



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
5

Meeting Date: **AUGUST 29, 2011**

Subject:

Revision to the Fiscal Year 2012 Audit Plan of the Office of the Chief Auditor

Recommendation:

Staff recommends that the Audit Committee forward this item to the Board for acceptance.

Background/Justification:

The Office of the Chief Auditor's (OCA) Annual Audit Plan for Fiscal Year 2012 was approved by the Audit Committee during its May 9, 2011, meeting.

Pursuant to Section 4 and Section 5 of the Charter of the Office of the Chief Auditor, amendments for unplanned and special request audits may be performed after review and consultation with the Audit Committee.

The Fiscal Year 2012 Audit Plan requires a revision due to circumstances identifying the addition, or the deletion, of the following list of projects or vendors:

Add: Lifecycle of Contracts

Remove: S&L Specialty Contracting Inc.

The revised Fiscal Year 2012 Audit Plan is presented in Attachment A.

Fiscal Impact:

Not applicable.

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

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Equal Opportunity Program:

Not applicable.

Prepared by:

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CHIEF AUDITOR

San Diego County Regional Airport Authority
Office of the Chief Auditor
FY 2012 Audit Plan
Proposed 8-29-11

ATTACHMENT A

BUSINESS PROCESS AUDITS

Public Parking
Passenger Baggage Delivery
Capital and Maintenance Project Selection and Planning
Airport Lost and Found
Vehicle Fleet Management
Lifecycle of Contracts

EXPENSE CONTRACT AUDITS

HSS, Inc.
Jones Payne Group
Pacific Rim Mechanical
William Nicholas Bodouva + Associates
Mactec Engineering and Consulting
Marsh Risk & Insurance Service
~~S&L Specialty Contracting, Inc.~~
Sadler Electric, Inc.
Strong Tower Construction dba Koch Corporation
WTS, Inc.
Slayton Mechanical Contractors Inc.

REVENUE CONTRACT AUDITS

The Hertz Corporation
DTG Operations Inc. dba Thrifty & Dollar
Newport Beach Sales & Leasing Inc. dba Budget Rent A Car Systems
Nevada Lease and Rental Inc. dba Payless Car Rental System
Lindbergh Parking
Airline Revenues
Host International Inc.
Smarte Carte

ANNUAL ONGOING AUDITS AND SUPPORT

Aircraft Rescue & Fire Fighting (ARFF) Billing
Board Member Expenditures
Consolidated Rental Car Facility (CONRAC) Fund
Procurement Card Spending
AECOM Expenditures
Agreements with Expenditure Limits Not to Exceed \$100,000
Emergency Medical Technician-Paramedic Services
San Diego Unified Port District Billing
Special Request Audits

ETHICS PROGRAM ACTIVITY

CONSTRUCTION AUDIT AND MONITORING ACTIVITY
