

**Revised 3/25/11**



**SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
EXECUTIVE COMMITTEE**

**Item No.**

**4**

**Meeting Date: MARCH 28, 2011**

**Subject:**

**Pre-approval of Travel Requests and Approval of Business and Travel Expense Reimbursement Requests for Board Members, the President/CEO, the Chief Auditor and General Counsel**

**Recommendation:**

Pre-approve Travel Requests and Approve Business and Travel Expense Reimbursement Requests.

**Background/Justification:**

Authority Policies 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

**Fiscal Impact:**

Funds for Business and Travel expenses are included in the FY 2010 Budget.

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Page 2 of 2

**Equal Opportunity Program:**

Not applicable

**Prepared by:**

TONY RUSSELL  
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

# TRAVEL REQUESTS

**BRUCE BOLAND**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Bruce Boland Dept: 2  
Position: ☒ Board Member ☐ President/CEO ☐ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/10/11 PLANNED DATE OF DEPARTURE/RETURN: 4/30/11 / 5/3/11

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Tucson, AZ Purpose: Attend Conference  
Explanation: ACI-NA: ACI Board Members & Commissioners Conference

\*Meals expenses are based on GSA per diem rates

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	205
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100
B. LODGING	\$	200
C. MEALS	\$	*140
D. SEMINAR AND CONFERENCE FEES	\$	650
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>\$1295</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 3/11/11

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 3.11.11

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**PAUL ROBINSON**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.  
B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Paul Robinson Dept: 2  
Position: ☒ Board Member ☐ President/CEO ☐ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/10/11 PLANNED DATE OF DEPARTURE/RETURN: 4/30/11 / 5/3/11

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Tucson, AZ Purpose: Attend Conference  
Explanation: ACI-NA: ACI Board Members & Commissioners Conference

\*Meals expenses are based on GSA per diem rates

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	185
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100
B. LODGING	\$	400
C. MEALS	\$	*196
D. SEMINAR AND CONFERENCE FEES	\$	650
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>1531</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 3/11/11

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

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3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 3.11.11

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

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by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**ANTHONY YOUNG**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

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- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Anthony K. Young Dept: 2  
Position: ☒ Board Member ☐ President/CEO ☐ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/10/11 PLANNED DATE OF DEPARTURE/RETURN: 4/30/11 / 5/3/11

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):**

Destination: Tucson, AZ

Purpose: Attend Conference

Explanation: ACI-NA: ACI Board Members & Commissioners Conference

\*Meals expenses are based on GSA per diem rates

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	190
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100
B. LODGING	\$	400
C. MEALS	\$	*196
D. SEMINAR AND CONFERENCE FEES	\$	650
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>1536</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: [Signature]

Date: \_\_\_\_\_

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: [Signature]

Date: 3.11.11

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.  
B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6/Executive Office

Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor

☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/11/11 PLANNED DATE OF DEPARTURE/RETURN: 04/24/11 / 04/25/11

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: San Antonio, Texas

Purpose: ACI-NA Meeting

Explanation: Meeting called for ACI-NA Executive Committee to meet with airport official representatives regarding legislative and ACI-NA management issues.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE \$ 425.80  
• OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$           

B. LODGING \$ 150.00

C. MEALS \$ 100.00

D. SEMINAR AND CONFERENCE FEES \$           

E. ENTERTAINMENT (If applicable) \$           

F. OTHER INCIDENTAL EXPENSES \$           

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 675.80

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens

Date: 11 Mar 2011

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

3/14 → Corporate Service

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.  
B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 06/Executive Office  
Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/14/11 PLANNED DATE OF DEPARTURE/RETURN: 06/11/11 / 06/18/11

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Lisbon, Portugal

Purpose: ACI-NA Executive Committee Mtg and Joint Board Meeting with ACI Europe and 21<sup>st</sup> ACI Europe Annual General Assembly, Congress and Exhibition

Explanation: ACI-NA Executive Committee Mtg and Joint Board Meeting with ACI Europe and 21st ACI Europe Annual General Assembly, Congress and Exhibition

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	3450.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	200.00
B. LODGING	\$	2100.00
C. MEALS	\$	600.00
D. SEMINAR AND CONFERENCE FEES	\$	1200.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>7650.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens Date: 13062011

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6/Executive Office

Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor

☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/14/11 PLANNED DATE OF DEPARTURE/RETURN: 05/13/11 / 05/19/11

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Atlanta, GA

Purpose: AAAE Board of Directors/Policy Review  
Committee Meeting and 83<sup>rd</sup> Annual AAAE Conference  
& Exhibition

Explanation: AAAE Board of Directors/Policy Review Committee Meeting and 83rd Annual AAAE Conference  
& Exhibition

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE

\$ 550.00

- OTHER TRANSPORTATION (Taxi, Train, Car Rental)

\$ 100.00

**B. LODGING**

\$ 1200.00

**C. MEALS**

\$ 400.00

**D. SEMINAR AND CONFERENCE FEES**

\$ 625.00

**E. ENTERTAINMENT (If applicable)**

\$           

**F. OTHER INCIDENTAL EXPENSES**

\$ 100.00

**TOTAL PROJECTED TRAVEL EXPENSE**

\$ 2975.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens

Date: 4/14/2011

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its \_\_\_\_\_

meeting.

(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens

Dept: 6/Executive Office

Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor

☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/17/11 PLANNED DATE OF DEPARTURE/RETURN: 05/01/11 / 05/03/11

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Tucson, AZ

Purpose: Airport Board Member & Commissioners Conference

Explanation: Airport Board Member & Commissioners Conference

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	400.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	200.00
B. LODGING	\$	650.00
C. MEALS	\$	250.00
D. SEMINAR AND CONFERENCE FEES	\$	650.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>2250.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: 

Date: 18 March 2011

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.  
B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6

Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor

☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/14/11 PLANNED DATE OF DEPARTURE/RETURN: 5/28/11 / 6/1/11

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: London, England

Purpose: British Airlines Inaugural Activities

Explanation: British Airlines Inaugural Activities

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE \$ 5206.90  
• OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200.00

B. LODGING \$ 2,250.00

C. MEALS \$ 500.00

D. SEMINAR AND CONFERENCE FEES \$

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 8156.90

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens Date: 18 Mar 2011

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

# **EXPENSE REPORTS**

**THELLA F. BOWENS**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowens DEPT. NAME & NO. 6/Executive Office  
 DEPARTURE DATE: 1/8/2011 RETURN DATE: 1/13/2011 REPORT DUE: 2/12/11  
 DESTINATION: Kona, HI

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

		Authority Expenses (Prepaid by Authority)	Employee Expenses							
			SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
			1/8/11	1/10/11	1/11/11	1/12/11	1/13/11	1/14/11	1/8/11	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)		1,192.20								0.00
Conference Fees (provide copy of flyer/registration expenses)										0.00
Rental Car*										0.00
Gas and Oil*										0.00
Garage/Parking*										0.00
Mileage - attach mileage form*										0.00
Taxi and/or Shuttle Fare (include tips pd.)*										0.00
Hotel*			* 316.43	316.43	316.43				*	949.29
Telephone, Internet and Fax*										0.00
Laundry*										0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)								8.50		8.50
Meals (include tips pd.)	Breakfast*							2.90		2.90
	Lunch*			24.56				20.19		44.75
	Dinner*		47.81		56.40			41.29		145.50
	Other Meals*									0.00
Alcohol is a non-reimbursable expense										
Hospitality <sup>1</sup> *										0.00
Miscellaneous:										0.00
										0.00
										0.00
*Provide detailed receipts										0.00
Total Expenses prepaid by Authority		1,192.20	47.81	316.43	340.99	372.83	0.00	0.00	72.88	1,150.94

### Explanation:

\* The hotel required a two-night stay payment that was paid through the Executive Office procurement card for a total of \$632.86

<sup>1</sup>Give names and business affiliations of any persons whose meals were paid by traveler.

<sup>2</sup> Prepare Check Request

<sup>3</sup>Attach personal check payable to SDCRAA

Total Expenses Prepaid by Authority	1,192.20
Total Expenses Incurred by Employee (including cash advances)	1,150.94
Grand Trip Total	2,343.14
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,192.20
Due Traveler (positive amount) <sup>2</sup>	
Due Authority (negative amount) <sup>3</sup>	1,150.94

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By:

Traveler Signature:

Approved By:

Thella F. Bowens  
 Amy Caldera  
 President

Ext.: 2445

Date: 3/22/2011

Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.



# THE Fairmont ORCHID

1 N. Kaniku Drive  
Kohala Coast, HI 96743  
T 808 885 2000 F 808 885 5778

Room : 1450  
Folio # : 343143  
Cashier # : 149  
Page # : 1 of 2

Group Name American Association of Airport Executi

American Association of Airport Executiv

Thella Bowens  
P.O. Box 82776  
San Diego, CA 92138  
US

Arrival : 01-08-11  
Departure : 01-13-11

Date	Description	Additional Information	Charges	Credits
01-08-11	Deposit Transferred at C/I	2 night pre-paid via p-card required		632.86
01-08-11	Brown's Beach House	Room# 1450 : CHECK# 0055104	57.96	
01-08-11	Package Charge		279.00	
01-08-11	Room T.A.T. Tax		25.81	
01-08-11	Room G.E.T. Tax		11.62	
01-08-11	Porterage - Group		8.50	
01-09-11	Package Charge		279.00	
01-09-11	Room T.A.T. Tax		25.81	
01-09-11	Room G.E.T. Tax		11.62	
01-10-11	Package Charge		279.00	
01-10-11	Room T.A.T. Tax		25.81	
01-10-11	Room G.E.T. Tax		11.62	
01-11-11	Package Charge		279.00	
01-11-11	Room T.A.T. Tax		25.81	
01-11-11	Room G.E.T. Tax		11.62	
01-12-11	Package Charge		279.00	
01-12-11	Room T.A.T. Tax		25.81	
01-12-11	Room G.E.T. Tax		11.62	
01-13-11	American Express	XXXXXXXXXXXX1003 XX/XX		1,015.75
<b>Total</b>			<b>1,648.61</b>	<b>1,648.61</b>
<b>Balance Due</b>			<b>0.00</b>	

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (19.50% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

Thank you for choosing to stay with Fairmont Hotels & Resorts



1 N. Kaniku Drive  
Kohala Coast, HI 96743  
T 808 885 2000 F 808 885 5778

**American Association of Airport Executiv**

**Thella Bowens**  
**P.O. Box 82776**  
**San Diego, CA 92138**  
**US**

**Room** : 1450  
**Folio #** : 343143  
**Cashier #** : 149  
**Page #** : 2 of 2

**Group Name** American Association of Airport Executi

**Arrival** : 01-08-11  
**Departure** : 01-13-11

Date	Description	Additional Information	Charges	Credits
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To provide feedback about your stay please contact Chris Luedi, General Manager, at [Chris.LuediGM@Fairmont.com](mailto:Chris.LuediGM@Fairmont.com).  
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For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
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**RECEIPTS FROM TRAVEL TO KONA, HI  
JANUARY 8 - 13, 2011—THELLA F. BOWENS**

**TOMMY BAHAMA'S**  
RESTAURANT & BAR  
THE SHOPS AT MAUNA LANI  
KOHALA COAST, HI  
808-881-8686

JOANNE M  
01/08/11  
e 32  
29.1

*Lunch*

AMEX  
Time 15:30

Card Holder BOWENS/THELLA F  
Card Number \*\*\*\*\*1003 \*\*/\*\*  
Auth-Code.. 503068 Ctrl: 23452

Amount.. 17.19  
Tip.... 3.00  
Total.. \_\_\_\_\_

Member agrees to pay total in  
advance with \_\_\_\_\_



San Francisco Intl Airport  
San Francisco, CA 94128  
(650) 821-0608

PETE'S / 2

162 XIAO PIN *Breakfast*

Chk 9839 Jan08'11 08:03AM Gst 1

**TO GO**  
1 SM COFFEE W STM MLK non 2.65  
fat  
Cash 5.00  
  
BEVERAGE 2.65  
TAX 0.25  
TENDER 2.90 ✓  
Change Due 2.10

**TOMMY BAHAMA'S**  
RESTAURANT & BAR  
THE SHOPS AT MAUNA LANI  
KOHALA COAST, HI  
808-881-8686

JANNE M  
01/08/11 3:30 PM  
st Num: 2

275529.  
Table 3  
Guests

PORK SAND 16.50

SubTotal 16.5  
Taxes... 0.6  
**Total 17.15**

AMEX Amount Applied 17.15

AMEX Tendered 17.15

\*\*\*\*\*  
\*\*\*\*\*

Thank you for dining with us.

18% Gratuity Will Be Added  
To Parties Of Eight  
Or More

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[Facebook.com/tommybahama](https://www.facebook.com/tommybahama)

**RECEIPTS FROM TRAVEL TO KONA, HI  
JANUARY 8 - 13, 2011—THELLA F. BOWENS**

New Subtotal \$45.90  
Tax \$ 1.91  
\$47.81

Merriman's Waimea  
65-1227 Opelo Road  
Kamuela, HI 96743  
985-6822

Merriman's Waimea  
dinner 103 Sara  
: 1533 Guests: 1  
: 25-4  
01/09/2011 09:00PM

*Fair Orch*  
ID

ISH SPEC 1/2 32.95  
~~GOAT 12.95~~  
SUBTOTAL 45.90 60.85  
Tax 1.91 2.54  
47.81 ~~63.39~~

Browns Beach House

65 Chris dinner 1  
30/3 CHK 5104 GST 1  
L  
JAN08'11 7:51PM

MERRIMANS  
65-1227 OPELO RD  
KAMUELA, HI 96743

09/2011  
chant ID:  
rinal ID:  
1005852  
21:21  
00000005628  
01701

1 CORN BISQUE 11.00  
1 SHORT RIB 14.00  
1/2 MUD PIE 6.00

CREDIT CARD  
AMEX SALE

Food 31.00 31.00

Other ..... 9.00

Tax 1.29 1.96

Payment ..... 57.96

CHARGE TIP 32.29 9.00

1450/Bowens 9.00

ROOM CHARGE 41.29 57.96 ✓

---265 CLOSED JAN08 9:00PM---

XXXXXXX101  
004  
001303  
003  
56865  
Swipe  
Online

ADSE/SERVICES \$47.81 \$63.39

TIP

TOTAL AMOUNT

**RECEIPTS FROM TRAVEL TO KONA, HI  
JANUARY 8 - 13, 2011—THELLA F. BOWENS**

# Romano's Macaroni GRILL.

Romano's Macaroni Grill  
Robert Keon, General Manager  
201 WAIKOLOA BEACH DRIVE  
WAIKOLOA, HI 96738  
808 443-5515

*Lunch*

Server: Stephanie 01/11/2011  
Table 102/1 2:23 PM  
Guests: 1 20038  
Reprint #: 2

Iced Tea 3.59  
Salata Blu 19.99  
s ADD SALMON

btatal 23.58  
x 0.98

ital 24.56

Balance Due

**24.56**

Making Life Delicious in  
Waikoloa!!! We strive for  
excellence in everything we do  
and appreciate any feedback  
you may have; please contact  
us at your discretion.

Waikoloa , HI 96738

Server: Zack 01/12/2011  
Table 43/2 9:19 PM  
Guests: 7 50055

Arm Salad 11.00  
Butterfish Entree 34.50

Subtotal 45.50  
Tax 1.90

Total 47.40

Balance Due 47.40

Roy's Waikoloa Bar & Grill  
250 Waikoloa Beach Dr.  
Waikoloa , HI 96738

Server: Zack DOB: 01/12/2011  
3:26 PM 01/12/2011  
Table 43/2 5/50055

*Dinner*

4EX 5242914  
Card #XXXXXXXXXX1003  
Magnetic card present: BOWENS THELLA F  
Approval: 507561

Amount: 47.40

+ Tip: *9.00*

= Total: **\$56.40**



Dear Ms Thella Bowens,

Thank you for choosing The Fairmont Orchid, Hawaii. It is a pleasure to confirm your reservation below. Should you have any questions regarding your stay, please call 1-800-441-1414 or if you are calling internationally, please call direct to +1-506-863-6310.

**The Fairmont Orchid, Hawaii**  
**One North Kaniku Drive**  
**Kamuela, HI 96743 United States**  
**Tel: 808 885 2000 Fax: 808 885 5778**  
**www.fairmont.com**

Your room reservation details are as follows:

**RESERVED**

**Confirmation Number:** 57120542  
**Conference/Group Name:** American Association of Airport Executiv  
**Company Name:** American Association of Airport Executiv  
**Arrival Date:** JAN 08, 2011  
**Number of Nights:** 5  
**Departure Date:** JAN 13, 2011  
**Number of Adults:** 1  
**Nightly Room Rate:** 279.00 USD  
**Note:** Rate may not include Taxes, Gratuities, or Resort Levy  
**Hotel Check-in Time:** 15:00  
**Hotel Check-out Time:** 12:00  
**Cancellation Policy:** 14 Days prior to arrival  
**Deposit Policy:** 2 nights room and tax required at time of booking

paid via p-card  
\$ 632.86

Please be advised that cancellation & deposit policies and penalties will vary by hotel or resort property. Should you require further information regarding these policies, kindly contact us at 1-800-441-1414 within North America or +1-506-863-6310 if calling internationally.

For further information regarding The Fairmont Orchid, Hawaii please visit [www.fairmont.com](http://www.fairmont.com) or call the number listed above.

Sincerely,  
Fairmont Hotels & Resorts  
Reservations Department

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**Caldera Amy**

---

**From:** United Airlines [united@united.ipmsg.com]  
**Sent:** Wednesday, January 05, 2011 10:23 AM  
**To:** Caldera Amy  
**Subject:** Your E-Mail Confirmation from United ZFW5BK

**E-ticket receipt & travel itinerary**

Confirmation number:  
**ZFW5BK**

This e-mail address does not accommodate replies.

Thank you for choosing United. Your E-Ticket® has been issued. Please review and print your itinerary and receipt.

**Travel itinerary**

Confirmation number: ZFW5BK

**SAN DIEGO to SAN FRANCISCO departing Saturday, January 8**

UNITED 73	Depart: SAN DIEGO 6:18 AM	NONSTOP Equip: 319	UNITED ECONOMY In-Flight services:
	Arrive: SAT 8 JAN	Award Miles*: 447	Meal:
	SAN FRANCISCO 7:58 AM		
	Seat(s): 9D		

**SAN FRANCISCO to KONA/KAILUA departing Saturday, January 8**

UNITED 59	Depart: SAN FRANCISCO 8:52 AM	NONSTOP Equip: 767	UNITED FIRST In-Flight services: MOVIE
	Arrive: SAT 8 JAN	Award Miles*: 2370	Meal: BREAKFAST
	KONA/KAILUA 12:30 PM		
	Seat(s): 2E		

**KONA/KAILUA to SAN FRANCISCO departing Thursday, January 13**

UNITED 56	Depart: KONA/KAILUA 1:36 PM	NONSTOP Equip: 767	UNITED ECONOMY In-Flight services:
	Arrive: THU 13 JAN	Award Miles*: 2370	Meal: MEALS FOR SALE
	SAN FRANCISCO 8:37 PM		
	Seat(s): 10F		

**SAN FRANCISCO to SAN DIEGO departing Thursday, January 13**

UNITED 787	Depart: SAN FRANCISCO 10:30 PM	NONSTOP Equip: 320	UNITED ECONOMY In-Flight services:
	Arrive: THU 13 JAN	Award Miles*: 447	Meal:
	SAN DIEGO 11:52 PM		
	Seat(s): 10D		

**E-ticket receipt**

Confirmation no.: ZFW5BK Issued: 05 JAN 11

Number in party: 1

**Name:**  
BOWENS/HELLA

**Ticket no.:**  
0167945645331

**Mileage Plus® no.:**  
NONE

**Per passenger**

**Miles Used**

**Base fare:** 1132.67 USD

**Tax/Fee/Charge:** 0.33 US  
59.20 XT (Federal excise taxes)

**Total:** 1192.20 USD

**Booking Code:** Fare Basis SRA00N3

FC 05JAN SAN UA X/SFO Q10.00UA KOA781.76HHP3JN UA X/SFO Q10.00UA  
SAN330.90SRA00N3 USD1132.66END ZPSANSFO KOASFO XT16.40US10.00AY  
18.00XFSAN4.5SFO4.5KOA4.5 SFO4.5

**NONREF/CHGFEEPLUSFAREDIF/CXL**  
**BY FLT TIME OR NOVALUE**

**Payment information:**  
AXXXXXXXXXXXXX1006 \$0.00USD

---

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  - Claims Restrictions, including time periods within which a passenger must file a claim or bring an action against the UA Carrier;
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- 
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- and more

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## 2011 AVIATION ISSUES CONFERENCE

### SUNDAY, JANUARY 9

- 7-7:50 a.m. **AAAE Board/Policy Review Committee Breakfast** *Ballroom Courtyard*
- 7:50 a.m.-12:30 p.m. **AAAE Board/Policy Review Committee Meeting** *Grande Ballroom - Salon III*
- 3-7 p.m. **Registration** *Grande Ballroom Pre-Function*
- 6-7 p.m. **Welcome Reception** *Turtle Point*  
*Sponsored by Cargo Airline Association; American Airlines; FedEx Express, LHD & Associates; Baker, Donelson, Bearman, Caldwell & Berkowitz, PC; General Aviation Manufacturers Association*

### MONDAY, JANUARY 10

- 7 a.m.-12:15 p.m. **Registration** *Grande Ballroom Pre-Function*
- 7-8:15 a.m. **Breakfast** *Croquet Lawn*  
*Sponsored by Hawaii Department of Transportation*
- 7-8:15 a.m. **AAAE Airline Economics and Air Service Committee Meeting** *Plaza Ballroom III*  
 Committee Chair: Tory, Richardson, A.A.E.  
 Committee Vice Chair: Phil Johnson, A.A.E.
- 8:15-9 a.m. **Welcome Remarks** *Grande Ballroom Salons I/II*  
 Chip Barclay, A.A.E.  
 President, AAAE
- The Honorable Neil Abercrombie**  
 Governor  
 State of Hawaii

**Jim Bennett, A.A.E.**  
 Chair, AAAE  
 CEO, Abu Dhabi Airports Company

**Steve Alterman**  
 President, Cargo Airline Association

- 9-9:45 a.m. **Leadership Forum: A Conversation with The Honorable Jim Oberstar Former Chairman, House Transportation and Infrastructure Committee** *Grande Ballroom Salons I/II*

Moderators: **Chip Barclay, A.A.E.**  
 President  
 AAAE

**Todd Hauptli**  
 Senior Executive Vice President  
 AAAE

- 9:45-10:15 a.m. **Refreshment Break with Exhibitors** *Plaza Ballroom III*  
*Sponsored by Airbus Americas, Inc.; Aviation, Inc.; Helicopter Association International; DeTect, Inc.; L-3 Communications Security & Detection Systems*

- 10:15-11:15 a.m. **Session I - Aviation Industry Overview: Is a Recovery at Hand?** *Grande Ballroom Salons I/II*  
 Moderators: **Will Ris**  
 Senior Vice President, Government Affairs  
 American Airlines  
**Mark Anderson**  
 Vice President, Government Affairs  
 United Continental Holdings, Inc.

- 11:15 a.m.-12:15 p.m. **Session II - The Washington Landscape: New Congress, New Agenda** *Grande Ballroom Salons I/II*  
 Moderators: **Todd Hauptli**  
 Senior Executive Vice President  
 AAAE

**David Whitestone**  
 Partner  
 Holland & Knight

- 12:15-4 p.m. **Issue Briefings/ Breakout Sessions** *Grande Ballroom Salons I/II*

- 1:30-3 p.m. **FAA Leadership Focus Informal Discussion with FAA Leaders** *Grande Ballroom Salons I/II*

### TUESDAY, JANUARY 11

- 7:15-11:30 a.m. **Registration** *Grande Ballroom Pre-Function*

- 7:15-8:15 a.m. **Breakfast** *Ballroom Courtyard*  
*Sponsored by US Airways; Reveal, Raytheon Company; JetBlue Airways; Siemens Corporation, Inc.; Holland & Knight LLP*

- 8:15-9:30 a.m. **Session III - The Future of FAA:** *Grande Ballroom Salons I/II*

**Moving Forward in an Era of Dwindling Resources**

- Moderators: **Brad Van Dam**  
 Vice President  
 Federal Affairs Airport Legislative Alliance  
 AAAE

**Paul Feldman**  
 Vice President for Government Affairs  
 General Aviation Manufacturers Association

- 9:30-10 a.m. **Refreshment Break with Exhibitors** *Plaza Ballroom III*  
*Sponsored by Reno-Tahoe Airport Authority; Rapiscan Systems, Inc.; Harris Corporation; Woodward & Associates; BridgeNet International*

**Session Format Panel Discussion with Audience Participation**

# AGENDA KONA, HAWAII JANUARY 9-13, 2011

10-11:30 a.m. **Session IV –** *Grande Ballroom Salons I/II*  
**International Aviation: Focus on Asia and the Gulf Region**

Moderators: Jim Bennett, A.A.E.  
*President and CEO*  
 Abu Dhabi Airports Company

Mike Wascom  
*Managing Director*  
*International and Government Affairs*  
 American Airlines

12-6 p.m. **Golf Tournament** *Mauna Lani South Course*  
**Shotgun Start at 12:30 p.m.**  
 (Box Lunches will be provided at the Golf Course)  
 Sponsored by AMPCO System Parking, McBee  
 Strategic Consulting LLC, Enterprise Holdings  
 Operating: Alamo, Enterprise, National Car Rental

12:30-4 p.m. **Issue Briefings/** *Grande Ballroom Salons I/II*  
**Breakout Sessions**

10:45-11:15 a.m. **Refreshment Break** *Plaza Ballroom I/II*  
**with Exhibitors**  
 Sponsored by The NextGen Equipage Fund, LLC;  
 The MITRE Corporation; Venable LLP

11:15a.m.-12:15p.m. **Session VII –** *Grande Ballroom Salons I/II*  
**ATC Modernization: Making Modernization a National Priority**

Moderators: Monte Belger  
*Vice President for Transportation Systems*  
 Lockheed Martin

Agam Sinha  
*Senior Vice President and General Manager*  
 The MITRE Corporation

12:15-4 p.m. **Issue Briefings/** *Grande Ballroom Salons I/II*  
**Breakout Sessions**

1:30-3 p.m. **TSA Leadership Focus -** *Grande Ballroom Salons I/II*  
**Informal Discussion with TSA Leaders**

6-7 p.m. **Reception** *Coconut Grove*  
 Sponsored by United Continental Holdings, Inc.; GE  
 Aviation; Lockheed Martin Corporation; UPS Airlines;  
 National Air Traffic Controllers Association; National  
 Business Aviation Association

## WEDNESDAY, JANUARY 12

7:30 a.m.-12:15 p.m. **Registration** *Grande Ballroom Pre-Function*

7:30-8:30 a.m. **Breakfast** *Ballroom Courtyard*  
 Sponsored by Avis Budget Group; JBT Aerotech,  
 Jetway Systems; Crowell & Moring, LLP

7:30 - 8:30 a.m. **Airport Board** *Maile Room*  
**Member and Commissioner Roundtable**

Moderator: Krys T. Bart, A.A.E.  
*President and CEO*  
 Reno-Tahoe Airport Authority

8:30 - 9:45 a.m. **Session V –** *Grande Ballroom Salons I/II*  
**Aviation Security: A Closer Look at Technology and Policy Developments**

Moderators: Carter Morris  
*Senior Vice President for Transportation Security Policy*  
 AAAE

Ben DeCosta, A.A.E.  
*Principal*  
 DeCosta Consulting, LLC

9:45 - 10:45 a.m. **Session VI –** *Grande Ballroom Salons I/II*  
**Aviation and the Environment: Sustaining the Sustainability Movement**

Moderators: Steve Alterman  
*President*  
 Cargo Airline Association

Darby Becker  
*Government Affairs*  
 GE Aviation

## THURSDAY, JANUARY 13

7:45-11:30 a.m. **Registration** *Grande Ballroom Pre-Function*

7:45-8:45 a.m. **Breakfast** *Ballroom Courtyard*  
 Sponsored by Barnard Dunkelberg & Company, Blast  
 Deflectors, Inc.; DM AIRPORTS, LTD. – Operators of  
 Morristown Municipal Airport, The Paradise Shops, Inc.

8:45-10 a.m. **Session VIII –** *Grande Ballroom Salons I/II*  
**Air Service, General Aviation, Air Cargo - Maintaining a Viable, National Aviation System**

Moderators: Spencer Dickerson  
*Senior Executive Vice President*  
 AAAE

Lisa Piccione  
*Senior Vice President for Government Affairs*  
 National Business Aviation Association

10-10:30 a.m. **Refreshment Break** *Plaza Ballroom I/II*  
**with Exhibitors**

10:30-11:30 a.m. **Session IX –** *Grande Ballroom Salons I/II*  
**Wrap Up: Looking Back and Looking Forward**

11:30 a.m. **Conference Adjournment** *Grande Ballroom Salons I/II*

AAAE LOOP TAPE  
 As a special service for conference delegates, we are running highlights of ANTN programs, sponsor and conference information on the hotel television network on a continuous basis this week. You may view this on Channel 82 at the Fairmont Orchid.

**AIRBUS AMERICAS, INC.**

Jodie Moxley  
Manager, Government Relations  
1909 K Street, NW, Suite 720  
Washington, DC 20006  
Phone: (202) 467-5480  
Email: Jodie.Moxley@airbus.com

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Senior Vice President, Government Affairs  
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Phone: (202) 496-5650  
Fax: (202) 496-5668  
Email: will.ris@aa.com

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Regional Manager  
841 Bishop Street, Suite 1050  
Honolulu, HI 96821  
Phone: (808) 522-1280  
Fax: (808) 522-1284  
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Robert F. Bouta  
Senior Vice President—Properties and Facilities  
6 Sylvan Way  
Parsippany, NJ 07054-3826  
Phone: (973) 496-3438  
Fax: (973) 496-3441  
Email: robert.bouta@avusbudget.com

**BAKER, DONELSON, BEARMAN, CALDWELL & BERKOWITZ, PC**

Janet Powell  
Senior Public Policy Advisor  
Baker, Donelson, Bearman, Caldwell & Berkowitz, P.C.  
920 Massachusetts Avenue, NW, Suite 900  
Washington, DC 20001  
Phone: (202) 508-3400  
Fax: (202) 220-2264  
Email: jpowell@bakerdonelson.com

*Rated one of the top ten lobbying firms in Washington, Baker Donelson offers unparalleled legislative and regulatory expertise in aviation, homeland security, transportation and appropriations. The firm counts among its clients many of the nation's leading air carriers, airports, and transportation manufacturers.*

**BARNARD DUNKELBERG & COMPANY**

Ryk Dunkelberg  
Executive Vice President  
1616 E. 15th Street  
Tulsa, OK 74120  
Phone: (918) 585-8844  
Fax: (918) 585-8857  
Email: ryk@bd-c.com

*"Barnard Dunkelberg & Company is full service airport planning and environmental firm offering professional services in airport environmental documents, master planning services and aircraft noise/land use compatibility studies."*

**BLAST DEFLECTORS, INC.**

Don Bergin  
Director, Technical Sales  
8620 Technology Way  
Reno, NV 89521  
Phone: (775) 856-1928  
Fax: (775) 856-1688  
Email: DBergin@blastdeflections.com

*BDI Designs, manufactures and installs jet blast deflectors and ground runup enclosures that improve AOA safety, maximize available space and minimize aircraft runup noise.*

**BRIDGENET INTERNATIONAL**

Paul Dunholter  
President  
2021 SW Birch Street, Suite 250  
Newport Beach, CA 92660  
Phone: (949) 250-1222  
Fax: (949) 250-1225  
Email: phd@airportnetwork.com

*BridgeNet International provides acoustic consulting and airspace visualization services in 2D and 3D to airports, government agencies, and air traffic organizations throughout the world.*

**CARGO AIRLINE ASSOCIATION**

Stephen A. Alterman  
President  
1620 L Street, NW, Suite 610  
Washington, DC 20036  
Phone: (202) 293-1030  
Fax: (202) 293-4377  
Email: salterman@cargoair.org

*The Cargo Airline Association is the nationwide voice for members of the all-cargo air carrier industry, and others in the air cargo marketplace that depend on these services. Located in Washington, D.C., the Association is responsible for representing the industry before federal and state regulatory bodies, the United States Congress and, when necessary, in the federal and state courts.*

**COFFMAN ASSOCIATES**

James Harris, P.E.  
President  
4835 E. Cactus Road, Suite 235  
Scottsdale, AZ  
Phone: (602) 993-8999  
Fax: (602) 993-7196  
Email: jmharris@coffmanassociates.com

**CROWELL & MORING, LLP**

D. Kirk Shaffer  
Senior Counsel  
1001 Pennsylvania Avenue, NW  
Washington, DC 20004-2595  
Phone: (202) 624-2932  
Fax: (202) 628-5116  
Email: kshaffer@crowell.com

*With broad experience in all aspects of aviation, Crowell & Moring LLP is an international law firm representing clients in litigation, arbitration, regulatory, compliance, public policy, insurance, and transactional matters.*





# AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES

501 Morrison Street ■ Suite 400 ■ Alexandria, VA 22314 ■ Tel: 703/874/0500 ■ Fax: 703/870/1395 ■ [www.aaae.org](http://www.aaae.org)

To: **Thella Bowens**  
From: **Chip and Spencer**  
Date: **December 30, 2010**  
Re: **25<sup>th</sup> Annual Aviation Issues Conference**

---

Following is your hotel confirmation number, as well as the schedule of events for your reference. *Please read all information carefully to verify the details for the week.* Also, please remember that dress is casual for all events and meetings. All events listed below will be held at **The Fairmont Orchid**. For your convenience the hotel information is as follows, The Fairmont Orchid, 1 North Kaniku Drive Kohala Coast, Hawaii 96743; phone: 808-885-2000 and fax: 808-885-5778.

## Schedule of Events for AAAE VIPS

### Saturday, January 8

**6:30 - 8:00 p.m.**  
**Kilohana**

**AAAE VIP Informal Reception with Key Sponsors & Government Officials**  
*(AAAE Board of Directors, Policy Review Committee, Chapter Officers, Committee Chairs and Past Chairs)*

### Sunday, January 9

**7:00 a.m. - 12:30 p.m.**  
**Grande Ballroom**  
**Salon III**

**AAAE Board of Directors and Policy Review Committee Meeting**  
**Breakfast will be available at 7:00 a.m. in the Ballroom Courtyard. The meeting will start promptly at 7:50 a.m.**  
*(AAAE Board of Directors, Policy Review Committee, Chapter Officers, Committee Chairs and Past Chairs)*

**12:30 - 1:30 p.m.**  
**Ballroom Courtyard**

**AAAE VIP Lunch**  
*(AAAE Board of Directors, Policy Review Committee, Committee Chairs and Past Chairs)*

**6:00 - 7:00 p.m.**  
**Turtle Point**

**Opening Reception**

### Monday, January 10

**7:00 - 8:15 a.m.**  
**Plaza Ballroom III**

**Airline Economics & Air Service Committee Meeting**  
**Breakfast will be provided**  
*(AAAE Board of Directors, Policy Review Committee, Committee Chairs and Past Chairs)*

### Tuesday, January 11

**7:15 - 8:15 a.m.**  
**Plaza Ballroom III**

**FAA Roundtable Discussion with AAAE Leaders Only**  
**Breakfast will be provided**  
*(AAAE Board of Directors, Policy Review Committee, Committee Chairs and Past Chairs)*

**12:00 – 6:00 p.m.                      Golf Tournament**  
**Mauna Lani Resort South Course**

**Wednesday, January 12**

**7:30 – 8:30 a.m.                      TSA Roundtable Discussion with AAAE Leaders Only**  
**Plaza Ballroom III                      Breakfast will be provided**  
*(AAAE Board of Directors, Policy Review Committee, Chapter Officers, Committee Chairs and Past Chairs)*

**6:00 – 7:00 p.m.                      Reception**  
**Coconut Grove**

**Thursday, January 13**

**7:45 – 8:45 a.m.                      SMS Discussion with AAAE Leaders Only**  
**Plaza Ballroom III                      Breakfast will be provided**  
*(AAAE Board of Directors, Policy Review Committee, Chapter Officers, Committee Chairs and Past Chairs)*

The 25<sup>th</sup> Annual Aviation Issues Conference will begin with a reception at 6:00 p.m. on Sunday, January 9. The conference will end at 11:30 a.m. on Thursday, January 13. All sessions will be held at The Fairmont Orchid.

Our records show that you will be arriving on 1/7/2010 and you are responsible for your ground transportation. For your convenience, the hotel is 30 minutes from the airport and the cost of a taxi is approximately \$76 each way.

Your confirmation number at The Fairmont Orchid is **6928832**.

We have you returning to the airport for departure on 1/13/2010 and you are handling your ground transportation arrangements.

---

**If you have any changes to your schedule, please contact:-**

**Jacky Sher Raker**  
Office - 703-824-0504, ext. 150  
Cell - 571-283-7612  
[jacky.sherraker@aaae.org](mailto:jacky.sherraker@aaae.org)

**Stacey Renfro**  
Office - 703-824-0504, ext. 196  
Cell - 301-821-5356  
[stacey.renfroe@aaae.org](mailto:stacey.renfroe@aaae.org)

**Mahalo and we look forward to seeing you in Hawaii!**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. 6/Executive Office  
 DEPARTURE DATE: 3/4/2011 RETURN DATE: 3/5/2011 REPORT DUE: 4/4/11  
 DESTINATION: Sacramento, CA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

		Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
			SUNDAY 2/27/11	MONDAY 2/28/11	TUESDAY 3/1/11	WEDNESDAY 3/2/11	THURSDAY 3/3/11	FRIDAY 3/4/11	SATURDAY 3/5/11	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)		441.40								0.00
Conference Fees (provide copy of flyer/registration expenses)										0.00
Rental Car*										0.00
Gas and Oil*										0.00
Garage/Parking*										0.00
Mileage - attach mileage form*										0.00
Taxi and/or Shuttle Fare (include tips pd.)*										0.00
Hotel*										0.00
Telephone, Internet and Fax*										0.00
Laundry*										0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)										0.00
Meals (include tips pd.)	Breakfast*									0.00
	Lunch*									0.00
	Dinner*									0.00
	Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>										
Hospitality <sup>1</sup> *										0.00
Miscellaneous:										0.00
										0.00
*Provide detailed receipts										0.00
Total Expenses prepaid by Authority		441.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation:	Total Expenses Prepaid by Authority	441.40
	Total Expenses Incurred by Employee (including cash advances)	0.00
	Grand Trip Total	441.40
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	441.40
	Due Traveler (positive amount) <sup>2</sup>	
Due Authority (negative amount) <sup>3</sup>		0.00
Note: Send this report to Accounting even if the amount is \$0.		

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler. <sup>2</sup> Prepare Check Request <sup>3</sup> Attach personal check payable to SDCRAA	
---	--

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Amy Caldera  
 Traveler Signature: Thella F. Bowens  
 Approved By: \_\_\_\_\_

Ext.: 2445  
 Date: 3/17/2011  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 06/Executive Office  
Position: ☐ Board Member ☒ President/CEO ☐ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 1/21/11 PLANNED DATE OF DEPARTURE/RETURN: 3/4/11 / 3/4/11

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Sacramento, CA

Purpose: Tour of the Big Build and lesson learned on project

Explanation: Tour of the Big Build

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	410.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	
B. LODGING	\$	
C. MEALS	\$	50.00
D. SEMINAR AND CONFERENCE FEES	\$	
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>460.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens

Date: 1/27/11

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: [Signature]

Date: 1.27.11

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

1. Tony R. Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its 2/22/11 meeting.  
(Leave blank and we will insert the meeting date.)

To Corporate 1/27 6:47pm



TravelTrust  
274 North Coast Highway 101  
Encinitas, Ca 92024  
Tel: 760-635-1700  
Fax: 760-635-1720  
Website: www.traveltrust.com

BOWENS/THELLA

16-Feb-2011 3:28 pm

Page 1 of 1

YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* XMCQOU \*\*

-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----

\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*

THIS IS AN E-TICKET RESERVATION.


A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

\*\*\*\*\*


\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*

PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

\*\*\*\*\*

  
04-Mar-2011  
10:20am  
Friday

Air Southwest Airlines Flight# 797 Class: Y  
From: San Diego CA, USA To: Sacramento CA, USA  
Meal: None  
Equip: Boeing 737-300 Jet  
Depart: 04-Mar-2011 Friday 10:20am Status: Confirmed  
Arrival: 04-Mar-2011 Friday 11:55am Stops: 0  
Depart - TERMINAL 1  
Arrive - TERMINAL A  
Southwest Airlines locator: XMCQOU  
Flight Duration: 1 hour(s) and 35 minutes  
Class of Service: Coach

  
05-Mar-2011  
09:20am  
Saturday

Air Southwest Airlines Flight# 1451 Class: Y  
From: Sacramento CA, USA To: Santa Ana CA, USA  
Meal: None  
Equip: Boeing 737-700 Jet  
Depart: 05-Mar-2011 Saturday 09:20am Status: Confirmed  
Arrival: 05-Mar-2011 Saturday 10:45am Stops: 0  
Depart - TERMINAL A  
Arrive -  
Flight Duration: 1 hour(s) and 25 minutes  
Class of Service: Coach

Other

01-Sep-2011  
Thursday

San Diego CA, USA  
RESERVATION RETAINED FOR 180 DAYS-A

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Ticket Information

BOWENS THELLA  
Ticket#: 2152143458  
Invoice#: 1181707

Ticket Base Fare: 379.40  
Ticket Tax: 0.00  
Total Ticket Amount: 379.40

Electronic: YES

SERVICE FEE DOCUMENT #: 0543151711 FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006



TravelTrust  
274 North Coast Highway 121  
Encinitas, Ca 92024  
Tel: 760-635-1700  
Fax: 760-635-1720  
Website: www.traveltrust.com

BOWENS/THELLA

04-Mar-2011 3:14 pm

Page 1 of 1

YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* XMCQOU \*\*

-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----

\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*

THIS IS AN E-TICKET RESERVATION.


A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

\*\*\*\*\*


\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*

PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

\*\*\*\*\*

  
04-Mar-2011  
10:20am  
Friday

Air	Southwest Airlines	Flight#	797	Class:	Y
From:	San Diego CA, USA	To:	Sacramento CA, USA		
Meal:	None				
Equip:	Boeing 737-300 Jet	Status:	Confirmed		
Depart:	04-Mar-2011 Friday	10:20am			
Arrival:	04-Mar-2011 Friday	11:55am			
Stops:	0				
Depart - TERMINAL 1					
Arrive - TERMINAL A					
Southwest Airlines locator: XMCQOU					
Flight Duration: 1 hour(s) and 35 minutes					
Class of Service: coach					

  
05-Mar-2011  
07:40am  
Saturday

Air	Southwest Airlines	Flight#	1088	Class:	Y
From:	Sacramento CA, USA	To:	Ontario CA, USA		
Meal:	None				
Equip:	Boeing 737-700 Jet	Status:	Confirmed		
Depart:	05-Mar-2011 Saturday	07:40am			
Arrival:	05-Mar-2011 Saturday	08:55am			
Stops:	0				
Depart - TERMINAL A					
Arrive - TERMINAL 4					
Flight Duration: 1 hour(s) and 15 minutes					
Class of Service: Coach					

Other

01-Sep-2011  
Thursday

San Diego CA, USA  
RESERVATION RETAINED FOR 180 DAYS-B

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.

FOR EMERGENCY AFTERHOURS SERVICE IN THE US

PLEASE CALL 888-221-8062 AND USE YOUR VIT CODE - S7NS0

PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER

EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00

THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Ticket Information

Ticket#:2159350842  
Invoice#:1181715

Ticket Base Fare:	7.00
Ticket Tax:	0.00
Total Ticket Amount:	7.00

Electronic: YES

SERVICE FEE DOCUMENT #: 0544231492 FEE AMOUNT: 25.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006

441.40

**BRET LOBNER**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Breton K. Lobner DEPT. NAME & NO. General Counsel  
DEPARTURE DATE: \_\_\_\_\_ RETURN DATE: \_\_\_\_\_ REPORT DUE: 1/30/00  
DESTINATION: \_\_\_\_\_

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		1/8/11	1/10/11	1/11/11	1/12/11	1/13/11	1/17/11	1/18/11	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	116.20								0.00
Conference Fees (provide copy of flyer/registration expenses)	810.00								0.00
Rental Car*						200.00			200.00
Gas and Oil*				10.00					10.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*		310.75	310.75	310.75	310.75			310.75	1,553.75
Telephone, internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)				4.43					4.43
Breakfast*									
Lunch*		18.98	16.50	18.00	21.75		9.74	4.24	89.21
Dinner*				44.00	41.87			16.46	102.33
Other Meals*			3.23	4.43				3.00	10.66
Alcohol is a non-reimbursable expense									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:							23.00	25.00	48.00
Baggage Fee									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	926.20	329.73	330.48	391.61	374.37	200.00	32.74	359.45	2,018.38

**Explanation:**

There are no expenses from 1/14 to 1/16. Return date to San Diego was 1/17.

Total Expenses Prepaid by Authority	926.20
Total Expenses Pd. by Employee (Including cash advances)	2,018.38
<b>Grand Trip Total</b>	<b>2,944.58</b>
Less Cash/Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	926.20
<b>Due Traveler (positive amount)<sup>2</sup></b>	
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>2,018.38</b>
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Kendy Rios Ext.: 2424  
Traveler Signature: Breton K. Lobner Date: 3-11-2011  
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
(Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.  
B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Breton Lobner Dept: General Counsel 15  
Position: ☐ Board Member ☐ President/CEO ☒ Gen. Counsel ☐ Chief Auditor  
☐ All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 9/29/2010 PLANNED DATE OF DEPARTURE/RETURN: 1-8-2011 1-17-2011

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Kona, HI Purpose: 25<sup>th</sup> Annual Aviation Issues Conference  
Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 700.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 125.00
B. LODGING	\$ 1,295.00
C. MEALS	\$ 500
D. SEMINAR AND CONFERENCE FEES	\$ 670.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Breton Lobner Date: 10-14-10

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russey, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its October 25, 2010 meeting.  
(Leave blank and we will insert the meeting date.)



# 2011 PROGRAM

**KONA, HAWAII | JANUARY 9-13**

## SPONSORED BY

- American Association of Airport Executives
- Cargo Airline Association
- Hawaii Department of Transportation
- American Airlines
- United Continental Holdings, Inc.
- US Airways
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- BridgeNet International
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- Harris Corporation
- L-3 Communications Security & Detection Systems
- The Paradies Shops, Inc.
- Woodward & Associates
- Enterprise Holdings Operating: Alamo, Enterprise, National Car Rental
- AMPCO System Parking
- Venable LLP
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AMERICAN ASSOCIATION



OF AIRPORT EXECUTIVES



## 2011 AVIATION ISSUES CONFERENCE

### SUNDAY, JANUARY 9

- 7-7:50 a.m. **AAAE Board/Policy Review Committee Breakfast** Ballroom Courtyard
- 7:50 a.m.-12:30 p.m. **AAAE Board/Policy Review Committee Meeting** Grande Ballroom - Salon III
- 3-7 p.m. **Registration** Grande Ballroom Pre-Function
- 6-7 p.m. **Welcome Reception** Turtle Point  
Sponsored by Cargo Airline Association; American Airlines; FedEx Express, LHD & Associates; Baker, Donelson, Bearman, Caldwell & Berkowitz, PC; General Aviation Manufacturers Association

### MONDAY, JANUARY 10

- 7 a.m.-12:15 p.m. **Registration** Grande Ballroom Pre-Function
- 7-8:15 a.m. **Breakfast** Croquet Lawn  
Sponsored by Hawaii Department of Transportation
- 7-8:15 a.m. **AAAE Airline Economics and Air Service Committee Meeting** Plaza Ballroom III  
Committee Chair: Tory, Richardson, A.A.E.  
Committee Vice Chair: Phil Johnson, A.A.E.
- 8:15-9 a.m. **Welcome Remarks** Grande Ballroom Salons I/II  
Chip Barclay, A.A.E. President, AAAE  
The Honorable Neil Abercrombie Governor  
State of Hawaii  
Jim Bennett, A.A.E. Chair, AAAE  
CEO, Abu Dhabi Airports Company  
Steve Alterman President, Cargo Airline Association
- 9-9:45 a.m. **Leadership Forum: A Conversation with The Honorable Jim Oberstar Former Chairman, House Transportation and Infrastructure Committee** Grande Ballroom Salons I/II  
Moderators: Chip Barclay, A.A.E. President AAAE  
Todd Hauptli Senior Executive Vice President AAAE
- 9:45-10:15 a.m. **Refreshment Break with Exhibitors** Plaza Ballroom I/II  
Sponsored by Airbus Americas, Inc.; Aviation, Inc.; Helicopter Association International; DeTect, Inc.; L-3 Communications Security & Detection Systems

- 10:15-11:15 a.m. **Session I - Aviation Industry Overview: Is a Recovery at Hand?** Grande Ballroom Salons I/II  
Moderators: Will Ris Senior Vice President, Government Affairs American Airlines  
Mark Anderson Vice President, Government Affairs United Continental Holdings, Inc.
- 11:15 a.m.-12:15 p.m. **Session II - The Washington Landscape: New Congress, New Agenda** Grande Ballroom Salons I/II  
Moderators: Todd Hauptli Senior Executive Vice President AAAE  
David Whitestone Partner Holland & Knight
- 12:15-4 p.m. **Issue Briefings/ Breakout Sessions** Grande Ballroom Salons I/II
- 1:30-3 p.m. **FAA Leadership Focus Informal Discussion with FAA Leaders** Grande Ballroom Salons I/II

### TUESDAY, JANUARY 11

- 7:15-11:30 a.m. **Registration** Grande Ballroom Pre-Function
- 7:15-8:15 a.m. **Breakfast** Ballroom Courtyard  
Sponsored by US Airways; Reveal; Raytheon Company; JetBlue Airways; Siemens Corporation, Inc.; Holland & Knight LLP
- 8:15-9:30 a.m. **Session III - The Future of FAA: Moving Forward in an Era of Dwindling Resources** Grande Ballroom Salons I/II  
Moderators: Brad Van Dam Vice President Federal Affairs Airport Legislative Alliance AAAE  
Paul Feldman Vice President for Government Affairs General Aviation Manufacturers Association
- 9:30-10 a.m. **Refreshment Break with Exhibitors** Plaza Ballroom I/II  
Sponsored by Reno-Tahoe Airport Authority; Rapiscan Systems, Inc.; Harris Corporation; Woodward & Associates; BridgeNet International

**Session Format: Panel Discussion with Audience Participation**



# AGENDA, KONA, HAWAII JANUARY 9-12 2011

- 10-11:30 a.m. **Session IV –** *Grande Ballroom Salons I*  
**International Aviation: Focus on Asia and the Gulf Region**  
 Moderators: Jim Bennett, A.A.E. *President and CEO*  
 Abu Dhabi Airports Company  
 Mike Wascom *Managing Director*  
 International and Government Affairs  
 American Airlines
- 10:45-11:15 a.m. **Refreshment Break with Exhibitors** *Plaza Ballroom I/II*  
 Sponsored by The NextGen Equipage Fund, LLC;  
 The MITRE Corporation; Venable LLP
- 11:15 a.m.-12:15 p.m. **Session VII –** *Grande Ballroom Salons I/II*  
**ATC Modernization: Making Modernization a National Priority**  
 Moderators: Monte Belger *Vice President for Transportation Systems*  
 Lockheed Martin  
 Agam Sinha *Senior Vice President and General Manager*  
 The MITRE Corporation
- 12-6 p.m. **Golf Tournament** *Mauna Lani South Course*  
**Shotgun Start at 12:30 p.m.**  
 (Box Lunches will be provided at the Golf Course)  
 Sponsored by AMPCO System Parking; McBee Strategic Consulting LLC; Enterprise Holdings  
 Operating: Alamo, Enterprise, National Car Rental
- 12:30-4 p.m. **Issue Briefings/ Breakout Sessions** *Grande Ballroom Salons I/II*
- 12:15-4 p.m. **Issue Briefings/ Breakout Sessions** *Grande Ballroom Salons I/II*
- 1:30-3 p.m. **TSA Leadership Focus - Informal Discussion with TSA Leaders** *Grande Ballroom Salons I/II*
- 6-7 p.m. **Reception** *Coconut Grove*  
 Sponsored by United Continental Holdings, Inc.; GE Aviation; Lockheed Martin Corporation; UPS Airlines; National Air Traffic Controllers Association; National Business Aviation Association

## WEDNESDAY, JANUARY 12

- 7:30 a.m.-12:15 p.m. **Registration** *Grande Ballroom Pre-Function*
- 7:30-8:30 a.m. **Breakfast** *Ballroom Courtyard*  
 Sponsored by Avis Budget Group; JBT Aerotech, Jetway Systems; Crowell & Moring, LLP
- 7:30-8:30 a.m. **Airport Board Member and Commissioner Roundtable** *Maile Room*  
 Moderator: Krys T. Bart, A.A.E. *President and CEO*  
 Reno-Tahoe Airport Authority
- 8:30-9:45 a.m. **Session V –** *Grande Ballroom Salons I/II*  
**Aviation Security: A Closer Look at Technology and Policy Developments**  
 Moderators: Carter Morris *Senior Vice President for Transportation Security Policy*  
 AAAE  
 Ben DeCosta, A.A.E. *Principal*  
 DeCosta Consulting, LLC
- 9:45-10:45 a.m. **Session VI –** *Grande Ballroom Salons I/II*  
**Aviation and the Environment: Sustaining the Sustainability Movement**  
 Moderators: Steve Alterman *President*  
 Cargo Airline Association  
 Darby Becker *Government Affairs*  
 Aviation

## THURSDAY, JANUARY 13

- 7:45-11:30 a.m. **Registration** *Grande Ballroom Pre-Function*
- 7:45-8:45 a.m. **Breakfast** *Ballroom Courtyard*  
 Sponsored by Barnard Dunkelberg & Company; Blast Deflectors, Inc.; DM AIRPORTS, LTD. – Operators of Morristown Municipal Airport; The Paradise Shops, Inc.
- 8:45-10 a.m. **Session VIII –** *Grande Ballroom Salons I/II*  
**Air Service, General Aviation, Air Cargo - Maintaining a Viable, National Aviation System**  
 Moderators: Spencer Dickerson *Senior Executive Vice President*  
 AAAE  
 Lisa Piccione *Senior Vice President for Government Affairs*  
 National Business Aviation Association
- 10-10:30 a.m. **Refreshment Break with Exhibitors** *Plaza Ballroom I/II*
- 10:30-11:30 a.m. **Session IX –** *Grande Ballroom Salons I/II*  
**Wrap Up: Looking Back and Looking Forward**
- 11:30 a.m. **Conference Adjournment** *Grande Ballroom Salons I/II*

As a special service for conference delegates, we are running highlights of ANTN programs, sponsor and conference information on the hotel television network on a continuous basis this week. You may view this on the hotel television network at the Fairmont Orchid.



Bret

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LOBNER/BRETON

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05-Nov-2010 12:57 pm

Page 1 of 2

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\*\*\*\*\*

  
08-Jan-2011  
01:26pm  
Saturday

<b>Air</b>	United Airlines	<b>Flight#</b>	6327	<b>Class:</b>	S
<b>From:</b>	San Diego CA, USA	<b>To:</b>	Los Angeles CA, USA		
<b>Meal:</b>	None	<b>Seats:</b>	Seat:3B		
<b>Equip:</b>	CRJ-Canadair Regiona	<b>Status:</b>	Confirmed		
<b>Depart:</b>	08-Jan-2011 Saturday		01:26pm	<b>Stops:</b>	0
<b>Arrival:</b>	08-Jan-2011 Saturday		02:14pm		

SAN-LAX OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES

Depart - COMMUTER TERMINAL

Arrive - TERMINAL 8


United Airlines locator: PSCH72

UA Frequent Flyer# [REDACTED]-LOBNER/BRETON

\*\*\*AISLE SEAT

Flight Duration: 48 minutes

Class of Service: Coach

  
08-Jan-2011  
04:35pm  
Saturday

<b>Air</b>	United Airlines	<b>Flight#</b>	53	<b>Class:</b>	S
<b>From:</b>	Los Angeles CA, USA	<b>To:</b>	Kona/Kailua HI, USA		
<b>Meal:</b>	Food For Purchase	<b>Seats:</b>	Seat:21C		
<b>Equip:</b>	Boeing 757 200 Jet	<b>Status:</b>	Confirmed		
<b>Depart:</b>	08-Jan-2011 Saturday		04:35pm	<b>Stops:</b>	0
<b>Arrival:</b>	08-Jan-2011 Saturday		08:05pm		

Depart - TERMINAL 7

Arrive -


United Airlines locator: PSCH72

UA Frequent Flyer# [REDACTED]-LOBNER/BRETON

\*\*\*AISLE SEAT

Flight Duration: 5 hour(s) and 30 minutes

Class of Service: Coach

  
13-Jan-2011  
02:09pm  
Thursday

<b>Air</b>	Hawaiian Airlines	<b>Flight#</b>	279	<b>Class:</b>	G
<b>From:</b>	Kona/Kailua HI, USA	<b>To:</b>	Kahului Maui HI, USA		
<b>Meal:</b>	None	<b>Seats:</b>	Seat:20B		
<b>Equip:</b>	Boeing 717 Jet	<b>Status:</b>	Confirmed		
<b>Depart:</b>	13-Jan-2011 Thursday		02:09pm	<b>Stops:</b>	0
<b>Arrival:</b>	13-Jan-2011 Thursday		02:40pm		

Hawaiian Airlines locator: BWUJOE

UA Frequent Flyer# [REDACTED]-LOBNER/BRETON

\*\*\*AISLE SEAT

Flight Duration: 31 minutes

Class of Service: G



Traveltrust  
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DEPT 15

05-Nov-2010 12:57 pm

Page 2 of 2

~~17-Jan-2011~~  
01:47pm  
Monday

Air United Airlines  
From: Kahului Maui HI, USA  
Meal: Food For Purchase  
Equip: Boeing 767 Jet  
Depart: 17-Jan-2011 Monday 01:47pm  
Arrival: 17-Jan-2011 Monday 09:08pm  
Flight# 44 Class: T  
To: Los Angeles CA, USA  
Seats: Seat:24H  
Status: Confirmed  
Stops: 0

Depart -  
Arrive - TERMINAL 7  
United Airlines locator: PSCH72  
UA Frequent Flyer# [REDACTED]-LOBNER/BRETON  
\*\*\*AISLE SEAT  
Flight Duration: 5 hour(s) and 21 minutes  
Class of Service: Coach

PSCH72  
10B \$59-

~~17-Jan-2011~~  
10:40pm  
Monday

Air United Airlines  
From: Los Angeles CA, USA  
Meal: None  
Equip: CRJ-700 Canadair Reg  
Depart: 17-Jan-2011 Monday 10:40pm  
Arrival: 17-Jan-2011 Monday 11:29pm  
Flight# 6344 Class: T  
To: San Diego CA, USA  
Seats: Seat:10B  
Status: Confirmed  
Stops: 0

LAX-SAN OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
Depart - TERMINAL 8  
Arrive - COMMUTER TERMINAL  
United Airlines locator: PSCH72  
UA Frequent Flyer# [REDACTED]-LOBNER/BRETON  
\*\*\*AISLE SEAT  
Flight Duration: 49 minutes  
Class of Service: Coach

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VISA

16-Jul-2011  
Saturday

San Diego CA, USA  
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LOBNER BRETON  
Ticket#:7933002933  
Invoice#:5205280

Ticket Base Fare: 624.32  
Ticket Tax: 59.18  
Total Ticket Amount: 683.50

Electronic: YES

LOBNER BRETON  
Ticket#:7933002935  
Invoice#:5205280

Ticket Base Fare: 102.33  
Ticket Tax: 13.87  
Total Ticket Amount: 116.20

Electronic: YES

SERVICE FEE DOCUMENT #: 0541001873 FEE AMOUNT: 30.00

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T 808 885 2000 F 808 885 5778

**American Association of Airport Executiv**

Breton Lobner  
120 29th Place  
Manhattan Beach, CA 90266  
US

Room : 1145  
Folio # : 343102  
Cashier # : 46  
Page # : 1 of 2

Group Name American Association of Airport Executi

Arrival : 01-08-11  
Departure : 01-13-11  
Fairmont President's Club  
3247443050

Date	Description	Additional Information	Charges	Credits
01-08-11	Deposit Transferred at C/I			587.50
01-08-11	Package Charge		259.00	
01-08-11	Room T.A.T. Tax		23.96	
01-08-11	Room G.E.T. Tax		10.79	
01-08-11	Porterage - Group		17.00	
01-09-11	Package Charge		259.00	
01-09-11	Room T.A.T. Tax		23.96	
01-09-11	Room G.E.T. Tax		10.79	
01-10-11	Package Charge		259.00	
01-10-11	Room T.A.T. Tax		23.96	
01-10-11	Room G.E.T. Tax		10.79	
01-11-11	Hale Kai	Room# 1145 : CHECK# 0105038	14.50	
01-11-11	Package Charge		259.00	
01-11-11	Room T.A.T. Tax		23.96	
01-11-11	Room G.E.T. Tax		10.79	
01-12-11	Package Charge		259.00	
01-12-11	Room T.A.T. Tax		23.96	
01-12-11	Room G.E.T. Tax		10.79	
01-13-11	Visa	XXXXXXXXXXXX1444      XX/XX		912.75
<b>Total</b>			<b>1,500.25</b>	<b>1,500.25</b>
<b>Balance Due</b>			<b>0.00</b>	

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Item	Desc	Qty	Subtotal
Meeting Registration	(110101) 25TH ANNUAL AVIATION ISSUES CONFERENCE Mr. Breton K Lobner	1	\$810.00
<b>Total</b>			<b>\$810.00</b>

Note: A formal confirmation letter will be emailed to you within two weeks from the date of this meeting registration.

Customer ID: 80927  
 Date: 10/19/10  
 Order No: 041877E3  
 Name On Card: Kendy Rios  
 Email: @san.org  
 Card Type: VISA  
 Card No: XXXXXXXXXXXX8171

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Rios Kendy

Registration

From: AAAEWebsites@AAAE.org  
Sent: Tuesday, October 19, 2010 12:19 PM  
To: Rios Kendy  
Subject: Your AAAE eService Purchase Receipt



## American Association of Airport Executives

601 Madlson Street Suite 400, Alexandria, VA 22314. (703)824-0500 FAX (703) 820-1395

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80927 - 30

### Receipt

Invoice ID: 443270

Invoice Date: 10/19/2010

Mr. Breton K Lobner  
General Counsel  
San Diego County Regional Airport Auth.  
3225 N. Harbor Dr.  
San Diego CA 92101

QUANTITY	DESCRIPTION	UNIT COST	EXTENDED COST
	(110101) 25TH ANNUAL AVIATION ISSUES CONFERENCE - AIRPORT NON-MEMBERS ( Mr. Breton K Lobner)		\$810.00
	Payment received on 10/19/2010		-\$810.00
	Payment Type: VISA XXXXXXXXXXXX8171		
Thank you for your payment.		<b>BALANCE</b>	<b>\$0.00</b>

Food Expense - Jan. 8, 2011

\$ 4.24

Commuter Cafe  
SAN DIEGO COMMUTER TERMINAL  
3225 N. HARBOR DRIVE  
SAN DIEGO, CA 92101  
619.231.5187

1/8  
HMSHOST  
LABREA BAKERY T7  
LOS ANGELES INT'L AIRPORT

Invoice # 32687851  
Cust #0 Cash  
Sales Person: CHRISTIAN

01/08/11  
2:28 pm

8535 ERIKA

CHK 3210 JAN08'11 4:12PM

Stock# / Description	Qty	Price	Amount
5662 / WATER VASA SPORT 25oz	1 @	2.78 each	2.78*
Sub-Total:			8.52
Tax[ 8.75]:			0.75*
Total:			9.27
PAID CASH:			20.00
Total Paid:			20.00
Change:			10.73
Amount Due:			0.00

T H A N K  
Y O U !

1 BANANA PND CAKE	4.29
10 %	
10% AIR FOOD DSC	0.43-
SUBTOTAL	3.86
TAX	0.38
AMOUNT	4.24
Cash	20.00
CHANGE	15.76

GOT 5 STAR SERVICE?  
Contact LAXGM@HMSHOST.COM  
or Call 310.642.9542

Your order number is: 3210

NO REFUNDS & NO EXCHANGES.

THANK YOU. PLEASE VISIT US AGAIN.

\$3.

14  
\*\*WOLFGANG PUCKS FOOD COUNTER\*\*  
DELAWARE NORTH COMPANIES  
TERMINAL #7

73 Jennifer

CHK 8391 TOM  
JAN08'11 5:28PM

1 BBQ CHICK PIZZA	11.30
1 GATORADE	3.70

Subtotal	15.00
Total Tax	1.46
Total Paid.....	16.46
CASH	20.00
Change Owed....	3.54

\$16.46

Jan. 9 2011  
Lunch

Lunch: Sundae 1/9/11 (7)

# Romano's Macaroni GRILL.

Romano's Macaroni Grill  
Robert Keon, General Manager  
201 WAIKOLOA BEACH DRIVE  
WAIKOLOA, HI 96738  
808 443-5515

Server: Maya  
Table 24/1  
Guests: 2

01/09/2011  
12:34 PM  
20037

\$ 18.98

Insalata Blu Chicken

14.98

Subtotal  
Tax

33.97  
1.42

Total

35.39

Balance Due

35.39

Making Life Delicious in  
Waikoloa!!! We strive for  
excellence in everything we do  
and appreciate any feedback  
you may have; please contact  
us at your discretion.



# 16.50

Jan. 10, 2011  
Lunch

H 3.23

⑥

**Village Burger**  
67-1185 E-109 Mamalahoa Highway  
Kamuela, HI 96743  
808-885-7319

34 Kristen

Check: 641  
Table: 10-1  
01/10/2011 02:53PM

2	Kahua Ranch	23.00
1	Fries Parmesan	4.00
	Food	27.00
	Tax	1.12
	SUBTOTAL	27.00
	TOTAL DUE	\$28.12

The best foods are found close to home..  
Mahalo for dining with us!

Order Number: 641

④

**Village Burger**  
67-1185 E-109 Mamalahoa Highway  
Kamuela, HI 96743  
808-885-7319

34 Kristen

Check: 645                      Guests: 1  
Table: 10-1  
01/10/2011 03:04PM

1	Vanilla Shake	6.50
	Cash	10.00

N/A Bevs	6.50
Tax	0.27
SUBTOTAL	6.50
PAYMENT	6.77

**Change Due**                      **\$3.23**

----- Check Closed -----  
01/10/2011 03:04:34PM

The best foods are found close to home..  
Mahalo for dining with us!

Order Number: 645

**Lobner Breton**

Baggage Fee  
\$ 25  
(2nd)

**From:** United Airlines [notify-donotreply@united.com]  
**Sent:** Monday, January 17, 2011 9:50 AM  
**To:** Lobner Breton  
**Subject:** Travel Options Purchase Receipt

1/7 - Baggage Fee



**Your request has been purchased.**  
**Flight information**

**Monday, Jan 17, 2011 Kahului, HI (OGG) to Los Angeles, CA (LAX)**  
**Flight**

UA 0044  
**From**

Kahului, HI (OGG)  
**To**

Los Angeles, CA (LAX)

**Scheduled Departure**

Jan 17, 2:00 PM  
**Scheduled Arrival**

Jan 17, 9:21 PM

**Monday, Jan 17, 2011 Los Angeles, CA (LAX) to San Diego, CA (SAN)**  
**Flight**

UA 6344 - Operated by UNITED EXPRESS/SKYWEST AIRLINES  
**From**

Los Angeles, CA (LAX)  
**To**

San Diego, CA (SAN)

**Scheduled Departure**

Jan 17, 10:38 PM  
**Scheduled Arrival**


Jan 17, 11:26 PM

**Purchase summary**

**Name**

Ticket number

Date purchased

  
January 17, 2011

---

## Bag charges

Name

Credit card number

Receipt number

Bag(s)

Price

  
1 bag  
23.00 USD

*Fel*

---

Valid for: Kahului, HI (OGG) to Los Angeles, CA (LAX)  
Valid for: Los Angeles, CA (LAX) to San Diego, CA (SAN)

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Jan. 11, 2011

Bret's  
share  
\$18.00 Lunch

Breakfast  
\$4.43

\*\*\* Bar \*\*\*

(2)

Seafood Bar  
P.O. Box 44704  
Kawaihae, HI (808) 880-9393

Order #: 8

Date/Time: 1/11/2011 02:30 PM

Server: ag

Table: 56 Guests: 2

Menu Item	Cost
Thai Beef Salad	16.00
Medium Rare	
Medium	

Sub-TTL: 34.50

Tax: 0.00

Total: 34.50

Due: \$34.50

Thank You! Please Come Again!

KIMBEAN Hawaiian Coffee #211 (9)

75-5742 Kuakini Highway A102

Honolulu, HI 96815

(808) 329-9701

Server: James

Station: 1

Order #: 13623

Take Out

>> SETTLED <<

1 Latte 12oz 4.25

SUB TOTAL: 4.25

Tax 1: 0.18

TOTAL: \$4.43

Cash Tendered: 5.00

CHANGE: -0.57

>> Ticket #: 86 <<

Created: 1/11/2011 4:35:39 PM

SETTLED: 1/11/2011 4:35:55 PM

\*\*\*\*\*  
Mahalo. Please visit us again soon!

\*\*\*\*\*





January 11, 2011

Bret's share  
\$ 44.00 Dinner

Gas  
\$ 10.00



\*\*\*\*\*

Bamboo Restaurant  
P.O. Box 1463  
Kapaau, HI 96755  
PHONE: (808) 889-5555

Order 98475 01/11/11 9:02 PM  
Table 15 Cust 2 Waiter 18 Rick

\*\*\*\*\*

\*\*\* Table Service \*\*\*

1 Green Papaya Salad	6.95
1 Kona Press Coffee	4.00 ✓
1 Small Bite Trio	5.85 ✓
1 Polenta Fish	24.95
Petite Polenta Fish	

[REDACTED]

Sub-total: 104.45  
Tax: 4.36 ✓

Total Due: 108.81

TESORO (10)  
REAL VALUE REAL EASY  
TESORO 61886  
74-55908 PALANI DR  
KONA  
888-329-1839

Your comments are  
important. Call us:  
1-877-7TESORO

Invoice # 47173  
Date 01/11/11  
Time 1:51  
Auth # 083180

Card Type VI  
Acct#  
#####1444  
Name: BRETON LOBNER

Pump	Gallons	Price
85	7.702	\$ 3.979

Product	Amount
Regular	\$ 30.65

Total Sale \$ 30.65

SALE - Card Swiped  
APPROVAL 083180  
Ref # 4800  
Unit # TES04985600

Jan. 12, 2011

Bret's  
share  
\$ 21.75  
Lunch

Bret's  
share  
\$ 41.87  
Dinner

37  
19  
6

LUNCH 1/12 (3)

Dinner - 1/12 (5)

PRINCE RESORTS  
MAUNA KEA  
NUMBER 3

708733 ANA

12/1 9368 GST  
JAN12'11 1:28PM

1 BABY GREENS	12.00
1 CHICKEN SIDE	6.00
1 FISH TACOS	18.00

FOOD	36.00
TAX	1.50
PAYMENT DUE	37.50

GRATUITY

6.00  
\$ 43.50

TOTAL

ROOM #

PRINT NAME

SIGNATURE

BK

A

Roy's Waikoloa Bar & Grill  
250 Waikoloa Beach Dr.  
Waikoloa, HI 96738

Server: Zack  
Table 31/2  
Guests: 3  
01/12/2011  
9:02 PM  
50023

Manhattan (2 @7.00)	14.00
Bombay	8.00
AS PREM MART	
Boar App	11.00
10 Roll	15.00
Ahi Poke	15.00
Big Wave	5.50
DragonRoll	12.50
Haupia Brownie	9.00

Subtotal	90.00
Tax	3.75

Total 93.75

Balance Due 93.75

MAHALO NUI LOA  
for Joining us !

January 17, 2011

Lunch

\$ 9.71

HMSHOST  
SNACK BAR CONC D  
KAHULUI AIRPORT

5194 Merosali

7830 JAN17'11 1:21PM

1 WATER FIJI 500ML	3.79
2 SG HOT DOG	7.38
2 SG CHIPS	3.58
1 SG HAAGN DAZ BAR	3.89

TAX	0.78
AMOUNT	19.42
CASH	20.00
CHANGE	0.58

MAHALO FOR YOUR PATRONAGE.  
F.HERCIK GENERAL MANAGER  
808-877-5858 X 221  
FRANK.HERCIK@HMSHOST.COM

19.42 ÷ 2 = 9.71

# Car Rental

I UTILITIES  
IN-MILLIMETERS  
SETLP 7 0 2  
CONTRAST 2  
PRINT

ALAMO

RA 519282961 Inv 0  
Rental 09-JAN-2011 01:17 AM  
KONA ARPT  
Return 13-JAN-2011 01:03 PM  
KONA ARPT

BRETTON KNEELAND LOBNER  
Vehicle # AX613219  
Model TOWN CAR LTD  
Class Driven LCAR Class Charged ICAR  
License# [REDACTED] State/Province HI  
M/Kms Driven 324  
M/Kms Out 17845  
M/Kms In 18169

Charges	No	Unit	Price	Amount
T & M	1	Week	202.07	202.07*
UNLIM M/KM	0	M/Kms		0.00*
FREE DAY	1	Rental	-40.41	-40.41*
DLY FF FEE	0			2.50*
RNT MTR VH SC	3.00	USD/DY		15.00
VEH. REG. FEE & WEIGHT TX				0.00*
CONCESSION RECOV FEE				18.24*
CUSTOMER FACILITY CHG				22.50
SALES TAX @4.166 %				7.60

Total Charges USD 227.50

Deposit Visa 1444

Amount Due USD 227.50

\* Taxable Items  
Subject to Audit  
Frequent Flyer [REDACTED] Credit to  
UNITED AIRLINES MILEAGE PLUS  
Customer service Number 1(800) 445-5664







RA # 519282961

BRETON KNEELAND LOBNER  
MANHATTAN BCH, CA 90266

RENTAL LOCATION  
KONA ARPT (888)826 6893  
KE-AHOLE AIRPORT  
P.O. BOX 4449  
KAILUA-KONA, HI 96745

RATE RULES AND QUALIFICATIONS INITIAL X

AFFINITY WEEKLY  
Min. rental 5 days  
Max. rental 28 days

RES # 563467256

CONTRACT ID 7014627  
EXT REF #

RENTAL DATE

09-JAN-2011

RENTAL TIME

01:12 AM

QS #

FT # 00125833330

RETURN LOCATION

KONA ARPT (888)826 6893

KE-AHOLE AIRPORT

P.O. BOX 4449

KAILUA-KONA, HI 96745

RETURN DATE

13-JAN-2011

RETURN TIME

01:00 PM

VEHICLE INFORMATION

RESERVED

Intermediate 2/4 Door Car Auto A/C

DRIVEN

Intermediate 2/4 Door Car Auto A/C

CHARGED

Intermediate 2/4 Door Car Auto A/C

MAKE

MODEL

COLOR

ODOMETER

0

PLATE

REG AREA

VEHICLE #

BAY

STALL

## CHARGES

### RENTER'S RESPONSIBILITY

- \* TIME & DISTANCE
- \* EXTRA - TIME & DISTANCE
- \* EXTRA - TIME & DISTANCE
- \* UNLIMITED MILES/KM-TIME & DISTANCE
- \* DAILY FREQ FLYER SERVICE CHRG
- \* REFUELING SERVICE CHARGE
- \* CUSTOMER FACILITY CHARGE 4.50/DAY
- \* CONCESSION RECOVERY FEE 11.11 PCT @ 11.11%
- \* RENTAL MOTOR VEHICLE SCHG 3.00 USD/DY
- \* VEHICLE REG FEE AND WEIGHT TAX
- \* SALES TAX 4.17%
- \* FREE DAY - COUPON

UNIT

PRICE/UNIT

CURRENT CHARGE

WEEK

202.07 X 1

202.07

Hour

14.97 X

0.00

Day

44.90 X

0.00

M/KM

0.00 X

0.00

Gallon

5.70 X

2.50

Day

0.00

Day

22.50

Day

18.24

Day

15.00

Rental

-40.41 X 1

1.75

7.67

-40.41

### ESTIMATED CHARGES

229.32 INITIAL X

(ALL CHARGES ARE ESTIMATE ONLY - SUBJECT TO CHANGE IF VEHICLE NOT RETURNED TO THE LOCATION ON DATE AND TIME SPECIFIED, OR IF FUEL TANK IS NOT FULL AT RETURN AND FUEL SERVICE OPTION WAS NOT PURCHASED).

### PAYMENTS

VISA 1444 Auth #

I DECLINE OPTIONAL ALAMO PROTECTION PLUS (APP) AS OF 09-JAN-2011 01:12 AM. X

I DECLINE OPTIONAL COLLISION DAMAGE WAIVER. X

I DECLINE OPTIONAL EXTENDED PROTECTION (EP). X

I DECLINE OPTIONAL CAREFREE PERSONAL PROTECTION COVERAGE (PERSPRO). X

I DECLINE ALAMO'S OPTIONAL ROADSIDE SERVICE PLUS X

DRIVING ON UNPAVED ROADS IS PROHIBITED AND VOIDS COVERAGE. MINIMUM \$50 CLEANING FEE FOR CARS RETURNED WITH EXCESSIVE MUD OR SAND.

I AGREE TO PROMPTLY PAY PARKING CITATIONS TO THE ISSUER OR PAY ALAMO THE COST OF EACH CITATION, PLUS AN ADMINISTRATIVE FEE OF \$20. X

**NO ADDITIONAL DRIVERS ARE AUTHORIZED TO DRIVE THE VEHICLE WITH THE EXCEPTION OF THE DRIVERS LISTED BELOW.**

YOU AGREE TO ALL PROVISIONS CONTAINED WITHIN THIS AGREEMENT, INCLUDING THOSE CONTAINED WITHIN ALAMO'S RENTAL AGREEMENT JACKET AND ALL APPLICABLE OPTIONAL PRODUCT BROCHURES, AND YOU ACKNOWLEDGE RECEIPT OF EACH OF THEM. YOU UNDERSTAND AND AGREE THAT, TO THE EXTENT PERMITTED BY LAW, IF YOU DO NOT COMPLY WITH CERTAIN KEY PORTIONS OF THIS AGREEMENT (AND, WHERE APPLICABLE, THE TERMS OF ANY ASSOCIATED CORPORATE,

Jan. 11, 2011

(1st)

Baggage Fee \$25

**UNITED**

08JAN11 SANT1 74197-4

AGENT ID: RSANLDA

CUSTOMER: LOBNER/BRETON

TKT NBR: 016 7933002933

ITEMS:

25.00

BAG1 FEE

BAGGAGE PAYMENT  
CUSTOMER RECEIPT

CPN: 1

ORIGIN: SAN

016 4517491813

DESTINATION: KOA

FORM OF PAYMENT:

BAXXXXXXXXXXXXXX1444 XXXX

ADDITIONAL REMARKS:

TOTAL

USD25.00

CPN DOCUMENT NUMBER

CR

1 016 4517491813 3