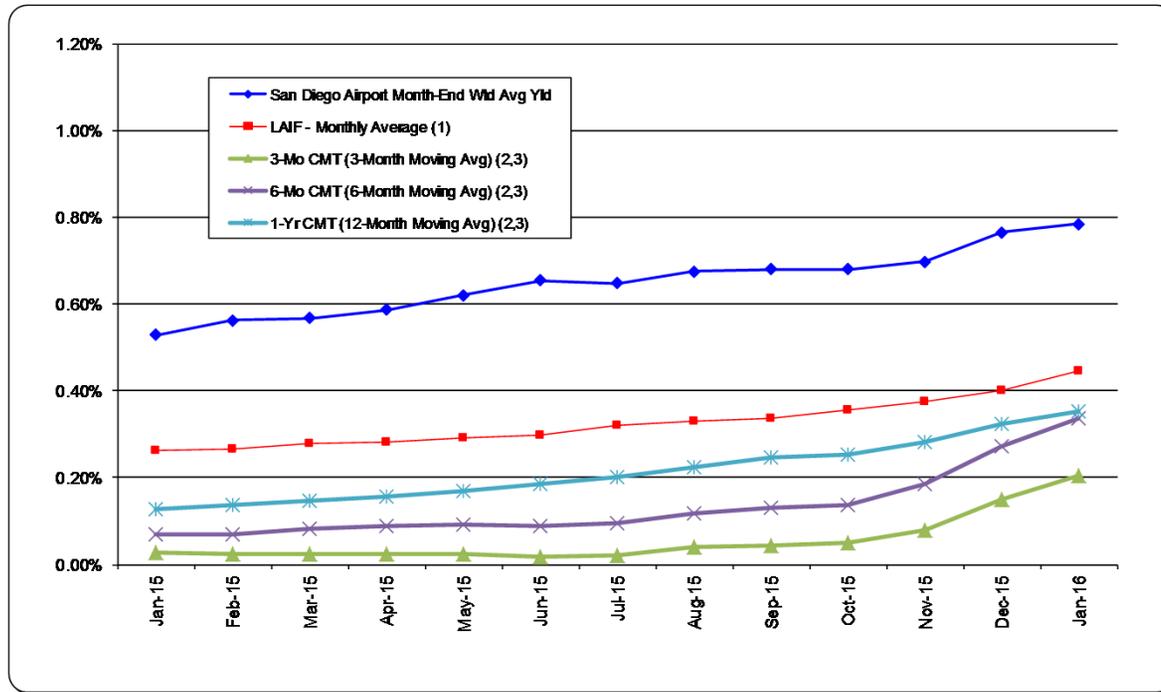
	January 31, 2016		December 31, 2015	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
0 - 3 Months	\$ 172,364,000	46.2%	\$ 164,905,000	44.1%
3 - 6 Months	23,504,000	6.3%	22,240,000	6.0%
6 - 9 Months	18,015,000	4.8%	14,264,000	3.8%
9 - 12 Months	5,798,000	1.6%	19,795,000	5.3%
1 - 2 Years	65,197,000	17.5%	48,533,000	13.0%
2 - 3 Years	88,169,000	23.6%	88,767,000	23.7%
Over 3 Years	-	0.0%	15,269,000	4.1%
<b>Total:</b>	<b>\$ 373,047,000</b>	<b>100.0%</b>	<b>\$ 373,773,000</b>	<b>100.0%</b>



**Notes:**

1.) The 0-3 Quarter category includes investments held in the LAIF, CalTrust, and the San Diego County Investment Pool.

# Benchmark Comparison



**Notes:**

- 1.) Benchmark data for LAIF is the average monthly effective yield.
- 2.) CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities.
- 3.) The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year CMT is the daily average for the previous 12-months.

## *Detail of Security Holdings As of January 31, 2016*

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
10/16/15	FNMA	1.125	10/19/18	5,000,000	100.550	5,027,500	100.30	5,015,150	992	0.939
01/30/13	FNMA	1.030	01/30/18	3,500,000	99.990	3,499,650	100.01	3,500,420	730	1.032
10/10/13	FHLMC	0.875	10/14/16	9,000,000	100.180	9,027,400	100.17	9,015,030	257	0.814
12/10/13	FHLB	0.625	12/28/16	5,000,000	99.816	4,990,800	99.96	4,997,950	332	0.438
09/08/14	FNMA	1.000	09/27/17	5,500,000	99.722	5,484,710	100.32	5,517,600	605	1.093
<b>Agency Total</b>				<b>28,000,000</b>		<b>28,030,060</b>		<b>28,046,150</b>	<b>529</b>	<b>0.851</b>
07/02/15	East West Bk CD	0.600	07/02/16	10,269,652	100.000	10,269,652	100.00	10,269,652	153	0.600
10/21/15	East West Bk CD	0.400	04/25/16	5,005,725	100.000	5,005,725	100.00	5,005,725	85	0.400
<b>Collateralized CDs Total</b>				<b>15,275,377</b>		<b>15,275,377</b>		<b>15,275,377</b>	<b>131</b>	<b>0.534</b>
09/11/14	US Bank CD	1.375	09/11/17	4,000,000	100.000	3,993,560	99.92	3,996,680	589	1.430
11/17/15	SKANDINAV ENSKD CD	1.480	11/16/17	4,500,000	100.000	4,500,000	100.00	4,500,000	655	1.480
11/18/15	HSBC BK C/D	0.954	11/17/17	4,000,000	100.000	4,000,000	100.00	4,000,000	656	0.954
09/29/14	Toronto Dominion CD	0.900	09/29/16	5,000,000	100.000	5,000,000	100.00	5,000,000	242	0.900
04/10/15	CANADIAN IMP CD	1.010	04/06/17	5,000,000	100.000	5,000,000	100.00	5,000,000	431	1.010
04/27/15	RABOBANK CD	1.070	04/21/17	4,000,000	100.000	4,000,000	100.00	4,000,000	446	1.070
05/29/15	NORDEA BK CD	1.150	05/26/17	4,000,000	100.000	4,000,000	100.00	4,000,000	481	1.150
08/11/15	CREDIT SUISSE CD	0.670	05/06/16	4,000,000	100.000	4,000,000	100.00	4,000,160	96	0.670
08/19/14	Goldman Sachs CD	0.900	08/12/16	4,000,000	100.000	4,000,000	100.00	4,000,000	194	0.900
<b>Negotiable CDs Total</b>				<b>38,500,000</b>		<b>38,493,560</b>		<b>38,496,840</b>	<b>420</b>	<b>1.062</b>

## *Detail of Security Holdings As of January 31, 2016*

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
07/15/15	BNP PARIBAS FIN DC/P	0.570	04/08/16	4,000,000	99.576	3,983,027	99.89	3,995,520	68	0.572
12/31/15	TOYOTA MTR CRED DC/P	0.800	06/22/16	4,500,000	99.566	4,481,800	99.70	4,486,320	143	0.803
<b>Commercial Paper Total</b>				<b>8,500,000</b>		<b>8,464,827</b>		<b>8,481,840</b>	<b>108</b>	<b>0.694</b>
05/12/15	APPLE INC NOTES	1.000	05/03/18	4,000,000	99.121	3,964,840	99.50	3,980,080	823	1.302
01/15/15	BERKSHIRE HATHAWAY	0.553	01/12/18	5,000,000	100.000	5,000,000	99.85	4,992,550	712	0.554
07/18/14	WELLS FARGO CO Notes	3.678	06/15/16	4,700,000	105.559	4,961,273	101.01	4,747,376	136	0.737
07/17/15	GECC MTN	1.625	04/02/18	4,950,000	105.364	4,968,018	100.87	4,993,263	792	1.487
12/28/15	JPM CHASE & CO NT	1.800	01/25/18	5,000,000	99.888	4,994,400	99.94	4,997,150	725	1.855
11/19/14	CHEVRON CORP	1.345	11/15/17	5,000,000	100.199	5,009,950	99.85	4,992,250	654	1.345
09/14/15	AMERICAN EXPRESS MTN	1.800	07/31/18	2,980,000	99.759	2,972,818	99.71	2,971,477	912	1.886
11/01/13	COCA COLA CORP NOTE	0.750	11/01/16	800,000	100.080	799,080	100.00	799,960	275	0.789
<b>Medium Term Notes</b>				<b>32,430,000</b>		<b>32,670,379</b>		<b>32,474,106</b>	<b>651</b>	<b>1.262</b>
02/26/15	U.S. Treasury	0.750	02/28/18	10,145,000	99.203	10,050,669	99.85	10,129,580	759	1.015
12/23/15	U.S. Treasury	1.500	12/31/18	15,200,000	100.516	15,295,391	101.49	15,426,784	1065	1.325
03/31/14	U.S. Treasury	1.000	03/31/17	6,000,000	100.175	6,013,594	100.37	6,022,020	425	0.940
04/01/15	U.S. Treasury	0.750	03/31/18	16,050,000	99.477	15,965,988	99.83	16,023,036	790	0.927
11/13/15	U.S. Treasury	1.250	11/30/18	11,000,000	100.234	11,002,578	100.81	11,089,430	1034	1.242
12/30/14	U.S. Treasury	0.750	12/31/17	6,600,000	98.730	6,528,242	99.91	6,594,324	700	1.182
06/18/14	U.S. Treasury	0.875	01/31/17	3,070,000	100.199	3,076,116	100.22	3,076,601	366	0.798
06/10/15	U.S. Treasury	1.000	05/31/18	15,000,000	99.762	14,964,258	100.27	15,039,900	851	1.082
06/18/14	U.S. Treasury	0.875	06/15/17	3,500,000	99.967	3,488,516	100.22	3,507,665	501	0.987
<b>Government Total</b>				<b>86,565,000</b>		<b>86,385,351</b>		<b>86,909,339</b>	<b>818</b>	<b>1.093</b>

## *Detail of Security Holdings As of January 31, 2016*

Settlement Date	Security Description	Coupon	Maturity Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
	East West Bank			103,911	100.000	103,911	100.00	103,911	1	0.350
	East West Bank			26,951,781	100.000	26,951,781	100.00	26,951,781	1	0.350
	Wells Fargo Bank			4,056,589	100.000	4,056,589	100.00	4,056,589	1	0.150
	US Bank General Acct			15,128,087	100.000	15,128,087	100.00	15,128,087	1	0.000
	Torrey Pines Bank			5,058,116	100.000	5,058,116	100.00	5,058,116	1	0.400
	<b>Bank Demand Deposits</b>			<b>51,298,483</b>		<b>51,298,483</b>		<b>51,298,483</b>	<b>1</b>	<b>0.236</b>
	DREYFUS GOVT INVEST			364,275	100.000	364,275	100.00	364,275	1	0.000
	<b>Money Market Fund</b>			<b>364,275</b>		<b>364,275</b>		<b>364,275</b>	<b>1</b>	<b>0.000</b>
	Local Agency Invstmnt Fd			47,709,173	100.000	47,709,173	99.90	47,659,623	1	0.446
	San Diego County Inv Pool			49,029,146	100.000	49,029,146	99.78	48,920,144	1	0.720
	CalTrust			15,120,503	100.000	15,120,503	100.00	15,120,503	1	0.600
	<b>Grand Total</b>			<b>\$ 372,791,957</b>	<b>100.09</b>	<b>\$ 372,841,134</b>	<b>100.06</b>	<b>\$ 373,046,680</b>	<b>338</b>	<b>0.784</b>

# *Portfolio Investment Transactions*

## *From January 1<sup>st</sup>, 2016 - January 31<sup>st</sup>, 2016*

Settle Date	Security Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
								\$ -
<b>CALLS</b>								
								\$ -
<b>MATURITIES</b>								
								\$ -
<b>WITHDRAWALS / SALES / TRANSFERS</b>								
								\$ -

# *Bond Proceeds Summary*

## *SUMMARY OF 2010, 2013 & 2014 BOND PROCEEDS\**

**As of: January 31, 2016**  
(in thousands)

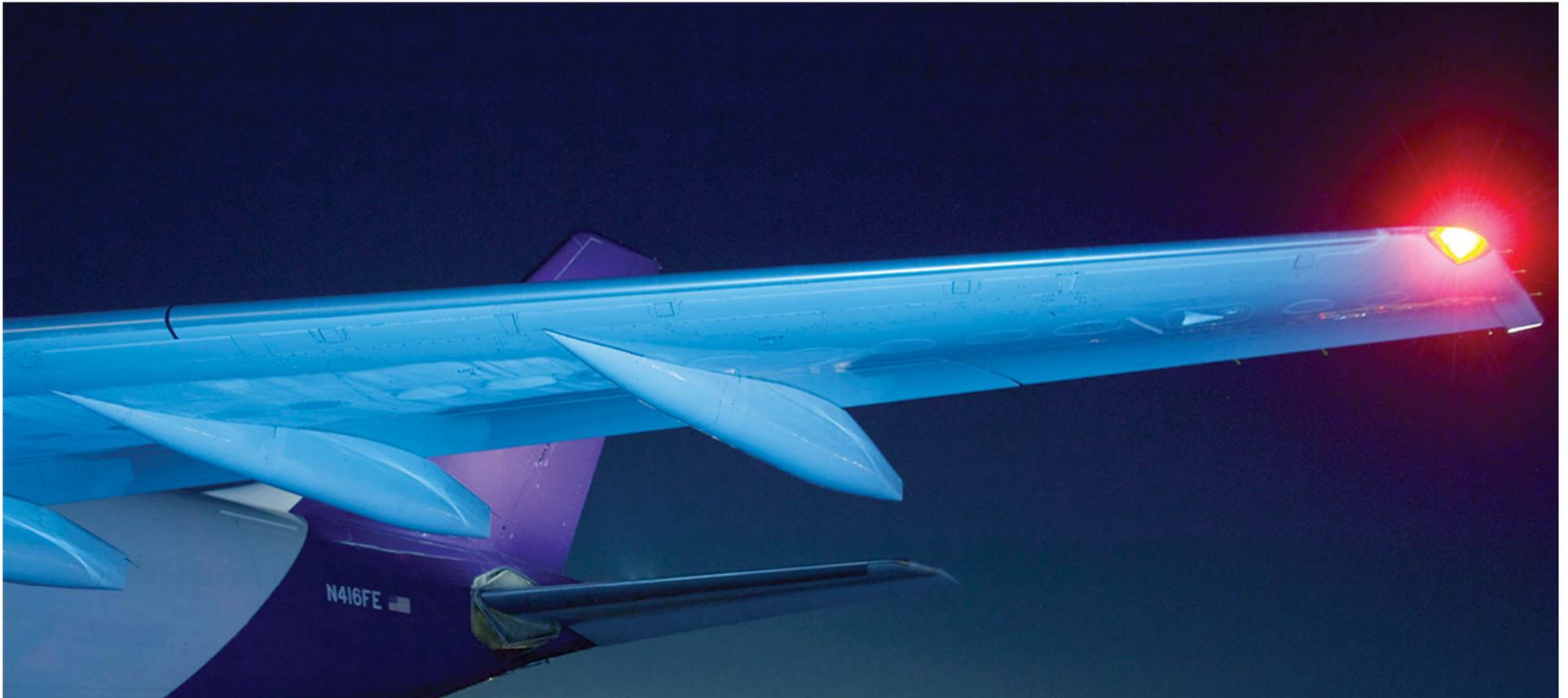
	Series 2010	Series 2013	Series 2014	Total	Yield	Rating
<b><u>Project Fund</u></b>						
LAIF	\$ -	\$ -	\$ 4,258	\$ 4,258	0.45%	N/R
SDCIP	-	28,766	43,760	72,526	0.72%	AAAf
	<u>\$ -</u>	<u>\$ 28,766</u>	<u>\$ 48,018</u>	<u>\$ 76,784</u>		
<b><u>Debt Service Reserve &amp; Coverage Funds</u></b>						
SDCIP	\$ 30,247	\$ 33,295	\$ 28,678	\$ 92,220	0.72%	AAAf
East West Bank CD	20,852	-	-	20,852	0.80%	N/R
	<u>\$ 51,099</u>	<u>\$ 33,295</u>	<u>\$ 28,678</u>	<u>\$ 113,072</u>		
	<u><u>\$ 51,099</u></u>	<u><u>\$ 62,061</u></u>	<u><u>\$ 76,696</u></u>	<u><u>\$ 189,856</u></u>	0.72%	

\*Bond proceeds are not included in deposit limits as applied to operating funds

# *Bond Proceeds Investment Transactions*

## *From January 1<sup>st</sup>, 2016 - January 31<sup>st</sup>, 2016*

Settle Date	Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
							\$	-
<b>CALLS</b>								
							\$	-
<b>MATURITIES</b>								
							\$	-
<b>DEPOSITS</b>								
							\$	-
<b>WITHDRAWALS / SALES</b>								
							\$	-



Questions ?



**SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
EXECUTIVE COMMITTEE**

**Item No.  
4**

Meeting Date: **MARCH 7, 2016**

**Subject:**

**Pre-Approval of Travel Requests and Approval of Business and Travel Expense Reimbursement Requests for Board Members, the President/CEO, the Chief Auditor and General Counsel**

**Recommendation:**

Pre-approve Travel Requests and approve Business and Travel Expense Reimbursement Requests.

**Background/Justification:**

Authority Policies 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

**Fiscal Impact:**

Funds for Business and Travel expenses are included in the FY 2015-2016 Budget.

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

# **TRAVEL REQUESTS**

**DAVID ALVAREZ**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: David Alvarez Dept: 2  
Position:  Board Member     President/CEO     Gen. Counsel     Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/12/16 PLANNED DATE OF DEPARTURE/RETURN: 4/17/16 / 4/20/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

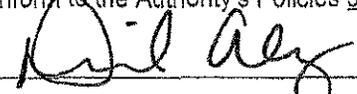
Destination: Mexico City Purpose: Attend Conference  
Explanation: San Diego Regional Chamber of Commerce California-Mexico Trade Initiative XI

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	750
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	
B. LODGING	\$	750
C. MEALS	\$	
D. SEMINAR AND CONFERENCE FEES	\$	1700
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>3300</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2-11-2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/17/16 PLANNED DATE OF DEPARTURE/RETURN: 4/7/16 / 4/8/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):  
Destination: Washington, DC Purpose: ACI-NA Nominating Committee Meeting  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ <u>700.00</u>
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ <u>100.00</u>
B. LODGING	\$ <u>250.00</u>
C. MEALS	\$ <u>100.00</u>
D. SEMINAR AND CONFERENCE FEES	\$ _____
E. ENTERTAINMENT (If applicable)	\$ _____
F. OTHER INCIDENTAL EXPENSES	\$ <u>50.00</u>
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ <u>1200.00</u></b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/17/2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
*(Please leave blank. Whoever clerk's the meeting will insert their name and title.)*  
by the Executive Committee at its \_\_\_\_\_ meeting.  
*(Leave blank and we will insert the meeting date.)*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 2/16/16 PLANNED DATE OF DEPARTURE/RETURN: 4/29/16 / 4/30/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Overland Park, KS Purpose: Keynote Speaker at Tuskegee Airmen Annual Charter Lunch

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 500.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ COMP

C. MEALS \$ \_\_\_\_\_

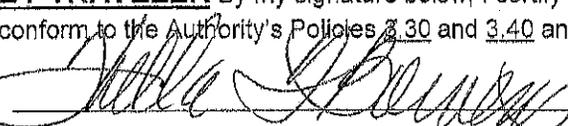
D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ 50.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 650.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2/17/2016

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its \_\_\_\_\_ meeting.

(Leave blank and we will insert the meeting date.)

**BRETON K. LOBNER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Breton K. Lobner Dept: 15

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1-13-2016 PLANNED DATE OF DEPARTURE/RETURN: 5/3/2016 / 5/7/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Portland, OR Purpose: 2016 Legal Affairs Conference & Exhibition  
Explanation: Legal Affairs Conference

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 400.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 0.00

**B. LODGING**

\$ 1100.00

**C. MEALS**

\$ 150.00

**D. SEMINAR AND CONFERENCE FEES**

\$ 825.00

**E. ENTERTAINMENT (if applicable)**

\$ \_\_\_\_\_

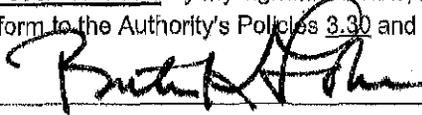
**F. OTHER INCIDENTAL EXPENSES**

\$ \_\_\_\_\_

**TOTAL PROJECTED TRAVEL EXPENSE**

\$ \_\_\_\_\_

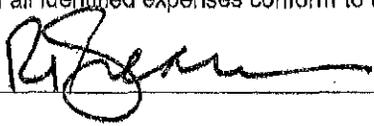
**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 2-23-16

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 2.11.16

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
*(Please leave blank. Whoever clerk's the meeting will insert their name and title.)*

by the Executive Committee at its \_\_\_\_\_ meeting.  
*(Leave blank and we will insert the meeting date.)*

# **EXPENSE REPORTS**

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 1/27/2016 RETURN DATE: 1/27/2016 REPORT DUE: 2/26/16  
 DESTINATION: San Francisco, CA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.4.0, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$556.20				1/27/16				0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*					57.00				57.00
Hotel*									0.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*				4.52				4.52
	Lunch*				25.75				25.75
	Dinner*								0.00
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality 1*									0.00
Miscellaneous:									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>556.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87.27</b>

Explanation:	Total Expenses Prepaid by Authority	556.20
	Total Expenses Incurred by Employee (including cash advances)	87.27
	<b>Grand Trip Total</b>	<b>643.47</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	556.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>87.27</b>

*Note: Send this report to Accounting even if the amount is \$0.*

1 Give names and business affiliations of any persons whose meals were paid by traveler.  
 2 Prepare Check Request  
 3 Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.  
<sup>4</sup>Travel and Lodging Expense Reimbursement Policy 3.40      <sup>5</sup>Business Expense Reimbursement Policy 3.30

Prepared By: Kim Myers Ext.: 2447  
 Traveler Signature: Thella F. Bowens Date: 2/17/2016  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/11/16 PLANNED DATE OF DEPARTURE/RETURN: 1/25/16 / 1/27/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Washington, DC and San Francisco, CA

Purpose: Meeting with Federal Executive and Legislative Staff Re: CBP Issues (DOT/DOE), and Meeting with California Governor's Staff Re: Air Resources Board Issues

Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 800.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
<b>B. LODGING</b>	\$ 730.00
<b>C. MEALS</b>	\$ 150.00
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$
<b>E. ENTERTAINMENT (if applicable)</b>	\$
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ 50.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$ 1830.00

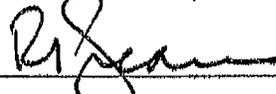
**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 6 JAN 2015

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 1.6.15

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 1-11-16 meeting.

(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700



Monday, 25JAN 2016 02:01 PM EST

**Passengers: THELLA BOWENS (06)**

Agency Reference Number: MERLRD

Click here to view your current Itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

Virgin America Confirmation MERLGV

Please review your Itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

AIR	Wednesday, 27 JAN 2016		
<b>Virgin America</b>	<b>Flight Number:</b> 0084	<b>Class:</b> Y-Coach/Economy	
<b>From:</b> San Diego CA, USA	<b>Depart:</b> 07:00 AM		
<b>To:</b> San Francisco CA, USA	<b>Arrive:</b> 08:29 AM		
<b>Stops:</b> Nonstop	<b>Duration:</b> 1 hour(s) 29 minute(s)		
<b>Seats:</b> 09C	<b>Status:</b> CONFIRMED	<b>Miles:</b> 436 / 698 KM	
<b>Equipment:</b> Airbus A320 Jet			
<b>DEPARTS SAN TERMINAL 2 - ARRIVES SFO TERMINAL 2</b>			
<b>EXIT ROW AISLE</b>			
<b>Virgin America Confirmation number is MERLGV</b>			

AIR	Wednesday, 27 JAN 2016		
<b>Virgin America</b>	<b>Flight Number:</b> 0958	<b>Class:</b> Y-Coach/Economy	
<b>From:</b> San Francisco CA, USA	<b>Depart:</b> 03:20 PM		
<b>To:</b> San Diego CA, USA	<b>Arrive:</b> 04:45 PM		
<b>Stops:</b> Nonstop	<b>Duration:</b> 1 hour(s) 25 minute(s)		
<b>Seats:</b> 09C	<b>Status:</b> CONFIRMED	<b>Miles:</b> 436 / 698 KM	
<b>Equipment:</b> Airbus A320 Jet			
<b>DEPARTS SFO TERMINAL 2 - ARRIVES SAN TERMINAL 2</b>			
<b>EXIT ROW AISLE</b>			
<b>Virgin America Confirmation number is MERLGV</b>			

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
 VIRGIN AMERICA CONFIRMATION NUMBER - MERLGV  
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS  
 Date Issued: 1/25/2016 Invoice Nbr: 5369441

Ticket Nbr: VX7746035419 Electronic Tkt: Yes Amount: 526.20  
Base: 463.26 US Tax: 34.74 USD XT Tax: 28.20 USD  
Charged to: \*\*\*\*\*

Service fee: THELLA BOWENS  
Date issued: 1/25/2016  
Document Nbr: XD0671449407 Amount: 30.00  
Charged to: \*\*\*\*\*

Total Tickets: 526.20  
Total Fees: 30.00  
Total Amount: 556.20

**Click here 24 hours in advance to obtain boarding passes:**  
[VIRGIN AMERICA](#)

**Click here to review Baggage policies and guidelines:**  
[VIRGIN AMERICA](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!  
Our Business Hours are 1am-5:30pm Pacific Monday - Friday.  
Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 882-233-1014 or the collect number 882-647-0061.  
Each call is billable at a minimum \$25.00.

**RECEIPTS FROM TRAVEL TO SAN FRANCISCO, CA  
JANUARY 27, 2016 - THELLA F. BOWENS**

005 - Montgomery

221 Montgomery Street  
San Francisco, CA 94104  
Phone (415) 834-0472

LA FUSION  
475 PINE ST  
SAN FRANCISCO, CA 94104  
ph 415-781-0894

1/27/2016 9:31:37 AM  
Order Id: AAA5JFBNAEAF  
#57 - Take Out  
Employee: Irma M Medina

1 Green Chili Smoked Cheddar Quich \$4.00  
SF Employer Mandate 4% (Hot Food)  
Sub Total \$4.6  
Sales Tax \$0.36  
Order Total \$4.52  
Cash \$4.52  
Change Due \$0.00

--> Order Closed <--

Guest Check  
Thanks For Dining with Us!!!

TABLE: 1 - 4 Guests  
MARIA  
1/27/2016 12:26:19 PM - ID #: 0083900

ITEM	QTY	PRICE
Cup Soup	1	<del>16.00</del> 4.00
Fried Empanadas	1	12.00
Mixed Green Salad	1	9.00
Arugula Salad	1	10.00
S-Stir Fried Vegetables	1	8.00
Subtotal		<del>53.00</del> 20.00
Total Taxes		1.75 4.64
Grand Total		<del>57.64</del> 21.75
Amount Due:		4.00 57.64 Tip
		<u>25.75</u>

See You Next Time!  
Guest Check

Credit Purchase  
Name : BOWENS/THELLA F  
CC Type :  
CC Num : XXXX XXXX XXXX  
Reference : 4029555  
Approval : 553165  
Server : MARIA  
Ticket Name : 1

Payment Amount: \$4.52  
Tip:  
Total:

1/27/2016 12:30:40 PM - ID #: 0083900

ITEM	QTY	PRICE
Cup Soup	1	16.00
Fried Empanadas	1	12.00
Mixed Green Salad	1	9.00
Arugula Salad	1	10.00
S-Stir Fried Vegetables	1	8.00
Subtotal		53.00
Total Taxes		4.64
Grand Total		57.64
Prev. Payments		1.75
Credit (6693) (pending)		4.00
Total Paid:		<u>25.75</u>

Thanks For Dining With Us!!!

TABLE: 1 - 4 Guests  
MARIA

1/27/2016 12:30:40 PM - ID #: 0083900

LA FUSION  
475 PINE ST  
SAN FRANCISCO, CA 94104  
ph 415-781-0894

**RECEIPTS FROM TRAVEL TO SAN FRANCISCO, CA  
JANUARY 27, 2016 - THELLA F. BOWENS**



FARE \$48 + \$9 TIP  
FROM AIRPORT \$57  
TO DOWNTOWN SFO  
DATE 1/27/16  
CAB# \_\_\_\_\_  
DRIVER \_\_\_\_\_

415.333.3333

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 2/2/2016 RETURN DATE: 2/5/2016 REPORT DUE: 3/6/16  
 DESTINATION: Orlando, FL

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY 2/2/16	WEDNESDAY 2/3/16	THURSDAY 2/4/16	FRIDAY 2/6/16	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$674.20								0.00
Conference Fees (provide copy of flyer/registration expenses)	\$695.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				65.60			84.50		150.10
Hotel*				291.38	291.38	291.38			874.14
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*					4.33			4.33
	Lunch*			14.66					14.66
	Dinner*			51.51	10.06		18.99		80.56
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense.</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,369.20</b>	<b>0.00</b>	<b>0.00</b>	<b>423.15</b>	<b>301.44</b>	<b>295.71</b>	<b>103.49</b>	<b>0.00</b>	<b>1,123.79</b>

Explanation:	Total Expenses Prepaid by Authority	1,369.20
	Total Expenses Incurred by Employee (including cash advances)	1,123.79
	<b>Grand Trip Total</b>	<b>2,492.99</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,369.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,123.79</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447  
 Traveler Signature: Thella F. Bowens Date: 2/17/2016  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/27/2015 PLANNED DATE OF DEPARTURE/RETURN: 2/2/2016 / 2/5/2016

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Orlando, FL Purpose: Attend ACI-NA CEO Forum & Winter Board of Directors Meeting

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 500.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

**B. LODGING** \$ 780.00

**C. MEALS** \$ 300.00

**D. SEMINAR AND CONFERENCE FEES** \$ 695.00

**E. ENTERTAINMENT (If applicable)** \$ \_\_\_\_\_

**F. OTHER INCIDENTAL EXPENSES** \$ 50.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 2425.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 10/27/15

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Lorraine Bennett, Asst. Authority Clerk II, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 11-9-2015 meeting.

(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Wednesday, 9DEC 2015 08:02 PM EST

**Passengers: THELLA BOWENS (06)**

Agency Reference Number: GAPBKU

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation GAPBKU

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

<b>AIR</b>	<b>Tuesday, 2FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 2289</b>	<b>Class: S-Coach/Economy</b>
<b>From: San Diego CA, USA</b>	<b>Depart: 07:50 AM</b>	
<b>To: Dallas/Ft Worth TX, USA</b>	<b>Arrive: 12:46 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 56 minute(s)</b>	
<b>Seats: 09D</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1175 / 1880 KM</b>
<b>Equipment: 32B/AIR</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>DEPARTS SAN TERMINAL 2</b>		
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>EXTRA LEG ROOM AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GAPBKU</b>		

<b>AIR</b>	<b>Tuesday, 2FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 2433</b>	<b>Class: S-Coach/Economy</b>
<b>From: Dallas/Ft Worth TX, USA</b>	<b>Depart: 01:35 PM</b>	
<b>To: Orlando FL, USA</b>	<b>Arrive: 05:02 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 27 minute(s)</b>	
<b>Seats: 09D</b>	<b>Status: CONFIRMED</b>	<b>Miles: 974 / 1558 KM</b>
<b>Equipment: 32B/AIR</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>Frequent Flyer Number: [REDACTED]</b>		
<b>EXTRA LEG ROOM AISLE SEAT CONFIRMED</b>		
<b>American Airlines Confirmation number is GAPBKU</b>		

<b>AIR</b>	<b>Friday, 5FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 2280</b>	<b>Class: V-Coach/Economy</b>
<b>From: Orlando FL, USA</b>	<b>Depart: 02:24 PM</b>	
<b>To: Dallas/Ft Worth TX, USA</b>	<b>Arrive: 04:25 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 3 hour(s) 1 minute(s)</b>	
<b>Seats: 15C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 974 / 1558 KM</b>

Equipment: Boeing 737-800 Jet

MEAL: FOOD FOR PURCHASE

Frequent Flyer Number: [REDACTED]

EXIT ROW AISLE SEAT CONFIRMED

American Airlines Confirmation number is GAPBKU



**American Airlines**

**Flight Number: 1214**

**Class: G-Coach/Economy**

**From: Dallas/Ft Worth TX, USA**

**Depart: 06:15 PM**

**To: San Diego CA, USA**

**Arrive: 06:27 PM**

**Stops: Nonstop**

**Duration: 3 hour(s) 12 minute(s)**

**Seats: 12C**

**Status: CONFIRMED**

**Miles: 1175 / 1880 KM**

**Equipment: 32B/AIR**

**MEAL: FOOD FOR PURCHASE**

**ARRIVES SAN TERMINAL 2**

**Frequent Flyer Number: [REDACTED]**

**EXIT ROW AISLE SEAT CONFIRMED**

**American Airlines Confirmation number is GAPBKU**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - GAPBKU FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS

Date issued: 12/9/2015 Invoice Nbr: 5365093

Ticket Nbr: AA7701517304 Electronic Tkt: Yes Amount: 644.20

Base: 557.21 US Tax: 41.79 USD XT Tax: 45.20 USD

Charged to: [REDACTED]

Service fee: THELLA BOWENS

Date issued: 12/9/2015

Document Nbr: XD0669958407

Amount: 30.00

Charged to: [REDACTED]

Total Tickets: 644.20

Total Fees: 30.00

Total Amount: 674.20

**Click here 24 hours in advance to obtain boarding passes:**

[American](#)

**Click here to review Baggage policies and guidelines:**

[American](#)

TSA Guidance- a government issued photo id is needed for checkin. Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov.

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0081.

Each call is billable at a minimum \$25.00.



December 17, 2015

## Meeting Confirmation & Receipt

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to [meetings@aci-na.org](mailto:meetings@aci-na.org) immediately.

**Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.**

Ms. Thella F. Bowens  
President/CEO  
Nickname: Thella  
San Diego County Regional Airport Authority  
PO Box 82776  
San Diego, CA 92138

PH: (619) 400-2445  
FX: (619) 400-2448  
EM: [tbowens@san.org](mailto:tbowens@san.org)

You are registered for the following:

**2016 CEO Forum & Winter Board of Directors Meeting**  
Wednesday, February 03, 2016 through Friday, February 05, 2016

Wyndham Grand Orlando Resort Bonnet Creek  
14651 Chelonia Parkway  
Orlando, FL 32821

Function	Quantity	Rate	Amount
Airport Members Registration Fee	1	\$695.00	\$695.00
		Total	\$695.00
		Payment	\$695.00
		Balance	\$0.00



December 17, 2015

### Meeting Confirmation & Receipt

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to [meetings@aci-na.org](mailto:meetings@aci-na.org) immediately.

**Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.**

Ms. Thella F. Bowens  
 President/CEO  
 Nickname: Thella  
 San Diego County Regional Airport Authority  
 PO Box 82776  
 San Diego, CA 92138

PH: (619) 400-2445  
 FX: (619) 400-2448  
 EM: [tbowens@san.org](mailto:tbowens@san.org)

You are registered for the following:

Page: 2

Function	Quantity	Rate	Amount
----------	----------	------	--------

Thank you for registering for the 2016 CEO Forum & Winter Board of Directors Meeting, February 3-5, 2016. The meeting will be held at Wyndham Grand Orlando Resort Bonnet Creek Orlando, Florida.

#### HOTEL RESERVATIONS

Please call Wyndham Grand Orlando Resort Bonnet Creek directly at (407) 390-2480. Be sure to identify yourself as an ACI-NA Meeting attendee to receive the discounted rate of \$259.00 USD single/double occupancy per night, plus applicable taxes.

The last day to receive this rate is January 11, 2016. Rooms may sell out before this date. Make your reservations early.

#### CANCELLATION REFUND POLICY

Cancellations must be submitted in writing to [meetings@aci-na.org](mailto:meetings@aci-na.org) by December 21, 2015. Cancellations received by December 21, 2015 are eligible to receive a refund, less \$100 processing fee. Refunds will be processed after the conclusion of the conference. No refunds or credits will be given for cancellations received after the cancellation deadline date. No shows are not eligible for refunds or credits.

We look forward to seeing you at the 2016 CEO Forum & Winter Board of Directors Meeting in Orlando, Florida.

**WYNDHAM GRAND ORLANDO RESORT**  
**BONNET CREEK**

Wyndham Grand Orlando Resort, Bonnet Creek  
 14651 Chelonia Parkway  
 Orlando, FL 32821  
 Tel: (407)390-2300 Fax: (407) 239-1361

**INFORMATION INVOICE**

Arrival : 02-02-16  
 Departure : 02-05-16  
 Company Name : Airports Coun Intl - North Amer  
 Thella Bowens  
 PO Box 82778  
 San Diego CA 92138  
 US

Folio / Invoice # : /  
 WVO Ref # :  
 Reference # : 32CSR7SK  
 Room No. : 1206  
 Page No. : 1 of 1  
 Wyndham BYR No. : Join today at Wyndham.com |  
 Conf. No. : 22847460  
 Cashier No. :  
 A/R Number :

Date	Description	Reference	Charges	Credits
02-02-16	Room Charge*		259.00	
02-02-16	Occupancy Tax*		15.54	} \$291.38
02-02-16	State Tax*		16.84	
02-03-16	Room Charge*		259.00	
02-03-16	Occupancy Tax*		15.54	} \$291.38
02-03-16	State Tax*		16.84	
02-04-16	The Barista-Breakfast	Room# 1206 : CHECK# 0042832	4.33	<i>receipt attached</i>
02-04-16	Room Charge*		259.00	} \$291.38
02-04-16	Occupancy Tax*		15.54	
02-04-16	State Tax*		16.84	
02-05-16	American Express			878.47
<b>Total</b>			<b>878.47</b>	<b>878.47</b>
<b>Balance</b>				<b>0.00</b>

Thank you for staying with us! Please dial extension 2099 if you need any assistance with your luggage when checking out. Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-946-4283 or write to Wyndham Worldwide Hotels, Inc. 22 S. Ivan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about privacy.

Wyndham Grand  
Orlando Resort Bonnet Creek  
14651 Chelonia Parkway  
Orlando, FL 32821  
407-390-2300

Wyndham Grand  
Orlando Resort Bonnet Creek  
14651 Chelonia Parkway  
Orlando, FL 32821  
407-390-2300

40020 Nadia 2

40020 Nadia 1

CHK 2832  
2/4/2016 6:27 AM

CHK 2832  
2/4/2016 6:27 AM

1 Coffee TL	3.60
\$ CHG TIP	\$0.50
Room Charge	\$4.33
1206/Bowens	
Subtotal	\$3.60
Service Charges	\$0.50
Sales Tax	\$0.23
Payment	\$4.33
<b>Change Due</b>	<b>\$0.00</b>

1 Coffee TL	3.60
Subtotal	\$3.60
Sales Tax	\$0.23
<b>Total Due</b>	<b>\$3.83</b>

\*\* PLEASE SHOW GRAND HOTEL KEY FOR  
ROOMCHARGE \*\*

----- Check Closed -----  
2/4/2016 6:29 AM

TIP: 2.00  
TOTAL: 4.83  
ROOM: 1206  
NAME: Trill Bowers  
SIGN: Trill Bowers

RECEIPTS FROM TRAVEL TO ORLANDO, FL  
FEBRUARY 2-5, 2016 - THELLA F. BOWENS

2/2/16

RAILHEAD  
DNC Travel Hospitality Services  
DFW Terminal D

LUNCH

Sale Terminal:1

\*\*\*\*\* \*\*

Auth:574112 Ref: 96579  
Tb1:0 Time:12:43 pm  
Date:2/2/2016 Name:Tiffany  
Invoice:424298

Approved - Thank You

Amount \$14.66

MID: 372048307081

Cardholder agrees to pay issuer  
such total in accordance with  
issuer's agreement with  
cardholder.

Signature  
THELLA F BOWENS

CUSTOMER COPY

\$11.50  
\$ 1.50  
\$13.00  
Tip 1.66  
\$14.66

- BBQ Plate  
- SODA

	SANDWICH	SANDWICH PLATE	DINNER PLATE	POUND
Sliced Beef	5.75	7.75	11.75	12.95
Chicken Breast	5.25	7.25	11.30	9.90
Chopped Beef	4.50	6.50	8.50	8.50
Sausage	4.50	6.50	8.50	8.50
Salami	4.50	6.50	8.50	8.50
Bolegna	4.50	6.50	8.50	8.50
Ham	4.50	6.50	8.50	8.50
Ribs	7.75	9.95	11.95	12.25
Turkey Breast	5.25	7.25	11.30	9.90
Combination Plate	11.30			
Baked Potato	4.50	With choice of meat	7.00	
Cheddar Peppers	4.25			
French Fries	2.50	With Onions	2.85	
Large Fries	4.75	With Onions	5.75	
Beans	1.75	(Pint)	3.50	(Quart) 7.00
Potato Salad	1.75	(Pint)	3.50	(Quart) 7.00
Slaw	1.75	(Pint)	3.50	(Quart) 7.00
Cheese Boar	2.25			
Soft Drinks and Tea	1.50	Large	1.95	
Coffee	2.25	Ice Cream	1.25	

<p><b>Thursday Special</b>                  Rib Sandwich Plate 8.95                  (Tea &amp; Two Vegetables)</p> <p><b>Wednesday Special</b>                  Sliced Sandwich &amp; Fries 6.95</p>	<p><b>Tuesday &amp; Saturday</b>                  Chicken Plate 7.25                  (Tea &amp; Two Vegetables)</p> <p><b>Monday &amp; Friday Special</b>                  Pork Sandwich Plate 6.95                  (Tea &amp; Two Vegetables)</p>
---	--

**Sandwich Plate includes**  
 Your choice of two  
 Beans • Potato Salad • Cole Slaw • Fries can be substituted for two sides

LIFE IS TOO SHORT TO LIVE IN DALLAS

© 2016 Railhead Smokehouse. All rights reserved.



**RECEIPTS FROM TRAVEL TO ORLANDO, FL  
FEBRUARY 2-5, 2016 - THELLA F. BOWENS**

2/3/16

2/5/16

Welcome to Chick-fil-A  
Lake Buena Vista FSU (#00660)  
Orlando, FL  
(407) 827-7032  
Operator: Rock Guarisco

SALT LICK BBQ  
DNC Travel Hospitality Services  
DFW Terminal A

CUSTOMER COPY  
2/3/2016 8:06:28 PM  
DINE IN

Tbl:0 Ref:117668  
Ashley Chk:117668  
2/5/2016 5:27 pm

Order Number: 4304554

1 Cobs'd Nug	7.35
+ Avo Ranch	
1 Unswt/Lmnde LG	2.09
Sub. Total:	\$9.44
Tax:	\$0.62
Total:	\$10.06

Sampler Platter	15.29
SubTotal	15.29
State Tax	1.26
Total	16.55
***	16.55
Amount Paid	16.55

Change \$0.00  
American Express: \$10.06 ✓  
Register:4 Tran Seq No: 4304554  
Cashier:Derek

\*\*\* Quality IS what we are all about  
\*\*\*

It was our pleasure serving you!  
Have a wonderful day.  
Find Us On Facebook  
Search Chick-fil-A Lake Buena Vista

SALT LICK BBQ  
DNC Travel Hospitality Services  
DFW Terminal A

Card Num : XXXXXXXXXX  
Terminal : KA13521716004  
Approval : 563502  
Sequence : 043009

Sale Terminal:1  
\*\*\*\*\*

Auth:566176  
Tbl:0 Ref: 117668  
Date:2/5/2016 Time:5:28 pm  
Invoice:840335 Name:Ashley

Approved - Thank You

Amount: \$16.55 ✓

MID: 372048307881

Cardholder agrees to pay issuer  
such total in accordance with  
issuer's agreement with  
cardholder.

Signature  
THELLA F BOWENS

RECEIPTS FROM TRAVEL TO ORLANDO, FL  
FEBRUARY 2-5, 2016 - THELLA F. BOWENS

2/5/16

SALT LICK BBQ  
DNC Travel Hospitality Services  
DFW Terminal A

SALT LICK BBQ  
DNC Travel Hospitality Services  
DFW Terminal A

Tbl:0 Ref:415109  
          Chk:415120  
Yaser 2/5/2016 5:40 pm  
-----  
Soda- Regular 2.25  
-----  
SubTotal 2.25  
State Tax 0.19  
-----  
Total 2.44  
\*\*\*\*\*  
Amount Paid 2.44

\*\*\* Quality IS what we are all about  
\*\*\*

Sale  
\*\*\*\*\*  
Terminal:1

Auth:548014  
Tbl:0 Ref: 415109  
Date:2/5/2016 Time:5:40 pm  
Invoice:3017451 Name:Yaser

Approved - Thank You

Amount: \$2.44 ✓

MID: 372048307881

Cardholder agrees to pay issuer  
such total in accordance with  
issuer's agreement with  
cardholder.

Signature  
THELLA F BOWENS

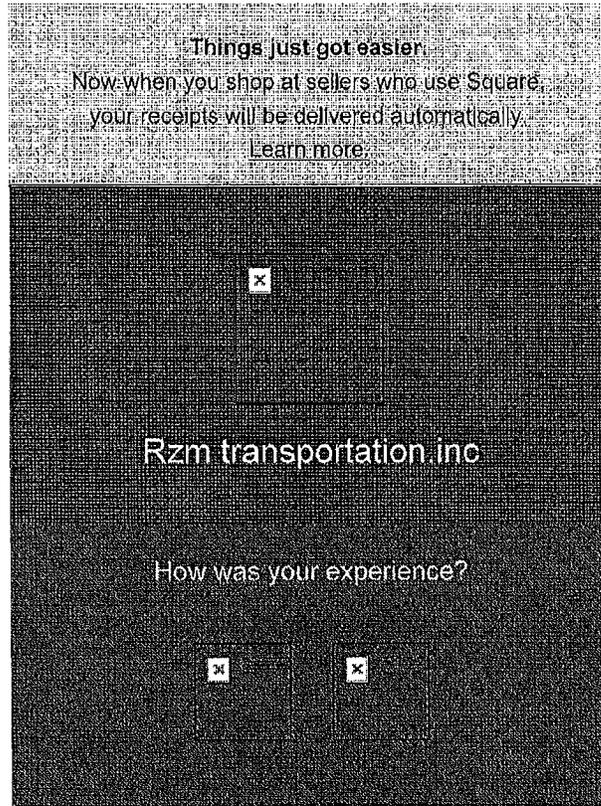
CUSTOMER

Ayers Kim

**From:** Rzm transportation.inc via Square <receipts@messaging.squareup.com>  
**Sent:** Friday, February 05, 2016 9:35 AM  
**To:** Bowens Thella  
**Subject:** Receipt from Rzm transportation.inc

2/5/16

HOTEL - AIRPORT



\$87.50

Custom Amount	\$70.00
Subtotal	\$70.00
Tip	\$17.50 14 00
Total	\$87.50 21.50



2/5/2016, 12:33 PM



#TNK1

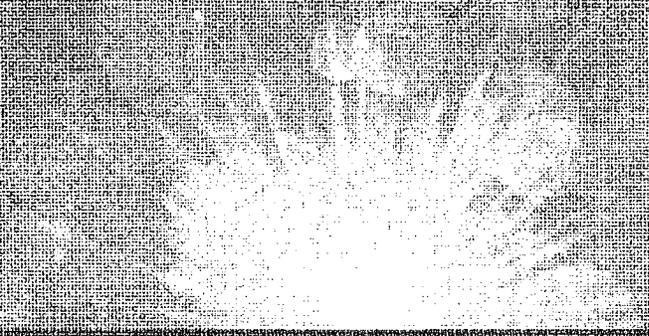
THELLA F BOWENS

Square Just Got More Rewarding  
Your favorite businesses may send you news and rewards via Square. [Learn more and update preferences.](#)

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1455 Market Street, Suite 600, San Francisco, CA 94103

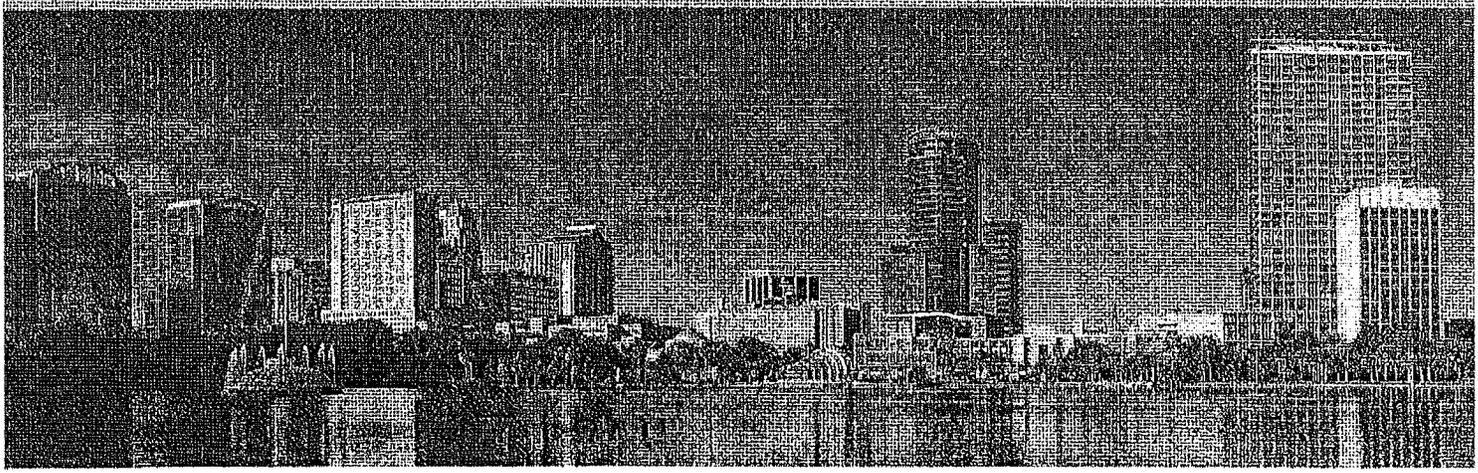
[Square Privacy Policy](#)  
[Not your receipt?](#)





# 2016 CEO FORUM & WINTER BOARD MEETING

14-15 JANUARY 2016  
ORLANDO, FLORIDA





# 2016 CEO FORUM & WINTER BOARD MEETING

As of January 28, 2016.

Wi-Fi Information  
Network: ACINA  
Password: airports16

## Tuesday, February 2, 2016

2:00 PM – 5:00 PM      **Executive Committee Meeting**  
*Discovery B*

## Wednesday, February 3, 2016

7:30 AM – 3:00 PM      **Registration**  
*Grand Registration Desk*

7:30 AM – 9:00 AM      **Canadian Executive Committee Breakfast Meeting**  
*Discovery A*

8:00 AM – 4:00 PM      **HeadShot Café by EPNAC**  
*Birmini Foyer*

Take a few minutes to update your professional headshot photograph. Come sit for a professional make-up session and then have your photograph taken and emailed to you on the spot.

8:00 AM – 9:00 AM      **Breakfast**  
*Grand Foyer*

8:30 AM – 10:30 AM      **U.S. Policy Board Meeting**  
*Ponce de Leon 4/5*

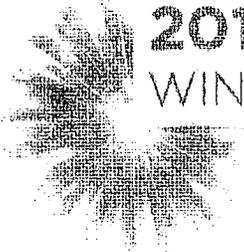
9:00 AM – 10:50 AM	<b>Canadian Small Airport Caucus Meeting</b> <i>Ponce de Leon 6/7</i>	<b>Canadian Large Airport Caucus Meeting</b> <i>Discovery B</i>
--------------------	--	--

11:00 AM – 12:00 PM      **Joint U.S. Policy Board and U.S. Government Affairs Steering Group Meeting**  
*Steering Group Members, U.S. Policy Board Members and Airport Directors Only*  
*Ponce de Leon 3*

11:00 AM – 12:30 PM      **Canadian Policy Board and Membership Meeting**  
*Ponce de Leon 6/7*

12:00 PM – 1:30 PM      **Lunch**  
*Tescaro Cove*

12:30 PM – 1:45 PM      **Lunch/Closed Canadian Policy Board Meeting**  
*Ponce de Leon 6/7*



# 2016 CEO FORUM & WINTER BOARD MEETING

As of January 28, 2016.

Wi-Fi Information  
Network: ACINA  
Password: airports16

- 2:00 PM – 4:15 PM      **ACI-NA Board of Directors Meeting**  
*Ponce de Leon 3*
- 4:30 PM – 5:45 PM      **WBP/Associates Board Meeting**  
*Ponce de Leon 4/5*
- 5:45 PM – 7:00 PM      **Welcome Networking Reception Sponsored by SSP America**  
*Back Bay Patio*
- 7:00 PM – 9:00 PM      **ACI-NA PAC Dinner**  
*Executive Lounge (12th Floor)*
- Separate registration required. Contact Nathan Pick at [npick@aci-na.org](mailto:npick@aci-na.org) for details.*

## Thursday, February 4, 2016

- 7:30 AM – 3:00 PM      **Registration**  
*Grand Registration Desk*
- 7:30 AM – 8:15 AM      **Exec-to-Exec Meeting**  
*ACI-NA and WBP/Associates Board Executive Committee Members Only*  
*Discovery*
- 7:30 AM – 8:30 AM      **Breakfast**  
*Grand Foyer*
- 8:00 AM – 4:00 PM      **HeadShot Café by EPNAC**  
*Bimini Foyer*
- 8:30 AM – 8:45 AM      **CEO Forum Welcome and Introductions**  
*Ponce de Leon 1/2*
- Phillip N. Brown, *Executive Director*, Greater Orlando Aviation Authority  
Kevin M. Burke, *President & CEO*, ACI-NA  
Maureen Riley, *Chair*, ACI-NA; *Executive Director*, Salt Lake City Department of Airports
- 8:45 AM – 9:30 AM      **Changing Lanes: The Future of Ground Transportation**  
*Ponce de Leon 1/2*
- Introduction by Robert R. Wigington, President and CEO, Metropolitan Nashville Airport Authority.*
- Craig Leiner, *Transportation Consultant*

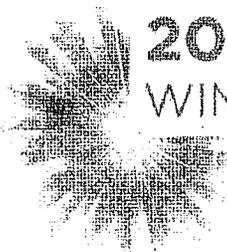


# 2016 CEO FORUM & WINTER BOARD MEETING

As of January 28, 2016.

Wi-Fi Information  
Network: ACINA  
Password: airports16

- 9:30 AM - 10:30 AM     **Air Service Connectivity: Building Your Network**  
*Ponce de Leon 1/2*
- Introduction by Kelly Fredericks, President and CEO, Rhode Island Airport Corporation.*
- Seth Kaplan, *Managing Partner, Airline Weekly*
- 10:30 AM - 11:00 AM     **Break**  
*Ponce de Leon Foyer*
- 11:00 AM - 12:00 PM     **Challenge 2025: Setting the Industry Agenda For The Next Decade**  
*Small Group Discussion Sessions*
- |  |   |
|--|---|
| U.S. Large Airport Hub Caucus<br><i>Ponce de Leon 4</i>  | CAC Large Airport Caucus<br><i>Bimini Boardroom</i> |
| U.S. Medium Airport Hub Caucus<br><i>Ponce de Leon 5</i> | CAC Small Airport Caucus<br><i>Ponce de Leon 7</i>  |
| U.S. Small Airports Committee<br><i>Ponce de Leon 6</i>  | WBP/Associates<br><i>Discovery</i>                  |
- 12:15 PM - 1:30 PM     **Networking Lunch**  
*Ponce de Leon 3*
- 1:45 PM - 3:00 PM     **A Shared Vision For Our Future**  
*A Facilitated Discussion on Challenge 2025*  
*Ponce de Leon 1/2*
- Facilitated by Angela Gittens, Director General, ACI.*
- 3:00 PM - 3:30 PM     **Break**  
*Ponce de Leon Foyer*
- 3:30 PM - 4:45 PM     **Top 10 Things You Need to Know About Managing Construction**  
*Airports Only*  
*Ponce de Leon 1/2*
- Introduction by Maureen Riley, Chair, ACI-NA, and Executive Director, Salt Lake City Department of Airports.*
- Roy Block, *President, R. W. Block Consulting, Inc.*  
Stan Thornton, *COO, Orlando International Airport*
- 3:30 PM - 4:45 PM     **WBP/Associates Board Planning Session**  
*Ponce de Leon 4/5*



# 2016 CEO FORUM & WINTER BOARD MEETING

As of January 28, 2016.

Wi-Fi Information  
Network: ACINA  
Password: airports16

- 5:45 PM **Buses Depart for Epcot® Theme Park**
- 8:15 PM – 9:30 PM **Epcot® Dessert Reception and Fireworks Display**  
Hosted by Orlando International Airport  
*Odyssey Events Pavilion*  
*Open to All Attendees*

## Friday, February 5, 2016

- 7:45 AM – 10:00 AM **Registration**  
*Grand Registration Desk*
- 7:45 AM – 8:30 AM **Conference Breakfast**  
*Ponce de Leon Foyer*
- 8:30 AM – 9:30 AM **Smart Security: Mitigating Risk and Improving the Passenger Experience**  
*Ponce de Leon 1/2*
- Antoine Rostworowski, *Director, Facilitation and IT, ACI World*  
Pierre Charbonneau, *Director, Passenger, IATA*  
Moderated by William Vanecek, *Vice Chair, ACI-NA; Director of Aviation, Buffalo Niagara International Airport*
- 9:30 AM – 10:45 AM **Innovative Leadership: The Runway to Success**  
*Ponce de Leon 1/2*
- Michael Bell, *Consultant, Spencer Stuart*  
Zack Deming, *Principal, Korn Ferry*  
Doug Kuelzman, *President, ADK Consulting & Executive Search*  
Moderated by Candace McGraw, *CEO, Cincinnati/Northern Kentucky Intl. Airport*
- 10:45 AM – 11:15 AM **Break**  
*Ponce de Leon Foyer*
- 11:15 AM – 12:00 PM **ACI-NA Town Hall**  
*Ponce de Leon 1/2*
- Kevin M. Burke, *President and CEO, ACI-NA*  
Maureen Riley, *Chair, ACI-NA; Executive Director, Salt Lake City Department of Airports*
- 12:00 PM **Wrap Up and Adjourn**
- 12:30 PM **Golf Outing**  
*On your own. Contact Bob Mattingly at [bob.mattingly@srq-airport.com](mailto:bob.mattingly@srq-airport.com) if you would like to play golf at the Waldorf Astoria Golf Course.*



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 12/9/15 **PLANNED DATE OF DEPARTURE/RETURN:** 2/8/15 / 2/13/15

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Auckland, New Zealand Purpose: Attend meeting with Air New Zealand  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 9000.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200.00

**B. LODGING** \$ 900.00

**C. MEALS** \$ 400.00

**D. SEMINAR AND CONFERENCE FEES** \$

**E. ENTERTAINMENT (If applicable)** \$

**F. OTHER INCIDENTAL EXPENSES** \$ 100.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 10600.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella Bowens Date: 16 Dec 2015

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russel, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 1/11/16 meeting.  
(Leave blank and we will insert the meeting date.)

# TRAVELTRUST

Traveltrust Corporation  
374 North Coast Hwy 101, Suite F  
Encinitas, CA 92024  
Phone: (760) 635-1700



Wednesday, 6 JAN 2016 08:46 PM EST

**Passengers: THELLA BOWENS (06)**

Agency Reference Number: KSJUWE

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation KSJUWE  
Air New Zealand Confirmation WDNZJH  
United Airlines Confirmation A31G5W

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

FOR TRAVEL TO NEW ZEALAND A US CITIZEN  
MUST HAVE A VALID PASSPORT

\*\*\*\*\*  
YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR US  
PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE  
YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS  
PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS  
\*\*\*\*\*

CERTAIN FARES MAY REQUIRE REISSUANCE AT TIME OF  
CANCELLATION. PLEASE CONTACT THE AIRLINE OR TRAVELTRUST  
\*\*\*\*\*



**American Airlines**

Operated By: COMPASS AIRLINES AS AMERICAN  
EAGLE

**Flight Number:** 5957

**Class:** V-Coach/Economy

**From:** San Diego CA, USA

**Depart:** 05:26 PM

**To:** Los Angeles CA, USA

**Arrive:** 06:20 PM

**Stops:** Nonstop

**Duration:** 0 hour(s) 54 minute(s)

**Seats:** 10C

**Status:** CONFIRMED

**Miles:** 98 / 157 KM

**Equipment:** EMBRAER EMB 175

DEPARTS SAN TERMINAL 2 - ARRIVES LAX TERMINAL 4

Frequent Flyer Number: [REDACTED]

EXTRA LEG ROOM AISLE SEAT CONFIRMED

**American Airlines Confirmation number is KSJUWE**



**Air New Zealand**

**Flight Number:** 0001

**Class:** J-Business

**From:** Los Angeles CA, USA

**Depart:** 09:00 PM

**To:** Auckland Intl, New Zealand

**Arrive:** 07:00 AM 9FEB

Stops: Nonstop  
 Seats: 06B  
 Equipment: Boeing 777 Jet  
 DEPARTS LAX TERMINAL TOM BRADLEY INTL TERM - ARRIVES AKL INTERNATIONAL TERMINAL  
 AISLE SEAT CONFIRMED  
 Air New Zealand Confirmation number is WDZNJH

Duration: 13 hour(s) 0 minute(s)  
 Status: CONFIRMED  
 MEAL: DINNER - BREAKFAST  
 Miles: 6517 / 10427 KM



**Air New Zealand**  
**Flight Number: 0004**  
**Class: Z-Business**  
**From:** Auckland Intl, New Zealand  
**Depart:** 04:00 PM  
**To:** Los Angeles CA, USA  
**Arrive:** 07:15 AM  
 Stops: Nonstop  
 Duration: 12 hour(s) 15 minute(s)  
 Seats: 02J  
 Status: CONFIRMED  
 Equipment: Boeing 777 Jet  
 MEAL: DINNER - BREAKFAST  
 DEPARTS AKL INTERNATIONAL TERMINAL - ARRIVES LAX TERMINAL TOM BRADLEY INTL TERM  
 AISLE SEAT CONFIRMED  
 Air New Zealand Confirmation number is WDZNJH



**United Airlines**  
**Flight Number: 5321**  
**Class: E-Coach/Economy**  
 Operated By: /SKYWEST DBA UNITED EXPRESS  
**From:** Los Angeles CA, USA  
**Depart:** 09:25 AM  
**To:** San Diego CA, USA  
**Arrive:** 10:25 AM  
 Stops: Nonstop  
 Duration: 1 hour(s) 0 minute(s)  
 Seats: 09B  
 Status: CONFIRMED  
 Equipment: E7W/AIR  
 DEPARTS LAX TERMINAL 8 - ARRIVES SAN TERMINAL 2  
 Frequent Flyer Number: [REDACTED]  
 ECONOMY PLUS AISLE SEAT CONFIRMED  
 United Airlines Confirmation number is A31G5W

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
 AMERICAN AIRLINES CONFIRMATION NUMBER - KSJUWE  
 AIR NEW ZEALAND CONFIRMATION NUMBER - WDZNJH  
 UNITED AIRLINES CONFIRMATION NUMBER - A31G5W  
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043  
 FOR EMERGENCY SERVICE FROM NEW ZEALAND - 00-800-7373-7882

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS  
 Date issued: 1/6/2016 Invoice Nbr: 5366974  
 Ticket Nbr: UA7741584587 Electronic Tkt: Yes Amount: 568.20  
 Base: 502.32 US Tax: 37.68 USD XT Tax: 28.20 USD  
 Charged to: [REDACTED]

Ticket for: THELLA BOWENS  
 Date issued: 1/6/2016 Invoice Nbr: 5366975  
 Ticket Nbr: NZ7741584588 Electronic Tkt: Yes Amount: 7139.46  
 Base: 6249.00 US Tax: 35.60 USD XT Tax: 854.86 USD  
 Charged to: [REDACTED]

Service fee: THELLA BOWENS  
 Date issued: 1/6/2016



2/9-2/11



**AGENDA**  
**AUCKLAND, NEW ZEALAND**

---

San Diego Delegation:

- Ms. Thella F. Bowens, President / CEO, SDCRAA
  - Mr. Mark Cafferty, President / CEO SDREDC
  - Mr. Hampton Brown, Director Air Service, SDCRAA
  - Mr. Jim Payne, Analyst Air Service, SDCRAA
  - Ms. Penny Brand, San Diego Tourism Authority (AUS/NZ)
  - Mr. Dean Hill, Consultant to SDCRAA
- 

**TUESDAY, FEBRUARY 9, 2016**

- 07:00am Bowens and Brown arrive AKL (NZ 1)**
- 03:35pm Payne and Hill arrive AKL (VA 144)**

**Hotel:**

**SEBEL AUCKLAND**  
**85 89 Customs St West**  
**AUCKLAND NZ 1010**

---

**WEDNESDAY, FEBRUARY 10, 2016**

**AM (exact timing TBD) Meeting with US Consul General Melanie HIGGINS**

**US Consulate General**  
**3<sup>rd</sup> Floor**  
**Citigroup Building**  
**23 Customs St. (cnr Commerce St.)**  
**AUCKLAND NZ 1010**

---

**06:30pm Dinner at Jervois Steak House**

Your booking enquiry reference number is B9CLKVD. You may use this to make online changes to your reservation.\

**70 Jervois Rd.  
Herne Bay  
Auckland  
09 376 2049**

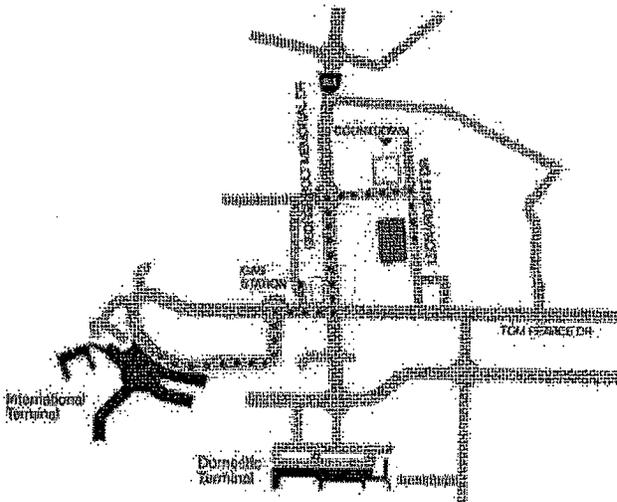
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**THURSDAY, FEBRUARY 11, 2016**

**Meeting with Auckland International Airport (Air Service Team)**

**Mr. Norris Carter, GM Aeronautical Commercial  
Mr. Scott Tasker, Business Development Manager**

**Kowhai Meeting Room  
Auckland Airport Management Offices  
Level 1  
4 Leonard Isitt Drive  
Auckland Airport**



**02:00pm Meeting with AKL Air Service Team**

**DELEGATION DINNER WITH AUCKLAND ECONOMIC DEVELOPMENT AND AIR NEW ZEALAND**

**Mr. Brett O'Riley, Chief Executive, Auckland Economic Development**  
**Mr. Richard Thomson, Director Network Planning, Air New Zealand**  
**Mr. Ian Lee, Strategic Network Planning**  
**Mr. Simon Kleinsorge, Manager Network Planning**  
**Mr. Beat Kisselef, International Network Planning Manager**  
**Other members of Auckland Economic Development**

**Venue:**  
**SUGAR CLUB**  
**SkyCity**  
**50 Federal St**  
**Auckland 1010**

**07:00pm Drinks**  
**07:30pm Dinner**

---

**FRIDAY, FEBRUARY 12, 2016**

**AM Mark Cafferty Arrives**

**Meeting with Air New Zealand**

**Mr. Richard Thomson, Director Network Planning**  
**Mr. Ian Lee, Strategic Network Planning**  
**Mr. Simon Kleinsorge, Manager Network Planning**  
**Mr. Beat Kisselef, International Network Planning Manager**

**Hong Kong Meeting Room**  
**Air New Zealand**  
**185 Fanshawe St.**  
**Auckland 1010**

**3:00pm Meeting with AIR NEW ZEALAND**

**4:30pm Meeting Adjourns**



Ms Thella Bowens  
CA  
United States

Room No. : 0310  
Arrival Date : 08-02-16  
Departure/Date : 13-02-16  
Page No. : 1 of 1  
Cashier : SWEENEY  
Date Printed : 13/02/16 11:06  
ABN : 74 157 246  
T/A Record :  
ORS Record : DBJBTXNX

INFORMATION COPY ONLY

Date	Description	Reference	Debit	Credit
08-02-16	Accommodation		U.S. 351.13	524.00
09-02-16	Accommodation		277.62	414.00
10-02-16	Mecca Breakfast		16.07	21.00 - RECEIPT ATT
10-02-16	Accommodation		324.33	484.00
11-02-16	Mecca Breakfast		22.12	33.00 - RECEIPT ATT
11-02-16	Accommodation		324.33	484.00
12-02-16	Mecca Breakfast		23.12	34.50 - RECEIPT ATT
12-02-16	Accommodation		324.33	484.00
13-02-16	Mecca Breakfast		19.63	29.00 - RECEIPT ATT
13-02-16	American Express	NZD	U.S.	2,507.50

HOTEL - 2390.00 NZD \$1601.54  
FOOD - 117.50 78.74  
2507.50 \$1680.28

THE SEBEL ARLD VIADU  
85-89 CUSTOMS ST WES  
AUCKLAND

\*-----EFTPOS-----\*  
TERMINAL 86822402  
TIME 13FEB 11105  
TRAN 003621 CREDIT

AUTH NZ\$ 2500.00  
TOTAL NZ\$ 2507.80

CREDIT CARD RATE \$.6701 = 1 NZD

ACCEPT WITH SIG

payment of the foregoing statement  
ation indicated by me as being  
not do so, that my liability for such  
payment shall be joint and several with such person, company or association.

Total	2,507.50	2,507.50
Total net of Tax	2,180.44	
GST	327.06	
Grand Total	2,507.50	
Balance Due NZD	0.00	

Guest Signature: \_\_\_\_\_

85-89 Customs Street West T +64 9 978 4000  
Viaduct Harbour Auckland F +64 9 978 4099 www.accorhotels.com  
New Zealand Free Call 0 800 937 373

Accor Australia & New Zealand Hospitality Pty Ltd GST 74 157 246



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
FEB13 2016	THE SEBEL SUITES AUCAUCKLAND NZ	\$1,680.28
Doing business as:		
<b>THE SEBEL SUITES AUCKLAND</b>		
CORNER HOBSON & CUSTOMS STREET WEST		
AUCKLAND		
1010		
NEW ZEALAND		
Foreign Spend Amount: 2,507.50 New Zealand Dollars		
Additional Information: LODGING		
Reference: 320160450054420122		
Category: Travel - Lodging		
CREDIT CARD RATE \$.6701 = 1 NZD		

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/9/16

CASH RATE

\$ .7280

= \$1 NZ

**Transaction Receipt**

AUKAIR - L/side Arr Kiosk

TRANSACTION ID	DATE	TIME
1153-99-367004	09-Feb-2016	08:08

Sales Consultant (3815)

United States Dollar	200.00
BUY Currency @ 0.7280	
New Zealand Dollar	274.73
Fee	11.00
Fee Adjustment	0.00
Net Fee	11.00
Fee(s) - Other	0.00
Sub-Total	263.73

Travelers Financial Services NZ  
Limited has provided this product  
and/or service. If you have a query or  
complaint please contact your Traveler  
store, call 0800 666 391 or email  
RetailCSC@travelex.co.nz

**STATEMENT SUMMARY**

Total Fee	11.00
Total Fee(s) - Other	0.00
Sub-Total	263.73
Rounding Adjustment	-0.03
Total Pay:	263.70
Settled by:	
Cash Pay to Customer	263.70

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/9/16

MAGNIFIX NZ LTD  
SHOP SF30 LEVEL-1  
11-19 CUSTOM STREET WEST  
AUCKLAND CITY NZ 1010  
PH NO 09-309 6555  
GST NO 88-843-142

CASH RATE

\$ .7280 = 1 NZD

U.S. \$9.46

#010060 SUMEDHA 09/02/16 12:56:41

POWER ADAPTOR\* \$13.00

**TOTAL** \$13.00

GST Subtotal \$13.00

GST Amount \$1.70

**CASH** \$20.00

Change \$7.00

FOOD TOTAL \$0.00

BEVERAGE TOTAL \$0.00

Other Categories TOTAL \$13.00



THANKS FOR SHOPPING WITH US

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/9/16

Cafe Melba Vulcan Lane  
33 Vulcan Lane  
Auckland Central  
Auckland

TAX INVOICE  
GST # 87 - 614 - 936

LUNCH -  
CASH RATE \$ 7280 = 1NZ \$  
\$18.20

Table #101

#1	x Melba Chips	7.50
#1	x Pulled Pork Sandwich	17.50
	CASH:	\$100.00
	<b>SALE TOTAL:</b>	<b>\$25.00</b>
	CHANGE:	\$75.00
	 TOTAL INCLUDES TAX:	 \$3.26

9/02/2016 12:09:39 p.m.  
Served by: 26 Nick

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/9/16  
DINNER



Subtotal  
Date 9/02/2016 Time 20:21:45  
Server Shelby

Table #: 12  
Name :  
Covers : 4a

---

John Dory \$36.50  
Garden Salad \$7.00

---

SUB-TOTAL \$43.50

Gratuity 8.60  
TOTAL 52.10

Includes GST of \$5.68

Phone 64 9 356 7249  
Tax Invoice  
GST # 80-674-878

When making payment we prefer  
one payment per table.  
Thank You.  
Gratuities are encouraged  
for very good service.

SOUL BAR & BISTRO  
GST# 80-674-678  
AUCKLAND NZ

\*-----EFTPOS-----\*  
TERMINAL 76656803  
TIME 09FEB16 20:21  
TRAN 007879 CREDIT  
AMEX  
CARD  
RID: A000000025  
PIX: 010801  
TC: DF9BE8D300821BB6  
TVR: 0000008000  
ATC: 0006  
TSI: F800  
AUTH 38  
PURCHASE NZ\$43.50  
TIP NZ\$8.60  
TOTAL NZ\$52.10  
ACCEPT WITH SIC

THELLA F BOWENS  
\*-----\*  
CUSTOMER COPY

U.S. \$34.74



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
FEB9 2016	SOUL BAR & BISTRO LTAUCKLAND	\$34.74
<p>Doing business as: <b>SOUL BAR &amp; BISTRO LTD</b> UNIT 16-18 LOWER HOLOSAN CUSTOMS STREET WEST AUCKLAND 1010 NEW ZEALAND</p> <p>Foreign Spend Amount: 52.10 New Zealand Dollars Additional Information: BAR/NIGHTCLUB Reference: 320160410985075557 Category: Restaurant - Bar &amp; Café</p>		

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/10/16  
LUNCH



**SNAPDRAGON**

VIADUCT HARBOUR

**SUMMARY**  
Restaurant 54  
Snap Outside

Guests 3  
Printed 12:26 PM 10 Feb 16  
Opened 11:39 AM 10 Feb 16  
Dillon D

Item	Price
Splits	0.00
Gingerale	4.50
Splits	0.00
Diet Coke	4.50
Splits	0.00
Coke	4.50
Main Fish n Chips	78.00
3 @ 26.00	
Sides	20.00
2 @ 10.00	
<b>TOTAL</b>	<b>\$ 111.50</b>
<b>TIP</b>	\$ _____
<b>PAYMENT</b>	\$ _____

Today's free Wi-Fi passcode:  
Learn27  
Umbilici07

GST # 115-322-427  
204 Quay St, Market Basin, Auckland City

SNAPDRAGON  
2014 QUAY ST  
AUCKLAND

\*-----EFTPOS-----\*  
TERMINAL 42611106 TRAN 020709  
TIME 10FEB 12:27 ACCT CREDIT  
████████████████████ ████████████████████  
RID: A000000025  
PIX: 010801  
AUTHORISATION 86  
PURCHASE NZD20.00  
TOTAL NZD20.00

ACCEPT WITH SIGNATURE

BOWENS/THELLA F

\*-----\*  
CUSTOMER COPY

N.S. \$13.35



Transaction Details Prepared for  
**Thelia F Bowens**  
Account Number  
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
FEB10 2016	SNAPDRAGON AUCKLAND NZ	\$13.35
<p>Doing business as: <b>SNAPDRAGON</b> 204 QUAY STREET AUCKLAND 1010 NEW ZEALAND</p> <p>Foreign Spend Amount: 20.00 New Zealand Dollars Additional Information: BAR/NIGHTCLUB Reference: 320160420002933889 Category: Restaurant - Bar &amp; Café</p>		

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/10/16

BREAKFAST

**MECCA**

Mecca Viaduct / Bubble Lounge  
Order #: 1008-3818  
Check 2  
38  
4 Guests  
Server: Vanja  
Cashier: Andrew  
Register: MAIN CASH DRAWER (receipt)  
2016-02-10 08:15:32

1 English Breakfast Tea \$ 4.00  
1 Sliced Fruit (v) \$ 15.00

Subtotal: \$ 19.00  
Total: \$ 19.00

INCLUDED TAXES  
GST (15% of \$ 16.52): \$ 2.48

Amount Due: \$ 19.00

Mecca Viaduct / Bubble Lounge  
85-87 Customs St West, Viaduct Basin  
www.meccacafe.com,  
TAX INVOICE  
GST # 72-975-634

Name \_\_\_\_\_ Sig \_\_\_\_\_ Rm \_\_\_\_\_

Check Total: \$ 19.00

Gratuity: 3.50

Total: 22.50

Powered by L.F.V.L

21.00

NOTE  
HOTEL BILL  
IS \$21.00

**Jervois Steak House  
and Saloon**

GST #: 94-921-775  
Subtotal L  
Date 10/02/2016 Time 20:03:13  
Server Kristy

Table #: Table, 72  
Covers :

Petit Eye Fillet \$39.00  
Green Vege \$8.00

SUB-TOTAL \$47.00

TIP 11.00

TOTAL 58.00

DINNER

47.00

9.40 TIP

NZ \$56.40

Includes GST of \$6.13  
Service not included

U.S.  
\$37.65

Be Good, Take care and  
be kind to your mother.  
See you again soon.  
We encourage gratuities  
for VERY good Service.

70 Jervois Rd  
Herne Bay  
Ph 376 2049  
www.jervoissteakhouse.co.nz  
us@jervoissteakhouse.co.nz

THELLA F BOWENS  
CUSTOMER COPY

↑  
U.S \$14.07

JERVOIS STEAK HOUSE  
70-72 JERVOIS ROAD  
HERNE BAY AUCKLAND

EFTRPS  
TERMINAL 16126703  
TIME 10 FEB 20:08  
TRAN 010932 CREDIT

NO: E01476FB36HF133Z  
TNR: 00000008000  
R1C: 0908  
R1I: FB00  
R1TH 44  
PURCHASE NZ\$58.00  
TOTAL NZ\$58.00  
ACCEPT WITH SIG



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
FEB10 2016	JERVOIS STEAKHOUSE AAUCKLAND NZ	\$38.72
Doing business as:		
<b>JERVOIS STEAKHOUSE AND SALON LTD</b>		
70-72 JERVOIS RD		
HERNE BAY		
AUCKLAND		
1011		
NEW ZEALAND		
Foreign Spend Amount: 58.00 New Zealand Dollars		
Additional Information: RESTAURANT		
Reference: 320160420002933890		
Category: Restaurant - Restaurant		
CREDIT CARD RATE \$.6676 = 1 NZD		

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/11/16  
BREAKFAST

# MECCA

Mecca Viaduct / Bubble Lounge  
Order #: 1016-1706  
Check 2  
38  
3 Guests  
Server: Vanja  
Cashier: Natalia  
Register: MAIN CASH DRAWER (receipt)  
Reprint Register: receipt  
2016-02-11 08:58:33

1 French Toast	\$ 21.00
1 Long Black	\$ 4.00
1 Americano	\$ 4.00
<hr/>	
Subtotal:	\$ 29.00
Total:	\$ 29.00
<hr/>	
INCLUDED TAXES	
GST (15% of \$ 25.22):	\$ 3.78
SEBEL RESTAURANT:	\$ 29.00
Amount Due:	\$ 0.00

TIP - 4.00 NZ  
TOTAL 33.00 NZ

Mecca Viaduct / Bubble Lounge  
65-87 Customs St West, Viaduct Basin  
www.meccacafe.com  
TAX INVOICE  
GST # 72-975-634

U.S. = \$22.12

Name \_\_\_\_\_ Sig \_\_\_\_\_ Rm \_\_\_\_\_

**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/11/16  
LUNCH

One Tree Grill  
9 - 11 Pah Road, Greenwoods Corner  
Auckland  
Ph # 09 625 6407 Fax # 09 625 6406

GST No. : 77-426-371

Tax Invoice

Table Number	4	PAX
Table Name	57	
Operator:	Brad	
Date:	11/02/2016	
Time	1:08:40pm	
Order No	1355	

Product	Qty	Total
Cosmo-soda,	1	9.00
Side Beetroot,	1	10.00
Ora King Salmon E,	1	24.00
<b>Total</b>		<b>43.00</b>
Includes GST Of		5.80
Tips		

Discounts	0.00
Payments	0.00
Change	0.00

ONE TREE GRILL  
PAH ROAD  
EPSOM

-----\* EFTPOS -----\*  
TERMINAL 75170901  
TIME 11FEB 13:09  
TRAN 017808 CREDIT

AID: A000000025  
PIX: 010001  
\*C: 6711C4F5265CD9DF  
TVR: 00 00 00 00 00  
TSI: F8 00  
ATC: 000A  
AUTH 39

PURCHASE NZ\$ 43.00  
TIP/MISC 8.00  
TOTAL NZ\$ 51.00

ACCEPT WITH SIG

BOWENS/THELLA F  
-----\*  
INVOICE NUM 014265  
CUSTOMER COPY

U.S \$34.18



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
FEB11 2016	ONE TREE GRILL AUCKLAND NZ	\$34.18
<p>Doing business as: <b>ONE TREE GRILL</b> 9 PAH ROAD EPSOM AUCKLAND 1023 NEW ZEALAND</p> <p>Foreign Spend Amount: 51.00 New Zealand Dollars Additional information: BAR/NIGHTCLUB Reference: 320160430020475679 Category: Restaurant - Bar &amp; Café</p>		

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/12/16  
LUNCH

PORTOFINO  
VIADUCT  
GST #: 69-733-506

Date 12/02/2016 Time 13:42:08  
Table, 34 Server: Kika

Italian Ice Tea Lemon	\$6.00
Insalata Cesare	\$16.50
Kids Bowl of Fries	\$6.90
-----	
Food	\$23.40
Bar	\$6.00
-----	
SUB-TOTAL	\$29.40

TIP AMOUNT..... \$ \_\_\_\_\_  
Total..... \$ \_\_\_\_\_

PLEASE ONE PAYMENT PER TABLE

PORTOFINO VIADUCT  
GST# 69-733-506  
VIADUCT BASIN

\*-----EFTPOS-----\*  
TERMINAL 64160101  
TIME 12FEB2016 13:42  
TRAN 017050 CREDIT

████████████████████  
████████████████████  
████████████████████  
RID: A000000025  
PIX: 010801  
TC: 8457075D9FACE9DF  
TVR: 0000008000  
ATC: 000B  
TSI: F800  
AUTH 35  
PURCHASE NZ\$29.40  
TOTAL NZ\$29.40  
ACCEPT WITH SIG

THELLA F BOWENS  
\*-----\*  
CUSTOMER COPY

U.S. \$19.70



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
FEB12 2016	PORTOFINO RESTAURANT AUCKLAND NZ	\$19.70
<p>Doing business as:</p> <p><b>PORTOFINO RESTAURANT</b></p> <p>UNIT 13A CUSTOMS ST WEST</p> <p>VIADUCT BASIN</p> <p>VIADUCT</p> <p>AUCKLAND</p> <p>1010</p> <p>NEW ZEALAND</p> <p>Foreign Spend Amount: 29.40 New Zealand Dollars</p> <p>Additional Information: RESTAURANT</p> <p>Reference: 320160440039180538</p> <p>Category: Restaurant - Restaurant</p>		

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/12/16  
BREAKFAST

# MECCA

Mecca Viaduct / Bubble Lounge  
Order #: 1008-3903  
Check 2  
38  
1 Guest  
Server: Andrew  
Cashier: Andrew  
Register: receipt (receipt)  
2016-02-12 08:59:49

1 Fresh Juice	\$ 8.50
- Orange	
1 Eggs on Sourdough	\$ 12.00
- Scrambled	\$ 5.00
- Plus Bacon	
1 Americano	\$ 4.00
<hr/>	
Subtotal:	\$ 29.50
Total:	\$ 29.50
<hr/>	
INCLUDED TAXES	
GST (15% of \$ 25.65):	\$ 3.85
SEBEL RESTAURANT:	\$ 29.50
Amount Due:	\$ 0.00

Mecca Viaduct / Bubble Lounge  
85-87 Customs St West, Viaduct Basin  
www.meccacafe.com.  
TAX INVOICE  
GST # 72-975-634  
Name \_\_\_\_\_ Sig \_\_\_\_\_ Rm \_\_\_\_\_

Powered by **LAVU**

Food  
\$29.50  
Tip 5.00  

---

34.50 NZD  
  
U.S. \$ 23.12

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/12/16  
DINNER

TE WHAU  
VINEYARD

WAIHEKE ISLAND

TAX INVOICE

Table 15  
Destination BAL CENTER  
Guests 4  
Invoice # 102116  
Salesperson Gina F  
Date 9:22 PM 12 Feb 16

Beef Eye Fillet 43.50  
Green Mixed Leaf Salad 9.50

**BALANCE DUE \$ 53.00**  
Includes GST

EFTPOS 53.00

**TENDERED \$ 53.00**

GST # 61-626-468

We hope you enjoyed  
your time at Te Whau  
See you again soon

GST # 61-626-468  
218 Te Whau Drive, Waiheke Island  
Ph: (09) 372 7191, Fax: (09) 372 7189

Printed by onetap.systems

TE WHAU VINEYARD  
WAIHEKE IS.  
AUCKLAND

\*-----EFTPOS-----\*

TERM 320684000001

TIME 12FEB 21:21

TRAN 015022 CREDIT

██████████

CARD ██████████

RID: A000000004

PIX: 1010

TC: FEAB2ED9EAE6E770

AUTH 795154

PURCHASE NZ\$53.00

TOTAL NZ\$53.00

(08) ACCEPT WITH SIGNATURE

\*-----\*

\$53.00 NZD

u.s. \$ 35.40



Account Details

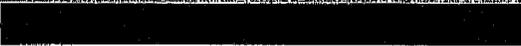
THELLA BOWENS



Information for: California



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\*Pending This activity occurred after the close of the last business day.

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Debits

Credits

Pending

Checks

Enter Keyword



Advanced Search

Date

Description

Debit

Credit

End-of-Day Balance



02-17-2016

DEBIT PURCHASE Feb 12 4241  
TE WHAU VINEYARD LIMIT AUCKLAND NZL18044

\$ 95.40



**RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS**

2/13/16  
BREAKFAST

# MECCA

Mecca Viaduct / Bubble Lounge  
Order #: 1016-1789  
Check 2  
31  
1 Guest  
Server: Andrew  
Cashier: Andrew  
2016-02-13 08:41:39

1 Americano \$ 4.00  
1 French Toast \$ 21.00  
\* GLUTEN FREE

Subtotal: \$ 25.00  
Total: \$ 25.00

INCLUDED TAXES  
GST (15% of \$ 21.74): \$ 3.26

Amount Due: \$ 25.00

Mecca Viaduct / Bubble Lounge  
65-87 Customs St West, Viaduct Basin  
www.meccacafe.com  
TAX INVOICE  
GST # 72-875-634

Name \_\_\_\_\_ Sig \_\_\_\_\_ Rm \_\_\_\_\_

Check Total: \$ 25.00

Gratuity:

Total:

Powered by **LEVI**

Food 25.00  
Tip 4.00  

---

29.00 NZD

U.S. \$ 19.43

RECEIPTS FROM TRAVEL TO AUCKLAND, NEW ZEALAND  
FEBRUARY 9-13, 2016 - THELLA F. BOWENS

2/13/16



AUCKLAND CO OP TAXIS  
LEVEL 4 210 KHYBER P  
NEWMARKET AUCKLAND

POS REF 001508

\*-----EFTPOS-----\*  
TERMINAL 66933791  
TIME 13FEB 11:40  
TRAN/007335 CREDIT

RID: A000000025

PIX: 01

AUTH 64

PURCHASE NZ\$117.30

TOTAL NZ\$117.30

ACCEPT WITH SIG

U.S. \$78.60

THELLA F BOWENS

\*-----\*

CUSTOMER COPY



Transaction Details Prepared for  
**Thella F Bowens**  
Account Number  
XXXX-XXXXXX

DATE	DESCRIPTION	AMOUNT
FEB13 2016	TAXICHARGE NEW ZEALANEMARKET NZ	\$78.60
Doing business as:		
<b>TAXICHARGE NEW ZEALAND</b>		
LEVEL 4, 210 KHYBER PASS RD		
NEWMARKET		
1023		
NEW ZEALAND		
Foreign Spend Amount: 117.30 New Zealand Dollars		
Additional Information: TAXICAB & LIMOUSINE		
Reference: 320160440039180539		
Category: Transportation - Taxis & Coach		



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/28/16 PLANNED DATE OF DEPARTURE/RETURN: 2/24/16 / 2/25/16

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Washington, DC Purpose: Meeting with Federal Executive and Legislative Staff Re: CBP Issues (DOT/DOS)  
Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS:</b>	
• AIRFARE	\$ 800.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
<b>B. LODGING:</b>	\$ 250.00
<b>C. MEALS:</b>	\$ 100.00
<b>D. SEMINAR AND CONFERENCE FEES:</b>	\$
<b>E. ENTERTAINMENT (If applicable):</b>	\$
<b>F. OTHER INCIDENTAL EXPENSES:</b>	\$ 50.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 1300.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 1/28/16

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
  - 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
  - 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: *[Signature]* Date: 1.28.16

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

*Andie Hellen, Assistant Authority Clerk* hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its February 8, 2016 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Wednesday, 3FEB 2016 06:42 PM EST

**Passengers: THELLA BOWENS (06)**

Agency Reference Number: EGYKWY

Click here to view your current Itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

American Airlines Confirmation EGYKWY

Please review your Itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
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<b>AIR:</b>	<b>Tuesday, 23FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 1445</b>	<b>Class: G-Coach/Economy</b>
<b>From: San Diego CA, USA</b>	<b>Depart: 02:30 PM</b>	
<b>To: Dallas/Ft Worth TX, USA</b>	<b>Arrive: 07:28 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 58 minute(s)</b>	
<b>Seats: 12D</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1175 / 1880 KM</b>
<b>Equipment: 32B/AIR</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>DEPARTS SAN TERMINAL 2</b>		
<b>Frequent Flyer Number: ██████████</b>		
<b>American Airlines Confirmation number is EGYKWY</b>		

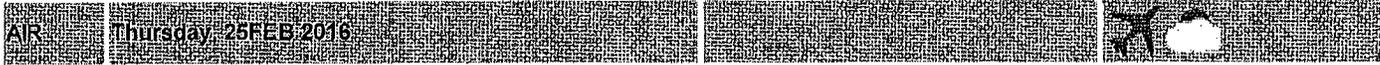
<b>AIR:</b>	<b>Tuesday, 23FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 2293</b>	<b>Class: O-Coach/Economy</b>
<b>From: Dallas/Ft Worth TX, USA</b>	<b>Depart: 08:13 PM</b>	
<b>To: Washington Reagan Natl DC, USA</b>	<b>Arrive: 11:59 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 46 minute(s)</b>	
<b>Seats: 07C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1177 / 1883 KM</b>
<b>Equipment: Boeing 737-800 Jet</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>ARRIVES DCA TERMINAL C</b>		
<b>Frequent Flyer Number: ██████████</b>		
<b>American Airlines Confirmation number is EGYKWY</b>		

<b>AIR:</b>	<b>Thursday, 25FEB 2016</b>	
<b>American Airlines</b>	<b>Flight Number: 0152</b>	<b>Class: G-Coach/Economy</b>
<b>From: Washington Reagan Natl DC, USA</b>	<b>Depart: 01:39 PM</b>	
<b>To: Dallas/Ft Worth TX, USA</b>	<b>Arrive: 04:20 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 3 hour(s) 41 minute(s)</b>	
<b>Seats: 19D</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1177 / 1883 KM</b>
<b>Equipment: Boeing 737-800 Jet</b>	<b>MEAL: FOOD FOR PURCHASE</b>	

DEPARTS DCA TERMINAL C

Frequent Flyer Number: [REDACTED]

American Airlines Confirmation number is EGYKWY



**American Airlines**

**From:** Dallas/Ft Worth TX, USA

**To:** San Diego CA, USA

**Stops:** Nonstop

**Seats:** 15C

**Equipment:** 32B/AIR

**ARRIVES SAN TERMINAL 2**

Frequent Flyer Number: [REDACTED]

American Airlines Confirmation number is EGYKWY

**Flight Number:** 1214

**Depart:** 06:15 PM

**Arrive:** 06:27 PM

**Duration:** 3 hour(s) 12 minute(s)

**Status:** CONFIRMED

**MEAL:** FOOD FOR PURCHASE

**Class:** W-Coach/Economy

**Miles:** 1175 / 1880 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - EGYKWY FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: THELLA BOWENS

Date issued: 2/3/2016 Invoice Nbr: 5370504

Ticket Nbr: AA7749423796 Electronic Tkt: Yes Amount: 647.20

Base: 560.00 US Tax: 42.00 USD XT Tax: 45.20 USD

Charged to: [REDACTED]

Service fee: THELLA BOWENS

Date issued: 2/3/2016

Document Nbr: XD0671880124

Amount: 30.00

Charged to: [REDACTED]

Total Tickets: 647.20

Total Fees: 30.00

Total Amount: 677.20

**Click here 24 hours in advance to obtain boarding passes:**

[American](#)

**Click here to review Baggage policies and guidelines:**

[American](#)

TSA Guidance- a government issued photo Id is needed for checkin. Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic. For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00.

**ITINERARY**

**FEBRUARY 2016**  
**FLY-IN**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**THELLA BOWENS, MATT HARRIS, HAMPTON BROWN**

**FEBRUARY 24, 2016**

**11:30AM**                      **ANDRES PEREZ, LEGISLATIVE ASSISTANT**  
**OFFICE OF CONGRESSWOMAN SUSAN DAVIS (D-CA)**  
1214 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
202.225.2040

**2:30PM**                      **STERLING McHALE, LEGISLATIVE AIDE**  
**OFFICE OF CONGRESSMAN SCOTT PETERS (D-CA)**  
1122 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
202.225.0508

**4:00PM**                      **REED LINSK, LEGISLATIVE DIRECTOR**  
**OFFICE OF CONGRESSMAN DUNCAN HUNTER (R-CA)**  
2429 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
202.225.5672

**FEBRUARY 25, 2016**

**10:00AM**                      **STEPHEN CRISTINA, DIRECTOR**  
**OFFICE OF AVIATION AFFAIRS, DEPARTMENT OF STATE**  
2201 C STREET NW ROOM 3425  
WASHINGTON, DC 20520  
202.647.5865

**11:00AM**                      **SUSAN KURLAND, ASSISTANT SECRETARY**  
**AVIATION AND INTERNATIONAL AFFAIRS, DEPARTMENT OF TRANSPORTATION**  
1200 NEW JERSEY AVE, SE  
WASHINGTON, DC 20590  
202.366.3063

The Hotel George  
 15 E Street, NW  
 Washington, DC 20001  
 Phone: 202.347.4200  
 Fax: 202.347.4213  
 Toll Free: 1.800.576.8331  
 www.hotelgeorge.com

# THE GEORGE

A KIMPTON HOTEL

Bowens, Thella  
 SDCRAA  
 P.O. Box 82776  
 San Diego, CA 92138-2776 US

Room Number: 619  
 Daily Rate: 341.00  
 Room Type: QQDX  
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
02/23/16	02/24/16	XXXXXXXXXXXX	SRC	TQLD	11340378957

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
02/23/16	619	HOTEL FEE	HOTEL FEE 2	\$17.50
02/23/16	619	TAX - ROOM-STATE	TAX - ROOM-STATE	\$2.54
02/23/16	619	ROOM CHARGE	#619 Bowens, Thella	\$341.00
02/23/16	619	TAX - ROOM-STATE	TAX - ROOM-STATE	\$49.45
02/24/16	619	AMERICAN EXPRESS	AMERICAN EXPRESS	(\$410.49)
02/25/16	619	HOTEL FEE ADJ	KIMPTONKARMA	(\$17.50)
02/25/16	619	ADJUST TAX - ROOM - STATE	ADJUST TAX - ROOM - STATE	(\$2.54)
02/25/16	619	AMERICAN EXPRESS	AMERICAN EXPRESS	\$20.04

HOTEL \$390.45

TOTAL DUE: \$0.00

The Hotel George  
 15 E Street, NW  
 Washington, DC 20001  
 Phone: 202.347.4200  
 Fax: 202.347.4213  
 Toll Free: 1.800.576.8331  
 www.hotelgeorge.com

# THE GEORGE

A KIMPTON HOTEL

Bowens, Thella  
 SDCRAA  
 P.O. Box 82776  
 San Diego, CA 92138-2776 US

Room Number: 619  
 Daily Rate: 322.00  
 Room Type: QQDX  
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
02/24/16	02/25/16	XXXXXXXXXX [REDACTED]	SRC	TQLD	11340378956

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
02/24/16	619	BISTRO BIS	619/1019/10:40/BISTRO BIS	\$24.85 - RECEIPT A
02/24/16	619	BISTRO BIS	619/4020/13:55/BISTRO BIS	\$53.10 - RECEIPT A
02/24/16	619	HOTEL FEE	HOTEL FEE 2	\$17.50
02/24/16	619	TAX - ROOM-STATE	TAX - ROOM-STATE	\$2.54
02/24/16	619	ROOM CHARGE	#619 Bowens, Thella	\$322.00
02/24/16	619	TAX - ROOM-STATE	TAX - ROOM-STATE	\$46.69
02/25/16	619	HOTEL FEE ADJ	KIMPTON KARMA MEMBER	(\$17.50)
02/25/16	619	ADJUST TAX - ROOM - STATE	ADJUST TAX - ROOM - STATE	(\$2.54)
02/25/16	619	[REDACTED]	[REDACTED]	(\$446.64)

HOTEL - \$ 368.69  
 FOOD - \$ 77.95  
\$ 446.64

TOTAL DUE: \_\_\_\_\_ \$0.00

**RECEIPTS FROM TRAVEL TO WASHINGTON, DC  
FEBRUARY 23-25, 2016 - THELLA F. BOWENS**

2/24/16

BREAKFAST

Bistro Bis  
15 E STREET NW  
WASHINGTON D.C.  
202-661-2700

Server: Alexander 02/24/2016  
Table 5/1 10:36 AM  
Guests: 1 10019  
Menu: breakfast  
  
Yogurt with Berries 10.75  
Mixed Berries  
Coffee 3.95  
Sliced Bacon 4.25  
  
Subtotal 18.95  
Tax 1.90  
  
Total 20.85

Balance Due 20.85

Valentine's Day at Bis.  
Reservations still available.  
www.bistrobis.com

TIP 4.00  
\$ 24.85

Bistro Bis  
15 E STREET NW  
WASHINGTON D.C.  
202-661-2700

Server: Mehrzad 02/24/2016  
Table 41/1 1:49 PM  
Guests: 1 40020  
Menu: Lunch  
  
Iced Tea 4.25  
DJ Soup du Jour 12.00  
Crab Cake 24.75  
  
Subtotal 41.00  
Tax 4.10

Total 45.10

Balance Due 45.10

Valentine's Day at Bis.  
Reservations still available.  
www.bistrobis.com

**BISTRO bis**

Please charge the total amount below to:

(Please Print)

Date 24 Feb 2016  
Name Thella Bowens  
Room # 419

Subtotal \$ 45.10  
Tip \$ 9.00  
Total \$ 53.10

Signature Thella Bowens

LUNCH  
\$53.10



**BRETON K. LOBNER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Breton Lobner DEPT. NAME & NO. General Counsel  
 DEPARTURE DATE: 1/28/2016 RETURN DATE: 1/30/2016 REPORT DUE: 2/29/16  
 DESTINATION: Miami, FL

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY 1/28/16	FRIDAY 1/29/16	SATURDAY 1/30/16	
Air Fare, Railroad, Bus (attach copy of Itinerary w/charges)	464.20								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*						40.00		40.00	80.00
Hotel*						261.06			261.06
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*					4.67		10.83	15.50
	Lunch*								0.00
	Dinner*					54.00	20.00		74.00
	Other Meals*								0.00
Alcohol is a non-reimbursable expense									
Hospitality 1*									0.00
Miscellaneous: Travel trust fee									0.00
Baggage fee									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>464.20</b>	0.00	0.00	0.00	0.00	359.73	20.00	50.83	<b>430.56</b>

Explanation:	Total Expenses Prepaid by Authority	464.20
	Total Expenses Pd. by Employee (including cash advances)	430.56
	<b>Grand Trip Total</b>	<b>894.76</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	464.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	430.56
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

1 Give names and business affiliations of any persons whose meals were paid by traveler.  
 2 Prepare Check Request  
 3 Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.  
<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40      <sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Kerdy Rios Ext.: x2424  
 Traveler Signature: Breton K. Lobner Date: 2-23-16  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Breton K. Lobner Dept: 15  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 12/02/15 PLANNED DATE OF DEPARTURE/RETURN: 01/28/2016 / 01/30/2016

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):**

Destination: Miami, FL Purpose: ACI-Steering Committee Meeting  
 Explanation: ACI Committee Meeting

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	401.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	0.00
B. LODGING	\$	0.00
C. MEALS	\$	250.00
D. SEMINAR AND CONFERENCE FEES	\$	0.00
E. ENTERTAINMENT (If applicable)	\$	0
F. OTHER INCIDENTAL EXPENSES	\$	0
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	\$	

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Breton K. Lobner Date: 12-2-15

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

Lorraine Bennett, Asst. Authority Clerk II, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its 12/7/15 meeting.  
 (Leave blank and we will insert the meeting date.)

**MARSEILLES HOTEL**  
 1741 COLLINS AVE.  
 MIAMI BEACH, FL 33139



(305) 538-5711  
 reservations@gomiamibeach.com  
 www.marseilleshotel.com

01/30/2016 08:52 AM

**Registered To:**  
 LOBNER, BRETON  
 MARSEILLES DEPT  
 120 29TH PLACE  
 MANHATTAN BEACH, CA 90266

(619) 990-1114

Room # 314-A  
 Transfer To ACI Meeting  
 Conf # 92799  
 Arrival 01/28/16  
 Departure 01/30/16  
 Group ACI Meeting  
 Room Type SKN-STANDARD KIN  
 Guests 2 / 0  
 Payment Visa/Master  
 Acct XXXX-XXXX-XXXX-XXXX

Posting Date	Oper	AcctCod	Description	From	Reference	Amount
01/28/16	VV	7T	GUEST ADV DEP TRANSFER			\$522.12-
01/28/16	db	100	ROOM CHRG REVENUE		Rm 314-LOBNER , BRET	\$229.00
01/28/16	db	190	ROOM SLS TAX (STATE)		Rm 314-LOBNER , BRET	\$32.06
<b>Balance Due</b>						<b>\$261.06-</b>

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

\_\_\_\_\_  
 Signature



Traveltrust Corporation  
 374 North Coast Hwy 101, Suite F  
 Encinitas, CA 92024  
 Phone: (760) 635-1700

**ADD TO OUTLOOK**

Wednesday, 16DEC 2015 07:24 PM EST

**Passengers: BRETON LOBNER (19)**

Agency Reference Number: TUDVRM

Click here to view your current itinerary or ETicket receipt on-line: [tripcase.com](http://tripcase.com)

United Airlines Confirmation H6SJ20

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt  
 Be sure to visit [www.traveltrust.com](http://www.traveltrust.com) for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.  
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent  
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link  
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

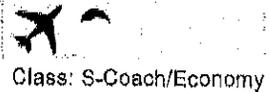
<b>AIR</b>	<b>Thursday, 28 JAN 2016</b>	
<b>United Airlines</b>	<b>Flight Number: 1866</b>	<b>Class: K-Coach/Economy</b>
<b>From: San Diego CA, USA</b>	<b>Depart: 07:00 AM</b>	
<b>To: George Bush Intercontinental Houston, TX</b>	<b>Arrive: 12:12 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 3 hour(s) 12 minute(s)</b>	
<b>Seats: 35D</b>	<b>Status: CONFIRMED</b>	<b>Miles: 1310 / 2096 KM</b>
<b>Equipment: Boeing 737-900 Jet</b>	<b>MEAL: FOOD FOR PURCHASE</b>	
<b>DEPARTS SAN TERMINAL 2 - ARRIVES IAH TERMINAL C</b>		
<b>Frequent Flyer Number: UASQG54828</b>		
<b>United Airlines Confirmation number is H6SJ20</b>		

<b>AIR</b>	<b>Thursday, 28 JAN 2016</b>	
<b>United Airlines</b>	<b>Flight Number: 1936</b>	<b>Class: K-Coach/Economy</b>
<b>From: George Bush Intercontinental Houston, TX</b>	<b>Depart: 01:02 PM</b>	
<b>To: Miami FL, USA</b>	<b>Arrive: 04:28 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 26 minute(s)</b>	
<b>Seats: 34C</b>	<b>Status: CONFIRMED</b>	<b>Miles: 958 / 1533 KM</b>
<b>Equipment: Boeing 737-900 Jet</b>	<b>MEAL: FOOD-BEV/PUR</b>	
<b>DEPARTS IAH TERMINAL C</b>		
<b>Frequent Flyer Number: UASQG54828</b>		
<b>United Airlines Confirmation number is H6SJ20</b>		

<b>AIR</b>	<b>Saturday, 30 JAN 2016</b>	
<b>United Airlines</b>	<b>Flight Number: 1253</b>	<b>Class: S-Coach/Economy</b>
<b>From: Miami FL, USA</b>	<b>Depart: 11:40 AM</b>	
<b>To: George Bush Intercontinental Houston, TX</b>	<b>Arrive: 01:37 PM</b>	
<b>Stops: Nonstop</b>	<b>Duration: 2 hour(s) 57 minute(s)</b>	
<b>Seats: 36E</b>	<b>Status: CONFIRMED</b>	<b>Miles: 958 / 1533 KM</b>
<b>Equipment: Boeing 737-900 Jet</b>	<b>MEAL: FOOD-BEV/PUR</b>	

ARRIVES IAH TERMINAL C  
Frequent Flyer Number: UASQG54828  
United Airlines Confirmation number is H6SJ20

**AIR** Saturday, 30 JAN 2016



**United Airlines** Flight Number: 0608  
**From:** George Bush Intercontinental Houston, TX **Depart:** 02:41 PM  
**To:** San Diego CA, USA **Arrive:** 04:18 PM  
**Stops:** Nonstop **Duration:** 3 hour(s) 37 minute(s)  
**Seats:** 26C **Status:** CONFIRMED  
**Equipment:** Boeing 737-900 Jet **MEAL:** FOOD FOR PURCHASE  
DEPARTS IAH TERMINAL C - ARRIVES SAN TERMINAL 2  
Frequent Flyer Number: UASQG54828  
United Airlines Confirmation number is H6SJ20

Miles: 1310 / 2096 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. UNITED AIRLINES CONFIRMATION NUMBER - H6SJ20 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

**Ticket/Invoice Information**

Ticket for: BRETON LOBNER  
Date issued: 12/16/2015 Invoice Nbr: 5365568  
Ticket Nbr: UA7737064561 Electronic Tkt: Yes Amount: 434.20  
Base: 361.86 US Tax: 27.14 USD XT Tax: 45.20 USD  
Charged to: AX\*\*\*\*\*1013

Service fee: BRETON LOBNER  
Date issued: 12/16/2015  
Document Nbr: XD0670150748 Amount: 30.00  
Charged to: AX\*\*\*\*\*1013

Total Tickets: 434.20  
Total Fees: 30.00  
Total Amount: 464.20

**Click here 24 hours in advance to obtain boarding passes:**  
[UNITED](#)

**Click here to review Baggage policies and guidelines:**  
[UNITED](#)

TSA Guidance- a government issued photo id is needed for checkin.  
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.  
For Additional security information visit [www.tsa.gov](http://www.tsa.gov).

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Saturday from 9am-1pm Pacific.  
For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.  
You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.  
Each call is billable at a minimum \$25.00.

1/28  
Breakfast \$4.67

1/28  
Dinner - Bret's share \$154

SS America  
C. Linden T2W  
San Diego Int'l. Airport

LOCANDA SIBILLA  
833 LINCOLN RD.  
305-695-1654

10120 Divin. S

Chk 1260 Jan 18 '15 06:14A Get 0

\*\*\* TO GO \*\*\*

1 GG Ppyseed Muffn	2.50
1 Drip 16	2.30
10 %	
Airport 0%	0.48-
Cash	10.00
Food	4.80
Discount:	0.48-
Tax	0.35
Payment	4.67
Change Due	5.33

Win a \$50 Amazon Gift Card  
Go to the website to tell us  
about your visit and enter  
our prize draw  
See website for T&C  
[www.eatinthemove.com/US](http://www.eatinthemove.com/US)

LOCATION: 6251162

Or please call us 1 877 325 8777

THU JANUARY 28, 2015  
CHECK #252879-1  
TABLE #76  
CUSTOMER # 7

1 Coffee	\$3.00
1 BRUSCHETTA	\$9.00
1 Ravioli Massia	\$25.00
1 TORTELLONI	\$23.00
2 SIDE 7	\$14.00

SUB-TOTAL : \$161.00  
TAX : \$14.49  
TOTAL \$175.49

Gratuity Example: 17.00% \$27.37

*Service Not Included*

Grand Total \_\_\_\_\_

Time: 21:57 20 CUSTOMERS  
14 CHECKS

TIP OR GRATUITY NOT INCLUDED

YOU HAVE BEEN SERVED  
BY : S.DRAGANA

1/29

Dinner - Bret's share \$20

1/30

Breakfast \$10.83

E1 Pub Restaurant  
Dining Room  
1548 SW 8th Street  
Miami, FL 33135  
30-642-9942

SSP America  
Urban Grave  
Terminal C  
IAH Bush International  
281-233-7655

8 MEYLIN

Tbl 34/1 Chk 3893 Gst 5  
Jan29'16 08:39PM

1 Fried Calamari	5.95
1 Shrimp Plantains	6.75
<del>██████████</del>	<del>██████</del>
<del>██████████</del>	<del>██████</del>
<del>██████████</del>	<del>██████</del>
1 Beef Chunks Moro Papa Fritas	9.75
2 Pork Chunks Black Beans	23.00
White Rice Moro Maduro	
1 Cuban Special	6.95
1 Aqua Perrier	2.75
18 % Gratuity 18%	14.64
Subtotal	81.35
Tax Total	6.51
Total Fees	14.64
09:42PM Total Due	102.50

9127 Bittany

Chk 8372 Jan30'16 01:51P Gst 0

<b>Eat In</b>	
1 Classic Dog	10.00
Subtotal	10.00
Tax	0.83
01:52PM Total	10.83

Win a \$500 Amazon Gift Card  
Go to the website to tell us  
about your visit and enter  
our prize draw  
See website for T&C  
[www.eatonthemove.com/US](http://www.eatonthemove.com/US)

LOCATION: 6051413

Or please call us 1 877 325 8777

THANK YOU!!

\* A Gratuity is included \*

Taxi  
To the Airport # 40

**SUPER**

**YELLOW Cab**  
**(305) 888-7777**

**RECEIPT**

Date: 1/28/16 Time: \_\_\_\_\_ Cab # \_\_\_\_\_  
From: \_\_\_\_\_  
To: Airport  
Driver's Name: [Signature] Amount: 40

Complaint or Compliment (305) 885-0000 P. T. R. D. (305) 375-2460

To the hotel # 40

**SUPER**

**YELLOW Cab**  
**(305) 888-7777**

**Receipt**

Date: Jan 30 Time: \_\_\_\_\_ Cab # \_\_\_\_\_  
From: Airport  
To: Hotel in Pensacola  
Driver: \_\_\_\_\_ Amount: 40

Complaint or Compliment (305) 885-0000 P.T.R.D. (305) 375-2460

**Agenda for Legal Committee Steering Group**

**Friday, January 29, 2016**

**Hotel Marseilles**

[www.marseilleshotel.com](http://www.marseilleshotel.com)

**1741 Collins Avenue**

**Miami Beach, FL**

**Dial-in Number: 415-655-0002**

**Conference Code: 46034662**

**Thursday, January 28**

✓ **7:00 PM**

**Steering Group Dinner - Sibilla Restaurant**

833 Lincoln Road, Miami Beach 305 695-1654 Bring an Umbrella. Rain is forecast for Thursday.

**Friday, January 29**

**Hotel Marseilles**

**Marseilles Meeting Room (First Floor at the rear of the Hotel)**

✓ **9:00-9:30 AM I. Breakfast**

✓ **9:30-9:45 II. Welcome, Introductory Remarks by New Leadership, and Introduce New Member:**

Chair: Ray Ilgumas

Vice Chair: Pierre Gagnon

Immediate Past Chair: Emily Neuberger

**9:45-10:30 III. Consideration of Current and Upcoming Vacancies on Steering Group and Potential New Members.**

**Link to Steering Group Standards:**

[http://aci-na.org/sites/default/files/2015\\_legal\\_committee\\_steering\\_group\\_participation\\_plan.pdf](http://aci-na.org/sites/default/files/2015_legal_committee_steering_group_participation_plan.pdf)

1. Current Vacancies (1 U.S.) and 1 Canadian. Potential candidates?
2. Any upcoming retirements from the Steering Group?

✓ 10:30 – 10:45 IV. Review of Committee Work Plan and Committee Board Report  
(submitted to the ACI-NA Board for its February 3 meeting)

- A. 2016 Work Plan: [http://aci-na.org/sites/default/files/legal\\_steering\\_group\\_work\\_plan\\_2016\\_winter\\_revised\\_final\\_for\\_board\\_book.doc](http://aci-na.org/sites/default/files/legal_steering_group_work_plan_2016_winter_revised_final_for_board_book.doc)
- B. 2016 Winter Board Report: [http://aci-na.org/sites/default/files/legal\\_winter\\_2016\\_board\\_report\\_final\\_td.doc](http://aci-na.org/sites/default/files/legal_winter_2016_board_report_final_td.doc)

✓ 10:45-11:15 V. Report on FAA Task Forces

- ✓ A. UAVs Tom Devine, Tom Anderson, Tim Karaskiewicz.  
✓ B. Concessions Tom Devine, Tim Karaskiewicz, Tom Anderson.  
- Bazineb (Labor)

11:15-Noon VI. Upcoming Conference Locations

- ✓ A. Spring 2016 Portland, OR – May 4-7, The Nines (downtown)  
<http://www.thenines.com/>
- B. Fall 2016, Montreal, Quebec <sup>9/27-29/16</sup> Reception: Thursday
- C. Spring 2017, Amelia Island, FL - May 3-6, 2017 @ Omni  
<sup>LP (New Jacksonville)</sup>  
<http://www.omnihotels.com/hotels/amelia-island-plantation>
- D. Fall 2017, Ft. Worth, TX
- E. Spring 2018 potential sites;  
a. San Francisco (favorable hotel rates in 2018)  
b. Other options?

Noon-1 PM VII. Working Lunch – discussion of liaisons to other ACI-NA committees.  
Current Liaisons:

- Business Diversity Committee: Debra Braga
- Environmental Committee: Dave Ferree ✓
- Finance Committee: Emily Neuberger (FAA Stakeholder/Cerant Programs)
- Government Affairs Committee: Jeff Letwin, Bob Watson ✗
- Human Resources: Ann Morgan ✗
- Insurance and Risk Management: Nancy McNair and Tim Karaskiewicz ✗ MARK GARDNER
- Safety and Security Committee: Sheryl Bregman ✗
- Facilitation: Elaine Rodriguez
- International Air Service: Elaine Rodriguez | ✗
- Business IT

**1:00-4:30 PM VIII. Finalize Program for Spring Meeting**

**A. Working Schedule**

Wednesday May 4 1:00 PM – 5:00 PM  
Thursday May 5 8:30 AM- Noon  
Friday May 6 9:00 AM – 5:00 PM  
Saturday May 7 8:30 AM – 12:30 PM

- ① **FAA Update** - impact or nuances of FAA Reauthorization, including PFCs and AIP, drones, safety & security, enforcement issues, staffing concerns. FAA pending response to A4A letter on per turn fees. Possible Rates and Charges Policy changes. Status of ACI-NA initiatives on incentives and land use. Other issues?
- ② **Legislative Update** - FAA Reauthorization, Security legislation. (could be combined with FAA Update).
- ③ **TSA Update** - Insider Threat: employee/concessionaire screening. Enforcement of Real ID Laws. Other Topics?
- ④ **Litigation Update** - Dallas Love Field airline access, Tampa PFC litigation, Phoenix Next Gen litigation (Kirsch), Ontario settlement (Ilgunas), Pt. 16 skydiving case (Bannard). Other cases?
- ⑤ **Ethics - Topic?** (Pierotti, Mackey, Karaskiewicz)
- ⑥ **Airport Revenue Use** - in the contexts of project mitigation measures, settlements of lawsuits, and commercial development agreements (follow-up from FAA session last Fall), and the homeless population problem at airports. What may be appropriately funded? What are the limits and constraints? Perhaps include a discussion of length of term for Commercial Development agreements under FAA Compliance manual.
- ⑦ **FAA's Air Traffic Organization** - How does it engage with airports and the public, and how might this change with FAA Reauthorization (Air Traffic Reform/Privatization, Next Gen implementation, drone integration, etc.)
- ⑧ **Cyber Security** - Originally scheduled Morrison & Foerster speaker. Someone mentioned a Chicago Law firm speaker.
- ⑨ **Rates and Charges** - Smaller airports seeking to negotiate a use and lease agreement with a per turn fee for low frequency carriers are getting vigorous push-back from legacy carriers. How can airports reasonably accommodate different airlines operating under vastly different business models? Discuss Austin P3 project for an ultra-low cost carrier terminal. (Carbajal?). Legal and policy

reasons for airports to consider rates by ordinance/resolution if airlines won't agree to reasonable terms in an agreement.

(Bannard, Lewis, Kirsch)

10. **Legal Counsel Roles in Financing Transactions** - both during the transactions and on an ongoing basis after the transaction is completed. Perhaps develop an overall session on creative financings, leasehold mortgages, privatization initiatives, P3 transactions
11. **Airport Hotels**—both airport-owned hotels and ground leases to third party developers. Case studies: Denver's new hotel, Detroit's renegotiated and restructured management agreement with Starwood for Westin (refinanced with GARBs). (Reimer, Sadek, others). **TOP Transit Oriented Development (Hotel)**
12. **Broad issues related to bankruptcy** - non-airline entities operating at the airport and possibly airport owners.
13. **Large capital improvement programs** - use of subordinate debt to support them - complexities to be concerned about. LAWA's LAMP and access issues, which can become a big issue for large urban airports.
14. **Drones** - local ability to regulate, pre-emption, jurisdiction. The role of airports in response to the FAA's B4UFLY app. (FAA plus airport speakers).
15. **Hiring airport CEOs** - Many positions have become open in the recent past, currently, or anticipated in the near future. Discussion of methods for filling positions and involvement of airport lawyers. How to conduct searches/negotiations in light of Open Meetings Act and state/local Freedom of Information Act issues. Include search firm speaker (Michael Bell?).
16. **Military development at airports** - e.g., National Air Guard, Rates for military leases, in light of lost air mission of the units.
17. **Environmental Categorical Exclusions**—how they work re: noise related to the ATC flight path/Metroplex issues and airport development projects
18. **Safety Management Systems** - Legal oversight and recordkeeping in anticipation of SMS implementation (assuming that the NPRM is issued before the Spring meeting)
19. **Title VI Issues: Contract compliance** - Do you have all of the required bases covered?  
Limited English Proficiency - Legal & Practical Tips to

Compliance; Application to in-terminal facilities and to Noise Insulation Programs

20. **Rental Car Industry** - Aggressiveness in rental car company demands; desire to share space with affiliated car-sharing services (e.g., Enterprise Car Share, Zip Car, Hertz on Demand); Competition from non-affiliated car sharing services.

X 21. **Property acquisition, usage, and disposal** - When can you do a voluntary transaction and buy a piece of land that someone offers you that is near the airport? What are the implications for AIP reimbursement, revenue diversion (if it's not already on your ALP), NEPA, and the FAA's concept of a "presumptive action"? Also, what requirements/restrictions apply when an airport seeks to develop property and then lease it? What are the implications regarding compatible uses, land banking, etc.

22. **Non-aeronautical use of hangars** - Implications for airports and their FBOs of FAA's expected new final policy. GA

(23. How can airports cope with "open carry" for dope and guns?

24. Airport Law Roundtable (SMS, Title VI)

25. Other Topics

4:30-5:00 PM IX. Other Business

5 PM X. Adjourn

# **BUSINESS EXPENSE**

**APRIL BOLING**



949-993

983562  
SOUTHLAND PRINTING  
SHREVEPORT, LA.  
PRINTED IN U S A

01/28 16:49 01/28 20:03 \$11.00 4294

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

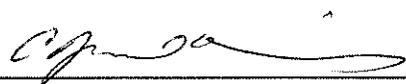
**2016**

**MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT**

EMPLOYEE NAME C. April Boling			PERIOD COVERED Feb.,2016	
DEPARTMENT/DIVISION				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
2/8/16	29.40	Airport/Exec.Comm. Mtg.		
2/18/16	29.40	Airport/ALUC Mtg.		
2/26/16	29.40	Airport/Board Retreat		
2/26/16	10.40	Bo-Beau Kitchen & Gardens/Board Retreat Dinner		
2/27/16	29.40	Airport/Board Retreat		
<b>SUBTOTAL</b>	<b>128.00</b>		<b>SUBTOTAL</b>	<b>-</b>

**Computation of Reimbursement**

	128.00
REIMBURSEMENT RATE: (see below) * <b>Rate as of January 2016</b>	X 0.540
TOTAL MILEAGE REIMBURSEMENT	69.12
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	-
<b>TOTAL REIMBURSEMENT REQUESTED</b>	<b>\$ 69.12</b>

<p>I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p><u>Business Expense Reimbursement Policy 3.30</u></p>	
 SIGNATURE OF EMPLOYEE	DEPT./DIV. HEAD APPROVAL

**LLOYD HUBBS**



**BRETON K. LOBNER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

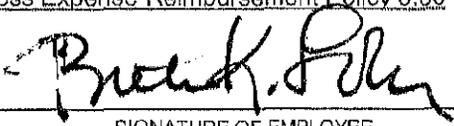
**2016**

**MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT**

EMPLOYEE NAME Breton Lobner			PERIOD COVERED October 2015 - February 2016	
DEPARTMENT/DIVISION General Counsel				
DATE	MILES DRIVEN	DESTINATION AND PURPOSE OF TRIP	PARKING FEES & OTHER TRANSPORTATION COSTS	\$\$\$
10/22/16		Parking - SDCRAA v. Judicial, et al. (Crane Litigation)		25.00
12/3/16		Parking - Amendments to Charter regarding Authority's retirement plan and eligibility of Authority employees and retirees to serve on SDCER's Board		16.00
2/2/16		Parking - SD County Hotel-Motel Association 2015 Annual Gold Key Awards Din		10.00
SUBTOTAL			SUBTOTAL	51.00

**Computation of Reimbursement**

TOTAL MILEAGE DRIVEN (LIMITED TO 200 MILE MONTHLY AVERAGE PER YEAR)	-
REIMBURSEMENT RATE: (see below) * Rate as of January 2013	X 0.565
TOTAL MILEAGE REIMBURSEMENT	-
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	51.00
TOTAL REIMBURSEMENT REQUESTED	\$ 51.00

<p>I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p><u>Business Expense Reimbursement Policy 3.30</u></p> <p align="center"></p> <p align="center">SIGNATURE OF EMPLOYEE</p>	<p align="center">DEPT./DIV. HEAD APPROVAL</p>
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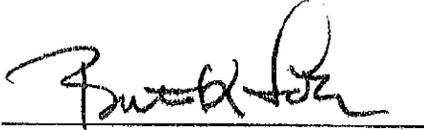
**PARKING RECEIPT**

**DATE:** October 22, 2015

**LOCATION:** San Diego County Courthouse

**ACTIVITY:** Court hearing on TRO in SDCRAA v. Judicial Council, et al. (Crane litigation) – Dept. 73.

**AMOUNT:** \$25.00

A handwritten signature in black ink, appearing to read "Breton K. Lobner", is written over a horizontal line.

Breton K. Lobner  
General Counsel

# December 03, 2015

Thursday

December 2015

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	3 Thursday	Notes
7 am		
8 00		
9 00	[REDACTED]	
	[REDACTED]	
10 00	[REDACTED]	
11 00		
12 pm		
1 00		
2 00	San Diego City Charter Review Committee - SDCERS Amendment for voting CITY ADMINISTRATION BUILDING 12th Fl, 202 C Street	
3 00		
4 00	[REDACTED]	
5 00		
6 00		

Reimbursement Request

Expense: Parking

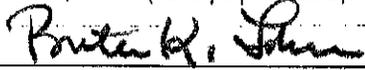
Event: San Diego City Council Charter Revision Committee Meeting.

Subject: Amendments to Charter regarding Authority's retirement plan and eligibility of Authority employees and retirees to serve on SDCERS' Board.

Location: City Hall.

Date: December 3, 2015.

Amount: \$16.00 (receipt provided).



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Breton K. Lobner  
General Counsel

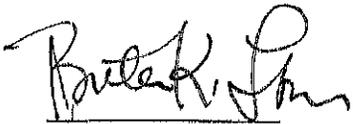
REIMBURSEMENT REQUEST

Parking Receipt: \$10

Date: February 12, 2016

Location: Wyndham San Diego Bayside Hotel

Function: San Diego County Hotel-Motel Association 2015 Annual Gold Key Awards Dinner

A handwritten signature in black ink, appearing to read "Breton K. Lobner", written over a horizontal line.

Breton K. Lobner  
General Counsel  
February 13, 2016

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

**Revised 3/3/16**

## **DRAFT BOARD AGENDA**

Thursday, March 17, 2016  
9:00 A.M.

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

### Board Members

Robert H. Gleason  
Board Chair

David Alvarez

C. April Boling

Greg Cox

Jim Desmond

Lloyd B. Hubbs

Jim Janney

Paul Robinson

Mary Sessom

### Ex-Officio Board Members

Laurie Berman

Eraina Ortega

Col. Jason G. Woodworth

### President / CEO

Thella F. Bowens

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

---

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

***STANDING BOARD COMMITTEES***

- **AUDIT COMMITTEE:**  
Committee Members: Gleason, Hollingworth, Hubbs, Robinson (Chair), Sessom, Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Alvarez, Gleason, Hubbs (Chair), Janney, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Hubbs, Sessom
- **FINANCE COMMITTEE:**  
Committee Members: Alvarez, Boling (Chair), Cox, Janney, Sessom

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Boling
- **ART ADVISORY COMMITTEE:**  
Committee Member: Gleason

***LIAISONS***

- **AIRPORT LAND USE COMPATIBILITY PLAN:**  
Liaison: Janney
- **CALTRANS:**  
Liaison: Berman

- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Woodworth
- **PORT:**  
Liaisons: Boling, Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**  
Representatives: Gleason (Primary)

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Boling (Alternate), Janney (Primary)

**CHAIR'S REPORT:**

**PRESIDENT/CEO'S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-9)**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior Board meetings.

RECOMMENDATION: Approve the minutes of the February 8, 2016 special meeting and February 18, 2016 regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

**(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JANUARY 25, 2016 THROUGH FEBRUARY 21, 2016 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 25, 2016 THROUGH FEBRUARY 21, 2016:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. MARCH 2016 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving the March 2016 Legislative Report.

**(Inter-Governmental Relations: Michael Kulis, Director)**

**5. APPROVE AN APPOINTMENT TO THE ART ADVISORY COMMITTEE:**

The Board is requested to approve an appointment.

RECOMMENDATION: Adopt Resolution No. 2016-0008, approving the appointment of \_\_\_\_\_ to the Art Advisory Committee.

**(Vision, Voice & Engagement: Diana Lucero, Director)**

***CLAIMS***

**6. REJECT THE CLAIM OF MAYA SANCHEZ:**

The Board is requested to reject a claim.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, rejecting the claim of Maya Sanchez.

**(Legal: Breton Lobner, General Counsel)**

***COMMITTEE RECOMMENDATIONS***

***CONTRACTS AND AGREEMENTS***

**7. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE GENERATING FACILITY INTERCONNECTION AGREEMENTS WITH SAN DIEGO GAS & ELECTRIC COMPANY ASSOCIATED WITH THE NORTHSIDE SOLAR PHOTOVOLTAIC GENERATING SYSTEMS:**

The Board is requested to approve agreements.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to negotiate and execute 1) a Generating Facility Interconnection Agreement with SDG&E to permit the Authority to interconnect and operate an electrical generating facility for the Phase 1 generating facility in the Economy parking lot in parallel with SDG&E's distribution system; and 2) Generating facility Interconnection Agreements for future generating facilities up to 5.1 MW in the Economy parking lot in parallel with SDG&E's distribution system, at San Diego International Airport.

**(Airport Design & Construction: Bob Bolton, Director)**

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

**8. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SECOND AMENDMENT TO THE PEST CONTROL AND REMEDIATION SERVICES AGREEMENT WITH CARTWRIGHT TERMITE & PEST CONTROL, INC.:**

The Board is requested to approve an amendment.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_\_, approving and authorizing the President/CEO to execute a Second Amendment to the Pest Control and Remediation Services Agreement with Cartwright Termite & Pest Control, Inc., increasing the total amount payable by \$1,057,776 for a total not-to-exceed compensation amount of \$6,357,776.

**(Facilities Management: David LaGuardia, Director)**

**9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SECOND AMENDMENT TO THE AIRPORT SIGNAGE SERVICES AGREEMENT WITH SIGN AGE IDENTITY SYSTEMS, INC.:**

The Board is requested to approve an amendment.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_, approving and authorizing the President/CEO to execute a Second Amendment to the Agreement for Airport Signage Services with Sign Age Identity Systems, Inc., increasing the total amount payable by \$265,000 for a total not-to-exceed compensation amount of \$1,565,000.

**(Facilities Management: David LaGuardia, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**10. ANNUAL GROUND TRANSPORTATION OPERATIONS UPDATE:**

The Board is requested to receive the information.

RECOMMENDATION: Receive the information.

**(Ground Transportation: David Boenitz, Director)**

**11. DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2017 AND FISCAL YEAR 2018 OPERATING BUDGETS:**

The Board is requested to provide direction to staff.

RECOMMENDATION: Provide direction to staff.

**(Finance & Asset Management: Scott Brickner, Vice President/Treasurer)**

**CLOSED SESSION:**

**12. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,  
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL

**13. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,  
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC

**14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Donna Wilson; John Wilson v. San Diego Port Authority; San Diego International Airport; San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2014-00015326-CU-PO-CTL (Meyer)

- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a)):  
Maria Paula Bermudez v. San Diego County Regional Airport Authority, American Airlines, Inc., et al.  
San Diego Superior Court Case No. 37-2015-00022911-CU-PO-CTL.
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Cal. Gov. Code §54956.9(a) and (d)(1))  
Stanley Moore v. San Diego County Regional Airport Authority, et al  
San Diego Superior Court Case No. 37-2015-00030676-CU-OE-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
Cal. Gov. Code § 54956.9(a) and (d).  
In the matter of the Petition of San Diego County Regional Airport Authority for Review of Action by the California Regional Water Quality Control Board in Issuing Order No. R9-2013-0001, as amended by Orders Nos. R9-2015-0001 and R9-2015-0100 (NPDES NO. CAS0109266) [Water Code §§ 13320(a) and 13321(a)]
- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:**  
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(a) and 54956.9(b).)  
Jay A. Bass, et al/v. San Diego City Employees’ Retirement System, et al.,  
San Diego Superior Court Case No. 37-2013-00077566-CU-OE-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)  
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)  
Number of cases: 2
- 21. PUBLIC EMPLOYEE EMPLOYMENT:**  
Cal. Gov. Code §54957  
Title: General Counsel

**REPORT ON CLOSED SESSION:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC),  
 and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

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**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
April 21	Thursday	9:00 a.m.	Regular	Board Room

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## DRAFT AIRPORT LAND USE COMMISSION AGENDA

Thursday, March 17, 2016  
9:00 A.M. or immediately following the  
Board Meeting

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

### Board Members

Robert H. Gleason  
Board Chair

David Alvarez  
C. April Boling  
Greg Cox  
Jim Desmond  
Lloyd B. Hubbs  
Jim Janney  
Paul Robinson  
Mary Sessom

### Ex-Officio Board Members

Laurie Berman  
Eraina Ortega  
Col. Jason G. Woodworth

### President / CEO

Thella F. Bowens

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/ALUC>***

*Pursuant to California Public Utilities Code §§ 21670-21679.5, the Airport Land Use Commission ("Commission") is responsible for coordinating the airport planning of public agencies within San Diego County. The Commission has the legal responsibility to formulate airport land use compatibility plans ("ALUCPs") that will (a) provide for the orderly growth of each public airport and the areas surrounding the airport within the County and (b) safeguard the general welfare of the inhabitants within the vicinity of each airport and the public in general. Pursuant to §21670.3, the San Diego County Regional Airport Authority serves as the Commission.*

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Commission without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Commission Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

**PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. *PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMISSION MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**NON-AGENDA PUBLIC COMMENT:**

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**CONSENT AGENDA (Items 1-6):**

The Consent Agenda contains items that are routine in nature and non-controversial. It also contains consistency determinations that have been deemed consistent or conditionally consistent. The matters listed under 'Consent Agenda' may be approved by one motion. Any Commission Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Airport Land Use Commission is requested to approve minutes of prior Commission meetings.

RECOMMENDATION: Approve the minutes of the February 18, 2016 regular meeting.

***CONSISTENCY DETERMINATIONS***

**2. CONSISTENCY DETERMINATION – REPORT OF LAND USE ACTIONS DETERMINED TO BE CONSISTENT WITH AIRPORT LAND USE COMPATIBILITY PLANS:**

The Commission is requested to receive a report of land use actions determined by staff to be consistent with their respective Airport Land Use Compatibility Plans.

RECOMMENDATION: Receive the report.

**(Airport Planning: Angela Jamison, Manager)**

**3. CONSISTENCY DETERMINATION – SAN DIEGO INTERNATIONAL AIRPORT - AIRPORT LAND USE COMPATIBILITY PLAN – CONSTRUCTION OF 24 ATTACHED RESIDENTIAL UNITS AT 5282 NARANJA STREET, CITY OF SAN DIEGO:**

The Commission is requested to make a consistency determination on a proposed project in the City of San Diego.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_ ALUC, making the determination that the project is conditionally consistent with the San Diego International Airport - Airport Land Use Compatibility Plan.

**(Airport Planning: Angela Jamison, Manager)**

**4. CONSISTENCY DETERMINATION – SAN DIEGO INTERNATIONAL AIRPORT - AIRPORT LAND USE COMPATIBILITY PLAN – CONSTRUCTION OF 2 DETACHED RESIDENTIAL UNITS AT 5109-5111 BRIGHTON AVENUE, CITY OF SAN DIEGO:**

The Commission is requested to make a consistency determination on a proposed project in the City of San Diego.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_ ALUC, making the determination that the project is conditionally consistent with the San Diego International Airport - Airport Land Use Compatibility Plan.

**(Airport Planning: Angela Jamison, Manager)**

**5. CONSISTENCY DETERMINATION – SAN DIEGO INTERNATIONAL AIRPORT - AIRPORT LAND USE COMPATIBILITY PLAN – CONSTRUCTION OF 7 ATTACHED RESIDENTIAL UNITS AT 2535 BRANT STREET, CITY OF SAN DIEGO:**

The Commission is requested to make a consistency determination on a proposed project in the City of San Diego.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_ ALUC, making the determination that the project is conditionally consistent with the San Diego International Airport - Airport Land Use Compatibility Plan.

**(Airport Planning: Angela Jamison, Manager)**

**6. CONSISTENCY DETERMINATION – GILLESPIE FIELD AIRPORT LAND USE COMPATIBILITY PLAN – CONSTRUCTION OF WAREHOUSE AND OFFICE ADDITION TO TWO EXISTING BUILDINGS AT 9941 PROSPECT AVENUE, CITY OF SANTEE:**

The Commission is requested to make a consistency determination on a proposed project in the City of Santee.

RECOMMENDATION: Adopt Resolution No. 2016-\_\_\_\_ ALUC, making the determination that the project is conditionally consistent with the Gillespie Field Airport Land Use Compatibility Plan.

**(Airport Planning: Angela Jamison, Manager)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**7. STATUS UPDATE AND POSSIBLE POLICY DIRECTION ON AIRPORT  
LAND USE COMPATIBILITY PLANS:**

The Commission is requested to receive a status update presentation on Airport Land Use Compatibility Plans.

RECOMMENDATION: Receive the presentation and possibly provide policy direction to staff.

**(Airport Planning: Angela Jamison, Manager)**

**COMMISSION COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

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<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
April 21	Thursday	9:00 a.m.	Regular	Board Room

## **ITEM 7**

**APPOINTMENT OF AND  
APPROVAL OF CONTRACT  
WITH GENERAL COUNSEL:**

**THERE ARE NO MATERIALS  
FOR THIS ITEM**