

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, FEBRUARY 1, 2024
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:03 a.m. on Thursday, February 1, 2024, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sly, Vaus, von Wilpert

ABSENT: Board Members: Bedell (Ex Officio), Miller (Ex-Officio), Sanchez, Townsend (Ex-Officio),

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Shawna Morales, Assistant Authority Clerk II

Tony Guinn, Assistant Airport Operation/Airfield Manager attended the meeting on behalf of Board Member Bedell.

Roy Abboud, Acting Deputy District Director of Planning and Local Assistance Division, attended the meeting on behalf of Board Member Townsend.

Chair Cabrera welcomed Board Members Whitney Benzian and Steve Vaus, to the Board.

Chair Cabrera presented Board Member Paul McNamara with a plaque and thanked him for his service on the San Diego County Regional Airport Authority Board.

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2023:

Scott Brickner, Vice President/Chief Financial Officer provided a presentation that included Operating Revenue and Expenses; Non-Operating Revenue and Expenses; Financial Summary; Statement of Net Position-Assets; Deferred Outflow of Resources; Liabilities and Net Position.

B. REVIEW OF THE FISCAL YEAR 2025 AND FISCAL YEAR 2026 BUDGET CALENDAR:
Scott Brickner, Vice President/Chief Financial Officer provided a presentation that included Budget- Timeline of Key Dates.

C. HUMAN TRAFFICKING AWARENESS MONTH UPDATE:
Rick Francis, Vice President/Chief Operating Officer, and Michelle Brega, Senior Director, External Affairs provided a presentation that included What is Human Trafficking; Human Trafficking in San Diego County; Role of Airports in Human Trafficking; SAN's Efforts; Prevention and Education; Employee and Public Awareness; Our Observations Matter; and What Actions to Take.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** None
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that the last CIPOC Meeting was held on October 19th and that the January CIPOC meeting was cancelled because the CIPOC updates were provided during the January Board Meeting. She reported that at the January Meeting there were updates provided on the New Terminal 1 (NT1) and that the Board approved an updated budget for the NT1. She reported that the former Administration Building has been completely torn down. She also reported that at the next CIPOC Meeting, updates will be provided on the progress of the NT1 as well as spending of any of the contingency funds related to the NT1.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None
- **FINANCE COMMITTEE:** Board Member von Wilpert reported that the Committee met on January 22nd and at that meeting, the Committee reviewed the Unaudited Financial Statements for the six months ended December 31, 2023, as well as the Authority's Investment Report as of December 31, 2023.

ADVISORY COMMITTEES:

- **AUTHORITY ADVISORY COMMITTEE:** None
- **ARTS ADVISORY COMMITTEE:** None

LIAISONS

- **CALTRANS:** Roy Abboud, Acting Deputy District Director of Planning and Local Assistance Division, reported that CALTRANS has activated a moderate emergency because of the weather, as have the county, who will work in coordination for the next two days. He reported that with the Governor-declared State of Emergency, resources are available for those experiencing effects from water damage and that CALTRANS can help coordinate local assistance.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that Congress continues to work on an annual appropriations package as well as an FAA Reauthorization Bill. He reported that In Sacramento, the Legislature has introduced several bills with more to come ahead of the February 16th bill introduction deadline. He reported that a presentation and discussion will be provided on these items by the Authority's Government Relations team later in this meeting.
- **MILITARY AFFAIRS:** Tony Guinn, Assistant Airport Operations Officer/Airfield Manager, reported that construction is continuing at their facility.
- **PORT:** None
- **WORLD TRADE CENTER:** None

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board Meeting and at the first meeting, staff presented an update on the toll road operations, including an action plan to address deficiencies with the current system. He reported that at the second meeting, staff presented an overview of the initial concept for the draft 2025 Regional Plan, including projects, programs, policies and estimated costs and revenues.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Perez reported that the Committee met once since the last Board meeting and at that meeting, staff presented an overview of the Regional Value Capture Study.

CHAIR REPORT: Chair Cabrera reported that former Port Commissioner, David Malcolm, requested a group tour of the NT1 and that the tour included the CEO and Young President's Organization, and Authority staff.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO, welcomed Board Members Whitney Benzian and Steve Vaus to the Board. She reported that Breeze Airways added a route to Pittsburgh last month that begins in June, and that Southwest Airlines will also add flights to Pittsburgh on Saturdays during the summer. She reported that the Authority hosted its first 3rd Wednesday Speaker Series with the goal of fostering a diverse, inclusive, and collaborative culture, which included representatives from Turner Construction, Southwest Airlines, and Alaska Airlines, who discussed the Regional 2024 Economic Forecast. She reported that in March, the Authority invited a panel of women leaders to talk about their career path and how they are making a difference in San Diego. She reported that one of the Authority's strategic priorities is to support the regional economy, and last month, the Airport Authority participated in the San Diego Business Summit 2024 at the University of San Diego, hosted by the North San Diego Business Chamber. She reported that in the Authority's continuing efforts to reduce the interior-noise levels for homes surrounding the Airport, the Quieter Home Program (QHP) team began sound insulation on the Point Loma Presbyterian Church. She reported that the Authority's Women's Leadership Group extended an invitation to the Board to a special event that will feature Board Members Lidia Martinez, Esther Sanchez, and Marni von Wilpert, who will discuss their experience, insights, and passions related to their professional lives, following the Board Meeting on March 7. She reported that SAN has a new beer on the way at East Village Brewery that will be a Czech-style pilsner called Pre-Czech Pils with water used from condensate that drips from the bottom of the air conditioning units attached to the Authority's jet bridges.

NON-AGENDA PUBLIC COMMENT:

ADRIAN KWIATKOWSKI, President, and CEO of Transportation Alliance Group, expressed concern regarding the lack of signage for taxis at the transportation islands identifying their location.

ALFRED BANKS, United Taxi Workers of San Diego, expressed concern with how Uber and Lyft drivers pick up passengers on the transportation islands.

CARELYN REYNOLDS, Founder/Transportation Alliance Group, spoke regarding identifying and working on solutions to make the ground transportation plaza and island work effectively.

RICHARD ABDALA, Senior Facility Manager of Aladdin Airport Parking Garage, provided a handout and spoke regarding their request to resume their shuttle service at the airport.

CONSENT AGENDA (ITEMS 1 - 12):

Chair Cabrera reported that the Authority Act requires the Board to elect its officers, except for the Chair of the Board, at the first Board Meeting on or after February 1st of each even numbered year. He noted that Agenda Item 4 therefore is to vote to elect the Vice Chair of the Board and make appointments to the Board Committees, Liaisons, and Representative Positions. He noted that this item includes the selection of Board Member Sly to serve as Vice Chair of the Executive Committee and therefore Vice Chair of the Board.

ACTION: Moved by Board Member Vaus and seconded by Board Member Perez to approve the Consent Agenda. Motion carried by the following votes: YES - Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sly, Vaus, von Wilpert, NO - None; ABSENT - Sanchez. (Weighted Vote Points: YES - 88; NO - 0; ABSENT - 12)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the January 11, 2024, meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM DECEMBER 11, 2023, THROUGH JANUARY 7, 2024, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM DECEMBER 11, 2023, THROUGH JANUARY 7, 2024:

RECOMMENDATION: Receive the report.

4. APPOINTMENTS TO BOARD COMMITTEES, LIAISON AND REPRESENTATIVE POSITIONS:

RECOMMENDATION: Adopt Resolution No. 2024-0009, making appointments to Board committees, liaison, and representative positions.

CLAIMS

5. REJECT THE CLAIM OF TONI MENSCH:

RECOMMENDATION: Adopt Resolution No. 2024-0010, rejecting the claim of Toni Mensch.

6. **REJECT THE CLAIM OF GORDON STONE:**
RECOMMENDATION: Adopt Resolution No. 2024-0011, rejecting the claim of Gordon Stone.
7. **REJECT THE CLAIM OF MICHELLE CHATELAIN:**
RECOMMENDATION: Adopt Resolution No. 2024-0012, rejecting the claim of Michelle Chatelain.
8. **REJECT THE CLAIM OF SHANNON MCQUEEN:**
RECOMMENDATION: Adopt Resolution No. 2024-0013, rejecting the claim of Shannon McQueen.

COMMITTEE RECOMMENDATIONS

9. **ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2023:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
10. **ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF DECEMBER 31, 2023:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

11. **AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 3, PROJECT NO. 381303 TWENTY-FIVE (25) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON NINETEEN (19) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2024-0014, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,138,000 for Phase 13, Group 3, Project No. 381303, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SOLE SOURCE AGREEMENT WITH REPUBLIC SERVICES FOR SPECIAL WASTE DISPOSAL SERVICES:

RECOMMENDATION: Adopt Resolution No. 2024-0015, approving and authorizing the President/CEO to execute a Sole Source Agreement with Republic Services for Special Waste Disposal Services, in an amount not-to-exceed \$5,500,000 for a three (3) year term with an option for two (2) one year extension.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

13. FEBRUARY 2024 LEGISLATIVE REPORT AND 2024 LEGISLATIVE AGENDA:

Matt Harris, Director, Government Relations; Sam Whitehorn, Elevate Government Affairs; Rob Chamberlain, Elevate Government Affairs; and Steve Cruz, Cruz Strategies, provided a presentation on the 2024 Legislative Report and Legislative Agenda that included Legislative Advocacy Program; 2023 Review; Infrastructure Funding; 2024 State of Play: The Biden Administration; Congress; Aviation Industry; 2024 Engagement: Outreach Targets; 2024 Federal Legislative Priorities; 2023 State Review; 2024 State of Play: State Legislature; San Diego Delegation Members; 2024 Engagement: Outreach Targets; Key Administration Officials; and 2024 State Legislative Priorities.

RECOMMENDATION: Adopt Resolution No. 2024-0016, approving the February 2024 Legislative Report and 2024 Legislative Agenda.

ACTION: Moved by Board Member Martinez and seconded by Board Member Montgomery Steppe to approve staff's recommendation. Motion carried by the following votes: YES - Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sly, Vaus, von Wilpert, NO - None; ABSENT - Sanchez. (Weighted Vote Points: YES - 88; NO - 0; ABSENT - 12)

The Board recessed at 10:42 a.m. and reconvened at 10:43 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:44 a.m. to hear Items 14 and 15.

Board Member von Wilpert left the meeting at 10:46 a.m.

14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al.,*

San Diego Superior Court Case No. 37-2023-00032124-CU-BC-CTL

15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *United States of America v. City of San Diego, et al. and Related Cross Actions*

United States District Court Case No. 3:23-CV-00541-LL-BGS

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 11:15 a.m. There was no reportable action.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 11:15 a.m.

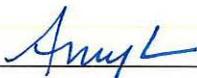
APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 7TH DAY OF MARCH 2024.

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL