

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MARCH 2, 2023
ADMINISTRATION BUILDING
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order 9:05 a.m. on Thursday, March 2, 2023, at the San Diego County Regional Airport Authority, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the pledge of allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera (Chair), Casillas Salas, Dallarda (Ex-Officio), McNamara, Perez, Sanchez, Sly, von Wilpert

ABSENT: Board Members: Bedell (Ex-Officio), Fletcher, Martinez, Miller (Ex-Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Sonja Banks, Assistant Authority Clerk I

Lt Col Jonathan Barr attended on behalf of Board Member Bedell.

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Lee Parravano, Chief Auditor, reported that Audit Committee last met on February 6, 2023, and that the next meeting is scheduled for May 8, 2023. He also reported that Committee Member Carmen Vann resigned from the Committee.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that CIPOC had not met since the last board meeting and that the next meeting is April 20, 2023.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera

reported that EPCC last met on February 16th and that the next meeting is scheduled for May 25th.

- **FINANCE COMMITTEE:** Board Member McNamara reported that the Finance Committee last met on February 16th and at that meeting, the committee reviewed the Unaudited Financial Statements for the Seven Months ending January 31, 2023, as well as the Authority's Investment Report.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Casillas Salas reported that the Authority Advisory Committee has not met since the last board meeting and that the Committee is scheduled to take a tour of the New T1 Project on March 9th.
- **ARTS ADVISORY COMMITTEE:** Board Member Casillas Salas reported that there were no updates on the Art Advisory Committee and that the next meeting is scheduled for March 23rd.

LIAISONS:

- **CALTRANS:** Board Member Dallarda reported that maintenance crews continue to work to clear roadways due to the recent storms and reported that there are road closures. In regard to Clean California Initiatives, he reported that the call for local beautification projects is out. He also reported that there will be a groundbreaking for a State Beautification Project on Boston Avenue in Barrio Logan to create a linear park. He reported that CALTRANS will be holding Adopt-a-Highway events, as well as Community Cleanup events and Dumpster Days, all over California. He reported there will be an event to clean up I-15 between Downtown and SR-94 on March 25th.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that in Sacramento, the bill introduction deadline has passed and that legislators are now working to finalize bill language in preparation for policy committee hearings. He also reported that in Washington, the federal appropriation process is underway. He reported that the Authority's legislative team is working on both fronts to advocate for the Authority's priorities and additional funding for the New Terminal 1 and other projects.
- **MILITARY AFFAIRS:** Lt. Col. Jonathan Barr attending on behalf of Board Member Bedell reported that the military is also embarking on a project as they work to build a new runway.
- **PORT:** None.

- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met once since the last board meeting. and reported that the Board of Directors were asked to accept \$2.5 million in Safe Streets and Roads grant funds and authorize the Chief Executive Officer or designee to execute grant agreements with the Federal Highway Administration.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that staff presented the quarterly progress and performance on grant programs from July 1 to September 20, 2022. She also reported that the Committee received a recommendation to approve Fiscal Years 2024 through 2028 estimated and apportionments for Transportation Development Act.

CHAIR REPORT: Chair Cabrera reported that the Board Retreat date has been moved to April 27th. Board Member von Wilpert, on behalf of the City of San Diego presented Kim Becker, President/CEO with a proclamation, proclaiming February 9th, 2023, as Kim Becker Day. Chair Cabrera reported that Carman Vann has resigned and recognized her for her service on the Audit Committee.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO, reported that Winship Lane is now closed and that all travel in and out of the parking lot off Liberator Way should be safe and use caution. She reported that air travel is expected to increase in late March and April, due to spring break. She also reported that starting June 7th, Spirit will operate daily nonstop service to San Jose; and that Southwest and Alaska will also offer nonstop service to San Jose. She reported that she had dinner with Jeff Freeman, the new CEO of U.S. Travel and discussed how they can support the needs of large hub airports. She also reported that she and Matt Harris will be attending the GAC meeting in April that is held as part of the U.S. Travel Meeting Gateway Council. She reported that the Executive Leadership Team met with Captain Laurie Scott, U.S. Navy that included a tour of the Construction site. She reported that the Leadership Team will tour China Lake, where the Navy is building a new runway. She reported that Scott Brickner was nominated for the San Diego Business Journal CFO of the Year. She reported that the Employee Appreciation Lunch would be held on March 3rd. She reported that March 8th is International Women's Day and that the Authority's Women Leadership Group would be meeting to celebrate the social, economic, and cultural achievements of women.

NON-AGENDA PUBLIC COMMENT: None

CONSENT AGENDA (ITEMS 1-14):

ACTION: Moved by Board Member Sanchez and seconded by Board Member Casillas Salas to approve the Consent Agenda. Motion carried by the following votes: YES – Cabrera, Casillas Salas, McNamara, Perez, Sanchez, Sly, von Wilpert; NO - None; ABSENT – Fletcher, Martinez; (Weighted Vote Points: YES-79; NO - 0; ABSENT – 21)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the January 19, 2023, special Board meeting and February 2, 2023, regular Board meeting.

2. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM JANUARY 9, 2023, THROUGH FEBRUARY 5, 2023, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 9, 2023, THROUGH FEBRUARY 5, 2023:

RECOMMENDATION: Receive the report

3. MARCH 2023 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2023-0017, approving the March 2023 Legislative Report.

4. APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:

RECOMMENDATION: Adopt Resolution No. 2023-0018, appointing Sean Elo-Rivera and Emily Wier to the Authority Advisory Committee.

5. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

CLAIMS:

6. REJECT THE CLAIM OF ENID NEWSOME:

RECOMMENDATION: Adopt Resolution No. 2023-0019, rejecting the claim of Enid Newsome.

7. REJECT THE CLAIM OF BRENDA HENTON-PRICE:

RECOMMENDATION: Adopt Resolution No. 2023-0020, rejecting the claim of Brenda Henton-Price

COMMITTEE RECOMMENDATIONS:

- 8. FISCAL YEAR 2023 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
- 9. REVISION TO THE FISCAL YEAR 2023 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2023-0021, approving the revision to the Fiscal Year 2023 Audit Plan of the Office of the Chief Auditor.

CONTRACTS AND AGREEMENTS:

- 10. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY TO INCREASE CONTRACT DURATION FOR THE SHUTTLE LOT RELOCATION PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2023-0022, approving and authorizing an increase in the President/CEO's change order authority to increase the contract duration from 269 days to 380 days, for Project No. 413002 Shuttle Lot Relocation at San Diego International Airport.
- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A THIRD AMENDMENT TO THE AGREEMENT WITH WILLIS TOWERS MIDWEST, INC. FOR OPERATIONAL INSURANCE BROKERAGE SERVICES AND OTHER RISK MANAGEMENT SERVICES EXTENDING THE TERM TO ALIGN WITH THE CONSTRUCTION BROKERAGE SERVICES CONTRACT PERIOD AND INCREASING THE COMPENSATION AMOUNT:**
RECOMMENDATION: Adopt Resolution No. 2023-0023, approving and authorizing the President/CEO to execute a Third Amendment to the agreement with Willis Towers Watson Midwest, Inc. extending the term for 14.5 months and increasing the not to exceed compensation amount by \$138,950.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

- 12. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 7, PROJECT NO. 381207 THIRTY-FOUR (34) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-FIVE (25) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2023-0024, awarding a contract to S & L Specialty Construction, Inc. in the amount of \$1,487,182.00 for Phase 12, Group 7, Project No. 381207, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.
- 13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT FOR INVESTMENT ADVISORY SERVICES TO CHANDLER ASSET MANAGEMENT, INC:**
RECOMMENDATION: The Finance recommends that the Board adopt Resolution No. 2023-0025, approving and authorizing the President/CEO to execute an agreement for investment advisory services to Chandler Asset Management, Inc. for a term of three years with two (2) one-year options to extend the term with a maximum amount payable not-to-exceed \$1,900,000.
- 14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE THREE ON-CALL TECHNICAL AIRPORT PLANNING SERVICES AGREEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2023-0026 approving and authorizing the President/CEO to negotiate and execute three On-Call Technical Airport Planning Services agreement, one with Ricondo & Associates, Inc., one with Landrum & Brown, Inc., and one with Jacobsen-Daniels Associates, LLC, each for a term for three (3) years, with the option for two (2) one-year extensions, in a maximum total aggregate amount not-to-exceed \$7,000,000 in support of numerous airport planning and environmental review efforts at San Diego International Airport.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

The Board recessed at 9:27 a.m. and reconvened at 9:29 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 9:29 a.m. to hear Items 16 and 17.

15. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.
Number of Cases: 1

16. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov Code §54956.9)
Navy Boat Channel Environmental Remediation
Number of potential cases: 1

17. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code §54956.8)

Property: The subject property consists of two parcels (Parcels 1 and 2) of real property located on or next to the west end of Runway 9-27 at San Diego International Airport (SAN). The two parcels contain a combined total of 17.47 acres (761,147 sq. ft.). Parcel 1 with 14.03 acres (611,147 sq. ft.) is located at the base of Runway 9-27 on its west end and Parcel 2 with 3.44 acres (150,000 sq. ft.) abuts Runway 9-27 on its north side, east of Parcel 1. The two parcels are more specifically described in the Lease Agreement between the United States of America and the San Diego County Regional Airport Authority, Authority Lease No. LE-0107.

Agency negotiators: Hampton Brown, Susan Diekman, Lourdes Bernhard, Jayne Vanderhagen, Matt Harris, Amy Gonzalez

Negotiating Parties: Gregory Magnuson, David Bixler, Department of Navy, acting by and through the Commander, Naval Facilities Engineering Systems Command Southwest

Under negotiation: Price and terms of payment.

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 10:05 a.m. There was no reportable action.

GENERAL COUNSEL REPORT: None

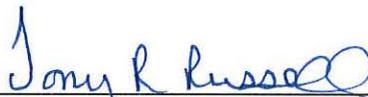
**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS,
PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING
CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

BOARD COMMENT:

ADJOURNMENT: The meeting was adjourned at 10:05 a.m.

APPROVED BY A MOTION ON THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 6TH DAY OF APRIL 2023

ATTEST:



TONY R. RUSSELL, DIRECTOR
BOARD SERVICES/AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL