

**DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TERMINAL DEVELOPMENT PROGRAM COMMITTEE MINUTES
TUESDAY, JANUARY 11, 2011
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER:

Chair Boland called the regular meeting of the Terminal Development Program Committee and Special Board Meeting to order at 9:00 a.m., Tuesday, January 11, 2011 in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Finnila led the Pledge of Allegiance.

ROLL CALL:

Present: Committee Members: Boland, Finnila, Robinson, Panknin
 Board Members: Desmond, Gleason, Smisek

Absent: Committee Members: None

Also Present: Jeffrey Woodson, Vice President, Administration; Amy Gonzalez,
 Director, Counsel Services; Tony R. Russell, Director, Corporate
 Services/Authority Clerk; Sara Real, Assistant Authority Clerk I

PUBLIC COMMENT – None

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the Minutes of the October 20, 2010 Special Committee Meeting.

ACTION: Moved by Board Member Panknin and seconded by Board Member Finnila to accept staff's recommendation. Motion carried unanimously.

2. COMMUNITY COMMUNICATION UPDATE:

Diana Lucero, Director, Community and Public Relations, provided a presentation on the Community Communication Update, which included Communication Tools, Construction Alerts, Q1 Public Outreach, Green Build Banners in T2, Terminal 2 – Checkpoint 6 Wall, Outdoor Boards, Current Advertising, and In-Terminal and Outdoor Impressions.

Board Member Panknin questioned if more outreach is needed regarding the Cell Phone lot congestion so that the public is aware.

3. SMALL BUSINESS DEVELOPMENT REPORT:

Bob Silvas, Director, Small Business Development, provided a presentation on the Small Business Development Report, which included Awards – Contract 1 and Contract 2; and Activities.

Board Member Panknin requested to receive a list of the contractors who were awarded the projects.

4. CONSTRUCTION AUDIT STATUS REPORT:

Scott Thein, Senior Auditor, provided a presentation on the Construction Audit Status Report, which included Task Authorization #1, Finalize Task Authorization #1, Task Authorization #2, and Next Steps.

In response to Board Member Finnilla regarding what is contained in the diagnostic report, Mr. Thien stated that the diagnostic report reviews the program in total.

Board Member Finnilla requested to see a copy of the diagnostic report.

Chair Boland noted that the diagnostic report is the road map for the audit. He stated that there will be several reports as the project moves forward and that executive summaries will be provided to the Board.

5. GREEN BUILD PROGRESS REPORT:

David Brush, Program Director, The Green Build, provided a presentation on the Green Build Progress Report, which included the Impact of the Recent Storms, the Storm's Aftermath, Rain Delays, and Schedule Impact.

In response to Chair Boland regarding the effects of the delays, Mr. Brush stated that there are contingencies in place for this sort of event, and the actions of the contractors are being carefully reviewed to ensure that they did everything possible to make use of the time before the rain started. He stated that he will provide a full report to the Board.

Board Member Robinson questioned if the Authority could receive assistance from the Federal Aviation Administration for disaster relief. In response, Mr. Brush stated that he would explore that option.

6. GREEN BUILD LEED CERTIFICATION UPDATE:

David Brush, Director, The Green Build, provided a presentation on the Leadership in Energy and Environmental Design (LEED) Certification Update, which included a LEED Overview, Six LEED Categories, LEED Campus Boundary, LEED Campus Approach, Existing Sustainability Initiatives, Construction Phase Process, Key LEED Strategies – Terminal, Key LEED Strategies – Landside, and LEED Certified Airports.

In response to Board Member Finnila regarding the cost benefit of putting in the investment to try to attain a gold certification, Mr. Brush stated that according to the Green Building Council, the annual operating costs at the Authority could be reduced. He stated that a cost benefit analysis would have to be conducted to determine the worth.

7. CORRECT RESOLUTION NOS. 2010-0125, 2010-0126, 2010-0127 TO INDICATE CORRECTLY WHETHER THE AUTHORIZATIONS GRANTED WERE FOR TASKS AND/ OR WORK:

Bryan Enarson, Vice President, Development, provided the staff report for this item.

He stated that in November 2010, the Board approved the final work and task authorizations to execute the total budget for the Green Build. He stated that some of the wording in the resolutions was not correct and those resolutions need to be corrected.

RECOMMENDATION: Staff recommends that the Terminal Development Program Committee forward this item to the Board for approval.

**ACTION: Moved by Board Member Finnila and seconded by Board Member Panknin to forward this item to the Board for approval.
Motion carried unanimously.**

NON-AGENDA PUBLIC COMMENT – None

COMMITTEE MEMBER COMMENTS – None

ADJOURNMENT

The meeting adjourned at 9:55 a.m. The next meeting will be held on March 15, 2011, at 9:00 a.m. in the Board Room in the Commuter Terminal at the San Diego International Airport.

APPROVED BY A MOTION OF THE TERMINAL DEVELOPMENT PROGRAM
COMMITTEE THIS 4TH DAY OF APRIL, 2011.

BRYAN ENARSON
VICE PRESIDENT, DEVELOPMENT

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK