

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, MARCH 3, 2022
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:01 a.m. on Thursday, March 3, 2022, electronically and via teleconference pursuant to the provisions of California Assembly Bill 361 and Resolution No. 2022-0021 at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

ROLL CALL:

PRESENT: Board Members: Bedell (Ex-Officio), Blakespear, Cabrera, Casillas-Salas, Dallarda (Ex-Officio), McNamara, Robinson, Schiavoni, Sly, Vargas, von Wilpert

ABSENT: Board Members: Miller (Ex-Officio)

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Miranda Roper, Assistant Authority Clerk I

PRESENTATIONS:

A. DISCUSSION REGARDING THE PARAMETERS FOR THE FISCAL YEAR 2023 AND FISCAL YEAR 2024 OPERATING BUDGETS:

Kim Becker, President/CEO; Scott Brickner, Vice President/CFO; John Dillon, Director, Finance and Risk Management; and Maya Dayan, Sr. Manager, Finance and Risk Management, provided a presentation on the Parameters for the Fiscal Year 2023 and Fiscal Year 2024 Operating Budgets that included Strategic Plan; Strategic Goals; Economic Update and Airports Outlook; Authority Debt Profile; Authority Financial Overviews; and Budget Calendar.

Board Member Robinson requested that staff continue to report back on business travel to San Diego, and specifically wants to know how many are driving rather than flying.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Committee Member Vann reported that the Committee met on February 7, 2022 and reviewed the quarterly reports from the Chief Auditor and a revision to the Fiscal Year 2022 Audit Plan; and received an update on the New T1 audit construct activity; and an update from Aviation Security and Public Safety and Information Technology Services staff.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Committee met on February 17, 2022, where they reviewed the Unaudited Financial Statements for the seven months ending January 31, 2022, as well as the Authority's Investment Report as of January 31, 2022. She also reported that the Committee was also provided with an update on the Authority's Revolving Credit Facility and Outstanding Balances.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Casillas Salas reported that the Committee met on February 23, 2022, where they discussed the New T1 Update, Outreach Efforts, and Small Business Development. She also reported that the Committee received a presentation on Air Service Development.
- **ARTS ADVISORY COMMITTEE:** Board Member Schiavoni reported that the Committee met on March 2, 2022, where they reviewed and approved six public artists conceptual design proposals for the New T1. She also reported that Chair Gleason was reelected as Chair of the Committee and Carmen Vann was reelected as Vice Chair of the Committee for a one-year term. She reported that the Committee was provided with updates on artwork relocations including Guillermo, an updated on the Arts Master Plan and that Women's History Month will be highlighted through our performing Arts Program.

Chair Cabrera requested a presentation on the New T1 artwork at a future meeting.

LIAISONS

- **CALTRANS:** Board Member Dallarda reported that, in February, together with SANDAG and their partners south of the border, CALTRANS held a bi-national gathering at the future site of the Otay Mesa East Port of Entry; and that CALTRANS celebrated the opening of the nine miles of HOV lanes from Solana Beach to Carlsbad. He also reported that, in February, the Governor announced the results of two Clean California programs, the State and Local grant beautification projects. He reported that San Diego received 43 million dollars for 14 projects.
- **INTER-GOVERNMENTAL AFFAIRS:** Chair Cabrera reported that, in Washington, Congress passed a continuing resolution to fund the Government through March 11, 2022. He also reported that in Sacramento, legislators continue to review the Governors 2022-2023 budget proposal and that later this month, legislative committees starts reviewing over 2,000 new legislative proposals. He reported that staff and the state legislative consultants will continue to review newly introduced bills for those that impact the Airport Authority or San Diego International Airport.
- **MILITARY AFFAIRS:** Board Member Col. Bedell reported that in September, the San Diego Air Show will pick back up after a two-year hiatus.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting and at the first meeting, an overview was provided on the Coast extension of the UCSD Blue Line trolley. He reported that at the second meeting, staff presented a progress report on the status of major SANDAG and CALTRANS projects and programs in the San Diego region.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the SANDAG Transportation Committee met once since the last Board Meeting and at that meeting, the Committee recommend that the Board of the Directors approve the Fiscal Year 2022 Apportionment Revision and the fiscal year 2023-2027 Estimates and Apportionments for the Transportation Development Act.

CHAIR'S REPORT: Chair Cabrera congratulated Southwest Airlines, Spirit Airlines and Fed-Ex Express on their Fly Quiet Awards. He reported that Southwest won in the Large and Domestic Carrier categories, Spirit won in Small Domestic Carrier category, and Fed-Ex won in the Air Cargo Area category. He also reported that in-person meetings will pick back up starting April 7, 2022.

PRESIDENT/CEO'S REPORT:

Kim Becker, President/CEO, reported that the Authority submitted an Annual Progress Report, in partnership with nearby jurisdictions, for the San Diego Bay Water Quality Improvement Plan, reporting that the Authority met and surpassed its fiscal year 2021 goal. She also reported that a virtual tabletop exercise was held that simulated an earthquake with impacts to the airport. She reported that the closure of the T1 parking lot in July will take place to accommodate construction, and that a new crosswalk will be installed before the demolition of the pedestrian bridge. She strongly encouraged anyone who plans on parking at the airport to reserve a parking spot. She reported that Allegiant Airlines will be adding year-round, nonstop service to Austin, Texas beginning April 20, 2022 and that they will also add seasonal, nonstop service to Sioux Falls, South Dakota from May 19 through August 12, 2022; SWOOP has set in its seasonal services to Edmonton, Canada through the summer travel season; Air Canada beginning April 20, 2022, will add nonstop services to Montreal, Canada along with resuming services to Toronto beginning March 3, 2022. She also reported that staff will be returning to the office on March 7, 2022. She informed the Board of the retirement of Denny Probst and thanked him for his key role in the development of the new T1.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (Items 1- 12):

ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Robinson to approve the Consent Agenda. Motion carried by the following votes: YES - Blakespear, Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni, Sly, Vargas, von Wilpert; NO - None; ABSENT - None, (Weighted Vote Points: YES -100; NO - 0; ABSENT - 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the February 3, 2022, regular Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JANUARY 10, 2022 THROUGH FEBRUARY 6, 2022 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JANUARY 10, 2022 THROUGH FEBRUARY 6, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. MARCH 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0022, approving the March 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

5. CONSIDERATION OF WHETHER TO CONTINUE VIRTUAL MEETINGS FOR AUTHORITY BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361:

RECOMMENDATION: Adopt Resolution No. 2022-0023, finding that it is in the best interest of the Authority and the public it serves to continue to hold virtual public meetings of the Board and its Committees because a declared state of emergency is ongoing and continues to directly impact the ability of the Board and its Committees to meet safely in person and state and local officials recommend measures to promote social distancing.

(General Counsel: Amy Gonzalez, General Counsel)

CLAIMS

6. REJECT THE CLAIM OF VICKY TRAN:

RECOMMENDATION: Adopt Resolution No. 2022-0024, rejecting the claim of Vicky Tran.

(General Counsel: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

7. FISCAL YEAR 2022 SECOND QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

(Chief Auditor: Lee Parravano, Chief Auditor)

8. REVISION TO THE FISCAL YEAR 2022 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board Adopt Resolution No. 2022-0025, approving the revision to the Fiscal Year 2022 Audit Plan.
(Chief Auditor: Lee Parravano, Chief Auditor)

CONTRACTS AND AGREEMENTS

9. AWARD A CONTRACT TO UNIVERSITY MECHANICAL & ENGINEERING CONTRACTORS, INC., FOR AIRCRAFT & RESCUE FIRE FIGHTING (ARFF) BUILDING HVAC IMPROVEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0026, awarding a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$565,362 for Project No. 104291, Aircraft & Rescue Fire Fighting (ARFF) Building HVAC Improvements at San Diego International airport.
(Airport Design & Construction: Bob Bolton, Director)

10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH SILKROAD TECHNOLOGY, INC.:

RECOMMENDATION: Adopt Resolution No. 2022-0027, approving and authorizing the President/CEO to execute an amendment to the Agreement with Silkroad Technology, Inc. for Talent Management Software Solution, extending the term for one year to February 28, 2023.
(Talent, Culture & Capability: Monty Bell, Director)

11. APPROVE SUPPLEMENTAL PAID SICK LEAVE TO BE PENSIONABLE EARNINGS UNDER THE SDCERS AMENDED AND RESTATED RETIREMENT PLAN AND TRUST:

RECOMMENDATION: Adopt Resolution No. 2022-0028 approving Supplemental Paid Sick Leave as pensionable earnings under the SDCERS Amended and Restated Retirement Plan and Trust.
(Talent, Culture & Capability: Monty Bell, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

12. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY AND INCREASE THE CONTRACT DURATION FOR REMODEL T2E FOR ACCESS CONTROL OFFICE (ACO) & HARBOR POLICE DEPARTMENT (HPD) RELOCATIONS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0029, approving and authorizing an increase in the President/CEO's change order authority from \$223,587.72 to an amount not to exceed \$1,400,000 and an increase in the contract duration from 90 calendar days to not-to-exceed 180 calendar days, for Project No. 104290 Remodel T2E for ACO & HPD Relocations at San Diego International Airport
(Airport Design & Construction: Bob Bolton, Director)

PUBLIC HEARINGS: None.

OLD BUSINESS: None.

NEW BUSINESS:

CLOSED SESSION: The Board recessed into Closed Session at 10:27 a.m. to hear Item 14.

13. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: John Van De Walker v. Brian K. Widener, et al., United States District Court Case No. 21-cv-1829-BAS-BG

14. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Number of Cases: 1

A claim received from Leonida Builders, Inc. regarding Contract No. 104226 awarded pursuant to Resolution No. 2018-0013

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 10:43 a.m. There was no reportable action.

GENERAL COUNSEL REPORT: None.

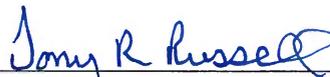
BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting adjourned at 10:43 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 7th DAY OF APRIL, 2022.

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:



AMY GONZALEZ
GENERAL COUNSEL