

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MARCH 6, 2025
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, March 6, 2025, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Benzian, Cabrera (Chair), Fox (Ex-Officio),
Herrmann (Ex-Officio), Montgomery
Steppe, Perez, Sanchez,
Sly (Vice Chair), Vaus, von Wilpert

ABSENT: Board Members: Martinez, Perrault (Ex-Officio)

ALSO PRESENT: Kimberly Becker, President/CEO; Amy Gonzalez, General Counsel;
Annette Fagan Ortiz, Authority Clerk; Sonja Banks, Assistant Authority
Clerk I

Board Member Sly arrived at the meeting at 9:03 a.m.

PRESENTATIONS:

**DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2026 AND
FISCAL YEAR 2027 OPERATING BUDGETS:**

Scott Brickner, Vice President/CFO; John Dillon, Director, Finance & Risk Management; and Maryellen Antonio, Manager, Airport Finance, provided a presentation that included a Strategic Plan, Economic Update and Airports Outlook, Authority Debt Profile, Airport Financial Overview and Plan of Finance and Budget Guidelines

Board Member Sanchez arrived at the meeting at 9:08 a.m.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Sanchez reported that the Audit Committee last met on February 10. She reported that two items from that meeting are on today's consent agenda. Lastly, she reported that the next meeting is scheduled for May 5, 2025.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the committee has not met since the last Board meeting. She reported that several tenant concessionaires have started their buildout and that the finished work continues to progress throughout the terminal. She reported that the commissioning of the baggage handling systems has begun, and that creation of punch lists have started in some areas. The next meeting is scheduled for April 17 and will be combined with the Capital Budget Workshop.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera reported that the committee has not met since the last Board meeting and that the first meeting of the year is scheduled for May 29, 2025.
- **FINANCE COMMITTEE:** Board Member Sly reported that the Finance Committee last met on February 24, 2025. During that meeting, the committee reviewed the Unaudited Financial Statement for the seven months ended January 31, 2025, as well as the Authority Investment Report, of the same date. Additionally, he reported that the committee considered and forwarded to the Board a First Amendment to the Trust Indenture for the Authority's Senior Special Facilities Revenue Bonds, which is on today's consent agenda. The next meeting is scheduled for March 24.

ADVISORY COMMITTEES:

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Benzian reported that the committee has not met since the last Board meeting and that the next meeting is scheduled for March 13.
- **ARTS ADVISORY COMMITTEE:** Chair Cabrera reported that the next scheduled meeting is March 13 from 3-5 p.m. He reported the first public art piece was installed in the New Terminal 1. This marks the first of seven major public artworks to be unveiled in the new terminal. He reported the upcoming opening of the temporary exhibition Mirror Mirror in Terminal 2, with a reception and tour on Thursday, March 27th.

LIAISONS:

- **CALTRANS:** Board Member Fox reported weather permitting Caltrans will execute a swarm maintenance project over the next three weekends in March. This maintenance will include minor pavement repairs, refreshing striping, repairing guardrails and barriers, and landscape clean up. She also reported art news; stating that Caltrans awarded MTS a million dollar Clean California grant. She reported that a portion of funds were used to produce two murals near the E Street Trolley Center in Chula Vista. She reported that these murals are a reflection of the culture in the Chula Vista community.
- **INTERGOVERNMENTAL AFFAIRS:** Chair Cabrera reported that both the House and Senate have passed their respective FY 2025 budget proposals. They need to reconcile differences before advancing legislation with specific policies. He reported that with the March 14 deadline to fund federal agencies, a continuing resolution (CR) potentially extending funding for the full year, is very likely. In Sacramento, he reported that legislators have introduced over 2300 new bills, nearly 40 percent of which are "intent" or "spot" bills that will be amended into substantive proposals throughout the spring. He also reported that legislative budget committees have started the review of the Governor's 2025-26 budget.
- **MILITARY AFFAIRS:** Board Member Herrmann expressed gratitude for the folks working on the night of February 20 during the Honor Our Fallen service of Sergeant Jacob Durham.
- **PORT:** None.
- **WORLD TRADE CENTER:** None

BOARD REPRESENTATIVES (EXTERNAL):

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting. At the first meeting, staff presented preliminary information on the development of the Fiscal Year 2026 Program Budget and Strategic Planning Framework. He reported that at the second meeting, the Board of Directors was asked to provide feedback on the project goals and objectives for the San Diego LOSSAN Rail Realignment Project. He reported that the Board was also asked to provide direction to staff on the alternative alignments to analyze in the Draft Environmental Impact Report for the project. He reported that the Board directed staff to move the LOSSAN project forward into environmental review.

- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met twice since the last Board meeting. She reported that at the first meeting, the committee was asked to recommend that the Board of Directors approve the transit and transportation related elements of the proposed 2025 Legislative Program. At the second meeting, she reported that the committee held a joint session with the Transportation, Borders, and Regional Planning Committees, where staff presented an update on the Draft 2025 regional Plan Transportation Network. The next meeting is scheduled for March 21.

CHAIR REPORT: Chair Cabrera reported that March is Women's History Month, celebrating the achievements and contributions of women throughout history, our communities, including the amazing women leaders of our Board. He reported that as part of the Airport Authority's Third Wednesday Speaker Series, the Women's Leadership Group has organized a Women in Aviation panel discussion for March 19. He also expressed the privilege of celebrating one of the best events of the year, Employee Appreciate Day. He offered special thanks to the Audit, HR and General Counsel team for all their time and planning efforts.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO, reported a traffic switch that occurred last week on the entrance way to T1. She reported that concessions have been issued a limited notice to proceed. In Air Service she reported that Southwest extended their schedule through November 1, which will take us into the new terminal. Starting October 2 seasonal routes resume including Colorado Springs, Columbus, Milwaukee and Cabo and Tampa service will expand from Saturday only to five days per week. She reported that Alaska services Fresno three to four times a day and Southwest will add a Fresno route beginning October 2 operating twice daily. Starting March 30, she reported that Lufthansa will upgrade its Munich service and will resume daily service on May 1st. Copa, our newest partnership, will begin service on June 25, four days a week. She reported that they are the first airline to offer non-stop service to Latin America. Moving on to awards, she reported that the Authority received the 2025 Outstanding Engineering Project Award for the New T1 Parking Plaza, given by San Diego County Engineering Council presented during San Diego Engineers Week on February 18th. With help of few Vice Presidents, the following award winners were acknowledged: Workvivo Warriors (Collaboration Team of the Year), Eric Smith, (Employee of the Quarter and Top Performer of the Year), and Christina Vasquez (Role Model of the Year).

NON-AGENDA PUBLIC COMMENT:

CONSENT AGENDA (ITEMS 1 -11):

Chair Cabrera pulled item 10 from the Consent Agenda with no objection from the Board.

ACTION: Moved by Board Member Vaus and seconded by Board Member Benzian to approve the Consent Agenda. Motion carried by the following votes: YES – Benzian, Cabrera, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert; NO – None; Martinez – NONE (Weighted Vote Points: YES – 87; NO – 0; ABSENT - 13)

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the February 13, 2025, regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM JANUARY 10, 2025, THROUGH FEBRUARY 6, 2025, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 10, 2025, THROUGH FEBRUARY 6, 2025:**
RECOMMENDATION: Receive the report.
4. **MARCH 2025 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2025-0008, approving the February 2025 Legislative Report.

CLAIMS:

COMMITTEE RECOMMENDATIONS:

5. **FISCAL YEAR 2025 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
6. **REVISION TO THE FISCAL YEAR 2025 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2025-0009, approving the revision to the Fiscal Year 2025 Audit

Plan of the Office of the Chief Auditor.

- 7. AMENDMENT TO TRUST INDENTURE FOR SPECIAL FACILITY REVENUE BONDS:**
RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2025-0010, approving a First Amendment to Trust Indenture with respect to San Diego County Regional Airport Authority Senior Special Facilities Revenue Bonds (Consolidated Rental Car Facility Project) and certain other related matters.

CONTRACTS AND AGREEMENTS:

- 8. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A 5-YEAR CONCESSION LEASE AND WAIVE BOARD POLICY 6.01 WITH CERTIFIED FOLDER DISPLAY SERVICE, INC. TO OPERATE A VISITOR INFORMATION BROCHURE RACK CONCESSION:**
RECOMMENDATION: Adopt Resolution No. 2025-0011, authorizing the President/CEO to negotiate and execute a 5-year Concession Lease with Certified Folder Display Service, Inc. to operate a visitor information brochure rack concession and waive Board Policy 6.01.
- 9. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A 5-YEAR CONCESSION LEASE WITH TRICOPIAN, INC., DBA FUELROD AND WAIVE BOARD POLICY 6.01:**
RECOMMENDATION: Adopt Resolution No. 2025-0012, authorizing the President/CEO to negotiate and execute a 5-year Concession Lease with Tricopian, Inc. dba FuelRod to operate a reusable portable charging concession and waive Board Policy 6.01.
- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO AND VICE PRESIDENT/CFO TO EXECUTE ACTIONS NECESSARY TO PARTICIPATE IN THE CAL OES STATE AND LOCAL CYBERSECURITY GRANT PROGRAM:**
RECOMMENDATION: Adopt Resolution No. 2025-0014, authorizing the President/CEO, and Vice President/CFO, to execute any actions necessary to obtain federal financial assistance subgranted through the Cal OES State and Local Cybersecurity Grant Program on behalf of the San Diego County Regional Airport Authority for Fiscal Year 2024-2025.

ITEM REMOVED FROM THE CONSENT AGENDA

10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE 12KV DISTRIBUTION SYSTEM OPERATION, MAINTENANCE, AND REPAIR SERVICES AGREEMENT WITH CHULA VISTA ELECTRIC CO:

RECOMMENDATION: Adopt Resolution No. 2025-0013, approving and authorizing the President/CEO to execute a First Amendment to the 12kv Distribution System Operation, Maintenance, and Repair Services Agreement with Chula Vista Electric Co. to increase the total amount payable by \$388,741.44.

ACTION: Moved by Board Member Vaus and seconded by Board Member Sly to approve staff's recommendation. Motion carried by the following votes: YES – Benzian, Cabrera, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert; NO – None; Martinez – NONE (Weighted Vote Points: YES – 87; NO – 0; ABSENT - 13)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

PUBLIC HEARINGS:

OLD BUSINESS:

The Board recessed at 10:03 a.m. and reconvened at 10:05 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:07 a.m. to hear item 12 and Item 13, one case.

12. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL

13. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of potential Cases: 2

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 11:15 a.m.

GENERAL COUNSEL REPORT:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 11:15 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 3RD DAY OF APRIL 2025.

ATTEST:



ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL