

# **Board Meeting Agenda**

Thursday, November 3, 2022 9:00 A.M.

San Diego International Airport SDCRAA Administration Building Third Floor – Board Room 3225 N. Harbor Drive San Diego, California 92101

#### **Board Members**

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

#### **Ex-Officio Board Members**

Col. Thomas M. Bedell Gustavo Dallarda Gayle Miller

**President/CEO**Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at <a href="http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board">http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board</a>

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. *Please note that agenda items may be taken out of order.* If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

# **CALL TO ORDER:**

# **PLEDGE OF ALLEGIANCE:**

# **ROLL CALL:**

## **PRESENTATIONS:**

# A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022:

Presented by Scott Brickner, Vice President, and Chief Financial Officer

# REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

### AUDIT COMMITTEE:

Committee Members: Blakespear, Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson

# • CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:

Committee Members: McNamara, Schiavoni, von Wilpert (Chair)

# • EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:

Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas

## • FINANCE COMMITTEE:

Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

#### **ADVISORY COMMITTEES**

# • AUTHORITY ADVISORY COMMITTEE:

Liaison: Casillas Salas (Primary), Robinson

### ARTS ADVISORY COMMITTEE:

Liaison: Schiavoni

#### **LIAISONS**

# • CALTRANS:

Liaison: Dallarda

# • INTER-GOVERNMENTAL AFFAIRS:

Liaison: Cabrera

### MILITARY AFFAIRS:

Liaison: Bedell

#### PORT:

Liaisons: Cabrera (Primary), Robinson, Vargas

#### WORLD TRADE CENTER:

Representatives: Robert H. Gleason

# **BOARD REPRESENTATIVES (EXTERNAL)**

# SANDAG BOARD OF DIRECTORS:

Representative: Cabrera (Primary), Robinson

# • SANDAG TRANSPORTATION COMMITTEE:

Representatives: Schiavoni (Primary), Sly

# **CHAIR REPORT:**

# **PRESIDENT/CEO REPORT:**

### **NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. *Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.* 

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

## **CONSENT AGENDA (ITEMS 1-16):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

### 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the October 6, 2022, Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM SEPTEMBER 12, 2022, THROUGH OCTOBER 9, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 12, 2022, THROUGH OCTOBER 9, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. NOVEMBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0092, approving the November 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

5. AUTHORIZE AN EXTENSION OF FOOD & BEVERAGE CONCESSIONAIRES 2% SURCHARGE USED FOR EMPLOYEE RECRUITMENT AND RETENTION:

RECOMMENDATION: Adopt Resolution No. 2022-0094, authorizing the President/CEO to execute amendments to Food & Beverage Concession Leases to allow Food & Beverage Concessionaires to voluntarily extend a surcharge of 2% used for employee recruitment and retention.

(Revenue Generation & Partnership Development: Deanna Zachrisson, Director)

6. AUTHORIZE THE PRESIDENT/CEO FOR THE DISPOSITION OF SURPLUS PROPERTY LOCATED IN THE ADMINISTRATION BUILDING:

RECOMMENDATION: Adopt Resolution No. 2022-0095, authorizing the President/CEO to advertise and carry out the sale of all surplus materials and equipment in the Administration Building for the best price obtainable by the Authority and waiving the requirement of Policy 8.21(1)(b) to submit an aggregated list of surplus items valued at over \$5,000 to the Board prior to the sale or disposition of such items.

(Procurement: Jana Vargas, Director)

### **CLAIMS**

7. REJECT CLAIM OF KRISTEN SPOON:

RECOMMENDATION: Adopt Resolution No. 2022-0097, rejecting the claim of Kristen Spoon.

(Legal: Amy Gonzalez, General Counsel)

# **COMMITTEE RECOMMENDATIONS**

8. ADOPT AND APPROVE AMENDMENTS TO AUTHORITY CODES AND POLICIES:

RECOMMENDATION: The Executive Committee recommends that the Board adopt Resolution No. 2022-0093, approving amendments to Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopting Policy 6.24 and repealing Code 9.24; and Adopt Resolution No. 2022-0104 amending Policy 2.03 to require that all future additions and amendments to Authority Codes and Policies shall be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

(Board Services: Tony R. Russell, Director/Authority Clerk)

9. ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report

(Finance, Scott Brickner, Vice President and Chief Financial Officer)

10. ACCEPTANCE OF THE AUTHORITY INVESTMENT REPORT AS OF SEPTEMBER 30, 2022

RECOMMENDATION: The Finance Committee recommends that the Board accept the report

(Finance, Scott Brickner, Vice President and Chief Financial Officer)

# **CONTRACTS AND AGREEMENTS**

# CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

11. AWARD A CONTRACT TO HHJ CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 3, PROJECT NO. 381203 THIRTY-SEVEN (37) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-SIX (26) RESIDENTIAL PROPERTIES LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0099, awarding a contract to HHJ Construction, Inc. in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority's Quieter Home Program.

(Planning & Environmental Affairs: Brendan Reed, Director)

# 12. RESCIND RESOLUTION NO. 2022-0067 AND APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL STORM WATER PROGRAM MANAGEMENT SERVICE AGREEMENT WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INCORPORATED:

RECOMMENDATION: Rescind Resolution No. 2022-0067 and Adopt Resolution No. 2022-0100, approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions, exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

(Planning & Environmental Affairs: Brendan Reed, Director)

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH RP GENERAL CONSTRUCTION, INC:

RECOMMENDATION: Adopt Resolution No. 2022-0101, approving and authorizing the President/CEO to execute an On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc., for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000, in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

(Facilities Management: David LaGuardia, Director)

14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE TWO (2) ON-CALL TEMPORARY STAFFING AGREEMENTS WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC. DBA APPLEONE EMPLOYMENT SERVICES AND CATHYJON ENTERPRISES, INC. DBA HB STAFFING:

RECOMMENDATION: Adopt Resolution No. 2022-0102, approving and authorizing the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

(Talent, Culture & Capability: Monty Bell, Director)

15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH THE CITY OF SAN DIEGO FOR AIRCRAFT RESCUE AND FIRE FIGHTING SERVICES:

RECOMMENDATION: Adopt Resolution No. 2022-0103, approving and authorizing the President/CEO to execute an agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,931 for Aircraft Rescue & Fire Fighting Services.

(Airside Operations: Dean Robbins, Manager)

## **PUBLIC HEARINGS:**

## **OLD BUSINESS:**

# **NEW BUSINESS:**

# 16. APPROVE AND AUTHORIZE A REVISED AIR SERVICE INCENTIVE PROGRAM (ASIP22) AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0098, approving and authorizing a revised Air Service Incentive Program (ASIP22) at San Diego International Airport to promote new air service and replacing the existing air service incentive program authorized by Resolution No. 2021-0020.

(Marketing and Innovation: Hampton Brown, Vice President, CRO)

### **CLOSED SESSION:**

# 17. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc v. San Diego County Regional Airport

Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

#### 18. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: President/Chief Executive Officer

# 19. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957 Title: General Counsel

# 20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957 Title: Chief Auditor

# **REPORT ON CLOSED SESSION:**

# **GENERAL COUNSEL REPORT:**

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

### **BOARD COMMENT:**

## **ADJOURNMENT:**

# Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

# **Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at <a href="https://www.san.org">www.san.org</a>.

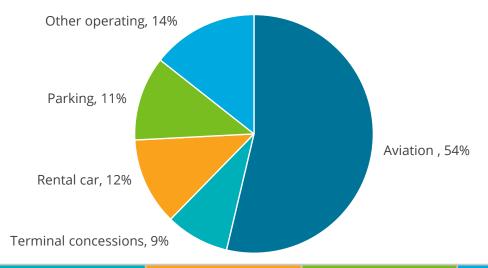
For those planning to attend the Board meeting, parking is available in the public parking lot located directly to the East of the Administration Building across Winship Lane. Bring your ticket to the third-floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.



# Operating Revenues Three Months Ended September 30, 2022 (Unaudited)

Actual Operating Revenues by Percentage

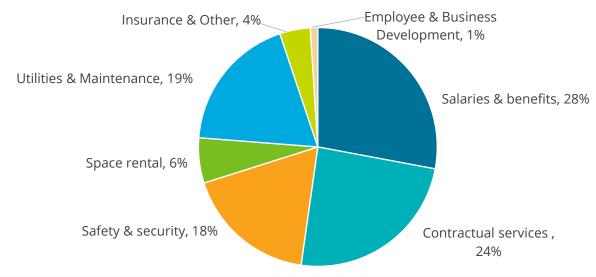


(in \$000s)	Aviation revenue	Terminal concessions revenue	Rental car revenue	Parking revenue	Other operating revenue	Total operating revenues
FY23 Budget	\$ 50,525	\$ 5,941	\$ 9,492	\$ 8,730	\$ 11,914	\$ 86,602
FY23 Actual	51,159	8,204	11,306	10,897	13,694	95,260
Budget vs Actual	634	2,263	1,814	2,167	1,780	8,658
FY22 Actual	36,955	7,277	10,564	11,099	9,118	75,013
FY20 Actual	\$ 48,546	\$ 8,114	\$ 9,569	\$ 12,422	\$ 12,293	\$ 90,944



# Operating Expenses Three Months Ended September 30, 2022 (Unaudited)

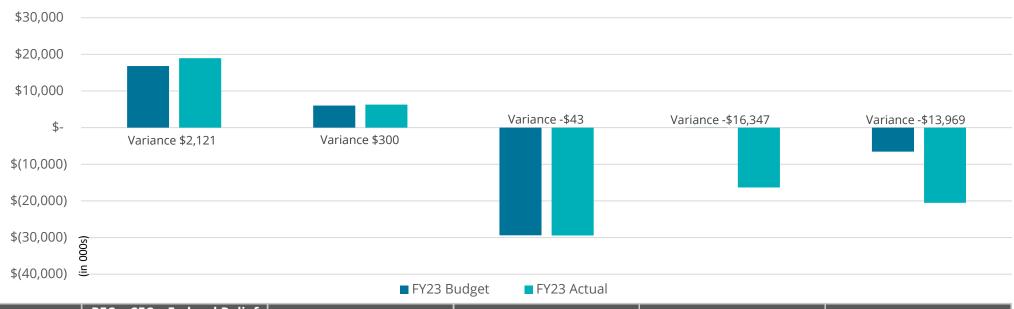
# Actual Operating Expenses by Percentage



(in \$000s)	Salaries & benefits	Contractual services	Safety & security	Space rental	Utilities & Maintenance	Insurance & Other	Employee & Business Development	Total operating expenses
FY23 Budget	\$ 13,063	\$ 11,165	\$ 8,843	\$ 2,625	\$ 8,592	2 \$ 2,072	\$ 803	\$ 47,163
FY23 Actual	11,996	10,435	7,672	2,625	7,99°	1,780	433	42,932
Budget vs Actual	1,067	730	1,171	-	601	292	370	4,231
FY22 Actual	11,119	6,587	8,242	2,657	5,843	1,616	319	36,383
FY20 Actual	\$ 12,077	\$ 10,644	\$ 8,120	\$ 2,547	\$ 7,039	\$ 1,577	\$ 761	\$ 42,765



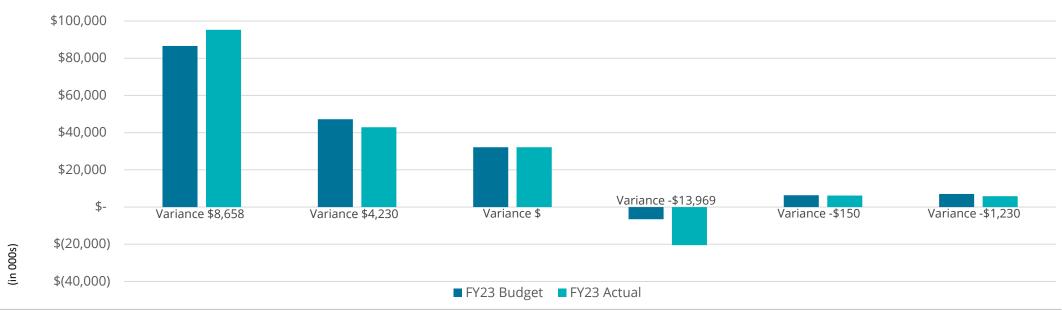
# Non-operating Revenue & Expenses Three Months Ended September 30, 2022 (Unaudited)



	PFCs, CFCs, Federal Relief			Other nonoperating	
	Grants, & Quieter Home	Interest income	Interest expense (net)	·	Nonoperating revenue, net
(in \$000s)	Program, net			revenue (expense)	
FY23 Budget	\$ 16,822	\$ 6,008	\$ (29,397)	\$ (2)	\$ (6,569)
FY23 Actual	18,943	6,308	(29,440)	(16,349)	(20,538)
Budget vs Actual	2,121	300	(43)	(16,347)	(13,969)
FY22 Actual	33,817	3,474	(16,772)	(971)	19,548
FY20 Actual	\$ 22,743	\$ 4,507	\$ (17,266)	\$ 2,033	\$ 12,017



# Financial Summary Three Months Ended September 30, 2022 (Unaudited)

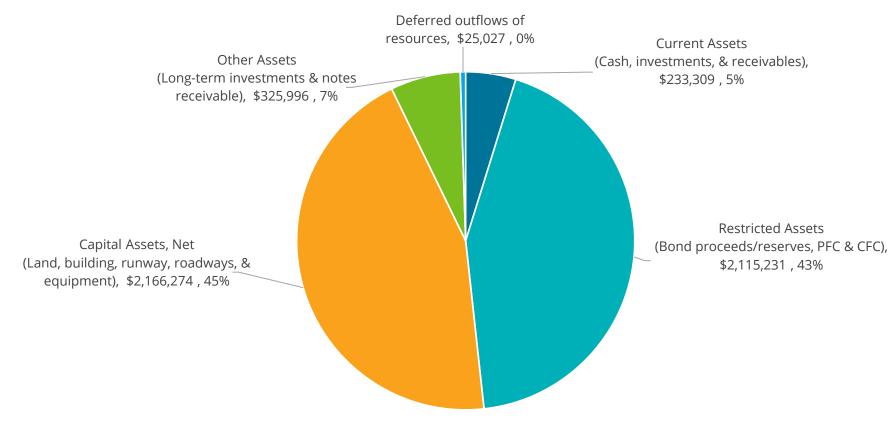


(in \$000s)	Total operating revenues	Total operating expenses	Depreciation	Nonoperating revenue, net	Capital grant contributions	Change in net position
FY23 Budget	\$ 86,602	\$ 47,163	\$ 32,149	\$ (6,569)	\$ 6,340	\$ 7,062
FY23 Actual	95,260	42,932	32,149	(20,538)	6,191	5,831
Budget vs Actual	8,658	4,230	-	(13,969)	(150)	(1,230)
FY22 Actual	75,013	36,383	33,577	19,548	1,412	26,013
FY20 Actual	\$ 90,944	\$ 42,765	\$ 31,126	\$ 12,017	\$ 347	\$ 29,416



# Statement of Net Position as of September 30, 2022 (Unaudited) Assets and Deferred Outflow of Resources (000's)

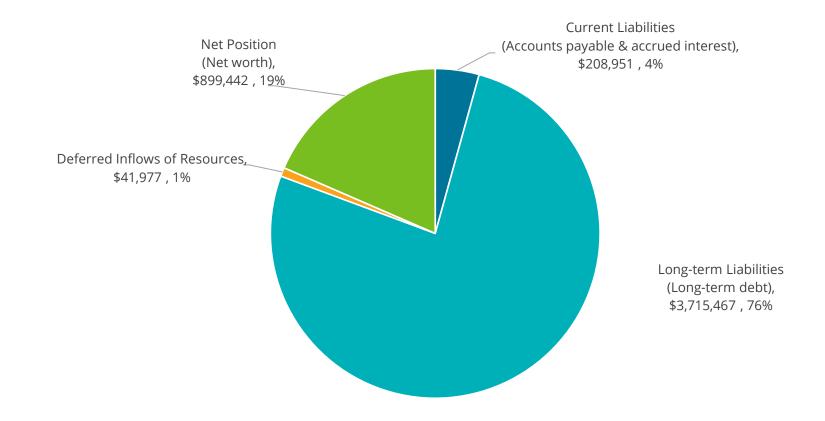
Total: \$4,865,836





# Statement of Net Position as of September 30, 2022 (Unaudited) Liabilities, Deferred Outflow of Resources & Net Position (000's)

Total: \$4,865,836







# DRAFT SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD

# MINUTES THURSDAY, OCTOBER 6, 2022 SAN DIEGO INTERNATIONAL AIRPORT

**CALL TO ORDER:** Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, October 6, 2022, at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**BOARD ROOM** 

**PLEDGE OF ALLEGIANCE:** Kimberly Becker, President/CEO led the Pledge of Allegiance.

# **ROLL CALL:**

PRESENT: Board Members: Blakespear, Cabrera, Dallarda (Ex-Officio),

McNamara, Robinson, Schiavoni, Sly, Vargas

ABSENT: Board Members: Bedell (Ex-Officio), Casillas Salas, Miller (Ex-

Officio), von Wilpert

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General

Counsel; Tony R. Russell, Director, Board Services/Authority Clerk;

Sean Harris, Assistant Authority Clerk II

# **PRESENTATIONS:**

# A. 2021-2022 SUSTAINABILITY REPORT:

Michelle Brega, Senior Director, External Relations, and Brendan Reed, Director, Planning and Environmental Affairs provided a presentation on the 2021-2022 Sustainability Report that included Social Sustainability; Social Key Accomplishments; Economic Sustainability; Economic Key Accomplishments; Environmental Sustainability; and Environmental Key Accomplishments.

# REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- AUDIT COMMITTEE: Board Member Schiavoni reported that the Audit Committee met on September 12 for a regularly scheduled meeting. She reported that the meeting included the Annual Report from the Audit Committee, which is on today's Consent Agenda. She reported that the annual review of the Charter for the Audit Committee and the Charter for the Office of the Chief Auditor was presented and that no changes were required for the charters at this time. She also reported that the September meeting included attendance by the Authority's construction auditor, Baker Tilly and that Baker Tilly and the Chief Auditor's Office acknowledged the positive results on a recently completed audit. She reported that the final item during the September 12 meeting was Audit Committee training provided by FORVIS, the Authority's external auditors. She also reported that two agenda items were postponed to the next regularly scheduled meeting of the Audit Committee.
- CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE: Board
  Member McNamara reported that the next CIPOC meeting is scheduled for
  October 20 and that staff will update the committee on construction
  progress for the New Terminal 1, status of the project budget, and provide a
  communications update.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Board Member Robinson reported that the committee met on September 15 and heard a presentation on the renewal of the Health and Welfare Benefits Program for 2023 and that the committee forwarded to the Board a recommendation to approve the item, which is on today's agenda under new business.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Finance Committee met on September 26 and reviewed the unaudited financial statements for the two months ended August 31, 2022, as well as the Authority's investment report as of August 31, 2022. She reported that there was also an update on the Authority's revolving credit facility and outstanding balances.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 3 of 10

# **ADVISORY COMMITTEES**

- AUTHORITY ADVISORY COMMITTEE: None.
- ARTS ADVISORY COMMITTEE: Board Member Schiavoni reported that planning is underway for the next Airport Arts Advisory Committee meeting which is tentatively scheduled to be held in mid-November. She reported that performances continue to be held every Tuesday through Friday from 11:30 a.m. to 1:30 p.m. at numerous locations throughout the airport, highlighting diversity in gender, cultural background, genre, disciplines, and instrumentation. She reported that following the convening of an expert review panel on September 14, final artist selections for the 2022-2023 Temporary Exhibition are being completed and noticed this week, and that the Authority received 99 submissions for this year's Call for Artist Submissions for the exhibition, titled "A Necessary Departure." She also reported that this exhibition will feature artwork created by local artists and arts organizations in response to the past two years of the pandemic. She reported that October is National Arts & Humanities month.

## LIAISONS

**CALTRANS:** Board Member Dallarda reported that CalTrans will be holding a hiring event at its District Office in Old Town at 4050 Taylor Street on October 15 for up to 100 positions for entry level maintenance workers, certified equipment operators, and other positions. He reported that October 5 was California Clean Air Day, and encouraged everyone to take the Clean Air Pledge. He also reported that the CalTrans District Office partnered with the California Department of General Services and Tree San Diego, a non-profit, and planted three new water tolerant and drought resistant trees at the District Office. He reported that CalTrans is also removing dead landscaping along the I-5, I-805, and I-905 freeways in the Southbay of San Diego which is being replaced with drought tolerant species that will help stabilize the soil and clean the air. He reported that next Friday, October 14, the SANDAG Board of Directors will be taking an item to approve the revenue sharing agreement with Mexico for the Otay Mesa East Port of Entry. He reported that on October 15 CalTrans will be holding a Clean California Dumpster Day Event in its maintenance yard in Escondido where the public can bring waste to discard. He reported that the LOSSAN rail line is closed for passenger rail in San Clemente due to the unstable tracks that have shifted. He also reported that the California Transportation Commission held an emergency meeting to allocate funding to repair the tracks and that the closure is expected to last four to six weeks.

**INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera announced that Congress approved and the President signed a continuing resolution to fund the Federal government through December 16. He also reported that this extension – using current fiscal year budget numbers – gives Congress more time to finalize FY23 appropriations legislation and allows them to work on the details after the election in a "lame-duck" session, which is expected to begin in mid-November. He reported that in Sacramento, the Governor completed approving and vetoing bills that were passed during this year's legislative session. He also reported that one of the bills vetoed was AB 1322, related to sustainable aviation fuel, which was discussed at the Board meeting last month. He reported that the Authority's legislative team is now working on the Authority's 2023 Legislative Agenda, and that it will be presented at the January Board meeting.

- MILITARY AFFAIRS: None.
- **PORT:** None.
- WORLD TRADE CENTER: None.

# **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting and that during the first meeting, the Board of Directors held a public hearing and receive testimony for the proposed final 2023 Regional Transportation Improvement Program (RTIP), including its Air Quality Conformity Analysis and Air Quality Conformity Redetermination of the revenue constrained 2021 Regional Plan. He reported that at the second meeting, staff presented options for removing the road usage charge from the 2021 Regional Plan.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the Transportation Committee met once since the last Board Meeting and at that meeting, the Transportation Committee approved recommending to the SANDAG Board of Directors that it adopt the two and four-year targets for Congestion Mitigation and Air Quality as required by federal planning regulations. She reported that staff also presented results from the 2019 San Diego Regional Transportation Study, which collected data on the use of ride hailing services.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 5 of 10

**CHAIR'S REPORT**: Chair Cabrera reported that San Diego International Airport is now one of only three airports to achieve the Airports Council International's Airport Carbon Accreditation Level 4+ 'Transition' certification that represents the highest level of certification. He reported that the airport achieved this certification through a series of programs that have increased the use of carbon-free electricity and all-electric vehicles, facilitated carbon-emission reductions by airline and rideshare partners, and enabled carbon-offset purchases by our passengers, among other efforts.

**PRESIDENT/CEO'S REPORT:** Kim Becker, President/CEO, reported that designs for the New T1 are 90% complete and the roadway and utility construction is taking shape. She reported that the FAA issued a letter of intent to award the Authority \$110 million over the next ten years for New T1 related airfield improvements. She reported that Frontier is adding seasonal non-stop service to Orlando between November 5 and January 3, and that Southwest is adding flights to Eugene, Oregon, beginning March 11 with flights operating only on Saturdays for the Spring. She reported that traffic in September ended down 4% from 2019. She reported that the Airports Council International–North America Chapter had a conference last month and that SAN took a leadership role at the conference. She also reported that she participated in a panel on DEI; Michelle Brega, Senior Director for External Relations, facilitated a DEI workshop; Jessica Bishop, Director of I&TS moderated a panel on cybersecurity; Brendan Reed, Director of Airport Planning and Environmental Affairs, presented on water resilience at the World Environmental Steering Committee meeting that was held at the conference; Sjohnna Knack, Program Manager for Planning and Environmental Affairs, moderated a Noise Working Group Meeting; Chad Reese, Environmental Affairs Manager in the Planning and Environmental Affairs department co-moderated a Net-Zero Roadmaps and International Perspectives panel and helped develop a panel called Charging Through The 20s addressing the rapid evolution of electric vehicles at airports; and Ralph Reedman, Manager, moderated a session on airport aircraft compatibility. She reported that the Authority is celebrating Hispanic Heritage Month and that the employee DEI committee has been sharing information that celebrates Latinx art, culture, travel, and history. She reported that on September 17, the Authority hosted a site at the Coastal Cleanup Event in Ocean Beach as part of California Coastal Cleanup Day and that volunteers picked up 43 pounds of trash and 11 pounds of recyclables. She also announced the Authority Employee of the Quarter, Airport Traffic Officer, Tagisia Togisala.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 6 of 10

# **NON-AGENDA PUBLIC COMMENT:**

KEVIN WESTLYE, President, High Flying Foods, spoke in support of the 2% surcharge program for concessionaires at the Airport

LORI SALDANA, SAN DIEGO, spoke regarding an ongoing ethics investigation that is being conducted on behalf of the Airport Authority by Best, Best & Krieger.

# **CONSENT AGENDA (ITEMS 1 - 9):**

Tony R. Russell, Director, Board Services/Authority Clerk, announced a revision to the minutes to reflect that Amy Gonzalez, General Counsel was present at the meeting, not Lee Kaminetz, Director, Counsel Services.

ACTION: Moved by Board Member Vargas and seconded by Board Member Robinson to approve the Consent Agenda as amended. Motion carried by the following votes: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly, Vargas; NO – None; ABSENT – Casillas Salas, von Wilpert; (Weighted Vote Points: YES – 75 NO – 0; ABSENT – 25)

# 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the September 1, 2022, Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022:

RECOMMENDATION: Receive the Report.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 7 of 10

# 4. OCTOBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0086, approving the October 2022 Legislative Report.

# 5. BIENNIAL REVIEW AND AMENDMENT OF AUTHORITY CODE SECTION 2.30 - CONFLICT OF INTEREST CODE:

RECOMMENDATION: Adopt Resolution No. 2022-0087, amending Authority Code Section 2.30 – Conflict of Interest Code.

# **CLAIMS**

# 6. REJECT CLAIM OF KAILASH BOLINA:

RECOMMENDATION: Adopt Resolution No. 2022-0088, rejecting the claim of Kailash Bolina.

# 7. REJECT CLAIM OF CINTHYA NORIEGA GARCIA:

RECOMMENDATION: Adopt Resolution No. 2022-0089, rejecting the claim of Cinthya Noriega Garcia.

# **COMMITTEE RECOMMENDATIONS**

# 8. FISCAL YEAR 2022 ANNUAL REPORT FROM THE AUDIT COMMITTEE:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

# **CONTRACTS AND AGREEMENTS**

# CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

9. WAIVE AUTHORITY POLICY 5.02(4)(b)(iii) AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE CHANGE ORDERS WITH GRIFFITH COMPANY FOR THE SHUTTLE LOT RELOCATION PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0090, waiving Authority Policy 5.02(4)(b)(iii) and authorizing the President/CEO to negotiate and execute Change Orders with Griffith Company, for Project No. 413002 Shuttle Lot Relocation, for a total change order amount not to exceed \$1,079,535.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 8 of 10

# **PUBLIC HEARINGS:**

# **OLD BUSINESS:**

Board Member Vargas left the meeting at 10:10 a.m.

# **NEW BUSINESS:**

# 10. RENEWAL OF THE HEALTH & WELFARE BENEFITS PROGRAM FOR 2023:

Monty Bell, Director, Talent, Culture & Capability and Kandace McCrae, Senior Vice President, Alliant Employee Benefits, provided a presentation on the Renewal of the Health & Welfare Benefit Program for 2023 that included Current Program Overview of Plans & Programs; Medical Overview; Medical Renewal History; Medical Market Study Results; Medical Plan Options: HMOs and PPO; Medical Contributions: Anthem; Medical Contributions: MediExcel & UHC; Dental Contributions; Employee Credits; and Vision Plan Option & Contributions.

Chair Cabrera requested a report on the effect of the changes to the Health and Welfare Benefits Program on the employees impacted by the plan changes at the end of next year's cycle.

Board Member Schiavoni requested a report on the Authority's wellness program from a DEI perspective

RECOMMENDATION: The Executive Personnel and Compensation Committee (EPCC) recommends that the Board adopt Resolution No. 2022-0091, approving the renewal of the Health and Welfare Benefits Program for 2023.

ACTION: Moved by Board Member Schiavoni and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly; NO – None; ABSENT – Casillas Salas, Vargas, von Wilpert; (Weighted Vote Points: YES – 67 NO – 0; ABSENT – 33)

The Board recessed at 10:25 a.m. and reconvened at 10:26 a.m.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 9 of 10

**CLOSED SESSION:** The Board recessed into Closed Session at 10:26 a.m. to hear ltems 11 - 13.

# 11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. Aquatherm

L.P., et al., San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

# 12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc. v. San Diego County Regional

Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

## 13. CONFERENCE WITH LABOR NEGOTIATORS:

Cal. Gov. Code §54957.6

Agency designated representatives: Monty Bell, Scott Brickner, Angela Shafer-Payne, Rod Betts, Jeff Rasor, Lola Barnes, Lee Kaminetz Employee organization: California Teamsters Local 911

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 10:58 a.m. Amy Gonzalez, General Counsel, reported that the Board voted to ratify a tentative agreement related to Item 13; and that the vote was unanimous, noting Board Members Casillas Salas, Vargas, and von Wilpert as ABSENT.

# **GENERAL COUNSEL REPORT:** None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting was adjourned at 11:00 a.m.

DRAFT – Board Meeting Minutes Thursday, October 6, 2022 Page 10 of 10

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL	AIRPORT
AUTHORITY BOARD THIS 3 <sup>rd</sup> DAY OF NOVEMBER 2022.	

ATTEST:	
APPROVED AS TO FORM:	TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
AMY GONZALEZ GENERAL COUNSEL	_

Item No. 2

# **Staff Report**

**Meeting Date: November 3, 2022** 

# **Subject:**

Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

# **Recommendation:**

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

# **Background/Justification:**

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

# **Fiscal Impact:**

Board and Committee Member Compensation is included in the FY 2023 Budget

**Staff Report**Meeting Date: November 3, 2022

<b>Authority</b>	Strategies/	Focus A	<b>Areas:</b>

This item supports one or more of the following (select at least one under each area):						
Strategies						
⊠ Community       □ Customer       □ Employee       □ Financial       ⊠ Operations         Strategy       Strategy       Strategy       Strategy						
Focus Areas						
Advance the Airport Transform the Development Plan Customer Journey Ongoing Business						
Environmental Review:						
A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.						
B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.						
C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.						
Application of Inclusionary Policies:						
Not applicable.						
Prepared by:						
Tony R. Russell Director, Board Services/Authority Clerk						

# **Attachment A**



**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	October 2022				
Board Member Name:	Catherine Blakespear				
Date:	10/26/22				
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training			
☑ Brown Act	Thursday, October 6, 2022 9am - noon In Person	Board/ALUC Meeting			
☐ Pre-approved					
☐ Res. 2019-0074					
☑ Brown Act	Thursday, October 20, 2022 10am - noon	Capital Improvement Program Oversight Committee			
☐ Pre-approved	1111 613611	Meeting			
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					
☐ Brown Act					
☐ Pre-approved					
☐ Res. 2019-0074					

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:



<u>Directions:</u> This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
<b>Board Member Name:</b>	Mary Casillas Salas	
Date:	10/24/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☑ Brown Act	9/12/22	Audit Committee Meeting
☐ Pre-approved	·	
☐ Res. 2019-0074		
☑ Brown Act	9/21/22	Prep for Exec Finance Committee - Teams
☐ Pre-approved		
☐ Res. 2019-0074		
☑ Brown Act	9/26/22	Exec Finance Committee
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:



<u>Directions:</u> This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
Board Member Name:	Robinson	
Date:	10/1/2022	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
Brown Act	10/6/22 9:060m.	STORAA BOARD ALUC
☐ Pre-approved		moetings
□ Res. 2019-0074		
Brown Act	10/20122 9:00 cm	GIBOO ME
☐ Pre-approved		GIOOD WIS
☐ Res. 2019-0074		
Brown Act	16/24/22 9:00 a. w	FXTA / FINANCE CONT
☐ Pre-approved	Ė	W183
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved	*	
□ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: \_\_\_\_\_



**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:				
Board Member Name:				
Date				
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training		
☑ Brown Act	10/6/2022, 9:00am, SDCRAA offices	SDCRAA Board meeting		
☐ Pre-approved				
□ Res. 2019-0074	<b>建筑技术机造。表的移和</b> 的			
☑ Brown Act	10/7/2022, 9:00am, SANDAG offices	SANDAG Transportation Committee		
☐ Pre-approved				
☐ Res. 2019-0074				
☑ Brown Act	10/14/2022, 9:00am, SANDAG offices	SANDAG Transportation Committee, joint with SANDAG Board		
☐ Pre-approved				
☐ Res. 2019-0074				
☑ Brown Act	10/24/2022, 9:00am, SDCPAA a*ces	SDCRAA, Finance Committee meeting		
☐ Pre-approved				
☐ Res. 2019-0074				
☐ Brown Act				
☐ Pre-approved				
☐ Res. 2019-0074				
☐ Brown Act				
☐ Pre-approved				
□ Res. 2019-0074				
☐ Brown Act				
☐ Pre-approved				
☐ Res. 2019-0074				
☐ Brown Act				
☐ Pre-approved				
□ Res. 2019-0074				

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:



<u>Directions:</u> This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	October 2022	
Board Member Name:	Nora Vargas	
Date:	10/26/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☑ Brown Act	October 6, 2022, 9 am, Board/ ALUC Meeting, SDCRAA Administration Building, 3255 N. Harbor Drive	Board and Air Port Land Use Commission Meeting
☐ Pre-approved	Administration building, 2200 H. Harbot birth	
☑ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019 0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		37. 8.
☐ Pre-approved		
☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature



<u>Directions:</u> This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
Board Member Name:		
Date:		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		
☐ Brown Act		
☐ Pre-approved		
☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:

Item No. 3

# **Staff Report**

**Meeting Date: November 3, 2022** 

# **Subject:**

Awarded Contracts and Approved Change Orders from September 12, 2022, through October 9, 2022, and Real Property Agreements Granted and Accepted from September 12, 2022, through October 9, 2022

## **Recommendation:**

Receive the report

# **Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

# **Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

- 1. Contracts issued on a multi-year basis; and
- Contracts issued on a Not-to-Exceed basis.
- 3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

**Staff Report**Meeting Date: November 3, 2022

Authority S	Strategies/	Focus	<b>Areas:</b>
-------------	-------------	-------	---------------

This item supports one or more of the following (select at least one under each area):						
Strategies						
Community       ☐ Customer       ☐ Employee       ☐ Financial       ☐ Operations         Strategy       Strategy       Strategy       Strategy						
Focus Areas						
Advance the Airport Transform the Optimize Development Plan Customer Journey Ongoing Business						
Environmental Review:						
A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.						
B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.						
C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.						
Application of Inclusionary Policies:						
Inclusionary Policy requirements were included during the solicitation process prior to the contract award.						
Prepared by:						
Jana Vargas Director, Procurement						

#### Attachment "A"

# AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

# **New Contracts**

Date Signed	CIP#	Company	Description	Solicitation Method	Owner	Contract Value	End Date
9/12/2022		Salary.com	The Contractor will provide a compensation software subscription for the San Diego County Regional Airport Authority.	Informal RFP	Talent, Culture & Capability	\$15,000.00	9/11/2025
9/13/2022		Brightlife Designs LLC	The Contractor will provide professional seasonal decoration services for the San Diego County Regional Airport Authority.	RFP	Airport Design & Construction	\$625,000.00	9/11/2025
9/14/2022		National Auto Fleet Group	The Contractor will provide two (2) new/unused (2023 Ford F-150 (W1E) XLT 4WD SuperCrew 6.5' Box 157" WB for the San Diego County Regional Airport Authority.	Consortium RFP	Facilities Management	\$109,622.42	9/30/2022

# Attachment "A"

# AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

# **New Contracts Approved by the Board**

Date Signed	CIP#	Company	Description	Solicitation Method	Owner	Contract Value	End Date
9/13/2022	381111	S&L Specialty Construction, Inc.	The Contract was approved by the Board at the July 7, 2022 Board Meeting. The Contractor will provide sound attenuation services for Quieter Home Program Phase 11 Group 11, in the surrounding areas of San Diego International Airport.	RFB	S&L Specialty Construction, Inc.	\$1,989,173.41	7/12/2023
9/13/2022	381201	HHJ Construction, Inc.	The Contract was approved by the Board at the July 7, 2022 Board Meeting. The Contractor will provide sound attenuation services for Quieter Home Program Phase 12 Group 1, in the surrounding areas of San Diego International Airport.	RFB	HHJ Construction, Inc.	\$1,530,653.50	8/13/2023
9/21/2022		Vellutini Corporation dba Royal Electric Company	The Agreement was approved at the April 7 Board Meeting. The Contractor will provide runway electrical vault services for the San Diego County Regional Airport Authority.	RFB	Vellutini Corporation dba Royal Electric Company	\$1,399,399.00	3/17/2023
10/3/2022		ACE Parking Management, Inc.	The Agreement was approved at the July 7 Board Meeting. The Contractor will provide airport shuttle operation services for the San Diego County Regional Airport Authority.	RFP	ACE Parking Management, Inc.	\$70,000,000.00	6/30/2027
10/5/2022		SP Plus Corporation	The Agreement was approved at the July 7 Board Meeting. The Contractor will provide rental car center operation services for the San Diego County Regional Airport Authority.	RFP	SP Plus Corporation	\$103,000,000.00	6/30/2027

#### Attachment "A"

# AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

# **Amendments and Change Orders**

Date Signed	CIP#	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value ( + / - )	Change Order Value (%) (+/-)	New Contract Value	New End Date
9/20/2022		Chandler Automated Systems LLC dba Vigilant Technologies	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor is one of three ready service pool that provides on-call information technology network services for the San Diego County Regional Airport Authority.	Information & Technology Services	\$900,000.00	\$0.00	0.0%	\$900,000.00	12/29/2022
9/20/2022		Economic Development Corporation	The First Amendment is to increase the total amount payable by one hundred fifty thousand dollars (150,000.00). The Compensation amount reflects the additional costs for the two option years not included in the original approval. The Contractor provides formation and management of a global competitiveness council for the San Diego County Regional Airport Authority.	Marketing & Air Service Development	\$225,000.00	\$150,000.00	66.7%	\$375,000.00	3/31/2023
9/23/2022		Kaplan Kirsch & Rockwell LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
9/23/2022		Best Best & Krieger LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
9/29/2022		Morrison & Foerster LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
10/4/2022		C&S Engineers, Inc.	The Second Amendment is to reflect and internal change to the contract type, revise Exhibit B and add specified services for Contractor to facilitate in-person workshops. There is no change in total compensation. The Contractor provides Environmental Consulting Services for the San Diego County Regional Airport Authority.	Environmental Affairs	\$2,900,000.00	\$0.00	0.0%	\$2,900,000.00	7/31/2023

<b>Attachment</b>	"A"	•

# AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

# **Amendments and Change Orders Approved by the Board**

Date Signed	CIP#	Company	Description of Change	Owner	Previous Contract Amount	•	Change Order Value (%) ( +/- )	New Contract Value	New End Date
10/5/2022		Federal Aviation Administration	The Second Amendment was approved at the June 2 Board Meeting. The Second Amendment is to reflect the request to fund additional FAA costs for construction oversight services. The contract term remains the same. The Contractor provides engineering and technical support for the San Diego County Regional Airport Authority.	Airport Design & Construction	\$100,935.94	\$56,443.48	55.92%	\$157,379.42	9/21/2026

		DEAL DOODEDT	V ACDEEMENTS EVI	Attachment "B" ECUTED FROM Septe	mbor 12 2022 t	hrough October 9	2022	
		REAL PROPERT				inrough October 9, .	2022	
				eal Property Agreeme (Per Board Policy 6.0				
			Only list Agreements	s that have not been a	pproved by the	Board		
	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use		Consideration	Comments
			NO AWARDE	D REAL PROPERTY AGRE	EMENTS APPROV	ED		
		Only list		reement Amendments (Per Board Policy 6.0 ssigments that have n	1)			
Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
			NO A	S APPROVED				
			NO A	WARDED AMENDMENTS	6 APPROVED			

Item No. 4

# **Staff Report**

November 3, 2022

**Subject:** 

**November 2022 Legislative Report** 

#### **Recommendation:**

Adopt Resolution No. 2022-0092, approving the November 2022 Legislative Report.

#### **Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The November 2022 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

#### **Federal Legislative Action**

In Washington, House and Senate leaders passed legislation to temporarily fund the government past the end of FY 2022. On September 30, 2022, President Biden signed the continuing resolution (CR) into law to keep the government funded through December 16, 2022. Lawmakers will return after the midterm elections to continue work on FY 2023 appropriations.

The process to begin consideration of the National Defense Authorization Act (NDAA), one of the must-pass bills to be considered before the end of the year, started with submission of amendments.

The House Committee on Transportation and Infrastructure and the Senate Committee on Commerce, Science, and Transportation are soliciting input from various stakeholders surrounding FAA reauthorization legislation due next year. Airport Authority staff continue to be actively involved with airport trade associations to determine key policy requests for the upcoming reauthorization.

November 3, 2022

The Airport Authority Government Relations staff and Federal legislative consultants are reviewing the spending packages for any new funding opportunities available to support the Authority's initiatives and operations.

No action has been taken on the nomination of Mr. Phil Washington to be the next Federal Aviation Administrator to date. With a limited number of days left in this year's Congress, the confirmation of Mr. Washington will be a challenge.

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation at this time.

#### **State Legislative Action**

On September 30, 2022, Governor Newsom wrapped up the remaining bills on his desk for action. The Governor sent out a press release after the signing deadline noting that 997 bills were signed into law and 169 pieces of legislation were vetoed (veto rate of 14.5%). The veto messages were consistent and pointed to the likelihood the state will experience less revenue than estimated and the need to be more fiscally prudent, particularly when reviewing bills that created new programs or ongoing costs not covered in the budget.

Government Relations staff and the Authority's State legislative consultants are monitoring the implementation of signed bills of interest or concern for key Airport Authority policy areas. Most signed bills take effect on January 1, 2023. The Authority's legislative team is continuing to monitor established and extended state grant programs budgeted in the 2022-2023 state budget to keep track of details such as eligibility and timeline for the release of applications for future funding opportunities in areas like climate, infrastructure, and transportation. The Authority's Government Relations team is also preparing and planning for the 2023 Legislative Agenda for presentation to the Board during its January 2023 meeting.

Both the California State Senate and Assembly will convene for an Organizational Session on December 5th, 2022.

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

#### **Fiscal Impact:**

Not applicable.

November 3, 2022

<b>Authority</b>	v Strategies/	<b>Focus Areas:</b>
Authority	v bulategies/	rucus Al cas.

This item supports one or more of the follo	wing (select at least one under each arec	1):
---	---	-----

#### **Strategies**

$\times$	Community 🗆	Custon	ner		Employee	$\times$	Financial	$\boxtimes$	Operations
	Strategy	Strateg	gy		Strategy		Strategy		Strategy
Foc	us Areas								
	Advance the Airpo					$\boxtimes$	Optimize		
	Development Plar	1	Cus	stom	er Journey		Ongoing B	usine	ess

#### **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

#### **Application of Inclusionary Policies:**

Not applicable.

#### **Prepared by:**

Matt Harris Director, Government Relations

#### **RESOLUTION NO. 2022-0092**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING THE NOVEMBER 2022 LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

**WHEREAS**, the Authority has a responsibility to promote public policies consistent with the Authority's mandates and objectives; and

**WHEREAS**, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

**WHEREAS**, under the Authority's Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

**WHEREAS**, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority's operations and functions.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the November 2022 Legislative Report ("Attachment A"); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

Resolution No. 2022-0092 Page 2 of 2

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVE	O AS TO FORM:	
AMY GONZ		

# **November 2022 Legislative Report**

# **State Legislation**

# **New Assembly Bills**

No new Assembly bills to report.

<sup>\*</sup>Shaded text represents new or updated legislative information

#### **Assembly Bills from Previous Report**

#### **Legislation/Topic**

AB 1322 (Rivas) California Global Warming Solutions Act of 2006: sustainable aviation fuel: production incentives plan

#### **Background/Summary**

AB 1322 will establish a framework for the aviation industry to reduce its carbon footprint by creating a plan to incentivize the use of sustainable aviation fuel (SAF). Specifically, this bill will require the California Air Resources Board (CARB) to develop a plan to expand SAF production capacity by identifying tools for increasing SAF supply and demand, infrastructure, and in-state production capacity.

#### **Anticipated Impact/Discussion**

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers, and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

**Status:** 9/28/22 – Vetoed by the Governor.

**Position:** Support (5/5/22)

<sup>\*</sup>Shaded text represents new or updated legislative information

AB 1944 (Lee) Local government: open and public meetings.

#### **Background/Summary**

AB 1944 would require local governments to permanently offer the option of virtual participation in public meetings. In addition to making permanent remote access to and live streaming of public meetings, AB 1944 would allow local government bodies to waive a provision of the Brown Act that requires public officials to disclose their private address if they participate in meetings virtually.

#### **Anticipated Impact/Discussion**

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually) once the current COVID-19 State of Emergency Executive Orders expire. The Authority's legislative team will closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 7/05/22 – Ordered to the inactive file (Dead); committee hearing canceled at

the request of the author.

**Position:** Watch (3/3/22)

<sup>\*</sup>Shaded text represents new or updated legislative information

AB 2449 (Rubio) Open meetings: local agencies: teleconferences.

#### **Background/Summary**

AB 2449 would allow a public agency to post a single teleconference location if at least a quorum of members are participating in person from a singular location. The agency must provide opportunity for public comment via call-in, internet-based services and in-person. If a disruption in broadcasting occurs, the local agency shall take no further action on the agenda until public access is restored.

#### **Anticipated Impact/Discussion**

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually). The Authority's legislative team will work with the California Airports Council (CAC) to identify an industry-wide position, if needed, and closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 9/13/22 – Approved by the Governor and Chaptered by the Secretary of

State.

**Position:** Watch (4/7/22)

<sup>\*</sup>Shaded text represents new or updated legislative information

New Senate Bills
No new Senate bills to report.

\*Shaded text represents new or updated legislative information

#### **Senate Bills from Previous Report**

#### **Legislation/Topic**

SB 37 (Cortese) Contaminated Site Cleanup and Safety Act.

#### **Background/Summary**

Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

This bill would enact the Dominic Cortese "Cortese List" Act of 2021 and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to post the information on the California Environmental Protection Agency's internet website.

On March 11, 2021, SB 37 was amended to replace "Dominic Cortese "Cortese List" Act of 2021" to "Hazardous Waste Site Cleanup and Safety Act."

On April 13, 2021, SB 37 was amended to remove the requirement that the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The amendments also remove the requirement that the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

The April 13, 2021 amendments require the Secretary for Environmental Protection to post the list or links to the information on the California Environmental Protection Agency's internet website of all solid waste disposal facilities from which there is a known migration of hazardous waste.

\*Shaded text represents new or updated legislative information

#### **Anticipated Impact/Discussion**

SB 37 could have an impact on San Diego International Airport (SDIA) as airports are federally mandated to store certain chemicals, including perfluoroalkyl and polyfluoroalkyl (PFAS) for firefighting purposes. The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position, if applicable, and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 9/08/21 – Ordered to inactive file at the request of the author.

**<u>Position:</u>** Watch (1/7/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

SB 612 (Portantino) School Safety Plans (formerly Ratepayer Equity)

#### Background/Summary

This bill was recently amended with replacement text and is no longer related to the original legislative intent; therefore, it no longer relates to a matter relevant to the Airport Authority or San Diego International Airport.

# **Anticipated Impact/Discussion**

N/A

**Status:** 6/28/21 – This bill is in the Assembly Education Committee.

**<u>Position:</u>** None (9/1/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

# **Federal Legislation**

# **New House Bills**

No new House bills to report.

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 741 (Brownley) Sustainable Aviation Fuel Act.

#### **Background/Summary**

This bill would establish a national goal for the U.S. aviation sector to achieve a net 35% reduction in GHG emissions by 2035 and net zero emissions by 2050. The bill authorizes \$1 billion over five years, in competitive grants and costing sharing agreements to carry out projects in the U.S. to produce, transport, blend or store sustainable aviation fuel (SAF). The bill also requires EPA to establish an aviation-only Low Carbon Fuel Standard (LCFS) that regulates aviation fuel producers and importers.

#### **Anticipated Impact/Discussion**

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 2/4/21 – Introduced.

**<u>Position:</u>** Watch (4/1/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 1346 (Horsford) / S. 477 (Cortez Masto) Hospitality and Commerce Job Recovery Act of 2021.

#### **Background/Summary**

H.R. 1346 and S. 477 would provide federal tax credits to support the travel, convention, trade show, entertainment, tourism, and hospitality industries. Specifically, these legislative proposals allow a convention and trade show restart tax credit; extend the employee retention tax credit through 2021; suspend for taxable years 2021 through 2022, the limitation on entertainment expenses related to a trade or business; allow a restaurant and dining restart credit for businesses closed or forced to reduce services due to COVID-19 (i.e., coronavirus disease 2019); allow a 50% tax credit for travel expenditures; and allow a tax credit for unmerchantable inventory for the period between December 31, 2019, and before April 1, 2021.

#### **Anticipated Impact/Discussion**

H.R. 1346 and S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

The COVID-19 pandemic has had a devastating impact on the hospitality and travel industries. In California, tourism spending dropped \$59 billion in 2020, and overall travel-related spending in the State is not expected to reach pre-COVID-19 levels until 2025. H.R. 1346 and S. 477 could provide a much-needed stimulus to promote travel growth, jobs and help accelerate the recovery of the tourism industry, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

**Status:** 2/25/21 – Introduced.

**Position:** Support (9/2/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 1813 (DeFazio) Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act.

#### **Background/Summary**

In 2013, Congress began diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the U.S. Treasury. This diversion has caused the Transportation Security Administration (TSA) to forgo an estimated \$19 billion in these fees. H.R. 1813 would repeal the requirement to divert funds and ensure that passenger security fees are used for aviation security purposes. H.R. 1813 would also provide TSA access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

#### **Anticipated Impact/Discussion**

Providing TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

**Status:** 3/11/21 – Introduced.

**Position:** Support (4/1/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 2719 (Blumenauer) Rebuilding America's Airport Infrastructure Act.

#### **Background/Summary**

This bill would incrementally increase the Passenger Facility Charge (PFC) cap by \$1.00 annually starting in 2023, until it reaches a level of \$8.50 in 2026. Thereafter, the PFC cap would be adjusted annually for inflation.

#### **Anticipated Impact/Discussion**

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier competition. This bill would increase the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

**Status:** 4/22/21 – Introduced.

**Position:** Support (6/3/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 3340 (Garamendi) The TIFIA Airport Act.

#### **Background/Summary**

H.R. 3340 would expand Transportation Infrastructure Finance and Innovation Act (TIFIA) eligibility to airports. As of the end of Fiscal Year 2019, approximately \$1.88 billion of federal financing is available. Privately owned airports or general aviation airport projects are not eligible.

#### **Anticipated Impact/Discussion**

H.R. 3340 would provide an additional low-interest federal funding option for airport projects, including the Airport Authority's Airport Development Plan (ADP) and other capital projects. These projects stimulate local economic growth that is desperately needed post-COVID-19 pandemic. The Legislative team is monitoring the status of this bill and working with industry partners and associations to support this measure and any other additional sources of airport funding and resources.

**Status:** 5/20/21 – Referred to the Subcommittee on Highways and Transit.

**Position:** Support (6/3/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

#### H.R. 3440 (Schneider) Sustainable Skies Act

#### **Background/Summary**

H.R. 3440 would create a new tax credit specifically aimed at incentivizing the production and use of low-carbon Sustainable Aviation Fuel (SAF). Under the proposal, SAF that achieves a 50% or greater reduction in lifecycle greenhouse gas (GHG) emissions as compared to conventional jet fuel would be eligible to receive a tax credit ranging from \$1.50/gallon up to \$2.00/gallon for fuels that achieve a 100% GHG emissions reduction. Eligible fuels would receive an additional \$0.01/gallon of tax credit for each percentage point of additional GHG reductions the fuel achieves beyond 50%. The tax credit would sunset after 10 years, and aviation fuel would no longer be eligible to receive the existing Biodiesel/Renewable Diesel Blender's Tax Credit.

#### **Anticipated Impact/Discussion**

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

**Status:** 5/20/21 – Introduced.

**Position:** Support (11/4/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 4892 (Meng) Quiet Communities Act of 2021.

#### **Background/Summary**

This bill would reestablish the Environmental Protection Agency's (EPA) Office of Noise Abatement and Control (ONAC) and require it to study aircraft noise. H.R. 4892 would authorize ONAC to be funded at a level of \$21 million for each of fiscal years 2022 through 2026 and would require the EPA Administrator to conduct a study of aircraft noise and the effects of that noise on surrounding communities. The EPA would be required to submit its noise study to Congress within two years with specific recommendations on new measures that can be implemented to mitigate the impact of aircraft noise on surrounding communities.

#### **Anticipated Impact/Discussion**

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

**Status:** 8/2/21 – Referred to Subcommittee on Environmental and Climate Change.

**Position:** Watch (10/7/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

H.R. 5574 (Titus) TSA Reaching Across Nationalities, Societies, and Languages to Advance Traveler Education Act (TRANSLATE Act)

#### **Background/Summary**

This bill directs the Transportation Security Administration (TSA) to develop a plan to ensure that TSA material disseminated in major airports is better understood by people accessing such airports, including by foreign language speakers and people with vision or hearing impairments.

In developing the plan, the TSA must take into consideration data regarding international enplanement and local populations surrounding major airports.

#### **Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including concessions, signage, and airline check in and boarding processes.

**Status:** 11/19/21 – This bill is currently in the Senate Committee on Commerce,

Science, and Transportation.

**Position:** Watch (1/6/22)

<sup>\*</sup>Shaded text represents new or updated legislative information

New Senate Bills
No new Senate bills to report.

\*Shaded text represents new or updated legislative information

S. 303 (Blumenthal) Essential Transportation Employee Safety Act of 2021.

#### **Background/Summary**

This bill would require the Secretary of Transportation to work with the Centers for Disease Control and Prevention (CDC) and the Federal Emergency Management Agency (FEMA) to support the efforts of state and local governments to provide for priority testing of transportation workers. The bill would also implement personal protective equipment and cleaning, disinfection, and sanitization requirements for owners and operators of equipment or facilities used by certain transportation employers, including airports. The bill would also codify the mask mandate Executive Order requiring face mask usage in airports, on airplanes, as well as on other forms of public transportation for the duration of the pandemic.

# **Anticipated Impact/Discussion**

As critical infrastructure to the San Diego Region, airport employees have continuously served travelers throughout the COVID-19 pandemic. This bill would ensure basic health safety measures, such as mask wearing, would continue through the duration of the pandemic.

**Status:** 2/8/21 – Introduced.

**Position:** Watch (3/4/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

# S. 479 (Wicker) Lifting Our Communities through Advance Liquidity for Infrastructure (LOCAL Infrastructure) Act

# **Background/Summary**

States and local governments issue debt as municipal bonds, specifically to fund and support infrastructure and other capital improvement projects. Bonds are usually federally tax-exempt and when interest rates drop, states and local governments oftentimes opt to refinance bonds at a lower rate and therefore allow them to save money. Advance refunding is a mechanism that allows states and local governments to save a substantial amount of capital but was repealed in the 2017 Tax Cuts and Jobs Act.

Specifically, S. 479 amends Section 149(d) of the Tax Code to restore advance refunding and make capital available for use by states and local governments. As a result of this legislation, states and local governments would be able to access advance refunding and refinance municipal bonds in a way that allows for more favorable rates, similar to refinancing one's mortgage at a lower interest rate. Statistics show that advance refunding has allowed states and local governments to save billions, but the mechanism has not been available to them since January 2018.

#### **Anticipated Impact/Discussion**

S. 479 would provide the Airport Authority additional flexibility to refinance existing debt and potentially achieve significant interest savings if an advance refunding is executed due to the ability to refund with tax-exempt rather than taxable debt.

**Status:** 2/25/21 – Introduced.

**Position:** Support (4/1/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

S. 1715 (Duckworth) Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports.

#### **Background/Summary**

S. 1715 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

#### **Anticipated Impact/Discussion**

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

**Status:** 5/19/21 – Referred to the Committee on Environment and Public Works.

**Position:** Support (4/1/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

S. 3662 (Peters) Preventing PFAS Runoff at Airports Act.

#### **Background/Summary**

S. 3662 would increase the federal government's cost share of aqueous film forming foam (AFFF) testing equipment to one hundred percent for a specified period. It would also require the Federal Aviation Administration to provide a briefing within eighteen months on how to reimburse airports that purchased testing equipment without federal funding, as well as an estimate on the total cost of reimbursements.

#### **Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including funding and reimbursement opportunities to cover AFFF testing equipment.

**Status:** 10/11/22 – Message on House action received in Senate and at desk: House

amendment to Senate bill.

**Position:** Watch (4/7/21)

<sup>\*</sup>Shaded text represents new or updated legislative information

Item No. 5

#### **Staff Report**

**Meeting Date: November 3, 2022** 

#### **Subject:**

Authorize an Extension of Food & Beverage Concessionaires 2% Surcharge used for Employee Recruitment and Retention:

#### **Recommendation:**

Adopt Resolution No. 2022-0094, authorizing the President/CEO to execute amendments to Food & Beverage Concession Leases to allow Food & Beverage Concessionaires to voluntarily extend a surcharge of 2% used for employee recruitment and retention.

#### **Background/Justification:**

On November 4, 2021, the Board approved Resolution No. 2021-0131 authorizing an amendment to the Non-Exclusive Concession Lease ("Concession Lease") for in-terminal Food and Beverage Concessionaires allowing Concessionaires to voluntarily add a temporary surcharge of 2% to all pre-tax food and beverage sales. The surcharge would be used to compensate their employees as either additional wages or bonuses thereby incentivizing recruitment and retention.

All four eligible Concessionaires were required to submit a plan to the Authority for approval prior to implementing the surcharge. Their plans detailed how the Concessionaire intended to distribute the proceeds of the surcharge to their employees, as well as how customers would be informed of the surcharge. In the 10 months since the surcharge went into effect, Concessionaires have indicated that the additional incentive pay has been helpful in both the recruitment of new employees and with retention of existing employees in a very competitive labor market. The surcharge is scheduled to expire on December 31, 2022.

Authority staff recommends that the Board authorize the President/CEO to execute amendments to the Concession Lease for in-terminal Food and Beverage Concessionaires to allow a voluntary extension of the 2% surcharge to be used exclusively as employee incentive pay to support recruitment and retention in food & beverage operations. The period of extension for the surcharge would be coterminous with the expiration of the Concession Lease including any period of holdover status. Most concessionaire leases are set to expire in 2023 or early 2024.

Meeting Date: November 3, 2022

The surcharge is exempt from the calculation of the rental fees due to the Authority and is payable to and distributed to employees by the Concessionaire. The surcharge program will be cancellable at the discretion of the President/CEO, if it is determined that the surcharge is no longer serving the Airport's interest. In the experience to-date, the surcharge has supported the Airport's interest in providing high levels of customer service to the traveling public.

The following conditions must be met in order for Concessionaire to participate in the surcharge after December 31, 2022:

- 1. The participating Concessionaire is current with its rental payments to the Authority.
- 2. The participating Concessionaire must submit an implementation plan to the Authority for approval that details how it intends to distribute the proceeds from the surcharge to its employees, without unreasonable delay.
- 3. For participation in the program, the surcharge must be used as incentive pay with no additional conditions or performance requirements.
- 4. The implementation plan must also commit to prominently providing notice to customers that identifies the purpose of the 2% surcharge.
- 5. Notices to customers must be approved at the discretion of the Airport.

#### **Fiscal Impact:**

This surcharge is excluded from the gross sales calculation and does not have a Fiscal Impact to the Authority.

#### **Authority Strategies/Focus Areas:**

This item supports one or more of the following (select at least one under each area):

#### **Strategies** Community X Customer Employee Financial X Operations Strategy Strategy Strategy Strategy Strategy **Focus Areas** Advance the Airport Transform the Optimize Development Plan Customer Journey **Ongoing Business**

#### **Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

# **Staff Report**

Meeting Date: November 3, 2022

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

# **Application of Inclusionary Policies:**

Not applicable.

# **Prepared by:**

Deanna Zachrisson
Director, Revenue Generation & Partnership Development

#### **RESOLUTION NO. 2022-0094**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AMENDMENTS TO FOOD & BEVERAGE CONCESSION LEASES TO ALLOW FOOD & BEVERAGE CONCESSIONAIRES TO VOLUNTARILY EXTEND A SURCHARGE OF 2% USED FOR **EMPLOYEE** RECRUITMENT AND RETENTION

**WHEREAS**, on November 4, 2021, the Board approved Resolution No. 2021-0131 authorizing an amendment to the Non-Exclusive Concession Lease ("Concession Lease") for in-terminal Food and Beverage Concessionaires allowing Concessionaires to voluntarily add a temporary surcharge of 2% to all pre-tax food and beverage sales; and

**WHEREAS**, the surcharge was used to compensate concessions employees as either additional wages or bonuses to support recruitment and increase retention; and

**WHEREAS**, all eligible food & beverage Concessionaires submitted implementation plans as required the Authority for approval prior to the start of the surcharge in early 2022; and

**WHEREAS**, the Authority audited the implementation plans for the surcharge in 2022 and found no significant discrepancies; and

**WHEREAS**, the Concessionaires have reported a positive benefit for their ability to recruit and retain employees, thus reducing vacancies and negative impacts on customer service; and

**WHEREAS**, the participating Concessionaires have remained current with its rental payments to the Authority in order to be eligible to participate in the surcharge; and

**WHEREAS**, the surcharge is scheduled to expire on December 31, 2022; and

**WHEREAS**, the findings included in Resolution No. 2021-0131 are hereby incorporated fully into this Resolution; and

WHEREAS, it is in the best interest of the Authority and the public to allow an extension to the voluntary surcharge on pre-tax food and beverage sales at Food & Beverage Concession locations to preserve a high level of customer service as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public are met; and

**WHEREAS**, the Authority believes that allowing the voluntary surcharge complies with Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute the required amendments to allow for the extension of the 2% surcharge to be co-terminous with the expiration of the Concession Lease; and

**BE IT FURTHER RESOLVED** that participating Concessionaires must have a plan approved by the Authority of how they intend to how it intends to distribute the proceeds from the surcharge to its employees and notify customers of the surcharge after December 31, 2022; and

**BE IT FURTHER RESOLVED** that the voluntary surcharge shall not be included in the rent calculation due to the Authority; and

**BE IT FUTHER RESOLVED** that the Board finds that allowing a voluntary surcharge of 2% complies with Grant Assurance 22 and Grant Assurance 24; and

**BE IT FURTHER RESOLVED** that the Board incorporates the findings made in Resolution 2021-0131 into this Resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

Resolution No. 2022-0094 Page 3 of 3

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVED	AS TO FORM:	
AMY GONZ		

Item No. 6

## **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

Authorize the President/CEO for the Disposition of Surplus Property located in the Administration Building

#### **Recommendation:**

Adopt Resolution No. 2022-0095 authorizing the President/CEO to advertise and carry out the sale of all surplus materials and equipment in the Administration Building for the best price obtainable by the Authority and waiving the requirement of Policy 8.21(1)(b) to submit an aggregated list of surplus items valued at over \$5,000 to the Board prior to the sale or disposition of such items.

## **Background/Justification:**

As part of the New T1 project, the existing Administration Building ("Building"), is anticipated to be demolished in December 2023. In order to prepare the Building for demolition, it must be decommissioned and emptied of all contents. With the new administration building scheduled to open in late 2023, the Authority has limited time to prepare the Building for demolition. Decommissioning the Building includes the disposition of surplus property, which is property determined to have no further benefit to the Authority or is obsolete and surplus to the needs of the Authority as determined by the President/CEO ("Surplus Property"). Authority Policy 8.21 governs the disposition of Surplus Property in accordance with Authority Policy 8.21.

With Authority staff experience of clearing and disposing Surplus Property in the Facilities Maintenance Department buildings and Airport Design and Construction trailers, reviewing the local marketplace, and meeting with auctioneers and other interested parties, Authority staff believes workstations, office furniture and miscellaneous materials in the Building are Surplus Property valued in excess of Five Thousand Dollars (\$5,000). However, the Authority is still surveying all items in the Building and believes other Surplus Property may be valued over Five Thousand Dollars (\$5,000).

## **Staff Report**

Meeting Date: November 3, 2022

Authority Policy 8.21(1)(b) states: "Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority's Board of Directors("Board") at least once each fiscal year." Section (1)(c) states: "[t]he Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus property for the best price obtainable by the Authority."

To efficiently dispose of all Building Surplus Property, including items valued over Five Thousand Dollars (\$5,000), and to maximize any revenue received from the sale of Surplus Property, Authority staff recommends the Board: (1) authorize the President/CEO to advertise and carry out the sale of Surplus Property in the Building for the best price obtainable by the Authority; and (2) waive Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items. After the Building is fully decommissioned all sales and donations of Surplus Property will be reported to the Board.

#### **Fiscal Impact:**

The Authority receives 100% of the gross sales less any removal costs and auctioneer costs.

**Staff Report**Meeting Date: November 3, 2022

Authority S	Strategies/	Focus	<b>Areas:</b>
-------------	-------------	-------	---------------

This item supports one or more of the following (select at least one under each area):					
Strategies					
☐ Community       ☐ Customer       ☐ Employee       ☒ Financial       ☒ Operations         Strategy       Strategy       Strategy       Strategy					
Focus Areas					
Advance the Airport Transform the Development Plan Customer Journey Ongoing Business					
Environmental Review:					
A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.					
B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.					
C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.					
Application of Inclusionary Policies:					
Not applicable.					
Prepared by:					
Jana Vargas Director of Procurement					

#### **RESOLUTION NO. 2022-0095**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT **AUTHORITY** AUTHORIZING THE PRESIDENT/CEO TO ADVERTISE AND CARRY OUT THE SALE OF ALL SURPLUS MATERIALS AND **EOUIPMENT** IN THE ADMINISTRATION BUILDING FOR THE BEST PRICE OBTAINABLE BY THE AUTHORITY AND WAIVING THE REQUIREMENT OF POLICY 8.21(1)(B) TO SUBMIT AN AGGREGATED LIST OF SURPLUS ITEMS VALUED AT OVER \$5,000 TO THE BOARD PRIOR TO THE SALE OR DISPOSITION OF SUCH ITEMS.

**WHEREAS,** part of the New T1 project includes decommissioning and demolition of the existing Administration Building; and

**WHEREAS**, decommissioning and demolition off the Administration Building includes the disposition of surplus property, which is property determined to have no further benefit to the Authority, or obsolete and surplus to the needs of the Authority ("Surplus Property"); and

**WHEREAS,** Authority Policy section 8.21governs disposition of Surplus Property; and

WHEREAS, Authority Policy 8.21(1)(b) states: "Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority's Board of Directors ("Board") at least once each fiscal year." Section (1)(c) states: "[t]he Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus property for the best price obtainable by the Authority"; and

Resolution No. 2022-0095 Page 2 of 3

WHEREAS, to efficiently dispose of all Surplus Property in the Administration Building, including items valued over Five Thousand Dollars (\$5,000), and to maximize any revenue received from the sale of Surplus Property, the Board finds it is in the Authority's best interest to: (1) authorize the President/CEO to advertise and carry out the sale of Surplus Property in the Administration Building for the best price obtainable by the Authority; and (2) waive Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items; and

**WHEREAS**, after the Administration Building is fully decommissioned all sales and donations of Surplus Property will be reported to the Board; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby (1) authorizes the President/CEO to advertise and carry out the sale of Surplus Property in the Administration Building for the best price obtainable by the Authority; and (2) waives Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items;

**BE IT FURTHER RESOLVED** that after the Administration Building is decommissioned, all sales and donations of Surplus Property shall be reported to the Board; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Resolution No. 2022-0095 Page 3 of 3

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November, 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVE	O AS TO FORM:	
AMY GONZ		

Item No. 7

## **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

**Reject Claim of Kristen Spoon** 

#### **Recommendation:**

Adopt Resolution No. 2022-0097 rejecting the claim of Kristen Spoon.

#### **Background/Justification:**

On September 30, 2022, Kristen Spoon filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Spoon alleges that on July 14, 2022, she was injured when she fell as she exited an Aladdin Parking shuttle bus on the elevated departure roadway in front of Terminal Two at San Diego International Airport. Spoon claims damages in an unspecified amount in excess of \$1,000,000 to cover medical bills, treatment, future treatment and pain and suffering.

As described above, Spoon alleges that on July 14, 2022, she was a passenger on an Aladdin Parking shuttle bus that failed to stop in the designated unloading zone of the elevated departure roadway. Spoon claims she was told to exit and slipped on a liquid substance as she did so. Spoon claims the fall resulted in two broken wrists, a broken right leg, two sore ankles and injuries to her bicep area and lower back. She claims the shuttle driver and an airport employee failed to follow safety procedures during the shuttle exit process.

Spoon's claim should be denied. An investigation into the incident revealed the Authority had no notice of a dangerous condition. Aladdin Parking shuttles are not operated by Authority or Airport employees. The General Counsel has reviewed the claim and recommends rejection.

#### **Fiscal Impact:**

Not applicable.

**Staff Report**Meeting Date: November 3, 2022

Authority Strategies/Focus Areas: This item supports one or more of the following (select at least one under each area):
Strategies
Community       ☐ Customer       ☐ Employee       ☐ Financial       ☒ Operations         Strategy       Strategy       Strategy       Strategy
Focus Areas
Advance the Airport Transform the Development Plan Customer Journey Ongoing Business
Environmental Review:
A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.
Application of Inclusionary Policies:
Not applicable.
Prepared by:
Amy Gonzalez General Counsel

## ATTACHMENT A

## SAN DIEGO COUNTY REGIONAL AIRPORT **AUTHORITY**

1) Claimant Name:

Kristen Spoon

## **ACCIDENT OR DAMAGE CLAIM FORM**

Please complete all sections. Incomplete submittals will be returned, unprocessed. Use a typewriter or print in ink.

Document No.:	
Filed:	

2) Address to which correspondence regarding this cla	aim should be sent:						
26636 Margarita Road Suite 101 Murrieta, CA 92563							
Telephone No.: (951) 461-2387	Date: 09/30/2022						
3) Date and time of incident: July 14, 2022							
4) Location of incident: San Diego Air port AA terminal							
5) Description of incident resulting in claim:							
the vehicle.  6) Name(s) of the Authority employee(s) causing the interest of the short the shor							
Currently unknown at this t	airie						
7) Persons having firsthand knowledge of incident: Witness (es)	Physician(s): Please see Attached						
	Name:						
ddress: 31035 Fairhill Ct. Murrieta CA 92584 Address:							
01000 Fairfill Ot. Married 07 02007							
Phone:	Phone:						
	Page 1 of						

8) Describe property damage or pe	rsonal injury claimed:
Kristen Spoon sustained two bro lower right back side and two so	ken wrists, a broken right leg, injuries to the bicep area, injuries to here ankles
Owner and location of damaged	property or name/address of person injured:
Kristen Spoon: 31035 Fairhill C	
Kristen Spoon: 31035 Fairhill C	Court Menifee, CA 92584
Kristen Spoon: 31035 Fairhill (	Court Menifee, CA 92584  mages claimed as of date of presentation of claim, including prospective
Kristen Spoon: 31035 Fairhill (	Court Menifee, CA 92584
Kristen Spoon: 31035 Fairhill (	mages claimed as of date of presentation of claim, including prospective .0,000.00, a specific amount need not be included.
Kristen Spoon: 31035 Fairhill (	mages claimed as of date of presentation of claim, including prospective .0,000.00, a specific amount need not be included.

Dated: 09/30/2022

Claimant:

(Signature)

#### **Notice to Claimant:**

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

<u>OR</u>

Deliver completed original form in person to:

Claims San Diego County Regional Airport Authority P.O. Box 82776 San Diego, CA 92138-2776 San Diego County Regional Airport Authority Administration Reception Desk 3225 N. Harbor Drive, 3<sup>rd</sup> Floor San Diego, CA 92101

#### **ATTACHMENT A**

## Medical Physicians

Flack Ambulance P.O. Box 31001-2183 Pasadena, CA 91110-2183 (855) 563-4535

Scripps Health 4077 Fifth Avenue San Diego, CA 92103 (619) 294-8111

Kaiser Permanente 10800 Magnolia Ave. Riverside, CA 92505 (833) 574-2273

Paul Jain, M.D. 3200 Firth Avenue Suite 100 San Diego, CA 62103 858-344-1737 (c) 619-880-8844 (o) drpauljain.com

#### **RESOLUTION NO. 2022-0097**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, REJECTING THE CLAIM OF KRISTEN SPOON

**WHEREAS**, on September 30, 2022, Kristen Spoon filed a claim with the San Diego County Regional Airport Authority ("Authority") for losses she claims were the result of falling as she exited an Aladdin Parking shuttle bus on the elevated roadway departure area of Terminal Two at San Diego International Airport; and

**WHEREAS**, at its regular meeting on November 3, 2022, the Board considered the claim filed by Kristen Spoon and the report submitted to the Board, and found that the claim should be rejected.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** rejects the claim of Kristen Spoon; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

AMY GONZALEZ
GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November, 2022, by the following vote:

AYES:	Board Members:				
NOES:	Board Members:				
ABSENT:	Board Members:				
		ATTEST:			
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES /			
		AUTHORITY CLERK			
APPROVED AS TO FORM:					

Item No. 8

## **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

**Adopt and Approve Amendments to Authority Codes and Policies** 

#### **Recommendation:**

The Executive Committee recommends that the Board adopt Resolution No. 2022-0093, approving amendments to Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopting Policy 6.24 and repealing Code 9.24; and

Adopt Resolution No. 2022-0104 amending Policy 2.03 to require that all future additions and amendments to Authority Codes and Policies shall be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

## **Background/Justification:**

The Authority Codes and Policies were initially adopted by the Interim Authority Board on September 20, 2002. Since 2003, the year the San Diego County Regional Airport Authority ("Authority) was formed and began operating San Diego International Airport ("Airport") and acting as the Airport Land Use Commission, several Codes and Policies have been updated, however, staff has recently undertaken a comprehensive review of all Authority's Codes and Policies.

Staff initiated a review of the codes and policies in order to ensure that they reflect the current operations of the Airport and Authority, and are accurate and consistent with applicable Federal, State and local laws and regulations. Amending the codes will also provide alignment with Airport Rules and Regulations.

In order to perform a thorough review, departments and stakeholders responsible for compliance with the requirements of individual codes and policies conducted a thorough review and recommended revisions, an Executive Project Team consisting of two Vice Presidents was created to review all proposed amendments and the General Counsel's Office reviewed all proposed amendments.

Meeting Date: November 3, 2022

With the adoption of Authority Policy 2.03, the Board also desires to promote inclusivity for non-binary and transgendered people employed at and served by the Authority and SAN. Staff is requesting that this policy be amended to require that all future additions and amendments to Authority Codes and Policies be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

Staff presented the new code and proposed amendments to the Executive Committee during a workshop at its October 24, 2022 meeting and the committee voted unanimously to forward the amendments to the Codes and Policies to the Board for approval.

## **Fiscal Impact:**

The is no fiscal impact associated with the requested action.

#### **Authority Strategies/Focus Areas:**

This	sitem supports one or more of the following (select at least one under each area):
Stra	ategies
	Community Customer Employee Financial Operations Strategy Strategy Strategy Strategy
Foc	us Areas
	Advance the Airport Transform the Optimize  Development Plan Customer Journey Ongoing Business

#### **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## **Staff Report**

Meeting Date: November 3, 2022

## **Application of Inclusionary Policies:**

Not Applicable

## **Prepared by:**

Tony R Russell Director, Board Services/Authority Clerk

#### **RESOLUTION NO. 2022-0093**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, ADOPTING AND AMENDING AUTHORITY CODES AND POLICIES

**WHEREAS**, the Authority Codes and Policies were initially adopted by the Interim Authority Board of Directors on September 20, 2002; and

**WHEREAS**, since the creation of the Authority, best practices require a comprehensive and thorough review in order to ensure that the Codes and Policies reflect current operations of the Airport and the Authority; and

**WHEREAS,** the proposed amendments included in Attachment A were reviewed by the Executive Committee at its October 24, 2022 meeting and the committee forwarded the proposed amendments to the Board with a recommendation for approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the amendments to the Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopts Policy 6.24 and repeals Code 9.24 as outlined in Attachment A; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AMY GONZA	ALEZ	
APPROVED	AS TO FORM:	
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
ABSENT:	Board Members:	
NOES:	Board Members:	
AYES:	Board Members:	

## **ATTACHMENT A**

# CODES

#### CODES

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE

PART 1.1 - AUTHORITY AND ENFORCEMENT

SECTION 1.16 - GENERAL PENALTY

- (a) Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this Code shall be guilty of a misdemeanor, punishable pursuant to <u>California</u> Penal Code §19 unless, at the sole option of the <u>San Diego County Regional Airport</u> Authority, the violation is cited and prosecuted as an infraction under circumstances set forth in California Penal Code §17(d)(1) or (2). [Cal. Pub. Util. Code §170016.]
- (b) An "**infraction**" is punishable by: a fine not exceeding \$100.00 for a first violation. An infraction is not punishable by imprisonment.
- (1) A fine not exceeding \$100.00 for a first violation, and a misdemeanor for any subsequent violation.
- (21) An infraction is not punishable by imprisonment. A person charged with an infraction shall not be entitled to a trial by jury. A person charged with an infraction shall not be entitled or to have the public defender or other counsel appointed at public expense to represent him or her them unless he or she they is are arrested and not released on his or her their written promise to appear, on his or her their own recognizance, or upon a deposit of bail.
- (c) A "misdemeanor" is punishable by: imprisonment in the County jail not exceeding six months; or by a fine not exceeding \$1,000.00; or by both.
- (1) Imprisonment in the County jail not exceeding six months; or by a fine not exceeding \$1,000.00; or by both.
- (d) Each such person described in Section (a) above, shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this Code is committed, continued or permitted by any such person, and he or she they shall be punished accordingly.
  - (e) Payment of a fine shall not excuse payment of any fee required by this Code.
- (f) In addition to the foregoing, any violation of the provisions of this Code is deemed to be a public nuisance. Such violations may be abated by civil action or pursuant to applicable administrative abatement procedures.
  - (g) A violation of any Code section may, at the discretion of the prosecutor, if the

violation is initially charged as a misdemeanor rather than an infraction, be prosecuted as an infraction, subject to the procedures described in Subsection (b)(12) above, and Subsection (h) below, when:

- (1) The prosecutor files a complaint charging the offense as an infraction, unless the defendant, at the time he or she is they are arraigned, after being informed of his or her their rights, elects to have the case proceed as a misdemeanor; or
- (2) The court of relevant jurisdiction, with the consent of the defendant, determines that the offense is an infraction in which event the case shall proceed as if the defendant had been arraigned on an infraction complaint.
- (h) Except as otherwise provided by law, all provisions of law related to misdemeanors shall apply to infractions, including, but not limited to, powers of authorized officers, jurisdiction of courts, periods for commencing action and bringing a case to trial and burden of proof.
- (i) The Authority may employ necessary personnel to enforce its rules, regulations, Codes and Policies. [Cal. Pub. Util. Code §170016(ed).]

[Amended by Resolution No. 2008-0029 dated March 6, 2008.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

## **CODES**

ARTICLE 2 - ETHICS

PART 2.0 - ETHICS AND CONDUCT

SECTION 2.03 - BOARD NON-INTERFERENCE WITH ADMINISTRATION

(a) Except for the purpose of inquiry into the affairs of the Authority and the conduct of any Authority department or office, the Board and its members shall deal with Authority employees who are subject to the direction and supervision of the President/CEO solely through the President/CEO. Neither the Board nor its members shall: (1) give or attempt to give orders to any Authority officer or employee either publicly or privately; (2) attempt to coerce or influence the President/CEO or any Authority officer or employee with respect to any contract, purchase of supplies, or any other administrative action; or (3) in any manner direct or request the appointment of any person to, or his their removal from, office or Authority position by the President/CEO or his or her their subordinates.

[Amended by Resolution No. 2018-0106 dated October 4, 2018.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

#### CODES

ARTICLE 2 - ETHICS

PART 2.0 - ETHICS AND CONDUCT

SECTION 2.08 - PROHIBITED CONFLICTS OF INTEREST

- (a) The Authority is required to adopt a Conflict of Interest Code pursuant to Section 87300 of the California Government Code. The Authority's Conflict of Interest Code is contained in Authority Code Section 2.30. The Conflict of Interest Code incorporates many of the provisions of the California Political Reform Act (California Govt. Code §§ 81000-91015) ("California Political Reform Act") pertaining to conflicts of interest.
- (b) This Ethics Code incorporates and makes applicable to the Board members and Employees: (1) the Authority's Conflict of Interest Code; and (2) the provisions of the California Political Reform Act, and (3) the regulations of the California Fair Political Practices Commission pertaining to conflicts of interest, including, but not limited to, California Government Code § 84308, which governs any Board member who is running or has run for elective office. In some instances, the provisions of this Ethics Code may be more restrictive than the provisions of the California Political Reform Act or the regulations of the California Fair Political Practices Commission. The provisions of this Ethics Code shall apply in such cases.
- (c) By way of summary, a conflict of interest occurs when a Board member or Employee, acting in an official capacity, makes, participates in making or in any way attempts to use his or her official position to influence a decision of the Authority in which he or she knows or has reason to know that he or she has a financial interest. Financial interests include:
- (1) A business entity in which a Board member or Employee or an immediate family member has an investment or holds a management position;
- (2) Real property in which a Board member or Employee or an immediate family member owns an interest; and
- (3) Any person or entity that is a source of income, gifts or loans to a Board member, Employee or an immediate family member.
- (d) Notwithstanding a conflict of interest, certain exceptions contained within the California Political Reform Act and the regulations of the California Fair Political Practices Commission may result in the official or Employee not being disqualified.
- (e) If a disqualifying conflict exists, the Board member or employee must be disqualified from making, participating in making or attempting to use his or her official position in any way to influence the Authority's decision which involves that financial interest.

- (f) Every Board member and employee of the Authority is responsible for knowing the conflict of interest rules and knowing when he or she has a disqualifying conflict of interest. However, Board members and Employees may consult the Authority's Ethics Officer, General Counsel or such other authorized individual designated by the Authority ethics officer ("Ethics Officer") when faced with a conflict of interest issue. As soon as a Board member or Employee has a disqualifying conflict of interest, he or she shall:
- (1) Promptly file with the Ethics Officer a signed statement disclosing the nature and extent of the conflict of interest;
  - (12) Immediately stop participating further in the matter;
  - (23) If an Employee, notify his or her supervisor about the disqualification; and
- (34) If a Board member, set forth the disqualification in the official record of the Authority.
- (g) The Authority may prepare supplementary material regarding the applicable conflict of interest rules and distribute such material to Board members and officials and Employees.

[Amended by Resolution No. 2019-0015 dated February 7, 2019.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

## CODES

ARTICLE 7 - SAFETY AND SECURITY

PART 7.0 - REGULATION OF CONDUCT
SECTION 7.14 - FILMING AND PHOTOGRAPHY

- (a) No person shall take a still, motion or sound motion picture, photograph or video on the Airport for commercial purposes without prior written permission of the President/CEO and a Commercial Filming/Photography Permit authorized by the President/CEO. Commercial Filming/Photography Permit are to provide guidance to and govern the activities of photographers, film crews and other individuals involved in conducting Filming activities at SDIA. This prohibition does not apply to representatives of the press when photographing, filming, or video recording for news purposes.
- (b) No person shall take a still, motion or sound picture, photograph or video on the Airport in a manner which is intended to or does:
  - (1) Interfere with the safe operation of the Airport;
  - (2) Obstruct or impede any screening or inspection process of passengers, employees, aircrafts, vehicles, luggage or cargo; or
  - (3) Disrupt the operation or activities of the Airport, or of any tenant, licensee, or permittee of the Authority; or
  - (4) <u>Constitute a proximate and cognizable threat to the safety of personnel or to Airport sensitive security areas, as determined by a duly appointed law enforcement officer or designated representative of the Authority.</u>

[Amended by Resolution No. 2011-0002 dated January 6, 2011.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

## **CODES**

ARTICLE 8 - GENERAL OPERATIONS

PART 8.2 - AUTHORITY FACILITIES

SECTION 8.20 - ANIMALS

- (a) No person shall bring or allow an animal on the facilities and airports under the jurisdiction of the Authority except as follows:
  - (1) Service animals as defined under applicable lawin 85 C.F.R. 238; and emotional support animals
    - (2) Animals properly crated for shipment by air; and
- (3) Domestic animals if restrained by a leash or confined in such a manner as to be under the positive control of the owner or handler; <u>provided</u>, <u>however</u>, that such domestic animals shall not be allowed in airport terminal buildings or passenger loading areas, except as permitted in subsections (1) and (2) above.
- (b) No person shall enter any terminal or the air operating area of any facility or airport under the jurisdiction of the Authority with a dog or other animal except one permitted under federal, state or local laws, or one properly confined in a suitable container for shipment.
- (c) No person shall permit any animal to urinate or defecate upon the sidewalks or upon the floor of any facility or airport under the jurisdiction of the Authority.
- (d) No person shall feed or perform any other act to encourage the congregation of birds or other animals on any facility or airport under the jurisdiction of the Authority.
- (e) No person shall hunt, pursue, trap, catch, injure or kill any animal on any facility or airport under the jurisdiction of the Authority unless expressly authorized by the Authority in writing.

[Amended by Resolution No. 2019-0025 dated March 14, 2019.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

## **CODES**

ARTICLE 8 - GENERAL OPERATIONS

PART 8.4 - BUSINESS AND COMMERCIAL ACTIVITIES

SECTION 8.40 - EXPRESSIVE ACTIVITIES

- (a) No person shall engage in any of the following activities on the any facilities facility and or airports under the jurisdiction of the San Diego County Regional Airport Authority (the "Authority"), except as provided in subsection (b) below:
- (1) Sell or distribute any merchandise, including, but not limited to jewelry, food stuffs, candles, flowers, badges and clothing:
  - (2) Solicit and receive alms;
  - (3) Solicit and receive funds;
  - (4) Conduct surveys or solicit information from the general public;
- (5) Conduct or participate in any parading, picketing, marching, patrolling, demonstrating and/or assembling; or
  - (6) Seek petition signatures.
- (b) The activities set forth in subsection (a) may be conducted on the any the facilities facility and or airports under the jurisdiction of the Authority in areas designated by the Authority's Executive DirectorPresident/CEO or his or her their designee (the "Executive Director") from time to time; provided, that persons desiring to engage in one of the above listed activities first must obtain a permit from the Executive DirectorPresident/CEO. The President/Executive Director CEO has designated the areas ("Expressive Activity Areas") of SDIAAirport property where Eexpressive Activities ("Expressive Activities") may be conducted. Such permits shall be issued in accordance with procedures established by the Executive Director. President/CEO.
- (c) If any person engages in any of the activityies prohibited <u>bay subsection</u> (a) <u>bove</u> without a permit, then the <u>Executive DirectorPresident/CEO</u>, or their <u>designee</u>, shall advise such person of this section and its restrictions <u>therein</u> and shall request the person <u>to</u>-cease <u>conducting</u> the prohibiteding activityies.
- (d) No person shall interfere with, impede or obstruct the work or activities of the Authority's personnel, tenants, lessees or other persons.
- (e) No person shall interfere with, impede or obstruct the movement or activities of the general public.

1	1)	Δ	1237 3/10	alation	ofthe	provicione	ofthic	continu ch	011	agnetitute o	<del>misdemeanor</del>
_1	1)	1	tily vic	Junon	OT the	Provisions	o UI tillis	SCUITOH SH	dH	COnstitute a	HHSuchicanor

( <u>fg</u> )	In addition to the penalties specified in this Code for any violation of this section,
tThe Executive	DirectorPresident/CEO may seek relief from the appropriate court to restrain or
enjoin any vio	lation of this section.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Superceded by Resolution No. \_\_\_\_\_\_dated \_\_\_\_\_.]

## **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.0 - APPLICATION

SECTION 9.01 - GENERAL APPLICATION

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. \_\_\_\_\_\_\_ dated \_\_\_\_\_\_.]

<sup>(</sup>a) The Codes contained in this Article 9 shall be applicable, as appropriate, to all other facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority.

## CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION

SECTION 9.11 - TRANSPORTATION SERVICE REGULATIONS

- (a) No person shall operate, drive or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service (except as provided in Section\_9.23 of this Code) over and upon the non-dedicated private streets for the transportation of persons and/or baggage from or within the Airport facility without all valid and necessary permits or agreements issued by the Authority.
- (b) Certain words and phrases used in this Article\_9 are defined as follows, unless the context requires a different meaning:
- (1) "Charter Vehicle" shall mean any vehicle issued a Charter-Party Carrier of Passengers Certificate by the California Public Utilities Commission.
- (2) "Courtesy Vehicle" shall mean any vehicle used by a hotel, rental car company, off-airport parking lot or any other service transporting passengers where there is no charge for said services.
- (3) "**Hearing Officer**" shall mean the individual or individuals appointed by the Authority to hear the evidence and information regarding Permit Holders facing administrative action.
- (4) "Non-Dedicated Streets" shall mean streets under the control and jurisdiction of the Authority and not dedicated to any other governmental agency.
- (5) "**Permit Holder**" shall mean any individual, company, organization, entity or affiliate permitted to operate ground transportation service vehicles within the San Diego International Airport.
- (6) "**Taxicab**" shall mean any passenger vehicle designed to carry no more than eight persons, excluding the driver, used to carry passengers for hire and licensed as such by a local authority.
- (7) "TNC Vehicle" shall mean any passenger vehicle engaged in providing Transportation Network Company services and issued a Transportation Network Company permit by the California Public Utilities Commission.

(8) "Vehicle for Hire" shall mean any vehicle issued a Passenger Stage Corporation Certificate by the California Public Utilities Commission.

[Amended by Resolution No. 2014-0073R, dated July 7, 2014.] [Amended by Resolution No. 2012-0083 dated July 12, 2012.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

#### CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION

SECTION 9.14 - INSURANCE

- (a) No person shall operate, drive, or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service (except as provide in Section 9.23 of this Code) ("Insured DriversPermittee") over and upon the non-dedicated private streets for the transportation of persons and baggage from or within the Airport unless they establish and maintain in effect the forms of financial responsibility for public liability and workers' compensation specified in this Section.
- (1) Insured <u>Drivers Permittee</u> shall maintain a valid policy of automobile liability insurance executed and delivered by a company authorized to carry on insurance business in the State of California, with an AM Best Company financial rating acceptable to the President/CEO. The minimum terms and limits of said policy <u>shall-may</u> be set from time to time by the President/CEO <u>or Regulatory Agency</u>. The terms of the policy shall provide that the insurance company assumes financial responsibility for injuries to persons, property and employees caused by the operation of the Insured <u>Permittee Drivers</u> and their authorized drivers and Airport Ground Transportation Service Permitted vehicles.
- (2) Insured <u>Drivers Permittee</u> shall maintain a valid policy of workers' compensation insurance for all its employees and <u>shall may</u> include a waiver of subrogation endorsement in favor of the Authority.
- (b) A valid certificate of insurance issued by the company providing the insurance policy required under the provisions of this section shall be filed with and approved by the President/CEO. This certificate, with appropriate endorsements to the underlying policies, shall provide that the Authority and its officers, employees and agents are named as additional insureds. It shall also provide that the insurer will notify the Authority at least 30 days prior to a reduction in coverage or cancellation of the policy. The certificate also shall state:
  - (1) The insurance policy number;
  - (2) The type and limits of coverage, including any deductibles or self-insured retention;
  - (3) The specific vehicle(s) insured for vehicle liability coverage;

- (4) The effective dates of the policy; and
- (5) The certificate's date of issue.
- (c) An Insured <u>Driver Permittee</u> may satisfy the requirements of this Code Section where the holder of a valid ground transportation permit maintains the required insurance covering the Insured <u>Driver Permittee</u>.

[Amended by Resolution No. 2015-0066 dated July 1, 2015] [Amended by Resolution No. 2014-0073R dated July 7, 2014] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION
SECTION 9.15 - VEHICLE REGISTRATION

- (a) No Airport Ground Transportation Service Permit shall be issued to a Taxicab, Vehicle for Hire, Charter Vehicle or Courtesy Vehicle, or other commercial ground transportation service vehicle without proof of valid vehicle registration provided to and approved by the Authority.
- (b) California vehicle registration required above shall list the Driver, Permit Holder or the Permit Holder's "dba" as the registered owner. If a vehicle is leased or rented, then a copy of a valid lease or rental agreement shall be provided to and approved by the Authority prior to any permit being issued.

[Amended by Resolution No. 2015-0066 dated July 1, 2015] [Amended by Resolution No. 2014-0073R dated July 7, 2014] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION

SECTION 9.16 - FINANCIAL OWNERSHIP AND OPERATING RECORDS

- (a) Every holder of an Airport Ground Transportation Service Permit shall maintain:
  - (1) Financial records in accordance with good accounting practices;
  - (2) Ownership records; and
- (3) Operating records in a form, and at intervals, which shall be determined from time to time by the San Diego County Regional Airport Authority (the "Authority"). President/CEO.
- (b) Ownership and operating records shall be made available to the Authority upon demand at any reasonable time. The Permit Holder shall retain operating records for a minimum of six months from the date the records are created.
- (c) For the purposes of this Section, ownership records shall include, but are not limited to the following:
- (1) Copies of the Articles (or Certificate) of Incorporation as filed with the Secretary of State of the entity's state of incorporation;
- (2) Records identifying all corporate officers and board members. A corporation shall report any change in corporate officers or members of its board within ten days of the effective date of such change;
- (3) A stock register recording the issuance or transfer of any shares of the corporate stock; and
- (4) The registration cards issued by the State of California Department of Motor Vehicles to the Permit Holder for all vehicles operating on Authority property under the authority of a Ground Transportation Service Permit.
- (d) For the purposes of this Section, operating records shall include, but are not limited to the following:
  - (1) Typed or written radio dispatch records;
- (2) Any log that describes the trips transporting passengers and baggage to and from, or within the San Diego International Airport;

	(3)	Copies	of the	daily trip	log required	pursuant to	Metropolitan	Transit
Development-	<b>District</b> S	System,	-Board	-Ordinar	ice-11;			

- (4) Waybills as defined under the California Public Utilities Commission General Order 157; and
  - (5) Any other similar records.
- <u>\_(e)</u> <u>In order to ensure compliance with the foregoing sections, the Authority may shall perform annual audits of each Ground Transportation Service Permit Holder.</u>
- (ef) If found to be out of compliance, the Ground Transportation Service Permit Holder may be subject to revocation of permit as set forth in this Code.

[Adopted by Resolution No. 2002-0	02 dated September 20, 200	[2.]
Superceded by Resolution No.	dated	
[buperceded by Resolution 140.	dated	

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION

SECTION 9.17 - COMPLAINTS

- (a) Every Airport Ground Transportation Service Permit Holder shall respond within ten days to any written complaint concerning transportation services provided or arranged by the Permit Holder to or from the San Diego International Airport.
- (b) A Permit Holder also shall respond within ten days to any inquiries from the San Diego County Regional Airport Authority regarding service complaints and provide copies of any requested correspondence and records.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. dated .

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - GROUND TRANSPORTATION

SECTION 9.18 - DISABLED PASSENGER SERVICES

- (a) Every Vehicle for Hire operator shall provide in its service fleet for the San Diego International Airport, at a minimum, at least one wheelchair lift-equipped vehicle. In addition to requirements under state and federal law, Eeach Vehicle for Hire operator shall provide wheelchair lift-equipped vehicles according to the following schedule when adding to or replacing airport vehicles in its fleet:
- (1) One to 50 authorized vehicles requires one wheelchair-lift equipped vehicle.;
- (2) 51 to 100 authorized vehicles requires two wheelchair-lift equipped vehicles; and
- (3) <u>Vehicle for Hire Oo</u>perators may subcontract to provide wheelchair-lift equipped vehicles. Operators shall obtain prior written approval from the <u>San Diego County</u> <u>Regional Airport</u> Authority for any agreements between the operator and subcontractors providing wheelchair-lift equipped vehicles.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.] [Superceded by Resolution No. \_\_\_\_\_\_ dated \_\_\_\_\_\_.

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.2 - GROUND TRANSPORTATION

SECTION 9.20 - LIMITATIONS

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. \_\_\_\_\_\_dated \_\_\_\_\_]

<sup>(</sup>a) The Board of Directors of the San Diego County Regional Airport Authority may make any changes to these Sections\_-9.01 to 9.20, inclusive, of this Code, including, without limitation, the manner in which any Ground Transportation Service Permit Holder or vehicle decal is determined, regulated and replaced.

#### CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.2 - GROUND TRANSPORTATION

SECTION 9.22 - SUSPENSION, REVOCATION, DENIAL AND FINE OF GROUND

TRANSPORTATION PERMITS AND SERVICES

- (a) The Executive Director President/CEO or his or her their designee (the "Executive Director") of the San Diego County Regional Airport Authority (the "Authority") shall may suspend, revoke or deny the a Ground Transportation Service Permit or driver Driver permit Permit, as applicable, of an permit holder or driver for failure to comply with any of the provisions of Sections -9.01 to 9.13, inclusive, of this Code pertaining to ground transportation services. Any such suspension or revocation shall be separate from any other civil or criminal proceedings penalties and shall not be a basis for relief of liability or responsibility pursuant to the proceedings. The action of the Executive Director President/CEO shall be subject to the appeals provisions provided herein.
- (b) Upon a determination by the Executive DirectorPresident/CEO -that a Permit Holder, operator of a vehicle or Taxicab, or applicant falls within the provisions of subsection (a) above, the Permit Holder or applicant, as the case may be, shall be notified in writing of the suspension, revocation or denial and the manner in which such action may be appealed.
- The Permit Holder, driver or applicant shall be notified that he or she they they may file a written appeal with the Executive Director President/CEO. Each appeal must be perfected by a letter addressed to the Executive Director President/CEO and personally delivered to the Authority Clerk, or sent by U.S. mail postmarked with the United States Postal Service, within ten business days of the date notice of the decision of the President/CEO Executive Director addressed to the party making the appeal is placed with the United States Postal Service. which letter of appeal must state that an appeal from the decision of the Executive Director President/CEO is desired. If no appeal is filed within the said ten days, it shall be grounds to deny a hearing; and any Any untimely filed appeal shall be dismissed by the Hearing Officer. A suspension or revocation shall immediately become effective if an appeal is not timely filed within the ten business days, except in circumstances where the public's safety is affected. If an appeal is timely filed, the revocation or suspension shall be stayed pending the final determination of the appeal. In the event the permit, which is the subject of the action, expires and a new permit is issued to the same operator prior to the suspension or revocation taking effect and being fully carried out, or prior to final decision on appeal, the new permit shall be issued conditioned upon and shall be subject to the pending suspension or revocation. If no appeal is taken, said new permit shall be so suspended or revoked. If on appeal and suspension or revocation is the final decision, the new permit shall be so suspended or revoked. There shall be no requirement for further notice or hearing regarding the new permit.

- (d) When an appeal is timely filed, the Executive Director President/CEO shall cause the appeal to be assigned to a Hearing Officer. The matter shall be heard no later than 60 calendar days from the date of the filing of the appeal. The Hearing Officer shall notify the parties in writing of the time, date and place of the hearing. The notice shall be sent to the appellant by registered or certified mail, or hand-delivery. The Hearing (the "Hearing") is an informal administrative proceeding with the rules of evidence relaxed from strict judicial practice. In that regard, hearsay evidence is admissible. All parties may be represented by legal counsel, witnesses shall be sworn and be subject to cross-examination, and cumulative or repetitive evidence should not be admitted. The Hearing Officer may subpoena witnesses and establish additional procedures within the provisions of California Government Code Sections-11507.5 through 11511 and as may be required to serve the interest of justice. The Hearing Officer may uphold the suspension, revocation or denial or reverse or modify the decision which is the subject of the appeal, or make a different decision. A copy of the decision of the Hearing Officer specifying findings of fact and reasons for the decision shall be furnished to the parties within ten business days of the conclusion of the Hearing.
- (e) The final decision of the Hearing Officer shall be the final administrative remedy. There shall be no rehearing or reconsideration. The final decision shall be subject to judicial review pursuant to California Code of Civil Procedure Sections -1094.5 and 1094.6.
- of the Authority, there is a clear and immediate threat to the safety and protection of the public, the Authority may suspend or revoke a permit prior to a Hearing being held. The Authority shall prepare a written notice of suspension or revocation which includes a statement of the action, a concise explanation of the reasons for the action, the statutory basis relied upon for such action, and an explanation of the Permit Holder's right to request a Hearing from the Authority. Such notice shall be either sent by certified mail to the Permit Holder or be personally delivered. The Permit Holder may request a Hearing from the Authority within five business days of receipt of notification that the permit has been suspended or revoked in the manner provided above in Subsection-(c). The Hearing Officer shall notify the appellant of time and place of such Hearing and the Hearing shall be conducted in the manner prescribed in this Section. The Hearing shall be held not more than 15 business days from the date of receipt of said request for Hearing. The suspension or revocation shall not be stayed during pendency of said appeal Hearing.
- (g) It shall be unlawful for any person to operate any Ground Transportation Service Vehicle from a facility or airport under the Authority's jurisdiction providing any ground transportation from such facility or airport during the period of any suspension or revocation of the permit or the driver's permit.
- (h) No person shall use or give permission to use any vehicle or Taxicab to provide any ground transportation service from a facility or airport under the Authority's jurisdiction during the period of any suspension or revocation of the permit.
- (i) When a permit has been suspended or revoked, the operation of any vehicle or taxicab authorized by such permit shall cease.

(j)	Whenever any person or permit holder acquires an address different from the				
address previo	busly given the Authority, the person shall within ten business days thereafter				
notify the Authority, in writing, of the old and new address.					

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Superceded by Resolution No. \_\_\_\_\_\_dated \_\_\_\_\_.]

## **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.2 - GROUND TRANSPORTATION

SECTION 9.23 - GROUND TRANSPORTATION PERMIT - EXCEPTION

- (a) No ground transportation permit shall be required for the operation of ground transportation services for the transportation of persons and baggage from the San Diego International Airport (the "Airport") to any government-owned public transportation system.
- (b) No permit shall be required for the transportation of persons and baggage from the Airport by a vehicle operated for the transportation of passengers pursuant to a tour charter party license issued by the California Public Utilities Commission operating under an agreement or contract, with a passenger capacity of 25 persons or greater.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. \_\_\_\_\_\_\_dated \_\_\_\_\_.]

#### CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.2 - GROUND TRANSPORTATION

SECTION 9.24 - VIOLATIONS

- (a) Violations of any of the provisions of Sections 9.01 to 9.24, inclusive, of this Code shallmay be charged as a misdemeanor and subject to:
  - (1) Imprisonment in the county jail not exceeding six months;
  - (2) A fine not exceeding one thousand dollars (\$1,000);
  - (3) Having their vehicle impounded; or
  - (4) Having any combination of subsections (1), (2), and (3) above imposed.

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.3 - LANDSIDE OPERATIONS

SECTION 9.31 - SPEED REGULATIONS - MOTOR VEHICLES

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. \_\_\_\_\_\_\_dated \_\_\_\_\_\_.]

<sup>(</sup>a) It shall be unlawful to operate any vehicle on the facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority Airport facilities in excess of posted speed limits.

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.3 - LANDSIDE OPERATIONS

SECTION 9.32 - VEHICLE PARKING REGULATED

(a) The Executive DirectorPresident/CEO of the San Diego County Regional Airport Authority or his or her their designee is hereby instructed to have lines or markings painted or placed upon the curb or upon the street for the purpose of designating parking spaces. Vehicles shall park within the lines or markings so established. It shall be unlawful to park any vehicle across any such line or marking or to park said vehicle in such position that the same shall not be entirely within the area so designated by such lines or markings.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.] [Superceded by Resolution No. \_\_\_\_\_\_\_\_dated \_\_\_\_\_]

#### **CODES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.3 - LANDSIDE OPERATIONS

SECTION 9.35 - IMPOUNDING OF ILLEGALLY PARKED VEHICLES

(a) The authorized officers of the San Diego County Regional Airport Authority (the "Authority") shall have the right to remove any vehicle found parked in violation of posted signs. In removing vehicles, authorized officers of the Authority shall follow the provisions of Section 22850, et seq. of the California Vehicle Code establishing the procedure to remove and store vehicles. No vehicle may be removed under the provisions of this section unless signs are posted in the regulated areas which give notice of the restrictions as to parking governing the area in which said vehicle may be found and indicating that vehicles parked in violation will be removed.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.] [Superceded by Resolution No. \_\_\_\_\_\_ dated \_\_\_\_\_.

#### CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.3 - LANDSIDE OPERATIONS

Section 9.37 - Authorization to Move Vehicles

(a) The Executive Director President/CEO or his or her their designee of the San Diego County Regional Airport Authority (the "Authority"), has the authority to remove from any area on any facilitythe facilities and or airports under the jurisdiction of the Authority, including, without limitation, the San Diego International Airport, any vehicle which is disabled, abandoned or parked in violation of these rules and regulations, or which presents an operational or security problem to any other area of such facilities and airports; and may store the same at the owner's or operator's expense and without liability for damage which may result while removing, towing or storing.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.] [Superceded by Resolution No. \_\_\_\_\_\_\_ dated \_\_\_\_\_\_.

#### CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.4 - AIRFIELD OPERATIONS

SECTION 9.40 - AIRPORT USE REGULATION AT SAN DIEGO INTERNATIONAL

**AIRPORT** 

- (a) Overview. This Section 9.40 sets forth the regulations of the San Diego County Regional Airport Authority (the "Authority") restricting and regulating the use of the San Diego International Airport (the "Airport") by certain types of aircraft, and restricting the use of the Airport during certain times of the day. The Authority is the certificated operator of the Airport. This Section 9.40 is a continuation of preexisting regulations governing the Airport originally adopted by the Board of Port Commissioners of the San Diego Unified Port District (the "Port") on June 5, 1979, and Airport Regulations adopted by Port Resolutions 85-201, 87-206, and 87-207, as first adopted in a comprehensive form in 1988. These regulations continue to be supplemental to, and not in replacement of, any other duly adopted or authorized rules, policies, regulations and ordinances governing the use of the Airport.
- (b) <u>Background</u>. This Section 9.40 restates and continues in effect the preexisting "Amended Airport Use Regulations" first adopted in a comprehensive form in 1988 by the Board of the Port, the then owner and operator of the Airport, and the predecessor in interest to the Authority. This Section 9.40 is adopted by the Authority in furtherance of, and consistent with, the transfer of the Airport from the Port to the Authority, as provided in the San Diego County Regional Airport Authority Act. This transfer occurred on January 1, 2003.

This Section 9.40 reflects that the Authority is vested with enforcement authority consistent with the transfer of title and ownership of the Airport to the Authority pursuant to California Public Utilities Code §§170056 and 170062, maintaining those substantive portions of the preexisting regulations governing the Airport originally adopted by the Port that are still relevant and deleting now irrelevant material. This Section 9.40 modifies the preexisting regulations governing the Airport originally adopted by the Port in a manner that does not reduce or limit aircraft operations or affect aircraft safety.

- (c) <u>Effective Date</u>. This Section 9.40 restates the provisions of the preexisting Airport Use Regulations governing the Airport, which became effective on January 1, 1989, except for the provisions of subsections (f)(1)(B) and (f)(2)(B) of this Section 9.40 which prohibit certain departures between 6:30 and 7:00 a.m., and which prohibit publication of certain gate departure times between 9:45 p.m. and 6:45 a.m., respectively. Subsections (f)(1)(B) and (f)(2)(B) became effective April 1, 1989.
- (d) <u>Definitions</u>. As used in this Section 9.40, the terms set forth below shall be deemed to have the following meanings:

- (1) "Engine Run-Up" shall mean the operation of one or more aircraft engines at the Airport for the purpose of, or in connection with, testing, servicing or repairing an aircraft and its subsystems, including, but not limited to, any of its engines.
- (2) "FAA" shall mean the Federal Aviation Administration of the United States Department of Transportation, and any successor federal agency.
- (3) "Gate Departure Time" for Regularly Scheduled Commercial Operators shall mean: (i) for passenger carrying operators, the published departure time of any regularly scheduled commercial air carrier operation at the Airport; and (ii) for all-cargo operators, the time at which the aircraft conducting a departure from the Airport is scheduled by such air-cargo operator to receive permission from the FAA Ground Control facility at the Airport (or other comparable FAA tower function) to enter the system of taxiways and runways at the Airport in preparation for departure from the Airport.
- (4) "Limited Operations Hours" shall mean the period each day between 6:30 a.m. and 7:00 a.m. (0630 to 0700 hours), and the period between 10:00 p.m. and 11:30 p.m. (2200 to 2330 hours) (local time).
- (5) "Person" shall mean one or more human beings, legal entities or other artificial persons, including, without limitation, any airline, association, partnership, business trust, corporation, estate, or other legal entity, and any combination of human beings, legal entities or both.

## (6) "Regularly Scheduled Commercial Operator" shall mean:

- (A) **Passenger Operations**. Any Person engaged in scheduled passenger carrying operations at the Airport with aircraft operating at gross weights of 75,000 or more pounds and: (i) with four (4) or more departures during any weekly period which are published or listed in the Official Airline Guide, or advertised by any other means, as being available to the general public upon the payment of an established fare(s); or (ii) which have entered into contracts with any Person or group of Persons to conduct passenger carrying operations to or from the Airport which result in four (4) or more departures per week during any three (3) weeks of any calendar quarter; and
- (B) **Cargo Operations**. Any Person operating aircraft at the Airport at gross weights of 75,000 pounds or more for purposes of carrying cargo to or from the Airport, and which operate four (4) or more departures per week at the Airport during any three (3) weeks of any calendar quarter.
- (7) "Stage 3 Aircraft" shall mean an aircraft that meets at least one of the definitions of the following subsections:
- (A) **Certificated Aircraft.** For aircraft which have been certificated under Federal Aviation Regulation ("FAR") Part 36, an aircraft which, at the time of its manufacture, or, if modified, subsequent to its modification, has been formally and officially certificated by FAA as a "Stage 3 airplane" within the meaning of Section 36.1(f)(6) of FAR Part 36 (14 C.F.R. {36.1(f)(6) [1987]}).

- (B) Uncertificated Aircraft. For aircraft not certificated by FAA under FAR Part 36, an aircraft which is identified under FAA Advisory Circulars ("ACs") AC36-2C and/or AC36-3GH (as in effect as of the date of adoption of this Section 9.40, and as later may be amended, revised or replaced by superseding ACs) as generating noise levels at the FAR Part 36 take-off measuring point of 89 dB EPNdB or less.
- (C) Non-Stage 3 Certificated Aircraft. For aircraft which are certificated by the FAA under FAR Part 36, but which have not been certificated as a Stage 3 Aircraft (or higher), an aircraft that has been expressly certificated by the Authority's Executive DirectorPresident/CEO or his or her their designee (the "Executive Director") under Section 9.40(i) to be a "Stage 3 Aircraft" for purposes of this Section 9.40.
- (e) Prohibition Against Certain Aircraft Types. No Person shall operate any aircraft at the Airport which generates more than 104 EPNdB under FAR Part 36 test procedures, as measured at the FAR Part 36 takeoff measuring point (6500 meters from brake release). For purposes of this Section 9.40, the values listed in FAA AC 36-2C (for uncertificated aircraft) under the column entitled "Take-off M/Est. EPNdB" and under applicable FAR Part 36 test procedures (for certificated and international aircraft) (as in effect as of the date of adoption of this Section 9.40, and as later may be amended, revised or replaced by superseding ACs), in the section "Noise Levels EPNdB", under the column headed "Take-off" shall be conclusive with respect to any aircraft listed in any such AC. See also FAR Part 36 (14 C.F.R. {36.1(f)(6) [1987]}).

#### (f) Time of Day Restrictions.

#### (1) <u>Nighttime Departures</u>.

- (A) <u>All Aircraft</u>. No Person shall operate any aircraft <u>(rotary or fixed wing)</u> on departure from the Airport between 11:30 p.m. and 6:30 a.m. (2330 and 0630 hours) (local time).
- (B) <u>Non-Stage 3 Aircraft</u>. No Person shall operate any aircraft on departure from the Airport between 10:00 p.m. and 11:30 p.m. (2200 to 2330 hours), or between 6:30 a.m. and 7:00 a.m. (0630 to 0700 hours) (local time) unless such aircraft is a Stage 3 or better (Stage 4 or 5) Aircraft.

#### (2) <u>Scheduled Gate Departure Times.</u>

- (A) <u>Stage 3 Aircraft or better (Stage 4 or 5)</u>. No Person shall schedule, or advertise for departure, a Gate Departure Time for any <u>Stage 3</u> Aircraft between 11:15 p.m. and 6:15 a.m. (2315 and 0615 hours) (local time). The provisions of this Section 9.40(f)(2) do not modify the restrictions of Sections 9.40(f)(1)(A) or (B).
- (B) <u>Non-Stage 3 Aircraft or better (Stage 4 or 5)</u>. No Person shall schedule, or advertise for departure, a Gate Departure Time for any non-Stage 3 Aircraft between 9:45 p.m. and 6:45 a.m. (2145 and 0645 hours) (local time).

(3) <u>Engine Run-Ups</u>. No Person shall perform any Engine Run-Up at a power setting above idle power between 11:30 p.m. and 6:30 a.m. (2330 and 0630 hours) (local time).

#### (4) <u>Exceptions</u>.

- (A) Mercy/Emergency and Mercy-Flights. The prohibitions of Section 9.40(f)(1) shall not be applicable to any aircraft operation at the Airport that is conducted in a mercy flight status or emergency n emergency situation or to any mercy flight authorized in advance by the Executive DirectorPresident/CEO or senior Airport official on duty (collectively, an "Emergency Mercy or Mercy Emergency Flight"). Mercy or /Emergency Flights for medical purposes are exempt from certain restrictions, including the curfew restrictions (California Public Utilities Code, 21662.4). If a flight arrives in a Mercy/ or Emergency Flight status, they are permitted to depart in a non-Mercy/ Emergency Flight status if the aircraft is returning to its base of operation.
- (B) <u>Engine Run-Ups</u>. The prohibition of Section 9.40(f)(3) shall not be applicable to an Engine Run-Up necessary to allow an aircraft engaged in an Emergency or Mercy Flight to comply with any safety, legal or regulatory obligations or requirements prior to commencing the Emergency or Mercy Flight.
  - (g) Minimum Operations Mix Requirements.

#### (1) Semi-Annual Reporting Requirements.

- (A) Form 41. Not later than March 31 of each year, beginning March 31, 1989, each Regularly Scheduled Commercial Operator shall file with the Clerk of the Authority a true and correct copy of its report to the United States Department of Transportation ("DOT"), for the preceding calendar year, of the Regularly Scheduled Commercial Operator's DOT RSPA Form 41, Schedule B-43. Not later than January 21 and July 21 of each year, beginning January 21, 1989, each Regularly Scheduled Commercial Operator also shall file with the Clerk of the Authority a report or schedule which accurately identifies the number of airplanes of each separate aircraft type and model operated by the Regularly Scheduled Commercial Operator as of the preceding January 1 or July 1, respectively.
- (B) Supplemental Information. With respect to the semi-annual reports required by Section 9.40(g)(1)(A), and the required filing of a copy of the Form 41, Schedule B-43, the Regularly Scheduled Commercial Operator also shall: (i) make entries (and appropriate and legible annotations to each aircraft entry on Schedule B-43) which describe the aircraft's certificated "Stage" classification under FAR Part 36; (ii) provide a separate list or schedule of each aircraft which the Regularly Scheduled Commercial Operator has ordered, and for which he has received a scheduled delivery date from the aircraft manufacturer, and the expected delivery of each such aircraft; and (iii) provide a separate list or schedule of each aircraft which the Regularly Scheduled Commercial Operator expects to remove from its service during the following three (3) year period. The supplemental list of aircraft to be removed from service shall state the date on which the air carrier expects to remove each such aircraft from its service.

- (C) Form 41 Substitute. Any Regularly Scheduled Commercial Operator not required by federal law or regulations to file a Form 41, Schedule B-43, shall comply with Sections 9.40(g)(1)(A) and (B) by filing with the Clerk of the Authority a substitute schedule containing all information required by Form 41, Schedule B-43, and the supplemental information required by Section 9.40(g)(1)(B).
- (D) Form 41 Replacement. The Authority may prepare and make available forms, including forms in replacement of Form 41, Schedule B-43, to be used for purposes of Sections 9.40(g)(1)(A) and (B). If the Authority prepares such replacement form(s), they shall be used for purposes of complying with Sections 9.40(g)(1)(A), (B) and (C).
- (E) Monthly Reporting Requirements. Not later than the 21<sup>st</sup> day of each month, each Regularly Scheduled Commercial Operator shall file with the Airport Noise Information Office at the Airport a schedule that reflects the number of landings for each type and model of that Regularly Scheduled Commercial Operator's aircraft that landed at the Airport in the preceding month. A copy of the Authority form which is used for reporting landing fees to the Authority, may be used for purposes of complying with this Section 9.40(g)(1)(E).
- (2) No Regularly Scheduled Operator shall conduct operations at the Airport with aircraft that are not Stage 3 Aircraft.
- (3) Violation of Section 9.40(g)(2) may, at the discretion of the Authority, and in addition to any and all other remedies available to the Authority, result in the imposition of administrative penalties and termination of all future operation privileges of the Person pursuant to Section 9.40(h)(4).
- (hg) <u>Administrative Penalties</u>. In addition to any and all other remedies which may be available to the Authority in respect of any violation of this Section 9.40, any Person which violates this Section 9.40 shall be subject to the following civil penalties:
- (1) <u>Violations of Section 9.40(e)</u>. In the event of any violation of Section 9.40(e), the Person(s) committing such violation shall be assessed a penalty of Ten Thousand Dollars (\$10,000), and all the Airport operating privileges of any such Person(s) shall be terminated.

#### (2) Violation of Section 9.40(f).

- (A) In the event of the first violation of any provision of Section 9.40(f) during any calendar six month period, the Person(s) committing assessed a penalty for the violation each maywillmay be assessed fined Two Thousand Dollars (\$2,000) as a condition to the privilege of engaging in any further operations at the Airport.
- (B) In the event of a second violation of Section 9.40(f) during any calendar six month period, the Person(s) <u>committing assessed a penalty for</u>-the second violation may <u>each be assessed be fined</u> Six Thousand Dollars (\$6,000) as a condition to the privilege of engaging in any further operations at the Airport.

- (C) In the event of a third <u>or subsequent</u> violation of Section 9.40(f) during any calendar six month period, the Person(s) <u>committing assessed a penalty for</u> the third violation <u>each maywillmay</u> be <u>assessed fined</u> Ten Thousand Dollars (\$10,000) as a condition to the privilege of engaging in any further operations at the Airport. Also, each penalized violation of these Regulations by the Person(s) shall be multiplied by the number of penalized violations by the Person(s) in the previous six month compliance period. In addition, the operating privileges of any such Person at the Airport may be terminated, or limited, on such terms and conditions, and for such period of time, as the <u>Authority's Board</u> (the "Board"), after notice and opportunity to be heard, determines is appropriate under the circumstances.
- Review Panel (CVRP) may meet to review any pending violations and determine if a fine at the levels described in section (h)(1) and (h)(2) will be assessed. Penalties may not be assessed if there are extenuating circumstances outside the operators control that prevented the flight from departing in a safe and timely manner. The CVRP is made up of one individual from the Operations, Development and Financial Divisions, appointed by the Vice President of that Division.
- (4) <u>Violations of Section 9.40(g)(2)</u>. Any Person(s) violating Section 9.40(g)(2) may be assessed Ten Thousand Dollars (\$10,000) for each violation. In addition, the operating privileges of any such Person(s) at the Airport may be terminated, or limited, on such terms and conditions, and for such period of time, as the Board, after notice and opportunity to be heard, determines is appropriate under the circumstances.
- (i) Aircraft Qualification Procedures.
- (1) Opportunity for Qualification. Any Person wishing to use an aircraft in regular service at the Airport which is not certificated as a Stage 3 Aircraft by the FAA, but which the requesting Person believes has been modified in a manner which permits the aircraft to operate regularly at the Airport at or below Stage 3 noise levels, may request special certification by the Authority. The request shall be a request for a determination by the Authority that the aircraft is a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(C).
- (2) <u>Application Procedures.</u> Any Person requesting Authority certification of an aircraft under Section 9.40(i)(1) shall submit a written request for such certification to the Executive Director President/CEO. The written request shall be accompanied by all information available to the Regularly Scheduled Commercial Operator regarding the noise performance characteristics of the aircraft for which certification has been requested.

- Aircraft Testing Procedures. The President/CEO Executive Director (and the Deputy Director, Airport Noise Mitigation with the approval of the President/CEO Executive Director), shall establish appropriate testing procedures affording any Person making a request for Authority certification under Section 9.40(i)(1) to demonstrate to the satisfaction of the Authority that the aircraft for which an Authority certification request has been made can operate at the Airport as a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(A).
- (4) <u>Certification Action</u>. The Deputy Director, Airport Noise Mitigation, shall report the results of any test conducted pursuant to Section 9.40(i)(3) to the <u>President/CEOExecutive</u> Director, who shall then act promptly to approve or deny the request for certification. In granting any Authority certification of an aircraft as a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(A), the <u>President/CEOExecutive</u> Director may impose such conditions as he deems to be appropriate and consistent with the provisions, policies and intent of this Section 9.40.
- (hij) Partial Invalidity. In the event any court of competent jurisdiction determines that any portion or provision of this Section 9.40 is invalid, illegal or unenforceable, or temporarily enjoins enforcement or application of any provision of this Section 9.40, all other provisions of this Section 9.40 shall remain enforceable and in effect unless and until revoked, suspended or modified by the Board; and all obligations of any Person under any provision of this Section 9.40 not affected by any such court ruling or order shall remain in full force and effect.
- No Waiver or Implied Policy. Specific actions taken in respect of the enforcement of this Section 9.40 are within the discretion of the Authority. Any failure by the Authority to take any act or action in strict enforcement of this Section 9.40, inadvertent or otherwise, or any affirmative waiver of enforcement by the Authority in a specific instance after consideration of any special request or circumstances, shall not constitute the establishment of any express or implied policy of the Authority in respect of the enforcement of this Section 9.40, and shall not be relied on by any Person in making any determination, or taking any action, to violate any provision of this Section 9.40.

[Amended by Resolution No. 2006-0040 dated April 3, 2006.] [Adopted by Resolution No. 03-027 dated May 1, 2003.]

# **POLICIES**

#### **POLICIES**

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE

PART 1.2 - BOARD COMMITTEES

SECTION 1.20 - FORMATION OF BOARD COMMITTEES

**PURPOSE:** To establish a policy for the formation of committees of and for the Board of Directors (the "**Board**") of the San Diego County Regional Airport Authority (the "**Authority**").

#### **POLICY STATEMENT:**

#### (1) <u>Formation of Committees.</u>

- (a) The Board may designate one or more committees (each, a "Committee" and collectively, the "Committees") to serve at the pleasure of the Board.
- (b) Each Committee will have such powers, duties and responsibilities as shall be determined by the Board from time to time.
- (c) The Board will designate the size and composition of each Committee and whether such Committee will include non-Board members.
- (d) The Board will determine the term of Committee members and the duration of each Committee, including whether such Committee is an <u>ad hoc</u> special purpose committee formed for a limited duration to address a specific problem. Members of an <u>ad hoc</u> special purpose committee have a responsibility to inform the Board when any meeting, negotiation, mediation, or similar activity is scheduled. Further, all <u>ad hoc</u> committees should brief the Board on their progress in a timely manner, whether by memorandum or oral communication similar to Policy 1.20(4).
- (e) The Board may request Committees to prepare a general work plan for consideration by the Board.
- (f) Except as specifically authorized by the Board, Committees will have no authority to negotiate for, represent or commit the Board or the Authority in any respect. The Board retains the final authority on all matters. Committees are not authorized to give direction to the Authority's staff to implement substantive actions.

(g) Notwithstanding the above, the Chair of the Board shall be vested with emergency designation powers to fill any vacancy on any committee (except the Executive Committee) caused by the resignation, death, if a member of the Board is appointed to be a member as a result of holding another public office and that person no longer holds that other public office or removal for cause of a Board or other non-Board member serving on that committee. Emergency designations by the Chair shall be effective on the date made and shall remain valid until the next meeting of the Board when the vacancy can be considered and duly acted upon by the full Board.

#### (2) <u>Committee Meetings</u>.

- (a) The time and date of Committee meetings will be determined by the Board or, at the Board's discretion, by the Chair of the Committee. To the maximum extent practicable, Committee meetings shall be held on either a Monday or Thursday.
- (b) Committee meetings shall be conducted in accordance with Roberts Rules of Order and applicable laws of the State of California. A quorum will be considered established if a majority of the members of the Committee are present. Provided a quorum present, the affirmative vote of a majority of the Committee members present at a duly called meeting of the Committee shall be required for any action, except as otherwise required by law.
- (c) The Board may designate one or more Board or non-Board members as alternate members of any Committee, who may replace any absent member at any meeting of such Committee. The appointment of members or alternate members of any Committee will require the prior approval of the Board.
- (d) All Committee meetings shall be noticed and open to the public if required under California law. Committee members shall abstain from discussion where a conflict of interest could occur as a result of their participation.
- (e) Members of the media attending Committee meetings will be identified. While the Committee discusses Committee matters and issues, the members of such Committee will not make statements about Committee deliberations to the media.

#### (3) Committee Recommendations.

- (a) Each Committee shall make recommendations to the Board on the matters or issues requested by the Board.
- (b) Each Committee may request information from the Authority's staff, ask for information from other sources and formulate recommendations for submission to the full Board. Requests that require substantial resources or consulting services should be submitted to the Board for prior approval.
- (c) The Authority's staff will provide each Committee with its recommendations on matters or issues falling within such Committee's purview. If such Committee chooses to make a recommendation to the Board that is inconsistent with the Authority's staff recommendation,

then the Authority's staff will have the option of presenting its recommendation to the Board when that matter is presented to the Board.

- (d) Committee recommendations will not be represented as the position of the Authority until the Board has endorsed the recommendation at a Board meeting.
- (4) <u>Summary Reports</u>. Committees shall forward to the Board summary reports of each Committee meeting if requested by the Board. Summary reports of each Committee meeting will include, the Committee's recommendations to the Board, the votes of the members' recommendations and such other information as may be requested by the Board.
- (5) <u>Compensation</u>. Committee members shall receive compensation for their services related to any Committee in accordance with this Policy and the law. [Cal. Pub. Util. Code §170017]
- (6) <u>Compliance</u>. Committees will comply with all policies, codes and directives set forth by the Board and all applicable federal, state and local laws.
- (7) <u>Audit and Executive Committees</u>. Each provision of Policy 1.20 shall apply to the Audit Committee and Executive Committee, unless the provision is inconsistent with the San Diego County Regional Airport Authority Act, as amended, or another provision of this policy specifically applicable to said Committee.

[Amended by Resolution No. 2016-0027 dated April 21, 2016.]

[Amended by Resolution No. 2008-0029 dated March 6, 2008.]

[Amended by Resolution No. 2006-0041 dated April 3, 2006.]

[Amended by Resolution No. 2005-0028 dated March 7, 2005.]

[Amended by Resolution No. 2004-0079 dated September 9, 2004.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

#### **POLICIES**

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE

PART 1.5 - GOVERNANCE

SECTION 1.50 - GOVERNANCE AND COMMITTEES

**PURPOSE:** To establish the principles and practices for the governance of the San Diego County Regional Airport Authority ("**Authority**").

#### **POLICY STATEMENT:**

- (1) <u>Establishment of Governance Principles and Practices</u>. The Authority is committed to being and operating as a world-class organization, and to that end shall adopt, implement and maintain best-in-class governance principles and practices.
- (2) Adoption of Governance Policy. It is in the best interests of the Authority and the public that it serves to adopt this policy to supplement the San Diego County Regional Airport Authority Act, as amended ("Authority Act"), to delineate the respective roles, duties and responsibilities of:
  - (a) The Board of Directors ("Board");
  - (b) The Board's Executive Committee ("Executive Committee"); and
  - (c) The President/Chief Executive Officer ("President/CEO").
- (3) <u>Considerations</u>. This policy has been developed based on the following considerations:
  - (a) Review of best-in-class governance principles and practices that have been developed and tested in practice by respected airport authorities and other governmental entities;
  - (b) A desire to meet the needs of the public that the Authority serves, and the individuals and businesses that use the Authority's facilities or interact with the Authority; and
  - (c) A recognition that the delineation of the respective roles, duties and responsibilities of the Board, the Executive Committee, the President/CEO and the Authority's officers and employees is essential to ensure the transparent, efficient and harmonious operation of the Authority, and the achievement of the purposes for which the Authority was created.

- (4) <u>Objectives</u>. The objectives of this policy are to:
  - (a) Establish principles and practices to facilitate communication and coordination among the Board, the Executive Committee, the President/CEO and the Authority's officers and employees with respect to the Authority's vision, mission, policy and management;
  - (b) Establish clear, appropriate roles and functions of the Board, the Executive Committee, the President/CEO and the Authority's officers and employees;
  - (c) Provide for the Board's exercise of its authority to set the policies and direction of the Authority and to monitor and evaluate the management of the Authority by the President/CEO and the Authority's officers and employees, without impeding or interfering with the proper conduct of the Authority's operations and affairs;
  - (d) Provide for appropriate interface and liaison with other government agencies, particularly: (1) the consolidated agency comprised of the San Diego Association of Governments (SANDAG), the Metropolitan Transit Development Board (MTDB) and the North County Transit Development Board (NCTD) as referenced in Public Utilities Code §132350.2, and (2) the San Diego Unified Port District;
  - (e) Implement governance principles and practices that are subject to periodic review and modification in order to evolve with the Authority's needs and operations; and
  - (f) Through the foregoing, facilitate communication, coordination and cooperation within the Authority, and achieve transparency and accountability in governance, and the confidence of the public in the integrity and responsibility of the Authority.

#### (5) Board.

(a) <u>Role</u>. The Board's role is to establish, in collaboration with the President/CEO and the Authority's officers and employees through an open, public process, the vision, long-term strategy and goals for the Authority and to provide leadership to attain them.

The Board should refrain from participating in the day-to-day operations of the Authority.

(i) In the case of Board Members or committees requesting information or assistance without Board authorization, the request must not require more than two hours of staff time, be approved by the President/CEO and copied to all Board Members.

In consultation with the Board Member, the President/CEO can decline (or disallow) such requests that require, in the President/CEO's opinion, a material amount of staff time or funds, or are disruptive.

- (ii) Decision or instruction of individual Board Members or committees is binding when specifically authorized by the Board.
- (iii) The Board should refrain from evaluating, either formally or informally, any staff other than the President/CEO, the General Counsel, or the Auditor. Board feedback on all other employee performance or behavior should be given directly to the President/CEO and not to the employee.
- (b) <u>Responsibilities</u>. The Board's specific duties and responsibilities include the following:

#### (i) Vision and Mission:

- Formulate, set and evaluate on a periodic basis the vision, long-term strategy and goals for the Authority; and
- May commission planning, engineering, economic, and other studies to provide information to the Board for making decisions about the location, design, management, and other features of future airports.

#### (ii) Policy, Administration and Management:

- Appoint a representative to the San Diego Association of Governments, in accordance with P.U.C. §132351.4(a)(2)(A). Such representative shall serve until recalled or replaced by the Board. Such representative shall represent the Authority's views on maintaining a strong focus and commitment to meeting the public transportation needs of the San Diego region, setting transit funding criteria and recommending transit funding levels, and the discharge of transit responsibilities resulting from consolidation;
- Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which it may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region. The Board may appoint one or more Directors to serve as Board liaison(s) with the governing board of another agency, but without any power to make agreements on behalf of the Authority or to direct Authority staff activity:
- Adopt and amend the objectives and service priorities for the Authority and provide guidance to the President/CEO on these matters;
- Adopt and amend the Authority's Policies and Codes from time to time:
- Assess on a periodic basis the effectiveness of the Authority's Policies and Codes, and add new or amend existing Policies and Codes accordingly;

- Review recommendations from the President/CEO and the Authority's officers and employees with respect and care, and consider the implications and future consequences of Board policy decisions;
- Review and approve contracts and the making of other major commitments in accordance with the Policies and Codes of the Authority;
- Review and approve the Authority's operating and capital budget and monitor the Authority's financial performance;
- Monitor the performance by the Authority by maintaining effective dialogue and communications with the President/CEO;
- Collaborate with the President/CEO in establishing performance standards for the Authority and its officers and employees;
- Appraise, on a periodic basis, the performance of the President/CEO and provide clear written feedback to the President/CEO; and
- Respect the President/CEO's role and responsibility to implement executive responsibilities for the Authority, and therefore avoid micromanagement and intervention in specific management and administrative matters of the Authority.
- (c) <u>Standing Board Committees</u>. The Board shall have the following standing committees with the following functions:
- (i) Finance Committee The Finance Committee will oversee the financial performance and condition of the Authority and review the operating and capital budget and financial plan, and major financial policies or actions of the Authority. The Finance Committee shall meet at least quarterly each year.
- (ii) Audit Committee The Audit Committee shall consist of four Board members and three members of the public. Pursuant to a selection policy, appointment procedures, and conflict-of-interest standards established by the Board, the Audit Committee shall oversee the initial screening and recommendation process for the selection of the public members.
  - (A) <u>Appointed Public Members</u>. The Board shall appoint the three public members as voting members of the Audit Committee for staggered three-year terms. Public members may serve a maximum of two full terms. The appointed public members shall be from among the following categories of persons, with no more than one appointee from each category at any one time:
    - (I) A professional with experience in the field of public finance and budgeting.

- (II) An architect or civil engineer licensed to practice in this state.
- (III) A professional with experience in the field of real estate or land economics.
- (IV) A person with experience in managing construction of large-scale public works projects.
- (V) A person with public or private sector executive level decision making experience.
- (VI) A person who resides within the airport influence area of the San Diego International Airport.
- (VII) A person with experience in environmental justice as it pertains to land use.
- (B) <u>Compensation</u>. The three voting public members appointed to the Audit Committee pursuant to the above categories shall be paid for attending Audit Committee meetings at the same rate as that paid for Board members.
- (C) <u>Other Members</u>. The Board may appoint other persons to serve as non-voting, non-compensated *ex officio* members on the Audit Committee. The length of the term of office for each such appointment shall be determined by the Board at the time of appointment.
- (D) Role of Committee. The Audit Committee shall serve as a guardian of the public trust, acting independently and charged with oversight responsibilities for reviewing the Authority's internal controls, financial reporting obligations, operating efficiencies, ethical behavior, and regular attention to cash flows, capital expenditures, regulatory compliance, and operations.
- (E) <u>Meetings</u>. The Audit Committee shall meet a minimum of four times per year and shall, at a minimum, do all the following:
  - (I) Regularly review the Authority's accounting, audit, and performance monitoring processes;
  - (II) At the time of contract renewal, recommend to the Executive Committee and the full Board its nomination for an external auditor and the compensation of that auditor, and consider at least every three years, whether there should be a rotation of the audit firm or the lead audit partner to ensure continuing auditor independence;

- (III) Advise the Executive Committee and the Board regarding the selection of the external auditor;
- (IV) Be responsible for oversight and monitoring of internal and external audit functions, and monitoring performance of, and internal compliance with, Authority policies and procedures;
- (V)Be responsible for overseeing the annual audit by the external auditors and any internal audits; and
- (VI) Make recommendations to the full Board regarding paragraphs (I) to (VI), inclusive;
- (VII) Evaluate the Auditor and make recommendations to the Executive Personnel and Compensation Committee and/or the Board regarding his or her performance and compensation.
- (F) <u>Voting</u>. Each member of the Audit Committee shall be a voting member. An affirmative vote by at least five members of the Audit Committee shall be required for approval of the annual internal and external audits, including performance monitoring, the auditor's annual audit plan for each fiscal year submitted to the Board for approval, and actions recommending or approving debt financing for the Authority. [P.U.C. §170018]
- (iii) Executive Personnel and Compensation Committee This Executive Personnel and Compensation Committee will evaluate the President/CEO, Auditor and General Counsel and make recommendations to the Board concerning their compensation. In addition, the Executive Personnel and Compensation Committee will review and make recommendations regarding Board Member compensation.
- (iv) Executive Committee The Executive Committee's role is to monitor the Authority's implementation of the administrative policy that has been established by the Board and to support the President/CEO in carrying out strategies and policies set by the Board. The Executive Committee's specific duties and responsibilities shall be:

## (a) Monitor Authority Implementation of Board Policy:

• The Executive Committee, through the monthly meetings discussed below, will monitor the Authority's implementation of the administrative policy of the Authority as such policy shall be set by the Board and will report any relevant matters to the full Board, together with any policy recommendations, at a public

meeting of the Board. Provided, however, that neither the Executive Committee, nor any member of the Executive Committee, will be or become involved in the direct operation of the airports under the jurisdiction of the Authority or be included in the chain of command of any such airport or the Authority for emergency purposes; and

• Undertake such other duties as the Board may delegate or assign from time-to-time.

## (b) <u>Conduct Monthly Public Meeting with President/CE) and Executive Staff:</u>

- The Executive Committee will conduct a monthly meeting with the President/CEO and the executive staff to monitor the Authority's implementation of the administrative policy established by the Board. These Executive Committee meetings shall be open to the public, except as otherwise expressly permitted under the Ralph M. Brown Act; and
- Submit any and all policy recommendations to the full Board for consideration at a public meeting of the Board.
- (v) Capital Improvement Program Oversight Committee This committee will oversee the implementation of the Capital Improvement Program ("CIP") to include the investigation and evaluation of the physical/functional, financial, environmental, community aspects, inter-governmental coordination, and public communication/outreach related to all CIP activities.

#### (6) <u>President/CEO</u>.

- (a) Role. The President/CEO's role is to: (i) support the Board in the planning and implementation of the vision, long-term strategy and goals of the Authority, (ii) carry out the overall strategy and Policies and Codes duly adopted by the Board, and (iii) manage and direct the Authority's personnel, operations, finances and facilities.
- (b) <u>Responsibilities</u>. The President/CEO's specific duties and responsibilities include the following:

#### i. Vision and Mission:

 Assist in the planning and analysis of, make recommendations for, and implement the vision, long-term strategy and goals as established by the Board; and  Provide executive leadership to the officers and employees of the Authority to implement the Authority's vision, long-term strategy and goals as established by the Board.

#### ii. Policy, Administration and Management:

- Manage and direct the Authority's operations, finances and facilities professionally, efficiently and fairly;
- Administer and carry out the Authority's Policies and Codes, and provide appropriate information and make recommendations to the Board regarding the possible need for new Policies and Codes or amendments to existing Policies and Codes;
- Ensure that the Board is fully supported in its responsibility to adopt a comprehensive plan on the future development of San Diego's regional international airport, including a review of all options for alternative sites including, but not limited to, expansion of the existing airport site and other development options available to address future Airport needs;
- Perform such other functions that may be set forth in the Authority's other
   Policies and Codes, or that are necessary for the management and operations of the facilities and airports under the jurisdiction of the Authority;
- Manage the Authority's programs and services in a manner that is consistent with the Board's vision, long-term strategy, goals, guidelines, Policies and Codes;
- Direct the communications and inter-governmental relations strategy of the Authority, and the manner in which it is carried out;
- Prepare and recommend to the Board the Authority's operating and capital budget and financial plan;
- Maintain effective dialogue and communications with the Board;
- Provide appropriate information to the Board to facilitate the Board's assessment of the Authority's programs and services;
- Manage and coordinate the Authority's officers and employees to maintain high standards of professional conduct and to promote the accomplishment of organizational goals with efficiency and economy of resource use;
- Monitor and evaluate the Authority's officers, employees and independent contractors to, among other things, ensure that the officers, employees and

- independent contractors maintain appropriate performance standards, are attentive to citizen concerns and are responsive to complaints and inquiries;
- Support the Board in its appraisal of managerial and organizational performance;
- Appoint all officers and employees of the Authority, other than the Authority's General Counsel and Auditor; and
- Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which the Authority may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region.
- (7) <u>General Principles of Governance</u>. The Board and the Executive Committee, in discharging their respective powers, duties and responsibilities under this Policy and under any other applicable laws, Policies or Codes, shall act in accordance with the following:
  - (a) Exercise their respective business judgment to act in what they reasonably believe to be in the best interests of the Authority's constituents and the public that the Authority serves;
  - (b) Act in accordance with the highest ethical standards as set forth in the Authority's other Policies and Codes;
  - (c) Ensure that other existing and planned future commitments do not interfere with their commitments, duties and responsibilities to the Authority;
  - (d) Except in extraordinary circumstances, attend all duly noticed meetings and spend the time needed and meet as frequently as necessary to properly discharge their powers, duties and responsibilities;
  - (e) Except in extraordinary circumstances, attend any appropriate Board orientation programs, and review Board orientation documentation and other materials that may be distributed to the Board from time to time;
  - (f) Listen with due regard to the input of each member of the Board and the Executive Committee, as the case may be, and not attempt to dominate the discussions or the decision-making process of the Board and the Executive Committee, as the case may be; and
  - (g) Comply with requirements of law applicable to the Board and the Executive Committee, as the case may be, under all relevant laws (including the Authority Act) and the Authority's other Policies and Codes.

# (8) General Provisions - Committees.

- (a) All standing committee appointments shall be for one-year terms, except as otherwise prescribed or modified by the Board in its sole discretion.
- (b) The Board may establish or maintain additional standing or *ad hoc* Board committees from time to time as necessary or appropriate in accordance with the Authority's Policies and Codes.
- (b)(c) Board Member appointments to serve concurrently on both the Audit Committee and the Finance Committee will be minimized, to the extent possible.
- (9) <u>Periodic Evaluation</u>. The Board shall review this policy on a periodic basis to ascertain whether any modification is required to meet the then-current needs of the Authority and to maintain consistency with the best-in-class governance principles and practices of other airport authorities and governmental entities.

[Amended by Resolution No. 2020-0017 dated February 6, 2020.] [Amended by Resolution No. 2019-0110 dated December 5, 2019.] [Amended by Resolution No. 2019-0034 dated April 4, 2019.] [Amended by Resolution No. 2013-0132 dated December 12, 2013] [Amended by Resolution No. 2012-0133 dated December 13, 2012] [Amended by Resolution No. 2011-0052 dated May 5, 2011] [Amended by Resolution No. 2010-0008 dated February 4, 2010] [Amended by Resolution No. 2009-0038 dated April 2, 2009] [Amended by Resolution No. 2009-0009 dated February 5, 2009] [Amended by Resolution No. 2008-0029 dated March 6, 2008] [Amended by Resolution No. 2007-0085 dated July 5, 2007] [Amended by Resolution No. 2006-0080 dated July 6, 2006] [Amended by Resolution No. 2004-0033 dated April 5, 2004] [Amended by Resolution No. 03-060 dated October 2, 2003] [Amended by Resolution No.03-005R dated February 6, 2003] [Adopted by Resolution No. 2002-2 dated November 25, 2002.]

ARTICLE 2 - ETHICS

PART 2.0 - ETHICS AND DIVERSITY, EQUITY & INCLUSION

SECTION 2.03 - AUTHORITY POLICY ON DIVERSITY, EQUITY & INCLUSION

**PURPOSE:** To establish a Board-level policy statement that commits to and advances

Diversity, Equity & Inclusion at the Airport Authority.

#### **POLICY STATEMENT:**

As the region's air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values "diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal" is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority's practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority's operations, and requires the Authority CEO to establish, review, and report annually on -diversity, equity and inclusion goals.

Use of Gender-Neutral Pronouns: To promote inclusivity, unless otherwise required by law, all additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

[Adopted by Resolution No. 2021-0102 dated September 2, 2021.]

ARTICLE 3 - PERSONNEL

PART 3.3 - EMPLOYEE REIMBURSEMENT

SECTION 3.31 - EXECUTIVE SENIOR LEVEL RELOCATION PROGRAM

**POLICY** 

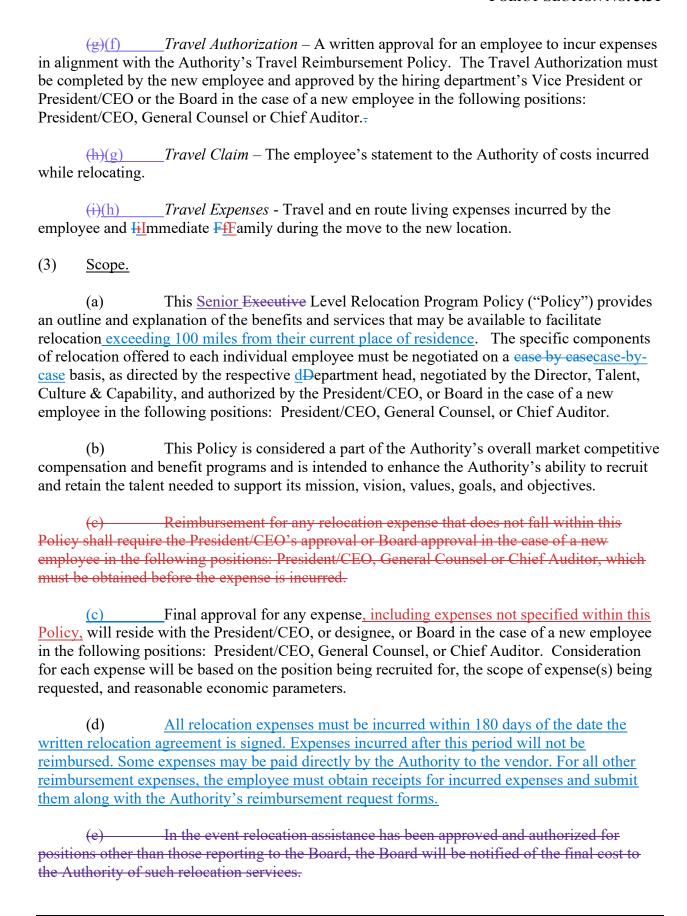
**PURPOSE:** To provide for the reimbursement of defined expenses incurred when a new executiveSenior-IL evel employee relocates more than 100 miles for the purpose of full-time, exempt employment with the San Diego County Regional Airport Authority ("Authority").

#### **POLICY STATEMENT:**

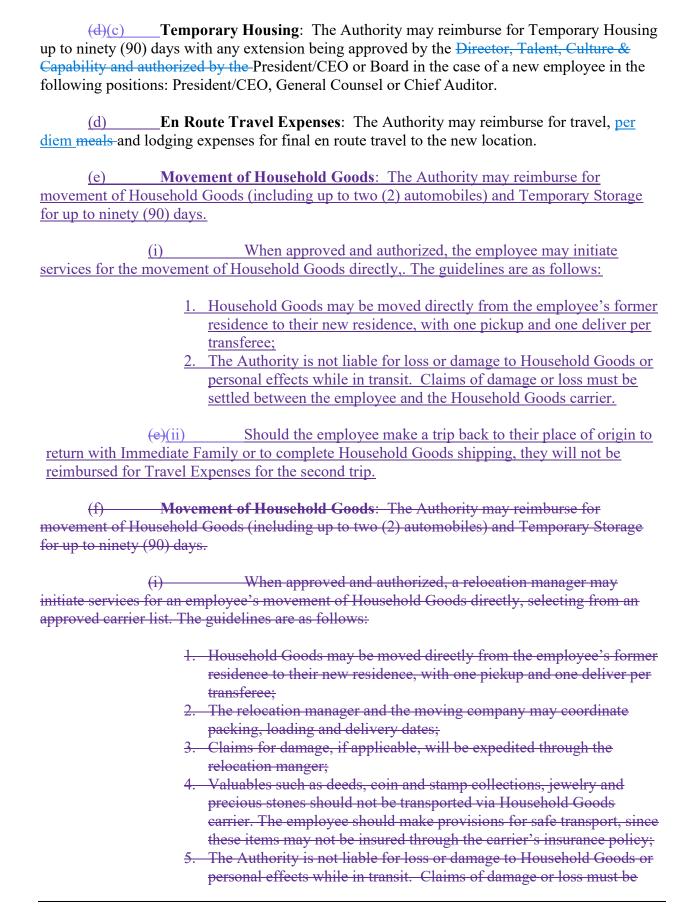
(1) <u>Objective.</u> To provide financial and administrative relocation assistance to a salaried <u>executiveSenior-IL</u> evel employee in order to maximize their performance and minimize their inconvenience during relocation and assumptions of new duties and responsibilities.

#### (2) Definitions.

- (a) <u>Executive Senior Level</u> Full-time, exempt employees who hold the title of and receive the benefits of a Director, or above, at the Authority.
- (b) Household Goods The personal property of the employee and Hmmediate Fffamily T, and specifically, that which can be legally transported in accordance with the Department of Transportation regulations.
- (c) *Immediate Family* Spouse, domestic partner (as that term is defined in California Family Code section 297) and those persons currently residing in the employee's household, who are considered legal dependents of the employee. Eligible children include those under the age of 19, or under the age of 24 who are full-time students.
- (d) Spousal Assistance Service(s) that may be offered by the Authority to support a spouse or domestic partner in obtaining employment within the San Diego area.
- (e)(d) Temporary Housing Furnished living accommodations for the employee and Immediate Family prior to moving into a permanent residence in the new location.
- (f)(e) <u>Temporary Storage</u> Storage facilities and associated insurance costs for Household Goods after goods are removed from the employee's home, if required. This may also include movement of Household Goods out of storage and any special handling requirements to accommodate the storage and movement of Household Goods.



(f)(e) This policy does not apply to new or relocating employees who live within San Diego County.
(4) <u>Conditions.</u> As approved and authorized:
(a) Relocation benefits are extended with the understanding that if the employee voluntarily terminates employment or is terminated for cause within twelve (12) months of the effective date of hire, the Authority will require the individual to repay a pro_rated amount of the expenses paid in connection with his or her their relocation, unless the required reimbursement is waived by the President/CEO. An offer letter or the employment contract executed by the new or relocating employee shall reflect these requirements.
(b) Approved and authorized relocation benefits must be disbursed within one (1) year of the employee's effective date of hire. This includes expenses for iImmediate fFamily who are not able to accompany the employee in the initial relocation.
(c) The Authority may reimburse for actual relocation expenses that are not directly billed to the Authority. Original receipts are required for reimbursement of all tTravel eExpenses.  C (5) Relocation Benefits Summary.
(a) Relocation Manager. As approved and authorized, a relocation manager can be secured through the Director, Talent, Culture & Capability, or the new employee may select an agency from a list of approved providers. The relocation manager can manage the Authority's Policy services, assist the employee and Immediate Family, remain in contact throughout the move, and coordinate the efforts of the relocation team to ensure that the move goes smoothly. A relocation manager acts a resource for any information required with respect to the relocation.
(b) Separate Travel for Immediate Family. The Authority may reimburse for separate travel for HImmediate FfF amily to the new location in the following instances:
(i)(a) Immediate <u>f</u> Family travel is delayed for reasons such as completion of school terms, sale of home, or spouse's or domestic partner's job.
(ii)(i) Commercial transportation accommodations are required for a minor dependent or a physical condition.
Home Finding Trips: The Authority may reimburse for two home finding trips from the employee's place of origin up to 5-days duration each, including round-trip airfare, car rental, lodging, and , per diemmeals.; and incidental expenses such as laundry/drycleaning, telephone, etc



- settled between the employee and the Household Goods carrier. The relocation manager may assist in this process. The Authority may reimburse for the cost of full value replacement insurance procured from the moving company, based on a maximum valuation of \$5.00 per pound. Additional insurance coverage may be obtained from the carrier at the employee's expense;
- 6. The employee should require specific itemization on the mover's inventory if you choose to have the moving company transport any antiques, fine art and unique items. An appraisal should be obtained, at the employee's expense, before the move to determine whether or not the goods are insurable;
- (ii) Should the employee make a trip back to their place of origin to return with iImmediate fFamily or to complete hHousehold Ggoods shipping, they will not be reimbursed for tTravel Eexpenses for the second trip.
- (g)(f) Temporary Storage: The Authority may pay 100% of the cost of tTTemporary sSS torage up to ninety (90) days after goods are removed from the employee's home, if required. The Authority may also pay for the movement of hHH ousehold GGG oods out of storage, additional insurance costs while in storage and any special handling requirements to accommodate the storage of hHH ousehold GGG oods.
- (h) Home Sale or Lease Expense: When approved and authorized, an employee who owns and occupies a home may be provided with two options in selling it:
- (i) Option 1 The employee may request the services of a relocation service to assist in relocation and home sale.
- (ii) Option 2 The employee may decide not to use such a service, but assume full responsibility for the selling transaction.
- (iii) To ensure that an employee can sell the residence at a current fair market price, two independent appraisals may be obtained (three, if one differs by more than 5% from the other). The two appraisals will be averaged to determine the fair market value. If the employee must sell the house for less than the determined fair market value, the Authority may pay the employee the reasonable difference between the fair market value and the selling price, subject to the approval of the President/CEO or the Board in the case of a new employee in the following positions: President/CEO, General Counsel or Chief Auditor.
- (iv) In the event the employee cannot dispose of the house at the current fair market value, the Authority reserves the right to utilize the services of a home purchasing/relocation service to assist in home sale.
- (v) The Authority may pay certain actual closing and selling costs upon presentation of a closing statement. These include real estate commissions, attorneys' fees, title fees, escrow fees, points or loan placement charges the employee is required to pay, State

transfer taxes, and similar expenses connected with the sale or exchange of employee's former home.

- (vi) When an employee ends an unexpired lease on the former home, the employee may be may be reimbursed by the Authority for payments to the lessor for terminating the lease, attorneys' fees, real estate commissions and expenses, such as the difference between the rent paid and the rent received from an assignee or sub-lessee.
- (i) Home Purchase Expense: When approved and authorized, the employee may be reimbursed for customary settlement charges in the purchase of a house. These charges include, as required, attorneys' fees, escrow fees, appraisal fees, title costs, points or loan placement charges not representing the payment or prepayment of interest, and sundry expenses connected with the purchase of your a new home. If an employee receives assistance with the sale of his or her existing home, they he or she is ineligible for assistance with the purchase of his or her new home.

# (6) Travel Claim

- (a) The employee shall prepare a <code>tTT</code>ravel <code>CeC</code> laim to request reimbursement for <code>tTT</code>ravel <code>eEE</code> xpenses associated with the employee's relocation. The Authority will audit expenses against relocation agreements and employees must document receipted expenses claimed for reimbursement.
- (b) Reimbursement for <u>tTTravel EeExpenses</u> shall be made based on the following and in accordance with the Authority's Business Expense and Reimbursement Policy:

Category	Reimbursement Rate		
Air Travel	A one-way, economy airline ticket for each member of the HImmediate FfF amily		
	from their current residence to travel to San Diego their his/her new location.		
Ground	Mileage reimbursement at standard Authority rate. Travel must be along the most		
Travel	direct route at a minimum rate of four hundred (400) miles per day. Calculate		
	travel from current residence to new work location, one way, for up to two		
	vehicles.		
Train	A one-way, coach ticket for each member of the Heading Heading Heading to travel to		
Travel	their his/her new location. SleeperPullman car fares may be authorized only if the		
	trip takes over six (6) hours or the travel is overnight.		
Lodging en	Consistent with the Authority's travel reimbursement policy.		
route			
Meals	Consistent with the Authority's travel reimbursement policy.		

#### (7) Tax Information.

Federal tax laws require the Authority to report certain expenses and reimbursements it pays on employees' behalf as taxable income. Payments made as reimbursements or payments to vendors for certain moving expenses, on an employee's behalf, must be included as compensation in the employee's gross income. The Authority is required to withhold federal, state and FICA taxes from these expense reimbursements in the same month in which they are incurred.

(a) The Authority may, when approved and authorized, offset the employee's tax
liability up to a maximum amount not to exceed 30% of the employee's base salary.
(b)(a) The Authority will not be responsible for the correct preparation of an employees' tax returns. Employees are responsible for determining their own eligibility to deduct specific moving expenses and for determining the year in which they are deductible. Employees should refer to IRS Publication #521 for the applicable tax year.

### **POLICIES**

ARTICLE 5 - CONTRACTING AND DEBARMENT

PART 5.0 - CONTRACTING AND PURCHASING

SECTION 5.01 - PROCUREMENT OF SERVICE AND CONSULTING

AGREEMENTS AND THE PURCHASE OF SUPPLIES,

MATERIALS AND EQUIPMENT

**PURPOSE:** To establish a policy governing the procurement of service and consulting

agreements and the purchase of supplies, materials and equipment for the San

Diego County Regional Airport Authority (the "Authority").

#### **POLICY STATEMENT:**

In the procurement of service and consulting agreements and the purchase of supplies, materials and equipment, the Authority's Executive DirectorPresident/CEO or his or her designee (the "Executive Director") "President/CEO") shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair and equitable treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner and in furtherance of its commitment to diversity equity and inclusion.

#### (1) Service and Consulting Agreements.

- (a) Minor Service Agreements of \$50,000 or Less. Subject to federal requirements, when the expenditure is \$50,000 or less, a competitive RFP Request for Proposals ("RFP"), Request for Qualifications or ("RFQ"), and Request for Bids ("RFB") process is not required. The issuing department will evaluate potential candidates and recommend the final candidate to the Executive Director President/CEO. The Executive Director President/CEO shall award the agreement based on the issuing department's recommendation and inform the Authority's Board of Directors (the "Board") at its next meeting.
- (b) <u>Intermediate Service Agreements between \$50,0001</u> and through \$100,000. When the expenditure is between \$50,0001 and \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including the completion of a competitive RFP, RFB, or RFQ process, subject to federal requirements. The issuing department will evaluate and recommend the final candidate to the <u>Executive DirectorPresident/CEO</u>. The <u>Executive DirectorPresident/CEO</u> shall award the agreement based on the issuing department's recommendation and inform the Board at its next meeting.

sd-109049 Page 1 of 5

- \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including, subject to federal requirements: (i) the advertisement of the services sought under the RFP or RFQ; (ii) the completion of a competitive RFP or RFQ process; and (iii) the holding of an information exchange meeting with potential candidates; and (iii) the advertisement of the services sought under the RFP or RFQ. An evaluation committee selected by the Authority then shall interview potential candidates. The evaluation committee and the issuing department shall recommend the top three ranking candidates to the Executive Director President/CEO shall award the agreement based on the final report and inform the Board at its next meeting.
- (d) <u>Certain Professional Services Agreements</u>. In accordance with Section 4526 of the California Government Code and the procedures described above in this Paragraph 1 (and subject to federal requirements), the Authority shall follow an RFQ process to obtain the professional services of private architectural, landscape architectural, engineering, environmental, land surveying or construction project management firms on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.
- (2) <u>Purchasing of Supplies, Materials and Equipment</u>. When supplies, materials or equipment are to be purchased, the <u>Executive DirectorPresident/CEO</u> shall proceed as follows:
- (a) Purchases under \$10,000. Purchases under \$10,000 aggregate shall be made in the best interest of the Authority and no formal competitive process is required.
- (b) Purchases between \$10,000 and \$50,000. For purchases between \$105,000 and \$50,000, the Executive Director President/CEO shall secure competitive quotations. The contract shall be awarded to the person whose quotation the Executive Director President/CEO determines to be in the best interests of the Authority, taking into account: (i) the person's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the Executive Director President/CEO reasonably deems appropriate and in the best interests of the Authority.
- (cb) Purchases between \$50,000 and \$100,000. For purchases betweenmore When the estimated expenditure for any one purchase is in excess of \$50,000 and, but does not exceed \$100,000, informal written bids shall be solicited from appropriate suppliers. The call for informal bids shall specify a time period within which bids will be received. All bids received shall be considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the Executive Director President/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the Executive Director President/CEO reasonably deems appropriate and in the best interests of the Authority.
- (de) <u>Purchases exceeding \$100,000</u>. When the estimated expenditure for any one purchase exceeds \$100,000, the <u>Executive DirectorPresident/CEO</u> shall publish a notice inviting sealed bids. Such notice shall specify a time period within which bids shall be received, which shall be not less than ten days after publication of such notice. All bids received shall be

<del>sd-109049</del> Page 2 of 5

considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the Executive DirectorPresident/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the Executive DirectorPresident/CEO reasonably deems appropriate and in the best interests of the Authority. Purchases that exceed \$100,000 shall be reported to the Board at its next meeting.

# (3) <u>Change Orders Amendments</u>.

- (a) The Executive Director President/CEO is authorized to negotiate and execute any change order amendment without Board action for any agreement or contract originally awarded following the informal procedures described above in Paragraph 1(a), 1(b), 2(ba) or 2(cb); provided, however, that the Board's approval shall be required for any change order amendment that causes the aggregate amount of the relevant agreement or contract (*i.e.*, the original agreement or contract amount plus the amount of the change order) to be \$110,000 or greater.
- (b) In addition, for any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), 1(d), or 2(de) or 6, the Executive DirectorPresident/CEO is authorized to negotiate and execute any change order without Board action for:
- (i) Agreements or contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original agreement or contract award or, and extending time for completion for a period not to exceed 90 days;
- (ii) Agreements or contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original agreement or contract award, and or extending time for completion for a period not to exceed 90 days; and
- (iii) Agreements or contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original agreement or contract award, and or extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), 1(d) or 2(de), any change orderamendment that exceeds the budget approved by the Board for the relevant expenditure shall be presented to the Board for action.

- (c) The Executive Director President/CEO shall notify the Board at its next meeting of any change orders amendments approved by the Executive Director President/CEO.
- (d) The Executive Director President/CEO may, at his or her sole discretion, bring any change order before the Board for action.
- (4) <u>Execution of Contracts</u>. The <u>Executive DirectorPresident/CEO</u> shall execute all service and consulting agreements and contracts for the purchase of supplies, materials and equipment, except where otherwise provided by law.

<del>sd-109049</del> Page 3 of 5

## (5) <u>Emergency Purchases</u>.

- (a) Notwithstanding any other provisions of this policy, the Executive DirectorPresident/CEO may make or authorize others to make emergency procurements if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that makes compliance with the procurement process contrary to the public interest. Emergency procurements shall be made with such competition as the Executive DirectorPresident/CEO deems appropriate under the circumstances.
- (b) A written determination of the basis for the emergency and for the award of the particular contract shall be included in the contract file.

Emergency procurements authorized by the Executive Director President/CEO that exceed \$100,000 shall be reported to the Board at its next meeting.

(6) <u>Sole Source Procurement</u>. A contract may be awarded without complying with the otherwise applicable competitive procedures under this policy when the <u>Executive</u> <u>DirectorPresident/CEO</u> determines in writing that: (a) there is only one known source for the required supply, service or item; or (b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

# (7) Specifications.

- (a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or specifications for bids (i) in a manner that limits the RFP or RFQ process or bidding, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words "or equal" so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one. Specifications shall provide a period of time prior to or after, or prior to and after, the award of the agreement or contract for submission of data substantiating a request for a substitution of "an equal" item. If no time period is specified, data may be submitted any time within 35 days after the award of the agreement or contract.
- (b) Paragraph 7(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or invitation for bidsRFB that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product's suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.
- (8) <u>Disadvantaged Business Enterprises</u>. The Authority's procurement of service and consulting agreements and contracts for the purchase of supplies, materials and equipment shall

<del>sd-109049</del> Page 4 of 5

be consistent with the Federal Aviation Administration's policies relating to the participation of disadvantaged business enterprises.

(0)	T 1	٠.٠	, •
(9)	Indemi	nitica	ition.
\ /			

- (a) The Executive Director President/CEO shall determine the appropriate indemnification provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.
- (10) <u>Insurance Requirement</u>. The <u>Executive DirectorPresident/CEO</u> shall determine the appropriate insurance provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.
- (11) <u>Compliance with all Applicable Laws</u>. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.] [Superceded by Resolution No. \_\_\_\_\_\_ dated \_\_\_\_\_\_.

sd-109049 Page 5 of 5

### **POLICIES**

ARTICLE 5 - CONTRACTING AND DEBARMENT
PART 5.0 - CONTRACTING AND PURCHASING

SECTION 5.02 - PROCUREMENT OF CONTRACTS FOR PUBLIC PROJECTS

**PURPOSE:** To establish a policy governing the procurement of contracts for

Public Projects (as defined below) for the San Diego County

Regional Airport Authority (the "Authority").

#### **POLICY STATEMENT:**

In the procurement of contracts for Public Projects (as defined below), the Authority's Executive Director President/Chief Executive Officer or his or her designee (the "Executive Director President/CEO") shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

This policy relates to the Authority's procurement of contracts for Public Projects (as defined below). See Section 5.01 for the Authority's policy relating to the procurement of service and consulting agreements and the purchase of supplies, materials and equipment.

This policy is designed to provide for increased economy in procurement activities and to enable the Authority to maximize the purchasing value of Authority funds by fostering effective broad-based competition while ensuring fair and equitable treatment of all persons who deal with Authority procurement. This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair and equitable treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner and in furtherance of its commitment to diversity equity and inclusion.

Fair and equitable treatment includes (but is not limited to): fair and equitable contractor selection processes, utilization of prevailing wages, Disadvantaged Business Enterprise goals for federally funded work, opportunities for small business, proper employment of apprentices, equal employment opportunities, payment bonds and safe and healthful working conditions on all contracts executed by the Authority.

- (1) Awarding of Contracts for Public Projects.
  - (a) The following terms shall have the below-specified meanings:

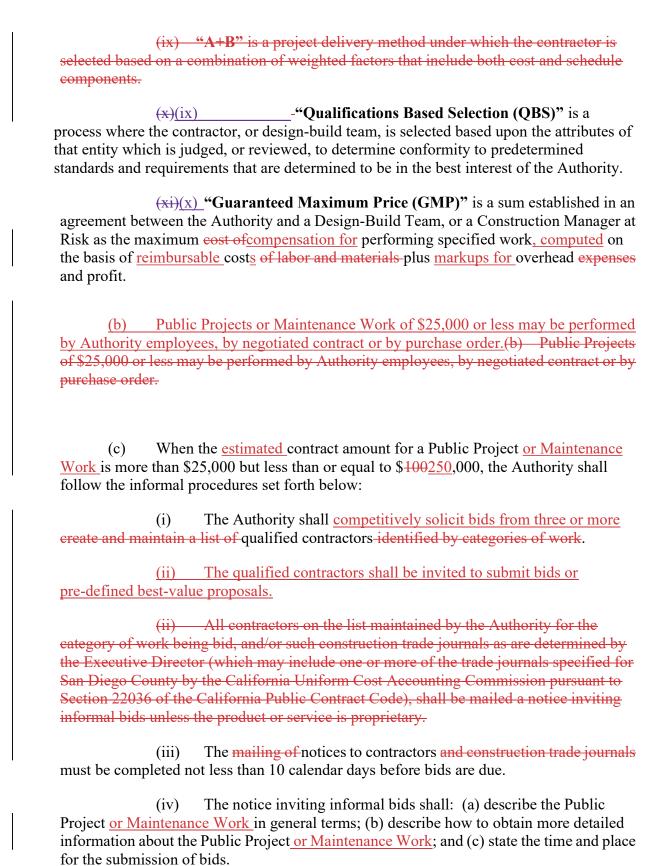
sd-109040 Page 1 of 7

- (i) "Public Project" means (a) construction, reconstruction, erection, alteration, renovation, improvement, demolition or repair work involving any publicly owned, leased or operated Facility; and (b) painting or repainting of any such Facility.
- (ii) "Facility" means any plant, building, structure, ground facility, utility system, real property, streets and highways or other public work improvement.
- (iii) "Maintenance Work" means (a) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated Facility for its intended purposes; (b) minor repainting; (c) recarpeting; (d) resurfacing of streets and highways at less than one inch; or (e) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.
- (iv) "Fee-producing infrastructure project" or "fee-producing infrastructure facility" means the operation of the infrastructure project or facility will be paid for by the persons or entities benefited by or utilizing the project or facility.
- (iv)(v) "Design-Bid-Build (D-B-B)" is a project delivery method under which the architecture and engineering firm is contracted separately from the construction firm. The construction firm is selected based on low bid or best value.
- (v)(vi)"**Design-Build (D-B)**" is a project delivery method under which one entity performs both architecture/engineering and construction under a single contract. Design-build procurements will use a qualifications based selection (QBS) process, or a modified QBS with a competitive design and price proposalcost components.
- (vi)(vii) "Construction Manager at Risk (CMAR)" is a project delivery method under which the contractor is selected using a QBS or modified QBS with competitive cost components and works with the architect/engineer who is under separate contract with the Authority providing pre-construction services during design, and then constructs the project under a negotiated Guaranteed Maximum Price (GMP) or fixed price.

# (vii)(viii) "Multiple Award Task Order Contracting

(MATOC)" is a project delivery method under which <u>multiplethe</u> contractors <u>is are</u> selected contracted for using a QBS and <u>contracts</u> are awarded to three or <u>more</u> there is a multiple award to two or <u>more</u> contractors <u>qualified</u> to compete for Authority projects. The contractors will competitively compete for small projects, or negotiate a GMP or fixed <u>price</u>. Projects <u>awarded implementation</u> under a MATOC type contract can utilize the D-B-B, A+B, D-B or <u>CMAR</u> pre-defined Best Value project delivery approaches.

(viii) "Design-Bid-Build" is a project delivery method under which the architecture/engineering is contracted for separately from the contractor. The contractor is selected based upon being the lowest responsive and responsible bidder. A+B contracting is a variation of this system.



- (v) After the time for submission of bids or pre-defined best-value proposals has expired, the Executive DirectorPresident/CEO may award the contract to the bidder whose bid the Executive DirectorPresident/CEO determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; and (c) such other factors as the Executive DirectorPresident/CEO reasonably deems appropriate and in the best interests of the Authority.
- (vi) If all bids received are in excess of \$100250,000, then the Executive DirectorPresident/CEO may award the contract to a bidder whose bid is under \$110275,000, if any, taking into account the factors listed above in Paragraph 1(c)(v). If no bid is under \$110275,000, then all bids shall be rejected and the Authority's cost estimate shall be reviewed to determine its reasonableness. If necessary, the cost estimate shall be revised and the project rebid using the procedures appropriate for the revised cost estimate.
- (vii) The Executive DirectorPresident/CEO shall notify the Authority's Board of Directors (the "Board") at its next meeting of any contracts awarded using the foregoing informal procedures.
- (d) When the contract amount for a Public Project<u>or Maintenance Work</u> is more than \$\frac{100250}{000},000, the Authority shall follow the formal bidding procedures set forth below:
- (i) The Board shall adopt plans and specifications and working details for the Public Project. The Authority shall competitively solicit contractors identified by categories of work.
- (ii) The Authority may pre-qualify a select bidders' list of contractors for a single project if the Executive Director determines this to be in the best interests of the Authority.
- (iii) Notice of the Public Project <u>or Maintenance Work</u> shall be published in a newspaper <u>or electronic media</u> of general circulation <u>that is</u>, <u>printed and</u> distributed within the jurisdiction of the Authority at least 14 calendar days prior to opening of bids.
- (iviii) Notice inviting formal bids or competitive proposals also shall be mailed, or sent electronically, to such construction trade journals as are determined by the Executive Director President/CEO (which may include one or more of the trade journals specified for San Diego County by the California Uniform Cost Accounting Commission pursuant to Section 22036 of the California Public Contract Code), at least 30 calendar days prior to the bid opening date.
- (iv) After the time for submission of <u>formal</u> bids has expired <u>on</u>

  <u>Contracts under \$1,000,000</u>, the <u>Board-President/CEO</u> may award the contract to the <u>bidder person or firm</u> whose <u>bid-proposal or response</u> the <u>Board-President/CEO</u> determines to be in the best interests of the Authority, taking into account: (aa) the <u>bidder's person's</u>

or firm's qualifications, fitness, capacity and experience; (bb) factors relating to the public interest; and -(ce) consideration of schedule and price where time has a financial impact (A+B bidding) and (d) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority.such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority; (d) the President/CEO shall notify the Authority's Board of Directors (the "Board") at it's next meeting of any contracts awarded using the foregoing procedures.

- (v) For Contracts equal or exceeding \$1,000,000, after the time for submission bids has expired, the Board may award the contract to the bidder whose bid the Board determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; (c) consideration of schedule and price where time has a financial impact and (d) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority.
- (e) Notwithstanding the requirements set forth above in this Paragraph d1, and subject to federal requirements, the Authority may follow a competitive RFP or RFQ process for design-build, construction manager at risk, multiple award task order form of contracts. After the time for submission of proposals or qualifications has expired, the Executive Director may award the contract to the person or firm whose proposal or response the Executive Director determines to be in the best interests of the Authority, taking into account: (i) the person's or firm's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority; provided, however, that the Board, instead of the Executive Director, shall award design-build, construction manager at risk, multiple award task order form of contracts when the contract amount or task/job order is more than \$100,000.
- (2) If deemed appropriate and in the best interest of the Authority, the Authority may utilize private investment capital to study, plan, design, construct, develop, finance, maintain, rebuild, improve, repair, or operate, or any combination thereof, fee-producing infrastructure facilities in accordance with Government Code Section 5956-5956.10.
- (3) Federally-Funded Contracts. Notwithstanding any provision in this policy to the contrary, the Authority shall comply with all federal requirements applicable to federally-funded Public Projects, including, without limitation, any terms and conditions that the Federal Aviation Administration (the "FAA") requires as a condition to the Authority's receipt of federal funds in connection with the FAA's Airport Improvement Program.

#### (4) Change Orders.

(a) The Executive Director President/CEO is authorized to negotiate and execute any change order without Board action for any contract for a Public Project originally awarded following the informal procedures described above in Paragraph 1(b) or 1(c); provided, however, that the Board's approval shall be required for any change

order that causes the aggregate amount of the relevant contract (*i.e.*, the original contract amount plus the amount of the change order) to be \$\frac{110275}{000}\$ or greater.

- (b) In addition, for any contract for a Public Project originally awarded following the procedures described above in Paragraph 1(d) or 1(e), the Executive Director President/CEO is authorized to negotiate and execute any change order without Board action for:
- (i) Contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original contract award or and change order, and extending time for completion for a period not to exceed 90 days;
- (ii) Contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original contract award, and <u>change</u> <u>order</u> extending time for completion for a period not to exceed 90 days; and
- (iii) Contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original contract award and change order, and extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any contract originally awarded following the procedures described above in Paragraph 1(d) or 1(e), any change order that exceeds the budget approved by the Board for the relevant Public Project shall be presented to the Board for action.

- (c) The Executive Director President/CEO shall notify the Board at its next meeting of any change orders approved by the Executive Director President/CEO.
- (d) The Executive Director President/CEO may, at his or her sole discretion, bring any change order before the Board for action.
- (e) The Board, at the time of the award of a Public Project, may authorize the President/CEO to execute Change Orders in amounts in excess of the parameters set forth above upon a finding that doing so is in the best interest of the Airport Authority.
- (5) <u>Execution of Contracts</u>. The <u>Executive DirectorPresident/CEO</u> shall execute all contracts for Public Projects, except where otherwise provided by law.
- (6) <u>Acceptance and Notice of Completion</u>. Upon the completion of a contract for a Public Project, the <u>Executive DirectorPresident/CEO</u> may execute and record the "Acceptance and Notice of Completion," in accordance with applicable law.
- (7) Emergency Purchases Contracts.
- (a) Notwithstanding any other provisions of this policy, the Executive DirectorPresident/CEO may make or authorize others to make emergency procurements enter into emergency contracts for Public Projects and Maintenance Work if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that

makes compliance with the procurement process contrary to the public interest. Emergency procurements contracts shall be made with such competition as the Executive DirectorPresident/CEO deems appropriate under the circumstances.

- (b) A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.
- (c) Emergency procurements contracts authorized by the Executive Director President/CEO that exceed \$100250,000 shall be reported to the Board at its next meeting.
- (8) <u>Sole Source Procurement</u>. A contract for a Public Project <u>or Maintenance Work</u> may be awarded without complying with the otherwise applicable competitive procedures under this policy when the <u>Executive Director President/CEO</u> determines in writing that:
  (a) there is only one known source for the required supply, service, item or construction; or (b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

# (9) <u>Specifications</u>.

- (a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or specifications RFBs for bids (i) in a manner that limits the RFP, RFQ or RFBQ process or bidding, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words "or equal" so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one followed by the words "or equal". Specifications shall provide a period of time prior to or after, or prior to and after, the award of the contract for submission of data substantiating a request for a substitution of "an equal" item. If no time period is specified, data may be submitted any time within 35 days after the award of the contract.
- (b) Paragraph 98(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or invitation RFB for bids that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product's suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.
- (10) <u>Disadvantaged Business Enterprises</u>. The Authority's procurement of contracts for Public Projects shall be consistent with the FAA's policies relating to the participation of disadvantaged business enterprises.
- (11) <u>Performance and Payment Bonds</u>. Performance and payment bonds or equivalent acceptable security shall be required at the discretion of the <u>Executive</u>

<u>DirectorPresident/CEO</u>, or to the extent required by applicable law (including, without limitation, Section 3247-9550 et seq. of the California Civil Code).

- (a) <u>Bond Must be Delivered Prior to Issuing Contract Document.</u> If required, a performance and payment bond satisfactory to the Authority, executed by a surety company authorized to do business in California or otherwise secured in a manner satisfactory to the Authority, shall be presented to the Authority prior to issuance of a contract document that authorizes the work (i.e. construction).
- (b) <u>Substitutes for Bonds Acceptable</u>. Except as required by applicable law (including, without limitation, Section 3248 of the California Civil Code), in lieu of a performance and payment bond, the Authority may accept cash, money order, certified check, cashiers check or irrevocable letter of credit. Such alternate form of security shall be for the same purpose and shall be subject to the same conditions as a performance and payment bond.
- (c) <u>Reduction of Bond Amount</u>. The <u>Executive DirectorPresident/CEO</u> may reduce the amount of performance and payment bonds required on a specific contract, except as required by applicable law. Disclosure of the reduction shall be present in the notice inviting bids.
- (d) <u>Authority to Require Additional Bonds.</u> Nothing in this section shall be construed to limit the authority of the <u>Executive DirectorPresident/CEO</u> to require a performance bond or other security in addition to those bonds, or in circumstances other than to those specified in this policy.
- (12) <u>Indemnification</u>. The <u>Executive DirectorPresident/CEO</u> shall determine the appropriate indemnification provisions to include in contracts for Public Projects <u>and Maintenance Work</u>.
- (13) <u>Insurance Requirement</u>. The <u>Executive Director President/CEO</u> shall determine the appropriate insurance provisions to include in contracts for Public Projects <u>and</u> <u>Maintenance Work</u>.
- (14) <u>Compliance with all Applicable Laws</u>. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Amended by Resolution No. 2005-0061 dated May 2, 2005] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

# **POLICIES**

ARTICLE 5 CONTRACTING AND DEBARMENT

**PART** 5.1 **EQUAL OPPORTUNITY** 

SECTION 5.12 PREFERENCE TO SMALL, VETERAN OWNED, AND LOCAL

BUSINESS

**PURPOSE:** 

To establish a policy allowing preference to Small Businesses, Veteran-Owned Small Businesses (which includes service-\_disabled veteran-owned small businesses), and Local Businesses in the award of Contracts by the San Diego County Regional Airport Authority (the "Authority").

# **POLICY STATEMENT:**

In the procurement of Contracts, the Authority's President/Chief Executive Officer or his or her their designee (the "President/CEO") shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state, and local laws.

OBJECTIVES: Establish principles and practices to facilitate a Small Business, Veteran-Owned Small Business (which includes service disabled veteran-owned small businesses), and Local Business preference program that provides full disclosure and transparency of the Authority's commitment to Small Businesses, Veteran-Owned Small Businesses, and Local Businesses in the award of selected Authority Contracts.

#### i. **Definitions**

- 1. Bonding and Contract Financing Assistance Program The program offered by the Authority intended to aid small and local businesses in obtaining first time bonding or increasing bonding capacity.
- 2. Contracts Instrument used for the procurement of services and consulting agreements and the purchase of supplies, material, and equipment as outlined in Policy 5.01 and the procurement of contracts for Public Projects as outlined in Policy 5.02.
- 3. Contract Owner A department within the Authority having responsibility for oversight and management of the Contract which the bid or proposal solicitation applies.
- 4. Disadvantaged Business Enterprise (DBE) A Small Business that has been certified by the California Unified Certification Program (CUCP) in compliance with 49 CFR Part

23 or 26.

- 5. Veteran Owned Small Business (VOSB) A veteran-owned small business or a service disabled veteran-owned small business that has been certified by U.S. Department of Veterans Affairs. "Veteran Owned Small Business" or "VOSB" as used in this Policy shall include service disabled veteran owned small business. A certified veteran-owned or service disabled veteran-owned small business or veteran (including disabled) business enterprise that meets the Authority's Small Business definition in this policy.
- 6. *Inclusionary Approach* A plan describing a Prime Contractor's specific approach toward Small, Local and Veteran Owned Small Business outreach and participation. This plan shall also include estimated Small, Local and Veteran Owned Small Business percentage commitments for the project.
- 7. Local Business A business that meets all of the following criteria:
  - a) Occupies workspace within the County. The business must submit proof of occupancy to the Authority by supplying evidence of a lease, deed or other sufficient evidence demonstrating that the business has been located within the county for a minimum of 6 months prior to the release of a solicitation for which a business responds as a Local Business participant. (U.S. Post Office boxes are not verifiable and shall not be considered for the purpose of this definition). The business cannot satisfy this requirement by operating as a virtual office.
  - b) Submits proof to the Authority that the business is in compliance with all applicable laws relating to licensing and is not delinquent on any San Diego County taxes.
  - c) Submits proof to the Authority demonstrating one of the following:
    - 1. More than fifty percent (50%) of the workforce based in the local office resides in San Diego County; or
    - 2. The business must demonstrate that it is headquartered in the County. For purposes of the policy, the term "headquartered" shall mean that the business physically conducts and manages all of its operations from a location in the County.
  - d) Submits the Local Business Enterprise Affidavit of Eligibility form and is enrolled in the Authority's Local Business Enterprise Directory at the time the bid or proposal is due.

- 8. *Prime Contractor* A party or entity with whom the Authority enters into a legally binding agreement.
- 9. Small Business A profit-making corporation, sole proprietorship, or partnership that:
  - a. Is enrolled in the Authority's Bonding and Contract Financing Assistance Program, or
  - b. A business concern that is certified as a DBE by the California Unified Certification Program, or
  - c. Possesses valid certification issued by an agency, approved by the Authority, that verifies the firm is within the SBA size standards, or
  - d. Is an airport concessionaire that provides evidence that its business size is within standards established under 49 CFR Part 23, Section 23.33.
- 10. Small Business Development A department within the Authority, or any subsequent department identified by the President/CEO, that oversees and monitors compliance with this Policy.
- 11. *Trade Assessment* An estimated breakdown of specific trades needed to complete a defined scope of work.
- 12. *Total Allowable Preference* The maximum allowable combined preference awarded shall not exceed two hundred thousand dollars (\$200,000) or seven percent (7%) on any single bid or proposal.
- 13. *Vendor Management System* The registration system used by the Authority for business concerns to express interest in a particular trade and/or business opportunity.

# ii. Application - Small Business (SB) Preference

- 1. When price is the primary selection criteria and a Small Business goal is not established, the following shall apply:
  - a) The bid amount of the lowest responsive and responsible bidder that is not a Small Business shall be multiplied by three percent (3%). The resulting three percent (3%) amount, shall be considered as the Small Business preference, provided that it does not exceed the Total Allowable Preference.
  - b) The lowest responsive and responsible bidder that is a Small Business shall have their bid adjusted by subtracting the amount of the Small Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
- **2.** When selection is based on a scoring matrix and a Small Business goal is not established, the following shall apply:

- a) The submittal from a verified Small Business shall be granted three percent (3%) preference. The resulting three percent (3%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.
- 3. When price is the primary selection criteria and a Small Business goal is established, the following shall apply:
  - a) The bid amount of the lowest responsive and responsible bidder that is not a Small Business shall be multiplied by three percent (3%). The resulting three percent (3%) amount, shall be considered as the Small Business preference, provided that it does not exceed the Total Allowable Preference.
  - b) Each bidder that meets or exceeds the established Small Business goal shall have their bid adjusted by subtracting the amount of the Small Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
- **4.** When selection is based on a scoring matrix and a Small Business goal is established, the following shall apply:
  - a) The submittal from each business that meets or exceeds the established Small Business goal shall be granted three percent (3%) preference. The resulting three percent (3%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

# iii. Application - Local Business (LB) Preference

- 1. When price is the primary selection criteria and a Local Business goal is not established, the following shall apply:
  - a) The bid amount of the lowest responsive and responsible bidder that is not a Local Business shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered the Local Business preference, provided that it does not exceed the Total Allowable Preference.
  - b) The lowest responsive and responsible bidder that is a Local Business shall have their bid adjusted by subtracting the amount of the Local Business preference from the local business's original bid/proposal. The adjusted bid is used to determine the award of the contract.
- 2. When selection is based on a scoring matrix, and a Local Business goal is not established, the following shall apply:
  - a) The submittal from a verified Local Business shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

- 3. When price is the primary selection criteria and a Local Business goal is established, the following shall apply:
  - a) The bid amount of the lowest responsive and responsible bidder that is not a Local Business shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the Local Business preference, provided that it does not exceed the Total Allowable Preference.
  - b) Each bidder that meets or exceeds the established Local Business goal shall have their bid adjusted by subtracting the amount of the Local Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
- 4. When selection is based on a scoring matrix and a Local Business goal is established, the following shall apply:
  - a) The submittal from each business that meets or exceeds the established Local Business goal shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.
- iv. Application Veteran Owned Small Business (VOSB) Preference (includes service disabled veteran-owned small businesses)
  - 1. When price is the primary selection criteria and a Veteran Owned Small Business Goal is not established, the following shall apply:
    - a) The bid amount of the lowest responsive and responsible bidder that is not a VOSB shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the VOSB preference, provided that it does not exceed the Total Allowable Preference Amount.
    - b) The lowest responsive and responsible bidder that is a VOSB shall have their bid adjusted by subtracting the amount of the VOSB preference from the VOSB's original bid. The adjusted bid is used to determine the award of the contract.
  - 2. When selection is based on a Scoring Matrix, and a VOSB goal is not established, the following shall apply:
    - a) The submittal from a verified VOSB shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.
  - 3. When price is the primary selection criteria and a VOSB Goal is established, the following shall apply:
    - a) The bid amount of the lowest responsive and responsible bidder that is not a VOSB

- shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the VOSB Preference, provided that it does not exceed the Total Allowable Preference.
- b) Each bidder that meets or exceeds the established VOSB goal shall have their bid adjusted by subtracting the amount of the VOSB preference from their original bid. The adjusted bid is used to determine the award of the contract.
- 4. When selection is based on a scoring matrix and a VOSB goal is established, the following shall apply:
  - a) The submittal from each business that meets or exceeds the established VOSB goal shall be granted to two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

### v. Additional Requirements

- 1. The maximum amount of the adjustment cannot exceed \$200,000.
- 2. The final contract award shall be the amount set forth in the original bid or proposal.
- 3. For qualification based criteria, the use of the preference points shall be applied to determine which proposers shall be interviewed for final consideration and to determine the recommended final contract award.
- 4. The Prime Contractor must provide a distinct and clearly defined portion of work for all subcontractors whose participation is submitted in response to the corresponding goal. Any substitution or termination in performance of said work without the Authority's prior written consent may be grounds for contract termination, at which time the Authority may negotiate a new contract to the next highest ranked proposer without need to re- compete, provided there is no less than 50% of the contract term remaining.

# vi. Methodology Used to Establish Small Business, Local Business, and/or Veteran Owned Small Business Goals.

- 1. <u>Small Business Goal</u> A Small Business goal shall be established by the following methodology:
  - a) The Trade Assessment categories needed to fulfill the scope of work shall be developed based on the Contract Owner's estimate.
  - b) A Trade Assessment Scope Percentage (Scope%) shall be calculated by taking the estimated value of the scope to be performed in each specific Trade Assessment category divided by the total estimated value of the Contract.

- c) A Trade Assessment Availability Percentage (Availability%) shall be calculated by taking the total number of registered businesses within the Authority's vendor management system that (1) meet the Small Business criteria as defined by this Policy and (2) are capable of performing the specific Trade Assessment category. This number is divided by the total number of businesses in the same specific Trade Assessment categories from the same source.
- d) A weighted goal percentage is calculated by multiplying the Trade Assessment Scope% by the Trade Assessment Availability% for each applicable Trade Assessment category. Each Trade Assessment category is added up, resulting in the applicable goal.
- e) The total Small Business Goal cannot exceed fifty percent (50%) for each Contract.
- f) The Trade Assessment Availability% can be calculated in advance provided that the Trade Assessment Availability% used is not older than 24 months.
- 2. <u>Local Business Goal</u> A Local Business goal shall be established by the following methodology:
  - a) Identify the Trade Assessment categories needed to fulfill the scope of work.
  - b) A Trade Assessment Scope Percentage (Scope%) shall be calculated by taking the estimated value of the scope to be performed in each specific Trade Assessment category divided by the total estimated value of the contract.
  - c) A Trade Assessment Availability Percentage (Availability%) shall be calculated by taking the total number of registered businesses within the Authority's vendor management system that (1) meet the Local Business criteria as defined by this Policy, and (2) are capable of performing the specific Trade Assessment category. This number is divided by the total number of businesses in the same Trade Assessment categories from the Authority's vendor management system.
  - d) A weighted goal percentage is calculated by multiplying the Trade Assessment Scope% by the Trade Assessment Availability% for each applicable Trade Assessment category. Then each Trade Assessment category is added up resulting in the applicable goal.
  - e) The Trade Assessment Availability% can be calculated in advance provided that the Trade Assessment Availability% used is not older than 24 months.

3. <u>Veteran Owned Small Business (VOSB) Goal</u> – A VOSB goal shall be established at three percent (3%) for all projects with apparent subcontracting opportunities.

# vii. Exemptions

- 1. Federally funded projects require conformance with 49 CFR Parts 18 and 26 and the contractual requirements included in grant agreements between the Authority and the FAA.
- 2. Concession Contracts require conformance with 49 CFR Part 23.
- 3. This Policy shall not apply if it conflicts with applicable federal, state or local laws or regulations.
- 4. An Inclusionary Approach may be applied to contracts where subcontracting opportunities exist, but have not been clearly defined. An Inclusionary Approach requires the Prime Contractor to provide an outreach plan, establish a goal, and report efforts and achievements to the Small Business Development Department.

[Amended by Resolution No. 2019-0050 dated October 3, 2019.]
[Amended by Resolution No. 2018-0134 dated December 6, 2018.]
[Amended by Resolution No. 2014-0132 dated December 4, 2014.]
[Amended by Resolution No. 2012-0043 dated April 12, 2012.]
[Amended by Resolution No. 2011-0011 dated January 6, 2011.]
[Amended by Resolution No. 2009-0141 R dated November 5, 2009.]



### **POLICIES**

ARTICLE 6 - REAL PROPERTY MANAGEMENT

PART 6.2 - REAL PROPERTY MANAGEMENT

SECTION 6.24 - HONORARY NAMING OF AIRPORT OWNED LAND AND

**FACILITIES** 

**PURPOSE:** 

To establish a policy describing the naming of airport owned land and facilities within the boundaries of the San Diego International Airport. The Airport Authority will oversee the naming of airport owned land and facilities within the boundaries of the San Diego International Airport. To ensure fair and consistent application of naming of all airport owned land and facilities, all formal requests shall be evaluated and processed in accordance with this Policy. Approved naming or renaming shall not constitute an obligation to provide a sign or other indication of the name.

#### **POLICY STATEMENT:**

The Airport Authority Act (Public Utilities Code §§170000, et seq) (hereinafter the "Act") established the Airport Authority for the purpose of owning and operating San Diego International Airport (Airport). The Act provides that the President/CEO is responsible for the operation and supervision of all Airport facilities. The naming of airport owned land and facilities within the boundaries of the Airport shall be approved by the President/CEO pursuant to the provisions of this Policy.

#### **RECOGNITION NAMING:**

- A. Naming airport land or facilities in recognition of a person, group or entity shall be considered based on the following criteria:
  - (i) **Honoring a Deceased Person** Airport land and facilities may be named to honor a deceased person to recognize extraordinary service to aviation in the San Diego area or to the San Diego International Airport. Requests for naming in honor of a deceased person shall be considered after 2 years from the date of death.
  - (ii) **Group Recognition** Airport land and facilities may be named to recognize an organization or group for extraordinary gifts or service to aviation or the San Diego International Airport.

#### NAMING APPROVAL PROCEDURES:

Formal naming requests must be submitted to the Airport Authority Development Department for review by Airport staff and stakeholders. After Airport staff and stakeholder input is obtained, the President/CEO will accept or reject the request. Any accepted request will be presented to the Board for information. Appeals to the final decision by the President/CEO will be reviewed and ruled on by the Airport Authority Board.

If approved, the President/CEO has final say on what type of recognition will be deemed as appropriate for the naming rights.

[Adopted by Resolution No. 2022-XXXX dated, 2022.]

### **POLICIES**

ARTICLE 8 - GENERAL OPERATIONS

PART 8.2 - AUTHORITY FACILITIES

SECTION 8.21 - SURPLUS MATERIALS AND EQUIPMENT

**PURPOSE:** To establish a policy governing the disposition of surplus materials and/or equipment by the San Diego County Regional Airport Authority ("Authority").

#### **POLICY STATEMENT:**

- (1) General Policy for Disposition of Surplus Materials and Equipment:
  - (a) Materials, equipment, and other Authority items valued at under Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the Authority's President/Chief Executive Officer or his or her designee ("President/CEO") may be disposed of in accordance to the Authority's established surplus procedures at the discretion of the President/CEO.
  - (b) Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority's Board of Directors ("Board") at least once each fiscal year.
  - (c) The Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus materials and equipment for the best price obtainable by the Authority.
  - (d) When an item cannot be sold, the President/CEO may authorize the disposal of such items by donating, recycling, or as a last resort, depositing it in a land fill or by any other suitable means available with a minimum cost to the Authority.
  - (e) The President/CEO is authorized to sell, recycle, or dispose of scrap metals, other building materials, and used fuel oils at his or her discretion. Such sales shall periodically be reported to the Board.
- (2) <u>Alternative Policy for Disposition of Obsolete and Surplus Items</u>. When the President/CEO determines that Authority-owned items, including computer, phone, furniture, and related office and kitchen equipment ("Authority items") are both obsolete and surplus to the needs of the Authority, the President/CEO may dispose of such items in the following manner:

- (a) Public Action. The Authority may utilize a third-party auctioneer to conduct a public auction of surplus items. After each auction or attempt to auction Authority items, the Authority may dispose of any unsold or non-auctioned Authority items in any of the following manners as determined by the President/CEO in her sole discretion.
- (b) Donation to Certain Charitable Organizations. The President/CEO may, on behalf of the Authority, donate any unsold or non-auctioned Authority items to an organization that is exempt from taxation pursuant to 26 U.S.C. Sec. 501(c)(3). Each such donation shall be subject to the following conditions:
  - [1] No single donated item has a fair market value exceeding One Hundred Dollars (\$100); and
  - [2] The receiving organization takes appropriate action to publicly recognize the Authority's donations in a manner that increases the public's awareness of the Authority and acceptance of the San Diego International Airport ("Airport"); and
  - [3] The President/CEO provides the Board with a written report of each donation with a list of the donated items at least annually; and
  - Primary efforts are made to donate items to—a charitable organizations operating inthat serve socially and environmentally disadvantaged communities in San Diego County—, especially one that serves Environmental Justice [disadvantaged] communities, before considering organizations outside of San Diego County.
- (c) Sale to Authority Personnel. If the President/CEO determines that it is advantageous to the Authority to provide Authority personnel the opportunity to purchase surplus and obsolete Authority items, the President/CEO may authorize such sales subject to the following conditions:
  - [1] The sale of each item shall be at a price that at least equals the fair market value of the equipment as reasonably determined.
  - [2] The opportunity to purchase surplus and obsolete Authority items shall be available on a fair and equitable basis to all Authority personnel.
  - [3] Prior to receipt of a purchased Authority item, each purchaser shall sign a statement certifying that: (1) the item will be used solely for the purchaser's personal use; (2) the item will not be used for business purposes and will not be resold; and (3) the purchaser will dispose of the item through a state certified electronic waste recycling center or electronic waste collection point, if applicable.

- [4] Documentation of the means by which and whom the fair market value of each sold item was determined, the purchase price, the purchaser, and the purchaser's certification shall be maintained for a minimum of three years.
- (d) Recycling and Landfill Disposal. The Authority may recycle recyclable items or dispose of items in the landfill that are not managed by any of the methods listed above.

[Amended by Resolution No. 2021-0087 dated September 2, 2021.] [Amended by Resolution No. 2019-0004 dated January 3, 2019.] [Amended by Resolution No. 2010-0132 dated December 2, 2010.] [Adopted by Resolution No. 2002-02 dated September 20, 2002.]

# **POLICIES**

ARTICLE 8 - GENERAL OPERATIONS

PART 8.3 - STRATEGY AND PLANNING

SECTION 8.30 - AIRPORT LAND USE COMMISSION

**PURPOSE:** 

To implement the legislative directive for the San Diego County Regional Airport Authority ("Authority") acting as the Airport Land Use Commission ("ALUC") for San Diego County ("County") to prepare, adopt, and update an "Airport Land Use Compatibility Plan" ("ALUCP") (as more fully defined in Appendix A; "ALUCP") attached hereto) for each public-use Public-Use and military airport Airport in the County-by engaging; and engage in a public collaborative planning process when preparing and updating an ALUCP.

#### **POLICY STATEMENT:**

### (1) <u>General Provisions</u>.

- (a) <u>Defined Terms</u>. All capitalized terms not otherwise defined in the body of this policy shall have the corresponding meanings set forth in <u>Appendix A</u>.
- (b) Statutory Authority. The San Diego County Regional Airport Authority (the "Authority"), is acting in its capacity as the Airport Land Use Commission ("ALUC") for the County, as provided by §21670.3 of the California Public Utilities Code ("P.U.C."). The Authority has adopted PUC") §21670.3 designates the Authority as the ALUC for the County. The Authority, acting in its capacity as the ALUC, adopts and administers this policy in recognition of its governmental statutory obligations under the laws of the State of California, which designate the Authority as the proper Local Agency in ALUC for the County to protect public health, safety and welfare by ensuring the orderly expansion of Airports and the adoption of land use measures by adopting ALUCPs that minimize the public's exposure to excessive noise and safety hazards within areas around public airports Airports, to the extent that these areas are not already devoted to incompatible uses consistent with P.U.C. §21670.3.
- (c) <u>Powers and Duties</u>. <u>The Authority Pursuant to PUC §21674, the ALUC</u> has the following powers and duties, subject to the limitations upon its jurisdiction as set forth in <u>P.U.C.PUC</u> §21676:
- (i) To assist Local Agencies in ensuring compatible land uses in the vicinity of all new Airports and in the vicinity of existing Airports to the extent that the land in the vicinity of those Airports is not already devoted to incompatible uses;

- (ii) To coordinate planning at the state, regional and local levels, so as to provide for the orderly development of air transportation, while at the same time protecting the public health, safety and welfare;
- (iii) To prepare and adopt an ALUCP for each airport in the County, pursuant to the requirements of P.U.C. §21670.3 and §21675. Any ALUCP developed pursuant to §21675 and adopted pursuant to §21675.1 by the San Diego Association of Governments shall remain in effect until the Authority adopts a new ALUCP for the respective airport PUC §21670.3 and §21675; and
- (iv) To review the plans, regulations and other actions of Local Agencies and Airport Operators, pursuant to the requirements of P.U.C.PUC §21670.3 and §21676.
- (d) <u>Conflicts of Interest</u>. Any member of the <u>Authority's Board (the "Board")ALUC</u> shall temporarily disqualify himself or herself from participating in the review or adoption of a proposal or ALUCP, if there is a conflict of interest pursuant to <u>P.U.C.PUC</u> §21672, other applicable state law, and/or a violation or potential violation of the Authority's <u>Conflicts of Interest</u> Code.
- (e) <u>Schedule of Fees.</u> The <u>AuthorityALUC</u> may establish a schedule of fees necessary to comply with <u>Article 3PUC §21671</u>.5 <u>of Division 9 of the P.U.C.</u>. Those fees shall be charged to the proponents of actions, regulations, or permits and shall not exceed the estimated reasonable cost of providing the service. The fees shall be imposed pursuant to <u>Gov.Government</u> Code §66016. The <u>AuthorityALUC</u> may not charge fees for actions in connection with any Airport that does not have an adopted ALUCP.
- (f) <u>Amendments, Termination or Suspension</u>. This policy may be amended, terminated, or suspended only by official and duly noticed action of the Board. The Board may, in its sole and exclusive exercise of its full legislative discretion, amend, terminate, or suspend this policy at any time.
- (g) <u>Partial Invalidity</u>. In the event that any court of competent jurisdiction determines that any portion or provision of this policy is invalid, illegal, or unenforceable, or temporarily enjoins enforcement or application of any portion or provision of this policy, all other provisions of this policy shall remain enforceable and in effect unless and until revoked, suspended, or modified by the Authority.
- (h) No Waiver or Creation of Implied Policy of Enforcement. Neither any (i) failure of the AuthorityALUC to take any act or an action in strict enforcement of this policy, inadvertent or otherwise, nor (ii) affirmative waiver of enforcement of this policy by the AuthorityALUC in a specific instance after consideration of special requests or circumstances, shall be deemed to constitute the establishment of any express or implied policy of the Authority in the enforcement or non-enforcement of this policy, and shall not be relied upon by any person in making any determination, or taking any action, in violation of any provision of this policy.

# (2) <u>Airport Land Use Compatibility Plan.</u>

(a) <u>Purpose of Airport Land Use Compatibility Plan</u>. The, An ALUCP is the fundamental tool used by the <u>AuthorityALUC</u> in fulfilling its purpose of promoting Airport land use compatibility. Specifically, <u>compatibility plansALUCPs</u> have two purposes: (i) to provide for the orderly growth of each Airport and the area surrounding each Airport within the jurisdiction of the <u>Authority;ALUC</u> and (ii) to safeguard the general welfare of the inhabitants within the vicinity of each Airport within the jurisdiction of the <u>AuthorityALUC</u> and the public in general.

# (b) <u>Preparation of Airport Land Use Compatibility Plan.</u>

(i) The AuthorityuthorityALUC shall be responsible for the preparation of an ALUCP for each Public-Use and military Airport within the County. The ALUCP shall provide for the orderly growth of each Airport and the area surrounding each Airport within the Authority's ALUC's jurisdiction, and shall provide policies to safeguard the general welfare of the inhabitants within the vicinity of each Airport and the public in general, as required by P.U.C.PUC §21675. The ALUCP that is adopted by the Authority shall include and shall be based on a long-range Airport Master Plan or an Airport Layout Plan, where available, that reflects the anticipated growth of such Airport during at least the next twenty (20) years. In preparing an ALUCP, the AuthorityuthorityALUC may develop height restrictions on buildings, specify usethe compatibility criteria for proposed uses of land, and determine building standards, including soundproofing adjacent to Airports, within the planning area. Airport Influence Area ("AIA"). The ALUCP also may identify where additions or changes to local jurisdictions' Local Agency's general and specific plans will be necessary. The ALUCP also should include a clear statement of compatibility criteria and Authorityuthorityspecify ALUC review procedures.

(ii) The Authority ALUC shall also include within thean ALUCP the area within the jurisdiction of the Authority ALUC surrounding any military Airport for all of the purposes identified above in Section (2)(b) of this policy. The ALUCP provisions shall be consistent with the safety and noise standards in the Air Installation Compatible Use Zone ("AICUZ") study prepared for that military Airport. The Authority ALUC does not have, however, any jurisdiction or authority over the territory or operations of any military Airport.

(iii) The <u>Authority ALUC</u> shall submit to the Division of Aeronautics of the California Department of Transportation ("Caltrans") one (1) copy of the <u>each</u> ALUCP and each amendment to the <u>an</u> ALUCP.

(c) <u>Amendments to Airport Land Use Compatibility Plan</u>. The An ALUCP shall be reviewed as often as necessary in order to accomplish its purposes; but shall not be amended more than once in any calendar year. For an ALUCP that pertains to more than one Airport in the County, this limitation allows separate amendments for the portion dealing with each individual Airport. Any policies applicable to all Airports in the Authority's jurisdiction shall be amended only once during a calendar year. Coordination with <u>local jurisdictionsaffected Local Agencies</u> shall be conducted prior to the approval ALUC consideration of any ALUCP amendments.

A periodic review of the aLUCP shall be conducted in order to keep the ALUCP up to date with changes in state laws, local land uses, Airport development and activity, and current concepts for achieving noise and safety compatibility.

(d) Adoption of Airport Land Use Compatibility Plan and Amendments. The An ALUCP and any amendments shall be approved and adopted by the Authorityuthority, ALUC and shall constitute the Authorityuthority's ALUC's recommendation to the Local Agency for compatible land uses within the Airport Influence Area. AIA. Prior to adopting each ALUCP or amendment, the Authorityuthority ALUC shall engage in a public collaborative planning process. and hold a public hearing consistent with this policy. [P.U.C. PUC §21670.3(b)]).

# (3) Authority ALUC Review of Local Actions.

- (a) <u>Overview</u>. One of the fundamental responsibilities of the <u>AuthorityALUC</u> is the review of Local Agencies' land use plans, Airport <u>plansMaster Plans</u>, and certain other land use projects and actions for <u>compliance compatibility</u> with the criteria and policies set forth in the applicable ALUCP. The process that the <u>AuthorityALUC</u> shall follow for this review process depends upon <u>the following three (3) factors:</u> (i) the type of local action involved; (ii) whether a compatibility plan exists for the Airport; and (iii) <u>what action whether</u> the Local Agency has <u>taken with regard to makingmade</u> its general plan <u>and zoning ordinance</u> consistent with the <u>Authority'sapplicable</u> ALUCP.
- (b) <u>AuthorityActions Subject to ALUC Review-Requirements.</u> Local Agencies must refer certain actions to the <u>AuthorityALUC</u> for review. Referral of <u>other local actions</u>, <u>primarily</u> individual development projects, is required in some instances, but voluntary in others.

# (i) <u>Actions For Which Authority ALUC Review Is Mandatory.</u>

Agency to adopt or amend a general plan or specific Plans. Any proposal by a Local Agency to adopt or amend a general plan or specific plan where those plans have implications for ALUCP noise, airspace, or safety compatibility pursuant to the requirements of PUC §21676(b) shall be referred to the AuthorityALUC for review; if the boundaries of the general plan or specific plan are within the Airport Influence AreaAIA of an Airport, irrespective of whether an ALUCP has been adopted for the Airport. If an ALUCP has not been adopted, then the Airport Influence AreaAIA is defined to mean the study area for such plan or the land within two (2) miles of the Airport boundary pursuant to P.U.C. §21675.1(b). Amendments to such plans also shall be referred to the AuthorityALUC, if the change affects locations within an Airport Influence AreaAIA. In such instances, referral shall take place prior to the Local Agency's action to adopt or amend the plan consistent with the requirements of P.U.C. §21676(b).

The requirement for submittal of general plans and specific plans exists regardless of whether (i) a proposal is initiated by the Local Agency to adopt or amend a general or specific plan or whether(ii) a proposal is initiated based upon the requirement for the Local Agency's plans to be reviewed for consistency with an ALUCP that is newly adopted or amended by the ALUC. California Government Code §65302.3 requires Local Agencies to either amend their general plans and any affected specific plan to be consistent with the

applicable -ALUCP within one-hundred eighty (180) days of when the ALUC adopted or amended its ALUCP, or take the steps necessary to overrule the ALUC.

- (B) Ordinances and Regulations. Authority ALUC review of Local Agency proposals to adopt or amend Zoningzoning ordinances, building regulations, and other land use ordinances and regulations shall be required in instances where those ordinances and regulations have implications for Airport land use ALUCP noise, airspace, or safety compatibility within the AIA of an Airport pursuant to the requirements of P.U.C.PUC §21676(b).
- (C) <u>Airport Master Plans</u>. The <u>AuthorityALUC</u> shall <u>require a mandatory</u> review of Airport Master Plans, construction plans for new Airports, and Airport expansion plans (including the construction of a new runway, the extension or realignment of an existing runway, and the acquisition of Runway Protection Zones ("RPZ"s) or any interest in land for purposes of safety) for consistency with the adopted ALUCP for that Airport pursuant to the requirements of <u>P.U.C. §PUC §§</u>21676(c), §21661.5, and §21664.5, respectively. <u>In reviewing Airport Master Plans</u>, the ALUC may amend the applicable ALUCP rather than find that the Airport Master Plan is inconsistent with the current ALUCP.
  - (ii) Other Actions Individual Projects Subject to Authority ALUC Review.

(A) Individual Land Use Development Projects. The Authority shall require a ALUC requires mandatory review of all land use actions, regulations, and permits involving the vicinity of an Airport within the Authority'suthority jurisdiction undering the following circumstances: (i) prior to the Authorityuthority ALUC adoption of an ALUCP for an Airport; and (ii) when the land use action, regulation or permit is located within two (2) miles of the Airport boundary pursuant to PUC §21675.1(b); or (ii) within an AIA when a Local Agency has neither revised its general plan or specific plan to be consistent with the Authority's ALUCP nor overruled the Authorityuthority ALUC with regard to the ALUCP, pursuant to the requirements of P.U.C.PUC §21675.1(b) and §21676.5(a). Ministerial permits which have implications for ALUCP compatibility factors shall be subject to ALUC review in the same manner as discretionary projects.

The AuthorityALUC requests that, even when the AuthorityuthorityALUC has adopted an ALUCP for an Airport and the Local Agency has revised its general plan or specific plan to be consistent with the Authorityuthority's ALUCP, the Local Agency continue to submit major land use actions for ALUC review, including, but not limited to, large developments where site design and other factors, such as building height, and corresponding construction crane heights have potential airspace compatibility implications; even when the overall development that may be acceptable adversely affect Airport operations. The Authorityuthority's ALUC's project review on these types of non-mandatory project submittals shall be advisory in nature.

(B) <u>Ministerial Permits</u>. Ministerial permits which have implications for airport land use compatibility factors shall be subject to Authority review in the same manner as discretionary projects.

- (c) Applicability of CEQA DocumentsT. The AuthorityALUC is not a Responsible Agency for the purposes of the California Environmental Quality Act ("CEQA") and for for which it issues consistency determinations and, therefore, is not legally required to respond to comments to a CEQA document-prepared by the Lead Agency. The Authorityuthority's ALUC's sole responsibility is to make a compatibility consistency determination regarding the project that is the subject of the Environmental Documentation. However, the Authority ALUC has the right and authority to provide comments to the Lead Agency to help ensure the highest level of airport land use compatibility.
- Information Required for Project Reviews. Requests by Local Agencies to the (ed) Authority ALUC for project review shall be submitted in writing, by electronic transmission of the application form designated for ALUC review on the Authority website. Requests shall state fully and fairly the reason for the referral and shall include the names name, addresses, and telephone numbers of all applicants, number of the Local Agency point of contact; project location and assessor's parcel number, (s); a detailed project description; site plans, maps,; project plans that include the floor area and heights of all buildings,; documentation of property ownership and all persons or entities with an interest in the project; and a copy of the determination(s) of no hazard to air navigation from the Federal Aviation Administration (FAA) for all buildings and corresponding construction cranes or, alternatively, a signed and stamped certification from the project design professional on the project plans that notice to the FAA is not required. The ALUC reserves the right to request any Environmental Documentation and any other material additional information and documents necessary to fully understand the matter for which a project review is being requested. Applicants must include this information on the form entitled "Application for ALUC Determination of Consistency," available at the Authority's offices. The Authority reserves its right to request additional information and documents regarding any project submittal.
- (d(e) <u>Determination Requirements</u>. The <u>AuthorityALUC</u> shall respond to a Local Agency with respect to a mandatory project submittal within sixty (60) days of <u>referrala</u> <u>complete application</u>, as <u>determined by the ALUC</u>, pursuant to the requirements of <u>P.U.C.PUC</u> §21675.2(a) and §21676(d). This response period does not begin until such time as all information necessary for accomplishment of the project review has been submitted to the <u>AuthorityALUC</u> and the <u>AuthorityALUC</u> has deemed the application complete.
- (e) <u>Authorityf</u>) <u>ALUC Project Review and Determination Process</u>. The <u>AuthorityALUC</u> shall review applications for <u>complianceconsistency</u> with the criteria and policies set forth in the applicable ALUCP. The <u>AuthorityALUC</u> may consider its own interpretive guidelines and past precedents. After review, the <u>Authority'sALUC</u> staff shall place the matter on the <u>Board'sALUC's</u> agenda for the earliest possible <u>BoardALUC</u> meeting <u>if the project does not qualifyProcess for staff review</u>. An application shall receive a public hearing prior to any determination by the Authority that the project application is inconsistent with the applicable ALUCP and notice of the public hearing shall be provided to the referring agency.
  - (1) <u>Inconsistent Determinations</u>: The <u>AuthorityALUC</u> may determine that a project <u>application</u> is inconsistent with the criteria and policies of the applicable ALUCP by

taking the following steps: (i) the holding of a public hearing; and (ii) the making of specific factual findingsFindings that the action proposed is inconsistent with the criteria and policies of the applicable ALUCP. If the Authority makes a finding that the project application is inconsistent with the applicable ALUCP, the referring agency shall be notified The ALUC shall notify the referring Local Agency of its Findings.

- Consistent Determinations:. The Authority's President/Chief Executive Officer or his or her designee (the "President/CEO") is authorized to determine the consistency of proposed actions referred to the AuthorityALUC by Local Agencies in the following circumstances: (i) where the proposed actions are determined to be consistent or conditionally consistent with the ALUCP; or (ii) where the Local Agency submittal was voluntary. StaffThe President/CEO shall strictly apply the provisions of the applicable ALUCP to the proposed action. The President/CEO's review of consistency determinationsproposed actions shall be made consistentin accordance with the determination deadlines specified in this policy. Any determination of consistency made pursuant to this section shall be placed on the information calendar on the Board's agenda for the next available meeting placed on the ALUC agenda for the next available meeting. If no further action is taken by the ALUC at the meeting when the item appears on the ALUC agenda, the President/CEO's determination shall be considered the final decision of the ALUC. The date of that decision for purposes of reconsideration (see subsection (g) below) shall be the date that the item is reported to the ALUC.
- Agency may request that the AuthorityALUC reconsider its previous action on an application. The request for reconsideration shall be made within thirty (30) days of the decision onconsistency determination by the applicationALUC. The applicantLocal Agency must show that there is relevant new evidence which could not have reasonably been presented at the original hearingmeeting when the matter appeared on the ALUC agenda or that an error of fact or law occurred. Only the applicant and persons who participated in the original proceedings are eligible to testify. If the BoardALUC grants reconsideration, then the matter shall be scheduled for a public hearing as if it were a new application.
- (h) <u>Applicant's Local Agency's Rights and Responsibilities after the Authority aLUC's Consistency Determination has been Made</u>. If the <u>Authority ALUC</u> determines that a proposed action is inconsistent with an applicable ALUCP, then a Local Agency may overrule the <u>Authority's ALUC's</u> determination by taking the following mandatory steps: (i) the holding of a public hearing; (ii) the making of specific Findings that the action proposed is consistent with the purposes of <u>Thethe</u> State Aeronautics Act; and (iii) the approval of the proposed action by a two-thirds vote of the <u>agency's Local Agency's</u> governing body.

If a Local Agency decides to overrule an AuthorityALUC consistency determination, then the following apply: (a) the Local Agency's approval of a plan, ordinance, or project takes effect as if the AuthorityALUC had approved the project or found it consistent with the ALUCP; (b) if a Local Agency adopts or amends a general plan or specific plan for the Airport area by overruling the Authority, then, and subsequent AuthorityALUC review of individual development projects within the boundaries of that general or specific plan related to that overruling become voluntary consistent with P.U.C.per PUC §21676.5(b); and (c) if the Local

Agency overrules the Authority's consistency determination on any project subject to mandatory review by the Commission, then the Authority shall be immune from liability for damages to property or personal injury caused by or resulting directly or indirectly from the public agency's decision to override the Authority's action or recommendation pursuant to P.U.C. §21678 and §21675.1(f).

Overrules the Authority's ALUC's Consistency Determination. If a Local Agency overrules the Authority's ALUC's consistency determination, then the Local Agency shall provide notification to the Authority ALUC and Caltrans of the proposed overruling, providing the specific Findings for their review and comment, thirty (30) days prior to the final hearing and decision on whether to overrule the Authority ALUC. The Local Agency shall include comments from the Authority ALUC and Caltrans in the public record of any final decision to overrule the Authority. ALUC.

If the Local Agency overrules the ALUC's consistency determination on any project subject to mandatory review by the ALUC, then the Authority shall be immune from liability for damages to property or personal injury caused by or resulting directly or indirectly from the Local Agency's decision to overrule the ALUC's consistency determination pursuant to PUC §21678 and §21675.1(f).

### (4) Administrative Provisions.

- (a) <u>Public Hearings</u>. Public hearings shall be held in accordance with the procedures identified for public hearings for the Authority.
- (b) <u>Authority Information Requests</u>. In addition to all other authority granted to the President/CEO, the President/CEO shall have the authority to provide any information, reports, applications, or other related documents, in whatever form or format that the President/CEO may determine useful, in the implementation or enforcement of the provisions of this policy.

# (c) <u>Notices</u>.

- (i) <u>Local Agency Person(s) to Receive Notices</u>. Each Local Agency representative who makes application for consistency determination review shall receive notices regarding action taken <u>underby</u> the <u>authority of this policyALUC</u>.
- (ii) <u>Delivery of Authority Notices</u>. Whenever the <u>Authority ALUC</u> provides written notice under this policy, the notice shall be sent by electronic or first class mail, or by a next-day package delivery service mail to the Local Agency representative designated as the point of contact in that agency's application to the ALUC for consistency determination.
- (iii) Effective Date of Notices Delivered by the Authority. Whenever the AuthorityALUC gives written notice under or concerning this policy by electronic mail-or next-day package delivery service, the notice shall be deemed to have been received on the day it was sent by electronic mail, or, if given only by next-day package delivery service, on the day following the day on which the notice was delivered or given to a next-day package service for delivery. If the Authority gives notice only by depositing a copy of the notice in first class mails,

the notice shall be deemed to have been received three (3) days after the date on which it was deposited in the United States mail.

(iv) <u>Effective Date of Notices or Requests</u>. Whenever this policy requires any person to file or submit any notice or document to the <u>AuthorityALUC</u>, that notice or document shall be deemed to have been delivered on the first working day when it is actually received by the <u>AuthorityALUC</u>.

# (d) <u>Modification of Forms or Guidelines</u>.

- (i) <u>Authority</u>. The President/CEO may prepare, modify, or augment any form required to be filed under this policy; may require the filing of additional forms or information not otherwise referenced in this policy; or may prepare, modify, or augment any <u>AuthorityALUC</u> consistency review guidelines or other administrative guidelines without Board action, if the President/CEO reasonably determines that the action would facilitate the implementation and enforcement of this policy, or any other Authority ordinances, rules, regulations, or policies.
- (ii) <u>Notices</u>. When the President/CEO exercises his or her authority under subsection (i) above, the President/CEO promptly shall give notice to all Local Agencies and other interested parties who are required or permitted to use those forms, information, or guidelines, and the President/CEO shall specify the date upon which use of the new or modified forms, information, or guidelines is required.

# **APPENDIX A**

#### **DEFINITIONS**

"Air Installation Compatible Use Zones (AICUZ)" means a land use planning program by the United States Department of Defense for a military Airport with the purposes to promote public health and safety through the local adoption of compatible land use controls and to protect the operational capability of the air installation on and near a military Airport.

"Airport" means any area of land or water that is used, or intended for use, for the landing and take-off of aircraft. Included are any appurtenant areas that are used, or intended for use, for Airport buildings or any other Airport facilities or right-of-way, and all Airport buildings and facilities located thereon. Public-Use Airports and Airstripsmilitary Airports shall be considered Airports for purposes of this policy.

"Airport Influence Area" (AIA)" means a planningthe area designated by the Authority around each Public-Use Airport in which iscurrent and projected future airport-related noise, safety, airspace protection, or reasonably overflight factors/layers may become, affected by Airport operations including, but not limited to noise, fumes, significantly affect land use or other influence, or which is, or reasonably may become, a site for a hazard to aerial navigation-necessitate restrictions on land use; see California Business and Professions Code §11010(b)(13)(B). If an ALUCP has not been adopted, then the Airport Influence AreaAIA means the land within two (2) miles of the Public Use Airport boundary. See; see California Public Utilities CodePUC §21675.1(b).

- "Airport Layout Plan (ALP)" means a scale drawing of existing and proposed Airport facilities, their location on an Airport, and the pertinent clearance and dimensional information required to demonstrate conformance with applicable <a href="Federal Aviation Administration">Federal Aviation Administration</a> standards.
- "Airport Master Plan (AMP)" means a long-range plan for development of an Airport, including descriptions of the data and analyses on which the plan is based.
- "Airport Operator" means any person or entity having the authority and responsibility for the establishment and operation of an Airport.
- "Authority" means the San Diego County Regional Airport Authority.
- "Board" means the Board of Directors of the San Diego County Regional Airport Authority.
- "California Environmental Quality Act" or "\_(CEQA" means the statutes adopted by the state legislature for the purpose of maintaining a quality environment for the people of the state now and in the future. CEQA establishes a process for state agency and Local Agency review of projects, as defined in the implementing guidelines, which may adversely affect the environment. See )" means California Public Resources Code §21000, et. Seqseq and its implementing guidelines.
- "Airport Land Use Commission (ALUC)" means the San Diego County Regional Airport Authority, acting in its capacity as the Airport Land Use Commission for San Diego County, pursuant to PUC §21670.3.
- "Airport Land Use Compatibility Plan" or "(ALUCP")" means the directory and maps of compatibility plan that presents the areas currently impacted or likely to be impacted by noise levelspolicies and flight activities associated with aircraft operationsstandards for proposed uses of land within the AIA of one or more Airports. An ALUCP usually presents in narrative and graphic form the noise, safety and other criteria that will enable Local Agencies to compatibly plan and develop
- "California Department of Transportation (Caltrans)" means the executive agency of the State of California authorized with the administration of all means of public mobility within the state, including a Division of Aeronautics, which manages the land within the Airport Influence Areastate's aviation transportation system.
- "Draft EIR" means an EIR containing the information specified in §15122 through §15131 in the CEQA Guidelines.
- "Environmental Documentation" means Initial Studies, Negative Declarations, draft and final EIRs, documents prepared as substitutes for EIRs and Negative Declarations under a program certified pursuant to California Public Resources Code §21080.5, and documents prepared under CEQA, the California Coastal Act or the National Environmental Policy Act ("NEPA") and used by a state agency or Local Agency in the place of Initial Study, Negative Declaration, or an EIR.

- "Environmental Impact Report" or "EIR" means a detailed statement prepared under CEQA describing and analyzing the significant environmental effects of a project and discussing ways to mitigate or avoid the effects. The term EIR may mean either a Draft EIR or a Final EIR depending on the context.
- "Environmental Impact Statement" or "EIS" means an impact document prepared pursuant to the NEPA. NEPA uses the term EIS in the place of the term EIR, which is used in CEQA.
- "Final EIR" means an EIR containing the information contained in the draft EIR, comments either verbatim or in summary received in the review process, a list of persons commenting, and the response of the Lead Agency to the comments received.").
- "Findings" means the legally relevant sub-conclusions which expose a government agency's mode of analysis of facts, regulations, and policies, and which bridge the analytical gap between raw data and ultimate decision.
- "Initial Study" means a preliminary analysis prepared by the Lead Agency to determine whether an EIR or a Negative Declaration must be prepared or to identify the significant environmental effects to be analyzed in an EIR.
- "Lead Agency" means the public agency, which has the principal responsibility for carrying out or approving a project. The Lead Agency will decide whether an EIR or Negative Declaration will be required for the project and will cause the document to be prepared.
- "Local Agency" means any public agency, including, but not limited to, cities, counties, charter cities and counties, <u>utility</u> districts, school <u>and community college</u> districts, special districts, redevelopment agencies, local agency formation commissions, and any board, commission or organizational subdivision of a Local Agency when so designated by order or resolution of the governing legislative body of the Local Agency.
- "Negative DeclarationPresident/CEO" means a written statement the presiding chief executive officer of the San Diego County Regional Airport Authority as appointed by the Lead Agency briefly describing the reasons that a proposed project, not exempt from CEQA, will not have a significant effect on the environment Board and, therefore, does not require the preparation of an EIR.
- "Public Agency" means any state agency, board, or commission and any local or regional agency, as defined in the CEQA Guidelines. It does not include the courtsemployee of the state. This term does not include agencies Authority authorized to act in delegated capacity on behalf of the federal government. President/CEO.
- "Public-Use Airport" means a publicly or privately owned Airport that offers the use of its facilities to the public without prior notice or special invitation or clearance and that has been issued a California Airport Permit by the <u>Division of Aeronautics Program of the California Department of TransportationCaltrans</u>.
- "Public Utilities Code (PUC)" means the regulatory volume of requirements enacted by the California Legislature governing the organization and use of infrastructure for public purposes.

"Responsible Agency" means a public agency, which proposes has responsibility to carry out or approve a project, for which a Lead Agency is preparing or has prepared an EIR or Negative Declaration. Environmental Documentation. For the purpose of CEQA, the term "Responsible Agency" includes all public agencies other than the Lead Agency, which have discretionary approval power over the project.

"Runway Protection Zone (RPZ)" means ana trapezoidal area (formerly called a elear zone Clear Zone for military Airports) off the end of a runway used to enhance the protection of people and property on the ground in the event of an aircraft emergency landing or mishap beyond the runway.

-"The State Aeronautics Act" means The State Aeronautics Act, California Public Utilities Code §21670PUC §21001-21707, et seq.

"Zoning" means a police power measure, enacted primarily by units of local government, in which the community is divided into districts or zones within which permitted and special uses are established, as are regulations governing lot size, building bulk, placement and other development standards. Requirements vary from district to district, but they must be uniform within districts. A zoning ordinance consists of two parts - the text and a map.

### [Amended by Resolution No. 2022-xxx dated November 3, 2022.]

[Amended by Resolution No. 2017-0111 dated December 7, 2017.]

[Amended by Resolution No. 2012-0106 dated October 4, 2012.]

[Amended by Resolution No. 2008-0029 dated March 6, 2008.]

[Amended by Resolution No. 2005-0027 dated March 7, 2005.]

[Amended by Resolution No. 03-075 dated November 10, 2003.]

[Adopted by Resolution No. 03-020R dated April 3, 2003.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

# **POLICIES**

ARTICLE 8 - GENERAL OPERATIONS

PART 8.3 - STRATEGY AND PLANNING

SECTION 8.31 - SUSTAINABILITY

PURPOSE: To establish and formalize the commitment of the Board of Directors ("Board")

of the San Diego County Regional Airport Authority ("Authority") to a sustainable future for the San Diego International Airport ("Airport"), the

Authority and the region.

### **POLICY STATEMENT:**

Sustainability has emerged as a global environmental theme and a major business imperative for the 21st century, dramatically influencing regional thinking and policy making. It is essential for the Authority to become a known benchmark and respected role model for best sustainable practices in the San Diego region and the aviation industry. Sustainability is consistent with and vigorously reinforces the Authority's Mission Statement: to operate San Diego's air transportation gateways in a manner that promotes the region's prosperity and protects its quality of life.

The Board recognizes the need for the Authority to be a resilient and enduring organization and endorses the three pillars of sustainability (environmental, social, and economic) to guide and implement the Authority's practices. These three elements have been put forth within the aviation industry as the core precepts for a holistic approach to airport sustainability. Incorporating the three pillars of sustainability into the Authority's practices, policies and programs will ensure sustainability is fully deployed across the Authority's operational and business functions.

By setting forth this policy, the Board commits the Authority to these sustainable practices:

- (1) Affirm commitment to regulatory compliance, continuous improvement, accountability and transparency in environmental, social and economic performance through the development of formal sustainability reports on a regular basis;
- (2) Actively participate in local and regional sustainability partnerships and strongly encourage and promote sustainable practices both in the aviation industry and the region;
- (3) Proactively address greenhouse gas emissions and the impacts of climate change through Airport operations, planning and development decisions;

- (4) Review and evaluate all new programs and projects in terms of addressing all three pillars of sustainability, in a balanced, holistic and measurable approach;
- (5) Analyze the life cycle operating costs and impacts of the Authority's facilities, operations and services, using a Total Cost of Ownership approach to determine project feasibility and economic sustainability;
- (6) Adopt the standards set forth by the United States Green Building Council's Leadership in Energy and Environmental Design (LEED) and/or other green design and construction standards as guiding criteria for achieving sustainable design in the development and remodeling of Airport facilities;
- (7) Apply the three pillars of sustainability, LEED, and other green construction criteria as a significant factor when reviewing tenant development/redevelopment projects and provide incentives to encourage sustainable design features;
- (8) Develop language within all new leases, agreements and contracts that supports the Authority's sustainability initiatives;
- (9) Require the Authority's lessees and contractors to comply with the terms and conditions of their agreements pertaining to sustainability;
- (10) Establish a work environment that maximizes the Authority's employee assets and stimulates an atmosphere of innovation, productivity, pride, and a personal commitment to sustainability; and
- Take a leadership role in sustainability initiatives that strengthen the social well-being and community relationships with visitors, Airport stakeholders and the public the Authority serves: -and
- (11)(12) Consider environmental justice principles when designing and implementing sustainability programs.

[Amended by Resolution No. 2019-0004 dated January 3, 2019.] [Adopted by Resolution No. 2008-0013 dated February 7, 2008.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

# POLICIES

ARTICLE **GENERAL OPERATIONS** 8

PART 8.5 VISUAL AND PERFORMING ARTS

SECTION 8.50 - POLICY FOR THE AIRPORT AUTHORITY ARTSS PROGRAM

PURPOSE: To establish policy governing acquisition, retention, display, gifts and loans, and deaccession of Artwork at all public-use facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority ("Authority"), as well as overall administration of the Airport Arts Program and Arts Advisory Committee; and to integrate the Airport Arts Program into the day-to-day administration of the Authority, afford new and innovative opportunities for the presentation of arts and culture, and to further the mission of the Authority.

#### **DEFINITIONS:**

Acquisition. Permanent artwork collected and catalogued by the Authority through purchase, commission, bequest, or gift.

Airport. All public-use facilities and airports under the jurisdiction of the Authority including San Diego International Airport (Lindbergh Field).

Airport Arts Master Plan. A five-year planning document reviewed and recommended by the AAC to the President/CEO and subsequently approved by the Board that establishes a strategic direction for the Airport Arts Program and defines the associated administrative, organizational, financial resources and guidelines to support its implementation.

Airport Arts Program. A program of the Authority consisting of the: (1) Public Art Program; (2) Temporary Exhibitions Program; and (3) Performing Arts Program. The Airport Arts Program enriches the travel experience and airport environment for customers through innovative and memorable arts programming and exemplifies the Airport's role as a respected community partner and regional resource.

Airport Art Site and Opportunities Plan. A comprehensive plan created for the Airport Arts Program related to major capital projects. The Airport Art Site and Opportunities Plan should include recommendations for public art projects and arts infrastructure and include recommended budget allocations for each project or infrastructure investment. The Airport Art Site and Opportunities Plan is reviewed and recommended by the AAC to the President/CEO and subsequently approved by the Board.

Artist. An individual recognized by critics and peers as a professional practitioner of serious intent and substantial ability in the visual, performing, or literary arts.

Artist Selection and Review Panels. Ad hoc committees comprised of members appointed by the AAC that review and recommend Artists for participation in the Airport Arts Program.

Arts Advisory Committee (AAC). A standing committee that serves to advise the President/CEO

and Board on matters regarding the Airport Arts Program.

<u>Arts Professionals.</u> Individuals with recognized expertise and working knowledge in one or more fields of the visual, performing, and literary arts including arts administrators, arts educators, or practicing artists.

<u>Artwork.</u> A permanent, temporary, fixed, portable, visual, and/or performative work in any style, expression, genre and/or media created by an Artist as defined herein. Memorials, as defined herein, shall also constitute Artwork subject to this Policy 8.50. Gifts of State, as defined herein, shall not constitute Artwork subject to this Policy 8.50.

Board. The Authority's Board of Directors.

<u>Capital Project.</u> Construction projects within the Authority's Capital Program which is defined by Policy 4.30.

<u>Collections Management Plan.</u> A plan maintained by the Airport Arts Program staff that documents the Airport's Public Art Collection, records previous conservation, and documents and prioritizes conservation needs.

<u>Conservation</u>. The preservation, protection and restoration of artwork and cultural property through activities that prolong its existence and minimize chemical and physical deterioration and damage, and that prevent loss of informational content.

Deaccession. The removal of Artwork from the Authority's collection and care.

<u>Design Professionals.</u> Generally refers to architects; civil, structural, mechanical, electrical engineers; landscape architects; urban planners; graphic, interior, industrial, fashion designers; and others whose services require licensing or registration by the state or otherwise require the knowledge and application of design principles appropriate to the Airport Arts Program.

<u>Eligible Project.</u> A Capital Project that includes construction of or renovations to terminals, curbsides, roadways, connecting green spaces and other related landside improvements that directly impacts the customer experience by nature of being physically accessible and/or visually prominent.

<u>Financial Contributions.</u> Funds contributed to support any element of the Airport Arts Program. This may include cash contributions and sponsorships.

<u>Gifts of Artwork.</u> The donation of Artwork, or the funds to acquire or commission Artwork, to the Authority for placement in the Airport.

<u>Gifts of State.</u> Items given to the Authority by a domestic or foreign government official as an expression of goodwill; not considered Artwork under this policy.

<u>Incoming Loan of Artwork.</u> Artwork borrowed by the Authority for display in the Airport for a specified period of time.

<u>Ineligible Project.</u> A Capital Project that includes airside improvements, utilities, land acquisition, purchase of right of way, equipment purchase or rental, pollution mitigation, and other project soft costs that do not directly impact or relate to the public experience.

Memorial. An item, object, or monument designed or adapted to commemorate or honor the memory of a person, place, idea, or event that occurred in the past.

<u>Outgoing Loan of Artwork.</u> Artwork from the Public Art Collection that is loaned to qualified institutions which include a non-profit museum, art gallery, governmental or educational entity for a specified period of time.

<u>Performing Arts Program.</u> The presentation of live performances of music, dance, theater or other performative art forms.

President/CEO. The President/Chief Executive Officer of the Authority.

<u>Program Review.</u> A periodic review of the Airport Arts Program that considers the overall vision and goals for the Airport Arts Program, its internal processes, and external partnerships, with special consideration given to current staffing resources. The Program Review is reviewed and recommended by the AAC and approved by the President/CEO.

Public Art Collection. The group of permanent Artworks acquired by the Authority.

<u>Public Art Program.</u> Planning, development, and Conservation of a collection of permanent Artwork that is integral to the Airport.

<u>Public-Private Partnership (P3).</u> A contract between a public sector entity and a private sector entity that outlines the provision of assets and the delivery of services.

Site. A specified area, space or system within the Airport identified for the placement of Artwork.

<u>Temporary Exhibitions Program.</u> The temporary presentation of items on loan from local and regional museums, cultural institutions, arts organizations, educational groups, collectors, and Artists.

### **POLICY STATEMENT:**

- (1) General Policy. The Authority recognizes the unique physical, social and economic contribution of the arts and culture. The Authority is committed to the presentation and advancement of a wide variety of high quality arts and culture programming that has artistic merit, cultural interest, and educational value; that positions the Airport as a creative industry driver; and that promotes regional prosperity and quality of life. Such programming shall be aligned with the mission of the Authority.
  - (a) Airport Arts Program. The President/CEO shall sustain the Airport Arts Program through the presentation and advancement of quality arts and cultural programming that supports and enhances the mission of the Authority.
  - (b) Funding. Funding for the Airport Arts Program shall be accomplished as follows:

- i. The President/CEO shall take appropriate action to allocate for Board approval two percent (2%) of eligible construction costs from each Eligible Project to fund the Public Art Program. In certain extraordinary circumstances, including but not limited to a large-scale Eligible Project or a period of poor economic climate, the President/CEO, in his/her discretion, may request that the Board reduce the two percent (2%) allocation on a per-Eligible Project basis. If less than two percent (2%) of eligible construction costs from an Eligible Project is allocated to fund the Public Art Program, all such instances shall be documented on an annual basis, accounting for the actual percentage that was allocated per Eligible Project to fund the Public Art Program. The accounting report shall be provided to the Arts Advisory Committee and the Board.
  - a. Allocations shall be calculated based on the total of construction costs for the Eligible Project.
  - b. In collaboration with the Airport Design and Construction Department, the Airport Arts Program staff shall participate in the identification of eligible projects during the initial planning phase for Capital Project funding.
  - c. The Board shall approve public art fund allocations in conjunction with Capital Project funds. All Capital Project monies appropriated for the Airport Arts Program purposes shall be maintained in a separate project fund.
- ii. The Temporary Exhibitions Program, Performing Arts Program, and administrative costs required to operate the Airport Arts Program shall be funded from the Authority's annual operating expense budget.
- iii. Up to 15% of the funds allocated for an Eligible Project shall be placed in a separate fund for Conservation, costs associated with relocation and Deaccession, and other costs related to collections management. The amount shall be recommended by Airport Arts Program staff.
- iv. Public Private Partnerships. Any Public Private Partnership (P3) project in which the Authority is a public partner, whether or not the project is owned and operated by the Authority, shall be subject to and considered a Capital Project, or an Eligible Project if so deemed, under this Policy 8.50.
- v. Financial Contributions. The Authority may accept financial contributions to support the Airport Arts Program.
  - a. Financial Contributions shall be held in a fund that allocates the funding for the purpose that it was contributed.

- b. Donors making financial contributions to the Airport Arts Program shall agree that their funds will be used to support projects and programs developed by the Airport Arts Program in accordance with the Policy, and may not influence artistic decisions or direct the selection of particular artists, performers or contractors.
- (c) Ownership. Except as described below, Authority shall obtain full ownership of and title to all Artwork acquired through the Airport Arts Program.
  - i. Waiver and Transfer of Rights. The Authority shall not commission, accept, or receive any Artwork unless prior to such commissioning, acceptance, or receipt, the author and (or) owner of the Artwork has executed a written waiver of all interests and rights held by the author and (or) owner in the concerned Artwork under all applicable local, state and federal law, and transferring all ownership interests to the Authority.
  - ii. Copyright. Subject to the above provisions, the Artist retains copyright to the Artwork as the sole author of the Artwork and the Artist (or other copyright holder if not the Artist) gives the Authority perpetual license and right to use the Artwork and images of the Artwork at the Authority's sole discretion and without further compensation, including all non-commercial uses. The Authority retains the right to pursue a separate agreement with the Artist for the purpose of producing commercial merchandise featuring the Artwork. The Authority will reasonably endeavor to provide advance notice to the copyright holder for any Artwork that is anticipated to be prominently featured in a commercial use undertaken by the Authority.
  - iii. Unconstrained Use. The Authority shall have the right to alter, change, modify, relocate, destroy, distort, mutilate, remove, transport, store, sell, transfer in whole or in part, replace and replicate the Artwork in whole or in part when the Authority, in its sole discretion, deems it necessary for any reason or when required as part of public works or infrastructure improvements to enhance Airport facilities.
- (d) Rights and Responsibilities. A legal instrument of conveyance clearly defining the rights and responsibilities of all parties must accompany all Artwork acquired and presented by the Authority, including but not limited to ownership, copyright, license, and reproductions.
- (e) Conservation and Maintenance. The President/CEO shall ensure that all Artwork in the Public Art Collection is maintained and conserved in accordance with the Collections Management Plan. Maintenance and conservation shall be conducted through the use of qualified fine art conservators when necessary, skilled maintenance technicians, and detailed Artwork maintenance records.
- (f) Collections Management. The President/CEO shall ensure accurate records that document the ownership, care and appraisal value of Public Art Collection.

- (g) Gifts and Loans of Artwork. The AAC shall review all Gifts and Loans of Artwork and based upon their professional expertise, shall provide a written recommendation to the President/CEO. The AAC shall review all proposed Gifts and Loans by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.
  - i. The Authority shall accept donated Gifts and Incoming Loans of Artwork only where the President/CEO, in his or her sole discretion, determines that special and unique circumstances exist. In making such a determination, the AAC and the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
    - a. Relevance of the Gift or Incoming Loan of Artwork to the Public Art Collection;
    - b. Appropriateness of the Gift or Incoming Loan of Artwork to the Airport;
    - c. Artistic excellence of the Gift or Incoming Loan of Artwork;
    - d. Costs for delivery, site preparation, installation, maintenance and ongoing display of the Gift or Incoming Loan of Artwork;
    - e. Any special restrictions, conditions, or considerations required by the donor regarding the use of the Gift or Incoming Loan of Artwork;
    - f. The proposed gift of Artwork supports the vision and goals of the Airport Arts Program;
    - g. There is an available location for the siting of the gift;
    - h. The gift adds to the diversity of the Public Art Collection; and
    - i. The gift is an Artwork and is created by an Artist, as defined in the Policy.
  - ii. Unless otherwise approved by the AAC, the donor of the proposed gift shall be required to pay all costs associated with the donation including but not limited to design, fabrication, transportation, installation, security, permits, on-going maintenance, lighting and removal.
  - iii. All gifts shall be subject to all applicable provisions regarding review, acquisition, exhibition, ownership and Deaccession governing the Airport Arts Program as described herein.
  - iv. The consideration of acceptance of gifts may be held for up to 12 months to be reviewed in conjunction with other donations.

- v. The Authority may establish limitations to or a moratorium on future installations of a gift at its sole discretion.
- vi. The Authority shall approve Outgoing Loans of Artwork only where the President/CEO, in his or her their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, the following criteria:
  - a. Value of Artwork and period of Outgoing Loan;
  - b. Function of the facility in which the Artwork is to be located and hours of operation;
  - c. Accessibility of the building in which the Artwork is to be located;
  - d. Environmental controls for Artwork;
  - e. Provision of security and staffing for Artwork; and
  - f. Proof of adequate insurance coverage for Artwork.
- vii. Gifts of state by foreign governments or by other political jurisdictions of the United States are not considered Artwork and shall not be reviewed by the AAC.
- viii. Objects that do not meet the Policy's definition of Artwork are not reviewed under this Policy.
- (h) Memorials. The AAC shall review all Memorials, as defined herein, being considered for placement on Airport property and shall provide its written recommendation to the President/CEO. The AAC shall review all proposed Memorials by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.
  - i. The Authority shall accept requests for Memorials only where the President/CEO, in his or her their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
    - a. The person, place, idea or event being memorialized is deemed significant enough to merit such honor and is appropriate to the mission of the Airport;
    - b. The Memorial has timeless qualities and makes a statement of significance to future generations;
    - The Memorial represents broad community values and has been embraced and supported by the community it is intended to honor;

- d. The proposed location is an appropriate setting for the Memorial and there is specific justification for the Memorial being located at that site;
- e. The quality, scale, and character of the Memorial are at a level commensurate with the proposed location or setting;
- f. The Memorial is relevant to the Public Art Collection; or
- g. Provision of a maintenance endowment to ensure adequate quality of care for the Memorial in perpetuity.
- ii. Unless otherwise approved by the AAC, the donor of the proposed Memorial shall be required to pay all costs associated with the donation including but not limited to design, fabrication, transportation, installation, security, permits, on-going maintenance, lighting and removal.
- iii. All Memorials shall be subject to all applicable provisions regarding review, acquisition, exhibition, ownership and Deaccession governing the Airport Arts Program as described herein.
- iv. The Authority may establish limitations to or a moratorium on future installations of a Memorial at a particular location or area.
- (i) Deaccession. The Authority shall retain the right to Deaccession any Artwork in the Public Art Collection. The AAC shall review all Artwork being considered for Deaccession by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.
  - i. The Authority shall Deaccession Artwork only where the President/CEO, in his or her their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
    - a. The condition or security of the Artwork cannot be reasonably guaranteed;
    - b. The Artwork requires excessive maintenance or has faults of design or workmanship and repair or remedy is impractical or unfeasible;
    - c. The Artwork has been damaged or has deteriorated and repair or remedy is impractical or unfeasible;
    - d. The Artwork's physical or structural condition poses a threat to public safety;
    - e. The Artwork is proved to be inauthentic or in violation of existing copyright laws;
    - f. The Artwork is not, or is only rarely on display because no

suitable site is available;

- g. Significant changes in the use, character or design of the site have occurred which affect the integrity of the Artwork;
- h. The Artwork has been lost, stolen, or is missing;
- i. The Artwork has received documented and unabated adverse public reaction over an extended period of time; and
- j. Deaccession is requested by the Artist.
- ii. Should the Authority choose to Deaccession an Artwork, the Authority reserves the right to sell the Artwork. The Artist shall be given the first opportunity to purchase the Artwork at its current appraised value.
- iii. Should the Artist choose not to purchase the Artwork, the Authority may sell, trade, donate, or destroy the Artwork.
- iv. Destruction shall only be used where, in the sole discretion of the President/CEO, the following circumstances exist:
  - a. Most or all of the Artwork has been damaged or has deteriorated and/or repair or remedy is impractical or unfeasible; and
  - b. Public safety can be protected only by destroying the Artwork.
- (2) Arts Advisory Committee (AAC). In carrying out its duties, the AAC shall make recommendations to the President/CEO on matters relating to the Airport Arts Program upholding the Airport Arts Program mission, ensuring the Airport Arts Program policies and procedures are followed, and supporting the development and stewardship of the Airport Arts Program. The President/CEO shall decide, in his or her their sole discretion, whether or not to forward the AAC recommendations to the Board for approval. The AAC shall be advisory in nature and shall have no authority to negotiate for or commit the Authority in any respect.
  - (a) Composition. The AAC shall be comprised of seven voting members and no more than three ex-officio, non-voting members. The composition should include members who bring a variety of professional expertise in the arts and design, cultural backgrounds, and spectrum of life experiences, striving especially to ensure inclusive representation, including but not limited to age, cultural background, and gender. The following membership shall constitute the AAC:
    - i. Six voting members who are Arts Professionals or Design Professionals.
      - a. At least two of the six members shall be practicing Artists.
      - b. At least one of the six members shall be actively involved in the performing arts.

- c. At least two of the six members shall reside outside San Diego County.
- d. At least one of the six shall be active in building design, architecture or operational engineering.
- ii. One voting member who serves as the Board Representative.
- iii. Up to three ex-officio non-voting Authority staff members whose departments work closely with the Airport Arts Program as determined by the President/CEO.
- (b) Appointment Process. Appointment of members to the AAC shall be as follows:
  - i. The Chair of the Board shall annually appoint one Board Representative to serve as a voting member of the AAC. The Board Representative may be a past or present Board member. The President/CEO shall recommend six individuals who are Arts Professionals and Design Professionals to serve as voting members of the AAC subject to appointment by the Board, for three-year terms.
  - ii. The President/CEO shall review interested candidates' qualifications and make recommendations to the Board as follows:
    - Solicit and review qualifications submitted by AAC, staff, and interested professionals in the fields of design, visual art, performing arts, and literary arts annually or as needed; and
    - b. Conduct interviews as needed.
- (c) Terms of Membership. Voting members of the AAC shall be recommended by the President/CEO for appointment by the Board for a term of three years, and no member may serve more than two consecutive terms. Should a member serve a partial term less than one-and-a-half years to complete the non-expired term of a prior member, such partial term shall not be included for purposes of the maximum service of two consecutive terms. Partial terms equal to or exceeding one-and-a-half years shall count as a full term. Ex-officio members of the AAC shall be appointed by the President/CEO without a term limit.
  - i. A member's term shall commence on the date the member is appointed or reappointed to the AAC.
  - ii. Should a vacancy occur prior to the end of the member's scheduled term, the President/CEO shall recommend a replacement for the non-expired term, subject to appointment by the Board.
  - iii. The Authority shall maintain a record of the current AAC members and their term expirations.
- (d) Governance. The members of the AAC shall elect a Chair and Vice-chair at the first

meeting of each calendar year for a one-year term.

- i. The Chair shall be a resident of San Diego.
- ii. The Chair and Vice-chair shall not hold a current leadership position on the staff, governing board, or advisory committee of the arts agency or department of any local governmental or educational entity within San Diego County, to prevent any overlap of authority.
- (e) Role. The AAC shall make recommendations to the President/CEO who shall decide, in his or her sole discretion, whether or not to forward the AAC recommendations to the Board for approval. The AAC shall:
  - i. Recommend Airport Arts Program policies to the President/CEO for <a href="his/her\_their">his/her\_their</a> review and recommendation to the Board for its approval;
  - ii. Recommend Airport Arts Program guidelines and procedures to the President/CEO for his/her their approval;
  - iii. Recommend the Arts Master Plan to the President/CEO for his/her their review and recommendation to the Board for its approval;
  - iv. Recommend the Program Review to the President/CEO for <a href="his/her\_their">his/her\_their</a> review and approval;
  - v. Recommend the Airport Art Site and Opportunities Plan to the President/CEO for his/her their review and recommendation to the Board for its approval;
  - vi. Approve selection process and Artist Selection and Review Panel composition for public art commissions;
  - vii. Approve selection panels for Performing Arts Residency and Temporary Exhibition programs;
  - viii. Recommend approval of artist selection for public art projects to President/CEO for his/her\_their review and confirmation;
  - ix. Recommend approval of artist concept design for public art projects to the President/CEO for his/her their review and confirmation;
  - x. Recommend Deaccession to the President/CEO for <a href="his/her\_their">his/her\_their</a> approval;
  - xi. Recommend Gifts and Loans to the President/CEO for his/her their approval;
  - xii. Recommend Memorials to the President/CEO for his/her their approval; and
  - xiii. Participate in advocacy, community outreach and strategic planning in support of the Airport Arts Program mission.

- (f) Conflict of Interest. AAC members must abide by the following:
  - i. Withdraw from participating or voting on any recommendation involving a competition, commission, project or program for which any monetary gain or for which any business or familial relationship would make it difficult to render an objective and impartial decision or create the perception that an objective and impartial decision would be difficult;
  - ii. Be ineligible for any Authority-related competition, commission, project, or program during their tenure; and
  - iii. Disclose any real or perceived conflicts of interest.
- (3) Artist Selection and Review Panels. The AAC shall appoint Artist Selection and Review Panel members to review and recommend Artists for designated projects and program opportunities within the Airport Arts Program.
  - (a) Composition. Each Panel shall be comprised of the following:
    - i. Three to five voting members who are Arts Professionals or Design Professionals;
    - ii. For Artist Selection and Review Panels for the Public Art Program, aA representative from the project design or construction team of the Authority who shall participate as a non-voting advisor; and
    - iii. A member of the AAC who shall participate as a non-voting advisor.
  - (b) Duration. Artist Selection and Review Panels shall be formed for only the duration of the designated selection process. Upon final recommendation of an Artist(s) to the AAC, the specific Artist Selection and Review Panels shall be disbanded.
  - (c) The AAC, at staff's request and at the Committee's discretion, reserves the right to serve as the Artist Selection and Review Panel.
- (4) Duties of the Board. The Board shall, in its sole discretion:
  - (a) Approve the Airport Art Site and Opportunities Plan;
  - (b) Approve the allocated 2% of the amount of eligible construction costs from Eligible Projects for the Public Art Program;
  - (c) Through its Chair, appoint one Board Representative annually to serve as a voting member of the AAC who may be a past or present member of the Board.

- (d) Approve appointments to the AAC, other than the Board Representative who is selected by the Chair; and.
- (e) Approve Airport Arts Program public works contracts per Policy 5.02.
- (5) Duties of the President/CEO. The President/CEO shall be responsible for the administration and implementation of the Airport Arts Program and shall decide, in <a href="https://her\_their">his/her\_their</a> sole discretion, whether or not to forward the AAC recommendations to the Board for its approval as defined herein. The President/CEO shall determine processes to carry out the following:
  - (a) Negotiate and execute contracts with Artists to commission the design, fabrication, and installation of Artwork for the Airport;
  - (b) Ensure that artists shall be involved at the earliest stages of design for Eligible Projects to maximize the successful integration of the Artwork at the Site:
  - (c) Review and approve the Program Review;
  - (d) Review the Airport Art Site and Opportunities Plan and forward it to the Board for its approval;
  - (e) Allocate 2% of eligible construction costs from Eligible Projects for the Public Art Program;
  - (f) Review and confirm the AAC's recommended artist selection for public art projects;
  - (g) Review and confirm the AAC's recommended concept design for public art projects;
  - (h) Approve Deaccession and relocation of public art;
  - (i) Approve Gifts and Loans;
  - (j) Approve Memorials;
  - (k) Serve as a liaison between the Authority and the public on Airport Arts Programrelated matters, including coordinating outreach and communications efforts; and
  - (l) Pursue collaborations and partnerships that further the goals of the Authority and the Airport Arts Program.

[Amended by Resolution No. 2019-0031 dated March 14, 2019.]

[Amended by Resolution No. 2013-0005 dated January 10, 2013.]

[Amended by Resolution No. 2006-0149 dated December 4, 2006.]

[Amended by Resolution No. 2006-0081 dated July 6, 2006.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

# **POLICIES**

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT

PART 9.1 - ADVERTISING SECTION 9.10 - ADVERTISING

#### **PURPOSE:**

To establish a policy for the sale of advertising space at the San Diego International Airport (the "Airport") by the San Diego County Regional Airport Authority (the "Authority"). The Authority's objectives in granting an advertising concession include optimizing concession revenues to the Authority and providing users of the Airport with an <u>inviting aesthetically-pleasing</u> environment thatreflects state-of-the-art advertising concepts, <u>and utilizes space</u> in a way that optimizes advertising effectiveness, <u>and creates a favorable impression of San Diego</u>. It is not the intention of the Authority to create or provide a public forum for unlimited public expression. Further, the Authority intends that its facilities constitute nonpublic forums that are subject to the reasonable, uniform, and viewpoint-neutral restrictions set forth below.

Therefore, in order to maximize revenues the Authority shall limit Airportthe advertising locations to the placement of advertisements for from commercial transactionsentities where such advertisements do no more than propose the sale, for profit, of goods and/or services, or to community promotion organizations that seek to increase business or tourism in San Diego County. The Authority has determined that: (a) such limitations will enable the Authority to maintain a position of neutrality and avoid the appearance of favoritism on political, social, religious and other controversial issues at the Airport, thereby preventing violent acts against the Airport, its tenants, and the traveling public that the Authority is concerned might occur if advertising were not limited to commercial and other approved content, (b) such limitations will prevent a reduction in the income earned from selling advertising space because commercial entities might be dissuaded from using the same forum commonly used by those wishing to communicate political, social, religious, or other controversial messages; (c) such limitations will assist the Authority in being as self-sustaining as possible, in accordance with FAA Grant Assurance 24; and (d) such restrictions will maintain a safe and welcoming environment for the captive audience who is employed at and utilizes the Airport, including minors; and (e) such limitations will advance the goal of creating a positive first and last impression of San Diego among visitors, encouraging repeat visits.

#### **POLICY STATEMENT:**

- (1) Advertising contracts shall be negotiated for the purpose of increasing airport revenues.
- The subject matter for all advertising materials displayed on Authority property shall be limited to speech which proposes a commercial transaction as its primary purpose. Acceptableadvertising must promote for sale, lease, or other financial benefit a product, service, <a href="employment opportunity">employment opportunity</a>, event, or other property interest in primarily a commercial manner for primarily a commercial purpose. <a href="employment opportunity">Advertising welcoming visitors to San Diego for an event is permitted so long is it otherwise complies with this Policy</a>.
- (2)(3) In the event the Authority's advertising concessionaire does not have a contract in place for the use of advertising space, then the advertising concessionaire may make the space available to Community Promotion Organizations if the content otherwise meets the requirements of this policy. A Community Promotion Organization means an organization which increases business or tourism in San Diego County and would benefit from the exposure provided on Airport premises, such as local government agencies, local chambers of commerce, economic development councils, convention and visitor organizations, or similar local public museums or science centers, governmental or non-profit entities sponsoring nationally recognized sporting events, for the purpose of welcoming people to or promoting the San Diego region, and the Authority.
- (3)(4) The following types of advertising shall not be displayed or otherwise produced or published at the Airport:
  - (a) <u>—Advocacy</u>. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position.
  - (b) <u>Cigarettes</u>, <u>Tobacco</u>, <u>Marijuana</u>, <u>Electronic Cigarettes</u>, <u>or Controlled Substances</u>. The advertisement promotes the sale or use of cigarettes, tobacco, <u>marijuana</u>, or electronic cigarettes, or depicts such products, or goods or services related to controlled substances as set forth in California Health and Safety Code § 11014.5.
  - (c) <u>Betting or Gambling</u>. Only advertising for gambling establishments, betting services, lotteries or contests that are in compliance with applicable federal, state and local regulations are acceptable. All other gambling establishments, betting services, lotteries, contests or gambling related advertisements, including but not limited to gambling tutorial web sites, may not be accepted.

(d)—Weapons,	Ammunition,	or Fireworks.
(e)(d)		*

(f) 900 and 976 Phone Numbers. (e)

(g)(f)"NC-17" Rated Movies.

- (h)(g) Obscenity, Pornography, Adult Entertainment or Services, or Adult Novelty Products. Any advertisement that is obscene, as set forth in California Penal Code § 311.
- (i)(h) Profanity and/or Fighting Words. Any advertisement that contains profane languageand/or appearance or suggestion of profane language, or language that is of such slight social value that any benefit that may be derived from the language is clearly outweighed by the social interest in order and morality.
- (j)(i) Harmful to Children. Any advertisement that contains harmful matter to minorsehildren as set forth in California Penal Code § 313, or a matter that could cause "child abuse" as set forth in California Welfare & Institutions Code § 18951.
- (j) —Unlawful and/or Illegal Goods or Services. Any unlawful and/or illegal goods or services.
- (k) <u>Unlawful Activity</u>. Advertising that is directed to inciting or producing imminent lawless action and is likely to incite or produce such action.
- (l) Violence, Hatred, Bigotry or Intolerance. Advertising that depicts graphic violence or images of violence or gore (including body parts, dead or mutilated bodies or fetuses of humans or animals), or that promotes hatred, bigotry, or intolerance, or which is offensive to the moral standards of the community or contrary to prevailing standards of adults in the greater metropolitan area of the County and City of San Diego as to suitability for display to a captive audience that includes minors.
- (m) <u>Result in Harm, Disruption or Interference to Airport</u>. Advertising that contains speech or images that is so objectionable under contemporary community standards as to be reasonably foreseeable that it will result in harm to, disruption of, or interference with the Airport.
- (n) <u>False, Deceptive, or Misleading</u>. Advertising which is false, deceptive, or misleading in any way as set forth in California Business and Professions Code § 17200 or in violation of 18 U.S.C. § 35.
- (o) <u>Illegal Advertising</u>. Advertising which is illegal under applicable law, including and without limitation, false or defamatory advertising under the Lanham Act or other applicable laws, unfair competition laws, laws regulating copyrights, trademarks, and other forms of intellectual property.
- (p) <u>Competition</u>. Advertisements that are in direct competition with the Authority's business objectives.
- (q) <u>Endorsement</u>. Advertising that implies or declares an endorsement by the Authority, without the prior written authorization of the Authority.
- (r) <u>Threatening Words</u>. Advertising that contains threatening words when applying contemporary community standards which common sense dictates should not be displayed inside an airport facility (e.g., killer, bomb, terrorist, hijack, etc.), or an advertisement that conveys any threat to do any act as set forth in 18 U.S.C. §§ 32, 37 or 844(e).

[Amended by Resolution No. 2015-0059 dated June 25, 2015] [Adopted by Resolution No. 2002-02 dated September 20, 2002]

#### **RESOLUTION NO. 2022-0104**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AMENDING POLICY 2.03 TO REQUIRE THAT ALL FUTURE ADDITIONS AND AMENDMENTS TO AUTHORITY CODES AND POLICIES SHALL BE DRAFTED USING GENDER NEUTRAL PRONOUNS OR REUSING NOUNS TO AVOID THE USE OF GENDERED OR BINARY PRONOUNS WHEN REFERRING TO A PERSON OR GROUP OF PEOPLE

**WHEREAS**, the San Diego County Regional Airport Authority manages the day-to-day operations of San Diego International Airport (SAN) and address the region's long-term air transportation needs.

**WHEREAS**, the Board and the San Diego County Regional Airport Authority plan for and provide air transportation services to the region with safe, effective facilities that exceed customer expectations; and

**WHEREAS**, the State of California, as well as the federal government and the City of San Diego, have enacted polices allowing for the issuance of third gender or gender-neutral identification; and

**WHEREAS**, the United States House of Representatives in January 2021 approved House Resolution 8, the rules package for the 117th Congress, which introduced using nonbinary, non-gendered language in official Congressional documents; and

**WHEREAS**, the Board desires to promote inclusivity for non-binary and transgendered people employed at and served by the Authority and SAN.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby amends Policy 2.03 to require that, unless otherwise required by law, all future additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people; and

Resolution No. 2022-0104 Page 2 of 3

**BE IT FURTHER RESOLVED** that the Board hereby approves the amendments to Authority Code Section 2.03, Authority Policy on Diversity Equity and Inclusion (Attachment B), adding use of gender-neutral pronouns;

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Resolution No. 2022-0104 Page 3 of 3

GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November, 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVED AS TO FORM:		
AMY GONZ	ALEZ	

# **ATTACHMENT B**

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY POLICIES

ARTICLE 2 - ETHICS

PART 2.0 - ETHICS AND DIVERSITY, EQUITY & INCLUSION

SECTION 2.03 - AUTHORITY POLICY ON DIVERSITY, EQUITY & INCLUSION

**PURPOSE:** To establish a Board-level policy statement that commits to and advances

Diversity, Equity & Inclusion at the Airport Authority.

#### **POLICY STATEMENT:**

As the region's air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values "diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal" is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority's practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority's operations, and requires the Authority CEO to establish, review, and report annually on -diversity, equity and inclusion goals.

Use of Gender-Neutral Pronouns: To promote inclusivity, unless otherwise required by law, all additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

[Adopted by Resolution No. 2021-0102 dated September 2, 2021.]



# **Board Communication**

Date: November 3, 2022
To: Board Members

Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Chief Financial Officer

Subject: Accept the Unaudited Financial Statements for the Three Months Ended

September 30, 2022 and 2021:

Attached is the Authority's Unaudited Financial Statements for the Three Months Ended September 30, 2022 and 2021 that was presented to the Finance Committee on October 24, 2022.



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY Statements of Net Position as of September 30, 2022 (Unaudited)

#### **ASSETS**

	2022	2021
Current assets:		
Cash and investments <sup>(1)</sup>	\$ 117,634,397	\$ 184,437,762
Tenant lease receivable, net of allowance		
of 2022: (\$236,762) and 2021: (\$66,249)	15,070,299	76,792,648
Grants receivable	17,075,579	4,642,369
Notes receivable-current portion	4,766,887	2,243,644
Prepaid expenses and other current assets	16,988,302	8,428,922
Total current assets	171,535,464	276,545,345
Cash designated for capital projects and other <sup>(1)</sup>	61,773,567	44,226,909
Restricted assets:		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	65,947,554	62,380,013
Passenger facility charges and interest unapplied (1)	64,281,929	50,189,683
Customer facility charges and interest unapplied <sup>(1)</sup>	25,051,864	26,783,011
SBD Bond Guarantee <sup>(1)</sup>	2,222,300	2,222,300
Bond proceeds held by trustee <sup>(1)</sup>	1,947,727,274	461,251,743
Passenger facility charges receivable	4,332,243	4,142,525
Customer facility charges receivable	3,101,804	2,471,581
Customer facility charges held by trustee	162,945	6,690
OCIP insurance reserve	2,403,167	5,075,108
Total restricted assets	2,115,231,080	614,522,654
Noncurrent assets:		
Capital assets:		
Land and land improvements	182,279,198	185,938,344
Runways, roads and parking lots	637,018,389	719,974,821
Buildings and structures	1,809,489,084	1,872,226,869
Machinery and equipment	62,063,746	62,287,737
Vehicles	28,403,415	24,502,314
Office furniture and equipment	34,625,772	36,512,558
Works of art	13,980,641	13,980,641
Construction-in-progress	719,451,561	299,747,879
	3,487,311,806	3,215,171,163
Less accumulated depreciation	(1,321,038,032)	(1,367,506,824)
Total capital assets, net	2,166,273,774	1,847,664,339
Other assets:		
Notes receivable - long-term portion	28,194,979	23,416,068
Investments - long-term portion <sup>(1)</sup>	283,353,474	158,071,711
Net pension and OPEB Asset	13,352,522	1,649,215
Security deposit	1,095,029	1,155,882
Total other assets	325,996,004	184,292,876
Deferred outflows of resources:		
Deferred pension outflows	20,165,644	35,187,812
Deferred OPEB outflows	4,234,365	1,768,291
Deferred POB outflows	626,555	907,283
Deferred Bond Refunding		
Total assets and deferred outflows of resources	\$ 4,865,836,453	\$ 3,005,115,509

 $<sup>\,^{(1)}\,</sup>$  Total cash and investments, \$2,567,992,359 for 2022 and \$989,563,132 for 2021

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY Statements of Net Position as of September 30, 2022 (Unaudited)

#### LIABILITIES AND NET POSITION

	 2022	2021
Current liabilities:		
Accounts payable and accrued liabilities	\$ 102,171,340	\$ 73,057,596
Deposits and other current liabilities	 20,922,637	 22,765,842
Total current liabilities	 123,093,977	 95,823,438
Current liabilities - payable from restricted assets:		
Current portion of long-term debt	49,855,000	39,125,000
Accrued interest on bonds and variable debt	 36,001,651	20,170,581
Total liabilities payable from restricted assets	85,856,651	59,295,581
Long-term liabilities:		
Variable debt	80,100,000	80,100,000
Other long-term liabilities	64,471,163	67,740,866
Long term debt - bonds net of amortized premium	3,570,895,522	1,756,301,924
Net pension liability	 	 34,018,795
Total long-term liabilities	 3,715,466,685	 1,938,161,585
Total liabilities	 3,924,417,312	2,093,280,603
Deferred inflows of resources:		
Deferred pension inflows	26,976,051	2,065,506
Deferred OPEB inflows	4,901,161	890,973
Deferred POB inflows	282,243	200,876
Deferred Inflows Bond Refunding	 9,817,817	 3,817,249
Total liabilities and deferred inflows of resources	\$ 3,966,394,584	\$ 2,100,255,208
Net Position:		
Invested in capital assets, net of related debt	352,189,166	290,597,007
Other restricted	175,067,723	158,338,462
Unrestricted:		
Designated	89,707,410	72,117,809
Undesignated	 282,477,570	 383,807,024
Total Net Position	\$ 899,441,869	\$ 904,860,302

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY Statements of Revenues, Expenses, and Changes in Net Position For the Month Ended September 30, 2022 (Unaudited)

Departing revenues:							Variance	0/		Duinn
Departing revenue:			Rudget		Actual					
Availation revenue:   Landing fees   \$3,730,754   \$3,013,417   \$1,713,37   (19)%   \$1,148,795     Aircraft parking fees   948,199   556,183   (392,016)   (41)%   74,0568     Building rentals   10,442,828   8,335,932   (1,606,836)   (15)%   740,5668     CUPPS Support Charges   991,706   815,749   (85,937)   (10)%   (317,886)     CUPPS Support Charges   991,706   224,641   7,756   4%   221,086     Terminal concessions   1,859,246   2,533,729   674,483   36%   1,826,914     Terminal concessions   1,859,247   2,733,343   1,028,822   38%   3,447,913     Ground transportation permits and citations   1,867,700   1,363,500   1,767,320   15%   881,199     Ground transportation permits and citations   1,867,700   24,000   24,000   45,649   7%   1,958,893     Grant reimbursaments   24,000   24,000   24,000   45,649   7%   1,958,993     Grant reimbursaments   24,000   24,000   24,000   45,649   7%   1,599,247      Other operating revenue   26,596,267   26,472,951   (123,316)   5%   15,192,471      Other operating revenue   2,338,84   3,387,618   426,266   10%   3,651,674     Contractual services   3,329,891   3,887,544   242,257   6%   2,320,766     Safety and security   2,914,385   1,915,559   963,826   33%   2,616,092     Space rental   374,270   374,463   (193)   - 8,833,844     Minitenance   1,122,377   799,117   327,120   29%   796,892     Equipment and support   74,733   40,397   34,336   46%   30,942     Business development and support   74,733   40,397   34,336   46%   30,942     Business development and support   74,733   40,397   34,336   46%   30,942     E	Operating revenues:		Buuget		Actual		iliavorable)	Change	_	I Cai
Auroraft parking fees	•									
Building rentals		\$	3 730 754	\$	3 013 417	\$	(717 337)	(19)%	\$	1 148 795
Building rentals		Ψ		Ψ		Ψ	,		Ψ	
CUPPS Support Charges							,	, ,		
China valation revenue   (468,202)   (340,992)   (127,210   27%   19,080   1							, ,	, ,		
Terminal rent non-airline	•						,			,
Rental car license fees			, , ,		,					
Rental car license fees         2,310,895         2,518,056         207,161         9%         3,254,270           Rental car center cost recovery         127,313         175,494         48,181         38%         158,279           License fees other         498,313         754,055         255,742         51%         519,384           Parking revenue         2,703,521         3,732,343         1,028,822         38%         3,447,913           Ground transportation permits and citations         1,186,770         1,363,502         176,732         15%         881,199           Ground transportation permits and citations         1,971,066         2,116,715         145,649         7%         1,998,928           Grant reimbursements         24,000         24,000         -         -         3,7120           Other operating revenue         143,153         1150,247         7,094         5%         154,995           Total operating revenues         26,596,267         26,472,951         (123,316)         -         151,92,971           Operating expenses:         33         38,28,801         3,897,618         426,266         10%         3,651,674           Collage spenses         3,292,801         3,687,544         242,257         6%         2,207,66<										
Rental car center cost recovery										
License fees other   498,313   754,055   255,742   51%   519,384   Parking revenue   2,703,521   3,732,343   1,028,822   38%   3,447,913   Ground transportation permits and citations   1,196,770   1,363,502   176,732   15%   881,199   Ground rentals   2,4000   24,000   24,000   7,094   5%   1,958,928   Grant reimbursements   24,000   24,000   24,000   7,094   5%   154,905   Total operating revenue   143,153   150,247   7,094   5%   154,905   7 total operating revenue   143,153   150,247   7,094   5%   154,905   7 total operating revenue   43,153   3,897,618   426,266   10%   3,651,674   4 (20,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   2,320,766   3,687,544   242,257   6%   3,661,674   2,320,766   3,442,744   2,742,744   2,742,744   2,742,744   2,742,744   2,742,744   2,744,743   2,744   2,744,743   2,744   2,744,743   2,744   2,744,743   2,744   2,744,743   2,744										
Parking revenue         2,703,521         3,732,343         1,028,622         38%         3,447,913           Ground transportation permits and citations         1,166,770         1,363,502         176,732         15%         881,199           Ground rentals         1,971,066         2,2116,715         145,649         7%         1,968,928           Grant reimbursements         24,000         2,4000         1,7,094         5%         15,905           Total operating revenues         26,596,267         26,472,951         (123,316)         5         15,902,471           Operating expenses:           Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilises         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29% <t< td=""><td>•</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	•									
Ground transportation permits and citations         1,186,770         1,363,502         176,732         15%         881,199           Ground rentals         1,971,066         2,116,715         145,649         7%         1,958,928           Grant reimbursements         24,000         2,4000         -         -         37,120           Other operating revenue         143,153         150,247         7,094         5%         154,905           Total operating revenues         26,596,267         26,472,951         (123,316)         -         15,192,471           Operating expenses:           Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,307,766           Safety and security         2,914,385         1,950,559         993,826         33%         2,616,092           Space rental         14,94,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         9,072         25%										
Ground rentals         1,971,066         2,116,715         145,649         7%         1,958,928           Grant reimbursements         24,000         24,000         7.094         5%         154,905           Other operating revenue         143,153         150,247         7.094         5%         154,905           Total operating revenues         26,596,267         26,472,951         (123,316)         -         15,192,471           Operating expenses:           Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,422,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,222,55         56,434         (5,209)         (10)%         33,221	•									
Grant reimbursements         24,000         24,000         -         -         37,120           Other operating revenues         143,153         150,247         7,094         5%         154,905           Total operating revenues         26,596,267         26,472,951         (123,316)         5%         154,905           Operating expenses:         Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,335         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         1(193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,09)         (10)%         38,221           Insurance         15,9633	·									
Other operating revenues         143,153         150,247         7,094         5%         154,905           Total operating revenues         26,596,267         26,472,951         (123,316)         5         154,902           Operating expenses:           Salaries and benefitis         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,195							145,045	1 /0		
Total operating revenues         26,996,267         26,472,951         (123,316)         -         15,192,471           Operating expenses:         Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,38         46%         30,842           Business development							7 004	- 50/		
Operating expenses:         Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expens								3 /0		
Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,82         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Euipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763	Total operating revenues		20,390,201	_	20,472,931		(123,310)	•		13, 192,471
Salaries and benefits         4,323,884         3,897,618         426,266         10%         3,651,674           Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,82         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Euipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763	Operating expenses:									
Contractual services         3,929,801         3,687,544         242,257         6%         2,320,766           Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,023,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,7			4 323 884		3 897 618		426 266	10%		3 651 674
Safety and security         2,914,385         1,950,559         963,826         33%         2,616,092           Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981										
Space rental         874,270         874,463         (193)         -         883,824           Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,008         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         11,173,773           Operating income (loss)         222,769         2,493,207							•			
Utilities         1,494,127         1,276,078         218,049         15%         1,032,889           Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses): <td>· · · · · · · · · · · · · · · · · · ·</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	· · · · · · · · · · · · · · · · · · ·									
Maintenance         1,122,237         795,117         327,120         29%         796,982           Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         -         11,173,773           Operating revenue (expenses):         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facili	·						` ,			
Equipment and systems         35,638         44,710         (9,072)         (25)%         6,078           Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development rentals and repairs         491,859         481,771         10,088         2%         289,159           Equipment rentals and repairs         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         -         11,173,773           Operating revenue (expenses):         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819 <td></td>										
Materials and supplies         51,225         56,434         (5,209)         (10)%         38,221           Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         2         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         1,815,819           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest expense<										
Insurance         159,693         140,905         18,788         12%         132,744           Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         -         -         -         1,815,819           Customer facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program	• •						, ,	, ,		
Employee development and support         74,733         40,397         34,336         46%         30,842           Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         222,769         2,493,207         2,70,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         2,2489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         18,158,19           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)							. ,			
Business development         257,665         90,167         167,498         65%         90,195           Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         - <td></td>										
Equipment rentals and repairs         491,859         481,771         10,088         2%         289,159           Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         2,270,438         1019%         (7,870,768)           Nonoperating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56										
Total operating expenses         15,729,517         13,335,763         2,393,754         15%         11,889,466           Depreciation         10,643,981         10,643,981         -         -         11,173,773           Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,03	•									
Depreciation   10,643,981   10,643,981   -   -   11,173,773	• •									
Operating income (loss)         222,769         2,493,207         2,270,438         1019%         (7,870,768)           Nonoperating revenue (expenses):         Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         5	. •						,,,,,,,			
Nonoperating revenue (expenses):         Passenger facility charges       1,913,006       1,903,482       (9,524)       -       1,815,819         Customer facility charges       2,489,797       3,164,874       675,077       27%       2,802,524         Federal Relief Grants       -       -       -       -       -       18,018,254         Quieter Home Program       (201,979)       (178,120)       23,859       12%       (274,249)         Interest income       2,006,585       1,970,542       (36,043)       (2)%       1,693,457         Interest expense       (12,042,474)       (12,055,182)       (12,708)       -       (6,771,037)         Bond amortization costs       2,237,364       2,237,420       56       -       1,144,558         Other nonoperating income (expenses)       (834)       (13,255,864)       (13,255,030)       -       (335,038)         Nonoperating revenue, net       (3,598,535)       (16,212,848)       (12,614,313)       (351)%       18,094,288         Change in net position before capital grant contributions       (3,375,766)       (13,719,641)       (10,343,875)       306%       10,223,520         Capital grant contributions       5,914,100       5,484,913       (429,187)       (7)%	•						2 270 420	40400/	_	
Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         <	Operating income (loss)		222,769	_	2,493,201		2,210,430	101976		(1,010,100)
Passenger facility charges         1,913,006         1,903,482         (9,524)         -         1,815,819           Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         <	Nonoperating revenue (expenses):									
Customer facility charges         2,489,797         3,164,874         675,077         27%         2,802,524           Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316			1 913 006		1 903 482		(9 524)	_		1 815 819
Federal Relief Grants         -         -         -         -         -         18,018,254           Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316	• •							27%		
Quieter Home Program         (201,979)         (178,120)         23,859         12%         (274,249)           Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316			_, .00,.0.		-		-			
Interest income         2,006,585         1,970,542         (36,043)         (2)%         1,693,457           Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316			(201.979)		(178.120)		23.859	12%		
Interest expense         (12,042,474)         (12,055,182)         (12,708)         -         (6,771,037)           Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316	· ·		, , ,		,					
Bond amortization costs         2,237,364         2,237,420         56         -         1,144,558           Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316							, ,	-		
Other nonoperating income (expenses)         (834)         (13,255,864)         (13,255,030)         -         (335,038)           Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316	•		,				, ,	_		
Nonoperating revenue, net         (3,598,535)         (16,212,848)         (12,614,313)         (351)%         18,094,288           Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316								-		
Change in net position before capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316								(351)%		
capital grant contributions         (3,375,766)         (13,719,641)         (10,343,875)         306%         10,223,520           Capital grant contributions         5,914,100         5,484,913         (429,187)         (7)%         20,316					, , ,		, , , , 1	, , , , , , , , , , , , , , , , , , ,		
Capital grant contributions 5,914,100 5,484,913 (429,187) (7)% 20,316			(3,375,766)		(13,719,641)		(10,343,875)	306%		10,223,520
	· -						-	(7)%		
<u> </u>		\$	2,538,334	\$	(8,234,728)	\$	(10,773,062)	(424)%	\$	10,243,836

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY Statements of Revenues, Expenses, and Changes in Net Position For the Three Months Ended September 30, 2022 and 2021 (Unaudited)

	Budget		Actual	Variance Favorable (Unfavorable)	% Change		Prior Year
Operating revenues:	<u> </u>		710000.	(01114101410)			
Aviation revenue:							
Landing fees	\$ 11,957,007	\$	12,001,962	\$ 44,955	-	\$	8,206,463
Aircraft parking fees	2,860,440	·	2,871,207	10,767	-	·	4,459,119
Building rentals	34,202,657		34,407,004	204,347	1%		22,370,916
CUPPS Support Charges	2,965,358		2,963,760	(1,598)	-		1,921,805
Other aviation revenue	(1,460,933)		(1,084,508)	376,425	26%		(2,833)
Terminal rent non-airline	650,115		686,995	36,880	6%		676,732
Terminal concessions	5,940,536		7,871,791	1,931,255	33%		5,431,236
Rental car license fees	9,110,547		10,779,831	1,669,284	18%		10,088,790
Rental car center cost recovery	381,787		526,483	144,696	38%		474,838
License fees other	1,543,537		2,202,844	659,307	43%		1,362,598
Parking revenue	8,729,760		10,897,223	2,167,463	25%		11,098,578
Ground transportation permits and citations	3,329,700		4,153,119	823,419	25%		2,625,531
Ground rentals	5,913,198		6,204,551	291,353	5%		5,748,193
Grant reimbursements	73,600		73,600	-	-		99,840
Other operating revenue	 404,655		704,033	299,378	74%		451,548
Total operating revenues	86,601,964		95,259,895	8,657,931	10%		75,013,354
Operating expenses:							
Salaries and benefits	13,062,901		11,995,598	1,067,303	8%		11,118,738
Contractual services	11,165,222		10,434,855	730,367	7%		6,587,453
Safety and security	8,843,315		7,671,871	1,171,444	13%		8,241,501
Space rental	2,625,210		2,624,788	422	-		2,657,115
Utilities	4,462,101		4,270,009	192,092	4%		3,623,997
Maintenance	4,130,391		3,721,207	409,184	10%		2,218,568
Equipment and systems	66,996		75,716	(8,720)	(13)%		38,271
Materials and supplies	198,399		152,118	46,281	23%		78,283
Insurance	567,777		511,187	56,590	10%		544,704
Employee development and support	190,636		151,853	38,783	20%		92,196
Business development	612,338		280,723	331,615	54%		226,737
Equipment rentals and repairs	1,237,255		1,042,188	195,067	16%		955,275
Total operating expenses	 47,162,541		42,932,113	4,230,428	9%		36,382,838
Depreciation	 32,148,797		32,148,797		-		33,576,520
Operating income (loss)	 7,290,626		20,178,985	12,888,359	177%		5,053,996
Nonoperating revenue (expenses):							
Passenger facility charges	8,740,273		9,873,680	1,133,407	13%		8,194,205
Customer facility charges	8,515,969		9,468,387	952,418	11%		8,104,194
Federal Relief Grants	-		-	-	-		18,018,254
Quieter Home Program	(433,786)		(399,380)	34,406	8%		(499,258)
Interest income	6,007,954		6,307,707	299,753	5%		3,474,033
Interest expense	(36,130,074)		(36,173,565)	(43,491)	-		(20,222,822)
Bond amortization costs	6,733,003		6,733,169	166	-		3,450,960
Other nonoperating income (expenses)	 (2,499)		(16,348,383)	(16,345,884)	-		(972,047)
Nonoperating revenue, net	(6,569,160)		(20,538,385)	(13,969,225)	(213)%		19,547,519
Change in net position before	721.466		(359.400)	(1,080.866)	(150)%		24.601.515
	<b>721,466</b> 6,771,699		<b>(359,400)</b> 6,190,641	<b>(1,080,866)</b> (581,058)	(150)% (9)%		<b>24,601,515</b> 1,411,968



Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			Month to Date					Year to Date		
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Landing Fees										
41112 - Landing Fees	\$3,730,754	\$3,013,417	\$(717,337)	(19)	\$1,161,841	\$11,957,007	\$11,989,594	\$32,587	0	\$8,257,849
41113 - Landing Fee Rebate	0	0	0	0	(13,046)	0	12,368	12,368	0	(51,386)
Total Landing Fees	3,730,754	3,013,417	(717,337)	(19)	1,148,795	11,957,007	12,001,962	44,955	0	8,206,463
Aircraft Parking Fees										
41160 - Aircraft Parking Position Rent	90,713	583,159	492,446	543	416,112	1,749,471	1,749,476	5	0	1,248,337
41162 - Parking Position Turn Fee	380,594	(59,431)	(440,025)	(116)	85,783	493,083	519,117	26,034	5	931,631
41165 - Overnight Parking Fee	476,892	32,455	(444,437)	(93)	840,025	617,886	602,614	(15,272)	(2)	2,279,151
Total Aircraft Parking Fees	948,199	556,183	(392,016)	(41)	1,341,920	2,860,440	2,871,207	10,767	0	4,459,119
Building and Other Rents										
41210 - Terminal Rent	10,426,845	8,564,909	(1,861,936)	(18)	681,094	33,324,377	33,571,614	247,237	1	22,143,292
41211 - Terminal Rent-Waived	0	0	0	0	(21,979)	0	0	0	0	(65,936)
41215 - Federal Inspection Services	15,983	271,083	255,100	1,596	81,450	878,280	835,390	(42,890)	(5)	293,560
Total Building and Other Rents	10,442,828	8,835,992	(1,606,836)	(15)	740,566	34,202,657	34,407,004	204,347	1	22,370,916
CUPPS Support Charges										
41400 - Common Use Fees	901,706	815,749	(85,957)	(10)	(317,888)	2,965,358	2,963,760	(1,598)	0	1,921,805
Total CUPPS Support Charges	901,706	815,749	(85,957)	(10)	(317,888)	2,965,358	2,963,760	(1,598)	0	1,921,805
Other Aviation										
43100 - Fuel Franchise Fees	22,988	21,563	(1,425)	(6)	29,600	73,677	70,518	(3,159)	(4)	74,557
43140 - Air Service Incentive Rebates	(491,190)	(362,555)	128,635	26	(10,520)	(1,534,610)	(1,155,027)	379,583	25	(77,390)
Total Other Aviation	(468,202)	(340,992)	127,210	27	19,080	(1,460,933)	(1,084,508)	376,425	26	(2,833)
Non-Airline Terminal Rents										
45010 - Terminal Rent - Non-Airline	216,705	224,461	7,756	4	221,086	650,115	686,995	36,880	6	676,732
Total Non-Airline Terminal Rents	216.705	224.461	7.756	4	221.086	650.115	686.995	36.880	6	676.732

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			- Month to Date					Year to Date		
	5.1.1	•	Variance Favorable	Variance	Prior Year	<b>5</b>		Variance Favorable	Variance	Prior Year
	Budget	Actual	(Unfavorable)	Percent	Actual	Budget	Actual	(Unfavorable)	Percent	Actual
Concession Revenue										
45111 - Term Concessions-Food & Bev	\$844,214	\$1,209,731	\$365,517	43	\$1,143,318	\$2,730,511	\$3,641,861	\$911,350	33	\$3,451,146
45112 - Terminal Concessions - Retail	449,651	762,120	312,469	69	649,990	1,530,852	2,445,067	914,215	60	2,095,244
45113 - Term Concessions - Other	194,467	309,164	114,697	59	173,178	553,040	964,527	411,488	74	724,342
45114 - Term Concessions Space Rents	84,403	25,191	(59,212)	(70)	83,567	253,209	162,813	(90,396)	(36)	250,701
45115 - Term Concessions Cost Recovery	98,655	132,948	34,293	35	99,051	295,965	386,612	90,647	31	271,509
45116 - Rec Distr Center Cost Recovery	142,884	131,779	(11,105)	(8)	116,796	428,652	396,239	(32,413)	(8)	337,122
45117 - Concessions Marketing Program	44,972	67,353	22,381	50	44,672	148,308	207,337	59,029	40	147,342
45119 - Term Concessions-Revnue Waived	0	(104,556)	(104,556)	0	(683,658)	0	(332,665)	(332,665)	0	(1,846,171)
45120 - Rental car license fees	2,310,895	2,518,056	207,161	9	3,254,270	9,110,547	10,779,831	1,669,284	18	10,088,790
45121 - Rental Car Center Cost Recover	127,313	175,494	48,182	38	158,279	381,787	526,483	144,696	38	474,838
45130 - License Fees - Other	498,313	754,055	255,742	51	516,905	1,543,537	2,202,844	659,307	43	1,375,848
45131 - License Fees Other Waiver	0	0	0	0	2,479	0	0	0	0	(13,250)
Total Concession Revenue	4,795,767	5,981,335	1,185,568	25	5,558,847	16,976,407	21,380,948	4,404,541	26	17,357,461
Parking and Ground Transportat										
45210 - Parking	2,703,521	3,732,343	1,028,822	38	3,447,913	8,729,760	10,897,223	2,167,463	25	11,098,578
45220 - AVI fees	1,117,388	1,336,860	219,472	20	854,503	3,230,425	4,055,431	825,006	26	2,521,743
45240 - Ground Transportation Pe	60,045	13,244	(46,801)	(78)	17,833	62,335	46,129	(16,206)	(26)	69,158
45250 - Citations	9,337	13,398	4,061	43	8,863	36,940	51,559	14,619	40	34,630
Total Parking and Ground Transportat	3,890,291	5,095,844	1,205,553	31	4,329,112	12,059,460	15,050,342	2,990,882	25	13,724,109
Ground Rentals										
45310 - Ground Rental Fixed - N	1,743,110	1,879,383	136,273	8	1,704,054	5,229,330	5,492,556	263,226	5	5,107,706
45315 - ASB Cost Recovery	23,564	23,564	0	0	15,784	70,691	70,691	0	0	47,351
45320 - Ground Rental - Percenta	0	0	0	0	23,537	0	0	0	0	54,090
45325 - Fuel Lease Revenue	203,096	210,906	7,811	4	215,554	609,287	632,719	23,433	4	539,047
45326 - AFO Cost Recovery	1,297	2,862	1,565	121	0	3,890	8,586	4,695	121	0
Total Ground Rentals	1,971,066	2,116,715	145,650	7	1,958,928	5,913,198	6,204,551	291,354	5	5,748,193
Grant Reimbursements										
45410 - TSA Reimbursements	24,000	24,000	0	0	37,120	73,600	73,600	0	0	99,840
Total Grant Reimbursements	24,000	24,000	0		37,120	73,600	73,600	0		99,840

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			- Month to Date					Year to Date		
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Other Operating Revenue										
45510 - Finger Printing Fee	\$16,260	\$15,738	\$(522)	(3)	\$16,260	\$47,131	\$51,394	\$4,263	9	\$47,131
45520 - Utilities Reimbursements	17,912	23,272	5,360	30	17,391	53,736	69,817	16,081	30	52,172
45530 - Miscellaneous Other Reve	1,167	1,756	590	51	1,349	3,500	189,355	185,855	5,310	31,562
45535 - Innovation Lab Revenue	0	1,928	1,928	0	0	0	3,103	3,103	0	500
45540 - Service Charges	7,314	(5,645)	(12,958)	(177)	39,831	21,942	51,596	29,654	135	117,171
45550 - Telecom Services	63,250	76,589	13,339	21	42,823	189,750	229,767	40,017	21	119,177
45570 - FBO Landing Fees	37,250	36,606	(644)	(2)	37,250	87,437	107,842	20,405	23	83,837
45580 - Equipment Rental	0	0	0	0	0	1,160	1,160	0	0	1,160
45599 - Other Operating Rev Waived	0	0	0	0	0	0	0	0	0	(1,160)
<b>Total Other Operating Revenue</b>	143,153	150,245	7,093	5	154,904	404,656	704,033	299,377	74	451,549
Total Operating Revenue	26,596,267	26,472,951	(123,316)	0	15,192,471	86,601,964	95,259,895	8,657,931	10	75,013,354
Personnel Expenses										
Salaries										
51110 - Salaries & Wages	3,135,258	2,374,071	761,187	24	2,209,573	9,360,401	7,131,480	2,228,921	24	6,747,412
51210 - Paid Time Off	0	322,846	(322,846)	0	291,322	0	1,050,636	(1,050,636)	0	932,279
51220 - Holiday Pay	0	51,111	(51,111)	0	48,829	0	105,981	(105,981)	0	96,984
51240 - Other Leave With Pay	0	13,962	(13,962)	0	30,044	0	70,359	(70,359)	0	75,760
51250 - Special Pay	0	392	(392)	0	0	0	26,212	(26,212)	0	(41,323)
Total Salaries	3,135,258	2,762,382	372,876	12	2,579,768	9,360,401	8,384,668	975,733	10	7,811,112
52110 - Overtime	52,647	46,221	6,426	12	41,368	162,403	159,790	2,613	2	127,021

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			- Month to Date					Year to Date		
			Variance					Variance		
	Budget	Actual	Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Favorable (Unfavorable)	Variance Percent	Prior Yea Actual
Benefits			<u> </u>					<u> </u>		
54110 - FICA Tax	\$237,567	\$195,347	\$42,220	18	\$164,964	\$716,241	\$604,742	\$111,499	16	\$570,691
54120 - Unemployment Insurance-S	0	0	0	0	0	0	0	0	0	1,68
54130 - Workers Compensation Ins	28,421	14,667	13,754	48	13,399	84,640	43,931	40,709	48	39,90
54135 - Workers Comp Incident Expense	0	547	(547)	0	0	0	85,739	(85,739)	0	41,850
54210 - Medical Insurance	397,180	322,471	74,709	19	325,772	1,191,539	970,045	221,494	19	981,85
54220 - Dental Insurance	22,597	20,012	2,585	11	20,267	67,790	60,130	7,660	11	61,37
54230 - Vision Insurance	3,428	2,980	448	13	2,975	10,283	8,968	1,315	13	8,97
54240 - Life Insurance	6,189	4,976	1,214	20	5,116	18,566	14,944	3,622	20	15,47
54250 - Short Term Disability	19,581	15,977	3,604	18	12,108	58,735	48,028	10,706	18	36,60
54310 - Retirement	870,793	863,990	6,803	1	812,724	2,747,570	2,670,334	77,236	3	2,570,41
54315 - Retiree Health Benefits	87,745	91,969	(4,224)	(5)	88,906	263,235	275,855	(12,620)	(5)	266,81
54410 - Taxable Benefits	0	0	0	0	0	0	0	0	0	2,86
54430 - Accrued Vacation	54,167	(978)	55,145	102	(292)	162,500	(27,649)	190,149	117	(64,65
Total Benefits	1,727,667	1,531,956	195,710	11	1,445,939	5,321,098	4,755,068	566,030	11	4,533,84
Cap Labor/Burden/OH Recharge										
54510 - Capitalized Labor Recha	(537,522)	(253,559)	(283,963)	(53)	(202,532)	(1,618,398)	(722,809)	(895,589)	(55)	(707,54
54515 - Capitalized Burden Rech	0	(160,810)	160,810	0	(163,721)	0	(487,265)	487,265	0	(505,284
Total Cap Labor/Burden/OH Recharge	(537,522)	(414,369)	(123,153)	(23)	(366,254)	(1,618,398)	(1,210,074)	(408,324)	(25)	(1,212,82
QHP Labor/Burden/OH Recharge										
54520 - QHP Labor Recharge	(54,166)	(31,235)	(22,931)	(42)	(19,745)	(162,603)	(89,512)	(73,091)	(45)	(65,719
54525 - QHP Burden Recharge	0	(13,137)	13,137	0	(9,004)	0	(37,509)	37,509	0	(25,319
54526 - QHP OH Contra Acct	0	(15,047)	15,047	0	(16,648)	0	(28,150)	28,150	0	(45,63)
Total QHP Labor/Burden/OH Recharge	(54,166)	(59,419)	5,253	10	(45,396)	(162,603)	(155,172)	(7,432)	(5)	(136,66
MM&JS Labor/Burden/OH Recharge										
54530 - MM & JS Labor Recharge	0	30,846	(30,846)	0	(3,750)	0	61,318	(61,318)	0	(3,75
Total MM&JS Labor/Burden/OH Recharge	0	30,846	(30,846)		(3,750)	0	61,318	(61,318)	0	(3,75
otal Personnel Expenses	4,323,884	3,897,618	426,266	10	3,651,674	13,062,901	11,995,598	1,067,302	8	11,118,73
n-Personnel Expenses										

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

								Year to Date		
			Variance		<b>5</b>			Variance	Mandana	Dulan Varan
	Budget	Actual	Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Contract Services										
61100 - Temporary Staffing	\$38,525	\$21,128	\$17,397	45	\$6,775	\$115,575	\$84,409	\$31,166	27	\$15,630
61110 - Auditing Services	71,000	95,000	(24,000)	(34)	62,313	103,000	115,000	(12,000)	(12)	67,313
61120 - Legal Services	80,000	33,835	46,165	58	22,729	120,000	107,657	12,343	10	70,349
61130 - Services - Professional	705,326	651,439	53,886	8	441,773	1,880,710	1,659,409	221,301	12	1,134,620
61150 - Outside Svs - Other	339,252	421,697	(82,444)	(24)	220,625	984,720	1,060,223	(75,503)	(8)	806,790
61160 - Services - Custodial	2,553,664	2,327,005	226,659	9	1,447,444	7,535,114	6,994,954	540,160	7	4,141,750
61190 - Receiving & Dist Cntr Services	142,034	137,441	4,594	3	119,107	426,103	413,202	12,901	3	351,001
Total Contract Services	3,929,801	3,687,544	242,257	6	2,320,766	11,165,222	10,434,855	730,367	7	6,587,453
Safety and Security										
61170 - Services - Fire, Police,	639,141	627,672	11,470	2	608,270	1,900,845	1,892,918	7,927	0	1,812,704
61180 - Services - SDUPD-Harbor	1,680,064	978,401	701,663	42	1,542,437	5,187,849	4,492,695	695,154	13	4,933,883
61185 - Guard Services	435,928	223,281	212,647	49	352,956	1,313,393	903,071	410,322	31	1,081,759
61188 - Other Safety & Security Serv	159,252	121,206	38,046	24	112,428	441,228	383,187	58,041	13	413,155
Total Safety and Security	2,914,385	1,950,559	963,826	33	2,616,092	8,843,315	7,671,871	1,171,444	13	8,241,501
Space Rental										
62100 - Rent	874,270	874,463	(193)	0	883,824	2,625,210	2,624,788	422	0	2,657,115
Total Space Rental	874,270	874,463	(193)	0	883,824	2,625,210	2,624,788	422	0	2,657,115
Utilities										
63100 - Telephone & Other Commun	48,158	62,680	(14,521)	(30)	21,385	144,515	94,458	50,057	35	78,969
63110 - Utilities - Gas & Electr	1,316,886	1,144,015	172,871	13	941,709	3,944,777	3,862,369	82,408	2	3,322,525
63120 - Utilities - Water	129,083	69,384	59,699	46	69,795	372,809	313,181	59,628	16	222,503
Total Utilities	1,494,127	1,276,078	218,049	15	1,032,889	4,462,101	4,270,009	192,093	4	3,623,997
Maintenance										
64100 - Facilities Supplies	76,300	69,722	6,578	9	64,270	219,050	200,697	18,353	8	143,305
64110 - Maintenance - Annual R	986,937	659,122	327,815	33	631,811	3,692,435	3,378,910	313,525	8	1,916,188
64125 - Major Maintenance - Mat	18,000	45,191	(27,191)	(151)	67,626	95,906	90,436	5,470	6	70,330
64140 - Refuse & Hazardous Waste	41,000	21,082	19,918	49	33,275	123,000	51,164	71,836	58	88,745
Total Maintenance	1,122,237	795,117	327,121	29	796,982	4,130,391	3,721,207	409,184	10	2,218,568
Equipment and Systems										
65100 - Equipment & Systems	35,638	44,710	(9,071)	(25)	6,078	66,996	75,716	(8,720)	(13)	38,271
Total Equipment and Systems	35,638	44,710	(9,071)	(25)	6,078	66,996	75,716	(8,720)	(13)	38,271

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			- Month to Date					Year to Date		
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Materials and Supplies										
65110 - Office & Operating Suppl	\$36,479	\$55,556	\$(19,077)	(52)	\$32,781	\$161,092	\$122,931	\$38,161	24	\$68,244
65120 - Safety Equipment & Suppl	12,746	878	11,868	93	5,440	30,807	25,945	4,861	16	10,040
65130 - Tools - Small	2,000	0	2,000	100	0	6,500	3,241	3,259	50	0
Total Materials and Supplies	51,225	56,434	(5,210)	(10)	38,221	198,399	152,118	46,281	23	78,283
Insurance										
67170 - Insurance - Property	96,250	71,856	24,394	25	79,758	288,750	239,659	49,091	17	239,273
67171 - Insurance - Liability	19,736	0	19,736	100	16,042	59,207	37,250	21,957	37	48,125
67172 - Insurance - Public Offic	19,128	17,484	1,644	9	13,714	58,585	52,453	6,132	10	41,141
67173 - Insurance Miscellaneous	24,579	51,564	(26,986)	(110)	23,231	161,234	181,824	(20,590)	(13)	216,165
Total Insurance	159,693	140,905	18,789	12	132,744	567,777	511,187	56,590	10	544,704
Employee Development and Suppo										
66120 - Awards - Service	1,413	4,478	(3,065)	(217)	0	4,887	7,884	(2,997)	(61)	3,500
66130 - Book & Periodicals	3,481	2,366	1,115	32	3,142	11,463	6,811	4,652	41	4,113
66220 - License & Certifications	100	305	(205)	(205)	1,196	525	1,054	(529)	(101)	5,034
66260 - Recruiting	3,375	735	2,640	78	2,596	10,125	4,831	5,294	52	5,530
66280 - Seminars & Training	27,853	10,711	17,142	62	1,562	59,408	53,674	5,734	10	13,226
66290 - Transportation	13,003	10,493	2,510	19	9,456	38,010	30,854	7,156	19	29,034
66305 - Travel-Employee Developm	11,157	8,139	3,018	27	4,028	27,817	20,059	7,758	28	4,968
66310 - Tuition	4,167	471	3,696	89	4,158	12,500	5,471	7,029	56	13,640
66320 - Uniforms	10,184	2,700	7,484	73	4,705	25,901	21,216	4,685	18	13,152
Total Employee Development and Suppo	74,733	40,397	34,336	46	30,842	190,636	151,853	38,783	20	92,196
Business Development										
66100 - Advertising	96,762	34,681	62,081	64	10,246	249,082	102,090	146,992	59	88,403
66110 - Allowance for Bad Debts	7,500	0	7,500	100	3,971	7,500	0	7,500	100	3,971
66200 - Memberships & Dues	21,159	14,211	6,948	33	53,189	76,121	45,134	30,987	41	103,567
66225 - Permits, Licenses & Taxes	7,229	8,435	(1,206)	(17)	0	22,787	15,871	6,916	30	0
66230 - Postage & Shipping	1,348	1,745	(398)	(29)	435	3,791	5,355	(1,564)	(41)	854
66240 - Promotional Activities	90,705	14,770	75,936	84	14,714	186,377	63,114	123,263	66	19,202
66250 - Promotional Materials	7,088	707	6,380	90	430	11,533	(378)	11,911	103	1,560
66300 - Travel-Business Developm	25,875	15,618	10,257	40	7,210	55,148	49,538	5,610	10	9,180
Total Business Development	257,665	90,167	167,498	65	90,195	612,338	280,723	331,615	54	226,737

Data Date: 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			Month to Date					Year to Date		
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Equipment Rentals and Repairs										
66140 - Computer Licenses & Agre	\$95,592	\$70,275	\$25,317	26	\$84,356	\$240,292	\$135,739	\$104,553	44	\$232,145
66150 - Equipment Rental/Leasing	6,780	60,372	(53,592)	(790)	3,044	21,789	69,706	(47,917)	(220)	15,531
66160 - Tenant Improvements	70,890	40,815	30,075	42	19,388	173,055	135,165	37,889	22	40,464
66270 - Repairs - Office Equipme	318,597	310,309	8,287	3	182,371	802,120	701,580	100,540	13	667,135
<b>Total Equipment Rentals and Repairs</b>	491,859	481,771	10,088	2	289,159	1,237,256	1,042,190	195,066	16	955,275
Total Non-Personnel Expenses	11,405,633	9,438,145	1,967,488	17	8,237,791	34,099,641	30,936,515	3,163,126	9	25,264,099
Total Departmental Expenses before	15,729,517	13,335,763	2,393,754	15	11,889,466	47,162,541	42,932,113	4,230,428	9	36,382,838
Depreciation and Amortization										
69110 - Depreciation Expense	10,643,981	10,643,981	0	0	11,173,773	32,148,797	32,148,797	0	0	33,576,520
Total Depreciation and Amortization	10,643,981	10,643,981	0	0	11,173,773	32,148,797	32,148,797	0	0	33,576,520
Non-Operating Revenue/(Expense)										
Passenger Facility Charges										
71110 - Passenger Facility Charg	1,913,006	1,903,482	(9,524)	0	1,815,819	8,740,273	9,873,680	1,133,407	13	8,194,205
Total Passenger Facility Charges	1,913,006	1,903,482	(9,524)	0	1,815,819	8,740,273	9,873,680	1,133,407	13	8,194,205
Customer Facility Charges										
71120 - Customer facility charges (Con	2,489,797	3,164,874	675,077	27	2,802,524	8,515,969	9,468,387	952,418	11	8,104,194
<b>Total Customer Facility Charges</b>	2,489,797	3,164,874	675,077	27	2,802,524	8,515,969	9,468,387	952,418	11	8,104,194
Federal Relief Grants										
71130 - Federal Relief Grants	0	0	0	0	18,018,254	0	0	0	0	18,018,254
Total Federal Relief Grants	0	0	0	0	18,018,254	0	0	0	0	18,018,254
Quieter Home Program										
71212 - Quieter Home - Labor	(77,271)	(31,235)	46,036	60	(19,745)	(189,269)	(89,512)	99,757	53	(65,719)
71213 - Quieter Home - Burden	0	(13,137)	(13,137)	0	(9,004)	0	(37,509)	(37,509)	0	(25,319)
71214 - Quieter Home - Overhead	(20,413)	(15,047)	5,366	26	(16,648)	(50,000)	(28,150)	21,850	44	(45,630)
71215 - Quieter Home - Material	(2,029,158)	(1,743,848)	285,310	14	(1,243,118)	(4,328,500)	(3,389,841)	938,659	22	(2,585,175)
71216 - Quieter Home Program	1,924,863	1,625,146	(299,717)	(16)	1,014,265	4,133,983	3,145,633	(988,350)	(24)	2,222,585
Total Quieter Home Program	(201,979)	(178,120)	23,858	12	(274,249)	(433,786)	(399,380)	34,406	8	(499,258)

**Data Date:** 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

			- Month to Date					Year to Date		
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Interest Income										
71310 - Interest - Investments	\$840,843	\$869,826	\$28,983	3	\$577,397	\$2,420,650	\$2,471,041	\$50,391	2	\$1,777,214
71330 - Interest - Variable Debt	0	1,764	1,764	0	35,044	0	14,097	14,097	0	35,044
71340 - Interest - Note Receivab	73,869	73,869	0	0	121,368	223,501	223,501	0	0	374,726
71350 - Interest - Other	53,643	(21,705)	(75,347)	(140)	802,746	163,307	67,924	(95,383)	(58)	891,424
71363 - Interest Income - 2013 Bonds	0	(33)	(33)	0	18,949	0	62	62	0	55,701
71364 - Interest Income - 2017 Bond A	0	24,247	24,247	0	9,832	0	71,166	71,166	0	23,920
71365 - Interest Income - 2014 Bond A	0	69,490	69,490	0	24,324	0	167,901	167,901	0	49,918
71366 - Interest Income - 2019A Bond	0	114,099	114,099	0	94,915	0	387,898	387,898	0	246,954
71367 - Interest Income - 2020A Bond	0	38,817	38,817	0	8,882	0	125,520	125,520	0	19,133
71368 - Interest Income - 2021 Bond A	1,038,230	800,167	(238,063)	(23)	0	3,200,496	2,778,597	(421,898)	(13)	0
Total Interest Income	2,006,585	1,970,542	(36,043)	(2)	1,693,457	6,007,954	6,307,707	299,753	5	3,474,033
Interest Expense										
71412 - Interest Expense 2013 Bonds	0	0	0	0	(1,439,113)	0	0	0	0	(4,317,338)
71413 - Interest Expense 2014 Bond A	(1,270,604)	(1,270,604)	0	0	(1,300,065)	(3,811,811)	(3,811,811)	0	0	(3,900,196)
71414 - Interest Expense 2017 Bond A	(1,110,813)	(1,110,813)	0	0	(1,132,979)	(3,332,438)	(3,332,438)	0	0	(3,398,938)
71415 - Interest Exp 2019A Bond	(1,824,925)	(1,824,925)	0	0	(1,843,425)	(5,474,775)	(5,474,775)	0	0	(5,530,275)
71416 - Interest Expense 2020A Bond	(885,313)	(885,313)	0	0	(967,615)	(2,655,938)	(2,655,938)	0	0	(2,902,844)
71417 - Interest Expense - 2021 Bond	(6,833,852)	(6,833,852)	0	0	0	(20,501,556)	(20,501,556)	0	0	0
71420 - Interest Expense-Variable Debt	(113,475)	(126,536)	(13,061)	(12)	(80,990)	(340,425)	(384,769)	(44,344)	(13)	(80,990)
71430 - LOC Fees - C/P	0	0	0	0	23,416	0	0	0	0	(40,000)
71450 - Trustee Fee Bonds	(1,000)	0	1,000	100	0	(3,000)	0	3,000	100	0
71451 - Program Fees - Variable Debt	0	0	0	0	0	(2,000)	(1,750)	250	13	0
71460 - Interest Expense - Other	41,887	41,886	0	0	16,616	125,660	123,909	(1,750)	(1)	89,000
71461 - Interest Expense - Cap Leases	(44,381)	(45,028)	(647)	(1)	(46,883)	(133,792)	(134,439)	(647)	0	(141,242)
Total Interest Expense	(12,042,474)	(12,055,182)	(12,708)	0	(6,771,037)	(36,130,074)	(36,173,565)	(43,492)	0	(20,222,822)
Amortization										
69210 - Amortization - Premium	2,237,364	2,237,420	56	0	1,144,558	6,733,003	6,733,169	166	0	3,450,960
Total Amortization	2,237,364	2,237,420	56		1,144,558	6,733,003	6,733,169	166	0	3,450,960

Data Date: 10/11/2022 8:29:52AM

Print Date: 10/11/2022 Print Time: 9:45:17AM Report ID: GL0012

For the three months ended September 30, 2022 (Unaudited)

	Budget	Actual	Month to Date Variance Favorable (Unfavorable)	Variance		Budget	Actual	Year to Date - Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Other Non-Operating Income (Expense)										
71510 - Legal Settlement Income	\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	0	\$391
71530 - Gain/Loss On Investments	0	(13,213,423)	(13,213,423)	0	(508,896)	0	(16,538,001)	(16,538,001)	0	(1,149,646)
71540 - Discounts Earned	0	0	0	0	1,239	0	1,318	1,318	0	3,224
71610 - Legal Settlement Expense	(833)	0	833	100	0	(2,500)	0	2,500	100	0
71620 - Other non-operating revenue (e	0	(42,440)	(42,440)	0	172,620	0	188,300	188,300	0	173,983
71630 - Other Non-Operating Expe	0	0	0	0	0	0	(1)	(1)	0	0
Total Other Non-Operating Income (Expense	(833)	(13,255,863)	(13,255,030)	590,610)	(335,037)	(2,500)	(16,348,384)	(16,345,884)	(653,838)	(972,048)
Total Non-Operating Revenue/(Expense)	(3,598,535)	(16,212,848)	(12,614,314)	(351)	(18,094,288)	(6,569,160)	(20,538,385)	(13,969,225)	(213)	(19,547,519)
Capital Grant Contribution										
72100 - AIP Grants	5,914,100	5,484,913	(429,187)	(7)	20,316	6,771,699	6,190,641	(581,058)	(9)	1,411,968
Total Capital Grant Contribution	5,914,100	5,484,913	(429,187)	(7)	20,316	6,771,699	6,190,641	(581,058)	(9)	1,411,968
Total Expenses Net of Non-Operating Revenue/ (Expense)	24,057,933	34,707,679	(10,649,746)	(44)	4,948,635	79,108,800	89,428,654	(10,319,854)	(13)	48,999,871
Net Income/(Loss)	2,538,334	(8,234,728)	(10,773,062)	(424)	10,243,836	7,493,165	5,831,241	(1,661,924)	(22)	26,013,483
Equipment Outlay										
73200 - Equipment Outlay Expendi	(215,001)	0	215,001	100	(39,525)	(431,454)	(5,931)	425,523	99	(141,035)
73299 - Capitalized Equipment Co	0	0	0	0	39,525	0	5,931	5,931	0	141,035
Total Equipment Outlay	(215,001)	0	215,001	100	0	(431,454)	0	431,454	100	0

**Data Date:** 10/11/2022 8:29:52AM



# **Market Commentary**

Market volatility has intensified as financial conditions tighten and global central banks pursue monetary policies to combat persistently high inflation and maintain financial market stability. Labor markets and consumer balance sheets remain strong; however, inflation is weighing heavily on consumer sentiment and beginning to impact discretionary spending. Corporate earnings have generally performed better than expected, but warnings are growing along with wider credit spreads. While evidence of slower economic conditions has begun to mount, we expect the Federal Reserve to continue to raise rates until a sustainable improvement in inflationary conditions has been achieved. Over the near-term, we expect financial market volatility to remain intensified and conditions tighter with persistent inflation, geopolitical risk, and the Fed's hawkish monetary policy.

At the September meeting, the Federal Open Market Committee (FOMC) delivered the third 75-basis point increase to the Fed Funds Rate, increasing the range to 3.00% to 3.25%. The FOMC acknowledged spending and production are experiencing modest growth, offset by robust labor market and elevated inflation metrics. We expect the Fed to continue to increase the federal funds rate in the near term until inflationary pressures weaken.



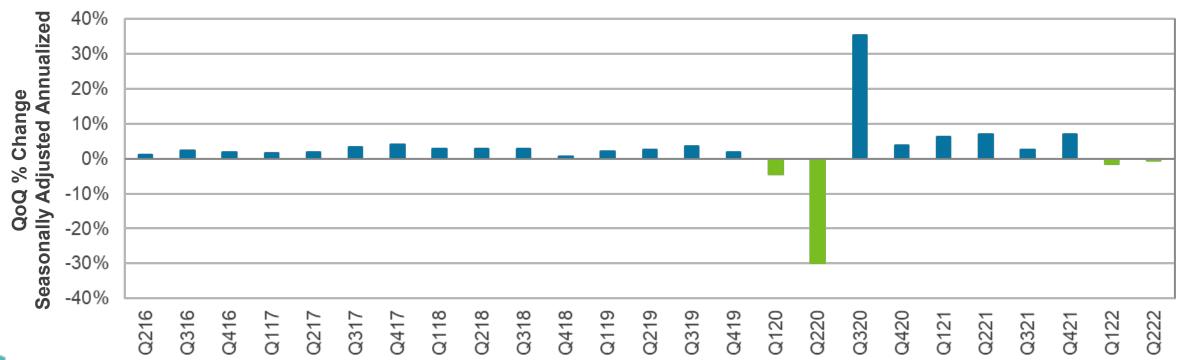


# Second Quarter GDP

According to the third estimate, U.S. GDP was unrevised at -0.6% annualized in the second quarter. Personal consumption expenditures rose, primarily due to spending on services. The largest negative contribution was from a drop in gross residential investment as the housing sector diminished sharply. The second quarter decline followed a first quarter contraction of -1.6%. Although many market participants link two quarters in a row of negative GDP growth with a recession, an official declaration by the National Bureau of Economic Research is unlikely given the mosaic of data and the strength of the labor market. The consensus estimate calls for 1.5% growth in the third quarter and 1.6% growth for the full year 2022.

#### U.S. Gross Domestic Product (QoQ)

Second Quarter 2016 - Second Quarter 2022



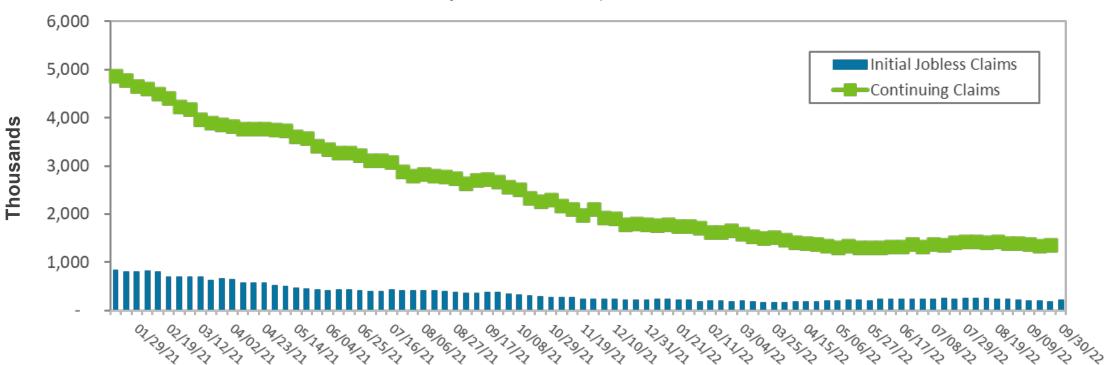


# Initial Claims For Unemployment

In the most recent week, the number of initial jobless claims was 219,000, versus 190,000 in the prior week. The level of continuing unemployment claims (where the data is lagged by one week) rose to 1.361 million. Claims are consistent with a strong labor market.

#### **Initial Jobless Claims and 4-Week Moving Average**

January 15, 2021 – September 30, 2022



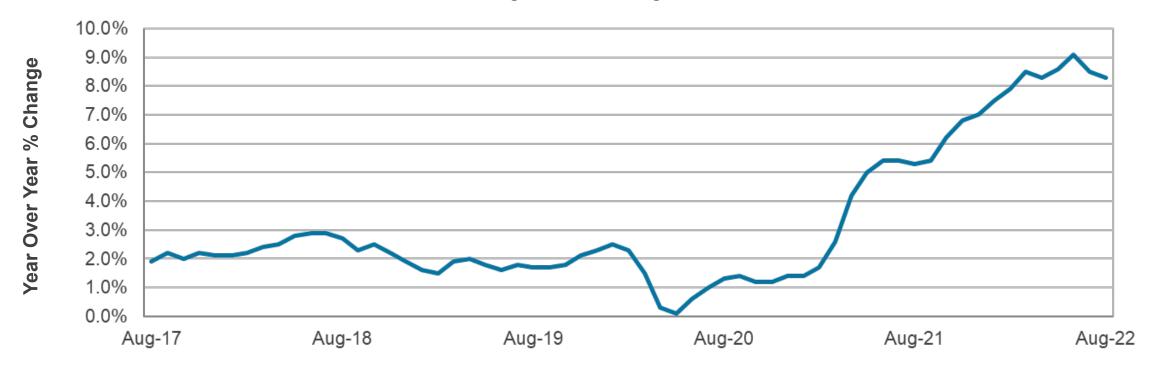


### **Consumer Price Index**

The Consumer Price Index (CPI) increased more than expected in August, with broad-based gains led by shelter and food. Headline CPI increased 8.3% year-over-year in August, versus expectations for an 8.1% increase, and down from an 8.5% year-over-year gain in July. Core CPI (CPI less food and energy) rose 6.3% year-over-year in August, up from a 5.9% year-over-year gain in July. The annual increase of owners equivalent rent of 6.3% was the largest since 1986. The Personal Consumption Expenditures (PCE) index rose 6.2% in August, higher than consensus estimates of up 6.0%, but down from a 6.4% increase last month. Core PCE was up 4.9% year-over-year in August, versus up 4.7% year-over-year in July. Persistent elevated inflation is likely to keep the Federal Reserve on the path of tightening monetary policy as long as it continues to run well above the Fed's longer-run target of around 2.0%.

#### **Consumer Price Index (YoY%)**

August 2017 – August 2022



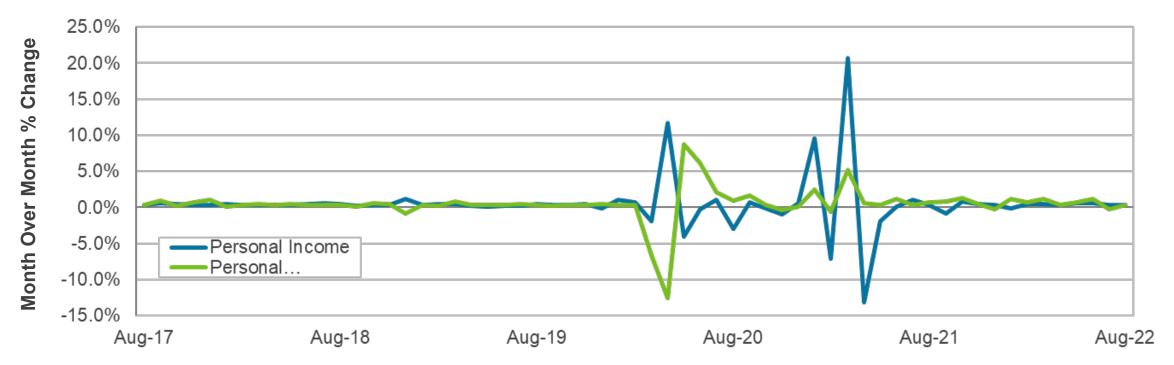


# Personal Income and Spending

Personal income was up 0.3% month-over-month for August, unchanged from July. Consumer spending jumped 0.4% in August from a downwardly revised -0.2% in July, as households continued to spend despite higher prices. Real consumer spending, adjusted for inflation, was up 0.1% in August from -0.1% in July. Consumers increased their spending in the services sector during the month. The personal savings rate plummeted to 3.5% in August, the lowest level since 2008, as inflation impacted the cost of goods and services and consumers increasingly turned to accumulated savings and credit cards to finance their spending.

#### Personal Income and Spending (MoM%)

August 2017 – August 2022



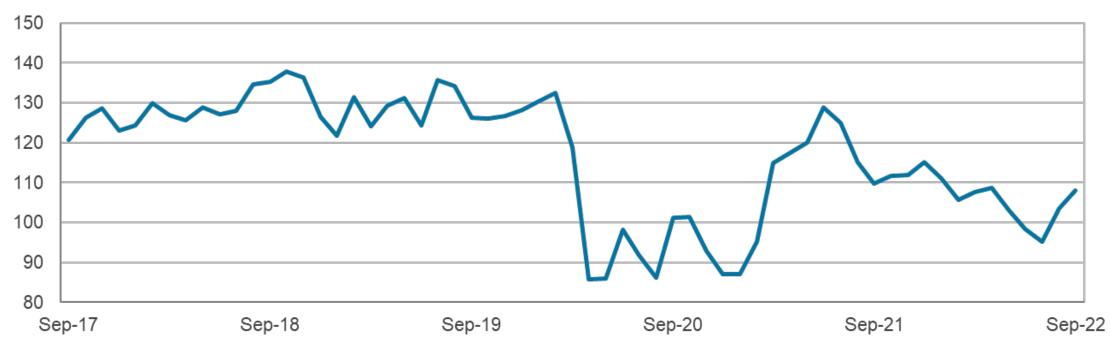


### Consumer Confidence Index

The Consumer Confidence Index surged to 108.0 in August, up from 103.6 in July. The increase was attributed to improved optimism for the labor market, higher incomes and additional buying power stemming from the drop in gasoline prices.

#### **Consumer Confidence Index**

September 2017 – September 2022



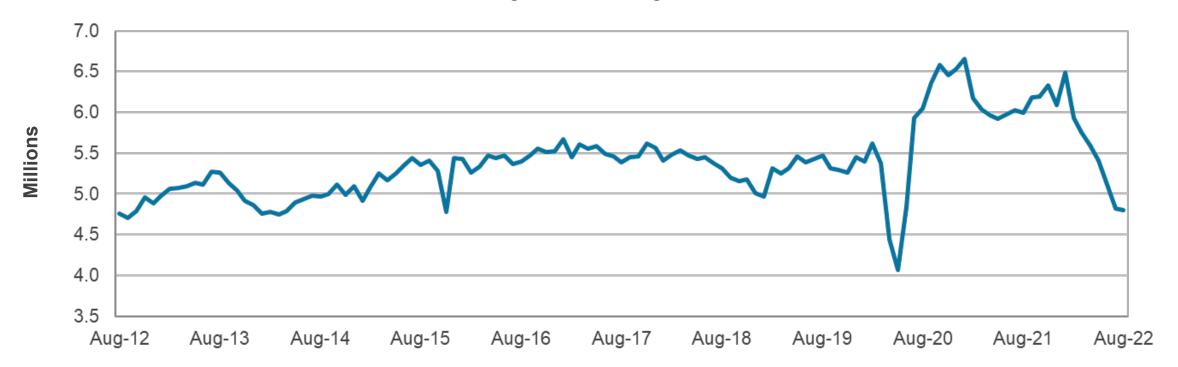


# **Existing Home Sales**

Existing home sales declined for the seventh straight month, edging lower by 0.4% in August to a seasonally adjusted rate of 4.8 million units, the lowest level since mid-2020. Tight inventory levels, higher mortgage rates and elevated prices caused affordability issues for many buyers. The average rate on a 30-year fixed mortgage surged to 6.7% recently, according to Freddie Mac. On a year-over-year basis, sales of existing homes were down 19.9% in August.

#### **U.S. Existing Home Sales (MoM)**

August 2012 – August 2022

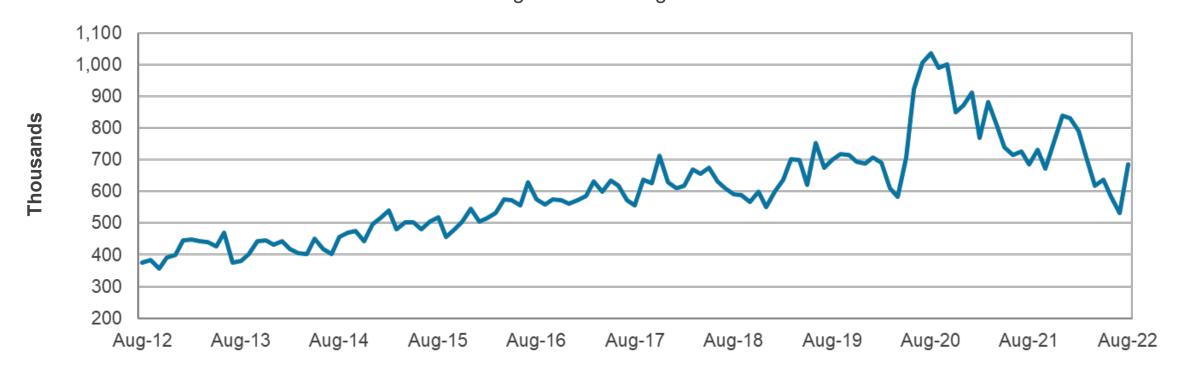




### **New Home Sales**

New home sales surprised to the upside in August, surging 28.8% to an annualized rate of 685,000 units. On a year-over-year basis, the pace of new home sales was little changed in August. Homebuyers snapped up new houses to lock in terms for fear that mortgage rates could go even higher and to take advantage of price incentives offered by some builders.

U.S. New Home Sales
August 2012 – August 2022





### **Crude Oil Prices**

U.S. West Texas Intermediate (WTI) crude settled at \$92.64 per barrel on October 7, soaring above its one month average of \$84.39 while remaining below its one year average of \$93.08. OPEC and its allies (i.e. OPEC+) announced that they will cut production targets by 2,000,000 barrels per day starting in November to avert the surplus inventory and slump in oil prices that they forecasted for late 2022.

#### West Texas Intermediate Oil Price Per Barrel (WTI Spot)

October 10, 2017 – October 10, 2022





### **Jet Fuel Prices**

Jet fuel (U.S. Gulf Coast Spot) closed at \$3.87 per gallon on October 7, above its one month average of \$3.32 and its one year average of \$3.11. Strong travel demand, higher oil prices, and limited refinery capacity have boosted jet fuel prices recently.

#### U.S. Gulf Coast 54 Grade Jet Fuel Spot Price

October 10, 2017 – October 10, 2022





# **U.S. Equity Markets**

Market volatility has increased recently as the Fed hikes interest rates. On a year-to-date basis the S&P and DJIA are down 23.6% and 19.4%, respectively. The tech-heavy NASDAQ Composite index is down 31.9% year-to-date. Equity markets have been under pressure recently as elevated inflation, higher interest rates and geopolitical concerns fueled risk-off sentiment.

#### Dow Jones Industrial Average (DJIA) and S&P 500 Indices

October 10, 2017 – October 10, 2022





Source: Bloomberg.

S&P 500 Index

# Treasury Yield History

Year-to-date, the yield on 5-year Treasuries is 288 basis points higher, while the yield on 2-year Treasuries is 358 basis points higher.

#### 2- and 5-year U.S. Treasury Yields

October 10, 2021 – October 10, 2022





# Treasury Yield History

The yield curve is still inverted, with the spread between the 2-year Treasury yield and the 10-year Treasury yield sitting at -43 basis points. This time last year the spread was +127 basis points, consistent with the average spread since 2003. An inversion of the yield curve is a leading indicator that recession risk has increased.

**2-, 10- and 30-year U.S. Treasury Yields**October 10, 2012 – October 10, 2022



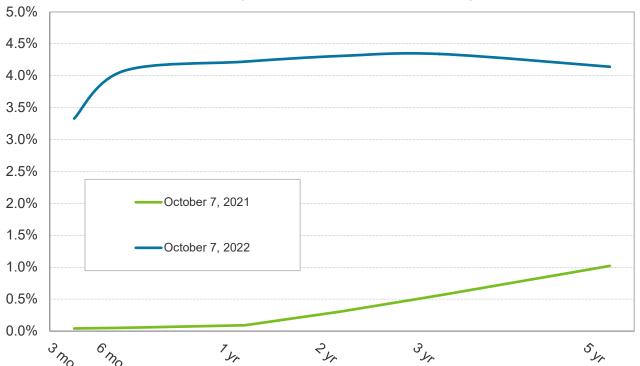


# U.S. Treasury Yield Curve

Yields are higher across the curve on a year-over-year basis. The 3-month T-bill yield is up 297 basis points, the 2-Year Treasury yield is about 334 basis points higher, and the 10-Year Treasury yield is up about 201 basis points, on a year-over-year basis.

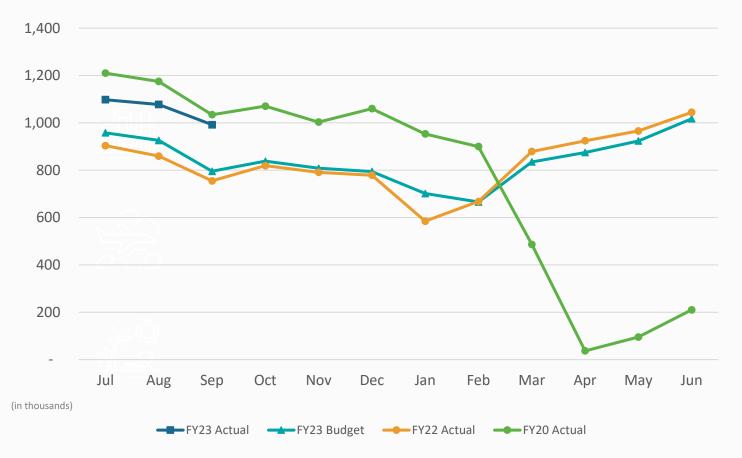
U.S. Treasury Yield Curve





	10/07/2021	10/07/2022	Change		
3-Mo.	0.04	3.33	3.29		
6-Mo.	0.05	4.07	4.02		
1-Yr.	0.09	4.22	4.13		
2-Yr.	0.31	4.31	4.00		
3-Yr.	0.56	4.34	3.78		
5-Yr.	1.02	4.14	3.12		
10-Yr.	1.57	3.88	2.31		
20-Yr.	2.07	4.14	2.07		
30-Yr.	2.13	3.84	1.71		

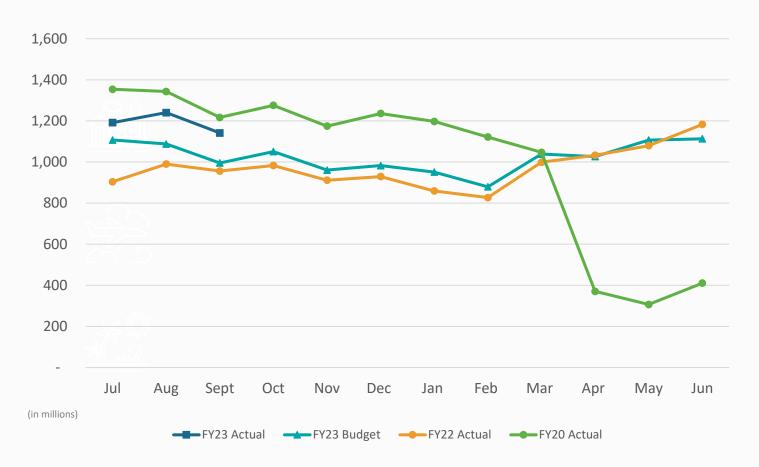
## **Enplanements**







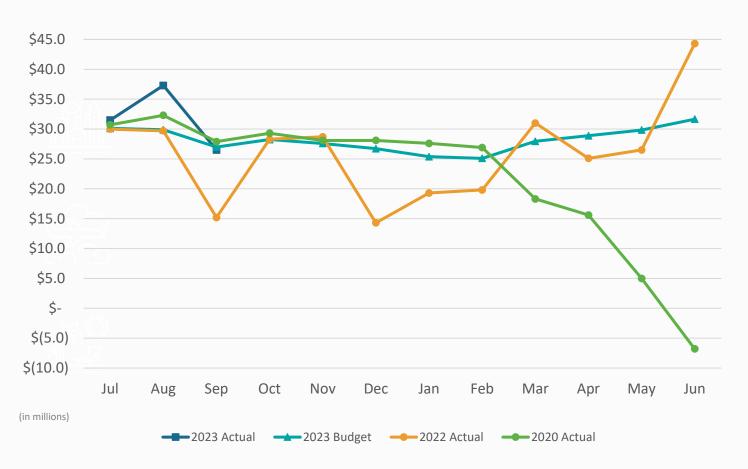
## **Landed Weights**







### **Total Operating Revenue** (Unaudited)







### **Operating Revenue** (Unaudited)

#### **Aviation**

FY23 YTD Act Vs. FY23 YTD Budget 1.3% FY23 YTD Act Vs. FY22 YTD Actual 38.4% FY23 YTD Act Vs. FY20 YTD Actual 5.4%



#### **Terminal Concessions**

FY23 YTD Act Vs. FY23 YTD Budget 38.1%

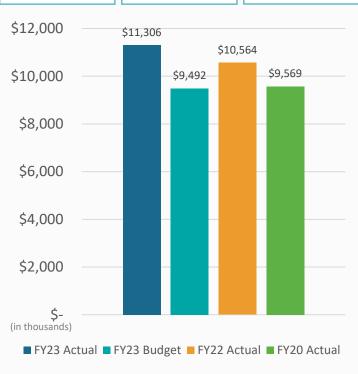
FY23 YTD Act Vs. FY22 YTD Actual 12.7% FY23 YTD Act Vs. FY20 YTD Actual 1.1%



#### Rental Car

FY23 YTD Act Vs. FY23 YTD Budget 19.1%

FY23 YTD Act Vs. FY22 YTD Actual 7.0% FY23 YTD Act Vs. FY20 YTD Actual 18.2%





### **Operating Revenue** (Unaudited)

### **Parking**

FY23 YTD Act Vs. FY23 YTD Budget 24.8%

FY23 YTD Act Vs. FY22 YTD Actual -1.8% FY23 YTD Act Vs. FY20 YTD Actual -12.3%



#### Other

FY23 YTD Act Vs. FY23 YTD Budget 14.9%

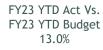
FY23 YTD Act Vs. FY22 YTD Actual 50.2% FY23 YTD Act Vs. FY20 YTD Actual 11.4%



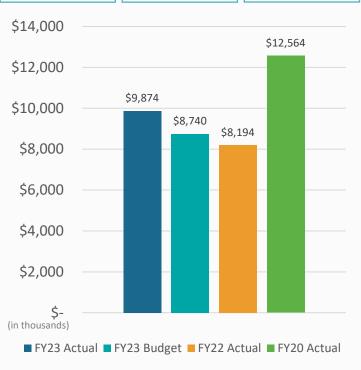


### Nonoperating Revenue (Unaudited)

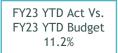
#### Passenger Facility Charges



FY23 YTD Act Vs. FY22 YTD Actual 20.5% FY23 YTD Act Vs. FY20 YTD Actual -21.4%



#### **Customer Facility Charges**



FY23 YTD Act Vs. FY22 YTD Actual 16.8% FY23 YTD Act Vs. FY20 YTD Actual -15.4%



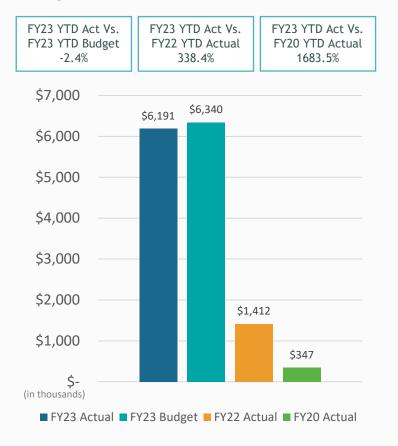


### Nonoperating Revenue (Unaudited)

#### Interest Income

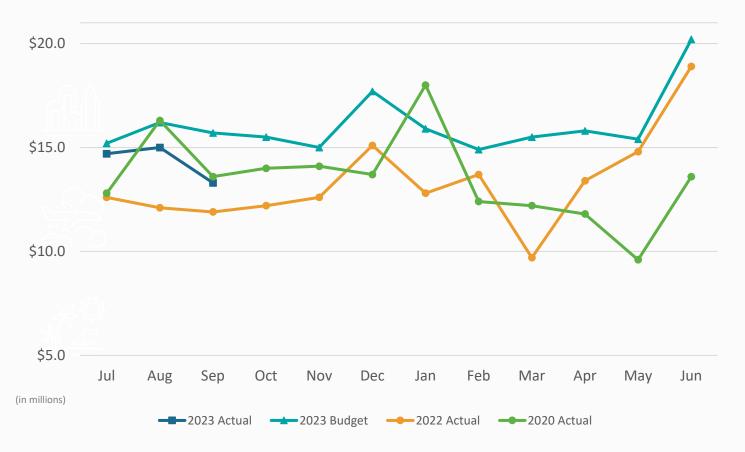


#### **Capital Grant Contributions**





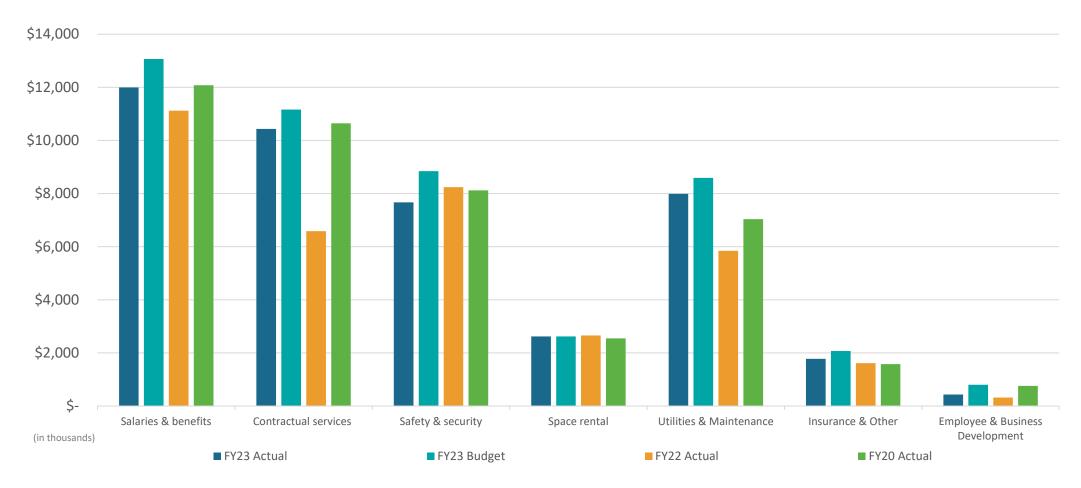
### **Total Operating Expenses** (Unaudited)







## **Operating Expenses** (Unaudited)





### Nonoperating Expense (Unaudited)

#### **Interest Expense**



#### Quieter Home Program, Net



## Other Nonoperating Revenue/(Expense)







# Operating Revenues for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)	 Budget	Actual		Variance Favorable (Unfavorable)				Prior Year		Pre- andemic
Aviation	\$ 50,525	\$	51,159	\$	634	1%	\$	36,955	\$	48,546
Terminal concessions	5,941		8,204		2,263	38%		7,277		8,114
Rental car	9,492		11,306		1,814	19%		10,564		9,569
Parking	8,730		10,897		2,167	25%		11,099		12,422
Other operating	11,914		13,694		1,780	15%		9,118		12,293
Total operating revenues	\$ 86,602	\$	95,260	\$	8,658	10%	\$	75,013	\$	90,944



# Operating Expenses for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)		Budget		Actual	Fa	ariance avorable favorable)	% Change		Prior Year	P	Pre- andemic
Salaries and benefits	\$	13,063	\$	11,996	\$	1,067	8%	\$	11,119	\$	12,077
Contractual services	*	11,165	*	10,435	•	730	7%	*	6,587	•	10,644
Safety and security		8,843		7,672		1,171	13%		8,242		8,120
Space rental		2,625		2,625		-	-		2,657		2,547
Utilities		4,462		4,270		192	4%		3,624		3,820
Maintenance		4,130		3,721		409	10%		2,219		3,219
Equipment and systems		67		76		(9)	(13)%		38		74
Materials and supplies		198		152		46	23%		78		174
Insurance		568		511		57	10%		545		416
Employee development and support		191		152		39	20%		92		287
Business development		612		281		331	54%		227		474
Equipment rental and repairs		1,239		1,041		198	16%		955		913
Total operating expenses	\$	47,163	\$	42,932	\$	4,231	9%	\$	36,383	\$	42,765



# Nonoperating Revenues & Expenses for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)		Budget Actual (		Variance Favorable (Unfavorable)		% Change	Prior Year		Pre- Pandemic		
Passenger facility charges	\$	8,740	\$	9,874	\$	1,134	13%	\$	8,194	\$	12,564
Customer facility charges		8,516		9,468		952	11%		8,104		11,191
Federal Relief Grants		-		-		-	-		18,018		-
Quieter Home Program, net		(434)		(399)		35	8%		(499)		(1,012)
Interest income		6,008		6,308		300	5%		3,474		4,507
Interest expense (net)		(29,397)		(29,440)		(43)	-		(16,772)		(17,266)
Other nonoperating revenue (expense)		(2)		(16,349)		(16,347)	-		(971)		2,033
Nonoperating revenue, net	\$	(6,569)	\$	(20,538)	\$	(13,969)	(213)%	\$	19,548	\$	12,017



# Summary of Change in Net Position for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)		Budget Actual		Actual	Variance Favorable (Unfavorable)		% Change	Prior Year		Pre- Pandemic	
Total operating revenues	\$	86,602	\$	95,260	\$	8,658	10%	\$	75,013	\$	90,944
Total operating expenses		47,163		42,932		4,231	9%		36,383		42,765
Income from operations	\$	39,439	\$	52,328	\$	12,889	33%	\$	38,631	\$	48,179
Depreciation		32,149		32,149		<u>-</u> _	-		33,577		31,126
Operating income (loss)	\$	7,291	\$	20,179	\$	12,889	177%	\$	5,054	\$	17,052
Nonoperating revenue (expense), net		(6,569)		(20,538)		(13,969)	(213)%		19,548		12,017
Capital grant contributions		6,340		6,191		(149)	(2)%		1,412		347
Change in net position	\$	7,062	\$	5,831	\$	(1,229)	(17)%	\$	26,013	\$	29,416





# Statements of Net Position (Unaudited) As of September 30, 2022 and 2021 (In Thousands)

	 2022	 2021
Assets and Deferred Outflows of Resources		
Current assets	\$ 171,535	\$ 276,545
Cash designated for capital projects and other	61,774	44,227
Restricted assets	2,115,231	614,523
Capital assets, net	2,166,274	1,847,664
Other assets	325,996	184,293
Deferred outflows of resources	25,027	37,863
Total assets and deferred outflows of resources	\$ 4,865,836	\$ 3,005,116



# Statements of Net Position (Unaudited) As of September 30, 2022 and 2021 (In Thousands)

	2022	2021
Liabilities and Deferred Inflows of Resources		
Current liabilities	\$ 123,094	\$ 95,823
Liabilities payable from restricted assets	85,857	59,296
Long term liabilities	3,715,467	1,938,162
Deferred inflows of resources	41,977	6,975
Total liabilities and deferred inflows of resources	\$ 3,966,395	\$ 2,100,255
Total net position	\$ 899,442	\$ 904,860







#### **Board Communication**

Date: November 3, 2022
To: Board Members

Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Vice President, CFO

Subject: Accept the Authority's Investment Report as of September 30, 2022

Attached is the Authority's Investment Report as of September 30, 2022, that was presented to the Finance Committee on October 24, 2022. The Committee voted unanimously to forward to the Board with a recommendation for acceptance.





# Investment Report

Period Ending September 30, 2022

Presented by: Geoff Bryant Manager Airport Finance

November 3, 2022





Section 1
Account Profile

# **Certification Page**

This report is prepared for the San Diego County Regional Airport Authority (the "Authority") in accordance with California Government Code Section 53646, which states that "the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report."

The investment report was compiled in compliance with California Government Code 53646 and the Authority's approved Investment Policy. All investment transactions made in the Authority's portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.

Scott Brickner, C.P.A.

Vice President, Chief Financial Officer

San Diego County Regional Airport Authority

Nevy Fre

# **Objectives**

#### **Investment Objectives**

The San Diego County Regional Airport Authority's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program. In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.



## **Portfolio Characteristics**

#### **SDCRAA Consolidated**

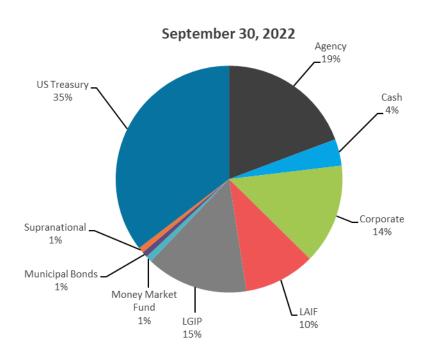
	09/30/2022	06/30/2022	Change
	Portfolio	Portfolio	Portfolio
Average Maturity (yrs)	1.54	1.49	0.05
Average Purchase Yield	1.92%	1.54%	0.38%
Average Market Yield	3.52%	2.35%	1.17%
Average Quality*	AA/Aa1	AA/Aa1	
Unrealized Gains/Losses	(24,310,516)	(14,816,879)	(9,493,637)
Total Market Value	624,513,918	599,669,803	24,844,115

<sup>\*</sup>Portfolio is S&P and Moody's, respectively.



## **Sector Distribution**

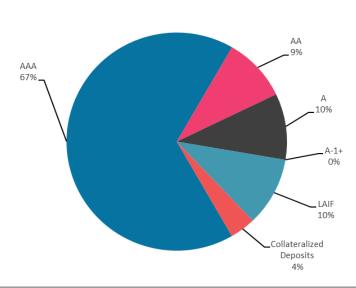
	September 30,	2022	June 30, 202	2
	Total Market Value	% of Portfolio	Total Market Value	% of Portfolio
Agency	120,228,802	19.3%	97,770,243	16.3%
Cash	23,591,986	3.8%	21,928,037	3.7%
Corporate	89,587,465	14.3%	82,896,858	13.8%
LAIF	63,731,721	10.2%	63,515,202	10.6%
LGIP	91,144,314	14.6%	91,221,853	15.2%
Money Market Fund	5,485,989	0.9%	132,934	0.0%
Municipal Bonds	4,863,492	0.8%	4,946,267	0.8%
Supranational	5,109,231	0.8%	5,209,166	0.9%
US Treasury	220,770,919	35.4%	232,049,244	38.7%
TOTAL	624,513,918	100.0%	599,669,803	100.0%





# Quality & Maturity Distribution

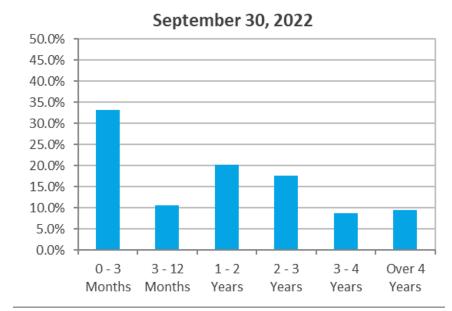
#### September 30, 2022



#### Notes:

Security ratings are based on the highest rating provided by Moody's, S&P and Fitch and is presented using the S&P ratings scale.

(1) Includes investments that have split ratings between S&P, Moody's and Fitch.

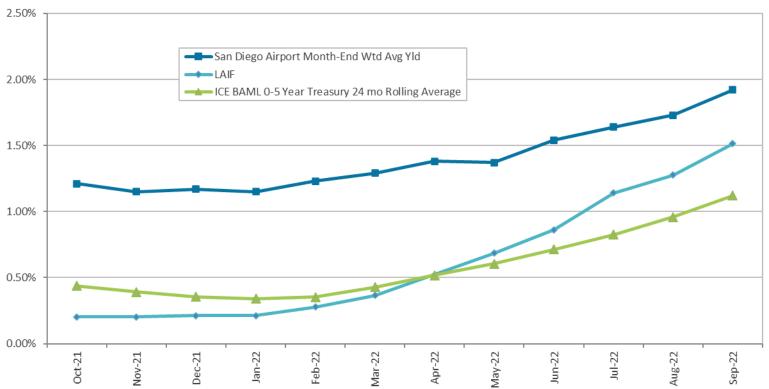


#### Notes:

(1) The 0-3 category includes investments held in LAIF, CalTrust, and the San Diego County Investment Pool.



## Investment Performance







Section 2
Bond Proceeds

## **Bond and Short-Term Debt Proceeds**

#### Summary of Short-Term Debt and 2014, 2017, 2019, 2020 & 2021 Bond Proceeds (1)

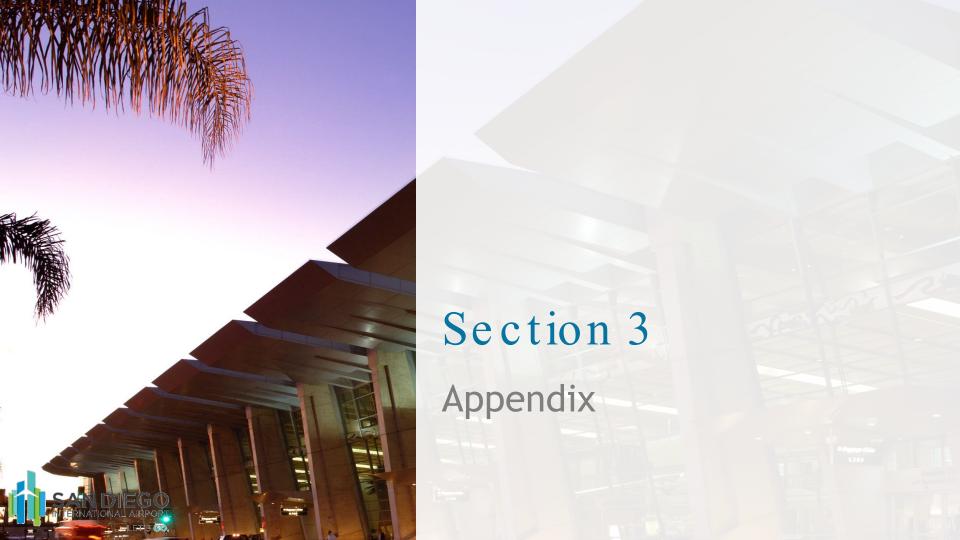
As of September 30, 2022 (in thousands)

		, ,	•			
	2014 Special Facility Revenue Bond	2017, 2019, 2020 & 2021 General Airport Revenue Bonds	2021 Bank of America Revolver	Total Proceeds	Yield	Rating
<b>Project Fund</b>						
Treasuries	-	1,069,114	-	1,069,114	0.60%	AAm
LAIF	-	133,826	-	133,826	1.14%	N/R
SDCIP	-	205,890	1,041	206,931	1.56%	AAAf
Money Market Fund	-	87,235	-	87,235	1.58%	AAAm
	-	1,496,065	1,041	1,497,106	0.84%	
<b>Debt Service Reserve</b>	& Coverage Funds					
SDCIP	29,207	39,901	-	69,108	1.56%	AAAf
LAIF	-	144,200	-	144,200	1.14%	N/R
	29,207	184,101	-	213,308	1.28%	
Capitalized Interest Fu	unds					
Treasuries	-	194,656	-	194,656	0.60%	Aam
Money Market Fund	-	4,336	-	4,336	1.58%	AAAm
	-	198,992	-	198,992	0.62%	
TOTAL	29,207	1,879,158	1,041	1,909,406	0.86%	

<sup>(1)</sup> Bond Proceeds are not included in deposit limits as applied to operating funds. SDCIP Yield as of August 31, 2022.







# Compliance

#### September 30, 2022

This portfolio is a consolidation of asset	ts managed by Chandler Asset Management and assets managed internally by SDCRAA. Chandler relies on SDCRAA to provide accurate information for reporting assets and producing this compliance statement.	
Category	Standard Standard	Comment
U.S. Treasuries	No limitations; Full faith and credit of the U.S. are pledged for the payment of principal and interest	Complies
Federal Agencies	No limitations; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities (CA, Other States)	"A" rating category or better by a NRSRO; 20% max; 5% max per issuer; Include obligations of the State of California, and any local agency within the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California	Complies
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 20% max; 5% max per issuer (combined with any other securities from that issuer); Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed Securities (ABS)	"AA" rating or better by a NRSRO; 10% max (combined ABS/MBS/CMO and Mortgage Pass-Through Securities); 5% max per ABS issuer unless the issuer is U.S. Treasury or Federal Agency/GSE; Asset-Backed Securities from issuers not defined in sections (a) U.S. Treasury and (b) Federal Agency of the Authorized Investments section of the policy	Complies
Mortgage-Backed Securities (MBS), Mortgage Pass- Through Securities, Collateralized Mortgage Obligations (CMO)	"AA" rating or better by a NRSRO; 10% max (combined ABS/MBS/CMO and Mortgage Pass-Through Securities); 5% max per issuer unless the issuer is U.S. Treasury or Federal Agency/GSE; Mortgage-Backed Securities, Mortgage Pass-Through Securities and Collateralized Mortgage Obligations from issuers not defined in sections (a) U.S. Treasury and (b) Federal Agency of the Authorized Investments section of the policy	Complies
Negotiable Certificates of Deposit (NCD)	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer (combined with any other securities from that issuer); Issued by nationally or state-chartered bank, a state or federal savings institution or by a federally licensed or state licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	30% max; 3 years max maturity	Complies
Time Deposits/Certificates of Deposit/ Bank Deposit	Bank Deposits, including, demand deposit accounts, savings accounts, market rate accounts, and time certificates of deposits ("TCD") in financial institutions located in California. 20% max; 5% max per TCD issuer in excess of FDIC limit (combined with other securities from that issuer); 3 years max maturity; Financial institutions with net worth of \$10 million and total assets of \$50 million; Deposits in each bank limited to 5% max of the total assets of bank; To be eligible to receive Authority deposits, financial institution must have received a minimum overall satisfactory rating, under the Community Reinvestment Act, for meeting the credit needs of California Communities; Bank Deposits are required to be collateralized as specified by Cal. Gov. Code \$53630 et seq.; Collateralization may be waived for any portion that is covered by FDIC	Complies
Banker's Acceptances	Highest rating category by a NRSRO; 40% max; 5% max per bank; 180 days max maturity	Complies
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; 25% max; 5% max per issuer (combined with any other securities from that issuer); 270 days maturity; Issued by an entity that meets all of the following conditions in either (a) or (b): a. (i) organized and operating within the U.S. as a general corporation; (ii) has total assets > \$500 million; (iii) has "A" rating category or higher by a NRSRO, if issuer has debt other than commercial paper. b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) has program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or higher by a NRSRO.	Complies
Money Market Funds	20% max; 10% max per fund; 5% max of total fund balance; Registered with SEC under Investment Company Act of 1940; Companies shall either:  (i) Attain highest rating by two NRSROs; or (ii) Retain an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	Complies
Local Agency Investment Fund (LAIF)	The market value of the Authority's investment in LAIF may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
San Diego County Investment Pool (SDCIP)	The market value of the Authority's investment in SDCIP may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
Local Government Investment Pool (LGIP)/ CalTRUST	The market value of the Authority's investment in each of the CalTRUST funds may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
Local Government Investment Pool (LGIP)/ Joint Powers Authority (JPA)	AAAm issuer rating; The market value of the Authority's investment in any LGIP may not exceed the LAIF statutory limit; Pursuant to California Government Code	Complies
Repurchase Agreements	"A" rating category or better by a NRSRO; 1 year max maturity; 102% Collateralized with U.S. Treasury or Federal Agency	Complies
Prohibited	Inverse floaters, Range notes, Interest-only strips from a pool of mortgages; Common stocks; Any security that could result in zero or negative interest accrual if held to maturity unless they are securities issued or backed by the U.S. Government under a provision sunsetting January 1, 2026 and the Authority has exhausted all other potential investment options to avoid a zero or negative interest accrual.	Complies
Average Maturity	3 years	Complies
Maximum maturity. SANDIEGO	5 years	Complies

LET'S GO.

SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Agency									
3135G0T78	FNMA Note	7,500,000.00	03/02/2020	7,717,875.00	99.99	7,499,377.50	1.21%	Aaa / AA+	0.01
	2.000% Due 10/05/2022		0.86%		2.57%	73,333.33	(218,497.50)	AAA	0.01
3130A3KM5	FHLB Note	6,000,000.00	08/16/2018	5,924,640.00	99.81	5,988,450.00	0.97%	Aaa / AA+	0.19
	2.500% Due 12/09/2022		2.81%		3.48%	46,666.67	63,810.00	NR	0.19
313383QR5	FHLB Note	4,900,000.00	09/11/2018	4,959,045.00	99.38	4,869,683.70	0.79%	Aaa / AA+	0.69
	3.250% Due 06/09/2023		2.97%		4.16%	49,544.44	(89,361.30)	NR	0.67
3133EJUS6	FFCB Note	6,000,000.00	02/07/2019	6,078,480.00	98.89	5,933,694.00	0.96%	Aaa / AA+	0.79
	2.875% Due 07/17/2023		2.56%		4.30%	35,458.33	(144,786.00)	AAA	0.77
3133EKZK5	FFCB Note	7,000,000.00	08/19/2019	7,012,460.00	97.68	6,837,824.00	1.10%	Aaa / AA+	0.87
	1.600% Due 08/14/2023		1.55%		4.33%	14,622.22	(174,636.00)	AAA	0.85
313383YJ4	FHLB Note	7,000,000.00	Various	7,219,535.00	99.10	6,937,189.00	1.11%	Aaa / AA+	0.94
	3.375% Due 09/08/2023		2.65%		4.36%	15,093.75	(282,346.00)	NR	0.91
3130A0F70	FHLB Note	6,850,000.00	Various	7,045,064.00	98.80	6,767,478.05	1.10%	Aaa / AA+	1.19
	3.375% Due 12/08/2023		2.75%		4.42%	72,567.19	(277,585.95)	AAA	1.14
3130AT7D3	FHLB Note	10,000,000.00	09/01/2022	9,975,600.00	98.97	9,897,310.00	1.59%	Aaa / AA+	1.19
	3.500% Due 12/08/2023		3.70%		4.40%	29,166.67	(78,290.00)	NR	1.15
3130AB3H7	FHLB Note	6,800,000.00	Various	6,805,744.00	97.22	6,611,293.20	1.06%	Aaa / AA+	1.44
	2.375% Due 03/08/2024		2.36%		4.39%	10,318.06	(194,450.80)	NR	1.39
3130A0XE5	FHLB Note	5,000,000.00	06/10/2022	5,035,550.00	98.48	4,923,750.00	0.79%	Aaa / AA+	1.44
	3.250% Due 03/08/2024		2.83%		4.35%	10,381.94	(111,800.00)	NR	1.38
3133EKNX0	FFCB Note	5,000,000.00	07/19/2019	5,062,250.00	96.78	4,838,955.00	0.78%	Aaa / AA+	1.68
	2.160% Due 06/03/2024		1.89%		4.17%	35,400.00	(223,295.00)	AAA	1.61



SDCRAA Consolidated - Account #10566 For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3130A1XJ2	FHLB Note	8,000,000.00	06/12/2019	8,331,920.00	97.52	7,801,240.00	1.26%	Aaa / AA+	1.71
	2.875% Due 06/14/2024		2.00%		4.40%	68,361.11	(530,680.00)	NR	1.63
3135G0V75	FNMA Note	7,350,000.00	07/19/2019	7,310,236.50	95.77	7,039,006.80	1.13%	Aaa / AA+	1.76
	1.750% Due 07/02/2024		1.87%		4.28%	31,798.96	(271,229.70)	AAA	1.69
3133ENJ84	FFCB Note	5,500,000.00	08/29/2022	5,487,130.00	98.26	5,404,382.50	0.87%	Aaa / AA+	1.91
	3.375% Due 08/26/2024		3.50%		4.33%	18,046.88	(82,747.50)	AAA	1.82
3133XVDG3	FHLB Note	5,000,000.00	09/27/2022	4,990,450.00	100.02	5,001,050.00	0.80%	Aaa / AA+	1.96
	4.375% Due 09/13/2024		4.48%		4.36%	10,937.50	10,600.00	NR	1.85
3133ENP79	FFCB Note	5,000,000.00	09/29/2022	4,992,050.00	99.81	4,990,740.00	0.80%	Aaa / AA+	1.99
	4.250% Due 09/26/2024		4.33%		4.35%	2,951.39	(1,310.00)	NR	1.89
3135G0W66	FNMA Note	5,000,000.00	12/03/2019	4,997,100.00	94.91	4,745,610.00	0.77%	Aaa / AA+	2.04
	1.625% Due 10/15/2024		1.64%		4.25%	37,465.28	(251,490.00)	AAA	1.96
3130AQF40	FHLB Note	8,000,000.00	07/29/2022	7,642,480.00	92.98	7,438,080.00	1.19%	Aaa / AA+	2.22
	1.000% Due 12/20/2024		2.95%		4.35%	22,444.44	(204,400.00)	AAA	2.15
3137EAEP0	FHLMC Note	6,500,000.00	03/04/2020	6,703,710.00	93.94	6,105,859.50	0.98%	Aaa / AA+	2.37
	1.500% Due 02/12/2025		0.85%		4.22%	13,270.83	(597,850.50)	AAA	2.28
						119,630,973.25	19.25%	Aaa / AA+	1.36
TOTAL Agency	у	122,400,000.00	2.51%	123,291,319.50	4.17%	597,828.99	(3,660,346.25)	Aaa	1.31
Cash									
PP2118\$00	U.S. Bank Checking Account	29,358.87	Various	29,358.87	1.00	29,358.87	0.00%	NR / NR	0.00
			0.00%		0.00%	0.00	0.00	NR	0.00
PP2118\$12	U.S. Bank Checking Account	47,154.56	Various	47,154.56	1.00	47,154.56	0.01%	NR / NR	0.00
			0.00%		0.00%	0.00	0.00	NR	0.00



SDCRAA Consolidated - Account #10566 For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
PP2118V\$7	EastWest Bank Deposit Account	8,324,756.41	Various	8,324,756.41	1.00	8,324,756.41	1.33%	NR / NR	0.00
			1.26%		1.26%	0.00	0.00	NR	0.00
PP2118V\$8	EastWest Bank Deposit Account	109,498.40	Various	109,498.40	1.00	109,498.40	0.02%	NR / NR	0.00
			1.26%		1.26%	0.00	0.00	NR	0.00
PP2118V\$9	U.S. Bank Checking Account	15,081,218.18	Various	15,081,218.18	1.00	15,081,218.18	2.41%	NR / NR	0.00
			0.00%		0.00%	0.00	0.00	NR	0.00
						23,591,986.42	3.78%	NR / NR	0.00
TOTAL Cash		23,591,986.42	0.45%	23,591,986.42	0.45%	0.00	0.00	NR	0.00
Corporate									
00440EAU1	Chubb INA Holdings Inc Callable Note Cont 9/3/2022	2,000,000.00	09/27/2018	1,955,180.00	99.83	1,996,520.00	0.32%	A3 / A	0.09
	2.875% Due 11/03/2022		3.47%		4.73%	23,638.89	41,340.00	Α	0.09
24422EUA5	John Deere Capital Corp Note	3,500,000.00	Various	3,422,355.00	99.60	3,486,140.00	0.56%	A2 / A	0.27
	2.700% Due 01/06/2023		3.22%		4.18%	22,312.50	63,785.00	Α	0.26
89236TEL5	Toyota Motor Credit Corp Note	2,000,000.00	07/13/2018	1,946,860.00	99.58	1,991,660.00	0.32%	A1 / A+	0.28
	2.700% Due 01/11/2023		3.34%		4.18%	12,000.00	44,800.00	A+	0.28
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023	2,000,000.00	07/13/2018	1,961,020.00	99.46	1,989,186.00	0.32%	Aa2 / AA	0.45
	2.750% Due 03/15/2023		3.20%		3.95%	2,444.44	28,166.00	A+	0.45
037833AK6	Apple Inc Note	2,000,000.00	07/19/2019	2,019,760.00	98.91	1,978,142.00	0.32%	Aaa / AA+	0.59
	2.400% Due 05/03/2023		2.13%		4.29%	19,733.33	(41,618.00)	NR	0.57
58933YAF2	Merck & Co Note	3,000,000.00	07/22/2019	3,075,480.00	99.10	2,972,871.00	0.48%	A1 / A+	0.63
	2.800% Due 05/18/2023		2.11%		4.26%	31,033.33	(102,609.00)	A+	0.61
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023	2,000,000.00	09/27/2018	2,008,020.00	99.51	1,990,260.00	0.32%	Aa2 / AA	0.74
	3.400% Due 06/26/2023		3.31%		4.07%	17,944.44	(17,760.00)	AA	0.72



SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023	4,000,000.00	Various	3,996,200.00	98.03	3,921,080.00	0.63%	A1/A	0.88
	2.200% Due 08/16/2023		2.22%		4.52%	11,000.00	(75,120.00)	AA-	0.85
857477AM5	State Street Bank Note	2,000,000.00	08/19/2019	2,132,940.00	99.07	1,981,346.00	0.32%	A1/A	1.14
	3.700% Due 11/20/2023		2.06%		4.55%	26,927.78	(151,594.00)	AA-	1.09
89236TFS9	Toyota Motor Credit Corp Note	2,000,000.00	02/07/2019	2,025,380.00	98.48	1,969,592.00	0.32%	A1 / A+	1.27
	3.350% Due 01/08/2024		3.07%		4.59%	15,447.22	(55,788.00)	A+	1.22
91159HHV5	US Bancorp Callable Note Cont 1/5/2024	2,000,000.00	02/07/2019	2,017,220.00	98.24	1,964,878.00	0.32%	A2 / A+	1.35
	3.375% Due 02/05/2024		3.19%		4.73%	10,500.00	(52,342.00)	A+	1.29
023135BW5	Amazon.com Inc Note	5,000,000.00	12/13/2021	4,940,800.00	93.77	4,688,250.00	0.75%	A1/AA	1.62
	0.450% Due 05/12/2024		0.95%		4.49%	8,687.50	(252,550.00)	AA-	1.57
14912L6C0	Caterpillar Finance Serv Corp Note	5,000,000.00	12/28/2021	5,266,100.00	97.86	4,892,845.00	0.79%	A2 / A	1.69
	3.300% Due 06/09/2024		1.08%		4.63%	51,333.33	(373,255.00)	Α	1.61
438516BW5	Honeywell Intl Callable Note Cont 7/15/2024	4,000,000.00	12/03/2019	4,059,840.00	96.01	3,840,200.00	0.62%	A2 / A	1.88
	2.300% Due 08/15/2024		1.96%		4.55%	11,755.56	(219,640.00)	Α	1.80
59217GEP0	Metlife Note	4,000,000.00	01/25/2022	3,918,000.00	91.85	3,674,080.00	0.59%	Aa3 / AA-	1.99
	0.700% Due 09/27/2024		1.49%		5.05%	311.11	(243,920.00)	AA-	1.93
63743HEY4	National Rural Utilities Note	2,000,000.00	05/16/2022	1,893,360.00	92.43	1,848,622.00	0.30%	A2 / A-	2.05
	1.000% Due 10/18/2024		3.31%		4.93%	9,055.56	(44,738.00)	Α	1.98
24422EVY2	John Deere Capital Corp Note	2,000,000.00	01/11/2022	1,989,790.00	92.69	1,853,872.00	0.30%	A2 / A	2.28
	1.250% Due 01/10/2025		1.42%		4.67%	5,625.00	(135,918.00)	Α	2.19
69371RQ66	Paccar Financial Corp Note	2,500,000.00	04/18/2022	2,421,150.00	93.64	2,340,900.00	0.38%	A1 / A+	2.36
	1.800% Due 02/06/2025		2.98%		4.69%	6,875.00	(80,250.00)	NR	2.25
57636QAN4	MasterCard Inc Callable Note 1x 02/03/2025	3,000,000.00	03/01/2022	3,025,950.00	94.15	2,824,560.00	0.45%	A1 / A+	2.42
	2.000% Due 03/03/2025		1.70%		4.57%	4,666.67	(201,390.00)	NR	2.32



SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
87612EBL9	Target Corp Callable Note Cont 4/15/25	5,000,000.00	02/01/2022	5,077,959.20	94.35	4,717,400.00	0.76%	A2 / A	2.54
	2.250% Due 04/15/2025		1.75%		4.63%	51,875.00	(360,559.20)	Α	2.40
91159HHZ6	US Bancorp Callable Note Cont 4/11/2025	3,000,000.00	11/16/2021	3,019,200.00	91.81	2,754,261.00	0.44%	A2 / A+	2.62
	1.450% Due 05/12/2025		1.26%		4.82%	16,795.83	(264,939.00)	A+	2.50
037833BG4	Apple Inc Note	4,000,000.00	02/07/2022	4,175,880.00	96.77	3,870,812.00	0.63%	Aaa / AA+	2.62
	3.200% Due 05/13/2025		1.80%		4.52%	49,066.67	(305,068.00)	NR	2.45
78015K7H1	Royal Bank of Canada Note	5,000,000.00	Various	5,016,340.00	90.25	4,512,575.00	0.73%	A1/A	2.70
	1.150% Due 06/10/2025		1.06%		5.07%	17,729.16	(503,765.00)	AA-	2.58
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25	2,000,000.00	04/21/2022	1,990,440.00	95.82	1,916,336.00	0.31%	Aa3/A	2.88
	3.250% Due 08/15/2025		3.40%		4.82%	8,305.56	(74,104.00)	NR	2.69
89114QCK2	Toronto Dominion Bank Note	5,000,000.00	Various	4,933,570.00	88.18	4,409,125.00	0.71%	A1/A	2.95
	0.750% Due 09/11/2025		1.10%		5.12%	2,083.34	(524,445.00)	AA-	2.84
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027	2,000,000.00	03/30/2022	1,944,440.00	89.78	1,795,604.00	0.29%	A2 / A	4.42
	2.450% Due 03/03/2027		3.06%		5.06%	3,811.11	(148,836.00)	Α	4.09
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027	2,000,000.00	04/21/2022	1,911,920.00	91.05	1,821,054.00	0.29%	Aa2 / AA	4.46
	2.300% Due 03/15/2027		3.28%		4.54%	2,044.44	(90,866.00)	A+	4.15
09247XAN1	Blackrock Inc Note	2,000,000.00	05/16/2022	1,972,980.00	94.28	1,885,634.00	0.30%	Aa3 / AA-	4.46
	3.200% Due 03/15/2027		3.51%		4.63%	2,844.44	(87,346.00)	NR	4.08
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027	1,000,000.00	06/10/2022	987,080.00	94.43	944,270.00	0.15%	A1/AA	4.54
	3.300% Due 04/13/2027		3.59%		4.68%	15,400.00	(42,810.00)	AA-	4.08
665859AW4	Northern Trust Company Callable Note Cont	4,000,000.00	08/29/2022	4,004,040.00	96.47	3,858,840.00	0.63%	A2 / A+	4.61
	4/10/2027 4.000% Due 05/10/2027		3.98%		4.86%	62,666.67	(145,200.00)	A+	4.08
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027	4,500,000.00	09/08/2022	4,505,805.00	96.93	4,361,773.50	0.70%	Aa2 / AA	4.95
	3.950% Due 09/09/2027		3.92%		4.65%	10,862.50	(144,031.50)	AA	4.42



SDCRAA Consolidated - Account #10566 For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
						89,052,688.50	14.35%	A1 / A+	2.21
TOTAL Corpo	orate	93,500,000.00	2.28%	93,615,059.20	4.63%	534,776.38	(4,562,370.70)	A+	2.07
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	63,525,325.69	Various	63,525,325.69	1.00	63,525,325.69	10.21%	NR / NR	0.00
			1.60%		1.60%	206,394.86	0.00	NR	0.00
						63,525,325.69	10.21%	NR / NR	0.00
TOTAL LAIF		63,525,325.69	1.60%	63,525,325.69	1.60%	206,394.86	0.00	NR	0.00
Local Gov In	vestment Pool								
09CATR\$04	CalTrust Short Term Fund	1,639,185.36	Various	16,398,285.61	9.97	16,342,678.02	2.62%	NR / AA	0.00
			2.93%		2.93%	0.00	(55,607.59)	NR	0.00
09CATR\$05	CalTrust Medium Term Fund	1,640,020.11	Various	16,771,842.36	9.67	15,858,994.48	2.54%	NR / A+	0.00
			3.19%		3.19%	0.00	(912,847.88)	NR	0.00
90SDCP\$00	County of San Diego Pooled Investment Pool	58,942,641.49	Various	58,942,641.49	1.00	58,942,641.49	9.44%	NR / NR	0.00
			1.66%		1.66%	0.00	0.00	AAA	0.00
						91,144,313.99	14.59%	NR / AA-	0.00
TOTAL Local	Gov Investment Pool	62,221,846.96	2.16%	92,112,769.46	2.15%	0.00	(968,455.47)	Aaa	0.00
Money Ma	rket Fund Fl								
262006307	Dreyfus Gov't Cash Management Money Market Fund	5,485,988.68	Various	5,485,988.68	1.00	5,485,988.68	0.88%	Aaa / AAA	0.00
		2, 122,000.00	2.49%	2,122,000.00	2.49%	0.00	0.00	NR	0.00
						5,485,988.68	0.88%	Aaa / AAA	0.00
<b>IOT</b> AL Mone	ey Market Fund	5,485,988.68	2.49%	5,485,988.68	2.49%	0.00	0.00	NR	0.00

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Municipal Bo	nds								
649791PP9	New York St Taxable-GO	5,000,000.00	10/29/2019	5,000,000.00	97.01	4,850,650.00	0.78%	Aa1/AA+	1.38
	2.010% Due 02/15/2024		2.01%		4.27%	12,841.67	(149,350.00)	AA+	1.33
						4,850,650.00	0.78%	Aa1 / AA+	1.38
TOTAL Munic	ipal Bonds	5,000,000.00	2.01%	5,000,000.00	4.27%	12,841.67	(149,350.00)	AA+	1.33
Supranationa	ıl								
4581X0DZ8	Inter-American Dev Bank Note	5,500,000.00	Various	5,482,110.00	92.88	5,108,620.00	0.82%	Aaa / AAA	1.98
	0.500% Due 09/23/2024		0.61%		4.29%	611.11	(373,490.00)	NR	1.93
					·	5,108,620.00	0.82%	Aaa / AAA	1.98
TOTAL Suprai	national	5,500,000.00	0.61%	5,482,110.00	4.29%	611.11	(373,490.00)	NR	1.93
US Treasury									
912828M80	US Treasury Note	8,000,000.00	12/16/2019	8,079,062.50	99.81	7,984,704.00	1.29%	Aaa / AA+	0.17
	2.000% Due 11/30/2022		1.66%		3.13%	53,770.49	(94,358.50)	AAA	0.17
912828P79	US Treasury Note	6,400,000.00	03/01/2022	6,433,500.00	99.07	6,340,748.80	1.02%	Aaa / AA+	0.41
	1.500% Due 02/28/2023		0.97%		3.75%	8,220.99	(92,751.20)	AAA	0.41
9128284D9	US Treasury Note	8,800,000.00	06/29/2022	8,781,781.25	99.35	8,742,940.80	1.40%	Aaa / AA+	0.50
	2.500% Due 03/31/2023		2.78%		3.82%	604.40	(38,840.45)	AAA	0.49
912828R69	US Treasury Note	8,000,000.00	12/23/2019	7,978,750.00	98.39	7,871,248.00	1.27%	Aaa / AA+	0.67
	1.625% Due 05/31/2023		1.70%		4.09%	43,688.52	(107,502.00)	AAA	0.65
912828T91	US Treasury Note	8,000,000.00	04/21/2022	7,899,062.50	97.18	7,774,376.00	1.25%	Aaa / AA+	1.08
	1.625% Due 10/31/2023		2.47%		4.31%	54,402.17	(124,686.50)	AAA	1.05

20

SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828U57	US Treasury Note	5,250,000.00	06/10/2022	5,200,576.17	97.57	5,122,236.00	0.83%	Aaa / AA+	1.17
	2.125% Due 11/30/2023		2.79%		4.28%	37,492.32	(78,340.17)	AAA	1.13
912828V80	US Treasury Note	5,650,000.00	Various	5,675,003.91	97.36	5,500,585.75	0.88%	Aaa / AA+	1.34
	2.250% Due 01/31/2024		2.14%		4.31%	21,417.80	(174,418.16)	AAA	1.29
91282CBV2	US Treasury Note	8,900,000.00	01/25/2022	8,767,195.31	94.18	8,382,340.40	1.34%	Aaa / AA+	1.54
	0.375% Due 04/15/2024		1.06%		4.32%	15,410.86	(384,854.91)	AAA	1.50
9128282U3	US Treasury Note	3,000,000.00	04/21/2022	2,936,718.75	95.66	2,869,686.00	0.46%	Aaa / AA+	1.92
	1.875% Due 08/31/2024		2.81%		4.26%	4,816.99	(67,032.75)	AAA	1.85
912828YM6	US Treasury Note	11,700,000.00	06/01/2022	11,360,882.81	94.59	11,067,006.60	1.78%	Aaa / AA+	2.09
	1.500% Due 10/31/2024		2.75%		4.24%	73,442.93	(293,876.21)	AAA	2.00
912828YV6	US Treasury Note	8,000,000.00	10/14/2021	8,211,562.50	94.37	7,549,688.00	1.22%	Aaa / AA+	2.17
	1.500% Due 11/30/2024		0.64%		4.25%	40,327.87	(661,874.50)	AAA	2.08
91282CDN8	US Treasury Note	8,000,000.00	01/11/2022	7,948,750.00	93.23	7,458,128.00	1.20%	Aaa / AA+	2.21
	1.000% Due 12/15/2024		1.22%		4.25%	23,606.56	(490,622.00)	AAA	2.14
912828Z52	US Treasury Note	6,000,000.00	09/29/2021	6,150,000.00	93.68	5,620,782.00	0.90%	Aaa / AA+	2.34
	1.375% Due 01/31/2025		0.62%		4.25%	13,899.46	(529,218.00)	AAA	2.25
912828ZC7	US Treasury Note	6,000,000.00	02/01/2022	5,951,953.13	92.89	5,573,670.00	0.89%	Aaa / AA+	2.42
	1.125% Due 02/28/2025		1.39%		4.25%	5,780.39	(378,283.13)	AAA	2.34
912828ZF0	US Treasury Note	6,000,000.00	09/09/2021	5,989,687.50	91.25	5,475,000.00	0.88%	Aaa / AA+	2.50
	0.500% Due 03/31/2025		0.55%		4.22%	82.42	(514,687.50)	AAA	2.44
912828ZT0	US Treasury Note	6,000,000.00	09/09/2021	5,925,234.38	89.97	5,398,128.00	0.87%	Aaa / AA+	2.67
	0.250% Due 05/31/2025		0.59%		4.27%	5,040.98	(527,106.38)	AAA	2.60
91282CAB7	US Treasury Note	5,000,000.00	10/12/2021	4,891,601.56	89.41	4,470,510.00	0.72%	Aaa / AA+	2.84
	0.250% Due 07/31/2025		0.83%		4.26%	2,105.98	(421,091.56)	AAA	2.77



SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CAJ0	US Treasury Note	9,000,000.00	10/14/2021	8,795,390.63	89.11	8,019,495.00	1.28%	Aaa / AA+	2.92
	0.250% Due 08/31/2025		0.85%		4.26%	1,926.80	(775,895.63)	AAA	2.85
9128285C0	US Treasury Note	3,000,000.00	05/02/2022	3,003,398.44	96.53	2,895,936.00	0.46%	Aaa / AA+	3.00
	3.000% Due 09/30/2025		2.96%		4.24%	247.25	(107,462.44)	AAA	2.83
91282CAT8	US Treasury Note	7,000,000.00	07/28/2021	6,891,718.75	88.57	6,200,194.00	0.99%	Aaa / AA+	3.09
	0.250% Due 10/31/2025		0.62%		4.24%	7,323.37	(691,524.75)	AAA	3.01
91282CBC4	US Treasury Note	7,000,000.00	07/28/2021	6,917,148.44	88.44	6,190,898.00	0.99%	Aaa / AA+	3.25
	0.375% Due 12/31/2025		0.65%		4.22%	6,633.83	(726,250.44)	AAA	3.16
91282CBH3	US Treasury Note	7,000,000.00	07/28/2021	6,910,312.50	88.09	6,166,566.00	0.99%	Aaa / AA+	3.34
	0.375% Due 01/31/2026		0.66%		4.24%	4,422.55	(743,746.50)	AAA	3.24
91282CBQ3	US Treasury Note	9,000,000.00	10/14/2021	8,820,703.13	88.25	7,942,851.00	1.27%	Aaa / AA+	3.42
	0.500% Due 02/28/2026		0.97%		4.23%	3,853.59	(877,852.13)	AAA	3.32
91282CBT7	US Treasury Note	7,500,000.00	08/13/2021	7,489,453.13	88.81	6,660,645.00	1.07%	Aaa / AA+	3.50
	0.750% Due 03/31/2026		0.78%		4.22%	154.53	(828,808.13)	AAA	3.39
91282CCF6	US Treasury Note	7,500,000.00	08/13/2021	7,482,128.91	88.34	6,625,485.00	1.06%	Aaa / AA+	3.67
	0.750% Due 05/31/2026		0.80%		4.22%	18,903.69	(856,643.91)	AAA	3.54
91282CCP4	US Treasury Note	6,000,000.00	09/09/2021	5,952,890.63	87.50	5,249,766.00	0.84%	Aaa / AA+	3.84
	0.625% Due 07/31/2026		0.79%		4.19%	6,317.93	(703,124.63)	AAA	3.71
91282CCW9	US Treasury Note	7,000,000.00	09/28/2021	6,913,046.88	87.73	6,141,408.00	0.98%	Aaa / AA+	3.92
	0.750% Due 08/31/2026		1.01%		4.18%	4,495.86	(771,638.88)	AAA	3.78
91282CCZ2	US Treasury Note	8,000,000.00	11/01/2021	7,874,062.50	88.01	7,040,936.00	1.13%	Aaa / AA+	4.00
	0.875% Due 09/30/2026		1.21%		4.16%	192.31	(833,126.50)	AAA	3.85
91282CDG3	US Treasury Note	8,000,000.00	11/30/2021	7,991,562.50	88.71	7,096,560.00	1.14%	Aaa / AA+	4.09
	1.125% Due 10/31/2026		1.15%		4.16%	37,663.04	(895,002.50)	AAA	3.90



SDCRAA Consolidated - Account #10566

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CDK4	US Treasury Note	6,750,000.00	03/30/2022	6,390,087.89	89.03	6,009,342.75	0.97%	Aaa / AA+	4.17
	1.250% Due 11/30/2026		2.47%		4.14%	28,355.53	(380,745.14)	AAA	3.97
91282CDQ1	US Treasury Note	4,900,000.00	05/16/2022	4,562,933.59	88.87	4,354,683.90	0.70%	Aaa / AA+	4.25
	1.250% Due 12/31/2026		2.85%		4.13%	15,478.94	(208,249.69)	AAA	4.05
912828V98	US Treasury Note	5,500,000.00	09/29/2022	5,093,300.78	92.48	5,086,642.00	0.82%	Aaa / AA+	4.38
	2.250% Due 02/15/2027		4.11%		4.15%	15,805.03	(6,658.78)	AAA	4.09
91282CEN7	US Treasury Note	10,000,000.00	09/01/2022	9,702,734.38	94.43	9,442,580.00	1.53%	Aaa / AA+	4.58
	2.750% Due 04/30/2027		3.44%		4.09%	115,081.52	(260,154.38)	AAA	4.20
91282CFH9	US Treasury Note	6,000,000.00	09/27/2022	5,708,203.13	95.97	5,758,128.00	0.92%	Aaa / AA+	4.92
	3.125% Due 08/31/2027		4.23%		4.04%	16,056.63	49,924.87	AAA	4.49
						220,083,895.00	35.35%	Aaa / AA+	2.65
TOTAL US Tre	asury	237,850,000.00	1.61%	234,680,398.48	4.15%	687,023.53	(14,596,503.48)	Aaa	2.54
						622,474,441.53	100.00%	Aa1 / AA	1.54
TOTAL PORTE	OLIO	619,075,147.75	1.92%	646,784,957.43	3.52%	2,039,476.54	(24,310,515.90)	Aaa	1.47
TOTAL MARKET VALUE PLUS ACCRUALS				595,816,063.55					



# **Transactions Ledger**

SDCRAA Consolidated - Account #10566

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITION	S									
Purchase	08/01/2022	3130AQF40	8,000,000.00	FHLB Note 1% Due: 12/20/2024	95.531	2.95%	7,642,480.00	9,111.11	7,651,591.11	0.00
Purchase	08/31/2022	3133ENJ84	5,500,000.00	FFCB Note 3.375% Due: 08/26/2024	99.766	3.50%	5,487,130.00	2,578.13	5,489,708.13	0.00
Purchase	08/31/2022	665859AW4	4,000,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due: 05/10/2027	100.101	3.97%	4,004,040.00	49,333.33	4,053,373.33	0.00
Purchase	09/02/2022	3130AT7D3	10,000,000.00	FHLB Note 3.5% Due: 12/08/2023	99.756	3.70%	9,975,600.00	972.22	9,976,572.22	0.00
Purchase	09/06/2022	91282CEN7	10,000,000.00	US Treasury Note 2.75% Due: 04/30/2027	97.027	3.44%	9,702,734.38	96,399.46	9,799,133.84	0.00
Purchase	09/12/2022	931142EX7	2,000,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due: 09/09/2027	100.139	3.92%	2,002,780.00	658.33	2,003,438.33	0.00
Purchase	09/12/2022	931142EX7	2,500,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due: 09/09/2027	100.121	3.92%	2,503,025.00	822.92	2,503,847.92	0.00
Purchase	09/30/2022	3133ENP79	5,000,000.00	FFCB Note 4.25% Due: 09/26/2024	99.841	4.33%	4,992,050.00	2,361.11	4,994,411.11	0.00
Purchase	09/30/2022	3133XVDG3	5,000,000.00	FHLB Note 4.375% Due: 09/13/2024	99.809	4.48%	4,990,450.00	10,329.86	5,000,779.86	0.00
Purchase	09/30/2022	912828V98	5,500,000.00	US Treasury Note 2.25% Due: 02/15/2027	92.605	4.11%	5,093,300.78	15,468.75	5,108,769.53	0.00



# **Transactions Ledger**

SDCRAA Consolidated - Account #10566

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITION	NS									
Purchase	09/30/2022	91282CFH9	6,000,000.00	US Treasury Note 3.125% Due: 08/31/2027	95.137	4.23%	5,708,203.13	15,538.67	5,723,741.80	0.00
	Subtotal		63,500,000.00	-			62,101,793.29	203,573.89	62,305,367.18	0.00
TOTAL ACQU	ISITIONS		63,500,000.00				62,101,793.29	203,573.89	62,305,367.18	0.00
DISPOSITION	IS									
Maturity	07/31/2022	9128282P4	8,000,000.00	US Treasury Note 1.875% Due: 07/31/2022	100.000		8,000,000.00	0.00	8,000,000.00	-39,375.00
Maturity	08/31/2022	912828L24	8,200,000.00	US Treasury Note 1.875% Due: 08/31/2022	100.000		8,200,000.00	0.00	8,200,000.00	98,015.62
Maturity	09/06/2022	3135G0W33	5,000,000.00	FNMA Note 1.375% Due: 09/06/2022	100.000		5,000,000.00	0.00	5,000,000.00	25,200.00
Maturity	09/09/2022	313383WD9	4,000,000.00	FHLB Note 3.125% Due: 09/09/2022	100.000		4,000,000.00	0.00	4,000,000.00	-19,040.00
Maturity	09/30/2022	912828L57	10,500,000.00	US Treasury Note 1.75% Due: 09/30/2022	100.000		10,500,000.00	0.00	10,500,000.00	295,722.66
	Subtotal		35,700,000.00				35,700,000.00	0.00	35,700,000.00	360,523.28
TOTAL DISPO	SITIONS		35,700,000.00				35,700,000.00	0.00	35,700,000.00	360,523.28



SDCRAA Consolidated Bond Reserves - Account #10592

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Security Contribution	8/12/2022	31846V807	8,400,000.00	First American Government Obligation Funds			8,400,000.00	0.00	8,400,000.00	0.00
Security Contribution	8/26/2022	31846V807	6,700,000.00	First American Government Obligation Funds			6,700,000.00	0.00	6,700,000.00	0.00
Security Contribution	8/26/2022	31846V807	10,000,000.00	First American Government Obligation Funds			10,000,000.00	0.00	10,000,000.00	0.00
Security Contribution	8/29/2022	31846V807	10,000,000.00	First American Government Obligation Funds			10,000,000.00	0.00	10,000,000.00	0.00
Security Contribution	8/31/2022	31846V807	46,097,000.00	First American Government Obligation Funds			46,097,000.00	0.00	46,097,000.00	0.00
Security Contribution	9/12/2022	31846V807	6,000,000.00	First American Government Obligation Funds			6,000,000.00	0.00	6,000,000.00	0.00
Security Contribution	9/26/2022	31846V807	10,100,000.00	First American Government Obligation Funds			10,100,000.00	0.00	10,100,000.00	0.00
Security Contribution	9/30/2022	31846V807	9,871,000.00	First American Government Obligation Funds			9,871,000.00	0.00	9,871,000.00	0.00
Security Contribution	9/30/2022	31846V807	45,545,000.00	First American Government Obligation Funds			45,545,000.00	0.00	45,545,000.00	0.00
	Subtotal		152,713,000.00				152,713,000.00	0.00	152,713,000.00	0.00
TOTAL ACQUISI	ITIONS		152,713,000.00				152,713,000.00	0.00	152,713,000.00	0.00



SDCRAA Consolidated Bond Reserves - Account #10592

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	8/31/2022	91282CAG6	46,097,000.00	US Treasury Note			46,097,000.00	0.00	46,097,000.00	28,768.00
Maturity	9/30/2022		9,871,000.00	US Treasury Note			9,871,000.00	0.00	9,871,000.00	11,580.00
Maturity	9/30/2022		45,545,000.00	US Treasury Note			45,545,000.00	0.00	45,545,000.00	53,431.00
	Subtotal		101,513,000.00	•			101,513,000.00	0.00	101,513,000.00	93,779.00
Security Withdrawal	7/01/2022	31846V807	12,461,962.22	First American Government Obligation Funds			12,461,962.22	0.00	12,461,962.22	0.00
Security Withdrawal	7/01/2022	31846V807	28,071,319.30	First American Government Obligation Funds			28,071,319.30	0.00	28,071,319.30	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	1,766,215.19	County of San Diego Pooled Investment Pool			1,766,215.19	0.00	1,766,215.19	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	453,072.30	County of San Diego Pooled Investment Pool			453,072.30	0.00	453,072.30	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	10,898,439.00	County of San Diego Pooled Investment Pool			10,898,439.00	0.00	10,898,439.00	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	2,063,358.00	County of San Diego Pooled Investment Pool			2,063,358.00	0.00	2,063,358.00	0.00
Security Withdrawal	7/28/2022	90SDCP\$00	25,494,919.00	County of San Diego Pooled Investment Pool			25,494,919.00	0.00	25,494,919.00	0.00
Security Withdrawal	8/12/2022	90LAIF\$00	8,400,000.00	Local Agency Investment Fund			8,400,000.00	0.00	8,400,000.00	0.00



SDCRAA Consolidated Bond Reserves - Account #10592

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS									
Security Withdrawal	8/26/2022	90SDCP\$00	10,000,000.00	County of San Diego Pooled Investment Pool		10,000,000.00	0.00	10,000,000.00	0.00
Security Withdrawal	8/26/2022	90SDCP\$00	6,700,000.00	County of San Diego Pooled Investment Pool		6,700,000.00	0.00	6,700,000.00	0.00
Security Withdrawal	8/29/2022	90SDCP\$00	10,000,000.00	County of San Diego Pooled Investment Pool		10,000,000.00	0.00	10,000,000.00	0.00
Security Withdrawal	8/30/2022	31846V807	15,918,264.00	First American Government Obligation Funds		15,918,264.00	0.00	15,918,264.00	0.00
Security Withdrawal	8/30/2022	31846V807	18,388,676.00	First American Government Obligation Funds		18,388,676.00	0.00	18,388,676.00	0.00
Security Withdrawal	8/30/2022	31846V807	4,812,594.00	First American Government Obligation Funds		4,812,594.00	0.00	4,812,594.00	0.00
Security Withdrawal	8/30/2022	31846V807	1,723,010.00	First American Government Obligation Funds		1,723,010.00	0.00	1,723,010.00	0.00
Security Withdrawal	8/31/2022	31846V807	22,577,932.00	First American Government Obligation Funds		22,577,932.00	0.00	22,577,932.00	0.00
Security Withdrawal	9/12/2022	90LAIF\$00	6,000,000.00	Local Agency Investment Fund		6,000,000.00	0.00	6,000,000.00	0.00
Security Withdrawal	9/26/2022	90SDCP\$00	10,100,000.00	County of San Diego Pooled Investment Pool		10,100,000.00	0.00	10,100,000.00	0.00
Security Withdrawal	9/28/2022	31846V807	11,391,195.00	First American Government Obligation Funds		11,391,195.00	0.00	11,391,195.00	0.00



SDCRAA Consolidated Bond Reserves - Account #10592

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS									
Security Withdrawal	9/28/2022	31846V807	10,336,404.00	First American Government Obligation Funds		10,336,404.00	0.00	10,336,404.00	0.00
Security Withdrawal	8/31/2022	31846V807	10,747,332.00	First American Government Obligation Funds		10,747,332.00	0.00	10,747,332.00	0.00
	Subtotal		228,304,692.01	-		228,304,692.01	0.00	228,304,692.01	0.00
TOTAL DISPOSI	ITIONS		329,817,692.01			329,817,692.01	0.00	329,817,692.01	93,779.00



# Important Disclosures

2022 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ice Data Indices, LLC ("ICE"), used with permission. ICE permits use of the ICE indices and related data on an "as is" basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an "as is" basis and licensee's use it at licensee's own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



# Benchmark Disclosures

#### ICE BofA 0-5 Yr US Treasury Index

The ICE BofA 0-5 Year US Treasury Index tracks the performance of US Dollar denominated Sovereign debt publicly issued by the US government in its domestic market with maturities less than five years. Qualifying securities must have at least 18 months to maturity at point of issuance, at least one month and less than five years remaining term to final maturity, a fixed coupon schedule and a minimum amount outstanding of \$1 billion.



Item No. 11

## **Staff Report**

**Meeting Date: November 3, 2022** 

#### **Subject:**

Award a Contract to HHJ Construction, Inc. for Quieter Home Program Phase 12, Group 3, Project No. 381203 Thirty-Seven (37) Non-Historic Single-Family and Multi-Family Units on Twenty-Six (26) Residential Properties Located West of the San Diego International Airport.

#### **Recommendation:**

Adopt Resolution No. 2022-0099, awarding a contract to HHJ Construction, Inc. in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority's Quieter Home Program.

#### **Background/Justification:**

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 12, Group 3, Project No. 381203 includes installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to thirty-seven (37) non-historic single-family and multi-family units on twenty-six (26) residential properties located west of the Airport (refer to Attachment A).

To date, the Program has completed 4,924 residences, of which 1,254 are historic and 3,670 are non-historic. 3,161 residences are located west of SDIA and 1,763 are located east of SDIA.

Project No. 381203 was advertised on August 23, 2022, and bids were opened on September 22, 2022. The following bids were received (refer to Attachment B):

Company	Total Bid
HHJ Construction, Inc.	\$1,612,698.00*
S&L Specialty Construction, Inc.	\$1,724,788.00

<sup>\*</sup>Contractor had multiple calculation errors in their original bid. Total bid above reflects mathematically correct amount.

Engineer's Estimate: \$1,592,422.92

The low bid of \$1,612,698.00 is considered responsive and HHJ Construction, Inc. is considered responsible. Award to HHJ Construction, Inc. is, therefore, recommended in the amount of \$1,612,698.00.

#### **Fiscal Impact:**

Adequate funds for the contract with HHJ Construction, Inc. are included in the adopted FY 2023 and conceptual FY 2024 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

#### **Authority Strategies/Focus Areas:**

ΤI	his	item	supports	one or	more o	of the	following	(select at	· least	one und	er each	h areal	):
	1113	ICCIII	Jupports	OLIC OL	111016	,, ,,,,,	TOHOVVILLE	JULICUL GE	icasi	one and	ci caci	i ai ca,	∕•

# Strategies ☐ Community ☐ Customer ☐ Employee ☐ Financial ☐ Operations Strategy Strategy Strategy Focus Areas ☐ Advance the Airport ☐ Transform the ☐ Optimize

**Customer Journey** 

#### **Environmental Review:**

Development Plan

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

**Ongoing Business** 

B. California Coastal Act Review: This Board action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to

## **Staff Report**

Meeting Date: November 3, 2022

Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."

C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

#### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

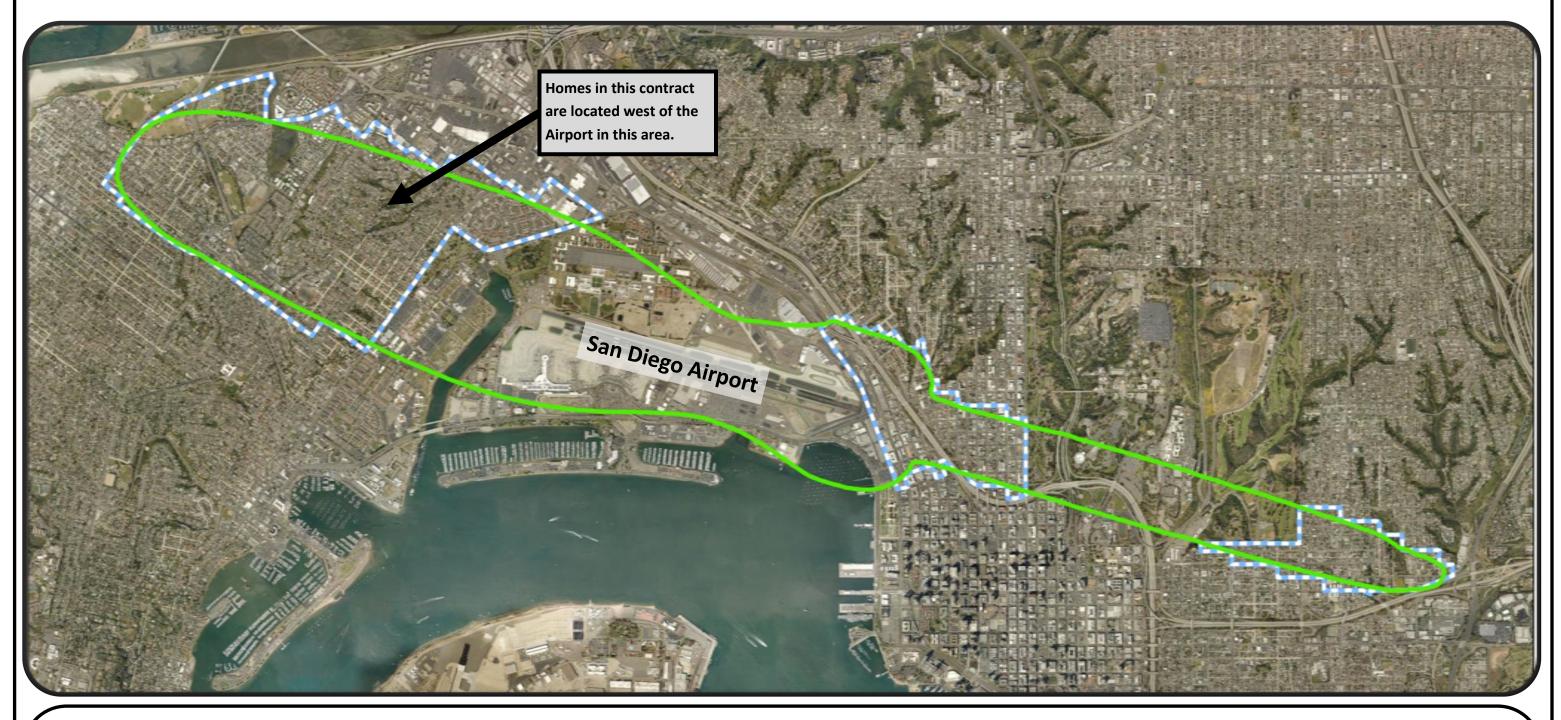
The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. HHJ Construction, Inc. proposed 21% DBE participation on QHP Phase 12, Group 3.

#### **Prepared by:**

Brendan Reed
Director, Airport Planning & Environmental Affairs

# Attachment A







65 dB Boundary



65 dB CNEL Contour

**San Diego County Regional Airport Authority Quieter Home Program Project 381203** 

#### TABULATION OF BIDS ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381203 BIDS OPENED: September 22, 2022 at 2:00 p.m. ENGINEER'S ESTIMATE: \$1,592,422.92

	TRACTOR:					HHJ Construction, Inc.			S&L Specialty Construction, Inc.						
ADDRESS:					Engine	er's Estimate		11156 S	. Main Street, l	os Angeles, CA 9	0061	315 9	. Franklin Stree	t, Syracuse, NY	13202
GUARANTEE	OF GOOD FAITH:								Old Republic Su	rety Company		Li	bertv Mutual Ir	surance Compa	nv
															,
				General	Ventilation	Electrical		General	Ventilation	Electrical		General	Ventilation	Electrical	
		D.v.allia a	11				TOTAL				TOTAL				TOTAL
, , , , , , , , , , , , , , , , , , ,	D: 1 !!	Dwelling	Unit of	Construction	Construction	Construction	TOTAL	Construction	Construction	Construction	TOTAL	Construction	Construction	Construction	TOTAL
Res No. 381105.24	RAMOS	Number - Name/Address Units	Measure	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)	(In Figures)
381105.24	BYRNE	3664 OLEANDER DRIVE 1 4659 LOTUS STREET 1	Lump Sum	\$36,886.16 \$34,084.04	\$0.00 \$14,412.74	\$0.00 \$2,499.09	\$36,886.16	\$38,290.00	\$0.00	\$0.00	\$38,290.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00
381203.01	DEMMITT	4673 LOTUS STREET 1	Lump Sum	\$24,736.37	\$0.00	\$0.00	\$50,995.87 \$24,736.37	\$29,818.00	\$13,787.40 \$0.00	\$1,980.00 \$0.00	\$45,585.40 \$31,039.00	\$40,000.00 \$32,000.00	\$12,000.00 \$0.00	\$3,000.00 \$0.00	\$55,000.00 \$32,000.00
381203.02	DEMMITT	4673½ LOTUS STREET 1	Lump Sum Lump Sum	\$21,243.91	\$0.00	\$0.00	\$24,736.37	\$31,039.00 \$29,136.00	\$0.00	\$0.00	\$29,136.00	\$32,000.00	\$0.00	\$0.00	\$29,000.00
381203.07	LACEY	4606 CASTELAR STREET 1	Lump Sum	\$41,016.83	\$15,213.22	\$4,237.06	\$60,467.11	\$36,410.00	\$13,626.80	\$2,420.00	\$52,456.80	\$37,000.00	\$10,000.00	\$4,000.00	\$51,000.00
381203.09	MAXWELL	4670 LARKSPUR STREET 1	Lump Sum	\$35,345.26	\$0.00	\$0.00	\$35,345.26	\$27.030.00	\$0.00	\$2,420.00	\$27,030.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00
381203.10	DELETTO	4552 MUIR STREET 1	Lump Sum	\$27,517.81	\$11,643.50	\$8,272.44	\$47,433.75	\$32,197.00	\$13,761.00	\$4,950.00	\$50,908.00	\$31,000.00	\$12,000.00	\$11,000.00	\$54,000.00
381203.10	DELETTO	4554 MUIR STREET 1	Lump Sum	\$42,114.93	\$12,872.10	\$2,379.84	\$57,366.87	\$40,158.00	\$14,755.40	\$4,950.00	\$59,863.40	\$49,000.00	\$12,000.00	\$3,000.00	\$64,000.00
381203.11	HAGAN AND WHITESIDES	4514 LONG BRANCH AVENUE 1	Lump Sum	\$45,425.77	\$19,616.96	\$5,485.73	\$70,528.46	\$42,865.00	\$15,228.40	\$2,420.00	\$60,513.40	\$50,000.00	\$13,000.00	\$5,000.00	\$68,000.00
381203.12	HAGEWOOD	4522 LONG BRANCH AVENUE 1	Lump Sum	\$45,030.69	\$0.00	\$0.00	\$45,030.69	\$30,519.00	\$0.00	\$0.00	\$30,519.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00
381203.15	ALLERSTON	2271 ETIWANDA STREET 1	Lump Sum	\$41,420.81	\$0.00	\$0.00	\$41,420.81	\$40,966.00	\$0.00	\$0.00	\$40,966.00	\$49,000.00	\$1,000.00	\$0.00	\$50,000.00
381203.19	CLINE	2376 ETIWANDA STREET 1	Lump Sum	\$37,517.13	\$0.00	\$0.00	\$37,517.13	\$30,225.00	\$0.00	\$0.00	\$30,225.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00
381203.20	CHERNG	4463 CASTELAR STREET 1	Lump Sum	\$20,997.41	\$12,327.60	\$3,244.44	\$36,569.45	\$29,813.00	\$12,969.00	\$1,760.00	\$44,542.00	\$33,000.00	\$13,000.00	\$3,000.00	\$49,000.00
381203.20	CHERNG	4465 CASTELAR STREET 1	Lump Sum	\$32,103.50	\$12,860.46	\$4,647.44	\$49,611.40	\$41,102.00	\$12,705.80	\$1,760.00	\$55,567.80	\$48,000.00	\$12,000.00	\$3,000.00	\$63,000.00
381203.21	WOLFE	2328 SOTO STREET 1	Lump Sum	\$37,574.44	\$0.00	\$0.00	\$37,574.44	\$36,094.00	\$0.00	\$0.00	\$36,094.00	\$33,000.00	\$1,000.00	\$0.00	\$34,000.00
381203.21	WOLFE	2230 SOTO STREET 1	Lump Sum	\$41,424.21	\$15,534.79	\$2,423.68	\$59,382.68	\$35,941.00	\$14,094.30	\$1,320.00	\$51,355.30	\$40,000.00	\$11,000.00	\$4,000.00	\$55,000.00
381203.22	HUMPHREY	4402 LONG BRANCH AVENUE 1	Lump Sum	\$61,476.36	\$18,145.21	\$5,671.63	\$85,293.20	\$48,009.00	\$15,362.60	\$5,170.00	\$68,541.60	\$57,000.00	\$13,000.00	\$8,000.00	\$78,000.00
381203.26	GLASER	2125 VENICE STREET 1	Lump Sum	\$41,975.58	\$16,179.89	\$4,906.99	\$63,062.46	\$34,518.00	\$14,094.30	\$4,884.00	\$53,496.30	\$34,000.00	\$11,000.00	\$7,000.00	\$52,000.00
381203.27	BAMEL	4305 MUIR AVENUE 1	Lump Sum	\$29,027.98	\$14,691.02	\$6,418.73	\$50,137.73	\$32,871.00	\$13,752.20	\$2,200.00	\$48,823.20	\$28,000.00	\$10,000.00	\$4,000.00	\$42,000.00
381203.28	VANCE	3774 UDALL STREET 1	Lump Sum	\$29,011.47	\$0.00	\$0.00	\$29,011.47	\$34,175.00	\$0.00	\$0.00	\$34,175.00	\$26,000.00	\$1,000.00	\$0.00	\$27,000.00
381203.30	LIPSKER	2510 WORDEN STREET 1	Lump Sum	\$34,081.89	\$19,668.80	\$6,502.91	\$60,253.59	\$35,055.00	\$15,210.80	\$2,200.00	\$52,465.80	\$30,000.00	\$12,000.00	\$5,000.00	\$47,000.00
381203.32	CALDERAZZO	2307 CAMINITO ESTERO 1	Lump Sum	\$39,597.67	\$15,377.37	\$5,068.34	\$60,043.38	\$41,732.00	\$14,228.50	\$1,320.00	\$57,280.50	\$46,000.00	\$10,000.00	\$4,000.00	\$60,000.00
381203.33	SHH2 INVESTMENTS LLC	4491 MONTALVO STREET 1	Lump Sum	\$41,634.23	\$11,265.88	\$13,656.45	\$66,556.56	\$32,684.00	\$12,969.00	\$18,150.00	\$63,803.00	\$36,000.00	\$11,000.00	\$55,000.00	\$102,000.00
381203.33	SHH2 INVESTMENTS LLC	4493 MONTALVO STREET 1	Lump Sum	\$32,684.16	\$11,797.90	\$2,230.77	\$46,712.83	\$33,217.00	\$12,969.00	\$7,150.00	\$53,336.00	\$37,000.00	\$11,000.00	\$3,000.00	\$51,000.00
381203.33	SHH2 INVESTMENTS LLC	4486 VALETA STREET 1	Lump Sum	\$17,065.87	\$10,425.27	\$19,049.23	\$46,540.37	\$25,710.00	\$12,969.00	\$8,140.00	\$46,819.00	\$21,000.00	\$11,000.00	\$39,000.00	\$71,000.00
381203.33	SHH2 INVESTMENTS LLC	4488 VALETA STREET 1	Lump Sum	\$19,587.46	\$13,170.38	\$2,637.64	\$35,395.48	\$30,580.00	\$13,961.20	\$5,170.00	\$49,711.20	\$20,000.00	\$12,000.00	\$3,000.00	\$35,000.00
381203.34	ERICKSON / GOOD	4460 MONTALVO STREET 1	Lump Sum	\$17,772.22	\$15,648.29	\$9,968.32	\$43,388.83	\$30,753.00	\$13,961.20	\$9,020.00	\$53,734.20	\$25,000.00	\$10,000.00	\$21,000.00	\$56,000.00
381203.34	ERICKSON / GOOD	4462 MONTALVO STREET 1	Lump Sum	\$17,658.12	\$0.00	\$0.00	\$17,658.12	\$30,203.00	\$0.00	\$3,410.00	\$33,613.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00
381203.42	LOIA	4402 MENTONE STREET UNIT 102 1	Lump Sum	\$20,001.45	\$0.00	\$0.00	\$20,001.45	\$27,959.00	\$0.00	\$0.00	\$27,959.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00
381203.43 381203.45	FURLONG DIPIETRO	4402 MENTONE STREET UNIT 105 1	Lump Sum	\$17,674.18	\$0.00 \$0.00	\$0.00	\$17,674.18	\$27,163.00	\$0.00	\$0.00	\$27,163.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00
381203.45	DENORMANDIE	4402 MENTONE STREET UNIT 307 1	Lump Sum	\$28,585.69	\$6,136.86	\$0.00	\$28,585.69	\$33,080.00	\$0.00	\$0.00	\$33,080.00	\$26,000.00	\$0.00	\$0.00	\$26,000.00
381203.48	VELLA	4320 MENTONE STREET UNIT 7 1 4393 MENTONE STREET 1	Lump Sum	\$21,144.81 \$22,946.38	\$0.00	\$1,010.16 \$0.00	\$28,291.83	\$28,014.00	\$10,807.50	\$8,880.00	\$47,701.50	\$26,000.00	\$4,000.00	\$2,000.00	\$32,000.00
381203.48	VELLA	4395 MENTONE STREET 1	Lump Sum	\$18,829.62	\$0.00	\$0.00	\$22,946.38	\$33,950.00	\$0.00	\$0.00	\$33,950.00	\$31,000.00	\$0.00	\$0.00	\$31,000.00
381203.48	HENDERSON	4395 MENTONE STREET 1	Lump Sum	\$18,829.62	\$0.00	\$0.00	\$18,829.62	\$29,385.00	\$0.00	\$0.00	\$29,385.00	\$24,000.00	\$0.00	\$0.00 \$0.00	\$24,000.00
381203.51	HENDERSON	4324 TEMECULA STREET 1	Lump Sum	\$22,557.08	\$0.00	\$0.00	\$19,529.25	\$27,899.00	\$0.00	\$0.00	\$27,899.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
381203.53	MODL	3825 CAMINITO LITORAL UNIT 211 1	Lump Sum	\$65,864.12	\$11,590.46	\$3,600.45	\$22,557.08 \$81,055.03	\$29,510.00 \$20,985.00	\$0.00 \$15,527.60	\$0.00 \$2,860.00	\$29,510.00 \$39,372.60	\$30,000.00 \$91,000.00	\$0.00 \$12,000.00	\$7,000.00	\$30,000.00 \$110,000.00
				\$1,575,634.92	\$20,965.00	₽13,3∠7.6U			\$91,000.00	\$12,000.00	\$7,000.00 Subtotal	\$1,708,000.00			
					Probable (	ost for Permits:	\$16,788.00		Probable C	ost for Permits:	\$16,788.00		Probable Co	st for Permits:	\$1,708,000.00
					i i obabic c	TOTAL			. TODADIC C		\$1,612,698.00		1100001000		\$1,724,788.00

\*Contractor Miscalculation Contractor Bid Submitted: \$1,604.098.00 Actual Bid Amount: \$1,612,698.00

#### **RESOLUTION NO. 2022-0099**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO HHJ CONSTRUCTION, INC., IN THE AMOUNT OF \$1,612,698.00 FOR PHASE 12, GROUP 3, PROJECT NO. 381203, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

**WHEREAS**, Phase 12, Group 3, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

**WHEREAS,** Phase 12, Group 3, of the Program provides sound attenuation to thirty-seven (37) single-family and multi-family units on twenty-six (26) non-historic residential properties located west of the San Diego International Airport; and

**WHEREAS**, the Authority issued a Bid Solicitation Package for Phase 12, Group 3, on August 23, 2022; and

**WHEREAS**, on September 22, 2022, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

**WHEREAS**, the apparent low bidder, HHJ Construction, Inc., submitted a bid of \$1,612,698.00 and the Authority's staff has duly considered the bid and has determined that HHJ Construction, Inc. is responsible, and its bid is responsive in all material respects; and

Resolution No. 2022-0099 Page 2 of 3

**WHEREAS**, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award HHJ Construction, Inc., the lowest bidder, the contract for Phase 12, Group 3, upon the terms and conditions set forth in the Bid Solicitation Package.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a contract to HHJ Construction, Inc., in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority's Quieter Home Program; and

**BE IT FURTHER RESOLVED** that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to HHJ Construction, Inc.; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

**BE IT FURTHER RESOLVED** that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities."

**BE IT FURTHER RESOLVED** that the Board finds that this action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."; and

Resolution No. 2022-0099 Page 3 of 3

**BE IT FURTHER RESOLVED** that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVEI	O AS TO FORM:	
AMY GONZ		

Item No. 12

# **Staff Report**

**Meeting Date: November 3, 2022** 

#### **Subject:**

Approve and Authorize the President/CEO to Execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated and Rescind Resolution No. 2022-0067

#### **Recommendation:**

Adopt Resolution No. 2022-0100, rescinding Resolution No. 2022-0067, and approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

#### **Background/Justification:**

The Authority is required by statute and regulation to properly manage potential storm water pollutants in rainfall runoff within the jurisdiction of the Authority at San Diego International Airport. Professional storm water program management services are required to ensure compliance with the National Pollutant Discharge Elimination Systems (NPDES) Industrial General Permit No. CAS000001, NPDES Construction General Permit No. CAS000002, and NPDES Municipal Storm Water Permit No. CAS0109266. Further, the severity of penalties and fines potentially resulting from a lack of such adequate professional services is significant.

Requirements in the Municipal Storm Water Permit and the Industrial General Permit have resulted in the need for required professional services to assist with the development and implementation of the San Diego Bay Watershed Water Quality Improvement Plan (WQIP) and Exceedance Response Action Plans (ERAs) for copper and zinc. Professional storm water program management services are required to:

- assist in the development, implementation, and maintenance of storm water pollution prevention plans to address airport operations and construction activities;
- review and expand the scope and frequency of storm water runoff monitoring to validate the effectiveness of current program elements;
- collect samples of storm water runoff during rain events;

## **Staff Report**

Meeting Date: November 3, 2022

- investigate and sample sources of water found in the airport storm drain system during the summer months;
- inspect all areas of the airport for compliance with the permits;
- audit tenant activities for compliance with the permits;
- assist in the preparation of annual compliance reports submitted to the State for each of the permits;
- assist with the development and review of structural and non-structural storm water pollution control mechanisms for existing airport operations and for proposed future site improvements;
- assist in engagement with regulatory agencies on potential new permit developments; and
- conduct other tasks, as necessary, to prevent, reduce, and eliminate the potential for storm water runoff pollution from airport operation and construction activities draining to San Diego Bay.

The Authority expended approximately \$5,100,000 over the last 5 years for these services. The need for professional storm water program management services is on-going and is anticipated to grow in the near future. For instance, all three of the NPDES Permits noted above are expected to be revised and renewed over the next three years, which will likely lead to requirements to further expand and improve our storm water pollution prevention activities. Construction activities related to the New T1, and other Capital Improvement Projects have also now greatly expanded the geographic footprint for needed storm water pollution prevention services related to weekly site inspections, contractor trainings, record keeping, document review, and overall activity oversight to maintain compliance with the NPDES Construction General Permit. Finally, professional storm water program management services are likely to be required over the next few years to further investigate the potential presence of PFAS in response to Regional Water Quality Control Board investigative orders. In light of the above factors, staff recommends that the total not-to-exceed amount of this Agreement for a 5-year period be \$9,000,000.

On March 23, 2022, the Authority published a Request for Proposals (RFP) to provide professional on-call storm water program management services at the San Diego International Airport.

On April 25, 2022, the Authority received proposals from the following six entities, with all respondents being deemed responsive: Environmental Compliance Specialist, LLC; Geosyntec Consultants, Incorporated; Socal Stormwater Runoff Solution Services, Incorporated; Tetra Tech, Incorporated; Whitson Contracting & Management, Incorporated; and Wood Environment and Infrastructure Solutions, Incorporated.

The evaluation criteria used to evaluate the firms was a weighted criteria of five factors: prior company experience and skill; prior experience of the company's primary staff; a

work plan; sustainability; proposed fees and costs; and small business preference under Authority Policy 5.12. The Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Planning and Environmental Affairs, one from Facilities Management, and one from Airport Design and Construction conducted a thorough review of all proposals. The firms were ranked as follows:

D. I. C.	Panelist	Panelist	Panelist	Panelist		
Rankings	1	2	3	4	Total	Rank
Environmental Compliance Specialist	5	6	5	6	22	6
Geosyntec	2	2	3	3	10	3
Socal Stormwater Runoff Solution Services	4	5	6	4	19	5
Tetra Tech, Incorporated	3	3	1	2	9	2
Whitson	6	4	4	4	18	4
Wood	1	1	1	1	4	1

Combined Scores	SB	Local	Vet.	Proposed Fees/Cost	Exper. and Skill	Primary Staff	Work Plan	Sustainability	Total
Environmental Compliance Specialist	0	0	0	540	570	380	475	180	2145
Geosyntec	0	0	0	300	1080	680	900	300	3260
Socal Stormwater Runoff Solution Services	120	0	0	600	570	400	450	80	2220
Tetra Tech	0	0	0	360	990	680	900	330	3260
Whitson	120	0	0	540	630	420	350	210	2270
Wood	0	80	0	360	1110	720	800	350	3420

The three (3) highest ranked firms were invited to interview on May 19, 2022. The Respondents, who interviewed, were asked to provide responses to a specific list of questions, prepared by the Panel, which targeted the evaluation criteria presented in the RFP. The Panelists' final rankings are presented below:

Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Geosyntec	2	2	2	2	8	2
Tetra Tech	3	3	1	3	10	3
Wood	1	1	3	1	6	1

Combined Scores	SB	Local	Vet	Proposed Fees/Cost	Experience and Skill	Primary Staff	Work Plan	Sustainability	Total
Geosyntec	0	0	0	540	1080	720	875	280	3495
Tetra Tech	0	0	0	600	990	640	825	320	3375
Wood	0	80	0	600	1110	680	850	320	3640

A brief background on the top-ranked firm is provided:

#### Wood Environment and Infrastructure Solutions, Incorporated

Wood Environment and Infrastructure Solutions, Incorporated has offices and facilities in San Diego and around the world. They provide professional environmental and storm water program management services to public and private entities, including John Wayne Airport, Burbank Airport, Long Beach Airport, San Diego County Airports, the City of San Diego, Caltrans, California State Parks, and the U.S. Department of Defense.

#### **Acquisition and Rescission**

On July 7, 2022, the Board adopted Resolution No. 2022-0067 approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with Wood Environment and Infrastructure Solutions, Incorporated for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

In a letter dated September 23, 2022, the Authority was notified that effective September 21, 2022, Wood Environment and Infrastructure Solutions, Incorporated was acquired by WSP USA Environment & Infrastructure, Incorporated. WSP USA Environment & Infrastructure, Incorporated confirms they will provide the resources, contracts, and other services that were guaranteed in the proposal submitted by Wood Environment and Infrastructure Solutions, Incorporated and evaluated in the RFP process. WSP USA Environment & Infrastructure, Incorporated assures that they will deliver the same quality of services and the same dedicated team of consultants, project managers, engineers, and scientists that were identified in the proposal to meet the requirements listed in the RFP.

#### **Fiscal Impact:**

Adequate annual funding for on-call storm water management services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Planning & Environmental Affairs Department's Professional Services line item. Expenses for FY 2025 through FY 2027 will be included in future year budget requests.

Potential costs for on-call storm water program management services related to capital project activities are included within the Board-approved FY2023-FY2027 Capital Improvement Program Budget. Sources of funding will depend on the project(s) utilizing the services and include, but are not limited to, Airport Revenue Bonds, and Airport Cash.

#### **Authority Strategies/Focus Areas:**

This	item supports one or more of the following (select at least one under each area):
Stra	itegies
	Community Customer Employee Financial Operations Strategy Strategy Strategy Strategy
Foci	us Areas
	Advance the Airport Transform the Optimize  Development Plan Customer Journey Ongoing Business

#### **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

#### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

## **Staff Report**

Meeting Date: November 3, 2022

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm WSP USA Environment & Infrastructure, Incorporated received 2% local business preference. WSP USA Environment & Infrastructure, Incorporated did not receive 3% small business preference and 2% veteran-owned small business preference.

#### **Prepared by:**

Brendan Reed Director, Airport Planning & Environmental Affairs

#### **RESOLUTION NO. 2022-0100**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO REGIONAL AIRPORT COUNTY **AUTHORITY** RESCINDING RESOLUTION NO. 2022-0067 AND AND **AUTHORIZING** APPROVING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL STORM WATER PROGRAM MANAGEMENT **SERVICE** AGREEMENT WITH WSP USA ENVIRONMENT AND INFRASTRUCTURE, INCORPORATED FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$9,000,000

WHEREAS, the Authority is required by statute and regulation to properly manage potential storm water pollutants in rainfall runoff within the jurisdiction of the Authority at San Diego International Airport in accordance with federal and state laws, regulations, and permits, and professional services are required to ensure compliance with the National Pollution Discharge Elimination System (NPDES) Industrial General Permit No. CAS000001, NPDES Construction General Permit No. CAS000002, and NPDES Municipal Storm Water Permit No.CAS0109266; and

**WHEREAS**, the severity of penalties and fines potentially resulting from a lack of such adequate professional services is significant; and

WHEREAS, requirements in the Municipal Storm Water Permit and the Industrial General Permit have resulted in the need for professional services to assist with the development and implementation of the San Diego Bay Watershed Water Quality Improvement Plan (WQIP) and Exceedance Response Action Plans (ERAs) for copper and zinc; and

**WHEREAS**, all three of the NPDES Permits noted above are expected to be revised and renewed over the next three years, which will likely lead to requirements to further expand and improve the Authority's storm water pollution prevention activities; and

WHEREAS, construction activities related to the New T1 and other Capital Improvement Projects have greatly expanded the geographic footprint for needed ongoing storm water pollution prevention services related to weekly site inspections, contractor trainings, record keeping, document review, and overall activity oversight to maintain compliance with the NPDES Construction General Permit; and

**WHEREAS**, the Authority's need for professional storm water program management services is on-going and is anticipated to grow in the near future; and

WHEREAS, on March 23, 2022, the Authority published a Request for Proposals for provision of professional on-call storm water program management services and received responsive proposals from Environmental Compliance Specialist, LLC; Geosyntec Consultants, Incorporated; Socal Stormwater Runoff Solution Services, Incorporated; Tetra Tech, Incorporated; Whitson Contracting & Management, Incorporated; and Wood Environment and Infrastructure Solutions, Incorporated; and

**WHEREAS**, on May 19, 2022, at the conclusion of the evaluation process, the Authority's Evaluation Panel ranked Wood Environment and Infrastructure Solutions, Incorporated first; and

**WHEREAS**, on July 7, 2022, the Board adopted Resolution No. 2022-0067, approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with Wood Environment and Infrastructure Solutions, Incorporated; and

**WHEREAS**, effective September 21, 2022, the Authority was made aware that Wood Environment and Infrastructure Solutions, Incorporated was acquired by WSP USA Environment & Infrastructure, Incorporated; and

**WHEREAS**, the Board finds that WSP USA Environment & Infrastructure, Incorporated will provide the resources, contracts, staff and other services guaranteed in the proposal submitted by Wood Environment and Infrastructure Solutions, Incorporated and evaluated by the Panel; and;

Resolution No. 2022-0100

Page 3 of 4

**WHEREAS**, the Board finds it is in the best interest of the Authority to rescind Resolution No. 2022-0067 as a result of the acquisition and findings set forth herein and award the On-Call Storm Water Program Management Service Agreement to WSP USA Environment & Infrastructure, Incorporated consistent with the terms and conditions of Wood Environment and Infrastructure Solutions, Incorporated proposal to the RFP.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rescinds Resolution No. 2022-0067; and

**BE IT FURTHER RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Resolution No. 2022-0100 Page 4 of 4

GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVED	AS TO FORM:	
AMY GONZ	ALEZ	

Item No. 13

# **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

Approve and Authorize the President/CEO to Execute On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc.

#### **Recommendation:**

Adopt Resolution No. 2022-0101, approving and authorizing the President/CEO to execute an On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc., for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000., in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

#### **Background/Justification:**

San Diego Country Regional Airport Authority ("Authority") requires additional resources and support to maintain and repair existing SDIA airside and landside pavement surfaces totaling over 29,7000,000 square feet. This on-call agreement will be the primary means for the expeditious repair of paved surfaces at SDIA.

Accordingly, on August 04, 2022, the Authority advertised a Request for Proposals ("RFP") to provide on-call airport pavement repairs services. The RFP required respondents to submit per unit pricing for five years of the agreement.

On September 21, 2022, the Authority received responses to the RFP from Hazard Construction ENGR LLC ("Hazard") and RP General Construction, Inc. ("RP"). On October 5, 2022, the Authority's Evaluation Panel ("Panel") comprised of two representatives from Facilities Management, two representatives from Airside & Terminal Operations, one representative from Finance & Risk Management, and one representative from Ground Transportation, interviewed the two respondents. Each respondent provided a presentation of its qualifications and responded to prepared questions. After the interview, the Panel evaluated the two respondents using weighted criteria of six factors: Company experience and qualifications; primary staff; work plan; proposed fees/cost to Authority; sustainability; and eligibility for small, local, and veteran owned small business participation under Authority Policy 5.12, Preference to Small Business, Local Business and Veteran Owned Small Business.

## **Staff Report**

Meeting Date: November 3, 2022

The final ranking matrix from the Panel is as follows:

Firm	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Panelist 6	Total	Final Rank
Hazard	2	2	2	2	2	2	12	2
RP	1	1	1	1	1	1	6	1

The final combined scores matrix from the Panel is as follows:

	SB	Local	Vet.	Cost	Co. Exper. & Qual.	Primary Staff	Work Plan	Sustainability	Total
Hazard	0	120	0	0	1040	1200	1440	500	4300
RP	180	120	0	900	960	1300	1500	480	5440

The Panel unanimously ranked RP General Construction, Inc. as the best qualified respondent to provide services based on the evaluation criteria and interview.

A brief background of the top ranked firm is provided:

#### RP General Construction, Inc.

- Family owned and operated business with over 100 years of combined experience in asphalt paving, concrete, and general construction
- Self-performing capabilities to include all aspects of asphalt and concrete pavement surfaces but not limited to traffic control, paint striping, slurry seal, and multitasking equipment operators
- Comparable services performed for: McClellan-Palomar Airport, Gillespie Field Airport, and MCAS Miramar
- Has been one of SDIA's on-call concrete, earthwork, and paving contractors since December 2018

Based on the Panel's evaluation of the two respondents, RP General Construction, Inc. is determined to be the best qualified overall and staff recommends awarding the on-call airport pavement repair services agreement to RP General Construction, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, in the amount not-to-exceed \$12,000,000, for five years.

#### **Fiscal Impact:**

Adequate funding for the on-call airport pavement and repair service agreement is included in the adopted FY 2023 and conceptually approved FY2024 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board and will be included in future year budget requests.

Potential costs for the on-call airport pavement and repair service agreement related to capital project activities will be included within the Board-approved future Capital Improvement Program Budgets. Sources of funding will depend on the project(s) utilizing the services but may include, but are not limited to, Airport Revenue Bonds, Federal Grants and Airport Cash.

	•	O						
This	item suppor	rts one or mor	e of th	e Authority	Strat	egies, as f	ollow	/S
	Community Strategy	Custome Strategy		Employee Strategy		Financial Strategy		Operations Strategy
Focu	ıs Areas							
	Advance the Developmen	. —		form the mer Journe	y	Optimize Ongoing		iness

#### **Environmental Review:**

**Authority Strategies:** 

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065. Any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with CEQA.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106. Any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with the California Coastal Act.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

#### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small business and local businesses. Policy 5.12 provides a preference of up to five percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm RP General Construction, Inc. received 3% small business preference, 2% local business preference and 0% veteran owned small business preference.

#### **Prepared by:**

David LaGuardia
Director, Facilities Management

#### **RESOLUTION NO. 2022-0101**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH RP GENERAL CONSTRUCTION, INC., FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$12,000,000, IN SUPPORT OF THE EXISTING PAVEMENT SURFACES, AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, the Authority advertised a Request for Proposals ("RFP") on August 4, 2022, to provide on-call airport pavement repair services; and

**WHEREAS,** on September 21, 2022, the Authority received proposals from Hazard Construction ENGR LLC, and RP General Construction, Inc., in response to the RFP; and

**WHEREAS,** based on the services to be performed, it is estimated that the cost for five years will not exceed \$12,000,000; and

**WHEREAS,** on October 5, 2022, the Evaluation Panel ("Panel") evaluated the two respondents on the criteria identified in the RFP; and

**WHEREAS**, the Panel's evaluation process determined RP General Construction, Inc., to be qualified overall to perform on-call airport pavement repair services.

Resolution No. 2022-0101 Page 2 of 3

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute an on-call airport pavement repair services agreement with RP General Construction, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000, in support of the existing pavement surfaces, at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds this action is not a "project" that would have significant effect on the environment as defined by the California Environmental Quality Act, as amended, 14 Cal. Code Regs. §15378 and any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with CEQA; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106) and any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with the California Coastal Act; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

AMY GONZALEZ
GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November, 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES /
		AUTHORITY CLERK
APPROVED	AS TO FORM:	

Item No. 14

## **Staff Report**

**Meeting Date: November 3, 2022** 

#### **Subject:**

Approve and Authorize the President/CEO to Execute Two On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing

#### **Recommendation:**

Adopt Resolution No. 2022-0102, approving and authorizing the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

#### **Background/Justification:**

The Authority routinely utilizes on-call temporary staffing services to fill the needs of departments due to vacancies, special projects, temporary increase in workload, and leave of absences. From 2018 – 2022, approximately 93 temporary assignments were filled through the last two contracts to meet the various needs of the Authority.

On August 3, 2022, the Authority issued a solicitation seeking one or more firms to provide On-Call Temporary Staffing Services at San Diego International Airport.

The Authority received thirty-one (31) proposals on September 7, 2022 with all firms deemed as responsive, a full list of respondents are listed below.

## **Staff Report**

Meeting Date: November 3, 2022

				Proposed Feed/Cost to	Organizational Structure and Prior	Project Team	Proposed	Diveristy &		
Combined Shortlist Scores	\$B	Local	Vet	A uthority	Experience	Credentials	Approach	Inclusion	S ustaina bility	Total
22nd Century Technologies, Inc.	0	0	0	540	875	680	510	620	170	3395
Abacus Service Corporation	0	0	0	540	700	600	465	620	165	3090
BuzzClan, LLC	0	0	0	540	625	580	435	660	170	3010
Cambay Consulting LLC	0	0	0	480	650	500	495	640	135	2900
CathyJon Enterprises, Inc. dba HB Staffing	0	0	0	360	925	680	525	740	170	3400
Cogent Infotech Corporation	0	0	0	420	850	680	465	680	170	3265
Compunnel Software Group dba Compunnel Inc.	0	0	0	0	850	680	525	620	155	2830
Compu-Vision Consulting, Inc.	120	0	0	420	700	520	390	500	150	2800
CPM Ltd. dba Manpower Temporary Services	0	0	0	480	850	560	465	660	175	3190
Diskriter, Inc.	0	0	0	480	675	580	450	480	150	2815
Howroy d-Wright Employment Agency, Inc. dba	0	0	0	420	875	720	525	720	180	3440
AppleOne Employ ment Services	U	U	U	420	013	120	JZJ	120	100	3440
Infojini Inc.	0	0	0	540	825	620	480	620	155	3240
Infostride	120	0	0	540	600	520	390	620	160	2950
Info Way Solutions LLC	120	0	0	480	450	380	345	540	105	2420
LanceSoft	0	0	0	480	850	660	420	620	160	3190
Maerly LLC	120	0	0	360	350	400	345	640	140	2355
Midtown Personnel, Inc. dba The Midtown Group	0	0	0	360	800	640	450	700	160	3110
Noor Staffing Group, LLC	0	0	0	480	600	480	375	500	0	2435
RADgov, Inc.	0	0	0	420	650	500	405	540	125	2640
Recruiting Source International, LLC	0	0	0	420	650	540	390	500	125	2625
Roth Staffing Companies, LP.	0	0	0	420	675	580	480	640	160	2955
ShoreWise Consulting LLC	0	0	0	600	575	480	360	540	140	2695
Sign-In Solutions, Inc.	0	0	0	540	525	520	360	660	160	2765
SOFTHQ, Inc.	0	0	0	480	625	480	360	600	165	2710
Staffmark Investment LLC	0	0	0	480	650	520	435	660	160	2905
Swipejobs LLC dba Corestaff	0	0	0	480	450	380	345	440	0	2095
Talantage, LLC	120	0	0	540	375	380	315	460	0	2190
Tranquil Multi Dynamic Advisory	0	0	0	420	550	440	225	520	120	2275
Try facta, Inc.	120	0	0	480	775	600	435	160	110	2680
V-Soft Consulting Group, Inc.	0	0	0	480	525	420	405	580	140	2550
vTech Solution Inc.	0	0	0	420	625	520	405	140	0	2110

The seven (7) highest ranked firms were invited to interview on October 4, 2022, and October 5, 2022. The Respondents were evaluated based on organizational structure and prior experience, project team credentials, proposed approach, diversity & inclusion, sustainability, proposed fees/cost to the Authority, and Policy 5.12. In accordance with Policy 5.12, the following firms received a small business preference: Compu-Vision Consulting, Inc., Infostride, Info Way Solutions, LLC, Maerly LLC, Talantage, LLC and Tryfacta, Inc. The Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Talent, Culture & Capability, one from Facilities Management, and one from Finance & Risk Management, conducted a thorough review of all proposals. The panelist's final rankings are presented below:

## **Staff Report**

Meeting Date: November 3, 2022

Final Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
22nd Century Technologies, Inc.	5	4	3	1	13	4
CathyJon Enterprises, Inc. dba HB Staffing	4	2	2	2	10	2
Cogent Infotech Corporation	7	6	5	6	24	6
CPM LTD, Inc. dba Manpower Temporary Services	2	3	4	3	12	3
Howroyd-Wright Employment Agency, Inc. dba AppleOne	1	1	4	4	7	4
Employment Services	I	I	I	4	1	ı
Infojini, Inc.	3	5	6	5	19	5
LanceSoft, Inc.	6	7	7	7	27	7

Combined Final Scores	SB	Local	Vet.	Feed/Cost to Authority	Structure and Prior Experience	Project Team Credentials	Proposed Approach	Diveristy & Inclusion	Sustainability	Total
22nd Century Technologies, Inc.	0	0	0	600	480	725	750	480	175	3210
CathyJon Enterprises, Inc. dba HB Staffing	0	0	0	420	525	750	900	555	175	3325
Cogent Infotech Corporation	0	0	0	480	420	550	600	465	175	2690
CPM LTD, Inc. dba Manpower Temporary Services	0	0	0	540	495	725	750	525	175	3210
Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services	0	0	0	480	525	900	850	510	180	3445
Infojini, Inc.	0	0	0	600	435	625	600	435	155	2850
LanceSoft, Inc.	0	0	0	540	315	500	475	450	160	2440

A brief background on the two (2) top-ranked firms are provided:

#### Howroyd-Wright Employment Agency, Incorporated dba AppleOne Employment Services

AppleOne is one of the largest privately held human capital management companies in the United States, with more than 2,000 full-time staff and over 200 locations throughout North America. AppleOne, which is the wholly-owned subsidiary of the ActOne Group, Inc., has an extensive history of partnering with public sector and non-profit clients, all the while, collaborating to continually evaluate and develop new, innovative and creative ways to continue improving the level of service that is provided to our customers, as well as improve their bottom line. AppleOne is a nationwide full-service staffing firm that provides temporary, temporary-to-hire, and direct hire services across several occupational categories; IT/technical, human resources, data entry, call center/customer service, administrative/clerical, marketing/graphics, legal, light industrial, finance/accounting/insurance, executive, operations, and engineering.

#### Cathylon Enterprises, Incorporated dba HB Staffing

CathyJon Enterprises, Inc., DBA HB Staffing (an Array Company) was founded in April 2000 by staffing industry veterans Cathy Volpe and Jonathan Paul. Since its inception, the company has placed thousands of talented individuals with over 1,000 businesses and government organizations. Currently, HB Staffing has over 627 active clients: 275 commercial clients and 352 public agency clients. Their core classification specialties are administration/office, accounting, professional (i.e., legal, insurance, HR), engineering & IT, manufacturing and assembly, special projects & events, reception/data entry, and customer service & retail.

Staff recommends that the Board approve and authorize the President/CEO to execute two (2) On-Call Temporary Staffing Service Agreements with the two (2) top ranked firms, Howroyd-Wright Employment Agency, Incorporated dba AppleOne Employment Services

and CathyJon Enterprises, Incorporated dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

#### **Fiscal Impact:**

Adequate annual funding for on-call temporary staffing services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets. Expenses for FY 2025 through FY 2027 will be included in future year budget requests.

#### **Authority Strategies/Focus Areas:**

This	item supports one or more of the following (select at least one under each area):
Stra	itegies
	Community Customer Employee Financial Operations Strategy Strategy Strategy Strategy
Foci	us Areas
	Advance the Airport Transform the Optimize  Development Plan Customer Journey Ongoing Business

#### **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

#### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business

## **Staff Report**

Meeting Date: November 3, 2022

Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firms Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing did not receive small, local, and or veteran owned small business preference.

### **Prepared by:**

Monty Bell Director, Talent, Culture & Capability

### **RESOLUTION NO. 2022-0102**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT **AUTHORITY** APPROVING AND **AUTHORIZING** THE PRESIDENT/CEO TO EXECUTE TWO (2) ON-CALL TEMPORARY STAFFING SERVICES AGREEMENTS WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC. DBA APPLEONE EMPLOYMENT SERVICES AND CATHYJON ENTERPRISES, INC. DBA HB STAFFING FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$3,000,000

**WHEREAS**, the Authority routinely utilizes on-call temporary staffing services to fill the needs of departments due to vacancies, special projects, temporary increase in workload, and leave of absences; and

**WHEREAS**, from 2018 – 2022, approximately 93 temporary assignments were filled through the last two contracts to meet the various needs of the Authority; and

**WHEREAS**, the Authority's need for temporary staffing services is ongoing; and

WHEREAS, on August 3, 2022, the Authority issued a solicitation seeking one or more firms to provide On-Call Temporary Staffing Services at San Diego International Airport. The Authority received thirty-one (31) proposals on September 7, 2022 with all firms deemed responsive. The seven (7) highest ranked firms were invited to interview on October 4, 2022, and October 5, 2022; and

WHEREAS, on October 5, 2022, at the conclusion of the evaluation process, the Authority's Evaluation Panel ranked Howroyd-Wright Employment Agency, Inc. dba ApleOne Employment Services first and CathyJon Enterprises, Inc. dba HB Staffing second; and

Resolution No. 2022-0102 Page 2 of 3

**WHEREAS**, the Board finds that it is in the best interest of the Authority to award On-Call Temporary Staffing Services Agreements to Howroyd-Wright Employment Agency, Inc. dba ApleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, each for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Resolution No. 2022-0102 Page 3 of 3

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVE	O AS TO FORM:	
AMY GONZ		

Item No. 15

# **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

Approve and Authorize the President/CEO to Execute an Agreement with the City of San Diego for Aircraft Rescue and Firefighting Services

### **Recommendation:**

Adopt Resolution No. 2022-0103, approving and authorizing the President/CEO to execute and agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,931 for Aircraft Rescue & Fire Fighting Services.

### **Background/Justification:**

The San Diego International Airport (SAN) is required by Federal Aviation Regulation (FAR) Part 139 to provide continuous Aircraft Rescue & Fire Fighting (ARFF) Services. Regulated ARFF services includes specially trained and certified personnel, as well as specific equipment, materials, and communications equipment.

The SAN ARFF personnel are provided by the City of San Diego Fire Department (SDFD) through a service agreement with the Authority. The current Agreement was approved by the Authority Board in November of 2017 and expires on December 31, 2022. The SDFD has provided ARFF personnel services at SAN since at least 1982. The service provided by the SDFD have been outstanding in terms of regulatory reliability, performance, and cost.

### **Regulatory Reliability:**

The SDFD provides the required ARFF staff twenty-four hours a day, seven days a week. The Authority has never experienced a time when the SAN ARFF station was not fully staffed with FAA Certified Fire-Fighters.

### **Staff Report**

Meeting Date: November 3, 2022

A total of twenty-four (24) Fire-fighters are assigned to one of three, eight-person shifts. Each shift works twenty-four (24) hours on, followed by two (2) days off. Additionally, SDFD also provides an additional Captain who serves in a Program Manager role during regular business hours, Monday through Friday. The Program Manager is a Senior Captain who provides administrative and operational oversight of the three shifts and additionally serves as the Training Officer to ensure all personnel are qualified to stand watch.

The Contract also provides a maximum of twenty-four (24) backup FAA certified Fire-Fighters from Station 3 and Station 8, located near SAN. The backup Fire-Fighters are utilized to cover ARFF shifts due to time off request or other vacancies. The Authority provides reimbursement to the City when the backup Fire-Fighters are working at SAN, as well as when they are receiving the FAA mandated classroom or live burn training, as required under FAR Part 139.319. Live burn training is a one-day annual training event to train ARFF personnel on the techniques associated with fighting fires on and around aircraft. The initial classroom training to become ARFF rated consists of ninety-six (96) hours of initial training over eleven (11) subjects. All Fire-Fighters assigned to SAN must complete the initial training, and then forty (40) hours of annual recurrent training. ARFF Rescue and Fire-Fighting requirements are regulated under FAR Part 139.315, 139.317 and 139.319. The level of ARFF equipment and fire extinguishing agents (Index) required is determined by the length of the longest air carrier aircraft that serves SAN with five or more daily departures. ARFF Index's range from A to E, with Index A representing smaller air carrier aircraft (less than 90' in length) and Index E includes aircraft at least 200' in length. While SAN is an Index D ARFF facility, the fire extinguishing agents contained within the three ARFF vehicles that respond to each Alert meet the requirements of an Index E facility.

### **Agreement Performance:**

The performance by the SAN ARFF team has been exemplary. When an aircraft alert is initiated at any time of the day or night, the first ARFF vehicle must respond to the runway within three minutes, and the remaining two vehicles must respond within four minutes to meet regulatory response time requirements. Response time drills are tested by the Authority Airside Operations staff monthly for all three ARFF shifts, and annually by the FAA as part of the FAA's Annual Certification Inspection to ensure compliance with FAR Part 139. The FAA Inspectors spend a significant amount of time ensuring that all SDFD personnel assigned to the ARFF station meet or exceed the training curriculum requirements. During the most recent inspection of the ARFF facility and personnel training records that was completed in July of 2021, there were no ARFF related discrepancies noted by the Certification Inspector.

## **Staff Report**

Meeting Date: November 3, 2022

The Agreement includes a termination clause that allows the Authority to terminate the Agreement upon 180 days written notice. Prior to providing such notice of termination a 30-day period for good faith negotiations, to cure, is specified within the agreement. In the event the City desires to terminate the Agreement, the City must provide services until the Authority has sufficient time (up to six months) to arrange for replacement ARFF services that meet Federal Aviation Administration (FAA) requirements.

Under the proposed agreement, the Authority's costs are comparable to other airports in California. As an example, on October 4<sup>th</sup> of this year the Orange County Board of Supervisors approved an amendment, authorizing the John Wayne Airport (SNA) to extend the ARFF agreement with the Orange County Fire Authority (OCFA) for ARFF services at SNA for five (5) years in an amount not to exceed \$31,091,284. A notable difference between SNA and SAN is that SNA has six (6) personnel working per 24-hour shift, for a total of 18 full time OCFA personnel in addition to a Battalion Chief who provides administrative and operational oversight during regular business hours. Comparatively, SAN has eight (8) personnel assigned per 24-hour shift, for a total of 24 full time SDFD personnel, with a Senior Captain providing administrative and operational oversight during regular business hours.

# OTHER AIRPORT ARFF COSTS FOR 2021 (Information provided by the FAA)

AIRPORT	2021 ARFF COST	ARFF INDEX	24 HRS STAFF
Long Beach / Daugherty Field	\$6,152,674	C	5
Oakland International Airport	\$5,940,415	D	6
San Jose International Airport	\$7,741,781	D	6

While the SAN ARFF staff tends to be staffed by more senior SDFD personnel, the Authority reimburses the City at a blended rate of pay for the Captains, Engineers, and Fire-Fighters. At the beginning of the City's fiscal year, the City gathers the average salary for each of the job classifications based upon the current salaries for all Fire-Fighters in each classification. The average salary is then used for all twelve-monthly reimbursement invoices for the fiscal year. Reimbursements made to the City under the ARFF agreement are also subject to an annual true-up audit to ensure the amounts paid are accurate and proper.

The City of San Diego recently executed a new Memorandum of Understanding (MOU) with the San Diego City Firefighters, I.A.F.F. Local 145 which began on July 1, 2022, and will expire on June 30, 2024. General wage increases for the SDFD detailed within this MOU are reflected within the total contract cost of \$33,601,931, including an estimated 3.05% annual increase for the two, one-year options beyond June 30, 2024.

Meeting Date: November 3, 2022

### **Fiscal Impact:**

Adequate funding for the Contract with the City of San Diego for Aircraft Rescue & Fire Fighting Services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Safety & Security line item. For years not yet adopted the costs will be included in future budgets.

### **Summary**

The Authority has enjoyed a positive relationship with the City in terms of ARFF personnel services at SAN and looks forward to continuing that relationship through the proposed agreement.

### **Authority Strategies/Focus Areas:**

This item supports one or more of the following (select at least one under each area):
Strategies
☐ Community       ☐ Customer       ☐ Employee       ☐ Financial       ☒ Operations         Strategy       Strategy       Strategy       Strategy
Focus Areas
Advance the Airport Transform the Development Plan Customer Journey Ongoing Business
Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as
  - amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

# **Staff Report**

Meeting Date: November 3, 2022

### **Application of Inclusionary Policies:**

Not applicable.

### **Prepared by:**

Dean Robbins Manager, Airside Operations Airside & Terminal Operations Department

### **RESOLUTION NO. 2022-0103**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH THE CITY OF SAN DIEGO FOR A TERM OF TWO AND A HALF (2.5) YEARS, WITH THE OPTION FOR TWO (2) ONE YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT TO EXCEED \$33,601,931 AIRCRAFT RESCUE AND FIREFIGHTING SERVICES

**WHEREAS,** THE Authority is a local government entity of regional government established pursuant to California Public Utilities Code §170000 *et seq*,; and

**WHEREAS,** Authority operates the San Diego International Airport, located at North Harbor Drive in San Diego, California ("Airport"); and

WHEREAS, the Authority requires continuous and uninterrupted Aircraft Rescue and Firefighting ("ARFF") Services on-site at the Airport that conform to the pertinent requirements in 14 C.F.R. Part 139 (Certification of Airports) and are in accordance with the Airport's Certification Manual; and

**WHEREAS,** the City of San Diego ("Contractor") is a government entity, specifically a chartered city established pursuant to the California Constitution, and currently provides ARFF services at the Airport; and

**WHEREAS**, the Contractor recognizes and acknowledges the federal statutes and Federal Aviation Administration ("FAA") policy prohibit Authority from paying more than the actual direct and indirect costs for ARFF Services when such services are provided through a government entity.

Resolution No. 2022-0103 Page 2 of 3

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute an agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,93, for Aircraft Rescue and Fire Fighting Services.

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

AMY GONZALEZ
GENERAL COUNSEL

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVED	AS TO FORM:	

Item No. 16

# **Staff Report**

**Meeting Date: November 3, 2022** 

**Subject:** 

Approve and Authorize a Revised Air Service Incentive Program (ASIP22) at San Diego International Airport

### **Recommendation:**

Adopt Resolution 2022-0098 approving and authorizing a revised Air Service Incentive Program (ASIP22) at San Diego International Airport to promote new air service and replacing the existing air service incentive program authorized by resolution 2021-0020.

### **Background/Justification:**

Air Service Incentive Programs (ASIP) have played a pivotal role in securing long-haul international air service at San Diego International Airport. The institution of incentive programs by San Diego have promoted the inauguration of nonstop air service to London, Germany and Tokyo and have aided the return of long-haul air service lost as a result of the Covid pandemic. However, San Diego's competitor airports for scarce long-haul international airline resources, have also instituted air service incentive programs to attract scarce airline assets.

As a result of recent revisions to several air service incentive programs at San Diego peer airports, San Diego's current program has become uncompetitive in attracting new entrant carriers on trans-Oceanic services. Therefore, staff is recommending a revision to the trans-Oceanic aspect of the current ASIP program to remain competitive in the attraction of long-haul international air service by new carriers to unserved destinations.

In the prior ASIP21 revision, the Authority moved to a flat Cost per Enplanement (CPE) rebate model, whereby airlines are given a specific credit per enplaned passenger. In the case of the trans-Oceanic program, airlines were given a \$30 CPE credit per enplanement in the first year and \$20 in the second year. However, prospective airlines have noted that more recent programs instituted by San Diego's competitor airport have waived operational fees 100% for new entrants in the first two years of service.

Meeting Date: November 3, 2022

Unfortunately, the change in the competitive environment has made SAN's CPE rebate model for new entrants uncompetitive. This is because CPE is variable based on airport costs in a given fiscal year. A CPE rebate of \$30 per enplanement may cover 100% of new entrant costs in one fiscal year, but because of anticipated capital improvements it may not effectively cover all costs in other fiscal years. Forecasted increases in SAN CPE over the next decade due to anticipated airport improvement projects will dilute the CPE rebate model for new entrant carriers.

In ASIP22 staff is proposing to provide a two year 100% operational fee credit to new entrant carriers that offer service to qualifying trans-Oceanic destinations. This would protect the program's effectiveness by neutralizing the impact of CPE fluctuations. By moving to a 100% operational credit for new entrants on trans-Oceanic routes, the Authority will maintain a simplified incentive program making it easier for airlines to understand how it will benefit their bottom line and easier for the Authority to manage. ASIP22 will replace all existing air service incentive programs while allowing those routes currently being incentivized under ASIP21 to complete their incentive program.

For existing carriers at San Diego International Airport, the CPE rebate model remains an effective tool at attracting new service to domestic and North American destinations and will be retained. For existing carriers offering trans-Oceanic service, staff is proposing that a CPE credit remain consistent over the two year incentive period. Therefore, existing carriers will receive a \$30 credit per enplanement in both year 1 and year 2 of the trans-Oceanic program.

In the ASIP22 program, no changes are being proposed to the maximum incentive values allocated to marketing support outlined in the ASIP21 program, however the ASIP22 program will clarify the exact prorated values based on annual average weekly frequencies for consistency of application.

### **Summary of ASIP22 Incentives**

	Operating Cost Credit	Marketing Support
Domestic (New Destination)	\$5 Per Enp – Year 1	Up to \$35K
North America (New Destination)	\$7.50 Per Enp – Year 1 \$5 Per Enp – Year 2	Up to \$100K –Year 1
A) Trans-Oceanic (New Destination Existing Carrier) or	\$30 Per Enp \$30 Per Enp – Year 2	Up to \$750K – Year 1 Up to \$250K – Year 2
B) Trans-Oceanic (New Entrant)	100% operational fee credit year 1 and 2	Up to \$750K – Year 1 Up to \$250K – Year 2

# **Staff Report**

Meeting Date: November 3, 2022

### **Fiscal Impact:**

Adequate funding for Air Service Incentive Program (ASIP22) is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Business Development line item for the Marketing Support component. The waiver of the airline airport operating expenses is an offset to revenue and is recorded within the Other Aviation line item. The cost of this program ranges from \$265K for a new Domestic route to \$2.7M for a new Trans-Oceanic route over two years.

**Staff Report**Meeting Date: November 3, 2022

<b>Authority</b>	Strategies/	Focus A	Areas:
, taciloi icy	Jei deegies/	. ocus	ti cas.

This item supports one or more of the following (select at least one under each area):
Strategies
Community Customer Employee Financial Operations Strategy Strategy Strategy Strategy
Focus Areas
Advance the Airport Transform the Development Plan Customer Journey Ongoing Business
Environmental Review:
A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.
Application of Inclusionary Policies:
Not Applicable
Prepared by:
Hampton Brown Vice President Revenue, Marketing and Innovation

### **RESOLUTION NO. 2022-0098**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING A REVISED AIR SERVICE INCENTIVE PROGRAM (ASIP22) AT SAN DIEGO INTERNATIONAL AIRPORT TO PROMOTE NEW AIR SERVICE AND REPLACE THE EXISTING AIR SERVICE INCENTIVE PROGRAM AUTHORIZED BY RESOLUTION NO. 2021-0020

WHEREAS, the Authority authorized the air Service Incentive Program (ASIP21) in February 2021 to attract air service between the San Diego International Airport ("Airport") and unserved domestic and international destinations; and

**WHEREAS**, incentive programs have been proven to be effective in attracting new air service to San Diego; and

**WHEREAS**, the estimated annual economic impact to the San Diego region for each new daily domestic flight exceeds \$40M and each new daily trans-oceanic flight exceeds \$100M; and

**WHEREAS**, airports and regions in competition with San Diego have recently instituted more generous air service incentive programs to entice air carriers to add service to desired market(s); and

**WHEREAS,** San Diego International Airport wishes to effectively compete for scarce international airline resources; and

**WHEREAS**, the board finds that adopting the new Air Service Incentive Program (ASIP22) is in the best interest of the Authority and the public to position San Diego International Airport favorably against competing airports for new service.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves and authorizes the ASIP22, a copy of which is attached here to as "Attachment A"; and

**BE IT FURTHER RESOLVED** that the Board hereby terminates and replaces the existing Authority air service incentive program, including that authorized by Board Resolution 2021-0020, except to the extent an airline is already participating in this incentive programs; in which case, it will have the opportunity to complete its participation in that incentive program; and

**BE IT FURTHER RESOLVED THAT** the Board authorizes and delegates authority to Vice President of Revenue, Marketing and Innovation to modify the regions on Table 2 of the program, from time to time, using a targeted region approach, to meet changing air service market conditions where such revisions do not change the ASIP22's existing financial components or flight requirements; and

**BE IT FURTHER RESOLVED** that the Board directs the Vice President of Revenue, Marketing and Innovation to inform the Board on a timely basis of any changes to the ASIP22's targeted regions; and

**BE IT FURTHER RESOLVED** that the Board finds that the ASIP22 complies with Grant Assurance 22 and Grant Assurance 24; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Resolution No. 2022-0098 Page 3 of 3

**GENERAL COUNSEL** 

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3<sup>rd</sup> day of November 2022, by the following vote:

AYES:	Board Members:	
NOES:	Board Members:	
ABSENT:	Board Members:	
		ATTEST:
		TONY R. RUSSELL DIRECTOR, BOARD SERVICES / AUTHORITY CLERK
APPROVED	AS TO FORM:	
AMY GONZ	ZALEZ	

### Air Service Incentive Program (ASIP22)

The San Diego County Regional Airport Authority is pleased to offer this Air Service Incentive Program to support the expansion of new air service from San Diego International Airport. Qualifying carriers are invited to submit an incentive application for qualifying new service under one of the three (3) following tracks: New Domestic, New North America, and New Trans-Oceanic. Details on each program's eligibility requirements and incentives are below.

### Definition of Terms:

- Authority or SDCRAA The San Diego County Regional Airport Authority
- Incentive Period The period of time airline qualifies to receive incentives
- **New Entrant Carrier** an airline that has not served San Diego International Airport in the past five (5) years
- Operational fees all fees and charges assessed by San Diego International Airport in order for the airline to serve a route including but not limited to landing fees, aircraft parking rental fees, aircraft parking position turn fees, aircraft parking overnight fees, terminal rental rates, joint use charges, common use fees and FIS charges
- Operational credits the credits to airlines for the purpose of offsetting operational fees
- SAN San Diego International Airport
- SAN ASIP22 or Program The Air Service Incentive Program detailed herein
- Unserved Airport An airport not currently served nonstop from SAN

### Objectives:

- Increase SAN's network of nonstop destinations, providing enhanced air transportation services to the region and ease of access to and from the world
- Enhance passenger air service at SAN and increase airport revenue
- Enable fair access for new entrants and promote competition

### Program Validity Period:

- The SAN ASIP22 shall be effective upon approval by the SDCRAA Board of Directors unless cancelled or amended.
- Regions currently open for program participation are listed in Table 2: Regions Currently
  Open for Incentives. The program participation table may be periodically amended by
  the Vice President / CRO based on air service priorities. The most recent table is
  available upon request.

### **Program Administration:**

• The SAN ASIP22 shall be carried out in accordance with Federal statutes (49 U.S.C. § 47107(1)) and the FAA's Policy and Procedures Concerning the Use of Airport Revenue (64 Fed. Reg. 7696, February 16, 1999) (Revenue Use Policy). The Authority shall have the ability to modify or amend, in consultation with the FAA if necessary, any of the

- Program Components set forth herein in order to comply with all applicable federal laws and regulations.
- Airlines wishing to participate in this program must submit an application outlining the proposed service and receive Authority confirmation and approval.
- Airlines must report to the Authority monthly enplanement numbers and/or frequencies for each participating route in the incentive program(s) at the same time the carrier submits the monthly air traffic report to the Authority.
- Operational credits will be issued quarterly provided carrier has filed schedules for the next three months or in the case of seasonal route has committed to fly the route in the next scheduled season.
- Should service be suspended prematurely, the Authority shall be reimbursed for all marketing funds expended.
- Should frequencies be materially less than stated on the SAN ASIP application on file (discrepancy greater than 25%), airline shall be responsible for a pro-rated reimbursement of any marketing funds received per the Authority's sole discretion and determination.
- Airlines currently participating in prior incentive programs shall be eligible to complete their existing incentive program.

### **Program Components:**

- Operational Credit Airlines will receive either an operational credit of all fees paid to SAN during the quarter or per enplaned passenger fee credit, not to exceed the total SAN operational fees of the proposed new route. The operational credits by type of service are outlined below.
- Marketing Support Airlines may qualify for marketing expense reimbursements. The
  marketing incentive must be utilized solely for the purpose of promoting the new San
  Diego route, must be pre-approved in writing by SDCRAA prior to publication, and will
  be subject to editorial oversight by SDCRAA. Marketing reimbursements will only be
  given upon substantiated invoices from the air carrier.

### New Air Service Programs Eligibility:

- Airline must be in good financial standing with the Authority.
- Airline must submit and receive confirmation of an approved SAN ASIP application.
- Not operated by the airline, its affiliates, or alliance partner within the last 18 months
- Must be regularly scheduled non-stop service to an unserved airport
- First airline to commence operations on the new route. Should two (2) or more airlines commence the same qualifying service within a three-month period of the qualifying carrier, all will be eligible for credit
- For domestic service, not transferred from one airport to another airport within the same metropolitan area as defined by standard census metropolitan statistical areas (MSA) or core-based statistical areas (CBSA)<sup>1</sup>. For international service, not transferred from one airport to another airport within 100 miles / 160 km.
- Airline only eligible to receive marketing incentives if Airline, its affiliate or its alliance partner did not operate the route in the last five years
- No more than five (5) new trans-oceanic services (destinations in Africa, Asia, Central America, Europe, Oceania, and South America) can qualify in each year.

<sup>&</sup>lt;sup>1</sup> Metropolitan Areas of New York City and Washington, DC exempt.

#### I. New Domestic

- A. Incentive Period: The incentive period commences on the first day of operation of the new service and lasts for one year
- B. Incentive Components:
  - Operational Credit \$5 credit per enplaned passenger at SAN for one (1)
     year, not to exceed total airport charges
  - Marketing Support up to \$35,000 in pre-approved reimbursable marketing expenses, pro-rated based on annual weekly frequencies per the table outlined below:
    - 5-7 flights per week average annual \$35,000
    - 3-4 flights per week average annual \$26,250
    - 1-2 flights or less per week average annual \$17,500

•

### II. New North America (Destinations in Canada, Mexico or the Caribbean)

- A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.
- B. Incentive Components:
  - Operational Credit \$7.50 per enplaned passenger in SAN for year one,
     \$5 credit per enplaned passenger in SAN for year two
  - Marketing Support up to \$100,000, pro-rated based on annual weekly frequencies per the table outline below:
    - 5-7 flights per week average annual \$100,000
    - 3-4 flights per week average annual \$75,000
    - 1-2 flights or less per week average annual \$50,000

# III. New Trans-Oceanic (Destinations in Africa, Asia, Central America, Europe, Oceania, or South America)

- A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.
- B. Incentive Components:

- For new entrant carriers\*\* operating a single route to a trans-Oceanic destination:
  - 100% credit of all operational fees paid to SAN
- For existing carriers:
  - Operational Credit of \$30 per enplaned passenger in SAN
- Marketing Support up to \$750,000 for year one, \$250,000 for year two pro-rated for less than year-round daily service based on annual weekly frequencies per the table outline below:
  - Year 1
- 5-7 flights per week average annual \$750,000
- 3-4 flights per week average annual \$562,500
- 1-2 flights or less per week average annual \$375,000
- Year 2
- 5-7 flights per week average annual \$250,000
- 3-4 flights per week average annual \$187,500
- 1-2 flights or less per week average annual \$125,000

**Table 1: Incentive Program Summary** 

	Operating Cost Credit	Marketing Support
Domestic (New Destination)	\$5 Per Enp – Year 1	Up to \$35K
North America (New Destination)	\$7.50 Per Enp – Year 1 \$5 Per Enp – Year 2	Up to \$100K –Year 1
A) Trans-Oceanic (New Destination Existing Carrier) or	\$30 Per Enp \$30 Per Enp – Year 2	Up to \$750K – Year 1 Up to \$250K – Year 2
B) Trans-Oceanic (New Entrant)	100% operational fee credit year 1 and 2	Up to \$750K – Year 1 Up to \$250K – Year 2

Table 2: Regions Currently Open for Incentives as of January 1, 2022

	Status
Domestic	Open
Africa	Open
Asia	Open
Canada	Open
Caribbean	Open
Central America	Open
Europe	Open
Mexico	Open
Oceania	Open
South America	Open

<sup>\*\*</sup> New entrant carriers that begin service to a qualifying trans-Oceanic route and another non-qualifying route will receive operational fee credit based on the percentage of the enplanements on the qualifying route.



### **Board Communication**

Date: November 3, 2022
To: Board Members

From: Tony R. Russell, Director, Board Services/ Authority Clerk

Subject: Business and Travel Expense Reimbursement Reports for Board Members,

President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policy 3.30.



# TRAVEL EXPENSE REIMBURSEMENT

# Kim Becker

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided

Policy 3.30 - Business at Employee/Trip Information Name: Departure Date: Destination:	TIG TIGTOT EXPO	noo r tommourot			Bus	inss and Trav	el Reimburs	ement Guide	lines	
Name: Departure Date:					<u> </u>	THE STATE OF THE S	, or recurred to	Date:	iiiioo	
Departure Date:	Klashasha I D					^ F	D1 1-1	Date.		
	Kimberly J. B 9/16/2022	ескег			Return Date:	6 - Executiv	e Division	D	oport Duce	10/20/22
	Minneapolis, N	AN .			teturn Date.	912012022		- "	eport Due:	10/20/22
Business Purpose:	ACI Annual Co		hibition	***********						
Expense items not included i	n Per Diem	Authority Prepaid			Emplo	yee Paid Ex	penses			TOTAL
		Expenses								
			9/16/22	9/17/22	9/18/22	9/19/22	9/20/22	9/21/22	9/22/22	1
Air Fare, Railroad, Bus	-		Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	
Conference Fees		477.20		ļ						<del></del>
		875.00								
Rental Car										<del></del>
Gas				ļ						<u> </u>
Parking & Tolls				<del></del>						<del></del>
Mileage - Attach mileage for	m		00.40		<b></b>	05.70	00.04			
Taxi / TNC / Shuttle Fare			80.10	070.00	070.00	25.76	29.81			135.67
Lodging			279.36	279.36	279.36	279.36				1,117.44
Telephone, Internet and Fax		-								<del></del>
Laundry		-					474.00			
Miscellaneous: Kim had to take an earlier flight to return t	to San Diego.				ļ-,		174.99			174.99
The change fee was \$90. There were no	regular seats			L	L	L	L	L	·	<del> </del>
available, which required Kim to pay \$54. assignment. Kim also paid \$30 for her ba Receipts are attached.		\$ 1,352.20								\$1,428.10
	GSA Per Diem		On last trave	ei day, only ir			n if flight retu	rns before 6:0	00 p.m.	
	Enter Daily Per				US Dept of :	State Per Die	m for Interna	ational		
	Diem Rate		9/16/22	9/17/22		,	m for Interna		9/22/22	1
			9/16/22 Friday	9/17/22 Saturday	9/18/22	9/19/22	9/20/22	9/21/22	9/22/22 Thursday	
Breakfast	\$18.00			9/17/22 Saturday 18.00		,			9/22/22 Thursday	36.00
Breakfast Lunch				Saturday	9/18/22 Sunday	9/19/22	9/20/22	9/21/22		36.00 20.00
	\$18.00		Friday	Saturday	9/18/22 Sunday	9/19/22	9/20/22	9/21/22		
Lunch	\$18.00 \$20.00		Friday 20.00	Saturday	9/18/22 Sunday 18.00	9/19/22	9/20/22 Tuesday	9/21/22		20.00
Lunch Dinner	\$18.00 \$20.00 \$36.00		20.00 36.00	Saturday 18.00	9/18/22 Sunday 18.00	9/19/22 Monday	9/20/22 Tuesday 36.00	9/21/22		20.00 108.00
Lunch Dinner Incidentals	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00	er Diem Rate <sup>1</sup>	20.00 36.00	Saturday 18.00	9/18/22 Sunday 18.00	9/19/22 Monday	9/20/22 Tuesday 36.00	9/21/22		20.00 108.00 25.00
Lunch Dinner Incidentals Total M&IE	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pe	er Diem Rate <sup>1</sup>	20.00 36.00	Saturday 18.00	9/18/22 Sunday 18.00	9/19/22 Monday	9/20/22 Tuesday 36.00	9/21/22		20.00 108.00 25.00
Lunch Dinner Incidentals Total M&IE Approved Meal Exce	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00 Trip Grand	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00	9/19/22 Monday 5.00	9/20/22 Tuesday 36.00 5.00 \$ 41.00	9/21/22		20.00 108.00 25.00 - - 189.00
Lunch Dinner Incidentals Total M&IE Approved Meal Exce Total Meal and Incidental Ex	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00 Trip Grand Less Cash A	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00	9/19/22 Monday 5.00 \$ 5.00	9/20/22 Tuesday 36.00 5.00 \$ 41.00	9/21/22		20.00 108.00 25.00 - - 189.00 2,969.30
Lunch Dinner Incidentals Total M&IE Approved Meal Exce Total Meal and Incidental Ex	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00  Trip Grand Less Cash A	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00 Total vovance (Attacses Prepaid by	9/19/22 Monday 5.00 \$ 5.00	9/20/22 Tuesday 36.00 5.00 \$ 41.00	9/21/22 Wednesday		20.00 108.00 25.00 - - 189.00
Expense	GSA Per Diem Enter Daily Per	lo not include to lifter 9:00 a.m.			nclude breakf	ast and lunch				
Lunch Dinner Incidentals Total M&IE Approved Meal Exce Total Meal and Incidental Ex	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00	9/19/22 Monday 5.00	9/20/22 Tuesday 36.00 5.00	9/21/22		20.00 108.00 25.00 - - 189.00
Lunch Dinner Incidentals Total M&IE Approved Meal Exce Total Meal and Incidental Ex	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00 Trip Grand Less Cash A	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00	9/19/22 Monday 5.00 \$ 5.00	9/20/22 Tuesday 36.00 5.00 \$ 41.00	9/21/22		20.00 108.00 25.00 - - 189.00 2,969.30
Lunch Dinner Incidentals	\$18.00 \$20.00 \$36.00 \$5.00		20.00 36.00	Saturday 18.00	9/18/22 Sunday 18.00	9/19/22 Monday	9/20/22 Tuesday 36.00	9/21/22		20.00 108.00 25.00
Lunch Dinner Incidentals Total M&IE Approved Meal Exce	\$18.00 \$20.00 \$36.00 \$5.00 \$79.00 eption Above Pepenses		20.00 36.00 5.00	\$ 23.00  Trip Grand Less Cash A	9/18/22 Sunday 18.00 36.00 5.00 \$ 59.00 Total vovance (Attacses Prepaid by	9/19/22 Monday 5.00 \$ 5.00 ch copy or Authory	9/20/22 Tuesday 36.00 5.00 \$ 41.00	9/21/22 Wednesday		20.00 108.00 25.00 - - 189.00 2,969.30



Conference Registration

# Shop

# **Order Confirmation**

### **Airports Council International - North America**

1615 L Street N.W., Suite 300, Washington, DC 20036

**Order Number** 

123372

**Order Date** 

6/28/2022

**Bill To** 

Ms. Kimberly J. Becker

**Payment Method** 

VISA \*\*\*\*\*\*\*\*\*6785

Name on Card

Diane Casey

**Ship To** 

Ms. Kimberly J. Becker

San Diego International Airport

PO Box 82776

San Diego, CA 92138-2776

Item		Quantity	Price	Total
2022 Annual Conference & Exhibition		1	875.00	875.00
When: 9/17/2022 - 9/20/2022				
Where: Minneapolis Convention Center				
1301 2nd Ave S				
Minneapolis, MN 55404 United States				
Registration Option: Full Conference Registration	9/17/2022			
	Item To	otal		875.00
	TRANS	ACTION GRA	ND TOTAL	875.00

A confirmation is being sent to: dcasey@san.org

**Payment Amount** 

Send another copy to

Send

875.00



Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700

For a single calendar entry click here

#### **Travel Itinerary**

### Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: LKBOML

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

#### Delta Air Lines - Flight Number 2988

Departure: Fri, 09/16/2022 11:45 AM Departure City: San Diego, CA (SAN) **Departing Terminal: TERMINAL 2** 

Status: Confirmed

Arrival: Fri, 09/16/2022 5:24 PM Arrival City: Minneapolis, MN (MSP)

Arrival Terminal: TERMINAL 1 - LINDBERGH

Class of Service: U - ECONOMY

Equipment: 321

Confirmation: HWV7M8

Meal: Food for Purchase

Travel Time: 3 hour(s) 39 minute(s)

Add flight to Calendar Baggage Info

Weather

Seat Assignments: BECKER/KIMBERLY JANE - 31D FREQUENT FLYER NUMBER

### Delta Air Lines - Flight Number 2969

Departure: Tue, 09/20/2022 3:54 PM Departure City: Minneapolis, MN (MSP)

Departing Terminal: TERMINAL 1 - LINDBERGH

Status: Confirmed

Arrival: Tue, 09/20/2022 5:44 PM Arrival City: San Diego, CA (SAN)

**Arrival Terminal: TERMINAL 2** 

Class of Service: V - ECONOMY

Confirmation: HWV7M8

Equipment: 321 Meal: Food for Purchase

Travel Time: 3 hour(s) 50 minute(s)

Add flight to Calendar Baggage Info Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 21D FREQUENT FLYER NUMBER

### **Invoice Detail**

Name: BECKER/KIMBERLY JANE

Delta Air

Issue Date: 07/14/2022

Lines Ticket: 0067777297901 Invoice Number: 5625863

Service Fee: 8900824646929

Issue Date: 07/14/2022

Amount: \$447.20

Amount: \$30.00

Total Fare:USD \$477.20

Your total has been charged to American Express ending In 1013

#### **General Remarks**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED

OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS

IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.

PER MANDATORY IATA RESOLUTION 830D

YOUR CONTACT DETAILS HAVE BEEN GIVEN

TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

Kim took an canticu flight from MN charge fee - \$ 9000 ADELTA 13

Date of Purchase: Sep 19, 2022

# Flight Receipt for Minneapolis/St Paul, MN to San Diego, CA

### PASSENGER INFORMATION

KIMBERLYJANE BECKER SkyMiles Number: 2078329006 Confirmation Number: HWV7M8 Ticket Number: 0062338494436

### **FLIGHT INFORMATION**

Date and Flight MSP>SAN Tue 20Sep2022 DL 1465	<b>Status</b> FLWN	<b>Class</b> U	Seat	/Cabin
DETAILED CHARGES				
Air Transportation Charges Base Fare:			\$472.55	USD
Taxes, Fees & Charges: United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY) United States - Transportation Tax (US) United States - Passenger Facility Charge (XF) United States - Flight Segment Tax (ZP)			\$11.20 \$35.45 \$9.00 \$9.00	USD USD
Total Price:			\$537.20	USD
Balance Information Total Ticket Price Difference: Service Charge: Balance Paid: Paid with MasterCard *********8006		Į	SD90.00 JSD0.00 <b>SD90.00</b>	USD
Applied ECredit (0067777297901) Paid with MasterCard ********8006			\$	\$447.20 \$90.00

### **KEY OF TERMS**

# - Arrival date different than departure date

\*\* - Check-in required

\*\*\*- Multiple meals

F - Food available for purchase

L - Lunch

LV - Departs



For changed flight-Scat Assignment -9,2022 \$54.99



Date of Purchase: Sep 19, 2022

# **Seats Receipt**

### PASSENGER INFORMATION

KIMBERLYJANE BECKER SkyMiles Number: 2078329006 Confirmation Number: HWV7M8
Ticket Number: 0061537997061

### **BILLING AND INFORMATION**

MAIN CABIN PREFERRED SEAT	\$54.99	USD
Taxes & Fees	\$0.00	USD

Total \$54.99 USD

Paid with MasterCard \*\*\*\*\*\*\*\*\*8006

Retain this receipt for your records. This document provides information about specified fees or services you have been charged.

If purchasing Delta Sky Club memberships all Delta SkyMiles and Delta Sky Club rules apply. To review the rules, please visit Delta Sky Club.

All Delta Comfort+™ and Preferred seats are Nonrefundable. Important Note: If travel or checkin commences on a carrier other than Delta this receipt must be presented at the time of the service or fee will be used. Retain this receipt for your records.

### COPYRIGHT INFORMATION

This email message and its contents are copyrighted and are proprietary products of Delta Air Lines, Inc. Delta Blvd. P.O. Box 20706 Atlanta, GA 30320-6001. Any unauthorized use, reproduction, or transfer of this message or its contents, in any medium, is strictly prohibited.

© 2022 Delta Air Lines, Inc. All rights reserved.

There were no Seats available without on extra charge.

For changed flight
Baggage fee - \$3000



Date of Purchase: Sep 15, 2022

# **Baggage Receipt**

### PASSENGER INFORMATION

KIMBERLYJANE BECKER SkyMiles Number: 2078329006 Confirmation Number: HWV7M8
Ticket Number: 0064243395616

### **BILLING AND INFORMATION**

EXCESS BAGGAGE	\$30.00	USD
Taxes & Fees	\$0.00	USD

Total \$30.00 USD

Paid with MasterCard \*\*\*\*\*\*\*\*\*8006

Retain this receipt for your records. This document provides information about specified fees or services you have been charged.

If purchasing Delta Sky Club memberships all Delta SkyMiles and Delta Sky Club rules apply. To review the rules, please visit Delta Sky Club.

All Delta Comfort+™ and Preferred seats are Nonrefundable. Important Note: If travel or checkin commences on a carrier other than Delta this receipt must be presented at the time of the service or fee will be used. Retain this receipt for your records.

### COPYRIGHT INFORMATION

This email message and its contents are copyrighted and are proprietary products of Delta Air Lines, Inc. Delta Blvd. P.O. Box 20706 Atlanta, GA 30320-6001. Any unauthorized use, reproduction, or transfer of this message or its contents, in any medium, is strictly prohibited.

© 2022 Delta Air Lines, Inc. All rights reserved.

Name and Address

BECKER, KIMBERLY

Confirmation # 3264689092

09/20/22 PAGE 1

Hotel Address

1001 MARQUETTE AVENUE SOUTH MINNEAPOLIS, MN 55403-2440

> Reservations www.hilton.com or 1-800-HILTONS

#### **HILTON MINNEAPOLIS**

Room Arrival Date 1228/D2

Departure Date

09/16/22 09/20/22

C-ACINA

Adult/Child Room Rate 1/0 \$245.00

Rate Plan Honors # Airline:

DATE	REFERENCE	DES	CRIPTION	AMOUNT
09/16/22 09/16/22	10096570 10096570	GUEST ROOM STATE OCCUPANCY TAX 6.875%	Room 09/16 \$ 279.36	\$245.0 \$16.8
09/16/22	10096570	CITY OCCUPANCY TAX 7.15%		\$17.5
09/17/22 09/17/22	10097652 10097652	GUEST ROOM STATE OCCUPANCY TAX 6.875%	Room 09/17	\$245.0 \$16.8
09/17/22	10097652	CITY OCCUPANCY TAX 7.15%	# 279.36	\$17.5
09/18/22 09/18/22 09/18/22	10098828 10098828 10098828	GUEST ROOM STATE OCCUPANCY TAX 6.875% CITY OCCUPANCY TAX 7.15%	2279.36	\$245.0 \$16.8 \$17.5
09/19/22 09/19/22 09/19/22	10100208 10100208 10100208	GUEST ROOM STATE OCCUPANCY TAX 6.875% CITY OCCUPANCY TAX 7.15%	1200m 09/19	\$245.0 \$16.8 \$17.5
09/20/22	10101240	**********0764		(\$1117.44
			** BALANCE **	\$0.0

The on-line eFolio is a courtesy informational service, subject to Privacy Policy and Site Usage; actual folio kept in hotel records.



























### **Casey Diane**

09/16-Transportation

From:

Kim Becker

Sent:

Saturday, September 17, 2022 6:58 PM

To:

Casey Diane

**Subject:** 

Fwd: Your ride with Ali on September 16

Ride for 6 airport staff. Tip coming soon.

SAN Staff returning

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 17, 2022 at 6:20:59 PM CDT

To: War was to be

Subject: Your ride with Ali on September 16

- B Reed - L Kamnetz - M Harris - M Dage

- K Becker



**SEPTEMBER 16, 2022 AT 5:51 PM** 

# Thanks for riding with Ali!

100% of tips go to drivers. Add a tip

Lux Black XL fare (12.58mi, 24m 42s) Fuel Surcharge

\$72.55 \$0.55

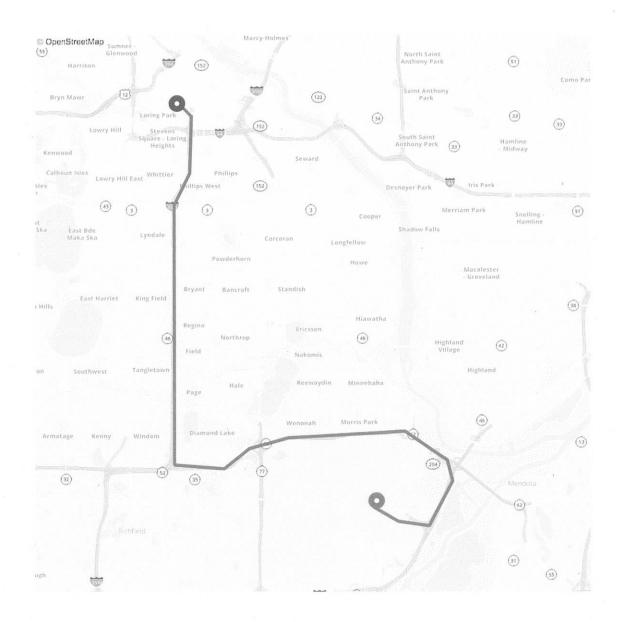


MasterCard \*0764

\$73.10

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 16, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.



- Pickup 5:51 PM
   4901 Glumack Dr, St Paul, MN
- Drop-off 6:16 PM
   S 11th St, Minneapolis, MN

### **TIP DRIVER**

From:

Kim Becker

Sent:

Saturday, September 17, 2022 8:12 PM

To:

Casey Diane

Subject:

Fwd: Lyft Tip Increase Receipt

Tip

#### Begin forwarded message:

From: Lyft <receipts@lyftmail.com>

Date: September 17, 2022 at 9:04:02 PM CDT

To:

**Subject: Lyft Tip Increase Receipt** 



# Tip Increase Receipt

Ride with Ali ending September 16 at 6:16 PM

Increase Tip
Charges to MasterCard \*0764:

\$7.00

\$7.00

© Lyft 2022 548 Market St., P.O. Box 68514 San Francisco, CA 94104

Questions? Visit our Help Center

Subject:

Dinner

Start: End: Sun 9/18/2022 6:30 PM Sun 9/18/2022 8:30 PM

Recurrence:

(none)

**Meeting Status:** 

Accepted

Organizer:

Knack Sjohnna

**Required Attendees:** 

Reed, Brendan; Bishop Jessica; Becker Kimberly; Reese Chad; Harris Matt; Redman Ralph;

Tanner Elliott; Kaminetz Lee; Brega Michelle

**Categories:** 

Offsite Business Meeting

#### Dinner attendees:

- 1. Chad Reese
- 2. Brendan Reed
- 3. Ralph Redman
- 4. Lee Kaminetz √
- 5. Denny Probst
- 6. Sjohnna Knack
- 7. Matt Harris
- 8. Michelle Brega
- 9. Kim Becker
- 10. Jessica Bishop
- 11. Elliott Tanner

9/15/22 - Note: waiting on confirmation of increased size of party.

09/19-Transportation

From:

Kim Becker

Sent:

Monday, September 19, 2022 7:35 PM

To:

Casey Diane

Subject:

Fwd: Your ride with Abdirahman on September 19

Lyft to the evening event.

#### Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 19, 2022 at 9:18:18 PM CDT

To: Kbeckersj@yahoo.com

Subject: Your ride with Abdirahman on September 19



SEPTEMBER 19, 2022 AT 6:43 PM

# Thanks for riding with Abdirahman!

100% of tips go to drivers. Add a tip

Lyft fare (3.02mi, 15m 50s) Fuel Surcharge Tip \$11.22 \$0.55

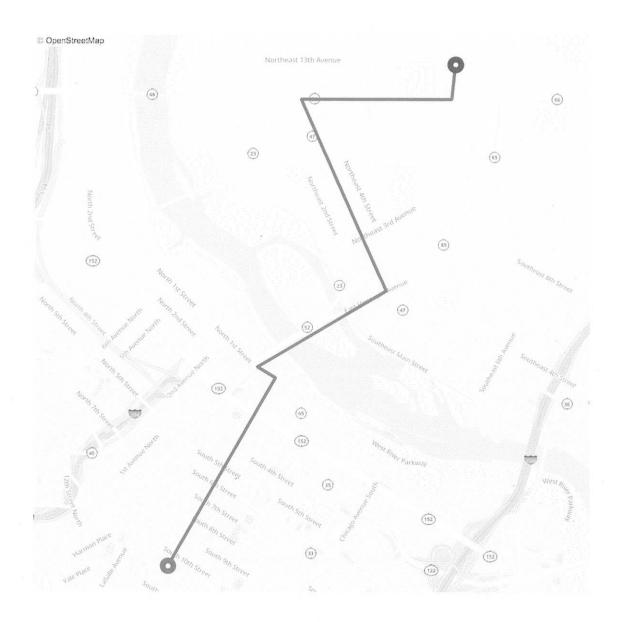
\$2.00

MasterCard \*0764

\$13.77

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 19, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.



- Pickup 6:43 PM
   S 11th St, Minneapolis, MN
- Drop-off 6:59 PM
   1224 Quincy St NE, Minneapolis, MN

# TIP DRIVER

09/19-TRANSportation

From:

Kim Becker

Sent:

Monday, September 19, 2022 7:35 PM

To:

Casey Diane

Subject:

Fwd: Your ride with Robin on September 19

Lyft from evening event.

#### Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 19, 2022 at 9:28:20 PM CDT

To:

**Subject: Your ride with Robin on September 19** 



SEPTEMBER 19, 2022 AT 9:10 PM

# Thanks for riding with Robin!

100% of tips go to drivers. Add a tip

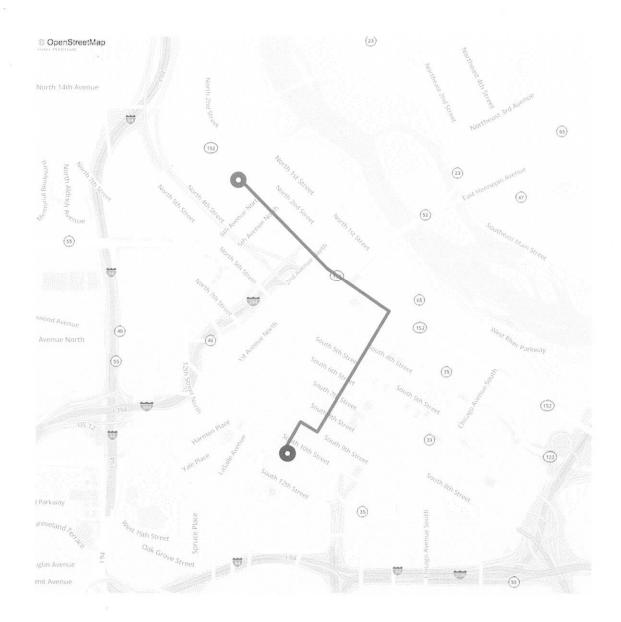
Lyft fare (1.51mi, 7m 13s)	\$9.44
Fuel Surcharge	\$0.55
Tip	\$2.00



\$11.99

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 19, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.



- Pickup 9:10 PM
   729 Washington Ave N, Minneapolis, MN
- Drop-off 9:17 PM
   S 11th St, Minneapolis, MN

# **TIP DRIVER**

09/20-TRANSportation

From:

Kim Becker

Sent:

Wednesday, September 21, 2022 10:43 AM

To:

Casey Diane

Subject:

Fwd: Your Tuesday morning trip with Uber

Final hotel to airport

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: September 20, 2022 at 5:50:22 PM PDT

To:

Subject: Your Tuesday morning trip with Uber

**Uber** 

Total **\$29.81** September 20, 2022

**Total** 

\$29.81

Trip fare

\$18.75

Subtotal

\$18.75

\$3.21

MSP Airport Surcharge

\$3.42

Temporary Fuel Surcharge

\$0.55

#### **Payments**

VISA

Visa ••••1275

\$25.93

\$3.88

9/20/22 7:10 PM

VISA

Visa ••••1275

9/20/22 7:50 PM

Download PDF

### You rode with Mohamed

**4.95** ★ Rating

Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

Learn more >

UberX

12.54 miles | 14 min

8:21 AM

95 S 10th St, Minneapolis, MN 55403, US

8:36 AM

Concourse G Terminal 1, Minneapolis-St. Paul International Airport (MSP), Saint Paul, MN 55111, US



Report lost item >

Contact support >

My trips >

# Uber

Forgot password

Privacy

Terms

Uber Technologies 1515 3rd Street San Francisco, CA 94158

# **FY 2022 Per Diem Rates for Minnesota**

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Minneapolis / St. Paul	Hennepin / Ramsey	\$79	\$18	\$20	\$36	\$5	\$59.25
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:					
Traveler Name: Position:	Kimberly J. Becker  ☐ Board Member  ☐ All Other Authority		D □ General	epartment: Counsel	Executive,	
DATE OF REQUEST:	05/20/2022	DATE OF DEPARTUR	RE/RETURN:	09/16/202	2 / 02/20	/2022
DESTINATION / BUSI	NESS PURPOSE:					
Destination: Minn	eapolis, MN	Business Exhibition	Purpose: ACI	Annual Con	ference &	
PROJECTED OUT-OF	-TOWN TRAVEL EXP	ENSES:				
A. Transportat	☐ check box for business	s class or equivalent (internati	ional only)	\$	450.00	
	ransportation (Taxi, T			\$	100.00	
B. Lodging	Gas, Parking/Tolls, Mile	eage)		\$ \$ \$ \$	1,200.00	
C. Meals and	Incidental Expenses (E	Per Diem)		\$	400.00	
	d Conference Fees			\$	875.00	
E. Entertainme	ent L PROJECTED TRAVE	I EXPENSES		\$	3,025.00	
related to Author 2. I have attended Travelers Signature:	r, I certify the following I projected out-of-town rity business; and training regarding my r	travel expenses confor	t to Policy 3.30	within the partie:	ast two years	i. )
I have reviewed     and identified ex     business and rea	<ul> <li>I certify the following: this out-of-town travel penses are directly related asonable in comparison</li> </ul>	OR (If Administrator is request and made inqui ated to and necessary for to the anticipated bencesponsibilities pursuant	ries to determine or the advancer	ne that the oment of the nority; and	out-of-town tra Authority's	avel
Administrator's Signat	ure:			Date:		
AUTHORITY CLEF	RK CERTIFICATIO	N ON BEHALF OF	EXECUTIVE	COMMI	ITEE	
ı, Arely Valenzuela	, Assistant Authori	ty Clerk I	, certify that this	s document	was approve	d
by the Executive Com	nittee at its 06/27/	2022	meet			
		(Meeting Date)	111000	9.		



# **NEAPOLIS 2022**

SEPTEMBER 17 - 20, 2022

#### 2022 ACI-NA ANNUAL CONFERENCE AND EXHIBITION

Preliminary Schedule of Events // Subject to Change

Unless specifically stated, all sessions take place at the Minneapolis Convention Center and are open to all registered attendees. Conference badges MUST be worn to the event for access.

#### FRIDAY, SEPTEMBER 16, 2022

12:00 PM - 1:30 PM

ACI-NA Executive Committee and Past Chairs Meeting Invitation Only

2:00 PM - 5:00 PM

3:00 PM - 5:00 PM

Legal Affairs Steering Group Meeting Steering Group Members Only

6:00 PM

ACI-NA Executive Committee and Past Chairs Dinner Invitation Only

SATURDAY, SEPTEMBER 17, 2022

7:30 AM - 6:30 PM

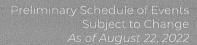
Check-In / Registration



7:30 AM - 8:30 AM

	7.30 AIM - 8.30 AIM	Seasons (Level 2)
	8:00 AM - 8:00 PM	Exhibition Hall Move-In Exhibit Hall AB
	8:30 AM - 5:00 PM	Business Information Technology Committee Workshop 200 DEFG
	8:30 AM - 5:00 PM	Operations, Planning, Safety, Infrastructure, & Development Committee Workshop 200 ABC
	8:30 AM - 5:30 PM	Legal Affairs Committee Workshop 205
	8:30 AM - 5:00 PM	Environmental Affairs Committee Workshop 200 HIJ
	10:00 AM - 10:30 AM	AM Networking Break For Committee Workshop Attendees Level 200 Atrium Foyer
	10:00 AM - 12:00 PM	Governance Review Committee Meeting Invitation Only 101 CD
	12:00 PM - 1:15 PM	Networking Lunch For Committee Workshop Attendees Seasons (Level 2)
	/	
/	12:15 PM – 1:15 PM	ACI-NA Board of Directors and Committee Chairs Luncheon Invitation Only 201 AB
	/	
1	1:45 PM – 3:00 PM	ACI-NA Board of Directors Meeting 102 AF
	2:45 PM – 3:15 PM	PM Networking Break For Committee Workshop Attendees Level 200 Atrium Foyer
	3:00 PAM - 3:15 AM	ACI World Special Meeting of Members Invitation Only 102 AF

Networking Breakfast For Committee Workshop Attendees





5:00 PM - 6:30 PM Operations, Planning, Safety, Infrastructure, & Development (OPSID) Committee Workshop

Steering Group Meeting

101 CD

6:30 PM - 8:30 PM Board of Directors and Leadership Reception Invitation Only

Minneapolis Club

#### SUNDAY, SEPTEMBER 18, 2022

7:30 AM - 7:00 PM	Check-In / Registration
	Evhibit Hall P Eaver

8:00 AM - 8:45 AM Exec-2-Exec Committee Breakfast

Airport and WBP/Associates Board Executive Committee Members only

101 E

8:00 AM – 9:00 AM Networking Breakfast
Seasons (Level 2)

8:00 AM – 2:00 PM Exhibition Hall Move-In

Exhibit Hall BC

9:00 AM - 10:00 AM The Perspective from Washington with ACI-NA Political Consultants U.S. Airport ORs Only

102 AF

9:00 AM - 11:00 AM CAC Large Airport Caucus Meeting Closed Meeting, CAC Members Only

701 J

9:00 AM - 11:00 AM CAC Small Airport Caucus Meeting Closed Meeting, CAC Members Only

701 HI

9:00 AM - 12:00 PM Human Resources Committee Steering Group Meeting

101 E

9:00 AM - 12:00 PM ACI-NA WBP/Associates Board of Directors Meeting

101 FG

9:00 AM – 12:00 PM Marketing, Communications and Customer Experience Committee Steering Group Meeting

L 100 H



/		
9	:00 AM - 3:00 PM	Commercial Management Committee Meeting L 100 FG
9	:00 AM - 4:15 PM	Operations, Planning, Safety, Infrastructure, & Development (OPSID) Committee Workshop 200 ABC
9	:00 AM - 4:45 PM	Legal Affairs Committee Workshop 205
9:	:00 AM - 4:15 PM	Business Information Technology Committee Workshop
9:	:00 AM - 4:15 PM	Environmental Affairs Committee Workshop 200 HIJ
9:	:00 AM - 4:45 PM	Finance Committee Workshop 102 BCDE
10	0:00 AM - 10:30 AM	AM Networking Break Level 200 Atrium Foyer
10	0:00 AM - 12:00 PM	Small Airports Committee Meeting L 100   J
10	0:00 AM - 12:00 PM	Medium Hub Committee Meeting Airport Members Only 101 CD
/		
10	0:00 AM - 12:00 PM	Large Hub Committee Meeting Airport Members Only 101 AB
11	:30 AM - 2:00 PM	Canadian Policy Council & Membership Meeting CAC Members Only 101 HI
12	2:00 PM - 1:00 PM	Networking Lunch Seasons (Level 2)
\(\int_{:0}^{\text{\tin}\text{\tetx{\text{\texi}\text{\text{\texi}\text{\text{\text{\texi}\text{\text{\text{\texi}\text{\text{\ti}\tint{\texit{\text{\text{\text{\text{\text{\texi}\texit{\text{\text{\text{	00 PM - 2:30 PM	U.S. Policy Council Meeting 102 AF





DEI Working Group Invitation Only 1:00 PM - 4:00 PM

101 CD

PM Networking Break 2:30 PM - 3:00 PM

Level 200 Atrium Foyer

3:00 PM - 4:00 PM Commissioners Committee Meeting

101 FG

3:00 PM - 5:00 PM Press Office Open

M 100 D

4:00 PM - 4:45 PM ACI-NA VIP Reception Invitation Only

Level 200 Atrium Foyer

5:00 PM - 7:00 PM Exhibition Hall Grand Opening Reception in Exhibit Hall

Exhibit Hall BC

#### MONDAY, SEPTEMBER 19, 2022

7:30 AM - 10:00 AM Exhibition Hall Open Networking Breakfast in Exhibit Hall From 7:30 AM - 9:00 AM

Exhibit Hall BC

Press Office Open 7:30 AM - 5:00 PM

M 100 D

7:30 AM - 7:00 PM Check-In / Registration

Exhibit Hall B Foyer

8:30 AM - 9:00 AM On The Fly Stage

Lavi Industries: Designing Effective Emergency Egress for Public Queues

8:30 AM - 9:30 AM ACI-NA Women in Aviation Breakfast Invitation Only, RSVP Required

200 DEFG

On The Fly Stage 9:15 AM - 9:45 AM

MySmartPlans: Building with Clean Audit Ready Data: Story of KCI New Terminal



10:00 AM - 11:30 AM

General Session I: Welcome and Opening Keynote Address

Ballroom A

Featured Keynote

Scott Pelley

Award-Winning 60 Minutes Correspondent and

Former CBS Evening News Anchor and Managing Editor

11:30 AM - 12:00 PM

ACI-NA Downes Award Presentation

Ballroom A

12:00 PM - 1:00 PM

PAC Luncheon Invitation Only

201 AB

12:00 PM - 3:00 PM

Exhibition Hall Open Lunch Served in Exhibit Hall From 12:00 PM – 1:30 PM

Exhibit Hall BC

12:15 PM - 12:35 PM

Solutions Showcase

Tellabs: Passive Optical LAN use case in Airports

Exhibit Hall B'C

12:40 PM - 1:00 PM

Solutions Showcase

View, Inc.: Elevate People, Planet and Profit with Smart Building Technologies

Exhibit Hall BC

1:05 PM - 1:25 PM

Solutions Showcase

FiberTite Roof Systems: The Airport Experience: Roof System Performance is a Prerequisite

Exhibit Hall BC

1:30 PM - 2:30 PM

Diversity, Equity, Inclusion: Celebrating Action

Ballroom A

Many North American airports have embarked on planning and implementing comprehensive DEI plans, addressing all aspects of their operations and the communities they serve. Speakers on this panel represent different strategies and stages of progress in their DEI journeys. Learn about their

experiences and gain insights on the challenges and successes of their programs.

Jason Terreri Executive Director Syracuse Regional Airport Authority Cindy Nichol Director of Airports Sacramento County Airport System

2:30 PM - 3:00 PM

Airport Carbon Accreditation Ceremony

Ballroom A



2:30 PM - 3:00 PM

Solutions Showcase

GrayMatter Software Services Pvt. Ltd.: The airport as an Integrated Digital Marketplace –

Commercial Development and Retail Experience

Exhibit Hall BC

3:00 PM - 3:30 PM

PM Networking Break Exhibit Hall BC Foyer

3:30 PM - 4:30 PM

Concurrent Education Sessions

Building Tomorrow's Airport Industry Leaders...Today
Ballroom A

With the rapid pace of change, having effective leaders at all levels of the organization is critical for the airport industry's future success. Hear from leading CEOs/Senior Executives about how they are building up their leaders and finding balance in times of uncertainty. This session will explore the critical leadership qualities necessary to address tomorrow's challenges, approaches to developing leaders in today's environment, and opportunities for industry collaboration.

Charles Everett Director, Aviation Department Port Authority of New York and New Jersey
Amy Spowart President and CEO National Aviation Hall of Fame
Derryl Benton EVP Business Development HMSHost
Kathleen Henderson Director, Aviation Security and Committee Affairs Canadian Airport Council

#### Moderated By:

Peter Gargiulo President 4QD Strategy Consulting LLC
Alison Mitchell Workforce Development and Outreach Manager Charlotte Douglas International
Airport

Thinking Strategically About Airport Infrastructure
Ballroom B

An array of external pressures is changing airport infrastructure investment priorities in fundamental ways. Post-pandemic recovery trajectories; net zero carbon commitments; Environmental, Social, and Governance (ESG) considerations; and changing passenger expectations are just a few of these pressures that are requiring airport operators to strategically rethink their infrastructure needs and how best to meet them. In this session, gain the insights of airports, leading consultants, and investors as they explain how airports can prepare for a transition to new alternatives and what questions airports should be asking themselves and their stakeholders.

Carlos Ozores Vice President & Managing Director-Aviation ICF
Robert Hoxie Chief Development Officer City of Chicago Department of Aviation
Atif Saeed, AAE, IAP Chief Financial Officer Minneapolis-St.Paul Metropolitan Airports Commission
Mike Minerva CEO Conrac Solutions

#### Moderated By:

Justin Erbacci CEO Los Angeles World Airports

EWID HAPPY HOUR 430-630 HAPPY HOUR



Changes to the Air Service Landscape 102

Air service connectivity is the heart of the commercial aviation industry. For nearly three years, airports and airlines have faced unprecedented challenges in building back the business and meeting customer expectations. The air service landscape continues to evolve and while progress is made every day on the path toward recovery, many challenges remain. Hear from airline industry leaders who will share their perspectives on many issues including the current state of the airline industry, the future of small community air service, and opportunities for airports and airlines to collaborate for success.

Jude Bricker Chief Executive Officer Sun Country Airlines
Christina Cassotis Chief Executive Officer Allegheny County Airport Authority
Parm Sidhu General Manager Abbotsford Airport

Moderated By:

Kristina Bennett-Holmes Deputy Director of Aviation, Commercial Development Louis Armstrong

New Orleans International Airport

5:15 PM - 6:45 PM

Exhibition Hall Reception Exhibit Hall BC

TUESDAY, SEPTEMBER 20, 2022

7:30 AM - 4:00 PM

Registration

Exhibit Hall B Foyer

8:00 AM - 9:30 AM

World Business Partner/Associate Member and Airport Director Roundtable Breakfast

Invitation Only, RSVP Required

200 DEFG

7:30 AM - 4:30 PM

Press Office Open

M 100 D

8:00 AM - 9:00 AM

Networking Breakfast

Ballroom A/B Foyer

9:30 AM - 10:30 AM

General Session II

Ballroom A

Featured Keynote

Ed Bastian

CEO

Delta Air Lines





10:30 AM - 11:00 AM 10:30 AM - 3:00 PM 11:00 AM - 11:30 AM 11:45 AM - 12:15 PM

Airport Membership Meeting

Ballroom B

Exhibition Hall Open Lunch Served in Exhibit Hall From 17:30 AM – 7:00 PM

Exhibit Hall BC

11:00 AM - 11:30 AM On The Fly Stage

WSP: Citizens Broadband Radio Service

11:45 AM - 12:15 PM On The Fly Stage

ADB SAFEGATE: Intelligent Apron Management

12:00 PM – 1:00 PM Government Affairs Updates

Ballroom A

Annie Russo Chief Political and Congressional Strategy Officer ACI-NA Monette Pasher President Canadian Airports Council

Moderated By:

Kevin M. Burke President and CEO ACI-NA

Arup: San Francisco International Airport Zero Net Energy

12:30 PM – 1:00 PM On The Fly Stage

1:00 PM – 1:20 PM Solutions Showcase

Cirium: Using Cirium's FMtraffic to Build a Persuasive Airline Route Case

Exhibit Hall BC

1:15 PM - 2:00 PM Concurrent Education Sessions:

U.S. Regulatory Roundup - Latest Updates Impacting the Industry

Ballroom A

Moderated By:

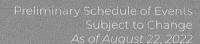
Cindy Nichol Director of Airports Sacramento County Airport System

Canadian Regulatory Roundup - Latest Updates Impacting the Industry Canadian Airports Only

Ballroom B

1:30 PM - 2:00 PM On The Fly Stage

Nokia: Industry 4.0 Connectivity to Enhance Airport Services





2:15 PM - 2:45

On The Fly Stage

Cybalt Inc.: Securing Airports From Devastating Cyber Attacks and Driving Business Growth

2:15 PM - 3:00 PM

Transnational Security & Facilitation Session

Ballroom B

Darby LaJoye Executive Assistant Administrator for Security Operations Transportation Security

Administration

Denis Vinette Vice President, Travellers Branch Canadian Border Services Agency

Gord Kenny Director, Central Region Canadian Air Transport Security Agency

3:00 PM - 7:00 PM

Exhibition Hall Move-Out

Exhibit Hall BC

3:15 PM - 4:15 PM

Chair's Reception and Recognition Ceremony

102

6:30 PM - 10:00 PM

Closing Night Event

Orchestra Hall

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

below.				•	•				,	
Policy 3.30 - Business a	and Travel Expe	ense Reimburs	ement		Bus	inss and Trav	vel Reimburs	ement Guide	elines	
Employee/Trip Information			Date:							
Name:	Vimborh, 1 E	Dookou			Dont	C	District	Date.		
Departure Date:	Kimberly J. E 10/13/2022	бескег		······································	-	6 - Executiv	e Division			444500
Destination:	Cincinnati, Ol			- ·	Return Date:	10/16/2022	***************************************	- t	Report Due:	11/15/22
Business Purpose:		men in Airport	e Annual Gat	hering					****	
Dusiness i ui pose.	LACCULIVE VVC	men in Airport	5 Ailitual Gat	nening						
Expense items not included	in Per Diem	Authority Prepaid Expenses			Emplo	yee Paid Ex	penses			TOTAL
	***************************************		10/13/22	10/14/22	10/15/22	10/16/22	10/17/22	10/18/22	10/19/22	
			Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Air Fare, Railroad, Bus		T						-	1	_
Conference Fees		<b> </b>							<del> </del>	_
Rental Car				<b> </b>		<del> </del>		<b></b>	+	
Gas				<del> </del>	<del> </del>	<b></b>	<b></b>	<b></b>	-	-
Parking & Tolls			<del> </del>	<del> </del>	<del> </del>	<del> </del>	<b></b>		<del> </del>	-
				<b>-</b>	<b> </b>	<b> </b>			<del> </del>	
Mileage - Attach mileage for	m		05.40		<b> </b>				-	-
Taxi / TNC / Shuttle Fare			35.49			35.64			<b>_</b>	71.13
Lodging			234.83	234.83	234.83				ļ	704.49
Telephone, Internet and Fax	(									-
Laundry										
Miscellaneous:										-
Note - The airfare for this trip is part of	a three-									-
conference itinerary. The flight expens	se was submitted									
on the expense report for the AAAE-N in Orlando (10/08 - 10/12/22).	AC Conference	\$ -								e 775.00
III Oriando (10/06 - 10/12/22).		1 4 -	L					····		\$ 775.62
	Incidental a es (M&IE)	Meals will be re above per diem do not include a after 9:00 a.m.	rate (approvithe meal for r	red by CEO or eimburseme	or Vice Presion nt below. Or	dent below). n first travel d	If a meal is p ay, only inclu	provided by a de lunch an	conference of dinner if flight	or meeting,
	GSA Per Dien	n for Domestic			US Dent of S	State Per Die	m for Interna	tional		
	Enter Daily Per		10/13/22	10/14/22	10/15/22	10/16/22	10/17/22	10/18/22	10/19/22	. 1
	Diem Rate		Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Breakfast	\$17.00		17.00		17.00	January	Morracy	raccady	Wednesday	34.00
Lunch	\$18.00		18.00		17.00					18.00
Dinner	\$34.00		10.00						<b></b>	10.00
Incidentals	\$5.00		5.00	5.00	5.00					15.00
Total M&IE	\$74.00		3.00	3.00	3.00					15.00
		D: D-4-1					and the second second			
Approved Meal Exc		er Diem Rate	A 40.00							/ = 22
Total Meal and Incidental Ex	penses		\$ 40.00	\$ 5.00	\$ 22.00	\$ -				67,00
Explanation: Substantiation for	exception shoul	d be attached		Trip Grand	Total				- 1	775.62
				Less Cash A	Advance (Attac	cn copy of Author	inty cneck)			770.02
				Less Expens	ses Prepaid b	by Authority				-
				<b>Due Travele</b>	er - if positive	amount, prepa	re check requ	est		842.
				<b>Due Author</b>	ity - if negative	e, attach checl	k payable to S	DCRAA		\$ 775.62
						nd this report t				
By signing below, TRAVELER: Reimbursement Policy; (b) cert (c) understands that any purch reasonable inquiry, that expens under Authority Policy 3.30.	ifies that this re ases/claims tha	port is true and t are not allow	d correct and ed will be trav	all claimed e reler's respor	expenses wer	re incurred in signing belov	connection v	with official A	authority busin	on
	et .	Diona Cass	220		ma.	2445				
Prepared By:		Diane Casey	1		Ext.:	2445	*******************************		-	
Traveler's Signature:	1	I do	6 E.X		Date:					
		0							-	
AliTLA	ORITY CLERK	CERTIFICATI	ON ON BELL	N E OE EVE	CUTIVE CO	MMITTEE /T.	ho comple	tod by Class	.\	
1										
Clerk Signature:		ereby certify th	at triis docur	nen was app		Executive C	ommuee at	it's meeting (	JII	
Olork Olyriature.				***************************************	Date:					

From: Scott Mackerley <scott@traveltrust.com>

Sent: Monday, August 8, 2022 8:00 AM

To: Casey Diane; smackerley@traveltrust.com; edocs@traveltrust.com;

tripalerts@traveltrust.com

Subject: SCHEDULE CHANGE/CINCINNATI TO LAS VEGAS NOW AT 640AM

Attachments: WZTAEL.pdf; WZTAEL.txt

Created 8/8/2022 7:59 AM PDT

# **TRAVEL**TRUST

Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700



For a single calendar entry click <u>here</u>

Travel Itinerary

#### Passenger Names

#### **BECKER/KIMBERLY JANE - 06**

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEL

**CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE** 

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or <a href="CDC.gov">CDC.gov</a> for the latest in travel requirements and restrictions.

# Marku Airlines - Flight Number

Departure: Sat, 10/8/2022 8:20 AM
Departure City: San Diego, CA (SAN)

Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Sat, 10/8/2022 4:08 PM Arrival City: Orlando, FL (MCO)

Arrival Terminal:

Class of Service: Q - Economy

Equipment: 7M9

Travel Time: 4 hour(s) 48 minute(s)

Add flight to Calendar

Baggage Info Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C

**American Airlines - Flight Number 2898** 

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER

#### Confirmation: TRXDDA

Confirmation: YGTXCX

Departure City: Tampa, FL (TPA)

Arrival City: Charlotte, NC (CLT)

Departing Terminal: Arrival Terminal:

Status: Confirmed Class of Service: V - Economy

Travel Time: 1 hour(s) 46 minute(s)

Add flight to Calendar

Baggage Info Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER



#### American Airlines - Flight Number 3331

Departure: Thu, 10/13/2022 1:35 PM Departure City: Charlotte, NC (CLT)

**Departing Terminal:** Status: Confirmed

Arrival: Thu, 10/13/2022 2:56 PM Arrival City: Cincinnati, OH (CVG)

**Arrival Terminal:** 

Class of Service: V - Economy

Equipment: E75

Travel Time: 1 hour(s) 21 minute(s)

Confirmation: TRXDDA

Confirmation: G3F73S

Confirmation: 3DXV7C

Add flight to Calendar

Baggage Info

Operating Carrier Baggage Info

Weather

CHECK IN

Operated By ENVOY AIR AS AMERICAN EAGLE Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED



### **Delta Air Lines - Flight Number 1042**

Departure: Sun, 10/16/2022 6:40 AM Departure City: Cincinnati, OH (CVG)

**Departing Terminal:** Status: Confirmed

Arrival: Sun, 10/16/2022 7:54 AM Arrival City: Las Vegas, NV (LAS) **Arrival Terminal: TERMINAL 1** 

Class of Service: K - Economy

Equipment: 739

Meal: Food for Purchase

Travel Time: 4 hour(s) 14 minute(s)

Add flight to Calendar Baggage Info

Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 23C

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER

### **Southwest Airlines - Flight Number 1161**

Departure: Wed, 10/19/2022 8:00 AM Departure City: Las Vegas, NV (LAS) Departing Terminal: TERMINAL 1

Status: Confirmed

Arrival: Wed, 10/19/2022 9:05 AM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 1

Class of Service: V - Economy

Equipment: 738

Travel Time: 1 hour(s) 5 minute(s)

Add flight to Calendar

Baggage Info Weather CHECK  $\Gamma$ 

Seat Assignments:

OPEN SEATING ON SOUTHWEST

FREQUENT FLYER NUMBER

#### Invoice Detail

Alaska

Name: BECKER/KIMBERLY JANE

**Airlines Ticket: 0277774873908** 

Invoice Number: 5624567

Service Fee: 8900824183525 Name: BECKER/KIMBERLY JANE

American

Airlines Ticket: 0017774873909

Invoice Number: 5624568

Name: BECKER/KIMBERLY JANE

Delta Air

Lines Ticket: 0067774873910 Invoice Number: 5624569

Name: BECKER/KIMBERLY JANE

Southwest

Airlines Ticket: 5267774873915 Invoice Number: 5624574

Issue Date: 06/30/2022

Issue Date: 06/30/2022

Issue Date: 06/30/2022

Issue Date: 06/30/2022

Issue Date: 06/30/2022 See Exchange Detail

Amount: \$0.00

Amount: \$227.60

Amount: \$30.00

Amount: \$293.10

Amount: \$318.60

Early Bird Check In 1 333333333 30JUN22

1

Amount: \$20.00

Total Fare: USD \$889.30

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

New Ticket Number:

5267774873915 Issue Date: 6/30/2022

**Original Ticket Number:** 

5267697325877

New Airfare: \$48.98

Original Airfare: -\$193.98

Airline Change Fee: \$0.00

Amount Charged: \$0.00

#### **General Remarks**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



Hotel Covington 638 Madison Avenue Covington KY 41011 United States of America

Becker, Kimberly



Invoice Date: 10/16/2022 Invoice Number: 147129 Arrival Date: 10/13/2022 Departure Date: 10/16/2022 Room Number: 604 Confirmation Number: 209325 Invoice Currency: USD

Date of Charge 10/13/2022	Charge Description Group Room	Charge Amount \$209.00	Credit Amount
10/13/2022 10/13/2022	Occupancy Tax - KY Transient NKY Convention and Tourism Tax	\$2.09 \$8.36	
10/13/2022	Rooms State Sales Tax	\$13.29	# 234, 83
10/13/2022	NKY Occ- Additional Tax	\$2.09	
10/14/2022	Group Room	\$209.00	0 000 10 101
10/14/2022	Occupancy Tax - KY Transient	\$2.09	100m 10/19
10/14/2022	NKY Convention and Tourism Tax	\$8.36	1
10/14/2022	Rooms State Sales Tax	\$13.29	#234 83
10/14/2022	NKY Occ- Additional Tax	\$2.09	
10/15/2022	Group Room	\$209.00	0
10/15/2022	Occupancy Tax - KY Transient	\$2.09	100m 10/19
10/15/2022	NKY Convention and Tourism Tax	\$8.36	\$ 234 83
10/15/2022	Rooms State Sales Tax	\$13.29	\$ 237.63
10/15/2022	NKY Occ- Additional Tax	\$2.09	
10/16/2022	Mastercard XXXXXXXXXXXXX0764	enter enterestation and a southern security of the enter the property of the enterest of the e	\$704.49

Total Charge	\$704.49
Total Credits	\$704.49
Net Amount	\$627.00
Balance	\$0.00
Occupancy Tax - KY Transient	\$6.27
NKY Convention and Tourism Tax	\$25.08
State Sales Tax	\$39.87
NKY Occ- Additional Tax	\$6.27

A Tailored Experience

Subject:

FW: Your ride with Patrick on October 13

Begin forwarded message:

From: Lyft Receipts < no-reply@lyftmail.com> Date: October 13, 2022 at 3:55:59 PM EDT To: Becker Kim <kjbecker@san.org>

Subject: Your ride with Patrick on October 13



OCTOBER 13, 2022 AT 3:25 PM

# Thanks for riding with Patrick!

100% of tips go to drivers. Add a tip

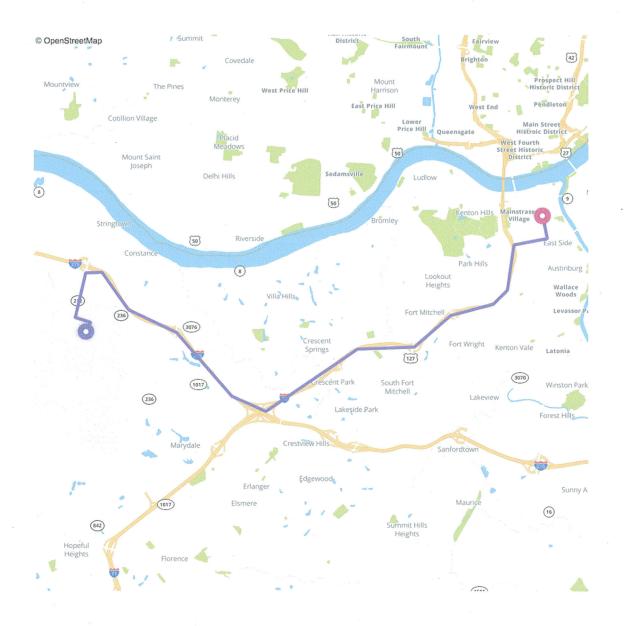
Lyft fare (11.97mi, 22m 31s) Tip

\$30.86 \$4.63



PayPal account

\$35.49



- Pickup 3:25 PM3230 Loomis Rd Hebron, KY
- Drop-off 3:47 PM638 Madison Ave, Covington, KY

Trip Purpose: to hotel Expense Code: EWIA Oct 16, 2022, 5:45 AM

10/16 TRANSPORTETON
NOW TO KINDON



# **Your Trip**

	)	
No.		
L		

638 Madison Ave

Covington

2939 Terminal Dr

Hebron

Pickup

5:45 AM

Drop-off

6:05 AM

# **Payment**

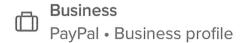
## \$35.64

Lyft fare (12.82mi, 20m 10s)

\$30.99

Tip

\$4.65



Your payment method has already been charged. Changing profiles here will not affect the payment method used for this ride.



# FY 2022 Per Diem Rates for Cincinnati, Ohio

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Cincinnati	Hamilton / Clermont	\$74	\$17	\$18	\$34	\$5	\$55.50

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:						
Traveler Name:	Kimberly J. Becker				epartment:	Executive, Bl	J6
Position:	☐ Board Member	□ Preside	nt/CEO	☐ General	Counsel	☐ Chief Audito	or
	☐ All Other Authority	Employees					
DATE OF REQUEST:	06/21/2022	DATE OF D	EPARTURE	/RETURN:	10/13/202	2 / 10/16/20	)22
DESTINATION / BUSI	NESS PURPOSE:						
Destination: Cinc	innati, OH	Business P Annual Reti	urpose: Exec reat	cutive Wome	n in Airports		
PROJECTED OUT-OF	TOWN TRAVEL EXF	PENSES:					
A. Transporta	tion Costs:						
	☐ check box for busines	s class or equiva	lent (internation	nal only)	\$	1,300.00	
<ul><li>Rental</li><li>Other T</li></ul>	Car <sup>r</sup> ransportation <i>(Taxi,</i> 7	NC Train Ru	(e)		\$	150.00	
	Gas, Parking/Tolls, Mile		3)		\$	130.00	
B. Lodging	In although I Francisco	D . D: \			\$	750.00	
	Incidental Expenses (	<u>Per Diem)</u>		٠	\$	300.00	
E. Entertainme	ent				\$		
TOTAL	L PROJECTED TRAV	EL EXPENSE	S		\$	2,500.00	
related to Autho	v, I certify the following d projected out-of-town ority business; and training regarding my	responsibilitie	s pursuant to	o Policy 3.30	within the pa	ast two years.	
By my signature below  1. I have reviewed and identified ex business and re-		i: request and r lated to and no on to the antici	made inquirion ecessary for ipated benef	es to determine the advance fits to the Autl	ne that the o ement of the hority; and	out-of-town trave Authority's	
Administrator's Signat	ture:				Date:		
AUTHORITY CLER	RK CERTIFICATIO	ON ON BEH	ALF OF E	EXECUTIV	Е СОММІТ	ITEE	
1, Arely Valenzuela	, Assistant Authori	ty Clerk I	, (	certify that thi	is document	was approved	
by the Executive Com		022		mee			
		(Meeting	g Date)				

#### EWIA Event – Northern Kentucky / Cincinnati Ohio October 13-16, 2022

#### **GROUP AGENDA**

#### Thursday, October 13th

Various Times of guests arriving at CVG / Covington
Individuals securing own transportation to Hotel Covington (638 Madison Ave, Covington)
6:30p - Dinner reservations at Hotel Restaurant - Coppins

#### Friday, October 14th

- 8:30a Breakfast (private room off lobby) Schleper Room
- 9:00a Guest Speaker(s)

Colene Elridge; Owner, Be More Consulting

- 11:15a Transportation pick up 11:30a lunch reservations at Moerlein Lager House
- 1:15p Transportation pick up 1:30p guided tour of National Underground Railroad Freedom Center
- 3:00p Transportation pick up 3:30p guided tour and tasting at New Riff Distillery (bourbon distillery)
- 5:00p Transportation pick up to return to hotel
- 6:15p Transportation pick up 6:30p dinner reservations at Mama's on Main (Covington)
- 8:45 Transportation pickup to return to hotel

#### Saturday, October 15th

- 8:00a Transportation pick up 8:15a breakfast at Maplewood Kitchen and Bar
- 9:15a Transportation pick-up 9:30a reservations for Van Gogh Cincinnati: The Immersive Experience
- 10:45a Transportation pick-up 11a Washington Park (city flea event) outdoor event
- 12:00p Transportation pick up 12:15p lunch reservations at Pepp & Deloris
- 2:15p Transportation pick up to return to hotel
- 3:00p to 4:30p Cocktail class Lounge/Lobby area of Hotel Covington
- 6:00p Transportation pick up 6:30p dinner reservations at Royce Restaurant
- TBD After dinner walk downtown to view BLINK event <a href="https://blinkcincinnati.com/">https://blinkcincinnati.com/</a>
- 10:00p Transportation pick up to return to hotel

#### Sunday, October 16th

9:00a Breakfast (optional) at Hotel Restaurant-Coppins

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

### TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below

	Policy	3.30 -	Business	and	Travel	Expense	Reimbursement	
--	--------	--------	----------	-----	--------	---------	---------------	--

**Businss and Travel Reimbursement Guidelines** 

Employee/Trip Information									***************************************			
Name:         Kimberly J. Becker           Departure Date:         10/16/2022				Dept: 6 - Executive Division								
Departure Date:	Return Date: 10/19/2022 Report Due								Report Due:	11/18/22		
Destination: Business Purpose:	Las Vegas, N	s Conference									<del></del>	
Duameaa ruipoae.	vvona route				·							***************************************
Expense items not included in Per Diem  Authority Prepaid Expenses							Emplo	yee Paid Ex	penses			TOTAL
			10/1	6/22	10/1	17/22	10/18/22	10/19/22	10/20/22	10/21/22	10/22/22	
			Sur	nday	Mor	nday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Air Fare, Railroad, Bus	(4											-
Conference Fees		2,313.00										-
Rental Car												_
Gas												-
Parking & Tolls							-					
Mileage - Attach mileage for	m				<u> </u>							-
Taxi / TNC / Shuttle Fare				38.51			21.59	40.11				100.21
Lodging			3	18.59	3	10.66	310.66					939.91
Telephone, Internet and Fax	(											-
Laundry		,										-
Miscellaneous:							***					-
Note - The airfare for this trip is part of					<u> </u>			<u> </u>			<u> </u>	-
conference itineray. The flight expens on the expense report for the AAAE-N in Orlando (10/08 - 10/12/22).		\$ 2,313.00			<u></u>		The state of the s	internativale mediteren specifical daugher se		-	***************************************	\$1,040.12
Expense items included in P	er Diem:											
Expense		do not include t after 9:00 a.m. m for Domestic					clude break		h if flight retu	rns before 6:		ht departs
	Enter Daily Per		10/1	6/22	10/1	7/22	10/18/22	10/19/22	10/20/22	10/21/22	10/22/22	1 1
-	Diem Rate		Sur	nday	Mor	nday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Breakfast	\$16.00			16.00		16.00	16.00	16.00				64.00
Lunch	\$17.00							17.00				17.00
Dinner	\$31.00			31.00		31.00	31.00					93.00
Incidentals	\$5.00		-	5.00		5.00	5.00	5.00				20.00
Total M&IE	\$69.00			_								-
Approved Meal Exc		Per Diem Rate¹										-
Total Meal and Incidental Ex	penses		\$ !	52.00	\$ 5	52.00	\$ 52.00	\$ 38.00			<u></u>	194.00
Explanation: Substantiation for exception should be attached				Trip Grand Total Less Casn Advance (Attach copy of Authority check)								
					Less I	Expens	ses Prepaid	by Authority				2,313.00
				Due Traveler - if positive amount, prepare check request								
			Due Authority - if negative, attach check payable to SDCRAA  Note: Send this report to Accounting even if the amount is \$0.  ing and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense									\$1,234.12
By signing below, TRAVELER: Reimbursement Policy; (b) cert (c) understands that any purch reasonable inquiry, that expensunder Authority Policy 3.30.	tifies that this re ases/claims th	eport is true and at are not allowe	d corre	ct and be tra	all cla veler's	imed e respor	expenses we nsibility. By	re incurred in signing below	connection v	with official A RATOR cert	uthority busing	on
Prepared By:		Diane Casey					Ext.:	2445				
Traveler's Signature:	Kis	e 71	3	و	<u> </u>		Date:		0/20	22		
	0017/017											
AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)												
Clerk Signature:	hereby certify that this document was approved by the Executive Committee at it's meeting on								and the company of the parties of			
Olork Olyriature.							Date:					



2

3

Extras

Confirm

Welcome

Select events

Select delegates Attendance options Invoice details

### Thank you! You've completed your event registration

Thank you for registering for Routes World 2022. Your details have been submitted to our events team for review. We will be in touch with your full confirmation in due course.

Your booking reference: 62BB57D086940

#### **Routes World 2022**

Las Vegas, USA • 16 - 18 October 2022

Kimberly Becker

Airport Delegate (10-25m pax) - No meetings

£1,885.00

**Total Cost** 

£1,885.00

### **Key Dates**

Ensure you don't miss a thing, by saving all the key dates for the events you're attending by clicking the button below.

\$ 2,313.00

Save Key Dates

### **Key Contacts**



**Paul Hibbert** Account Director, North America

t: +1 646 4632654

e: paul.hibbert@informa.com

### **Share Your Attendance**

in

From:

support@cybersource.com

Sent:

Tuesday, July 26, 2022 11:03 AM

To:

Casey Diane

Subject:

**Order Confirmation** 



# Receipt

Date: 26-07-2022

Order Number: 413ddc9aaad5-4042-aa9c-c8e0b9143249

### **Billing Information**

San Diego International Airport

Diane Casey

P.O. Box 82776

San Diego

CA

US

92138

dcasey@san.org

#### **Payment Details**

**Order Total** 

Visa

Total amount £1,885.00

xxxxxxxxxxxx6785

Please keep a copy of this receipt for your records

#### INVOICE



Transaction: 10365748 **Transaction Date:** 05-JUL-2022 Account: 65548141 P.O.: Your VAT No.: Client Name: **Related Transaction:** 

Routes World 2022 Las Vegas Convention Center 16-OCT-2022 - 18-OCT-2022

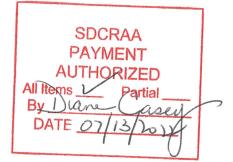
Informa Markets (UK) Limited Receipts Section Sheepen Place Colchester Essex CO3 3LP United Kingdom Contact: EMEA Credit Control Telephone: +44 207921 8506 Fax: Email: emeacreditcontrol@informa.com

Accounts Payable San Diego International Airport PO BOX 82776 San Diego CA 92138 United States

Order/Contract	Order Date	Salesperson	Payment Terms	Due Date
1454997	04-JUL-2022	No Sales Credit	Invoice amount due by return	19-JUL-2022

Description	Quantity	Price	% this Invoice	VAT IDs	Net	VAT	Total
Conference Admissions Airport 10-25m pax NM - Base Price 2 Contact Name: Kimberly Becker Kimberly Becker	1	1,885.00	100	а	1,885.00	0.00	1,885.00

**Total Amount** GBP 1,885.00 0.00 1,885.00



ID	Our Registration	Tax Code	Tax Rate	Tax Amount	Local Amount	Exchange Rate
а	GB365462636	GB_AR_OUT OF SCOPE	0%	GBP 0.00	GBP 0.00	1

Outside the scope of VAT

Informa Markets (UK) Limited 5 Howick Place London, SW1P 1WG, United Kingdom

Please send back the remittance advice below to ensure prompt allocation to your account.

Remittance Advice

**Email Remittances:** remittances@informa.com

Account: 65548141

Invoice: 10365748

Payer: San Diego International Airport

Receipts Section

Sheepen Place

United Kingdom

Colchester

CO3 3LP

Essex

Informa Markets (UK) Limited

Amount: GBP 1,885.00

300002

**Electronic Transfer:** 

Bank: Branch: Lloyds Bank PLC

Account No.:

City Office Gillingham 01550565

Account Name:

Informa Markets (UK) Limited

Sort Code: SWIFT:

LOYDGB2L

IBAN:

GB18LOYD30000201550565

**Credit Cards:** 

To make payment via credit card, please call us on: +44 207921 8506

Cheques made payable to: Informa Markets (UK) Limited



Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700

For a single calendar entry click here Travel Itinerary

**Passenger Names** 

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEL

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

American Airlines - Flight Number 2898

Departure: Thu, 10/13/2022 10:33 AM Departure City: Tampa, FL (TPA)

**Departing Terminal:** Status: Confirmed

Arrival: Thu, 10/13/2022 12:19 PM Arrival City: Charlotte, NC (CLT)

Arrival Terminal:

Class of Service: V - ECONOMY

Confirmation: TRXDDA

Confirmation: TRXDDA

Confirmation: G3F73S

Confirmation: 3DXV7C

Travel Time: 1 hour(s) 46 minute(s)

Add flight to Calendar Baggage Info Weather

Equipment: 321

Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER

American Airlines - Flight Number 3331

Departure: Thu, 10/13/2022 1:35 PM Departure City: Charlotte, NC (CLT)

**Departing Terminal:** Status: Confirmed

Arrival: Thu, 10/13/2022 2:56 PM Arrival City: Cincinnati, OH (CVG)

**Arrival Terminal:** 

Class of Service: V - ECONOMY

Equipment: E75

Travel Time: 1 hour(s) 21 minute(s)

Add flight to Calendar Baggage Info

Operating Carrier Baggage Info

Weather

Operated By ENVOY AIR AS AMERICAN EAGLE Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER

Delta Air Lines - Flight Number 1042

Departure: Sun, 10/16/2022 6:40 AM Departure City: Cincinnati, OH (CVG)

**Departing Terminal:** Status: Confirmed

Arrival: Sun, 10/16/2022 7:53 AM Arrival City: Las Vegas, NV (LAS)

**Arrival Terminal: TERMINAL 1** Class of Service: K - ECONOMY Equipment: 739

Meal: Food for Purchase

Travel Time: 4 hour(s) 13 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: BECKER/KIMBERLY JANE - 23C

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER

Southwest Airlines - Flight Number 2063

Departure: Wed, 10/19/2022 2:40 PM Departure City: Las Vegas, NV (LAS) Departing Terminal: TERMINAL 1

Status: Confirmed

Arrival: Wed, 10/19/2022 3:50 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 1

Class of Service: D - ECONOMY

Equipment: 73W

Travel Time: 1 hour(s) 10 minute(s)

Add flight to Calendar Baggage Info

Weather

Seat Assignments:

FREQUENT FLYER NUMBER

**Invoice Detail** Name: BECKER/KIMBERLY JANE

Alaska

Issue Date: 06/30/2022

Issue Date: 06/30/2022

Issue Date: 06/30/2022

Issue Date: 10/10/2022

Issue Date: 06/30/2022

Airlines Ticket: 0277774873908

Invoice Number: 5624567

Service Fee: 8900824183525 Name: BECKER/KIMBERLY JANE

American

Airlines Ticket: 0017774873909 Invoice Number: 5624568

Service Fee: 8900828366411

Name: BECKER/KIMBERLY JANE

Delta Air Lines Ticket: 0067774873910

Invoice Number: 5624569

Name: BECKER/KIMBERLY JANE

Southwest

Airlines Ticket: 5267863965667

Invoice Number: 5636124

Issue Date: 10/10/2022

See Exchange Detail

Amount: \$10.00 Amount: \$20.00

Amount: \$227.60

Amount: \$30.00

Amount: \$293.10

Amount: \$30.00

Amount: \$318.60

Total Fare: USD \$929.30

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

**New Ticket Number:** 

5267774873915

Issue Date: 6/30/2022

**Original Ticket Number:** 

Early Bird Check In 1 333333333 1 30JUN22

5267697325877

New Airfare: \$48.98

Original Airfare: -\$193.98 Airline Change Fee: \$0.00 Amount Charged: \$0.00

**New Ticket Number:** 

5267863965667

Issue Date: 10/10/2022

**Original Ticket Number:** 

5267774873915

New Airfare: \$58.98

Original Airfare: -\$48.98 Airline Change Fee: \$0.00 Amount Charged: \$10.00

#### **General Remarks**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR

THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED

OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS

IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.

PER MANDATORY IATA RESOLUTION 830D

YOUR CONTACT DETAILS HAVE BEEN GIVEN

TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



Kimberly Becker

**Company Name** 

Room No.

27389

Arrival

10-16-22

Departure

10-18-22

**CRS Confirmation** 

3270608517-270600393

Folio No.

Confirmation No.

19106321

**ROUTES WORLD 2022 - ROH Group Name** 

**DELEGATE** 

Page No.

1 of 1

Date	Description		Charges	Credits
10-16-22	Deposit Transferred at Check In	Room 10/16		310.66
10-16-22	Deposit Transferred at Check In	ILOOM, ITTE		7.93
10-16-22	Room Charge	\$ 318 59	246.00	
10-16-22	Room Tax 13.38%	0. 1, 2 1	32.91	
10-16-22	Resort Fee		35.00	
10-16-22	Resort Fee Tax 13.38%		4.68	
10-17-22	Room Charge	Approximately were served in experimental and interest an	239.00	ili yan inga nga nga nga nga nga nga nga nga nga
10-17-22	Room Tax 13.38%	Room 10/17	31.98	
10-17-22	Resort Fee		35.00	
10-17-22	Resort Fee Tax 13.38%	310.66	4.68	
10-18-22	Master Card	and the same of th		310.66
	XXXXXXXXXXXXXX0764 XX/XX			
		Total Charges	629.25	
		Total Credits		629.25
				-
		Balance		0.00

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.



Kimberly Becker

Company Name

**Group Name** 

Room No.

27389

Arrival

10-18-22

Departure

10-19-22

**CRS Confirmation** 

3277050645-278050012

Folio No.

691448

Confirmation No.

20334075

**ROUTES WORLD 2022 - ROH** 

**DELEGATE** 

Page No.

1 of 1

Date	Description		Charges	Credits
10-18-22	Deposit Transferred at Check In	Room 10/18		310.66
10-18-22	Room Charge		239.00	
10-18-22	Room Tax 13.38%	0 3 1 - 11	31.98	
10-18-22	Resort Fee	\$ 210.00	35.00	
10-18-22	Resort Fee Tax 13.38%		4.68	
		Total Charges	310.66	
		Total Credits		310.66
		Balance		0.00
9 2		Balance		On anti-mandratura in sec

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

	**				
MOUNT OF NOTICATED IN THE REFORM THOUSE IN THE INTERNATIONAL THE I	C: D: 3025A4877C17E RMINAL: 7262022 RCHANT: 844167307 RCHANT: 844167307	ode APPROVI SE APPROVI 1: Chr 1: 00000000410	xcise Tax \$6.42  xcise Tax \$6.42  ycise Tax \$6.42  ycise Tax \$6.42  ycise Tax \$6.42  ycise Tax \$6.42	rip # 10/16/22 12:35 PM start 10/16/22 12:36 PM and 10/16/22 12:36 PM start 10/16/22 12:36 PM start 10/16/22 12:36 PM start 10/16/22 12:36 PM start 10/16/22 12:33 PM start 10/16/22 12:23 PM start 10/16/22 12:23 PM start 10/16/22 12:23 PM start 10/16/22 12:23 PM start 10/16/22 12:33 PM start 10/16/22 12:36 PM start 10	57

### **Casey Diane**

10/18. TRANSportation Convertion Certer

Subject:

Lyft - Your ride with Michael on October 18

### Begin forwarded message:

From: Lyft Receipts < no-reply@lyftmail.com> Date: October 19, 2022 at 8:11:56 AM PDT

To: Becker Kim < kjbecker@san.org>

Subject: Your ride with Michael on October 18



OCTOBER 18, 2022 AT 6:38 PM

### Thanks for riding with Michael!

100% of tips go to drivers. Add a tip

Lyft fare (0.77mi, 6m 15s)	\$1.7.47
NV Cost Recovery Fee	\$0.52
Tip	\$3.60



PayPal account

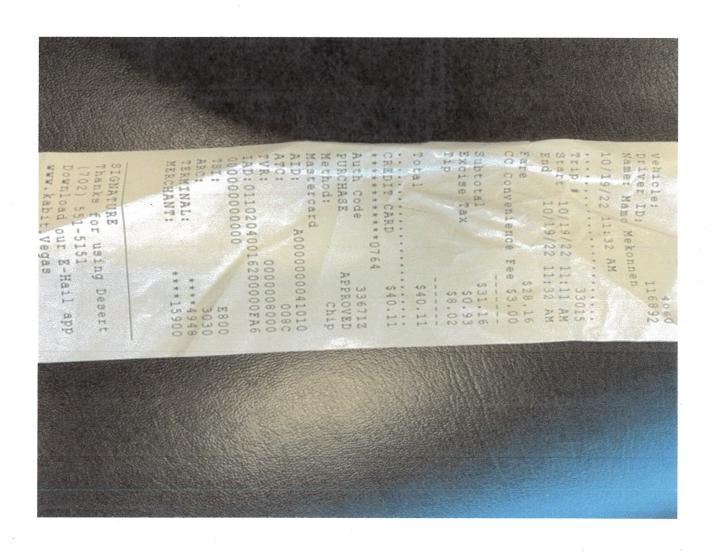
\$21.59



- Pickup 6:38 PM
   325 Convention Center Dr Las Vegas, NV
- Drop-off 6:44 PM999 Resorts World Ave, Las Vegas, NV

**Trip Purpose:** Conf center to hotel **Expense Code:** WORLD ROUTES

10/19- Transportation Hotel to proport



## Meals & Incidentals (M&IE) rates and breakdown

Use this table to find the following information for federal employee travel:

**M&IE Total** - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

**Breakfast, lunch, dinner, incidentals** - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. <u>See More Information</u>

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination <u></u>	County <u>0</u>	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel 👲
Las Vegas	Clark	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

Last Reviewed: 2022-08-16

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:					
Traveler Name:	Kimberly J. Becker		De	epartment:	Executive, B	3U6
Position:	☐ Board Member		☐ General (	Counsel	☐ Chief Audi	tor
	☐ All Other Authority	Employees				
DATE OF REQUEST:	06/24/2022	DATE OF DEPARTUR	RE/RETURN:	10/15/202	22 / 10/18/2	2022
DESTINATION / BUSI	NESS PURPOSE:					
Destination: Las	Vegas, NV	Business	Purpose: Worl	d Routes C	onference	
PROJECTED OUT-OF	TOWN TRAVEL EXF	PENSES:				
A. Transporta						
		s class or equivalent (internat	ional only)	\$	200.00	
<ul> <li>Rental</li> </ul>	Car			\$		
	ransportation (Taxi, 7			\$	100.00	
Auto ( B. Lodging	Gas, Parking/Tolls, Mil	eage)		\$	900.00	
	Incidental Expenses (	Per Diem)		\$	210.00	
		NOTE - Fee in British	Pounds 1,885)	\$ \$ \$ \$	2,313.00	
E. Entertainm	ient L PROJECTED TRAV	EI EYDENGEG		\$	3,723.00	
The above-liste related to Author	w, I certify the following of projected out-of-tow ority business; and	g: n travel expenses confo responsibilities pursuar				
Travelers Signature:	Kimberly J. Becker		Da	ate: Jun	24, 2022	*************
By my signature below  1. I have reviewed and identified e business and re	w, I certify the following I this out-of-town trave xpenses are directly re easonable in compariso	OR (If Administrator in the control of the control	iries to determine for the advance nefits to the Autl	ne that the ment of the hority; and	out-of-town tra Authority's	ivel
Administrator's Signa	iture:			Date:		
AUTHORITY CLE	RK CERTIFICATION	ON ON BEHALF OF	EXECUTIV	E COMMI	TTEE	
1, Arely Valenzuel	A, Assistant Author	ity Clerk I	, certify that thi	is documen	t was approved	d
	nmittee at its 06/27/		mee			

(Meeting Date)









### **Routes World 2022**

Bringing together the global route development community Las Vegas, USA • 16 - 18 October 2022

### **Event Programme**

### Saturday 15 October

- <u>@</u> .	Badge Collection	17:00-19:00
242	Welcome Reception	17:00-19:00

### **Sunday 16 October**

- <u>Ā</u> .	Registration and Information Zone Open	08:00 - 17:30
E.	Meetings	09:00 - 12:20
	Location: Airline Meeting Halls	

- <u>.</u> ∰.	Opening Address  Location: Keynote Theatre	10:00-10:05
- <u>.</u> ∰.	Welcome to Las Vegas  Location: Keynote Theatre	10:05-10:35
- <u>Ā</u> .	Conference Programme  Location: Keynote Theatre	Various
بند	Networking Lunch Location: Lunch Area	11:50 – 13:00
<b>1</b>	Meetings Location: Airline Meeting Halls	13:00 – 14:50
- <u>.</u> Ā.	Conference Programme  Location: Keynote Theatre	Various
2/2	Networking Break  Location: Exhibition Hall	14:50 - 15:05
	Meetings  Location: Airline Meeting Halls	15:05 – 17:25
: 1	Exhibitor Networking  Location: Exhibition Hall	17:25 – 18:15

### Monday 17 October



**Registration and Information Zone Open** 

07:45 - 17:30

	Meetings	08:30 - 10:50
	Location: Airline Meeting Halls	
<u>;6;</u>	Conference Programme	Various
重	Location: Keynote Theatre	
8	Networking Break	10:50 – 11:05
2/2	Location: Exhibition Hall	
	Meetings	11:05 – 12:55
3	Location: Airline Meeting Halls	
	Networking Lunch	12:35 – 13:30
2/2	Location: Lunch Area	
	Meetings	13:30 - 15:20
3	Location: Airline Meeting Halls	
id	Conference Programme	Various
$ar{ar{a}}$	Location: Keynote Theatre	
2	Networking Break	15:20 – 15:35
242	Location: Exhibition Hall	
	Meetings	15:35 – 17:25
3	Location: Airline Meeting Halls	
	Networking Evening	19:30-22:30

## **Tuesday 18 October**

- <u>;</u> Ā.	Registration and Information Zone Open	08:00 - 17:30
	Meetings	08:30 - 10:50
(3)	Location: Airline Meeting Halls	
-:6:	Conference Programme	Various
$\bar{\pi}$	Location: Keynote Theatre	
2	Networking Break	10:50 - 11:05
:4:	Location: Exhibition Hall	
	Meetings	11:05 – 12:25
	Location: Airline Meeting Halls	
2	Networking Lunch & Handover Ceremony	12:25 - 13:45
242	Hosted by Routes World 2023 Host	
	Meetings	13:45 - 15:35
	Location: Airline Meeting Halls	
2	Networking Break	15:35 - 15:50
343	Location: Exhibition Hall	
	Meetings	15:50 - 17:40
	Location: Airline Meeting Halls	
·\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Event Closes	18:30

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

### TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided

Policy :	3.30 -	Business	and T	Travel	Expense	Reimb	ursement
----------	--------	----------	-------	--------	---------	-------	----------

Departure Date:  Destination:  Destination:  Business Purpose:  A  Expense items not included in  Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando.  NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).	Per Diem Prej Expe	ority	10/8/22 Saturday	10/9/22 Sunday	Return Date:	6 - Executiv 10/13/2022 yee Paid Ex 10/11/22 Tuesday		10/13/22 Thursday	eport Due:	11/12/2 TOTAL
Destination: Business Purpose: Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	rlando, FL AAE - NAC Confere Per Diem	ority paid rises	Saturday 68.90	10/9/22	<b>Emplo</b>	yee Paid Ex	10/12/22	10/13/22	10/14/22	
Expense items not included in  Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	AAE - NAC Confere Per Diem	ority paid rises	Saturday 68.90		10/10/22	10/11/22	10/12/22			TOTAL
Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per	Per Diem Prej Expe	ority paid rises	Saturday 68.90		10/10/22	10/11/22	10/12/22			TOTAL
Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per	Per Diem Prej Expe	paid nses	Saturday 68.90		10/10/22	10/11/22	10/12/22			TOTAL
Air Fare, Railroad, Bus Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per	Expe	89.30	Saturday 68.90		10/10/22	10/11/22	10/12/22			TOTAL
Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	n Diego to		Saturday 68.90							
Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	n Diego to		68.90	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
Conference Fees Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	n Diego to									
Rental Car Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per	n Diego to	50.00				1				
Gas Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per					1					-
Parking & Tolls Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Sa Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per										
Mileage - Attach mileage form Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per										
Taxi / TNC / Shuttle Fare Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per										
Lodging Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per								<del>,</del>		-
Telephone, Internet and Fax Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per			200 00			68.90				137.8
Laundry Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034.24 for airfare and hotel).  Expense items included in Per			268.88	268.88	268.88					806.6
Miscellaneous: GoGo Wireless Service on the flight from Se Orlando. NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per										
GoGo Wireless Service on the flight from Sa Orlando.  NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per						10000				-
Orlando.  NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb (\$1,034,24 for airfare and hotel).  Expense items included in Per			8.00							8.0
NOTE - As a member of the AAAE Policy F Council, Kim's trip expenses will be reimb \$1,034,24 for airfare and hotel). Expense items included in Per	leview									-
(\$1,034.24 for airfare and hotel).  Expense Items included in Per						, , , , , , , , , , , , , , , , , , ,				
Expense items included in Per	ursed \$ 1,5	30 30								6 050 4
		33.30	<del></del>							\$ 952.4
<u>G</u>	SA Per Diem for Do	mestic			US Dept of S	State Per Die	m for Interna	tional		
	ter Daily Per	_	10/8/22	10/9/22	10/10/22	10/11/22	10/12/22	10/13/22	10/14/22	
	Diem Rate	-	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
Breakfast	\$16.00	-	16.00							16.0
Lunch	\$17.00	-	17.00						***********************	17.0
Dinner	\$31.00	<b>—</b>		31.00	31.00	31.00				93.0
Incidentals	\$5.00	_	5.00	5.00	5.00	5.00				20.0
Total M&IE	\$69.00				-	-				-
Approved Meal Except		_							·	
Total Meal and Incidental Expe	nses	13	38.00	\$ 5.00	\$ 36.00	\$ 36.00				146.00
Explanation: Substantiation for ex	ception should be atta	ched		Trip Grand	Total					2,637.74
						ch copy of Autho	rity check)			2,007.71
					ses Prepaid b		,			1,539.30
							re check reque	et		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
							payable to SI			\$1,098.4
					Note: Sei	nd this report to	Accounting e	ven if the amou	unt is \$0.	0.1000.1
	acknowledges unde	erstandin	g and agree	eing to be bo	ound by Autho	ority Policy 3.	30 - Busines	s and Travel	Expense	
By signing below, TRAVELER: (a)	•	ue and c	correct and	all claimed e	xpenses wer	e incurred in	connection w	ith official A	uthority busin	ness; and
Reimbursement Policy; (b) certifie	s that this report is tr	allowed	will be trav	eler's respor	isibility. By	signing below	V, ADMINIST	RATOR certi	files, based of	on
Reimbursement Policy; (b) certifie c) understands that any purchase	s that this report is to s/claims that are no		reasonable	, necessary,	directly relat	ed to the Aut	nonty's busin	ess, and tha	t they are re	mbursable
Reimbursement Policy; (b) certifie (c) understands that any purchase reasonable inquiry, that expenses	s that this report is to s/claims that are no	ort were				0445				
Reimbursement Policy; (b) certifie (c) understands that any purchase reasonable inquiry, that expenses under Authority Policy 3.30.	s that this report is to s/claims that are no approved in this rep				Ext.:	2445				
By signing below, TRAVELER: (a) Reimbursement Policy; (b) certifie (c) understands that any purchase reasonable inquiry, that expenses under Authority Policy 3.30.  Prepared By:	s that this report is to s/claims that are no		7 -							
Reimbursement Policy; (b) certifie c) understands that any purchase easonable inquiry, that expenses under Authority Policy 3.30.	s that this report is to s/claims that are no approved in this rep		3e.l.		Date <sup>.</sup>	1013	20/22			
Reimbursement Policy; (b) certifie c) understands that any purchase easonable inquiry, that expenses under Authority Policy 3.30.  Prepared By:	s that this report is to s/claims that are no approved in this rep		3e.l.		Date:	10 2	20/22			
Reimbursement Policy; (b) certifie c) understands that any purchase easonable inquiry, that expenses under Authority Policy 3.30.  Prepared By:  Traveler's Signature:	s that this report is to s/claims that are no approved in this rep	Casey	3e Jan	LF OF EXE		10 2	be complete	ed by Clerk	1	

### 11

#### ORDER CONFIRMATION

#### AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES

THE BARCLAY BUILDING, 601 MADISON STREET, ALEXANDRIA, VA 22314

ORDER NUMBER

1101709

ORDER DATE

6/28/2022

BILL TO

MS. KIMBERLY J. BECKER, C.M.

PAYMENT METHOD

DV VISA \*\*\*\*\*\*\*\*\*6785

NAME ON CARD

DIANE CASEY

SHIP TO

MS. KIMBERLY J. BECKER, C.M.

PO BOX 82776

SAN DIEGO, CA 92138-2776

UNITED STATES

ITEM

QUANTITY

PRICE

TOTAL

650.00

650.00

WHEN: 10/9/2022 - 10/11/2022

WHERE: ORLANDO, FL UNITED STATES

220901 - NATIONAL AIRPORTS CONFERENCE

REGISTRATION OPTION: FULL CONFERENCE REGISTRATION

10/9/2022 **ITEM TOTAL** 

650.00

TRANSACTION GRAND TOTAL

650.00

**PAYMENT AMOUNT** 

650.00

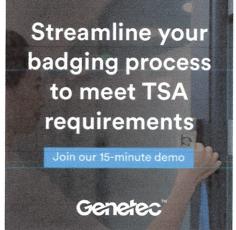
A CONFIRMATION IS BEING SENT TO: DCASEY@SAN.ORG

SEND ANOTHER COPY TO

Send

Return to Profile Page





#### IDENTI

Identiv is a global provider of physical security and secure identification.

#### GENETE

We are a group of like-minded individuals who are curious, strive for excellence, and want to improve the everyday lives of people around us

### **Casey Diane**

Note- This ticket covers three conferences. The ficket expense mis been added from the oriendo whe conference and

From:

Scott Mackerley <scott@traveltrust.com>

Sent:

Monday, August 8, 2022 8:00 AM

To:

Casey Diane; smackerley@traveltrust.com; edocs@traveltrust.com;

tripalerts@traveltrust.com

Subject:

SCHEDULE CHANGE/CINCINNATI TO LAS VEGAS NOW AT 640AM

**Attachments:** 

WZTAEL.pdf; WZTAEL.txt

Created 8/8/2022 7:59 AM PDT

### **NTRAVEL**TRUST

Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700



For a single calendar entry click <u>here</u>

Travel Itinerary

### Passenger Names

**BECKER/KIMBERLY JANE - 06** 

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEL

**CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE** 

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or <a href="CDC.gov">CDC.gov</a> for the latest in travel requirements and restrictions.

### Maska Airlines - Flight Number

Departure: Sat, 10/8/2022 8:20 AM Departure City: San Diego, CA (SAN)

**Departing Terminal: TERMINAL 2** 

Status: Confirmed

Arrival: Sat, 10/8/2022 4:08 PM

Arrival City: Orlando, FL (MCO)

**Arrival Terminal:** 

Class of Service: Q - Economy

Equipment: 7M9

Travel Time: 4 hour(s) 48 minute(s)

Add flight to Calendar

Baggage Info Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C

American Airlines - Flight Number 2898

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER

### Confirmation: TRXDDA

Confirmation: YGTXCX

Departure: Thu, 10/13/2022 10:33 AM

Departure City: Tampa, FL (TPA)

**Departing Terminal:** 

Status: Confirmed

Arrival: Thu, 10/13/2022 12:19 PM

Arrival City: Charlotte, NC (CLT)

Arrival Terminal:

Class of Service: V - Economy

Equipment: 321

Travel Time: 1 hour(s) 46 minute(s)

Add flight to Calendar

Baggage Info Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER

1

### **American Airlines - Flight Number 3331**

Departure: Thu, 10/13/2022 1:35 PM Departure City: Charlotte, NC (CLT)

**Departing Terminal:** Status: Confirmed

Arrival: Thu, 10/13/2022 2:56 PM Arrival City: Cincinnati, OH (CVG)

Arrival Terminal:

Class of Service: V - Economy

**Equipment:** E75

Travel Time: 1 hour(s) 21 minute(s)

Confirmation: TRXDDA

Confirmation: G3F73S

Confirmation: 3DXV7C

Add flight to Calendar

Baggage Info

Operating Carrier Baggage Info

Weather

CHECK IN

Operated By ENVOY AIR AS AMERICAN EAGLE Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER

### **Delta Air Lines - Flight Number 1042**

Departure: Sun, 10/16/2022 6:40 AM Departure City: Cincinnati, OH (CVG)

**Departing Terminal:** Status: Confirmed

Arrival: Sun, 10/16/2022 7:54 AM Arrival City: Las Vegas, NV (LAS)

**Arrival Terminal: TERMINAL 1** Class of Service: K - Economy Equipment: 739

Meal: Food for Purchase

Travel Time: 4 hour(s) 14 minute(s)

Add flight to Calendar Baggage Info

Weather CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 23C

AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER

### Southwest Airlines - Flight Number 1161

Departure: Wed, 10/19/2022 8:00 AM Departure City: Las Vegas, NV (LAS) Departing Terminal: TERMINAL 1

Status: Confirmed

Arrival: Wed, 10/19/2022 9:05 AM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 1

Class of Service: V - Economy

Equipment: 738

Travel Time: 1 hour(s) 5 minute(s)

Add flight to Calendar

Baggage Info Weather  $\operatorname{CHECK} \Gamma$ 

Seat Assignments:

OPEN SEATING ON SOUTHWEST FREQUENT FLYER NUMBER

### Invoice Detail

Name: BECKER/KIMBERLY JANE

Alaska **Airlines Ticket: 0277774873908** 

Invoice Number: 5624567 Service Fee: 8900824183525

Name: BECKER/KIMBERLY JANE

American

Airlines Ticket: 0017774873909

Invoice Number: 5624568 Name: BECKER/KIMBERLY JANE

Delta Air

Lines Ticket: 0067774873910 Invoice Number: 5624569

Name: BECKER/KIMBERLY JANE

Southwest

Airlines Ticket: 5267774873915 Invoice Number: 5624574

Issue Date: 06/30/2022

See Exchange Detail

Amount: \$0.00

Amount: \$227.60

Amount: \$30.00

Amount: \$293.10

Amount: \$318.60

Early Bird Check In 1 333333333 30JUN22

Amount: \$20.00

Total Fare: USD \$889.30

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

**New Ticket Number:** 

5267774873915 Issue Date: 6/30/2022

Original Ticket Number:

5267697325877

New Airfare: \$48.98

Original Airfare: -\$193.98

Airline Change Fee: \$0.00

Amount Charged: \$0.00

### **General Remarks**

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

Subject:

FW: Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order # 378211311SSAS

Web browser

Souke





### Thanks for your purchase!

You can view your purchase history at any time by visiting My Account.

Customer: Gogo Traveler

Email Address: kbecker@san.org

Order: 378211311SSAS

Date: 10/8/22, 9:50:28 AM GMT-07:00

Purchase Summary Full Flight Streaming

Purchased for Kbecker@san.org \$8.00

Payment type: VISA \*\*\*8518

Total paid \$8.00

My Account | Contact Us | Passes & Products









This email was sent to <a href="kbecker@san.org">kbecker@san.org</a> because you have made a Gogo purchase. If you would like to change your email preferences or unsubscribe, please <a href="click here">click here</a>.

#### Terms of Use | Privacy Policy

© 2022 Gogo LLC. All rights reserved. All trademarks are the property of their respective owners. 111 N Canal St | Chicago, IL 60606 | USA



SIGNIA BY HILTON ORLANDO BONNET CREEK 14100 BONNET CREEK RESORT LANE ORLANDO, FL 32821

United States of America

TELEPHONE 407-597-3600 • FAX 407-597-3601

Reservations

www.hilton.com or 1 800 HILTONS

BECKER, KIMBERLY

XX

XX FL 00000

UNITED STATES OF AMERICA

Room No:

Arrival Date: Departure Date: 10/8/2022 4:20:00 PM

10/11/2022 11:06:00 AM

Adult/Child:

1/0

685/K1

Cashier ID: Room Rate: SDOMINICK

229.00

AL:

HH#

922017961 SILVER

VAT#

Folio No/Che

1670181 A

Confirmation Number: 3266871286

SIGNIA BY HILTON ORLANDO BONNET CREEK 10/11/2022 11:06:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
10/8/2022	RESORT CHARGE - GRP	TWOLTER S	13092927	\$10.00	Room	10/08
10/8/2022	ROOM OCC TAX	TWOLTER S	13092927	\$0.60	\$ 2	88.80
10/8/2022	ROOM STATE TAX	TWOLTER S	13092927	\$0.65		
10/8/2022	GUEST ROOM	TWOLTER S	13092928	\$229.00	-	
10/8/2022	ROOM OCC TAX	TWOLTER S	13092928	\$13.74		
10/8/2022	ROOM STATE TAX	TWOLTER S	13092928	\$14.89		
10/9/2022	RESORT CHARGE - GRP	TWOLTER S	13096179	\$10.00	Room	10/09
10/9/2022	ROOM OCC TAX	TWOLTER S	13096179	\$0.60		88.84
10/9/2022	ROOM STATE TAX	TWOLTER S	13096179	\$0.65	4 2	
10/9/2022	GUEST ROOM	TWOLTER S	13096181	\$229.00		
10/9/2022	ROOM OCC TAX	TWOLTER S	13096181	\$13.74		
10/9/2022	ROOM STATE TAX	TWOLTER S	13096181	\$14.89		
10/10/2022	RESORT CHARGE - GRP	MKECMAN	13099228	\$10.00	0	The state of the s
10/10/2022	ROOM OCC TAX	MKECMAN	13099228	\$0.60	1200	w Inlig
10/10/2022	ROOM STATE TAX	MKECMAN	13099228	\$0.65		
10/10/2022	GUEST ROOM	MKECMAN	13099230	\$229.00	# 2	68.88
10/10/2022	ROOM OCC TAX	MKECMAN	13099230	\$13.74		
10/10/2022	ROOM STATE TAX	MKECMAN	13099230	\$14.89	turanyahiti on mis najitaji opomop no opomop kiloni di Tolongi ondinis grapis	egypt, Armeiligg pill sephess was make up pill 200-10100 papakaja a 6° viskipia, kilaja sephes

BECKER, KIMBERLY

XX

XX FL 00000

UNITED STATES OF AMERICA

Room No:

Arrival Date: Departure Date: 685/K1

10/8/2022 4:20:00 PM 10/11/2022 11:06:00 AM

1/0

229.00

**SDOMINICK** 

Room Rate:

Adult/Child: Cashier ID:

AL: HH#

922017961 SILVER

VAT#

Folio No/Che

1670181 A

Confirmation Number: 3266871286

SIGNIA BY HILTON ORLANDO BONNET CREEK 10/11/2022 11:06:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	ÇREDIT	BALANCE
10/11/2022	MC *0764	SDOMINIC K	13100167	(\$806.64)		
			**BALANCE	**		\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

THANK YOU FOR CHOOSING THE SIGNIA BY HILTON ORLANDO BONNET CREEK

Uber Note- Kim Rented a Rental can
for this trip. The added a Side Login s
trip to Tampa on 10/11+10/12.

This reimbursement is for the example s
waste have morned to use a True for trait
How much does a ride with Uber cost Sign up

Plan your next trip with the price estimator.

### **Uber price estimator**

Hilton Orlando Bonnet Creek, 14100 Bonnet Creek Resort Ln, Orlando

Your options

Connect \$50.73

UberX \$58.90

Uber Green \$58.90

View all options

Sign up to ride

Request now

OP.82 th 10.00 TIP

Schedule for later

\$68.90

10/08 Orlando Amport to Hotel \$68.90 10/12 Hotel + Orlando Amport \$68.90

Sample rider prices are estimates only and do not reflect variations due to discounts, geography, traffic delays, or other factors. Flat rates and minimum fees may apply. Actual prices for rides and scheduled rides may vary.



### FY 2022 Per Diem Rates for Orlando, Florida

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Orlando	Orange	\$69	\$16	\$17	\$31	\$5	\$51.75

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY <u>OUT-OF-TOWN TRAVEL REQUEST</u>

### **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:									
Traveler Name:	Kimberly J. Becker	⊠ President/CEC			Executive, BU6					
Position:	☐ Board Member	☐ General	l Counsel	☐ Chief Auditor						
	☐ All Other Authority	Employees								
DATE OF REQUEST:	06/23/2022	DATE OF DEPART	TURE/RETURN:	10/07/202	22 / 10/11/2022					
DESTINATION / BUSI	NESS PURPOSE:									
Destination: Orlando, FL Business Purpose: AAAE NAC Conference										
PROJECTED OUT-OF	TOWN TRAVELEY	ENCEC:								
		ENSES.								
A. Transporta  A. Airfare	check box for business	s class or equivalent (inte	mational only)	\$	600.00					
Rental				\$						
	Transportation <i>(Taxi, T.</i> Gas, Parking/Tolls, Mile			\$	100.00					
B. Lodging				\$	1,200.00					
	Incidental Expenses (Factorial Conference Fees)	<u>Per Diem)</u>		\$	350.00 650.00					
E. Entertainment \$										
TOTA	L PROJECTED TRAVE	EL EXPENSES		\$	2,900.00					
CERTIFICATION I	BY TRAVELER									
	v, I certify the following									
	<ol> <li>The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and</li> </ol>									
	•	responsibilities pursi	uant to Policy 3.30	) within the p	ast two vears.					
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.										
Travelers Signature:	729 0	I Sire		Date: 6 2	-0/26					
CERTIFICATION I			or is Executive Co	ommittee, Cle	ork certifies below.)					
	v, I certify the following: this out-of-town travel		aquiries to determ	ing that the	out of town traval					
and identified ex	cpenses are directly rel	ated to and necessa	iry for the advance	ement of the	Authority's					
business and re	asonable in compariso	n to the anticipated	benefits to the Au	thority; and	•					
I have attended	training regarding my r	esponsibilities pursu	ant to Policy 3.30	) within the p	ast two years.					
Administrator's Signat	ture:			Date: _						
AUTHORITY CLEI	RK CERTIFICATIO	N ON BEHALF	OF EXECUTIV	E COMMI	TTEE					
ı, Arely Valenzueli	(Name of Clerk)	ty Clerk I	, certify that th	nis document	was approved					
	mittee at its 06/27/2		mee	eting.						
		(Meeting Date)								

### AMERICAN ASSOCIATION

FROM:



#### AAAE Delivers Service, Innovation, Results.

CHAIR MARK E. GALE, A.A.E.

FIRST VICE CHAIR PERRY J. MILLER, A.A.E., I.A.P.

SECOND VICE CHAIR RICHARD S. CRIDER, A.A.E.

SECRETARY/TREASURER REBECCA HUPP, A.A.E.

FIRST PAST CHAIR LAWRENCE J. KRAUTER, A.A.E., AJCP

KELLY L. CAMPBELL, A.A.E.

BOARD OF DIRECTORS TERRY BLUE, A.A.E., ACE HENRIETTA BROWN, A.A.E. KEVIN R. BUMEN, A.A.E., C.A.E. WILLIAM E. FOSTER, A.A.E. CHRISTOPHER GREENE VINICIO L. LLERENA, A.A.E., ACE JANE M. LUCERO, A.A.E., AICP JENNIFER L. MAPLES, A.A.E., ACE JOSEPH G. MARANA, A.A.E., ACE SCOTT C. MCMAHON, A.A.E. MELINDA MONTGOMERY, A.A.E. CHADNIXON GREGORY S. PHILLIPS, A.A.E. JUDY M. ROSS, A.A.E. MARC M. SETHNA, A.A.E. RYAN H. SHEEHAN, A.A.E. CATHRYN STEPHENS, A.A.E. CRAIG WILLIAMS, A.A.E. PATRICK W. WILSON, A.A.E., ACE JEREMY L. WORRALL, A.A.E., ACE

CHAPTER PRESIDENTS SCOTT ALEXANDER, C.M. PERRY J. MILLER, A.A.E., I.A.P. MELINDA MONTGOMERY, A.A.E. CORINNE NYSTROM, A.A.E.

JOHN REED, A.A.E. RYAN H. SHEEHAN, A.A.E. POLICY REVIEW COUNCIL

IFITKHAR AHMAD, P.E. KIMBERLY J. BECKER, C.M. BALRAM J. BHEODARI, A.A.E. JEFF L. BILYEU, A.A.E. SCOTT A. BROCKMAN, A.A.E. KEVIN A. DILLON, A.A.E. KEVIN C. DOLLIOLE SEAN DONOHUE JAMES ELWOOD, A.A.E. JUSTIN ERBACCI BRYANT L. FRANCIS, C.M. DAREN A. GRIFFIN, A.A.E. KELLY L. JOHNSON, A.A.E. HUNTLEY A. LAWRENCE, A.A.E. CHAD R. MAKOVSKY, C.M., ACE, LACE RONALD MATHIEU, C.M. JEFF A. MULDER, A.A.E. CHAD NEWTON, A.A.E. TORRANCE A. RICHARDSON, A.A.E. ANN B. RICHART, A.A.E. IOHN SELDEN RICKY D. SMITH MARSHALL B. STEVENS, A.A.E. MARK D. VANLOH, A.A.E ROSEMARY A. VASSILIADIS, C.M. PHILLIP A. WASHINGTON WILLIAM W. WYATT

TODD J. HAUPTLI

DATE: September 30, 2022

TO: Kim Becker, C.M.

Jacky Sher Raker, Executive Vice President, Meetings, Membership, Marketing, Admin,

**Foundation & Global Operations** 

F. Russell Hoyt National Airports Conference RE:

Below is the current schedule for the 2022 F. Russell Hoyt National Airports Conference and AAAE Leadership events, along with your hotel information.

Our records show you will be arriving on 10/8/2022 and departing on 10/11/2022. You are responsible for your ground transportation.

Your confirmation number at the Signia by Hilton Orlando Bonnet Creek is 3266871286. The Signia by Hilton Orlando Bonnet Creek is located at 14100 Bonnet Creek Resort Lane, Orlando, FL 32821, phone (407) 597-3600.

Saturday, October 8

6:30 - 8:30 p.m. **AAAE Leadership Dinner** 

**Bonnet Creek 3** 

Hosted by Orlando International Airport

**Lobby Level** 

Sunday, October 9

9 a.m. - 12:15 p.m.

AAAE Board of Directors/Policy Review Council Meeting

Floridian ABC

Breakfast will begin at 8:30 a.m. in the meeting room.

**Lobby Level** 

12:15 - 1:15 p.m.

**AAAE Board of Directors/Policy Review Council Lunch** 

Dixie

(AAAE Board, Policy Review Council, Committee Chairs, Past Chairs)

lower level

#### Sunday, October 9 - Tuesday, October 11

The F. Russell Hoyt National Airports Conference officially begins on Sunday, October 9 with an Opening Reception at 6 p.m. and concludes on Tuesday, October 11 with a closing reception at 4:45 p.m. hosted by Spokane International Airport. Orlando is predicted to have temperatures ranging from 84 to 70 degrees with possible scattered thunderstorms. Dress is business casual for all meetings and events.

If you are aware of changes to your travel schedule, contact Erin O'Connor at (914) 263-6638 or erin.oconnor@aaae.org or me at (703) 801-5180 or jacky.sherraker@aaae.org. In addition, if there is anything that we can do to make your stay more pleasant, please let us know.

We look forward to seeing you in Orlando!

### AGENDA

Subject to change. Check back for updates. Please note that all sessions are listed in Eastern Time (ET).

October 9

October 10

October 11

View Full Agenda

Speakers

**SESSION TITLE** 

**CONTAINS** 

**SPEAKER NAME** 

**CONTAINS** 

**SESSION DATE/DATES** 

**BETWEEN** 

and

Find

Date/Time

**Event** 

### RS&H

October 10 9:00 am-9:30 am

### **Welcome and Opening Remarks**

### **SPEAKERS**

**Henrietta Brown, A.A.E.**, Deputy Director of Aviation, Finance and Administration, Louis Armstrong New Orleans International Airport

**Mark Gale, A.A.E.**, Chief Executive Officer & Director of Aviation, Fort Lauderdale-Hollywood International Airport

Patrick Wilson, A.A.E., ACE, President, Metropolitan Knoxville Airport Authority

**Kevin Thibault, P.E.**, Chief Executive Officer, Greater Orlando Aviation Authority

October 10 9:30 am—10:30 am

**General Session I: State of the Industry** 

Bonnet Creek 7 - 12

COUNCUDED BY

ERSECTION OF THE PROPERTY OF T

WOOLPERT
HUDSON A DUFRY COMPANY

NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION

**MODERATOR** 

Todd Hauptli, President & Chief Executive Officer, AAAE

**PANELISTS** 

**Kevin Dolliole**, *Director of Aviation*, Louis Armstrong New Orleans International Airport

**Shannetta Griffin, P.E.**, Associate Administrator for Airports, U.S. Federal Aviation Administration

Cathryn Stephens, A.A.E., Airport Director, Eugene Airport

**Kevin Thibault, P.E.**, Chief Executive Officer, Greater Orlando Aviation Authority

Steve Van Beek, Director & Head of North American Aviation, Steer

October 10

10:30 am-11:00 am

**Refreshment Break with Exhibitors** 

**SPONSORED BY** 

TRANSOFT SOLUTIONS

PARKHILL
Date/Time
PHAROVISION LLC
EQREQ FLOORING NORTH AMERICA

#### **TATVAM ANALYTICS**

October 10 11:00 am—12:15 pm

### **Breakout Session: Airlines in a Post-Pandemic Environment**

This roundtable discussion is focused on the growth and transformation of the Ultra-Low Cost Carrier (ULCC) component of the airline industry. This session is intended to provide insight on what the ULCCs are looking for from the airports that they serve; what facilities and services are needed at the airports; what sort of support or assistance is needed from both, the air carriers and from the airports; how has the current labor shortage impacted the ULCCs; and where is the ULCC component of the industry going in the next 3–5 years.

#### MODERATOR

**Paul Puckli**, Vice President, Market Development - Aviation, CHA Consulting, Inc.

### **PANELISTS**

Charlie Braden, Director, Market Development, Norfolk Airport Authority

**Jim Evans, C.M.**, Vice President, Marketing & Air Service Development, Metropolitan Knoxville Airport Authority

**George Novak**, President & Chief Executive Officer, National Air Carrier Association

Bill Swelbar, Chief Industry Analyst, Swelbar-Zhong Consultancy

Event

**Trey Urbahn**, Founder, Board Member and Advisor to the Executive Committee, Breeze Airways

October 10

11:00 am-12:15 pm

# Breakout Session: Outside the fence: Successful Recruitment and Retention

The great resignation has left airports understaffed and the industry wondering who are our next generation of leaders. Join the panel as they discuss recruitment, employee development, and AAAE resources that will prepare your airport to takeoff and soar to new heights.

### **MODERATOR**

**Meghan Dunn, A.A.E.**, Manager, Properties & Executive Affairs, Savannah Airport Commission

#### **PANELISTS**

**Linda Frankl, A.A.E.**, Director, Senior Practice Leader, ADK Consulting and Executive Search

Kimberly Maddox, Vice President, Human Resources, Avports

Carter Morris, Executive Vice President, AAAE Services, AAAE

Judi Olmstead, A.A.E., Assistant Director of Airports, Myrtle Beach

### International Airport

Ð&₹ðber 10

12:30 pm-2:00 pm

### **Luncheon with Keynote Speaker**

**SPONSORED BY** 

MEAD & HUNT, INC.
CONRAC SOLUTIONS

**KEYNOTE** 

Andrew Levy, Founder, Chairman, and CEO, Avelo Airlines

October 10

2:10 pm-3:25 pm

# Breakout Session: Honoring Who You Are with Pride: Fostering Inclusion and Belonging for the LGBTQ+ Community

Join industry leaders as they share their unique stories of pathways towards inclusion in their own professional lives, and participate in an interactive discussion where you can take lessons learned on how to foster inclusivity within your own organization and learn how to continue to develop an open and welcoming environment for all.

Floridian A

#### **MODERATOR**

Sean Moran, C.M., ACE, IACE, Airport Manager, Livermore Municipal Airport

#### **PANELISTS**

Marcia Alvarado, Engineer, WGI Inc.

Date/Time

Event

Bryant Francis, C.M., Director of Aviation, Oakland International Airport

Rick Lucas, Senior Project Manager, McFarland-Johnson, Inc.

October 10 2:10 pm-3:25 pm

# Breakout Session: Landside issues: Parking Lots Filling at Airports and How to Maximize the Passenger Experience

Leisure travelers are returning at a faster rate than business and airport parking lots are filling up. Listen and learn from experts from airports of various size and scope discuss how they're elevating the passenger experience in the critical revenue area of parking and what passengers are expecting as they return.

#### **MODERATOR**

Tom Bibb, A.A.E., Aviation Development Director, EXP US Services Inc

#### **PANELISTS**

**Walter Krygowski, Esq.**, Deputy Director - Operations & Maintenance, Louis Armstrong New Orleans International Airport

Daniel Lassiter, Senior Vice President, Republic Parking System

**Samantha Singh**, Assistant Landside Manager, Charlotte Douglas International Airport

Dawoud Stevenson, C.M., ACE, Director, Program Management & Information Technology, Savannah Airport Commission Event

October 10 3:25 pm-3:45 pm

### **Refreshment Break with Exhibitors**

SPONSORED BY

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

SIGNATURE AVIATION

J+J FLOORING

October 10 3:45 pm-4:45 pm

### **General Session II - Correcting Bottlenecks through Technology**

We all strive for maximum operational efficiency. Whether an airside or landside issue, we all want to maximize both customer experience and operational excellence. We have seen many issues solved by new technology and the trend to solve many more operational issues points upward. Hear in this interactive session about bottlenecks in your own facilities, how some have been solved at other airports and what still needs to be addressed.

**SPONSORED BY** 

JBT AEROTECH, JETWAY SYSTEMS
ARCONAS CORPORATION
DORMAKABA USA INC.
GOAPRON, INC.
ARCHETYPE SC, INC.
VOLAN TECHNOLOGY

**MODERATOR** 

Bill Hogan, Vice President, Luis Vidal + Architects

**Brian Phillips, P.E., LEED AP**, *Vice President, Aviation*, Burns Engineering, Inc.

Shadrach Vaughn, Chief Executive Officer, GoApron, Inc.

October 10 6:30 pm-8:30 pm

### Monday Evening Event: Universal CityWalk

Join your host Greater Orlando Airport Authority for a fun evening at Universal CityWalk. Mingle with friends old and new while enjoying local favorites and libations.

SPONSORED BY
ORLANDO INTERNATIONAL AIRPORT
EXP US SERVICES INC.

October 11 7:30 am—8:45 am

### **Diversity, Equity & Inclusion Committee**

Palm Beach

October 11 7:30 am—8:45 am

### **Facilities and Technical Services Committee**

### Hamilton/Indian River

October 11

7:30 am-8:45 am

### **General Aviation Committee Meeting**

Nassau

October 11

7:30 am-8:45 am

### **YOPRO Committee**

Nassau

October 11

8:00 am-9:00 am

### **Continental Breakfast with Exhibitors**

**SPONSORED BY** 

**FLAGSHIP AVIATION SERVICES** 

October 11

8:00 am-4:45 pm

### Registration

October 11

9:00 am-10:00 am

# General Session III: The Digital Divide: Embracing the Remote Workspace

**Event** 

Who gets to work from home and who doesn't? Tackling the difficult decisions airport executives face when reimagining the workplace in a competitive labor market.

#### **SPONSORED BY**

KIMLEY-HORN AND ASSOCIATES, INC.
SSP AMERICA, INC.
L3HARRIS TECHNOLOGIES

#### **MODERATORS**

**Sybil Murphy**, Senior Human Resources Consultant, ADK Consulting and Executive Search

**Judy Ross, A.A.E.**, Assistant Director of Aviation, Norman Y. Mineta San Jose International Airport

#### **PANELISTS**

**Scott Brockman, A.A.E.**, *President & Chief Executive Officer*, Memphis International Airport

**Ethan Croop, A.A.E.**, Senior Manager, Maintenance Administration, Lee County Port Authority

**Daren Griffin, A.A.E.**, President & Chief Executive Officer, Reno-Tahoe Airport Authority

**Lance Lyttle**, Managing Director, Aviation, Seattle-Tacoma International Airport

**Rachel Stevens**, Senior Director of Human Resources, Indianapolis International Airport Event

October 11

10:00 am-11:00 am

# General Session IV: Cargo Moving Forward – Redefining New Opportunities

**SPONSORED BY** 

AVIS BUDGET GROUP, INC.
BLAST DEFLECTORS, INC.
TRECAN SNOWMELTERS

#### **MODERATOR**

Tom Phillips, Executive Director, Keiser Phillips Associates

#### **PANELISTS**

**Kevin Howell, C.M., I.A.P.**, Senior Vice President & Chief Operating Officer, Greenville-Spartanburg International Airport

Jacob Matthew, National Air Cargo

Jim Szczesniak, C.M., Chief Operating Officer, Houston Airport System

October 11

11:00 am-11:15 am

### **Refreshment Break with Exhibitors**

**SPONSORED BY** 

**NORTHWEST CHAPTER AAAE** 

CHA CONSULTING, INC. Date/Time COFFMAN ASSOCIATES, INC.

**BRODIEIO**, INC.

October 11 11:15 am—12:30 pm

# Breakout Session: Environmental Audits: Airport, Legal and Environmental/Social/Governance (ESG) Perspectives

From the concrete to the C-suite: laying the foundation for your next environmental audit.

### **MODERATOR**

**Noah Karberg, A.A.E., ACE**, Assistant Airport Manager, Nantucket Memorial Airport

#### **PANELISTS**

Sammy Cummings, C.M., Transportation Planner I, State of Alaska

Mina Makarious, Partner, Anderson & Kreiger, LLP

Kris Russell, ESG Practice Leader, Armanino LLP

October 11 11:15 am—12:30 pm

# Breakout Session: Redefining Airport Management Possibilities: A 30,000 Foot View of Digital Twins

What if you had comprehensive business intelligence at your fingertips that could help you make timely airport management decisions? Sound too good to be true? Join our panel of experts as they explain what a digital twin is, where airports are on the path to adopting this real-time, predictive technology and why you should consider a digital twin for your airport.

Date/Time **SPONSORED BY** Event

### **AIRPORTS DIGITAL TWIN CONSORTIUM**

#### **MODERATORS**

**Jennifer Maples, A.A.E., ACE**, Aviation Superintendent, Phoenix Sky Harbor International Airport

Daniel Taylor, Director Aviation Architecture, Atkins

#### **PANELISTS**

Prasad Chittlauru, Principal, EPIC Engineering & Consulting Group, LLC

**Katie McCoy, C.M.**, Business Intelligence Manager, Charlotte Douglas International Airport

David Tamir, Lead Director, Airports Digital Twin Consortium

October 11 12:45 pm—2:00 pm

### **Keynote Luncheon**

**SPONSORED BY** 

**HMSHOST** 

#### **KEYNOTE**

Timo Gorner, Vice President, Disney Institute

October 11

### Date/Time

### Event

2:10 pm-3:10 pm

**Roundtables: General Aviation (GA)** 

### **MODERATOR**

Jeff Bilyeu, A.A.E., Aviation Director, Texas Gulf Coast Regional Airport

October 11 2:10 pm-3:10 pm

Roundtables: Large and Medium Hub

### **MODERATOR**

**Kevin Thibault, P.E.**, Chief Executive Officer, Greater Orlando Aviation Authority

October 11 2:10 pm—3:10 pm

Roundtables: Small/Non-Hub

Event

**Noah Karberg, A.A.E., ACE**, Assistant Airport Manager, Nantucket Memorial Airport

October 11 3:15 pm—3:45 pm

### **Refreshment Break with Exhibitors**

SPONSORED BY
SOUTHEAST CHAPTER AAAE
CHRYSALIS GLOBAL AVIATION
AEROCLOUD SYSTEMS INC.

October 11 3:45 pm-4:45 pm

### **General Session V: Net Zero Carbon Footprints**

Many are asking what net zero carbon really means. We hear it but do we understand it and how or if airports should respond. This diverse panel of leading industry experts from the airport and private sector will discuss how you can address this issue intelligently and what makes sense for your airport where one size does not fit all.

SPONSORED BY
CRAWFORD, MURPHY & TILLY, INC.
MCCARTHY BUILDING COMPANIES
SHAWCOR

IVIUULINAIUIL

Tom Bibb, A.A.E., Aviation Development Director, EXP US Services Inc

Event

#### **PANELISTS**

Joseph Gale, Environmental Project Manager, EXP US Services Inc.

**Robert Horton**, Vice President, Environmental Affairs, Dallas Fort Worth International Airport

**Chad Makovsky, C.M., ACE, IACE**, *Director of Aviation Services*, Phoenix Sky Harbor International Airport

Amy Malick, Principal, Ramboll

October 11 4:45 pm—5:45 pm

### **Closing Reception**

Join next year's host, Spokane International Airport as we bid farewell to Orlando and hello to NAC23 - Spokane!

**SPONSORED BY** 

**SPOKANE INTERNATIONAL AIRPORT** 

CODE OF CONDUCT

SUBSCRIBE FOR UPDATES

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

riy J. Becker  222  n, Germany; Amsterd  Vorld Trade Center T  Authority Prepaid Expenses  6,756.27  3,048.45  236.46  Meals will be a above per dien not include the 9:00 a.m. On  er Diem for Domestic	9/21/22 Wednesday  Wednesday  reimbursed at m rate (approve meal for reimlast travel day	9/22/22 Thursday  291.17  established Fixed by CEO onbursement by, only include	eturn Date: England n & Air Service  Employ 9/23/22 Friday  226.48	yee Paid Exp 9/24/22 Saturday  226.48  226.48  es. Receipts selent below). I st travel day, of	penses 9/25/22 Sunday  226.48  shall not be rif a meal is ponly include	9/26/22 Monday  226.48  required excerovided by a lunch and dir	9/27/22 Tuesday  226.48  ept for author conference onner if flight conner	or meeting, do
D22 n, Germany; Amsterd Vorld Trade Center T  Authority Prepaid Expenses  6,756.27 3,048.45  236.46  Meals will be a above per died not include the 9:00 a.m. On	9/21/22 Wednesday  Wednesday  reimbursed at m rate (approve meal for reimlast travel day	9/22/22 Thursday  291.17  established Fixed by CEO onbursement by, only include	eturn Date: England n & Air Service  Employ 9/23/22 Friday  226.48	226.48  226.48  Receipts selent below). I st travel day, of	penses 9/25/22 Sunday  226.48  shall not be rif a meal is ponly include	9/26/22 Monday  226.48  required excerovided by a lunch and dir	& Air France  9/27/22 Tuesday  226.48  ept for author conference onner if flight conner is flight conner in the conner	TOTAL
Authority Prepaid Expenses  6,756.27 3,048.45  236.46  **Meals will be a all above per dien not include the 9:00 a.m. On	9/21/22 Wednesday  Wednesday  reimbursed at m rate (approve meal for reimlast travel day	9/22/22 Thursday  291.17  established Fixed by CEO onbursement by, only include	Employ 9/23/22 Friday  226.48  Per Diem rate r Vice Presidelow. On firs	9/24/22 Saturday  226.48  226.48  es. Receipts sent below). I st travel day, of	9/25/22 Sunday  226.48  shall not be ref a meal is ponly include	9/26/22 Monday  226.48  226.48  required excerovided by a lunch and direction	9/27/22 Tuesday  226.48  ept for author conference onner if flight conner	1,423.5 1,423.5 1,423.5
Authority Prepaid Expenses  6,756.27 3,048.45  236.46  \$ 10,041.18  Meals will be a above per die not include the 9:00 a.m. On	9/21/22 Wednesday  reimbursed at m rate (approve meal for reimlast travel day	9/22/22 Thursday  291.17  established Fixed by CEO onbursement by, only include	9/23/22 Friday  226.48  Per Diem rater Vice Presidelow. On firs	9/24/22 Saturday  226.48  226.48  es. Receipts sent below). I st travel day, of	9/25/22 Sunday  226.48  shall not be ref a meal is ponly include	9/26/22 Monday  226.48  226.48  required excerovided by a lunch and direction	9/27/22 Tuesday  226.48  ept for author conference onner if flight conner	1,423.5 1,423.5 1,423.5
### Prepaid Expenses    6,756.27	Wednesday  reimbursed at m rate (approve meal for reim last travel day	291.17  established Fixed by CEO on bursement by only include	9/23/22 Friday  226.48  226.48  Per Diem rater Vice Presidelow. On first	9/24/22 Saturday  226.48  226.48  es. Receipts selent below). I st travel day, o	9/25/22 Sunday  226.48  shall not be rif a meal is ponly include	226.48  required excerovided by a lunch and dir	226.48  ept for author conference onner if flight c	1,423.5 1,423.5 1,423.5
236.46  236.46  Meals will be a above per die not include the 9:00 a.m. On	Wednesday  reimbursed at m rate (approve meal for reim last travel day	291.17  established Fixed by CEO on bursement by only include	Per Diem rate r Vice Presidelow. On firs	226.48 226.48 es. Receipts sent below). I	Sunday  226.48  shall not be rif a meal is ponly include	226.48  required excerovided by a lunch and dir	226.48  ept for author conference onner if flight c	1,423.5 1,423.5 1,423.5
236.46  \$ 10,041.18  Meals will be a above per die not include the 9:00 a.m. On	Wednesday  reimbursed at m rate (approve meal for reim last travel day	291.17  established Fixed by CEO on bursement by only include	Per Diem rate r Vice Presidelow. On firs	226.48 226.48 es. Receipts sent below). I	Sunday  226.48  shall not be rif a meal is ponly include	226.48  required excerovided by a lunch and dir	226.48  ept for author conference onner if flight c	1,423.5 1,423.5 1,423.5
236.46  \$ 10,041.18  Meals will be a above per die not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established Fred by CEO onbursement b	226.48  Per Diem rate r Vice Presidelow. On firs	226.48 226.48 es. Receipts sent below). I	226.48  shall not be ref a meal is ponly include	226.48  required excerovided by a lunch and dir	226.48  ept for author conference onner if flight c	1,423.5 1,423.5 1,423.5
236.46  \$ 10,041.18  Meals will be a above per die not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 1,423.5 1,423.5
236.46  \$ 10,041.18  Meals will be a above per die not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	1,423.5 - - - \$ 1,423.5 ized meals
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	\$ 1,423.5
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	established F ved by CEO on bursement b r, only include	Per Diem rate r Vice Presid elow. On firs	es. Receipts selent below). I	shall not be r f a meal is p only include	required exce rovided by a lunch and dir	ept for author conference onner if flight c	\$ 1,423.5
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	ved by CEO on bursement by, only include	r Vice Presidelow. On first	lent below). I st travel day, o	f a meal is ponly include	rovided by a lunch and dir	conference on nner if flight o	\$ 1,423.5 ized meals or meeting, do
Meals will be a above per dier not include the 9:00 a.m. On	reimbursed at m rate (approve e meal for reim last travel day	ved by CEO on bursement by, only include	r Vice Presidelow. On first	lent below). I st travel day, o	f a meal is ponly include	rovided by a lunch and dir	conference on nner if flight o	\$ 1,423.5 ized meals or meeting, do
Meals will be a above per die not include the 9:00 a.m. On	reimbursed at m rate (approv e meal for rein last travel day	ved by CEO on bursement by, only include	r Vice Presidelow. On first	lent below). I st travel day, o	f a meal is ponly include	rovided by a lunch and dir	conference on nner if flight o	\$ 1,423.5 ized meals or meeting, do
Meals will be a above per die not include the 9:00 a.m. On	reimbursed at m rate (approv e meal for rein last travel day	ved by CEO on bursement by, only include	r Vice Presidelow. On first	lent below). I st travel day, o	f a meal is ponly include	rovided by a lunch and dir	conference on nner if flight o	ized meals or meeting, do
Meals will be a above per die not include the 9:00 a.m. On	m rate (approve e meal for rein last travel day	ved by CEO on bursement by, only include	r Vice Presidelow. On first	lent below). I st travel day, o	f a meal is ponly include	rovided by a lunch and dir	conference on nner if flight o	or meeting, do
			US Dept of S	State Per Dier	n for Interna	tional		
	9/21/22	9/22/22	9/23/22	9/24/22	9/25/22	9/26/22	9/27/22	6
ich Amsterdam	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
8.00 \$21.00			18.00	21.00	21.00			60.0
1.00 \$34.00		31.00	31.00	34.00	34.00			130.0
9.00 \$55.00		49.00	55.00	55.00	55.00			214.0
4.00 \$27.00		24.00	27.00	27.00	27.00	27.00	27.00	159.0
								563.0
bove Per Diem Rate								
	\$ -	\$ 104.00	\$ 131.00	\$ 137.00	\$ 137.00	\$ 27.00	\$ 27.00	563.0
exception should be		Trip Grand	Γotal					12,027.7
	1	INCRESSED BUSINESS OF SECURIORS		Traveler				1,143.3
		Less Expens	es Prepaid b	y Authority				10,041.1
	1				e check reque	est		
	1	<b>Due Authori</b>	ty - if negative	e, attach check	payable to SI	DCRAA		\$ 3,129.9
	_		Note: S	Send this report	to Accounting	even if the am	nount is \$0.	
ved will be traveler's	responsibility.	By signing b	pelow, ADMII	NISTRATOR	certfiles, bas	sed on reason	nable inquiry	that expense
	\$34.00  9.00 \$55.00 \$27.00 \$137.00  bove Per Diem Rate exception should be exception.	\$34.00  9.00 \$55.00  4.00 \$27.00 \$137.00  bove Per Diem Rate  xception should be  owledges understanding and agree and correct and all claimed experied will be traveler's responsibility.  e, necessary, directly related to the	1.00 \$34.00 31.00 9.00 \$55.00 49.00 4.00 \$27.00 24.00 2.00 \$137.00  bove Per Diem Rate¹ \$ 104.00  exception should be  Trip Grand PAGE 2 Exp Less Expens Due Travele Due Authori  cowledges understanding and agreeing to be be and correct and all claimed expenses were included will be traveler's responsibility. By signing to a necessary, directly related to the Authority's be-	\$34.00 \$31.00 \$1.00 \$9.00 \$55.00 \$9.00 \$55.00 \$49.00 \$55.00 \$27.00 \$24.00 \$27.00 \$137.00 \$24.00 \$137.00 \$24.00 \$131.00 \$27.00 \$137.00 \$24.00 \$131.00 \$27.00 \$20.00 \$137.00 \$20.00 \$137.00 \$20.00 \$137.00 \$20.00 \$137.00 \$20.00 \$137.00 \$20.00 \$20.00 \$137.00 \$20.00 \$	\$34.00 \$31.00 \$31.00 \$34.00 \$9.00 \$55.00 \$55.00 \$49.00 \$55.00 \$27	\$34.00 \$31.00 \$31.00 \$34.00 \$40.00 \$9.00 \$55.00 \$55.00 \$55.00 \$55.00 \$27.00 \$27.00 \$27.00 \$27.00 \$27.00 \$27.00 \$27.00 \$27.00 \$137.00 \$27.00 \$137.00 \$27.00 \$137.00 \$27.00 \$137.00 \$27.00	\$34.00 \$31.00 \$31.00 \$4.00 \$4.00 \$9.00 \$55.00 \$55.00 \$55.00 \$55.00 \$27.0	31.00   \$1.00   \$34.00   \$1.

(Required if meal(s) reimbursed above the Per Diem Rate)

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

#### TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Employee/Trip	Information								Date:		
Name:		Kimberly J. E	Becker			Dept-	Executive D	ivision BU	171.00.000		
Departure Date	e:	9/28/2022	300001		R	eturn Date:		iviolon, bo		eport Due:	10/31/22
Destination: Munich, Germany;		nany; Amsterda	am, Netherlar					5	-		
Business Purpose: EDC World Trade Center Th			nriving Cities	Trade Missio	n & Air Servi	ce Visits to B	ritish Airway	s, Lufthansa	& Air France		
			Authority								
Expense items	not included	in Per Diem	Prepaid Expenses			Emplo	yee Paid Exp	penses			TOTAL
				9/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	
Air Fore Dail	leand Due			Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Air Fare, Rail Conference F											
Rental Car	665				***************************************						
Gas				-							
	ille			-							
Parking & To	ach mileage fo	rro									
Taxi / TNC / S		1111			48.66						
Lodging	Shuttle Fale			226.49	288.85	276.37					48.66 791.71
	nternet and Fa			220.48	200.00	210.31					/91./1
Laundry	mornet and ra	^		-							-
Miscellaneou	16.			-							
Wiscellaneou	15,										-
										L	<del> </del>
			\$ -								\$ 840.37
		GSA Per Dier	n for Domestic				State Per Die	m for Interna	ational		
			Montel	9/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	
Breakfast	\$21.00	\$20.00	Munich \$18.00	Wednesday	Thursday 20.00	Friday 20.00	Saturday 18.00	Sunday	Monday	Tuesday	58.00
Lunch	\$34.00	\$33.00	\$31.00		33.00	31.00	31.00				95.00
Dinner	\$55.00	\$53.00	\$49.00		30.00	49.00	31.00				49.00
Incidentals	\$27.00	\$26.00	\$24.00	27.00	26.00	24.00	24.00				101.00
Total M&IE	\$137.00	\$132.00	\$122.00			-					303.00
		eption Above P									-
Total Meal and				\$ 27.00	\$ 79.00	\$ 124.00	\$ 73.00	\$ -			303.00
Cyplonetics	s. Cubatantial	lian for avecan	tion aboutd	1	21.0.1					-	
be attached		tion for except	uon snoula	1	Trip Grand						1,143.37
be attached				1			ch copy of Autho	rity check)			
				1	Less Expens				10040		
							amount, prepar				¢4 442 27
					Due Authori		e, attach check	3 3			\$1,143.37
				J			nd this report to				
By signing below						ound by Auth	ority Policy 3	.30 - Busine	ss and Trave	Expense	ingen; and
Reimbursement	Policy; (b) cer	tifies that this re	eport is true an	d correct and	all claimed	expenses we	ere incurred in	connection	with official	Authority bus	
(c) understands reasonable inqu											
under Authority		oco approved ii	i uno report we	ore reasonabl	c, necossary	directly rela	ited to the Ad	ulolity 5 bus	incoo, and u	lat triey are it	cirribursable
	i olioy olioo.									1.0	
Prepared By:		Diane Casey				Ext.:	2445				
Facilities of a		16 5	0.7/	60	_	Det	lest	212	-		
raveler's Signa	iture:	1	77 6	1		Date:	10	100/2			
Administator's S	Signature.	(				Date:					
	ngilataro,					Duto.					
	dent Approval <sup>1</sup>					Date:					

(Required if meal(s) reimbursed above the Per Diem Rate)



☐ 1 x Ticket

Order total: \$3,048.45

Hotel Des Indes

54-56 Lange Voorhout 2514 EG Den Haag Netherlands View on map

View event details

World Trade Center San Diego

Follow

Questions about this event?

Contact the organizer

### **Order Summary**

Order #3979658199 - June 29, 2022

\$3,048.45 paid by Visa

Last 4 digits: 6785

Appears on your card statement as EB "Thriving Cities Tr

\$3,048.45

View and manage your order online

Printable PDF tickets are attached to this email

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service and Privacy Policy, and Cookie Policy.

### eventbrite

# f @

This email was sent to kbecker@san.org

Eventbrite | 535 Mission Street, 8th Floor | San Francisco, CA 94105

Copyright © 2022 Eventbrite. All rights reserved.

Privacy Policy

### **TRAVEL**TRUST

Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700

For a single calendar entry click here Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: XQRMEX

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Lufthansa German Airlines - Flight Number 0467

Departure: Wed, 09/21/2022 5:15 PM Departure City: San Diego, CA (SAN)

Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Thu, 09/22/2022 1:25 PM Arrival City: Munich, Germany (MUC)

Arrival Terminal: TERMINAL 2

Class of Service: D - BUSINESS

Confirmation: 3B3AWQ

Confirmation: 76016620-

Confirmation: 3B3AWQ

Equipment: 359 Meal: Refreshment

Travel Time: 11 hour(s) 10 minute(s)

Add flight to Calendar Baggage Info Weather CHECK I

Seat Assignments: BECKER/KIMBERLY JANE - 04D

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER JF258808

**Marriott Hotels** 

MUNICH AIRPORT MARRIOTT HOTEL

ALOIS STEINECKER STRASSE 20

FREISING 85354 Phone 49-8161-9660 Fax 49-8161-9666281

Check-In Date: Thu, 09/22/2022 Location: Munich, Germany

Membership Number: Status: Confirmed

Check-Out Date: Fri, 09/23/2022

Number of Rooms: 1

Cost per night: 314.00 EUR Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: BECKER KIMBERLY JANE

Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 2306

Departure: Fri, 09/23/2022 3:05 PM Departure City: Munich, Germany (MUC)

Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Fri, 09/23/2022 4:35 PM

Arrival City: Amsterdam, Netherlands (AMS)

Arrival Terminal:

Class of Service: D - Business

Equipment: 319 Meal: Refreshment

Travel Time: 1 hour(s) 30 minute(s)

Add flight to Calendar Baggage Info

Operating Carrier Baggage Info

Weather

Operated By LUFTH CITYLINE

Seat Assignments: BECKER/KIMBERLY JANE - 03D

British Airways - Flight Number 0429

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER JF258808

Confirmation: 3B3AWQ

Departure: Thu, 09/29/2022 10:00 AM

Departure City: Amsterdam, Netherlands (AMS)

**Departing Terminal:** Status: Confirmed

Arrival: Thu, 09/29/2022 10:25 AM

Arrival City: London Heathrow, England (LHR)

Arrival Terminal: TERMINAL 5 Class of Service: O - ECONOMY Equipment: 32N Meal: Food-Bev/Pur

Travel Time: 1 hour(s) 25 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: BECKER/KIMBERLY JANE - 12C

EXIT ROW AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER MTJ4330 Sofitel Hotels

Confirmation: 6214WIS656-

SOFITEL LONDON HEATHROW

TERMINAL 5. LONDON TW6 2GD Phone 44-20-87577777 Fax 44-20-87577701

Check-In Date: Thu, 09/29/2022

Location: London Heathrow, England

Membership Number: Status: Confirmed Check-Out Date: Fri, 09/30/2022

Number of Rooms: 1

Cost per night: 269.00 GBP Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: BECKER KIMBERLY JANE

Per night rate may not include all taxes and/or additional fees

Special Instructions: FA243577

British Airways - Flight Number 0950

Departure: Fri, 09/30/2022 8:55 AM
Departure City: London Heathrow, England (LHR)

Departing Terminal: TERMINAL 5

Status: Confirmed

Arrival: Fri, 09/30/2022 11:50 AM

Arrival City: Munich, Germany (MUC)
Arrival Terminal: TERMINAL 1

Class of Service: B - ECONOMY

Confirmation: 3B3AWQ

Confirmation: 76031541-

Equipment: 32N Meal: Food-Bev/Pur

Travel Time: 1 hour(s) 55 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: BECKER/KIMBERLY JANE - 14C

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER MTJ4330

**Marriott Hotels** 

MUNICH AIRPORT MARRIOTT HOTEL

ALOIS STEINECKER STRASSE 20 FREISING 85354

Phone 49-8161-9660 Fax 49-8161-9666281

Check-In Date: Fri, 09/30/2022

Location: Munich, Germany

Membership Number: Status: Confirmed Check-Out Date: Sat, 10/1/2022

Number of Rooms: 1

Cost per night: 304.00 EUR Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: BECKER KIMBERLY JANE

Per night rate may not include all taxes and/or additional fees

Sufthansa German Airlines - Flight Number 0466

Departure: Sat, 10/1/2022 12:30 PM
Departure City: Munich, Germany (MUC)

Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Sat, 10/1/2022 3:25 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 2

Class of Service: D - BUSINESS

Confirmation: 3B3AWQ Equipment: 359

Meal: Refreshment Travel Time: 11 hour(s) 55 minute(s)

Add flight to Calendar Baggage Info

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 06G

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER JF258808

Invoice Detail

Name: BECKER/KIMBERLY JANE

British

Issue Date: 08/3/2022

Airways Ticket: 1257781046889

Invoice Number: 5628139

Service Fee: 8900824176646

Name: BECKER/KIMBERLY JANE

Lufthansa German

Airlines Ticket: 2207791109637 Invoice Number: 5634084

Service Fee: 8900825430108

Service Fee: 8900825430110 Service Fee: 8900827544698 Issue Date: 06/30/2022 Issue Date: 09/22/2022

Issue Date: 08/3/2022

Issue Date: 08/3/2022

Issue Date: 09/22/2022

See Exchange Detail

Amount: \$0.00

Amount: \$595.10

Amount: \$40.00

Amount: \$40,00 Amount: \$30.00

Amount: \$40.00

Total Fare: USD \$745.10

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

**New Ticket Number:** 

2207781046887

Issue Date: 8/3/2022

Original Ticket Number:

2207774873904

New Airfare: \$6,756.27

Original Airfare: -\$6,709.07

Airline Change Fee: \$0.00 Amount Charged: \$47.20

New Ticket Number:

2207791109637

Issue Date: 9/22/2022

Original Ticket Number:

2207781046887

New Airfare: \$6,756.27

Original Airfare: -\$6,756.27 Airline Change Fee: \$0.00 Amount Charged: \$0.00

**General Remarks** 

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR

THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED

OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS

IT MAY HAVE NO VALUE, CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.

PER MANDATORY IATA RESOLUTION 830D

YOUR CONTACT DETAILS HAVE BEEN GIVEN

TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882

FOR TRAVEL TO THE GERMANY A US CITIZEN

MUST HAVE A VALID PASSPORT

AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA

PLEASE VISIT HTTPS//ESTA.CBP.DHS.GOV/ESTA

MOST COUNTRIES RECOMMEND YOUR PASSPORT BE

VALID FOR AT LEAST 6 MONTHS BEYOND YOUR

TRAVEL DATES, PLEASE CHECK

WWW.TRAVEL.STATE.GOV FOR MORE DETAILS

YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS

PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

### **Casey Diane**

Den Haag to Low con

From:

Brown Hampton

Sent:

Monday, September 26, 2022 8:03 AM

To:

Casey Diane

Subject: Attachments: Fw: Your Rail Europe order: The Hague - Rotterdam, Rotterdam - London Den Haag Centraal - Rotterdam Centraal.pdf; Den Haag Centraal - Rotterdam

Centraal.pdf; Den Haag Centraal - Rotterdam Centraal.pdf; Rotterdam Centraal - London St. Pancras International (Guillermo Cabrera).pdf; Rotterdam Centraal - London St.

Pancras International (Kimberly Becker).pdf; Rotterdam Centraal - London St. Pancras

International (Hampton Brown).pdf; Calendar-D16EJK.ics

From: Rail Europe <checkout@raileurope.co.uk>
Sent: Monday, September 26, 2022 7:27 AM
To: Brown Hampton <hbrown@san.org>

Subject: Your Rail Europe order: The Hague - Rotterdam, Rotterdam - London

### RAILEUROPE

Hello Hampton,

Thanks for booking your travel through Rail Europe.

Your tickets and booking details are now available via your account in the Rail Europe mobile app (iOS / Android). Everything you need is also included below.

Timetables can be subject to small amendments. Please check your travel times before departure.

Have any questions? Our Help articles have the answer.

Enjoy your trip.

The Rail Europe team

- You have 6 mobile tickets for the following journeys.
  - Den Haag Centraal to Rotterdam Centraal
  - Den Haag Centraal to Rotterdam Centraal
  - Den Haag Centraal to Rotterdam Centraal
  - Rotterdam Centraal to London St. Pancras International (Guillermo Cabrera)
  - Rotterdam Centraal to London St. Pancras International (Kimberly Becker)

Or Rotterdam Centraal to London St. Pancras International (Hampton Brown)
We've attached your mobile tickets to this email. Please be ready to present them on a suitable mobile device at check-in or during your journey.

Using mobile tickets

Your journey is composed of multiple trips run by different operators and therefore has distinct tickets. The train travel and all associated after-sales services are therefore handled independently by each operator.

### Times and seats

1. Sprinter #5125

06:54 Den Haag Centraal Thu 29 Sep



07:23 Rotterdam Centraal

- 2. INTERCHANGE & CHECK IN 1 hour, 5 minutes
- 3. Eurostar #9119

08:28 Rotterdam Centraal

- Seat 85, Coach 13
  Seat 86, Coach 13
  Seat 82, Coach 13
- 11:00 London St. Pancras International

### Tickets

Den Haag Centraal to Rotterdam Centraal

06:54 Thu 29 Sep 2022

### **Passengers**

- Mr Hampton Brown (Adult, 31 Oct 1969, hbrown@san.org)
- o Mr Guillermo Cabrera (Adult, 21 Jun 1972)
- Mrs Kimberly Becker (Adult, 14 Jun 1963)

### Delivery

#### Fare conditions

### The Hague - Rotterdam, Second Class

3 Adults, Second Class, Standard Fare Adult, Semi-Flexible (€2.13 each)

Not valid in high speed trains. IC Direct Schiphol-Rotterdam. Refundable with conditions. Extra fee on. no specific travel conditions. ATTENTION: homeprint tickets have a validity of 1 day. Ticket valid for any conventional train on the requested route during the whole validity period of the ticket (for homeprinted tickets, the validity period is limited to the requested travel date). Not valid on high-speed trains, except for ICE trains. No exchange possible. Refund before the 1st day of validity: EUR 5 fee/refund from the 1st day of validity: EUR 15 fee Digital Homeprint tickets can only be refunded in their original point of sales (i.e. not at the train stations).

### Rotterdam Centraal to London St. Pancras International

08:28 Thu 29 Sep 2022

### **Passengers**

- Mr Hampton Brown (Adult, 31 Oct 1969, hbrown@san.org)
- Mr Guillermo Cabrera (Adult, 21 Jun 1972)
- Mrs Kimberly Becker (Adult, 14 Jun 1963)

### Delivery

Mobile ticket

#### Fare conditions

#### Rotterdam - London, Standard

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

#### Your PNR reference

- The transport operator can use the following PNR reference to locate your booking in their system if required.
- Rotterdam London: KVVFRZ
- You can also use your PNR reference to collect Eurostar train tickets at the station.

Have a question?

Need a refund or want to exchange a ticket?

Browse our Help articles

Manage your booking

**Booking fee** 

€6.95

Rail Europe order reference RE-D16EJK

Total €737.15

Here's your copy of the Rail Europe and Eurostar terms and conditions.



Rail Europe

This is an automated email. Please do not reply to it. If you want to contact us, please use our web form by clicking here.

245,72, Evrus = \$236.46 Each Renson

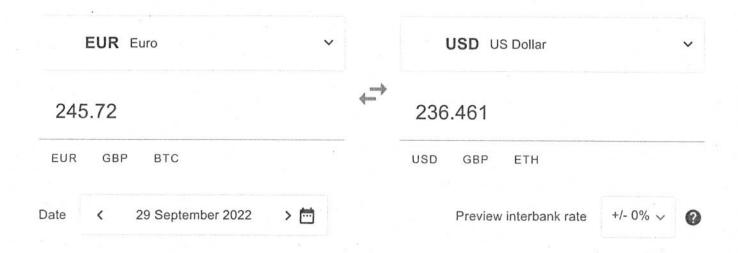
> See Attached Conversion Page



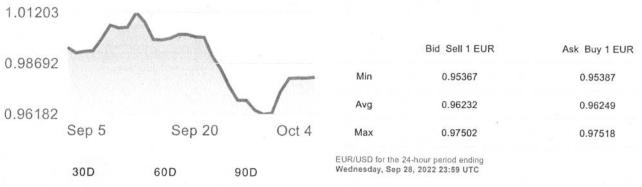
# Den Hag to London

### **Currency Converter**

Over 31 years of currency data. Powered by NOANDA



OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### **Live Rates**

Name	Bid	Ask
EUR/USD	<b>▼</b> 0.99 <b>86</b> <sup>6</sup>	0.99883
USD/EUR	▲ 1.0011 <sup>7</sup>	1.00134
USD/JPY	- 144. <b>00</b> <sup>5</sup>	144.024

From: Casey Diane dcasey@san.org

Subject: Kim Receipt

Date: Sep 30, 2022 at 7:29:08 AM

To: Casey Diane dcasey@san.org

Transportation
09/30/2



45.00 50.00 EUNOS = \$ 488 48.66 USD

Sent from my iPhone



09/30/2L

### **Currency Converter**

Over 31 years of currency data. Powered by NOANDA

EUR Euro	~		USD U	S Dollar		~
50		<b>←</b> →	48.6564			
EUR GBP BTC			USD. GBP	ETH		
Date < 30 September 202	2 > 🛅		Preview	interbank rate	+/- 0% ~	0

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



### These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### Live Rates

Name	Bid	Ask
EUR/USD	<b>▼</b> 0.99 <b>81</b> <sup>9</sup>	0.99852
USD/EUR	▲ 1.001 <b>4</b> <sup>8</sup>	1.00181
USD/JPY	- 144. <b>16</b> <sup>4</sup>	144. <b>21</b> <sup>5</sup>

**JANE** Kimberly Becker **United States** 

Room No. Arrival

: 324

: 22.09.22 : 23.09.22

Departure Page

: 1 von 2

Cashier No.

: 18839

MRW No.

: XXXXX9603

COPY OF INVOICE 1001577

**Guest Name** 

JANE Kimberly Becker

Invoice Date

: 23.09.22

Date	Description	Supplement	Debit EUR	Credit EUR
22.09.22	Room		SE SEXUEES	
22.09.22	rejeaklast Packaga	ow (Opera Solin)	(10.003	
22.09.22	Molkerel Breakfast.Co	office principle	6.00	
22.09.22	Premium Retail (REG	5)	294.00	
23.09.22	CC - Master Card			314.00
	XXXXXXXXXXXXXX0764	XX/XX		

(4)

VAT Detail		net EUR	tax EUR	incl. tax EUR	Total	314.00
VAT .	19 %	5.04	0.96	0.96 6.00		
VAT 7 % Total:		287.85	20.15	308.00	Balance to pay	
		292.89	21.11	314.00	Total incl. Tax	

Total	314.00	314.00
Balance to pay		0.00 EUR
Total incl. Tax		314.00 EUR

294.00 auros = \$291.17 Wo See Attached conversion Page

For your Elite Status you will earn your bonus points:

\* Gold Card Member 25% \*

For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).



09/22/22 menutt Munich Hate 09/22-09/23/22

### **Currency Converter**

EUR Euro		~
294		
USD US Doll	ar	~
291.171		
		Switch ↔
Date <	22 September 2022	> 🛅
Preview interbank rate	+/- 0% ~	0

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.

Ms Kimberly Becker

**United States** 

Room Number

:133

No of Persons

:1

Cashier

:4,

Page Number

:1 of 2

Arrival

ALL

:23-09-22

Departure

:29-09-22

Company Name

: Embassy of the United States

Hotel Des Indes, 29-09-22

Date	Description	Debits	Credits
23-09-22	Accommodation	230.00	
23-09-22	City tax	5.35	
24-09-22	Accommodation	230.00	
24-09-22	City tax	5.35	
25-09-22	Accommodation	230.00	
25-09-22	City tax	5.35	
26-09-22	Accommodation	230.00	
26-09-22	City tax	5.35	
27-09-22	Accommodation	230.00	
27-09-22	City tax	5.35	
28-09-22	Accommodation	230.00	
28-09-22	City tax	5.35	
29-09-22	Master Card	200000	1,412.10

Balance in EUR 0.00

	Excl. VAT	VAT	Incl. VAT
VAT low deductable	1,141.62	102.78	1,244.40
VAT low non deductable	124.38	11.22	135.60
CITY TAX	32.10		
Total in FUR	1.298.10	114 00	1 412 10

\$1,358.89 SEE Attached Conversion Page

(U.V.H.)

Thank you for visiting Hotel Des Indes.

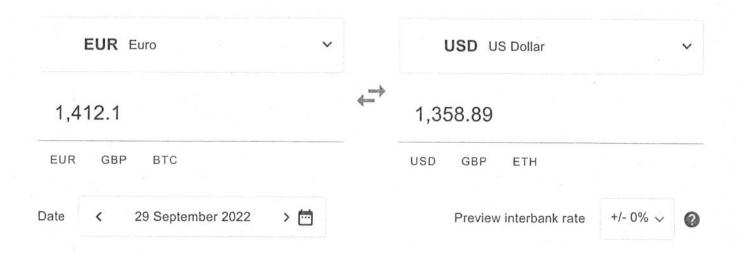
Hotel dés Indes Lange Voorhout 54-56 2514 EG Den Haag Tel: +31 78 361 2345 DATE: 29/89/22 86:37	L DCATION 1D.: 231513 V VIB.: 23151303 R VIB.: 23151303 R VID.: 55551513 HK VID.: 100702001418	** A P P R O V E D *** CARDHOLDER RECEIPT	ACCOUNT WILL BE DEBITED HHS TYPE.: Completion	lotal amount: 1412.18 EUK	#81 (10 MC #81 YPE MASTERCARD H KB EHTRY, Manual D A8080808041818 V HPP LBL: Mastercard	TH CODE: 172259 ASON CODE: 80	REFERENCE NUMBER 7847900	Signature verified	Thank you	
---	--	---	---	---------------------------	---	----------------------------------	-----------------------------	--------------------	-----------	--



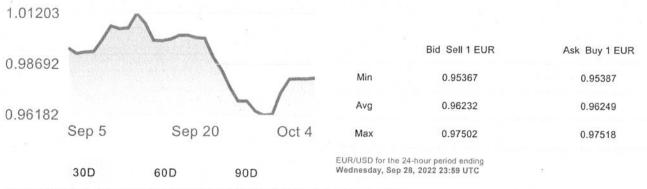
09/29/22 Note) Des Indes 09/23-09/29

### **Currency Converter**

Over 31 years of currency data. Powered by NOANDA



OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### **Live Rates**

Name	Bid	Ask
EUR/USD	• 0.99 <b>86</b> <sup>4</sup>	0.99881
USD/EUR	▲ 1.0011 <sup>9</sup>	1.00 <b>13</b> 6
USD/JPY.	- 143. <b>98</b> <sup>7</sup>	144.005



#### LONDON HEATHROW

Mr. Becker Kimberly Jane

Room No.

: 3221

Great Britain

Arrival

29/09/22

Departure

: 30/09/22

Cashier

13593

Folio No.

582743274

Company VAT No.

Voucher /PO No.

Page

1 of 1

\$ 288.85 USD See Attached conversion page

INVOICE

VAT No.

GB 809 823 803

Date	Description			Charges £	Payments £
29/09/22	Deposit Transfer at C/I			127	269.00
29/09/22	Accommodation			269.00	
	-	Total Balance Due £			0.00
		VAT Breakdown	Net £	VAT £	Gross
		VAT@ 20%	224.17	44.83	269.00
		VAT @ 12.5%	0.00	0.00	0.00
		VAT@ 5%	0.00	0.00	0.00
		VAT@ 4%	0.00	0.00	0.00
		VAT@ 2.5%	0.00	0.00	0.00
		VAT@ 1%	0.00	0.00	0.00
		VAT@ 0% and Exempt	0.00	0.00	0.00
		Total	224.17	44.83	269.00

Le Club Accorhotels Card:

Not yet registered? Sign up at www.accorhotels.com and start earning points.





### **Currency Converter**

Over 31 years of currency data. Powered by NOANDA

09/29/22 Sofited Notel 09/29-09/30/22

GBP Great British Pound 

USD US Dollar

288.847

GBP EUR BTC

USD GBP ETH

Preview interbank rate +/- 0% 

Preview interbank

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### **Live Rates**

Name	Bid	Ask
EUR/USD	▲ 0.99 <b>84</b> <sup>5</sup>	0.99882
USD/EUR	<b>1.0011</b> <sup>8</sup>	1.00 <b>15</b> <sup>5</sup>
USD/JPY	<b>→</b> 144.06 <sup>4</sup>	144. <b>1</b> 6 <sup>4</sup>



JANE

Kimberly Becker 374 N Coast Hwy 92024 Encinitas **United States** 

Room No.

: 224

Arrival

: 30.09.22 : 01.10.22

Departure Page

1 von 2

Cashier No.

17303

MRW No.

: XXXXX9603

**INVOICE 1002536** 

**Guest Name** 

JANE Kimberly Becker

XX/XX

Invoice Date

: 01.10.22

Credit EUR

304.00

Date	Description	Supplement	Debit EUR	
30.09.22	Room Backtast		CONTRACTOR OF THE PARTY OF THE	
30.09.22	A SIGNOS PARENTER	REPORT SARING	4430	
30.09.22	Radiokara Dealines (Peli	GO/AGDERAN	6.00	
30.09.22	Premium Retail (REG)	The state of the s	284.00	
01.10.22	CC - Master Card			3

**VAT Detail** net EUR tax EUR incl. tax EUR VAT 19 % 0.96 5.04 6.00 VAT 7% 278.50 19.50 298.00 Total: 283.54 20.46 304.00

Total 304.00 304.00 Balance to pay 0.00 EUR Total incl. Tax 304.00 EUR

284.00 Euros = \$276.37 See attacked concedion

For your Elite Status you will earn your bonus points:

XXXXXXXXXXXXX0764

\* Gold Card Member 25% \*

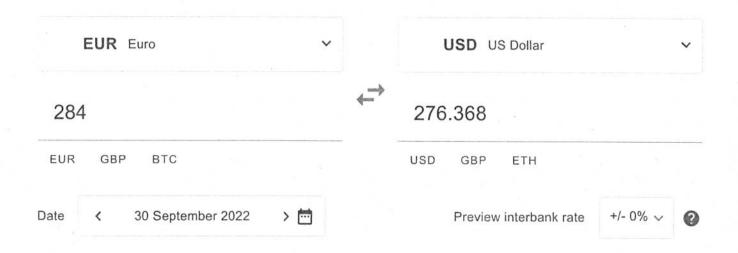
For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).



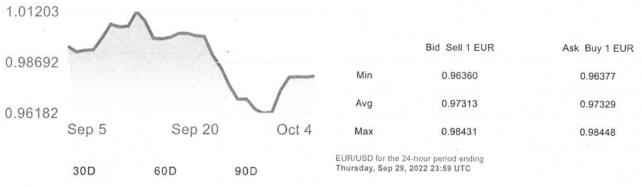
## 09/30/22 Morrich Hote 09/30-10/01/22

### **Currency Converter**

Over 31 years of currency data. Powered by NOANDA



OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### **Live Rates**

Name	Bid	Ask
EUR/USD	• 0.99 <b>81</b> <sup>6</sup>	0.99853
USD/EUR	▲ 1.00 <b>14</b> <sup>7</sup>	1.00184
USD/JPY	- 144.10 <sup>5</sup>	144. <b>19</b> <sup>3</sup>



### Foreign Per Diem Rates In U.S. Dollars DSSR 925

GERMANY: Munich
Publication Date: 07/01/2022

Country Name		Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Munich	01/01	12/31	233	122	355	N/A	06/01/202

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	126
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20			
		33	52	26
\$132 \$133	20	33	53	26
			53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



### Foreign Per Diem Rates In U.S. Dollars DSSR 925

NETHERLANDS: Amsterdam Publication Date: 07/01/2022

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate		Maximum Per Diem Rate		Effective Date
NETHERLANDS	Amsterdam	01/01	12/31	410	137	547	N/A	06/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



### Foreign Per Diem Rates In U.S. Dollars DSSR 925

UNITED KINGDOM: London Publication Date: 10/01/2022

Country Name	Post Name		Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
UNITED KINGDOM	London	01/01	12/31	307	132	439	View.	08/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
138	21	35	55	27
139	21	35	56	27
140	21	35	56	28
141	21	35	57	28
142	21	36	57	28
143	21	36	57	29
144	22	36	57	29
145	22	36	58	29
146	22	37	58	29

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY <u>OUT-OF-TOWN TRAVEL REQUEST</u>

# **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMAT	TION:						
Traveler Name:	Kimberly J. Becker			D	epartment:	Execu	tive, BU6
Position:	☐ Board Member	□ President/	CEO	☐ General			ef Auditor
1	☐ All Other Authority	Employees					
DATE OF REQUEST:	06/29/2022	DATE OF DEF	ARTURE	RETURN:	09/21/202	22 / 1	10/01/2022
DESTINATION / BUSIN	ESS PURPOSE:						
Destination: Munic	h & Amsterdam			urpose: Lufth Thriving Cities			sit and
PROJECTED OUT-OF-	TOWN TRAVEL EX	PENSES:					
A. Transportation							
	check box for busines	ss class or equivalen	t (internatior	nal only)	\$	6,200	.00
<ul> <li>Rental C</li> </ul>					\$		
	ansportation (Taxi, 7				\$	200	0.00
	as, Parking/Tolls, Mil	eage)			\$		
B. Lodging	oidental Evnences /	Por Diam)			\$	\$2,400	
	ncidental Expenses ( I Conference Fees	Per Diem)			\$	3,050	0.00
E. Entertainmer					\$	0,000	.00
TOTAL	PROJECTED TRAV	EL EXPENSES			\$	12,350	.00
By my signature below,  1. The above-listed related to Authori  2. I have attended to	I certify the following projected out-of-town	n travel expense		1750			
Travelers Signature:	(see, 31	L.De		Da	ate:	1291	22
and identified exp		i: request and ma lated to and nec on to the anticipa	de inquiri essary for ted benef	es to determine the advance fits to the Autl	ne that the oment of the nority; and	out-of-tov Authority	wn travel y's
Administrator's Signatu	re:	Ail Color	<b>\</b>		Date: _	June 29	, 2022
AUTHORITY CLER	K CERTIFICATION	ON ON BEHA	LF OF E	EXECUTIV	E COMMI	TTEE	
ı, Arely Valenzi	iela			certify that thi	s document	was app	proved
by the Executive Comm		08/22/20 (Meeting D		mee	ting.		



# THRIVING CITIES TRADE MISSION

Amsterdam, Rotterdam, The Hague, Eindhoven September 24 – 29

### AGENDA - Trade Mission Modules

Saturday (9/24) - Sunday (9/25)

Travel Days (San Diego → Amsterdam); Arrive at hotel in The Hague

Monday (9/26) - Amsterdam

Breakfast Delegation Briefing with US Embassy (The Hague)

Thriving Cities Summit – Luncheon with City of Amsterdam and AMS Institute to discuss urban challenges and share best practices surrounding urban mobility, digitization, circularity, and energy

Qualcomm AI Research Lab – Promote expansion of Qualcomm's facilities + partnership w/ Uni of Amsterdam Holland Circular Hotspot – Discuss the recent partnership between the Netherlands and State of California; identify opportunities to advance circularity in infrastructure and residential development in CA Canal Cruise with Partners in Amsterdam (Dinner)

Tuesday (9/27) - The Hague + Eindhoven

TNO – NL's premier government-funded applied research institute; Digital Twin urban planning tool Phillips – Phillips campus tour; opportunities to collaborate in image-guided therapy and on talent ASML – Semiconductor manufacturing; Highlight potential expansion into San Diego & talent initiatives Internal Delegation Dinner (The Hague)

Wednesday (9/28) - Rotterdam/Leiden

Port of Rotterdam - Port to Port meeting, RDM Campus tour, startup pitches

Mayor of Rotterdam - 1v1 meeting with Mayor Gloria

Rebel Group - Discussion surrounding infrastructure finance

Leiden University Medical Center - Oldest medical university in The Netherlands → today's ecosystem: drug discovery, biotech, vaccine development, regenerative medicine

Leiden Bioscience Park - Tour of the life science cluster, startup pitches

U.S. Embassy Reception at Ambassador's Residence (The Hague)

Thursday (9/29)

Travel Day (Amsterdam → San Diego)



# THRIVING CITIES TRADE MISSION

# Amsterdam, Rotterdam, The Hague, Leiden, Eindhoven September 24 – 29

**GOAL:** Strengthen industry ties and facilitate public-private partnerships that make San Diego more sustainable, affordable & competitive. In addressing its most pressing long-term challenges – affordability, climate change, inclusion – and striving to ensure economic prosperity for the region and its people, San Diego must wield a unique blend of corporate innovation and strategic collaboration from public and private sector partners. San Diego and the Netherlands boast comparable capabilities in knowledge-intensive industries, such as personalized medicine, wireless technology, and artificial intelligence. Due to a societal commitment to sustainability, climate action, and social innovation, Dutch cities also routinely rank among the world's most thriving. This targeted, cross-sectoral delegation is comprised of approximately 30 of the San Diego region's senior officials, executives, and academic leadership.

THEMES: Urban planning & infrastructure; Climate action; Strategic Tech; Life sciences

### **OUTCOMES:**

- Transactional: 2-3 announcements (expansions/joint ventures/partnerships)
- Best Practices: 2-3 learning experiences for delegation
- Promotional: 2 public receptions/events that communicate San Diego's innovation story

### **DELEGATES**

- Todd Gloria, Mayor City of San Diego
- 2. Catherine Blakespear, Chair
  - o San Diego Association of Governments (SANDAG)
- 3. Rafael Castellanos, Commissioner
  - o Port of San Diego
- 4. Frank Urtasun, Commissioner
  - o Port of San Diego
- 5. Danielle Moore, Commissioner
  - o Port of San Diego
- 6. Joe Stuyvesant, President & CEO
  - o Port of San Diego
- 7. Gil Cabrera, Chair
  - o San Diego County Regional Airport Authority
- 8. Kimberly Becker, President & CEO
  - San Diego County Regional Airport Authority
- 9. Hampton Brown, VP, Revenue, Marketing & Innovation
  - o San Diego County Regional Airport Authority
- 10. Kirby Brady, Chief Innovation Officer
  - o City of San Diego
- 11. Christina Bibler, Economic Development Director
  - City of San Diego
- 12. Mark Cafferty, President & CEO
  - o San Diego Regional Economic Development Corp.
- 13. Nikia Clarke, Senior Vice President
  - San Diego Regional Economic Development Corp.
- 14. Al Pisano, Dean, School of Engineering
  - o University of California, San Diego
- 15. Natasha Bliss, Director of Strategic Partnerships
  - San Diego State University
- 16. Paul Roben, Assoc. Vice Chancellor
  - o UC San Diego

- 17. Monique Rodriguez, VP Government Affairs
  - o Qualcomm
- 18. Zafer Sahinoglu
  - o GM, MELIC Ventures, Mitsubishi Electric, USA
- 19. Karen Reinhardt, CHRO
  - o ASML US
- 20. Leah Sicat, Head of Communications, US
  - o ASML US
- 21. Dan Ryan, Co-Chief Investment Officer
  - Alexandria Real Estate & Equities
- 22. Yehudi Gaffen, Founder & CEO
  - o Gafcon
- 23. Scott Russell, Principal | Americas West Leader
  - o Arup
- 24. Peter Townshend, Managing Partner
  - Townshend Venture Advisors, LLP
- 25. Art Salindong, Managing Director
  - o Trabus Technologies
- 26. Kay Olmstead, Founder & CEO
  - o Nano Pharma Solutions
- 27. Hale Richardson, Vice President
  - o Home Fed Corporation
- 28. Sheldon Lyn, Partner
  - McKinsey & Company
- 29. Stacey Pennington, Principal
  - o SLP Urban Planning.
- 30. Henk Hanselaar, Honorary Consul
  - Consulate of the Netherlands, San Diego



# THRIVING CITIES TRADE MISSION, SEPTEMBER 24—29

# **Non-Lufthansa Travel Suggestions**

# Travel Suggestions

If not on the recommended Lufthansa flight #2306 arriving to Schiphol Airport at 4:45pm on September 25, and you'd prefer not to wait for the group-coordinated transportation via bus at that time, we ask that you coordinate your own transportation to the hotel. <a href="hotel checkin info">hotel checkin info</a>

Taxis/ubers are easily accessible, or you may take the train from Amsterdam

Schiphol station in the airport direct to Den Haag Centraal station in The Hague.

It is a 45-60 min train ride into The Hague, with a short 0.4 mile walk to Hotel Des Indes.

# Events Kick-Off

World Trade Center will host an informal and *optional* welcome reception in the hotel bar at 7:00pm that evening, leaving time for most of the delegation to settle in from the airport.

Trade mission programming begins early the next morning, September 26, with breakfast 7:30—8:00am in the hotel, and departure to the Embassy at 8:15am sharp.

# Catherine Blakespear

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

### TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor

(To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

**Business and Travel Reimbursement Guidelines** 

Employee/Trip Information								Date:	10/14	/2022
Name:				2 - Board S	ervices					
Departure Date:	9/21/2022			. F	Return Date:	10/1/2022		_ R	Report Due:	10/31/22
Destination: Business Purpose:	The Netherla	nds r Service Visit a	nd SD EDC	Thriving Citi	os Trada Mic	ncion				
Busiliess Fulpose.	Luitilalisa Ai	i Service visit a	IIU 3D EDC -	Trillving Citi	es made iviis	551011				
Expense items not included	in Per Diem	Authority Prepaid Expenses			Emplo	yee Paid Ex	penses			TOTAL
			9/21/22	9/22/22	9/23/22	9/24/22	9/25/22	9/26/22	9/27/22	
			Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Air Fare, Railroad, Bus										-
Conference Fees		3,048.45								-
Rental Car										-
Gas										-
Parking & Tolls										-
Mileage - Attach mileage for	rm									-
Taxi / TNC / Shuttle Fare									ļ	-
Lodging									<del>                                     </del>	-
Telephone, Internet and Fax	X								<del> </del>	-
Laundry									1	-
Miscellaneous:									<u> </u>	-
		£ 2.040.45						ļ		-
		\$ 3,048.45								\$ -
	Incidental es (M&IE)	Meals will be reabove per diem do not include after 9:00 a.m.	n rate (approv the meal for r	red by CEO o	or Vice Presion nt below. Or	dent below). n first travel d	If a meal is pay, only inclu	orovided by a ude lunch and	conference o	or meeting,
	GSA Per Die	m for Domestic			US Dept of	State Per Die	em for Interna	ational		
	Enter Daily Per	•	9/21/22	9/22/22	9/23/22	9/24/22	9/25/22	9/26/22	9/27/22	
	Diem Rate	1	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Breakfast									ļ	-
Lunch			-	-	-				<del> </del>	-
Dinner Incidentals				-		-			<u> </u>	-
Total M&IE	\$0.00	1	_		_	_			<del> </del>	-
Approved Meal Exc		] Par Diam Pata <sup>1</sup>	-		-	-			<del>                                     </del>	-
Total Meal and Incidental Ex		rei Dieili Nate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Meal and incidental Ex	крепзез		Ψ -	Ψ -	Ψ -	Ψ -	ΙΨ -	Ψ -	Ψ -	_
Explanation: Substantiat	tion for excep	tion should be		Trip Grand	Total					3,048.45
attached					•	ch copy of Author	ority check)			
All other expenses will be covered	ered by other a	igencie(s).		•	ses Prepaid					3,048.45
						amount, prepa				
				Due Author	ity - if negativ	e, attach chec	k payable to S	SDCRAA		\$ -
						end this report	_			
By signing below, TRAVELER Reimbursement Policy; (b) cer understands that any purchasi inquiry, that expenses approve Authority Policy 3.30.  Prepared By:  Traveler's Signature:	tifies that this es/claims that ed in this repor	report is true and are not allowed	d correct and will be travele	all claimed e er's responsib	expenses we pility. By sig	re incurred in ning below, A	connection ADMINISTRA	with official A ATOR certfiles	uthority busin s, based on re	easonable
ALITL	IORITY CLED	K CERTIFICATI	ON ON BEL	ALE OF EVE	CUTIVE CO	MMITTEE /T	o he comple	ated by Clark	<u> </u>	
AUTE		hereby certify the								
Clerk Signature:				sin was app	Date:			o mooning t		
·										



# San Diego Regional Economic Development Corporation

530 B Street, Suite 700 San Diego CA 92101 Phone: 619-234-8484 Fax: 619-234-1935

-	INVOICE
Invoice #	Eventbrite
Date	7/22/2022
Federal Tax ID	95-2406199

# Bill To

San Diego Regional Airport Authority PO Box 82776 San Diego CA 92138

Due Date	Billing Terms	Attention	Project No./PO No.
8/22/2022	Not 20 Days	Catherine	
8/22/2022	Net 30 Days	Blakespear	

Item	Description	Amount
Events	2022 Thriving Cities Trade Mission	\$2,950.00
	Taxes + Eventbrite Fees	\$98.45
		<b>Total</b> \$3,048.45

Please update your records to process electronic payments to EDC

MUFG, Union Bank N. A. | Routing number: 122000496 | Account number: 0073701054

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY <u>OUT-OF-TOWN TRAVEL REQUEST</u>

## **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:					
Traveler Name:	Catherine Blakespe	ear			epartment:	Board Services / 2
Position:	⊠ Board Member	☐ Presider	nt/CEO	☐ General	Counsel	☐ Chief Auditor
	☐ All Other Authority	Employees				
DATE OF REQUEST:	7/18/2022	DATE OF DE	EPARTUR	E/RETURN:	09/21/202	22 / 10/01/2022
DESTINATION / BUSI	NESS PURPOSE:					
Destination: Mun	ich & Amsterdam			Purpose: Luftl - Thriving Citie		ervice Visit and ssion
PROJECTED OUT-OF	TOWN TRAVEL EXI	PENSES:				
A. Transporta	tion Costs:  \( \sum \) check box for busines.  Car  \( \text{Transportation} \) (Taxi, \)  \( Gas, Parking/Tolls, Minimal Expenses (and Conference Feesent)  L PROJECTED TRAV	ss class or equival TNC, Train, Bud leage) ( <u>Per Diem</u> ) (EL EXPENSE) g: g:	s) S ses confor	m to Policy 3.3		
Travelers Signature:	Catherine Blakespear Catherine Blakespear (Jul 18, 2022 14:41 PDT)			D	<sub>ate:</sub> Jul ′	18, 2022
I have reviewed and identified explanation business and response and response are selected.	BY ADMINISTRATE  w, I certify the following I this out-of-town trave  xpenses are directly re easonable in comparis I training regarding my	g: Il request and related to and no on to the antici	made inqui ecessary fo pated beno	iries to determ or the advance efits to the Aut	ine that the ement of the hority; and	out-of-town travel e Authority's
Administrator's Signa	ture: Ala				Date:	Jul 19, 2022
AUTHORITY CLE						
<u>1, Arely Valenzueli</u>	7, Assistant Authority	Clerk I		, certify that th	is documen	nt was approved
by the Executive Con	, ,	8/22/2022	g Date)		eting.	

# Gil Cabrera

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided

below.  Policy 3.30 - Business	and Travel Exp	ense Reimburs	sement		Rusi	iness and Tra	vel Reimburg	sement Guide	alines		
Employee/Trip Information					-					10/2022	52251
Name:	Gil Cabrera	A SHARLING AND TO SELECT	25-y-			2 - Board S		- Dato		TOTECLE	364
Departure Date:	9/21/2022				. Dept. Return Date:		ervices	R	eport Due:		10/31/22
Destination:		nany; Amsterda	am. Netherlar			10/1/2022		•	cport Duc.		10/01/22
Business Purpose:		rade Center Ti				ce Visits to B	ritish Airways	, Lufthansa	& Air France		
Expense items not included	in Per Diem	Authority Prepaid Expenses			Emplo	yee Paid Ex	penses			тс	OTAL
	and the second s		9/21/22	9/22/22	9/23/22	9/24/22	9/25/22	9/26/22	9/27/22		Rodrigo E. Hills
			Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	1	
Air Fare, Railroad, Bus		7,666.27									-
Conference Fees		3,048.45									-
Rental Car		1000									-
Gas											
Parking & Tolls		Section Sec.							h		_
Mileage - Attach mileage fo	orm	4				i				<del> </del>	<u>-</u>
Taxi / TNC / Shuttle Fare		40 CARLO STATE	38.35							<del>                                     </del>	38.35
Lodging			00.00	304.58	228,28	228.28	228.28	228,28	228,28	-	1,445.98
Telephone, Internet and Fa		STATE OF THE CHARLES		26.46	77.60	220,20	220,20	220.20	220.20		104.06
Laundry	^	ACAPTA ST		20.40	77.00	<del> </del>			82.20	<del>                                     </del>	82.20
Miscellaneous:		120000000000000000000000000000000000000	<b>-</b>	<del> </del>		<del> </del>			62.20	-	
Wilscellarieous.				ļ		<del> </del>				-	
				1	L	<u> </u>	l		<u> </u>		
		\$ 10,714.72								\$ 1	1,670.59
	GSA Per Dier	n for Domestic			US Dept of	State Per Die	m for Interna	tional			
			9/21/22	9/22/22	9/23/22	9/24/22	9/25/22	9/26/22	9/27/22	1	
	Munich	Amsterdam	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	1	
Breakfast	\$18.00	\$21.00			18.00	21.00	21.00		14 1		60.00
Lunch	\$31.00	\$34.00		31.00	31.00	34.00	34.00				130.00
Dinner	\$49.00	\$55.00		49.00	55.00	55.00	55.00				214.00
Incidentals	\$24.00	\$27.00	Carlotte and	24.00	27.00	27.00	27.00	27.00	27.00		159.00
Total M&IE	\$122.00	\$137.00									563.00
Approved Meal Exc	ception Above P	er Diem Rate <sup>1</sup>									-
Total Meal and Incidental E	xpenses		\$ -	\$ 104.00	\$ 131.00	\$ 137.00	\$ 137.00	\$ 27.00	\$ 27.00		563.00
Explanation: Substantia	tion for except	ion should be	1	Trip Grand	Total					12	2,948.31
attached				PROPERTY AND PERSONS ASSESSED.	enses Dues	Traveler					1,198,60
			1	T-CHEST MARKET PROPERTY.	ses Prepaid I			N F D 20 186 NS N TORY 28	South Wit		0.714.72
			ł		•	amount, prepa	re check requi	act		<u>``</u>	77 1 111 22
			1			e, attach check				\$ 3	3,432.19
						Send this repor			nount is \$0.	<u> </u>	
By signing below, TRAVELER Policy; (b) certifies that this repany purchases/claims that are approved in this report were respectively.	oort is true and on not allowed will	correct and all be traveler's r	claimed expe esponsibility.	nses were in By signing l	curred in cor below, ADMI	nection with NISTRATOR	official Autho certfiies, bas	rity business sed on reaso	; and (c) und nable inquiry,	erstand: , that ex	s that
Prepared By:	Arely Valenzu	ela			Ext.:	2557			e.		
Traveler's Signature:	Ail Colon				Date:	Oct 24,	2022				
Administator's Signature:		_			Date:						

Date:

(Required if meal(s) reimbursed above the Per Diem Rate)

CEO/Vice President Approval<sup>1</sup>:

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3,30 - Business and Travel Expense Reimbursement					<b>Business and Travel Reimbursement Guidelines</b>							
Employee/Trip Information					Date: 10/10/2022							
Name:	* ## m - \$	Gil Cabrera					Dept:	2 - Board S	ervices	1 / / / / / / / / / / / / / / / / / / /		
Departure Date	<b>:</b>	9/28/2022 Return Date: 10/1/2022 Report Due:						10/31/22				
Destination:		Munich, Ger	many; Amsterd	am, N	Vetherla	nds; London,	England			-	•	
Business Purp	ose:	EDC World	rade Center Ti	hrivin	g Cities	Trade Missio	n & Air Servi	ce Visits to B	ritish Airway	s, Lufthansa	& Air France	
			Authority		CONT.	ALC: NO.			1000		F8175600	
Expense items	not included	in Per Diem	Prepaid Expenses				Emplo	yee Paid Ex	penses			TOTAL
			- Lipelious	T 9	/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	Bellatin T. Cort
				-	dnesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	1
Air Fare, Rai	road, Bus		2500000	1						Ĺ		-
Conference I	ees			d		1					1	-
Rental Car			STATE OF THE STATE									-
Gas			SHOWER THE									-
Parking & To	lls											_
Mileage - Att	ach mileage fo	orm										-
Taxi / TNC /	_					25.92						25.92
Lodging					228.28	298.59	297.92					824.79
Telephone, I	nternet and Fa	ax			18.43			26.46			1	44.89
Laundry			1									-
Miscellaneou	is:		Training in									-
			TE SHOW									-
							·	<u> </u>		•		
			\$ -									\$ 895.60
		GSA Per Die	m for Domestic				US Dept of	State Per Die	m for Intern	ational		_
					/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	]
Deceleforet	Amsterdam	London	Munich	We	dnesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	50.00
Breakfast	\$21.00	\$20.00	\$18.00	-		20.00	20.00	18.00		<del> </del>	<del> </del>	58.00
Lunch Dinner	\$34.00 \$55.00	\$33.00 \$53.00	\$31.00	-	-	33.00	31.00	31.00		<del> </del>	ļ	95.00
Incidentals	\$27.00	\$26.00	\$49.00 \$24.00	-	27.00	26.00	49.00 24.00	24.00		<del> </del>	<del> </del>	49.00 101.00
Total M&IE	\$137.00	\$132.00	\$122.00	-	27.00	20.00	24.00	24.00		ļ	<del> </del>	303.00
		ception Above I		$\vdash$			6- 875 t- 85	No all of the house			<del> </del>	303.00
Total Meal and		SUPERIOR STATE OF THE PARTY OF	er Diem Rate	\$	27.00	\$ 79.00	\$ 124.00	\$ 73.00	s -	2 500000	10 N T 10 180	303.00
Total Meal and	incluentar L	Apenses		1 4	27.00	\$ 75.00	\$ 124.00	φ /3.00	Ψ -		Park of the Man	303.00
	n: Substantia	ition for excep	tion should			Trip Grand	Total					1,198.60
be attached				1			· · · · · · · · · · · · · · · · · · ·	ch copy of Autho	rity check)			
						Less Expens	ses Prepaid I	by Authority				-
				l				amount, prepai				
						Due Author		e, attach check				\$1,198.60
				J				end this report t	_			
By signing belov												
Reimbursement												
<ul><li>(c) understands reasonable inqu</li></ul>												
under Authority		iooo appioroa	in and roport me	3.0.10	asonas	ic, necessary	, uncour rela	ited to the Ad	alonly 5 bus	incoo, and a	at they are re	MIDUISADIC
•	•											
Prepared By:		Arely Valenzu	eia				Ext.:	2557				
Traveler's Signa	ture.	Sil Can					Date:	Oct 24,	2022			
		-					Duto.				•	
Administator's S	ignature:						Date:					
											<i>y</i> -	
CEOA/ion Brook	tont Annroyal	1.					Doto					

(Required if meal(s) reimbursed above the Per Diem Rate)

# TRAVELTRUST

Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700

For a single calendar entry click here Travel Itinerary

Passenger Names

CABRERA/GUILLERMO - 02

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: FJKQMD

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Lufthansa German Airlines - Flight Number 0467

Departure: Wed, 09/21/2022 5:15 PM Departure City: San Diego, CA (SAN)

**Departing Terminal: TERMINAL 2** 

Status: Confirmed

Arrival: Thu, 09/22/2022 1:25 PM Arrival City: Munich, Germany (MUC) Arrival Terminal: TERMINAL 2

Class of Service: D - BUSINESS

Equipment: 359 Meal: Refreshment

Travel Time: 11 hour(s) 10 minute(s)

Add flight to Calendar Baggage Info CHECKIN

Seat Assignments: CABRERA/GUILLERMO - 05G

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER WT424840

Confirmation: 76018578-

Confirmation: 3B678U

**Marriott Hotels** 

MUNICH AIRPORT MARRIOTT HOTEL **ALOIS STEINECKER STRASSE 20** 

FREISING 85354 Phone 49-8161-9660 Fax 49-8161-9666281

Check-in Date: Thu, 09/22/2022

Location: Munich, Germany

Membership Number: Status: Confirmed

Check-Out Date: Fri, 09/23/2022

Number of Rooms: 1

Cost per night: 314.00 EUR Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 2306

Departure: Fri, 09/23/2022 3:05 PM Departure City: Munich, Germany (MUC)

Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Fri, 09/23/2022 4:35 PM

Arrival City: Amsterdam, Netherlands (AMS)

Arrival Terminal:

Class of Service: D - BUSINESS

Equipment: 319

Meal: Refreshment Travel Time: 1 hour(s) 30 minute(s)

Add flight to Calendar

Baggage Info

Operating Carrier Baggage Info

Weather

Operated By LUFTH CITYLINE

Seat Assignments: CABRERA/GUILLERMO - 01C

British Airways - Flight Number 0429

**BULKHEAD AISLE SEAT CONFIRMED** FREQUENT FLYER NUMBER WT424840

Confirmation: 3B678U

Confirmation: 3B678U

Departure: Thu, 09/29/2022 10:00 AM

Departure City: Amsterdam, Netherlands (AMS)

Departing Terminal:

Status: Confirmed

Arrival: Thu, 09/29/2022 10:25 AM

Arrival City: London Heathrow, England (LHR)

**Arrival Terminal: TERMINAL 5** Class of Service: O - ECONOMY Equipment: 32N Meal: Food-Bev/Pur

Travel Time: 1 hour(s) 25 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: CABRERA/GUILLERMO - 13C

AISLE SEAT CONFIRMED

Sofitel Hotels

Confirmation: 6214WIS652-

SOFITEL LONDON HEATHROW TERMINAL 5. **LONDON TW6 2GD** Phone 44-20-87577777 Fax 44-20-87577701 Check-In Date: Thu, 09/29/2022

Location: London Heathrow, England

Membership Number: Status: Confirmed

Check-Out Date: Fri, 09/30/2022

Number of Rooms: 1

Cost per night: 269,00 GBP Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees

Special instructions: FA243577

British Airways - Flight Number 0950

Departure: Fri, 09/30/2022 8:55 AM

Departure City: London Heathrow, England (LHR) Departing Terminal: TERMINAL 5

Status: Confirmed

Arrival: Fri, 09/30/2022 11:50 AM Arrival City: Munich, Germany (MUC) Arrival Terminal: TERMINAL 1

Class of Service: B - ECONOMY

Confirmation: 3B678U

Confirmation: 76033658-

Equipment: 32N Meal: Food-Bev/Pur

Travel Time: 1 hour(s) 55 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: CABRERA/GUILLERMO - 15C

AISLE SEAT CONFIRMED

**Marriott Hotels** 

MUNICH AIRPORT MARRIOTT HOTEL

**ALOIS STEINECKER STRASSE 20** 

FREISING 85354 Phone 49-8161-9660 Fax 49-8161-9666281

Check-In Date: Fri, 09/30/2022

Location: Munich, Germany Membership Number: Status: Confirmed

Check-Out Date: Sat, 10/1/2022

Number of Rooms: 1

Cost per night: 304.00 EUR Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 0466

Departure: Sat, 10/1/2022 12:30 PM Departure City: Munich, Germany (MUC) Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Sat, 10/1/2022 3:25 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 2

Class of Service: D - BUSINESS

Confirmation: 3B678U

Meal: Refreshment Travel Time: 11 hour(s) 55 minute(s)

Add flight to Calendar Baggage Info

Equipment: 359

Seat Assignments: CABRERA/GUILLERMO - 05H

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER WT424840

ice Detail

Name: CABRERAGUILLERMO

British

Airways Ticket: 1257761046894

Involce Number: 5628143

Service Fee: 8900824176647

Name: CABRERA/GUILLERMO

Lufthansa German

Airlines Ticket: 2207791109635 Invoice Number: 5634082

Service Fee: 8900825430113

Service Fee: 8900825430114 Service Fee: 8900827544696 legue Date: 06/30/2022

Jesus Date: 08/3/2022

Issue Date: 09/22/2022

Isoue Date: 08/3/2022

Issuin Date: 08/3/2022

Isoue Date: 09/22/2022

See Exchange Detail

Amount: \$0.00

Amount: \$595,10

Amount: \$40.00

Amount: \$40.00 Amount: \$30.00

Amount: \$40.00 Total Fare:USD \$745.10

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

**New Ticket Number: Original Ticket Number:**  2207774873905

2207781046893 Issue Date: 8/3/2022

New Airfare: \$8,756,27 Original Airfare: -\$6,709.07

Airline Change Fee: \$0.00

Amount Charged: \$47,20

**New Ticket Number:** Original Ticket Number: 2207781046893

2207791109635 Issue Date: 9/22/2022

(Partial Air Fare) \$7,501.37

New Airfare: \$6,756.27

Original Airfare: -\$6,756.27 Airline Change Fee: \$0.00

Amount Charged: \$0.00

**General Remarks** 

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR

THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED

OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS

IT MAY HAVE NO VALUE, CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.

FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882

AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA

PLEASE VISIT HTTPS//ESTA.CBP.DHS.GOV/ESTA

MOST COUNTRIES RECOMMEND YOUR PASSPORT BE

VALID FOR AT LEAST 6 MONTHS BEYOND YOUR

TRAVEL DATES, PLEASE CHECK

WWW.TRAVELSTATE.GOV FOR MORE DETAILS

YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS

PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS

PER MANDATORY IATA RESOLUTION 830D

YOUR CONTACT DETAILS HAVE BEEN GIVEN

TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo ld is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov, For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is bilted at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

# TRAVELTRUST

Traveltrust 374 North Coast Highway 101 Encinitas, CA 92024 760-635-1700

For a single calendar entry click here Travel Itinerary

Passenger Names

CABRERA/GUILLERMO - 02

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: FJKQMD

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

**Sofitel Hotels** 

SOFITEL LONDON HEATHROW

TERMINAL 5. **LONDON TW6 2GD** Phone 44-20-87577777 Fax 44-20-87577701

Check-In Date: Thu, 09/29/2022

Location: London Heathrow, England

Membership Number:

Check-Out Date: Fri, 09/30/2022

Number of Rooms: 1

Length of stay: 1 nights(s)

Cost per night: 269.00 GBP

Status: Confirmed

Add hotel to Calendar

View Map

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees

Special Instructions: FA243577

British Airways - Flight Number 0950

Departure: Fri, 09/30/2022 8:55 AM Departure City: London Heathrow, England (LHR)

Departing Terminal: TERMINAL 5

Status: Confirmed

Arrival: Fri. 09/30/2022 11:50 AM

Arrival City: Munich, Germany (MUC) Arrival Terminal: TERMINAL 1

Class of Service: Y - ECONOMY

Confirmation: 3B678U

Confirmation: 76033656-

Confirmation: 6214WIS652-

Equipment: 32N Meal: Food-BewPur

Travel Time: 1 hour(s) 55 minute(s)

Add flight to Calendar Baggage Info Weather

Seat Assignments: CABRERA/GUILLERMO - 15C

AISLE SEAT CONFIRMED

**Marriott Hotels** 

MUNICH AIRPORT MARRIOTT HOTEL ALOIS STEINECKER STRASSE 20

FREISING 85354

Phone 49-8161-9660 Fax 49-8161-9666281

Status: Confirmed

Check-in Date: Fri, 09/30/2022

Location: Munich, Germany Membership Number:

Number of Rooms: 1

Check-Out Date: Sat, 10/1/2022

Cost per night: 304.00 EUR Length of stay: 1 nights(s)

Add hotel to Calendar

View Map

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees



Departure: Sat, 10/1/2022 12:30 PM Departure City: Munich, Germany (MUC) Departing Terminal: TERMINAL 2

Status: Confirmed

Arrival: Sat. 10/1/2022 3:25 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 2 Class of Service: D - BUSINESS

Meal: Refreshment Travel Time: 11 hour(s) 55 minute(s)

Add flight to Calendar

Baggage Info Weather

Equipment: 359

Seat Assignments: CABRERA/GUILLERMO - 05H AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER WT424840

Invoice Detail

Name: CABRERA/GUILLERMO Lufthansa German

Airlines Ticket: 2207791109635

Invoice Number: 5634082

Service Fee: 8900824176847

Name: CABRERA/GUILLERMO

British

Airways Ticket: 1257791589462

Invoice Number: 5834505 Service Fee: 8900825430113

Service Fee: 8900825430114 Service Fee: 8900827544696

Service Fee: 8900827710596

Issue Date: 09/26/2022

Issue Date: 09/22/2022

Issue Date: 06/30/2022

Issue Date: 08/3/2022 Issue Date: 08/3/2022 Issue Date: 09/22/2022

issue Date: 09/26/2022

See Exchange Detail

See Exchange Detail

Amount: \$0.00

Confirmation: 3B678U

Amount: \$40.00

Amount: \$124,90 (Partial Air Fare) \$164.90

Amount: \$40.00

Amount: \$30,00 Amount: \$40.00 Amount: \$40.00

Total Fare:USD \$314,90

Your total has been charged to American Express ending In 1013

**Exchange Detail** 

**New Ticket Number: Original Ticket Number:**  2207781046893

2207774873905

Issue Date: 8/3/2022

New Airlare: \$6,756,27 Original Airfare: -\$6,709,07

Airline Change Fee: \$0.00 Amount Charged: \$47.20

**New Ticket Number: Original Ticket Number:**  2207791109635 2207781046893

Issue Date: 9/22/2022

New Airfare: \$6,756,27

Original Airfare: -\$6,756.27 Airline Change Fee: \$0.00 Amount Charged: \$0,00

**New Ticket Number:** Original Ticket Number:

1257791589462

1257781046894

Issue Date: 9/26/2022

New Airfare: \$720,00 Original Airfare: -\$595,10

Airline Change Fee: \$0.00 Amount Charged: \$124.90

**General Remarks** 

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR

THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED

OR CANCELLED, BEFORE THE DEPARTURE OF YOUR FLIGHTS

IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE

YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY.

FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882

AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA

PLEASE VISIT HTTPS//ESTA,CBP,DHS.GOV/ESTA

MOST COUNTRIES RECOMMEND YOUR PASSPORT BE

VALID FOR AT LEAST 6 MONTHS BEYOND YOUR

TRAVEL DATES, PLEASE CHECK

WWW.TRAVELSTATE.GOV FOR MORE DETAILS

YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS

PLEASE CHECK WWW,CDC,GOV FOR LATEST REQUIREMENTS

PER MANDATORY IATA RESOLUTION 830D

YOUR CONTACT DETAILS HAVE BEEN GIVEN

TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Total Air Fare \$7,666,27

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in, Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

# View on map

### View event details

# World Trade Center San Diego

## **Follow**

# Questions about this event?

# Contact the organizer

# Order Summary

Order #3985676479 - June 30, 2022

# \$3,048.45 paid by Visa

Last 4 digits 6785

Appears on your card statement as LB \*Thriving Cities Tr

Gil Cabrera 1 x EDC Investor rate \$3,048.45

\$3,048.45

View and manage your order online

Printable PDF tickets are attached to this email

Contact the organizer for any questions related to this purchase

This order is subject to Eventbrite Terms of Service and Privacy Policy, and Cookie Policy.

This email was sent to gil@cabrerafirm.com

Subject: Your Wednesday afternoon trip with Uber

Date: Wednesday, September 21, 2022 at 3:58:01 PM Pacific Daylight Time

From: Uber Receipts
To: Gil Cabrera

# Thanks for tipping, Gil

Here's your updated Wednesday afternoon ride receipt.

# Total

\$38.35

# Trip fare

Subtotal	\$30.91
Temporary Fuel Surcharge	\$0.55
CA Driver Benefits	\$0.50
Tips	\$6.39

# **Payments**

PayPal - cabrera.gil@gmail.com	\$31.96
9/21/22 3:48 PM	
PayPal - cabrera.gil@gmail.com	\$6.39

9/21/22 3:57 PM

A temporary hold of \$31.96 was placed on your payment method PayPal - cabrera.gil@gmail.com. This is not a charge and will be removed. It should disappear from your bank statement shortly. <u>Learn More</u>

**Download PDF** 

# You rode with Moe

4.97 ★ Rating

Has passed a multi-step safety screen

Issued on behalf of Moe

When you ride with Uber, your trips are insured in case of a covered accident.

Learn more >

Black

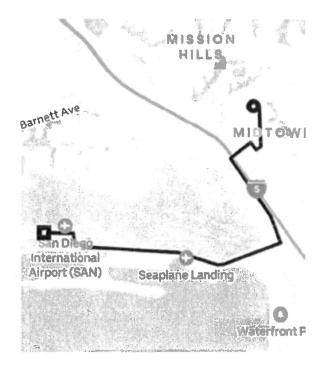
3.45 miles | 13 min

3:34 PM

1330 W Pennsylvania Ave, San Diego, CA 92103, US

3:48 PM

Terminal 2, San Diego International Airport (SAN), San Diego, CA 92101, US





T-MOBILE HOTSPOT GMBH Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

Gil Cabrera

Date Receipt number Transaction number 22/09/22 4576723

IF2-POT-20c9/28d-d47o-495a-9258-fb1966a61/82

Questions about HotSpot?

Call us

From Germany 0800 3 50 2000 (free of charge)

From abroad 00800 88878887 (toll fee within EU incl. Seltzetland, Horwey as well as from Australia, Canada, China, Jepan, Russia, United States)

From all other countries +49 228 939 2000 (price per minute pending on the country)

Or write us an email to HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview

Amounts (EUR)

Premium Full Flight

27.00

Username: 50471857 Password: 63872

Purchased on 22/09/22 at 03:09h

**TOTAL** 

27.00

Total of 27,00 EUR debited from your Apple Pay account

US DIIrs = \$26.46

### T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
Contact details: Phone: +49 220/181-0
Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbech
Commercial register: Amtsgericht Bonn HRB 16010
VAT identification no.. DE258908556 | Tex no.. 5206/5953/0731



Home Currency Tables , EUR

# Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

# Currency Date Date Confirm OR Learn about our API

Currency Table: EUR — Euro

AUD

CAD

Home **Currency Tables EUR** Sep 22, 2022, 16:00 UTC **CURRENCY UNITS PER EUR** NAME USD **US Dollar** 0.9839256598655989 1 **EUR** Euro **GBP British Pound** 0.8731870091993985 **INR** Indian Rupee 79.7113501979928

Australian Dollar

Canadian Dollar

# **Live Currency Rates**

Currency	Rate	Change
EUR / USD	0.978656	
GBP / EUR	1.15645	<b>A</b>
USD / JPY	147.113	<b>A</b>

1.482800023152611

1.328222521789402



T-MOBILE HOTSPOT GMBH
Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

Gil Cabrera

Date Receipt number Transaction number 23/09/22 4588127 IF2-POT-26697d04-feb3-41c5-8/35-42fe7e9931aa

Questions about HotSpot?

From Germany 0800 3 50 2000 (free of charge)

From abroad 00800 86878687 (toll fee within EU led. Switzedard, Horwey as well as from Australia, Caracia, Chine, Japan, Russia, United States)

From all other countries +49 228 939 2000 (price per minute pending on the country)

Or write us an email to HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview

Amounts (EUR)

Mail & Surf

5.00

Username: 50483988 Password: 85750

Purchased on 23/09/22 at 15:36h

TOTAL

5.00

Total of 5,00 EUR debited from your Apple Pay account

**US Dlirs = \$4.85** 

\* See Hotel Des Indes Internet charges for the same day

### T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
Contact details: Phone: +49 226/181-0
Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbach
Commercial register: Amtsgericht Bonn HRB 16010
VAT Identification no.. DE258908556 | Tax no.. 5206/5953/0731



Hom CL e cy Table EUR

# Historical rate tables

Build historic rate tables with your closen base currency with XE Currency Tables. For commercial purpos is get an automated currency feed through the XE Currency Data API

# Currency EUR – Euro Date Confirm OR Learn about our API

**Currency Table: EUR — Euro** 

Н	ome	Currency Tables	EUR	Sep 23, 2022, 16:00 UTC
		CURRENCY	NAME	UNITS PER EUR
Parameter Committee Commit		USD	US Dollar	0.9719553040120712
		EUR	Euro	1 5:
O PERSON PARTIES AND PROPERTY A		GBP	British Pound	0.8900157872116022
en e	4 - 5	INR	Indian Rupee	78.83142807457287
Control of the second s		AUD	Australian Dollar	1.4853583860987976
		CAD	Canadian Dollar	1.320003105255378
	4			<b>&gt;</b>

# **Live Currency Rates**

PROTECTION PROPERTY.

Currency	Rate	Change
EUR / USD	0.978382	<b>A</b>
GBP / EUR	1.15628	<b>A</b>
USD / JPY	147.121	<b>A</b>



Mr Gil Cabrera 600 W BROADWAY STOP 700 92101 SAN DIEGO United States

Room No. Arrival Departure Page

124 22.09.22 23.09.22 1 von 2

Cashier No.

17303 XXXXX8608

**COPY OF INVOICE 1001604** 

Invoice Date

23.09.22

**Guest Name** 

Mr Gil Cabrera

Date	Description	1		Supplement		Debit EUR	Credit EU
22.09.22	Room / Bre	akfast	<del></del>			314.00	
22.09,22	Breakfast Package - low (Opera Splitt			14.00			
22.09.22	Molk	erei Breakfast Coff	ice/Tea			6.00	
22.09.22	Pren	nium Retail (REG)				294.00	
23.09.22		can Express CCCCX5008	XXXX				314.00
VAT Deta	ď	net EUR	tax EUR	incl. tax EUR	Total	314.00	314.00
VAT	19 %	5,04	0.96	6.00		<del></del>	
VAT	7%	287,85	20.15	308,00	Balance to pay		0.00 EUR
Total:	_	292.89	21,11	314.00	Total incl. Tax		314.00 EUR

**US Dlirs = \$304.58** 

For your Elite Status you will earn your bonus points:

For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).

<sup>\*</sup> Gold Card Member 25% \*

Home Currency Tables EUR

# Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

# Currency Date 2022-09-23 Confirm OR Learn about our API

Currency Table: EUR — Euro

Н	forme Currency Tables	EUR	Sep 23, 2022, 16:00 UTC
the States seates been regularished states and deliberations.	CURRENCY	NAME	UNITS PER EUR
in the second se	USD	US Dollar	0.9719553040120712
	EUR	Euro	1
CLUS RESCUENCE CONTRACTOR CONTRAC	GBP	British Pound	0.8900157872116022
Standing and the second	INR	Indian Rupee	78.83142807457287
Life and Security and Security Control of the Security Se	AUD	Australian Dollar	1.4853583860987976
Com Thirtie County and an arrangement of the contract of the	CAD	Canadian Dollar	1.320003105255378
Sold of Super			<b>▶</b> 11

# **Live Currency Rates**

Currency	Rate	Change
EUR / USD	0.978382	<b>A</b>
GBP / EUR	1.15628	<b>A</b>
USD / JPY	147.121	<b>A</b>



Mr Guillermo Cabrera

**United States** 

Room Number 231

No of Persons

**†1** 

:4, 1 of 2

Page Number

Cashier

.23-09-22

Arrival Departure

.29-09-22

Company Name

**Embassy of the United States** 

Hotel Des Indes, 29-09-22

Date	Description	Debits Credits
23-09-22	High Speed Internet 21 56 Room# 231	75 00 -Internet \$72 75 US Dilre
23-09-22	Accommodation	230.00 \$228 28 US Dilrs
23-09-22	City tax	5.35 <del>4220 20 00 Dill's</del>
24-09-22	Lounge H Room# 231 CHECK# 192829	<del></del>
24-09-22	Accommodation	230.00 5.35 \$228.28 US Dilrs
24-09-22		5.35
25-09-22	Lounge F Room# 231 CHECK# 192920	5.30
25-09-22	Accommodation	230 00 \$228.28 US Dlirs
25-09-22		5.35 \$220.20 Do Dill's
	Accommodation	230 00 \$228.28 US Diirs
26-09-22	City tax	5.35
	Laundry / Dry Cleaning Dress shirt/Overhemd	24 00
27-09-22	Laundry / Dry Cleaning Undershorts/Onderbroek	11 50
27-09-22	Laundry / Dry Cleaning Undershirt/Hemd	17 00 Laundry US
27-09-22	Laundry / Dry Cleaning Socks/Sokken	9 50 Dllrs \$82.20
27-09-22	Laundry / Dry Cleaning Tee shirt/T-shirt	8 50
27-09-22	Laundry / Dry Cleaning Pants/Jeans	14 25 —
27-09-22	Accommodation	230.00\$228.28 US Dllrs
27-09-22		5 35
	High Speed Internet 22:03 Room# 231	19 00Internet \$18.43 US DIIrs

HOTEL DES INDES, THE HAGUE

LANGE VOORHOUT 54-56, 2514 FG, THE NETHERLANDS

T +31 (0) 70 36 12 345 - F -31 (0) 70 36 12 350

WWW.HOTELDESINDESTHEHAGUE.COM

IBAN NL75 ABNA 0463 4975 11 BIC ABNA NL2A, V.A.T NUMBER. ML 8551 91.420.B.01

HOTEL DES INDES 8.V IS REGISTERED IN THE CHAMBER OF COMMERCE UNDER NUMBER 63334720 IN AMSTERDAM

ALL AGREEMENTS WE ENTER INTO ARE SUBJECT TO THE UNIFORM CONDITIONS FOR THE HORECA AND CATERING INDUSTRY (U.V.H )

THE HOTEL IS INDEPENDENTLY OWNED BY HOTEL DES INDES 8.V



THE HAGUE

Mr. Guillermo Cabrera

**United States** 

Room Number 231 No of Persons Cashier

2 of 2

Page Number Arrival Departure

23-09-22 29-09-22

Company Name

**Embassy of the United States** 

Hotel Des Indes, 29-09-22

	Accommodation	230.00 5.35 \$228.28 US Dlirs
28-09-22 29-09-22	American Express	1,663,35

Balance in EUR

	Excl. VAT	VAT	Incl. VAT
VAT low deductable	1,219,38	109.77	1,329,15
VAT high deductable	77,68	16.32	94,00
VAT low non deductable	135.39	12.21	147.60
VAT high non deductable	44.21	9.29	53.50
VAT ON	7.00	pp.0	7.00
CITY TAX	32,10		
Total in EUR	1,515 76	147.59	1,663.35

Thank you for visiting Hotel Des Indes.

Merchant ID Transaction IC 7849401 Approval Code A828245 Approval Amt 1663 35

Credit Card # Credit Card ExpiryXX/XX

Capture Method Manual

XXXXXXXXXXX2004 Local Amount 1,663,35 EURO Exchange Rate **Amount** 

> Tip Total

0.00

Signature\_

Hotel des indes, the hague Lange voorhout 54-56, 2514 eg, the netherlands T +31 (0) 70 36 12 345 F -31 (0) 70 36 12 150 WWW.HOTELDESINDESTHEHAGUE.COM

IBAN NL75 ABNA Q463 4975 11, BIC ABNA NL24, V.A.T. NUMBER NL 8551 91.430.B.01
HOTEL DES INDES B.V. 15 REGISTERED IN THE CHAMBER OF COMMERCE UNDER NUMBER 63334720 IM AMSTERDAM.
ALL AGREEMENTS WE ENTER INTO ARE SUBJECT TO THE UNIFORM CONDITIONS FOR THE HORECA AND CATERING INDUSTRY (U.V.M.)
THE HOTEL IS INDEPENDENTLY OWNED BY HOTEL DES INDES B.V.

Home Currency Tables EUR

# Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

# Currency Date 2022-09-29 Confirm OR Learn about our API

Currency Table: EUR — Euro

Home	Currency Tables	EUR	Sep 29, 2022, 16:00 UTC
	CURRENCY	NAME	UNITS PER EUR
And the second completely edited and an additional and additional additional and additional ad	USD	US Dollar	0.9775553308851797
	EUR	Euro	1
And the second s	GBP	British Pound	0.884664616596594
en contraction the consequence of the contraction o	INR	Indian Rupee	79.7082680734532
A company of the comp	AUD	Australian Dollar	1.506276395038105
And the second s	CAD	Canadian Dollar	1.3391386639153078
N N			

# **Live Currency Rates**

Currency	Rate	Change
EUR / USD	0.977531	
GBP / EUR	1.15890	<b>A</b>
USD / JPY	147.217	

£18.67

Subject: Your Thursday evening trip with Uber

Thursday, September 29, 2022 at 8:54:01 PM Central European Summer Time

From: **Uber Receipts** Gil Cahrera



Subtotal	£18.67
London Heathrow Terminal Drop Off Charge	£5.00
Tips	£2.00

# **Payments**

Trip fare

American Express ····5008	£23.67
9/29/2 <b>2</b> 7:53 PM	
American Express ····5008	£2.00

A temporary hold of £23.67 was placed on your payment method •••• 5008. This is not a charge and will be removed. It should disappear from your bank statement shortly. <u>Learn More</u>

Your driver was licensed by TfL (licence number: 946540602). In the event that you have any issue with the service you received, please let us know via the Help option in your app or via <a href="help.uber.com">help.uber.com</a>. In the event that you have a formal complaint, you should also consider contacting TfL and, if relevant, the police.

This is not a Tax invoice.

Visit the trip page for more information, including invoices (where available)

Switch Payment Method

**Download PDF** 

# You rode with Adnan

4.97 ★ Rating



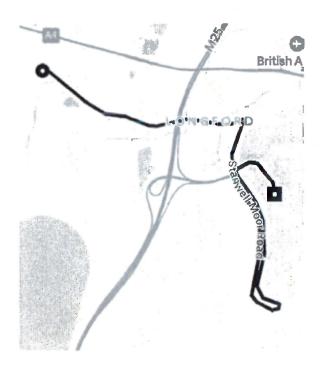
4.07 miles | 9 min

# 7:43 PM

High St, Colnbrook, Slough, SL3 0JZ, GB

## 7:53 PM

Terminal 5 London Heathrow Airport, London, TW6 2GD, GB

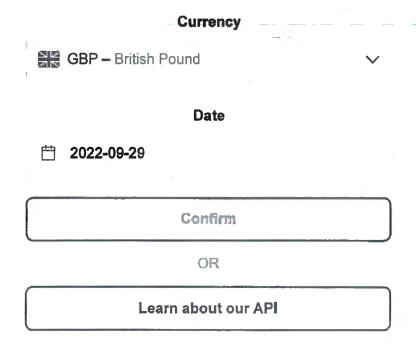


Home Currency Tables GBP

# Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

# Select currency & date



Currency Table: GBP — British Pound

Home Currency Tables GBP

Sep 29, 2022, 16:00 UTC

	CURRENCY	NAME	UNITS PER GBP
	USD	US Dollar	1.1050010507325894
	EUR	Euro	1.13037187340793
	GBP	British Pound	1
	INR	Indian Rupee	90.09998430829077
	AUD	Australian Dollar	1.702652470529366
4	CAD	Canadian Dollar	1.5137246802829387

# **Live Currency Rates**

Currency	Rate	Change
EUR / USD	0.977812	<b>A</b>
GBP / EUR	1.15772	<b>A</b>
USD / JPY	147.207	<u> </u>

# SOFITEL

### LONDON HEATHROW

Mr. Cabrera Guillermo

Great Britain

Room No.

5218

Arrival

29/09/22 30/09/22

Departure

Cashier

13593

Folio No.

582743255

Company VAT No. Voucher /PO No.

Page

: 1 of 1

INVOICE

VAT No.

GB 809 823 803

Date	Description			Charges £	Payments £
29/09/22 39/09/22	Accommodation American Express	XXXXX	XXXXXXXXXXXX2004		
		Total Balance Due £			269.00
		VAT Breakdown	Net £	ŢAV	Gross
		VAT@ 20%	224.17	44.83	269.0
		VAT @ 12.5%	0.00	Ó0.0	0.0
		VAT@ 5%	0.00	0.00	0.0
		VAT@ 4%	0.00	0.00	0.0
	VAT@2.5%	0.00	0.00	0.0	
	VAT@ 1%	0.00	0.00	0.0	
		VAT@0% and Exempt	0.00	0.00	0.0
		Total	224.17	44.83	269.0

Le Club Accorhotels Card:

Not yet registered? Sign up at www.accorhotels.com and start earning points,

**US DIIrs = \$298.59** 



SOFITEL LONDON HEATHROW | TERMINAL 5 | LONDON HEATHROW AIRPORT | TW6 2GD TEL +44 (0) 20 8757 7777 | FAX +44 (0) 20 8757 7788 | E-MAIL H62 14@SOFITEL.COM | WWW,SOFITEL.COM

Home Currency Tables GBP

## Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

## Select currency & date

# Currency Date 2022-09-30 Confirm OR Learn about our API

Currency Table: GBP — British Pound

Нопа	Con-roy Juries C	38P	Sep 30, 2022, 16:00 UTC
entirely filter to determine the second seco	CURRENCY	NAME	UNITS PER GBP
Additional Commences of the Commences of	USD	US Dollar	1.113030143830682
	EUR	Euro	1.137157835703751
and the second s	GBP	British Pound	1
mandomination contracts to the first to the	INR	Indian Rupee	90.58235504819497
described to the second constraint of the seco	AUD	Australian Dollar	1.7292279106687423
Conf. (1) the Coff the terresonment and definition in the Coff	CAD	Canadian Dollar	1.5305315390338616

# **Live Currency Rates**

Currency	Rate	Change
EUR / USD	0.977397	<b>A</b>
GBP / EUR	1.15899	<b>A</b>
USD / JPY	147.270	<b>A</b>



Mr Gil Cabrera 600 W BROADWAY STOP 700 92101 SAN DIEGO United States

 Room No.
 180

 Arrival
 30,09,22

 Departure
 01.10,22

 Page
 1 von 2

 Cashier No.
 18749

MRW No. XXXXX8608

**COPY OF INVOICE 1002535** 

Invoice Date

01.10.22

**Guest Name** 

Mr Gil Cabrera

Date	Description			Supplement		Debit EUR	Credit EUF	
30.09.22	Room / Bre	ealdast				304.00		
30.09.22	Brea	kfast Package - lo	w (Opera Splitt		14.00			
30.09.22	Molk	erei Breakfast Cof	fee/Tea		6.00			
30.09.22	Pren	nium Retail (REG)				284.00		
01.10.22	CC - Ameri	ican Express					304.00	
	XXXXXXXX	>>>>>>>	XXXX					
VAT Det		net EUR	tax EUR	incl. tax EUR	Total	304,00	304.00	
VAT	19 %	5.04	0.96	6.00		<u>.</u>		
VAT	7%	278,50	19.50	298,00	Balance to pay		0.00 EUR	
Total:		283.54	20.46	304.00	Total incl. Tax		304.00 FUR	

**US Dlirs = \$297.92** 

For your Elite Status you will earn your bonus points:

\* Gold Card Member 25% \*

For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).

München Airport Marriott Hotel
Alois-Steinecker-Strasse 20, 85354 Freising, Germany
Telephone +49 (0)8161 966 0 Fax +49 (0)8161 966 6281
info@munich-airport-marriott.de
www.muenchen-airport-marriott.de

From the multi-award-winning
The PERSFACETOR



## Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

## Select currency & date

	Currency	
EUR – Euro	,	<b>&gt;</b>
	Date	
	Confirm	
	OR	
Lea	arn about our API	

Currency Table: EUR — Euro

# All figures are <u>mid-market</u> rates, which are not available to consumers and are for informational purposes only.

Oct 1, 2022, 16:00 UTC

CURI	RENCY	NAME	UNITS PER EUR	
USD		US Dollar	0.9803519897449288	
EUR		Euro	1	
GBP		British Pound	0.8777946318161906	
INR		Indian Rupee	79.96697100528681	
AUD	A	ustralian Dollar	1.529191186820282	
CAD	C	Canadian Dollar	1.3564487599868151	▼,

# **Live Currency Rates**

Currency	Rate	inge
EUR / USD	0.977863	
GBP / EUR	1.15765	<u> </u>
USD / JPY	147.201	
of an enaberment three formatter in the second seco	Market Market and the control of the	



T-MOBILE HOTSPOT GMBH Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

GE Cabrera

Date Receipt number Transaction number

01/10/22 4655074

IF2-POT-e8220065-9347-4bea-b9e5-acdceb96d14b

Questions about HotSpot?

From Germany 0800 3 50 2000 (free of charge)

From abroad 00800 86878687 (toll fee within BU Incl. Switzerland, Norwey as well as from Australia, Canada, China, Jepen, Russia, United States)

From all other countries +49 228 939 2000 (price per minute pending on the

Or write us an email to HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview

Amounts (EUR)

Premium Full Flight

27.00

Username: 50533516 Password: 88222

Purchased on 01/10/22 at 13:23h

TOTAL

27.00

Total of 27.00 EUR debited from your Apple Pay account

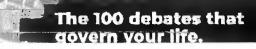
**US Dilrs = \$26.46** 

### T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
Contact details: Phone: +49 226/181-0
Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbach
Commercial register: Amtsgericht Bonn HRB 16010
VAT Identification no.. DE258908556 | Tax no.. 5208/5953/0731



From the multi-award-winning
The PERSPICTIVE



# Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

# Currency Date 2022-10-01 Confirm OR Learn about our API

Currency Table: EUR — Euro

# All figures are <u>mid-market</u> rates, which are not available to consumers and are for informational purposes only.

Oct 1, 2022, 16:00 UTC

	CURRENCY	NAME	UNITS PER EUR
	USD	US Dollar	0.9803519897449288
	EUR	Euro	1
	GBP	British Pound	0.8777946318161906
	INR	Indian Rupee	79.96697100528681
	AUD	Australian Dollar	1.529191186820282
•	CAD	Canadian Dollar	1.3564487599868151

## **Live Currency Rates**

Currency	Rate	Change	
EUR / USD	0.977863	<b>A</b>	
GBP / EUR	1.15765	<b>A</b>	
USD / JPY	147.201	<u> </u>	



### Foreign Per Diem Rates In U.S. Dollars DSSR 925

GERMANY: Munich
Publication Date: 07/01/2022

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Munich	01/01	12/31	233	122	355	N/A	06/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25 .
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
6141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



# Foreign Per Diem Rates In U.S. Dollars DSSR 925

NETHERLANDS: Amsterdam Publication Date: 07/01/2022

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
NETHERLANDS	Amsterdam	01/01	12/31	410	137	547	N/A	06/01/2022

\$10	)7	16	27	43	21
\$10	08	16	27	43	22
\$10	9	16	27	44	22
\$11	.0	17	27	44	22
\$11	.1	17	28	44	22
\$11	.2	17	28	45	22
\$11	3	17	28	45	23
\$11	4	17	29	45	23
\$11	5	17	29	46	23
\$11	6	17	29	47	23
\$11	7	18	29	47	23
\$11	8	18	30	47	23
\$11	9	18	30	48	23
\$12	0	18	30	48	24
\$12	1	18	30	49	24
\$12	2	18	31	49	24
\$12	3	18	31	49	25
\$12	4	19	31	49	25
\$12	5	19	31	50	25
\$12	6	19	32	50	25
\$12	7	19	32	51	25
\$12	8	19	32	51	26
\$12	9	19	32	52	26
\$13	0	20	32	52	26
\$13	1	20	33	52	26
\$13	2	20	33	53	26
\$13	3	20	33	53	27
\$13	\$	20	34	53	27
\$13	5	20	34	54	27
\$13	5	20	34	55	27
\$13	7	21	34	55	27
\$138	3	21	35	55	27
\$139	9	21	35	56	27
\$140	)	21	35	56	28
\$14	L	21	35	57	28
\$142	2	21	36	57	28
\$143	3	21	36	57 .	29
\$144	1	22	36	57	29
\$145	5	22	36	58	29
\$146	5	22	37	58	29



### Foreign Per Diem Rates In U.S. Dollars DSSR 925

UNITED KINGDOM: London Publication Date: 10/01/2022

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
UNITED KINGDOM	London	01/01	12/31	307	132	439	View	08/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

### **GENERAL INSTRUCTIONS**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee)

TRAVELER INFORMA	ATION:			
Traveler Name	Gil Cabrera		Depart	ment: 2-Board Services
Position	☑ Board Member	☐ President/CEO	☐ General Coun	sel Chief Auditor
•	☐ All Other Authority	y Employees		
DATE OF REQUEST	06/29/2022	DATE OF DEPARTUR	RE/RETURN 09/	21/2022 / 10/01/2022
DESTINATION / BUSI	NESS PURPOSE.			
Destination: Mun	ich & Amsterdam		Purpose: Lufthansa - Thriving Cities Trad	A Air Service Visit and de Mission
PROJECTED OUT-OF	TOWN TRAVEL EX	PENSES		
A. Transporta	tion Costs			
		ss class or equivalent (internati	ional only) \$	6,200.00
<ul> <li>Rental</li> </ul>			\$	
	Fransportation (Taxi,		\$	200.00
	Gas, Parking/Tolls, Mi	leage)	\$	60 400 00
B. Lodging C. Meals and	Incidental Expenses (	(Per Diem)	\$ \$ \$	\$2,400.00 500.00
	nd Conference Fees	<u> </u>	<u>-                                    </u>	3,050.00
E. Entertainm			\$	
TOTAL	L PROJECTED TRAV	EL EXPENSES	\$	
CERTIFICATION (	BY TRAVELER			
By my signature belov	v I certify the following	g		
• • -	- ,	-	m to Policy 3.30, are	e reasonable and directly
related to Autho	rity business, and			-
2. I have attended	training regarding my	responsibilities pursuant	to Policy 3.30 within	n the past two years.
Travelers Signature:	AIB.		Date.	Jun 29, 2022
CERTIFICATION E	BY ADMINISTRAT	OR (If Administrator is	Executive Committee	ee, Clerk certifies below.)
By my signature below				
		I request and made inqui elated to and necessary f		
		on to the anticipated ben		
2 I have attended	training regarding my	respensibilities pursuant	to Policy 3.30 within	n the past two years
Administrator's Signat	ture:Tank	EKA	D	Pate 7/7/22
AUTHORITY CLE	RK CERTIFICATIO	ON ON BEHALF OF	EXECUTIVE CO	DAMITTEE
Tropy Valer	DILLA ASSISTA	ent Authority C	Certify that this doc	ument was approved
by the Executive Com	mittee at its	08/22/2022	meeting	
		(Meeting Date)		

eventbrite 7/28/22, 12:16 PM

Q Search events

**Browse Events** 

Organize

Help

ď

Create an event

Log In

Sign Up

Thriving Cities Trade Mission to the Netherlands

by World Trade Center San Diego

40 followers Follow

From \$524.95

Tickets

Themes: Urban planning & Infrastructure; Climate Action; Artificial

8

\$524.95 - \$3,563.45

Intelligence; Life sciences & Healthcare

About this event

Q Location

54-56 Lange Voorhout 2514 EG Den Haag Hotel Des Indes Netherlands

View map

# Thriving Cities Trade Mission to the Netherlands Tickets, Den Haag | Eventbrite

A Refund policy

In addressing its most pressing long-term challenges – affordability, climate change, inclusion – and striving to ensure economic prosperity

7728/22, 12:16 PM

for the region and its people, San Diego must wield a unique blend of corporate innovation and strategic collaboration from public and private sector partners. San Diego and the Netherlands boast comparable capabilities in knowledge-intensive industries, such as personalized medicine, wireless technology, and artificial intelligence. Due to a societal commitment to sustainability, climate action, and social innovation, Dutch cities also routinely rank among the world's most thriving

This targeted, cross-sectoral delegation of 25 - 30 senior officials, executives, and academic leadership from San Diego will work to strengthen industry ties and facilitate public-private partnerships that make San Diego more sustainable, affordable & competitive

# Registration

EDC Investor: \$2,950

Non-EDC Investor \$3,450

Please reserve your spot on the delegation by paying in full or making an initial deposit of \$500 by Thursday, June 30

# Programming will include

- Carbon Neutral Cities Alliance Summit
- Holland Circular Hotspot sustainable development partnership with State of CA
- Meetings with ASML, Philips, Port of Rotterdam, Leiden University Medical Center, Qualcomm NL, and more

# **Booking Travel:**

Delegate registration covers programming, meals, and ground transportation Delegates will need to purchase their own flights and

hotel accommodations within the group block. *Preferential rates have* been secured with partners.

7/28/22, 12.16 PM

# Linkara

As a sponsor of WTC's Thriving Cities Trade Mission to the Netherlands Lufthansa has offered to provide a financial sponsorship of the trade mission program, as well as discounts of up to 5% on delegate flights, depending on the type of fare

As part of Lufthansa's generous sponsorship of this trade mission, delegates receive flight discounts

Please contact **Roland Wacker at roland wacker@dlh de** to book your flight Don't forget to check the validity of your passport as well, so that you have time to renew if it is expiring Generally, the passport needs to be valid at least 6 months after returning from the trip EDC advises that delegates book their flights ASAP, as trade mission dates coincide with Oktoberfest, and the preferred route through Munich will almost certainly be sold out by midsummer

# Hotel:

Please -> BOOK HERE

\*Government Rate Applied\*

Questions? Please contact our hotel representative

Jaimy Scherrenberg- Jaimy Scherrenberg@desindes com

# Sponsored by



# Lufthansa

7/28/22, 12:16 PM

# Thriving Cities Trade Mission to the Netherlands

a

# Hotel Des Indes

54-56 Lange Voorhout, 2514 EG Den Haag

母外田多

7/28/22, 12:16 PM

Thriving Cities Trade Mission to the Netherlands Tickets, Den Haag | Eventbrite

# Other events you may like



Dnext '22 - The European Digital Identity (un)-conference, The Netherlands

Tue, Sep 27, 9:00 AM

DeFabrique - Utrecht Starts at £82.99

IDnext platform

& 88 followers

Billie's Craft Beer Fest 2022

Waagnatie Expo & Events •...

Black Snow VZW

Starts at **€**87.65

\$ 589 followers

Comic Con Amsterdam

Sat, Aug 12, 9:00 AM

Amsterdam RAI - Amsterdam

& 7.2k followers Showmasters

Use Eventbrite

How it Works

Pricing

Plan Events

Event Blog

Online Registration

Sell Event Tickets

Event Management Software

# Business Expense Reimbursement

# Johanna Schiavoni

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

2022

## MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NA			PERIOD COVERED					
Johanna S			5/12/2022-9/15/2022					
DEPARTMENT	DIVISION							
Board								
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$				
5/12/22	8.60	Mileage to and from Board meeting	/Budget Workshop					
5/23/22	8.60	Mileage to and from Finance Comm	nittee					
6/2/22	8.60	Mileage to and from Board meeting						
6/9/22	4.80	Mileage to and from EDC annual di	nner at Petco Park					
7/7/22	8.60	Mileage to and from Board meeting						
8/22/22	8.60	Mileage to and from Finance Comm	nittee					
8/27/22	9.60	Nileage to and fom Labor dinner @ SheratonMarina						
8/29/22	8.60	Mileage to and from Finance Comm	fileage to and from Finance Committee					
9/1/22	8.60	Mileage to and from Board meeting						
9/15/22	4.80	Mileage to and from Circulate Awar	ds @ Natural History Museum					
SUBTOTAL	79.40		SUBTOTA	AL -				

## Computation of Reimbursement

				34.40
REIMBURSEMENT RATE: (see below) *	Rate as of January 2022	Х		0.585
TOTAL MILEAGE REIMBURSEMENT				20.12
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)				-
TOTAL REIMBURSEMENT REQUESTED			\$	20.12
			N. Sept.	
I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.  Business Expense Reimbursement Policy 3.30  Authority Business and Strue and Correct.  Business Expense Reimbursement Policy 3.30				
SIGNATURE OF EMPLOYEE	DEPT./DIV. HEAD APPR	OVAL		

# OUT OF TOWN TRAVEL REQUEST

# Kim Becker

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

### **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:					
Traveler Name:	Kimberly J. Becker		D	epartment:	Executive, BU6	
Position:	☐ Board Member ☐ President/CEO ☐ General Counsel ☐ Chief A					
	☐ All Other Authority	Employees				
DATE OF REQUEST:	10/03/2022	DATE OF DEPARTUR	RE/RETURN:	02/26/202	2 / 03/01/2022	
DESTINATION / BUSI	NESS PURPOSE:					
Destination: Den	ver CO	Rusiness	Purpose: AXN	l Conference	2	
Destination. Den	VCI, OC	Dusiness	Turpose. Poti	Comercine	,	
DDO IECTED OUT OF	TOWN TOWN	DENOTO:				
PROJECTED OUT-OF		PENSES.				
A. Transporta		ss class or equivalent (internat	ional anly)	\$	500.00	
Rental		ss class of equivalent (internal	onai only)	\$		
	Fransportation (Taxi, 7	TNC, Train, Bus)		\$	100.00	
	Gas, Parking/Tolls, Mil	leage)		\$		
B. Lodging	Incidental Expenses (	(Par Diam)		\$	1,300.00 325.00	
	nd Conference Fees	<u>rei Dieilij</u>		\$	450.00	
E. Entertainm	ent			\$		
TOTA	L PROJECTED TRAV	EL EXPENSES		\$	2,675.00	
The above-liste related to Author	w, I certify the following d projected out-of-tow ority business; and	g: n travel expenses confor responsibilities pursuan				
Travelers Signature:	Khay J.	1 Je Sha	D	ate: Lo	3 22	
By my signature below  1. I have reviewed and identified expressions and re-	w, I certify the following I this out-of-town trave xpenses are directly re easonable in comparis	FOR (If Administrator is g: If request and made inquestated to and necessary on to the anticipated ber responsibilities pursuan	iries to determi for the advance nefits to the Aut	ine that the c ement of the thority; and	out-of-town travel Authority's	
Administrator's Signa	iture:			Date:		
AUTHORITY CLE	RK CERTIFICATION	ON ON BEHALF OF	EXECUTIV	E COMMI	TTEE	
Ι,			, certify that th	is document	was approved	
	(Name of Clerk)					
by the Executive Con	nmittee at its		mee	eting.		

(Meeting Date)

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

### **GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMA	ATION:				
Traveler Name: Position:	Kimberly J. Becker  ☐ Board Member  ☐ All Other Authority	⊠ President/CEO Employees	□ General		Executive, BU6  Chief Auditor
DATE OF REQUEST:	09/28/2022	DATE OF DEPARTUR	E/RETURN:	11/13/2022	2 / 11/15/2022
DESTINATION / BUSI	NESS PURPOSE:				
Destination: Was	shington, DC		Purpose: U.S. ctors' Meeting	Travel Fall B	oard Mtg and
PROJECTED OUT-OF	-TOWN TRAVEL EXP	PENSES:			
<ul> <li>Rental</li> <li>Other I</li> <li>Auto (I</li> <li>B. Lodging</li> <li>C. Meals and</li> <li>D. Seminar and</li> <li>E. Entertainm</li> </ul>	☑ check box for business Car Fransportation (Taxi, T Gas, Parking/Tolls, Mile Incidental Expenses (E nd Conference Fees	eage) Per Diem)	onal only)	\$ \$ \$ \$ \$ \$	1,000.00 240.00 2,140.00
<ol> <li>The above-liste related to Author</li> <li>I have attended</li> </ol>	w, I certify the following d projected out-of-town prity business; and	r: n travel expenses conform responsibilities pursuant	t to Policy 3.30		st two years.
By my signature below  1. I have reviewed  and identified ex  business and re	w, I certify the following I this out-of-town travel expenses are directly re- easonable in compariso training regarding my	OR (If Administrator is request and made inquilated to and necessary for to the anticipated beneasponsibilities pursuant	iries to determination the advance efits to the Autlet to Policy 3.30	ne that the ou ment of the A hority; and	ut-of-town travel Authority's est two years.
AUTHORITY CLE	RK CERTIFICATIO	ON ON BEHALF OF	EXECUTIV	E COMMIT	TEE
Ι,	(Name of Clark)		, certify that thi	is document	was approved
		(Meeting Date)		-	

### **Casey Diane**

From:

Nicole Penn <npenn@ustravel.org>

Sent:

Thursday, September 15, 2022 1:21 PM

To:

Nicole Penn

**Subject:** 

SAVE THE DATE & Book Your Room for U.S. Travel's Fall Board Meeting: November 14 -

15, 2022

Dear GAC Directors, Airport Staff and Assistants -

Sharing the below communication that includes schedule of events and hotel information for U.S. Travel's Fall Board Meeting, November 14-15 in Washington, DC.

We expect the hotel to sell quickly – so please book your room at the Hilton Washington, D.C. National Mall The Wharf as soon as possible!

I will circulate registration information next month.

Thanks,

Nic

Nicole Penn | Manager, Government Relations & Public Affairs U.S. Travel Association
1100 New York Avenue, NW | Suite 450
Washington, D.C. 20005
T 202.218.3639 M 410.227.9800
LEARN MORE ustravel.org | travelactionnetwork.com
FOLLOW US Facebook | Twitter | LinkedIn



From: DeLisa Selwitz, U.S. Travel Association <ustravelboardmeetings@ustravel.org>

Sent: Wednesday, September 14, 2022 2:15 PM

To: Nicole Penn <npenn@ustravel.org>

Subject: Book Your Room for our Fall Board Meeting

**EXTERNAL SENDER:** Do not click on links or open attachments in unexpected messages.



We look forward to seeing you in Washington, D.C., November 14-15, for the Fall Board Meeting and Hall of Leaders celebration honoring Roger Dow.

Review the current <u>schedule of events</u> to inform your travel plans and <u>book your</u> <u>room</u> at the Hilton Washington, D.C. National Mall The Wharf now—we expect the hotel to sell out quickly.

### **BOOK ROOM**

Registration for the board meeting and all related events opens next month—be on the lookout for program updates and an email inviting you to RSVP.

Questions? Our team is happy to assist.

Programming: Contact DeLisa Selwitz

Logistics: Contact Jennifer Shehan

Registration: Contact Shelley Conway





Official Card





### Copyright © 2022 U.S. Travel Association. All rights reserved.

### Canadian? Opt In | Follow Us | Terms of Service | Privacy Policy

This message was sent to <a href="mailto:npenn@ustravel.org">npenn@ustravel.org</a>. You may opt-out of email communication at any time by <a href="mailto:unsubscribing">unsubscribing</a>. You may still receive transactional email, such as registration confirmations, event updates and responses to direct requests.

U.S. Travel Association respects your privacy and will only use your information in accordance with our <u>Privacy Policy</u>. You have a right to access, rectify and object for legitimate reasons to the processing of your data in accordance with our Privacy Policy. If you have questions or comments regarding this email or our Privacy Policy, please contact us at <a href="mailto:feeback@ustravel.org">feeback@ustravel.org</a>.

Web Version | Unsubscribe

1100 New York Avenue, NW, Suite 450, Washington, DC 20005 202.408.8422 | feedback@ustravel.org