

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MAY 4, 2023
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, May 4, 2023, at the San Diego County Regional Airport Authority, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Amy Gonzalez, General Counsel led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera (Chair), Martinez, McNamara, Perez, Sanchez, Sly

ABSENT: Board Members: Bedell (Ex-Officio), Casillas Salas, Dallarda (Ex-Officio), Fletcher, Miller (Ex-Officio), von Wilpert

ALSO PRESENT: Angela Shafer-Payne, Vice President/CDO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Sonja Banks, Assistant Authority Clerk I

Major Justin Campbell attended on behalf of Board Member Bedell.

PRESENTATION:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2023:

Scott Brickner, Vice President/CFO provided a presentation on the Unaudited Financial Statements for the Nine Months ended March 31, 2023, that included, Operating Revenues, Operating Expenses, Non-operating Revenue and Expenses, Financial Summary, Statement of Net Position as of March 31, 2023, Assets and Deferred Outflow of Resources, Liabilities, Deferred Outflow of Resources and Net Position.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Martinez reported that the next Audit Committee meeting is scheduled for Monday, May 8, 2023, with a start time of 9:00 am. She reported that the agenda includes interviewing applicants to fill the Public Member vacancy, communication from the Authority's external auditor regarding the audit of Fiscal Year End June 30, 2023, and the Chief Auditor's Fiscal Year 2024 Audit Plan and Budget.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that the last CIPOC meeting was held April 20, 2023, and was a combined meeting with the Capital Budget Workshop. He reported that the Committee heard presentations on the ongoing communication efforts related to New T1 Construction, Small Business update, New T1 Construction, and Finance update. He reported that the Board received a presentation on the Five-Year Capital Budget.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera reported that the committee did not meet last month, and the next scheduled meeting was moved to June 15, 2023.
- **FINANCE COMMITTEE:** Board Member McNamara reported that the Finance Committee met on April 24, 2023, and reviewed the Unaudited Financial Statements for the Nine Months Ended March 31, 2023, the Authority's Investment Report as of March 31, 2023, and that there was an update provided on the Authority's Revolving Credit Facility and Outstanding Balances.

ADVISORY COMMITTEES:

- **AUTHORITY ADVISORY COMMITTEE:** Matt Harris, Director, Government Relations reported that the Authority Advisory Committee has not met since the last Board Meeting and that the Committee meets next on July 12, 2023.
- **ARTS ADVISORY COMMITTEE:** Jon Graves, Director, Marketing and Air Service Development reported that the Performing Arts Program is currently accepting applications for the first Performing Arts Residency since the pandemic and that an online information session was held on April 19, 2023. He also reported that the call for artists for the Airport's new Temporary Exhibition, titled Espacios & Lines, will assemble a portrait of our binational landscape by exhibiting artwork from Tijuana and San Diego artists as a natural connector to the 2024 World Design Capital designation. He reported that the call will be released in mid-May with applications due in June.

LIAISONS

- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that Authority staff is closely monitoring the FAA Reauthorization process and expect the Senate to hold a markup on the FAA Reauthorization bill sometime next month. He reported that the House Appropriations Committee will be marking up the FY2024 spending bills during mid-May and mid-June. He also reported that in Sacramento, bills are proceeding through the process and that Authority staff and consultants are monitoring and providing the Authority's position on bills of interest.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board Meeting and at the first meeting, staff presented an overview of public safety data and efforts at SANDAG through the Automated Regional Justice Information System and Criminal Justice Division. He reported that during the second meeting, the Board of Directors participated in the first of a two-part workshop to help inform development of the 2025 Regional Plan.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the SANDAG Transportation Committee met once since the last Board meeting and at that the meeting, the Transportation Committee recommended that the Board of Directors approve the submittal of Federal Transit Administration grant applications for the San Diego region.

CHAIR'S REPORT: Chair Cabrera reported that Board Member von Wilpert and Authority Staff participated in the 15th annual San Diego Regional Chamber of Commerce Mission in mid-April, which included meetings and interaction with all members of the San Diego delegation in the U.S. House of Representatives. He reported that they met with the staff of Senator Alex Padilla and outlined the Authority's priorities while expressing appreciation for the significant grant funding resulting from the Bipartisan Infrastructure Law. He reported that there were also key meetings with U.S. Customs and Border Protection, as well as U.S. Department of Transportation officials.

PRESIDENT/CEO'S REPORT: Angela Shafer-Payne, Vice President/CDO reported that the New T1 steel framework began in mid-April and that staff expects to celebrate the traditional topping out ceremony in early fall. She reported that the Least Terns have finally been spotted, and once they land and begin to nest on the airfield, the construction will be shifted away from those areas. She reported that the progress on the new Administration Building is moving along nicely and that we are still on track to move into the building in late October.

NON-AGENDA PUBLIC COMMENT None.

CONSENT AGENDA (ITEMS 1 - 9):

ACTION: Moved by Board Member Sanchez and seconded by Board Member Martinez to approve the Consent Agenda. Motion carried by the following votes: YES - Cabrera, Martinez, McNamara, Perez, Sanchez, Sly; NO - None; ABSENT - Casillas Salas, Fletcher, von Wilpert; (Weighted Vote Points: YES - 67; NO - 0; ABSENT - 33)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 6, 2023, Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM MARCH 13, 2023, THROUGH APRIL 9, 2023, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MARCH 13, 2023, THROUGH APRIL 9, 2023:

RECOMMENDATION: Receive the report.

4. MAY 2023 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0029, approving the May 2023 Legislative Report.

CLAIMS:

COMMITTEE RECOMMENDATIONS:

5. ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2023:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

6. ACCEPT THE AUTHORITY INVESTMENT REPORT AS OF MARCH 31, 2023:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

7. AWARD A CONTRACT TO HHJ CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 8, PROJECT NO. 381208 TWELVE (12) NON-HISTORIC SINGLE-FAMILY UNITS AND MULTI-FAMILY UNITS ON TWELVE (12) RESIDENTIAL PROPERTIES LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0030, awarding a contract to HHJ Construction, Inc. in the amount of \$1,442,538.02 for Phase 12, Group 8, Project No. 381208, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

8. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY TO INCREASE CONTRACT DURATION AT NO COST FOR EAST SOLID AND LIQUID WASTE FACILITIES AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0031, approving and authorizing the President/CEO's change order authority to increase the contract duration from 655 days to not to exceed 847 days at no cost, for Project No. 104274 East Solid and Liquid Waste Facilities at San Diego International Airport.

9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH SERCO INC., TO PROVIDE RAMP CONTROL FACILITY SERVICES AT SAN DIEGO INTERNATIONAL AIRPORT AND RESCIND RESOLUTION NO. 2023-0028.

RECOMMENDATION: Adopt Resolution No. 2023-0032, rescinding Resolution 2023-0028 and approving and authorizing the President /CEO to execute an agreement with Serco Inc., to provide Ramp Control Services for three (3) years, with two (2) one-year options exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$4,289,904.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

The Board recessed at 9:16 a.m. and reconvened at 9:17 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 9:18 a.m. to hear Item 10.

10. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.
Number of cases: 1

REPORT ON CLOSED SESSION: The Board adjourned out of closed session at 9:42 a.m.
There was no reportable action.

GENERAL COUNSEL REPORT:

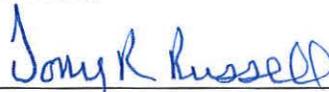
**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS,
PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING
CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 9:42 a.m.

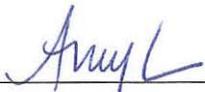
APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 1ST DAY OF JUNE 2023.

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL