

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL BOARD AND CAPITAL IMPROVEMENT PROGRAM OVERSIGHT
COMMITTEE MEETING MINUTES
THURSDAY, JULY 20, 2023
BOARD ROOM**

CALL TO ORDER: Chair von Wilpert called the Special Board and Capital Improvement Program Oversight Committee meeting to order at 10:03 a.m., on Thursday, July 20, 2023, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair von Wilpert led the Pledge of Allegiance.

ROLL CALL:

Board

Present: Cabrera (Chair), Casillas Salas, Martinez, McNamara, Sanchez, Sly, von Wilpert

Absent: Bedell (Ex-Officio) Dallarda (Ex-Officio), Miller (Ex-Officio); Perez

Capital Improvement Program Oversight Committee

Present: Martinez, McNamara, von Wilpert (Chair)

Absent: None

Also Present: Kimberly Becker, President/CEO; Lee Kaminetz, Director, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Patricia Willis, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None.

NEW BUSINESS:

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 20, regular meeting.

ACTION: Moved by Board Member McNamara and seconded by Board Member Martinez to approve staff's recommendation. Motion carried unanimously.

2. NEW TERMINAL 1 OUTREACH UPDATE:

Jonathan Heller, Director, Communications and Jon Graves, Director, Marketing, Arts, and Air Service Development provided a presentation on New T1 Outreach Updated – Q2 2023, that included Messaging Arc; In Flight; Overarching Messages; Messaging Themes-Progress; Social Media; Earned Media – Headlines; Paid Media Campaign; Signage & Video Displays; Campaign Creative – Social; Quarterly Navigator Newsletter; Community Outreach & Questions; and Q3/4 Priorities: In flight.

3. SMALL BUSINESS DEVELOPMENT UPDATE:

Craig Ruiz, Manager, Small Business Development provided a presentation on Small Business Development Update, that included Outreach, Education & Training; and Upcoming Partner Events.

4. NEW TERMINAL 1 AND FINANCE UPDATE:

Bob Bolton, Director, Airport Design & Construction, Brian DeLaura, Airline Technical Rep, Airport Design & Construction and Maya Dayan, Director, Capital Financial Planning and Airline Relations provided a presentation on New T1 and Finance Update that included New T1 Project Timeline & Milestones; Terminal And Roadways Construction Update; Logistics; New Administration Building; and CIP Financial Update.

BOARD NEW BUSINESS

5. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE OTHER TRANSACTION AGREEMENT (OTA NUMBER 70T04023T7672N007) WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY – TRANSPORTATION SECURITY ADMINISTRATION:

Mark Criswell, Manager, Finance & Risk Management provided an overview of the staff report.

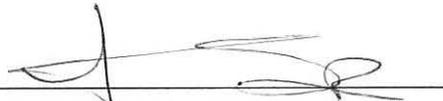
RECOMMENDATION: Adopt Resolution No. 2023-0065, approving and authorizing the President/CEO to execute Other Transaction Agreement (OTA Number 70T04023T7672N007) with the U.S. Department of Homeland Security-Transportation Security Administration.

ACTION: Moved by Board Member von Wilpert and seconded by Board Member Sanchez to approve staff's recommendation. Motion carried by the following votes: YES – Cabrera, Casillas Salas, Martinez, McNamara, Sanchez, Sly, von Wilpert; NO - None; ABSENT –Perez; (Weighted Vote Points: YES – 84; NO - 0; ABSENT – 8)

COMMITTEE MEMBER COMMENTS:

ADJOURNMENT: The meeting adjourned at 11:13 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM OVERSIGHT
COMMITTEE THIS 19TH DAY OF OCTOBER 2023.



ANGELA SHAFER-PAYNE
VICE PRESIDENT, DEVELOPMENT

ATTEST:



TONY R. RUSSELL, DIRECTOR / BOARD SERVICE
AUTHORITY CLERK