

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES  
MONDAY, SEPTEMBER 25, 2023  
BOARD ROOM**

**CALL TO ORDER:** Chair Cabrera called the regular meeting of the Executive-Finance Committee Meeting to order at 9:02 a.m., on Monday, September 25, 2023, in the Board Room of the San Diego County Regional Airport Authority, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Cabrera led the Pledge of Allegiance.

**ROLL CALL:**

***Executive Committee:***

Present:                      Committee Members:              Cabrera (Chair), Casillas Salas, Perez

Absent:                      Committee Member:              None

***Finance Committee:***

Present:                      Committee Members:              McNamara (Chair), Sly, von Wilpert

Absent:                      Committee Member:              None

Also Present:              Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel;  
Tony R. Russell, Director, Board Services/Authority Clerk; Sonja Banks,  
Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None.

**NEW BUSINESS:**

**1.      APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the August 28, 2023, regular meeting.

**ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Perez to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE TWO MONTHS ENDED AUGUST 31, 2023:**

Elizabeth Stewart, Director, Accounting, provided a presentation on the Unaudited Financial Statements for the two months ended August 31, 2023, that included Enplanements, Landed Weights, Operating Revenue and Expenses, Nonoperating Revenue and Expenses, and Statement of Net Position.

In response to Board Member von Wilpert, Hampton Brown, Vice President/CRO stated that staff would investigate the decrease in Parking Revenue to see if it is the result of the new dynamic pricing.

**3. REVIEW OF THE AUTHORITY INVESTMENT REPORT AS OF AUGUST 31, 2023:**

Geoff Bryant, Manager, Airport Finance provided a presentation on the Investment Report as of August 31, 2023, that included Portfolio Characteristics, U.S. Treasury Yield Curve, Sector Distribution, Quality & Maturity Distribution, Investment Performance, and Bond and Short-Term Debt Proceeds.

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**4. PRE-APPROVAL OF TRAVEL REQUESTES AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve Business and Travel Expense Reimbursement Requests.

Tony R. Russell, Director, Board Services/Authority Clerk reported that an additional report for the President/CEO was placed on the dais for Board Members and included in the packet for approval.

**ACTION: Moved by Board Member Perez and seconded by Board Member Casillas Salas to approve staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**5. REVIEW OF THE DRAFT AGENDA FOR THE OCTOBER 5, 2023, BOARD MEETING:**

Kimberly J. Becker, President/CEO provided an overview of the September 7, 2023, draft Board meeting agenda.

Amy Gonzalez, General Counsel requested that Items 15 and 17 be removed from the agenda and change the number of cases for Item 16 to one (1) on the October 5, 2023, Board Agenda.

**6. REVIEW OF THE DRAFT AGENDA FOR THE OCTOBER 5, 2023, AIRPORT LAND USE COMMISSION MEETING:**

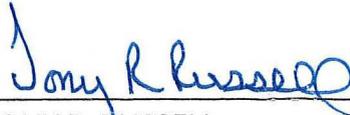
Kimberly J Becker, President/CEO, provided an overview of the September 7, 2023, draft Airport Land Use Commission meeting agenda.

**COMMITTEE MEMBER COMMENTS:**

**ADJOURNMENT:** The meeting adjourned at 9:29 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE COMMITTEE THIS 19<sup>TH</sup> DAY OF OCTOBER 2023.

ATTEST:



TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ  
GENERAL COUNSEL