Revised 8/19/11



Item No.

Meeting Date: AUGUST 22, 2011

Subject:

Pre-approval of Travel Requests and Approval of Business and Travel Expense Reimbursement Requests for Board Members, the President/CEO, the Chief Auditor and General Counsel

Recommendation:

Pre-approve Travel Requests and Approve Business and Travel Expense Reimbursement Requests.

Background/Justification:

Authority Policies 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2012 Budget.

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Page 2 of 2

Equal Opportunity Program:

Not applicable

Prepared by:

TONY RUSSELL DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

EXPENSE REPORT

THELLA F. BOWENS

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

		(To be con	mpleted within	ı 30 days	from trave	el return	date)				
TRAVELER: Theila F. Bowens			DEPT. NAMI		ME & NO	NE & NO		6/Executive Office			
DEPART	URE DATE:	7/17/2011	RETUR	N DATE:	7/19/2011		REPO	RT DUE:	ε	3/18/11	
DESTINA	TION:	Washington DC									
expenses	and approval:	ority Travel and Lodging Expense Ross. Please attach all required support ns should be explained in the space	ting documents	ation. All i	ticle 3, Par eceipts mu	t 3.4, Sec ist be det	tion 3.40, o	outlining a lit card red	ppropriat eipts do l	e reimburs not provide	able sufficient
			Authority Expenses				Employe	e Expens	Bes		
		4。然后这些严重的第三人	(Prepaid by	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare	Railmad Rus	(attach copy of itinerary w/charges)	Authority) 940.40	7/17/11	7/18/11	7/19/11				ļ	TOTALS
		de copy of flyer/registration expenses)	540.40				-	-			0.00
Rental Ca					-						0.00
Gas and (Oil*		F4							 	0.00
Garage/P	arking*										0.00
	attach mileage	e form*								† · · ·	0.00
Taxi and/o	or Shuttle Fare	(include tips pd.)*		84.00	DECEMBER OF STREET	96.00				1	180.00
Hotel*	200000			319.46	319.46						638.92
Telephon	e, internet and	Fax*			20 100 10 0						0.00
Laundry*	- 53//										0.00
	erately paid (n	maids,bellhop,other hotel srvs.)	医加维尼氏		a resolute						0.00
Meals	Breakfast*		A SEATTING	5.49	36.96	36.96					79.41
(include tips pd.)	Lunch*							_			0.00
(.00 00.7	Dinner*					8.49					8.49
	Other Mea			2.09		4.56				·	6.65
	a non-reimburs	sable expense	4、年代为10							2	
Hospitality											0.00
Miscelland	eous: Baggag	e Fees									0.00
12.130.000											0.00
*Duni dala a	datable d b-										0.00
"Provide d	detailed receip	CALLED THE STATE OF THE STATE O		111.01	252.42						0.00
		Total Expenses prepaid by Authority	940.40	411.04	356.42	146.01	0.00	0.00	0.00	0.00	913.47
Explanation	on:				Total Exp	enses Pre	paid by Au	thority			940.40
		H =					urred by E	mployee	0.42		
		18 for In Room Dining Charge on Jul the tip. Total of receipt is \$36,96	y 18. Room nu	mber	(including		ances)	-			913.47
accidental	ily added ill as	the lip. Total of receipt is \$36.96			Grand Tri	DESIGN SHOW SHOW	SUSVESSERY SEAS	ALUCA NO DA	a. Austria	SON ACTUAL	1,853.87
							(attach cop		(ck)	('YL	4750
							paid by Au				940.40
¹Give nam	nes and business Check Request	affiliations of any persons whose meals w	ere paid by trave	ler.		•	tive amoun	•			
		yable to SDCRAA					ative amo		na even if	the amount	913.47
					-					(62.77)	
l as trave	eler or adminis	strator acknowledge that I have n	ead, understa	ind and a	gree to A	uthority p	oolicies 3	.40 - Tra	vel and L	odging E	xpense
Reimburs	sement Policy	A and 3.30 - Business Expense F	Reimburseme	nt Policy	and that	any pure	chases/cla	aims that	are not a	allowed w	ill be my
responsit	oility. I furthe	r certify that this report of travel e	xpenses were	e incurred	in conne	ection wit	h official /	Authority	business	and is to	ue and
correct.	Travel and	Lodging Expense Reimbursement F	Police 2 40		Dueleese	F	3 - 1 - 1 - 1 - 1	D-1			
Dunnand					Business	Expense			cy 3.30		
Prepared I	ву:	ALAN AND	my Caldera					Ext.:	10-	2445	M
Traveler S	ignature:	hella-KIK	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				1	Date:	R/KZ /	2011	/
Approved	ву:						ĺ	Date:	17		
AUTHORI	TY CLERK CE	ERTIFICATION ON BEHALF OF EXE	ECUTIVE COM	MITTEE	(To be cer	rtified if us		-	, Gen. Cou	insel, or Cl	nief Auditor)
l,											nittee at its
(Please leav	ve blank. Whoe	ver clerk's the meeting will insert their na	me and title.)		wy wisk till	- accumic	was ap	A O TOU DY	uie Exect	TUAR COLUL	indog at its
71	h	meeting.									
		sert the meeting date.)	_ =								
railure to a	attach required	documentation will result in the dela	y of processing	g reimbur	sement. If	you have	any ques	tions, plea	se see		

your department Administrative Assistant or call Accounting at ext. 2806.

V3B 8/17/11

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GEN	JEDAI	INSTRI	ICTIO	PINC
GER	IERAI	_ INSIRI		JNO.

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

TRAVELER: Travelers Name: Thella F. Bowens	Dept: (16
	n. Counsel	Chief Auditor
Position:	ii. Courisoi	, Office Addition
	utive committee adminis	trator approval)
2. DATE OF REQUEST: 06/08/11 PLANNED DATE OF DEPARTUR	RE/RETURN: 07/17/1	1 / 07/19/11
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination:Washington, DC	purpose of the trip- cor	
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE	\$ 600.00 \$ 130.00 \$ 600.00 \$ 200.00 \$ \$ \$ \$	
CERTIFICATION BY TRAVELED D	Coale of the color of the color	
CERTIFICATION BY TRAVELER By my signature below, I certif	-	
associated expenses conform to the Authority's Policies 3.30 and 3.40 a Authority's business. Travelers Signature.	Date:	Mul 301
CERTIFICATION BY ADMINISTRATOR (Where Administrato Clerk's signature is required). By my signature below, I certify the following:	r is the Executive Com	mittee, the Authority
 I have conscientiously reviewed the above out-of-town travel red The concerned out-of-town travel and all identified expenses and Authority's business and reasonable in comparison to the anticip The concerned out-of-town travel and all identified expenses are all identified expenses are all identified expenses are all identified expenses concerned out-of-town travel and all identified expenses are all identified expenses and all identified expenses are all identified expenses and all identified expenses are all identified	e necessary for the adv pated benefit to the Aut nform to the requireme	ancement of the hority. nts and intent of
Administrator's Signature:	Date:	6,8.11
AUTHORITY CLERK CERTIFICATION ON BEHALF OF E	XECUTIVE COMMI	TTEE
I, Teny L. Lussel Hatweit Clark, h (Please leave blank. Whoever clerk's the meeting will insert their same and title.)	ereby certify that this de	ocument was approved
by the Executive Committee at its /pl 27/11	meeting	

· (Leave blank and we will insert the meeting date.)



Traveltrust
374 North Coast Highway 101
Encintas, Ca 92024
Td: 760-635-1700
Fax 760-635-1720
Website www.traveltrust.com

BOWENS/THELLA DEPT 6 01-Jul-2011 9:30 am Page 1 of 2 YOUR UNITED ETICKET CONFIRMATION IS ** L9V1J8 ** -----INVOICE/ITINERARY ACCOUNTING DOCUMENT--*******TICKETLESS TRAVEL INSTRUCTIONS********* THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **United Airlines** Flight# Class: From: San Diego CA, USA To: Washington Dulles DC, USA 17-Jul-2011 Food For Purchase Meal: Seats: Seat:21C 07:17am Equip: Boeing 757 200 Jet Status: Confirmed Sunday 07:17am Depart: 17-Jul-2011 Sunday Stops: Arrival: 17-Jul-2011 Sunday 03:04pm Depart - TERMINAL 1 Arrive United Airlines <u>locator</u>: L9V1J8 ** EXIT ROW AISLE SEAT CONFIRMED ** Flight Duration: 4 hour(s) and 47 minutes Class of Service: Coach Air United Airlines Flight# 975 Class: From: Washington Dulles DC, USA To: San Francisco CA, USA 19-Jul-2011 Meal: Food For Purchase Seats: Seat: 19D 05:21pm Equip: Boeing 777 Jet Status: Confirmed Tuesday Depart: 19-Jul-2011 Tuesday 05:21pm Stops: 19-Jul-2011 Arrival: Tuesday 07:55pm Depart . Arrive - TERMINAL 3 United Airlines locator: L9V1J8 ** ECONOMY PLUS MIDDLE - WE WILL MONITOR FOR AISLE ** Flight Duration: 5 hour(s) and 34 minutes Class of Service: Coach Other 15-Jan-2012 San Diego CA, USA **RESERVATION RETAINED FOR 180 DAYS** Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY



Traveltrust

374 North Coest Fighway 101 Encinities, Ca 92024 Tol: 760-635-1700

Fax 760-635-1720 Website www.travetrust.com

BOWENS/THELLA

DEPT 6

01-Jul-2011 9:30 am

Page 2 of 2

Ticket Information

BOWENS THELLA Ticket#:8663124648

Invoice#:1186036

826.98

Ticket Base Fare: Ticket Tax: Total Ticket Amount:

83.42 910.40

Electronic: YES

SERVICE FEE DOCUMENT #: 0547854904

FEE AMOUNT: 30.00

10

040.40

BILLED TO: AMERICAN EXPRESS ENDING IN 1012



Representing America's Airport System

Airport Policy Roundtable Meeting Monday, July 18, 2011 W Washington D.C.

1:00 p.m. – 1:15 p.m.	Welcome and Introductions
1:15 p.m. – 1:45 p.m.	Jeff Davis Editor, Transportation Weekly
1:45 p.m. – 2:15 p.m.	Steve Van Beek Director, Chief of Policy and Strategy, LeighFisher
2:15 p.m. – 3:00 p.m.	Building Blocks • PFCs • AIP Realignment • Taxation: Lowering the rates and broadening the Base
3:00 p.m. – 3:15 p.m.	Break
3:15 p.m. – 4:30 p.m.	Open Discussion
4:30 p.m 5:00 p.m.	Communications Update and Other Issues
5:30 p.m 6:30 p.m.	2011 AAAE & ALA Summer Legislative Issues Conference Welcome Reception (all Roundtable attendees are welcome to attend)
7:00 p.m. – 9:00 p.m.	ALA Roundtable Dinner Bibiana 1100 New York Avenue NW Washington D.C., DC 20005-3934 (Walking directions and a map are included on back of this agenda)



Bowens, Thella	Page Number	1	Invoice Nbr	1000040259
Aaa Preferred Account	Guest Number	171770	Arrive Date	07-17-2011
	Folio ID	A	Depart Date	07-19-2011
ter Diego, Ca 92100	No. Of Guest	1		
	Room Number	518		
	Club Account			
	Time	07-20-2011	03:31	

		Duplicate Invoice	:e	
Date	Reference	Description	Charges	Credits
07-17-2011	RT518	Room Charge	V\$279.00	\$319.46
07-17-2011	RT518	Occupancy/Tourism	V \$40.46	\$ 311.76
07-18-2011	3739	In Room Dining	V \$ 3696 \$42114	-5.18
07-18-2011	RT518	Room Charge		\$ 319.46
07-18-2011	RT518	Occupancy/Tourism	\$40.46	•
			411.14	-11.14 ×
7-19-2011	AX	American Express		\$-692.20
07-19-2011	3815	In Room Dining	V\$36.96	
07-19-2011	AX	American Express		\$-36.96
		** Total	#712.84\$729.16	\$-729.16
		** Balance	\$-0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

* Hotel nurcharged tip. #5.18 returned to credit card. (see pg D'and G:) ** Removed expense # 11.14



Bowens, Thella Aaa Preferred Account

., ...

Page Number Guest Number Folio ID

2 Invoice Nbr 171770 Arrive Date Depart Date 1000040259 07-17-2011 07-19-2011

No. Of Guest

Time

Room Number 518

Club Account

1

07-20-2011 03:31

Duplicate Invoice

0.00

0.00

0.00

0.00

0.00

As a Starwood Preferred Guest you have earned at least 1458 Starpoints for this visit A50768218495.

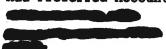
Were all your wishes granted? Just let me know: gmedbaten@whotels.com. Explore a World of Wonder 24/7/365 at wresidences.com.

Signature	r
_	



Bowens, Thella

Ass Preferred Account



Page Number Guest Number

171770 A

3

Arrive Date

1000040259 07-17-2011

Folio ID No. Of Guest

Depart Date

Invoice Nor

07-19-2011

Room Number

Club Account

518

Time

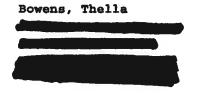
07-20-2011 03:31

Duplicate Invoice EXPENSE SUMMARY REPORT

Currency: USD

Date	Room	Room Tax	Food /Bev	Telecom	Wheels	Other	Total	Payment
07-17-2011	\$279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.46	\$319.46	\$0.00
07-18-2011	\$279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.60	\$361.60	\$0.00
07-19-2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48.10	\$48.10	\$-729.16
Total	\$558.00	\$0.00	\$0.00	\$0.00	\$0.00	\$171.16	\$729.16	\$-729.16





 Page Number
 1
 Invoice Nbr
 1000041205

 Guest Number
 182596
 Arrive Date
 08-03-2011

 Folio ID
 A
 Depart Date
 08-03-2011

No. Of Guest 1

Room Number Club Account

Time

08-03-2011 16:30

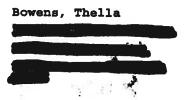
William Company Annual Species		Invoice		
Date	Reference	Description	Charges	Credits
08-03-201	1 (OVERCHARGE	In Room Dining		\$-5.18
08-03-201	1 AX	American Express	\$5.18	
		** Total	\$5.18	\$-5.18
		** Balance	\$0.00	
				0.00
,	V			0.00
8/3	A	5.18 credited to The	llas card	0.00
01-	Y	one charled to the	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0.00

As a Starwood Preferred Guest you have earned at least -10 Starpoints for this visit

Continued on the next page

0.00





 Page Number
 2
 Invoice Nbr
 1000041205

 Guest Number
 182596
 Arrive Date
 08-03-2011

 Folio ID
 A
 Depart Date
 08-03-2011

No. Of Guest 1

Room Number
Club Account
Time 08-03-2011 16:30

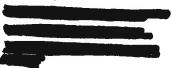
Invoice

Were all your wishes granted? Just let me know: gmedbaten@whotels.com. Explore a World of Wonder 24/7/365 at wresidences.com.

Signature	
_	







Page Number Guest Number

182596 Folio ID A No. Of Guest 1

Invoice Nbr Arrive Date Depart Date

1000041205 08-03-2011

08-03-2011

Room Number

Club Account

Time

08-03-2011 16:30

Invoice EXPENSE SUMMARY REPORT Currency: USD

Date	Room	Room Tax	Food /Bev	Telecom	Wheels	Other	Total	Payment
08-03-2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-5.18	\$-5.18	\$5.18
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-5.18	\$-5.18	\$5.18

Washington, DC Whatever/Whenever

Correct receipt \$3696

W Washington, DC Whatever/Whenever

3038 Nate	3038 Nate	1/
· CHK 3739 518/bowens GST 1 JUL18'11'10:50AM	CHK 3739 518/bowens G: JUL18'11 10:50AM	57 1
1 DELIVERY CHARGE 5.00 1 Toast 2.00 1 S-Apple Bacon 8.00 1 Kids Fruit Plate 8.00 1 French Press Sm 6.00 5.00 % ADMIN FEE RM SVC 1.45 Food 24.00 Other 5.00 OTHER 1.45 RM SVC 15% 3.60 TAX 2.91 TOTAL DUE \$35.96 Tip: 5 8 Print Name: Room: 5 8 Signature: 1000 Signature:	1 DELIVERY CHARGE 1 Toast 1 S-Apple Bacon 1 Kids Fruit Plate 2.00 1 Kids Fruit Plate 8.00 1 French Plass Sm 5.00 % ADMIN FEE RM SVC \$ CHG TIP 518 BOWENS, PHELLATA Room Charge 42.14 Food 0ther 0THER FOOD TAX PAYMENT 42.143045 CLOSED JUL18 11:24AM	← Incorrectly ADDED
	•	

6

RECEIPTS FROM TRAVEL TO WASHINGTON D.C. JULY 17-19, 2011—THELLA F. BOWENS

DUL NG ARRIVALS 116
DULLES INTERNATIONAL AIRPORT
DULLES, VA 20166
Thanks for shopping with us!
Comments/Inquiries
www.stellarairportstores.com

Ticket# 116-16 07/17/2011	User: 334 Station: 116		
Item # Description	Qty	Price	Total
V962500057 Nutter Butter			1.99
Subtotal Tax			1.99 0.10
Total			2.09
Tender: Cash			5.10
(Change)Cash			-3.01
	Net	tender	: 2.09 ======
Items purchas	ed:		1
	*116-	162781	*

MUNITED

07/17/2011 UA970 SAN-TAD Device TD GLX00081095

Receipt #: 0060

Transaction: 110/1/09123481095

Sale

Product	Price	Qly	Amt.
Parfait	5 _: 49	1	5.49
Total 1003	USD USD		5.49 5.49

Breakfast

DATE 07/17/2011 AMOUNT \$ 73.00 RECEIVED FROM 240
FROM RASS BOOK . 84.00
FROM WAST PROIC.
DESTINATION 95 ISM ST NW BE
CAB # 796 DRIVER I.D. # 50-796
DRIVERS NAME

Other Meal

	1		1
Page		OF	<u> </u>

RECEIPTS FROM TRAVEL TO WASHINGTON D.C. JULY 17-19, 2011—THELLA F. BOWENS

Washington, DC . Whatever/Whenever 3038 Nate	Washington, OC Whatever/Whenever
CHK 3739 518/bowens GST 1 JUL18*11 10,50AM	CHK 3815 bowens/518 687 1 . JUL19111 9:45AM
1 DELIVERY CHARGE 5.00 7 1 Toast 2.00 1 S-Apple Bacon 8.00 1 Kids Fruit Plate 8.00 1 French Bress Sm. 4.00 5.00 W ADMIN FEE RM SVC 1.45	1 DELIVERY CHARGE 5.00 1 Kids Fruit Plate 8.00 1 Erench Press Sm 6.00 1 Toast 2.00 1 S-Apple Bacon 8.00 5.00 % 1 4DMIN FEE RM SVC 1.45
Food 24.00 Other 5.00 OTHER - 1.45 RM SVC 15% 3.60 TAX 2.91 TOTAL DUE \$36.96	FOR DENER 24.00 DENER 5.00 TAX 3.60 TAX 2.91 TOTAL DUE \$36.95
Room: 5 18 Print Name: 14 (16)	Room: Bollens (1) Print Name: 5 /8 / / / / / / / / / / / / / / / / /

RECEIPTS FROM TRAVEL TO WASHINGTON D.C. JULY 17-19 2011—THELLA F. BOWENS

	TAXICA	B RE	CEIF	Τ
Origin of trip:	Time: Date:_ HotEL_, W.		12011	
	aero Club,	Capital	Hilton	Hotel
Fare: 8	#1+ip Sign:_			populación.

MUNITED

07/19/2011 UA9/5_1AD-SE0 Device_ID_GLX00081060

Beceipt #: 0656 Transaction: 110/1916351081060

Sale

Dinner

 Product
 Price Qty
 Amt_

 Lapas Smark Bo
 8.49

 Lotal
 USD
 8.49

 1003
 USD
 8.49

STARBUCKS & SHUTTLE
DULLES INTERNATIONAL ATRPORT
CHANTILLY, VIRGINIA

9392 DORA	
CHK 6292 JUL19'11 4	:30PM
1 Voti Ii LEMON 1 ≃eg FRU. J	3.25 1.09
iax Amt Paid Cash Change Due	0.22 4.56 10.00 5.44
THANKS FOR YOUR KEVIN HAYDE kevin haydan@hm	N, GM

TAXICAB RECEIPT
Time:
Origin of trip: Hotel, W Hotel
Destination:
Fare: 473 + 14 +19 Sign:

TOU CANTURE TO BE TO ZE Z

103-572-4610

Other Meal.

Page 3 OF 3

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

TRAVELE	R:	Thella F. Bowens			DEPT. NAME & NO. 6/Executive Office			e Office			
DEPARTU	RE DATE:	5/28/2011	RETUR	N DATE:		6/2/2011		REPO	RT DUE:	7	7/2/11
DESTINAT	TON:	London, England									
Please refe	er to the Auth	ority Travel and Lodging Expens	e Reimbursement	Policy, Art	icie 3, Par	1 3.4, Sec	tion 3.40,	outlining a	ppropriate	e reimburs	able
expenses (and approvals	s. Please attach all required sup	porting documents	ation. All re	eceipts mu	ist be deta	ailed, (cred	dit card red	eipts do i	not provide	sufficient
aetali). An	y special iten	ns should be explained in the spa	Particular No. 100	V.	Mile de Senio						
"温度"		种连续是不多。	Authority Expenses				Employe	ee Expens	5 0 5		
		经基本的证据是基础的	(Prepaid by	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
			Authority)	5/29/11	5/30/11	5/31/11	6/1/11			5/28/11	TOTALS
		(attach copy of itinerary w/charges)	5,244.00				5,750 8670				0.0
		le copy of flyer/registration expenses									0.0
Rental Car											0.0
Gas and O											0.0
Garage/Pa	The same of the sa	A comp	000 C021-0-0003	-							0.0
	ttach mileage			400.74	44.04			-			0.0
Hotel*	Shuttle Fale	(include tips pd.)*	AND A THREE PARTY.	189.74	11.21	200.00					200.9
	Internet and	Eavi	Remark of the	392.02	392.02	392.02				-	1,176.0
Laundry*	, internet and	rax									0.0
	retely neid (n	naids,bellhop,other hotel srvs.)			3.30	4.05	4.05				0.0
Meals	Breakfast*				3.30	4.95	4.95			-	13.2
(include	Lunch*		g/12/2007 \$2/108	50.22	45.38					-	0.0
tips pd.)	Dinner*			30.22	47.09						95.6
	Other Mea	is*	DESCRIPTION OF THE PARTY.		5.77						47.0 5.7
Alcohol is a	non-reimburs	The state of the s	AN TOTAL PROPERTY			Service .		EL CONTROL	RAISOFCHI.	138 - 138 -	
Hospitality			7534627 5451	The second secon	50.97	18.74	\$2000 SECURE	THE STATE OF THE			69.7
the second second	ous: Baggage	e Fees	位置等于表现		30.01	10.14		3, 101			0.0
			9723 h 6 h 6 h 6 h								0.0
			成型设备的						75 25		0.0
*Provide de	tailed receipt	ts	建設開放金融		A 62825						0.0
		otal Expenses prepaid by Author	rity 5,244.00	631.98	555.74	415.71	4.95	0.00	0.00	0.00	1,608.3
Explanation	١٠		10 10 10 10 10 10 10 10 10 10 10 10 10 1	7	Total Eve	anna Da	and by A	Ab - de :			
					Total Expo						5,244.0
Hospitality	Items: Include	ed Hampton Brown (SDCRAA)			(including			прюуее			1,608.3
					Grand Tri		2				6,852.3
				ſ	Less Casi	h Advance	(attach cop	v of Authorit	r cki	TO SEE 18	
			12		Less Expe						5,244.0
1Ghra mama	e and husiness	affiliations of any persons whose mea	the same and the same		Due Trave						
² Prepare C	heck Request		us were paid by trave		Due Auth						1,608.3
3Attach per	sonal check pay	rable to SDCRAA		[ng even if	the amount	
as travel	er or adminis	strator acknowledge that I hav	e read understa	and and a	aroo to A	uthorite a	olioloo O	40 T		a dala a Es	
Daimhuma	mont Police	A and 2 20 Pusiness Even	e Baimbumama		gree to A	utrionty p	olicies 3	.40 - Tra	ver and L	.oaging Ex	kpense
roenoneihi	lity I further	A and 3.30 - Business Expens	se reimburseme	nt Policy	and that	any purc	nases/cla	aims that	are not a	allowed wi	il be my
csportsibi correct.	iity. Tiululei	r certify that this report of trave	er expenses were	e incurred	in conne	ection with	n omicial /	Authority	business	and is tru	ue and
5011006	" Travel and	Lodging Expense Reimburseme	nt Policy 3.40	•	Business I	Expense F	Reimburse	ment Poli	cv 3.30		
Prepared B	v:	0/10 1/1	Amy Cajdera					Ext.:	. /	2445	
		With a let	11/19/201	7						2445	
raveler Sig	nature:	AUG FI	LINXIII ,					Date: D	181 [,	<u>/</u>	
Approved B	y: <u> </u>							Date: /	_/ ′		
UTHORIT	Y CLERK CF	RTIFICATION ON BEHALF OF	EXECUTIVE COM	MITTEE	(To be see	diffed if		_ / -	Corr		.1-4 6**-
		THE PERSON OF TH									
Places less #	blank. Whoe	ver clerk's the meeting will insert the	r name and title.)	nereby cer	my that thi	s docume	nt was ap	proved by	the Exec	tive Comn	nittee at its
LICASE ISSA		The state of the s									
		meeting.									
Leave blank	and we will ins										

FYZOI BBV S:\Travel\Thella 2011\05-28, London England\Travel Expense Report London, England.xlsx

Date	Expense	Amount	Exchange Rate	Reim	ourse Amount
5/29/2011	Hotel	£237.60	1.6499	\$	392.02
5/29/2011	Lunch	£30.44	1.6499	\$	50.22
5/29/2011	Taxi (to hotel)	£115.00	1.6499	\$	189.74
5/30/2011	Hotel	£237.60	1.6499	\$	392.02
5/30/2011	Other Meal	£3.50	1.6499	\$	5.77
5/30/2011	Tip	£2.00	1.6499	\$	3.30
5/30/2011	Hospitality	£30.00	1.6991	\$	50.97
5/30/2011	Lunch	£26.71	1.6991	\$	45.38
5/30/2011	Dinner	£28.54	1.6499	\$	47.09
5/30/2011	Subway	£6.60	1.6991	\$	11.21
5/31/2011	Hotel	£237.60	1.6499	\$	392.02
5/31/2011	Tip	£3.00	1.6499	\$	4.95
5/31/2011	Hospitality	£11.03	1.6991	\$	18.74
6/1/2011	Tip	£3.00	1.6499	\$	4.95
			Total:	\$	1,608.38
Line ite	ems in gray scale abo	ve represent exp	enses shown on h	otel inv	oice.
Туре	US Dollar	Divided by	Exchange Rate		
Credit card:	\$ 1,378.13	£835.28	1.6499		
THE PARTY OF THE PARTY OF THE PARTY.		A STREET OF THE PROPERTY OF THE PARTY OF THE	William Company of the Party of	The state of the s	V. Aut 12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

£93.00

1.6991

\$

Cash:

158.02

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER:	
Travelers Name: Thella F. Bowens ☐ Board Member	Dept: 6 Gen. Counsel Chief Auditor
Position:	
☐ All other Authority employees (does not require exe	ecutive committee administrator approval)
2. DATE OF REQUEST: 3/14/11 PLANNED DATE OF DEPART	URE/RETURN: 5/28/11 / 6/1/11
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination:London, England Purpose: Explanation: British Alrlines Inaugural Activities	e purpose of the trip- continue on extra sheets British Airlines Inaugural Activities
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE CERTIFICATION BY TRAVELER By my signature below, I cell	\$ 2,250.00 \$ 500.00 \$ \$ \$ \$ 8156.90
associated expenses conform to the Authority's Policies 3.30 and 3.46 Authority's business. Travelers Signature:	and are reasonable and directly related to the Date: March 201/
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel in the concerned out-of-town travel and all identified expenses and Authority's business and reasonable in comparison to the antion. 3. The concerned out-of-town travel and all identified expenses of Authority's Policies 3.30 and 3.40.	request and the details provided on the reverse. are necessary for the advancement of the icipated benefit to the Authority.
Administrator's Signature:	Date:
1, Tony R. Lussell Authority Clerk (Please leave blank Whoever clerk's the meeting will insert their name and title)	

(Leave blank and we will insert the meeting date.)

meeting.



Traveltrust
374 North Coast Highway 101
Encintas, Ca 92024
Tol: 760-635-1700
Fax 760-635-1720
Website www.traveltrust.com

BOWENS/THELLA **DEPT 6** 01-Apr-2011 4:10 pm Page 1 of 2 YOUR BRITISH AIRWAYS ETICKET CONFIRMATION IS ** YM9UH8 ** ----INVOICE/ITINERARY ACCOUNTING DOCUMENT----A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV FOR TRAVEL TO UNITED KINGDOM A US CITIZEN MUST HAVE A VALID PASSPORT YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR U.S. PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE FOR EMERGENCY AFTERHOURS SERVICE WHILE IN UNITED KINGDOM PLEASE CALL 00-800-15253545 IF INTL AFTERHOUR NUMBER DOES NOT WORK DIAL DIRECT OR COLLECT 201-221-4462 ********* Air **British Airways** 5525 Class: San Diego CA, USA Los Angeles CA, USA From: To: 28-May-2011 Meal: Food For Purchase Seats: Seat:7A 02:25pm Equip: Embraer RJ140 Jet Status: Confirmed 28-May-2011 Saturday 28-May-2011 Saturday Saturday Depart: 02:25pm Stops: Arrival: 03:05pm SAN-LAX OPERATED BY /AMERICAN EAGLE FOR AMERICAN AIRLINES Depart - COMMUTER TERMINAL Arrive - TERMINAL 4 British Airways locator: YM9UH8
BA Frequent Flyer# BOW ** AISLE SEAT CONSTRUCT ** AISLE SEAT CONFIRMED ** Flight Duration: 40 minutes Class of Service: Coach Air **British Airways** Flight# 282 Class: I From: Los Angeles CA, USA To: London Heathrow EN, UK 28-May-2011 Meal: Meals Seats: Seat:61J 05:35pm Equip: Boeing 747 Jet Status: Confirmed Saturday 28-May-2011 Saturday Depart: 05:35pm Stops: Arrival: 29-May-2011 Sunday 11:45am Depart - TOM BRADLEY INTL TERM Arrive - TERMINAL 5
British Airways locator: YM9UH8 BA Frequent Flyer# *** UPPERDECK AISLE SEAT CONFIRMED *** Flight Duration: 10 hour(s) and 10 minutes Class of Service: Business Air **British Airways** Flight# 273 Class: From: London Heathrow EN, UK San Diego CA, USA To: 03-Jun-2011 Meal: Meals Seats: Seat:3J 03:05pm Equip: Boeing 777 Jet Status: Confirmed Friday Depart: 03-Jun-2011 Friday 03:05pm Stops: 0 Arrival: 03-Jun-2011 Friday 06:15pm Depart - TERMINAL 5 Arrive - TERMINAL 2 British Airways locator: YM9UH8 BA Frequent Flyer# 4



Traveltrust
374 North Coest Highway 101
Encintas, Ca 92024
Tol: 760-635-1700
Fex 760-635-1720
Website www.traveltrust.com

BOWENS/THELLA	DEPT 6	01-Apr-2011 4:10 pm Page 2 of 2
	** AISLE SEAT CONFIRMED ** Flight Duration: 11 hour(s) and 10 minutes Class of Service: Business	
	Other	
30-Nov-2011 Wednesday	San Diego CA, USA RESERVATION RETAINED FOR 180 DAYS	
	TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUSTSCOTT MACKERLEY	· ·
	Ticket Information BOWENS THELLA Ticket#:7968039431 Ticket Base Fare: 4326.00 Invoice#:1183547 Ticket Tax: 878.00 Total Ticket Amount: 5204.00 Electronic: YES	\$ 5244, OD
	SERVICE FEE DOCUMENT #: 0545117165 FEE AMOUNT: 40.00	
	BILLED TO: AMERICAN EXPRESS ENDING IN 1006	

19 m 190 4

RENAISSANCE LONDON CLONDON Jun 01, 2011 \$1,378.13

Print this Screen

TRANSACTION DESCRIPTION:

DOING BUSINESS AS:

RENAISSANCE LONDON CLONDON

No Additional Information

MERCHANT TYPE: No Additional Information

Transaction Date:

Post Date: Charge:

Reference No:

Jun 01, 2011

Jun 02, 2011 🖛

\$1,378.13

320111530075434942

0.00 0.00 LODGING

Merchant Address:

No Additional Information

38-86-11 14:19 \(\tilde{1}\) TERYINAL-USER-TRAN \(\tilde{2261757-6661-3330\)

LEICES ER SQUARE BOX OFF CE 42 CRAIN L'RNE STREET LONDON NE 27A

#ROMANT ID: 0001000882211185 GOODS TOTAL GBP93.00

→ ## RATE 1.6991

DATE 03/13

TOTAL

TOTAL

TOTAL

USD158.02

HELLA F BOHENS

SIGNATURE VERIFIED

PARTIFICATION IS BASED ON REUTERS
HALLSALE INTERBANK EXCHANGE RATE PLUS
2.9 PERCENT INTERNATIONAL CONVERSION
MARGIN.

THIS IS NOT AN ADDITIONAL FEE AND REPLACES CURRENCY CONVERSION CHARGES NORMALLY APPLIED.

MY CHOICE IS FINAL. TRANSACTIONS CAN ALSO BE CONDUCTED IN GBP.

THE CURRENCY CONVERSION SERVICE IS PROVIDED TO THE MERCHANT BY FEXCO DCC IN ASSOCIATION WITH LLOYDS TSB CARDNET.

PLEASE RETAIN THIS RECEIPT FOR MOUSE RECORDS.

वार्ष प्रमुख्य = वार्ष्य विश्व

Exchange rate 1.6499 for Amex charge

- # 85.80 (Fricorrect charge £52.00)
1292.34

= Exchange Yate for Cash purchases

5/29/2011 Lunch

Renaissance Chancery Court Lounge VAT No: 225858540 507 Carlos	3
6 /2 CHK 3569	• •
CHK 3569 29MAY'11 15:31	
45081 [1 [5:3]	
1 Afternoon Tea 23.50	
TIP Amount 4.00	
248/80WENS	
Room Charge 30.44	
3.92 VAT 20.0 23.5	'n
SUBTOTAL 23.50	, 0
OTHER 4.00	
12.5% Svc Chg 2.94	
PAYMENT 30 44	
115 CLOSED MAY29 16:21	

R	enaissance	Chancery ounge	Court
			_
E 0.7	YAI NO:	22585854	U
507	Carlos		
	E		
6/2		CHK 3569	
	- COMAV	11 15:31	
er 127 a	LJMAI	11 (5):21	
4	2000 1000 P 1000		
	Afternoon 1	ea	23.50
	SUBTOTAL		23.50
	12.5% Svc ('ha	2.94
	SUBTOTAL	**	
		Z 0	. 44
ana	TUITTES 4T	AOOK DISC	CRETION
_	-//./	11 1	22 1/1
Grati	11ty: 40	UTGTAL	DOYL
NAME .	TH6//	7 6300	DEIS
	•		ح مرد
DOGN	No: 274	' X	
KUUM	NO:	-AA-A	4
	1	1111 . 601	De la
SIGNA	TURES 7		DXIIII
	9.4.4.		very
			\sim



TAXI RECEIPT

ALWAYS USE A LICENSED TAXI CAB

HANDS UP

DATE 29/5/2011

AMOUNT £ 100-00 + L15 (tp)

Signature_

my (

115

WARNING

See Over

5/29/2011 Airport to hotel Jaxi

	1		•	
Page		OF		

Renaissand Court Pearl Restaurant VAT No: 225858540 91 Sanowar Hussain	3
TBL 4/1 CHK 2346 GST 2	
1 English B/fast 26.00 TOTAL DUE 26.00 GRATUITIES T YOUR DISCRETION Gratuity 42.00 TOTAL	
NAME:	_
ROOM No:	
SIGNATURE:	_
252 High Holborn, London WC1V 7EI Tel No: 020 7829 7000	-

R
RENAISSANCE LONDON CHANCERY COURT HOTE

MINIBAR

Item	Qty	Price	Number
CALU		£	consumed
Stella	2	£4.75	
Spring water	4	£3.50	/
Diet Pepsi	2	£3.00	4
Pringles	1	£2.50	
Kit Kat	1	£1.75	

5/30/2011 Breakfast-included in ROOM rate. Tip only.

Renaissance Chancery Court

VAT No: 225858540

Mini Bar

107	Luca			
		 	 	 -
IBL	248/1			

1 Spring Water	3.50
248/BOWENS	
Room Charge	3.50
0.58 VAT 20.0	3.50
SUBTOTAL	3.50

For a full list of soft drinks, wines, spirits and prices please see the In-Poor Drive

5/30/2011 Other Meal

Page _____ OF ____

rground	⇔ London	Undergro	ound +	London Unde
	⁹⁷¹¹ MAY 11	OLDAY	TRAVELCA	pro sto 2«
6,	#:	==DAY TR	AVELCARD	OFF-FEAL
0467	31 37 0607	30HA	Y11 1121	£6:60H
resale s - see over	This side up • No issued subject to co	ot for resale inditions - see	This over tasued	side up • Not for I subject to condition

Subway to 87-135 Drumpton Road - Other Mez | 5/30/11

Page 3 OF

160 PILLADILLI LONDON WIJ 9EB

TEL: 020 7499 6996 FAX: 020 7499 6388

3LE:102 CROUP:21 May-2011 15:58:57 ✓ -CK NUMBER: 18040790

SML SPARKLING 2.75 WOLSELEY AFT TEA 21.00

total: 23./5

* Service Charge 2.96 tal 26.71

DISCRETIONARY SERVILE INCLUDED

SEE "THE WOLSELEY COLFECTION" AT www.thewolseley.com

VAI NUMBER: 902 190 951 VAT ANALYSIS

RATE% 20 00

Ţaz

10TAL 26 71

5/30/2011 dunch

T 160 PICCAUILLI

NDON W13 9EB

442403366

:06915550

ter ID:02

101e ID:10221

ERICAN EXPRESS *********1003 P 02/14 IPED

OUNT

£26.;

SIGNATURE VERIFIED
THANKYOU FOR YOUR CUSTOL

30/05/11 16:00 AUTH CODE: 91 FXN 0056

CUSTOMER COPY CLEASE RETAIN RECEIPT



Shop online at harrods.com

Harrods Limited
87-135 Brompton Road
Knightsbridge
LONDON SW1X 7XL
Welephone 020 7730 1234
VAI Number: 629273423
Chocolste 8ar

30/05/11 13:00 Assistant 102301

N10791-008919



1 Dark Chocolate Suckao (Chocolate VV) 6.25
1 Yeen Still 330ml 4.50
1 Yeen Still 330ml 4.50
1 Salmon Bagel 11.75
SPLIT
Gratuity 0.30
Gratuity 2.70

Iotal to Pay £30.00

American Express Tendered

£30.60



Service at your own discretion.
Thank you for your visit.
Please Email Us Your Comments to
restaurants@harrods.com
www.harrods.com

5/30/2011 Hospitality

Page ____OF ___

20 MAN 73:33

Penaissance Chancery Court In Room Dining VAT No: 225858540 122 Daniel Gonzales
248/1 CHK 1671 GST 1 30MAY'11 23:12V
1 Classic Caesar 12.95 1 Onion Soup 9.75 1 Tray Charge 3.00 SUBTOTAL 25.70 12.5% Svc Chg 2.84 TOTAL DUE 28.54 GPATUITIES AT YOUR DISCRETION
Shatuity:TOTAL
MAME: BOWEDS
ROOM No: 2 to San To The ROOM NO: 2 to San The Room No.
STONATURE: JULIA JULIA
752 High Holborn, London WC1V 7EN Tel No: 020 7829 9888

Renaissance Chance In Room Dini VAT No: 225858 122 Daniel Gonzalas	ng
248/1 CHK 19 30MAY'11 23:	671 GST 1 12
1 Classic Caesar 1 Onion Soup 1 Tray Charge 248/BOWENS	12.95 9.75 3.00
Poom Charge 4.28 VAT 20.0 SUBTOTAL 12.5% Svc Chg TOTAL107 CLOSED 30MAY	28.54 25.70 25.70 2.84 28.54 23:41

5/30/2011 Dinner

Page $\underline{5}$ OF $\underline{1}$

5/31/2011 Breakfast complimentary 23.00 tip

	Ę		7					
L E		7	6	ファ	,,,,			
Q	U	0	T	I	D	I	E	Ν

Renaissance Chancery Court Pearl Restaurant VAT No: 225858540 Dinesh Pandey L 14/1 CHK 2428 GST 1 31MAY'11 10:17 1 English B/fast 26,00 TIP Amount 3.00 248/BOWENS Room Charge 29.00 4.33 VAT 20.0 26.00 SUBTOTAL 26.00 GRATUITY 3.00 PAYMENT 29.00

> VILLAGE DU PHIN LID 174 HIGH HOLBORN UCIV 7AA

M9444146914 T17921871
31-05-11 15:45

FMEX

************1003
02/14 (S) R0575

TOTAL SALE

£11.03

Please debit my account with the total amount. SIGNATURE VERIFIED HUTH CODE: 73

	limpto	W ***********	د با با بات بات بات بات بات بات بات بات ب
<u> ጉ</u> ተዋተተተተ		ዯ ኍ፞፞፞፟፟፟፟ዯ፟ኯኯኯኯኯኯኯኯኯኯኯ	^~~~~~~~
CHECK #	260349	DATE	31/05/11
TABLE #	64	TIME	15:47

	DINING : ALI	SSIA
ITEM	s ordered	AMOUNT
1 SC	L TOM& BASIL ONE EAKFAST TEA	3.80 3.60 2.40
*****	*****	******
	STOTAL ERVICE	9.80 1.23
TOTA	AL DUE	11.03

OF GUESTS

RATE	NET	TAX	GRO! =
20.00%	8.17	1.63	9.8、

AVEDA

174 HIGH HOLBORN

LONDON WC1V 7AA

http://lepainquotidien.co.uk

Service charge in ary

5/31/2011 Hospitality

Renaissance Chancery Court Pearl Restaurant VAT No: 225858540 56 Ekaterina Glazyr	¥
TBL 14/2/ CHK 2491 01JUN'11 9:08	
1 English B/fast 26.00 TOTAL DUE 26.00 GRATUITIES AT YOUR DISCRETION Fratuity: 300 TOTAL AGO	[Breakfast included in room
« AME :	4/1/2011 13.00 tip
800M No:	13.00 tip
SIGNATURE:	•
232 High Holborn, London WC1V 7EN	

Page 7 OF

chancery court. com

168-need Statement (AMEX) for E.E.

Mr. Thella Bowens

Room No.: 248
Arrival: 29/05/11

Departure: 01/06/11

REWARD No.:

· Breakfast included in From Rate - to ponly charged to room

INVOICE 706836

VAT NO: 225858540

Renaissance London Chancery Court, 01/06/11/11:15/57 MAB/1

Date	Reference		Charge	Credit
29/05	-Govt/Military		198.00	L 237.60 = \$392.0
29/05	-Room VAT		39.60	
29/05	-Lounge Dinner Food ->#248 : CHECK #3569	6 - 15F7	23.50	£30.44 = \$50.28
29/05	-Lounge Service Charge ->#248 : CHECK #3569	See pg 1 of 7	1	
29/05	-Lounge Gratuities ->#248 : CHECK #3569		لر 4.00 م	Ja37.40 = # 392.0 Jincorrect charge. Charge rewised.
30/05	-Govt/Military		198.00	1 237,40 = # 379.0
30/05	Room VAT		39.60	1 = correct charge
			-52.00 y	THORICCI CHOICE.
	->#248 : CHECK #2370	•		Charge remised.
30/05	-Rm Svc Night Food		22.70	
	->#248 : CHECK #1671			128.54 = #47.09
30/05	-Rm Svc Service Charge ->#248 : CHECK #1671	Sec pg 5 of 7	i	128,54 = #47,09
30/05	-RM Svc Tray Charge		لـ 3.00	
	->#248 : CHECK #1671		$\overline{}$	£3.50 = \$5.77
30/05	-Minibar Beverage Soft I ->#248 : CHECK #6017		كمسر	
30/05	-Pearl Gratuities ->#248 : CHECK #2346	See pg 2 of 7	7-2.00	12.00 = \$3.30
31/05	-Govt/Military		198.00	103710 = # 3921
31/05	-Room VAT		39.60	1237.60 = \$ 392.1
31/05	-Pearl Gratuities ->#248 : CHECK #2428	Sec py 6 of		$\int \int $
01/06	-Pearl Gratuities	0	3.00	13.00 = \$4.95
V 1 / V V	->#248 : CHECK #2491	Sec pg 7 of 7	7	7 2.00
01/06	American Express	, ,		835.28
,	->XXXXXXXXXXX1003	xx/xx		
	Total	•	835.28	835.28
		_	£52.00	Cirioliset change)
			780.28	= 1292.37

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

TRAVELER:		Thella F. Bowens			DEPT. NAME & NO.			6/Executive Office			LINE VILLE
		7/19/2011	RETUR	RETURN DATE:		7/21/2011		REPORT DUE:		8	/20/11
		Santa Rosa, CA			rain B						
expenses a	and approval	nority Travel and Lodging Expense is. Please attach all required suppo ns should be explained in the spac	orting documents	tion. All n							
			Authority Expenses	11.714			Employe	e Expens	es		
			(Prepaid by	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
A la Fasa	alles ed Rus		Authority)		111/1/1	7/19/11	7/20/11	7/21/11			TOTALS
		(attach copy of itinerary w/charges)	211,40				-A-1 24 V				0.00
Rental Car		de copy of flyen/registration expenses)									0.00
Gas and O						No.					0.00
Garage/Pa											0.00
-	attach mileag	e form*									0.00
THE PERSON NAMED IN COLUMN TWO		e (include tips pd.)*				34.00					34.00
Hotel*						95.96					95.96
STREET, STREET	, Internet and	i Fax*	Problems 1	Company of the company							0.00
Laundry*											0.00
	arately paid (maids,bellhop,other hotel srvs.)				37.30					0.00
Meals	Breakfast						16.27				16.27
(include tips pd.)	Lunch*		25 T. 16,00 St.						300		0.00
-50,500,	Dinner*										0.00
	Other Me			MAZE AND ATTER	DURING THE SHAP	post-listorius	Sup-Posteria	Rendantion	000000000000000000000000000000000000000	HOLEROS FOR	0.00
Hospitality		sable expense		Maneral dies		Media transfer		MEATS CONTRA	encontrata.		0.00
	ous: Baggag	a Ease								100	0.00
MISCEIRITE	ous. Daggar	je rees									0.00
											0.00
*Provide d	etailed receip	ots		SA 30 / 10 / 10 / 10						11	0.00
De la Santa	THE RESERVE THE PERSON NAMED IN	Total Expenses prepaid by Authori	ty 211.40	0.00	0.00	129.96	16.27	0.00	0.00	0.00	146.23
Combonetto	A THURSDAY				Total Eve	enses Pre	nold by A	dhadh.	The Page 10.		211.40
Explanatio	n:					enses Inc	Married Street, or other Designation of the last of th				211.40
						cash adv		picycc			146.23
					Grand Tr	tp Total				ME E	357.63
						h Advance			y ak)		
						enses Pre					211.40
		s affiliations of any persons whose meal	s were paid by trave	eler.		reler (posi				-	
	Check Request	eyable to SDCRAA			Due Authority (negative amount) ³ Note: Send this report to Accounting even if the amount					146.23	
Reimburs	ement Polic	istrator acknowledge that I have cy and 3.30 - Business Expense or certify that this report of trave	e Reimburseme	ent Policy	⁵ and that	t any pur	chases/cl	aims that	are not a	allowed w	rill be my
	Travel and	<u>d Lodging Expense Reimbursemen</u>	t Policy 3.40	1 1 10	Business	Expense	Reimburse	ement Pol	icy 3.30		
Prepared E	∃y :	Allah Alb	Army Caldera					Ext.:	Sire Division	2445	
Traveler Si	ionature:	MILLA, WVO	(TINTILL)			LES IIIX		Date:	15/1	in	2011
				A A ST	4-40-6			·Ju	ray .	<u> </u>	
Approved By:					QUI ETVE		Date:				
AUTHORN	TY CLERK C	ERTIFICATION ON BEHALF OF E	XECUTIVE CO	MITTEE	(To be ce	ertified if us	sed by Pre	sident/CE(), Gen. Cou	ınsel, or C	hief Auditor)
			MATERIAL SECTION	hereby ce	rtify that th	is docume	ent was ap	proved by	the Exec	utive Com	mittee at its
(Please leav	e blank. Who	ever clerk's the meeting will insert their	name and title.)								
/I eave blan	k and we will in	meeting.									

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

S:\Travel\Thella 2011\07-19, Sonoma_Santa Rosa_CAC\Santa Rose Travel Expense Report.xisx

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY <u>OUT-OF-TOWN TRAVEL REQUEST</u>

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELE		vens		Dept: 06	
Position:	☐ Board Member		☐ Gen. Counsel		Chief Auditor
	C All other Authority	employees (does not requir	e executive comm	ittee administra	itor anomial)
2. DATE OF	REQUEST: 05/11/11	PLANNED DATE OF DEF	ARTURE/RETURN	i: <u>07/19/11</u>	/ 07/21/11
	ATIONS/PURPOSE (Provi as necessary):	de detailed explanation as	to the purpose of	the trip- contir	nue on extra sheets
5/12 to 12 2/2/2011 The	tion: Santa Rosa, CA	Purp	ose: California Ai	roort Council M	leeting
	tion: California Airport Co		11 XV/4 - XVIII	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
A. T • B. L C. M D. S E. E	ODGING MEALS SEMINAR AND CONFERI ENTERTAINMENT (If app OTHER INCIDENTAL EXF	TS: ATION (Taxi, Train, Car Ro ENCE FEES licable) PENSES	s \$ \$ \$ \$ \$ \$ \$ \$ \$	300.00 500.00 150.00	
	TOTAL PROJECTED		<u>\$</u>	1050.00	
	expenses conform to the A	ER By my signature below uthority's Policies 3.30 and	3,40 and are rea		
CERTIFIC	ATION BY ADMINIS	TRATOR (Where Admir	nistrator is the Ex	ecutive Commi	tee, the Authority
Clerk's signa	ature is required).				
1. I hav 2. The Auth 3. The	concerned out-of-town tra lority's business and reaso concerned out-of-town tra	ed the above out-of-town travel and all identified experonable in comparison to the over and all identified exper	nses are necessare anticipated bene	ry for the advar	cement of the prity.
	ority's Policies <u>3.30</u> and <u>3</u> ator's Signature:	<u>.40</u> .		Date:	
			TANKA B.		
		CATION ON BEHALF		V = W = 1	VI E
I, Tony (Please leave	Russell, Author blank, Whoever clerk's the mea	th Clerk	, hereby cert	ify that this doc	ument was approve
by the Exec	cutive Committee at its	5/23/11		eting.	

(Leave blank and we will insert the meeting date.)



Traveltrust
374 North Coast Highway 101
Encintas, Ca. 92024
Tol: 760-635-1700
Fex. 760-635-1720
Website www.travetrust.com

BOWENS/THELLA DEPT 6 08-Jun-2011 2:36 pm Page 1 of 2 YOUR ALASKA ETICKET CONFIRMATION IS ** ELWYPB ** -----INVOICE/ITINERARY ACCOUNTING DOCUMENT--********TICKETLESS TRAVEL INSTRUCTIONS*********
THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air Alaska Airlines Fliaht# 2475 K Class. From: Santa Rosa CA, USA To: Los Angeles CA, USA 21-Jul-2011 Meal: None Seats: Seat: 10B 04:10pm DeHavilland Dash 8-4 Equip: Status: Confirmed Thursday Depart: 04:10pm 21-Jul-2011 Thursday Stops: 21-Jul-2011 05:44pm Arrival: Thursday STS-LAX OPERATED BY HORIZON AIR Depart -Arrive - - TERMINAL 3 Alaska Airlines locator: ELWYPB AISLE SEAT CONFIRMED ** Flight Duration: 1 hour(s) and 34 minutes Class of Service: Coach Air Alaska Airlines Flight# 4381 Class: Los Angeles CA, USA From: To: San Diego CA, USA Food For Purchase 21-Jul-2011 Meal. Seat7B Seats: 07:10pm Embraer RJ140 Jet Status: Equip: Confirmed Thursday 07:10pm Depart: 21-Jul-2011 Thursday Stops: 0 21-Jul-2011 Arrival: 08:05pm Thursday OPERATED BY AMERICAN EAGLE Depart - TERMINAL 4 Arrive - - COMMUTER TERMINAL laska Airlines locator: AISLE SEAT CONFIRMED ** Flight Duration: 55 minutes Class of Service: Coach Other 17-Jan-2012 San Diego CA, USA **RESERVATION RETAINED FOR 180 DAYS** Tuesday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY



Traveltrust 374 North Coast Highway 101 Encintes, Ca 92024 Tol: 760-635-1700 Fax 760-635-1720 Website www.travetrust.com

BOWENS/THELLA

DEPT 6

08-Jun-2011 2:36 pm

Page 2 of 2

Ticket Information

BOWENS THELLA Ticket#:8658305782

Invoice#:1185382

Ticket Base Fare: Ticket Tax: Total Ticket Amount:

148.84 32.56 181.40

Electronic: YES

SERVICE FEE DOCUMENT #: 0547143949

FEE AMOUNT:

30.00

\$211,40

BILLED TO: AMERICAN EXPRESS ENDING IN 1012



Agenda
CAC Strategic Planning Session
Hyatt Vineyard Creek
170 Railroad Street
Santa Rosa, CA
707.284.1234
July 20, 2011, 11 A.M. – 3 P.M.
Russian River Valley Ballroom

Part 1. 11:00

- 1. Introductions
- 2. Agenda review

Part 2. 11:15

- 1. Establish the current state of the organization
- 2. Validation of current reality

Break and Working Lunch 12:15

Part 3. 12:30

- 1. Forward vision exercise
- 2. Identifying key leverage points and action

Part 4, 2:00

- 1. Action planning
- 2. Present plan overviews.
- 3. Confirmation of strategic direction

Part 5, 2:45 - 3:00

1. Closing comments - next steps



AGENDA

California Airports Council – Board Meeting Thursday, July 21, 2011 Hyatt Vineyard Creek 170 Railroad Street Santa Rosa, CA

Continental Breakfast
Approval of March 31, 2011 Minutes
President's Report
Mr. Alan Murphy
Federal Update
Christa Fornarotto, FAA
Treasurer's Report
Mr. Rod Dinger and Mr. Jim Lites
Executive Director's Report
Mr. Jim Lites
Recap of Strategic Planning Session
CAC and Social Media
Legislative Committee Report
■ 2011 CAC Legislation
 AJR 3 (Dickinson) – AMT Resolution
 SB 446 (Dutton) – ONT Airport Authority
 SB 295 (Price) – Comm. College/CalTrans Facility Review
o SB 1333 Clean-up
o H.R. 1691

10:40 - 10:50	Title 21 Committee Report
10:50 - 11:00	Other Committee Reports
11:00 - 11:15	Break
11:15 – 11:30	Other
11:30 – 11:40	Next Meeting ■ November 3-4, 2011, Orange County, CA
11:40	Adjournment
11:45 – 1:00	Lunch



Hyatt Vineyard Creek Hotel & Spa 170 Railroad Street Santa Rosa, CA 95401 Tel: (707) 284-1234 Fax: (707) 636-7130

vineyardcreek.hyatt.com

INFORMATION INVOICE

Payee Thella Bowens

3225 N Harbor Dr

Room No. **Arrival**

0254

Departure

07-19-11 07-21-11

Page No.

1 of 2

Folio

19032

Invoice

Membership **Bonus Code**

Confirmation No. 5626220201

Group Name

CA Airports Council, IN, \$84

Date	Description			Charges	Credits
07-19-11	Group Room			84.067	
07-19-11	Occupancy Tax			7.56	\$95.94
07-19-11	Tourism Assessment			1.68	\$ 10.14
07-19-11	Tourism Assessment - City			2.52	
07-19-11	CA Assessment Fee			0.20	
07-20-11	Group Room			84.00	
07-20-11	Occupancy Tax			7.56	
07-20-11	Tourism Assessment			1.68	
07-20-11	Tourism Assessment - City			2.52	due to several seversid reversid charge
07-20-11	CA Assessment Fee			0.20	surral
07-21-11	Group Room Adj.			-84.00	Devale
07-21-11	Occupancy Tax Adj.			-7.56	UN1013-
07-21-11	Tourism Assessment Adj.			-1.68	reversed
07-21-11	Tourism Assessment - City Adj.			-2.52	charge
07-21-11	CA Assessment Fee Adj.			-0.20	
07-21-11	American Express	XXXXXXXXXXXX1003	XX/XX		95.96



Hyatt Vineyard Creek Hotel & Spa 170 Railroad Street Santa Rosa, CA 95401 Tel: (707) 284-1234

Fax: (707) 636-7130 vineyardcreek.hyatt.com

INFORMATION INVOICE

Payee Thella Bowens 3225 N Harbor Dr

•

Membership

Bonus Code

Confirmation No. 5626220201

Group Name

CA Airports Council, IN, \$84

Room No.	0254
Arrival	07-19-11
Departure	07-21-11
Page No.	2 of 2
Folio	19032
Invoice	

Date Description		Charges	Credits
Your Gold Passport account will be credited for this stay.	Total	95.96	95.96
	Balance	0.	00

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

We hope you enjoyed your stay with us!

If you have any questions regarding billing, please call (707) 284-1234 or email lisa.sibrian@hyatt.com.

We value your feedback. If you were not fully satisfied with your visit, please email us at: Keo.hombostel@hyatt.com or call (707) 284-1234

Please remit payment to: Hyatt Vineyard Creek Hotel & Spa Attn: Accounts Receivable 170 Railroad Street Santa Rosa, CA 95401

RECEIPTS FROM TRAVEL TO SANTA ROSA, CA FROM WASH. DC JULY 19-21, 2011—THELLA F. BOWENS

431235406888 THE OMLETTE EXPRESS 112 4TH ST SANTA ROSA, CA 95401 (707) 525-1690

TERMINAL I.D.:

08458491

HERCHANT #:

070000045949001

SRU: 3

TKT: 25

BASE

\$13.77

TIP

TOTAL

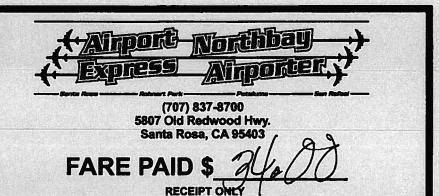
TIP GUIDE 15%=\$2.06 20%=\$2.75 25%=\$3.44

THELLA F BOWEHS

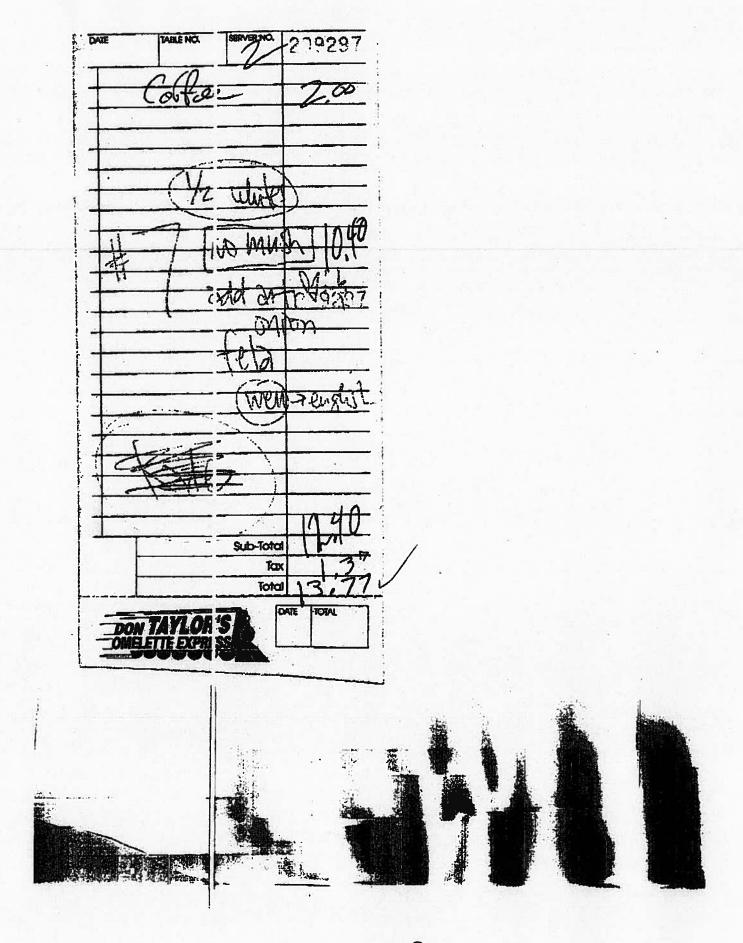
I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING TO CARD ISSUER AGREENENT (MERCHANT AGREEMENT IF CREDIT VOOCHER)

CUSTOMER COPY

Der itemized recept on page 2 of 2 7/20/11 Breakfast



7/19 Transportation from San Fra to Santa Ros (hotel)



Priae 2 of 2

BUSINESS EXPENSE

BRET LOBNER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

BUSINESS EXPENSE REIMBURSEMENT REPORT

•	June / July	
	Period Covered	

DATE	G/L Account	Description		AMOUNT
7/13/11	66290	Parking - Meeting with City Attorney, Jan Goldsmith re: Proposition 26/ CAL Constitution XIIIC/Airport Taxicab Trip Fees/MTS Parking - Meeting with City Attorney, Jan Goldsmith and General		\$8.00
6/29/11	66290	Counsel of MTS Karen Landers re: Taxicab Tr	rip Fees	\$8.00
				ψ0.00
		1.	-	
	(S)	· ·		
			İ	
		5		
				İ
		=		
			**	
			İ	
×				
	p :-		ĺ	
			2:	
			TOTA	\$16.00
I acknowledge that I	have read, understand	and agree to Authority *Policy 3.30 - Business Expense		7.5.53
Reimbursement Poli	icy and that any purchas	ses that are not allowed will be my responsibility. I further	APPROVED: By the	Executive
business and is true and correct. Committee at its Augu				
* Policy 3.30				
. /	Wet of	July	21	
NAME \			NAME	
	JG 3 2011	1		
DATE	5.5		DATE	

THIS IS YOUR RECEIPT ACE PARKING LOT 28 PARKING TWO HOUR PERMIT Meter# 00000028 irans# 063281 Stall# 39 URCHASE TIME: 2:51PM Jun 29 2011 PURCHASE PRICE: \$ 8.00 THIS IS YOUR RECEIPT Card: VISA 1444 04267D Auth: PERMIT EXPIRES: Jun29 4:51PM THANKS FOR PARKING QUESTIONS? CALL 800 - 925 - 7275

Parking Receipt

Mesting at City Hall with City City Tan Goldsmith and Meneral Coursel of MTS Karen Landers

Subject: Taxicab Trip Fees

Date: June 29, 2011

BRETON K. Lobnor
BKAGA

PARKING RECEIPT: \$8

SAN DIEGO CITY HALL

MEETING WITH CITY ATTORNEY
JAN GOLDSMITH, DEP. CITY ATTY
RYAN KOHUT AND PAUL ROBINSON

SUBJECT: PROPOSITION 26/ CAL CONSTITUTION XIIIC/ AIRPORT TAXICAB TRIP FEES/MTS

DATE: JULY 13, 2011 AT 2PM

BRETON LOBNER Racel & Foly

THIS IS YOUR RECEIPT IS YOUR RECEIP⁻ ACE PARKING LOT 28 PARKING TWO HOUR PERMIT THIS Meter# 00000028 rans# 064297 Stall# 04 URCHASE FIME: 1:45PM Jul 14 2011 PURCHASE PRICE: \$ 8.00 Cand: VISA 1444 THIS IS YOUR RECEIPT 067330 Auth: PERMIT EXPIRES: <u>s</u> THANKS FOR PARKING THIS QUESTIONS? CALL 800-925-7275