

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, NOVEMBER 7, 2024
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, November 7, 2024, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera, (Chair), Benzian, Herrmann (Ex-Officio), Martinez, Montgomery Steppe, Perez, Sanchez, Sly (Vice Chair), Townsend (Ex-Officio), Vaus, von Wilpert

ABSENT: Board Members: Perrault (Ex-Officio)

ALSO PRESENT: Angela Shafer-Payne, Vice President and Chief Development Officer; Lee Kaminetz, Assistant General Counsel; Annette Fagan Ortiz, Authority Clerk; Sonja Banks, Assistant Authority Clerk I

Board member Montgomery Steppe arrived at 9.05 a.m.

Board Member Sanchez arrived at 9:21 a.m.

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2024:

Scott Brickner, Vice President and Chief Financial Officer provided a presentation that included Operating Revenue and Expenses; Non-Operating Revenue and Expenses; Financial Summary; Statement of Net Position Assets; Deferred Outflow of Resources; Liabilities and Net Position.

B. SUSTAINABILITY MATTERS: AIRPORT AUTHORITY 2023 ENVIRONMENTAL, SOCIAL, AND GOVERNANCE REPORT:

Michelle Brega, Senior Director, External Relations; Chad Reese, Manager, Environmental Affairs provided a presentation that included Leaders in Sustainability; Transition to ESG Reporting; Materiality Workshop; Alignment with Airport Industry; Governance Key Accomplishments; Social Key Accomplishments; Environmental Key Accomplishments; Future ESG Reporting; and the Benefits of ESG Reporting.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Sanchez reported that the committee is scheduled to meet Monday, November 18th, and that external auditors Plante Moran will provide a report on the Authority's financial statements for the Fiscal Year ended June 30, 2024.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the committee is scheduled to meet on November 25th, where staff will provide an update on construction and budget contingency spending for New T1. She reported on traffic switches that included the successful closure on Laurel Street, October 25th through the 27th, allowing for the construction of the on-airport roadway work and a new sign installation. She reported that the next traffic switch will temporarily move the Terminal 2 entrance down near Liberator Way to accommodate construction around the current Terminal 2 entrance.

EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE: Chair Cabrera reported that the committee did not meet last month and has no scheduled meetings for the rest of the year.

- **FINANCE COMMITTEE:** Vice Chair Sly reported that the committee met October 28th and reviewed the Unaudited Financial Statements and the Authority Investment Report as of September 30, 2024.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Martinez reported that the committee has not met since the last Board meeting and that the next meeting is scheduled for November 21, 2024.

- **ARTS ADVISORY COMMITTEE:** Board Member Martinez reported the nomination of two new committee members, Adena Varner, Director of Arts Engagement at the Old Globe, and Elsa Cameron, President and Chief Curator of the non-profit Community Arts International; the resolution to approve their nomination is included in today's Consent Agenda. The next meeting is scheduled for December 12th.

LIAISONS

- **CALTRANS:** Board Member Townsend reported that Ann Fox has been named as Director of District 11.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that the federal government continues to operate under a continuing resolution which keeps federal agencies funded at Fiscal Year 2024 levels through December 20, 2024. He also reported that Congress will reconvene on Capitol Hill on November 12th. In Sacramento, the legislature is on recess and returns on December 2nd.
- **MILITARY AFFAIRS:** Col. Herrmann reported that November 10th is the 249th birthday of the United States Marine Corp. He noted that November 11th is Veteran's Day. He also reported that Miramar, Camp Pendleton, and North Island bases are working together on a Common Course Rules Guidebook to help the bases, as well as any visiting units with the dense traffic of the area.
- **PORT:** None.
- **WORLD TRADE CENTER:** Board Member Sly reported that the Board met on November 6th and received a status update on the 2024 Workplan, as well as the Global Competitiveness Council and License Holder Deliverables. He also reported that the Board reviewed and adopted the 2025 Workplan.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the committee met twice since the last Board meeting; at the first meeting, staff presented an update on the implementation of the Back Office System (BOS). He reported that at the second meeting, the Office of the Independent Performance Auditor presented a Companion Investigation Report to the State Route 125 Tool Operation Investigation for discussion.

He also reported that staff presented an overview of the process and anticipated cost to retire the debt and remove toll operation for Route 125. The next meeting is November 8th.

- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met once since the last board meeting, and at that meeting, an update on the Transit Fare Discount Study was provided, along with a discussion on the next steps for the Transit Equity Pilot that included the Youth Opportunity Pass. The next meeting is November 15th.

CHAIR REPORT: Chair Cabrera reported that last month, he represented the Airport Authority at a trade mission to Singapore intended to strengthen economic ties in Asia. It also provided the opportunity to promote international air service between our regions. He reported that the World Trade Center of San Diego organized the mission with assistance and support provided by the U.S. Embassy in Singapore, and sponsorship by Qualcomm, Ambix Ventures, San Diego Tourism Authority, and the San Diego Zoo Wildlife Alliance.

PRESIDENT/CEO REPORT: Angela Shafer-Payne, Vice President and Chief Development Officer, reported that, as we enter into the busy holiday travel season, we are continuing to remind visitors that the New Terminal 1 Parking Plaza is open. She reported that November is also Native American Heritage Month and that a cultural celebration for the employees will be held at the Administration Building later this month. She reported that roadway work is occurring eastbound on Harbor Drive, heading towards downtown and the Laurel Drive intersection. She reported late last month the FAA rewarded the San Diego International Airport \$12.1 million dollars for New T1 construction for the installation of two passenger boarding bridges, pilings, foundation, concrete flooring, roofing, and structural steel. She reported that the grant was part of a nearly billion-dollar funding awarded to modernize 125 airports nationwide. She reported that our New T1 Airside Improvement Project earned the Envision Gold Award for ensuring sustainable and innovative practices were integrated throughout the design and construction. She reported in Air Service, we are hopeful that non-stop service between San Diego and Ronald Reagan Washington National Airport will resume in early 2025 after the interim decision is validated sometime this month, pending the closing of the public comment period. She reported that for the 20th consecutive year, the Authority's Annual Comprehensive Financial Report has won the Government Finance Association Distinguished Budget Presentation Award.

She reported that last month the Small Business Development Department hosted the Annual SAN Rental Car Supplier Diversity Outreach Event. Lastly, she reported that San Diego Airport conducted a successful Part 139 Training Exercise, which is required by the Federal Aviation Administration. The focus of this exercise was issues related to a hypothetical power outage, which allowed for the review of the airport emergency plan.

NON-AGENDA PUBLIC COMMENT: None

CONSENT AGENDA (ITEMS 1 - 11):

ACTION: Moved by Board Member Vaus and seconded by Board Member Sanchez to approve the Consent Agenda. Motion carried by the following votes: YES - Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert; NO - None; ABSENT - None (Weighted Vote Points: YES - 100; NO - 0; ABSENT - 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the October 3, 2024, regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM SEPTEMBER 9, 2024, THROUGH OCTOBER 6, 2024, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 9, 2024, THROUGH OCTOBER 6, 2024:

RECOMMENDATION: Receive the report.

4. NOVEMBER 2024 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2024-0090, approving the November 2024 Legislative Report.

- 5. APPROVE APPOINTMENTS TO THE ARTS ADVISORY COMMITTEE:**
RECOMMENDATION: Adopt Resolution No. 2024-0091, approving the appointment of Elsa Cameron and Adena Varner to the Arts Advisory Committee.

CLAIMS:

- 6. REJECT THE CLAIM OF MILA MANSOOR:**
RECOMMENDATION: Adopt Resolution No. 2024-0092, rejecting the claim of Mila Mansoor.

COMMITTEE RECOMMENDATIONS:

- 7. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2024:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 8. ACCEPT THE AUTHORITY INVESTMENT REPORT AS OF THE QUARTER ENDED SEPTEMBER 30, 2024:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 9. ESTABLISH THE DATE AND TIME OF BOARD AND ALUC MEETINGS FOR 2025, AS INDICATED ON THE PROPOSED 2025 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:**
RECOMMENDATION: The Executive Committee recommends that the Board adopt Resolution No. 2024-0093, establishing the date and time of Board and ALUC meetings, and Committee meetings for 2025 as indicated on the proposed 2025 Master Calendar of Board and Committee Meetings.

CONTRACTS AND AGREEMENTS:

- 10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A 4TH AMENDMENT TO THE AGREEMENT WITH GO1 USA LLC FOR CONTENT LIBRARY FOR LEARNING MANAGEMENT SYSTEM:**
RECOMMENDATION: Adopt Resolution No. 2024-0094, approving and authorizing the President/CEO to execute a 4th Amendment to the service agreement with Go1 USA LLC for Content Library for Learning Management Services, extending the term to January 2, 2026, increasing the amount by \$64,812.50 for a maximum amount payable of \$189,308.00 over the term of the agreement.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

11. **AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 9, PROJECT NO. 381309 TWENTY-SIX (26) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-ONE (21) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2024-0095, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,325,600 for Phase 13, Group 9, Project No. 381309, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

The Board recessed at 9:50 a.m. and reconvened at 9:52 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 9:53 a.m. to hear items 12-13.

12. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**
Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9
Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al.,
San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL
13. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 Number of potential Cases: 1

REPORT ON CLOSED SESSION: The Board reconvened out of Closed Session at 10:28 a.m.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD

MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 10:28 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 5th DAY OF DECEMBER 2024.

ATTEST:



ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL