

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



## BOARD MEMBERS

LAURIE BERMAN\*  
BRUCE R. BOLAND  
GREG COX  
JIM DESMOND  
ROBERT H. GLEASON  
LLOYD B. HUBBS  
JIM PANKNIN  
PEDRO REYES\*  
COL. FRANK A. RICHIE\*  
PAUL ROBINSON  
TOM SMISEK  
ANTHONY K. YOUNG

\* EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO  
THELLA F. BOWENS

## SPECIAL BOARD

and

## EXECUTIVE AND FINANCE COMMITTEE

## AGENDA

Monday, May 23, 2011  
9:00 a.m.

San Diego International Airport  
Commuter Terminal – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

***Live web casts of Authority Board meetings can be accessed at  
[http://www.san.org/airport\\_authority/boardmeetings.asp](http://www.san.org/airport_authority/boardmeetings.asp).***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate Services/Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL**

***Board***

Board Members: Berman (Ex-Officio), Boland, Cox, Desmond, Gleason (Chair), Panknin, Richie (Ex-Officio), Reyes (Ex-Officio), Robinson, Smisek, Young

***Executive Committee***

Committee Members: Cox, Gleason (Chair), Smisek

***Finance Committee***

Committee Members: Cox (Chair), Panknin, Robinson, Young

**SPECIAL BOARD BUDGET WORKSHOP**

**1. DISCUSSION REGARDING THE FISCAL YEAR 2012 PROPOSED AND FISCAL YEAR 2013 PROPOSED CONCEPTUAL OPERATING BUDGETS AND CAPITAL IMPROVEMENT PROGRAM:**

RECOMMENDATION: Discuss the Fiscal Year 2012 Proposed and Fiscal Year 2013 Proposed Conceptual Operating Budgets And Capital Improvement Program.  
Presented by Vernon Evans, Vice President, Finance/Treasurer

**FINANCE COMMITTEE NEW BUSINESS**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE TEN MONTHS ENDED APRIL 30, 2011:**

RECOMMENDATION: Receive the report.  
Presented by Vernon Evans, Vice President, Finance/Treasurer

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF APRIL 30, 2011:**

RECOMMENDATION: Receive the report.  
Presented by Vernon Evans, Vice President, Finance/Treasurer

**4. ANNUAL REVIEW AND UPDATE OF AUTHORITY POLICY 4.20 –  
GUIDELINES FOR PRUDENT INVESTMENTS, AND DELEGATION OF  
AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE  
PRESIDENT, FINANCE/TREASURER:**

RECOMMENDATION: Forward this item to the Board for approval.

Presented by Vernon Evans, Vice President, Finance/Treasurer

**EXECUTIVE COMMITTEE NEW BUSINESS**

**5. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the April 25, 2011 Committee Meeting.

**6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS  
AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD  
MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL  
COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

Presented by Tony R. Russell, Director, Corporate Services/Authority Clerk

**REVIEW OF FUTURE AGENDAS**

**7. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 2, 2011 SPECIAL  
BOARD MEETING:**

Presented by Thella F. Bowens, President/CEO

**8. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 2, 2011 SPECIAL  
AIRPORT LAND USE COMMISSION MEETING:**

Presented by Thella F. Bowens, President/CEO

**GENERAL COUNSEL REPORT:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

Special Board/Executive and Finance Committee Meeting Agenda  
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STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )  
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY )

I, Sara Real, Assistant Authority Clerk I, San Diego County Regional Airport Authority, hereby certify that at the hour of 1:30 p.m. I caused the posting of this notice on the bulletin board located on the first floor of the San Diego International Airport, Commuter Terminal.

DATE: 5/17/11

SIGNATURE: Sara B. Real