

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Lidia S. Martinez
Paul McNamara
Rafael Perez
Esther C. Sanchez
James Sly
Marni von Wilpert

Board Meeting Agenda

Thursday, October 5, 2023
9:00 A.M.

San Diego County Regional Airport Authority
Administration Building
Third Floor – Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. UPDATE ON 2023 BOND ISSUANCE:

Presented by: Scott Brickner, Vice President/Chief Financial Officer

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Casillas Salas, Huerta, Martinez, Perez, Sanchez, Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Martinez, McNamara, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera (Chair), McNamara, Sly
- **FINANCE COMMITTEE:**
Committee Members: McNamara (Chair), Sly, von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Casillas Salas (Primary), Martinez
- **ARTS ADVISORY COMMITTEE:**
Liaison: Casillas Salas

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cabrera

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- **MILITARY AFFAIRS:**
Liaison: Bedell
- **PORT:**
Liaisons: Cabrera (Primary), von Wilpert
- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Cabrera (Primary), Sly
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Sanchez (Primary), Perez

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (ITEMS 1- 12):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the September 7, 2023, regular Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM AUGUST 14, 2023, THROUGH SEPTEMBER 10, 2023, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 14, 2023, THROUGH SEPTEMBER 10, 2023:

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. OCTOBER 2023 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0083, approving the October 2023 Legislative Report.

(Government Relations: Matt Harris, Director)

5. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:

RECOMMENDATION: Adopt Resolution No. 2023-0084, appointing members to the Authority Advisory Committee.

(Board Services: Tony R. Russell, Director/Authority Clerk)

CLAIMS

6. REJECT THE CLAIM OF GERARD MANGAN:

RECOMMENDATION: Adopt Resolution No. 2023-0085, rejecting the claim of Gerard Mangan.

(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

7. FISCAL YEAR 2023 ANNUAL REPORT FROM THE AUDIT COMMITTEE:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

(Audit: Lee Parravano, Chief Auditor)

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- 8. REVISION TO THE CHARTER FOR THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2023-0086, approving the revision to the Charter for the Office of the Chief Auditor.
(Audit: Lee Parravano, Chief Auditor)

CONTRACTS AND AGREEMENTS

- 9. APPROVE THE FIRST AMENDMENT TO THE CONCESSION LEASE WITH AD PARTNERSHIP, LLC TO EXTEND THE TERM AND ADJUST THE RENT COMMENCEMENT DATE:**
RECOMMENDATION: Adopt Resolution No. 2023-0087, approving and authorizing the President/CEO to negotiate and execute the first amendment to the concession lease with AD Partnership, LLC to extend the term and adjust the rent commencement date.
(Revenue Generation & Partnership Development, Deanna Zachrisson, Program Manager)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

- 10. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 12, PROJECT NO. 381212 TWENTY-NINE (29) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-TWO (22) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2023-0088, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,557,400 for Phase 12, Group 12, Project No. 381212, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.
(Planning & Environmental Affairs, Sjohnna Knack, Director)
- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT FOR INTEGRATED PEST MANAGEMENT SERVICES WITH CARTWRIGHT TERMITE & PEST CONTROL, INC.:**
RECOMMENDATION: Adopt Resolution No. 2023-0089, approving and authorizing the President/CEO to execute an Integrated Pest Management Service Agreement with Cartwright Termite & Pest Control, Inc. for a total amount not to exceed \$5,000,000 for a three (3) year term with an option for two (2) one-year extensions, exercisable at the sole discretion of the President/CEO.
(Planning & Environmental Affairs, Sjohnna Knack, Director)

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12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL ROADWAY PAINTING AND SLURRY SEALING SERVICE AGREEMENT WITH STATEWIDE STRIPES, INC.:

RECOMMENDATION: Adopt Resolution No. 2023-0090, approving and authorizing the President/CEO to execute an On-Call Roadway Painting and Slurry Sealing Service Agreement with Statewide Stripes, Inc., for a term of three (3) years, with the option for two (2) one-year extensions, exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$6,812,000 and making a finding that the services under this agreement are exempt from the California Environmental Quality Act.

(Facilities Management: Mosca Stephen, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

13. RENEWAL OF THE HEALTH & WELFARE BENEFITS PROGRAM FOR 2024:

RECOMMENDATION: Adopt Resolution No. 2023-0091, approving the renewal of the Health and Welfare Benefits Program for 2024.

(Human Resources: Monty Bell, Director)

CLOSED SESSION:

14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *San Diego County Regional Airport Authority v. Aquatherm L.P., et al.*,
San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

15. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of cases: 1

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REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

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Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly to the East of the Administration Building across Winship Lane. Bring your ticket to the third-floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, SEPTEMBER 7, 2023
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, September 7, 2023, at the San Diego County Regional Airport Authority, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera, Casillas Salas, Dallarda (Ex-Officio),
Martinez, McNamara, Perez, Sanchez, Sly

ABSENT: Board Members: Bedell (Ex-Officio), Miller (Ex-Officio), von Wilpert

ALSO PRESENT: Kimberly J. Becker, President/CEO; Lee Kaminetz, General Counsel;
Tony R. Russell, Director, Board Services/Authority Clerk; Sonja Banks,
Assistant Authority Clerk I

Tony Guinn, Assistant Airport Operation Officer/Airfield Manager attended the meeting on behalf of Board Member Bedell (Ex-Officio).

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2023:

Scott Brickner, Vice President/CFO provided a presentation on the Review of the Unaudited Financial Statements for the Fiscal Year Ended June 30, 2023, that included Operating Revenue and Expenses, Non-operating Revenue and Expenses, Financial Summary, Statement of Net Position and Assets and Liabilities.

Board Member Casillas Salas arrived at 9:11 a.m.

Board Member Sanchez arrived at 9:22 a.m.

B. SANDAG PRESENTATION ON AIRPORT TRANSIT CONNECTION:

Angela Shafer-Payne, Vice President/CDO; Victoria Stackwick, Chief of Staff; and Ryan Kohut, Director of Strategic Projects with SANDAG provided a presentation that included Concept Evaluation Study Findings, Concept Study Summary, Light Rail Trolley Extension, Automated People Mover, Enhanced Bus Service, Overall Ridership, including Airport employees, Trolley Concept, Capital Costs, Potential Funding Sources, and Travel Time Savings Across Airport Passenger Base.

Alex Shah, San Diego, spoke in support of an Airport Transit Connection.

William Moore, San Diego, Circulate San Diego, spoke in support of an Airport Transit Connection.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Martinez reported the Audit Committee has not met since the last Board Meeting and that the next meeting is scheduled for September 11, 2023.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that the last CIPOC meeting was held July 20, 2023, with presentations on New Terminal 1 outreach, construction, financial update, and a Small Business Development briefing.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera reported that the committee met on August 24, 2023, and that Item 16 of the agenda is a recommendation from the committee.
- **FINANCE COMMITTEE:** Board Member McNamara reported that the committee met on August 28, 2023, and reviewed the Unaudited Financial Statements for the Fiscal Year ended June 30, 2023, and Authority's Investment Report as of July 31, 2023. He also reported that the committee recommended that the Board approve the sale of up to \$2 Billion in aggregate principal amount of one or more series and San Diego County Regional Airport Authority Senior Airport Revenue Bonds.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Casillas Salas reported that the committee met on July 19, 2023, and received an update on the New T1 Construction and Concessions Program.

- **ARTS ADVISORY COMMITTEE:** Board Member Casillas Salas reported that the Art Advisory Committee will welcome new committee members Claire Haggerty, Cat Chiu Phillips, and Matt Rich at the next meeting in October. She reported that the summer concessions campaign and performances have concluded with a total of thirteen performances over nine weeks in five locations across Terminals 1 and 2. She reported that the Performing Arts Producer role is currently open for applications through Planet Bids until September 28, 2023.

LIAISONS

- **CALTRANS:** Board Member Dallarda reported Caltrans participated in a Ribbon Cutting on August 4th in the community of Ramona marking the completion of a Clean California State Beautification Project. He also reported that on August 9th, Caltrans joined the U.S. Department of Transportation, MTS, and the City of Chula Vista in a grant for a project on Palomar Street along the Blue Line and that on August 12th, participated in a Ribbon Cutting for the San Elijo and Manchester Avenue Multi-use Facility parking lot. He reported that during Tropical Storm Hillary, nine highways were closed due to debris, flooding, and boulders and that extensive damage repair continues along the San Diego/Imperial County line. He reported that on August 31st, Caltrans awarded 41 million dollars in grants for Sustainable Transportation projects throughout the State. He also reported the closure of Highway 5 South from 9 p.m. Friday, September 8, 2023, to 5 a.m. Monday, September 11, 2023, for repairs to the bridge on I-5 over Hwy 163.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that on the State level, the team has advocated for the passage of several priority bills and at the Federal level, Congress faces a long list of pending items, including the FAA Reauthorization, and extending government funding beyond the end of the fiscal year, which ends September 30th. He reported that the team has been conducting outreach to elected officials and community groups to update them on the New T1 project and other Authority projects and programs.
- **MILITARY AFFAIRS:** Tony Guinn, Assistant Airport Operation Officer/Airfield Manager reported that at the Miramar Base protection measures, which include speed bumps and denial barriers, are the cause of traffic congestion in and around the base. He reported on the arrival of new F35 aircraft and on the demolition and construction of new hangars to accommodate them, as well as the repair of runway pavement. He reported the Miramar Base is currently operating on a single runway. He announced that the Airshow will be held September 22-24, 2023.
- **PORT:** None
- **WORLD TRADE CENTER:** None

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors participated in a workshop to help inform the development of the 2025 Regional Plan, which included an overview of State and Federal requirements, traditional and new funding sources, and best practices from Metropolitan Planning Organizations across the country. He reported that in the last meeting, Directors were briefed on the Airport Transit Connector, and a Concept Evaluation Study of the leading concepts to connect San Diego International Airport to the regional transit system.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the Committee met once since the last Board Meeting and at the meeting staff presented an overview of the 2022 State of Commute.

CHAIR REPORT: Chair Cabrera reported that while Tropical Storm Hillary could have been catastrophic, the proactive planning and diligence of the airport staff, airlines, tenants; and Regional and National Agencies helped to minimize the impact. He announced that the Topping Out Ceremony of the New T1 will be held on November 15, 2023.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO reported that briefings regarding New T1 progress with elected officials continues and included Representatives Scott Peters, Juan Vargas, and Mike Levin. She reported hosting VIP, Tom Perez, Senior Advisor to President Biden and Director of the White House Intergovernmental Affairs later today. She reported that for the second year in a row, SAN has been awarded SANDAG's Platinum Tier Diamond Award for excellence in employee commuter programs. She reported that Finance was awarded the Certificate of Achievement for our Annual Comprehensive Financial Report for the Fiscal Year; and that the Least Terns have not been observed since July, so U.S. Fish and Wildlife Services granted permission to end the season early on August 15, 2023, which allows for construction to resume in the area. She reported that the Airport saw eight nests and twelve fledglings this season.

NON-AGENDA PUBLIC COMMENT: None

CONSENT AGENDA (ITEMS 1 - 14):

ACTION: Moved by Board Member McNamara and seconded by Board Member Sanchez to approve the Consent Agenda. Motion carried by the following votes: YES – Cabrera, Martinez, McNamara, Perez, Sanchez, Sly; NO - None; ABSTAIN – Casillas Salas; ABSENT – von Wilpert.

(Weighted Vote Points: YES – 67; NO - 0; ABSTAIN – 12; ABSENT - 13)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approval of the minutes of the July 13, 2023, and July 20, 2023, special Board meetings.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM JUNE 12, 2023, THROUGH AUGUST 13, 2023, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 12, 2023, THROUGH AUGUST 13, 2023:

RECOMMENDATION: Receive the report.

4. SEPTEMBER 2023 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0070, approving the September 2023 Legislative Report.

CLAIMS

COMMITTEE RECOMMENDATIONS

5. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2023:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

6. ACCEPT THE AUTHORITY INVESTMENT REPORT AS OF JUNE 30, 2023:

RECOMMENDATION: Accept the report.

CONTRACTS AND AGREEMENTS

- 7. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A THIRD AMENDMENT TO THE AGREEMENT WITH MIS SCIENCES CORPORATION:**
RECOMMENDATION: Adopt Resolution No. 2023-0072, approving and authorizing the President/CEO to execute a Third Amendment to the Service & Consulting Agreement with MIS Sciences Corporation for Hosted Cloud-Based System and Support Services, extending the term for one (1) year to expire no later than November 30, 2024.
- 8. AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE AIRPORT PARKING MANAGEMENT CONTRACT:**
RECOMMENDATION: Adopt Resolution No. 2023-0073R* authorizing the President/CEO to execute a First amendment to the Parking Management Services Contract to extend the agreement 123 days to January 31, 2024, with no increase in the maximum amount payable.
- 9. ADOPT AUTHORITY POLICY 5.06 - SIGNATURE AUTHORITY TO ACCEPT GRANT OFFERS:**
RECOMMENDATION: Adopt Resolution No. 2023-0074, approving Policy 5.06 – Signature Authority to accept Grant Offers authorizing the President/CEO or their designee to accept Grant Offers on behalf of the San Diego County Regional Airport Authority.
- 10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ENCROACHMENT MAINTENANCE AND REMOVAL AGREEMENT WITH THE CITY OF SAN DIEGO RELATED TO THE CONSTRUCTION OF THE NEW ADMINISTRATION BUILDING:**
RECOMMENDATION: Adopt Resolution No. 2023-0075, approving and authorizing the President/CEO to execute an Encroachment Maintenance and Removal Agreement with the City of San Diego (“City”) for an encroachment into the City right-of-way for the installation of pedestrian curbs, fire service lines, water service lines, irrigation service lines, and sewer lines, all located on McCain Road in support of Project No. 414002 New T1 New Administration Building at San Diego International Airport.

11. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 11, PROJECT NO. 381211 TWENTY-FIVE (25) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWO (2) RESIDENTIAL PROPERTIES LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0076, awarding a contract to S&L Construction, Inc. in the amount of \$385,800.00 for Phase 12, Group 11, Project No. 381211 of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH ASPEN RISK MANAGEMENT GROUP:

RECOMMENDATION: Adopt Resolution No. 2023-0077 approving and authorizing the President /CEO to execute an agreement with Aspen Risk Management Group, to provide a Safety Management System Manual and Implementation Plan for San Diego International Airport in an amount not to exceed \$281,274.00.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

13. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 9, PROJECT NO. 381209 THIRTY-SIX (36) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-EIGHT (28) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0078, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,526,500 for Phase 12, Group 9, Project No. 381209, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

14. APPROVE AND AUTHORIZE THE PRESIDENT/ CEO TO NEGOTIATE AND EXECUTE AN ON-CALL AIRPORT SIGNAGE FABRICATION AND REPAIR SERVICE AGREEMENT WITH SIGN AGE IDENTITY SYSTEMS, INC:

RECOMMENDATION: Adopt Resolution No. 2023-0079, approving and authorizing the President/ CEO to negotiate and execute an On-Call Airport Signage Fabrication and Repair Service Agreement with Sign Age Identity Systems, Inc. for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/ CEO, for an amount not-to-exceed \$2,200,000.

PUBLIC HEARINGS

OLD BUSINESS:

NEW BUSINESS:

15. AUTHORIZE THE ISSUANCE AND SALE OF NOT TO EXCEED \$2.0 BILLION IN AGGREGATE PRINCIPAL AMOUNT OF ONE OR MORE SERIES OF SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SENIOR AIRPORT REVENUE BONDS; APPROVE THE TENDER OFFER FOR THE SUBORDINATE SERIES 2021C BONDS, AND APPROVE RELATED DOCUMENTS AND MATTERS:

Scott Brickner, Vice President/CFO and John Dillon, Director, Finance and Risk Management provided a presentation that included 2023 Senior Airport Revenue Bonds Series 2023A (Non-AMT), 2023 Senior Airport Revenue Bonds Series 2023B (AMT), Feasibility Report, Municipal Bond Market, Planned Debt Issuance, Potential Bond Tender for Economic Savings, Environmental Social Governance, Debt Profile, Principal Documents of the GARB Sale, The Authority's Team, and Preliminary Timeline for 2023 Bonds.

RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2023-0080 authorizing the issuance and sale of not to exceed \$2.0 billion in aggregate principal amount of one or more series of San Diego County Regional Airport Authority Senior Airport Revenue Bonds; authorizing the solicitation of the Holders of the San Diego County Regional Airport Authority Subordinate Airport Revenue Refunding Bonds, Series 2021C (Federally taxable) for the purchase of such bonds; approving the forms of a Fifth Supplemental Trust Indenture, Preliminary and Final Official Statements, a Purchase Contract, a Continuing Disclosure Certificate, a Dealer Manager Agreement and certain other tender offer materials; and certain related matters.

ACTION: Moved by Board Member McNamara and seconded by Board Member Casillas Salas to approve staff's recommendation. Motion carried by the following votes: YES - Cabrera, Casillas Salas, McNamara, Martinez, Perez, Sanchez, Sly; NO - None; ABSENT - von Wilpert; (Weighted Vote Points: YES - 79; NO - 0; ABSENT - 13)

16. APPROVE AMENDMENTS TO: 1) THE AMENDED AND RESTATED SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY RETIREMENT PLAN AND TRUST OF 2013; AND 2) THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S 457(B) DEFERRED COMPENSATION AND 401(A) DEFINED CONTRIBUTION PLANS TO OFFER UNREPRESENTED NEW EMPLOYEES AN IRREVOCABLE CHOICE TO PARTICIPATE IN EITHER THE AUTHORITY'S SDCERS DEFINED BENEFIT PLAN OR THE AUTHORITY'S 401(A)/457(B) DEFINED CONTRIBUTION PLAN:

Scott Brickner, Vice President/CFO provided a presentation that included: Current Retirement Options for Employees, PEPPRA, Impacts and Evaluation of Options, Actuarial Analysis, New Unrepresented Employee Details, and Fiscal Impact.

RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board adopt Resolution No. 2023-0081, approving amendments to: 1) the Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013; and 2) the San Diego County Regional Airport Authority's 457(b) Deferred Compensation and 401(a) Defined Contribution Plans.

Chair Cabrera requested that staff report back to the Board in one to two years on the status of this item.

ACTION: Moved by Board Member Sly and seconded by Board Member Sanchez to approve staff's recommendation. Motion carried by the following votes: YES – Cabrera, Casillas Salas, Martinez, McNamara, Perez, Sanchez, Sly; NO - None; ABSENT – von Wilpert; (Weighted Vote Points: YES – 79; NO - 0; ABSENT – 13)

17. APPROVE AN AMENDMENT TO THE ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH RP GENERAL CONSTRUCTION, INC:

Rick Francis, Vice president/COO; Jeronimo Chavez, Project Manager, Facilities Management; and Andrew Hoge, Manager, Facilities Management provided a presentation that included Significant Completed Airfield Paving Repairs, Air Cargo Repair Footprint (in progress), and Future One-Year Lookahead Repair Projects.

RECOMMENDATION: Adopt Resolution No. 2023-0082, approving an amendment to the On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc., to increase the total not-to-exceed amount by \$11,500,000, making the new maximum contract value \$23,500,000 in support of maintaining and repairing existing airside and landside pavement surfaces at San Diego International Airport ("SDIA")

ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Sly to approve staff's recommendation. Motion carried by the following votes: YES - Cabrera, Casillas Salas, Martinez, McNamara, Perez, Sanchez, Sly; NO - None; ABSENT - von Wilpert; (Weighted Vote Points: YES - 79; NO - 0; ABSENT - 13)

18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE AGREEMENT WITH THE CITY OF SAN DIEGO FOR EMT - PARAMEDIC SERVICES:

RECOMMENDATION: Adopt Resolution No. 2023-0071 approving and authorizing the President/CEO to execute a First Amendment to the Agreement with the City of San Diego for EMT-Paramedic Services increasing the not to exceed compensation amount by \$1,000,000.

ACTION: Moved by Board Member Martinez and seconded by Board Member Sly to approve staff's recommendation. Motion carried by the following votes: YES - Cabrera, Casillas Salas, Martinez, McNamara, Perez, Sanchez, Sly; NO - None; ABSENT - von Wilpert; (Weighted Vote Points: YES - 79; NO - 0; ABSENT - 13)

The Board recessed at 10:55 a.m. and reconvened at 11:09 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 11:09 a.m. to hear Items 19-22.

19. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Name of Case: *San Diego County Regional Airport Authority v. Aquatherm L.P., et al.*, San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: *United States of America v. City of San Diego, et al. and Related Cross Actions* United States District Court Case No. 3:23-CV-00541-LL-BGS

21. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of cases: 3

22. CONFERENCE WITH LABOR NEGOTIATORS

Cal. Gov. Code §54957.6 Agency designated representatives: Monty Bell, Scott Brickner, Lee Parravano, Amy Gonzalez Employee organization: California Teamsters Local 911

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 12:39 p.m. There was no reportable action.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 12:39 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 5th DAY OF OCTOBER 2023.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2023 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Tony R. Russell
Director, Board Services/Authority Clerk

Attachment A

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	September 1 through September 30, 2023	
Board Member Name:	Gil Cabrera	
Date:	9/25/23	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/5/2023 - 3pm-4pm - Zoom	Briefings for Congressional Representatives
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/7/2023 - 9am-12:30pm - SDCRAA Board Room	SDCRAA Board of Directors Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/8/2023 - 10am-12pm - SANDAG Board Room	SANDAG Board of Directors Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/15/2023 - 10am-12pm - Web Training	AB1661 Sexual Harassment Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/21/2023 - 9am-11am - SDCRRA Board Room	Executive Personnel and Comp Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/25/2023 - 9am-11am - SDCRRA Board Room	Executive and Finance Committee Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Gil Cabrera Digitally signed by Gil Cabrera
Date: 2023.09.25 11:17:52 -07'00'

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: July, September		
Board Member Name: Lidia S. Martinez		
Date: 9/28/23		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/20/2023/10am/CT The Boardroom	Special Board and Capital Improvement Program Oversight Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/7/2023/9am/CT The Boardroom	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/11/2023/10am/CT The Boardroom	Audit Committee Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/28/2023/6pm/200 W Island Ave., San Diego, CA	Downtown San Diego Partnership Rediscover Downtown Event
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Lidia S Martinez

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: September 2023		
Board Member Name: Paul McNamara		
Date: 9/26/23		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/7/2023/0900/SDCAA/	Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/21/2023/0900/SDCAA	Exec Compensation and Personnel Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/25/2023/0900/SDCAA	Executive-Finance Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul McNamara Digitally signed by Paul McNamara
Date: 2023.09.26 07:44:35 -07'00'



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: 9/1/2023-9/30/2023		
Board Member Name: Rafael Perez		
Date: 10/3/23		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/7/2023/ 9am/ The Boardroom	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/11/2023/ 10am/ The Boardroom	Audit Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/25/2023/ The Boardroom	Exec/Finance
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	9/28/2023 The New Childrens Museum	ReDiscover Downtown/Board Installation
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Rafael Perez Digitally signed by Rafael Perez
Date: 2023.10.03 07:55:55 -07'00'

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	February 3, 2023 through September 7, 2023	
Board Member Name:	Esther C. Sanchez	
Date:	September 26, 2023	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Feb 3, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Feb 17, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	March 9-10, 2023, 9 AM At Viejas Hotel, 5000 Willows Road, Alpine, CA	SANDAG 2 day retreat, representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	March 17, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	April 21, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	May 5, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	June 2, 2023, 9 AM SANDAG Transportation Committee @ SANDAG	SANDAG Transportation Committee representing SDCRAA
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	September 7, 2023, 9 AM Meeting at Airport Authority Admin Building	Board Meeting

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Esther C. Sanchez

Staff Report

Meeting Date: October 5, 2023

Subject:

Awarded Contracts and Approved Change Orders from August 14, 2023 through September 10, 2023 and Real Property Agreements Granted and Accepted from August 14, 2023 through September 10, 2023

Recommendation:

Receive the report

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

Jana Vargas
Director, Procurement

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN AUGUST 14, 2023 THROUGH SEPTEMBER 10, 2023

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
8/15/2023		Mythics, LLC	The Contractor will provide remote technical support for Oracle IDCS for the San Diego County Regional Airport Authority.	Informal RFP	Information & Technology Services	\$8,422.50	6/24/2024
8/22/2023		AbleGov Inc.	The Contractor will provide Microsoft unified support services for the San Diego County Regional Airport Authority.	Consortium RFP	Information & Technology Services	\$78,418.13	7/31/2024
8/22/2023		Ruthman Reachmaster North America LP	The Contractor will provide annual calibration/inspections for the San Diego County Regional Airport Authority.	Informal RFP	Facilities Management	\$5,250.00	6/24/2023
8/24/2023		South County Industrial Emergency Council	The Contractor will provide a live-fire aircraft simulator for the FAA-mandated triennial mass-casualty exercise for the San Diego County Regional Airport Authority.	Informal RFP	Aviation Security & Public Safety	\$11,500.00	1/31/2024
8/24/2023		iHeart Media	The Contractor will provide new T1 advertising campaign for the San Diego County Regional Airport Authority.	Informal RFP	Marketing, Arts, & Air Service Development	\$42,750.00	12/31/2023
8/24/2023		Local Media San Diego, LLC	The Contractor will provide new T1 advertising campaign for the San Diego County Regional Airport Authority.	Informal RFP	Marketing, Arts, & Air Service Development	\$32,000.00	12/31/2023
8/24/2023		Insight Public Sector Inc.	The Contractor will provide microsoft teams rooms and calling subscriptions for the San Diego County Regional Airport Authority.	Informal RFP	Information & Technology Services	\$5,141.02	7/31/2024
8/25/2023		KPBS	The Contractor will provide new T1 advertising campaign for the San Diego County Regional Airport Authority.	Informal RFP	Marketing, Arts, & Air Service Development	\$24,463.00	12/31/2023
8/25/2023		Univision Receivables Co. LLC	The Contractor will provide new T1 advertising campaign for the San Diego County Regional Airport Authority.	Informal RFP	Marketing, Arts, & Air Service Development	\$19,999.99	12/24/2023
8/25/2023		Amplified	The Contractor will provide new T1 advertising campaign for the San Diego County Regional Airport Authority.	Informal RFP	Marketing, Arts, & Air Service Development	\$74,964.00	12/31/2023
8/25/2023		Amplified	The Contractor will provide 2023 air service awareness paid advertising campaign at the San Diego International Airport.	Informal RFP	Marketing, Arts, & Air Service Development	\$75,000.00	11/6/2023
8/29/2023		Rockwest Technology Group, Inc.	The Contractor will provide card printer preventative maintenance for the San Diego County Regional Airport Authority.	Informal RFP	Aviation Security & Public Safety	\$2,566.00	8/31/2024
9/7/2023		Insight Public Sector Inc.	The Contractor will provide microsoft teams room licenses in the new administration building conference rooms and huddle rooms for the San Diego County Regional Airport Authority.	Sole Source	Information & Technology Services	\$19,505.00	7/31/2024

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN AUGUST 14, 2023 THROUGH SEPTEMBER 10, 2023

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
8/30/2023	381204	S&L Specialty Construction, Inc.	This Agreement was approved by the Board at the July 13, 2023 Board Meeting. The Contractor will provide sound attenuation improvements for certain residences around San Diego International Airport.	RFB	QHP & Noise Mitigation	\$449,751.00	7/24/2024
8/30/2023	381210	S&L Specialty Construction, Inc.	This Agreement was approved by the Board at the July 13, 2023 Board Meeting. The Contractor will provide sound attenuation improvements for certain residences around San Diego International Airport.	RFB	QHP & Noise Mitigation	\$1,481,648.00	7/24/2024
9/7/2023		Chula Vista Electric Co.	This Agreement was approved by the Board at the July 13, 2023 Board Meeting. The Contractor will provide 12kV distribution system operation maintenance and repair services for the San Diego County Regional Airport Authority.	RFP	Facilities Management	\$8,000,000.00	8/21/2026

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN AUGUST 14, 2023 THROUGH SEPTEMBER 10, 2023

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
8/15/2023		Atkins North America Inc.	This First Amendment extends the term Ninety (90) days. The total amount payables remains the same. The Contractor provideds Airside/Landside engineering consulting services for the San Diego County Regional Airport Authority.	Airport Design & Construction	\$10,000,000.00	\$0.00	0.0%	\$10,000,000.00	2/12/2024
8/22/2023		SES - Secure E-Waste Solutions Inc.	This First Amendment is to exercise it's second and final option and make changes to rates. No additional compensation is required. The Contractor provides used electronic equipment recycling services for the San Diego County Regional Airport. Authority.	Planning & Environmental Affairs	\$30,000.00	\$0.00	0.0%	\$30,000.00	9/9/2024
9/5/2023		Civilian, Inc.	This First Amendment is to increase the total amount payable. The Contractor provides marketing and communication services for the San Diego County Regional Airport Authority.	Marketing, Arts, & Air Service Development	\$1,500,000.00	\$90,000.00	6.0%	\$1,590,000.00	10/31/2024

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN AUGUST 14, 2023 THROUGH SEPTEMBER 10, 2023

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
8/22/2023		Willis Towers Watson Midwest, Inc.	This Third Amendment was approved by the Board at the March 2, 2023 Board Meeting. The amendment extended the agreement term to July 15,2024 and add funds in the amount of \$138,950. The Contractor provides operational insurance broker services and other risk management services.	Finance & Risk Management	\$660,000.00	\$138,950.00	21.1%	\$798,950.00	7/15/2024
8/23/2023		Stellar Services, Inc.	This First Amendment was approved by the Board at the July 13, 2023 Board Meeting. The amendment extends the term by one (1) year and increases the maximum amount payable. The Contractor provides ECMS support services for the San Diego County Regional Airport Authority.	Information & Technology Services	\$300,000.00	\$100,000.00	33.3%	\$400,000.00	8/13/2024

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM AUGUST 14, 2023 THROUGH SEPTEMBER 10, 2023

Real Property Agreements (Per Board Policy 6.01)

	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
9/1/2023	13593	Solar Turbines	ROELA	Sections of Solar Parking Lot north of W. Laurel and area in Solar Parking Lot on Harbor Dr.	Construction of improvements associated with Terminal 1 expansion (new Terminal 1)	North of W. Laurel: 200 sf	\$0.00	Terminates on or before 4/30/24.
5/1/2023	13955	Avis/Hertz/Enterprise	TUP	On Liberator Way, Harbor Island	Truck staging area.	7,800 sq ft	\$0.00	Terminates on or before 4/30/24.
9/1/2023	13952	Port of San Diego	ROELA	Multiple sites including area north of W. Laurel / south of Solar's parking lot fence, Viewing Lot, the area encompassing the realignment of W. Laurel, Anchor Island.	Construction of improvements associated with Terminal 1 expansion (new Terminal 1)	North of W. Laurel: 200 sf, Anchor Island and area of realignment: 62,200 sf, Viewing Lot: 32,000 sf	\$0.00	Terminates on 5/31/25 or sooner if construction is completed.
1/1/2022	13954	Port of San Diego	ROELA	West side of Pacific Highway at the prolongation of Sassafras known as District Employee Parking Lot.	Testing, monitoring and maintenance of 12kV electrical equipment	83,945 sq. ft.	\$0.00	Terminates 12/31/26
5/1/2023 - 4/30/2028	13948	3MP Enterprise, Inc.	LO	Off-Site Rental Car Company	Non-Exclusive Off-Airport Rental Car Concession	N/A	\$6,000/year / 10% revenue	New Off-Airport RAC, operating brands U-Save and Green Motion

Real Property Agreement Amendments and Assignments (Per Board Policy 6.01)

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
6/1/2023	13468	Hertz Corporation	Extension	Harbor Island	Parking for Authority's employees, contractors, vendors and visitors.	73,539 sq. ft.	\$20,000 per month	Document was signed 7/13/23 but was pending legal opinion on revision to date made after Authority signed. Extension terminates 5/31/24.
7/1/2023	13472	Alclear LLC, dba CLEAR ID	Amendment	Terminal 2 West, ramp level	Registered Traveler Program			Amd. #3 - Add TSA PreCheck Enrollment product to agreement
7/1/2023	13948	3MP Enterprise, Inc.	Amendment	Off-Site Rental Car Company	Non-Exclusive Off-Airport Rental Car Concession	N/A		Amd. #1 - Update to agreement Term

Staff Report

Meeting Date: October 5, 2023

Subject:

October 2023 Legislative Report

Recommendation:

Adopt Resolution No. 2023-0083, approving the October 2023 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The October 2023 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

Federal Legislative Action

In Washington, the House and Senate have returned from August recess to continue working on an annual appropriations package. All appropriations bills must pass on the House and Senate floors and then be resolved in conference. The House and Senate have marked their respective bills at different top-line amounts with a roughly \$120 billion difference. Airports, through national trade associations, have agreed on a set of priorities and programmatic recommendations for the Fiscal Year 2024 appropriations cycle. A continuing resolution (CR) extending federal appropriations will need to be passed if a final package is not passed and signed into law ahead of the end of the Fiscal Year on September 30th. Negotiations on the passing of a CR are uncertain due to intraparty fighting in the House, thus increasing the likeliness of a government-wide shut down.

Both chambers continue to work on their respective versions of Federal Aviation Administration (FAA) reauthorization legislation, which is also due by September 30th. In July, the House FAA reauthorization bill passed the full House without the inclusion of amendments related to additional slots at Washington Reagan National Airport (DCA),

which remains a priority of the Authority. In the Senate, the Committee on Commerce, Science, and Transportation is continuing to work on their version of the Reauthorization bill following delays and ongoing negotiations on amendments related to pilot training and additional slots for expanded air service at DCA. Once both bills get a vote on each chamber's floor, a conference committee will likely convene to resolve the differences between the bills. However, this will almost certainly not happen before the September 30th expiration, which means that an extension of FAA programs and revenue sources will need to be passed by both chambers, with most members expecting a 3-month extension. The Authority's legislative team is reviewing each chamber's FAA reauthorization legislation to determine the impact on the Authority's priorities, communicating those priorities to the San Diego Congressional Delegation as well as Congressional Committee leadership, and continues to monitor for any new funding opportunities available to support the Authority's initiatives and operations.

President Biden has officially sent to the Senate the nomination of Michael Whitaker to be FAA Administrator. Senate Commerce Committee Chair Maria Cantwell has said that the likelihood of a nomination hearing for Mr. Whitaker occurring before the committee marks up their version of the FAA bill is strong.

The Authority's legislative team continues to actively monitor and analyze bills for potential impacts on the Authority and San Diego International Airport and does not recommend that the Board adopt any new positions on federal legislation at this time.

State Legislative Action

In Sacramento, September 14th marked the end of the annual legislative session during which lawmakers reviewed nearly a thousand bills in the final two weeks and sent over half of those to Governor Newsom for his signature or veto by October 14th. Among the measures on the Governor's desk is AB 893 (Papan), which establishes a regulatory framework requiring peer-to-peer car sharing services to obtain permits to operate at California airports.

The final month of legislative activity was highly focused on the bonds and ballot initiatives that will be before voters during the 2024 primary and general elections. While the state determines its overall new debt capacity and awaits updated budget figures in October due to delayed tax filings, the legislature turned its focus to matters of state and local taxation with efforts to reduce the local voting threshold for approval of infrastructure bonds from two-thirds to 55 percent and to make it more difficult to require higher voter thresholds on local taxes. To take effect, these measures must be approved by the voters statewide in 2024. At this time, nine ballot initiatives are eligible for a statewide vote in 2024 while 25 additional measures have been submitted for potential eligibility.

The Authority's legislative team continues to actively monitor and analyze bills for potential impacts on the Authority and San Diego International Airport and does not recommend that the Board adopt any new positions on state legislation at this time.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Matt Harris
Director, Government Relations

RESOLUTION NO. 2023-0083

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPROVING THE OCTOBER 2023 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the October 2023 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

October 2023 Legislative Report

State Legislation

New Assembly Bills

None

*Shaded text represents new or updated legislative information

Assembly Bills from Previous Report

Legislation/Topic

AB 893 (Papan): Personal vehicle sharing programs

Background/Summary

Current law generally governs the transactions between a rental car company, also referred to as a rental company, and its customers, including, among other provisions, required disclosures by a rental company, mandatory contract provisions for a vehicle rental agreement, restrictions on a rental company's use of electronic surveillance technology, and authorization for a rental company to collect specific types of fees and charges from its customers. Current law defines "rental company," among other terms, for purposes of those provisions. This bill would define the term "personal vehicle sharing program" for purposes of these provisions as a person or entity that, for monetary compensation, facilitates the rental of passenger vehicles to the public, including via a peer-to-peer internet website, application, or other platform, that connects a vehicle owner with a vehicle driver to facilitate sharing or renting a vehicle for consideration.

Anticipated Impact/Discussion

This bill would require personal vehicle sharing programs at the Airport to collect the same facility charges collected by rental companies that are used to pay off the government debt associated with airport infrastructure. The California Airports Council is also supportive of the portion of the bill requiring personal vehicle sharing programs to register before operating at airports but is also working to ensure that this bill does not supersede any existing agreements.

Status: 09/08/2023 – Approved on Assembly Concurrence (62-0), Enrolled, and sent to the Governor

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 929 (McKinnor): Alcoholic Beverage Licenses: off-sale privileges: airports

Background/Summary

AB 929 would authorize an airport operator to permit or prohibit the sale of alcoholic beverages for off-sale consumption by the holder of an on-sale license located in an airport terminal. The bill would authorize the on-sale licensee to sell alcoholic beverages for off-sale consumption in the airport terminal subject to specified requirements, including that the license permits on-sale consumption of the type of alcohol being sold for off-sale consumption. Additionally, the measure would require the licensee to notify the Department of Alcoholic Beverage Control (DABC) before selling any alcoholic beverages for off-sale consumption in the airport terminal. This bill would also authorize DABC to impose conditions on a licensee selling alcoholic beverages under these provisions.

Anticipated Impact/Discussion

This bill would provide the Airport Authority with flexibility to place health and safety restrictions on the off-sale consumption of alcoholic beverages within the airport terminal, including, but not limited to, defining the areas of the terminal within which off-sale consumption is permitted and requiring alcoholic beverages sold for off-sale consumption to be in closed or open containers. Authority staff have contributed to the development of the bill's text and the Authority's legislative team will work with the California Airports Council (CAC) to closely monitor the development of this bill language as it proceeds through the legislative process.

Status: 2/28/2023 – Failed to meet policy committee deadline, two-year bill may be acted upon in January 2024

Position: Support (03/02/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 534 (McCarty): Local agencies: airports: customer facility charges

Background/Summary

AB 534 would authorize airports to require rental companies to collect a customer facility charge or an alternative customer facility charge under specified circumstances for purposes that include financing, designing, and constructing or operating airport vehicle rental facilities and common-use transportation systems. Current law, beginning January 1, 2024, provides that the authorization for an airport to impose a customer facility charge becomes inoperative when the bonds used for financing are paid, except as specified. This bill would delete the provision ending the authorization described above.

Anticipated Impact/Discussion

This bill would eliminate the sunset date for airports to commence the process to impose the alternative daily rental car facility Customer Facility Charge (CFC). This sunset date functions as an artificial deadline and does not allow California airports to begin the process to impose the fee at a time that matches the growth and development experience of the airport nor the aging and deterioration of existing facilities that are in need of replacement. The bill would also allow the Airport Authority to continue to collect the CFC after the Rental Car Center bonds are fully paid, which will allow CFCs to continue to fund the operation of the Rental Car Center and passenger conveyance after that point. The Authority's legislative team will work with the California Airports Council (CAC) to closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 09/05/2023 – Approved by Senate (39-0), Enrolled, and sent to the Governor

Position: Support (03/02/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 480 (Ting): Surplus land

Background/Summary

AB 480 would expand the definition of exempt surplus land to include land that is owned by a California public-use airport on which residential use is prohibited. This bill clarifies that exemption pursuant to Federal Aviation Administration Order 5190.6B, Airport Compliance Program, and Chapter 20 of Compatible Land Use and Airspace Protection. Additionally, the bill also makes definitional changes with respect to project criteria, project applicant eligibility along with several other non-substantive changes.

Anticipated Impact/Discussion

This bill includes an exemption of land owned by California public-use airports on which residential use is prohibited pursuant to specified federal law. In consultation with the California Airports Council (CAC) and other stakeholders, Assemblymember Phil Ting has introduced AB 480 to provide clarification to several provisions from his original surplus land bill, AB 1486 Chaptered in 2019, among them is to expand the definition of exempted surplus property to include California public-use airport lands. The Authority's legislative team will work with the California Airports Council (CAC) to identify an industry-wide position, if needed, and closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 09/14/2023 – Approved on Assembly Concurrence (60-13), Enrolled, and sent to the Governor

Position: Support (03/02/2023)

*Shaded text represents new or updated legislative information

New Senate Bills

None

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report
Legislation/Topic

SB 800 (Caballero): Advanced Air Mobility and Aviation Electrification Committee

Background/Summary

SB 800 would require the Department of Transportation, in coordination with the Office of Planning and Research and the State Air Resources Board, to establish an advisory committee, to be known as the Advance Air Mobility and Aviation Electrification Committee, to assess, among other things, pathways for feasible implementation of electrification goals for the aviation industry. The bill would provide for the appointment of the membership of the committee. The bill would require the committee to report, not later than January 1, 2025, to the department and the Legislature on the committee's findings and recommendations.

Anticipated Impact/Discussion

This bill aims to establish a committee to develop a statewide strategy to support the advancement of air mobility and aviation electrification in California and could encourage innovation in the aviation industry. This bill enhances aviation electrification and could lead to a reduction in emissions and improve air quality around the Airport.

Status: 09/14/2023 - Approved by Senate (40-0), Enrolled, and sent to the Governor

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Federal Legislation

New House Bills

None

*Shaded text represents new or updated legislative information

House Bills from Previous Report
Legislation/Topic

H.R. 458 (Cohen): The Transportation Security Administration (TSA) Second Screening Act

Background/Summary

The bill would require the Transportation Security Administration (TSA) to offer passengers a second screening using advanced imaging technology instead of a mandatory physical pat-down. It aims to limit physical interaction between agents and passengers to protect their privacy and screening preferences. It will additionally increase health and safety from diseases like COVID-19.

Anticipated Impact/Discussion

The San Diego International Airport prioritizes safety concerns and the privacy of their passengers. An option for additional screening instead of a pat-down would help passengers feel safer and prevent the spread of communicable diseases. It would also prevent passengers who may feel uncomfortable with being touched from undergoing an unnecessary physical search. However, security wait times could also be affected by the increased screenings.

Status: 02/08/2023 – Referred to the Subcommittee on Transportation and Maritime Security

Position: Watch (04/06/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 346 (Stauber): The NOTAM Improvement Act

Background/Summary

The bill aims to enhance the Notice to Air Missions (NOTAM) system for pilots. It would establish a Federal Aviation Administration (FAA) task force to determine what updates should be made to the NOTAM system and provide greater government oversight. These improvements will focus on stability, resiliency, and cybersecurity protections of the system.

Anticipated Impact/Discussion

San Diego International Airport relies on the NOTAM system to receive updates about situations relating to weather, infrastructure, ground conditions or anything else that may affect the safety of flight. Optimizing NOTAM would ensure safer flight routes and help prevent mass system shutdowns. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 06/03/2023 – Became Public Law No: 118-4

Position: Watch (02/02/2023)

*Shaded text represents new or updated legislative information

New Senate Bills

None

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

Legislation/Topic

S.66 (Klobuchar): NOTAM Improvement Act

Background/Summary

The bill would require the Federal Aviation Administration (FAA) to establish a task force to strengthen the resiliency and cybersecurity of the Notice to Air Missions (NOTAM) system. The task force would include representatives from air carriers, airports, airline pilots, aircraft dispatchers, and FAA personnel unions, as well as aviation safety and cybersecurity experts. It is the companion legislation to H.R. 346 which was introduced by Rep. Stauber.

Anticipated Impact/Discussion

San Diego International Airport relies on the NOTAM system to receive updates about situations relating to weather, infrastructure, ground conditions or anything else that may affect the safety of flight. Modernizing NOTAM would ensure safer flight routes and help prevent mass system shutdowns or collisions. The task force would additionally assist with improving government oversight and cybersecurity.

Status: 03/22/2023 – Reported favorably out of the Commerce, Science, and Transportation Committee

Position: Watch (04/06/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

S.1033 (Schatz): Natural Hazard Resilience for Airports Act

Background/Summary

This bill would ensure that airport projects pertaining to emergency preparedness and natural disasters will be able to receive financing from the Federal Aviation Administration's Airport Improvement Program (AIP). The legislation intends to help airports recover rapidly from storm damage by allowing them to use current Airport Improvement Program funds to prepare for and rebuild after severe weather events.

Anticipated Impact/Discussion

The San Diego International Airport is situated in a region susceptible to severe weather events and would benefit from the expansion of eligible uses of AIP funding. Ensuring that projects related to emergency preparedness and natural disasters would become eligible for AIP funding will benefit the Airport should SAN undertake additional projects to mitigate impacts and harm from severe weather and natural disasters.

Status: 03/29/2023 – Read twice and referred to the Commerce, Science, and Transportation Committee

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

S.1055 (Markey) / H.R. 3896 (Cohen): The Airport Infrastructure Resilience Act

Background/Summary

The bill would require the Secretary of Transportation to establish a pilot program to provide airports with funds to increase their climate resilience and ensure airports are prepared to respond to climate change, extreme weather events, and natural disasters.

Anticipated Impact/Discussion

The San Diego International Airport is situated in a location that could be subject to impacts of climate change, severe weather, and natural disasters. This bill would create funds for resilient aviation systems equipped to respond to climate impacts.

Status: 03/29/2023 – Read twice and referred to the Commerce, Science, and Transportation Committee

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

S.1058 (Reed): the Protection from Abusive Passengers Act

Background/Summary

This bill would have the TSA create and manage a program to prevent abusive passengers from flying on commercial aircraft. The passengers added to banned fliers list will consist of people who have been convicted of or have received civil penalties for threatening or physical or sexually assaulting aircraft crew members, Federal airport employees and air carrier employees. The bill would provide TSA with flexibility in determining the length of a ban based on the offense and would enable airlines to share data on passengers added to the banned fliers list. The bill is the companion legislation to H.R.2394 sponsored by Rep. Swalwell.

Anticipated Impact/Discussion

The San Diego International Airport would benefit from a nationwide no-fly list to ensure the safety of airport employees and the safety of the airport's environment. If passed, the bill would impact passengers previously convicted or fined for airplane travel incidents and ban them from commercial air travel in the United States.

Status: 03/29/2023 – Read twice and referred to the Commerce, Science, and Transportation Committee

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

S.1154 (Peters): Promoting Women in Aviation Act

Background/Summary

This bill would make the Women in Aviation Advisory Board, which was formed in the 2018 FAA Reauthorization bill, a permanent body in the Federal Aviation Administration. In March 2022, the advisory board formed and released a report with recommendations for the FAA, aviation industry, and Congress on how to encourage more women to pursue careers in aviation and remain in the sector but was unable to follow up on the recommendation laid out in the report. Thus, the bill will allow the Board to follow up recommendations.

Anticipated Impact/Discussion

The San Diego International Airport supports the efforts to improve recruitment, retention, and advancement of women across the aviation industry. The work of the Women in Aviation Advisory Board to follow up on its recommendations will support and strengthen the aviation workforce and promote the growth of women in the aviation industry.

Status: 03/30/2023 – Read twice and referred to the Commerce, Science, and Transportation Committee

Position: Support (05/04/2023)

*Shaded text represents new or updated legislative information

Legislation/Topic

S.1433 (Lummis): Airports PFAS Liability Protection Act

Background/Summary

This bill would exempt airports from liability under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980 for the release of certain per- and polyfluoroalkyl substances (PFAS) substances. The Environmental Protection Agency (EPA) has designated PFAS as hazardous materials and substances under CERCLA, which would open airports, which were required by federal law to use PFAS-contaminated firefighting foam at airports, to CERCLA liability by the EPA or third parties. Thus, the bill will allow airports to have CERCLA liability protection.

Anticipated Impact/Discussion

The San Diego International Airport supports efforts of the aviation industry to transition away from the use of fluorine firefighting foam containing PFAS, as regulated under federal law. The designation of PFAS as hazardous materials under CERCLA could subject the airport to liability claims. The legislation would protect the airport from CERCLA liability claims and recognize that the use of PFAS at airports was due to the airport's compliance with federal fire suppression regulations.

Status: 05/03/2023 – Read twice and referred to the Environment and Public Works Committee

Position: Support (06/01/2023)

*Shaded text represents new or updated legislative information

Staff Report

Meeting Date: October 5, 2023

Subject:

Appointment of Authority Advisory Committee Members

Recommendation:

Adopt Resolution No. 2023-0084, appointing members to the Authority Advisory Committee.

Background/Justification:

The Authority's Advisory Committee was established to facilitate input from community stakeholders and subject matter experts regarding Authority planning and development activities. The 20-member Committee is governed by the provisions of Authority Policy 1.21. While the Board is responsible for approving the appointments of all members of the Committee, nominations are received from various sources as follows:

(Seats 1 – 7) The President/CEO shall nominate individuals to fill seats representing each of the following categories:

- (1) airport management;
- (2) passenger and freight air transportation operations and economics;
- (3) general aviation;
- (4) the natural environment;
- (5) local government;
- (6) the campuses of the University of California and the California State Universities in the region; and
- (7) organized labor

(Seats 8 – 15) The Presidents of the organizations listed below may each nominate one individual. As shown below, in some cases, the nominating organization rotates among different organizations at the conclusion of each two-year term.

- (8) San Diego Regional Economic Development Corporation
- (9) Rotation among:
 - a. San Diego North Economic Development Council
 - b. East County Economic Development Council
 - c. South County Economic Development Council

- (10) San Diego Regional Chamber of Commerce
- (11) Rotation among:
 - a. Cleantech San Diego
 - b. Biocom
 - c. CONNECT
- (12) Metropolitan Transit System
- (13) North County Transit District
- (14) San Diego County Taxpayers Association
- (15) San Diego Tourism Authority

(Seat 16) The Deputy Trustee of the San Diego and Imperial Counties Labor Council or his/her designee may nominate one individual to serve in this seat.

(Seat 17) The District Director of the California Department of Transportation for the San Diego Region or his/her designee serves in this seat.

(Seat 18) The representative of the United States Department of Defense currently serving on the Board or his/her designee serves in this seat.

(Seats 19 – 20) Two seats are reserved for members of the general public. Whenever a vacancy occurs in one of these seats, a notice is issued by the Authority. The Chief Auditor and Vice President of Development jointly review and nominate individuals to serve in these two seats.

NOMINATIONS TO FILL OPEN SEATS

The terms of several Committee members expired September 2023. Nominations have been received to replace those members whose terms are expired. The names and biographical information of the nominees, the category represented by the nominees, and the source of the nominations are listed below.

Seat 2: MICHAEL DIGIROLAMO (reappointment) - Michael has more than 40 years of aviation experience. Mr. DiGirolamo has consulted on a number of airport projects around the world and served on the Airport Council International World Security Advisory Committee for more than 12 years. Mr. DiGirolamo's experience includes serving as Deputy Executive Director of Airport Operations and Public Safety for the City of Los Angeles, Deputy Executive Director of Operations for the Dallas/Fort Worth International Airport, and Airport Manager at Ontario International Airport. After more than 30 years of service with the City of Los Angeles, Mr. DiGirolamo retired in 2010. Upon his retirement, he continued to work within the aviation industry as consultant on airport matters, Air Service and Air Cargo Development. Mr. DiGirolamo has currently served on the San Diego County Regional Airport Authority Advisory Committee for the past 4 years.

Meeting Date: October 5, 2023

Mr. DiGirolamo is a graduate of California State University, Northridge. He continued to develop his aviation knowledge through participation in the Advanced Airport Executive Development Program at the University of Southern California and Senior Airport Management Program at the International Aviation Management Institute/McGill University in Montreal, Canada. Mr. DiGirolamo has resided in the City of San Diego for the last 9 years.

(Category: Passenger and Freight Air Transportation Operations and Economics;
Nominated by: President/CEO, San Diego County Regional Airport Authority)

Seat 3: JAMIE ABBOTT (reappointment) - Jamie is the current Director of Airports for the County of San Diego, overseeing eight County airports, starting with the County in August 2022. He is the previous Executive Director of Chicago Executive Airport, having started there as the Assistant Airport Manager, and before that the Airport Manager of Michigan City Municipal Airport in Michigan City, Indiana. Last year, Jamie retired from the Air National Guard after nearly 27 years of service. Jamie is a Certified Member (CM) of the American Association of Airport Executives (AAAE). He is a past Chairman of the Illinois Public Airports Association (IPAA) and a past board member of the Chicago Area Business Aviation Association (CABAA). He earned his Bachelor of Science degree in Aerospace Administration from Indiana State University.

(Category: General Aviation; Nominated by: President/CEO, San Diego County Regional Airport Authority)

Seat 4: CHRISTIANA DEBENEDICT (reappointment) - Christiana serves as Director of Environmental Initiatives for the San Diego Foundation, leading programs and directing resources to build a more equitable and resilient San Diego. She has built her career locally, developing capacity, resources, programs and networks in support of our regional and binational environment and community. Previously, Christiana was the Director of Environment Leadership Initiatives at The Nonprofit Institute at the University of San Diego where she directed the San Diego Regional Climate Collaborative, a network of cities and public agencies working to advance local climate solutions. Christiana served as Assistant Director of Climate Education Partners, a \$5 million National Science Foundation funded project that engaged and informed government, business and community leaders on local climate impacts. As Director of Member Services and Operations at the US-Mexico Border Philanthropy Partnership, Christiana supported a network of 21 community foundations working to strengthen philanthropy, leadership and collaboration in the US-Mexico border region. Christiana graduated from the University of California, Berkeley with a Bachelor of Arts in Hispanic Languages and Bilingual Issues and holds an International MBA from IE Business School in Madrid, Spain.

(Category: The Natural Environment; Nominated by: President/CEO, San Diego County Regional Airport Authority)

Meeting Date: October 5, 2023

Seat 5: DION AKERS (appointment) - Dion currently serves as San Diego Mayor Todd Gloria's Regional Government Affairs Manager. In this role, Dion oversees a wide range of policy issues and partnerships between the Mayor's office and the City of San Diego, and other regional governmental agencies, municipalities, and elected officials. A veteran of local politics, he has almost two decades of experience in campaigns, elected offices, volunteerism, policy development and implementation, and strategic partnerships. Dion is driven by a passion for public service and a commitment to pragmatic, competent, equitable and collaborative public policy. Before coming back to the City of San Diego, Dion was Assistant Director of Strategic Partnerships at San Diego State University. He has also been a staffer at the San Diego City Council, worked as a campaign consultant, and served as a Housing Commissioner for the San Diego Housing Commission. Dion is a lifelong Southern Californian, having grown up in Los Angeles and moved to San Diego in 2003 to attend SDSU.

(Category: Local Government; Nominated by: President/CEO, San Diego County Regional Airport Authority)

Seat 6: JEFFREY GATTAS (reappointment) - Jeff is Associate Chancellor and Chief of staff to UC San Diego Chancellor Pradeep K. Khosla. He is a strategic advisor to the Chancellor and UC San Diego executive leadership team. He is the key architect of the UC San Diego's strategies and tactics to achieve institutional goals and objectives and provides senior executive-level oversight and coordination to implement the directives and institutional initiatives of UC San Diego. As the senior-most advisor, he provides expertise and counsel to the Chancellor regarding all aspects of leadership of a \$8 billion, top 10 internationally ranked public research university and San Diego's only academic medical center, UC San Diego Health. In addition, Jeff provides leadership and oversight of the University's government and community relations, ensuring consistent, high-level outreach. Jeff has over 25 years of experience in communications, government and public affairs. Jeff has served on several civic and community boards. Currently he is a member of LEAD San Diego, the Downtown San Diego Partnership Board of Directors and the San Diego Regional Chamber of Commerce.

(Category: The Campuses of the University of California and the California State Universities in the region; nominated by: President/CEO, San Diego County Regional Airport Authority)

Meeting Date: October 5, 2023

Seat 7: ANSERMIO (AJ) ESTRADA (appointment) - Ansermio is the Political Director of the San Diego Building and Construction Trades Council. In this capacity, he develops and implements local and regional policy priorities, with the goal of expanding union density for building trades unions and advancing the interests of the labor movement at large. Previously, Ansermio served as District Director at the Office of California State Assemblymember Chris Ward. In that role, he skillfully managed various aspects of the District Office, including staff coordination, event planning, constituent services, and local legislative initiatives. Ansermio's journey in politics began as Communications Manager for former Councilmember David Alvarez, where he honed his skills in effective communication and community engagement. Throughout his career, he has been actively involved and has led numerous community organizing campaigns within the City of San Diego and San Diego County, showcasing his commitment to making a positive impact on the community.

(Category: Organized Labor: Nominated by: President/CEO, San Diego County Regional Airport Authority)

Seat 9: ERIK BRUVOLD (appointment) – Erik is the Chief Executive Officer of the San Diego North Economic Development Council (SDNEDC). SDNEDC is a regional organization charged with promoting North County as a premier business location and an ideal place in which to work and live. As CEO, Erik has responsibility for all council operations, including programming, economic development services, and regional economic research and analysis. Before accepting this position, he was the Chief Economist with the National University System and the President of the National University System Institute for Policy Research. Before joining the National University System, Erik was Vice President for Public Policy & Research for the San Diego Regional EDC. While at EDC he headed up the organization's research division while also leading several specific responses to such challenges as the last round of the Defense Base Realignment and Closure process and campaign to pass a ½ cent sales tax to fund vital infrastructure improvements. He has taught college level courses in political science, urban economic development, urban planning and international relations. He holds a Bachelors of Arts from the University of Denver and a Masters from the University of California, San Diego.

(Category: Regional Economic Development: Nominated by: President/CEO, San Diego North Economic Development Council)

Seat 11: JASON ANDERSON (appointment) – Jason is President and CEO of Cleantech San Diego, a business organization that positions the greater San Diego region as a global leader in the cleantech economy. Cleantech San Diego's members include more than 120 businesses, universities, governments, and nonprofits committed to advancing sustainable solutions for the benefit of the economy, the environment and all members of the community. Before joining Cleantech San Diego in 2010, Jason was Vice President of Business Development for the San Diego Regional Economic Development Corporation (EDC). Prior to joining EDC, Jason lived in Austin, Texas, where he worked in the State Capitol as Legislative Director for Texas State Senator Frank Madla.

Meeting Date: October 5, 2023

Jason holds a degree in Corporate Communications from the University of Texas in Austin. Jason serves on the boards of the San Diego Urban Sustainability Coalition, CONNECT, the San Diego Regional Economic Development Corporation, the San Diego Regional Climate Collaborative and Equality California, the nation's largest statewide lesbian, gay, bisexual, and transgender civil rights organization.

(Category: Business, Including the Technology Sector of the Economy: Nominated by: President/CEO, Cleantech)

Seat 13: MARY DOVER (reappointment) – Mary is the North County Transit District's (NCTD) Government Affairs Officer, managing the District's intergovernmental relations, legislative platform, and discretionary grant strategy. As the Government Affairs Officer, Mary is the main point of contact for policymakers and government officials at the federal, state and local level, as well as other stakeholders and industry groups. Mary also supports NCTD's Board of Directors in their various roles within the local transportation sector and is responsible for informing NCTD leadership of legislation, regulatory actions, and local initiatives that may have an impact on the District's operations. Mary graduated from San Diego State University with a Bachelor of Arts degree in Psychology. Before coming to NCTD, she worked in U.S. Senator Dianne Feinstein's San Diego office, starting as an intern and eventually becoming the Senator's Senior Field Representative for San Diego and Imperial counties. Mary was responsible for general community outreach and provided the Senator with policy recommendations on a variety of issues, including transportation and infrastructure.

(Category: Local Public Transit Authorities; Nominated by: Executive Director, North County Transit District)

Seat 16: BRIGETTE BROWNING (reappointment) – Brigitte is a highly respected labor leader and social justice advocate, based in San Diego and is the region's top labor leader as Executive Secretary-Treasurer at the San Diego and Imperial Counties Labor Council. She represents 130 affiliate unions and more than 200,000 families. Congruently, she has led UNITE HERE Local 30, San Diego region's hotel and hospitality workers union, since 2007. She has dedicated her career to fighting for the rights of workers and marginalized communities, and has earned a reputation as a tenacious, passionate, and effective organizer. She first became a member of Local 30 in the mid-1990s when she worked in the hospitality industry, joining the staff in 1998. Brigitte's first job in San Diego was at the Convention Center, where she experienced firsthand the challenges faced by low-wage workers in the hospitality industry. Overall, Brigitte is a tireless advocate for workers' rights and social justice, and her leadership has had a profound impact on the labor movement and on the San Diego community.

(Category: San Diego and Imperial Counties Labor Council: Nominated by: The Deputy Trustee of the San Diego and Imperial Counties Labor Council)

Meeting Date: October 5, 2023

Seat 19: PAUL ROBINSON (appointment) – Paul’s practice emphasizes land use, environmental and governmental law. Paul’s role includes negotiating with and appearing before all public agencies having land use jurisdiction within the San Diego County region, including federal, state and local agencies. Paul has been appointed to the following civic and advisory boards and commissions: The San Diego County Regional Airport Authority, Mission Bay Park Committee, chair of the Mission Bay Park Committee and the Mission Bay Park Improvement Fund Oversight Committee, and chair of the De Anza Revitalization Plan Ad Hoc Committee. Paul is active in numerous professional organizations, including: Lambda Alpha International; National Association of Home Builders Legal Action Network; National Association of Industrial and Office Properties; Citizens for Century Three; Partners for Livable Places/San Diego; San Diego State University President’s Council; University of San Diego School of Law Board of Visitors; Leading Change: The Campaign for USD, Executive Committee; Chair of the Downtown Parking Management Group; Steering Committee for the Update of the Centre City Community Plan; Downtown San Diego Partnership, Board of Directors, Executive Committee; San Diego Chamber of Commerce; San Diego County Taxpayer’s Association; Lincoln Club of San Diego County, Board of Directors, Chair; and the San Diego Regional Economic Development Corporation. Paul also represented the Regional Chamber of Commerce on the Airport Land Use Compatibility Plan Technical Advisory Group and has provided expert testimony in numerous Superior Court actions involving land use, planning and zoning issues. (Category: Other Groups and Residents of San Diego County; Nominated by: Chief Auditor and Vice President/CDO, San Diego County Regional Airport Authority)

Seat 20: BRITTANY APPLESTEIN SYZ (reappointment) – Brittany is Director of Regional Public Affairs for San Diego Gas & Electric (SDG&E), one of Sempra’s regulated California utilities. In her role, she oversees the company’s regional public affairs functions across two counties and 25 cities. Her team serves as the liaison with local governments and other key stakeholders to support company initiatives, legislative and regulatory efforts in wide-ranging areas, from climate action to land use to construction permits. Previously, Brittany served as director of environmental services and sustainability at SDG&E and was responsible for environmental compliance under federal, state, and local law and the development and implementation of SDG&E’s environmental, social and governance sustainability strategy. Her earlier roles at SDG&E also included serving as the director of clean transportation and senior counsel. Prior to joining the company in 2015, Brittany worked for Oberon Fuels, Inc. as general counsel and vice president of business development. Brittany holds a law degree from the University of California Hastings College of Law, a master’s degree from the London School of Economics and a bachelor’s degree from Harvard University. She is a board member and head of audit and governance committees for Casa Cornelia Law Center, a 501(c)(3) public interest law firm that provides pro bono legal services to victims of human and civil rights violations. (Category: Other Groups and Residents of San Diego County; Nominated by: Chief Auditor and Vice President/CDO, San Diego County Regional Airport Authority)

Meeting Date: October 5, 2023

Staff recommends that the board appoint the individuals listed above to the Authority Advisory Committee.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Tony R. Russell
Director, Board Services/Authority Clerk

RESOLUTION NO. 2023-0084

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPOINTING MEMBERS TO THE AUTHORITY
ADVISORY COMMITTEE

WHEREAS, California Public Utilities Code §170054 requires the establishment of an advisory committee (“Advisory Committee”) to assist the San Diego County Regional Airport Authority (“Authority”) in performing its responsibilities related to the planning and development of all airport facilities for the County of San Diego; and

WHEREAS, the Authority Board desires to have timely and qualitative input from a diverse community in the planning and development of airport facilities; and

WHEREAS, pursuant to Authority policy 1.21, nominations for seats on the Advisory Committee are received from various sources; and

WHEREAS, as result of term expirations, the Authority Board desires to appoint to the Advisory Committee the individuals whose nominations were received pursuant to Authority Policy 1.21.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves appointments to the Authority Advisory Committee as indicated on “Attachment A” for the term stated; and

BE IT FURTHER RESOLVED finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October, 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Attachment A

Authority Advisory Committee

Name	Seat	Term Start	Term Ends
AIRPORT MANAGEMENT			
Oris Dunham	1	October 2022	September 2024
PASSENGER AND FREIGHT AIR TRANSPORTATION OPERATIONS AND ECONOMICS			
Michael DiGirolamo	2	October 2023	September 2025
GENERAL AVIATION			
Jamie Abottt - County of San Diego Airports	3	October 2023	September 2025
THE NATURAL ENVIRONMENT			
Christiana Debenedict - SAN DIEGO FOUNDATION	4	October 2023	September 2025
LOCAL GOVERNMENT			
Dion Akers	5	October 2023	September 2025
THE CAMPUSES OF THE UNIVERSITY OF CALIFORNIA AND THE CALIFORNIA STATE UNIVERSITIES			
Jeffrey Gattas - UCSD	6	October 2023	September 2025
ORGANIZED LABOR			
Ansermio (AJ) Estrada - San Diego Building & Construction Trades Council (SDBCTC)	7	October 2023	September 2025
SAN DIEGO REGIONAL ECONOMIC DEVELOPMENT CORPORATION			
Nikia Clarke	8	October 2022	September 2024
REGIONAL ECONOMIC DEVELOPMENT (Rotation)			
Erik Bruvold - North County EDC	9	October 2023	September 2025
SAN DIEGO REGIONAL CHAMBER OF COMMERCE			
Jaymie Bradford	10	October 2022	September 2024
BUSINESS, INCLUDING THE TECHNOLOGY SECTOR OF THE ECONOMY (Rotation)			
Jason Anderson - Cleantech	11	October 2023	September 2025
METROPOLITAN TRANSIT SYSTEM			
Sean Elo-Rivera	12	March 2023	September 2024
NORTH COUNTY TRANSIT DISTRICT			
Mary Dover	13	October 2023	September 2025
SAN DIEGO COUNTY TAXPAYERS ASSOCIATION			
Danny Byers	14	December 2022	September 2024
SAN DIEGO TOURISM AUTHORITY			
Kavin Schieferdecker	15	October 2022	September 2024
SAN DIEGO AND IMPERIAL COUNTIES LABOR COUNCIL			
Brigette Browning	16	October 2023	September 2025
THE DEPARTMENT OF TRANSPORTATION			
Ann Fox	17	October 2022	September 2024
THE UNITED STATES DEPARTMENT OF DEFENSE			
Jim Gruny	18	October 2022	September 2024
MEMBERS OF THE GENERAL PUBLIC SAN DIEGO COUNTY			
Paul Robinson	19	October 2023	September 2025
Brittany Applestein Syz	20	October 2023	September 2025

Staff Report

Meeting Date: October 5, 2023

Subject:

Reject the Claim of Gerard Mangan

Recommendation:

Adopt Resolution No. 2023-0085 rejecting claim of Gerard Mangan.

Background/Justification:

On September 8, 2023, Gerard Mangan filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Mangan alleges that on April 17, 2023, he was injured when he drove a tug over a trench on the tarmac at San Diego International Airport. Mangan claims damages in an unspecified, unlimited amount to cover lost wages, damaged clothing, medical treatment, and pain and suffering.

As described above, Mangan alleges that on April 17, 2023, Mangan was operating a tug in the course and scope of his employment with Federal Express at San Diego International Airport. More specifically, Mangan claims he was driving towards an area known as the bone yard where cargo dollies are kept. Mangan claims it was dark and he was unable to see the trench before driving over it. Upon impact, he claims he came into contact with the steering wheel then was somehow dragged by the tug, resulting in injuries to his ribs, spine, shoulder, head and other unspecified bodily injuries.

Mangan's claim should be denied. An investigation into the incident revealed he was operating the tug in an area where their use is prohibited. At some point Mangan strayed from the Vehicle Service Roadway in violation of ramp and tarmac rules for vehicles on and off the Federal Express leasehold. The Vehicle Service Roadway is void of trenches as described in the claim, and the Authority had no notice of a dangerous condition of the roadway. The General Counsel has reviewed the claim and recommends rejection.

Meeting Date: October 5, 2023

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Amy Gonzalez
General Counsel

ATTACHMENT A



ACCIDENT OR DAMAGE

CLAIM FORM

Please complete all sections.
Incomplete submittals will be
returned, unprocessed. Use a
typewriter or print in ink.

FOR AUTHORITY USE ONLY	
Document No.:	_____
Filed:	_____

1) Claimant Name: Gerard Mangan	
2) Address to which correspondence regarding this claim should be sent: The Law Offices of Samuel Dagan, 16885 W Bernardo Dr., Ste. 275, San Diego CA 92127	
Telephone No.: 858-487-6500	Date: 09/06/2023
3) Date and time of incident: 04/17/2023	
4) Location of incident: Near FedEx Building, Airport Tarmac, Lindbergh Field	
5) Description of incident resulting in claim:	
<p>On April 17, 2023, at 8:00 p.m., Federal Express employee, Gerard Mangan, was operating a cargo tug on Lindbergh Field. Mr. Mangan was driving towards an area known as the "bone yard" where the cargo dollies are stored. It was dark and Mr. Mangan was unable to see the large trenches in the tarmac. Mr. Mangan's tug drove over a 10" deep trench. Upon driving into the trench, Mr. Mangan's body came into contact with the tug's steering wheel. Mr. Mangan's body was then dragged by the tug. Mr. Mangan's suffered massive broken ribs, spinal injuries, shoulder injuries, head injury and other bodily injuries from the dangerous condition known to have existed by the Airport Authority in violation of Gov. Code Section 835.</p>	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known:	
Kimberly J. Becker (Knew of the dangerous condition and failed to order repairs)	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name: April Johnson, Scott Robinson, Robert Allison	Name: John Lane, MD
Address: FedEx, 2221 W Washington San Diego, CA 92101	Address: 3750 Convoy St., Ste. 116 San Diego, CA 92111
Phone: 619-688-9203	Phone: 858-292-1433

ATTACHMENT A

<p>8) Describe property damage or personal injury claimed:</p> <p>Mr. Mangan suffered damage to his clothing. Mr. Mangan suffered injuries to his rib cage, chest, lungs, shoulders, hips, neck, back, throat, arms, and head. Mr. Mangan suffered pain and lost earnings. Mr. Mangan had metal plates surgically attached to his ribs. Mr. Mangan will suffer future loss earnings, future medical billing and future non-economic damages including but not limited to suffering, pain, loss of enjoyment of life, embarrassment, grief, anxiety and emotional distress.</p>
<p>9) Owner and location of damaged property or name/address of person injured:</p> <p>Gerard Mangan is the owner of the damaged clothes and is the one who suffered bodily injury. 5221 Fine Dr. San Diego, CA 92124</p>
<p>10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.</p> <ol style="list-style-type: none"> 1. Lost wages from 04/17/2023 through present and continuing. 2. Damaged pants and shirt. 3. Hospital care bills and medical bills for emergency care, ambulance care, ICU care for two weeks, surgery for fractured bones, followup orthpedic care including future surgeries. 4. Pain and suffering damages. 5. These claims are for an unlimited civil case.

Dated: 09/06/2023

Claimant:



(Signature)

Samuel Dagan on behalf of Gerard Mangan per Gov. Code Section 910.2

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

DESIGNATION OF REPRESENTATIVE

Client: Gerard Mangan

File No: 313501

Address: 5221 Fino Dr.
San Diego, CA 92124

Date of Loss: 04/17/2023

Please take notice that the above-named client hereby designates THE LAW OFFICES OF SAMUEL DAGAN and all attorneys employed by and associated with it, as his authorized representatives for all purposes appertaining to the above-mentioned claim involving a premises liability accident, which caused serious injuries to Mr. Mangan..

Photocopies and/or facsimiles of this designation may be used as though originals, and this designation shall operate until revoked in writing.

"Client"

Date: 06-16-23

GERARD Mangan
By: Gerard Mangan



ATTACHMENT A

1 Re: Gerard Mangan v. San Diego County Regional Airport Authority
2 Date of Incident: 04/17/2023

3 **PROOF OF SERVICE**

4 I am over the age of 18 and not a party to the within action. My business address is 16885
5 West Bernardo Drive, Suite 275, San Diego, California 92127.

6 On September 6, 2023, I served the foregoing documents described as

7 **1. SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY ACCIDENT OR**
8 **DAMAGE CLAIM FORM**

9 **2. DESIGNATION OF REPRESENTATIVE**

10 on the interested parties listed:

11 Claims
12 San Diego County Regional Airport Authority
13 PO Box 82776
14 San Diego, CA 92138-2776

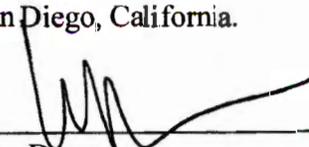
15 **Certified Mail (7017-1070-0000-9120-7031)**

16 The documents were served by United States certified mail. I enclosed the documents
17 in a sealed envelope or package addressed to the persons at the addresses above and placed the
18 envelope for collection and mailing, following our ordinary business practices. I am readily
19 familiar with this business's practice for collecting and processing correspondence for mailing.
20 On the same day that correspondence is placed for collection and mailing, it is deposited in the
21 ordinary course of business with the United States Postal Service, in a sealed envelope with
22 postage fully prepaid. I am employed in the county where the mailing occurred. The envelope or
23 package was placed in the mail at San Diego, California.

24 The documents were served by facsimile transmission to the facsimile number
25 identified above, on this date before 5:00 p.m. The transmission was reported as complete and
26 without error, and the attached transmission confirmation was properly issued by the transmitting
27 facsimile machine.

28 I declare under penalty of perjury under the laws of the State of California that the
foregoing is true and correct.

Executed on September 6, 2023, at San Diego, California.



Lisa Dagan

7017 1070 0000 9120 7031

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS - FOLD AT DOTTED LINE

CERTIFIED MAIL



7017 1070 0000 9120 7031

7017 1070 0000 9120 7031

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic) \$
- Certified Mail Restricted Delivery \$
- Adult Signature Required \$
- Adult Signature Restricted Delivery \$

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent to
San Diego Co. Regional Airport Auth
Street and Apt. No., or PO Box
PO Box 82776
City, State, ZIP+4
San Diego CA 92138-2776

PS Form 3800, April 2015

ATTACHMENT A

Certified Mail service provides the following benefits:

- A receipt (this portion of the Certified Mail label).
- A unique identifier for your mailpiece.
- Electronic verification of delivery or attempted delivery.
- A record of delivery (including the recipient's signature) that is retained by the Postal Service™ for a specified period.

Important Reminders:

- You may purchase Certified Mail service with First-Class Mail®, First-Class Package Service®, or Priority Mail® service.
- Certified Mail service is *not* available for international mail.
- Insurance coverage is *not* available for purchase with Certified Mail service. However, the purchase of Certified Mail service does not change the insurance coverage automatically included with certain Priority Mail items.
- For an additional fee, and with a proper endorsement on the mailpiece, you may request the following services:
 - Return receipt service, which provides a record of delivery (including the recipient's signature). You can request a hardcopy return receipt or an electronic version. For a hardcopy return receipt, complete PS Form 3811, *Domestic Return Receipt*; attach PS Form 3811 to your mailpiece;

for an electronic return receipt, see a retail associate for assistance. To receive a duplicate return receipt for no additional fee, present this USPS®-postmarked Certified Mail receipt to the retail associate.

- Restricted delivery service, which provides delivery to the addressee specified by name, or to the addressee's authorized agent.
- Adult signature service, which requires the signee to be at least 21 years of age (not available at retail).
- Adult signature restricted delivery service, which requires the signee to be at least 21 years of age and provides delivery to the addressee specified by name, or to the addressee's authorized agent (not available at retail).
- To ensure that your Certified Mail receipt is accepted as legal proof of mailing, it should bear a USPS postmark. If you would like a postmark on this Certified Mail receipt, please present your Certified Mail item at a Post Office™ for postmarking. If you don't need a postmark on this Certified Mail receipt, detach the barcoded portion of this label, affix it to the mailpiece, apply appropriate postage, and deposit the mailpiece.

IMPORTANT: Save this receipt for your records.

RESOLUTION NO. 2023-0085

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
REJECTING THE CLAIM OF GERARD MANGAN

WHEREAS, on September 8, 2023, Gerard Mangan filed a claim with the San Diego County Regional Airport Authority (“Authority”) for injuries he allegedly sustained when he drove a tug into a trench on the tarmac at San Diego International Airport; and

WHEREAS, at its regular meeting on October 5, 2023, the Board considered the claim filed by Gerard Mangan and the report submitted to the Board and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the claim of Gerard Mangan; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Fiscal Year 2023 Annual Report from the Audit Committee

Recommendation:

The Audit Committee recommends that the Board accept the report.

Background/Justification:

The Charter of the Audit Committee was instituted by Board Resolution No. 2003-061 on October 2, 2003, and states the Audit Committee's authority, role, duties, and oversight responsibilities. The Charter of the Audit Committee was most recently revised by Board Resolution No. 2021-0108 on October 7, 2021.

The duties and responsibilities of the Audit Committee are further detailed in Authority Policy Article 1, Section 1.50 (5)(c)(ii).

Annually, in accordance with the Charter of the Audit Committee, the Committee shall provide a summary report to the Board on its activities covering how it discharged its duties and met its oversight responsibilities during the previous year.

During the September 11, 2023, meeting the Chair of the Audit Committee presented its Fiscal Year 2023 Annual Report (Attachment A) for review by the Committee Members. There were no revisions requested by the Audit Committee and a vote was unanimous to forward the annual report to the Board.

Staff Report

Meeting Date: October 5, 2023

Page 2 of 2

Fiscal Impact:

None

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Lee M. Parravano
Chief Auditor

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas
(Vice Chair)
Lidia A. Martinez
Paul McNamara
Rafael Perez
Esther C. Sanchez
James Sly
Marni von Wilpert

September 11, 2023

Gil Cabrera, Board Chair
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

**Ex-Officio Board
Members**

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

Dear Chair Cabrera:

The Charter of the Audit Committee states the purpose and responsibilities of the Audit Committee including a requirement to annually report to the Authority Board on its activities performed the previous year. This report provides a summary of the work accomplished by the Audit Committee during Fiscal Year 2023, covering the period from July 1, 2022, through June 30, 2023.

President/CEO

Kimberly J. Becker

WORK PERFORMED

During Fiscal Year 2023, the Audit Committee's activities included reviewing required communications from the Office of the Chief Auditor (OCA), reviewing required communications from the Authority's external auditor (FORVIS), and reviewing the Charter of the Audit Committee and the Charter for the Office of the Chief Auditor.

Audit Committee members examined numerous documents and reports pertaining to the activities executed by the OCA. The Audit Committee also received quarterly updates from the OCA which included discussions on internal audits performed by the department and the progress made by Authority management to implement recommendations issued by the OCA.

During Fiscal Year 2023, the Audit Committee members reviewed, approved, or received as information the OCA reports and presentations listed here:

- Fiscal Year 2022 Annual Activities Report.
- Fiscal Year 2023 Quarterly Reports and corresponding audit findings and recommendations.
- OCA Audit Reports issued during Fiscal Year 2023, totaling 13.
- OCA recommendations issued during Fiscal Year 2023, totaling 31.

- Management's progress to implement recommendations issued by the OCA.
- Revisions to the Fiscal Year 2023 OCA Audit Plan.
- Fiscal Year 2024 Risk Assessment, Audit Plan, and proposed budget.
- Status on construction audit services.
- Ethics Program and confidential hotline updates.
- Public employee performance evaluation goal setting for the Chief Auditor.

Required communications from the external auditor are presented annually during the regularly scheduled May and November Audit Committee Meetings, as a routine. This coincides with the Authority's audit of its financial statements by the external auditor for the fiscal year ending June 30 of that year. The results of the financial audit are presented to the Audit Committee prior to a full review by the Authority Board.

In 2022, a Special Meeting of the Audit Committee was held on November 21. The external auditor, FORVIS, gave a detailed presentation to the Audit Committee on the audited financial statements for Fiscal Year-ended June 30, 2022. The reports below were submitted, reviewed, and accepted by the Audit Committee, then forwarded to the Authority Board.

- Audited Financial Statements
- Single Audit Report
- Passenger Facility Charge (PFC) Compliance Report
- Customer Facility Charge (CFC) Compliance Report
- Letter to the Board
- 2022 Annual Comprehensive Financial Report

MONITORING AND AUDIT RECOMMENDATIONS

Key to the Audit Committee's monitoring of the Authority's operations are communications from the Chief Auditor and communications from the external auditor during semiannual meeting attendance, as noted previously.

The Audit Committee is regularly informed of the progress made by Authority management toward implementing the recommendations issued by the OCA. At each Committee Meeting, the Chief Auditor presents the status of audit report recommendations, specifically, whether implementation is still pending, the length of time a recommendation has been open, or whether the recommendation was completed.

MEETINGS HELD

The Audit Committee met four times in Fiscal Year 2023. Meetings were held in person and no longer held virtually. The Audit Committee Meeting dates were as follows:

- September 12, 2022 – *Regular Meeting (Included Audit Committee Training.)*
- November 14, 2022 – *Rescheduled to November 21, 2022*
- November 21, 2022 – *Special Meeting*
- February 6, 2023 – *Regular Meeting*
- May 8, 2023 – *Regular Meeting (Included interviews for new Public Member.)*

Minutes of the Audit Committee meetings are on file with the Authority Clerk's department, Board Services, and may also be found on the San Diego International Airport website www.san.org.

GOVERNANCE DEVELOPMENTS

As a required oversight function of the Audit Committee, the *Charter for the Office of the Chief Auditor* and the *Charter of the Audit Committee* are reviewed annually by the Audit Committee in accordance with best practices, and:

- The Office of the Chief Auditor's Quality Assurance and Improvement Program.
- The requirements that are specified within each of the Charters.

This supervision over the Charters by the Audit Committee ensures that any changes in Authority governance processes, financial, risk management, or developments in internal auditing practices (mandatory and professional), etc. are accurately reflected and that the Charters are revised as needed.

The annual review performed by staff during Fiscal Year 2023 determined that no revisions were necessary for either Charter.

In keeping with a mandate in the Charter of the Audit Committee, members new to the Audit Committee received training on the "Role of an Audit Committee Member" presented by FORVIS, the Authority's external auditor, on September 12, 2022.

In February 2023 the presiding Audit Committee chair, also a Public Member, resigned. The Audit Committee vice chair took the role of interim chair from February through June 2023.

Annual Report
from the Audit
Committee

To fill the Public Member vacancy a search was conducted through the Authority's Board Services Department. The Audit Committee interviewed candidates and selected a new Public Member during its May 8, 2023, meeting.

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During the June 1, 2023, Authority Board Meeting, the Audit Committee's new Public Member, Claudia Huerta, was formally appointed for a 3-year term, which commenced July 1, 2023.

Additionally, I accepted the appointment of Audit Committee Chair during the June 1, 2023, Board Meeting, and Public Member Agnes Wong Nickerson was appointed for a new three-year term as a Public Member. Our roles commenced on July 1, 2023.

In closing, I look forward to the year ahead as the Audit Committee continues to perform its monitoring responsibilities, with diligence, and to effectively contribute to the success of the Authority.

Sincerely,



Gretchen Newsom
Audit Committee Chair
Public Member

GN/LP/sro

cc: SDCRAA Board Members
SDCRAA Audit Committee Members
Kimberly J. Becker, President/CEO

Staff Report

Meeting Date: October 5, 2023

Subject:

Revision to the Charter for the Office of the Chief Auditor

Recommendation:

The Audit Committee recommends that the Board adopt Resolution No. 2023-0086, approving the revision to the Charter for the Office of the Chief Auditor.

Background/Justification:

The Charter for the Office of the Chief Auditor establishes the purpose, authority, and requirements of the Office of the Chief Auditor (OCA). The Charter was first adopted on October 2, 2003, when the Board approved Resolution No. 2003-062.

An annual review of the Charter for the Office of the Chief Auditor is done in accordance with best practices, the OCAs Quality Assurance and Improvement Program, and the requirements that are included in the Charter of the Audit Committee and the Charter for the OCA.

During a regular meeting of the Audit Committee on September 13, 2021, the most recent revision to the Charter for the Office of the Chief Auditor was presented by staff to update terminology to reflect gender-neutrality. The revision was unanimously accepted by the Audit Committee and was approved by Board Resolution No. 2021-0109 on October 7, 2021.

On September 12, 2022, during a regular meeting of the Audit Committee, staff reported that the annual review performed for the Charter for the Office of the Chief Auditor determined no changes were necessary at that time.

The annual review completed by staff this year determined that the Charter for the Office of the Chief Auditor should be revised. On September 11, 2023, during a regular meeting of the Audit Committee, a proposed revision to remove the outdated detailed process for reporting illegal acts or irregularities was presented by staff.

A redline of the proposed revision is provided in Attachment A.

Meeting Date: October 5, 2023

The current process for communicating illegal acts or irregularities is already included in Authority Code 2.16, which may be found at the website <https://www.san.org/Airport-Authority/codes-policies>. Therefore, the annual review concluded that maintaining the current process within the Charter would be a duplication and was not necessary.

The proposed change to the Charter for the Office of the Chief Auditor was reviewed and accepted by the Audit Committee on September 11, 2023, by unanimous vote, with a recommendation to obtain the Board's approval of the revision.

Fiscal Impact:

None

Authority Strategies/Focus Areas:

This item supports one or more of the following:

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Staff Report

Meeting Date: October 5, 2023

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Application of Inclusionary Policies:

Not Applicable

Prepared by:

Lee M. Parravano
Chief Auditor

RESOLUTION NO. 2023-0086

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPROVING THE REVISION TO THE CHARTER FOR
THE OFFICE OF THE CHIEF AUDITOR

WHEREAS, the Board adopted Resolution No. 2003-062 on October 2, 2003, approving the Charter for the Office of the Chief Auditor (OCA); and

WHEREAS, the Charter establishes the role and requirements of the Office of the Chief Auditor; including areas of oversight, reporting relationships to the Audit Committee and the Board, and the disclosure of audit activities and findings; and

WHEREAS, the Charter was last considered for revision during a regular meeting of the Audit Committee on September 13, 2021, when the Committee unanimously agreed to revise the Charter for the Office of the Chief Auditor to update terminology to reflect gender-neutrality, and to forward the Charter to the Board for approval as adopted by Board Resolution No. 2021-0109; and

WHEREAS, on September 12, 2022, during a regular meeting of the Audit Committee, the Committee reviewed the Charter for the Office of the Chief Auditor and accepted staff's determination that no changes were necessary at that time, and

WHEREAS, on September 11, 2023, during a regular meeting of the Audit Committee, the Committee reviewed a proposed revision to the Charter for the Office of the Chief Auditor to remove the outdated detailed process for reporting illegal acts or irregularities, and to forward the Charter to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the revision to the Charter for the Office of the Chief Auditor (Attachment A); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY CHARTER FOR THE OFFICE OF THE CHIEF AUDITOR

Purpose and Mission

The purpose of the San Diego County Regional Airport Authority's (Authority) Office of the Chief Auditor is to provide independent objective assurance and consulting services designed to add value and improve the Authority's operations. The Mission of the Office of the Chief Auditor is to enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight. The Office of the Chief Auditor helps the Authority accomplish its objectives by bringing a systematic disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

Authority

The Chief Auditor shall be accountable to the Board of Directors (hereinafter "the Board") under Public Utilities Code §170026, and pursuant to the Chief Auditor's employment agreement.

The Chief Auditor will report directly to the Board through the Audit Committee.

To establish, maintain, and assure that the Office of the Chief Auditor has sufficient authority to fulfill its duties, the Audit Committee will:

- Review, and forward to the Board for approval, the Office of the Chief Auditor Charter.
- Review, and forward to the Board for approval, the risk-based Internal Audit Plan.
- Review, and forward to the Board for approval, the Office of the Chief Auditor's budget and resource plan.
- Receive communication from the Chief Auditor on the Office of the Chief Auditor's performance relative to its Audit Plan and other matters.
- Provide recommendations to the Board regarding the appointment and removal of the Chief Auditor.
- Make appropriate inquiries of Authority management and the Chief Auditor to determine whether there is inappropriate or scope limitations pertaining to the Chief Auditor's Office.

The Chief Auditor will have unrestricted access to, and communicate and interact directly with the Audit Committee, including private meetings without management present.

The Audit Committee authorizes the Office of the Chief Auditor to:

- Have full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement except for legally privileged and/or legally confidential information. All contracts with outside contractors and subcontractors shall provide for auditor access to all relevant personnel, financial and performance-related records, property, and equipment where Authority funds were expended or Authority facilities were used.
- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from the necessary personnel of the Authority, as well as other specialized services from within or outside the Authority, in order to complete the audit engagement, subject to budget limitations and the contracting policies of the Authority. A contractor performing an audit should have no financial or other interests in the affairs of the Authority, any member of the Board, or its officers.

Standards for the Professional Practice of Internal Auditing

The Office of the Chief Auditor will govern itself by adherence to the mandatory elements of The Institute of Internal Auditors' International Professional Practices Framework, including the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the *International Standards for the Professional Practice of Internal Auditing*, and the Definition of Internal Auditing. The Chief Auditor will report periodically to the Authority's Audit Committee and executive management regarding the Office of the Chief Auditor's conformance to the Code of Ethics and the *Standards*.

Independence of the Chief Auditor

The Chief Auditor will ensure that the Office of the Chief Auditor remains free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the Chief Auditor determines that independence or objectivity may be impaired, in fact or appearance, the details of the impairment will be disclosed to appropriate parties.

Internal Auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively, and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgement matters to others.

The Office of the Chief Auditor will have no direct operational responsibility or authority over any of the activities audited. Accordingly, the Office of the Chief Auditor will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair an auditor's judgement, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties.
- Initiating or approving transaction(s) external to the Office of the Chief Auditor.
- Directing the activities of any Authority employee not employed by the Office of the Chief Auditor, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist internal auditors.

Where the Office of the Chief Auditor has or is expected to have roles and/or responsibilities that fall outside of internal auditing, safeguards will be established to limit impairments to independence or objectivity. Internal Auditors will:

- Disclose any impairment of independence or objectivity, in fact or appearance, to appropriate parties.
- Exhibit professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid being unduly influenced by their own interests or by others in forming judgements.

The Chief Auditor will confirm to the Audit Committee, at least annually, the organizational independence of the Office of the Chief Auditor.

The Chief Auditor will disclose to the Audit Committee any interference and related implications in determining the scope of internal auditing, performing work, and/or communicating results.

Scope of Internal Audit Activities

The scope of internal audit activities encompasses, but is not limited to, objective examinations of evidence for the purpose of providing independent assessments to the Audit Committee, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for the Authority. Internal audit assessments include evaluating whether:

CHARTER FOR THE OFFICE OF THE CHIEF AUDITOR

- Risks relating to the achievement of the Authority's strategic objectives are appropriately identified and managed.
- The actions of the Authority's officers, directors, employees and contractors are in compliance with Authority policies, procedures and applicable laws, regulations, and governance standards.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and regulations that could significantly impact the Authority.
- Information and the means used to identify, measure, analyze, classify, and report such information are reliable and have credibility.
- Resources and assets are acquired economically, used efficiently, and protected adequately.

The Chief Auditor will report periodically to the Audit Committee and Authority executive management regarding:

- The Office of the Chief Auditor's purpose, authority, and responsibility.
- The Office of the Chief Auditor's Audit Plan and performance relative to its Audit Plan.
- The Office of the Chief Auditor's conformance with the Institute of Internal Auditor's Code of Ethics and *Standards*, and action plans to address any significant conformance issues.
- Significant risk exposures and control issues, including fraud risks, governance issues, and other matters requiring the attention of, or requested by, the Audit Committee.
- Results of audits, consulting services, or other activities.
- Resource requirements.
- Any response to risk by management that may be unacceptable by the Authority.

The Chief Auditor also coordinates activities, where possible, and considers relying upon the work of other internal and external assurance and consulting service providers as needed.

The Chief Auditor will assist the Audit Committee to ensure its responsibilities listed in the Charter of the Audit Committee are met.

The Office of the Chief Auditor may perform advisory and related client service activities, the nature and scope of which will be agreed with the client, provided the Office of the Chief Auditor does not assume management responsibility.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during audits or consulting engagements. These opportunities will be communicated to the appropriate level of management.

Responsibility

The Chief Auditor has the responsibility to:

- Submit, at least annually, a risk-based internal Audit Plan for review to Authority executive management. The risk-based internal Audit Plan will also be submitted to the Audit Committee for review and forwarded to the Board for approval.
- Communicate to the Audit Committee and Authority executive management the impact of resource limitations on the Audit Plan, if applicable.
- Communicate any fraud or illegal acts that the Chief Auditor becomes aware of that could affect the Authority. ~~The Chief Auditor shall report the irregularities to the Chair of the Audit Committee, the General Counsel, and the President/Chief Executive Officer. Where one or more of the aforementioned persons is or is believed to be a responsible or culpable party, the Chief Auditor shall report the matter to the full Board in Closed Session called for that purpose in accordance with the requirements of the Ralph M. Brown Act.~~ The process for a confidential, anonymous submission of complaints including, but not limited to, fraud, accounting, auditing, ethics, and code of conduct matters shall be carried out through the Office of the Chief Auditor.
- Review and adjust the nature of the internal Audit Plan, as necessary, in response to changes in the Authority's business risks, operations, programs, systems, and controls.
- The Audit Plan may be adjusted to accommodate for special requests by the Audit Committee or Authority management.
- Changes to the Audit Plan will occur after consultation with the Chair of the Audit Committee. Changes to the Audit Plan will be presented to the Audit Committee for review and forwarded to the Board for approval.
- Communicate to the Audit Committee and Authority executive management any significant interim changes to the Audit Plan.
- Ensure that each engagement contained in the Audit Plan is executed, including the establishment of objectives and scope, the assignment of appropriate and adequately supervised resources, the documentation of work

programs and testing results, and the communication of recommendation(s) to appropriate parties.

- Follow up on audit engagement findings and the corrective actions taken, and report periodically to the Audit Committee and Authority executive management any corrective actions not effectively implemented.
- Ensure the principles of integrity, objectivity, confidentiality, and competency are applied and upheld.
- Ensure that the Office of the Chief Auditor collectively possesses or obtains the knowledge, skills, and other competencies needed to meet the requirements in the Charter for the Office of the Chief Auditor.
- Ensure trends and emerging issues that could impact the Authority are considered and communicated to the Audit Committee and Authority executive management as appropriate.
- Ensure emerging trends and successful practices in internal auditing are considered.
- Establish and ensure adherence to the Office of the Chief Auditor's Policies and Procedures / Office Manual designed to guide the Office of the Chief Auditor.
- Ensure adherence to the Authority's relevant policies and procedures, unless such policies conflict with the Charter for the Office of the Chief Auditor.
- Ensure conformance with the IIA *Standards*.

Quality Assurance and Improvement Program

The Office of the Chief Auditor will maintain a quality assurance and improvement program that covers all aspects of the Office of the Chief Auditor. The program will include an evaluation of the Office of the Chief Auditor's conformance with the IIA *Standards* and an evaluation of whether internal auditors apply The Institute of Internal Auditor's Code of Ethics in their conduct. The program will also assess the efficiency and effectiveness of the Office of the Chief Auditor and identify opportunities for improvement.

The Office of the Chief Auditor will communicate to executive management and the Audit Committee on the Office of the Chief Auditor's quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every five years by a qualified, independent assessor or assessment team from outside the Authority.

CHARTER FOR THE OFFICE OF THE CHIEF AUDITOR

[Amended by Resolution No. 2023-xxxx dated xxxx]

[Amended by Resolution No. 2021-0109 dated October 7, 2021]

[Amended by Resolution No. 2020-0098 dated October 1, 2020]

[Amended by Resolution No. 2018-0117 dated October 4, 2018]

[Amended by Resolution No. 2014-0089 dated September 4, 2014]

[Amended by Resolution No. 2010-0022R dated March 4, 2010]

[Adopted by Resolution No. 2003-062 dated October 2, 2003]

Staff Report

Meeting Date: October 5, 2023

Subject:

Approve the First Amendment to the Concession Lease with AD Partnership, LLC to Extend the Term and Adjust the Rent Commencement Date

Recommendation:

Adopt Resolution No. 2023-0087, approving and authorizing the President/CEO to negotiate and execute the First Amendment to the Concession Lease with AD Partnership, LLC to extend the term and adjust the rent commencement date.

Background/Justification:

On February 3, 2022, the Board adopted Resolution No. 2022-0020 authorizing the President/CEO to enter into a non-exclusive concession lease ("Lease") with AD Partnership, LLC to design, build and operate an airport lounge within Terminal 2 West at San Diego International Airport for a term not to exceed twelve years with rent of the greater of 30% gross revenues or the required Minimum Annual Guarantee for each year and rent beginning upon the completion of design and construction but in no event later than year two of the Lease. On March 22, 2022, the Authority and AD Partnership, LLC entered into a Lease and upon execution of the Lease, AD Partnership, LLC began design of the lounge but has experienced delays in the construction phase as a result of the Authority's requirement to replace Aquatherm piping in the concession space. These unexpected circumstances caused the construction completion date of the lounge to be extended as well as increased construction costs bore by AD Partnership, LLC attributed to changing costs of materials, labor, revising project methodology and scheduling.

The February 3, 2022 Board action allows a two-year design and construction period and requires rent payments to commence no later than year two of the Lease. Staff believes that AD Partnership, LLC has worked diligently to complete the design and construction of the project and that unforeseen issues have caused delay in completing construction. Staff believes it is in the best interest of the Authority to allow an extension of the design and construction period because of these unforeseen conditions and to align the rent commencement date until after design and construction is complete. Staff also recommends that the Board authorize the President/CEO to negotiate and execute an amendment to the Lease to allow additional time to complete the design and construction, and/or an extension of the operating term, along with an adjustment to the rent

commencement date and/or an adjustment to rent to cover unforeseen increased costs as a result of the delay described herein. Given the most current information to date, the estimated new project completion date is anticipated for summer or fall 2024, and rent commencement is anticipated to begin upon completion of construction.

Fiscal Impact:

The proposed amendment to the AD Partnership, LLC lease has an unknown fiscal impact related to a potential rent credit due to the increased buildout cost, as mentioned above. This potential fiscal impact will not affect the Board adopted Fiscal 2024 or the conceptually approved Fiscal 2025, and there was no revenue budgeted in these years. Future budget years not yet adopted will reflect any financial impact.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the adopted EIR that received certification and approval for the Environmental Impact Report (SCH No. 2005091105 - SDCRAA #EIR-06-01) on May 1, 2008.
- B. California Coastal Act Review: This Board action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the Coastal Development Permit (CDP 6-09-015-A1) issued on September 21, 2018.
- C. NEPA: This Board action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the approval of an Environmental Assessment from the Federal Aviation Administration (FAA) on April 20, 2009.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority has an Airport Concession Disadvantaged Business Enterprise ("ACDBE") Plan as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 23. The ACDBE Plan calls for the Authority to submit a triennial overall goal for ACDBE participation on all concession projects.

This solicitation is an airport concession opportunity; therefore, it will be applied toward the Authority's overall ACDBE goal. Airport Dimensions is partnering with Hyde Park Hospitality, LLC an ACDBE certified staffing and hospitality company. Airport Dimensions commits to achieving the Authority's overall ACDBE goal for Federal Fiscal Years 2021-2023 of 19.1% throughout the life of the contract.

Prepared by:

Deanna Zachrisson
Director, Revenue Generation & Partnership Development

RESOLUTION NO. 2023-0087

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE THE FIRST AMENDMENT TO THE CONCESSION LEASE WITH AD PARTNERSHIP, LLC TO EXTEND THE TERM AND ADJUST THE RENT COMMENCEMENT DATE

WHEREAS, on February 3, 2022, the Board adopted Resolution No. 2022-0020 authorizing the President/CEO to enter into a non-exclusive concession lease ("Lease") with AD Partnership, LLC to design, build and operate an airport lounge within Terminal 2 West at San Diego International Airport for a term not to exceed twelve years with rent of the greater of 30% gross revenues or the required Minimum Annual Guarantee for each year and rent beginning upon the completion of design and construction but in no event later than year two of the Lease; and

WHEREAS, on March 22, 2022, the Authority and AD Partnership, LLC entered into a Lease and upon execution of the Lease, AD Partnership, LLC began design of the lounge but has experienced unforeseen and unexpected delays in the construction phase; and

WHEREAS, the Board finds that AD Partnership, LLC has worked diligently to begin design and construction of the project and that unforeseen issues have caused delay in completing construction; and

WHEREAS, the Board finds it is in the best interest of the Authority to allow an extension of the design and construction period because of these unforeseen conditions and to align the rent commencement date until after design and construction is complete; and

WHEREAS, the Board finds that it is in the best interest of the Authority to authorize the President/CEO to make any necessary adjustments to the rent to cover unforeseen additional costs as a result of the delay; and

WHEREAS, the Board authorizes any of the aforementioned modifications to the Lease on the condition that all said modifications comply with all applicable federal grant assurances, including but not limited to, Grant Assurance No. 24 requiring the Airport maintain a fee and rental structure which makes the Airport as self-sustaining as possible; and

WHEREAS, the Board finds that allowing the aforementioned modifications to the Lease is consistent with the proposal and rent guarantee submitted by AD Partnerships LLC.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to execute the First Amendment to the Lease with AD Partnership, LLC to (1) extend the term to allow additional time to complete design and construction and/or to allow additional operational term; (2) adjust the rent commencement date to align with the completion of design and construction; and (3) make any adjustments to the rent to cover unforeseen additional costs as a result of the delay; and

BE IT FURTHER RESOLVED that any modifications to the Lease shall comply with all applicable grant assurances, including but not limited to, Grant Assurance 24 requiring the Airport maintain a fee and rental structure which makes the Airport as self-sustaining as possible; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the adopted EIR that received certification and approval for the Environmental Impact Report (SCH No. 2005091105 - SDCRAA #EIR-06-01) on May 1, 2008; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the Coastal Development Permit (CDP 6-09-015-A1) issued on September 21, 2018; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project use that is allowed and consistent with the adopted Master Plan and is consistent with the approval of an Environmental Assessment from the Federal Aviation Administration (FAA) on April 20, 2009.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October, 2023 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 12, Group 12, Project No. 381212 Twenty-Nine (29) Non-Historic Single-Family and Multi-Family Units on Twenty-Two (22) Residential Properties Located East and West of the San Diego International Airport

Recommendation:

Adopt Resolution No. 2023-0088, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,557,400.00 for Phase 12, Group 12, Project No. 381212, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 12, Group 12, Project No. 381212 includes the installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to Twenty-Nine (29) non-historic single-family and multi-family units on Twenty-Two (22) residential properties located east and west of the Airport (refer to Attachment A).

To date, the Program has completed 5,458 residences, of which 1,254 are historic and 4,204 are non-historic. 3,535 residences are located west of SDIA and 1,923 are located east of SDIA.

Project No. 381212 was advertised on August 1, 2023, and bids were opened on August 31, 2023. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Construction, Inc.	\$1,557,400.00
HHJ Construction Inc.	\$1,808,593.64

Engineer’s Estimate: \$1,553,136.66

The low bid of \$1,557,400.00 is considered responsive and S&L Specialty Construction, Inc. is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$1,557,400.00.

Fiscal Impact:

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2024 and conceptual FY 2025 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Focus Areas

- Advance the Airport Development Plan
- Transform the Customer Journey
- Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”

Meeting Date: October 5, 2023

- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Construction, Inc. proposed 5.3% DBE participation on QHP Phase 12, Group 12.

Prepared by:

Sjohnna Knack
Director, Airport Planning & Environmental Affairs

Attachment A



LEGEND

 65 dB Boundary

 65 dB CNEL Contour

San Diego County Regional Airport Authority
Quieter Home Program
Project 381212

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381212
 BIDS OPENED: August 31, 2023 at 2:00 p.m.
 ENGINEER'S ESTIMATE: \$1,553,136.66

ALL HIGHLIGHTED YELLOW ITEMS MUST BE UPDATED WITH YOUR CORRECT PROJECT INFO; PLEASE ENSURE TO GET RID OF ALL YELLOW HIGHLIGHTING

CONTRACTOR:				Engineer's Estimate				S&L Specialty Construction, Inc.				HHJ Construction				
ADDRESS:								315 S. Franklin Street, Syracuse, NY 13202				11156 S. Main Street, Los Angeles, CA 90061				
GUARANTEE OF GOOD FAITH:								Liberty Mutual Insurance Company				Old Republic Surety Company				
Res No.	Bid Item Number - Name/Address		Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
381208.27	BOBBY	2861 B STREET UNIT 3	1	Lump Sum	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	\$27,924.28	\$0.00	\$0.00	\$27,924.28
381212.01	ISOM	3570 TENNYSON STREET	1	Lump Sum	\$33,887.84	\$13,933.19	\$4,465.05	\$52,286.08	\$46,000.00	\$11,000.00	\$4,000.00	\$61,000.00	\$42,379.70	\$17,280.00	\$3,456.00	\$63,115.70
381212.02	MISHLER / CLARK	3544 TENNYSON STREET	1	Lump Sum	\$47,133.24	\$0.00	\$0.00	\$47,133.24	\$61,000.00	\$0.00	\$0.00	\$61,000.00	\$64,073.55	\$0.00	\$0.00	\$64,073.55
381212.03	LANTOS / LEMBERGER	2290 CAMINITO PESCADO UNIT 49	1	Lump Sum	\$82,001.28	\$16,192.86	\$5,854.02	\$104,048.16	\$92,000.00	\$12,000.00	\$5,000.00	\$109,000.00	\$97,964.33	\$22,680.00	\$4,320.00	\$124,964.33
381212.04	RODRIGUES	3527 VOLTAIRE STREET	1	Lump Sum	\$40,705.20	\$0.00	\$0.00	\$40,705.20	\$38,000.00	\$0.00	\$0.00	\$38,000.00	\$52,678.94	\$0.00	\$0.00	\$52,678.94
381212.06	WEBSTER	3320 VOLTAIRE STREET	1	Lump Sum	\$44,942.42	\$19,894.19	\$5,096.40	\$69,933.00	\$51,000.00	\$13,000.00	\$4,000.00	\$68,000.00	\$60,363.09	\$20,736.00	\$3,456.00	\$84,555.09
381212.07	LEAL	3114 EVERGREEN STREET	1	Lump Sum	\$49,560.10	\$0.00	\$0.00	\$49,560.10	\$52,000.00	\$0.00	\$0.00	\$52,000.00	\$52,875.90	\$0.00	\$0.00	\$52,875.90
381212.08	HICKS / JASINEK	3118 SEVILLE STREET	1	Lump Sum	\$88,796.62	\$35,415.51	\$7,853.29	\$132,065.42	\$65,000.00	\$22,000.00	\$5,000.00	\$92,000.00	\$67,385.77	\$38,340.00	\$3,888.00	\$109,613.77
381212.09	VEDDAR	3209 MADRID STREET	1	Lump Sum	\$46,732.35	\$15,483.30	\$5,968.01	\$68,183.66	\$44,000.00	\$10,000.00	\$4,000.00	\$58,000.00	\$42,532.54	\$20,736.00	\$3,888.00	\$67,156.54
381212.13	JIAMPA	2345 LUCERNE DRIVE	1	Lump Sum	\$39,165.28	\$15,668.63	\$8,531.99	\$63,365.91	\$48,000.00	\$10,000.00	\$6,000.00	\$64,000.00	\$47,198.98	\$19,764.00	\$5,400.00	\$72,362.98
381212.15	ABLES	2920 NIPOMA STREET	1	Lump Sum	\$62,640.69	\$15,677.12	\$6,611.64	\$84,929.45	\$72,000.00	\$9,000.00	\$4,000.00	\$85,000.00	\$67,204.89	\$19,764.00	\$3,672.00	\$90,640.89
381212.17	SEYMOUR	4012 VALETA STREET UNIT 295	1	Lump Sum	\$23,771.69	\$13,536.99	\$5,092.89	\$42,401.57	\$40,000.00	\$10,000.00	\$5,000.00	\$55,000.00	\$36,583.70	\$19,764.00	\$4,752.00	\$61,099.70
381212.18	BRANNEN	4484 MENTONE STREET UNIT 1	1	Lump Sum	\$36,998.42	\$0.00	\$0.00	\$36,998.42	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$52,244.30	\$0.00	\$0.00	\$52,244.30
381212.19	BURAN	2250 CAMINITO PESCADO UNIT 4	1	Lump Sum	\$84,883.47	\$15,809.71	\$5,552.37	\$106,245.55	\$84,000.00	\$11,000.00	\$5,000.00	\$100,000.00	\$64,084.33	\$22,464.00	\$4,320.00	\$90,868.33
381212.21	CORRALES	3928 VOLTAIRE STREET	1	Lump Sum	\$58,248.41	\$17,543.04	\$6,152.16	\$81,943.61	\$65,000.00	\$10,000.00	\$5,000.00	\$80,000.00	\$50,334.33	\$19,764.00	\$4,104.00	\$74,202.33
381212.22	LOGRASSO	3402 WISTERIA DRIVE	1	Lump Sum	\$26,954.69	\$14,698.81	\$8,477.63	\$50,131.13	\$37,000.00	\$10,000.00	\$6,000.00	\$53,000.00	\$36,768.42	\$19,764.00	\$5,184.00	\$61,716.42
381212.24	STRUNZ	2972 WING STREET	1	Lump Sum	\$60,508.26	\$28,385.00	\$10,487.43	\$99,380.69	\$81,000.00	\$23,000.00	\$7,000.00	\$111,000.00	\$60,387.05	\$39,420.00	\$5,940.00	\$105,747.05
381212.29	HOWO	4711 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$19,096.93	\$4,762.55	\$897.92	\$24,757.41	\$21,000.00	\$5,000.00	\$1,000.00	\$27,000.00	\$31,411.10	\$6,048.00	\$1,123.20	\$38,582.30
381212.29	HOWO	4715 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$18,684.52	\$4,755.54	\$897.92	\$24,337.98	\$21,000.00	\$5,000.00	\$1,000.00	\$27,000.00	\$31,873.40	\$6,048.00	\$1,123.20	\$39,044.60
381212.29	HOWO	4719 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$18,684.52	\$4,814.60	\$897.92	\$24,397.04	\$21,000.00	\$5,000.00	\$1,000.00	\$27,000.00	\$31,874.40	\$6,048.00	\$1,123.20	\$39,045.60
381212.29	HOWO	4723 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$18,250.22	\$4,814.60	\$897.92	\$23,962.75	\$20,000.00	\$5,000.00	\$1,000.00	\$26,000.00	\$31,414.10	\$6,048.00	\$1,123.20	\$38,585.30
381212.29	HOWO	4725 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$29,860.05	\$4,115.63	\$897.92	\$34,873.60	\$34,000.00	\$5,000.00	\$1,000.00	\$40,000.00	\$35,465.05	\$6,048.00	\$1,123.20	\$42,636.25
381212.30	HOWO	2304 EBERS STREET	1	Lump Sum	\$25,534.95	\$4,704.68	\$1,101.36	\$31,340.99	\$31,000.00	\$5,000.00	\$1,000.00	\$37,000.00	\$38,853.55	\$6,048.00	\$1,242.00	\$46,143.55
381212.30	HOWO	4703 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$27,175.06	\$4,675.15	\$999.64	\$32,849.84	\$31,000.00	\$5,000.00	\$1,000.00	\$37,000.00	\$33,572.96	\$6,048.00	\$1,242.00	\$40,862.96
381212.30	HOWO	4707 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$19,072.80	\$4,755.54	\$999.64	\$24,827.98	\$21,000.00	\$5,000.00	\$1,000.00	\$27,000.00	\$31,709.01	\$6,048.00	\$1,242.00	\$38,999.01
381212.30	HOWO	4709 WEST POINT LOMA BOULEVARD	1	Lump Sum	\$19,072.80	\$4,785.07	\$897.92	\$24,757.79	\$21,000.00	\$5,000.00	\$1,000.00	\$27,000.00	\$31,710.01	\$6,048.00	\$1,242.00	\$39,000.01
381212.32	TOVAR	2136 WABASKA COURT	1	Lump Sum	\$29,105.70	\$13,140.08	\$5,657.60	\$47,903.38	\$31,000.00	\$10,000.00	\$4,000.00	\$45,000.00	\$38,088.42	\$19,764.00	\$3,456.00	\$61,308.42
381212.32	TOVAR	2138 WABASKA COURT	1	Lump Sum	\$28,418.90	\$12,176.99	\$3,949.45	\$44,545.33	\$29,000.00	\$10,000.00	\$3,000.00	\$42,000.00	\$33,936.82	\$19,764.00	\$2,160.00	\$55,860.82
381212.33	HARJU	2327 SEASIDE STREET	1	Lump Sum	\$26,126.88	\$15,404.94	\$6,341.56	\$47,873.38	\$25,000.00	\$10,000.00	\$5,000.00	\$40,000.00	\$30,876.72	\$20,520.00	\$3,888.00	\$55,284.72
				Subtotal			\$1,535,736.66				Subtotal	\$1,540,000.00			Subtotal	\$1,791,193.64
							Probable Cost for Permits:	\$17,400.00			Probable Cost for Permits:	\$17,400.00			Probable Cost for Permits:	\$17,400.00
							TOTAL	\$1,553,136.66			TOTAL BID	\$1,557,400.00			TOTAL BID	\$1,808,593.64

Addenda No. 1

Addenda No. 1

RESOLUTION NO. 2023-0088

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$1,557,400 FOR PHASE 12, GROUP 12, PROJECT NO. 381212, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM AND MAKING A FINDING THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 12, Group 12, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 12, Group 12, of the Program provides sound attenuation to twenty-nine (29) non-historic single-family and multi-family units on twenty-two (22) residential properties located east and west of the San Diego International Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 12, Group 12, on August 1, 2023; and

WHEREAS, on August 31, 2023, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder, S&L Specialty Construction, Inc., submitted a bid of \$1,557,400 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible, and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board (“Board”) believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 12, Group 12, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$1,557,400 for Phase 12, Group 12, Project No. 381212, of the San Diego County Regional Airport Authority’s Quieter Home Program; and making a finding that the Project is exempt from the California Environmental Quality Act; and

BE IT FURTHER RESOLVED that the Authority’s President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a “project” as defined by the California Environmental Quality Act (“CEQA”), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), “Existing Facilities”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to

Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Approve and Authorize the President/CEO to Execute an Agreement for Integrated Pest Management Services with Cartwright Termite & Pest Control, Inc.

Recommendation:

Adopt Resolution No. 2023-0089, approving and authorizing the President/CEO to execute an Integrated Pest Management Service Agreement with Cartwright Termite & Pest Control, Inc. for a total amount not to exceed \$5,000,000 for a three (3) year term with an option for two (2) one-year extensions, exercisable at the sole discretion of the President/CEO.

Background/Justification:

To ensure a campus environment free from the health and operational impacts of pests, the San Diego County Regional Airport Authority ("Authority") requires professional Services to support the Integrated Pest Management Program by providing pest control services (IPM Services or Services) at San Diego International Airport and off-airport Authority-owned properties. These Services are required to prevent pest infestations and manage pests successfully while finding the most economical and environmentally sustainable methods to minimize the exposure and potential risks to people and the environment. Service providers require specialized licensing and certifications not possessed by Authority staff.

For the last 5 years, expenditures for these types of professional services have averaged approximately \$652,000 per year resulting in total expenditures of approximately \$3,200,000. However, with the construction of the New Terminal One (NT1) which has a much larger footprint than the existing T1 and a greater number of food facilities, as well as various additional ancillary buildings/facilities, it is anticipated that the total maximum amount payable under the contract for a five (5) year period will increase. Staff recommends that the Authority enter into an agreement for a total not-to-exceed amount of \$5,000,000.

Meeting Date: October 5, 2023

On June 30, 2023, in accordance with Authority Policy 5.01(1)(c), the Authority issued a competitive Request for Proposals (RFP), soliciting proposals from qualified firms to provide integrated pest control services (IPM Services or Services) in support of the Integrated Pest Management (“IPM”) Program at San Diego International Airport.

On July 31, 2023, the Authority received eight (8) proposals with all being deemed as responsive by Authority Procurement staff.

On August 14, 2023, the Authority’s Evaluation Panel (Panel), which was comprised of two representatives from Planning & Environmental Affairs, and one each from Facilities Management, Airside & Terminal Operations, and Revenue Generation & Partnership Development, evaluated the proposals and determined the top four-ranked firms to be invited to an interview. The Panel evaluated the proposals using weighted criteria: company experience and skill; experience of the company’s primary staff; proposed work plan/project management; and sustainability. Final scores also included points for costs, as well as small business, veteran-owned small business and local business preferences consistent with Authority Policy 5.12. The firms’ proposals were ranked as follows:

Shortlist Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Cartwright Termite & Pest Control	1	1	1	1	1	5	1
CDS Services Inc. dba Legion Pest Management	2	2	2	2	2	10	2
Corky's Pest Control Inc.	3	3	4	3	4	17	3
Joshua's Pest Control	6	6	5	6	5	28	6
Lloyd Pest Control Inc.	8	8	8	8	8	40	8
Orkin Services of California Inc.	5	5	5	5	6	26	5
Pestmaster Services L.P.	4	4	3	4	3	18	4
Plateau Pest Solutions Inc.	7	7	7	7	7	35	7

Combined Shortlist Scores	SB	Local	Vet.	Proposed Fees/Cost to Authority	Company Experience and Skill	Primary Staff	Work Plan/Project Management Approach	Sustainability	Total
Cartwright Termite & Pest Control	150	100	100	675	1350	780	1050	300	4505
CDS Services Inc. dba Legion Pest Management	150	0	0	675	1200	760	1000	280	4065
Corky's Pest Control Inc.	0	100	0	525	1170	740	925	260	3720
Joshua's Pest Control	0	100	0	375	960	600	700	250	2985
Lloyd Pest Control Inc.	0	0	0	75	780	200	175	90	1320
Orkin Services of California Inc.	0	100	0	375	1080	580	675	240	3050
Pestmaster Services L.P.	0	0	0	675	1050	680	1000	230	3635
Plateau Pest Solutions Inc.	0	0	0	750	600	300	450	0	2100

The four (4) highest-ranked firms were invited to interview on August 29, 2023. The Respondents who were interviewed were asked to make a brief presentation and to provide responses to a specific list of questions, prepared by the Panel, which targeted the evaluation criteria presented in the RFP. The panelists’ final rankings are presented below:

Final Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Cartwright Termite & Pest Control	1	1	1	1	1	5	1
CDS Services Inc. dba Legion Pest Management	3	3	3	3	3	15	3
Corky's Pest Control Inc.	2	2	2	2	2	10	2
Pestmaster Services L.P.	4	4	4	4	4	20	4

Combined Final Scores	SB	Local	Vet.	Proposed Fees/Cost to Authority	Company Experience and Skill	Primary Staff	Work Plan/Project Management Approach	Sustainability	Total
Cartwright Termite & Pest Control	150	100	100	750	1410	900	1150	460	5020
CDS Services Inc. dba Legion Pest Management	150	0	0	750	1050	720	750	190	3610
Corky's Pest Control Inc.	0	100	0	675	1470	880	1100	360	4585
Pestmaster Services L.P.	0	0	0	750	960	480	550	150	2890

A brief background on the top-ranked firm, Cartwright Termite & Pest Control, is provided:

Based in El Cajon, California, Cartwright Termite & Pest Control, Inc. is a local, small business founded in 1962. Cartwright provides pest control services to both public agencies and private entities and has provided routine and emergency Integrated Pest Management services to the Authority under previous and existing agreements since 2013.

Staff recommends the award of an Integrated Pest Management Service Agreement to Cartwright Termite & Pest Control, Inc. for a total amount not to exceed Five Million Dollars (\$5,000,000.00) for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO.

Fiscal Impact:

Adequate funding for Integrated Pest Management services is included in the adopted FY 2024 and conceptually approved FY 2025 Operating Expense Budgets within the Planning & Environmental Affairs Department’s Professional Services line item. Expenses for FY 2026 through FY 2028 will be included in future year budget requests.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

Meeting Date: October 5, 2023

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts and when selection is based on a scoring matrix the resulting points shall be added to the total points, provided that it does not exceed the total allowable preference.

In accordance to Policy 5.12, the recommended firm Cartwright Termite & Pest Control received 3% small business preference, 2% local business preference, and 2% veteran owned small business preference.

Prepared by:

Sjohnna Knack
Director, Airport Planning & Environmental Affairs

RESOLUTION NO. 2023-0089

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN INTEGRATED PEST MANAGEMENT SERVICE AGREEMENT WITH CARTWRIGHT TERMITE & PEST CONTROL, INC. FOR A TOTAL AMOUNT NOT TO EXCEED \$5,000,000 FOR A THREE (3) YEAR TERM WITH AN OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO.

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) is in need of professional pest management services to support the Integrated Pest Management Program, to prevent pest infestations and minimize potential impacts to public health and safety and airport operations that can be caused by pest issues; and

WHEREAS, the lack of such adequate professional services can increase risks of non-compliance with regulatory health and safety standards for Tenant and Authority spaces; and

WHEREAS, Authority staff recommends a total not-to-exceed amount for the Agreement for a 5-year period of \$5,000,000 based on previous spending rates and an anticipated increase in total space requiring servicing based on the construction of New Terminal 1 and ancillary facilities; and

WHEREAS, on June 30, 2023, the Authority published a Request for Proposals to provide professional pest control services (IPM Services or Services) in support of the Integrated Pest Management (IPM) Program at San Diego International Airport and received proposals from Cartwright Termite & Pest Control, Inc., CDS Services, Inc., Corky’s Pest Control, Inc., Joshua’s Pest Control, Lloyd’s Pest Control, Inc., Orkin Services of California, Inc., Pestmaster Services, Plateau Pest Solutions, Inc.; and

WHEREAS, on August 29, 2023, at the conclusion of the evaluation process, the Authority's Evaluation panel ranked Cartwright Termite & Pest Control, Inc. highest among the respondents.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an Integrated Pest Management Service Agreement with Cartwright Termite & Pest Control, Inc. for a total amount not to exceed \$5,000,000 for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Approve and Authorize the President/CEO to Execute an On-Call Roadway Painting and Slurry Sealing Service Agreement with Statewide Stripes, Inc.

Recommendation:

Adopt Resolution No. 2023-0090, approving and authorizing the President/CEO to execute an On-Call Roadway Painting and Slurry Sealing Service Agreement with Statewide Stripes, Inc., for a term of three (3) years, with the option for two (2) one-year extensions, exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$6,812,000 and making a finding that the services under this agreement are exempt from the California Environmental Quality Act.

Background/Justification:

On June 16, 2023, the San Diego County Regional Airport Authority ("Authority") published a Request for Proposals ("RFP") for On-Call Roadway Painting and Slurry Sealing Services. This service contract will be the primary means for professional landside and airside pavement surface painting, paint removal, crack sealing, and slurry seal application services at San Diego International Airport ("SDIA"). The RFP required respondents to submit per unit pricing for the proposed five-year term of the agreement.

On July 20, 2023, the Authority's Procurement Department received one response to the RFP from Statewide Stripes, Inc. Upon review of the proposal received, the Procurement Department determined that the proposal was responsive. Other firms did not submit a response due to company size, company location, ability to be competitive, and being unable to obtain quotes from the subcontractors needed.

On August 10, 2023, the Authority's Selection Panel ("Panel"), which was comprised of representatives from Facilities Management, Environmental Affairs, Airside Operations, and Airport Design and Construction, interviewed the respondent. During the interview, the respondent provided a presentation of its qualifications and responded to prepared questions.

After the interview, the Panel evaluated the respondent using weighed criteria of six factors: the organization’s overall experience and qualifications; skill and experience of personnel who would interact with Authority staff in the performance of services; planned procedures, equipment, and methodology for performing services; cost; the firm’s sustainable practices; and eligibility for small business participation under Authority Policy 5.12 - Preference to Small Business.

The final ranking matrix from the Panel is as shown:

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Final Rank
Statewide Stripes, Inc.	1	1	1	1	1	5	1

Final Scores	Small Bus.	Local	Vet	Cost	Exper. & Quals	Primary Staff	Plan & Equip.	Sustain.	Total
Statewide Stripes, Inc.	150	100	0	1250	1440	1410	220	410	4980

A brief background of the ranked firm is provided:

Statewide Stripes, Inc.

- Comprehensive pavement marking removal and striping DBE contactor servicing the San Diego business community since 1986.
- SDIA’s on-call roadway painting and slurry sealing service contractor for the past 18 years.
- Specializes in airfield markings for commercial and military facilities.

The per unit pricing submitted multiplied by the estimated unit quantities, provided a five-year estimated total cost for services of \$6,812,000. Based on the Panel’s evaluation of the respondent and its finding that Statewide Stripes was qualified overall, staff recommends awarding the on-call roadway painting and slurry sealing service agreement to Statewide Stripes, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$6,812,000 for five years.

Fiscal Impact:

Adequate funding for the On-Call Roadway Painting and Slurry Seal Service Agreement is included in the adopted FY 2024 and the conceptually approved FY 2025 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board will be included in future year budget requests.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”) that is consistent with a Categorical Exemption under CEQA. Section 15301 – Existing Facilities – Class 1;
- B. California Coastal Act Review: This Board action consists of projects that are excluded under the California Coastal Act and is not a “development” as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

Meeting Date: October 5, 2023

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm, Statewide Stripes Inc. received 3% small business preference and 2% local business preference.

Prepared by:

Stephen Mosca
Director, Facilities Management

RESOLUTION NO. 2023-0090

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL ROADWAY PAINTING AND SLURRY SEALING AGREEMENT WITH STATEWIDE STRIPES, INC., FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$6,812,000 AND MAKING A FINDING THAT THE SERVICES UNDER THIS AGREEMENT ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, on June 16, 2023, the San Diego County Regional Airport Authority (“Authority”) published a Request for Proposals (“RFP”) for On-Call Roadway Painting and Slurry Sealing Services at San Diego International Airport; and

WHEREAS, the On-Call agreement will be the primary means for professional landside and airside pavement surface painting, paint removal, crack sealing, and slurry seal application services; and

WHEREAS, on July 20, 2023, the Authority’s Procurement Department received one response to the RFP from the following entity: Statewide Stripes, Inc.; and

WHEREAS, August 10, 2023, the Authority’s Selection Panel (“Panel”), which was comprised of representatives from Facilities Management, Environmental Affairs, Airside Operations, and Airport Design and Construction, interviewed the respondent who provided a presentation of its qualifications and responded to prepared questions; and

WHEREAS, after the interview the Panel evaluated respondents using weighed criteria of six factors: the organization's overall experience and qualifications; skill and experience of personnel who would interact with Authority staff in the performance of services; planned procedures, equipment, and methodology for performing services; cost; the firm's sustainable practices; and eligibility for small business participation under Authority Policy 5.12 - Preference to Small Business; and

WHEREAS, upon conclusion of the evaluation process, the panel unanimously ranked Statewide Stripes, Inc. as the qualified respondent to provide services based on the evaluation criteria and interview.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Roadway Painting and Slurry Sealing Service Agreement with Statewide Stripes, Inc., for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$6,812,000 and making a finding that the services under this agreement are exempt from the California Environmental Quality Act; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that this is a "project" subject to the California Environmental Quality Act (CEQA) that is consistent with a Categorical Exemption under CEQA Section 15301 - Existing Facilities - Class 1; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October, 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: October 5, 2023

Subject:

Renewal of the Health & Welfare Benefits Program for 2024

Recommendation:

Adopt Resolution No. 2023-0091 approving the renewal of the Health and Welfare Benefits Program for 2024

Background/Justification:

The San Diego County Regional Airport Authority ("Authority") provides a comprehensive Health and Welfare Benefits Program designed to attract and retain the talent necessary to successfully execute its business strategy and meet its obligations to eligible First-Generation retirees.

For the 2024 plan year, staff is recommending the following.

- Replace Anthem Blue Cross with Cigna for medical only
- Replace Hartford with Lincoln Financial Group for Life/Disability effective 10/1/2023
- Renew other existing carriers
- The addition of Lifestyle Spending Accounts
- The addition of Paid Family Leave via insured Pareto Parental Leave coupled with a well-defined Salary Continuation Policy for other outlined leaves
- The addition of Childcare Finder App and Concierge support through TOOTRIS
- Remove and repurpose the employee medical waive credit
- Repurpose the Authority Premium credit to add future benefits such as; Childcare/Eldercare and/or increase Wellness Incentive

This recommendation represents an overall 9% increase in premiums from current year and further supports the Authority's ability to attract and retain top talent by balancing flexible options to meet individual employee needs while demonstrating fiscal prudence.

The estimated Authority cost for the recommend medical plan renewal is \$5,842,656 for the 2024 plan year, representing an estimated increase of \$387,104 or 7% over current year premiums. In addition, the Authority's Broker of Record, Alliant Insurance Services, negotiated a \$70,000 wellness/special ops credit with Cigna.

Authority Cost-Active and Budgeted

Description	Current	recommended Renewal	% Change	Budgeted Costs CY 2024	\$ Difference Between Recommended and Budgeted	% Difference Between Recommended
Medical ¹	\$5,455,552	\$ 5,842,656	7%	\$ 6,413,906.59	\$ (571,251)	-9%
HSA Funds-Active	\$ 64,500	\$ 64,500	0%	\$ 63,000.00	\$ 1,500	2%
EAP	\$ 14,458	\$ 10,945	-24%	\$ 12,069.60	\$ (1,125)	-9%
Dental ¹	\$ 382,531	\$ 365,366	-4%	\$ 379,466.60	\$ (14,101)	-4%
Vision	\$ 69,500	\$ 69,500	0%	\$ 54,877.20	\$ 14,623	27%
Basic Life/AD&D	\$ 63,973	\$ 52,467	-18%	\$ 88,873.31	\$ (36,406)	-41%
Short Term Disability	\$ 165,472	\$ 127,650	-23%	\$ 205,196.25	\$ (77,546)	-38%
Waive Credit Medical	\$ 58,005	\$ -	-100%	\$ 48,003.84	\$ (48,004)	-100%
Waive Credit Dental	\$ 2,497	\$ 2,497	0%	\$ 1,858.56	\$ 638	34%
LifeStyle Spending Account (LSA) ¹	\$ -	\$ 235,000		\$ -	\$ 235,000	
TOOTRiS	\$ -	\$ 10,000		\$ -	\$ 10,000	
Parental Leave	\$ -	\$ 43,913		\$ -	\$ 43,913	
TOTAL	\$6,276,488	\$ 6,824,494	9%	\$ 7,267,252	\$ (442,758)	-6%

¹ Budgeted headcounts (80)

Fiscal Impact:

Adequate funding for Renewal of the Health & Welfare Benefits Program for 2024 is included in the adopted FY 2024 and conceptually approved FY 2025 Operating Expense Budgets within the Employee Benefits line item.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Monty Bell
Director, Human Resources

RESOLUTION NO. 2023-0091

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING THE RENEWAL OF THE HEALTH AND WELFARE BENEFITS PROGRAM FOR 2024

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) provides a Health and Welfare Benefits Program for Authority employees and eligible First Generation retirees; and

WHEREAS, the Authority intends to renew the health and welfare benefits program; and

WHEREAS, in order to assist the Board with evaluating options during the renewal process, staff, through the Authority’s Broker of Record, Alliant Insurance Services, has obtained negotiated renewals from insurance carriers and benefit providers and carefully analyzed the renewals; and

WHEREAS, the Board has determined that investing in employee Board wellness initiatives has the impact of reducing future plan costs and wishes to continue to support such programs; and

WHEREAS, the Board considered the information provided by staff and has reviewed and discussed the various options to provide a comprehensive and competitive benefits program to Authority employees and medical, dental, life insurance and vision care to eligible First Generation retirees.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the renewal of the Health and Welfare Benefit Program for 2024 for eligible participants including: Medical, Dental, Vision and Basic Life Insurance; an Employee Assistance Program (EAP); Accidental Death & Dismemberment (AD&D); Short/Long Term Disability; a LifeStyle Spending Account (LSA); and Paid Family Leave; and

BE IT FURTHER RESOLVED that the Board approves the replacement of Anthem Blue Cross with Cigna for medical only, the replacement of Hartford Life and Disability with Lincoln Financial Group, the maintenance of all other current providers and plan administrators including Anthem Blue Cross-Dental/EAP, United Health Care, Vision Service Plan, and TASC; and

BE IT FURTHER RESOLVED that the Board approves the addition of a Lifestyle Spending Account, the addition of Paid Family Leave via insured Pareto Parental Leave, and a Childcare Finder App and Concierge; and

BE IT FURTHER RESOLVED that the Board approves the removal of the employee medical waiver credit and repurpose to future benefits; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to perform any and all administrative assignments and/or transfers required to provide the approved health and welfare benefits with the stated providers and/or their successors as set forth herein; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 5th day of October 2023, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL



SAN DIEGO
INTERNATIONAL AIRPORT

LET'S **GO.**

Health & Welfare Renewal Benefits Program for 2024

Agenda

- Highlights
- Current Program
- Financials & Market Study Results
- Recommendations

Highlights

Medical

- Anthem medical renewal +29.44%; negotiated rate +23.5%
- Anthem renewal includes \$35K for Wellness & \$10K for customized communications
- MediExcel medical renewal +2%
- UHC Medicare Advantage renewal +4%

All other plans

- Anthem dental renewal negotiated 4.48% decrease (DHMO 0%, DPPO -4.71%)
- VSP vision no increase; EAP 24% decrease
- Life and Short-Term Disability changed from Hartford to PRISM-Lincoln 21.5% decrease

Other New Offerings

- Add Lifestyle Spending Account (LSA)
- Add PFL via insured Pareto Parental Leave coupled with a well-defined Salary Continuation Policy for other outlined leaves
- Add Childcare Finder App and Concierge support through TOOTRiS



Current Program



Current Program Overview | Plans & Programs

Shared Cost	100% Employer Paid	100% Employee Paid (Optional)
<p>Medical</p> <ul style="list-style-type: none"> – Active & Pre-Medicare Retirees – Medicare Retirees 	<p>Basic Life/AD&D</p> <p>Short-Term Disability</p>	<p>Life/ AD&D (Active)</p> <p>Long-Term Disability (Active)</p>
<p>Dental</p> <ul style="list-style-type: none"> – Active & Pre/Post Medicare Retirees <p>Vision</p> <ul style="list-style-type: none"> – Active & Pre/Post-Medicare Retirees 	<p>Employee Assistance Program (Active & Pre/Post Medicare Retirees)</p> <p>Core Advocacy (Active & Pre-Medicare Retirees)</p> <p>Wellness (Active)</p>	<p>Long-Term Care (Active)</p> <p>Voluntary Worksite Benefits (Active)</p> <p>Direct Bill (Active & Pre/Post-Medicare Retirees)</p> <ul style="list-style-type: none"> – Legal Shield – Pre-paid Legal coverage – Liberty Mutual – Home & Auto – Nationwide – Pet Insurance
<p>Tax Savings Program (Active)</p> <ul style="list-style-type: none"> – Commuter Transportation 	<p>Funded Health Reimbursement Account (2nd Generation Retirees)</p>	<p>Tax Savings Program (Active)</p> <ul style="list-style-type: none"> – Healthcare Flexible Spending Account – Dependent Care Flexible Spending Account

Current Program Overview | Census Summary

Demographics*				
	SDCRAA	Region West	Group Size 50-499	Industry Government
Average Age	49	42.3	42.5	43.6
% Male	62.0%	56.9%	52.9%	56.9%
% Female	38.0%	43.1%	47.1%	43.1%

*Includes Actives & Pre-Medicare Retirees

Note: Average age and ratio of male/female employees are key data points in determining claims risk as part of a carrier's rate determination for health plans

of Employees **477** (397 active, 80 budgeted)

- 338 enrolled/ 59 waived / 80 budgeted

of Retirees **109** (28 Pre-Medicare Retirees, 81 Post Medicare Retirees)

- 24 enrolled/ 4 waived
- 64 enrolled / 17 waived

Current Program Overview | Enrollment

Medical Enrollment Summary*

Enrollment by Plan



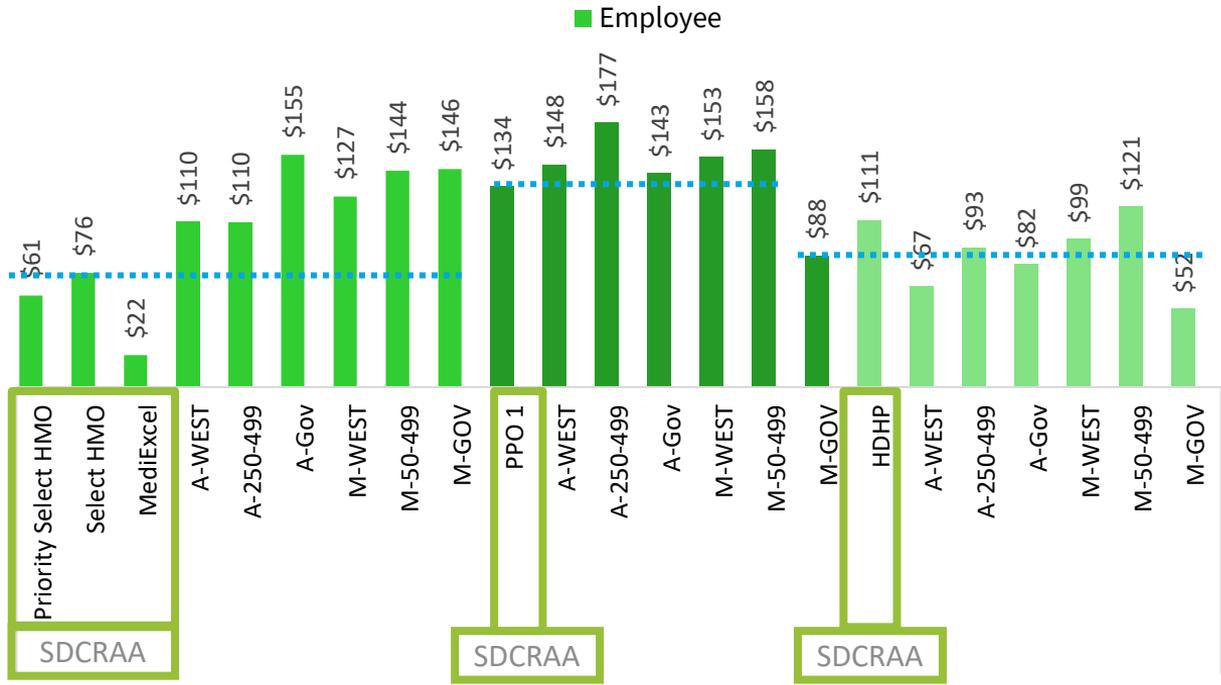
Enrollment by Tier



*Includes Actives & Pre-Medicare Retirees

Current Program Overview | Employee Cost Share

Plan Cost – Average Monthly Employee Cost Share by Plan Type*



Compares the monthly cost our employees pay towards the total medical premium to benchmarks

For the HDHP plan, SDCRAA funds employee HSAs annually:

- Single: \$1,500
- w/Dependents: \$3,000

*Alliant Book of Business = A-WEST: West, A-U500: <500, A-Gov: Government/Public Sector
Mercer 2021 National Survey = M-WEST: West, M-50-499: 50-499, M-Gov: Government*

Medical Overview

Medical Renewal History*



*Does not include UHC Medicare Retirees or MediExcel Cross-Border enrollment

Medical Renewal | Large Claims (2024 Renewal)

Large Claims Report – HMO

(March 2022 paid thru Feb 2023)

- \$1,556,347

Large Claims Report – PPO

(March 2022 paid thru Feb 2023)

- \$1,094,978

2024 - 24 claimants account for \$2.65M in claims or 30% of Total Annual Premium

2023 - 24 claimants account for \$2.35M in claims or 34% of Total Annual Premium



Medical Market Study Results

MEDICAL MARKETING LIST – Active & Pre-Medicare Retirees	
Anthem (Current Carrier)	Original: +29.44% / Negotiated +23.5%
Aetna	+35%
Blue Shield	+22.37%
Cigna	+7.3% (2024) +5% (2025) Wellness and Special Ops Allowance: \$70,000 included 1 st and 2 nd year
Health Net	+50%
Kaiser	+58.72%
MediExcel (Current Carrier)	+2% (Cross-Border HMO)
Pareto Benefits Captive	Not a good candidate for captive self-funding; lasers on large claims
PRISM - Anthem	+18.14%
Self-Funded	+18% ILLUSTRATIVE
Sharp	Declined
United Healthcare (UHC)	+35%
MEDICAL MARKETING LIST – Post-Medicare Retirees	
UHC (Current Carrier)	+4%

Medical Renewal | Premium By Product

		Total Enrollment	Current		Renewal			Negotiated Renewal			Cigna Multi-Year Offer: 2024 +7.3% / 2025 +5%			
			Carrier	Annual \$	Annual \$	\$	%	Annual \$	\$	%	Action	Annual \$	\$	%
Narrow HMO	Premium	124	Anthem	\$ 1,623,760	\$ 2,254,914	\$ 631,154	38.87%	\$ 2,102,771	\$ 479,011	29.5%	Cigna	\$ 1,803,831	\$ 180,071	11.09%
Expanded HMO	Premium	148	Anthem	\$ 2,469,786	\$ 3,429,793	\$ 960,007	38.87%	\$ 3,198,370	\$ 728,584	29.5%	Cigna	\$ 2,745,732	\$ 275,946	11.17%
Traditional PPO	Premium	133	Anthem	\$ 2,527,775	\$ 2,964,774	\$ 436,999	17.29%	\$ 2,927,009	\$ 399,234	15.79%	Cigna	\$ 2,585,608	\$ 57,833	2.29%
HDHP	HSA ER Funding		Anthem	\$ 66,000	\$ 66,000	\$ -	0%	\$ 66,000	\$ -	0%	No change	\$ 66,000	\$ -	0%
	Premium	36		\$ 634,618	\$ 742,439	\$ 107,821	16.99%	\$ 732,987	\$ 98,368	15.5%	Cigna	\$ 650,464	\$ 15,846	2.5%
Waiver Credits	Employer Cost	58	SDCRAA	\$ 58,005	\$ 58,005	\$ -	0%	\$ 58,005	\$ -	0%	TBD	\$ 58,005	\$ -	0%
Medical (Active, Budgeted, Pre-Medicare Retirees)	Employer Cost*	499	Participation:	\$ 5,947,680	\$ 7,632,147	\$ 1,684,467	28.32%	\$ 7,296,509	\$ 1,348,829	22.68%		\$ 6,359,412	\$ 411,732	6.92%
	Employee Cost		89%	\$ 1,432,264	\$ 1,883,777	\$ 451,513	31.52%	\$ 1,788,633	\$ 356,369	24.88%		\$ 1,550,228	\$ 117,964	8.24%
	Premium		Anthem	\$ 7,255,939	\$ 9,391,920	\$ 2,135,980	29.44%	\$ 8,961,137	\$ 1,705,197	23.5%		\$ 7,785,635	\$ 529,695	7.3%
Cross Border HMO (Active)	Premium	6	MediExcel	\$ 26,338	\$ 26,864	\$ 527	2%	\$ 26,864	\$ 527	2%	Renew as is	\$ 26,864	\$ 527	2%
Post-Medicare	Premium	67	UHC	\$ 477,439	\$ 496,531	\$ 19,092	4%	\$ 496,531	\$ 19,092	4%	Renew as is	\$ 496,531	\$ 19,092	4%
Medical Totals	Premium	572	Anthem, MediExcel, and UHC	\$ 7,759,716	\$ 9,915,315	\$ 2,155,599	27.78%	\$ 9,484,532	\$ 1,724,816	22.23%		\$ 8,309,030	\$ 549,314	7.08%

*Employer cost includes waiver credits, HSA Employer (ER) funding and Other Credits
 **Total Enrollment includes Active, Budgeted, and Pre-and Post-Medicare Retirees

Medical Contributions

Anthem vs. CIGNA

			Anthem Current (2023)		Anthem Negotiated Renewal (2024)				Cigna Option (2024) Multi-Year Offer: 2024 +7.3% / 2025 +5%			
			2023 Anthem Priority Select (PS) HMO \$250/admit		2024 Anthem Priority Select (PS) HMO \$250/admit				2024 Cigna Select HMO - Option \$250/admit			
Active	Budgeted	Retires	EE Monthly	EE PPP	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D
60	0	2	\$61.23	\$30.61	\$79.29	\$39.65	\$18.06	\$9.03	\$68.02	\$34.01	\$6.79	\$3.40
29	0	1	\$303.08	\$151.54	\$392.48	\$196.24	\$89.40	\$44.70	\$336.69	\$168.34	\$33.61	\$16.81
32	0	0	\$551.05	\$275.52	\$713.60	\$356.80	\$162.55	\$81.28	\$612.16	\$306.08	\$61.11	\$30.56
			2023 Anthem Select HMO \$250/admit		2024 Anthem Select HMO \$250/admit				2024 Cigna Full HMO - Option \$250/admit			
Active	Budgeted	Retires	EE Monthly	EE PPP	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D
68	0	6	\$76.26	\$38.13	\$98.75	\$49.38	\$22.50	\$11.25	\$84.78	\$42.39	\$8.52	\$4.26
24	0	5	\$377.46	\$188.73	\$488.81	\$244.40	\$111.35	\$55.67	\$419.64	\$209.82	\$42.18	\$21.09
45	0	0	\$686.30	\$343.15	\$888.75	\$444.38	\$202.46	\$101.23	\$762.99	\$381.49	\$76.69	\$38.34
			2023 Anthem PPO \$500 Ded		2024 Anthem PPO \$500 Ded				2024 Cigna PPO - Option \$500 Ded			
Active	Budgeted	Retires	EE Monthly	EE PPP	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D
26	80	5	\$134.00	\$67.00	\$154.77	\$77.39	\$20.77	\$10.39	\$136.72	\$68.36	\$2.72	\$1.36
8	0	4	\$663.30	\$331.65	\$766.11	\$383.05	\$102.81	\$51.41	\$676.75	\$338.38	\$13.46	\$6.73
5	0	0	\$1,206.00	\$603.00	\$1,392.93	\$696.47	\$186.93	\$93.46	\$1,230.46	\$615.23	\$24.45	\$12.23
			2023 Anthem HDHP \$1,500 Ded		2024 Anthem HDHP \$1,500 Ded				2024 Cigna HDHP - Option \$1,600 Ded (IRS indexed change)			
Active	Budgeted	Retires	EE Monthly	EE PPP	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D
27	0	1	\$111.34	\$55.67	\$128.60	\$64.30	\$17.26	\$8.63	\$114.01	\$57.01	\$2.67	\$1.34
5	0	0	\$551.11	\$275.55	\$636.53	\$318.26	\$85.42	\$42.71	\$566.51	\$283.25	\$15.40	\$7.70
3	0	0	\$1,002.02	\$501.01	\$1,157.33	\$578.66	\$155.30	\$77.65	\$1,030.02	\$515.01	\$28.00	\$14.00

Employee \$ Difference Per Pay Period

Significant Employee Savings

Medical | Benefit Plan Design Considerations

Benefit Overview

- Cigna conducted a 128 point contract variance analysis with SDCRAA's current Anthem plans
- Cigna's contract matched 98% of all benefits
- For identified benefit differentials, Cigna took the route most advantageous to the member:
 1. Cigna enhanced benefits to remedy most differences (e.g., Specialty Rx copay, Chiro/Acu visits)
 2. Administrative differences (e.g., Anthem covers travel for some services *because* they require care be performed at specific facilities. Cigna does not cover travel because providers can perform services at contracted facilities in the region where the patient receives care)

Health Plan Report Card*

- Quality of Medical Care – Cigna and Anthem received the same rating

	QUALITY OF MEDICAL CARE	PATIENT'S RATE OVERALL EXPERIENCE
Anthem Blue Cross - HMO	 GOOD	Too few patients in sample to report
Anthem Blue Cross - PPO	 GOOD	Too few patients in sample to report
CIGNA - HMO	 GOOD	 GOOD
CIGNA - PPO	 GOOD	 GOOD

*Source: https://reportcard.opa.ca.gov/rc/HMO_PPOCombined.aspx

Medical | Provider Network Considerations

HMOs

- 82% Cigna Select HMO match with Anthem Priority Select (PS) HMO providers (Rady by referral)
- 100% Cigna Full HMO match with Anthem Select HMO providers (Rady direct)
- For medical groups not contracted in Cigna's Full HMO, PCPs can be accessed through different medical groups
- Medical Group contract negotiations and agreements do not coincide with employer renewals and are subject to change outside an employer's control

PPOs

- Anthem PPO Claims report for all providers paid by Anthem May 2022 – June 2023 was analyzed
- Anthem – 1.3% of PPO claims were Out of Network (not contracted) with Anthem
- Cigna – 3.8% of PPO claims would have been Out of Network (not contracted) with Cigna
- Based on all providers delivering healthcare to SDCRAA PPO enrollees, Out of Network number is similar



Ancillary Overview



SAN DIEGO
INTERNATIONAL AIRPORT.

LET'S GO.

Ancillary Renewal Overview

Line of Coverage	Carrier	Renewal
Dental (DHMO and DPPO)	Anthem	Original: +0.16% / Negotiated: -4.98%
Vision	VSP	0% / Rate Pass to 2025
Long Term Care (Voluntary)	Unum	0% / Closed Block of Business, No published rate changes for the policy
Employee Assistance Program	Anthem	-24%

Line of Coverage	Carrier	Renewal	Mid-Year Carrier Change
			PRISM – Lincoln Effective 10/1/2023 (matched Hartford benefits; Remedied child only vol life coverage)
Basic Life and AD&D	Hartford	0% / Rate Pass to 2025	-17.99% / Rate Guarantee to 1/1/2027
Life and AD&D (Voluntary)	Hartford	0% / Rate Pass to 2025	0% / Rate Guarantee to 1/1/2027
Short Term Disability	Hartford	0% / Rate Pass to 2025	-22.86% / Rate Guarantee to 1/1/2027
Long Term Disability (Voluntary)	Hartford	0% / Rate Pass to 2025	0% / Rate Guarantee to 1/1/2027

Dental Renewal

Premium by Product

	Total Enrollment	Current			Renewal			Negotiated Renewal		
		Carrier	Annual \$		Annual \$	\$	%	Annual \$	\$	%
Dental HMO	Premium	60	Anthem	\$ 19,443	\$ 20,028	\$ 585	3%	\$ 19,443	\$ -	0%
Dental PPO	Premium	399	Anthem	\$ 385,915	\$ 385,915	\$ -	0%	\$ 367,752	\$ (18,163)	-4.71%
Waiver Credits	Employer Cost	43	SDCRAA	\$ 2,497	\$ 2,497	\$ -	0%	\$ 2,497	\$ -	0%
Dental Totals	Premium	502	Anthem	\$ 405,357	\$ 405,942	\$ 585	0.14%	\$ 387,194	\$ (18,163)	-4.48%

*Employer cost includes waiver credits

**Total Enrollment includes Active, Budgeted, and Pre-and Post-Medicare Retirees

Dental Contributions

Employee \$ Difference from current

						Current (2023)		Negotiated Renewal (2024)					
						2023 Anthem Dental		2024 Anthem Dental					
PPO	Employer Contributions	Subscriber Only	100%	Active	Budgeted	Retirees	EE Monthly	EE PPP	EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D	
		Sub w/ Dep	55%										
Subscriber Only				146	80	8	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Subscriber + 1 Dependent				73	0	8	\$19.70	\$9.85	\$18.77	\$9.38	-\$0.93	-\$0.46	
Subscriber + 2 or More Dependent				80	0	4	\$35.69	\$17.84	\$34.01	\$17.00	-\$1.68	-\$0.84	
DHMO						EE Monthly		EE PPP		EE Monthly	EE PPP	EE Mo \$D	EE PPP \$D
Subscriber Only				30	0	1	\$0.00	\$0.00	\$0.00				
Subscriber + 1 Dependent				10	0	4	\$6.72	\$3.36	\$6.72	\$3.36	\$0.00	\$0.00	
Subscriber + 2 or More Dependent				15	0	0	\$15.46	\$7.73	\$15.46	\$7.73	\$0.00	\$0.00	



Employee Credits

		Credits		
		Active	Current	Renewal
Waiver Credits	Medical	58	\$ 83.34	\$ 83.34
	Annual Total	58	\$ 58,005	\$ 58,005
Waiver Credits	Dental	43	\$ 4.84	\$ 4.84
	Annual Total	43	\$ 2,497	\$ 2,497
Total Annual (All Credits)			\$ 60,502	\$ 60,502

Current Wellness Program Incentives

Incentive

- 200 in Reward Dollars (via Health Advocate Online Rewards Mall) for reaching 300 total points by completing activities (EE Only)

New Benefits



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INTERNATIONAL AIRPORT.

LET'S GO.

Lifestyle Spending Account (LSA)

- An LSA is a taxable, employer-funded benefit to support employee's physical, mental, emotional, and financial wellbeing
- Employer determines the annual contribution amount
- Employer designs parameters on eligible expenses
- **Common LSA expenses but not limited include:**
 - **Caregiving services** (e.g., adult/eldercare and childcare, adoption assistance, pet care)
 - **Mental health** (e.g., sleep aid apps, meditation apps, stress management, life coaching)
 - **Physical health** (e.g., Fitness classes, memberships, equipment, nutritional counseling, and programs)
 - **Financial wellbeing** (e.g., student loans, skills development, tax preparation, charitable giving)

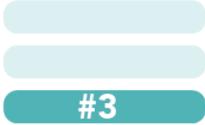


Source: Microsoft, 2022



Paid Family Leave

- Provides wage replacement to eligible employees who need time off work to care for a seriously ill family member, pregnancy, bond with a new child, or participate in a qualifying event because of a family member's military deployment



#3 most desired across all benefits, perks, or incentives¹



86% of US millennials are less likely to quit if paid parental leave is offered²



10-15% increase in tenure as younger employees stay longer³



70% reduction in turnover amongst the women that quit the year they have a child⁴



employees under age 40 are up to 20 times more likely to have a child than a short-term disability⁵

Paid Family Leave (The Why)

1. **Health and Well-being:** Employees can take time off without worrying about losing their income.
2. **Family Bonding:** Enables parents to spend valuable time with their newborns, adopted children, or newly placed foster children.
3. **Gender Equality:** Helps reduce gender disparities by allowing both parents to take time off work to care for their children or other family members
4. **Work-Life Balance:** Supports employees in maintaining a healthy work-life balance, increase job satisfaction, higher productivity, and reducing burnout.
5. **Employee Retention and Attraction:** Makes the airport more attractive to job seekers and improve employee retention rates.
6. **Reduced Turnover Costs:** Avoiding the costs of hiring and training new employees.
7. **Improved Workplace Morale:** We value their well-being and understands their personal needs fosters a sense of loyalty and morale.
8. **Long-Term Financial Impact:** Contributes to long-term economic stability for families by helping them avoid resorting to debt or draining savings.
9. **Child Development:** Allows parents to provide focused care during a child's crucial developmental stages.
10. **Reduced Stress:** Financial security can significantly reduce the stress and anxiety experienced by individuals during times of caregiving.
11. **Social Equity:** Support to individuals across different income levels and backgrounds

Paid Family Leave

	Duration	Benefit Amount	Type of Paid Leave
Unified Port District	4 Weeks	Maternity 50%/100% of wages Paternity 100%	Parental Leave Only
California PFL	8 Weeks	60-70% of weekly wages	Family, Parental and family military deployment

Proposed Airport Authority	6 Weeks	100% of wages	Family, Parental and family military deployment
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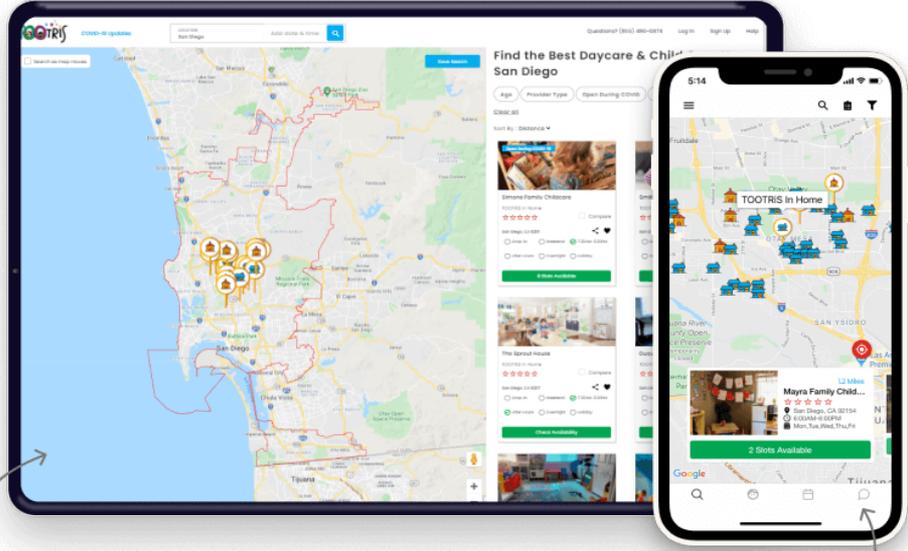
Paid Family Leave

Insured Parental Leave Program

- A pioneering program that enables organizations to insure paid parental leave
- Provides budget confidence needed cost certainty and risk mitigation with \$1,000,000 of annual coverage
- Simplifies the leave admin process (no enrollment, claims paid to employer)
- Provides 1-on-1 Parent Coaching support. Coaches provide advice, guidance, and support, addressing common challenges parents face at home and work.
- Touch-points pre, during, and post leave for a seamless employee experience
- Reimburses Airport Authority up to 75% of paid wages (\$1500 weekly per person cap)

Childcare Finder App (TOOTRiS)

Leverage a tech-enabled service to provide employees with better work/life balance



The San Diego Union-Tribune

To fight its hiring woes, the Sheriff wanted to offer employees child care help. So it turned to this San Diego tech startup

MEDIA RELEASE



FOR IMMEDIATE RELEASE
Friday, July 7, 2023

City of San Diego Launches Employee Benefit Program to Assist with Child Care Costs





Recommendations



SAN DIEGO
INTERNATIONAL AIRPORT.
LET'S GO.

Recommendations

- Replace Anthem medical with Cigna
- Renew all other carriers
- Eliminate medical waiver credit

Recommendations

Other New Offerings

- Add Lifestyle Spending Account (LSA) \$500 per employee
- Add PFL via insured Pareto Parental Leave coupled with a well-defined Salary Continuation Policy for other outlined leaves
- Add Childcare Finder App and Concierge support through TOOTRiS

Fiscal Impact

Authority Cost-Active and Budgeted

Description	Current	recommended Renewal	% Change	Budgeted Costs CY 2024	\$ Difference Between Recommended and Budgeted	% Difference Between Recommended
Medical ¹	\$5,455,552	\$ 5,842,656	7%	\$ 6,413,906.59	\$ (571,251)	-9%
HSA Funds-Active	\$ 64,500	\$ 64,500	0%	\$ 63,000.00	\$ 1,500	2%
EAP	\$ 14,458	\$ 10,945	-24%	\$ 12,069.60	\$ (1,125)	-9%
Dental ¹	\$ 382,531	\$ 365,366	-4%	\$ 379,466.60	\$ (14,101)	-4%
Vision	\$ 69,500	\$ 69,500	0%	\$ 54,877.20	\$ 14,623	27%
Basic Life/AD&D	\$ 63,973	\$ 52,467	-18%	\$ 88,873.31	\$ (36,406)	-41%
Short Term Disability	\$ 165,472	\$ 127,650	-23%	\$ 205,196.25	\$ (77,546)	-38%
Waive Credit Medical	\$ 58,005	\$ -	-100%	\$ 48,003.84	\$ (48,004)	-100%
Waive Credit Dental	\$ 2,497	\$ 2,497	0%	\$ 1,858.56	\$ 638	34%
LifeStyle Spending Account (LSA) ¹	\$ -	\$ 235,000		\$ -	\$ 235,000	
TOOTRIS	\$ -	\$ 10,000		\$ -	\$ 10,000	
Parental Leave	\$ -	\$ 43,913		\$ -	\$ 43,913	
TOTAL	\$6,276,488	\$ 6,824,494	9%	\$ 7,267,252	\$ (442,758)	-6%

¹ Budgeted headcounts (80)

Thank you.

● Ticketing
U.S. Airways

Board Communication

Date: October 5, 2023
To: Board Members
From: Tony R. Russell, Director, Board Services/ Authority Clerk
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policy 3.30.

TRAVEL EXPENSE REINBURSEMENT

KIM BECKER



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)

Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: XODBLB

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Alaska Airlines Alaska Airlines - Flight Number 1167 Confirmation: NYVIXZ

Departure: Sat, 09/9/2023 10:40 AM
Departure City: San Diego, CA (SAN)
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Sat, 09/9/2023 1:44 PM
Arrival City: Seattle, WA (SEA)
Arrival Terminal:
Class of Service: S - ECONOMY

Equipment: 73J

Travel Time: 3 hour(s) 4 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C
FREQUENT FLYER NUMBER: [REDACTED]

Alaska Airlines Alaska Airlines - Flight Number 1016 Confirmation: NYVIXZ

Departure: Sat, 09/9/2023 2:45 PM
Departure City: Seattle, WA (SEA)
Departing Terminal:
Status: Confirmed

Arrival: Sat, 09/9/2023 3:50 PM
Arrival City: Spokane, WA (GEG)
Arrival Terminal:
Class of Service: O - ECONOMY

Equipment: 73J

Travel Time: 1 hour(s) 5 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C
FREQUENT FLYER NUMBER: [REDACTED]

Alaska Airlines Alaska Airlines - Flight Number 3323 Confirmation: NYVIXZ

Departure: Sun, 09/10/2023 3:00 PM
Departure City: Spokane, WA (GEG)
Departing Terminal:
Status: Confirmed

Arrival: Sun, 09/10/2023 4:11 PM
Arrival City: Seattle, WA (SEA)
Arrival Terminal:
Class of Service: K - ECONOMY

Equipment: E75

Travel Time: 1 hour(s) 11 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Operating Carrier Baggage Info](#)

[Weather](#)

Operated By SKYWEST AIRLINES AS ALASKASKYWEST

Seat Assignments: BECKER/KIMBERLY JANE - 10B
FREQUENT FLYER NUMBER: [REDACTED]

Alaska Airlines Alaska Airlines - Flight Number 1164 Confirmation: NYVIXZ

Departure: Sun, 09/10/2023 5:40 PM
Departure City: Seattle, WA (SEA)
Departing Terminal:
Status: Confirmed

Arrival: Sun, 09/10/2023 8:25 PM
Arrival City: San Diego, CA (SAN)
Arrival Terminal: TERMINAL 2
Class of Service: L - ECONOMY

Equipment: 73J

Travel Time: 2 hour(s) 45 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C
FREQUENT FLYER NUMBER: [REDACTED]

Invoice Detail**Name:** BECKER/KIMBERLY JANE**Alaska****Issue Date:** 07/13/2023**Airlines Ticket:** 0277981854510**Amount:** \$774.40**Invoice Number:** 7026869**Service Fee:** 8900852391487**Issue Date:** 07/13/2023**Amount:** \$30.00**Total Fare:** USD \$804.40

Your total has been charged to American Express ending in 1013

General Remarks

YOUR GLOBAL ENTRY NUMBER HAS BEEN ENTERED
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.
PER MANDATORY IATA RESOLUTION 830D
YOUR CONTACT DETAILS HAVE BEEN GIVEN
TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



THE
DAVENPORT
GRAND

AUTOGRAPH COLLECTIONSM
HOTELS

Kim Becker
Please Print Address
Spokane WA 99217
United States

Company: American Assoc of Airport Exec

Room Number: 1253
Arrival Date: 09-09-23
Departure Date: 09-10-23
CRS Number: 76395539
Rewards No: XXXXX9603

Date	Description		Charges	Credits
09-09-23	Group - Association NODAF		169.00	
09-09-23	Sales Tax - Rooms		14.87	
09-09-23	Lodging Tax		5.58	
09-09-23	TPA		4.00	
09-10-23	Master Card	XXXXXXXXXXXX0764		193.45
		Total	193.45	193.45
		Balance	0.00	

TRANSPORTATION
Home to Airport
09/09/23

Casey Diane

Subject: FW: Your ride with Cuu on September 9

To: Becker Kim <kbecker@san.org>

Subject: Your ride with Cuu on September 9



SEPTEMBER 9, 2023 AT 8:34 AM

Thanks for riding with Cuu!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (6.79mi, 17m 33s)	\$22.69
Service Fee, includes a \$0.50 Lyft California Driver Benefits Fee	\$4.30
Tip	\$5.40

 Visa *1275

\$32.39

The fare above includes any other Fees and Other Charges, as applicable.



● **Pickup 8:34 AM**
3147 Laurel St, San Diego, CA

● **Drop-off 8:51 AM**
San Diego, CA

Trip Purpose: Aaae Spokane

Favorite driver

TRANSPORTATION
Hotel to Airport
09/10/23

Casey Diane

From: Kim Becker [REDACTED]
Sent: Sunday, September 10, 2023 1:42 PM
To: Casey Diane
Subject: Fwd: Your Sunday afternoon trip with Uber

Hotel to airport

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: September 10, 2023 at 1:08:51 PM PDT
To: [REDACTED]
Subject: Your Sunday afternoon trip with Uber



Total \$26.37

Trip fare \$19.80

Subtotal \$19.80

Booking Fee [?](#) \$3.45

Spokane Airport Surcharge \$2.00

Driver Paid Sick Time	\$0.61
Promotion	-\$3.88
Tips	\$4.39

Payments



Mastercard ●●●●0764

\$26.37

9/10/23 1:08 PM

Trip ID: f7102548-be55-4dcb-b48c-d606841a11ad

[Switch Payment Method](#)

[Download PDF](#)

You rode with Mostafa

4.97 ★ Rating



Has passed a multi-step safety screen

License Plate: CHK0521

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX 7.73 miles | 13 min



12:20 PM

333 W Spokane Falls Blvd,
Spokane, WA 99201, US

12:34 PM

Concourse C, Spokane
International Airport (GEG),
Spokane, WA 99224, US



[Report lost item >](#)

[Contact support >](#)
[Contact support >](#)

[My trips >](#)

Uber

[Forgot password](#)

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[Terms](#)

Uber Technologies
1515 3rd Street
San Francisco, CA 94158



Transportation
Airport to Home
09/10/23

Tilahun Gemeda



Let Tilahun Gemeda know how your
experience was

\$34.50

Custom Amount \$28.75

Purchase Subtotal \$28.75

Tip \$5.75

Total \$34.50

Kay Z Bl

Tilahun Gemeda
[619-721-7734](tel:619-721-7734)

MasterCard 0764 (Swipe)

KIMBERLY J BECKER

Sep 10
2023 at
9:22
PM
#zXTA
Auth
code:
29253Z



Receipt Settings

[Not your receipt?](#)
[Manage preferences](#)

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1955 Broadway, Suite 600
Oakland, CA 94612

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Spokane	Spokane	\$74	\$17	\$18	\$34	\$5	\$55.50

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 07/11/2023 DATE OF DEPARTURE/RETURN: 09/09/2023 / 09/10/2023

DESTINATION / BUSINESS PURPOSE:

Destination: Spokane, WA Business Purpose: AAAE NAC Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ 350.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 50.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 225.00
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ 74.00
D. Seminar and Conference Fees	\$
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 699.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 7/11/23

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved by the
 (Name of Clerk)

Executive Committee at its 08/28/23 meeting.
 (Meeting Date)

Casey Diane

From: Gil Cabrera <gil@cabrerafirm.com>
Sent: Wednesday, July 12, 2023 4:04 PM
To: Casey Diane
Subject: Re: Travel Approval Request for Kim Becker

Approved.

Gil Cabrera, Esq.
The Cabrera Firm, APC
600 West Broadway, Suite 700
San Diego, CA 92101
v. 619.500.4880
f. 619.785.3380
e. gil@cabrerafirm.com
www.cabrerafirm.com

Sent from my iPad

CONFIDENTIAL

This e-mail was sent by a law firm and may contain information that is privileged or confidential. If you are not the intended recipient, please delete the e-mail and any attachments without reading, printing, copying or forwarding it, and please notify us.

From: Casey Diane <dcasey@san.org>
Date: Wednesday, July 12, 2023 at 9:39 AM
To: Gil Cabrera <gil@cabrerafirm.com>
Subject: Travel Approval Request for Kim Becker

Hi Gil,

Because there is not an Executive/Finance Committee Meeting until late August, would you please pre-approve Kim's trip Spokane to attend the AAAE NAC Conference for the Policy Review Council Meeting. I will submit this request to the Executive/Finance Committee at the next meeting.

Thanks and take care, Di

Diane Casey
Executive Assistant
Office 619.400.2445 | **Cell** 609.440.7479
dcasey@san.org

Casey Diane

From: Erin O'Connor <Erin.OConnor@aaae.org>
Sent: Tuesday, July 11, 2023 12:33 PM
To: Casey Diane
Subject: RE: AAAE NAC Conference

Hi Diane,

The Leadership events won't be listed on the public agenda, the Leadership schedule is below (copied from the Travel Memo email);

Saturday, September 9

6:30 – 8:30 p.m. **AAAE Leadership Dinner**
Hosted by Spokane International Airport

Sunday, September 10

8 – 8:30 a.m. **Breakfast for AAAE Board of Directors and Policy Review Council**

8:30 a.m. – 12:30 p.m. **AAAE Board of Directors and Policy Review Council Meeting**

12:30 – 1:30 p.m. **AAAE Board of Directors and Policy Review Council Lunch**
(AAAE Board, Policy Review Council, Committee Chairs, Past Chairs)

12:30 – 1:45 p.m. **Lunch for AAAE Chapter Officers with Chair Miller & First Vice Chair Crider**
(Chapter Presidents & Officers)

Please do not hesitate if you have any other questions or need anything else.

Erin

Erin O'Connor
Senior Manager, Leadership and Events
e. erin.oconnor@aaae.org
p. 703.797.2520 | c. 914.263.6638

[American Association of Airport Executives](#)

The Barclay Building | 601 Madison Street | Alexandria, VA 22314

From: Casey Diane <dcasey@san.org>
Sent: Tuesday, July 11, 2023 2:16 PM
To: Erin O'Connor <Erin.OConnor@aaae.org>
Subject: AAAE NAC Conference

Good Morning Erin,

I just printed out the agenda for the AAAE NAC Conference and have a question – do you know when the Policy Review Council Meeting will be held? I'm assuming it will be the Saturday prior to the conference,

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Spokane	Spokane	\$74	\$17	\$18	\$34	\$5	\$55.50



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)
Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WDICCQ

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Alaska Airlines - Flight Number 1154		Confirmation: KMRAOJ
Departure: Mon, 09/18/2023 8:00 AM Departure City: San Diego, CA (SAN) Departing Terminal: TERMINAL 2 Status: Confirmed	Arrival: Mon, 09/18/2023 11:05 AM Arrival City: Seattle, WA (SEA) Arrival Terminal: Class of Service: N - Economy	Equipment: 7M9 Travel Time: 3 hour(s) 5 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
Seat Assignments: BECKER/KIMBERLY JANE - 17C EXIT ROW AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER ██████████		

Alaska Airlines - Flight Number 1186		Confirmation: KMRAOJ
Departure: Tue, 09/19/2023 8:00 AM Departure City: Seattle, WA (SEA) Departing Terminal: Status: Confirmed	Arrival: Tue, 09/19/2023 10:54 AM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 2 Class of Service: G - ECONOMY	Equipment: 73J Travel Time: 2 hour(s) 54 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
Seat Assignments: BECKER/KIMBERLY JANE - 17C EXIT ROW AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER ██████████		

Invoice Detail

Name: BECKER/KIMBERLY JANE		
Alaska	Issue Date: 06/26/2023	
Airlines Ticket: 0277977577728		Amount: \$267.79
Invoice Number: 7025150		
Service Fee: 8900851694968	Issue Date: 06/26/2023	Amount: \$30.00
		Total Fare: USD \$297.79
Your total has been charged to American Express ending In 1013		

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



CEDARBROOK
LODGE

Kimberly Becker
[REDACTED]

San Diego CA
[REDACTED]

INFORMATION INVOICE

Room No. : 3513
Arrival : 09-18-23
Departure : 09-19-23
Page No. : 1 of 1
Folio No. :
Conf. No. : 239731196
Cashier No. : 62
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Date	Description	Charges	Credits
09-18-23	Gift Shop Merchandise	5.50	
	Box water, Diet Coke		
09-18-23	Gift Shop Sales Tax	0.56	
09-18-23	Room Charge	484.00	
09-18-23	Room / Occupancy Tax 1	60.50	
09-18-23	Tourism Assessment	2.00	
09-19-23	MasterCard XXXXXXXXXXXX0764 XX/XX		552.56
Total Charges		552.56	
Total Credits			552.56
Balance			0.00

Room 29/17
\$546.50

09/18/2023 DINNER with Alaska Airlines
AIR SERVICE TEAM

CEDARBROOK LODGE

18525 36th Avenue South
Seattle, Washington
(206) 901-9268

PREAUTH

Server : Celeste E.
Check #: 426560
Table : 22,24,25,21,23
Guests : 9
Reference #: 396952

A gratuity of \$13.00 has already been
added to your bill.

THIS AUTHORIZATION IS FOR CHECK: 426560.
BY SIGNING, I ACKNOWLEDGE THAT THE DETAILS
FOR CHECK: 426560 ARE ATTACHED TO THIS
AUTHORIZATION.

09/18/2023 08:25 PM
TID 752823150009

Purchase

VISA CREDIT XXXXXXXXXXXX8518
ENTRY METHOD CHIP
CVM SIGN

Invoice 6754926560
Clerk 239

Response APPROVED
Auth Code 01737C

EMV DETAILS

MODE CHIP
AID A0000000031010
TVR 8080008000
IAD 06011203A02000
TSI 6800
ARC Z3
Amount USD \$84.57

CEDARBROOK LODGE

18525 36th Avenue South
Seattle, Washington
Tel: (206) 901-9268

Dining

Server: Celeste E. Check: 426560
Table : 21,22,23,24,2 Date : 9/18/2023
Guests: 9 Time : 8:08:15 PM
Seat : 6

1 Side Baby Greens 6.00
1 Wagyu Beef 55.00
1 Ice Cream-Sgl Scoop 4.00

SUBTOTAL: 65.00
GRATUITY (20.00%): 13.00
TAXES: 6.57

TOTAL: 84.57

Tip: _____

Total: _____

Room # _____

Printed Name: _____

Signature: _____

For your convenience, a 20% gratuity will
be added to all parties of 6 or more
that can be updated upon receipt of
the final bill. 100% of the service charge
will be distributed to service personnel.

TRANSPORTATION
Home to Airport
09/18/2023

Casey Diane

Subject: FW: Your ride with Yonathan on September 18

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 18, 2023 at 5:52:44 AM PDT
To: Becker Kim <kbecker@san.org>
Subject: Your ride with Yonathan on September 18



SEPTEMBER 18, 2023 AT 5:29 AM

Thanks for riding with Yonathan!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (6.80mi, 14m 17s)	\$14.35
Service Fee, includes a \$0.50 Lyft California Driver Benefits Fee	\$4.30
Tip	\$3.73

 Visa *1275 **\$22.38**

The fare above includes any other Fees and Other Charges, as applicable.

09/19/2023 Transportation
Alaska Air Headquarters
to hotel

Casey Diane

Subject: FW: Your ride with Bhupinder on September 18

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 18, 2023 at 3:28:32 PM PDT
To: Becker Kim <kbecker@san.org>
Subject: Your ride with Bhupinder on September 18



SEPTEMBER 18, 2023 AT 3:13 PM

Thanks for riding with Bhupinder!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (0.96mi, 3m 58s)	\$7.12
Tip	\$3.00

 Visa *1275

\$10.12

Find lost item

Request review

Help Center

Receipt #1858737730576965622

We never share your address with your driver after a ride.
[Learn more](#) about our commitment to safety.

[© OpenStreetMap](#)

© 2023 Lyft, Inc.
548 Market St., P.O. Box 68514
San Francisco, CA 94104
CPUC ID No. TCP0032513 - P

Work at Lyft
Become a Driver

TRANSPORTATION
Airport to Home
09/19/2023

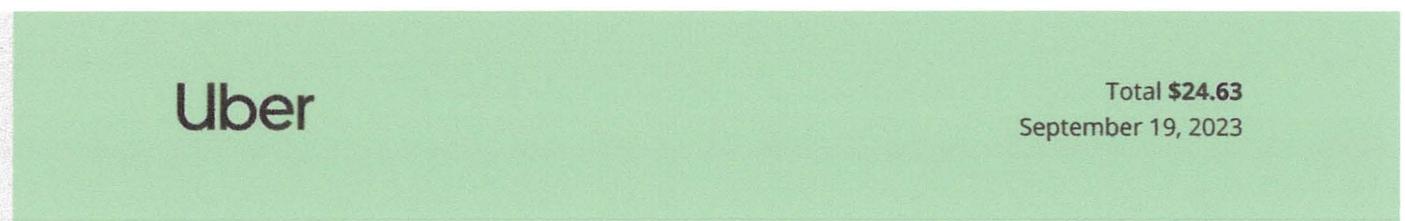
Casey Diane

Subject: FW: Your Tuesday evening trip with Uber

Airport home after SEA.

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: September 19, 2023 at 5:58:23 PM PDT
To: [REDACTED]
Subject: Your Tuesday evening trip with Uber



Total **\$24.63**

Trip fare \$18.75

Subtotal \$18.75

Booking Fee  \$2.79

SAN Airport Pickup Surcharge	\$4.00
CA Driver Benefits 	\$0.54
Access for All Fee 	\$0.10
Tips	\$5.00
Promotion	-\$6.55

Payments



Mastercard ●●●●0764

9/19/23 5:58 PM

\$24.63

[Switch Payment Method](#)

[Download PDF](#)

You rode with Junior (Jose)

4.99 ★ Rating



Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

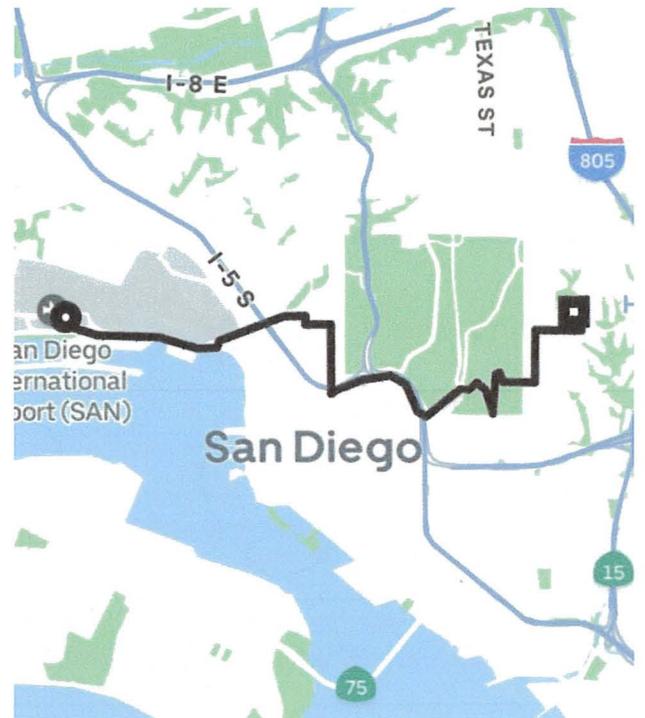


5:02 PM

Airport Terminal Rd &
Terminal Access Rd, San
Diego, CA 92101, US

5:28 PM

3138 Laurel St, San Diego,
CA 92104, US



[Report lost item >](#)

[Contact support >](#)
[Contact support >](#)

[My trips >](#)

Uber

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Seattle	King	\$79	\$18	\$20	\$36	\$5	\$59.25

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/22/2023 DATE OF DEPARTURE/RETURN: 09/18/2023 / 09/19/2023

DESTINATION / BUSINESS PURPOSE:

Destination: Seattle, WA Business Purpose: Alaska Air Headquarters Visit

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>200.00</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ _____
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>300.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>160.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>660.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: *K.J. Becker* Date: Jun 22, 2023

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, *Arely Valenzuela*, certify that this document was approved by the
 (Name of Clerk)

Executive Committee at its June 26, 2023 meeting.
 (Meeting Date)

ALASKA AIRLINES HEADQUARTERS VISIT
September 18 - 19, 2023
Itinerary

Monday, September 18

- 2:00 p.m.
SAN/Alaska Air Meeting
Alaska Air Headquarters
- 6:00 p.m.
SAN/Alaska Dinner
Cedarbrook Hotel Restaurant