



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

Item No.
7

Meeting Date: **DECEMBER 2, 2010**

Subject:

Revision to the Fiscal Year 2011 Audit Plan of the Office of the Chief Auditor

Recommendation:

The Audit Committee recommends that the Board accept the revised 2011 Audit Plan.

Background/Justification:

The Office of the Chief Auditor's (OCA) Annual Audit Plan for Fiscal Year 2011 was approved by the Audit Committee during its May 3, 2010, meeting.

Pursuant to Section 4 and Section 5 of the Charter of the Office of the Chief Auditor, amendments for unplanned and special request audits may be performed after review and consultation with the Audit Committee.

The Fiscal Year 2011 Audit Plan requires a revision due to circumstances identifying the addition, or the deletion, of the following list of projects or vendors:

Add:

- Taxi Cab Fee Process
- Commuter Terminal 2nd Floor Build-out
- Zoological Society

Remove:

- CH2M Hill
- HOK Inc.

The revised Fiscal Year 2011 Audit Plan (Attachment A) was presented to the Audit Committee on November 15, 2010, during a regular meeting, and the Committee voted unanimously to forward it to the Board for acceptance.

Fiscal Impact:

Not applicable.

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Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

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CHIEF AUDITOR

**San Diego County Regional Airport Authority
Office of the Chief Auditor
FY 2011 Audit Plan
Revised 11-15-10**

BUSINESS PROCESS AUDITS

Attorney General MOU on Greenhouse Gases Compliance
Airport Land Use Management
Information Technology Performance
Sustainability Management

EXPENSE CONTRACT AUDITS

~~HOK, Inc.~~
Ensley Electric, Inc.
Flatiron West, Inc.
Jacobs Engineering Group, Inc.
~~CH2M Hill~~
Charles King Company
Hazard Construction Company
Kleinfelder West Inc.
KONE, Inc.
Abhe & Svoboda, Inc.
Aztec Landscaping
Ocean Blue Environmental Services

REVENUE CONTRACT AUDITS

Avis Rent A Car Systems Inc.
Enterprise Rent A Car Company of Los Angeles
Alamo Rent-A-Car Inc.
Vanguard Car Rental USA Inc. dba National
Landmark Aviation Subleases
Airlines & Others (Ogden Aviation)
Air Transport International, LLC

ANNUAL ONGOING AUDITS AND SUPPORT

Aircraft Rescue & Fire Fighting (ARFF) Billing
Annual Risk Assessment
Audit Committee Support
Audit Policies & Procedures Manual
Board Member Expenditures
CONRAC Fund Review
External Auditor Oversight
Procurement Card Spending
AECOM Expenditures
Agreements with Expenditure Limits Not to Exceed \$100,000
Risk and Internal Control Survey
Emergency Medical Technician & Paramedic Services
San Diego Unified Port District Billing

Special Request Audits

Commuter Terminal 2nd Floor Build-out
Taxi Cab Fee Process
Zoological Society

ETHICS PROGRAM ACTIVITY

CONSTRUCTION AUDIT AND MONITORING ACTIVITY

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