



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

Item No.

10

Meeting Date: **JUNE 7, 2012**

Subject:

Approve and Authorize the President/CEO to Execute Two On-Call Airside/Landside Architect and Engineering Consultant Services Agreements

Recommendation:

Adopt Resolution No. 2012-0061, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with Hatch Mott MacDonald, LLC, for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement and Major Maintenance Programs, at San Diego International Airport.

Adopt Resolution No. 2012-0062, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with VA Consulting, Inc., for a term of three years, with the option for two one-year extensions, in an amount-not-to exceed \$5,000,000, in support of the Capital Improvement and Major Maintenance Programs, at San Diego International Airport.

Background/Justification:

On January 5, 2012, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQs") from qualified firms to provide On-Call Airside/Landside Architect and Engineering Consultant Services for the San Diego County Regional Airport Authority ("Authority").

These On-call Services Agreements will support the Authority's on-going Capital Improvement and Major Maintenance Programs on an as-needed basis, to include construction and maintenance of airside apron, taxiways, runway areas, landside roads, parking lots, and associated utilities. Authority Staff ("Staff") utilizes on-call consultants to provide architectural and engineering design work required for these improvements.

On February 10, 2012, the Authority received 14 SOQs from prospective consultant firms. A Selection Panel ("Panel") was established which included key representatives from the Authority's Facility Development Department, including Program and Project Managers who will be directly utilizing the services of this on-call consultant agreement.

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The Panel conducted a thorough review of the SOQs and determined that six firms were uniquely qualified to perform the requested On-Call Services.

The SOQ Scoring Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications; Consultant's organizational structure, small business participation, and project history.

The Panel interviewed and ranked the six short-listed firms as follows:

- 1) Hatch Mott MacDonald, LLC
- 2) VA Consulting, Inc. – *Small Business*
- 3) URS Corporation
- 4) C & S Engineering, Inc. - *Local*
- 5) Bureau Veritas North America, Inc.
- 6) Simon Wong Engineers– *Local / Small Business*

The Evaluation Criteria used to rank the qualified short-listed firms was based on the Consultant team's qualifications, Project Manager's qualifications, understanding of on-call services, capability of responding to task requirements, ability to be responsive to a request for services, and the effectiveness of the presentation.

Evaluation Criteria	Total Combined Points Possible	Hatch Mott McDonald	VA Consulting*	C & S Engineering, Inc.	Simon Wong Engineers*	Bureau Veritas	URS Corp.
1. Demonstration of Consultant Team Qualifications	800	680	680	600	520	600	720
2. Demonstration of Project Manager Qualifications	1000	900	825	800	825	800	825
3. Understanding of On-Call Services and Capability of Responding to Tasks	800	720	700	620	680	600	680
4. Ability to be responsive in providing the scope of services	800	660	680	660	600	620	640
5. Organization and effectiveness of presentation	600	510	480	465	405	420	480
Subtotal	4000	3470	3365	3145	3030	3040	3345
Panels Total Combined Scores		3470	3365	3145	3030	3040	3345
Final Rank		1	2	4	6	5	3
*Indicates Small Business							

The top two firms selected by the Panel were Hatch Mott MacDonald, LLC and VA Consulting, Inc. A brief background of the firms is provided:

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Hatch Mott MacDonald, LLC

Hatch Mott MacDonald, LLC ("HMM") has a staff of 2,200 employees in 65 offices nationwide. The firm has a local office in Mission Valley.

HMM offers technical expertise for a broad range of airport facilities, infrastructure, and systems. The team proposed for San Diego International Airport ("SDIA") has recent airside and landside experience on similar airport programs. Since 2008, HMM has served as the engineering consultant for LAX's cross-field Taxiways "R" and "S", airfield fire fighting (ARFF) station, interim west-side bus terminal, west-side Central Utility Plant, and for the utilities for the Tom Bradley International Terminal expansion. HMM has also provided similar services to numerous other airports, such as Burbank Airport, Sacramento Airport, Vancouver International Airport, etc.

VA Consulting, Inc.

VA Consulting, Inc. ("VA") is a certified small business founded in 1973 and currently has a staff of 54 employees. The firm has offices located in San Diego, Irvine, Corona, Coachella Valley, and Phoenix.

VA is a full service consulting engineering firm specializing in the fields of public works, transportation, traffic, water resources, wet utilities, site development, land surveying, and construction support services.

VA has worked on the design of many previous, or on-going, Authority projects. Some project examples: Washington Street Access Improvements, Interior North Side Roadway, Terminal 2 East Expansion and 42"/60" Storm Drain Line Realignments for ConRAC Site. VA has also recently provided airside/landside design services for the Bob Hope and John Wayne Airports.

In order to enter into On-Call Airside/Landside Architect and Engineering Consultant Services Agreements with the top two ranked firms, Staff will negotiate the scope of work and billing rates with the firms. If Staff cannot reach an agreement with one or more of the firms, Staff will then enter into negotiations with the next ranked firm(s). Under the proposed resolution, the President/CEO would then have the authority to award an agreement to the next ranked firm(s) and establish an agreement with that firm(s).

Fiscal Impact:

Funds for the On-call Airside/Landside Architect and Engineering Consultant Services Contract are included within the proposed FY2013-FY2017 Capital Budget and the proposed FY2013 and FY2014 Operating Budget on an as-needed basis. Capital sources of funding will include PFCs, AIP grants, Airport Revenue Bonds, and Airport Cash depending upon the individual project.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action, as an administrative action, is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA, Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Equal Opportunity Program:

The Authority's small business program promotes the utilization of small, local, disadvantaged, and other business enterprises, on all contracts, to provide equal opportunity for qualified firms. By providing education programs, making resources available, and communicating through effective outreach, the Authority strives for diversity in all contracting opportunities.

The Authority has a Disadvantaged Business Enterprise ("DBE") Plan as required by the Department of Transportation, 49 CFR Part 26. The DBE Plan calls for the Authority to submit an annual overall goal for DBE participation on all federally funded projects.

This program utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. Hatch Mott MacDonald, LLC, is proposing a minimum of 0% DBE and VA Consulting, Inc. is proposing a minimum of 0% DBE participation on this project.

Prepared by:

Iraj Ghaemi
Director, Facilities Development

RESOLUTION NO. 2012-0061

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRSIDE/LANDSIDE ARCHITECT AND ENGINEERING CONSULTANT SERVICES AGREEMENT WITH HATCH MOTT MACDONALD, LLC , FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, IN AN AMOUNT NOT-TO-EXCEED \$5,000,000, IN SUPPORT OF THE CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROGRAMS, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on January 5, 2012, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQs") from qualified firms to provide On-Call Airside/Landside Architect and Engineering Consultant Services for the San Diego County Regional Airport Authority ("Authority"); and

WHEREAS, this On-Call Services Agreement will support the Authority's on-going Capital Improvement and Major Maintenance Programs on an as-needed basis, to include construction and maintenance of airside apron, taxiways, runway areas, landside roads, parking lots, and associated utilities; and

WHEREAS, Authority Staff ("Staff") utilizes on-call consultants to provide the architectural and engineering design work required for these improvements; and

WHEREAS, on February 10, 2012, the Authority received 14 SOQs from prospective consultant firms; and

WHEREAS, a Selection Panel ("Panel") was established which included key representatives from the Authority's Facility Development Department, including Program Managers and Project Managers who will directly utilize the services of this On-Call Consultant Agreement; and

WHEREAS, the Panel conducted a thorough review of the SOQs and determined that six firms were uniquely qualified to perform the requested On-Call Services; and

WHEREAS, the SOQ Scoring Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications and Consultant's organizational structure, small business participation and project history; and

WHEREAS, the Panel interviewed and ranked six short-listed firms; and

WHEREAS, the Evaluation Criteria used to rank the qualified short-listed firms was based on the Consultant team's qualifications, the Project Manager's qualifications understanding of on-call services, capability of responding to task requirements, ability to be responsive to a request for services, and the effectiveness of the presentation; and

WHEREAS, the top two firms selected by the Panel were Hatch Mott MacDonald, LLC and VA Consulting, Inc.; and

WHEREAS, in order to enter into On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with the top ranked firm, Authority Staff will negotiate the scope of work and billing rates. If Staff cannot reach an agreement with the top ranked firm, Staff will then enter into negotiations with the next ranked firm(s) and establish agreement(s) with those firm(s).

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with Hatch Mott MacDonald, LLC, for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement and Major Maintenance Programs, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this Board action, as an administrative action, is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA); as amended, 14 Cal. Code Regs. Section 15378; and this Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065, and is not a "development" as defined by the California Coastal Act Pub. Res. Code Section 30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of June, 2012, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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RESOLUTION NO. 2012-0062

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRSIDE/LANDSIDE ARCHITECT AND ENGINEERING CONSULTANT SERVICES AGREEMENT WITH VA CONSULTING, INC. , FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, IN AN AMOUNT NOT-TO-EXCEED \$5,000,000, IN SUPPORT OF THE CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROGRAMS, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on January 5, 2012, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQs") from qualified firms to provide On-Call Airside/Landside Architect and Engineering Consultant Services for the San Diego County Regional Airport Authority ("Authority"); and

WHEREAS, this On-call Services Agreement will support the Authority's on-going Capital Improvement and Major Maintenance Programs on an as-needed basis, to include construction and maintenance of airside apron, taxiways, runway areas, landside roads, parking lots, and associated utilities; and

WHEREAS, Authority Staff ("Staff") utilizes on-call consultants to provide the architectural and engineering design work required for these improvements; and

WHEREAS, on February 10, 2012, the Authority received 14 SOQs from prospective consultant firms; and

WHEREAS, a Selection Panel ("Panel") was established which included key representatives from the Authority's Facility Development Department, including Program and Project Managers who will directly utilize the services of this On-Call Consultant Agreement; and

WHEREAS, the Panel conducted a thorough review of the SOQs and determined that six firms were uniquely qualified to perform the requested On-Call Services; and

WHEREAS, the SOQ Scoring Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications and Consultant's organizational structure, small business participation and project history; and

WHEREAS, the Panel interviewed and ranked six short-listed firms; and

WHEREAS, the Evaluation Criteria used to rank the qualified short-listed firms was based on the Consultant team's qualifications, the Project Manager's qualifications, understanding of on-call services, capability of responding to task requirements, ability to be responsive to a request for services, and the effectiveness of the presentation; and

WHEREAS, the top two firms selected by the Panel were Hatch Mott MacDonald, LLC and VA Consulting, Inc.; and

WHEREAS in order to enter into On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with the top ranked firm, Staff will negotiate the scope of work and billing rates. If Staff cannot reach an agreement with the top ranked firm, Staff will then enter into negotiations with the next ranked firm(s) and establish agreement(s) with those firm(s).

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Airside/Landside Architect and Engineering Consultant Services Agreement with VA Consulting, Inc., for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement and Major Maintenance Programs, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this Board action, as an administrative action, is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA); as amended, 14 Cal. Code Regs. Section 15378; and this Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065, and is not a "development" as defined by the California Coastal Act Pub. Res. Code Section 30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of June, 2012, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
**DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK**

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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