

#### Board Members

Gil Cabrera (Chair)  
Paul Robinson (Vice Chair)  
Catherine Blakespear  
Mary Casillas Salas  
Robert T. Lloyd  
Paul McNamara  
Johanna Schiavoni  
Nora E. Vargas  
Marni von Wilpert

## Board Meeting Agenda

**Thursday, September 2, 2021**  
**9:00 A.M.**

San Diego International Airport  
SDCRAA Administration Building  
3225 N. Harbor Drive  
San Diego, California 92101

#### Ex-Officio Board Members

Col. Thomas M. Bedell  
Gustavo Dallarda  
Gayle Miller

#### President/CEO

Kimberly J. Becker

This meeting of the Board of the San Diego County Regional Airport Authority Board will be conducted pursuant to the provisions of California Executive Order N-08-21 which suspends certain requirements of the Ralph M. Brown Act. During the current State of Emergency and in the interest of public health, all Board members will be participating in the meeting electronically. In accordance with the Executive Order, there will be no members of the public in attendance at the Board Meeting. We are providing alternatives to in-person attendance for viewing and participating in the meeting. In lieu of in-person attendance, members of the public may submit their comments in the following manner.

#### Comment on Non-Agenda Items

Public comments on non-agenda items must be submitted to the Authority Clerk at [clerk@san.org](mailto:clerk@san.org) no later than 4:00 p.m. the day prior to the posted meeting in order to be eligible to be read into the record. The Authority Clerk will read the first 30 comments received by 4:00 p.m. the day prior to the meeting into the record; each of these comments will be read for up to three minutes or for the time determined by the Chair. The maximum number of comments to be read into the record on a single issue will be 16. All other comments submitted, including those received after 4:00 p.m. the day prior and before 8:00 a.m. the day of the meeting, will be provided to the Authority Board and submitted into the written record for the meeting.

#### Comment on Agenda Items

Public comment on agenda items may be submitted to the Authority clerk at [clerk@san.org](mailto:clerk@san.org). Comments received no later than 8:00 a.m. on the day of the meeting will be distributed to the Board and included in the record.

If you'd like to speak to the Board live during the meeting, please follow these steps to request to speak:

- **Step 1:** Fill out the online **Request to Speak Form** to speak during the meeting via teleconference. The form must be submitted by 4 p.m. the day before the meeting or by 4:00 p.m. the Friday before a Monday meeting. After completing the form, you'll get instructions on how to call in to the meeting.
- **Step 2:** Watch the meeting via the Webcast located at the following link, <https://www.san.org/Airport-Authority/Meetings-Agendas/authority-board?EntryId=13947>
- **Step 3:** When the Board begins to discuss the agenda item you want to comment on, call in to the conference line, you will be placed in a waiting area. ***Please do not call until the item you want to comment on is being discussed.***
- **Step 4:** When it is time for public comments on the item you want to comment on, Authority Clerk staff will invite you into the meeting and unmute your phone. Staff will then ask you to state your name and begin your comments.

## How to Watch the Meeting

You may also view the meeting online at the following link: <https://www.san.org/Airport-Authority/Meetings-Agendas/authority-board?EntryId=13947>

## Requests for Accessibility Modifications or Accommodations

As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Authority Clerk at (619) 400-2550 or [clerk@san.org](mailto:clerk@san.org). The Authority is committed to resolving accessibility requests swiftly in order to maximize accessibility.

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

**Note:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.



## CALL TO ORDER:

## ROLL CALL:

## PRESENTATIONS:

**A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2021:**

Presented by Scott Brickner, Vice President/Chief Financial Officer

**B. NEW T1 (TERMINAL 1) DESIGN BRIEF:**

Presented by Dennis Probst, Vice President/Chief Development Officer

## REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**  
Committee Members: Blakespear, Casillas Salas, Lloyd, Vann (Chair), Newsom, Vargas, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Blakespear, Cabrera, McNamara (Chair), Schiavoni, von Wilpert
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: McNamara, Robinson (Chair), Schiavoni, Vargas
- **FINANCE COMMITTEE:**  
Committee Members: Cabrera, Casillas Salas, Lloyd (Chair), von Wilpert

## AD HOC COMMITTEES

- **DIVERSITY, EQUITY AND INCLUSION AD HOC COMMITTEE:**  
Committee Members: Cabrera (Chair), Casillas Salas, Schiavoni, Vargas

## ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**  
Liaison: Schiavoni

## LIAISONS

- **CALTRANS:**  
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cabrera
- **MILITARY AFFAIRS:**  
Liaison: Bedell
- **PORT:**  
Liaisons: Robinson, Schiavoni (Primary), Vargas
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

## BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Robinson, Schiavoni (Primary)
- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Cabrera (Primary), Lloyd

## CHAIR REPORT:

## PRESIDENT/CEO REPORT:

## NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

## CONSENT AGENDA (ITEMS 1- 24):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

### **1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the May 13, 2021, May 24, 2021, June 21, 2021, July 15, 2021, August 5, 2021 special and July 1, 2021 regular Board meetings.

### **2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

### **3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JUNE 7, 2021, THROUGH AUGUST 8, 2021, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 7, 2021, THROUGH AUGUST 8, 2021: RECOMMENDATION:**

Receive the report.

**(Procurement: Jana Vargas, Director)**

### **4. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**

RECOMMENDATION: Adopt Resolution No. 2021-0085, making appointments to Board committees, liaison and representative positions.

**(Board Services: Tony R. Russell, Director/Authority Clerk)**

### **5. SEPTEMBER 2021 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2021-0086, approving the September 2021 Legislative Report.

**(Government Relations: Matt Harris, Director)**

### **6. AMEND AUTHORITY POLICY 8.21 TO ALLOW FOR DONATIONS OF ITEMS WITH LITTLE OR NO RESALE VALUE IN SUPPORT OF OUR COMMITMENT TO ZERO WASTE:**

RECOMMENDATION: Adopt Resolution No. 2021-0087, approving amendments to Authority Policy 8.21 – Surplus Materials and Equipment, and delegating the authority to the President/CEO to donate authority owned surplus materials and/or equipment.

**(Procurement: Jana Vargas, Director)**

- 7. DISPOSITION OF SURPLUS PROPERTY:**  
RECOMMENDATION: Adopt Resolution No. 2021-0088, authorizing the disposition of surplus property (materials and/or equipment).  
**(Procurement: Jana Vargas, Director)**
- 8. APPROVE AN AMENDMENT TO THE AIR SERVICE INCENTIVE PROGRAM (ASIP21) AT SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2021-0089, approving an amendment to the Air Service Incentive Program (ASIP21) at San Diego International Airport revising the eligibility period for an airline to receive marketing incentives for new air service.  
**(Marketing & Air Service Development: Brian D'Amico, Air Service Program Manager)**
- 9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE RENT FORBEARANCE AND ABATEMENT PROGRAM TO PROVIDE RENT ABATEMENT TO QUALIFYING NON-AIRLINE TENANTS FOR AN ADDITIONAL TEMPORARY PERIOD NOT TO EXCEED THREE MONTHS, AS A RESULT OF THE CONTINUED IMPACT OF THE COVID-19 PANDEMIC:**  
RECOMMENDATION: Adopt Resolution No. 2021-0103, approving and authorizing the President/CEO to execute the required agreements to extend the Authority's temporary rent forbearance and abatement program to temporarily reduce rental obligations of qualifying non-airline tenants at the Airport, by providing abatement of monthly minimum annual guarantee (MAG), certain fixed-rent, and a portion of cost recovery payments for a period not to exceed three (3) months beginning October 1, 2021 and ending December 31, 2021, in response to the continued impact of the COVID-19 pandemic crisis.  
**(Revenue Generation & Partnership Development: Jim DeCock, Interim Director)**

## CLAIMS

## COMMITTEE RECOMMENDATIONS

- 10. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2021:**  
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.  
**(Finance: Scott Brickner, Vice President/CFO)**
- 11. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF JULY 31, 2021:**  
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.  
**(Business and Financial Management: Geoff Bryant, Manager, Airport Finance)**

**12. SELECTION OF DEBT UNDERWRITERS FOR THE NEW T1 AND CAPITAL IMPROVEMENT PROGRAM:**

RECOMMENDATION: The Finance Committee recommends that the Board Adopt Resolution No. 2021-0090, approving the selection of debt underwriters for the New T1 and Capital Improvement Program.

**(Financial Management: John Dillon, Director)**

**13. RENEWAL OF THE HEALTH & WELFARE BENEFITS PROGRAM FOR 2022:**

RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board Adopt Resolution No. 2021-0091, approving the renewal of the Health and Welfare Benefits Program for 2022.

**(Talent, Culture, and Capability: Monty Bell, Director)**

**14. AMEND SDCERS AMENDED & RESTATED RETIREMENT PLAN & TRUST TO ALLOW FAMILIES FIRST CORONAVIRUS ACT (FFCRA) AND CALIFORNIA SUPPLEMENTAL PAID SICK LEAVE (SPSL) TO BE PURCHASABLE SERVICE AND PENSIONABLE EARNINGS:**

RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board Adopt Resolution No. 2021-0092, approving an amendment to the Amended and Restated Retirement Plan and Trust to reflect that Federal Emergency Paid Sick Leave (EPSL) and Federal Paid Medical Leave (PFML) under the Families First Coronavirus Act (FFCRA) qualify as purchasable service as of April 1, 2020 through November 5, 2020 and that California Supplemental Paid Sick Leave (SPSL) is purchasable service effective as of January 1, 2021 and pensionable pay effective September 2, 2021.

**(Talent, Culture, and Capability: Monty Bell, Director)**

## CONTRACTS AND AGREEMENTS

**15. AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A "POWER YOUR DRIVE FOR FLEETS" PROGRAM PARTICIPATION AGREEMENT WITH SAN DIEGO GAS & ELECTRIC:**

RECOMMENDATION: Adopt Resolution No. 2021-0093, authorizing the President/CEO to execute a Program Participation Agreement with San Diego Gas & Electric for the Power Your Drive for Fleets Program.

**(Planning & Environmental Affairs: Brendan Reed, Director)**

**16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH DEVANEY PATE MORRIS & CAMERON LLP:**

RECOMMENDATION: Adopt Resolution No. 2021-0094, approving and authorizing the President/CEO to execute a Sixth Amendment to the Legal Services Agreement with Devaney Pate Morris & Cameron LLP extending the term by one year and increasing the not-to-exceed compensation amount by \$150,000.

**(Legal: Amy Gonzalez, General Counsel)**

- 17. AWARD A CONTRACT TO UNIVERSITY MECHANICAL & ENGINEERING CONTRACTORS, INC., FOR REPLACE TERMINAL 2 EAST ROOF HYDRONIC PIPE INSULATION AT SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2021-0095, awarding a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$933,479.10 for Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation at San Diego International Airport.  
**(Airport Design & Construction: Bob Bolton, Director)**
- 18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A SECOND AMENDMENT TO THE RENTAL AGREEMENT WITH SMITHS DETECTION, INC.:**  
RECOMMENDATION: Adopt Resolution No. 2021-0096, approving and authorizing the President/CEO to negotiate and execute a Second Amendment to the Rental Agreement with Smiths Detection, Inc. extending the term for two years.  
**(Financial Management: John Dillon, Director)**

## **CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

- 19. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A PURCHASE ORDER UNDER THE CALNET4 COOPERATIVE AGREEMENT FOR AT&T TELECOMMUNICATION SERVICES:**  
RECOMMENDATION: Adopt Resolution No. 2021-0097, approving and authorizing the President/CEO to execute a Purchase Order under the CALNET4 cooperative agreement for AT&T telecommunication services for a term of three (3) years, with the option for two (2) one-year extensions, plus up to an additional eighteen (18) month extension, to be exercised at the discretion of the President/CEO for an amount not-to-exceed \$2,500,000.  
**(Information and Technology Services: Jessica Bishop, Director)**
- 20. AWARD A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC. FOR QUIETER HOME PROGRAM PHASE 11, GROUP 6, PROJECT NO. 381106 ONE HUNDRED NINETEEN (119) NON-HISTORIC MULTI-FAMILY UNITS ON ONE (1) RESIDENTIAL PROPERTY LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2021-0098, awarding a contract to G&G Specialty Contractors, Inc. in the amount of \$2,393,219.85 for Phase 11, Group 6, Project No. 381106, of the San Diego County Regional Airport Authority's Quieter Home Program.  
**(Planning & Environmental Affairs: Brendan Reed, Director)**

**21. AWARD A CONTRACT TO ACE ELECTRIC FOR AIRSIDE ELECTRIC VEHICLE SUPPLY EQUIPMENT AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2021-0099, (1) relieving the apparent low bidder, Chula Vista Electric, of its bid and (2) awarding a contract to Ace Electric in the amount of \$3,396,100, for Project No. 104280, Airside Electric Vehicle Supply Equipment at San Diego International Airport.

**(Airport Design & Construction: Bob Bolton, Director)**

**22. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL GENERAL CONSTRUCTION SERVICE AGREEMENTS WITH DYNAMIC CONTRACTING SERVICES, INC.; EVERGREEN CONSTRUCTION AND CONSULTING, INC.; GRAHOVAC CONSTRUCTION CO., INC.; AND, M W VASQUEZ CONSTRUCTION CO., INC.:**

RECOMMENDATION: Adopt Resolution No. 2021-0100, approving and authorizing the President/CEO to execute On-Call General Construction Service Agreements with Dynamic Contracting Services, Inc.; Evergreen Construction and Consulting, Inc.; Grahovac Construction Co., Inc., and MW Vasquez Construction Co., Inc., - each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$4,000,000 for five years, to provide on-call general construction services, at San Diego International Airport.

**(Facilities Management: David LaGuardia, Director)**

**23. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL PAINTING SERVICE AGREEMENTS WITH ABHE & SVOBODA, INC.; MODERN PAINTING, INC.; AND, M W VASQUEZ CONSTRUCTION CO., INC.:**

RECOMMENDATION: Adopt Resolution No. 2021-0101, approving and authorizing the President/CEO to execute On-Call Painting Service Agreements with Abhe & Svoboda, Inc., Modern Painting, Inc., and MW Vasquez Construction Co., Inc., - each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$2,000,000 for five years, to provide on-call painting services, at San Diego International Airport.

**(Facilities Management: David LaGuardia, Director)**



**24. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A FOURTH AMENDMENT TO THE RENTAL CAR CENTER BUS OPERATIONS CONTRACT:**

RECOMMENDATION: Adopt Resolution No. 2021-0104, authorizing the President/CEO to negotiate and execute a Fourth Amendment to the Rental Car Center Bus Operations Agreement 209162 OS to: 1) extend the contract term ninety two (92) days to expire on December 31, 2021, and 2) increase the maximum amount payable by three million five hundred thousand dollars (\$3,500,000), from forty five million dollars (\$45,000,000) to forty eight million five hundred thousand dollars (\$48,500,000) to accommodate operations through the end of calendar year 2021.

**(Ground Transportation: Marc Nichols, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**25. BOARD OF DIRECTORS POLICY STATEMENT ON DIVERSITY, EQUITY AND INCLUSION:**

RECOMMENDATION: Adopt Resolution No. 2021-0102, adopting Authority Policy 2.03 - Diversity, Equity and Inclusion.

**(External Relations: Michelle Brega, Senior Director)**

**CLOSED SESSION:**

**26. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.

San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

**27. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority

San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL

**28. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of case: In re Advantage Holdco, Inc., et al., Case No. 20-11259-JTD

**29. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of case: Neighbors Against Noise and Traffic v. City of El Cajon, et al., San Diego Superior Court Case No. 37-2021-00016823-CU-TT-CTL

- 30. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2
- 31. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1
- 32. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board  
pertaining to PFAS  
Number of potential cases: 1
- 33. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Navy Boat Channel Environmental Remediation  
Number of potential cases: 1
- 34. CONFERENCE WITH LABOR NEGOTIATORS:**  
Cal. Gov. Code section 54957.6  
Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes,  
Greg Halsey, Rod Betts  
Employee organization: California Teamsters Local 911

**35. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

(Government Code §54956.8)

Property: 2 parcels of land situated in the City of San Diego, County of San Diego, State of California, said parcels being a portion of that 231.21 acre tract of land acquired by Warranty Deed from San Diego Securities Company dated June 4, 1917 and recorded June 9, 1917 in Book 740 at page 61 of Deeds in the Office of the Recorder of San Diego County and a portion of that 180.34 acre tract of land acquired by Deed from the City of San Diego dated December 1, 1916 and recorded September 5, 1917 in Book 739 at page 307 of Deeds In the Office of the Recorder of San Diego County and said parcels being designated for the purpose of this description as Parcel 1 and Parcel 2. Parcel 1- approximately 14.03 acres of land and Parcel 2-approximately 2.39 acres of land as more specifically described in the Lease Agreement between the United States of America and the San Diego County Regional Airport Authority, Authority Lease No. LE-0107.

Agency negotiator: Hampton Brown, Matt Harris, Susan Diekman, Jim DeCock, Amy Gonzalez

Negotiating parties: David Bixler, Michael Oestericher, Russell Rang, Reid Merrill, Curtis Permitto- United State of America, Department of the Navy

Under negotiation: Price and terms of payment

**36. THREAT TO PUBLIC SERVICES OR FACILITIES:**

Consultation with: General Counsel and President/CEO

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

## Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit an email to the Clerk at [clerk@san.org](mailto:clerk@san.org) prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit an email shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

## Additional Meeting Information

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third-floor receptionist for validation.**

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.



# Review of the Unaudited Financial Statements for the Fiscal Year Ended June 30, 2021

Presented by:  
Scott Brickner  
Chief Financial Officer

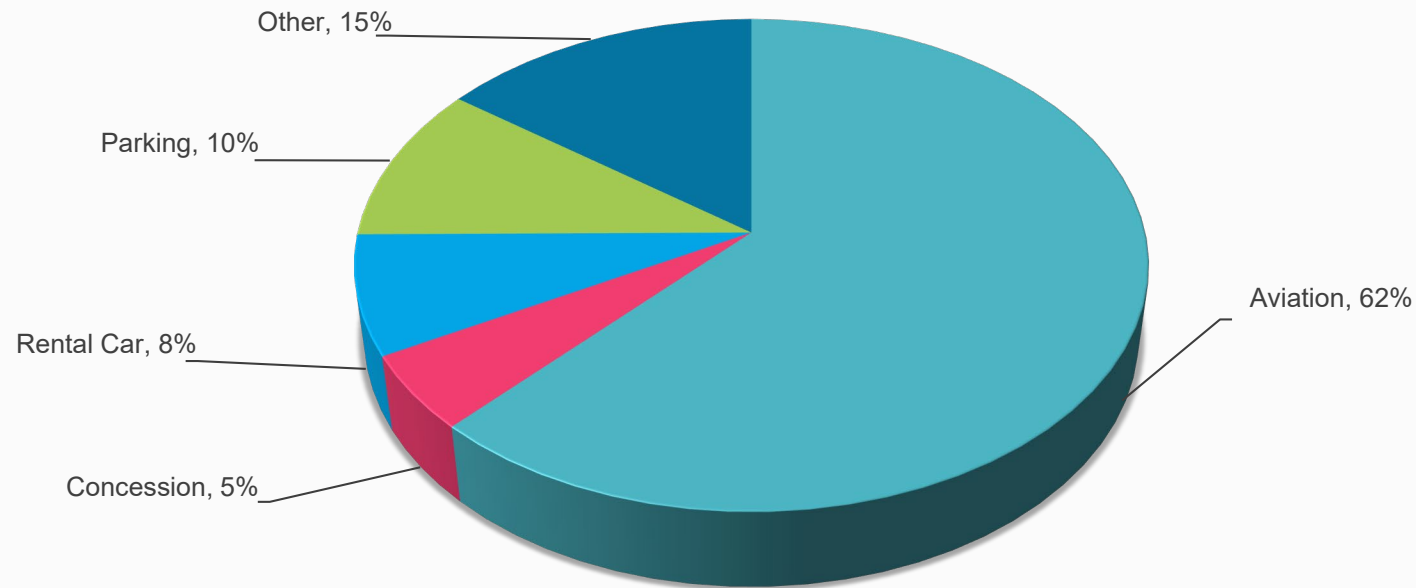
September 2, 2021



# Operating Revenues

## Fiscal Year Ended June 30, 2021 (Unaudited)

Actual Operating Revenues by Percentage

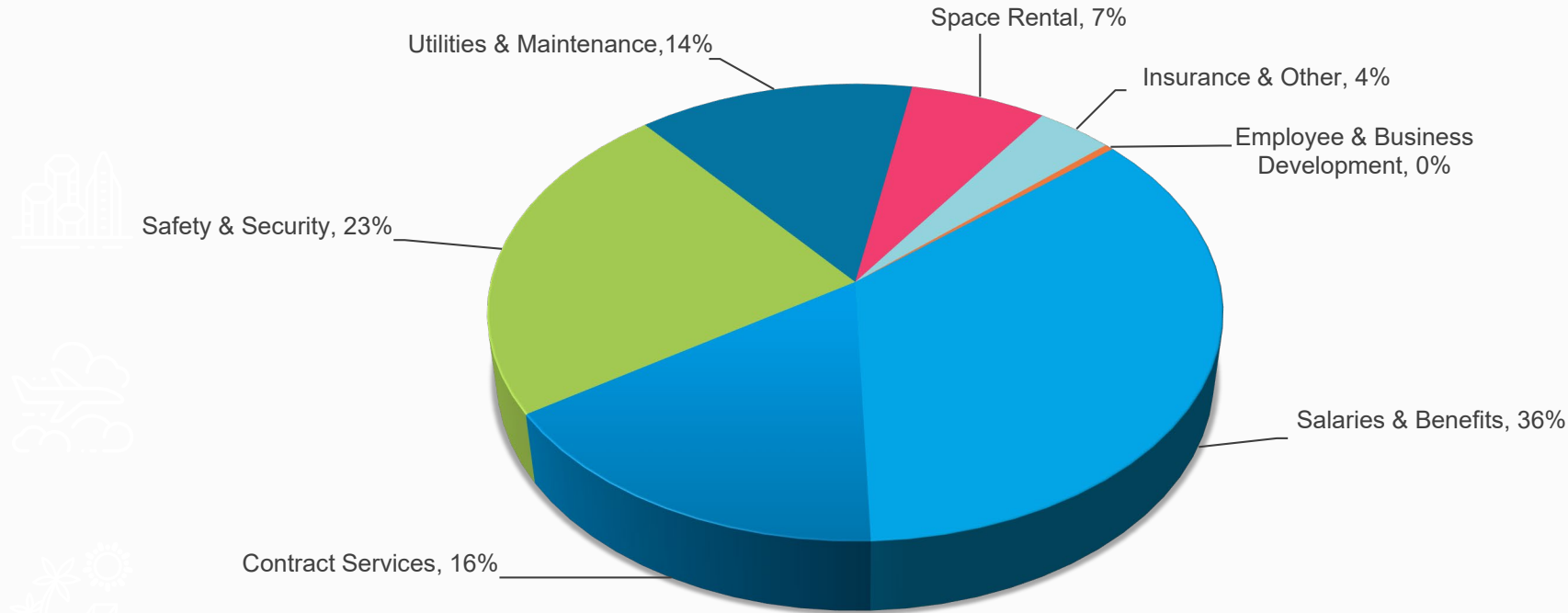


(in \$000s)	Aviation Revenue	Concession Revenue	Rental Car Revenue	Parking Revenue	Other Revenue	Total Operating Revenue
Prior Year	\$ 131,838	\$ 24,999	\$ 26,070	\$ 36,440	\$ 43,690	\$ 263,037
Budget	144,269	21,237	22,718	22,454	35,427	246,105
Actual	134,322	10,754	16,973	22,238	32,110	216,397
Variance	\$ (9,947)	\$ (10,483)	\$ (5,745)	\$ (216)	\$ (3,317)	\$ (29,708)

# Operating Expenses

## Fiscal Year Ended June 30, 2021 (Unaudited)

Actual Operating Expenses by percentage

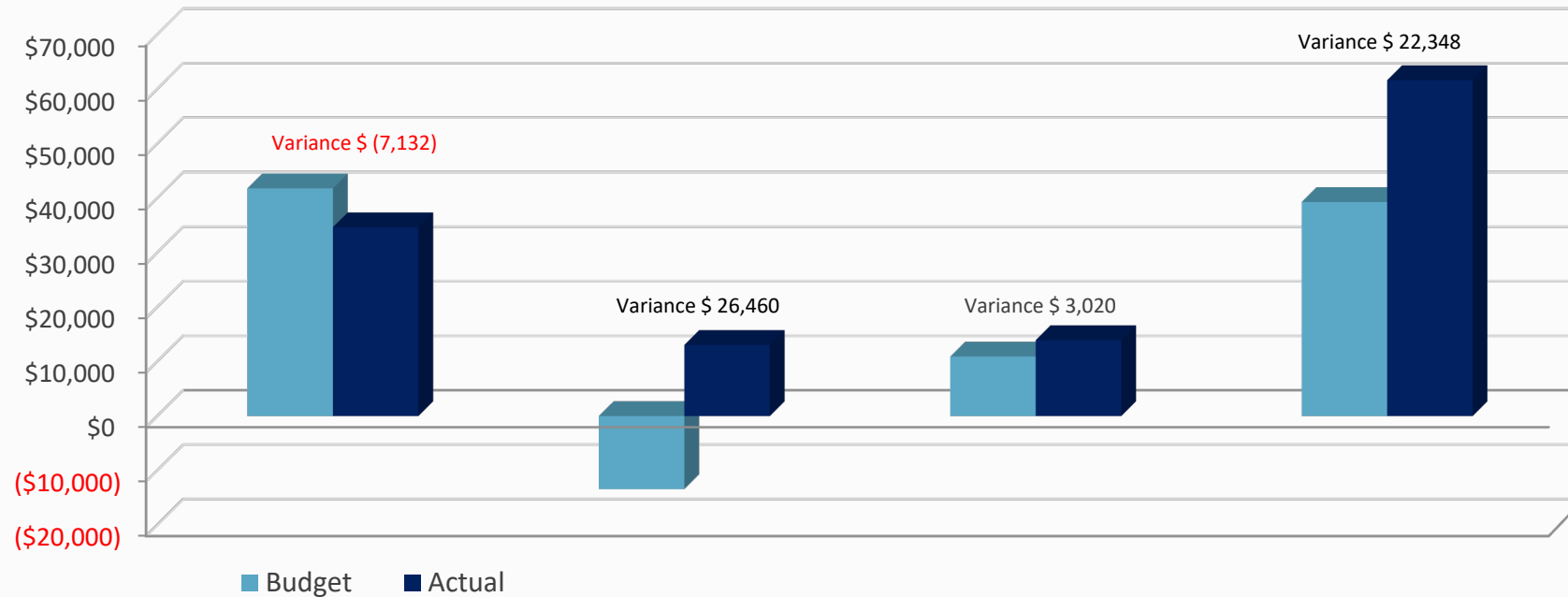


( in \$000s)	Salaries & Benefits	Contract Services	Safety & Security	Utilities & Maintenance	Space Rental	Insurance & Other	Employee & Business Dev.	Total Operating Expenses
Prior Year	\$ 51,667	\$ 37,694	\$ 29,457	\$ 24,332	\$ 10,207	\$ 5,893	\$ 3,000	\$ 162,250
Budget	51,841	29,071	34,176	26,732	10,203	6,401	2,042	160,466
Actual	53,630	24,740	35,086	20,841	10,267	5,774	651	150,989
Variance	\$ (1,789)	\$ 4,331	\$ (910)	\$ 5,891	\$ (64)	\$ 627	\$ 1,391	\$ 9,477



# Non-operating Revenue & Expenses

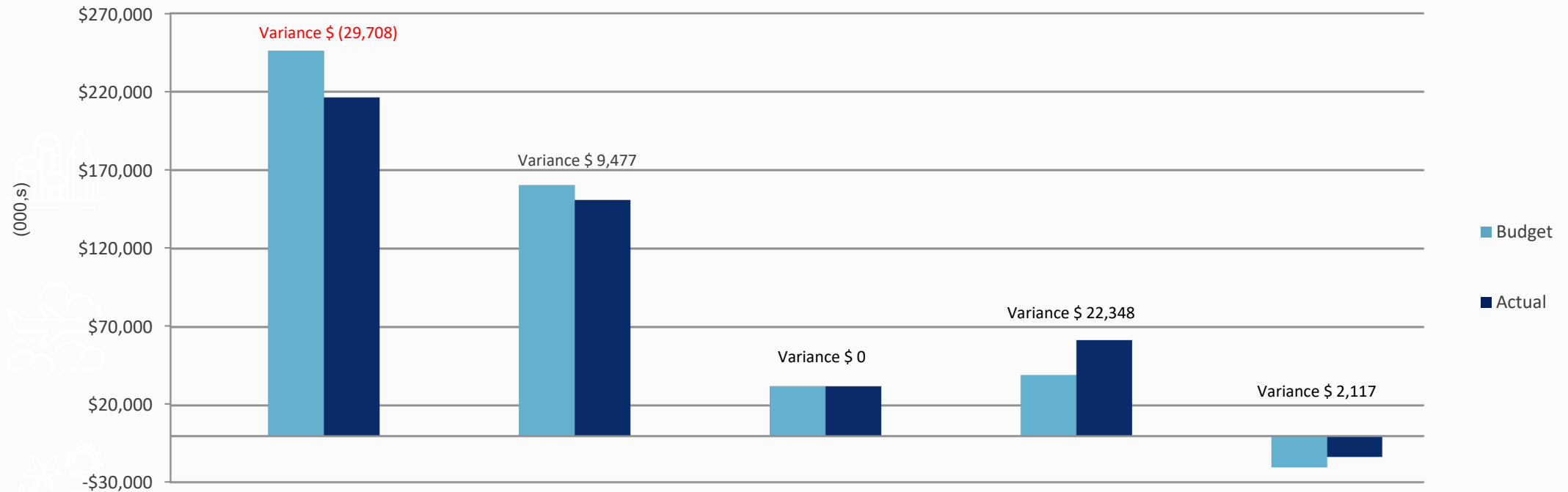
## Fiscal Year Ended June 30, 2021 (Unaudited)



(in \$000s)	Passenger Facility Charge, Customer Facility Charge & Quieter Home Program	Interest expense, interest income, & other non-operating revenue	Capital grant contributions	Total non-operating revenue, (net)
Prior Year	\$ 61,338	\$ (2,846)	\$ 4,072	\$ 62,564
Budget	41,764	(13,408)	10,912	39,268
Actual	34,632	13,052	13,932	61,616
Variance	\$ (7,132)	\$ 26,460	\$ 3,020	\$ 22,348

# Financial Summary

## Fiscal Year Ended June 30, 2021 (Unaudited)

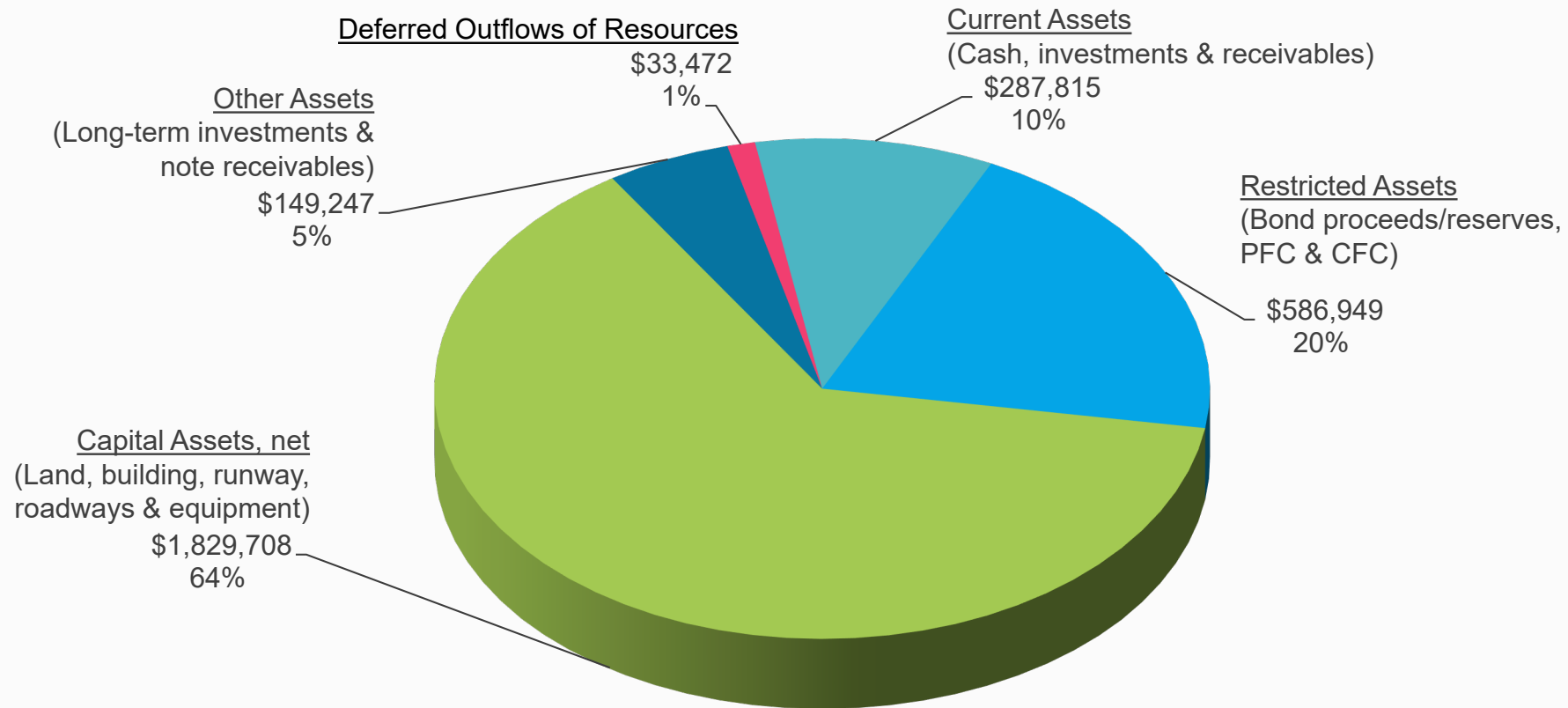


(in \$000s)	Total operating revenues	Total operating expenses	Depreciation	Total non-operating revenues, (net)	Change in Net Position
Prior Year	\$ 263,037	\$ 162,250	\$ 131,587	\$ 62,564	\$ 31,764
Budget	246,105	160,466	132,834	39,268	(7,927)
Actual	216,397	150,989	132,834	61,616	(5,810)
Variance	\$ (29,708)	\$ 9,477	\$ 0	\$ 22,348	\$ 2,117

# Statement of Net Position as of June 30, 2021 (Unaudited)

## Assets and Deferred Outflow of Resources (000's)

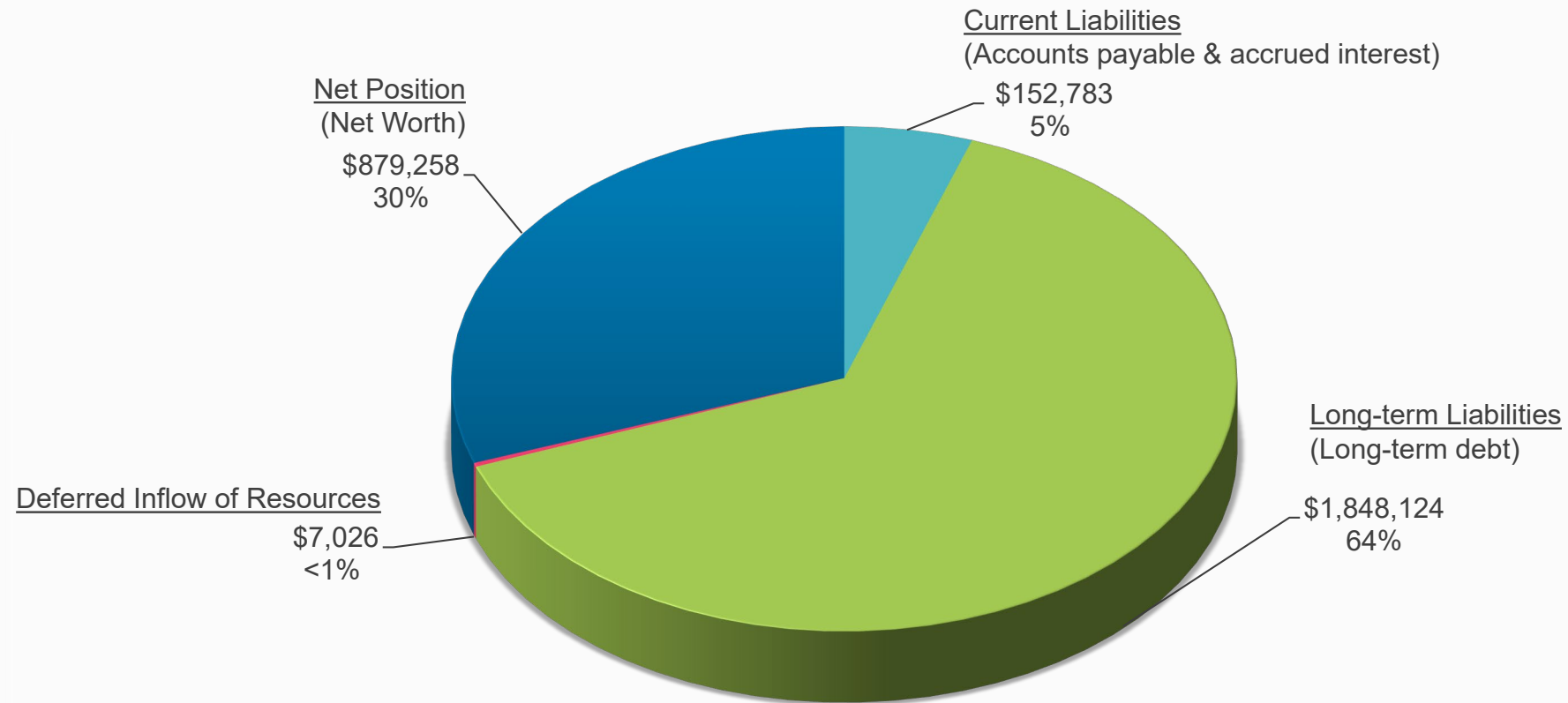
Total: \$2,887,191



# Statement of Net Position as of June 30, 2021 (Unaudited)

## Liabilities, Deferred Outflow of Resources & Net Position (000's)

Total: \$2,887,191



# Questions?

## **ITEM B**

# **NEW T1 (TERMINAL 1) DESIGN BRIEF**

**There are no materials  
for this item**

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, MAY 13, 2021**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the special meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, May 13, 2021, electronically and via teleconference pursuant to Executive Order N-29-20, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

PRESENT:	Board Members:	Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni, von Wilpert
ABSENT:	Board Members:	Blakespear, Dallarda (Ex-Officio), Dockery (Ex-Officio), Lloyd, Miller (Ex-Officio), Vargas
ALSO PRESENT:	Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I	

**BUDGET WORKSHOP:**

**1. DISCUSSION REGARDING THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FISCAL YEAR 2022 PROPOSED BUDGET AND FISCAL YEAR 2023 PROPOSED CONCEPTUAL BUDGET:**

John Dillon, Director, Finance & Risk Management and Maya Dayan, Manager provided a presentation on The San Diego County Regional Airport Authority Fiscal Year 2022 Proposed Budget and Fiscal Year 2023 Proposed Conceptual Budget that included Strategic Plan, Economic, Industry and Credit Overview, Budget Process, Revenue Budget Overview, Expense Budget Overview, Capital Program Budget Fiscal Years 2022 - 2026 and Plan of Finance Fiscal Years 2022 – 2026.



In response to Board Member Cabrera's request for a slide showing the change in net position for FY 2021 and the budgeted change in net position for FY 2022 and FY 2023, Scott Brickner, Vice President/CFO, stated that the information would be provided.

In response to Chair Schiavoni's request for an update on the most impacted areas due to the reduction in expenses and the plans to restore funding, Mr. Brickner stated that he will provide a memo to the Board with this information.

RECOMMENDATION: Discuss the Fiscal Year 2022 Proposed Budget and Fiscal Year 2023 Proposed Conceptual Budget.

**BOARD COMMENT:**

**ADJOURNMENT:** The meeting adjourned at 10:33 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 1ST DAY OF JULY, 2021.

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
SPECIAL BOARD  
AND EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES  
MONDAY, MAY 24, 2021  
BOARD ROOM**

**CALL TO ORDER:** Vice Chair Robinson called the special Executive and Finance Committee meeting to order at 10:06 a.m., on Monday, May 24, 2021, electronically and via teleconference pursuant to Executive Order N-29-20, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

***Executive Committee***

Present: Committee Members: Lloyd, Robinson, Schiavoni (Chair)

Absent: Committee Members: None

***Finance Committee***

Present: Committee Members: Cabrera, Casillas Salas, Lloyd (Chair)

Absent: Committee Members: von Wilpert

Also Present: Kim Becker, President/CEO; Lee Kaminetz, Director, Counsel Services; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

***Board***

Present: Cabrera, Casillas Salas, Lloyd, Robinson, Schiavoni (Chair)

Absent: Blakespear, Dallarda (Ex Officio), Dockery (Ex Officio), McNamara, Miller (Ex Officio), Vargas, von Wilpert

**NON-AGENDA PUBLIC COMMENT:** Tony R. Russell, Director, Board Services/ Authority Clerk, read into record the public comment submitted by Ray Bender regarding the charging of fees for updating Airport Land Use Compatibility Plans.

**NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the April 26, 2021 regular meeting.

**ACTION: Moved by Board Member Lloyd and seconded by Vice Chair Robinson to approve staff's recommendation. Motion carried unanimously noting Chair Schiavoni as ABSENT.**

**FINANCE COMMITTEE NEW BUSINESS:**

*Chair Schiavoni arrived to the meeting at 10:12 a.m.*

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE TEN MONTHS ENDED APRIL 30, 2021:**

Scott Brickner, Vice President/CFO, provided a presentation on the Review of the Unaudited Financial Statements for the Ten Months Ended April 30, 2021 that included Enplanements, Gross Landing Weight Units, Operating Revenues, Operating Expenses, Net Operating Income Summary, Nonoperating Revenues & Expenses and Statements of Net Position.

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF APRIL 30, 2021:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report that included Portfolio Characteristics, Sector Distribution, Quality and Maturity Distribution, Investment Performance and Bond Proceeds.

**4. ANNUAL REVIEW OF AUTHORITY POLICY 4.40 - DEBT ISSUANCE AND MANAGEMENT:**

John Dillon, Director, Financial Management, provided an overview of the proposed policy amendments to Authority Policy 4.40 - Debt Issuance and Management.

RECOMMENDATION: Forward this item to the Board with a recommendation to approve amendments to Authority Policy 4.40 - Guidelines for Debt Issuance and Management.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member Casillas Salas to approve staff's recommendation. Motion carried unanimously noting Board Member von Wilpert as ABSENT.**

**5. ANNUAL REVIEW OF AUTHORITY POLICY 4.20 – GUIDELINES FOR PRUDENT INVESTMENTS, AND DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT, CHIEF FINANCIAL OFFICER/TREASURER:**

Geoff Bryant, Manager, Airport Finance, provided an overview of the proposed amendments to Authority Policy 4.20 – Guidelines for Prudent Investments, and Delegation of Authority to Invest and Manage Authority Funds to the Vice President, Chief Financial Officer/Treasurer.

RECOMMENDATION: Forward this item to the Board with a recommendation to approve amendments to Authority Policy 4.20 - Guidelines for Prudent Investments, and delegating authority to invest and manage Authority funds to the Vice President, Chief Financial Officer/Treasurer.

**ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Cabrera to approve staff's recommendation. Motion carried unanimously noting Board Member von Wilpert as ABSENT.**

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**6. SAN DIEGO COMMUNITY POWER PROGRAM:**

Brendan Reed, Director, Airport Planning & Environmental; Cogan Semler, Manager, Energy & Water Management, provided an overview of the San Diego Community Power (SDCP) Program.

In response to Board Member Cabrera's inquiry on why the main SDG&E account is not transitioning or when it will be transitioned to the SDCP Power100 program, Mr. Semler stated that he believes it is being held up because it is a conjunctively billed account, but he will provide an update to the Board via Board Memo.

**7. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

Tony R. Russell, Director, Board Services/Authority Clerk, reported that there were no requests submitted for approval.

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: No action taken.**

**REVIEW OF FUTURE AGENDAS:**

**8. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 3, 2021 BOARD MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the June 3, 2021 draft Board meeting agenda.

At Board Member Cabrera's request, Tony Russell, Director, Board Services/Authority Clerk, confirmed that the Diversity, Equity, and Inclusion Ad Hoc committee will be added to the Reports section of the agenda.

**9. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 3, 2021 AIRPORT LAND USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the June 3, 2021 draft Airport Land Use Commission meeting agenda.

**BOARD CLOSED SESSION:** The Board did not meet in Closed Session.

**10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority

San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL

**REPORT ON CLOSED SESSION:** None.

**COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The meeting adjourned at 10:58 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
EXECUTIVE COMMITTEE THIS 21ST DAY OF JUNE, 2021.

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD**  
**AND EXECUTIVE-FINANCE COMMITTEE MEETING MINUTES**  
**MONDAY, JUNE 21, 2021**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the Special Board and regular Executive and Finance Committee meeting to order at 9:01 a.m., on Monday, June 21, 2021, electronically and via teleconference pursuant to Executive Order N-08-21 at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

***Executive Committee***

Present:                      Committee Members:      Lloyd, Robinson, Schiavoni (Chair)

Absent:                      Committee Members:      None

***Finance Committee***

Present:                      Committee Members:      Cabrera, Casillas Salas, Lloyd (Chair),  
von Wilpert

Absent:                      Committee Members:      None

***Board***

Present:                      Cabrera, Casillas Salas, Lloyd, Robinson, McNamara, Schiavoni (Chair),  
von Wilpert

Absent:                      Blakespear, Dallarda (Ex Officio), Dockery (Ex Officio),  
Miller (Ex Officio), Vargas

Also Present:              Kim Becker, President/CEO; Amy Gonzalez, General Counsel; Tony  
R. Russell, Director, Board Services/Authority Clerk; Linda Gehlken,  
Assistant Authority Clerk I



**NON-AGENDA PUBLIC COMMENT:** None.

**NEW BUSINESS:**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the May 24, 2021 special meeting.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Lloyd to approve staff's recommendation. Motion carried unanimously.**

**FINANCE COMMITTEE NEW BUSINESS:**

**2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE ELEVEN MONTHS ENDED MAY 31, 2021:**

Scott Brickner, Vice President/CFO, provided a presentation on the Review of the Unaudited Financial Statements for the Eleven Months Ended May 31, 2021 that included Enplanements, Landed Weights, Operating Revenues, Operating Expenses, Net Operating Income Summary, Nonoperating Revenues & Expenses and Statements of Net Position.

**3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF MAY 31, 2021:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report that included Portfolio Characteristics, Sector Distribution, Quality and Maturity Distribution, Investment Performance and Bond Proceeds.

**4. APPROVE A REVOLVING CREDIT SHORT-TERM BORROWING PROGRAM AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A REVOLVING CREDIT AGREEMENT WITH BANK OF AMERICA, N.A.:**

John Dillon, Director, Financial Management, provided an overview of the revolving credit short-term borrowing program that included Rationale for a Short-term Variable Rate Debt Program, Request for Proposal Results, Revolving Credit Agreement, Program Documents, and Recommendation.

RECOMMENDATION: Forward to the Board with a recommendation to (1) approve a Short-Term Borrowing Program in an aggregate principal amount not to exceed \$200,000,000 outstanding at any one time to provide an interim funding source for the New T1 and other capital projects; (2) authorize the President/CEO (or such other Designated Officer) to negotiate and execute a Revolving Credit Agreement with Bank of America, N.A.; and (3) approve the forms of an Eighth Supplemental Subordinate Trust Indenture, an AMT Note, a Non-AMT Note and a Taxable Note.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member Casillas Salas to approve staff's recommendation. Motion carried unanimously noting Board Member von Wilpert as ABSENT.**

*Board Member von Wilpert arrived to the meeting at 9:37 a.m.*

**EXECUTIVE COMMITTEE NEW BUSINESS:**

**5. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:**

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Lloyd to approved staff's recommendation. Motion carried unanimously.**

**REVIEW OF FUTURE AGENDAS:**

**6. REVIEW OF THE DRAFT AGENDA FOR THE JULY 1, 2021 BOARD MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the July 1, 2021 draft Board meeting agenda. She announced that Item 18 - Approve and Authorize the President/CEO to Modify Concession Lease Minimum Guarantee Language Effective Fiscal Year 2022 for All Concession Agreements at the Airport, as a Result of the Continued Impact of the COVID-19 Pandemic, was being pulled from the agenda and a new item would be added to extend the current rent forbearance program.

**7. REVIEW OF THE DRAFT AGENDA FOR THE JULY 1, 2021 AIRPORT LAND USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the July 1, 2021 draft Airport Land Use Commission meeting agenda.

**BOARD CLOSED SESSION:** The Board recessed into Closed Session at 9:41 a.m. to discuss Item 8.

**8. CONFERENCE WITH LABOR NEGOTIATORS:**

Cal. Gov. Code section 54957.6

Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes, Greg Halsey, Rod Betts

Employee Organization: California Teamsters Local 911

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 10:00 a.m. There was no reportable action.

**COMMITTEE MEMBER COMMENTS:** None.

**ADJOURNMENT:** The Board adjourned out of Closed Session at 10:00 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 2<sup>ND</sup> DAY OF SEPTEMBER, 2021.

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**SPECIAL BOARD AND CAPITAL IMPROVEMENT PROGRAM OVERSIGHT**  
**COMMITTEE MEETING MINUTES**  
**THURSDAY, JULY 15, 2021**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the Special Board and Capital Improvement Program Oversight Committee meeting to order at 10:03 a.m., on Thursday, July 15, 2021, electronically and via teleconference pursuant to Executive Order N-08-21, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

***Board***

Present: Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni  
(Chair), von Wilpert

Absent: Bedell (Ex-Officio), Blakespear, Dallarda (Ex-Officio), Lloyd,  
Miller (Ex-Officio), Vargas

***Committee***

Present: Committee Members: Cabrera, McNamara (Chair), Schiavoni  
von Wilpert

Absent: Committee Members: Blakespear

Also Present: Kimberly J. Becker, President/CEO; Lee Kaminetz, Director,  
Counsel Services; Tony R. Russell, Director, Board Services/  
Authority Clerk; Martha Morales, Assistant Authority Clerk I

**NON-AGENDA PUBLIC COMMENT:** None.

**BOARD NEW BUSINESS:**

**1. APPROVE AND AUTHORIZE THE AWARD OF A CONTRACT TO SOLPAC CONSTRUCTION INC., DBA SOLTEK PACIFIC CONSTRUCTION COMPANY FOR EAST SOLID & LIQUID WASTE FACILITIES AT SAN DIEGO INTERNATIONAL AIRPORT:**

Robert Bolton, Director, Airport Design & Construction, provided a summary of the East Solid & Liquid Waste Facilities project.

RECOMMENDATION: Adopt Resolution No. 2021-0083, awarding a contract to SOLPAC Construction, Inc., dba Soltek Pacific Construction Company in the amount of \$19,385,223 for Project No. 104274, East Solid & Liquid Waste Facilities at San Diego International Airport.

**ACTION: Moved by Board Member Casillas Salas and seconded by Board Member Cabrera to approve staff's recommendation. Motion carried by the following votes: YES –Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Blakespear, Lloyd, and Vargas; (Weighted Vote Points: YES – 72; NO – 0; ABSENT – 28)**

**2. AUTHORIZE THE PRESIDENT/CEO TO AWARD A CONTRACT TO GRAHOVAC CONSTRUCTION FOR REMODEL T2E FOR ACCESS CONTROL OFFICE (ACO) & HARBOR POLICE DEPARTMENT (HPD) RELOCATIONS AT SAN DIEGO INTERNATIONAL AIRPORT:**

Robert Bolton, Director, Airport Design & Construction, provided a summary of the project to Remodel Terminal 2 East for Access Control Office and Harbor Police Department Relocations.

Board Member von Wilpert, requested further clarification regarding the accounting for the small and local business preference as it relates to the final contract amount.

RECOMMENDATION: Adopt Resolution No. 2021-0074, authorizing the President/CEO to award a contract to Grahovac Construction in the amount of \$3,726,462 for Project No. 104290, Remodel T2E for ACO & HPD Relocations at San Diego International Airport.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES –Cabrera, Casillas Salas, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Blakespear, Lloyd, and Vargas; (Weighted Vote Points: YES – 72; NO – 0; ABSENT – 28)**

**COMMITTEE NEW BUSINESS:**

**3. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the April 15, 2021 regular meeting.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member von Wilpert to approve staff's recommendation. Motion carried unanimously, noting Board Member Blakespear ABSENT.**

**4. NEW T1 (TERMINAL 1) UPDATE:**

Dennis Probst, Vice President, Development provided an update on the New T1 that included renderings of the New T1RP Campus Building Massing, T1RP New T1 Campus, and T1RP Elevated Departures Roadway; as well as maps of the Airside Apron and Taxiway Pavement Phasing, Demolition Plan, Project Management Complex (PMC) and PMC Trailer Complex.

**5. AIRPORT DEVELOPMENT PROGRAM ENVIRONMENTAL PROCESS UPDATE:**

Brendan Reed, Director, Airport Planning and Environmental Affairs provided an update on the Airport Development Program's (ADP) Environmental Process that included ADP Environmental Entitlements, ADP & CA Coastal Act, and ADP & NEPA.

**6. CAPITAL IMPROVEMENT PROGRAM UPDATE:**

Robert Bolton, Director, Airport Design & Construction provided an update on the Capital Improvement Program that included San Diego Fuel Consortium Additional Fuel Tanks, Hydrant Fueling Program at SAN, Upgrade Engineered Materials Arresting System (EMAS), West Refueler Loading Facility and CIP West Solid and Liquid Waste Facility.

**7. AIRSIDE CHARGING UPDATE:**

Chad Reese, Environmental Affairs Manager, Airport Planning and Environmental Affairs provided an update on Airside Charging that included the Alternative Fuel Vehicles & Vehicle Age Agreement, 2020 GSE Inventory, Grant Funding for EV Charging Infrastructure, Project Scope – New EV Chargers at Terminal 2, Airline Commitments, and map of New EV Chargers at Terminal 2.

In response to Board Member von Wilpert's questions regarding the percent of Authority owned equipment that use alternative fuels/electric, Mr. Reese stated that he will provide that information to the Board.

**BOARD CLOSED SESSION:** The Board recessed into Closed Session at 11:10 a.m. to discuss Item 8.

**8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL

**9. CONFERENCE WITH LABOR NEGOTIATORS:**

Cal. Gov. Code section 54957.6

Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes, Greg Halsey, Rod Betts

Employee organization: California Teamsters Local 911

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 11:38 a.m. There was no reportable action.

**COMMITTEE MEMBER COMMENTS:**

**ADJOURNMENT:** The meeting was adjourned at 11:38 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 2<sup>ND</sup> DAY OF SEPTEMBER, 2021.

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, AUGUST 5, 2021**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the special meeting of the San Diego County Regional Airport Authority Board to order at 10:01 a.m. on Thursday, August 5, 2021, electronically and via teleconference pursuant to Executive Order N-08-21 at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

PRESENT: Board Members: Blakespear, Cabrera, Casillas Salas, Lloyd, McNamara, Robinson, Schiavoni, von Wilpert

ABSENT: Board Members: Bedell (Ex-Officio), Dallarda (Ex-Officio), Miller (Ex-Officio), Vargas

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

Chair Schiavoni reported that one written agenda public comment was entered into the record and distributed to the Board.

Tony R. Russell announced that there was one live public comment request for Item 1 under Closed Session.

DRA MORGAN, spoke in opposition to signage and messaging around the Airport regarding mask mandates and COVID vaccinations.

**CLOSED SESSION:** The Board recessed into Closed Session at 10:06 a.m. to discuss Item 1.

**1. CONFERENCE WITH LABOR NEGOTIATORS:**

Cal. Gov. Code section 54957.6

Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes, Greg Halsey, Rod Betts

Employee organization: California Teamsters Local 911

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 10:53 a.m. There was no reportable action.

**ADJOURNMENT:** The meeting adjourned at 10:53 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 2<sup>ND</sup> DAY OF SEPTEMBER, 2021.

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, JULY 1, 2021**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Schiavoni called the meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, July 1, 2021, electronically and via teleconference pursuant to Executive Order N-08-21 at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

PRESENT:                Board Members:                Blakespear, Cabrera, Dallarda (Ex-Officio), Dockery (Ex-Officio), Lloyd, McNamara, Robinson, Schiavoni, von Wilpert

ABSENT:                Board Members:                Casillas Salas, Miller (Ex-Officio), Vargas

ALSO PRESENT:        Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Dustin Heick, Assistant Authority Clerk I

**PRESENTATIONS:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Committee Member Vann reported that the Committee met at a special meeting on June 21st where Danny Martinez, Engagement Executive, BKD, LLP provided training on the roles and responsibilities of Audit Committee members.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that the next meeting scheduled for July 15<sup>th</sup> is also a Special Board meeting to act on two contract awards that were the subject of bid protests and were not ready for action at the July 1st Board Meeting. He reported that the meeting contains updates on the New T1 (Terminal 1) Environmental Review and Coastal Commission Permitting

status, Capital Improvement Program Update on current projects, and a discussion on proposed Airside Charging Improvements and associated Federal Aviation Administration (FAA) Voluntary Airport Low Emissions Program (VALE) grants.

- **FINANCE COMMITTEE:** Board Member Lloyd reported that on June 21<sup>st</sup> the Committee reviewed the Unaudited Financial Statements and Investment Report for the period ending May 31<sup>st</sup>. He reported that the Committee also forwarded to the Board, with a recommendation for acceptance, the approval of a Short-Term Borrowing Program, and for the President/CEO to negotiate and execute a Revolving Credit Agreement with Bank of America, N.A.

#### ***AD HOC COMMITTEE***

- **DIVERSITY, EQUITY AND INCLUSION AD HOC COMMITTEE:** Board Member Cabrera reported that the Committee met on June 15<sup>th</sup> and reviewed the diversity, equity, and inclusion policies of other agencies and drafted the initial policy of the San Diego Regional Airport Authority.

#### ***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ARTS ADVISORY COMMITTEE:** Chris Chalupsky, Senior Manager, Arts Program, reported that musical performances were scheduled every Wednesday of June at the Airport and several more are planned in celebration of Independence Day.

#### ***LIAISONS***

- **CALTRANS:** Board Member Dallarda reported that on June 17<sup>th</sup>, CALTRANS District 11 and SANDAG partnered to hold a ribbon-cutting ceremony for the I-805 Sweetwater Bridge and State Route 54 project. He also reported that on June 26<sup>th</sup> CALTRANS & SANDAG met with delegates from local, state, and federal government agencies, from the United States of America and Mexico, to sign a Memorandum of Understanding for the Otay Mesa Port of Entry. He reported that on June 22<sup>nd</sup> CALTRANS awarded \$34 million in state and federal funds to cities, counties, tribes, and transit agencies throughout California to fund projects that improve the state transportation network.

- **INTER-GOVERNMENTAL AFFAIRS:** Board Member Cabrera reported that the Biden administration and a group of bipartisan Senators announced an agreement on infrastructure that calls for \$1.2 trillion in spending over eight years of which \$25 billion is allocated for aviation-related infrastructure funding. He reported that the Airport Authority's Government Relations team will continue to work with the Congressional delegation and industry partners to ensure airports are allocated as much funding as possible in the final infrastructure package. He also reported that the State Legislature in Sacramento passed, and the Governor signed, a record \$262.6 billion budget for the fiscal year 2021-2022 and that this budget includes additional COVID-19 pandemic relief, direct stimulus checks to qualified Californians, additional aid to address homelessness, and the restoration of funding for public schools, colleges and universities, courts, and more. He reported that the Airport Authority's Government Relations team along with the California Airports Council and state legislative consultants continue to monitor bills to determine any impacts they have on the operation of the airport and the safety of our employees and passengers.
- **MILITARY AFFAIRS:** Board Member Dockery reported that Col. Thomas M. Bedell will assume his position as Ex Officio Board Member and Military Affairs liaison.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG BOARD OF DIRECTORS:** Chair Schiavoni reported that the Board held two meetings this past month and that items considered at the meetings included: a presentation on a regional survey on remote working; a discussion regarding the significant impacts of border delays and an update on the Otay Mesa East Port of Entry; the annual report from the TransNet Independent Taxpayer Oversight Committee; and an overview of the Mid-Coast Extension of the Blue Line Trolley, which is expected to open on-time and on-budget later this year.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Cabrera reported that the Committee met twice and that, at the first meeting, they received the 2020 State of the Commute Report. He also reported that, at the second meeting, they received a report on the 2021 Regional Plan: Role

of Technology, approved the Proposed FY 2022 Transit Agency Operating Budgets and recommended the approval of the Transportation Development Act and State Transit Assistance Claims.

**CHAIR'S REPORT** Chair Schiavoni reported that she and Kimberly Becker, President/CEO, attended a tour of the San Diego Convention Center to get a firsthand view of the current operations where the city is providing housing for migrant youth. She also recognized and honored the late Neil Ash and reported that he was the driving force behind the establishment of our airport United Service Organization (USO) and was a former serviceman who served with distinction in World War II and Korea. She reported that the Board Services team developed a Board Information Portal which acts as a comprehensive repository for all important documents pertaining to service on the San Diego County Regional Airport Board. She also recognized Kim Becker, President/CEO, for being named the Government "CEO of the Year" by the San Diego Business Journal.

**PRESIDENT/CEO'S REPORT:** Kim Becker, President/CEO, reported that Southwest Airlines expanded its Hawaii service, adding flights to Maui, the Island of Hawaii, and Kauai. She reported that Southwest Airlines also began flights to Norfolk, Virginia, and nonstop flights to Bozeman, Montana, and will resume service to New Orleans beginning in November. She reported that Alaska Airlines began service to Santa Barbara. She reported that Swoop, a new international airline carrier to San Diego International Airport, announced it will offer nonstop service between Edmonton, Alberta, Canada, and San Diego from October 31 to April 28. She reported that the Authority has yet to get any confirmation of service resumption dates for British Airways, Lufthansa, Air Canada, or Westjet. She also reported that San Diego International Airport now offers nonstop service to 71 destinations which is the same number of destinations pre-pandemic. She reported that on June 10<sup>th</sup> the California Coastal Commission approved planned components of the New T1 (Terminal 1) project including construction of a new Taxiway A, relocation of Taxiway B, expansion of the San Diego International Airport's Storm Water Capture & Reuse System and, in late summer, the Commission is expected to consider the final components of the T1 project which include proposed terminal facility, parking plaza, and roadways. She also reported that on June 16<sup>th</sup>, the Federal Draft Environmental Assessment for the New T1 project was released for public comment. She also reported that a formal Notice of Availability was published in English and Spanish language in the local newspapers, encouraging public review and that the draft document is also available online at [www.san.org/plan](http://www.san.org/plan) and the San Diego Central, Point Loma/Hervey, and Mission Hills branch libraries. She reported that interested community members will also be able to attend a virtual public meeting on the Draft Environmental Assessment

on July 19<sup>th</sup> from 5-7 p.m. She also reported that the formal public comment period for the draft assessment will end on August 2<sup>nd</sup>. She reported that Southwest Airlines became the first of four airlines to move their belly cargo operations to the new Airline Support Building and that United Airlines moved its PetSafe cargo operation there the week of June 26<sup>th</sup>, and that several other airlines are scheduled to make the move during July. She also reported that the Authority will hold a small ribbon-cutting ceremony to celebrate the opening of the Airline Support Building. She congratulated Denny Probst, Vice President, and Chief Development Officer, on being profiled in the American Builders Quarterly. She reported that staff is working on a plan to return to in-person Board meetings and that they expect to hold in-person or hybrid meeting in late August.

**NON-AGENDA PUBLIC COMMENT:** None.

**CONSENT AGENDA (Items 1-17):**

Chair Schiavoni announced that Item 12 was pulled from the agenda and would be heard at a future meeting.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member Robinson to approve the Consent Agenda as amended. Motion carried by the following votes: YES – Blakespear, Cabrera, Lloyd, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the June 3, 2021 regular Board meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MAY 10, 2021 THROUGH JUNE 6, 2021 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MAY 10, 2021 THROUGH JUNE 6, 2021:**

RECOMMENDATION: Receive the report.

**4. JULY 2021 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2021-0067, approving the July 2021 Legislative Report.

**5. ANNUAL REVIEW AND NOTIFICATION OF BOARD MEMBER WEIGHTED VOTE POINT ALLOCATION AS REQUIRED BY SECTION 170014 OF THE CALIFORNIA PUBLIC UTILITIES CODE:**

RECOMMENDATION: Adopt Resolution No. 2021-0068, accepting the Board Member Weighted Vote Point Allocation as required by Section 170014 of the California Public Utilities Code.

**6. APPROVE APPOINTMENTS TO THE ARTS ADVISORY COMMITTEE:**

RECOMMENDATION: Adopt Resolution No. 2021-0069, approving the appointments of Jerome Fontamillas, Robert Gleason, and Ethan van Thillo to the Arts Advisory Committee.

**7. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE RENT FORBEARANCE AND ABATEMENT PROGRAM TO PROVIDE RENT ABATEMENT TO QUALIFYING NON-AIRLINE TENANTS FOR AN ADDITIONAL TEMPORARY PERIOD NOT TO EXCEED THREE MONTHS, AS A RESULT OF THE CONTINUED IMPACT OF THE COVID-19 PANDEMIC:**

RECOMMENDATION: Adopt Resolution No. 2021-0070, approving and authorizing the President/CEO to execute the required agreements to extend the Authority's temporary rent forbearance and abatement program to temporarily reduce rental obligations of qualifying non-airline tenants at the Airport, by providing abatement of monthly minimum annual guarantee (MAG) payments for a period not to exceed three (3) months beginning July 1, 2021 and ending September 30, 2021, in response to the continued impact of the COVID-19 pandemic crisis.

**CLAIMS**

**COMMITTEE RECOMMENDATIONS**

**8. REQUIRED COMMUNICATION TO THE AUDIT COMMITTEE ON THE FINANCIAL AND COMPLIANCE AUDITS FOR THE FISCAL YEAR ENDED JUNE 30, 2021:**

RECOMMENDATION: The Audit Committee recommends that the Board accept the information.



**9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO AWARD A CONTRACT TO BAKER TILLY US, LLP TO PROVIDE ON-CALL CONSTRUCTION AUDIT SERVICES:**

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2021-0071, approving and authorizing the President/CEO to negotiate and execute an agreement with Baker Tilly US, LLP to provide On-Call Construction Audit Services, in an amount not to exceed \$1,500,000, for a term of three years, with the option for two (2) two-year extensions, which may be exercised at the sole discretion of the Authority's President/CEO.

**CONTRACTS AND AGREEMENTS**

**10. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 11, GROUP 2, PROJECT NO. 381102, FORTY (40) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON SIX (6) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2021-0072, awarding a contract to S&L Specialty Construction, Inc., in the amount of \$687,609.74 for Phase 11, Group 2, Project No. 381102, of the San Diego County Regional Airport Authority's Quieter Home Program.

**11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE ON-CALL INDUSTRIAL HYGIENE SERVICES AGREEMENT WITH AURORA INDUSTRIAL HYGIENE:**

RECOMMENDATION: Adopt Resolution No. 2021-0073, approving and authorizing the President/CEO to execute a first Amendment to the On-Call Industrial Hygiene Services Agreement with Aurora Industrial Hygiene, increasing the amount payable by \$250,000 for a new total not-to-exceed compensation amount of \$800,000.

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

**12. AWARD A CONTRACT TO GRAHOVAC CONSTRUCTION FOR REMODEL T2E FOR ACCESS CONTROL OFFICE (ACO) & HARBOR POLICE DEPARTMENT (HPD) RELOCATIONS AT SAN DIEGO INTERNATIONAL AIRPORT:  
ACTION: THIS ITEM WAS PULLED FROM THE CONSENT AGENDA.**

**13. AWARD A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC. FOR QUIETER HOME PROGRAM PHASE 11, GROUP 3, PROJECT NO. 381103 ONE HUNDRED AND TWO (102) NON-HISTORIC MULTI-FAMILY UNITS ON ONE (1) RESIDENTIAL PROPERTY LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2021-0075, awarding a contract to G&G Specialty Contractors, Inc., in the amount of \$2,045,240.46 for Phase 11, Group 3, Project No. 381103, of the San Diego County Regional Airport Authority's Quieter Home Program.

**14. APPROVE AND AUTHORIZE AN INCREASE IN THE PRESIDENT/CEO'S CHANGE ORDER AUTHORITY FOR QUIETER HOME PROGRAM PHASE 10, GROUP 8, WITH S&L SPECIALTY CONSTRUCTION, INC.:**

RECOMMENDATION: Adopt Resolution No. 2021-0076, authorizing an increase in the President/CEO's change order authority for Quieter Home Program Phase 10, Group 8, with S&L Specialty Construction, Inc., in the amount of \$180,509.04, to a new total contract value of \$2,081,865.27.

**15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A LANDSCAPE MAINTENANCE AGREEMENT WITH AZTEC LANDSCAPING, INC.:**

RECOMMENDATION: Adopt Resolution No. 2021-0077, approving and authorizing the President/CEO to execute a landscape maintenance service Agreement with Aztec Landscaping, Inc., for a term of three years, with the option for two (2) one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$3,000,000, to provide landscape maintenance services, at San Diego International Airport ("SDIA").

**16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRE ALARM AND RELATED SYSTEMS MAINTENANCE SERVICE AGREEMENT WITH SYGNAL SYSTEMS:**

RECOMMENDATION: Adopt Resolution No. 2021-0078, approving and authorizing the President/CEO to execute a fire alarm and related systems maintenance service Agreement with Sygnal Systems, for a term of three years, with the option for two (2) one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,190,484, to provide fire alarm and related systems maintenance services, at San Diego International Airport ("SDIA").

**17. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH NETWORK SECURITY ELECTRONICS, INC. (NSEI), FOR AIRPORT SECURITY SYSTEMS MAINTENANCE AND REPAIR SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2021-0079, approving and authorizing the President/CEO to execute an Agreement with Network Security Electronics, Inc. (NSEI), for airport security systems maintenance and repair services, in an amount not to exceed Fifteen Million Dollars (\$15,000,000) for a term of three (3) years, with the option of four (4) one-year extensions at the sole discretion of the President/CEO.

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**18. APPROVE A SHORT-TERM BORROWING PROGRAM AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A REVOLVING CREDIT AGREEMENT WITH BANK OF AMERICA, N.A.:**

John Dillon, Director, Finance & Risk Management, provided a presentation on the Short Term Borrowing Program that included Rationale for a Short-term Variable Rate Borrowing Program, Request for Proposal Results, Revolving Credit Agreement and Program Documents.

RECOMMENDATION: The Finance Committee recommends that the Board adopt Resolution No. 2021-0080, approving the establishment of a Short-Term Borrowing Program; authorizing the issuance and/or incurrence, from time to time, of one or more series of the Authority's Subordinate Airport Revenue Revolving Obligations in an aggregate principal amount not to exceed \$200,000,000 outstanding at any one time, in the form of a Revolving Line of Credit; approving forms of an Eighth Supplemental Subordinate Trust Indenture, a Revolving Credit Agreement, promissory notes and all related documentation and certain related matters.

**ACTION: Moved by Board Member Lloyd and seconded by Board Member Robinson to approve the Committee's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, Lloyd, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)**

**19. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE THE FIRST AMENDMENT TO THE TURNER-FLATIRON, A JOINT VENTURE, CONTRACT FOR AIRPORT DEVELOPMENT PROGRAM TERMINAL AND ROADWAYS EXTENDING THE VALIDATION PHASE:**

Dennis Probst, Vice President & Chief Development Officer, provided a presentation on the Terminal & Roadways Contract that included Overall Project Scope, New Campus Building Massing, New T1 Campus, Elevated Departures Roadway (EDR), Coordination with Community Transit and Airside Apron and Taxiway Pavement Phasing.

RECOMMENDATION: Adopt Resolution No. 2021-0081, approving and authorizing the President/CEO to negotiate and execute the First Amendment to the Contract with Turner-Flatiron, a Joint Venture, extending the Validation Phase Services Agreement by 107 days from 300 days to 407 days and increasing the contract price by \$78,000,000 from \$80,000,000 to \$158,000,000 for validation phase services, extended design, early procurement, early construction, and select abatement and demolition activities.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member Lloyd to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, Lloyd, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)**

**20. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A CONTRACT AND A FUTURE GUARANTEED MAXIMUM PRICE AMENDMENT WITH SUNDT CONSTRUCTION, INC., FOR DESIGN AND CONSTRUCTION OF AIRPORT DEVELOPMENT PROGRAM PACKAGE 3 – NEW ADMINISTRATION BUILDING:**

Dennis Probst, Vice President & Chief Development Officer, provided a presentation on the Airport Development Program Package 3: New Administration Building that included the Site Plan.

RECOMMENDATION: Adopt Resolution No 2021-0082, approving and authorizing the President/CEO to negotiate and execute (1) a Contract with Sundt Construction, Inc., establishing a Maximum Contract Price of \$91,379,967 and a contract duration of 930 calendar days for the design and construction of Airport Development Program Package 3, New Administration Building; (2) a future Guaranteed Maximum Price Amendment within the Maximum Contract Price after execution of the

Contract; and (3) removal of the existing program management complex trailers.

**ACTION: Moved by Board Member Cabrera and seconded by Board Member von Wilpert to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, Lloyd, McNamara, Robinson, Schiavoni, von Wilpert; NO – None; ABSENT – Casillas Salas, Vargas; (Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)**

*The Board recessed at 10:11 a.m. and reconvened at 10:49 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 10:50 a.m. to discuss Items 22, 29 and 30.

- 21. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL
- 23. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of case: In re Advantage Holdco, Inc., et al., Case No. 20-11259-JTD
- 24. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of case: Neighbors Against Noise and Traffic v. City of El Cajon, et al.  
San Diego Superior Court Case No. 37-2021-00016823-CU-TT-CTL
- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2

**26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Number of potential cases: 1

**27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS

Number of potential cases: 1

**28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Navy Boat Channel Environmental Remediation

Number of potential cases: 1

**29. CONFERENCE WITH LABOR NEGOTIATORS:**

Cal. Gov. Code section 54957.6

Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes, Greg Halsey, Rod Betts

Employee organization: California Teamsters Local 911

**30. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

(Government Code §54956.8)

Property: 2 parcels of land situated in the City of San Diego, County of San Diego, State of California, said parcels being a portion of that 231.21 acre tract of land acquired by Warranty Deed from San Diego Securities Company dated June 4, 1917 and recorded June 9, 1917 in Book 740 at page 61 of Deeds in the Office of the Recorder of San Diego County and a portion of that 180.34 acre tract of land acquired by Deed from the City of San Diego dated December 1, 1916 and recorded September 5, 1917 in Book 739 at page 307 of Deeds In the Office of the Recorder of San Diego County and said parcels being designated for the purpose of this description as Parcel 1 and Parcel 2. Parcel 1- approximately 14.03 acres of land and Parcel 2- approximately 2.39 acres of land as more specifically described in the Lease Agreement between the United States of America and the San Diego County Regional Airport Authority, Authority Lease No. LE-0107.

Agency negotiator: Hampton Brown, Matt Harris, Susan Diekman, Jim DeCock, Amy Gonzalez

Negotiating parties: David Bixler, Michael Oestericher, Russell Rang, Reid Merrill, Curtis Permito- United State of America, Department of the Navy

Under negotiation: Price and terms of payment

**31. THREAT TO PUBLIC SERVICES OR FACILITIES:**

Consultation with: General Counsel and President/CEO

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 11:48 a.m. There was no reportable action.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:** None.

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting adjourned at 11:48 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 2<sup>ND</sup> DAY OF SEPTEMBER, 2021.

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL



Revised 08.31.2021

Item No. 2

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution**

### Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

### Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

### Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2022 Budget

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☒ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	July 2021	
<b>Board Member Name:</b>	Catherine Blakespear	
<b>Date:</b>	7/26/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 1 9:00 a.m. - Noon Microsoft Teams	Board/ALUC Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Catherine Blakespear

Digitally signed by Catherine  
Blakespear  
Date: 2021.07.26 15:58:03 -07'00'

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	August 2021	
<b>Board Member Name:</b>	Catherine Blakespear	
<b>Date:</b>	8/25/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	August 5, 2021 10:00 a.m. - 11:00 a.m. Microsoft Teams	Special Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Catherine Blakespear  
Digitally signed by Catherine Blakespear  
Date: 2021.08.25 10:37:03 -07'00'

SDCRAA  
AUG 25 2021  
Board Services

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	July 1 through July 31, 2021	
<b>Board Member Name:</b>	Gil Cabrera	
<b>Date:</b>	7/29/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 1, 2021 - 9am-11am - Virtual via Teams	SDCRAA Board of Directors Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 6, 2021 - 11am-12pm - Virtual via Teams	SDCRAA Ad Hoc DEI Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 15, 2021 - 10am-12pm - Virtual via Teams	SDCRAA Special Board Meeting and CIPOC Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Gil Cabrera Digitally signed by Gil Cabrera  
Date: 2021.07.29 16:25:11 -07'00'

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	August 1 through August 30, 2021	
<b>Board Member Name:</b>	Gil Cabrera	
<b>Date:</b>	8/26/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/5/2021 - 10am-11am - Teams Meeting	Special Meeting of Board of Directors
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/23/2021 - 9am-11am - Teams Meeting	Executive-Finance Committees Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/25/2021 - 1:45pm-2:30pm - Teams Meeting	Briefing on SAN Procurement Process
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/26/2021 - 9am-11am - Teams Meeting	Executive Personnel and Compensation Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Gil Cabrera Digitally signed by Gil Cabrera  
Date: 2021.08.26 18:14:29 -07'00'



July 30, 2021

Board Services

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	06/01/2021 to 07/31/2021	
<b>Board Member Name:</b>	Robert T Lloyd	
<b>Date:</b>	7/30/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	6/21/2021 9:00AM Executive Finance Committee	Financial /Investment reports
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/1/2021 9:00 AM ALUC	Monthly Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 





## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

[illegible]

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature:



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	July 2021	
<b>Board Member Name:</b>	Paul McNamara	
<b>Date:</b>	7/30/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/4/21/0900/Zoom	Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/15/21/1000/Zoom	Sp BOD Mtg/CIPOC Mtg
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul McNamara

Digitally signed by Paul  
McNamara  
Date: 2021.07.30 13:41:41 -07'00'

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>	August 2021	
<b>Board Member Name:</b>	Paul McNamara	
<b>Date:</b>	8/26/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/5/2021/1000/Zoom/Meeting	Special Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/23/2021/0900/Zoom Meeting	Executive Finance Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/26/2021/0900/Zoom Meeting	Executive Personnel and Compensation Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul McNamara

Digitally signed by Paul  
McNamara  
Date: 2021.08.26 10:01:34 -07'00'



# BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered:		
Board Member Name: <u>Robinson</u>		
Date: <u>8/11/21</u>		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<u>8/5/21</u> <u>Microsoft</u>	<u>Special Board Mtg.</u> <u>Closed Session</u>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<u>8/23/21</u> <u>Microsoft</u>	<u>Exec / Finance Comm.</u> <u>Mtg's</u>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	<u>8/26/21</u> <u>Microsoft</u>	<u>EPCC mtg.</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 



July 29, 2021

Board Services

SAN DIEGO  
COUNTY  
REGIONAL  
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# BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	July 2019	
<b>Board Member Name:</b>	Mary Helen Salas	
<b>Date:</b>	7/29/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 15, 2021 10am Microsoft Teams	Special Board and Capital Improvement Program Oversight Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 6, 2021 11am Microsoft Teams	DEI Ad Hoc Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 28, 2021 9am Microsoft Teams	SDCRAA Advisory Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Mary Salas



SAN DIEGO  
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## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	August 2021	
<b>Board Member Name:</b>	Mary Helen Salas	
<b>Date:</b>	8/23/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	August 5, 2021 10am Microsoft Teams	Special Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	August 23, 2021 9am Microsoft Teams	Executive-Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Mary Helen Salas



July 30, 2021

Board Services

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	6/22/2021-7/26/2021	
<b>Board Member Name:</b>	Johanna S. Schiavoni	
<b>Date:</b>	7/26/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	6/25/2021, 9:00pm, video conference	SANDAG Board of Directors meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/1/2021, 9:00am, Video conference	SDCRAA Board meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	7/6/2021, 10:00am, Video conference	SDCRAA Diversity, Equity, and Inclusion Ad Hoc Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/15/2021, 9:00am, video conference	SDCRAA Special Board Meeting, and Capital Improvements and Oversight Program Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	7/20/2021, 10:00am	SDCRAA dedication event for Airline Support Building
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	7/22/2021, 12:00pm, video conference	Meet with President/CEO Kim Becker
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/23/2021, 9:00am, Video conference	SANDAG Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	7/26/2021, 11:30am, Video conference	Meet with President/CEO Kim Becker and General Counsel A. Gonzalez

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

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AUTHORITY

## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	7/27/2021-8/26/2021	
<b>Board Member Name:</b>	Johanna S. Schiavoni	
<b>Date:</b>	8/26/21	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	7/28/2021, 9:00am, video conference	SDCRAAAuthority Advisory Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	8/4/2021, 11:30am, video conference	Meet with Chief Auditor L. Parravano
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	8/5/2021, 9:30am, video conference 8/5/2021, 2:30pm, video conference	SDCRAASpecial Board Meeting Meet with San Diego Mayor Todd Gloria
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/23/2021, 9:00am, video conference	SDCRAAExecutive/Finance Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	8/25/2021, 1:45pm, video conference	Meet with CEO K. Becker and Airport Staff for training on the procurement process
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	8/26/2021, 9:00am, video conference	SDCRAAExecutive Personnel and Compensation Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: \_\_\_\_\_

*Johanna S. Schiavoni*



## BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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<b>Period Covered:</b>	7/1/2021 - 7/31/2021	
<b>Board Member Name:</b>	Marni von Wilpert	
<b>Date:</b>	7/30/21	
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 1, 2021 : 9:00 am - 12:00 PM Virtual - Microsoft Teams	Board and ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	July 15, 2021 : 10:00 am - 12:30 PM Virtual - Microsoft Teams	Special Board and Capital Improvement Program Oversight Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Marni von Wilpert




**BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY**

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

<b>Period Covered:</b>		
<b>Board Member Name:</b>		
<b>Date:</b>		
<b>Type of Meeting</b>	<b>Date/Time/Location of Event/Meeting/Training</b>	<b>Summary and Description of the Event/Meeting/Training</b>
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act		
<input type="checkbox"/> Pre-approved		
<input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

## Staff Report

**Meeting Date: September 2, 2021**

### **Subject:**

**Awarded Contracts, Approved Change Orders from June 7, 2021 through August 8, 2021 and Real Property Agreements and Granted and Accepted from June 7, 2021 through August 8, 2021**

### **Recommendation:**

Receive the report

### **Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

### **Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

## Prepared by:

Jana Vargas  
Director, Procurement

Attachment "A"							
AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN June 7, 2021 to August 9, 2021							
New Contracts							
Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
6/23/2021		Able-Gov, Inc.	The contractor will provide Microsoft unified support services for the San Diego County Regional Airport Authority.	Informal RFP	Information & Technology Services	\$75,675.00	7/31/2022
6/25/2021		Mythics Inc.	The contractor will provide Oracle software and remote technical support for the San Diego County Regional Airport Authority.	Informal RFB	Information & Technology Services	\$50,000.00	6/24/2022
7/2/2021		OpenText	The Contractor will provide two software solutions to complement the Authority's ECMS system for the San Diego County Regional Airport Authority. The OpenText add-ons are proprietary software and OpenText is the only authorized service provider for the software, maintenance, license, upgrades and technical support.	Sole Source	Information & Technology Services	\$76,343.20	5/31/2025
7/27/2021		HKA Global Technology, Inc.	The contractor will provide E-Construction project management software system services for the San Diego County Regional Airport Authority.	RFP	Information & Technology Services	\$900,000.00	7/22/2024
7/27/2021		Unison Consulting	The contractor will provide airport financial feasibility services for the San Diego County Regional Airport Authority.	RFP	Information & Technology Services	\$750,000.00	7/25/2024
7/29/2021		Suna Solutions, Inc.	The contractor will provide temporary human resource staffing services for the San Diego County Regional Airport Authority.	Informal RFP	Talent Culture & Capability	\$50,000.00	6/30/2024
7/30/2021		Logicalis	The contractor will provide Cisco SmartNet software for the San Diego County Regional Airport Authority.	Informal RFP	Information & Technology Services	\$134,396.75	7/31/2022
6/4/2021		Alliant Insurance Services, Inc.	The contractor will provide health and wellness broker services for the San Diego County Regional Airport Authority. A competitive RFP was conducted that resulted in an award to McGriff Insurance Services Inc. commencing March 2021. The broker of record staff with McGriff Insurance Services Inc. recently changed companies to Alliant Insurance Services Inc. The award recommendation relied on the continuity, experience and expertise of the primary staff that recently left. Awarding the contract to Alliant Insurance Services, Inc. is in the best interest of the Authority to provide expertise, maintain continuity of services, and meet the schedule of deliverables required.	Sole Source	Talent Culture & Capability	\$539,000.00	5/31/2024

**Attachment "A"****AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN June 7, 2021 to August 9, 2021****New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
6/7/2021		Social Space, LLC	The Contract was approved by the Board on April 1, 2021. The artist will design, fabricate, transport, deliver and consult during the installation of integrated artwork for the Airport Terminal and Roadways Outdoor Plaza Public Art Project.	RFQ	Customer Experience Design & Innovation	\$520,000.00	2/16/2026
7/23/2021		Sundt Construction	The Contract was approved by the Board July 1, 2021. The contractor will provide the Design and Construction of the Airport Development Program - New Administration Building for the San Diego County Regional Airport Authority.	Design-Build	Airport Design & Construction	\$91,379,967.00	2/11/2024
8/4/2021		Baker & Tilly US, LLP	The Contract was approved by the Board July 1, 2021. The contractor will provide on-call construction audit services for the San Diego County Regional Airport Authority.	RFP	Office of the Chief Auditor	\$1,500,000.00	7/31/2024

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN June 7, 2021 to August 9, 2021**

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
6/9/2021		Runway Safe, Inc.	The First Amendment extends the term of the Agreement by Ninety (90) days. There is no increase to the total compensation. The contractor manufactures EMAS Block and provides onsite installation support for the San Diego County Regional Airport Authority.	Airport Design & Construction	\$9,152,500.00	\$0.00	0.0%	\$9,152,500.00	8/29/2021
6/30/2021		Schweers Technologies, Inc.	The Second Amendment extends the term of the agreement by ninety (90) days. There is no increase to the total compensation. The contractor provides hand held mobile ticketing devices for the San Diego County Regional Airport Authority.	Ground Transportation	\$305,000.00	\$0.00	0.0%	\$305,000.00	9/16/2021
7/15/2021		ASKREPLY, Inc. dba B2Gnow	The Third Amendment increases the total compensation by \$4,260.50 for additional services. The contractor provides contract management compliance & tracking software system services for the San Diego County Regional Airport Authority.	Revenue Management	\$100,000.00	\$4,260.50	4.3%	\$104,260.50	5/13/2022
7/15/2021		Stantec Consulting Services, Inc.	The First Amendment changes the address and point of contact for this Agreement. The contractor provides on-call mechanical, electrical, and plumbing consulting services for the San Diego International Airport.	Airport Design & Construction	\$10,000,000.00	\$0.00	0.0%	\$10,000,000.00	6/12/2022

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN June 7, 2021 to August 9, 2021**

**Amendments and Change Orders Approved by the Board**

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
6/8/2021		The Jones Payne Group, Inc.	The Third Amendment was approved by the Board on May 6, 2021. The third amendment increases the total compensation by \$4,500,000. The contractor provides architectural and engineering services for the Quieter Home Program for the San Diego County Regional Airport Authority.	Quieter Home Program	\$ 25,000,000.00	\$ 4,500,000.00	18%	\$ 29,500,000.00	12/31/2021
6/28/2021		Gatzke, Dillon & Balance	The Fifth Amendment was approved by the Board on June 3, 2021. The fifth amendment increases the total compensation by \$150,000. The law firm provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$ 1,025,000.00	\$ 150,000.00	15%	\$ 1,175,000.00	9/30/2021
7/23/2021		Turner Flatiron	The First Amendment was approved by the Board on July 1, 2021. The first amendment increases the total compensation by \$78,000,000 and extends the term of the validation phase service agreement by 407 days. The contractor provides design-build of terminal and roadways for the San Diego International Airport.	Airport Design & Construction	\$ 80,000,000.00	\$ 78,000,000.00	98%	\$ 158,000,000.00	10/29/2021

## Attachment "B"

## REAL PROPERTY AGREEMENTS EXECUTED FROM June 7, 2021, to August 8, 2021



## Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
6/1/2021 Month-to-Month		ABM	TUOP	Harbor Island Drive	Parking	N/A	Percentage rents	N/A
6/1/2021 Month-to-Month		Kirschcohn	TUOP	Harbor Island Drive	Parking	N/A	\$2,700 per month	N/A



## Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
7/1/2021	LE-1073	Prepango, LLC	UOP Amendment	Pre-Security, all Terminals	Operation of Personal Protective Equipment Vending Machines	36 sq ft (Four machines at 9 sq ft each)	N/A	Pilot program term extended to December 31, 2021
7/1/2021	LE-0880	Certified Folder Display Services, In.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	All Terminals, Information Desks	Operation of Brochure Rack Advertising Concession	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
7/1/2021	LE-0933	Denise Pullen dba The Classic Shine	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Post-Security, All Terminals	Operation of Shoeshine Services	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
7/1/2021	LE-0782	Smarte Carte, Inc.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	All Terminals	Operation of a Luggage Cart Concession	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
7/1/2021	LE-0799	Travel Content, LLC dba ReachTV	Temporary Rent Forebearance & Abatement Extension 4 Amendment	All Terminals, Hold Rooms	Operation of Airport Television Services	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/3/2021	LE-0650	High Flying Foods San Diego Partnership	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminals 1 & 2	Food/Beverage Operations	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/3/2021	LE-0668	SSP America, Inc.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminals 1 & 2	Food/Beverage Operations	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/3/2021	LE-0669	SSP America, Inc.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminals 1 & 2	Food/Beverage Operations	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/3/2021	LE-0726	Swissport Lounge, LLC	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminal 2	Operation of a Common Use Lounge	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/4/2021	LE-0657	Host International, Inc.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminals 1 & 2	Food/Beverage Operations	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period
8/4/2021	LE-0658	Host International, Inc.	Temporary Rent Forebearance & Abatement Extension 4 Amendment	Terminals 1 & 2	Food/Beverage Operations	N/A	N/A	Extends special program in response to COVID 19 Pandemic for Jul - Sep 2021 period



## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Appointments to Board Committees, Liaison Positions, Other Representative and Alternate Positions**

### Recommendation:

Adopt Resolution No. 2021-0085, making appointments to Board committees, liaison and representative positions.

### Background/Justification:

Authority Policy 1.20 establishes a policy for the formation of committees of and for the Board. Authority Policy 1.50 (5) (c), "Standing Board Committees," establishes four standing Board committees. The Board also appoints a representative to the Authority Advisory Committee, the Art Advisory Committee and the World Trade Center Board.

Pursuant to California Code of Regulations Section 18702.5, *Materiality Standard: Financial Interest in an Official's Personal Finances*, the Authority is required to post on its website, a F.P.P.C. Form 806 (See Exhibit A), listing all paid appointed positions on boards, committees, or commissions of a public agency, prior to the appointments being made.

It is recommended that the Board appoint members to the Board's committees, liaison positions and the SANDAG Transportation Committee for terms indicated in Attachment A to the Resolution.

### Fiscal Impact:

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Adequate funds for Board Member compensation are included in the Authority Board Department adopted FY 2022 Operating Expense Budget.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not Applicable.

## Prepared by:

Tony R. Russell  
Director, Board Services/Authority Clerk

# Agency Report of: Public Official Appointments

## A Public Document


<b>1. Agency Name</b>			<b>California Form 806</b>
Division, Department, or Region <i>(If Applicable)</i>			For Official Use Only
Designated Agency Contact <i>(Name, Title)</i>			
Area Code/Phone Number	E-mail	Page ____ of ____	Date Posted:  <i>(Month, Day, Year)</i>

## 2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
	▶ Name _____ <i>(Last, First)</i>  Alternate, if any _____ <i>(Last, First)</i>	▶ ____/____/____ <i>Appt Date</i>  ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: \$0-\$1,000      \$2,001-\$3,000 \$1,001-\$2,000      _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i>  Alternate, if any _____ <i>(Last, First)</i>	▶ ____/____/____ <i>Appt Date</i>  ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: \$0-\$1,000      \$2,001-\$3,000 \$1,001-\$2,000      _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i>  Alternate, if any _____ <i>(Last, First)</i>	▶ ____/____/____ <i>Appt Date</i>  ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: \$0-\$1,000      \$2,001-\$3,000 \$1,001-\$2,000      _____ <i>Other</i>
	▶ Name _____ <i>(Last, First)</i>  Alternate, if any _____ <i>(Last, First)</i>	▶ ____/____/____ <i>Appt Date</i>  ▶ _____ <i>Length of Term</i>	▶ Per Meeting: \$ _____  ▶ Estimated Annual: \$0-\$1,000      \$2,001-\$3,000 \$1,001-\$2,000      _____ <i>Other</i>

## 3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.


 \_\_\_\_\_  
 Signature of Agency Head or Designee      Print Name      Title      *(Month, Day, Year)*

Comment: \_\_\_\_\_

RESOLUTION NO. 2021-0085

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY, MAKING  
APPOINTMENTS TO BOARD COMMITTEES, LIAISON  
AND REPRESENTATIVE POSITIONS

**WHEREAS**, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5) (c) establishes certain Board committees; and

**WHEREAS**, the Board wishes to appoint members to Board committees, liaison and representative positions; and

**WHEREAS**, pursuant to California Code of Regulations Section 18702.5, *Materiality Standard: Financial Interest in an Official's Personal Finances*, the Authority is required to post on its website F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

**WHEREAS**, in accordance with the requirements of the California Code of Regulations §18702.5, F.P.P.C. Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the appointments listed in "Attachment A" to the Board's standing committees, liaison and representative positions for the terms set forth therein; and

**BE IT FURTHER RESOLVED** that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and

**BE IT FURTHER RESOLVED** that the Board finds that this Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code §30106; and

**BE IT FURTHER RESOLVED** that the Board finds that this Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

AYES:            Board Members:

NOES:           Board Members:

ABSENT:        Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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AMY GONZALEZ  
GENERAL COUNSEL

# ATTACHMENT A

## San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

### STANDING COMMITTEES

<b>Executive Committee</b>		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Gil Cabrera (Chair)</b>	August 2021	
Paul Robinson (Vice Chair)	February 2020	January 2022
Robert Lloyd	February 2020	January 2022
<b>Finance Committee</b>		
Robert Lloyd ( <b>Chair</b> )	February 2021	January 2022
Mary Casillas Salas	February 2021	January 2022
Johanna Schiavoni	September 2021	January 2022
Marni von Wilpert ( <b>Vice Chair</b> )	February 2021	January 2022
<b>Audit Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Catherine Blakespear ( <b>Vice Chair</b> )	February 2021	January 2022
Robert Lloyd	February 2021	January 2022
Mary Casillas Salas	February 2021	January 2022
Nora Vargas	February 2021	January 2022
Carmen Vann* ( <b>Chair</b> )	February 2020	June 2022
Gretchen Newsom*	July 2021	June 2024
Agnes Wong Nickerson*	July 2020	June 2023
*Public Members Added Pursuant to Public Utilities Code §170018		
<b>Executive Personnel and Compensation Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Paul McNamara	February 2021	January 2022
Paul Robinson ( <b>Chair</b> )	February 2021	January 2022
Johanna Schiavoni ( <b>Vice Chair</b> )	February 2021	January 2022
Nora Vargas	February 2021	January 2022
<b>Capital Improvement Program Oversight Committee</b>		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Catherine Blakespear	February 2021	January 2022
Gil Cabrera ( <b>Vice Chair</b> )	February 2021	January 2022
Paul McNamara ( <b>Chair</b> )	February 2021	January 2022
Johanna Schiavoni	February 2021	January 2022
Marni von Wilpert	February 2021	January 2022

# San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

## REPRESENTATIVES (EXTERNAL)

SANDAG BOARD OF DIRECTORS		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Gil Cabrera (Primary)</b>	September 2021	December 2021
Johanna Schiavoni (Alternate)	September 2021	December 2021
SANDAG Transportation Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Robert Lloyd (Primary)</b>	September 2021	January 2022
Paul Robinson (Alternate)	September 2021	January 2022
SCAG Aviation Task Force		
	February 2021	January 2022
World Trade Center		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2021	January 2022

## REPRESENTATIVES (INTERNAL)

Authority Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Paul Robinson (Alternate)	February 2021	January 2022
Mary Casillas Salas ( <b>Primary</b> )	February 2021	January 2022
Art Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Johanna Schiavoni	July 2021	January 2022

## LIAISONS

Military Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Col. Thomas M Bedell	July 2021	January 2022
Port		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
<b>Gil Cabrera (Chair)</b>	September 2021	January 2022
Paul Robinson	February 2021	January 2022
Nora Vargas	February 2021	January 2022
Caltrans		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Gustavo Dallarda	October 2021	January 2022
Inter-Governmental Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Gil Cabrera	February 2021	January 2022

## Staff Report

**Meeting Date: September 2, 2021**

**Subject:**

**September 2021 Legislative Report**

**Recommendation:**

Adopt Resolution No. 2021-0086, approving the September 2021 Legislative Report.

**Background/Justification:**

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The September 2021 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

**Federal Legislative Action**

The Authority's legislative team recommends that the Board adopt a SUPPORT position on H.R. 1346 (Horsford) / S. 477 (Cortez Masto).

H.R. 1346 / S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

In August, the Senate approved a \$1 trillion infrastructure bill, which includes \$25 billion in funding for aviation. The passage was the culmination of months of negotiations between the White House and a bipartisan group of Senators.

The additional \$25 billion in aviation funding includes \$15 billion for airport infrastructure grants, \$5 billion for airport terminal projects, and \$5 billion for Federal Aviation facilities and equipment expenses.



The Senate also approved a \$3.5 trillion budget resolution in August, beginning the process of developing a full budget reconciliation package. The House of Representatives is expected to vote on their own budget resolution in the coming weeks, and House Speaker Nancy Pelosi indicated that she will take up the infrastructure package after the Senate passes their version of reconciliation legislation.

The deadline for the Senate and House committees to report budget reconciliation language to their respective budget committees is September 15.

The Airport Authority's Government Relations team, along with our federal consultants and industry partners, continue to advocate for additional funding for San Diego International Airport (SDIA) and the Airport Authority through the legislative process.

## State Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on State legislation.

In mid-July, the Governor signed state budget legislation, which included \$95 million in one-time stimulus funding to boost California's tourism economy. The funds will directly support Visit California's domestic marketing efforts to welcome back visitors from both within California and out-of-state.

In August, the Legislature returned from summer recess and has until September 10 to consider hundreds of bills that are eligible to be heard and voted on. The last day for bills to pass the Legislature is September 10, and the Governor has until October 10 to sign or veto bills on his desk.

The Airport Authority's Government Relations team, together with our state consultants and industry partners, will continue to closely monitor legislative proposals for any impact on SDIA and the Airport Authority.

## Fiscal Impact:

Not applicable.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☒ Community Strategy ☐ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☒ Operations Strategy

## Focus Areas

- ☐ Advance the Airport Development Plan    ☐ Transform the Customer Journey    ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

MATT HARRIS  
DIRECTOR, GOVERNMENT RELATIONS

**RESOLUTION NO. 2021-0086**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY,  
APPROVING THE SEPTEMBER 2021 LEGISLATIVE  
REPORT

**WHEREAS**, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

**WHEREAS**, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

**WHEREAS**, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

**WHEREAS**, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

**WHEREAS**, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** that the Board hereby approves the September 2021 Legislative Report (“Attachment A”); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

**September 2021 Legislative Report**

**State Legislation**

**New Assembly Bills**

No new Assembly bills to report.

\*Shaded text represents new or updated legislative information

## **Assembly Bills from Previous Report**

### **Legislation/Topic**

**AB 55 (Boerner Horvath) Employment: telecommuting.**

### **Background/Summary**

AB 55 is a placeholder (spot bill) This bill would declare the intent of the Legislature to enact future legislation to ensure certain rights and benefits for telecommuting employees.

### **Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 12/7/20 – Introduced.

**Position:** Watch (1/7/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 72 (Petrie-Norris) Environmental protection: Natural Resources Agency: coastal adaptation projects: sea level rise: regulator permitting: report.**

**Background/Summary**

Existing law establishes the Natural Resources Agency. Existing law requires the agency, by July 1, 2017, and every 3 years thereafter, to update the state's climate adaptation strategy to identify vulnerabilities to climate change by sectors and priority actions needed to reduce the risks in those sectors. This bill would enact the Coastal Adaptation Permitting Act of 2021 and would require the agency to explore, and authorize it to implement, options within the agency's jurisdiction to establish a more coordinated and efficient regulatory review and permitting process for coastal adaptation projects, as defined. The bill would require the agency to submit, by July 1, 2023, a report to the Legislature with suggestions and recommendations for improving and expediting the regulatory review and permitting process for coastal adaptation projects.

**Anticipated Impact/Discussion**

If enacted, the Airport Authority's legislative team would work with the California Airports Council to identify any potential opportunities to engage with the agency on actions and recommendations that could impact California airports.

**Status:** 8/16/21 – This bill is in the Senate Appropriations Committee.

**Position:** Watch (1/7/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 302 (Ward) San Diego Metropolitan Transit Development Board: regulation of transportation and passenger jitney services.**

**Background/Summary**

AB 302 would expand to any city within the County of San Diego the authority of the board to enter into contracts to license or regulate transportation services and to regulate vehicle safety and driver qualifications for passenger jitney service.

On March 15, 2021, the bill was amended to replace “transportation service” to “for-hire vehicle services” and defines that term to mean vehicles, other than public transportation vehicles, transporting passengers over public streets for compensation.

**Anticipated Impact/Discussion**

By expanding the jurisdictions with which the Metropolitan Transit System (MTS) can contract to provide such regulatory services beyond MTS’s service area, this bill creates the potential for a centralized licensing and enforcement mechanism to regulate these services. This would create consistency and efficiency in the regulation practices and potentially reduce the number of regulatory agencies and costs operators experience to acquire operational permits. As currently drafted, this bill has no direct impact on San Diego International Airport or the Airport Authority and allows the Authority to continue to regulate on-airport commercial vehicles in the same way it does at present. The Authority’s legislative team will closely monitor the development of this bill language for any impact on SDIA and the Airport Authority.

**Status:** 7/16/21 – This bill was signed by the Governor.

**Position:** Support (3/18/21)

\*Shaded text represents new or updated legislative information



**Legislation/Topic****AB 377 (Rivas) Water quality: impaired waters.****Background/Summary**

AB 377 requires, by January 1, 2025, the California State Water Resources Control Board and the Regional Water Quality Control Boards to evaluate impaired state surface waters and report to the Legislature a plan to bring all water segments into attainment by January 1, 2050. Requires, by January 1, 2023, the State Water Board and Regional Water Boards to prioritize enforcement of water quality standard violations that are causing or contributing to an exceedance of a water quality standard in a surface water of the state.

**Anticipated Impact/Discussion**

The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 5/20/21 – This bill is in the Assembly Appropriations Committee.

**Position:** Watch (5/6/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****AB 426 (Bauer-Kahan) Toxic air contaminants.****Background/Summary**

Existing law authorizes local air pollution control districts and air quality management districts, in carrying out their responsibilities with respect to the attainment of state ambient air quality standards, to adopt and implement regulations that accomplish certain objectives.

This bill would additionally authorize the districts to adopt and implement regulations to require data regarding air pollution within the district's jurisdiction from area wide stationary sources of air pollution, including mobile sources drawn by those stationary sources, to enable the calculation of health risks from toxic air contaminants. This bill would additionally authorize the districts to adopt and implement regulations to accomplish these objectives in carrying out their responsibilities with respect to the reduction of health risks from toxic air contaminants.

**Anticipated Impact/Discussion**

The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 4/14/21 – This bill is in the Assembly Natural Resources Committee.

**Position:** Watch (3/4/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**AB 513 (Bigelow) Employment: telecommuting employees.**

**Background/Summary**

AB 513 would authorize an employee working from home to receive legally required notices and postings electronically and sign certain documents electronically. The bill would also require that a working from home employee's wages due at the time of separation of employment be deemed to have been paid on the date that the wages are mailed to the employee.

**Anticipated Impact/Discussion**

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 3/18/21 – This bill was referred to the Assembly Labor and Employment Committee.

**Position:** Watch (3/4/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****AB 538 (Muratsuchi) California Aerospace Commission: establishment.****Background/Summary**

AB 538 would establish, within the office, the California Aerospace Commission consisting of 15 members, as specified, to serve as a central point of contact for businesses engaged in the aerospace industry and to support the health and competitiveness of this industry in California. The bill would require the commission to make recommendations on legislative and administrative action that may be necessary or helpful to maintain or improve the state's aerospace industry and would authorize the commission to engage in various other activities in undertaking its mission and responsibilities, as specified.

**Anticipated Impact/Discussion**

Although this legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport (SDIA), if the bill were enacted, the Airport Authority's legislative team would work with the California Airports Council to identify any potential opportunities to engage with the Commission on actions that could impact California airports.

**Status:** 7/5/21 – This bill is in the Senate Appropriations Committee.

**Position:** Watch (3/4/21)

\*Shaded text represents new or updated legislative information

### **New Senate Bills**

No new Senate bills to report.

\*Shaded text represents new or updated legislative information

## **Senate Bills from Previous Report**

### **Legislation/Topic**

**SB 1 (Atkins) Coastal resources: sea level rise.**

### **Background/Summary**

This bill would also include, as part of the procedures that the California Coastal Commission is required to adopt, recommendations and guidelines for the identification, assessment, minimization, and mitigation of sea level rise within each local coastal program, as provided. The bill would delete the timeframe specified above by which the commission is required to adopt these procedures. The bill would require the commission to take into account the effects of sea level rise in coastal resource planning and management policies and activities, as provided. In addition, the bill would require state and regional agencies to identify, assess, and, to the extent feasible and consistent with their statutory authorities, minimize and mitigate the impacts of sea level rise. To the extent that a regional agency is a local public agency, this bill would impose a state-mandated local program.

This bill would create within state government the California Sea Level Rise State and Regional Support Collaborative and would require the collaborative to provide state and regional information to the public and support to local, regional, and other state agencies for the identification, assessment, and, where feasible, the mitigation of sea level rise. The bill would require, upon appropriation in the annual Budget Act, the collaborative to expend no more than \$100,000,000 annually from appropriate bond funds and other sources for the purpose of making grants to local governments to update local and regional land use plans to take into account sea level rise and for directly related investments to implement those plans, as provided. Existing law authorizes the Secretary for Environmental Protection to expend up to \$1,500,000 per year for the Environmental Justice Small Grant Program. This bill would instead authorize the secretary to expend up to \$2,000,000 per year for purposes of the grant program and would require up to \$500,000 of that money to be expended by the secretary for grants to organizations working to address and mitigate the effects of sea level rise in disadvantaged communities, as defined, impacted by sea level rise.

### **Anticipated Impact/Discussion**

If enacted, bonds and other sources of funding for the purposes of making grants to local governments could be used to help implement the Authority's goals and efforts to implement the Climate Resilience Plan and airport development plan mitigation efforts. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

\*Shaded text represents new or updated legislative information

**Status:** 7/14/21 – This bill is in the Assembly Appropriations Committee.

**Position:** Watch (1/7/21)

\*Shaded text represents new or updated legislative information

## **Legislation/Topic**

### **SB 37 (Cortese) Contaminated Site Cleanup and Safety Act.**

## **Background/Summary**

Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

This bill would enact the Dominic Cortese “Cortese List” Act of 2021 and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to post the information on the California Environmental Protection Agency’s internet website.

On March 11, 2021, SB 37 was amended to replace “Dominic Cortese “Cortese List” Act of 2021” to “Hazardous Waste Site Cleanup and Safety Act.”

On April 13, 2021, SB 37 was amended to remove the requirement that the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The amendments also remove the requirement that the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

The April 13, 2021 amendments require the Secretary for Environmental Protection to post the list or links to the information on the California Environmental Protection Agency’s internet website of all solid waste disposal facilities from which there is a known migration of hazardous waste.

\*Shaded text represents new or updated legislative information



**Anticipated Impact/Discussion**

SB 37 could have an impact on San Diego International Airport (SDIA) as airports are federally mandated to store certain chemicals, including perfluoroalkyl and polyfluoroalkyl (PFAS) for firefighting purposes. The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry wide position, if applicable, and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

**Status:** 7/7/21 – This bill is in the Senate Appropriations Committee.

**Position:** Watch (1/7/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**SB 46 (Stern) American Rescue Plan Act funds: federal recovery funds: funded projects.**

**Background/Summary**

This bill would state the intent of the Legislature to enact legislation that would require an employer to develop and implement contact tracing and safety policies for its employees, including requiring notice to the employer when an employee receives a positive COVID-19 test.

On March 10, 2021, this bill was amended to require a state agency that receives and disburses American Rescue Plan funds or other federal recovery funds, to the extent authorized by federal law, to consider projects' potential impact on specified goals, including, among other things, restoring frontline communities and rapidly accelerating achievement of environmental justice and climate goals, including, but not limited to, climate, environmental, and biodiversity protection and stimulating growth.

**Anticipated Impact/Discussion**

Although this legislation in its newly amended form is not expected to have a direct impact on the Airport Authority or San Diego International Airport (SDIA), the Airport Authority's legislative team will continue to monitor as it moves through the legislative process.

**Status:** 3/18/21 – Referred to the Assembly Government Organization and Labor, Public Employment, and Retirement Committees.

**Position:** Watch (1/7/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****SB 285 (McGuire) California Tourism Recovery Act.****Background/Summary**

SB 285 would require the California Travel and Tourism Commission to, upon a determination by the Department of Public Health that it is safe to resume travel in California, implement a strategic media and jobs recovery campaign known as the “Calling All Californians” program for the purpose of reversing the impact of the COVID-19 pandemic on the travel and tourism industry in California, as specified. The bill would require the commission to report to the Legislature, on or before January 1, 2024, regarding the cost of the program and the impact of the program on the tourism industry in California. The bill would require, only upon appropriation by the Legislature, the Controller to transfer \$45,000,000 to the commission for the purpose of implementing the “Calling all Californians” program.

**Anticipated Impact/Discussion**

California’s travel industry is one of the largest economic drivers for the state. Domestic and international travelers spend an estimated \$145 billion annually at California businesses, generating \$12.3 billion in state and local tax revenues. International travelers spent \$28.1 billion in California in 2019, making travel the state’s largest export. This bill would provide necessary funding to promote the State and the San Diego region to in-state and out-of-state travelers, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

**Status:** 5/28/21 – This bill was ordered to the Senate Inactive File at the request of Senator McGuire.

**Position:** Support (3/16/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****SB 612 (Portantino) Ratepayer Equity****Background/Summary**

SB 612 requires electric investor-owned utilities (IOUs) to offer an allocation of certain electrical resources to other load-serving entities (LSEs), specifically, community choice aggregators (CCAs) and electric service providers (ESPs), that serve departing load customers who bear cost responsibility for those resources. These electrical resources include product attributes to comply with resource adequacy (RA), Renewable Portfolio Standard (RPS) program, and others.

**Anticipated Impact/Discussion**

Over the next few months, the Airport Authority will be joining San Diego Community Power (SDCP), a new Community Choice Aggregation (CCA) program that serves customers within the cities of Chula Vista, Encinitas, Imperial Beach, La Mesa, and San Diego. All CCAs are subject to a departing load charge from the Investor-Owned Utility (IOU) -- also known as a Power Charge Indifference Adjustment (PCIA) -- because San Diego Gas and Electric (SDG&E) originally purchased energy generation contracts to serve its customers. In theory, the PCIA makes SDG&E whole. However, SDCP will be subject to fluctuating PCIA costs on an annual basis and paying the departing load doesn't provide the CCA access to the generation contracts that will provide resource adequacy to its customers. SDCP aspires to keep rates competitive to SDG&E but paying the departing load charge (PCIA) without the assurance of getting access to SDG&E's long-term contracts is not in the best interest of SDCP's customers as the PCIA cost is passed on to customers. As one of those customers, the Airport Authority will be subject to a fluctuating PCIA on an annual basis, but that cost may be in addition to the cost the Authority will pay for 100% grid-delivered renewable electricity to power the airport campus.

**Status:** 6/10/21 – This bill is in the Assembly Utilities and Energy Committee

**Position:** Support (6/22/21)

\*Shaded text represents new or updated legislative information

## **Federal Legislation**

### **New House Bills**

#### **Legislation/Topic**

**H.R. 1346 (Horsford) / S. 477 (Cortez Masto) Hospitality and Commerce Job Recovery Act of 2021.**

#### **Background/Summary**

H.R. 1346 and S. 477 would provide federal tax credits to support the travel, convention, trade show, entertainment, tourism, and hospitality industries. Specifically, these legislative proposals allow a convention and trade show restart tax credit; extend the employee retention tax credit through 2021; suspend for taxable years 2021 through 2022, the limitation on entertainment expenses related to a trade or business; allow a restaurant and dining restart credit for businesses closed or forced to reduce services due to COVID-19 (i.e., coronavirus disease 2019); allow a 50% tax credit for travel expenditures; and allow a tax credit for unmerchantable inventory for the period between December 31, 2019, and before April 1, 2021.

#### **Anticipated Impact/Discussion**

H.R. 1346 and S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

The COVID-19 pandemic has had a devastating impact on the hospitality and travel industries. In California, tourism spending dropped \$59 billion in 2020, and overall travel-related spending in the State is not expected to reach pre-COVID-19 levels until 2025. H.R. 1346 and S. 477 could provide a much-needed stimulus to promote travel growth, jobs and help accelerate the recovery of the tourism industry, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

Status: 2/25/21 – Introduced.

Position: Support (9/2/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****H.R. 741 (Brownley) Sustainable Aviation Fuel Act.****Background/Summary**

This bill would establish a national goal for the U.S. aviation sector to achieve a net 35% reduction in GHG emissions by 2035 and net zero emissions by 2050. The bill authorizes \$1 billion over five years, in competitive grants and costing sharing agreements to carry out projects in the U.S. to produce, transport, blend or store sustainable aviation fuel (SAF). The bill also requires EPA to establish an aviation-only Low Carbon Fuel Standard (LCFS) that regulates aviation fuel producers and importers.

**Anticipated Impact/Discussion**

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/4/21 – Introduced.

Position: Watch (4/1/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****H.R. 1813 (DeFazio) Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act.****Background/Summary**

In 2013, Congress began diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the U.S. Treasury. This diversion has caused the Transportation Security Administration (TSA) to forgo an estimated \$19 billion in these fees. H.R. 1813 would repeal the requirement to divert funds and ensure that passenger security fees are used for aviation security purposes. H.R. 1813 would also provide TSA access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

**Anticipated Impact/Discussion**

Providing TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

Status: 3/11/21 – Introduced.

Position: Support (4/1/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****H.R. 2719 (Blumenauer) Rebuilding America's Airport Infrastructure Act.****Background/Summary**

This bill would incrementally increase the Passenger Facility Charge (PFC) cap by \$1.00 annually starting in 2023, until it reaches a level of \$8.50 in 2026. Thereafter, the PFC cap would be adjusted annually for inflation.

**Anticipated Impact/Discussion**

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier competition. This bill would increase the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

Status: 4/22/21 – Introduced.

Position: Support (6/3/21)

\*Shaded text represents new or updated legislative information



**Legislation/Topic****H.R. 3340 (Garamendi) The TIFIA Airport Act.****Background/Summary**

H.R. 3340 would expand Transportation Infrastructure Finance and Innovation Act (TIFIA) eligibility to airports. As of the end of Fiscal Year 2019, approximately \$1.88 billion of federal financing is available. Privately owned airports or general aviation airport projects are not eligible.

**Anticipated Impact/Discussion**

H.R. 3340 would provide an additional low-interest federal funding option for airport projects, including the Airport Authority's Airport Development Plan (ADP) and other capital projects. These projects stimulate local economic growth that is desperately needed post-COVID-19 pandemic. The Legislative team is monitoring the status of this bill and working with industry partners and associations to support this measure any for any additional sources of airport funding and resources.

Status: 5/20/21 – Referred to the Subcommittee on Highways and Transit.

Position: Support (6/3/21)

\*Shaded text represents new or updated legislative information

### **New Senate Bills**

There are no new Senate bills to report.

\*Shaded text represents new or updated legislative information

**Legislation/Topic****S. 303 (Blumenthal) Essential Transportation Employee Safety Act of 2021.****Background/Summary**

This bill would require the Secretary of Transportation to work with the Centers for Disease Control and Prevention (CDC) and the Federal Emergency Management Agency (FEMA) to support the efforts of state and local governments to provide for priority testing of transportation workers. The bill would also implement personal protective equipment and cleaning, disinfection, and sanitization requirements for owners and operators of equipment or facilities used by certain transportation employers, including airports. The bill would also codify the mask mandate Executive Order requiring face mask usage in airports, on airplanes, as well as on other forms of public transportation for the duration of the pandemic.

**Anticipated Impact/Discussion**

As critical infrastructure to the San Diego Region, airport employees have continuously served travelers throughout the COVID-19 pandemic. This bill would ensure basic health safety measures, such as mask wearing, would continue through the duration of the pandemic.

**Status:** 2/8/21 – Introduced.

**Position:** Watch (3/4/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic****S. 479 (Wicker) Lifting Our Communities through Advance Liquidity for Infrastructure (LOCAL Infrastructure) Act****Background/Summary**

States and local governments issue debt as municipal bonds, specifically to fund and support infrastructure and other capital improvement projects. Bonds are usually federally tax-exempt and when interest rates drop, states and local governments oftentimes opt to refinance bonds at a lower rate and therefore allow them to save money. Advance refunding is a mechanism that allows states and local governments to save a substantial amount of capital but was repealed in the 2017 Tax Cuts and Jobs Act.

Specifically, S. 479 amends Section 149(d) of the Tax Code to restore advance funding and make capital available for use by states and local governments. As a result of this legislation, states and local governments would be able to access advance funding and refinance municipal bonds in a way that allows for more favorable rates, similar to refinancing one's mortgage at a lower interest rate. Statistics show that advance refunding has allowed states and local governments to save billions, but the mechanism has not been available to them since January 2018.

**Anticipated Impact/Discussion**

S. 479 would provide the Airport Authority additional flexibility to refinance existing debt and potentially achieve significant interest savings if an advance refunding is executed due to the ability to refund with tax-exempt rather than taxable debt.

**Status:** 2/25/21 – Introduced.

**Position:** Support (4/1/21)

\*Shaded text represents new or updated legislative information

**Legislation/Topic**

**S. 1715 (Duckworth) Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports.**

**Background/Summary**

S. 1715 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

**Anticipated Impact/Discussion**

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

Status: 5/19/21 – Referred to the Committee on Environment and Public Works.

Position: Support (6/3/21)

\*Shaded text represents new or updated legislative information

## Staff Report

**Meeting Date: September 2, 2021**

**Subject:**

**Amend Authority Policy 8.21 to Allow for Donations of Items with Little or No Resale Value in Support of Our Commitment to Zero Waste**

**Recommendation:**

Adopt Resolution No. 2021-0087, approving amendments to Authority Policy 8.21 - Surplus Materials and Equipment, and delegating the authority to the President/CEO to donate authority owned surplus materials and/or equipment.

**Background/Justification:**

The attached Surplus Materials and Equipment Policy 8.21 (Attachment A) serves as the guideline governing the disposition of Authority owned surplus materials and/ or equipment. The policy consists of two Policy Statements:

- (1) General Policy for Disposition of Surplus Materials and Equipment; and,
- (2) Alternate Policy for Disposition of Obsolete and Surplus Computers, Phones, and Related Equipment.

Policy Statement (2) "Alternate Policy for Disposition of Obsolete and Surplus Computers, Phones, and Related Equipment" includes a provision which allows the Authority President/CEO to dispose of such equipment through donation to certain charitable organizations. The purpose of this requested amendment to Policy 8.21 is to add a similar provision to Policy Statement (1) "General Policy for Disposition of Surplus Materials and Equipment" which: allows for donations of all other surplus materials and equipment by the Authority President/CEO; enhances the Authority's commitment to zero waste; and, provides other clarifying language to the policy.

**Fiscal Impact:**

There is no anticipated fiscal impact from these Policy changes.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☐ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☐ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Jana Vargas  
Director, Procurement & Contract Services

## **RESOLUTION NO. 2021-0087**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AMENDMENTS TO AUTHORITY POLICY 8.21 – SURPLUS MATERIALS AND EQUIPMENT, AND DELEGATING THE AUTHORITY TO THE PRESIDENT/CEO TO DONATE AUTHORITY OWNED SURPLUS MATERIALS AND/ OR EQUIPMENT

**WHEREAS**, San Diego County Regional Airport Authority Policy 8.21 establishes a policy governing the disposition of surplus materials and/or equipment owned by the San Diego County Regional Airport Authority (“Authority”); and

**WHEREAS**, Policy 8.21 serves as the guideline for the disposition of materials and equipment determined to be surplus to the needs of the Authority by the President/CEO; and

**WHEREAS**, Policy 8.21 consists of two Policy Statements, the second of which is entitled “Alternate Policy for Disposition of Obsolete and Surplus Computers, Phones, and Related Equipment” includes a provision allowing the Authority President/ CEO to dispose of such equipment through donation to certain charitable organizations; and

**WHEREAS**, Policy 8.21’s first Policy Statement entitled “General Policy for Disposition of Surplus Materials and Equipment” contains no such provision allowing for the Authority President/ CEO to dispose of all other surplus material and equipment of little or no value through donations; and

**WHEREAS**, the Board finds it in the best interest of the Authority to amend Policy 8.21 to allow the President/CEO to dispose of all other surplus material and equipment of little or no value through donations.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves amending Authority Policy 8.21 – Surplus Materials and Equipment, and delegates the authority to the President/CEO to donate Authority owned surplus materials and/ or equipment, as outlined in Attachment A; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and



**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY POLICIES

ARTICLE 8 - GENERAL OPERATIONS  
PART 8.2 - AUTHORITY FACILITIES  
SECTION 8.21 - SURPLUS MATERIALS AND EQUIPMENT

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**PURPOSE:** To establish a policy governing the disposition of surplus materials and/or equipment by the San Diego County Regional Airport Authority (“**Authority**”).

**POLICY STATEMENT:**

(1) General Policy for Disposition of Surplus Materials and Equipment:

- (a) Materials, ~~and equipment, and other Authority items~~ valued at under Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the Authority’s President/Chief Executive Officer or his or her designee (“**President/CEO**”) may be disposed of in accordance to the Authority’s established surplus procedures at the discretion of the President/CEO.
- (b) Materials, ~~and equipment, and other Authority items~~ valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority’s Board of Directors (“**Board**”) at least once each fiscal year.
- (c) The Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus materials and equipment for the best price obtainable by the Authority.
- (d) When an item cannot be sold, the President/CEO may authorize the disposal of such items by ~~donating, recycling, or as a last resort,~~ depositing it in a land-fill or by any other suitable means available with a minimum cost to the Authority.
- (e) The President/CEO is authorized to sell, ~~recycle,~~ or dispose of scrap metals, ~~other building materials,~~ and used fuel oils at his or her discretion. Such sales shall periodically be reported to the Board.

- (2) Alternative Policy for Disposition of Obsolete and Surplus ~~Items Computers, Phones, Furniture, and Related Office and Kitchen Equipment~~. When the President/CEO determines that Authority-owned ~~items, including~~ computer, phone, ~~furniture,~~ and related ~~office and kitchen~~ equipment (“**Authority items**”), are both obsolete and surplus to

- (3) the needs of the Authority, the President/CEO may dispose of such ~~equipment-items~~ in the following manner:

~~(a)~~ Public Auction. ~~surplus~~The Authority may utilize a third-party auctioneer to conduct a public auction of surplus items. After each auction or attempt to auction ~~surplus~~Authority items, the Authority may dispose of any unsold or non-auctioned ~~articles~~Authority items in any of the following manners as determined by the President/CEO in her sole discretion:

~~(a)(b)~~ Donation to Certain Charitable Organizations. The President/CEO may, on behalf of the Authority, donate any unsold or non-auctioned articles~~Authority~~Authority items ~~such computer and phone equipment~~ to an ~~San Diego County-based~~ organization that is exempt from taxation pursuant to 26 U.S.C. Sec. 501(c)(3). Each such donation shall be subject to the following conditions:

[1] No single donated item has a fair market value exceeding One Hundred Dollars (\$100); and

[2] The receiving organization takes appropriate action to publicly recognize the Authority's donations in a manner that increases the public's awareness of the Authority and acceptance of the San Diego International Airport ("Airport"); and

~~[3]~~ Following each donation, ~~t~~The President/CEO provides the Board with a written report of each donation with a list of the donated items at least annually~~computer, phone, furniture, and related office and kitchen equipment at the regularly scheduled Board meeting following the donations as provided on the donation receipt; and annually;~~ and

~~[3]~~[4] Primary efforts will be made to donate items to a charitable organizations operating in San Diego County before reaching other organizations in need outside of San Diego County.

~~(b)(c)~~ Sale to Authority Personnel. If the President/CEO determines that it is advantageous to the Authority to provide Authority personnel the opportunity to purchase surplus and obsolete Authority items~~computers, phones, furniture, and related office and kitchen equipment~~, the President/CEO may authorize such sales subject to the following conditions:

[1] The sale of each item~~computer or computer with monitor, or phone~~ shall be at a price that at least equals the fair market value of the equipment as reasonably determined.

[2] The opportunity to purchase surplus and obsolete Authority items~~computers, phones, furniture, and associated office and kitchen equipment~~ shall be available on a fair and equitable basis to all Authority personnel.

[3] Prior to receipt of a purchased Authority item, computer, phone, furniture, or related office and kitchen equipment, each purchaser shall sign a statement certifying that: (1) the itemcomputer, phone, furniture, or related office and kitchen equipment will be used solely for the purchaser's personal use; (2) the computer, phone, furniture, or related office and kitchen equipment item will not be used for business purposes and will not be resold; and (3) the purchaser will dispose of the purchased computer, phone, or related electronics equipmentitem through a state certified electronic waste recycling center or electronic waste collection point, if applicable.

[4] Documentation of the means by which and whom the fair market value of each sold computer or computer equipment, phone, furniture, or related office and kitchen equipmentitem was determined, the purchase price, the purchaser, and the purchaser's certification shall be maintained for a minimum of three years.

(d) Recycling and Landfill Disposal. The Authority may recycle recyclable items or dispose of items in the landfill that are not managed by any of the methods listed above.

[Amended by Resolution No. 2021-XXXX dated September 2, 2021.]

[Amended by Resolution No. 2019-0004 dated January 3, 2019.]

[Amended by Resolution No. 2010-0132 dated December 2, 2010.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

### Disposition of Surplus Property

#### Recommendation:

Adopt Resolution No.2021-0088, authorizing the disposition of surplus property (materials and/or equipment).

#### Background/Justification:

Authority Policy 8.21, *Surplus Materials and Equipment*, requires that a listing of all surplus items with an estimated value of five thousand Dollars (\$5,000.00) or more be submitted to the Authority's Board for approval to dispose of items which are no longer needed by the Authority.

Surplus items in excess of the Authority's needs are sent to the Procurement Department for final disposition. The Authority has surplus property stored in various locations. The surplus property is listed on Exhibits A and B.

Exhibit A: Vehicles.

Exhibit B: Miscellaneous equipment/ material.

These items occupy much-needed space and interfere with day-to-day operations.

Items listed in Exhibits A and B *Surplus Items*, are in mostly fair condition and past their useful life. A few items on Exhibit B remain in good condition but are no longer required by the Authority and are occupying needed space. These items may contain some residual value and would be sold at auction or e-auction to the highest bidder.

#### Fiscal Impact:

There is no cost to the Authority for auctioned items. The Authority receives 100% of the gross sales less transportation costs.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☒ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Jana Vargas  
Director of Procurement

RESOLUTION NO. 2021-0088

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY,  
AUTHORIZING THE DIPOSITION OF SURPLUS  
PROPERTY (MATERIALS AND/OR EQUIPMENT)

**WHEREAS**, Authority Policy 8.21, Surplus Materials and Equipment, requires that before the disposition of surplus items valued over \$5,000 per item, a list of said items shall be submitted to the Authority's Board for approval to sell and dispose of the items; and

**WHEREAS**, Exhibits A and B, attached hereto, contain descriptions of the items for disposition following the Board's approval; and

**WHEREAS**, these items are in mostly fair condition or past their useful life. A few items remain in good condition but are no longer required at the Authority and are occupying needed space; and

**WHEREAS**, under these circumstances, utilizing a third-party auctioneer to conduct a public auction meets the Authority's objectives to facilitate ongoing requirements for the disposition of surplus materials and or equipment.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** that the Board hereby authorizes the disposition of surplus property (materials and/or equipment); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



**EXHIBIT A (September 2, 2021)**

[illegible]

**EXHIBIT B (Septemeber 2, 2021)**

<b>Item Description</b>	<b>Quantity</b>			
Ingersoll-Rand T-30 Air Compressor	1			
Porter Cable 175psi Air Compressor	1			
Ingersoll-Rand model 2340-E Air Compressor	1			
Ingersoll-Rand Air Compressor	1			
Speedaire model 3Z199 5hp 3phase Air Compressor	1			

## Staff Report

**Meeting Date: September 2, 2021**

### **Subject:**

**Approve an Amendment to the Air Service Incentive Program (ASIP21) at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2021-0089, approving an amendment to the Air Service Incentive Program (ASIP21) at San Diego International Airport revising the eligibility period for an airline to receive marketing incentives for new air service.

### **Background/Justification:**

On February 22, 2021, the Board of the San Diego County Regional Airport Authority ("Authority") adopted Resolution No. 2021-2020 approving and authorizing a new Air Service Incentive Program (ASIP21) at San Diego International Airport. The Authority's objectives for the program are to promote new services at SAN and support the return of services temporarily suspended since the Spring of 2020 with a COVID-19 incentive program.

The COVID-19 incentive program offered limited marketing support funds to support the return of routes served prior to the pandemic but suspended due to related international travel restrictions and consequent decline in passenger traffic. At the time of the program's adoption in February 2021, the worst of the pandemic appeared to be over. There was optimism that a speedy vaccine rollout would lead to international travel restrictions being lifted in time for the Summer 2021 season. That did not turn out to be the case. Numerous travel restrictions remain in place around the world and have continued to delay the return of some services. Some suspended routes are now approaching 18 months since they were last served.

ASIP21 offers more generous marketing incentives for new air service, currently defined as markets not served in the prior 18 months, and was intended to incentivize markets that SAN did not have prior the pandemic.

Under New Air Service Program Eligibility on Page 2, ASIP21 currently stipulates "Airline only eligible to receive marketing incentives once per market every five years."

In light of the program's original intent and the ongoing impacts of the COVID-19 pandemic resulting in prolonged temporary suspension of some services, this Board action will allow an amendment to ASIP21 new air service program eligibility to state "Airline only eligible to receive marketing incentives if airline, its affiliate or its alliance partner did not operate the route in the last five years."

The amendment to the ASIP21 recommended by staff would clarify the requirement that a route not be served in the last five years to qualify for the marketing incentives. Markets that are served in the preceding five years but not the last 18 months would still qualify for the operational rebate under the new airline incentive program but not qualify for marketing support funds.

The justification for this amendment to new air service program eligibility is to protect the Airport Authority from substantial financial exposure to marketing the return of routes temporarily suspended over 18 months. It also is consistent with and keeps the original intent of the COVID-19 Return to Service incentive program which does offering marketing incentives to routes restarted in calendar year 2021.

## Fiscal Impact:

The amendment of the eligibility could decrease overall marketing expenditure up to \$1.2M for those routes that were temporarily suspended.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- |  |   |  |  |  |
|--|---|--|--|--|
| <input checked="" type="checkbox"/> Community Strategy | <input checked="" type="checkbox"/> Customer Strategy | <input type="checkbox"/> Employee Strategy | <input checked="" type="checkbox"/> Financial Strategy | <input type="checkbox"/> Operations Strategy |
|--|---|--|--|--|

### Focus Areas

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Advance the Airport Development Plan | <input type="checkbox"/> Transform the Customer Journey | <input checked="" type="checkbox"/> Optimize Ongoing Business |
|---|---|---|

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not Applicable.

## Prepared by:

Brian D'Amico  
Program Manager, Air Service Development

RESOLUTION NO. 2021-0089

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AN AMENDMENT TO THE AIR SERVICE INCENTIVE PROGRAM (ASIP21) AT SAN DIEGO INTERNATIONAL AIRPORT REVISING THE ELIGIBILITY PERIOD FOR AN AIRLINE TO RECEIVE MARKETING INCENTIVES FOR NEW AIR SERVICE

**WHEREAS**, the Authority authorized the Air Service Incentive Program ("ASIP21") in February 2021 to support the return of services suspended due to the COVID-19 pandemic and attract new air service between the San Diego International Airport ("Airport") and unserved domestic and international destinations; and

**WHEREAS**, ongoing fallout from the pandemic may result in some services being suspended beyond 18 months; and

**WHEREAS**, ASIP21 currently defines new air service as a route not served in the last 18 months; and

**WHEREAS**, ASIP21 currently stipulates under New Air Service Program Eligibility, "Airline only eligible to receive marketing incentives once per market every five years;" and

**WHEREAS**, the intent of ASIP21 was never to provide new air service marketing incentives to routes temporarily suspended due to COVID-19; and

**WHEREAS**, the COVID-19 Return to Service incentive program already provides a marketing incentive for services resumed in calendar year 2021; and

**WHEREAS**, the Board finds that adopting a revision to the ASIP21 is in the best interest of the Authority and the public to better meet the current economic conditions and will still position the Airport favorably against competing airports for new service and recovery.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves and authorizes the revised ASIP21, a copy of which is attached here to as "Exhibit A", amending new airline service eligibility to stipulate "Airline only eligible to receive marketing incentives if Airline, its affiliate or its alliance partner did not operate the route in the last five years"; and

**BE IT FURTHER RESOLVED** that the Board finds that the ASIP21 attached hereto complies with Grant Assurance 22 and Grant Assurance 24; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



## EXHIBIT A

### **Air Service Incentive Program (ASIP21)**

The San Diego County Regional Airport Authority is pleased to offer this Air Service Incentive Program to support the expansion of new air service from San Diego International Airport. Qualifying carriers are invited to submit an incentive application for qualifying new service under one of the six following tracks: New Domestic, New North America, New Trans-Oceanic, Domestic Return to Service, North America Return to Service, and Trans-Oceanic Return to Service. Details on each program's eligibility requirements and incentives are below.

#### Definition of Terms:

- **Authority or SDCRAA** – The San Diego County Regional Airport Authority
- **Incentive Period** – The period of time airline qualifies to receive incentives
- **SAN** - San Diego International Airport
- **SAN ASIP21 or Program** – The Air Service Incentive Program detailed herein
- **Unserved Airport** – An airport not currently served nonstop from SAN

#### Objectives:

- Increase SAN's network of nonstop destinations, providing enhanced air transportation services to the region and ease of access to and from the world
- Enhance passenger air service at SAN and increase airport revenue
- Enable fair access for new entrants and promote competition
- Restart impacted air service due to the COVID-19 pandemic

#### Program Validity Period:

- The SAN ASIP21 shall be effective upon approval by the SDCRAA Board of Directors unless cancelled or amended.
- Regions currently open for program participation are listed in Table 2: Regions Currently Open for Incentives. The program participation table may be periodically amended by the Vice President of Revenue, Marketing and Innovation based on air service priorities. The most recent table is available upon request.

#### Program Administration:

- The SAN ASIP21 shall be carried out in accordance with Federal statutes (49 U.S.C. § 47107(1)) and the FAA's Policy and Procedures Concerning the Use of Airport Revenue (64 Fed. Reg. 7696, February 16, 1999) (Revenue Use Policy). The Authority shall have the ability to modify or amend, in consultation with the FAA if necessary, any of the Program Components set forth herein in order to comply with all applicable federal laws and regulations.
- Airlines wishing to participate in this program must submit an application outlining the proposed service and receive Authority confirmation and approval.

- Airlines must report to the Authority monthly enplanement numbers and/or frequencies for each participating route in the incentive program(s) at the same time the carrier submits the monthly air traffic report to the Authority.
- Operational credits will be issued quarterly.
- Should service be suspended prematurely, the Authority shall be reimbursed for all marketing funds expended.
- Should frequencies be materially less than stated on the SAN ASIP application on file (discrepancy greater than 25%), airline shall be responsible for a pro-rated reimbursement of any marketing funds received per the Authority's sole discretion and determination.
- Airlines currently participating in a new destination incentive program may not apply for the COVID-19 Return to Service program for the same route
- Airlines currently participating in prior incentive programs shall be eligible to complete their existing incentive program.

#### Program Components:

- Operational Credit – Airlines will receive a dollar per enplaned passenger fee credit, not to exceed the total SAN operating costs of the proposed new route. The operational credits by type of service are outlined below.
- Marketing Support – Airlines may qualify for marketing expense reimbursements. The marketing incentive must be utilized solely for the purpose of promoting the new San Diego route, must be pre-approved in writing by SDCRAA prior to publication, and will be subject to editorial oversight by SDCRAA. Marketing reimbursements will only be given upon substantiated invoices from the air carrier.

#### New Air Service Programs Eligibility:

- Airline must be in good financial standing with the Authority.
- Airline must submit and receive confirmation of an approved SAN ASIP application.
- Not operated by the airline, its affiliates, or alliance partner within the last 18 months
- Must be regularly scheduled non-stop service to an unserved airport
- Must operate the route for a minimum of one year beyond the incentivized period
- First airline to commence operations on the new route. Should two (2) or more airlines commence the same qualifying service within a three-month period of the qualifying carrier, all will be eligible for credit
- For domestic service, not transferred from one airport to another airport within the same metropolitan area as defined by standard census metropolitan

statistical areas (MSA) or core-based statistical areas (CBSA)<sup>1</sup>. For international service, not transferred from one airport to another airport within 100 miles / 160 km.

- Airline only eligible to receive marketing incentives if Airline, its affiliate or its alliance partner did not operate the route in the last five years
- No more than five (5) new trans-oceanic services (destinations in Africa, Asia, Central America, Europe, Oceania, and South America) can qualify in each year.

#### COVID-19 Return to Service Programs Eligibility

- Airline must be in good financial standing with the Authority and have fulfilled all prior incentive requirements
- Airline must submit and receive confirmation of an approved SAN ASIP application
- Airline must have flown the route non-stop from San Diego in Calendar Year 2019 but did not operate between July 1, 2020 and December 31, 2020
- Must be regularly scheduled, non-stop service to an unserved airport
- Service must commence by December 31, 2021
- Must operate the route for a minimum of one year beyond the incentivized period
- First airline to commence operations on the new route. Should two (2) or more airlines commence the same qualifying service within a three-month period of the qualifying carrier, all will be eligible for credit

#### **I. New Domestic**

- A. Incentive Period: The incentive period commences on the first day of operation of the new service and lasts for one year
- B. Incentive Components:
  - Operational Credit - \$5 credit per enplaned passenger at SAN for one (1) year, not to exceed total airport charges
  - Marketing Support - up to \$35,000 in pre-approved reimbursable marketing expenses, pro-rated for less than year-round daily service.

#### **II. New North America (Destinations in Canada, Mexico or the Caribbean)**

- A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.
- B. Incentive Components:
  - Operational Credit - \$7.50 per enplaned passenger in SAN for year one, \$5 credit per enplaned passenger in SAN for year two
  - Marketing Support - up to \$100,000, pro-rated for less than year-round daily service.

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<sup>1</sup> Metropolitan Areas of New York City and Washington, DC exempt.

- III. **New Trans-Oceanic (Destinations in Africa, Asia, Central America, Europe, Oceania, or South America)**
- A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.
  - B. Incentive Components:
    - Operational Credit - \$30 per enplaned passenger in SAN for year one, \$20 credit per enplaned passenger in SAN for year two
    - Marketing Support - up to \$750,000 for year one, \$250,000 for year two pro-rated for less than year-round daily service.
- IV. **COVID-19 Return to Service Program: Domestic**
- A. Incentive Period: The incentive period commences on the first day of operation of the new service and lasts for one year
  - B. Incentive Components:
    - Operational Credit - \$2.50 credit per enplaned passenger at SAN for one (1) year, not to exceed total airport charges
- V. **COVID-19 Return To Service Program: North America**
- A. Incentive Period: The incentive period commences on the first day of operation and lasts for one year.
  - B. Incentive Components:
    - Operational Credit - \$5.00 per enplaned passenger in SAN for one year
    - Marketing Support – Up to \$10,000, pro-rated for less than daily year-round service.
- VI. **COVID-19 Return To Service Program: Trans-Oceanic**
- A. Incentive Period: The incentive period commences on the first day of operation and lasts for one year.
  - B. Incentive Components:
    - Operational Credit - \$20 per enplaned passenger in SAN for one year
    - Marketing Support – Up to \$100,000, pro-rated for less than daily year-round service.

**Table 1: Incentive Program Summary**

	Operating Cost Credit	Marketing Support
Domestic (New Destination)	\$5 Per Enp – Year 1	Up to \$35K
Domestic (Return to Service)	\$2.50 Per Enp – Year 1	N/A
North America (New Destination)	\$7.50 Per Enp – Year 1 \$5 Per Enp – Year 2	Up to \$100K –Year 1
North America (Return to Service)	\$5 Per Enp – Year 1	Up to \$10K
Trans-Oceanic (New Destination)	\$30 Per Enp – Year 1 \$20 Per Enp – Year 2	Up to \$750K – Year 1 Up to \$250K – Year 2

Trans-Oceanic (Return to Service)	\$20 Per Enp – Year 1	Up to \$100K
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**Table 2: Regions Currently Open for Incentives as of January 1, 2021**

	Status
Domestic	Open
Africa	Open
Asia	Open
Canada	Open
Caribbean	Open
Central America	Open
Europe	Open
Mexico	Open
Oceania	Open
South America	Open

## Staff Report

Meeting Date: September 2, 2021

### Subject:

**Approve and Authorize the President/CEO to Extend the Rent Forbearance and Abatement Program to Provide Rent Abatement to Qualifying Non-Airline Tenants for an Additional Temporary Period not to Exceed Three Months, as a Result of the Continued Impact of the COVID-19 Pandemic**

### Recommendation:

Adopt Resolution No. 2021-0103, approving and authorizing the President/CEO to execute the required agreements to extend the Authority's temporary rent forbearance and abatement program to temporarily reduce rental obligations of qualifying non-airline tenants at the Airport, by providing abatement of monthly minimum annual guarantee (MAG) payments for a period not to exceed three (3) months beginning October 1, 2021 and ending December 31, 2021, in response to the continued impact of the COVID-19 pandemic crisis

### Background/Justification:

On May 7, 2020, the Board adopted Resolution No. 2020-0057, authorizing staff to execute the required documents to provide abatement of certain rents and fees to qualifying non-airline tenants for a period beginning April 1, 2020 and ending September 30, 2020. Following the Board action, staff drafted a program application form and Temporary Rent Forbearance and Abatement Amendment ("Amendment") which addressed all requirements of the May 7, 2020 Board action. As a result, qualifying tenants who executed the Amendment with the San Diego County Regional Airport Authority ("Authority") and were or became current on payments which remained due to the Authority, benefitted from waiver of applicable rents and fees for the original six-month abatement period.

On October 26, 2020, the Board adopted Resolution No. 2020-0099, authorizing staff to execute the required documents to provide an abatement extension of certain rents and fees to qualifying non-airline tenants for a period beginning October 1, 2020 and ending December 31, 2020. Following the Board action, staff drafted a Temporary Rent Forbearance and Abatement Amendment Extension 1 ("Amendment 1") which addressed

all requirements of the October 26, 2020 Board action. As a result, qualifying tenants who executed the Amendment 1 with the Authority and were or became current on payments which remain due to the Authority, benefitted from waiver of applicable rents and fees for the first abatement extension period.

On January 7, 2021, the Board adopted Resolution No. 2021-0002, authorizing staff to execute the required documents to provide an abatement extension of certain rents and fees to qualifying non-airline tenants for a period beginning January 1, 2021 and ending March 31, 2021. Following the Board action, staff drafted a Temporary Rent Forbearance and Abatement Amendment Extension 2 ("Amendment 2") which addressed all requirements of the January 7, 2021 Board action. As a result, qualifying tenants who executed the Amendment 2 with the Authority and were or became current on payments which remain due to the Authority, benefitted from waiver of applicable rents and fees for the second abatement extension period.

On April 1, 2021, the Board adopted Resolution No. 2021-0028, authorizing staff to execute the required documents to provide an abatement extension of certain rents and fees to qualifying non-airline tenants for a period beginning April 1, 2021 and ending June 30, 2021. Following the Board action, staff drafted a Temporary Rent Forbearance and Abatement Amendment Extension 3 ("Amendment 3") which addressed all requirements of the April 1, 2021 Board action. As a result, qualifying tenants who have executed the Amendment 3 with the Authority and are current on payments which remain due to the Authority, will benefit from waiver of applicable rents and fees for the third abatement extension period.

On July 1, 2021, the Board adopted Resolution No. 2021-0070, authorizing staff to execute the required documents to provide an abatement extension of certain rents and fees to qualifying non-airline tenants for a period beginning July 1, 2021 and ending September 30, 2021. Following the Board action, staff drafted a Temporary Rent Forbearance and Abatement Amendment Extension 4 ("Amendment 4") which addressed all requirements of the July 1, 2021 Board action. As a result, qualifying tenants who have executed the Amendment 4 with the Authority and are current on payments which remain due to the Authority, will benefit from waiver of applicable rents and fees for the fourth abatement extension period.

Since the July 1, 2021 Board action, tenants continue to suffer significant financial hardship due to the impacts of the novel coronavirus ("COVID-19"), which has resulted in severe and prolonged disruption to domestic and international air travel, including air travel to and from San Diego International Airport ("Airport"). The State of Emergency proclaimed by Governor Newsom on March 4, 2020, persisted, and all individuals in the State of California were under an Executive Order (most recently, EO N-84-20, December 14, 2020), and Public Health Orders by the California Department of Public Health (updated December 6, 2020), and San Diego County (updated December 9, 2020), requiring individuals to stay at home

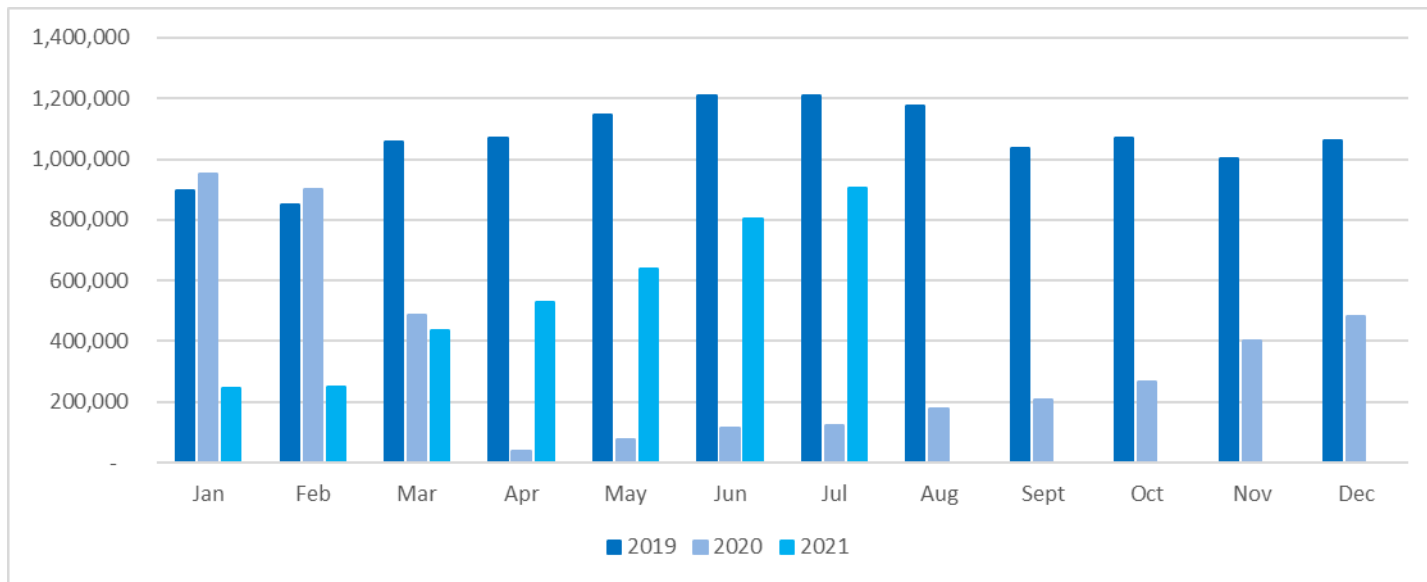
except for permitted work, local shopping, and other authorized activities. Within the State of California's four-stage framework to gradually re-open businesses and spaces, as of December 8, 2020, San Diego County was classified as "Tier 1 – Widespread", which permits, for example, retail business to be open at 20% capacity, and does not allow any indoor seating at restaurants. On December 3, 2020, Governor Newsom divided the state into 5 regions with San Diego County being included in the Southern California region and announced a regional stay-at-home order if the region's ICU capacity falls to 15% and would be in effect for three weeks. Due to ICU capacities in the Southern California region, on December 6, 2020, a regional stay-at-home order went into effect. This stay-at-home order forced closure of many businesses and prohibited gatherings of people from different households. On January 25, 2021, the regional stay at home order was lifted but San Diego County remained in the purple tier, which allowed resumption of outdoor dining, as well as some services such as gyms, barber shops and nail salons. On March 16, 2021, San Diego County moved into the less restrictive red tier but significant limitations on commercial and social activities remained in place. On June 9, 2021, San Diego County moved into the less restrictive yellow tier and then on June 15, 2021, California reopened the economy, which means all businesses, and activities could return to normal, except for "Mega Events". On August 18, 2021, due to the Delta variant and COVID cases again increasing, the TSA extended the wearing of facemasks and maintaining social distancing through January 18, 2022.

Although the Airport is identified as an Essential Critical Infrastructure under the Transportation System Sector, and the Airport remains open, passenger levels continue to slowly show signs of recovery but still demonstrate a significant negative trend over Pre-COVID-19 passenger levels. This severe decline in passenger traffic has nearly eliminated the ability of non-airline tenants to produce revenues which support and enable payment of rental obligations to the Authority. This severe reduction of revenue is consistent across all non-airline tenants, including retail and food & beverage concessions, passenger service concessions, and inflight services (collectively, "Non-Airline Tenants").

Following a sharp decline beginning in March and April 2020, passenger traffic levels have improved each month; however, current enplanement levels (July 2021) remain approximately 25% lower when compared to the same time period in 2019. Looking ahead, enplanements are expected to slowly recover as the U.S. economy reopens, however, not to the levels demonstrated prior to the pandemic. Projected enplanements for the October 2021 through December 2021 timeframe are anticipated to trend below previous years, and total enplanements for fiscal year 2022 are expected to be well below those of fiscal year 2019.

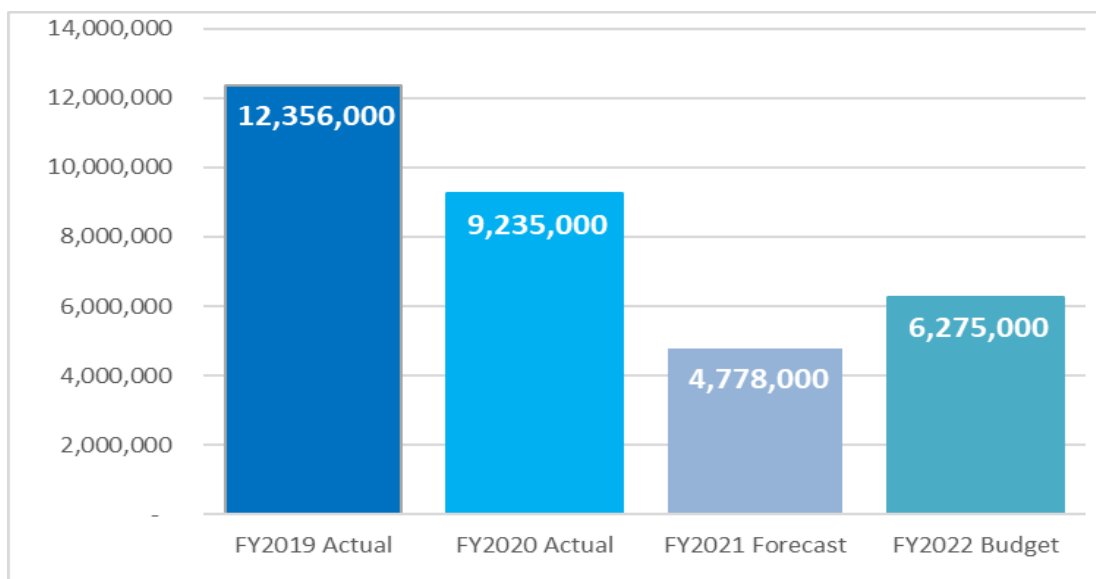


## Enplanements: January 2019 to July 2021



Source: SDCRAA, Finance & Risk Management Department

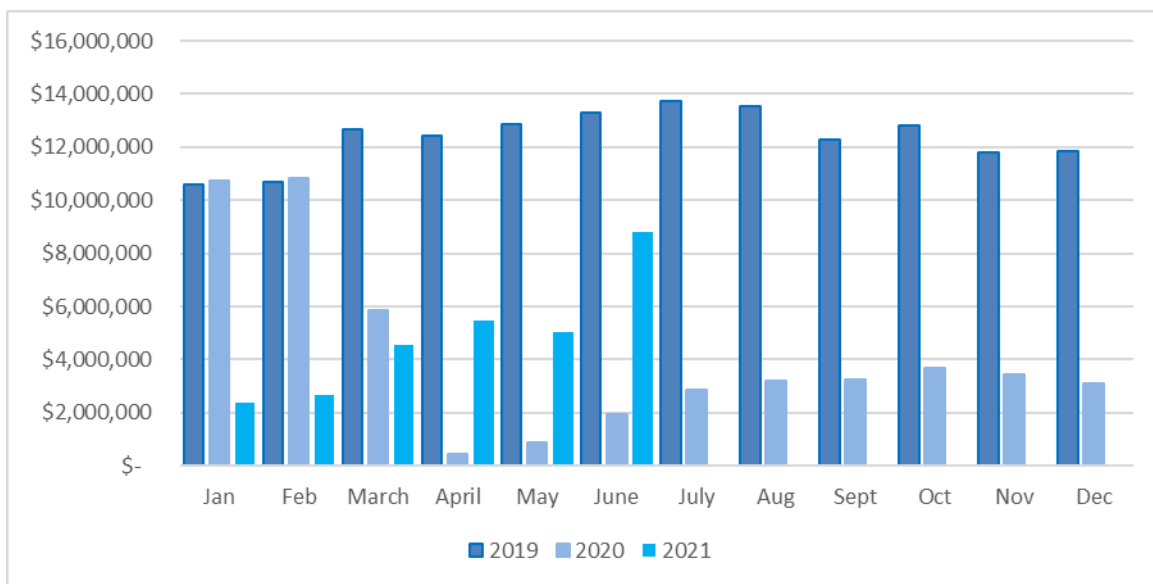
## Enplanements: Forecast



Source: TSA and SDCRAA Finance & Risk Management Department

The reduced enplanements continue to be matched with reduced sales for all Non-Airline Tenants. Heading into the third quarter of calendar year 2021, many of the Airport's Non-Airline Tenants continue to operate under reduced hours of operation; some locations remain temporarily closed (18 of 85 concessions are closed); and many tenants continue to submit requests to the Authority for additional financial relief.

**SAN Monthly Concessions Sales: January 2020 to June 2021**



Source: SDCRAA, Finance & Risk Management Department

## Proposed Rent Abatement

To address the continued impact of COVID-19, staff is proposing a financial relief offering for a three-month period beginning October 1, 2021 and ending December 31, 2021 ("*Rent Abatement Period – Extension 5*"). Extension of the program ("*Rent Forbearance and Abatement Program Extension 5*") provides significant relief of rents. The proposed offerings are similar to those previously approved for the three-month period of July 1, 2021 and ending September 30, 2021.

For most Non-Airline Tenants, rent is one of the largest operating expenses, along with cost of goods sold, and salaries and benefits. Due to the continued significant reduction in passenger traffic, Non-Airline Tenants with fixed minimum monthly obligations will not have the level of revenues necessary to support sustained payment of these minimum rental payments to the Authority for the foreseeable future, until air travel returns to pre-COVID-19 levels. Without the *Rent Forbearance and Abatement Program Extension 5*, it is unlikely that many Non-Airline Tenants will be able to resume normal operations once passenger traffic levels resume to typical levels prior to the COVID-19 pandemic. Staff

believes it is in the best interests of the Authority and the travelling public who rely upon these goods and services to offer a *Rent Forbearance and Abatement Program Extension 5* for the proposed *Rent Abatement Period – Extension 5*, to provide additional yet temporary financial relief to its Non-Airline Tenants so that they may remain financially resilient and stay open where possible. This will best position the Airport to resume normal operations as passenger levels increase, protect the Authority's future revenues, and ensure the needs of the travelling public are met and the passenger experience at SAN does not suffer.

Furthermore, the Authority's proposed *Rent Forbearance and Abatement Program Extension 5* will help ensure that the Authority remains competitive for solicitation of these essential services in the future.

#### FAA Guidance on COVID-19 Accommodations

Guidance issued by the Federal Aviation Administration ("FAA") on April 4, 2020, provided the context for offering the original Rent Forbearance and Abatement Program to Authority tenants whose business has temporarily declined or have been materially altered due to COVID-19. The Authority's desire to offer the Rent Abatement Program for the initial six-month period approved by the Board on May 7, 2020, the subsequent extensions approved on October 26, 2020, January 7, 2021, April 1, 2021, July 1, 2021 and the additional three-month period being contemplated in this staff report, are intended to counteract the unforeseen dramatic enplanement declines brought on by COVID-19, recognizing that sales revenues to support such rents simply cannot be generated in this dire circumstance. In preparation for the May 7, 2020 Board meeting, and in accordance with FAA guidance, Authority Staff reviewed Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible. The FAA updated its guidance for airports on May 29, 2020 and in December 2020, but did not materially change the provisions applicable to the proposed program. Staff believes that the proposed *Rent Forbearance and Abatement Program Extension 5* complies with both grant assurances and that the Authority has otherwise complied with the FAA guidance cited above.

#### In-Terminal Concessions

Within the Airport terminals, tenants in the retail, food and beverage, passenger service, and in-terminal advertising categories operate under a non-exclusive concession lease ("Concession Lease"). Under the Concession Lease, concessionaires are required to pay the greater of a MAG or a certain percentage of gross receipts. The amount of the MAG is adjusted annually on July 1<sup>st</sup> to an amount equal to the greater of 90% of revenue paid to the Authority in the prior fiscal year, or 103% of the previous years' MAG. There are also a select few passenger service tenants that pay fixed-fee rents. Most concessionaires also pay for their pro rata share of variable concessionaire charges, for services including but

not limited to janitorial services, trash collection, pest control, and fees for use of the Authority's receiving and distribution center ("RDC"). In addition, many concessionaires pay rent for support space.

For in-terminal concessions, Authority Staff recommends the following<sup>1</sup> as part of the *Rent Forbearance and Abatement Program Extension 5*, where applicable to each tenant, for the *Rent Abatement Period – Extension 5*: (1) forbearance and possible waiver of the amount that is the difference between the monthly MAG payment and percentage rent; (2) for tenants without a MAG, forbearance and possible waiver of fixed-rent monthly payments; (3) forbearance and possible waiver of concession marketing fund fees. Tenants will be required to continue to pay percentage rent per their original agreements; full monthly rent for occupied support space; full cost recovery charges (RDC, janitorial and CAM charges); full Shared Tenants Services fees; and full pest control charges.

These actions are necessary to maintain the long-term viability of in-terminal concessions, which are vital to operations and financial sustainability of the Airport. Exhibit A provides a list of all entities eligible to be considered under this portion of the *Rent Forbearance and Abatement Program Extension 5*.

#### Terms and Conditions

To be eligible for participation in the *Rent Forbearance and Abatement Program Extension 5*, eligible Non-Airline Tenants will be bound by the similar terms and conditions of the executed Amendment which enabled participation in the initial six-month abatement period, and subsequent extensions. If a Non-Airline Tenant was not eligible or chose not to participate in the original Rent Forbearance and Abatement Program, the tenant may submit an application for the *Rent Forbearance and Abatement Program Extension 5*. Furthermore, for continued relief, a subsequent amending agreement applicable to the *Rent Abatement Period – Extension 5* must be executed between all qualifying Non-Airline Tenants and the Authority. Terms and conditions of this forthcoming amendment will include but are not limited to the following conditions:

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<sup>1</sup> As with the original abatement amendments, the Authority is proposing to place the specific amounts indicated into conditional forbearance until the end of the Rent Abatement Period – Extension 5. Waiver of the amounts in forbearance would be conditioned upon the tenant's compliance with the terms and conditions of the applicable agreement and all amendments during the entire term of the Rent Abatement Period – Extension 5. Failure to comply with said terms and conditions would result in a full reinstatement of the amounts owed.

1. The *Rent Abatement Period – Extension 5*, shall be effective October 1, 2021 to December 31, 2021;
2. All terms and conditions of the original Temporary Rent Forbearance and Abatement Amendment, Amendment 1, Amendment 2, Amendment 3 and Amendment 4 shall remain in full force and effect, except where a term or condition is specifically deleted or changed under the subsequent amendment which enables the rent abatement program to be extended;
3. Tenants, or their assignee, who previously qualified for the Rent Forbearance and Abatement Program approved by the Board on May 7, 2020, will automatically qualify for the extension of the program, unless the Tenant has been terminated or placed into default under the terms and conditions of the original Amendment, Amendment 1, Amendment 2, Amendment 3, Amendment 4, or any of its other agreements with the Authority;
4. All other terms, conditions, and requirements of the tenant's lease agreement(s) with the Authority shall remain in full force and effect;
5. Status of accounts receivable must be current and remain current for all amounts due that have not been waived;
6. Letter of Credit must be fully-funded and up to date and must have an expiration date that is at least three (3) months after the end of the *Rent Abatement Period – Extension 5*;
7. The Authority encourages the tenant to continue to seek grants and relief available at the present time, or in the future, through other programs offered by local, state, and federal governments, as well as business interruption insurance benefits. Should funding become available to the tenant to be administered by the Authority, Tenant will cooperate with Authority to apply for and obtain funding, when requested;
8. The President/CEO may add any such other requirements and conditions as she deems in the best interests of the Authority; and
9. The President/CEO may amend the amount of rent abatement provided to the tenant in an amount up to but not greater than the other relief actually received by the tenant; including any amounts provided directly or indirectly to the tenant, either through the Authority or other another entity, to relieve tenants' obligation to pay rents and fees.

## Fiscal Impact:

The *Rent Forbearance and Abatement Program Extension* of approximately \$3.7 million for Terminal Concessions is included in the Board approved Fiscal 2022 Budget. The Authority intends to use funds from the American Rescue Plan Act of 2021 to reimburse certain operating expenses and debt service to offset the impacts to financial metrics and sufficiently adhere to Board policy and debt covenants.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☐ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

# Staff Report

Meeting Date: September 2, 2021

Page 10 of 11

## **Application of Inclusionary Policies:**

Not applicable.

## **Prepared by:**

Hampton Brown  
Vice President, Marketing & Innovation

## Exhibit A

### In-Terminal Concessions

Concession	Package/Category	Lease #
Paradies-San Diego, LLC	Retail Package #1	LE-0647
HG-CV-Epicure-Martinez San Diego JV (Hudson)	Retail Package #2	LE-0670
PGC-PCI San Diego, LLC	Retail Package #3	LE-0665
Stellar Partners, Inc	Retail Package #4	LE-0648
Spa Didacus, Inc	Retail Package #5	LE-0659
HG-CV-Epicure-Martinez San Diego JV (Hudson)	Retail Package #7	LE-0671
Project Horizon, Inc (InMotion)	Retail Package #8	LE-0656
SFS Beauty CA, LLC (MAC)	Retail Package	LE-0908
SFS Investors JV (Duty Free)	Retail Package	LE-0950
Host International, Inc	Food & Beverage Package #1	LE-0657
Host International, Inc	Food & Beverage Package #2	LE-0658
SSP America, Inc	Food & Beverage Package #3	LE-0667
Mission Yogurt, Inc	Food & Beverage Package #4	LE-0651
SSP America, Inc	Food & Beverage Package #5	LE-0668
SSP America, Inc	Food & Beverage Package #6	LE-0669
High Flying Foods San Diego Partnership	Food & Beverage Package #7	LE-0649
High Flying Foods San Diego Partnership	Food & Beverage Package #8	LE-0650
G&P Partners dba BCB CO. (Rental Car Center Concession)	Food & Beverage	LE-0875
Swissport Lounge (Airspace Lounge)	Food & Beverage	LE-0726
Certified Folder Display Service, Inc.	Passenger Service	LE-0880
The Classic Shine Company	Passenger Service	LE-0933
Smarte Carte, Inc.	Passenger Service	LE-0782
Travel Content, LLC dba ReachTV	Passenger Service	LE-0799
In-Ter-Space Services, Inc. dba Clear Channel Airports	Passenger Service – Advertising	LE-0966



RESOLUTION NO. 2021-0103

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE THE REQUIRED AGREEMENTS TO EXTEND THE AUTHORITY'S TEMPORARY RENT FORBEARANCE AND ABATEMENT PROGRAM TO TEMPORARILY REDUCE RENTAL OBLIGATIONS OF QUALIFYING NON-AIRLINE TENANTS AT THE AIRPORT, BY PROVIDING ABATEMENT OF MONTHLY MINIMUM ANNUAL GUARANTEE (MAG) PAYMENTS FOR A PERIOD NOT TO EXCEED THREE (3) MONTHS BEGINNING OCTOBER 1, 2021 AND ENDING DECEMBER 31, 2021, IN RESPONSE TO THE CONTINUED IMPACT OF THE COVID-19 PANDEMIC CRISIS

**WHEREAS**, on March 13, 2020, President Trump issued a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease ("COVID-19") Outbreak, which established March 1, 2020 as the beginning of the national emergency; and

**WHEREAS**, on March 19, 2020, California Governor Newsom issued an Executive Order (EO N-33-20) requiring individuals living in the State of California to stay home except as needed to maintain the continuity of operations of the federal infrastructure sectors; and

**WHEREAS**, on May 4, 2020, California Governor Newsom issued an Executive Order (EO N-60-20) informing local health jurisdictions and industry sectors that they may gradually reopen under new modifications and guidance provided by the State of California; and

**WHEREAS**, on September 23, 2020, California Governor Newsom issued an Executive Order (EO N-80-20), and on December 14, 2020 issued an Executive Order (EO N-84-20) to address a variety of issues in response to the pandemic; and

**WHEREAS**, on December 3, 2020, California Governor Newsom divided the state into 5 regions with San Diego County in the Southern California region and announced a regional stay at home order if ICU capacity falls to 15%; and

**WHEREAS**, on December 6, 2020, due to ICU capacities in the Southern Californian region falling below 15%, a regional stay at home order was issued for three weeks; and

**WHEREAS**, on January 25, 2021 the regional stay at home order was lifted but San Diego County remained in the purple tier, which allowed resumption of outdoor dining, as well as certain services at gyms, barber shops and nail salons; and

**WHEREAS**, on March 16, 2021 San Diego County moved into the next-less restrictive red tier but, significant limitations on commercial and social activities remained in place; and

**WHEREAS**, on June 9, 2021 San Diego County moved into the next-less restrictive yellow tier but, significant limitations on commercial and social activities remained in place; and

**WHEREAS**, on June 15, 2021 the State of California reopened the economy which generally means all business and activities could return to normal, but airports still remain under more restrictive TSA guidelines; and

**WHEREAS**, on August 18, 2021 due to the Delta variant, COVID cases began to increase and the TSA extended the guidelines for facemasks and social distancing through January 18, 2022; and

**WHEREAS**, the COVID-19 pandemic has caused a financial and economic crisis and has resulted in significant disruptions to domestic and international air travel, including air travel to and from the San Diego International Airport ("Airport"); and

**WHEREAS**, the Airport is identified as Essential Critical Infrastructure under the Transportation System Sector and remains open and operational; and

**WHEREAS**, as a result of the COVID-19 pandemic, passenger throughput at the Airport began a sharp decline in March 2020, leveling off at an approximate 96% decline year-over-year in April 2020, and passenger throughput has gradually improved since March, with an approximate 25% decline year-over-year in July 2021; and

**WHEREAS**, retail and food & beverage concessionaires, passenger service concessionaires, and inflight services companies (collectively, "Non-Airline Tenants") of the San Diego County Regional Airport Authority ("Authority") have continued to experience a decline in revenue commensurate with the unprecedented decline in passenger throughput, and have taken measures to reduce operating costs, including reduced hours of operation, temporary closure of many concession locations, staff layoffs and furloughs, and submitting urgent requests for additional financial relief; and

**WHEREAS**, due to the effects of COVID-19, and the significant decline in passenger traffic and Non-Airline Tenant business, Non-Airline Tenants are not able to generate the sales revenues necessary to support sustained payments of monthly rental obligations to the Authority; and

**WHEREAS**, on May 7, 2020, the Board adopted Resolution No. 2020-0057, authorizing staff to execute the required agreements to provide abatement of certain rents and fees to qualifying Non-Airline Tenants for a period beginning April 1, 2020 and ending September 30, 2020 ("*Rent Abatement Period*"); and

**WHEREAS**, on October 26, 2020, the Board adopted Resolution No. 2020-0099, authorizing staff to execute the required agreements to provide abatement of certain rents and fees to qualifying Non-Airline Tenants for a period beginning October 1, 2020 and ending December 31, 2020 ("*Rent Abatement Period – Extension 1*"); and

**WHEREAS**, on January 7, 2021, the Board adopted Resolution No. 2021-0002, authorizing staff to execute the required agreements to provide abatement of certain rents and fees to qualifying Non-Airline Tenants for a period beginning January 1, 2021 and ending March 31, 2021 (*"Rent Abatement Period – Extension 2"*); and

**WHEREAS**, on April 1, 2021, the Board adopted Resolution No. 2021-0028, authorizing staff to execute the required agreements to provide abatement of certain rents and fees to qualifying Non-Airline Tenants for a period beginning April 1, 2021 and ending June 30, 2021 (*"Rent Abatement Period – Extension 3"*); and

**WHEREAS**, on July 1, 2021, the Board adopted Resolution No. 2021-0070, authorizing staff to execute the required agreements to provide abatement of certain rents and fees to qualifying Non-Airline Tenants for a period beginning July 1, 2021 and ending September 30, 2021 (*"Rent Abatement Period – Extension 4"*); and

**WHEREAS**, the Authority has executed a Temporary Rent Forbearance and Abatement Amendment with several Non-Airline Tenants for the *Rent Abatement Period*, the *Rent Abatement Period – Extension 1*, the *Rent Abatement Period-Extension 2* and the *Rent Abatement Period-Extension 3* and *Rent Abatement Period-Extension 4*; and

**WHEREAS**, the unforeseen pandemic and dramatic enplanement declines brought on by COVID-19 were not contemplated at the time of RFP responses or the lease negotiations with Non-Airline Tenants, when rental structures were established; and

**WHEREAS**, Non-Airline Tenants continue to experience financial hardship due to severe declines in sales commensurate with enplanement declines brought on by COVID-19, and this trend is expected to continue; and

**WHEREAS**, it is in the best interest of the Authority and the public to extend temporary financial relief to qualifying Non-Airline Tenants so that they may remain financially resilient and stay open where possible during the COVID-19 pandemic; and

**WHEREAS**, it is in the best interest of the Authority and the public to provide immediate additional temporary financial relief to qualifying Non-Airline Tenants so that the Airport may resume normal operations as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public are met and the passenger experience at the Airport does not suffer; and

**WHEREAS**, the Authority desires to provide additional temporary financial relief to qualifying Non-Airline Tenants by implementing abatement of certain rental obligations for a three (3) month period (the "*Rent Forbearance and Abatement Program Extension 5*"), beginning on October 1, 2021 and ending on December 31, 2021 ("*Rent Abatement Period – Extension 5*"); and

**WHEREAS**, the Authority believes that the *Rent Forbearance and Abatement Program Extension 5* complies with the guidance issued by the Federal Aviation Administration ("FAA") on April 4, 2020 and updated on May 29, 2020 and December 2020, related to airports' consideration of COVID-19 restrictions and accommodations; and

**WHEREAS**, the Authority believes that the *Rent Forbearance and Abatement Program Extension 5* complies with Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible; and

**WHEREAS**, the Authority believes instituting the *Rent Forbearance and Abatement Program Extension 5* will help ensure that the Authority remains competitive for solicitation of operators and services in the future; and

**WHEREAS**, the Authority is party to multiple agreements with in-terminal retail, food and beverage, passenger service, and advertising tenants ("Concessionaires"), operating under individual non-exclusive concession leases ("Concession Lease"), and under the Concession Leases, Concessionaires are required to make monthly rental payments to the Authority, including where applicable: (1) a monthly payment in an amount that is one-twelfth the Minimum Annual Guarantee ("MAG") or a certain percentage of gross receipts, whichever is greater; (2) fixed-fees including monthly fixed-rent; (3) additional rent including variable cost recovery fees; (4) monthly support space rent; and, (5) contribution to a concession marketing fund; and

**WHEREAS**, as part of the *Rent Forbearance and Abatement Program Extension 5*, the Authority desires to provide rent forbearance and possible abatement to qualifying Concessionaires for the *Rent Abatement Period – Extension 5* for the following payment obligations only: (1) the amount that is the difference between the monthly MAG payment and percentage rent and (2) monthly concession marketing fund fees; and

**WHEREAS**, the Authority will place the specific amounts indicated into conditional forbearance until the end of the *Rent Abatement Period – Extension 5*; and waiver of the amounts in forbearance would be conditioned upon the Concessionaire's compliance with the terms and conditions of the applicable agreement and all amendments during the entire term of the *Rent Abatement Period – Extension 5*; and

**WHEREAS**, failure of a Concessionaire to comply with said terms and conditions will result in a full reinstatement of the amounts owed during the *Rent Abatement Period – Extension 5*; and

**WHEREAS**, the Authority, acting through its President/CEO, reserves the right to determine which Non-Airline Tenants will qualify for the *Rent Forbearance and Abatement Program Extension 5*; and

**WHEREAS**, to qualify for the *Rent Forbearance and Abatement Program Extension 5*, Non-Airline Tenants must: (1) enter into a written rent abatement agreement with the Authority; (2) abide by all terms and conditions of the original Temporary Rent Forbearance and Abatement Amendment, and subsequent abatement amendments; (3) be and remain current on all accounts payable to the Authority and agree to make the required payments for rents and fees that are not subject to abatement; (3) have on-file with the Authority a fully-funded and current security deposit or Letter of Credit; (4) agree to such other terms and conditions as determined by the President/CEO to be in the best interest of the Authority; and, (5) provide information requested by the Authority concerning application for any local, state, or federal funding that is available now or in the future, to the Authority or to the Tenant to offset any rents and fees abated by the Authority for the benefit of the tenant.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** finds that instituting the *Rent Forbearance and Abatement Program Extension 5* will help ensure the Airport remains financially self-sufficient and remains competitive for future solicitations and revenue opportunities; and

**BE IT FURTHER RESOLVED** that the Board finds that, it is in the best interest of the Authority and the public to provide immediate extension of temporary financial relief in the form of the *Rent Forbearance and Abatement Program Extension 5* to qualifying Non-Airline Tenants so that they may remain financially resilient and stay open where possible during the COVID-19 pandemic; and so that the Airport can resume normal operations as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public continue to be met and the passenger experience at the Airport does not suffer; and

**BE IT FURTHER RESOLVED** that the Board finds that instituting the *Rent Forbearance and Abatement Program Extension 5* is in the best interest of the Authority and the travelling public; and

**BE IT FURTHER RESOLVED** that the Board finds that similar rent forbearance and abatement programs have been implemented at airports across the United States; and

**BE IT FUTHER RESOLVED** that the Board finds that the *Rent Forbearance and Abatement Program Extension 5* complies with Grant Assurance 22 and Grant Assurance 24; and

**BE IT FURTHER RESOLVED** that the Board hereby approves and authorizes the President/CEO to execute the required agreements for the *Rent Forbearance and Abatement Program Extension 5* to reduce rental obligations of qualifying Non-Airline Tenants at the Airport, by providing abatement of MAG (or License Fees), certain fixed-rent, concession marketing fund fees and other such requirements as she deems in the best interest of the Airport Authority, for a period not to exceed three (3) months beginning October 1, 2021 and ending December 31, 2021, in response to the COVID-19 pandemic crisis; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.



**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Board Communication

Date: September 2, 2021  
To: Board Members  
Via: Kimberly J. Becker, President/CEO  
From: Scott M. Brickner, Chief Financial Officer  
Subject: Accept the Unaudited Financial Statements for the Fiscal Year Ended  
June 30, 2021 and 2020:

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Attached is the Authority's Unaudited Financial Statements for the Fiscal Year Ended June 30, 2021 and 2020 that was presented to the Finance Committee on August 23, 2021.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of June 30, 2021**  
**(Unaudited)**

**ASSETS**

	June	
	2021	2020
<b>Current assets:</b>		
Cash and investments <sup>(1)</sup>	\$ 200,862,213	\$ 83,708,140
Tenant lease receivable, net of allowance of 2021: (62,278) and 2020: (\$605,134)	23,041,394	22,826,211
Grants receivable	7,665,691	25,467,263
Notes receivable-current portion	2,243,644	2,123,843
Prepaid expenses and other current assets	7,086,088	8,911,227
<b>Total current assets</b>	<b>240,899,030</b>	<b>143,036,684</b>
<b>Cash designated for capital projects and other <sup>(1)</sup></b>	<b>46,916,336</b>	<b>64,026,034</b>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve <sup>(1)</sup>	62,380,014	63,145,006
Passenger facility charges and interest unapplied <sup>(1)</sup>	51,233,055	65,034,830
Customer facility charges and interest unapplied <sup>(1)</sup>	26,565,671	42,744,222
SBD Bond Guarantee <sup>(1)</sup>	2,222,300	4,000,000
Bond proceeds held by trustee <sup>(1)</sup>	431,192,290	454,120,945
Passenger facility charges receivable	5,762,062	428,687
Customer facility charges receivable	2,384,282	1,135,327
Customer facility charges held by trustee	133,778	306,955
OCIP insurance reserve	5,075,108	5,519,913
<b>Total restricted assets</b>	<b>586,948,560</b>	<b>636,435,885</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	185,938,345	136,757,115
Runways, roads and parking lots	719,974,821	708,999,286
Buildings and structures	1,872,226,867	1,733,867,142
Machinery and equipment	62,249,919	65,312,541
Vehicles	24,502,314	25,655,406
Office furniture and equipment	36,230,326	44,467,928
Works of art	13,980,641	13,980,641
Construction-in-progress	248,535,465	288,353,300
	<b>3,163,638,698</b>	<b>3,017,393,359</b>
Less accumulated depreciation	(1,333,930,304)	(1,228,792,353)
<b>Total capital assets, net</b>	<b>1,829,708,394</b>	<b>1,788,601,006</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	24,965,223	27,208,867
Investments-long-term portion <sup>(1)</sup>	121,438,057	250,218,936
Net OPEB Asset	1,649,215	2,136,494
Security deposit	1,194,882	304,985
<b>Total other assets</b>	<b>149,247,377</b>	<b>279,869,282</b>
<b>Deferred outflows of resources:</b>		
Deferred pension outflows	30,748,781	21,105,307
Deferred OPEB outflows	1,813,896	1,113,811
Deferred POB outflows	908,672	542,202
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,887,191,046</b>	<b>\$ 2,934,730,211</b>

<sup>(1)</sup> Total cash and investments, \$942,809,936 for 2021 and \$1,026,998,113 for 2020

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Net Position**  
**as of June 30, 2021**  
**(Unaudited)**

**LIABILITIES AND NET POSITION**

	<b>June</b>	
	<b>2021</b>	<b>2020</b>
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 69,840,777	\$ 67,414,766
Deposits and other current liabilities	5,574,426	23,581,773
<b>Total current liabilities</b>	<b>75,415,203</b>	<b>90,996,539</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	36,520,000	31,560,000
Accrued interest on bonds and variable debt	40,847,696	39,712,135
<b>Total liabilities payable from restricted assets</b>	<b>77,367,696</b>	<b>71,272,135</b>
<b>Long-term liabilities:</b>		
Other long-term liabilities	15,027,621	9,904,484
Long term debt - bonds net of amortized premium	1,799,077,883	1,849,648,469
Net pension liability	34,018,795	15,961,502
<b>Total long-term liabilities</b>	<b>1,848,124,299</b>	<b>1,875,514,455</b>
<b>Total liabilities</b>	<b>2,000,907,198</b>	<b>2,037,783,129</b>
<b>Deferred inflows of resources:</b>		
Deferred pension inflows	2,065,506	6,190,685
Deferred OPEB inflows	890,973	1,400,369
Deferred POB inflows	200,876	218,627
Deferred Inflows Bond Refunding	3,868,146	4,071,732
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 2,007,932,699</b>	<b>\$ 2,049,664,542</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	415,308,904	355,682,655
Other restricted	160,696,731	182,007,988
Unrestricted:		
Designated	74,877,272	43,361,622
Undesignated	228,375,440	304,013,404
<b>Total Net Position</b>	<b>\$ 879,258,347</b>	<b>\$ 885,065,669</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Month Ended June 30 2021**  
**(Unaudited)**

	<b>Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>	<b>% Change</b>	<b>Prior Year</b>
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 4,031,952	\$ 5,280,112	\$ 1,248,160	31%	\$ (3,489,554)
Aircraft parking Fees	(1,081,466)	(852,612)	228,854	21%	(828,312)
Building rentals	10,544,066	13,052,622	2,508,556	24%	(2,123,049)
CUPPS Support Charges	1,074,544	684,926	(389,618)	(36)%	(205,525)
Other aviation revenue	13,293	(23,489)	(36,782)	(277)%	14,890
Terminal rent non-airline	208,516	220,784	12,268	6%	208,910
Terminal concessions	2,219,444	2,502,979	283,535	13%	2,358,394
Terminal Concessions-Revenue Waived	-	(690,958)	(690,958)	-	(1,784,776)
Rental car license fees	2,206,469	3,246,128	1,039,659	47%	2,932,958
Rental car center cost recovery	174,259	160,368	(13,891)	(8)%	164,573
Rental Car-Revnuue Waived	-	(165,721)	(165,721)	-	(2,208,217)
License fees other	479,741	471,896	(7,845)	(2)%	285,098
Parking revenue	2,885,488	3,338,598	453,110	16%	1,093,464
Ground transportation permits and citations	1,195,730	805,950	(389,780)	(33)%	280,233
Ground rentals	1,593,242	1,812,353	219,111	14%	1,326,472
Grant reimbursements	24,800	23,803	(997)	(4)%	24,000
Other operating revenue	96,116	140,702	44,586	46%	110,525
<b>Total operating revenues</b>	<b>25,666,194</b>	<b>30,008,441</b>	<b>4,342,247</b>	<b>17%</b>	<b>(1,839,916)</b>
<b>Operating expenses:</b>					
Salaries and benefits	5,234,868	9,502,306	(4,267,438)	(82)%	5,239,427
Contractual services	2,735,279	2,869,658	(134,379)	(5)%	2,477,357
Safety and security	3,371,139	4,124,672	(753,533)	(22)%	2,547,350
Space rental	850,163	884,112	(33,949)	(4)%	851,393
Utilities	1,323,313	1,127,130	196,183	15%	868,514
Maintenance	1,311,258	765,002	546,256	42%	834,431
Equipment and systems	44,354	45,194	(840)	(2)%	22,320
Materials and supplies	46,710	60,492	(13,782)	(30)%	57,521
Insurance	118,837	114,625	4,212	4%	99,064
Employee development and support	97,814	66,368	31,446	32%	37,846
Business development	161,349	43,967	117,382	73%	469,627
Equipment rentals and repairs	478,974	308,404	170,570	36%	257,037
<b>Total operating expenses</b>	<b>15,774,058</b>	<b>19,911,930</b>	<b>(4,137,872)</b>	<b>(26)%</b>	<b>13,761,887</b>
Depreciation	15,842,836	15,842,836	-	-	18,278,185
<b>Operating income (loss)</b>	<b>(5,950,700)</b>	<b>(5,746,325)</b>	<b>204,375</b>	<b>3%</b>	<b>(33,879,988)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	2,913,637	5,287,927	2,374,290	81%	646,083
Customer facility charges (Rental Car Center)	2,716,259	2,436,332	(279,927)	(10)%	875,057
Federal Relief Grants	4,741,459	-	(4,741,459)	(100)%	22,498,808
Quieter Home Program	(242,660)	(280,670)	(38,010)	(16)%	(409,123)
Interest income	410,653	915,135	504,482	123%	1,416,716
BAB interest rebate	-	-	-	-	-
Interest expense	(7,304,981)	(6,988,731)	316,250	4%	(4,803,256)
Bond amortization costs	629,477	1,153,266	523,789	83%	1,229,947
Other nonoperating income (expenses)	(833)	(1,260,711)	(1,259,878)	-	335,431
<b>Nonoperating revenue, net</b>	<b>3,863,011</b>	<b>1,262,548</b>	<b>(2,600,463)</b>	<b>(67)%</b>	<b>21,789,663</b>
<b>Change in net position before capital grant contributions</b>	<b>(2,087,689)</b>	<b>(4,483,777)</b>	<b>(2,396,088)</b>	<b>(115)%</b>	<b>(12,090,325)</b>
Capital grant contributions	375,000	154,352	(220,648)	(59)%	66,834
<b>Change in net position</b>	<b>\$ (1,712,689)</b>	<b>\$ (4,329,425)</b>	<b>\$ (2,616,736)</b>	<b>(153)%</b>	<b>\$ (12,023,491)</b>

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Twelve Months Ended June 30, 2021 and 2020**  
**(Unaudited)**

	<b>Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>	<b>% Change</b>	<b>Prior Year</b>
<b>Operating revenues:</b>					
Aviation revenue:					
Landing fees	\$ 36,134,992	\$ 34,064,420	\$ (2,070,572)	(6)%	\$ 33,241,412
Aircraft parking fees	9,033,748	8,646,013	(387,735)	(4)%	8,354,053
Building rentals	91,092,171	84,088,133	(7,004,038)	(8)%	82,453,271
CUPPS Support Charges	7,916,842	7,403,086	(513,756)	(6)%	7,627,629
Other aviation revenue	91,466	120,472	29,006	32%	161,162
Terminal rent non-airline	2,514,922	2,589,064	74,142	3%	2,460,888
Terminal concessions	21,237,344	27,301,971	6,064,627	29%	30,771,780
Terminal Concessions-Revenue Waived	-	(16,547,598)	(16,547,598)	-	(5,773,227)
Rental car license fees	21,149,372	26,319,610	5,170,238	24%	31,010,817
Rental car center cost recovery	1,568,329	1,924,418	356,089	23%	2,008,703
Rental Car-Revenue Waived	-	(11,270,966)	(11,270,966)	-	(6,949,501)
License fees other	3,535,195	3,369,435	(165,760)	(5)%	6,174,751
Parking revenue	22,453,809	22,237,610	(216,199)	(1)%	36,439,920
Ground transportation permits and citations	9,661,827	5,209,068	(4,452,759)	(46)%	14,311,046
Ground rentals	18,349,758	19,259,872	910,114	5%	18,925,454
Grant reimbursements	296,000	343,679	47,679	16%	301,076
Other operating revenue	1,069,502	1,338,471	268,969	25%	1,516,733
<b>Total operating revenues</b>	<b>246,105,277</b>	<b>216,396,758</b>	<b>(29,708,519)</b>	<b>(12)%</b>	<b>263,035,967</b>
<b>Operating expenses:</b>					
Salaries and benefits	51,840,570	53,630,211	(1,789,641)	(3)%	51,666,850
Contractual services	29,070,627	24,739,638	4,330,989	15%	37,693,633
Safety and security	34,175,975	35,085,809	(909,834)	(3)%	29,456,871
Space rental	10,203,150	10,266,658	(63,508)	(1)%	10,207,066
Utilities	14,298,649	11,729,710	2,568,939	18%	12,747,899
Maintenance	12,432,989	9,110,601	3,322,388	27%	11,584,300
Equipment and systems	339,464	424,501	(85,037)	(25)%	336,469
Materials and supplies	623,604	449,999	173,605	28%	650,976
Insurance	1,558,488	1,518,539	39,949	3%	1,308,471
Employee development and support	805,887	441,884	364,003	45%	966,567
Business development	1,235,563	208,729	1,026,834	83%	2,033,123
Equipment rentals and repairs	3,880,126	3,380,120	500,006	13%	3,598,349
<b>Total operating expenses</b>	<b>160,465,092</b>	<b>150,986,399</b>	<b>9,478,693</b>	<b>6%</b>	<b>162,250,574</b>
Depreciation	132,833,788	132,833,788	-	-	131,587,038
<b>Operating income (loss)</b>	<b>(47,193,603)</b>	<b>(67,423,429)</b>	<b>(20,229,826)</b>	<b>(43)%</b>	<b>(30,801,645)</b>
<b>Nonoperating revenue (expenses):</b>					
Passenger facility charges	24,170,348	22,109,906	(2,060,442)	(9)%	34,392,981
Customer facility charges (Rental Car Center)	20,738,690	15,755,254	(4,983,436)	(24)%	30,239,698
Federal Relief Grants	54,326,406	77,218,785	22,892,379	42%	36,895,488
Quieter Home Program	(3,145,332)	(3,232,879)	(87,547)	(3)%	(3,295,207)
Interest income	7,589,540	13,471,321	5,881,781	77%	19,690,125
BAB interest rebate	-	-	-	-	2,089,397
Interest expense	(84,892,858)	(82,117,740)	2,775,118	3%	(85,324,952)
Bond amortization costs	9,589,353	14,050,586	4,461,233	47%	9,623,981
Other nonoperating income (expenses)	(20,000)	(9,570,864)	(9,550,864)	-	14,181,467
<b>Nonoperating revenue, net</b>	<b>28,356,147</b>	<b>47,684,369</b>	<b>19,328,222</b>	<b>68%</b>	<b>58,492,978</b>
<b>Change in net position before capital grant contributions</b>	<b>(18,837,456)</b>	<b>(19,739,060)</b>	<b>(901,604)</b>	<b>(5)%</b>	<b>27,691,333</b>
Capital grant contributions	10,912,499	13,931,737	3,019,238	28%	4,071,980
<b>Change in net position</b>	<b>\$ (7,924,957)</b>	<b>\$ (5,807,323)</b>	<b>\$ 2,117,635</b>	<b>27%</b>	<b>\$ 31,763,313</b>



**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
Print Time: 3:40:55PM  
Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Landing Fees</b>										
41112 - Landing Fees	\$4,031,952	\$5,304,256	\$1,272,304	32	\$(3,461,552)	\$36,134,992	\$34,183,487	\$(1,951,505)	(5)	\$33,416,211
41113 - Landing Fee Rebate	0	(24,144)	(24,144)	0	(28,002)	0	(119,067)	(119,067)	0	(174,799)
<b>Total Landing Fees</b>	<b>4,031,952</b>	<b>5,280,112</b>	<b>1,248,160</b>	<b>31</b>	<b>(3,489,554)</b>	<b>36,134,992</b>	<b>34,064,420</b>	<b>(2,070,572)</b>	<b>(6)</b>	<b>33,241,412</b>
<b>Aircraft Parking Fees</b>										
41160 - Aircraft Parking Position Rent	1,933,035	1,659,350	(273,684)	(14)	(242,735)	6,995,745	6,826,636	(169,108)	(2)	6,465,181
41162 - Parking Position Turn Fee	(1,161,070)	(158,765)	1,002,305	86	(203,814)	709,965	417,305	(292,660)	(41)	542,700
41165 - Overnight Parking Fee	(1,853,431)	(2,353,197)	(499,766)	(27)	(381,763)	1,328,039	1,402,072	74,033	6	1,346,172
<b>Total Aircraft Parking Fees</b>	<b>(1,081,466)</b>	<b>(852,612)</b>	<b>228,855</b>	<b>21</b>	<b>(828,312)</b>	<b>9,033,748</b>	<b>8,646,013</b>	<b>(387,735)</b>	<b>(4)</b>	<b>8,354,053</b>
<b>Building and Other Rents</b>										
41210 - Terminal Rent	10,270,577	12,955,997	2,685,421	26	(2,189,150)	89,295,163	83,555,454	(5,739,710)	(6)	79,191,451
41211 - Terminal Rent-Waived	0	(21,234)	(21,234)	0	0	0	(452,181)	(452,181)	0	0
41215 - Federal Inspection Services	273,490	117,860	(155,630)	(57)	66,100	1,797,008	984,860	(812,148)	(45)	3,261,820
<b>Total Building and Other Rents</b>	<b>10,544,067</b>	<b>13,052,623</b>	<b>2,508,556</b>	<b>24</b>	<b>(2,123,050)</b>	<b>91,092,171</b>	<b>84,088,132</b>	<b>(7,004,039)</b>	<b>(8)</b>	<b>82,453,271</b>
<b>Security Surcharge</b>										
41310 - Airside Security Charges	0	0	0	0	0	0	0	0	0	0
41320 - Terminal Security Charge	0	0	0	0	0	0	0	0	0	0
<b>Total Security Surcharge</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CUPPS Support Charges</b>										
41400 - Common Use Fees	1,074,544	684,926	(389,618)	(36)	(205,525)	7,916,842	7,403,086	(513,756)	(6)	7,627,629
<b>Total CUPPS Support Charges</b>	<b>1,074,544</b>	<b>684,926</b>	<b>(389,618)</b>	<b>(36)</b>	<b>(205,525)</b>	<b>7,916,842</b>	<b>7,403,086</b>	<b>(513,756)</b>	<b>(6)</b>	<b>7,627,629</b>
<b>Other Aviation</b>										
43100 - Fuel Franchise Fees	13,293	24,771	11,478	86	14,890	91,466	182,552	91,086	100	161,162
43140 - Air Service Incentive Rebates	0	(48,260)	(48,260)	0	0	0	(62,080)	(62,080)	0	0
<b>Total Other Aviation</b>	<b>13,293</b>	<b>(23,489)</b>	<b>(36,782)</b>	<b>(277)</b>	<b>14,890</b>	<b>91,466</b>	<b>120,472</b>	<b>29,006</b>	<b>32</b>	<b>161,162</b>
<b>Non-Airline Terminal Rents</b>										
45010 - Terminal Rent - Non-Airline	208,516	220,784	12,268	6	208,910	2,514,922	2,589,064	74,142	3	2,460,888
<b>Total Non-Airline Terminal Rents</b>	<b>208,516</b>	<b>220,784</b>	<b>12,268</b>	<b>6</b>	<b>208,910</b>	<b>2,514,922</b>	<b>2,589,064</b>	<b>74,142</b>	<b>3</b>	<b>2,460,888</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
Print Time: 3:40:55PM  
Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Concession Revenue</b>										
45111 - Term Concessions-Food & Bev	\$1,042,837	\$1,136,695	\$93,858	9	\$1,163,058	\$9,916,231	\$12,850,176	\$2,933,945	30	\$13,881,594
45112 - Terminal Concessions - Retail	633,345	672,647	39,302	6	810,098	6,010,074	7,523,257	1,513,183	25	8,243,414
45113 - Term Concessions - Other	189,755	379,679	189,924	100	154,546	1,983,323	3,688,266	1,704,943	86	4,003,031
45114 - Term Concessions Space Rents	85,551	80,663	(4,888)	(6)	82,206	1,023,935	970,524	(53,412)	(5)	1,006,304
45115 - Term Concessions Cost Recovery	110,808	90,331	(20,477)	(18)	45,882	997,272	923,488	(73,784)	(7)	1,523,610
45116 - Rec Distr Center Cost Recovery	107,034	96,649	(10,385)	(10)	92,830	963,306	1,088,738	125,432	13	1,565,219
45117 - Concessions Marketing Program	50,114	46,315	(3,799)	(8)	9,774	343,203	257,522	(85,681)	(25)	548,609
45119 - Term Concessions-Revenue Waived	0	(690,958)	(690,958)	0	(1,784,776)	0	(16,547,598)	(16,547,598)	0	(5,773,227)
45120 - Rental car license fees	2,206,469	3,246,128	1,039,659	47	2,932,958	21,149,372	26,319,610	5,170,238	24	31,010,817
45121 - Rental Car Center Cost Recover	174,259	160,368	(13,891)	(8)	164,573	1,568,329	1,924,418	356,090	23	2,008,703
45122 - Rental Car - Revenue Waived	0	(165,721)	(165,721)	0	(2,208,217)	0	(11,270,966)	(11,270,966)	0	(6,949,501)
45130 - License Fees - Other	479,741	445,212	(34,529)	(7)	285,098	3,535,195	3,978,972	443,777	13	6,174,751
45131 - License Fees Other Waiver	0	26,684	26,684	0	0	0	(609,538)	(609,538)	0	0
<b>Total Concession Revenue</b>	<b>5,079,913</b>	<b>5,524,692</b>	<b>444,780</b>	<b>9</b>	<b>1,748,030</b>	<b>47,490,240</b>	<b>31,096,870</b>	<b>(16,393,369)</b>	<b>(35)</b>	<b>57,243,323</b>
<b>Parking and Ground Transportat</b>										
45210 - Parking	2,885,488	3,338,598	453,110	16	1,093,464	22,453,809	22,237,610	(216,199)	(1)	36,439,920
45220 - AVI fees	1,190,830	780,696	(410,134)	(34)	254,484	9,447,054	4,944,964	(4,502,090)	(48)	13,865,017
45240 - Ground Transportation Pe	0	4,402	4,402	0	420	160,742	159,159	(1,583)	(1)	224,925
45250 - Citations	4,900	20,852	15,952	326	25,328	54,031	104,945	50,914	94	221,104
<b>Total Parking and Ground Transportat</b>	<b>4,081,218</b>	<b>4,144,548</b>	<b>63,330</b>	<b>2</b>	<b>1,373,697</b>	<b>32,115,636</b>	<b>27,446,678</b>	<b>(4,668,958)</b>	<b>(15)</b>	<b>50,750,966</b>
<b>Ground Rentals</b>										
45310 - Ground Rental Fixed - N	1,593,242	1,627,744	34,502	2	1,582,855	18,349,758	19,257,300	907,542	5	19,686,172
45311 - Ground Rental Fixed Waived	0	0	0	0	(256,383)	0	(769,148)	(769,148)	0	(760,718)
45320 - Ground Rental - Percenta	0	22,862	22,862	0	0	0	22,862	22,862	0	0
45325 - Fuel Lease Revenue	0	161,747	161,747	0	0	0	748,859	748,859	0	0
<b>Total Ground Rentals</b>	<b>1,593,242</b>	<b>1,812,353</b>	<b>219,111</b>	<b>14</b>	<b>1,326,472</b>	<b>18,349,758</b>	<b>19,259,872</b>	<b>910,114</b>	<b>5</b>	<b>18,925,455</b>
<b>Grant Reimbursements</b>										
45410 - TSA Reimbursements	24,800	23,803	(997)	(4)	24,000	296,000	343,679	47,679	16	292,800
45420 - Planning Grants	0	0	0	0	0	0	0	0	0	8,276
<b>Total Grant Reimbursements</b>	<b>24,800</b>	<b>23,803</b>	<b>(997)</b>	<b>(4)</b>	<b>24,000</b>	<b>296,000</b>	<b>343,679</b>	<b>47,679</b>	<b>16</b>	<b>301,076</b>



**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
Print Time: 3:40:55PM  
Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Other Operating Revenue</b>										
45510 - Finger Printing Fee	\$14,394	\$14,882	\$488	3	\$4,741	\$117,145	\$116,233	\$(912)	(1)	\$178,002
45520 - Utilities Reimbursements	17,176	17,391	215	1	16,676	201,612	202,258	646	0	200,202
45530 - Miscellaneous Other Reve	4,274	6,897	2,623	61	2,650	51,288	36,585	(14,703)	(29)	146,895
45535 - Innovation Lab Revenue	0	1,039	1,039	0	400	0	1,039	1,039	0	1,000
45540 - Service Charges	7,314	24,206	16,892	231	9,427	87,767	270,627	182,860	208	241,071
45550 - Telecom Services	40,825	38,647	(2,178)	(5)	39,762	489,900	433,669	(56,231)	(11)	495,449
45570 - FBO Landing Fees	12,133	37,640	25,507	210	36,868	117,151	278,060	160,909	137	250,634
45580 - Equipment Rental	0	0	0	0	0	4,640	4,640	0	0	4,640
45599 - Other Operating Rev Waived	0	0	0	0	0	0	(4,640)	(4,640)	0	(1,160)
<b>Total Other Operating Revenue</b>	<b>96,116</b>	<b>140,702</b>	<b>44,586</b>	<b>46</b>	<b>110,524</b>	<b>1,069,503</b>	<b>1,338,471</b>	<b>268,969</b>	<b>25</b>	<b>1,516,733</b>
<b>Total Operating Revenue</b>	<b>25,666,194</b>	<b>30,008,443</b>	<b>4,342,248</b>	<b>17</b>	<b>(1,839,917)</b>	<b>246,105,277</b>	<b>216,396,758</b>	<b>(29,708,519)</b>	<b>(12)</b>	<b>263,035,966</b>
<b>Personnel Expenses</b>										
<b>Salaries</b>										
51110 - Salaries & Wages	3,952,518	3,299,059	653,459	17	3,487,409	36,765,870	30,849,355	5,916,515	16	31,879,548
51210 - Paid Time Off	29,167	386,257	(357,090)	(1,224)	220,396	350,000	3,093,346	(2,743,346)	(784)	3,286,004
51220 - Holiday Pay	0	51,629	(51,629)	0	56,265	0	705,171	(705,171)	0	755,605
51240 - Other Leave With Pay	0	34,434	(34,434)	0	70,237	0	404,540	(404,540)	0	277,717
51250 - Special Pay	0	677,470	(677,470)	0	6,289	0	795,269	(795,269)	0	213,250
<b>Total Salaries</b>	<b>3,981,684</b>	<b>4,448,849</b>	<b>(467,165)</b>	<b>(12)</b>	<b>3,840,596</b>	<b>37,115,870</b>	<b>35,847,681</b>	<b>1,268,190</b>	<b>3</b>	<b>36,412,124</b>
52110 - Overtime	59,994	63,085	(3,090)	(5)	35,050	668,500	443,402	225,098	34	747,017

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<b>Benefits</b>										
54110 - FICA Tax	\$313,554	\$330,179	\$(16,625)	(5)	\$280,382	\$2,793,356	\$2,613,342	\$180,015	6	\$2,653,499
54120 - Unemployment Insurance-S	0	(10,428)	10,428	0	0	0	33,118	(33,118)	0	11,385
54130 - Workers Compensation Ins	28,941	23,828	5,114	18	19,260	282,981	165,413	117,568	42	183,940
54135 - Workers Comp Incident Expense	0	11,712	(11,712)	0	306	0	74,527	(74,527)	0	102,700
54210 - Medical Insurance	440,612	100,860	339,752	77	694,347	5,134,035	4,132,411	1,001,624	20	4,665,039
54220 - Dental Insurance	29,152	(10,924)	40,076	137	29,598	343,094	251,341	91,753	27	324,256
54230 - Vision Insurance	3,400	3,045	355	10	3,248	40,800	37,818	2,982	7	39,568
54240 - Life Insurance	7,714	5,097	2,617	34	7,439	92,369	75,441	16,928	18	88,751
54250 - Short Term Disability	13,696	12,406	1,290	9	13,157	163,940	153,049	10,892	7	152,028
54310 - Retirement	851,638	871,911	(20,273)	(2)	704,931	9,938,799	9,866,707	72,092	1	8,656,292
54312 - Pension - GASB 68	0	4,455,071	(4,455,071)	0	0	0	4,455,071	(4,455,071)	0	2,057,058
54313 - POB Pension - GASB 73	0	295,395	(295,395)	0	166,925	0	295,395	(295,395)	0	166,925
54314 - OPEB - GASB 75	0	(587,075)	587,075	0	0	0	(587,075)	587,075	0	(703,371)
54315 - Retiree Health Benefits	63,850	(71,923)	135,773	213	(265,761)	766,200	784,408	(18,208)	(2)	579,798
54410 - Taxable Benefits	0	0	0	0	0	0	21,923	(21,923)	0	16,558
54430 - Accrued Vacation	0	11,526	(11,526)	0	122,923	0	673,359	(673,359)	0	538,373
<b>Total Benefits</b>	<b>1,752,557</b>	<b>5,440,680</b>	<b>(3,688,123)</b>	<b>(210)</b>	<b>1,776,755</b>	<b>19,555,575</b>	<b>23,046,248</b>	<b>(3,490,673)</b>	<b>(18)</b>	<b>19,532,798</b>
<b>Cap Labor/Burden/OH Recharge</b>										
54510 - Capitalized Labor Recha	(505,134)	(222,942)	(282,192)	(56)	(256,741)	(4,967,506)	(3,080,151)	(1,887,355)	(38)	(3,078,357)
54515 - Capitalized Burden Rech	0	(159,223)	159,223	0	(111,208)	0	(2,028,056)	2,028,056	0	(1,348,446)
<b>Total Cap Labor/Burden/OH Recharge</b>	<b>(505,134)</b>	<b>(382,165)</b>	<b>(122,969)</b>	<b>(24)</b>	<b>(367,949)</b>	<b>(4,967,506)</b>	<b>(5,108,207)</b>	<b>140,701</b>	<b>3</b>	<b>(4,426,803)</b>
<b>QHP Labor/Burden/OH Recharge</b>										
54520 - QHP Labor Recharge	(54,234)	(17,885)	(36,349)	(67)	(16,683)	(531,869)	(283,699)	(248,169)	(47)	(280,538)
54525 - QHP Burden Recharge	0	(7,515)	7,515	0	(8,240)	0	(122,470)	122,470	0	(134,245)
54526 - QHP OH Contra Acct	0	(39,040)	39,040	0	(20,103)	0	(188,705)	188,705	0	(165,034)
<b>Total QHP Labor/Burden/OH Recharge</b>	<b>(54,234)</b>	<b>(64,439)</b>	<b>10,206</b>	<b>19</b>	<b>(45,026)</b>	<b>(531,869)</b>	<b>(594,875)</b>	<b>63,006</b>	<b>12</b>	<b>(579,817)</b>
<b>MM&amp;JS Labor/Burden/OH Recharge</b>										
54530 - MM & JS Labor Recharge	0	0	0	0	0	0	(336)	336	0	(18,471)
54531 - Joint Studies - Labor	0	(2,690)	2,690	0	0	0	(2,690)	2,690	0	0
54536 - Maintenance-Burden	0	(1,013)	1,013	0	0	0	(1,013)	1,013	0	0
<b>Total MM&amp;JS Labor/Burden/OH Recharge</b>	<b>0</b>	<b>(3,703)</b>	<b>3,703</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,039)</b>	<b>4,039</b>	<b>0</b>	<b>(18,471)</b>
<b>Total Personnel Expenses</b>	<b>5,234,868</b>	<b>9,502,307</b>	<b>(4,267,438)</b>	<b>(82)</b>	<b>5,239,427</b>	<b>51,840,570</b>	<b>53,630,209</b>	<b>(1,789,639)</b>	<b>(3)</b>	<b>51,666,848</b>

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<b>Non-Personnel Expenses</b>										
<b>Contract Services</b>										
61100 - Temporary Staffing	\$63,765	\$(1,177)	\$64,942	102	\$5,795	\$187,955	\$237,188	\$(49,233)	(26)	\$452,254
61110 - Auditing Services	20,000	19,000	1,000	5	20,000	147,800	137,981	9,819	7	172,610
61120 - Legal Services	33,000	29,437	3,563	11	287,300	597,000	496,915	100,085	17	609,821
61130 - Services - Professional	689,938	793,317	(103,379)	(15)	775,578	6,816,930	5,884,329	932,601	14	7,788,490
61150 - Outside Svs - Other	394,556	382,423	12,133	3	373,280	3,567,696	2,545,483	1,022,214	29	3,944,477
61160 - Services - Custodial	1,419,936	1,546,475	(126,539)	(9)	918,253	16,412,332	14,306,248	2,106,084	13	23,094,983
61190 - Receiving & Dist Cntr Services	114,084	100,182	13,902	12	97,150	1,340,914	1,131,494	209,420	16	1,630,998
<b>Total Contract Services</b>	<b>2,735,280</b>	<b>2,869,657</b>	<b>(134,377)</b>	<b>(5)</b>	<b>2,477,356</b>	<b>29,070,627</b>	<b>24,739,638</b>	<b>4,330,989</b>	<b>15</b>	<b>37,693,632</b>
<b>Safety and Security</b>										
61170 - Services - Fire, Police,	704,641	932,784	(228,143)	(32)	334,646	7,615,790	7,394,650	221,140	3	6,602,079
61180 - Services - SDUPD-Harbor	2,189,270	2,791,320	(602,050)	(28)	1,810,433	20,714,576	22,242,854	(1,528,278)	(7)	16,723,815
61185 - Guard Services	352,805	254,949	97,856	28	291,918	4,129,609	3,734,202	395,407	10	4,460,027
61188 - Other Safety & Security Serv	124,423	145,619	(21,196)	(17)	110,351	1,716,000	1,714,103	1,897	0	1,670,950
<b>Total Safety and Security</b>	<b>3,371,139</b>	<b>4,124,672</b>	<b>(753,533)</b>	<b>(22)</b>	<b>2,547,349</b>	<b>34,175,975</b>	<b>35,085,809</b>	<b>(909,834)</b>	<b>(3)</b>	<b>29,456,871</b>
<b>Space Rental</b>										
62100 - Rent	850,163	884,112	(33,949)	(4)	851,393	10,203,150	10,266,658	(63,508)	(1)	10,207,066
<b>Total Space Rental</b>	<b>850,163</b>	<b>884,112</b>	<b>(33,949)</b>	<b>(4)</b>	<b>851,393</b>	<b>10,203,150</b>	<b>10,266,658</b>	<b>(63,508)</b>	<b>(1)</b>	<b>10,207,066</b>
<b>Utilities</b>										
63100 - Telephone & Other Commun	54,775	8,665	46,110	84	125,997	657,460	488,043	169,417	26	601,202
63110 - Utilities - Gas & Electr	1,157,418	1,010,593	146,825	13	714,759	12,389,919	10,607,072	1,782,847	14	11,085,339
63120 - Utilities - Water	111,121	107,872	3,249	3	27,757	1,251,270	634,595	616,675	49	1,061,358
<b>Total Utilities</b>	<b>1,323,314</b>	<b>1,127,129</b>	<b>196,185</b>	<b>15</b>	<b>868,514</b>	<b>14,298,649</b>	<b>11,729,710</b>	<b>2,568,939</b>	<b>18</b>	<b>12,747,898</b>
<b>Maintenance</b>										
64100 - Facilities Supplies	78,100	63,504	14,596	19	41,859	738,700	582,454	156,246	21	677,733
64110 - Maintenance - Annual R	1,122,491	646,830	475,661	42	700,278	10,331,789	7,604,295	2,727,494	26	9,135,644
64125 - Major Maintenance - Mat	69,000	124,758	(55,758)	(81)	27,504	862,500	527,709	334,791	39	1,284,510
64140 - Refuse & Hazardous Waste	41,667	(70,089)	111,756	268	64,789	500,000	396,143	103,857	21	486,413
<b>Total Maintenance</b>	<b>1,311,257</b>	<b>765,003</b>	<b>546,254</b>	<b>42</b>	<b>834,430</b>	<b>12,432,989</b>	<b>9,110,600</b>	<b>3,322,389</b>	<b>27</b>	<b>11,584,301</b>

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<b>Equipment and Systems</b>										
65100 - Equipment & Systems	\$44,354	\$45,194	\$(840)	(2)	\$22,320	\$339,464	\$424,501	\$(85,037)	(25)	\$336,469
<b>Total Equipment and Systems</b>	<b>44,354</b>	<b>45,194</b>	<b>(840)</b>	<b>(2)</b>	<b>22,320</b>	<b>339,464</b>	<b>424,501</b>	<b>(85,037)</b>	<b>(25)</b>	<b>336,469</b>
<b>Materials and Supplies</b>										
65110 - Office & Operating Suppl	32,067	31,986	81	0	39,717	464,304	278,706	185,598	40	447,096
65120 - Safety Equipment & Suppl	7,143	27,834	(20,691)	(290)	17,417	108,800	156,202	(47,402)	(44)	177,791
65130 - Tools - Small	7,500	672	6,828	91	387	50,500	15,091	35,409	70	26,089
<b>Total Materials and Supplies</b>	<b>46,711</b>	<b>60,493</b>	<b>(13,782)</b>	<b>(30)</b>	<b>57,521</b>	<b>623,604</b>	<b>449,999</b>	<b>173,605</b>	<b>28</b>	<b>650,976</b>
<b>Insurance</b>										
67170 - Insurance - Property	74,133	72,917	1,216	2	58,335	889,591	875,000	14,591	2	700,017
67171 - Insurance - Liability	15,639	14,958	680	4	13,599	187,663	179,500	8,163	4	163,185
67172 - Insurance - Public Offic	16,269	14,491	1,778	11	15,494	196,427	175,095	21,332	11	187,130
67173 - Insurance Miscellaneous	12,795	12,259	536	4	11,636	284,807	288,943	(4,136)	(1)	258,139
<b>Total Insurance</b>	<b>118,835</b>	<b>114,625</b>	<b>4,209</b>	<b>4</b>	<b>99,063</b>	<b>1,558,487</b>	<b>1,518,538</b>	<b>39,949</b>	<b>3</b>	<b>1,308,471</b>
<b>Employee Development and Suppo</b>										
66120 - Awards - Service	15,151	(14,081)	29,232	193	4,858	70,550	35,280	35,270	50	72,561
66130 - Book & Periodicals	4,430	1,338	3,091	70	3,648	51,330	19,054	32,276	63	54,691
66220 - Permits/Certificates/Lic	11,167	6,855	4,312	39	7,342	134,049	84,950	49,099	37	99,641
66260 - Recruiting	0	9,542	(9,542)	0	0	5,500	17,272	(11,772)	(214)	24,605
66280 - Seminars & Training	30,122	22,384	7,738	26	(4,111)	193,427	62,349	131,079	68	246,786
66290 - Transportation	12,278	9,849	2,428	20	10,244	141,596	116,891	24,705	17	132,780
66305 - Travel-Employee Developm	9,464	0	9,464	100	1,399	58,510	(2,225)	60,735	104	215,637
66310 - Tuition	4,333	1,546	2,787	64	8,686	52,000	19,710	32,290	62	40,476
66320 - Uniforms	10,869	28,935	(18,066)	(166)	5,780	98,925	88,603	10,321	10	79,390
<b>Total Employee Development and Suppo</b>	<b>97,814</b>	<b>66,368</b>	<b>31,446</b>	<b>32</b>	<b>37,845</b>	<b>805,887</b>	<b>441,883</b>	<b>364,004</b>	<b>45</b>	<b>966,567</b>

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<b>Business Development</b>										
66100 - Advertising	\$2,113	\$45,923	\$(43,810)	(2,073)	\$1,277	\$20,900	\$52,441	\$(31,541)	(151)	\$277,513
66110 - Allowance for Bad Debts	2,500	(43,411)	45,911	1,836	393,978	10,000	(323,392)	333,392	3,334	393,090
66200 - Memberships & Dues	33,971	31,320	2,651	8	39,162	431,998	365,860	66,138	15	425,630
66230 - Postage & Shipping	1,380	1,374	6	0	1,334	16,730	15,174	1,555	9	23,809
66240 - Promotional Activities	82,659	(3,209)	85,868	104	35,898	618,280	80,024	538,256	87	771,052
66250 - Promotional Materials	14,362	1,870	12,492	87	(2,778)	44,355	10,820	33,535	76	21,795
66300 - Travel-Business Developm	24,364	10,101	14,263	59	757	93,300	7,801	85,499	92	120,234
<b>Total Business Development</b>	<b>161,349</b>	<b>43,968</b>	<b>117,381</b>	<b>73</b>	<b>469,628</b>	<b>1,235,563</b>	<b>208,729</b>	<b>1,026,833</b>	<b>83</b>	<b>2,033,123</b>
<b>Equipment Rentals and Repairs</b>										
66140 - Computer Licenses & Agre	139,595	109,381	30,214	22	42,134	884,495	914,094	(29,599)	(3)	548,602
66150 - Equipment Rental/Leasing	13,596	3,903	9,693	71	(46,586)	212,000	58,792	153,208	72	167,992
66160 - Tenant Improvements	20,400	17,832	2,568	13	142,366	340,000	259,799	80,201	24	797,472
66270 - Repairs - Office Equipme	305,383	177,288	128,096	42	119,123	2,443,631	2,147,435	296,196	12	2,084,283
<b>Total Equipment Rentals and Repairs</b>	<b>478,975</b>	<b>308,404</b>	<b>170,571</b>	<b>36</b>	<b>257,037</b>	<b>3,880,126</b>	<b>3,380,120</b>	<b>500,006</b>	<b>13</b>	<b>3,598,349</b>
<b>Total Non-Personnel Expenses</b>	<b>10,539,189</b>	<b>10,409,624</b>	<b>129,565</b>	<b>1</b>	<b>8,522,457</b>	<b>108,624,521</b>	<b>97,356,186</b>	<b>11,268,336</b>	<b>10</b>	<b>110,583,724</b>
<b>Total Departmental Expenses before</b>	<b>15,774,058</b>	<b>19,911,931</b>	<b>(4,137,873)</b>	<b>(26)</b>	<b>13,761,884</b>	<b>160,465,092</b>	<b>150,986,395</b>	<b>9,478,696</b>	<b>6</b>	<b>162,250,572</b>
<b>Depreciation and Amortization</b>										
69110 - Depreciation Expense	15,842,836	15,842,836	0	0	18,278,185	132,833,788	132,833,788	0	0	131,587,038
<b>Total Depreciation and Amortization</b>	<b>15,842,836</b>	<b>15,842,836</b>	<b>0</b>	<b>0</b>	<b>18,278,185</b>	<b>132,833,788</b>	<b>132,833,788</b>	<b>0</b>	<b>0</b>	<b>131,587,038</b>
<b>Non-Operating Revenue/(Expense)</b>										
<b>Passenger Facility Charges</b>										
71110 - Passenger Facility Charg	2,913,637	5,287,927	2,374,290	81	646,083	24,170,348	22,109,906	(2,060,442)	(9)	34,392,981
<b>Total Passenger Facility Charges</b>	<b>2,913,637</b>	<b>5,287,927</b>	<b>2,374,290</b>	<b>81</b>	<b>646,083</b>	<b>24,170,348</b>	<b>22,109,906</b>	<b>(2,060,442)</b>	<b>(9)</b>	<b>34,392,981</b>
<b>Customer Facility Charges</b>										
71120 - Customer facility charges (Con	2,716,259	2,436,332	(279,927)	(10)	875,057	20,738,690	15,755,254	(4,983,436)	(24)	30,239,698
<b>Total Customer Facility Charges</b>	<b>2,716,259</b>	<b>2,436,332</b>	<b>(279,927)</b>	<b>(10)</b>	<b>875,057</b>	<b>20,738,690</b>	<b>15,755,254</b>	<b>(4,983,436)</b>	<b>(24)</b>	<b>30,239,698</b>
<b>Federal Relief Grants</b>										
71130 - Federal Relief Grants	4,741,459	0	(4,741,459)	(100)	22,498,808	54,326,406	77,218,785	22,892,379	42	36,895,488
<b>Total Federal Relief Grants</b>	<b>4,741,459</b>	<b>0</b>	<b>(4,741,459)</b>	<b>(100)</b>	<b>22,498,808</b>	<b>54,326,406</b>	<b>77,218,785</b>	<b>22,892,379</b>	<b>42</b>	<b>36,895,488</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
Print Time: 3:40:55PM  
Report ID: GL0012

	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Quiter Home Program</b>										
71212 - Quieter Home - Labor	\$(45,800)	\$(17,885)	\$27,915	61	\$(17,110)	\$(550,000)	\$(284,521)	\$265,479	48	\$(281,923)
71213 - Quieter Home - Burden	0	(7,515)	(7,515)	0	(8,240)	0	(122,470)	(122,470)	0	(134,245)
71214 - Quieter Home - Overhead	0	(39,040)	(39,040)	0	(20,103)	0	(188,705)	(188,705)	0	(163,117)
71215 - Quieter Home - Material	(1,125,834)	(2,472,252)	(1,346,418)	(120)	(1,219,354)	(14,676,663)	(14,929,950)	(253,287)	(2)	(14,871,698)
71216 - Quieter Home Program	937,307	2,256,022	1,318,715	141	855,684	12,181,331	12,292,767	111,436	1	12,155,776
71225 - Joint Studies - Material	(8,333)	0	8,333	100	0	(100,000)	0	100,000	100	0
<b>Total Quiter Home Program</b>	<b>(242,660)</b>	<b>(280,670)</b>	<b>(38,009)</b>	<b>(16)</b>	<b>(409,122)</b>	<b>(3,145,332)</b>	<b>(3,232,880)</b>	<b>(87,547)</b>	<b>(3)</b>	<b>(3,295,207)</b>
<b>Interest Income</b>										
71310 - Interest - Investments	286,826	754,263	467,437	163	887,595	6,028,858	8,961,581	2,932,723	49	11,837,013
71330 - Interest - Variable Debt	0	0	0	0	0	0	104,203	104,203	0	0
71340 - Interest - Note Receivab	123,827	123,827	0	0	133,385	1,560,682	1,560,682	0	0	1,678,473
71350 - Interest - Other	0	(294)	(294)	0	(381)	0	119,707	119,707	0	(3,660)
71361 - Interest Income - 2010 Bonds	0	0	0	0	70,890	0	(140,938)	(140,938)	0	922,776
71363 - Interest Income - 2013 Bonds	0	(110)	(110)	0	48,505	0	329,745	329,745	0	770,100
71364 - Interest Income - 2017 Bond A	0	138	138	0	18,826	0	152,627	152,627	0	903,917
71365 - Interest Income - 2014 Bond A	0	3,371	3,371	0	65,540	0	338,703	338,703	0	824,595
71366 - Interest Income - 2019A Bond	0	27,422	27,422	0	192,153	0	1,782,012	1,782,012	0	2,756,708
71367 - Interest Income - 2020A Bond	0	6,518	6,518	0	203	0	262,999	262,999	0	203
<b>Total Interest Income</b>	<b>410,653</b>	<b>915,136</b>	<b>504,483</b>	<b>123</b>	<b>1,416,715</b>	<b>7,589,540</b>	<b>13,471,321</b>	<b>5,881,781</b>	<b>77</b>	<b>19,690,124</b>
<b>Interest income BAB's rebate</b>										
71362 - BAB interest rebate	0	0	0	0	0	0	0	0	0	2,089,397
<b>Total Interest income BAB's rebate</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,089,397</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
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	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Interest Expense</b>										
71411 - Interest Expense- 2010 Bonds	\$0	\$0	\$0	0	\$2,229,165	\$0	\$0	\$0	0	\$(17,869,205)
71412 - Interest Expense 2013 Bonds	(1,473,758)	(1,473,758)	0	0	(1,506,779)	(17,685,100)	(17,685,100)	0	0	(18,081,350)
71413 - Interest Expense 2014 Bond A	(1,318,995)	(1,318,995)	0	0	(1,335,732)	(15,827,940)	(15,827,940)	0	0	(16,028,789)
71414 - Interest Expense 2017 Bond A	(1,154,104)	(1,154,104)	0	0	(1,174,208)	(13,849,250)	(13,849,250)	0	0	(14,090,500)
71415 - Interest Exp 2019A Bond	(1,857,675)	(1,857,675)	0	0	(1,864,870)	(22,292,099)	(22,292,100)	(1)	0	(12,418,806)
71416 - Interest Expense 2020A Bond	(1,003,417)	(1,003,417)	0	0	(1,028,009)	(12,041,000)	(12,041,000)	0	0	(2,785,572)
71420 - Interest Expense-Variable Debt	(407,935)	0	407,935	100	(6,655)	(1,889,961)	0	1,889,961	100	(529,753)
71430 - LOC Fees - C/P	(32,241)	0	32,241	100	(25,966)	(193,444)	0	193,444	100	(494,507)
71450 - Trustee Fee Bonds	(8,967)	(5,275)	3,692	41	0	(26,900)	(11,795)	15,105	56	(3,270)
71451 - Program Fees - Variable Debt	(417)	0	417	100	0	(5,000)	0	5,000	100	0
71460 - Interest Expense - Other	0	(128,034)	(128,034)	0	(39,518)	(500,000)	171,609	671,609	134	(2,414,352)
71461 - Interest Expense - Cap Leases	(47,473)	(47,473)	0	0	(50,684)	(582,164)	(582,164)	0	0	(608,848)
<b>Total Interest Expense</b>	<b>(7,304,982)</b>	<b>(6,988,732)</b>	<b>316,249</b>	<b>4</b>	<b>(4,803,257)</b>	<b>(84,892,858)</b>	<b>(82,117,741)</b>	<b>2,775,118</b>	<b>3</b>	<b>(85,324,952)</b>
<b>Amortization</b>										
69210 - Amortization - Premium	629,477	1,153,266	523,789	83	1,229,947	9,589,353	14,050,586	4,461,232	47	9,623,981
<b>Total Amortization</b>	<b>629,477</b>	<b>1,153,266</b>	<b>523,789</b>	<b>83</b>	<b>1,229,947</b>	<b>9,589,353</b>	<b>14,050,586</b>	<b>4,461,232</b>	<b>47</b>	<b>9,623,981</b>
<b>Other Non-Operating Income (Expense)</b>										
71510 - Legal Settlement Income	(833)	0	833	100	0	(10,000)	127	10,127	101	1,082,508
71520 - Fixed Asset Disposal-Gain	0	0	0	0	0	0	0	0	0	4,000
71521 - Fixed Asset Disposal-Loss	0	(236,960)	(236,960)	0	0	0	(236,960)	(236,960)	0	0
71530 - Gain/Loss On Investments	0	(923,751)	(923,751)	0	331,903	0	(9,295,969)	(9,295,969)	0	12,739,365
71540 - Discounts Earned	0	0	0	0	1,250	0	5,521	5,521	0	7,343
71610 - Legal Settlement Expense	0	(100,000)	(100,000)	0	0	(10,000)	(160,814)	(150,814)	(1,508)	(10,000)
71620 - Other non-operating revenue (e	0	0	0	0	2,278	0	117,232	117,232	0	358,253
71630 - Other Non-Operating Expe	0	0	0	0	0	0	0	0	0	(2)
<b>Total Other Non-Operating Income (Expense)</b>	<b>(833)</b>	<b>(1,260,712)</b>	<b>(1,259,878)</b>	<b>151,186</b>	<b>335,431</b>	<b>(20,000)</b>	<b>(9,570,865)</b>	<b>(9,550,865)</b>	<b>(47,754)</b>	<b>14,181,467</b>
<b>Total Non-Operating Revenue/(Expense)</b>	<b>3,863,010</b>	<b>1,262,547</b>	<b>(2,600,463)</b>	<b>(67)</b>	<b>(21,789,662)</b>	<b>28,356,147</b>	<b>47,684,366</b>	<b>19,328,220</b>	<b>68</b>	<b>(58,492,977)</b>
<b>Capital Grant Contribution</b>										
72100 - AIP Grants	375,000	154,352	(220,648)	(59)	66,834	10,912,499	13,931,737	3,019,238	28	4,071,980
<b>Total Capital Grant Contribution</b>	<b>375,000</b>	<b>154,352</b>	<b>(220,648)</b>	<b>(59)</b>	<b>66,834</b>	<b>10,912,499</b>	<b>13,931,737</b>	<b>3,019,238</b>	<b>28</b>	<b>4,071,980</b>
<b>Total Expenses Net of Non-Operating Revenue/(Expense)</b>	<b>27,378,884</b>	<b>34,337,868</b>	<b>(6,958,984)</b>	<b>(25)</b>	<b>10,183,573</b>	<b>254,030,235</b>	<b>222,204,080</b>	<b>31,826,154</b>	<b>13</b>	<b>231,272,653</b>

**San Diego County Regional Airport Authority**  
**Authority Detail Income Statement - Supplemental Schedule**  
For the twelve months ended June 30, 2021  
(Unaudited)

Print Date: 8/6/2021  
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	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
<b>Net Income/(Loss)</b>	<b>(1,712,689)</b>	<b>(4,329,425)</b>	<b>(2,616,736)</b>	<b>(153)</b>	<b>(12,023,490)</b>	<b>(7,924,958)</b>	<b>(5,807,323)</b>	<b>2,117,635</b>	<b>27</b>	<b>31,763,313</b>
<b>Equipment Outlay</b>										
73200 - Equipment Outlay Expendi	\$(77,940)	\$(188,375)	\$(110,435)	(142)	\$(511,422)	\$(268,455)	\$(475,453)	\$(206,998)	(77)	\$(1,098,194)
73299 - Capitalized Equipment Co	0	188,375	188,375	0	511,422	0	475,453	475,453	0	1,098,194
<b>Total Equipment Outlay</b>	<b>(77,940)</b>	<b>0</b>	<b>77,940</b>	<b>100</b>	<b>0</b>	<b>(268,455)</b>	<b>0</b>	<b>268,455</b>	<b>100</b>	<b>0</b>



# Accept the Unaudited Financial Statements for the Fiscal Year Ended June 30, 2021

Presented by:  
Scott Brickner  
Chief Financial Officer

September 2, 2021

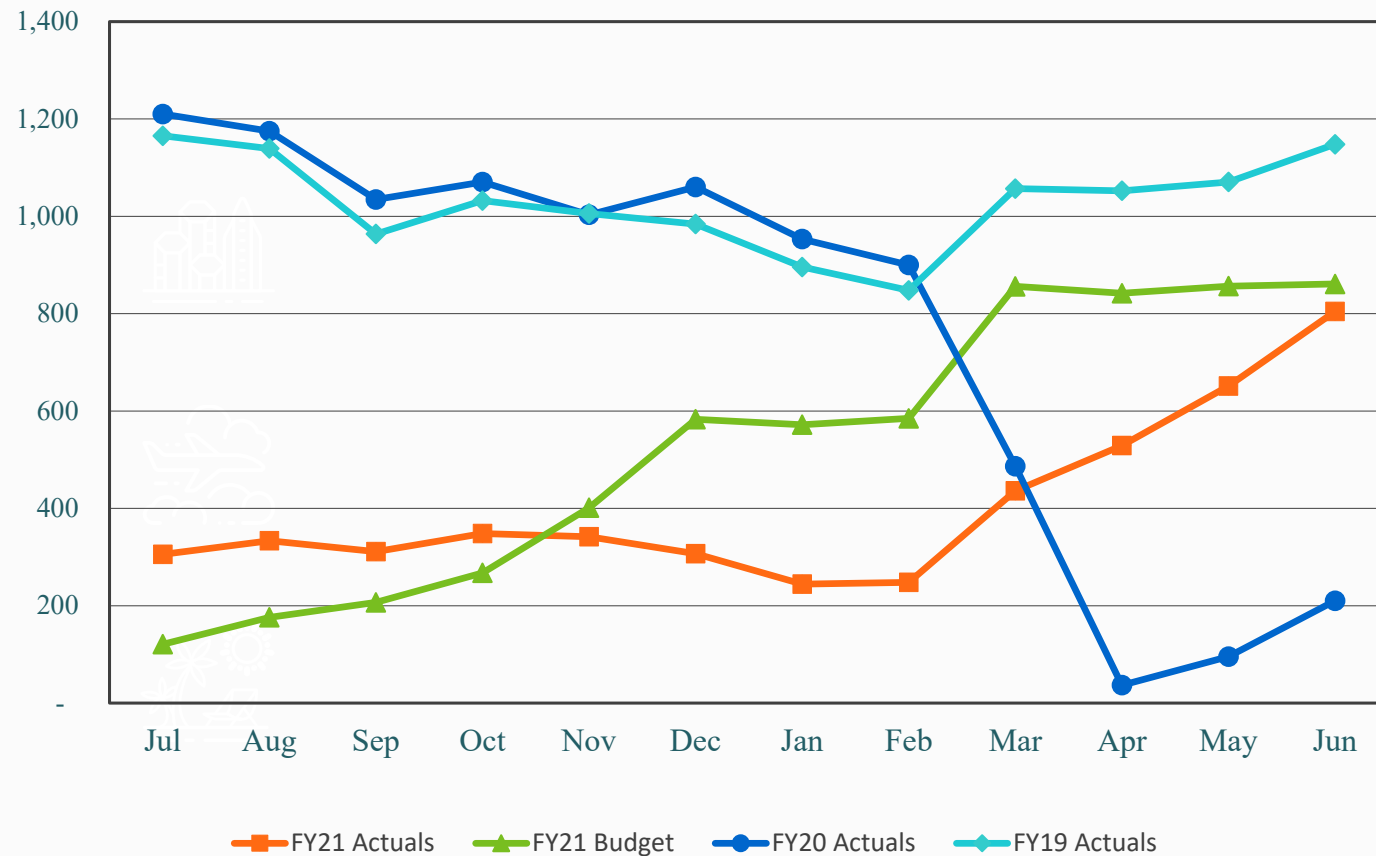


A photograph of a family of three sitting on airport-style seating. A woman with long brown hair, wearing a light blue shirt and a white face mask, sits on the left. A man with grey hair, wearing a light-colored button-down shirt and a white face mask, sits in the middle. A young boy with short brown hair, wearing a green t-shirt, khaki shorts, and a black face mask, sits on the right, holding a blue tablet. They are all looking at the tablet. The background shows more rows of similar seating with blue signs that read "Please leave this seat open." and "Have space to CHILL." The floor is a patterned carpet. The overall tone is warm and slightly blurred.

# Financial Overview For the Fiscal Year Ended June 30, 2021 (Unaudited)

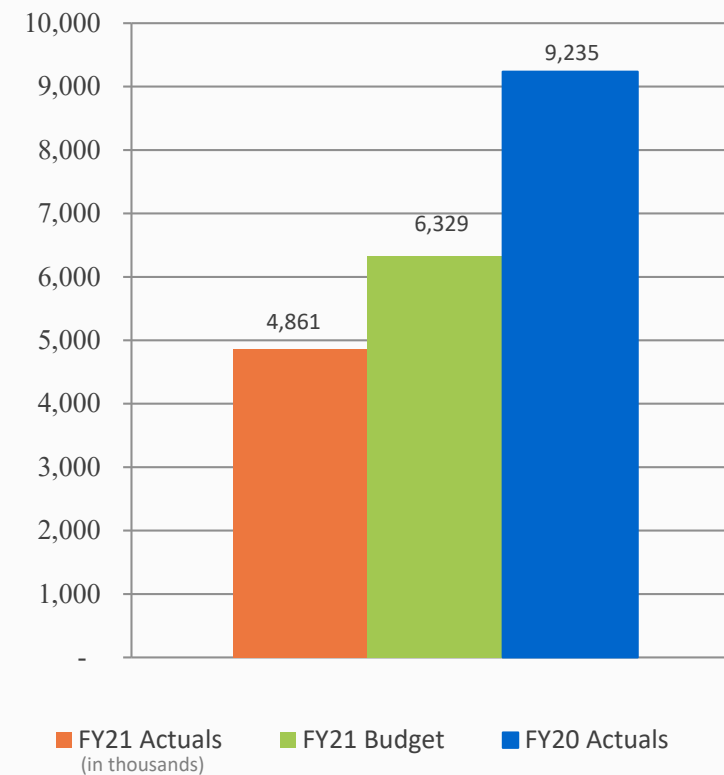
# Enplanements

Thousands



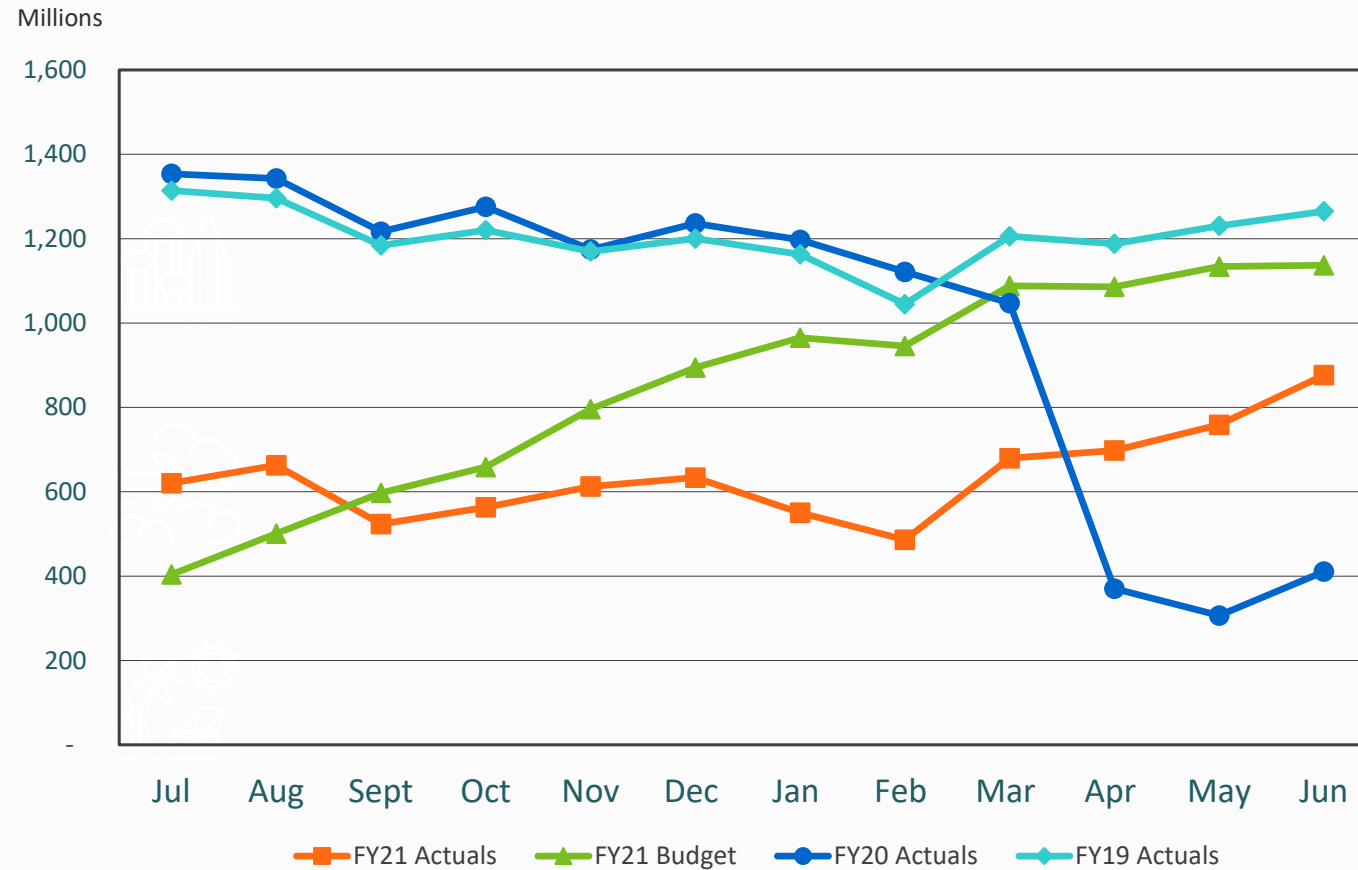
FY21 YTD Act Vs.  
FY20 YTD Act  
-47.4%

FY21 YTD Act Vs.  
FY21 YTD Budget  
-23.2%



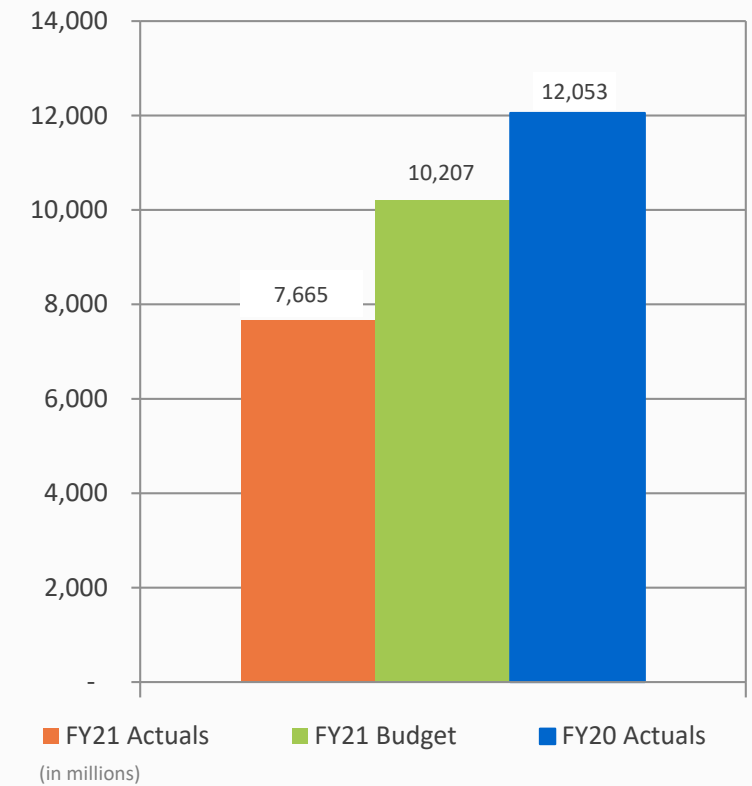


# Landed Weights

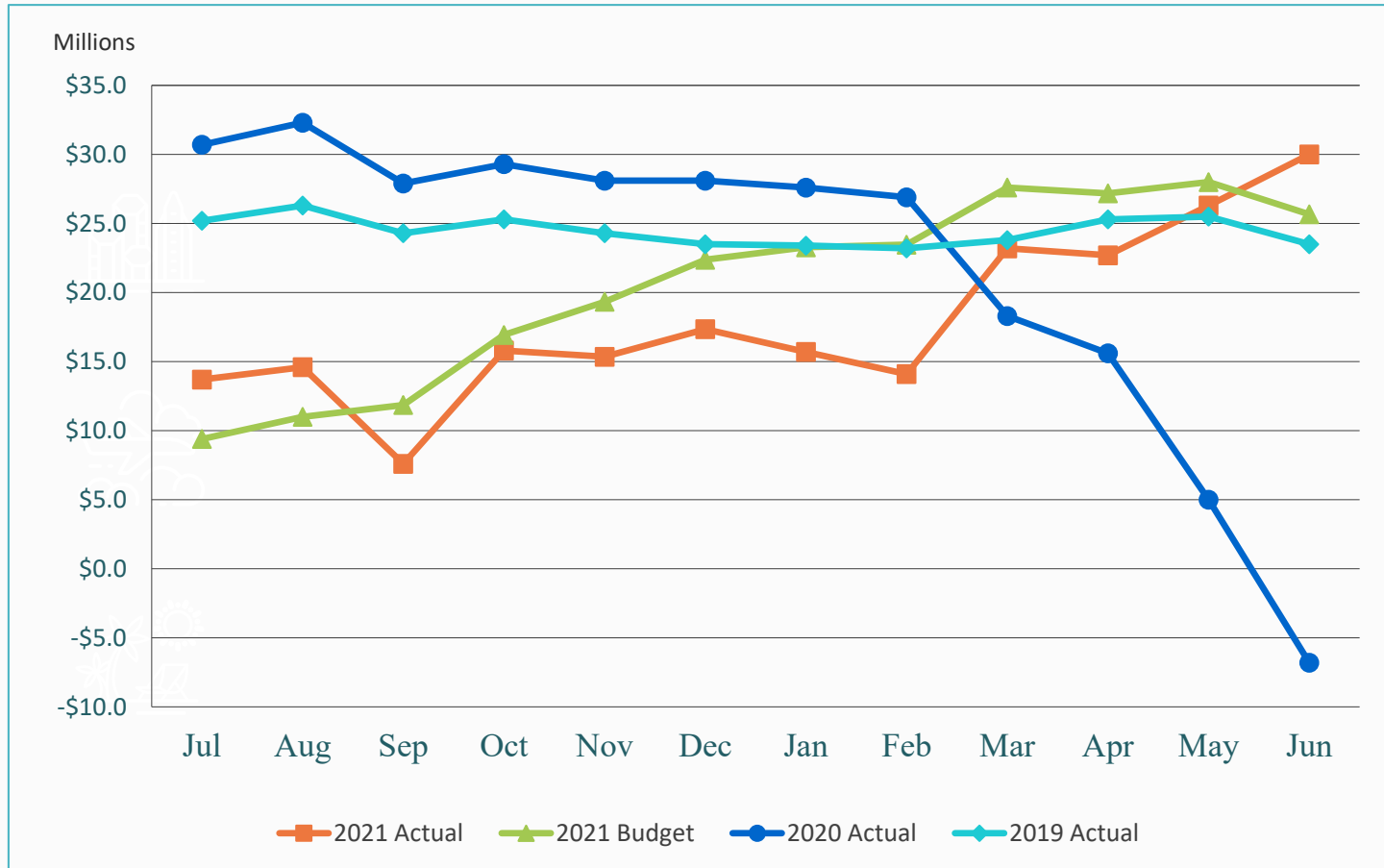


FY21 YTD Act Vs.  
FY20 YTD Act  
-36.4%

FY21 YTD Act Vs.  
FY21 YTD Budget  
-24.9%

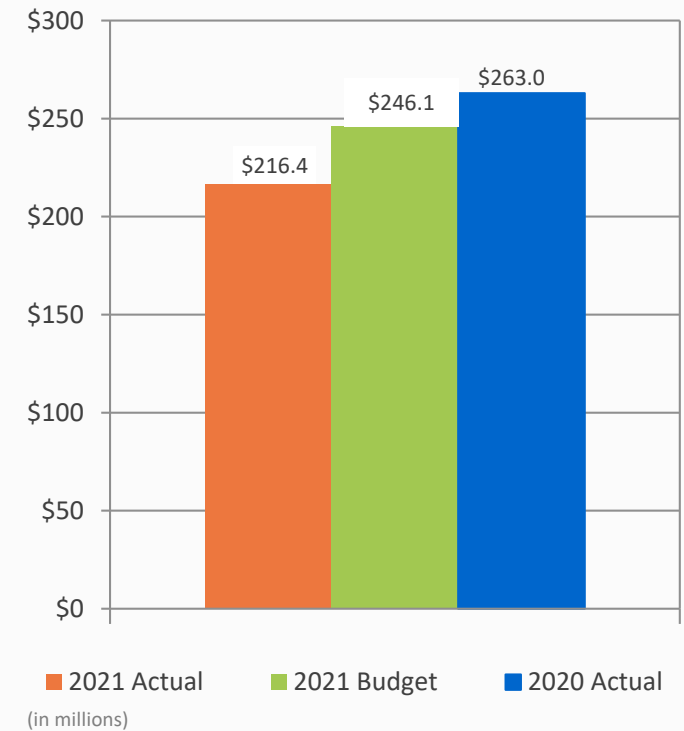


# Total Operating Revenue (Unaudited)

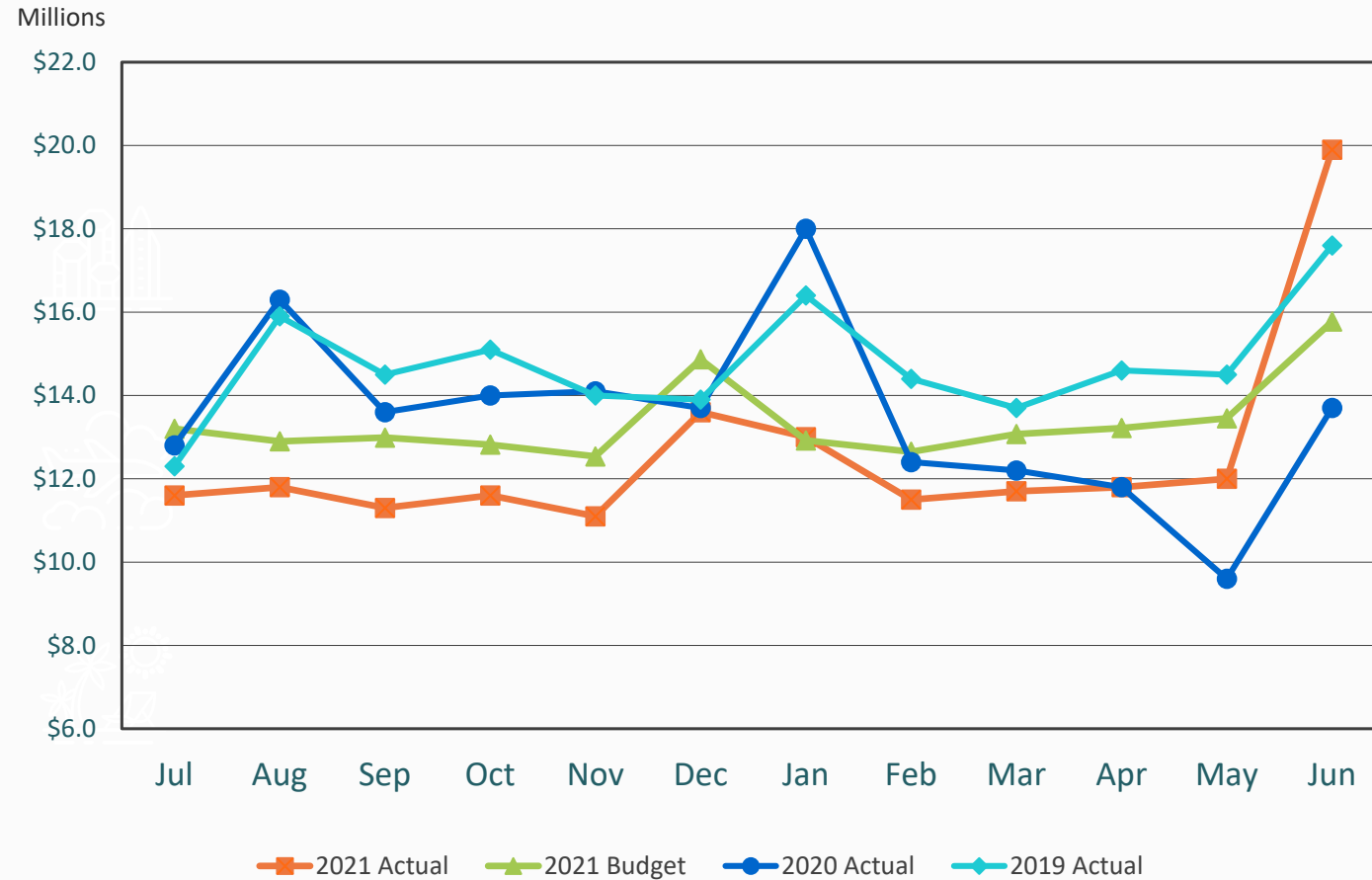


FY21 YTD Act Vs.  
FY20 YTD Act  
-17.7%

FY21 YTD Act Vs.  
FY21 YTD Budget  
-12.1%

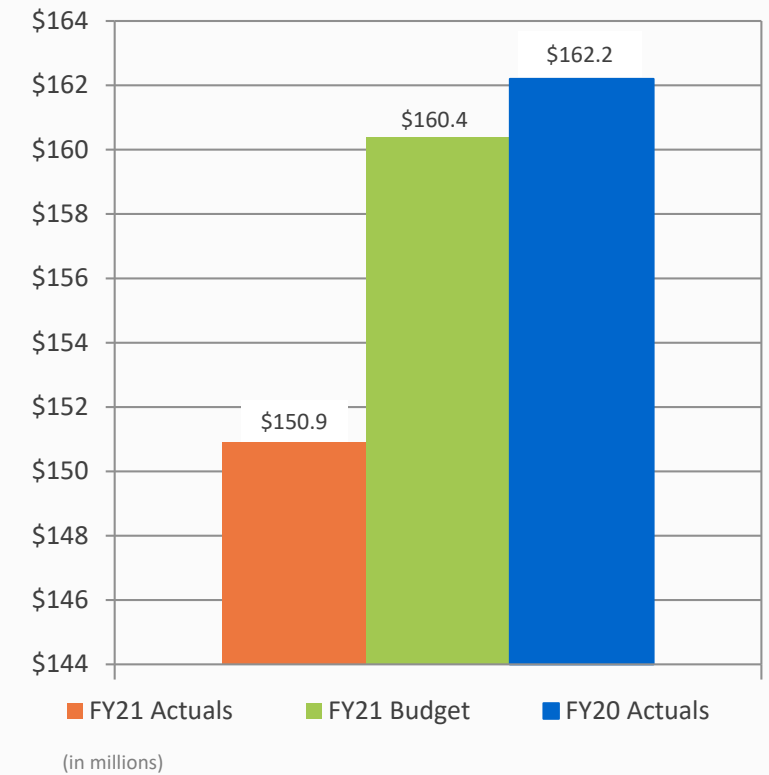


# Total Operating Expenses (Unaudited)



FY21 YTD Act Vs.  
FY20 YTD Act  
7.0%

FY21 YTD Act Vs.  
FY21 YTD Budget  
5.9%



# Revenues & Expenses (Unaudited) For the Fiscal Year Ended June 30, 2021

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We're raising the bar to bring you  
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Help out by spreading out

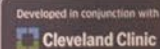



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 Cleveland Clinic

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# Operating Revenues for the Fiscal Year Ended June 30, 2021 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Aviation	\$ 144,269	\$ 134,322	\$ (9,947)	(7)%	\$ 131,838
Terminal concessions	21,237	10,754	(10,483)	(49)%	24,999
Rental car	22,718	16,973	(5,745)	(25)%	26,070
Parking	22,454	22,238	(216)	(1)%	36,440
Other operating	35,427	32,110	(3,318)	(9)%	43,690
<b>Total operating revenues</b>	<b>\$ 246,105</b>	<b>\$ 216,397</b>	<b>\$ (29,709)</b>	<b>(12)%</b>	<b>\$ 263,036</b>



# Operating Expenses for the Fiscal Year Ended June 30, 2021 (Unaudited)

(In thousands)	Budget	Actual	Variance	% Change	Prior Year
			Favorable (Unfavorable)		
Salaries and benefits	\$ 51,841	\$ 53,630	\$ (1,790)	(3)%	\$ 51,667
Contractual services	29,071	24,740	4,331	15%	37,694
Safety and security	34,176	35,086	(910)	(3)%	29,457
Space rental	10,203	10,267	(64)	-	10,207
Utilities	14,299	11,730	2,568	18%	12,748
Maintenance	12,433	9,111	3,322	27%	11,584
Equipment and systems	339	425	(85)	(28)%	336
Materials and supplies	624	450	174	28%	651
Insurance	1,558	1,519	40	3%	1,308
Employee development and support	806	442	363	45%	967
Business development	1,236	209	1,027	83%	2,033
Equipment rental and repairs	3,880	3,380	500	13%	3,598
<b>Total operating expenses</b>	<b>\$ 160,465</b>	<b>\$ 150,986</b>	<b>\$ 9,477</b>	<b>6%</b>	<b>\$ 162,251</b>

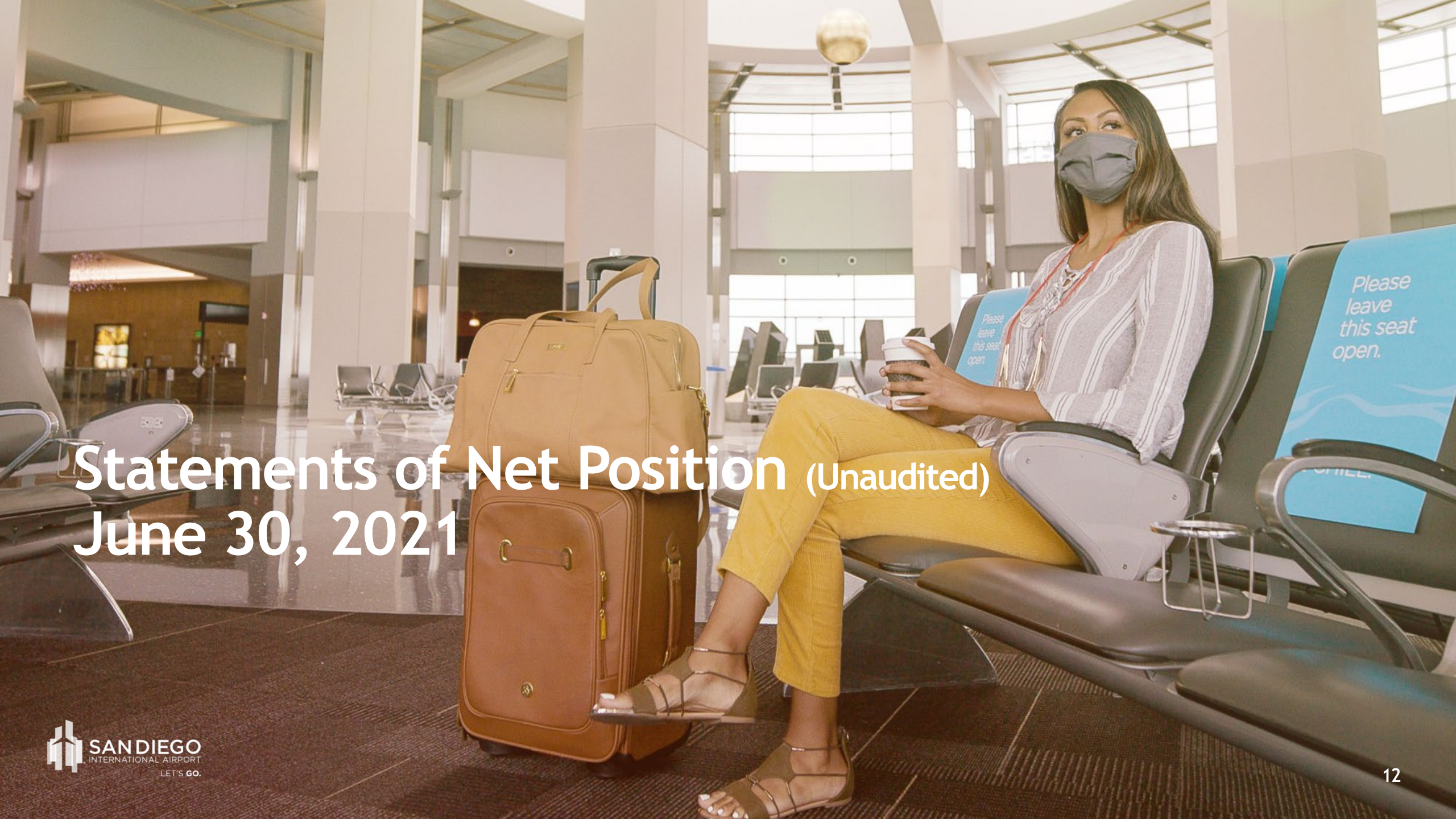
# Net Operating Income (Loss) Summary for the Fiscal Year Ended June 30, 2021 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 246,105	\$ 216,397	\$ (29,709)	(12)%	\$ 263,036
Total operating expenses	160,465	150,986	9,477	6%	162,251
<b>Income from operations</b>	<b>85,640</b>	<b>65,410</b>	<b>(20,232)</b>	<b>(24)%</b>	<b>100,785</b>
Depreciation	132,834	132,834	-	-	131,587
<b>Operating income (loss)</b>	<b>\$ (47,194)</b>	<b>\$ (67,423)</b>	<b>\$ (20,232)</b>	<b>(43)%</b>	<b>\$ (30,802)</b>

# Nonoperating Revenues & Expenses for the Fiscal Year Ended June 30, 2021 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Passenger facility charges	\$ 24,170	\$ 22,110	\$ (2,060)	(9)%	\$ 34,393
Customer facility charges (Rental Car Center)	20,739	15,755	(4,983)	(24)%	30,240
Federal Relief Grants	54,326	77,219	22,892	42%	36,895
Quieter Home Program, net	(3,145)	(3,233)	(88)	(3)%	(3,295)
Interest income	7,590	13,471	5,882	77%	19,690
Interest expense (net)	(75,304)	(68,067)	7,236	10%	(73,612)
Other nonoperating revenue (expense)	(20)	(9,571)	(9,551)	-	14,181
<b>Nonoperating revenue, net</b>	<b>28,356</b>	<b>47,684</b>	<b>19,328</b>	<b>68%</b>	<b>58,493</b>
<b>Change in net position before grant contributions</b>	<b>(18,837)</b>	<b>(19,739)</b>	<b>(904)</b>	<b>(5)%</b>	<b>27,691</b>
Capital grant contributions	10,912	13,932	3,019	28%	4,072
<b>Change in net position</b>	<b>\$ (7,925)</b>	<b>(5,807)</b>	<b>\$ 2,116</b>	<b>27%</b>	<b>\$ 31,763</b>





# Statements of Net Position (Unaudited) June 30, 2021

# Statement of Net Position (Unaudited)

## As of June 30, 2021 (In Thousands)

	2021	2020
<b>Assets and Deferred Outflows of Resources</b>		
Current assets	\$ 240,899	\$ 143,037
Cash designated for capital projects and other	46,916	64,026
Restricted assets	586,949	636,436
Capital assets, net	1,829,708	1,788,601
Other assets	149,247	279,869
Deferred outflows of resources	33,471	22,761
<b>Total assets and deferred outflows of resources</b>	<b>\$ 2,887,191</b>	<b>\$ 2,934,730</b>

# Statement of Net Position (Unaudited)

## As of June 30, 2021 (In Thousands)



### Liabilities and Deferred Inflows of Resources

	2021	2020
Current liabilities	\$ 75,415	\$ 90,997
Liabilities payable from restricted assets	77,368	71,272
Long term liabilities	1,848,124	1,875,514
Deferred inflows of resources	7,025	11,881
<b>Total liabilities and deferred inflows of resources</b>	<b>\$ 2,007,933</b>	<b>\$ 2,049,665</b>
<b>Total net position</b>	<b>\$ 879,258</b>	<b>\$ 885,066</b>



# Questions?

## Board Communication

Date: September 2, 2021  
To: Board Members  
Via: Kimberly J. Becker, President/CEO   
From: Scott M. Brickner, Vice President, CFO   
Subject: Accept the Authority's Investment Report as of July 31, 2021

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Attached is the Authority's Investment Report as of July 31, 2021 that was presented to the Finance Committee on August 23, 2021. The Committee voted unanimously to forward to the Board with a recommendation for acceptance.





# Investment Report

Period Ending  
July 31, 2021

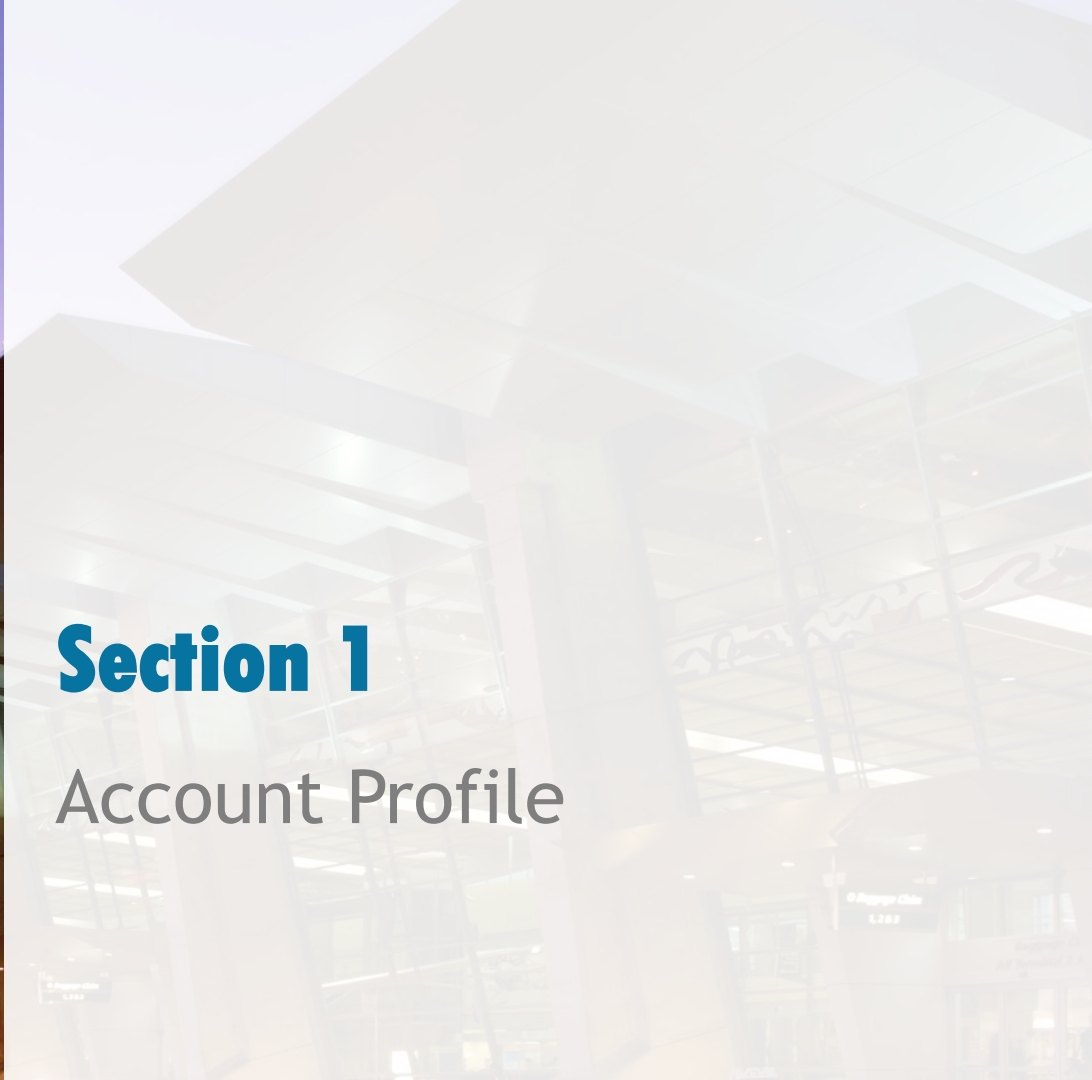
Presented by: Geoff Bryant  
Manager Airport Finance

**September 2, 2021**



# Section 1

## Account Profile



# Certification Page

This report is prepared for the San Diego County Regional Airport Authority (the “Authority”) in accordance with California Government Code Section 53646, which states that “the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report.”

The investment report was compiled in compliance with California Government Code 53646 and the Authority’s approved Investment Policy. All investment transactions made in the Authority’s portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



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Scott Brickner, C.P.A.  
Vice President, Chief Financial Officer  
San Diego County Regional Airport Authority

# Objectives

## Investment Objectives

The San Diego County Regional Airport Authority's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program. In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.

# Portfolio Characteristics

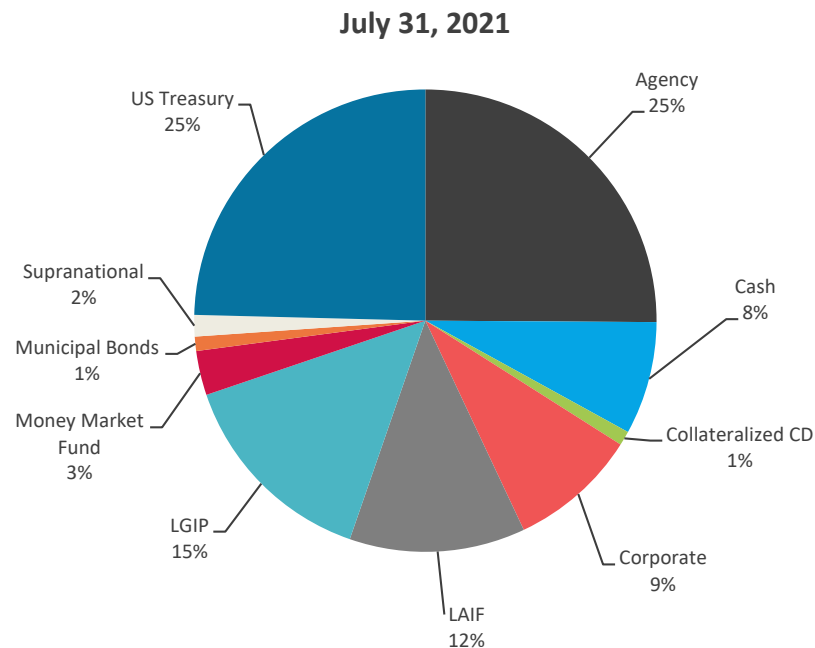
## SDCRAA Consolidated

	7/31/2021	6/30/2021	Change
	Portfolio	Portfolio	Portfolio
Average Maturity (yrs)	0.99	0.87	0.12
Average Purchase Yield	1.36%	1.42%	(0.06%)
Average Market Yield	0.28%	0.33%	(0.05%)
Average Quality*	AA+/Aa1	AA+/Aa1	
Unrealized Gains/Losses	7,584,505	7,859,963	(275,458)
Total Market Value	516,457,021	515,213,424	1,243,597

\*Portfolio is S&P and Moody's, respectively.

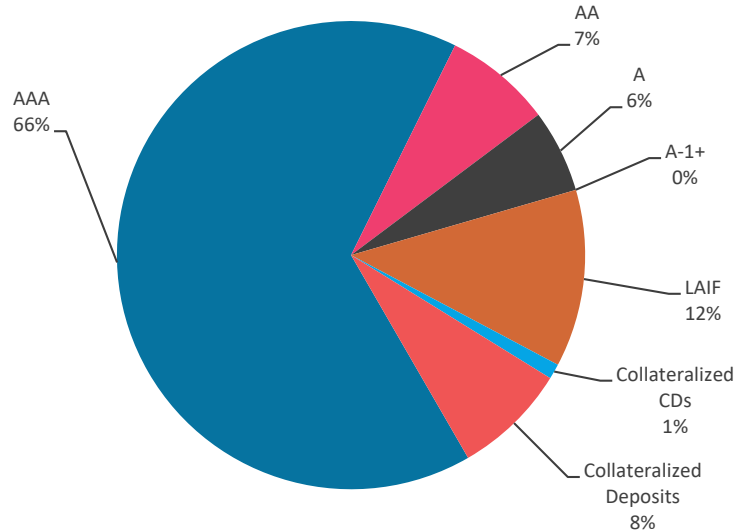
# Sector Distribution

	July 31, 2021		June 30, 2021	
	Total Market Value	% of Portfolio	Total Market Value	% of Portfolio
Agency	129,812,132	25.1%	129,789,047	25.2%
Cash	40,586,987	7.9%	28,723,911	5.6%
Collateralized CD	5,413,351	1.0%	16,562,355	3.2%
Corporate	46,371,342	9.0%	49,483,673	9.6%
LAIF	63,293,517	12.3%	63,278,311	12.3%
LGIP	75,014,902	14.5%	74,864,832	14.5%
Money Market Fund	16,114,859	3.1%	27,676,943	5.4%
Municipal Bonds	5,246,542	1.0%	5,232,217	1.0%
Supranational	7,577,193	1.5%	7,605,395	1.5%
US Treasury	127,026,195	24.6%	111,996,739	21.7%
<b>TOTAL</b>	<b>516,457,021</b>	<b>100.0%</b>	<b>515,213,424</b>	<b>100.0%</b>



# Quality & Maturity Distribution

July 31, 2021

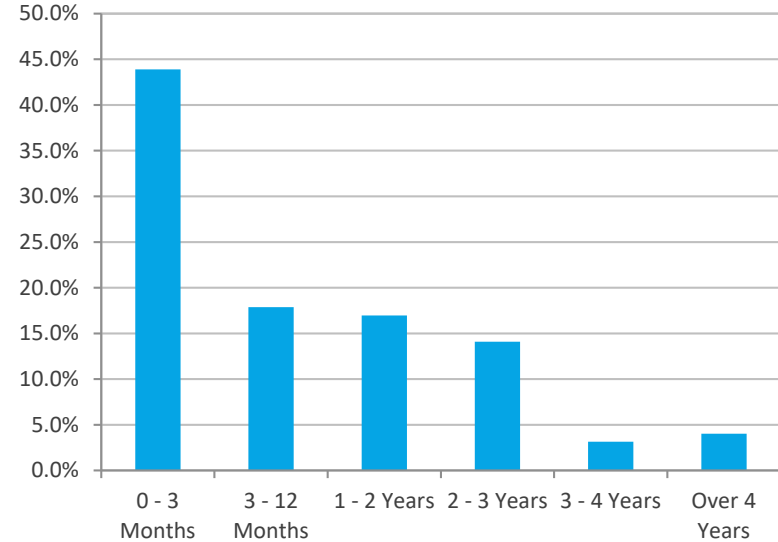


## Notes:

Security ratings are based on the highest rating provided by Moody's, S&P and Fitch and is presented using the S&P ratings scale.

(1) Includes investments that have split ratings between S&P, Moody's and Fitch.

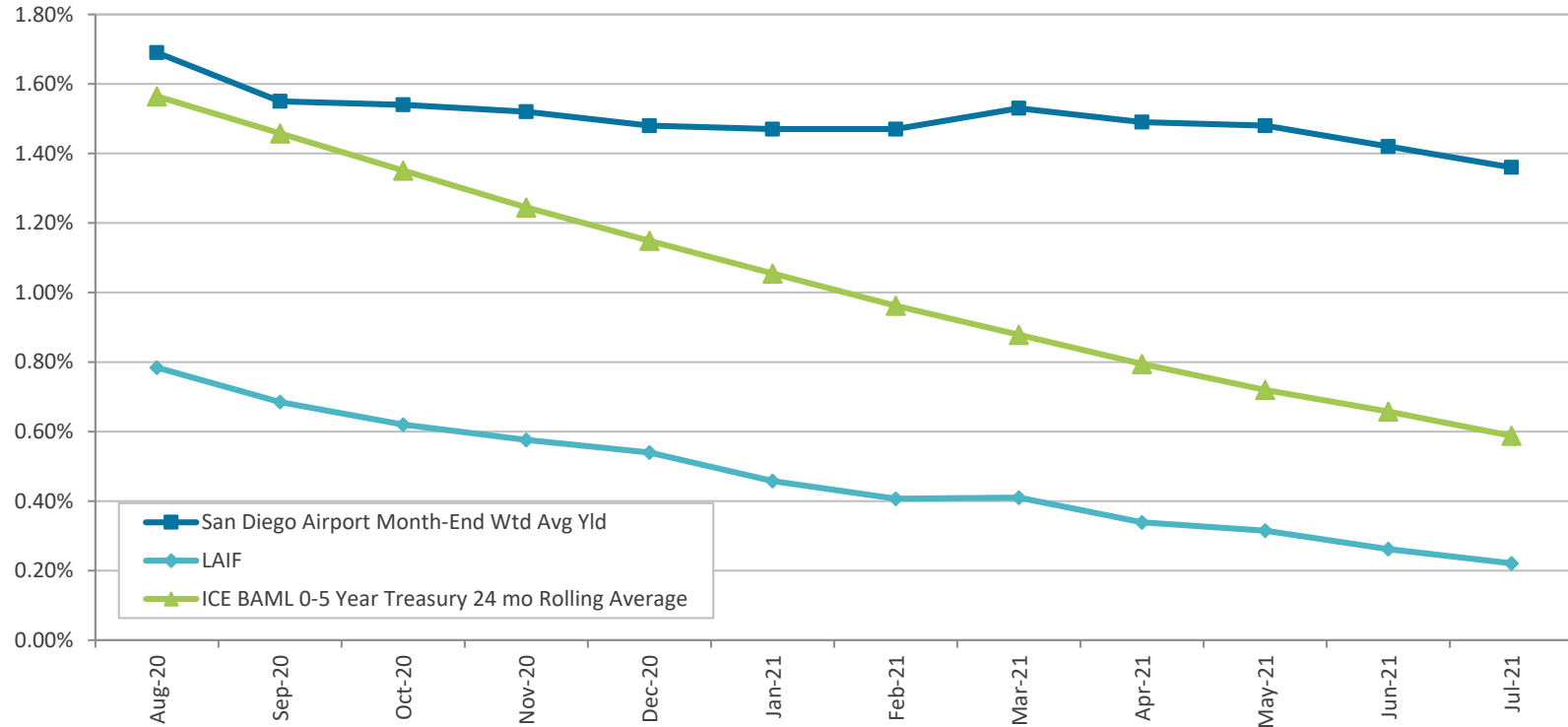
July 31, 2021



## Notes:

(1) The 0-3 category includes investments held in LAIF, CalTrust, and the San Diego County Investment Pool.

# Investment Performance

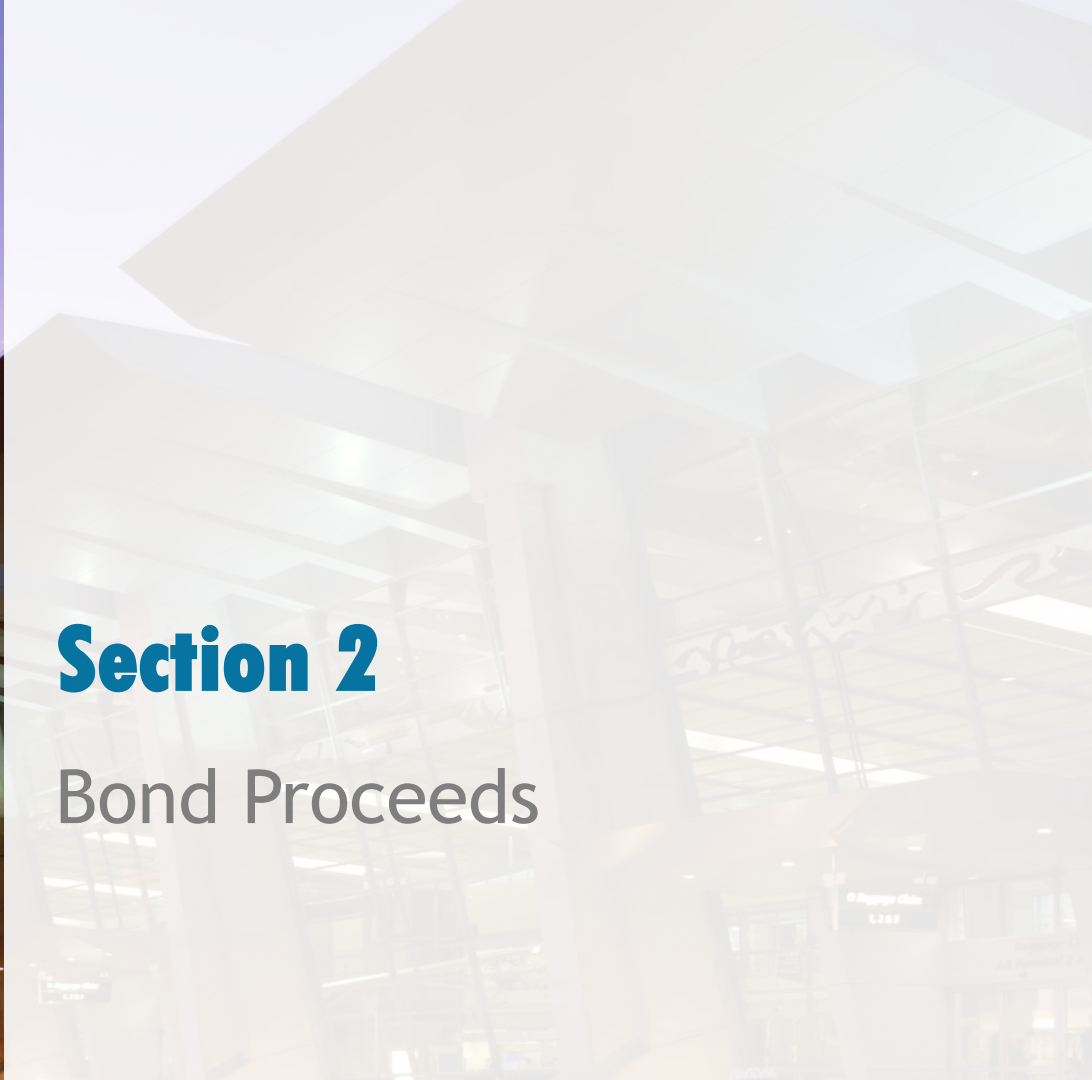






## **Section 2**

### Bond Proceeds



# Bond Proceeds

## Summary of 2013, 2014, 2017, 2019 & 2020 Bond Proceeds <sup>(1)</sup>

As of July 31, 2021

(in thousands)

	2014 Special Facility Revenue Bond	2013, 2017, 2019 & 2020 General Airport Revenue Bonds	Total Bond Proceeds	Yield	Rating
<b>Project Fund</b>					
LAIF	-	95,987	95,987	0.22%	N/R
SDCIP	-	88,724	88,724	0.73%	AAAf
Money Market Fund	-	16,742	16,742	0.03%	AAAm
	-	201,453	201,453	0.43%	
<b>Debt Service Reserve &amp; Coverage Funds</b>					
SDCIP	29,544	75,084	104,268	0.73%	AAAf
LAIF	-	34,078	34,078	0.22%	N/R
	29,544	109,162	138,706	0.60%	
<b>Capitalized Interest Funds</b>					
SDCIP	-	4,174	4,174	0.73%	AAAf
	-	4,174	4,174	0.73%	
<b>TOTAL</b>	<b>29,544</b>	<b>317,051</b>	<b>344,333</b>	<b>0.50%</b>	

(1) Bond Proceeds are not included in deposit limits as applied to operating funds. SDCIP Yield as of June 30, 2021.



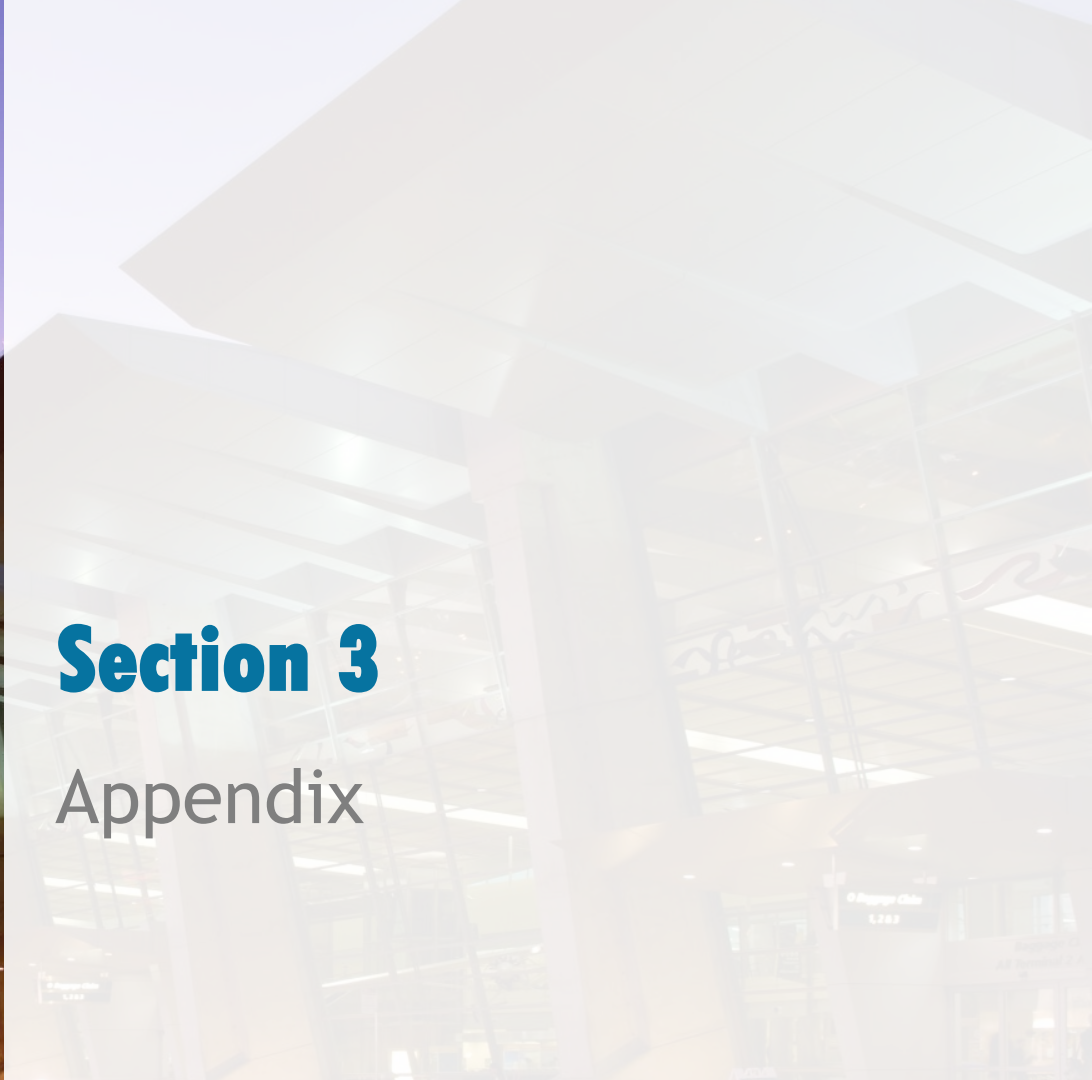
Questions?

• Ticketing  
U S Airways



## **Section 3**

### Appendix





# Compliance

July 31, 2021

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by SDCRAA.  
Chandler relies on SDCRAA to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Treasury Issues	No Limit	Complies
Agency Issues	No Limit	Complies
Supranationals	"AA" rated or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 10% max per issuer; U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development ("IBRD"), the International Finance Corporation ("IFC") or the Inter-American Development Bank ("IADB")	Complies
Municipal Issues	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated or equivalent or highest category by a NRSRO; 40% maximum; 5% max per bank; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; or "A" rated issuer or equivalent by a NRSRO, if any long-term debt; 25% maximum; 5% max per issuer (combined with any other securities from that issuer); 270 days max maturity; Entity organized and operating in the U.S. as a general corporation and has total assets >\$500 million; or Entity is organized within the U.S. as a special purpose corporation, trust, or limited liability company and has credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.	Complies
Negotiable Certificates of Deposit ("NCD")	"A" rated issuer or better by a NRSRO; 30% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by nationally or state-chartered bank, a state or federal savings institution or by a federally licensed or state licensed branch of a foreign bank.	Complies
Time Deposits/Certificates of Deposit/ Bank Deposit	Bank Deposits, including, demand deposit accounts, savings accounts, market rate accounts, and time certificates of deposits ("TCD") in financial institutions located in California. 20% maximum; 5% max per TCD issuer in excess of FDIC limit (combined with other securities from that issuer); 3 years max maturity; Financial institutions with net worth of \$10 million and total assets of \$50 million; Deposits in each bank limited to 5% max of the total assets of bank; To be eligible to receive Authority deposits, financial institution must have received a minimum overall satisfactory rating, under the Community Reinvestment Act, for meeting the credit needs of California Communities; Bank Deposits are required to be collateralized as specified by Cal. Gov. Code §53630 et seq.; Collateralization may be waived for any portion that is covered by FDIC	Complies
Medium Term Notes	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Money Market Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with assets under management in excess of \$500 million and experience greater than 5 years; 20% maximum; 10% per fund; 5% max of total fund balance	Complies
Repurchase Agreements	"A" rated or better by a NRSRO; 1 year max maturity; U.S. Treasury or Federal Agency collateral only	Complies
Local Agency Investment Fund (LAIF)	Max program limit for LAIF; Pursuant to California Gov. Code Section 16429.1	Complies
San Diego County Investment Pool (SDCIP)	Max program limit for LAIF	Complies
Local Government Investment Pool (LGIP)	Max program limit for LAIF	Complies
Prohibited	Inverse floaters, Range notes, Interest-only strips from mortgaged backed securities; Common stocks; Zero interest accrual securities	Complies
Average Maturity	3 years	Complies
Maximum maturity	5 years	Complies

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Agency									
313378JP7	FHLB Note	7,500,000.00	08/27/2019	7,620,375.00	100.25	7,518,510.00	1.47%	Aaa / AA+	0.11
	2.375% Due 09/10/2021		1.57%		0.10%	69,765.63	(101,865.00)	AAA	0.11
3130AF5B9	FHLB Note	4,500,000.00	10/22/2018	4,493,385.00	100.57	4,525,807.50	0.88%	Aaa / AA+	0.20
	3.000% Due 10/12/2021		3.05%		0.09%	40,875.00	32,422.50	NR	0.20
313376C94	FHLB Note	5,000,000.00	01/28/2020	5,101,350.00	100.91	5,045,350.00	0.98%	Aaa / AA+	0.36
	2.625% Due 12/10/2021		1.52%		0.09%	18,593.75	(56,000.00)	AAA	0.36
3133ELHR8	FFCB Note	7,500,000.00	02/03/2020	7,527,300.00	100.71	7,553,130.00	1.46%	Aaa / AA+	0.48
	1.600% Due 01/21/2022		1.41%		0.10%	3,333.33	25,830.00	AAA	0.47
3130AEBM1	FHLB Note	7,150,000.00	Various	7,131,662.00	102.28	7,313,191.60	1.42%	Aaa / AA+	0.86
	2.750% Due 06/10/2022		2.82%		0.09%	27,855.21	181,529.60	NR	0.85
3135G0W33	FNMA Note	5,000,000.00	09/06/2019	4,974,800.00	101.38	5,069,130.00	0.99%	Aaa / AA+	1.10
	1.375% Due 09/06/2022		1.55%		0.11%	27,690.97	94,330.00	AAA	1.09
313383WD9	FHLB Note	4,000,000.00	09/27/2018	4,019,040.00	103.19	4,127,684.00	0.81%	Aaa / AA+	1.11
	3.125% Due 09/09/2022		3.00%		0.23%	49,305.56	108,644.00	AAA	1.08
3135G0T78	FNMA Note	7,500,000.00	03/02/2020	7,717,875.00	102.21	7,665,667.50	1.49%	Aaa / AA+	1.18
	2.000% Due 10/05/2022		0.86%		0.12%	48,333.33	(52,207.50)	AAA	1.16
3130A3KM5	FHLB Note	6,000,000.00	08/16/2018	5,924,640.00	103.18	6,190,554.00	1.20%	Aaa / AA+	1.36
	2.500% Due 12/09/2022		2.81%		0.15%	21,666.67	265,914.00	NR	1.34
313383QR5	FHLB Note	4,900,000.00	09/11/2018	4,959,045.00	105.65	5,177,075.40	1.01%	Aaa / AA+	1.86
	3.250% Due 06/09/2023		2.97%		0.20%	23,002.78	218,030.40	NR	1.81
3133EJUS6	FFCB Note	6,000,000.00	02/07/2019	6,078,480.00	105.24	6,314,478.00	1.22%	Aaa / AA+	1.96
	2.875% Due 07/17/2023		2.56%		0.20%	6,708.33	235,998.00	AAA	1.92

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3133EKZK5	FFCB Note 1.600% Due 08/14/2023	7,000,000.00	08/19/2019 1.55%	7,012,460.00	102.83 0.21%	7,197,953.00 51,955.56	1.40% 185,493.00	Aaa / AA+ AAA	2.04 2.00
313383YJ4	FHLB Note 3.375% Due 09/08/2023	7,000,000.00	Various 2.65%	7,219,535.00	106.66 0.20%	7,466,291.00 93,843.75	1.46% 246,756.00	Aaa / AA+ NR	2.11 2.02
3130A0F70	FHLB Note 3.375% Due 12/08/2023	6,850,000.00	Various 2.75%	7,045,064.00	107.29 0.27%	7,349,049.90 34,035.94	1.43% 303,985.90	Aaa / AA+ AAA	2.36 2.27
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	6,800,000.00	Various 2.36%	6,805,744.00	105.58 0.22%	7,179,678.00 64,151.39	1.40% 373,934.00	Aaa / AA+ NR	2.61 2.52
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	5,000,000.00	07/19/2019 1.89%	5,062,250.00	105.10 0.35%	5,255,015.00 17,400.00	1.02% 192,765.00	Aaa / AA+ AAA	2.84 2.76
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	8,000,000.00	06/12/2019 2.00%	8,331,920.00	107.15 0.37%	8,571,752.00 30,027.78	1.67% 239,832.00	Aaa / AA+ NR	2.87 2.76
3135G0V75	FNMA Note 1.750% Due 07/02/2024	7,350,000.00	07/19/2019 1.87%	7,310,236.50	104.12 0.33%	7,652,915.55 10,361.46	1.48% 342,679.05	Aaa / AA+ AAA	2.92 2.85
3135G0W66	FNMA Note 1.625% Due 10/15/2024	5,000,000.00	12/03/2019 1.64%	4,997,100.00	103.94 0.39%	5,197,040.00 23,923.61	1.01% 199,940.00	Aaa / AA+ AAA	3.21 3.12
3137EAEPO	FHLMC Note 1.500% Due 02/12/2025	6,500,000.00	03/04/2020 0.85%	6,703,710.00	103.59 0.47%	6,733,259.00 45,770.83	1.31% 29,549.00	Aaa / AA+ AAA	3.54 3.42
<b>TOTAL Agency</b>		<b>124,550,000.00</b>	<b>2.04%</b>	<b>126,035,971.50</b>	<b>0.22%</b>	<b>129,103,531.45</b> <b>708,600.88</b>	<b>25.14%</b> <b>3,067,559.95</b>	<b>Aaa / AA+</b> <b>Aaa</b>	<b>1.80</b> <b>1.75</b>

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Cash									
PP2118\$00	U.S. Bank Checking Account	56,548.65	Various 0.00%	56,548.65	1.00 0.00%	56,548.65 0.00	0.01% 0.00	NR / NR NR	0.00 0.00
PP2118\$12	U.S. Bank Checking Account	46,390.02	Various 0.00%	46,390.02	1.00 0.00%	46,390.02 0.00	0.01% 0.00	NR / NR NR	0.00 0.00
PP2118V\$7	EastWest Bank Deposit Account	22,456,036.66	Various 0.15%	22,456,036.66	1.00 0.15%	22,456,036.66 0.00	4.35% 0.00	NR / NR NR	0.00 0.00
PP2118V\$8	EastWest Bank Deposit Account	109,035.30	Various 0.20%	109,035.30	1.00 0.20%	109,035.30 0.00	0.02% 0.00	NR / NR NR	0.00 0.00
PP2118V\$9	U.S. Bank Checking Account	17,918,976.21	Various 0.00%	17,918,976.21	1.00 0.00%	17,918,976.21 0.00	3.47% 0.00	NR / NR NR	0.00 0.00
<b>TOTAL Cash</b>		<b>40,586,986.84</b>	<b>0.08%</b>	<b>40,586,986.84</b>	<b>0.08%</b>	<b>40,586,986.84 0.00</b>	<b>7.86% 0.00</b>	<b>NR / NR NR</b>	<b>0.00 0.00</b>
Collateralized CD									
PP2118\$04	EastWest Bank Collateralized CD 1.800% Due 10/24/2021	5,435,600.90	Various 1.90%	5,411,177.22	87.09 1.90%	5,411,177.22 2,174.21	1.05% 0.00	NR / NR NR	0.23 0.22
<b>TOTAL Collateralized CD</b>		<b>5,435,600.90</b>	<b>1.90%</b>	<b>5,411,177.22</b>	<b>1.90%</b>	<b>5,411,177.22 2,174.21</b>	<b>1.05% 0.00</b>	<b>NR / NR NR</b>	<b>0.23 0.22</b>



# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Corporate									
69371RP42	Paccar Financial Corp Note 3.150% Due 08/09/2021	3,000,000.00	08/16/2018 3.09%	3,005,220.00	100.05 0.89%	3,001,500.00 45,150.00	0.59% (3,720.00)	A1 / A+ NR	0.02 0.02
69353REY0	PNC Bank Callable Note Cont 11/09/2021 2.550% Due 12/09/2021	2,000,000.00	07/13/2018 3.28%	1,953,160.00	100.64 0.21%	2,012,704.00 7,366.67	0.39% 59,544.00	A2 / A A+	0.36 0.27
459200JQ5	IBM Corp Note 2.500% Due 01/27/2022	2,000,000.00	08/16/2018 3.12%	1,960,160.20	101.12 0.21%	2,022,388.00 555.55	0.39% 62,227.80	A2 / A- NR	0.49 0.49
037833AY6	Apple Inc Note 2.150% Due 02/09/2022	4,000,000.00	09/15/2017 2.10%	4,008,680.00	101.00 0.24%	4,039,908.00 41,088.89	0.79% 31,228.00	Aa1 / AA+ NR	0.53 0.52
74005PBA1	Praxair Callable Note Cont 11/15/2021 2.450% Due 02/15/2022	1,000,000.00	06/11/2018 3.18%	974,800.00	100.64 0.22%	1,006,425.00 11,297.22	0.20% 31,625.00	A2 / A NR	0.55 0.29
69353RFB9	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 02/17/2022	2,000,000.00	06/11/2018 3.35%	1,950,240.00	101.10 0.24%	2,021,950.00 23,916.67	0.40% 71,710.00	A2 / A A+	0.55 0.46
00440EAU1	Chubb INA Holdings Inc Callable Note Cont 9/3/2022 2.875% Due 11/03/2022	2,000,000.00	09/27/2018 3.47%	1,955,180.00	102.92 0.19%	2,058,376.00 14,055.56	0.40% 103,196.00	A3 / A A	1.26 1.07
24422EUA5	John Deere Capital Corp Note 2.700% Due 01/06/2023	3,500,000.00	Various 3.22%	3,422,355.00	103.44 0.29%	3,620,456.00 6,562.50	0.70% 198,101.00	A2 / A A	1.44 1.41
89236TEL5	Toyota Motor Credit Corp Note 2.700% Due 01/11/2023	2,000,000.00	07/13/2018 3.34%	1,946,860.00	103.48 0.28%	2,069,668.00 3,000.00	0.40% 122,808.00	A1 / A+ A+	1.45 1.42
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.750% Due 03/15/2023	2,000,000.00	07/13/2018 3.20%	1,961,020.00	103.64 0.24%	2,072,824.00 20,777.78	0.41% 111,804.00	Aa2 / AA A+	1.62 1.42
037833AK6	Apple Inc Note 2.400% Due 05/03/2023	2,000,000.00	07/19/2019 2.13%	2,019,760.00	103.70 0.29%	2,073,940.00 11,733.33	0.40% 54,180.00	Aa1 / AA+ NR	1.76 1.72

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
58933YAF2	Merck & Co Note 2.800% Due 05/18/2023	3,000,000.00	07/22/2019 2.11%	3,075,480.00	104.44 0.32%	3,133,344.00 17,033.33	0.61% 57,864.00	A1 / A+ A+	1.80 1.75
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.400% Due 06/26/2023	2,000,000.00	09/27/2018 3.31%	2,008,020.00	105.61 0.31%	2,112,132.00 6,611.11	0.41% 104,112.00	Aa2 / AA AA	1.90 1.78
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.200% Due 08/16/2023	4,000,000.00	Various 2.22%	3,996,200.00	103.54 0.30%	4,141,684.00 40,333.34	0.81% 145,484.00	A1 / A AA-	2.04 1.83
857477AM5	State Street Bank Note 3.700% Due 11/20/2023	2,000,000.00	08/19/2019 2.06%	2,132,940.00	107.80 0.30%	2,156,082.00 14,594.44	0.42% 23,142.00	A1 / A AA-	2.31 2.21
89236TFS9	Toyota Motor Credit Corp Note 3.350% Due 01/08/2024	2,000,000.00	02/07/2019 3.07%	2,025,380.00	106.87 0.51%	2,137,354.00 4,280.56	0.41% 111,974.00	A1 / A+ A+	2.44 2.35
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	2,000,000.00	02/07/2019 3.19%	2,017,220.00	107.07 0.44%	2,141,404.00 33,000.00	0.42% 124,184.00	A2 / A+ A+	2.52 2.32
438516BW5	Honeywell Intl Callable Note Cont 7/15/2024 2.300% Due 08/15/2024	4,000,000.00	12/03/2019 1.96%	4,059,840.00	105.14 0.55%	4,205,424.00 42,422.22	0.82% 145,584.00	A2 / A A	3.04 2.84
<b>TOTAL Corporate</b>		<b>44,500,000.00</b>	<b>2.74%</b>	<b>44,472,515.20</b>	<b>0.35%</b>	<b>46,027,563.00 343,779.17</b>	<b>8.98% 1,555,047.80</b>	<b>A1 / A+ A+</b>	<b>1.52 1.42</b>

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	63,281,701.27	Various 0.22%	63,281,701.27	1.00 0.22%	63,281,701.27 11,815.25	12.26% 0.00	NR / NR NR	0.00 0.00
<b>TOTAL LAIF</b>		<b>63,281,701.27</b>	<b>0.22%</b>	<b>63,281,701.27</b>	<b>0.22%</b>	<b>63,281,701.27 11,815.25</b>	<b>12.26% 0.00</b>	<b>NR / NR NR</b>	<b>0.00 0.00</b>
Local Gov Investment Pool									
90SDCP\$00	County of San Diego Pooled Investment Pool	58,602,080.66	Various 0.73%	58,602,080.66	1.00 0.73%	58,602,080.66 0.00	11.35% 0.00	NR / NR AAA	0.00 0.00
09CATR\$04	CalTrust Short Term Fund	1,626,642.38	Various 0.13%	16,276,593.13	10.09 0.13%	16,412,821.65 0.00	3.18% 136,228.52	NR / AA NR	0.00 0.00
<b>TOTAL Local Gov Investment Pool</b>		<b>60,228,723.04</b>	<b>0.60%</b>	<b>74,878,673.79</b>	<b>0.60%</b>	<b>75,014,902.31 0.00</b>	<b>14.52% 136,228.52</b>	<b>NR / AA Aaa</b>	<b>0.00 0.00</b>
Money Market Fund FI									
262006307	Dreyfus Gov't Cash Management Money Market Fund	16,114,858.73	Various 0.03%	16,114,858.73	1.00 0.03%	16,114,858.73 0.00	3.12% 0.00	Aaa / AAA NR	0.00 0.00
<b>TOTAL Money Market Fund</b>		<b>16,114,858.73</b>	<b>0.03%</b>	<b>16,114,858.73</b>	<b>0.03%</b>	<b>16,114,858.73 0.00</b>	<b>3.12% 0.00</b>	<b>Aaa / AAA NR</b>	<b>0.00 0.00</b>

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>Municipal Bonds</b>									
649791PP9	New York St Taxable-GO 2.010% Due 02/15/2024	5,000,000.00	10/29/2019 2.01%	5,000,000.00	104.00 0.42%	5,200,200.00 46,341.67	1.02% 200,200.00	Aa2 / AA+ AA+	2.55 2.46
<b>TOTAL Municipal Bonds</b>		<b>5,000,000.00</b>	<b>2.01%</b>	<b>5,000,000.00</b>	<b>0.42%</b>	<b>5,200,200.00 46,341.67</b>	<b>1.02% 200,200.00</b>	<b>Aa2 / AA+ AA+</b>	<b>2.55 2.46</b>
<b>Supranational</b>									
4581X0CV8	Inter-American Dev Bank Note 1.250% Due 09/14/2021	2,500,000.00	04/03/2018 2.66%	2,385,100.00	100.13 0.14%	2,503,310.00 11,892.36	0.49% 118,210.00	Aaa / NR NR	0.12 0.12
459058FY4	Intl. Bank Recon & Development Note 2.000% Due 01/26/2022	3,000,000.00	03/16/2018 2.73%	2,920,650.00	100.92 0.10%	3,027,639.00 833.33	0.59% 106,989.00	Aaa / NR AAA	0.49 0.49
4581X0CN6	Inter-American Dev Bank Note 1.750% Due 04/14/2022	2,000,000.00	09/27/2018 3.03%	1,914,620.00	101.16 0.10%	2,023,116.00 10,402.78	0.39% 108,496.00	Aaa / AAA AAA	0.70 0.70
<b>TOTAL Supranational</b>		<b>7,500,000.00</b>	<b>2.78%</b>	<b>7,220,370.00</b>	<b>0.12%</b>	<b>7,554,065.00 23,128.47</b>	<b>1.47% 333,695.00</b>	<b>Aaa / AAA Aaa</b>	<b>0.43 0.42</b>
<b>US Treasury</b>									
912828D72	US Treasury Note 2.000% Due 08/31/2021	8,500,000.00	10/13/2017 1.81%	8,560,761.72	100.15 0.17%	8,513,115.50 71,141.30	1.66% (47,646.22)	Aaa / AA+ AAA	0.08 0.08
912828T67	US Treasury Note 1.250% Due 10/31/2021	7,700,000.00	11/20/2017 1.96%	7,492,761.72	100.29 0.08%	7,722,553.30 24,324.05	1.50% 229,791.58	Aaa / AA+ AAA	0.25 0.25

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828U65	US Treasury Note 1.750% Due 11/30/2021	7,500,000.00	09/06/2019 1.55%	7,533,105.47	100.56 0.08%	7,541,745.00 22,233.61	1.46% 8,639.53	Aaa / AA+ AAA	0.33 0.33
912828U81	US Treasury Note 2.000% Due 12/31/2021	5,000,000.00	12/16/2019 1.66%	5,034,375.00	100.80 0.08%	5,039,845.00 8,695.65	0.98% 5,470.00	Aaa / AA+ AAA	0.42 0.42
912828W89	US Treasury Note 1.875% Due 03/31/2022	8,000,000.00	12/23/2019 1.67%	8,035,937.50	101.19 0.09%	8,095,000.00 50,409.84	1.58% 59,062.50	Aaa / AA+ AAA	0.67 0.66
912828WZ9	US Treasury Note 1.750% Due 04/30/2022	2,750,000.00	11/17/2017 2.00%	2,720,781.25	101.24 0.09%	2,784,160.50 12,228.48	0.54% 63,379.25	Aaa / AA+ AAA	0.75 0.74
912828SV3	US Treasury Note 1.750% Due 05/15/2022	8,200,000.00	12/05/2017 2.09%	8,080,843.75	101.31 0.09%	8,307,625.00 30,415.76	1.61% 226,781.25	Aaa / AA+ AAA	0.79 0.79
912828XW5	US Treasury Note 1.750% Due 06/30/2022	8,200,000.00	12/05/2017 2.13%	8,063,546.88	101.51 0.10%	8,323,959.40 12,478.26	1.61% 260,412.52	Aaa / AA+ AAA	0.92 0.91
9128282P4	US Treasury Note 1.875% Due 07/31/2022	8,000,000.00	12/23/2019 1.68%	8,039,375.00	101.78 0.10%	8,142,184.00 407.61	1.58% 102,809.00	Aaa / AA+ AAA	1.00 0.99
912828L24	US Treasury Note 1.875% Due 08/31/2022	8,200,000.00	12/05/2017 2.14%	8,101,984.38	101.93 0.10%	8,357,915.60 64,341.03	1.63% 255,931.22	Aaa / AA+ AAA	1.08 1.07
912828L57	US Treasury Note 1.750% Due 09/30/2022	10,500,000.00	01/19/2018 2.39%	10,204,277.34	101.91 0.11%	10,700,980.50 61,752.05	2.08% 496,703.16	Aaa / AA+ AAA	1.17 1.15
912828M80	US Treasury Note 2.000% Due 11/30/2022	8,000,000.00	12/16/2019 1.66%	8,079,062.50	102.51 0.12%	8,200,624.00 27,103.83	1.59% 121,561.50	Aaa / AA+ AAA	1.33 1.32
912828R69	US Treasury Note 1.625% Due 05/31/2023	8,000,000.00	12/23/2019 1.70%	7,978,750.00	102.64 0.18%	8,211,560.00 22,021.86	1.59% 232,810.00	Aaa / AA+ AAA	1.83 1.81
912828V80	US Treasury Note 2.250% Due 01/31/2024	5,650,000.00	Various 2.14%	5,675,003.91	104.94 0.27%	5,929,189.10 345.45	1.15% 254,185.19	Aaa / AA+ AAA	2.50 2.44

# Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending July 31, 2021

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CAT8	US Treasury Note 0.250% Due 10/31/2025	7,000,000.00	07/28/2021 0.62%	6,891,718.75	98.54 0.60%	6,897,737.00 4,422.55	1.34% 6,018.25	Aaa / AA+ AAA	4.25 4.21
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	7,000,000.00	07/28/2021 0.65%	6,917,148.44	98.91 0.62%	6,923,987.00 2,282.61	1.34% 6,838.56	Aaa / AA+ AAA	4.42 4.37
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	7,000,000.00	07/28/2021 0.66%	6,910,312.50	98.85 0.64%	6,919,339.00 71.33	1.34% 9,026.50	Aaa / AA+ AAA	4.51 4.45
<b>TOTAL US Treasury</b>		<b>125,200,000.00</b>	<b>1.70%</b>	<b>124,319,746.11</b>	<b>0.20%</b>	<b>126,611,519.90 414,675.27</b>	<b>24.60% 2,291,773.79</b>	<b>Aaa / AA+ Aaa</b>	<b>1.50 1.49</b>
<b>TOTAL PORTFOLIO</b>		<b>492,397,870.78</b>	<b>1.36%</b>	<b>507,322,000.66</b>	<b>0.28%</b>	<b>514,906,505.72 1,550,514.92</b>	<b>100.00% 7,584,505.06</b>	<b>Aa1 / AA+ Aaa</b>	<b>0.99 0.97</b>
<b>TOTAL MARKET VALUE PLUS ACCRUALS</b>						<b>516,457,020.64</b>			

# Transactions Ledger

SDCRAA Consolidated - Account #10566

June 1, 2021 through July 31, 2021

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	07/07/2021	PP2118\$11	11,192,203.43	EastWest Bank Money Market Due: 07/07/2023	100.000	0.15%	11,192,203.43	0.00	11,192,203.43	0.00
Purchase	07/29/2021	91282CAT8	7,000,000.00	US Treasury Note 0.25% Due: 10/31/2025	98.453	0.62%	6,891,718.75	4,279.89	6,895,998.64	0.00
Purchase	07/29/2021	91282CBC4	7,000,000.00	US Treasury Note 0.375% Due: 12/31/2025	98.816	0.65%	6,917,148.44	2,068.61	6,919,217.05	0.00
Purchase	07/29/2021	91282CBH3	7,000,000.00	US Treasury Note 0.375% Due: 01/31/2026	98.719	0.66%	6,910,312.50	12,979.97	6,923,292.47	0.00
Subtotal			32,192,203.43				31,911,383.12	19,328.47	31,930,711.59	0.00
TOTAL ACQUISITIONS			32,192,203.43				31,911,383.12	19,328.47	31,930,711.59	0.00
DISPOSITIONS										
Call	07/08/2021	594918BP8	3,000,000.00	Microsoft Callable Note Cont 7/8/2021 1.55% Due: 08/08/2021	100.000	1.55%	3,000,000.00	19,375.00	3,019,375.00	0.00
Subtotal			3,000,000.00				3,000,000.00	19,375.00	3,019,375.00	0.00

# Transactions Ledger

SDCRAA Consolidated - Account #10566

June 1, 2021 through July 31, 2021

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	07/07/2021	PP2118\$10	11,192,203.43	EastWest Bank Collateralized CD 2.2% Due: 07/07/2021	100.000		11,192,203.43	0.00	11,192,203.43	40,013.13
Maturity	07/31/2021	912828\$76	5,600,000.00	US Treasury Note 1.125% Due: 07/31/2021	100.000		5,600,000.00	0.00	5,600,000.00	59,718.75
Subtotal			16,792,203.43				16,792,203.43	0.00	16,792,203.43	99,731.88
TOTAL DISPOSITIONS			19,792,203.43				19,792,203.43	19,375.00	19,811,578.43	99,731.88



# Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

July 1, 2021 through July 31, 2021

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	7/1/2021	90SDCP\$00	1,665,222.82	County of San Diego Pooled Investment Pool			1,665,222.82	0.00	1,665,222.82	0.00
Sale	7/1/2021	90SDCP\$00	1,028,903.78	County of San Diego Pooled Investment Pool			1,028,903.78	0.00	1,028,903.78	0.00
	Subtotal		2,694,126.60				2,694,126.60	0.00	2,694,126.60	0.00
TOTAL DISPOSITIONS			2,694,126.60				2,694,126.60	0.00	2,694,126.60	0.00

# Important Disclosures

2021 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

# Benchmark Disclosures

## ICE BAML 0-5 Yr US Treasury Index

The ICE BAML 0-5 Year US Treasury Index tracks the performance of US Dollar denominated Sovereign debt publicly issued by the US government in its domestic market with maturities less than three years. Qualifying securities must have at least 18 months to maturity at point of issuance, at least one month and less than five years remaining term to final maturity, a fixed coupon schedule and a minimum amount outstanding of \$1 billion. (Index: GVQA. Please visit [www.mlindex.ml.com](http://www.mlindex.ml.com) for more information)

## Staff Report

**Meeting Date: September 2, 2021**

**Subject:**

**Selection of Debt Underwriters for the New T1 and Capital Improvement Program**

**Recommendation:**

Adopt Resolution No. 2021-0090, approving the selection of debt underwriters for the New T1 and Capital Improvement Program.

**Background/Justification:**

The preliminary funding plan for the New T1 program estimates that over 90% will come from long-term debt financing. In October, staff plans to present to the Board a request to authorize a validation amendment to the Terminal and Roadways contract that includes a maximum contract price. If approved, Staff anticipates debt issuance in 2021 to begin execution of the long-term financing plan to fund the New T1. Staff also anticipates further financings will be required as the program advances. Debt may also be used to fund parts of the Capital Improvement Program. Therefore, the Authority is seeking to establish a pool of debt underwriting firms to replace the pool establish in 2017.

To accomplish a successful debt offering, a syndicate of underwriters, selected from the firms in the approved underwriting pool, is established to perform services including, but not limited to, underwriting the bonds. The Firm or Firms selected to act as senior manager on a transaction will be expected to provide the services set out below, in addition to other services which may reasonably be requested by the Authority:

- Provide recommendations on the optimal size, structuring and timing of revenue bond issues.
- Provide pre-sale market analyses and participate in retail and investor pricing discussions with the Authority and its advisors, prior to and on the date of pricing.
- Assist in preparation of preliminary and final official statements, and review of supplemental indentures and other related bond documents.
- Participate in working group meetings.
- Attend meetings of the Authority's Board of Directors, the Board's Finance Committee, and other Committee meetings as appropriate or requested by the Authority.

- Analyze the merits of any structuring options and evaluate the cost-effectiveness of bond insurance bids.
- Develop retail and institutional marketing plans for each bond issue.
- Assist with presentations to rating agencies, bond insurers and potential investors.
- Provide advice regarding market conditions and trends.
- Provide a post-sale analysis of each transaction for which they are the senior manager providing information on where bonds priced relative to other similar transactions, orders and allotments by firm.

To create an open competition that encourages the broadest qualified group of respondents, the Authority issued a Request for Proposal (RFP) in June 2021. This process allowed the Authority to identify and select a balanced underwriting team that collectively demonstrated core competencies in airport investment banking, underwriting in California airport credits, a demonstrated capital commitment, retail distribution (particularly in California), and institutional coverage. Forty-one (41) firms viewed the opportunity, and twenty-three (23) proposals were received, 1 proposal was deemed unresponsive. Respondents were requested to submit a proposal for senior manager and/or co-manager consideration. The proposals were evaluated by a panel consisting of the Vice President, CFO; Director, Finance and Risk Management; Senior Finance Manager; and Finance Manager. The following tables include the panel's evaluation.

# Staff Report

Meeting Date: September 2, 2021

Page 3 of 7

Shortlist Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Academy Securities	12	15	13	14	54	13
Barclays	5	9	4	4	22	4
B of A Securities	2	1	2	1	6	1
Citi Municipals	6	11	10	11	38	10
Goldman Sachs	8	4	6	7	25	5
Jefferies LLC	1	3	3	2	9	2
JPMorgan	13	10	9	10	42	12
Loop Capital	15	14	15	15	59	15
Morgan Stanley	7	8	11	5	31	8
Piper Sandler	14	13	14	13	54	13
Raymond James	11	12	5	12	40	11
RBC Capital Markets	3	5	1	6	15	3
Samuel Ramirez & Co.	10	7	7	9	33	9
Siebert Williams Shank	9	6	8	3	26	6
Wells Fargo	4	2	12	8	26	6

Combined Shortlist Scores	SB	Local	Vet.	Compensation/ Fees	Organization and Experience	Key Personnel and Resources	Approach and Understanding of Services	Total
Academy Securities	0	0	80	438	770	587.5	450	2325.5
Barclays	0	0	0	432	1225	825	800	3282
B of A Securities	0	0	0	390	1330	925	875	3520
Citi Municipals	0	0	0	414	1155	825	700	3094
Goldman Sachs	0	0	0	600	1155	775	750	3280
Jefferies LLC	0	0	0	498	1190	850	925	3463
JPMorgan	0	0	0	600	1085	675	625	2985
Loop Capital	0	0	0	222	735	625	525	2107
Morgan Stanley	0	0	0	408	1155	850	775	3188
Piper Sandler	0	0	0	402	910	600	575	2487
Raymond James	0	0	0	510	945	800	725	2980
RBC Capital Markets	0	0	0	402	1260	875	825	3362
Samuel Ramirez & Co.	0	0	0	450	1050	850	800	3150
Siebert Williams Shank	0	0	0	414	1085	875	850	3224
Wells Fargo	0	0	0	600	1085	775	775	3235

Shortlist Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Academy Securities	2	1	1	2	6	1
Alamo Capital	9	8	9	8	34	9
American Veterans Group	3	2	4	2	11	3
Backstrom McCarley Berry	8	5	7	4	24	5
Blaylock Van	7	6	6	6	25	6
Loop Capital Markets	4	4	2	2	12	4
Mischler Financial Group	5	7	8	9	29	8
Rice Financial	5	9	5	6	25	6
Stern Brothers	1	3	2	1	7	2

Combined Shortlist Scores	SB	Local	Vet.	Organization and Experience	Key Personnel and Resources	Approach and Understanding of Services	Total
Academy Securities	0	0	80	540	1160	1080	2860
Alamo Capital	120	0	0	180	520	480	1300
American Veterans Group	0	0	80	440	960	1240	2720
Backstrom McCarley Berry	120	0	0	320	920	760	2120
Blaylock Van	0	0	0	340	880	760	1980
Loop Capital Markets	0	0	0	440	1080	920	2440
Mischler Financial Group	0	0	80	280	760	680	1800
Rice Financial	0	0	0	460	920	760	2140
Stern Brothers	0	0	0	520	1160	1200	2880

The top 10 senior managers and top 4 co-managers were selected for interviews. After the interviews the following six senior manager firms and 2 co-manager firms were selected by the panel to be recommended to the Authority Board for approval as the Authority's underwriting pool: Academy Securities, Inc; B of A Securities, ; Jefferies LLC.; Morgan Stanley & Co; Samuel A Rameriz & Co, Siebert Cisneros Shank & Co.; RBC Capital Markets; Stern Brothers;

## Academy Securities, Inc (Co-Manager)

- A Minority Business Enterprise (MBE)/Service-disabled Veteran Business Enterprise (SVDOBE) owned Firm with a significant business presence located in the San Diego Region
- Co-managed \$5.5 billion in airport underwriting transactions since 2019

## B of A Securities, Inc:

- Provided Authority with \$200 million Revolving Credit Facility in July 2021
- Managed 22 and co-managed 20 issues for \$19.2 billion in airport underwriting since 2019

## Jefferies LLC:

- Senior manager for \$379 million San Diego Airport Authority 2013 GARB issuance
- Managed 4 and co-managed 12 issues for \$8.8 billion in airport underwriting since 2019.

## Morgan Stanley and Co LLC:

- Senior Manager for \$291 million San Diego Airport Authority 2017 GARB issuance
- Strong institutional and retail distribution capabilities including 7 retail distribution offices in San Diego who oversee customers managing \$2.8 Billion of Municipal bonds
- Managed 15 and co-managed 18 issues for \$14.5 billion in airport underwriting since 2019.

## RBC Capital Markets LLC:

- Managed 5 and Co-Managed 9 issues for \$8.1 billion in airport underwriting since 2019
- Previously provided Revolving Draw Down Bond facility to the Airport Authority
- Joint Senior on the Airport Authority's recent 2019/2020 \$705 million bond GARB Issuance

## Samuel A Ramirez & Co, Inc:

- Certified MBE Firm
- Managed 6 and co-managed 25 issues for \$18.2 billion in airport underwriting since 2019

## Siebert Williams Shank & Co. LLC

- MBE/ Women Owned Business Enterprise (WBE) firm headquartered in California
- Managed 4 and co-managed 32 issues for \$17.7 billion in airport underwriting since 2015.
- Senior Manager for \$305 million San Diego Airport Authority 2014 Special Facility Bonds issuance

## Stern Brothers & Co (Co-Manager)

- 100% WBE firm
- Co-managed \$4.8 billion in airport underwriting transactions since 2019



## Fiscal Impact:

The fees for underwriting and investment banking services are paid from bond proceeds and the costs are expensed in the year of issuance in the interest expense line item. The Approved FY 2022 Budget includes these fees for the anticipated 2021 Debt issuance in the interest expense line item. Future Fiscal budgets will include these costs, as applicable.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☐ Operations Strategy

### Focus Areas

- ☒ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☐ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12 one of the recommended firms Academy Securities, Inc. received 2% veteran owned small business preference. However, the other recommended firms B of A Securities, Jefferies LLC, Morgan Stanley & Co, Samuel A Ramirez & Co, Siebert Cisneros Shank & Co, RBC Capital Markets and Stern Brothers did not receive any preference.

**Prepared by:**

Scott Brickner  
Vice President, CFO

## **RESOLUTION NO. 2021-0090**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY,  
APPROVING THE SELECTION OF DEBT  
UNDERWRITERS FOR THE NEW T1 AND CAPITAL  
IMPROVEMENT PROGRAM

**WHEREAS**, the preliminary funding plan for the New T1 program estimates that over 90% will come from long-term debt financing; and

**WHEREAS**, in October, staff plans to present to the Board a request to authorize a validation amendment to the Terminal and Roadways contract that includes a maximum contract price and if approved, staff anticipates debt issuance in 2021 to begin execution of the long-term financing plan to fund the New T1; and

**WHEREAS**, staff also anticipates further financings will be required as the program advances and debt may also be used to fund parts of the Capital Improvement Program; and

**WHEREAS**, in furtherance of this effort, the Authority is seeking to establish a pool of firms to provide debt underwriting services related to the issuance of debt to fund the Authority's New Terminal 1 Project and the Capital Improvement Program; and

**WHEREAS**, the selection of the underwriter pool was conducted using a Request for Proposal (RFP) process. The RFP Was issue on June 9; and

**WHEREAS**, in June, 2021, the RFP was issued to identify and recommend to the Board a balanced underwriting team that collectively demonstrated core competencies in airport investment banking, underwriting in California airport credits, a demonstrated capital commitment, retail distribution (particularly in California), and institutional coverage; and

**WHEREAS**, twenty-three (23) proposals were received, one proposal was confirmed to be unresponsive. Responsive proposals were evaluated by a panel consisting of Authority staff consisting of the Vice President, CFO; Director, Finance and Risk Management; Senior Finance Manager; and Finance Manager.; and

**WHEREAS**, based on the evaluation of the proposals, staff recommends the following list of debt underwriters be approved by the Board: Academy Securities. Inc.; B of A Securities. Inc.; Jefferies LLC.; Morgan Stanley & Co LLC; RBC Capital Markets LLC; Samuel A Ramirez & Co, Inc; Siebert Williams Shank & Co. LLC.; Stern Brothers & Co.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves the selection of the following debt underwriters for the New T1 and the Capital Improvement Program: Academy Securities. Inc.; B of A Securities. Inc.; Jefferies LLC.; Morgan Stanley & Co LLC; RBC Capital Markets LLC; Samuel A Ramirez & Co, Inc; Siebert Williams Shank & Co. LLC.; Stern Brothers & Co; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

### **Renewal of the Health & Welfare Benefits Program for 2022**

#### **Recommendation:**

Adopt Resolution No. 2021-0091, approving the renewal of the Health and Welfare Benefits Program for 2022.

#### **Background/Justification:**

The San Diego County Regional Airport Authority ("Authority") provides a comprehensive health and welfare benefits program designed to attract and retain the talent necessary to successfully execute its business strategy and meet its obligations to eligible First-Generation retirees.

For the 2022 plan year, staff is recommending the following.

- Renew current medical carriers with no plan design changes - except as required by state or federal law.
- Renew other existing carriers at no premium increase or plan design changes- except as required by state or federal law.
- The addition of Cross Border Medical Plan option through MediExcel.
- Consolidate the Authority's medical premium contribution strategy by removing the non-wellness tier.
- Remove and repurpose the employee only medical credit of \$8 monthly.
- Repurpose the Authority Premium credit to add future benefits such as Childcare/Eldercare and/or increase Wellness Incentive.

Staff's recommendation results in a 5% increase to active employees and early retirees for medical benefits and no increase for dental or other premiums. There is a 5% increase to the Authority for active employees and early retirees medical coverage and no increase in dental or other premiums. This recommendation further supports the Authority's ability to attract and retain top talent by balancing flexible options to meet individual employee needs while demonstrating fiscal prudence. The table below shows the comparison between the current program, the budgeted and the proposed renewal.

## Active and Budgeted

Description	Current	Recommended Renewal	% Change	Budgeted Costs CY 2022	\$ Difference Between Recommended	% Difference Between Recommend
Medical	\$ 4,447,598	\$ 4,683,658	5.3%	\$ 4,917,110	\$ 233,452	4.7%
HSA Funds -Active	\$ 70,500	\$ 70,500	0.0%	\$ 70,500	\$ -	0.0%
Dental	\$ 278,841	\$ 278,845	0.0%	\$ 278,832	\$ (13)	0.0%
Basic Life/AD&D	\$ 65,389	\$ 65,389	0.0%	\$ 92,271	\$ 26,882	29.1%
Short Term Disability	\$ 209,956	\$ 209,956	0.0%	\$ 162,007	\$ (47,949)	-29.6%
Other *	\$ 188,265	\$ 188,265	0.0%	\$ 218,358	\$ 30,093	13.8%
<b>TOTAL</b>	<b>\$ 5,260,549</b>	<b>\$ 5,496,613</b>	<b>4.5%</b>	<b>\$ 5,739,079</b>	<b>\$ 242,466</b>	<b>4.2%</b>

\* Includes: Wellness Credits (\$250/\$200 Incentive), Medical and Dental Waiver Credit, General Credits and Employee Assistance Program(EAP)

## Fiscal Impact:

Adequate funding for Health and Welfare Benefits Program Renewal is included in the adopted FY 2022 and conceptually approved FY 2023 Operating Expense Budgets within the Salary and Benefits line items.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☐ Community Strategy
 ☐ Customer Strategy
 ☒ Employee Strategy
 ☒ Financial Strategy
 ☐ Operations Strategy

### Focus Areas

☐ Advance the Airport Development Plan
 ☐ Transform the Customer Journey
 ☒ Optimize Ongoing Business

## Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

# Staff Report

Meeting Date: September 2, 2021

Page 3 of 3

## Application of Inclusionary Policies:

Not Applicable

## Prepared by:

Monty Bell  
Director of Talent, Culture & Capability



## **RESOLUTION NO. 2021-0091**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO  
COUNTY REGIONAL AIRPORT AUTHORITY,  
APPROVING THE RENEWAL OF THE HEALTH AND  
WELFARE BENEFITS PROGRAM FOR 2022

**WHEREAS**, the San Diego Regional Airport (“Authority”) provides a health and welfare benefits program for Authority employees and eligible First Generation retirees; and

**WHEREAS**, in order to assist the Board with evaluating options during the renewal process, staff, through the Authority’s broker of record, Alliant Insurance Services, has obtained negotiated renewals from insurance carriers and benefit providers and carefully analyzed the renewals; and

**WHEREAS**, the Board has determined that investing in employee wellness initiatives has the impact of reducing future plan costs and wishes to continue to support such programs; and

**WHEREAS**, the Board considered the information provided by staff and has reviewed and discussed the various options to provide a comprehensive and competitive benefits program to Authority employees and eligible retirees; and

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves the renewal of the Health and Welfare Benefits Program for 2022; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



# Renewal of the Health & Welfare Benefits Program for 2022

Presented by: Monty Bell  
Director, Talent, Culture & Capability

September 2, 2021

# Agenda

- Highlights
- Current Program
- Financials & Market Study Results
- Recommendations

# Highlights

## Medical

- Anthem medical renewal released at rate cap +9.5%
- Anthem negotiated 5% medical renewal rate
- UHC 2% decrease
- Overall medical increase 1.9% (includes 3% premium credit)
- No plan design changes (except as required by state or federal law)
- Anthem renewal includes \$35K for Wellness & \$10K for customized communications

## All other plans

- No increase to the Authority or employees

## Other

- Modernize Benefits Enrollment and Administration for employees & retirees



# Current Program

# Current Program Overview | Plans & Programs

Shared Cost	100% Employer Paid	100% Employee Paid
<p>Medical</p> <ul style="list-style-type: none"> <li>– Anthem (Active &amp; Early Retirees) <ul style="list-style-type: none"> <li>– Select HMO</li> <li>– Priority Select HMO</li> <li>– Classic PPO</li> <li>– HSA HDHP</li> </ul> </li> <li>– UHC (Medicare Retirees) <ul style="list-style-type: none"> <li>– Medicare Advantage PPO</li> </ul> </li> </ul>	<p>Life, Disability, EAP</p> <ul style="list-style-type: none"> <li>– Hartford <ul style="list-style-type: none"> <li>– Basic Life/AD&amp;D</li> <li>– Short Term Disability</li> <li>– Employee Assistance Program (EAP)</li> </ul> </li> <li>– Health Advocate (Core Advocacy) (Active &amp; Retirees)</li> <li>– Health Advocate (Wellness Platform) (Active)</li> </ul>	<p>Voluntary Coverages (Active &amp; Early Retirees)</p> <ul style="list-style-type: none"> <li>– VSP – Vision</li> <li>– Hartford – Voluntary Term Life/ AD&amp;D</li> <li>– Hartford – Voluntary Long Term Disability</li> <li>– Unum – Long Term Care Insurance</li> </ul> <p>Voluntary Coverages– Direct Bill</p> <ul style="list-style-type: none"> <li>– Aflac – Accident/Cancer/Hospital Protection/Specified Health</li> <li>– Legal Shield – Pre-paid Legal coverage</li> <li>– Liberty Mutual – Home &amp; Auto</li> <li>– Nationwide – Pet Insurance</li> </ul>
<p>Dental</p> <ul style="list-style-type: none"> <li>– Anthem (Active &amp; Early Retirees) <ul style="list-style-type: none"> <li>– DHMO</li> <li>– PPO</li> </ul> </li> </ul>	<p>VEBA R-FHRA (2<sup>nd</sup> Generation Retirees)</p>	<p>Tax Savings Program</p> <ul style="list-style-type: none"> <li>– Healthcare FSA</li> <li>– Dependent Care FSA</li> <li>– Commuter Transportation</li> </ul>

# Current Program Overview | Medical Census Summary

## Demographics\*

Average age and the ratio of male/female employees are key data points in determining your medical and prescription drug claims risk as part of a carrier's rate determination for your plan.

	SDC Regional Airport Authority	Government	West	Small employer (<500)
Average Age	48	44	43	44
% Male	60%	59%	56%	60%
% Female	40%	41%	44%	40%

\*Excludes Medicare Retirees

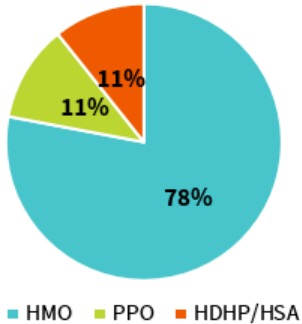
# of Employees	434 – active & budgeted (345 enrolled/ 47 waived / 42 budgeted)
# of Retirees	100 – retirees (27 Early Retirees enrolled/15 waived / 3 budgeted/55 Medicare Retirees)



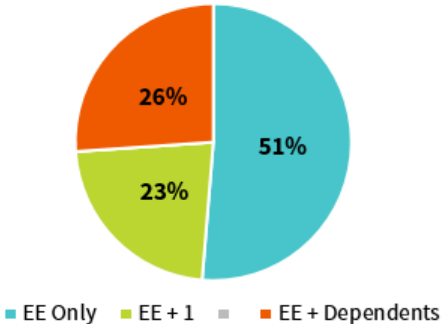
# Current Program Overview | Enrollment

## Enrollment Summary\*

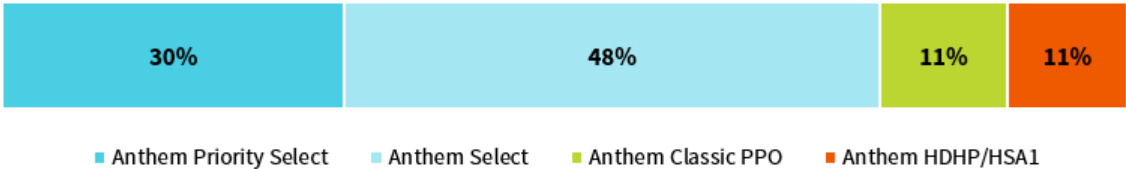
% Enrollment by Plan Type



% Enrollment by Tier



% Enrollment by Plan

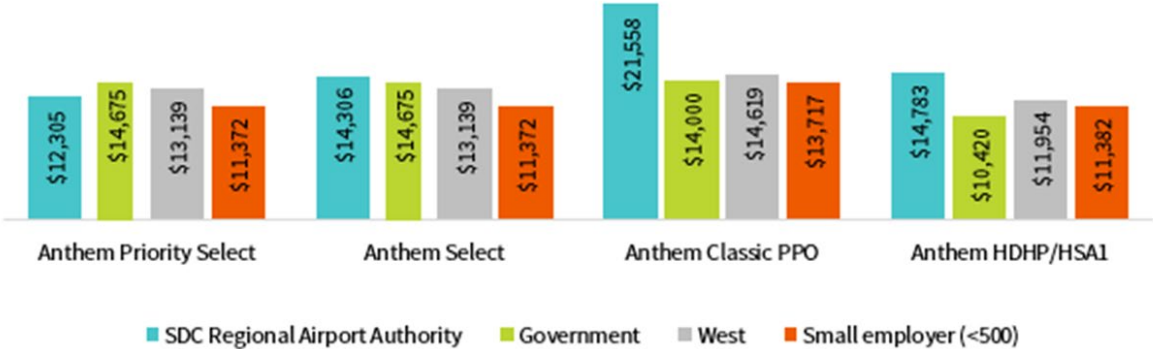


\*Excludes Medicare Retirees

# Current Program Overview | Annual Premium

## Plan Cost – Average Annual Premium by Plan Type\*

Average cost per employee is the total gross cost for medical and prescription drug benefits divided by the number of enrolled employees. Amounts include costs for all active employees and their covered dependents.

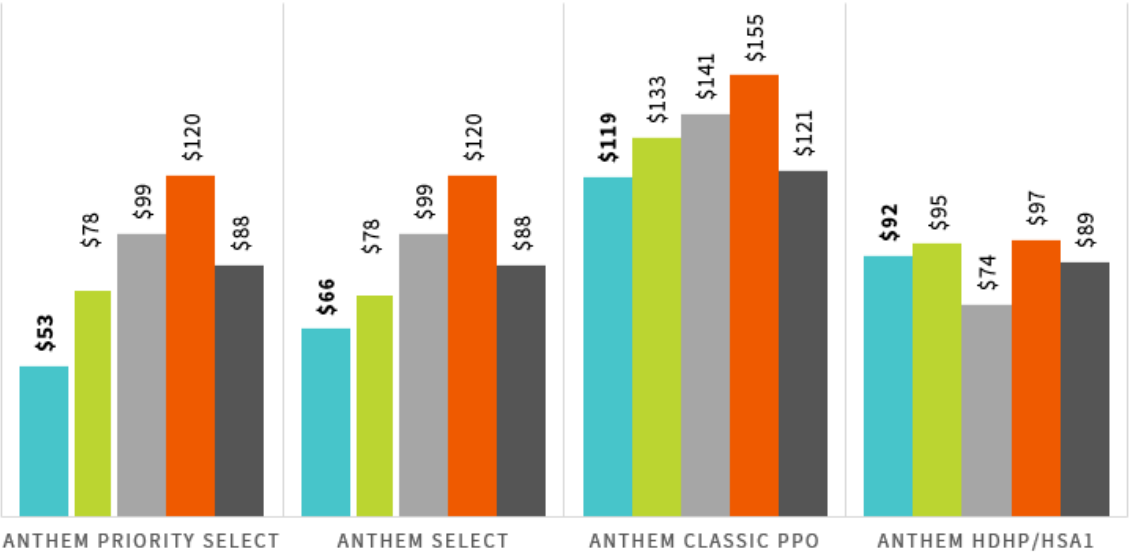


\*Excludes Medicare Retirees

# Current Program Overview | Employee Cost Share

## Employee Only Coverage

■ SDC Regional Airport Authority ■ Government ■ West ■ Small employer (<500) ■ Kaiser Benchmark



\*Excludes Medicare Retirees



# Executive Summary

## Cost Overview

# Executive Summary

Benefit Plans & Credits	Current	Initial Renewal	% Δ	Negotiated Renewal	% Δ
Medical - Active & Budgeted	\$5,625,439	\$6,159,854	9.5%	\$5,906,713	5.0%
Medical - Retirees	\$858,825	\$895,073	4.2%	\$874,168	1.8%
Medical Waiver Credit	\$47,004	\$47,004	0.0%	\$47,004	0.0%
HSA Funds - Active	\$70,500	\$70,500	0.0%	\$70,500	0.0%
HSA Funds - Retirees	\$4,500	\$4,500	0.0%	\$4,500	0.0%
Dental - Active+Budgeted	\$333,491	\$333,491	0.0%	\$333,491	0.0%
Dental Waiver Credit	\$1,510	\$1,510	0.0%	\$1,510	0.0%
Dental - Retirees	\$76,864	\$76,864	0.0%	\$76,864	0.0%
Basic Life and AD&D - Hartford Active	\$65,389	\$65,389	0.0%	\$65,389	0.0%
Basic Life and AD&D - Hartford Retirees	\$1,582	\$1,582	0.0%	\$1,582	0.0%
Short Term Disability - Hartford	\$209,956	\$209,956	0.0%	\$209,956	0.0%
Wellness Credits (\$250/\$200 incentive)	\$69,950	\$69,950	0.0%	\$69,950	0.0%
General Credits - All Medical Enrolled Employees	\$16,992	\$16,992	0.0%	\$16,992	0.0%
General Credits - All Employee & Budgeted Credit	\$41,664	\$41,664	0.0%	\$41,664	0.0%
Employee Assistance Program (EAP) - Active	\$11,145	\$11,145	0.0%	\$11,145	0.0%
Employee Assistance Program (EAP) - Retiree	\$2,568	\$2,568	0.0%	\$2,568	0.0%
<b>GRAND TOTAL - ALL *</b>	<b>\$7,437,379</b>	<b>\$8,008,041</b>		<b>\$7,733,996</b>	
		<b>\$570,662</b>		<b>\$296,617</b>	
		<b>7.7%</b>		<b>4.0%</b>	

\$ Change from current  
% Change from current

- Anthem 5% medical renewal rate action with a 3% premium credit for an overall renewal increase of 2%
- UHC 2% decrease
- All other plans no increase

\*Voluntary lines are excluded from the above totals

Employee credits (funded by SDCRAA) include the following: Waive Credits: Medical: \$41.67 per pay period | Dental: \$2.42 per pay period  
Enrollment Credits: Medical EE Only enrollment: \$4 per pay period, Vision All EEs regardless of enrollment: \$4 per pay period

# Executive Summary

## Active & Budgeted – Authority and Employee Cost Share Overview

Benefit Plans & Credits	Current	Initial Renewal	% Δ	Negotiated Renewal	% Δ
<b>Active &amp; Budgeted</b> <div>\$ Change from current</div> <div>% Change from current</div>	\$6,493,040	\$7,027,455		\$6,774,314	
		\$534,415		\$281,274	
		8.2%		4.3%	
<b>Authority Cost</b> <div>\$ Change from current</div> <div>% Change from current</div>	\$5,260,548	\$5,682,932		\$5,482,799	
		\$422,384		\$222,251	
		8.0%		4.2%	
<b>Premium Credit</b> <div>\$ Change from current</div> <div>% Change from current</div>				\$177,201	
				\$45,050	
				0.9%	
<b>Employee Cost</b> <div>\$ Change from current</div> <div>% Change from current</div>	\$1,232,492	\$1,344,523		\$1,291,515	
		\$112,031		\$59,023	
		9.1%		4.8%	

# Executive Summary

Retirees – Authority and Retiree Cost Share Overview						
Benefit Plans & Credits		Current	Initial Renewal	% Δ	Negotiated Renewal	% Δ
Retirees		\$944,339	\$980,587 \$36,248 3.8%		\$959,682 \$15,343 1.6%	
\$ Change from current						
% Change from current						
Authority Cost		\$767,221	\$795,009 \$27,789 3.6%		\$778,717 \$11,496 1.5%	
\$ Change from current						
% Change from current						
Premium Credit					\$14,633 -\$3,137 -0.4%	
\$ Change from current						
% Change from current						
Retiree Cost		\$177,118	\$185,577 \$8,459 4.8%		\$180,965 \$3,847 2.2%	
\$ Change from current						
% Change from current						

# Medical Renewal | Premium By Product

## Anthem – Active & Budgeted

Line Of Coverage Wellness & Non-Wellness	Current	Renewal	Negotiated Renewal	% Δ
Anthem Select HMO	\$2,346,139	\$2,569,021	\$2,463,449	5.0%
Anthem Priority Select HMO	\$1,292,073	\$1,414,818	\$1,356,671	5.0%
Anthem Classic PPO	\$1,440,261	\$1,577,083	\$1,512,277	5.0%
Anthem PPO HDHP	\$546,966	\$598,931	\$574,316	5.0%
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$5,625,439</b>	<b>\$6,159,854</b>	<b>\$5,906,713</b>	
<b>ANNUAL DOLLAR CHANGE</b>		<b>\$534,415</b>	<b>\$281,274</b>	
<b>ANNUAL PERCENTAGE CHANGE</b>		<b>9.5%</b>	<b>5.0%</b>	

## Anthem – Early Retirees; UHC – Medicare Retirees

Line of Coverage Early & Medicare Retirees	Current	Renewal	Negotiated Renewal	% Δ
Anthem Select HMO	\$121,325	\$132,850	\$127,391	5.0%
Anthem Priority Select HMO	\$32,254	\$35,319	\$33,867	5.0%
Anthem Classic PPO	\$276,919	\$303,226	\$290,765	5.0%
Anthem PPO HDHP	\$34,048	\$37,283	\$35,751	5.0%
UHC Medicare Retirees	\$394,279	\$386,395	\$386,395	-2.0%
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$858,825</b>	<b>\$895,073</b>	<b>\$874,168</b>	
<b>ANNUAL DOLLAR CHANGE</b>		<b>\$36,248</b>	<b>\$15,343</b>	
<b>ANNUAL PERCENTAGE CHANGE</b>		<b>4.2%</b>	<b>1.8%</b>	

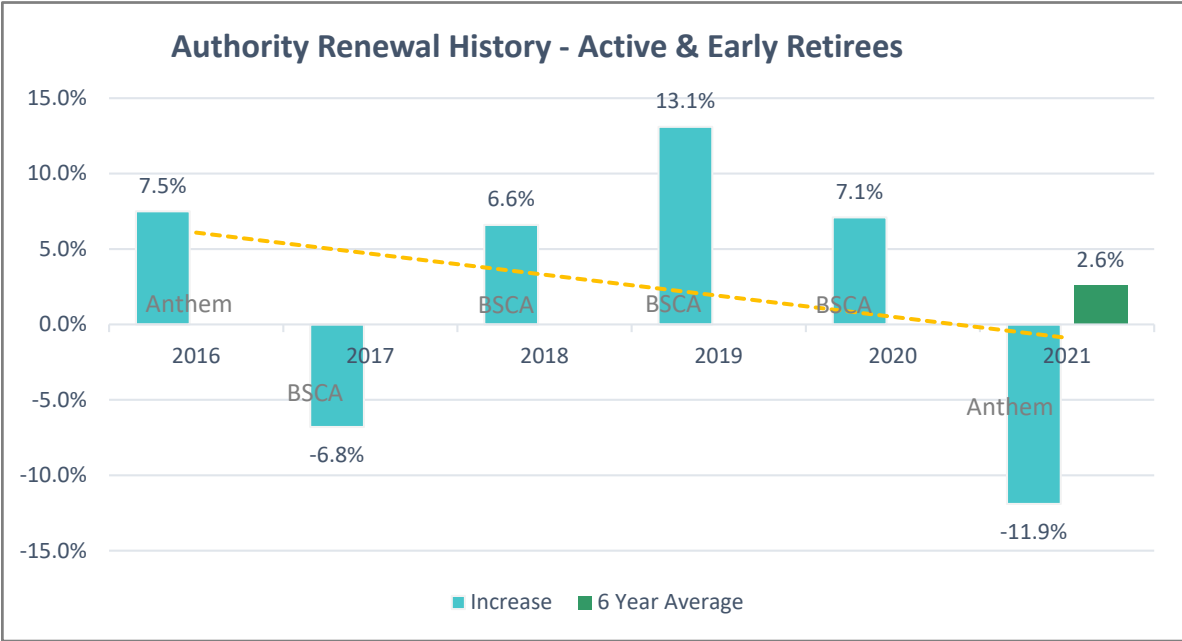
Anthem 5% renewal rate action with a 3% premium credit for an overall renewal increase of 2%

Anthem Premium Credit Concession	Current	Negotiated Renewal	% Δ
Anthem Active+Budgeted Total Medical Premium	\$5,625,439	\$5,906,713	5.0%
Estimated 3% premium credit		<b>\$177,201</b>	
Anthem Retiree Total Medical Premium	\$464,546	\$487,774	5.0%
Estimated 3% premium credit		<b>\$14,633</b>	
<b>Anthem Total Active+Budgeted &amp; Retirees Annual Premium</b>	<b>\$6,089,985</b>	<b>\$6,394,487</b>	<b>5.0%</b>
<b>Anthem Total Estimated 3% premium credit</b>		<b>\$191,835</b>	
		<b>\$6,202,652</b>	
<b>Estimated Total Annual Dollar Change</b>		<b>\$112,667</b>	
<b>Estimated Annual Percentage Change</b>		<b>1.9%</b>	



# Medical Overview

# Medical Renewal History



- 2022 Negotiated HMO rates are lower than 2019 HMO rates
- 78% are enrolled in the HMO plans

\*Does not include UHC Medicare Retirees

**Trend Factors** (aka medical inflation) represent the rate in which the cost to deliver care and prescription drugs are increasing. This is a key factor in establishing a carrier's renewal as well as a self-funded forecast.

Medical/ Pharmacy Trend								
	HMO		PPO		HDHP		Rx	
	2020	2021	2020	2021	2020	2021	2020	2021
Segal	6.6%	6.3%	7.3%	7.2%	7.2%	7.0%	7.5%	7.1%
merice	3.9%	14.2%	5.2%	6.9%	4.5%	3.2%	6.5%	5.5%

# Medical Market Study Results

MEDICAL MARKETING LIST – Active, Budgeted & Early Retirees	
Aetna	Declined: not competitive; <b>+19.5%</b> above current
Anthem	Current
Blue Shield	Declined: group term less than 12 months ago
Cigna	Quoted: <b>+8%</b> above current
Health Net	Declined: not competitive; <b>+20%</b> above current
Kaiser	Declined: not competitive: <b>+40%</b> above current
MediExcel – Cross Border	Quoted
Self-Funded	Future consideration
Sharp	Quoted: <b>-5.5%</b> below current (No PPO)
SIMNSA – Cross Border	Quoted
United Healthcare	Declined: not competitive; <b>+20%</b> over current

MEDICAL MARKETING LIST – Medicare Enrolled Retirees	
UHC	Current: <b>-2%</b>

# Medical Contributions | Wellness

Employee Contributions		Current - Wellness EE Only 90% EE+Dep 100% / 55% DEP				
Active & Budgeted	A	B	Total	ER Cost	EE Cost	EE %
<b>Anthem Select HMO</b>						
EE Only	73		\$656.52	\$590.87	\$65.65	10.0%
EE + 1	35		\$1,378.69	\$1,053.71	\$324.98	23.6%
EE + Family	41		\$1,969.56	\$1,378.69	\$590.87	30.0%
<b>Annual Premium</b>	<b>149</b>		<b>\$2,123,185</b>	<b>\$1,638,476</b>	<b>\$484,709</b>	<b>22.8%</b>
<b>Anthem Priority Select HMO</b>						
EE Only	43		\$527.03	\$474.33	\$52.70	10.0%
EE + 1	22		\$1,106.77	\$845.89	\$260.88	23.6%
EE + Family	34		\$1,581.10	\$1,106.77	\$474.33	30.0%
<b>Annual Premium</b>	<b>99</b>		<b>\$1,209,224</b>	<b>\$919,631</b>	<b>\$289,592</b>	<b>23.9%</b>
<b>Anthem PPO (Active+Budgeted)</b>						
EE Only	22	42	\$1,189.51	\$1,070.56	\$118.95	10.0%
EE + 1	8	0	\$2,497.98	\$1,909.17	\$588.81	23.6%
EE + Family	4	0	\$3,568.55	\$2,497.98	\$1,070.57	30.0%
<b>Annual Premium</b>	<b>34</b>	<b>42</b>	<b>\$1,324,640</b>	<b>\$1,125,373</b>	<b>\$199,267</b>	<b>15.0%</b>
<b>Anthem HSA</b>						
EE Only	25		\$915.27	\$823.74	\$91.53	10.0%
EE + 1	7		\$1,922.07	\$1,469.01	\$453.06	23.6%
EE + Family	2		\$2,745.82	\$1,922.07	\$823.75	30.0%
<b>Annual Premium</b>	<b>34</b>		<b>\$501,935</b>	<b>\$416,649</b>	<b>\$85,286</b>	<b>17.0%</b>
<b>HSA Employer Funding</b>			<b>\$64,500</b>	<b>\$64,500</b>	<b>\$0</b>	<b>0.0%</b>
<b>Medical Waiver Credit</b>	<b>47</b>		<b>\$47,004</b>	<b>\$47,004</b>	<b>\$0</b>	<b>0.0%</b>
<b>MEDICAL TOTAL</b>	<b>405</b>		<b>\$5,270,487</b>	<b>\$4,211,633</b>	<b>\$1,058,854</b>	

Change from current - \$  
Change from current - %

Negotiated Renewal - Wellness EE Only 90% EE+Dep 100% / 55% DEP				
Total	ER Cost	EE Cost	EE %	\$Per Pay
\$689.35	\$620.42	\$68.94	10.0%	\$1.64
\$1,447.62	\$1,106.40	\$341.22	23.6%	\$8.12
\$2,068.04	\$1,447.63	\$620.41	30.0%	\$14.77
<b>\$2,229,347</b>	<b>\$1,720,405</b>	<b>\$508,942</b>	<b>22.8%</b>	
5%				
\$553.38	\$498.04	\$55.34	10.0%	\$1.32
\$1,162.10	\$888.18	\$273.92	23.6%	\$6.52
\$1,660.15	\$1,162.10	\$498.05	30.0%	\$11.86
<b>\$1,269,680</b>	<b>\$965,606</b>	<b>\$304,073</b>	<b>23.9%</b>	
5%				
\$1,248.99	\$1,124.09	\$124.90	10.0%	\$2.97
\$2,622.87	\$2,004.62	\$618.25	23.6%	\$14.72
\$3,746.98	\$2,622.88	\$1,124.10	30.0%	\$26.76
<b>\$1,390,875</b>	<b>\$1,181,644</b>	<b>\$209,231</b>	<b>15.0%</b>	
5%				
\$961.04	\$864.94	\$96.10	10.0%	\$2.29
\$2,018.17	\$1,542.46	\$475.71	23.6%	\$11.32
\$2,883.11	\$2,018.18	\$864.93	30.0%	\$20.59
<b>\$527,033</b>	<b>\$437,484</b>	<b>\$89,549</b>	<b>17.0%</b>	
5%				
\$64,500	\$64,500	\$0	0.0%	
\$47,004	\$47,004	\$0	0.0%	
<b>\$5,528,438</b>	<b>\$4,416,643</b>	<b>\$1,111,795</b>		
<b>\$257,951</b>	<b>\$205,010</b>	<b>\$52,941</b>		
<b>4.9%</b>	<b>4.9%</b>	<b>5.0%</b>		

Employee Pay  
Check \$  
Difference  
from current

# Medical Contributions | Non-Wellness

Current - Non Wellness						Negotiated Renewal - Non Wellness					
Employee Contributions						EE Only 85%					
EE+Dep 100% / 55% DEP						EE+Dep 100% / 55% DEP					
Active & Budgeted	A	B	Total	ER Cost	EE Cost	EE %	Total	ER Cost	EE Cost	EE %*	\$D
Anthem Select HMO											
EE Only	7		\$656.52	\$558.04	\$98.48	15.0%	\$689.35	\$585.95	\$103.40	15.0%	\$4.92
EE + 1	3		\$1,378.69	\$1,020.89	\$357.80	26.0%	\$1,447.62	\$1,071.24	\$376.38	26.0%	\$18.58
EE + Family	5		\$1,969.56	\$1,345.87	\$623.69	31.7%	\$2,068.04	\$1,412.47	\$655.57	31.7%	\$31.88
Annual Premium	15		\$222,954	\$164,379	\$58,575	26.3%	\$234,102	\$172,532	\$61,570	26.3%	
							5%				
Anthem Priority Select HMO											
EE Only	2		\$527.03	\$447.98	\$79.05	15.0%	\$553.38	\$470.37	\$83.01	15.0%	\$3.95
EE + 1	1		\$1,106.77	\$819.54	\$287.23	26.0%	\$1,162.10	\$859.95	\$302.15	26.0%	\$14.92
EE + Family	3		\$1,581.10	\$1,080.42	\$500.68	31.7%	\$1,660.15	\$1,133.88	\$526.27	31.7%	\$25.59
Annual Premium	6		\$82,850	\$59,481	\$23,369	28.2%	\$86,992	\$62,428	\$24,564	28.2%	
							5%				
Anthem PPO (Active+Budgeted)											
EE Only	3	0	\$1,189.51	\$1,011.08	\$178.43	15.0%	\$1,248.99	\$1,061.64	\$187.35	15.0%	\$8.92
EE + 1	1	0	\$2,497.98	\$1,849.69	\$648.29	26.0%	\$2,622.87	\$1,940.92	\$681.95	26.0%	\$33.66
EE + Family	1	0	\$3,568.55	\$2,438.51	\$1,130.04	31.7%	\$3,746.98	\$2,559.19	\$1,187.79	31.7%	\$57.75
Annual Premium	5	0	\$115,621	\$87,857	\$27,763	24.0%	\$121,402	\$92,220	\$29,181	24.0%	
							5%				
Anthem HSA											
EE Only	2		\$915.27	\$777.98	\$137.29	15.0%	\$961.04	\$816.88	\$144.16	15.0%	\$6.87
EE + 1	1		\$1,922.07	\$1,423.25	\$498.82	26.0%	\$2,018.17	\$1,493.31	\$524.86	26.0%	\$26.04
EE + Family	0		\$2,745.82	\$1,876.31	\$869.51	31.7%	\$2,883.11	\$1,969.16	\$913.95	31.7%	\$44.44
Annual Premium	3		\$45,031	\$35,750	\$9,281	20.6%	\$47,283	\$37,525	\$9,758	20.6%	
							5%				
HSA Employer Funding			\$6,000	\$6,000	\$0	0.0%	\$6,000	\$6,000	\$0	0.0%	
Medical Waiver Credit	0		\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	

Employee  
Monthly \$  
Difference  
from current

# Medical Contributions | Non-Wellness

Employee Contributions			Model				
			Negotiated Renewal - Wellness				
			EE Only 90%				
			EE+Dep 100% / 55% DEP				
Active & Budgeted	A	B	Total	ER Cost	EE Cost	EE %	\$D
<b>Anthem Select HMO</b>							
EE Only	7		\$689.35	\$620.42	\$68.94	10.0%	(\$34.47)
EE + 1	3		\$1,447.62	\$1,106.40	\$341.22	23.6%	(\$35.16)
EE + Family	5		<u>\$2,068.04</u>	<u>\$1,447.63</u>	<u>\$620.41</u>	<u>30.0%</u>	(\$35.16)
<b>Annual Premium</b>	<b>15</b>		<b>\$234,102</b>	<b>\$178,803</b>	<b>\$55,299</b>	<b>23.6%</b>	
			0%				
<b>Anthem Priority Select HMO</b>							
EE Only	2		\$553.38	\$498.04	\$55.34	10.0%	(\$27.67)
EE + 1	1		\$1,162.10	\$888.18	\$273.92	23.6%	(\$28.23)
EE + Family	3		<u>\$1,660.15</u>	<u>\$1,162.10</u>	<u>\$498.05</u>	<u>30.0%</u>	(\$28.22)
<b>Annual Premium</b>	<b>6</b>		<b>\$86,992</b>	<b>\$64,447</b>	<b>\$22,545</b>	<b>25.9%</b>	
			0%				
<b>Anthem PPO (Active+Budgeted)</b>							
EE Only	3	0	\$1,248.99	\$1,124.09	\$124.90	10.0%	(\$62.45)
EE + 1	1	0	\$2,622.87	\$2,004.62	\$618.25	23.6%	(\$63.70)
EE + Family	1	0	<u>\$3,746.98</u>	<u>\$2,622.88</u>	<u>\$1,124.10</u>	<u>30.0%</u>	(\$63.69)
<b>Annual Premium</b>	<b>5</b>	<b>0</b>	<b>\$121,402</b>	<b>\$95,997</b>	<b>\$25,404</b>	<b>20.9%</b>	
			0%				
<b>Anthem HSA</b>							
EE Only	2		\$961.04	\$864.94	\$96.10	10.0%	(\$48.05)
EE + 1	1		\$2,018.17	\$1,542.46	\$475.71	23.6%	(\$49.15)
EE + Family	0		<u>\$2,883.11</u>	<u>\$2,018.18</u>	<u>\$864.93</u>	<u>30.0%</u>	(\$49.02)
<b>Annual Premium</b>	<b>3</b>		<b>\$47,283</b>	<b>\$39,268</b>	<b>\$8,015</b>	<b>17.0%</b>	
			0%				
<b>HSA Employer Funding</b>			<b>\$6,000</b>	<b>\$6,000</b>	<b>\$0</b>		
<b>Medical Waiver Credit</b>	<b>0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

Recommended:

Employee Monthly \$  
Difference from  
current

Additional Authority  
Cost =  
\$13,800/Annually

# Medical Cross-Border Plan Option

Medical Plan Benefits	
Calendar Year Deductible	
Annual Out-of-Pocket Maximum	
Individual / Family	
PCP/Specialist	
Inpatient	
Outpatient	
Emergency Room	
Urgent Care Services	
Chiropractic Care	
Acupuncture Care	
<b>PRESCRIPTION DRUGS</b>	
Rx Copay Out-of-Pocket Maximum	
Retail - Tiers 1-3	
Specialty	
Minimum Participation Requirement	

MediExcel Cross-Border HMO	
	None
	\$2,000 / \$4,000
	\$5 / \$10
	No Charge
	No Charge
	15% up to \$200
	\$15 Mex / \$35 US
	No Coverage
	\$10 PCP referral required
	Generic / Brand / Non-Formulary
	Combined with Medical
	\$5 / \$10 / \$15
	20% up to \$250
	1 Person

MONTHLY RATES		Option
EE Only	0	\$215.18
EE + 1	0	\$516.43
EE + Family	0	\$667.05

- **Allow Dependent Only Coverage** – Employee enrolls in U.S. coverage offered and adds dependents to MediExcel
- **Mobile App** – members can manage Medical, Dental, and Vision appointments from their smartphone
- **24-Hour Bilingual Member Services**
- **All Services at One Facility** – video tours available on MediExcel.com
- Only available to active employees per carrier contract

# Medical Cross-Border Plan Option

## Contribution Model (Actives)

Current - Priority Select HMO						Negotiated Renewal - Priority Select HMO					Option				
Employee Contributions						Negotiated Renewal - Wellness					MediExcel Option				
EE Only 90%						EE Only 90%					EE Only 90%				
EE+Dep 100% / 55% DEP						EE+Dep 100% / 55% DEP					EE+Dep 100% / 55% DEP				
Active & Budgeted		Total	ER Cost	EE Cost	EE %	Total	ER Cost	EE Cost	EE %*	\$D	Total	ER Cost	EE Cost	EE %	\$D
Anthem Priority Select HMO															
EE Only	1	\$527.03	\$474.33	\$52.70	10.0%	\$553.38	\$498.04	\$55.34	10.0%	\$2.64	\$215.18	\$193.66	\$21.52	10.0%	(\$33.82)
EE + 1	1	\$1,106.77	\$845.89	\$260.88	23.6%	\$1,162.10	\$888.18	\$273.92	23.6%	\$13.04	\$516.43	\$380.87	\$135.56	26.2%	(\$138.36)
EE + Family	1	\$1,581.10	\$1,106.77	\$474.33	30.0%	\$1,660.15	\$1,162.10	\$498.05	30.0%	\$23.72	\$667.05	\$463.71	\$203.34	30.5%	(\$294.71)
Annual Premium	3	\$38,579	\$29,124	\$9,455	24.5%	\$40,508	\$30,580	\$9,928	24.5%		\$16,784	\$12,459	\$4,325	25.8%	
						5%					-59%				
MEDICAL TOTAL	3	\$38,579	\$29,124	\$9,455		\$40,508	\$30,580	\$9,928			\$16,784	\$12,459	\$4,325		
Change from current - \$						\$1,929	\$1,456	\$473			-\$21,795	-\$16,665	-\$5,130		
Change from current - %						5.0%	5.0%	5.0%			-56.5%	-57.2%	-54.3%		
											\$16,784	\$12,459	\$4,325		
											-\$23,724	-\$18,121	-\$5,603		
											-58.6%	-59.3%	-56.4%		

MEDICAL TOTAL

Change from negotiated renewal - \$

Change from negotiated renewal - %



# Ancillary Overview

# Ancillary Renewal Overview

Line of Coverage	Carrier	Renewal
Dental	Anthem	0% / Rate Guarantee to 2023
Vision (Voluntary)	VSP	0% / Rate Guarantee to 2023
Basic Life and AD&D	Hartford	0% / Rate Guarantee to 2023
Short Term Disability	Hartford	0% / Rate Guarantee to 2023
Long Term Disability (Voluntary)	Hartford	0% / Rate Guarantee to 2023
Employee Assistance Program	Anthem	0% / Rate Pass
Business Travel Accident (BTA)	Cigna	0% / Rate Pass*

\*Pending travel exposure data confirmation

# Employee Credits

# Employee Credits

## Waiver & General Credits

### Waiver Credits

Medical - Active & Budgeted	EEs	Credit
EE Only	47	<u>\$83.34</u>
MONTHLY COST		\$3,916.98
ANNUAL COST		<b>\$47,003.76</b>

### Waiver Credits

Dental - Active & Budgeted	EEs	Credit
EE Only	26	<u>\$4.84</u>
MONTHLY COST		\$125.84
ANNUAL COST		<b>\$1,510.08</b>

### General Credits/Enrollment Credits

Medical EE Only Credit	EEs	Credit
EE Only	177	<u>\$8.00</u>
MONTHLY COST		\$1,416.00
ANNUAL COST		<b>\$16,992.00</b>

### All Employee Credit - Active & Budgeted (Previously labeled as a vision credit)

	EEs	Credit
EE Only	434	<u>\$8.00</u>
MONTHLY COST		\$3,472.00
ANNUAL COST		<b>\$41,664.00</b>

## Wellness Credits

### Wellness Credits Active & Budgeted

#### Priority Select HMO

EE0	43	\$250
EE1	20	\$200
EE2	<u>31</u>	<u>\$200</u>
	94	<b>\$20,950</b>

#### Select HMO

EE0	73	\$250
EE1	33	\$200
EE2	<u>41</u>	<u>\$200</u>
	147	<b>\$33,050</b>

#### PPO Active

EE0	22	\$250
EE1	8	\$200
EE2	<u>4</u>	<u>\$200</u>
	34	<b>\$7,900</b>

#### HDHP

EE0	25	\$250
EE1	7	\$200
EE2	<u>2</u>	<u>\$200</u>
	34	<b>\$8,050</b>

#### COMBINED ENROLLMENT

	309	
<b>COMBINED ANNUAL COST</b>		<b>\$69,950</b>

## Current Wellness Program Incentives

### Employee Requirements for Incentives

1. Voluntary online health risk assessment participation
2. Biometrics incentives include:

### Incentives

- 10% Wellness and 15% Non-Wellness individual employee premium cost share contribution differential
- \$250 FSA/HSA deposit or 457 Deferred Compensation pretax election for **employee** participation; **and/or**
- \$200 FSA/HSA deposit or 457 Deferred Compensation pretax election for enrolled **covered spouses and registered domestic partners**

## Fiscal Impact:

Adequate funding for Health and Welfare Benefits Program Renewal is included in the adopted FY 2022 and conceptually approved FY 2023 Operating Expense Budgets within the Salary and Benefits line items.

### Active and Budgeted

Description	Current	Recommended Renewal	% Change	Budgeted Costs CY 2022	\$ Difference Between Recommended	% Difference Between Recommend
Medical	\$ 4,447,598	\$ 4,683,658	5.3%	\$ 4,917,110	\$ 233,452	4.7%
HSA Funds -Active	\$ 70,500	\$ 70,500	0.0%	\$ 70,500	\$ -	0.0%
Dental	\$ 278,841	\$ 278,845	0.0%	\$ 278,832	\$ (13)	0.0%
Basic Life/AD&D	\$ 65,389	\$ 65,389	0.0%	\$ 92,271	\$ 26,882	29.1%
Short Term Disability	\$ 209,956	\$ 209,956	0.0%	\$ 162,007	\$ (47,949)	-29.6%
Other *	\$ 188,265	\$ 188,265	0.0%	\$ 218,358	\$ 30,093	13.8%
<b>TOTAL</b>	<b>\$ 5,260,549</b>	<b>\$ 5,496,613</b>	<b>4.5%</b>	<b>\$ 5,739,079</b>	<b>\$ 242,466</b>	<b>4.2%</b>

\* Includes: Wellness Credits (\$250/\$200 Incentive), Medical and Dental Waiver Credit, General Credits and Employee Assistance Program(EAP)

# Recommendations

- Renew with current medical carriers – overall 1.9% increase
- Renewal all other carriers with no increase
- Add Cross-Border Medical Plan (MediExcel)
- Consolidate Contribution Strategy (Wellness vs Non-Wellness)
- Remove and repurpose the employee only medical credit of \$8 monthly
- Repurpose the Authority premium credit to add future benefits such as; Childcare/Eldercare and/or increase Wellness Incentive



# Questions?

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Thank you.

• Ticketing  
U S Airways



## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Amend SDCERS Amended & Restated Retirement Plan & Trust to Allow Families First Coronavirus Act (FFCRA) and California Supplemental Paid Sick Leave (SPSL) to be Purchasable Service and Pensionable Earnings**

### Recommendation:

Adopt Resolution No. 2021-0092, approving an amendment to the Amended and Restated Retirement Plan and Trust to reflect that Federal Emergency Paid Sick Leave (EPSL) and Federal Paid Medical Leave (PFML) under the Families First Coronavirus Act (FFCRA) qualify as purchasable as of April 1, 2020 through November 5, 2020 and that California Supplemental Paid Sick Leave (SPSL) is purchasable service, effective as of January 1, 2021 and pensionable pay effective September 2, 2021.

### Background/Justification:

On March 18, 2020, the Family First Coronavirus Response Act (the "Family First Act" or the "Act") was signed into the law. The Family First Act is a package of provisions to provide emergency relief and support during the Coronavirus pandemic by requiring all public employers to provide employees with up to two weeks (80 hours) of Emergency Paid Sick Leave (EPSL) for employees unable to work or telecommute for specified reasons related to COVID-19.

The Family First Act also provides up to 10 weeks (400 hours) of Paid Family Medical Leave (PFML) for employees unable to work or telecommute due to bona fide need for leave to care for a child whose school or childcare is unavailable because of reasons related to COVID-19.

Effective March 29, 2021, California Supplemental Paid Sick Leave (SPSL) provides up to 80 hours of paid sick leave for certain COVID-19-related reasons retroactive to sick leave taken beginning January 1, 2021 and will expire on September 30, 2021.

On November 5, 2020, the Board adopted Resolution No. 2020-0103 to amend the Plan to include EPSL and PFML as pensionable pay on a prospective basis. Staff recommends that the Board amend the Plan to allow EPSL and PFML under the FFCRA to be purchasable for

any time in which it was used by an employee from April 1, 2020 through November 5, 2020, which is the period when it was not pensionable pay.

Staff also recommends that the Board amend the Plan to allow California Supplemental Paid Sick Leave (SPSL) to be purchasable service for any time in which it was used by an employee from January 1, 2021 through September 2, 2021 and that, effective September 2, 2021, and on a prospective basis, California Supplemental Paid Sick Leave (SPSL) qualify as Pensionable Earnings.

## Fiscal Impact:

The proposed Amendment is expected to have a minimal financial impact. This impact can be accommodated in the Board Adopted Fiscal 2022 and Conceptually approved Fiscal 2023 Operating Expense Budgets.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☒ Employee Strategy   ☐ Financial Strategy   ☐ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

# Staff Report

Meeting Date: September 2, 2021

Page 3 of 3

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Monty Bell  
Director of Talent, Culture & Capability

## **RESOLUTION NO. 2021-0092**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AN AMENDMENT TO THE AMENDED AND RESTATED RETIREMENT PLAN AND TRUST TO REFLECT THAT FEDERAL EMERGENCY PAID SICK LEAVE (EPSL) AND FEDERAL PAID MEDICAL LEAVE (PFML) UNDER THE FAMILIES FIRST CORONAVIRUS ACT (FFCRA) QUALIFY AS PURCHASABLE SERVICE AS OF APRIL 1, 2020 THROUGH NOVEMBER 5, 2020 AND THAT CALIFORNIA SUPPLEMENTAL PAID SICK LEAVE (SPSL) IS PURCHASABLE SERVICE, EFFECTIVE AS OF JANUARY 1, 2021 AND PENSIONABLE PAY EFFECTIVE SEPTEMBER 2, 2021

**WHEREAS**, in 2003, for the benefit of the employees of the Authority and their beneficiaries, the Board of the San Diego County Regional Airport Authority ("Authority") adopted a retirement plan; and

**WHEREAS**, the retirement plan has been subsequently amended and/or restated by Board actions resulting in the current Amended and Restated San Diego County Regional Airport Authority Retirement Plan and Trust of 2013 ("Plan"); and

**WHEREAS**, the Plan is a qualified governmental pension plan under §401(a) and §414(d) of the Internal Revenue Code of 1986, as amended, and is administered by the San Diego City Employees' Retirement System ("SDCERS") pursuant to the terms of the San Diego City Employees' Retirement System Participation and Administration Agreement ("P&A Agreement") approved by the Board in 2008; and

**WHEREAS**, SDCERS administers the Plan under a Group Trust (as set forth in the 2007 Declaration of Trust approved by the Board on May 3, 2007 and made effective July 1, 2007) pursuant to IRS Code §401(a)(24) and in accordance with Revenue Ruling 81-100, as revised by Revenue Ruling 2004-67; and

**WHEREAS**, pursuant to the P&A Agreement, San Diego Municipal Code §24.1806 and provisions of the Group Trust, the Plan is treated as a separate retirement plan with a separate trust, separate from the plans of the City of San Diego and the San Diego Unified Port District, however the assets of the three plans are commingled for investment purposes; and

**WHEREAS**, Pensionable Compensation for new members is defined under the Plan as “the normal monthly rate of pay or base pay of the member paid in cash to similarly situated members of the same group or class of employment for services rendered on full-time basis during normal working hours, pursuant to publicly available pay schedules . .” [Cal Gov. Code § 7522.34(a)]; and

**WHEREAS**, on March 18, 2020, the Families First Coronavirus Response Act (FFCRA) was signed into law. The FFCRA was a package of provisions to provide emergency relief and support during the coronavirus pandemic and expressly required all public employers to provide employees up to two weeks (80 hours) of Emergency Paid Sick Leave (EPSL) for employees unable to work or telecommute for specified reasons related to COVID-19. The FFCRA also provided up to 10 weeks (400 hours) of Paid Family Medical leave (PFML) for employees unable to work or telecommute due to a bona fide need to care for a child whose school or childcare was unavailable because of reasons related to COVID-19. The amount of paid leave under EPSL was capped at either \$511/day or \$200/day depending on the reason for the leave. The amount of PFML was capped at \$200/day; and

**WHEREAS**, on November 5, 2020, the Board adopted Resolution No. 2020-0103 to amend the Plan to include EPSL and PFML as pensionable pay on a prospective basis; and

**WHEREAS**, the Board now desires that EPSL and PFML under the FFCRA be made purchasable for any time in which it was used by an employee from April 1, 2020 thru November 5, 2020, which is the period when it was not pensionable pay; and

**WHEREAS**, effective March 29, 2021, California required all public employers to provide up to 80 hours of Supplemental Paid Sick Leave (SPSL) to be used for certain enumerated reasons related to COVID-19, including vaccine-related absences, and that such leave may be taken retroactively from January 1, 2021, and will expire on September 30, 2021; and

**WHEREAS**, the Board now desires that California Supplemental Paid Sick Leave (SPSL) be made purchasable service for any time in which it was used by an employee from January 1, 2021 through September 2, 2021; and

**WHEREAS**, the Board also desires that, effective September 2, 2021, and on a prospective basis, California Supplemental Paid Sick Leave (SPSL) qualify as Pensionable Earnings.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves an amendment to the Plan to reflect that Federal Emergency Paid Sick Leave (EPSL) and Federal Paid Family Medical Leave (PFML) under the Families First Coronavirus Act (FFCRA) qualify as purchasable service as of April 1, 2020 through November 5, 2020, which is the period when it was not Pensionable Earnings; and

**BE IT FURTHER RESOLVED** that the Board approves an amendment to the Plan to reflect that California Supplemental Paid Sick Leave (SPSL) is purchasable service, effective as of January 1, 2021 through September 2, 2021; and

**BE IT FURTHER RESOLVED** that the Board approves an amendment to the Plan to reflect that California Supplemental Paid Sick Leave (SPSL) is Pensionable Earnings effective September 2, 2021.

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



# Amend SDCERS Amended & Restated Retirement Plan & Trust to Allow Families First Coronavirus Act (FFCRA) and California Supplemental Paid Sick Leave (SPSL) to be Purchasable Service and Pensionable Earnings

Presented by:  
Monty Bell  
Director, Talent Culture & Capability

September 2, 2021

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY



# Agenda

- Background/Justification
- Fiscal Impact
- Recommended Action







# Background/ Justification

# Background/Justification

On November 5, 2020, the Board adopted Resolution No. 2020-0103 to amend the Plan to include EPSL and PFML as pensionable pay on a prospective basis. Staff recommends that the Board amend the Plan to allow EPSL and PFML under the FFCRA to be purchasable for any time in which it was used by an employee from April 1, 2020 through November 5, 2020, which is the period when it was not pensionable pay.

Staff also recommends that the Board amend the Plan to allow California Supplemental Paid Sick Leave (SPSL) to be purchasable service for any time in which it was used by an employee from January 1, 2021 through September 2, 2021 and that, effective September 2, 2021, and on a prospective basis, California Supplemental Paid Sick Leave (SPSL) qualify as Pensionable Earnings.

# Background/Justification

## Family First Coronavirus Response Act

On March 18, 2020, the Family First Coronavirus Response Act (the "Family First Act" or the "Act") was signed into the law. The Family First Act is a package of provisions to provide emergency relief and support during the Coronavirus pandemic by requiring all public employers to provide employees with up to two weeks (80 hrs) of **Emergency Paid Sick Leave (EPSL)** for employees unable to work or telecommute for specified reasons related to COVID-19.

The Family First Act also provides up to 10 weeks (400 hrs) of **Paid Family Medical Leave (PFML)** for employees unable to work or telecommute due to bona fide need for leave to care for a child whose school or childcare is unavailable because of reasons related to COVID-19.

## California Supplemental Paid Sick Leave (SPSL)

Effective March 29, 2021, California **Supplemental Paid Sick Leave (SPSL)** provides up to 80 hours of paid sick leave for certain COVID-19-related reasons retroactive to sick leave taken beginning January 1, 2021 and will expire on September 30, 2021.

# Fiscal Impact

The proposed Amendment is expected to have a minimal financial impact. This impact can be accommodated in the Board Adopted Fiscal 2022 and Conceptually approved Fiscal 2023 Operating Expense Budgets.



# Recommended Action

Staff recommends that the Executive Personnel and Compensation Committee forward with a recommendation for approval to reflect that:

- Federal Emergency Paid Sick Leave (EPSL) and Federal Paid Medical Leave (PFML) under the Families First Coronavirus Act (FFCRA) are purchasable as of April 1, 2020 through November 5, 2020 and that California Supplemental Paid Sick Leave (SPSL) is purchasable service effective as of January 1, 2021 and pensionable pay effective September 2, 2021..







# Questions?

SAN DIEGO  
COUNTY  
REGIONAL  
AIRPORT  
AUTHORITY

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Authorize the President/CEO to Execute a “Power Your Drive for Fleets” Program Participation Agreement with San Diego Gas & Electric**

### Recommendation:

Adopt Resolution No. 2021-0093, authorizing the President/CEO to execute a Program Participation Agreement with San Diego Gas & Electric for the Power Your Drive for Fleets Program.

### Background/Justification:

The implementation of clean transportation initiatives that reduce greenhouse gas (GHG) emissions and improve local air quality is a top priority for the San Diego County Regional Airport Authority (Authority). Providing charging infrastructure for electric ground support equipment (GSE) at all gates is specifically called out in the Authority's Clean Transportation Plan for the San Diego International Airport (SAN) as a way to reduce the environmental impact generated from airline and ground handling operations. Further, the Authority and airlines have committed to the conversion of certain GSE to alternative fuels (i.e., electric, natural gas, renewable diesel, biodiesel) by 2024, through a formal “Alternative Fuel Vehicles & Vehicle Age Agreement.” This agreement requires the Authority to provide adequate electric vehicle charging infrastructure to enable the airlines’ transition to electric GSE. As such, the Authority initiated a capital project (#104280) in 2019 to install 39 dual-port chargers at 18 locations around Terminal 2 that can power up to 78 pieces of electric GSE.

In support of the State of California’s goal to reach at least 5 million zero-emission vehicles by 2030, San Diego Gas & Electric (SDG&E) has initiated a Power Your Drive for Fleets (PYDFF) program, as approved by the California Public Utilities Commission (CPUC), to own, install, operate, and maintain Electric Vehicle Charging Make-Ready (Make-Ready) Infrastructure at qualifying locations. SDG&E has identified the Authority's proposed project to install airside Electric Vehicle Service Equipment (EVSE) around Terminal 2 for electric GSE, as eligible under the PYDFF program.



The SDG&E PYDFF Program will be used to offset the costs associated with providing electrical infrastructure to new airside EVSE at Terminal 2 for electric GSE. Specifically, the Program provides no-cost design, installation, and operation of the Utility-Side Make-Ready Infrastructure. Utility-Side Make-Ready Infrastructure includes all necessary infrastructure up to the utility meter. The Program also provides a rebate of up to 80% for the cost to design and install the Customer-Side Make-Ready Infrastructure, which includes all infrastructure post-utility meter. The remaining Customer-Side Make-Ready Infrastructure costs would be covered by the Board adopted FY2022-FY2026 Capital Program Budget and anticipated funds from the Federal Aviation Administration's (FAA) Voluntary Airport Low Emissions (VALE) grant program.

## Program Participation Agreement

The Program Participation Agreement (Agreement) includes a ten-year period. During the term, the Authority must agree, among other things, to the following:

- procure, install, operate, and maintain EVSE in good working order; and
- provide EVSE usage data for a minimum period of five (5) years.

Additionally, the Agreement requires the Authority to agree to, in part, the following:

- Waive any compensation of any kind from SDG&E for any duties or requirements provided for participation in any way as part of the Program, including any other inconvenience or loss (Section 7); and
- Provide SDG&E with the right to terminate or suspend the Program at its sole discretion only if the Program no longer is authorized by the CPUC or if the Authority is in material breach of the agreement in whole or in part (Section 21).

Following the execution of the Agreement, SDG&E will move forward with its final design review and ultimately provide an incentive amount up to 80% of the make-ready costs.

## **Fiscal Impact:**

The Power Your Drive for Fleets Program will fund \$600,000 to \$800,000 of Project # 104280 Airside Electric Vehicle Supply Equipment budget of \$3.1 million dollars. The remaining source of funds for the project will be from Federal Aviation Administration (FAA) Voluntary Airport Low Emissions (VALE) grants and the Major Maintenance Fund.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☒ Community Strategy   ☒ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

☒ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15303 - New Construction or Conversion of Small Structures - Class 3.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is for a project that received a Categorical Exclusion on June 2, 2021, from the Federal Aviation Administration (FAA).

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Brendan Reed  
Director, Planning & Environmental Affairs

## **RESOLUTION NO. 2021-0093**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A PROGRAM PARTICIPATION AGREEMENT WITH SAN DIEGO GAS & ELECTRIC FOR THE "POWER YOUR DRIVE FOR FLEETS" PROGRAM

**WHEREAS**, the implementation of clean transportation initiatives that reduce greenhouse gas (GHG) emissions and improve local air quality is a top priority for the San Diego County Regional Airport Authority (Authority); and

**WHEREAS**, providing charging infrastructure for electric ground support equipment (GSE) at all gates is specifically called out in the Authority's Clean Transportation Plan for the San Diego International Airport (SAN) as a way to reduce the environmental impact generated from airline and ground handling operations; and

**WHEREAS**, the Authority and airlines have committed to the conversion of certain GSE to alternative fuels (i.e., electric, natural gas, renewable diesel, biodiesel) by 2024, through a formal "Alternative Fuel Vehicles & Vehicle Age Agreement" that requires the Authority to provide adequate electric vehicle charging infrastructure to enable the airlines' transition to electric GSE; and

**WHEREAS**, the Authority initiated a capital project (#104280) in 2019 to install 39 dual-port chargers at 18 locations around Terminal 2 that can power up to 78 pieces of electric GSE; and

**WHEREAS**, the Power Your Drive for Fleets Program is an electrical vehicle charging station program ("PYDFF") administered by San Diego Gas & Electric ("SDG&E"), in which the SDG&E owns, installs, operates, and maintains electrical infrastructure at locations throughout San Diego County to allow for the charging of Medium-Duty/Heavy-Duty Electric Vehicles; and

**WHEREAS**, Program Participants may choose to design, install, and operate ("Self-Install") the Customer-Side Make-Ready Infrastructure; and

**WHEREAS**, Program Participants that select the Self-Install option may be eligible for a rebate of up to 80% of the cost to design and install the Customer-Side Make-Ready Infrastructure; and

**WHEREAS**, the Authority has applied to and was approved for participation in the SDG&E PYDFF Program to offset the costs associated with providing electrical infrastructure to new airside EVSE at Terminal 2 for electric GSE; and

**WHEREAS**, in order to participate in the PYDFF Program, the Authority must enter into a Program Participation Agreement with SDG&E for a 10-year term; and

**WHEREAS**, the Board finds it in the best interest of the Authority to participate in the PYDFF Program; and

**WHEREAS**, the Board finds that participation in the PYDFF Program reduces greenhouse gas emissions and supports the Authority's Clean Transportation Plan.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** authorizes the President/CEO to execute a Program Participation Agreement with San Diego Gas & Electric for the "Power Your Drive for Fleets" Program; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15303 - New Construction or Conversion of Small Structures - Class 3; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that received a Categorical Exclusion on June 2, 2021, from the Federal Aviation Administration (FAA).

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

Meeting Date: September 2, 2021

### Subject:

**Approve and Authorize the President/CEO to execute an Amendment to the Agreement with Devaney Pate Morris & Cameron LLP**

### Recommendation:

Adopt Resolution No. 2021-0094, approving and authorizing the President/CEO to execute a Sixth Amendment to the Legal Services Agreement with Devaney Pate Morris & Cameron LLP extending the term by one year and increasing the not-to-exceed compensation amount by \$150,000.

### Background/Justification:

The Airport Authority and Devaney, Pate, Morris and Cameron (“Devaney Pate”) are parties to a legal services agreement. Devaney Pate is handling the pending litigation entitled *Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.* [San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL/2019-0024641-CU-CO-CTL, hereinafter the “Litigation”]. The original term of the legal services agreement was three years with two one-year options to renew and a not to exceed compensation amount of \$300,000.

On February 17, 2017, the President/CEO exercised the first option to extend the term. On July 11, 2018, the parties entered into a Second Amendment extending the term by one additional year and increasing the not-to-exceed amount of compensation by \$200,000 for a total not-to-exceed amount of \$500,000. [Resolution No. 2018-0045]. The parties entered into a Third Amendment increasing the term by one year resulting in a termination date of April 30, 2020 to allow Devaney Pate to continue to represent the Authority in the Litigation. The parties entered into a Fourth Amendment increasing the term by one year resulting in a termination date of April 30, 2021 to allow Devaney Pate to continue representing the Authority in the Litigation. [Resolution No. 2020-0030].

On April 1, 2021, the Board approved and authorized the President/CEO to execute a Fifth Amendment to the Legal Services Agreement extending the term for one (1) year to expire April 30, 2022 [Resolution No. 2021-0032]. At the time of the Board's action in April, the trial date on the matter was set for August 13, 2021. On July 30, 2021, the parties participated in a Trial Readiness Conference where the Court continued the trial date to April 15, 2022. Based upon the court's continuance of the trial date to April 15, 2022, and the need for additional funds to support the litigation, the General Counsel recommends that the legal services contract be amended to increase the term by one additional year to allow Devaney Pate to continue representing the Authority in the ongoing Litigation.

## Fiscal Impact:

Adequate funding for this agreement is included in the adopted FY 2022 and conceptually approved FY 2023 Operating Expense Budgets within the Contractual Services line item.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore no formal review under the National Environmental Policy Act ("NEPA") is required.

# Staff Report

Meeting Date: September 2, 2021

Page 3 of 3

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

AMY GONZALEZ  
GENERAL COUNSEL



**RESOLUTION NO. 2021-0094**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A SIXTH AMENDMENT TO THE LEGAL SERVICES AGREEMENT WITH DEVANEY PATE MORRIS AND CAMERON LLP EXTENDING THE TERM BY ONE YEAR AND INCREASING THE NOT-TO-EXCEED COMPENSATION AMOUNT BY \$150,000

**WHEREAS**, the Authority and Devaney Pate Morris & Cameron LLP (“Law Firm”) are parties to a Legal Services Agreement; and

**WHEREAS**, Law Firm is representing the Authority in the litigation entitled *Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.* [San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL]; and

**WHEREAS**, the General Counsel recommends that the Legal Services Agreement be amended to increase the term by one year and to increase the compensation amount by one hundred fifty thousand dollars (\$150,000) to allow Law Firm to continue representing the Authority in this ongoing litigation; and

**WHEREAS**, due to the Law Firm’s knowledge of and involvement in the litigation, the General Counsel believes it is in the best interest of the Authority to continue to retain Law Firm to handle this matter.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves and authorizes the President/CEO to execute a Sixth Amendment to the Legal Services Agreement with Devaney Pate Morris & Cameron LLP extending the term by one year and increasing the not-to-exceed compensation amount by one hundred fifty thousand dollars; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code § 30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September 2021, by the following vote:

AYES:            Board Members:

NOES:           Board Members:

ABSENT:        Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Award a Contract to University Mechanical & Engineering Contractors, Inc., for Replace Terminal 2 East Roof Hydronic Pipe Insulation at San Diego International Airport**

### Recommendation:

Adopt Resolution No. 2021-0095, awarding a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$933,479.10 for Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation at San Diego International Airport.

### Background/Justification:

Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2022-FY2026 Capital Improvement Program ("CIP").

As part of the Heating, Ventilation, and Air Conditioner (HVAC) System infrastructure on the roof of Terminal 2 East (T2E), the existing chilled water and heating hot water piping insulation, and vapor barrier system integrity, is compromised due to normal wear and deterioration over the last 20 years. This has resulted in surface rust on the associated piping exposed to the elements, as well as increased demand on the HVAC equipment due to unnecessary heat loss leading to higher maintenance and energy costs. (Attachment A)

This project will replace the worn insulation and vapor barrier system with upgraded materials, thereby extending the useful life of the associated piping and HVAC equipment.

This opportunity was advertised on May 24, 2021, and sealed bids were opened on June 28, 2021. The following bids were received: (Attachment B)

Company	Total Bid
University Mechanical & Engineering Contractors, Inc.	\$933,479.10
DuWright Construction, Inc.	\$1,463,899
Ahrens Mechanical	\$1,611,300

The Engineer's estimate for this project is \$1,300,000.

The low bid of \$933,479.10 is responsive, and University Mechanical & Engineering Contractors, Inc. is considered responsible. Staff recommends award to University Mechanical & Engineering Contractors, Inc., in the amount of \$933,479.10.

## Fiscal Impact:

Adequate funds for Replace T2E Roof Hydronic Pipe Insulation are included within the Board adopted FY2022-FY2026 Capital Program Budget in Project No. 104289. The Source of funding for this project is Major Maintenance Fund.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☒ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☐ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15302 - Replacement or Reconstruction - Class 2.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented, businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12 the recommended firm University Mechanical & Engineering Contractors, Inc., did not meet the 35% small business, 2% local business, and 3% veteran owned small business goals, and did not receive any preferences for local business, local business and veteran owned small business.

## Prepared by:

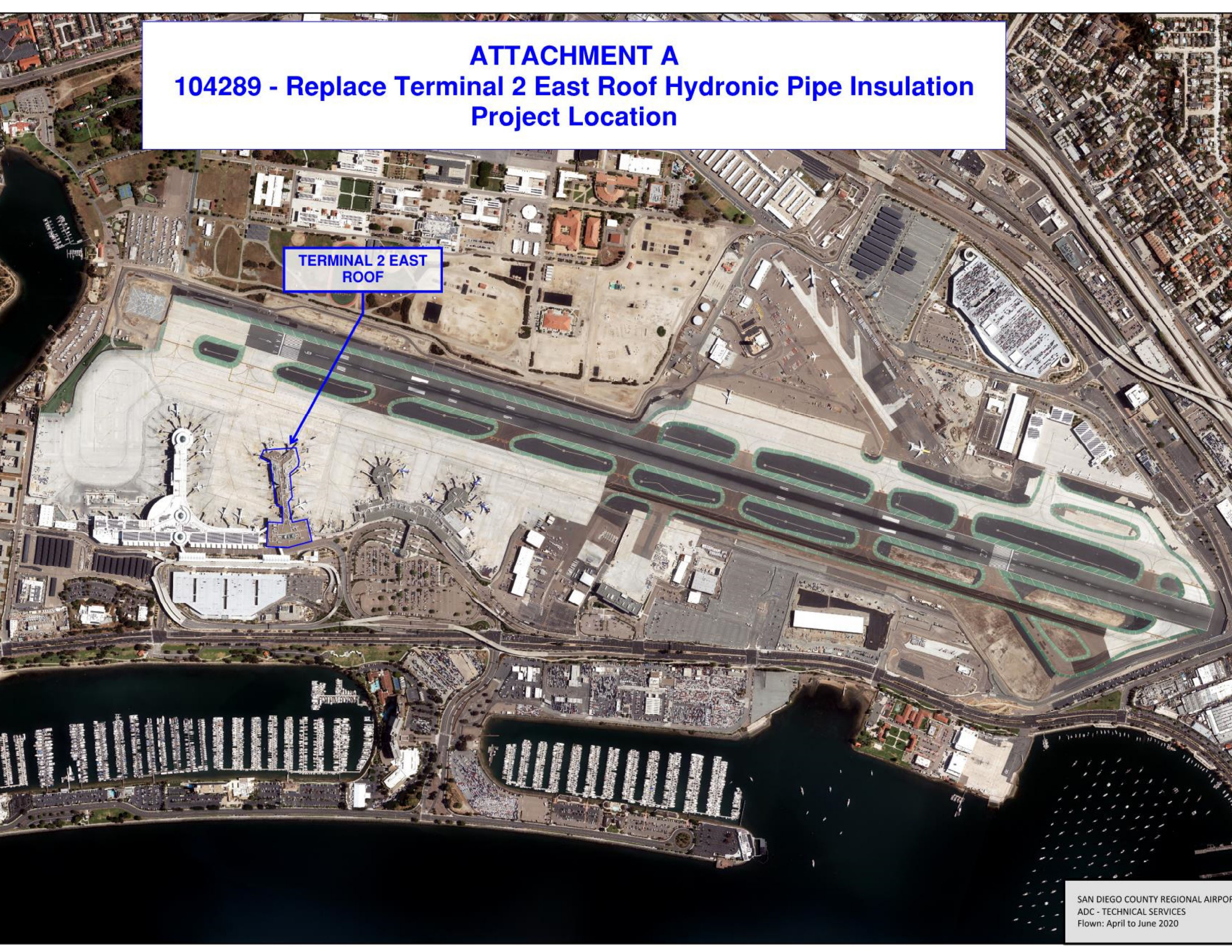
Bob Bolton  
Director, Airport Design & Construction



# ATTACHMENT A

## 104289 - Replace Terminal 2 East Roof Hydronic Pipe Insulation Project Location

TERMINAL 2 EAST  
ROOF





## BID TABULATION

Project Title: **Replace T2E Roof Hydronic Pipe Insulation**CIP Number: **104289**DATE/TIME BIDS OPENED: **June 28, 2021** **2PM**

ENGINEER'S ESTIMATE:				ENGINEER'S ESTIMATE		1 University Mechanical & Engineering Contractors, Inc. 1168 Fesler Street, El Cajon, CA 92020 Travelers Casualty and Surety Company of America		2 DuWright Construction, Inc. 7902 Raytheon Road, San Diego, CA 92111 Argonaut Insurance Company		3 Ahrens Mechanical 5959 Mission Gorge Rd, #204, San Diego, CA 92120 North American Specialty Insurance Company	
ENGINEER'S ESTIMATE: \$ <b>1,300,000.00</b>											
GUARANTEE OF GOOD FAITH:											
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
<b>Bid Schedule A - Base Bid</b>											
1	Replace T2E Roof Hydronic Pipe Insulation (Includes entire Work under this Contract, excluding Bid Items 2 through 4)	1	LS	\$ 1,032,000.00	\$ 1,032,000.00	\$ 648,416.90	\$ 648,416.90	\$ 1,231,899.00	\$ 1,231,899.00	\$ 1,199,300.00	\$ 1,199,300.00
2	Overhead	180	Days	\$ 600.00	\$ 108,000.00	\$ 694.79	\$ 125,062.20	\$ 400.00	\$ 72,000.00	\$ 1,400.00	\$ 252,000.00
3	Allowance for Reimbursement of Permit Fees	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
4	Allowance for Relocation of Unknown Utilities and Mitigation of Unknown Conditions	1	LS	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00
<b>Total for Bid Schedule A</b>				\$ <b>1,300,000.00</b>		\$ <b>933,479.10</b>		\$ <b>1,463,899.00</b>		\$ <b>1,611,300.00</b>	
<b>ADDENDUM NO. NOTED BY BIDDERS ON THEIR SUBMITTED BID SCHEDULE:</b>											
1	Notice Inviting Bids/RFB Cover Page and wherever else is cited in the Bid Document					Yes		Yes		Yes	
2	Notice Inviting Bid and wherever else is cited in the Bid Documents.					Yes		Yes		Yes	

<b>CONTRACTOR'S Submitted Bid Schedule Amount</b>	\$ 933,479.10	\$ 1,463,899.00	\$ 1,611,300.00
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Policy 5.14 Points and Bid Adjustment Amount Table				7%
Low Bid Amt	\$	933,479.10		
Points	Bid Adjustment Amount Based on Low Bid or Max. \$200,000			
7 or 7%	\$65,343.54	7%	7	
6 or 6%	\$56,008.75	6%	6	
5 or 5%	\$46,673.96	5%	5	
4 or 4%	\$37,339.16	4%	4	
3 or 3%	\$28,004.37	3%	3	
2 or 2%	\$18,669.58	2%	2	
1 or 1%	\$9,334.79	1%	1	

Policy 5.12 Bid Adjustment Amount	
Points	0
Adjustment Amount	
(Enter Amount from Table Based on Number of Points)	\$ -
	\$933,479.10

Policy 5.12 Bid Adjustment Amount	
Points	\$
Adjustment Amount	
(Enter Amount from Table Based on Number of Points)	\$46,673.96
	\$1,417,225.05

Policy 5.12 Bid Adjustment Amount	
Points	0
Adjustment Amount	
(Enter Amount from Table Based on Number of Points)	\$1,611,300.00

Distribution: Project Bid Review Checklist (Original)  
 Staff Report  
 ADC Estimator (Excel File)  
 Director, Small Business (PDF copy)  
 Program Coordinator, Small Business (PDF copy)  
 Project Procurement Analyst (PDF copy)

## **RESOLUTION NO. 2021-0095**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO UNIVERSITY MECHANICAL AND ENGINEERING CONTRACTORS, INC., IN THE AMOUNT OF \$933,479.10 FOR PROJECT NO. 104289, REPLACE T2E ROOF HYDRONIC PIPE INSULATION AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2022-FY2026 Capital Improvement Program ("CIP"); and

**WHEREAS**, as part of the Heating, Ventilation and Air Conditioner (HVAC) System infrastructure on the roof of Terminal 2 East (T2E), the existing chilled water and heating hot water piping insulation, and vapor barrier system integrity, is compromised due to normal wear and deterioration over the last 20 years; and

**WHEREAS**, this has resulted in surface rust on the associated piping exposed to the elements, as well as increased demand on the HVAC equipment due to unnecessary heat loss leading to higher maintenance and energy costs; and

**WHEREAS**, this project will replace the worn insulation and vapor barrier system with upgraded materials, thereby extending the useful life of the associated piping and HVAC equipment; and

**WHEREAS**, the Request for Bids for this project was advertised on May 24, 2021; and

**WHEREAS**, on June 28, 2021, the Authority opened sealed bids received in response to the Bid Solicitation package; and



**WHEREAS**, the low bidder, University Mechanical & Engineering Contractors, Inc., submitted a bid in the amount of \$933,479.10; and

**WHEREAS**, the Authority staff has duly considered University Mechanical & Engineering Contractors, Inc.'s bid, and has determined University Mechanical & Engineering Contractors, Inc., is responsible and that its bid is responsive in all material respects; and

**WHEREAS**, the Board believes that it is in the best interest of the Authority and the public that it serves to authorize the President/CEO to award University Mechanical & Engineering Contractors, Inc., the contract for Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation upon the terms and conditions set forth in the Bid Solicitation Package.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** awards a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$933,479.10, for Project No. 104289, Replace T2E Roof Hydronic Pipe Insulation at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Board authorizes the President/CEO or designee to execute and deliver such contract to University Mechanical & Engineering Contractors, Inc.; and

**BE IT FURTHER RESOLVED** that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully this resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15302 - Replacement or Reconstruction - Class 2; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Approve and Authorize the President/CEO to Negotiate and Execute a Second Amendment to the Rental Agreement with Smiths Detection, Inc.**

### Recommendation:

Adopt Resolution No. 2021-0096, approving and authorizing the President/CEO to negotiate and execute a Second Amendment to the Rental Agreement with Smiths Detection, Inc. extending the term for two years.

### Background/Justification:

On December 1, 2016, the Authority and Morpho Detection, LLC entered into a Rental Agreement for the lease of approximately 92 square feet of space located in Terminal 2 at San Diego International Airport ("Rental Agreement"). In March of 2019, Morpho Detection, LLC was merged into its parent company, Smiths Detection, Inc., and the Rental Agreement was assigned to Smiths Detection, Inc. (hereinafter "Tenant"). The Rental Agreement had an original termination date of July 31, 2019. The First Amendment to the Rental Agreement extended the Term of the Rental Agreement to July 31, 2021. The proposed Second Amendment would extend the Term of the Rental Agreement by two years to July 31, 2023.

The Tenant provides security screening and threat detection services to the Transportation Security Administration (TSA) at the Airport. The Authority supports the need for TSA to employ the services of Smiths Detection, Inc. to fulfill its mission.

The Authority and the Tenant mutually agree that extension of the current Rental Agreement is necessary in order to provide the Tenant the space required for its continued support of TSA.

The Tenant currently pays a 'per square-foot' rental rate that is comparable to the Airline Terminal rental rate. The Rental Agreement includes an annual rent escalation equivalent to the Consumer Price Index for All Urban Consumers (CPI-U) for the Los-Angeles-Anaheim-Long Beach Metropolitan Statistical Area.

Authority policy requires Board approval of any lease with a term exceeding five (5) years. A two-year extension of this Rental Agreement will result in a term of six (6) years and eight (8) months. Staff therefore requests Board approval of the two-year extension.

## Fiscal Impact:

The extension of the Smiths Detection Inc. Rental Agreement contains the existing space rental rates included in the Fiscal 2022 and Conceptual Fiscal 2023 revenue budgets.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

Not applicable.

## Prepared by:

Renée Miller  
Asset Manager

## **RESOLUTION NO. 2021-0096**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A SECOND AMENDMENT TO THE RENTAL AGREEMENT WITH SMITHS DETECTION, INC. EXTENDING THE TERM FOR TWO YEAR

**WHEREAS**, on December 1, 2016, the San Diego County Regional Airport Authority ("Authority") entered into a Rental Agreement ("Agreement") with Morpho Detection, LLC, for the lease of a portion of certain real property (approximately 92 square feet) in Terminal 2 at the San Diego International Airport for a term of three years; and

**WHEREAS**, effective March 10, 2019, Morpho Detection, LLC was merged into its parent company, Smiths Detection, Inc.; and

**WHEREAS**, effective February 20, 2019, the Authority consented to the assignment of the agreement to Smiths Detection, Inc. ("Tenant"); and

**WHEREAS**, effective June 25, 2019, the Authority executed the First Amendment to Agreement, thereby extending the term of the agreement to July 31, 2021; and

**WHEREAS**, staff recommends that the Board approve a Second Amendment to the Agreement increasing the term by two years resulting in an expiration date of July 31, 2023; and

**WHEREAS**, the Tenant pays the Authority a rate per square-foot that is comparable to the Airline Terminal Rental Rate; and

**WHEREAS**, the Tenant provides security screening and threat detection services to TSA at San Diego International Airport; and

**WHEREAS**, the Authority supports the need for TSA to employ the services that Tenant provides; and

**WHEREAS**, the Board finds it is in the interest of the Authority to extend the term of the Agreement for an additional two years in support of TSA's operations at the Airport.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves and authorizes the President/CEO to negotiate and execute a Second Amendment to the Rental Agreement with Smiths Detection, Inc. extending the term for two year; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Approve and Authorize the President/CEO to Execute a Purchase Order under the CALNET4 Cooperative Agreement for AT&T Telecommunication Services**

### Recommendation:

Adopt Resolution No. 2021-0097, approving and authorizing the President/CEO to execute a Purchase Order under the CALNET4 cooperative agreement for AT&T telecommunication services for a term of three (3) years, with the option for two (2) one-year extensions, plus up to an additional eighteen (18) month extension, to be exercised at the discretion of the President/CEO for an amount not-to-exceed \$2,500,000.

### Background/Justification:

The California Network and Telecommunications (CALNET) program provides services to meet the State of California's (State) complex and critical telecommunications and network business needs. The CALNET program accomplishes this through oversight, statewide policy, and a suite of competitively bid telecommunications contracts used by both state and local agencies. AT&T Corporation (AT&T) has entered into a contract, CALNET 4, with the State to provide network telecommunication services.

The Authority's current network telecommunication services purchase order with AT&T under CALNET 3 is set to expire on December 31, 2021. Authority staff seeks approval to execute a new purchase order under the CALNET 4 cooperative agreement for AT&T telecommunication services for a term of 3 years, with the option for two one-year extensions, plus up to an additional eighteen (18) month extension, to be exercised at the discretion of the President/CEO for an amount not-to-exceed \$2,500,000. The purpose of the extension is to allow time for the State to negotiate a new cooperative agreement for telecommunication services.

The proposed purchase order covers the following CALNET 4 services:

- Internet connectivity for the Airport and tenants that subscribe to the Authority's Shared Tenant Services
- Data transmission (inter-campus Airport connectivity, Truxtun office)
- Wi-Fi to airport customers and tenants that subscribe to the Authority's Shared Tenant Services



- Outside phone lines for Authority administrative phones and tenants that subscribe to the Authority's Shared Tenant Services
- Outside phone lines for elevator phones
- Transport lines throughout the Airport to interconnect HVAC controls and fire alarm monitoring

Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items). The use of this alternative contracting method provides the Authority with the ability to reduce the cost of purchasing items by pooling the purchasing power of more than one public agency or by avoiding the expenses of conducting its own individual competitive process. The Authority may participate in cooperative procurement arrangements, joint powers agreements or other agreements with one or more other public bodies, or agencies of the United States for the purchase of supplies, materials, equipment, information technology or services where:

- A public competitive selection process was used to secure the underlying contracts for items with a lead public agency
- The Authority has identified a need for items
- A copy of the agreement or other written proof is secured by the Authority reflecting that a public competitive process was used
- It is determined to be in the best interest of the Authority to use the alternate contracting method

All of the requirements of Authority Policy 5.04 delineated above were met by AT&T and the CALNET 4 contract.

Staff endorses this alternative method as being in the Authority's best interest due to economies of scale in pricing obtained by attaching to large cooperative agreements and due to the administrative cost of bidding each telecommunication services individually.

## **Fiscal Impact:**

Adequate funding for this Purchase Order with AT&T using the CALNET 4 contract is included in the adopted FY 2022 and conceptually approved FY 2023 Operating Expenses Budgets within the Telephone & Other Communication Service & Equipment line item. Expenses that will impact budget years that have not been adopted/approved by the Board will be included in future year budget requests.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy ☒ Customer Strategy ☒ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan ☒ Transform the Customer Journey ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and utilized Policy 5.04 Cooperative Purchasing. Since Policy 5.04 was used to take advantage of economies of scale, none of the above programs/policies were used in the procurement process.

## Prepared by:

Jessica Bishop  
Director, Information and Technology Services

## **RESOLUTION NO. 2021-0097**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A PURCHASE ORDER UNDER THE CALNET4 COOPERATIVE AGREEMENT FOR AT&T TELECOMMUNICATION SERVICES FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS, PLUS UP TO AN ADDITIONAL EIGHTEEN (18) MONTH EXTENSION, TO BE EXERCISED AT THE DISCRETION OF THE PRESIDENT/CEO FOR AN AMOUNT NOT-TO-EXCEED \$2,500,000

**WHEREAS**, the California Network and Telecommunications (CALNET) program provides services to meet the State of California's (State) complex and critical telecommunications and network business needs; and

**WHEREAS**, the CALNET program accomplishes this through oversight, statewide policy, and a suite of competitively bid telecommunications contracts used by both state and local agencies; and

**WHEREAS**, AT&T Corporation (AT&T) has entered into a contract, CALNET 4, with the State to provide network telecommunication services; and

**WHEREAS**, Authority staff seeks approval to execute a new purchase order under the CALNET 4 cooperative agreement for AT&T telecommunication services for a term of three (3) years, with the option for two (2) one-year extensions, plus up to an additional eighteen (18) month extension, to be exercised at the discretion of the President/CEO for an amount not-to-exceed \$2,500,000; and

**WHEREAS**, the extension is to allow time for the State to negotiate a new cooperative agreement for telecommunication services; and

**WHEREAS**, Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items) when the following requirements are met: -A public competitive selection process was used to secure the underlying contracts for items with a lead public agency; the Authority has identified a need for items; a copy of the agreement or other written proof is secured by the Authority reflecting that a public competitive process was used; and it is determined to be in the best interest of the Authority to use the alternate contracting method; and

**WHEREAS**, the Board finds that the requirements of Policy 5.04 have been met to allow the use of the CALNET 4 contract.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves the Authority's participation in the CANET 4 contract; and

**BE IT FURTHER RESOLVED** that the Board authorizes the President/CEO to execute a Purchase Order under the CALNET4 cooperative agreement for AT&T telecommunication services for a term of three (3) years, with the option for two (2) one-year extensions, plus up to an additional eighteen (18) month extension, to be exercised at the discretion of the President/CEO for an amount not-to-exceed \$2,500,000. The extension is to allow time for the State of California to negotiate a new cooperative agreement for telecommunication services; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Award a Contract to G&G Specialty Contractors, Inc. for Quieter Home Program Phase 11, Group 6, Project No. 381106 One Hundred Nineteen (119) Non-Historic Multi-Family Units on One (1) Residential Property Located West of the San Diego International Airport**

### Recommendation:

Adopt Resolution No. 2021-0098, awarding a contract to G&G Specialty Contractors, Inc. in the amount of \$2,393,219.85 for Phase 11, Group 6, Project No. 381106, of the San Diego County Regional Airport Authority's Quieter Home Program.

### Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 11, Group 6, project number 381106 includes installation of new acoustical windows and doors to reduce aircraft-related noise levels and provide sound attenuation to one hundred nineteen (119) non-historic multi-family units on one (1) residential property located west of the Airport (refer to Attachment A).

To date, the Program has completed 4,561 residences, of which 1,008 are historic and 3,553 are non-historic. 2,886 residences are located west of SDIA and 1,675 are located east of SDIA.

Project No. 381106 was advertised on July 2, 2021, and bids were opened on August 2, 2021. The following bids were received (refer to Attachment B):

Company	Total Bid
G&G Specialty Contractors, Inc.	\$2,393,219.85
S&L Specialty Construction, Inc.	\$2,431,455.85
HHJ Construction	\$2,540,888.85

Engineer's Estimate: \$2,402,199.96

The low bid of \$2,393,219.85 is considered responsive and G&G Specialty Contractors, Inc. is considered responsible. Award to G&G Specialty Contractors, Inc. is, therefore, recommended in the amount of \$2,393,219.85

## Fiscal Impact:

Adequate funds for the contract with G&G Specialty Contractors, Inc. are included in the adopted FY 2022 and conceptual FY 2023 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☒ Community Strategy   ☒ Customer Strategy   ☐ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

☐ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. However, the proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

## **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. G&G Specialty Contractors, Inc. proposed 0% DBE participation on QHP Phase 11, Group 6.

## **Prepared by:**



BRENDAN REED  
DIRECTOR, PLANNING & ENVIRONMENTAL AFFAIRS



# Attachment A



## LEGEND

-  66 dB Boundary
-  65 dB CNEL Contour

San Diego County Regional Airport Authority  
Quieter Home Program  
Project 381106

TABULATION OF BIDS

ATTACHMENT B

**TITLE: QUIETER HOME PROGRAM PROJECT NO. 381106**

**BIDS OPENED: August 2, 2021 at 2:00 p.m.**

**ENGINEER'S ESTIMATE: \$2,402,199.96**

CONTRACTOR:					Engineer's Estimate			
ADDRESS:								
GUARANTEE OF GOOD FAITH:								
Res No.	Bid Item Number - Name/Address		Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2555-2569 WORDEN STREET	8	Lump Sum	\$167,225.24	\$0.00	\$0.00	\$167,225.24
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2583-2597 WORDEN STREET	8	Lump Sum	\$159,556.01	\$0.00	\$0.00	\$159,556.01
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2601-2611 WORDEN STREET	6	Lump Sum	\$116,474.88	\$0.00	\$0.00	\$116,474.88
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2613-2617 1/2 WORDEN STREET	6	Lump Sum	\$121,897.35	\$0.00	\$0.00	\$121,897.35
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2619-2623 1/2 WORDEN STREET	6	Lump Sum	\$121,897.35	\$0.00	\$0.00	\$121,897.35
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2625-2639 WORDEN STREET	8	Lump Sum	\$159,739.10	\$0.00	\$0.00	\$159,739.10
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2641-2647 1/2 WORDEN STREET	8	Lump Sum	\$160,834.55	\$0.00	\$0.00	\$160,834.55
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2649-2659 WORDEN STREET	6	Lump Sum	\$118,764.41	\$0.00	\$0.00	\$118,764.41
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2661-2665 1/2 WORDEN STREET	6	Lump Sum	\$120,362.45	\$0.00	\$0.00	\$120,362.45
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2667-2685 WORDEN STREET	8	Lump Sum	\$154,845.50	\$0.00	\$0.00	\$154,845.50
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2701-2707 1/2 WORDEN STREET	8	Lump Sum	\$167,042.14	\$0.00	\$0.00	\$167,042.14
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2713-2727 WORDEN STREET	8	Lump Sum	\$159,044.38	\$0.00	\$0.00	\$159,044.38
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2729-2739 WORDEN STREET	6	Lump Sum	\$121,897.35	\$0.00	\$0.00	\$121,897.35
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2741-2755 WORDEN STREET	8	Lump Sum	\$166,530.51	\$0.00	\$0.00	\$166,530.51
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2757-2767 WORDEN STREET	6	Lump Sum	\$120,299.31	\$0.00	\$0.00	\$120,299.31
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2769-2777 WORDEN STREET	5	Lump Sum	\$100,877.56	\$0.00	\$0.00	\$100,877.56
381106.01	LOMA PALISADES, A CA GENERAL PARTNERSHIP	2779-2793 WORDEN STREET	8	Lump Sum	\$159,556.01	\$0.00	\$0.00	\$159,556.01
							Subtotal	\$2,396,844.10
						Probable Cost for Permits:		\$5,355.85
						TOTAL BID		\$2,402,199.95
					Addenda No. 1 noted			

TABULATION OF BIDS

ATTACHMENT B

G&G Specialty Contractors, Inc.				S&L Specialty Construction, Inc.				HHJ Construction, Inc.			
1221 N. Mondel Drive, Gilbert, AZ 85233				315 South Franklin Street, Syracuse, NY 13202				11156 S. Main Street, Los Angeles, CA 90061			
Hartford Casualty Insurance Company				Liberty Murtual Insurance Company				Old Republic Surety Company			
General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)
\$165,370.00	\$0.00	\$0.00	\$165,370.00	\$168,800.00	\$0.00	\$0.00	\$168,800.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$160,004.00	\$0.00	\$0.00	\$160,004.00	\$162,200.00	\$0.00	\$0.00	\$162,200.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$125,106.00	\$0.00	\$0.00	\$125,106.00	\$127,100.00	\$0.00	\$0.00	\$127,100.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$115,314.00	\$0.00	\$0.00	\$115,314.00	\$117,600.00	\$0.00	\$0.00	\$117,600.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$115,314.00	\$0.00	\$0.00	\$115,314.00	\$117,600.00	\$0.00	\$0.00	\$117,600.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$160,004.00	\$0.00	\$0.00	\$160,004.00	\$162,200.00	\$0.00	\$0.00	\$162,200.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$165,370.00	\$0.00	\$0.00	\$165,370.00	\$168,800.00	\$0.00	\$0.00	\$168,800.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$125,106.00	\$0.00	\$0.00	\$125,106.00	\$127,100.00	\$0.00	\$0.00	\$127,100.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$115,314.00	\$0.00	\$0.00	\$115,314.00	\$117,600.00	\$0.00	\$0.00	\$117,600.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$160,004.00	\$0.00	\$0.00	\$160,004.00	\$162,200.00	\$0.00	\$0.00	\$162,200.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$165,370.00	\$0.00	\$0.00	\$165,370.00	\$176,800.00	\$0.00	\$0.00	\$176,800.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$160,004.00	\$0.00	\$0.00	\$160,004.00	\$162,100.00	\$0.00	\$0.00	\$162,100.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$115,314.00	\$0.00	\$0.00	\$115,314.00	\$117,600.00	\$0.00	\$0.00	\$117,600.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$165,370.00	\$0.00	\$0.00	\$165,370.00	\$176,800.00	\$0.00	\$0.00	\$176,800.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
\$118,801.00	\$0.00	\$0.00	\$118,801.00	\$114,400.00	\$0.00	\$0.00	\$114,400.00	\$127,842.00	\$0.00	\$0.00	\$127,842.00
\$96,095.00	\$0.00	\$0.00	\$96,095.00	\$93,000.00	\$0.00	\$0.00	\$93,000.00	\$106,535.00	\$0.00	\$0.00	\$106,535.00
\$160,004.00	\$0.00	\$0.00	\$160,004.00	\$154,200.00	\$0.00	\$0.00	\$154,200.00	\$170,456.00	\$0.00	\$0.00	\$170,456.00
		Subtotal	\$2,387,864.00			Subtotal	\$2,426,100.00			Subtotal	\$2,535,533.00
	Probable Cost for Permits:		\$5,355.85		Probable Cost for Permits:		\$5,355.85		Probable Cost for Permits:		\$5,355.85
TOTAL BID			\$2,393,219.85	TOTAL BID			\$2,431,455.85	TOTAL BID			\$2,540,888.85
Addenda No. 1 noted				Addenda No. 1 noted				Addenda No. 1 noted			

## **RESOLUTION NO. 2021-0098**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC., IN THE AMOUNT OF \$2,393,219.85 FOR PHASE 11, GROUP 6, PROJECT NO. 381106, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

**WHEREAS**, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

**WHEREAS**, Phase 11, Group 6, of the Program will include installation of new acoustical windows and doors to reduce aircraft-related noise levels inside the homes; and

**WHEREAS**, Phase 11, Group 6, of the Program provides sound attenuation to one hundred nineteen (119) multi-family units on one (1) non-historic residential property located west of the San Diego International Airport; and

**WHEREAS**, the Authority issued a Bid Solicitation Package for Phase 11, Group 6, on July 2, 2021; and

**WHEREAS**, on August 2, 2021, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

**WHEREAS**, the apparent low bidder G&G Specialty Contractors, Inc. submitted a bid of \$2,393,219.85 and the Authority's staff has duly considered the bid and has determined that G&G Specialty Contractors, Inc. is responsible and its bid is responsive in all material respects; and

**WHEREAS**, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award G&G Specialty Contractors, Inc., the lowest bidder, the contract for Phase 11, Group 6, upon the terms and conditions set forth in the Bid Solicitation Package.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** awards a contract to G&G Specialty Contractors, Inc., in the amount of \$2,393,219.85 for Phase 11, Group 6, Project No. 381106, of the San Diego County Regional Airport Authority's Quieter Home Program; and

**BE IT FURTHER RESOLVED** that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to G&G Specialty Contractors, Inc.; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

**BE IT FURTHER RESOLVED** that the Board of the San Diego County Regional Airport Authority finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities"; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to multi-family dwellings. The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits"; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



## Staff Report

**Meeting Date: September 2, 2021**

### **Subject:**

**Award a Contract to Ace Electric for Airside Electric Vehicle Supply Equipment at San Diego International Airport**

### **Recommendation:**

Adopt Resolution No. 2021-0099, (1) relieving the apparent low bidder, Chula Vista Electric, of its bid and (2) awarding a contract to Ace Electric in the amount of \$3,396,100, for Project No. 104280, Airside Electric Vehicle Supply Equipment at San Diego International Airport.

### **Background/Justification:**

Project No. 104280, Airside Electric Vehicle Supply Equipment is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2022 Capital Improvement Program ("CIP").

This project will enable the Authority to better facilitate the airline conversion of Ground Support Equipment (GSE) to cleaner fuels, and reduced air quality pollution and greenhouse emissions. This project will also enable real-time, remote data monitoring and faster charging times, and will allow the Authority more flexibility in assigning gates to airlines with electric GSE.

This project will provide for the installation of additional "Smart" Electric Vehicle Supply Equipment ports (up to 78) at Terminal 2 gates which will expand the existing charging infrastructure network by augmenting the 52 existing charging ports airside at Terminal 2. (Attachment A)

This opportunity was advertised on April 19, 2021, and sealed bids were opened on May 21, 2021. The following bids were received: (Attachment B)

<b>Company</b>	<b>Total Bid</b>
Chula Vista Electric	\$2,452,962
Ensley Electric	\$3,335,000
Ace Electric	\$3,396,100
Neal Electric	\$3,540,000
Vellutini Corp. dba Royal Electric	\$3,556,700
KPA Constructors	\$3,607,000
Baker Electric	\$3,749,468
ProCal Lighting	\$3,868,615.07
DuWright Construction	\$4,866,442

The Engineer's estimate for this project is \$3,632,229.

Chula Vista Electric was the apparent low bidder. Following the bid opening, Chula Vista Electric submitted a letter to the Authority on May 25, 2021, requesting to be relieved of its bid due to the existence of a mistake in its bid submitted for this project. This mistake involves a discrepancy in the dollar values given to Chula Vista Electric by its subcontractor at the time of submitting its price. The Authority staff recommends that the Board relieve Chula Vista Electric of its bid in accordance with Public Contract Code §5101 and the provisions of the Request for Bids section 1A-3.2, allowing rejection on the basis that the bid price, when compared to other bids received, or to the Authority's internal estimates, does not accurately reflect the cost to perform the work, or portion of the work.

The second lowest bid, submitted by Ensley Electric in the amount of \$3,335,000, was found non-responsive because the company did not submit all documents required by the Request for Bids ("RFB").

Ensley Electric filed both a records request and a bid protest. The Authority provided Ensley Electric with copies of all responsive records. In addition, Authority staff followed the protest procedure set forth in the RFB and determined that Ensley Electric's bid was non-responsive. Ensley Electric did not file an appeal.

The third lowest bid, submitted by Ace Electric, in the amount of \$3,396,100, is responsive, and Ace Electric is considered responsible. Staff recommends award to Ace Electric in the amount of \$3,396,100.



## Fiscal Impact:

Adequate funds for Airside Electric Vehicle Supply Equipment are included within the Board adopted FY2022-FY2026 Capital Program Budget in Project No. 104280. The Sources of funding for this project is a Federal Aviation Administration VALE Grant, SDG&E's Power Your Drive for Fleets program, and Airport Cash.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☐ Community Strategy   ☐ Customer Strategy   ☐ Employee Strategy   ☒ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☒ Advance the Airport Development Plan   ☐ Transform the Customer Journey   ☒ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15302 - New Construction or Conversion of Small Structures - Class 3.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is for a project that received a Categorical Exclusion on June 2, 2021, from the Federal Aviation Administration (FAA).

## **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented, businesses and other business enterprises, on all contracts. Only one of the programs and policy named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. ACE Electric proposed 0% DBE participation.

## **Prepared by:**

Bob Bolton  
Director, Airport Design & Construction

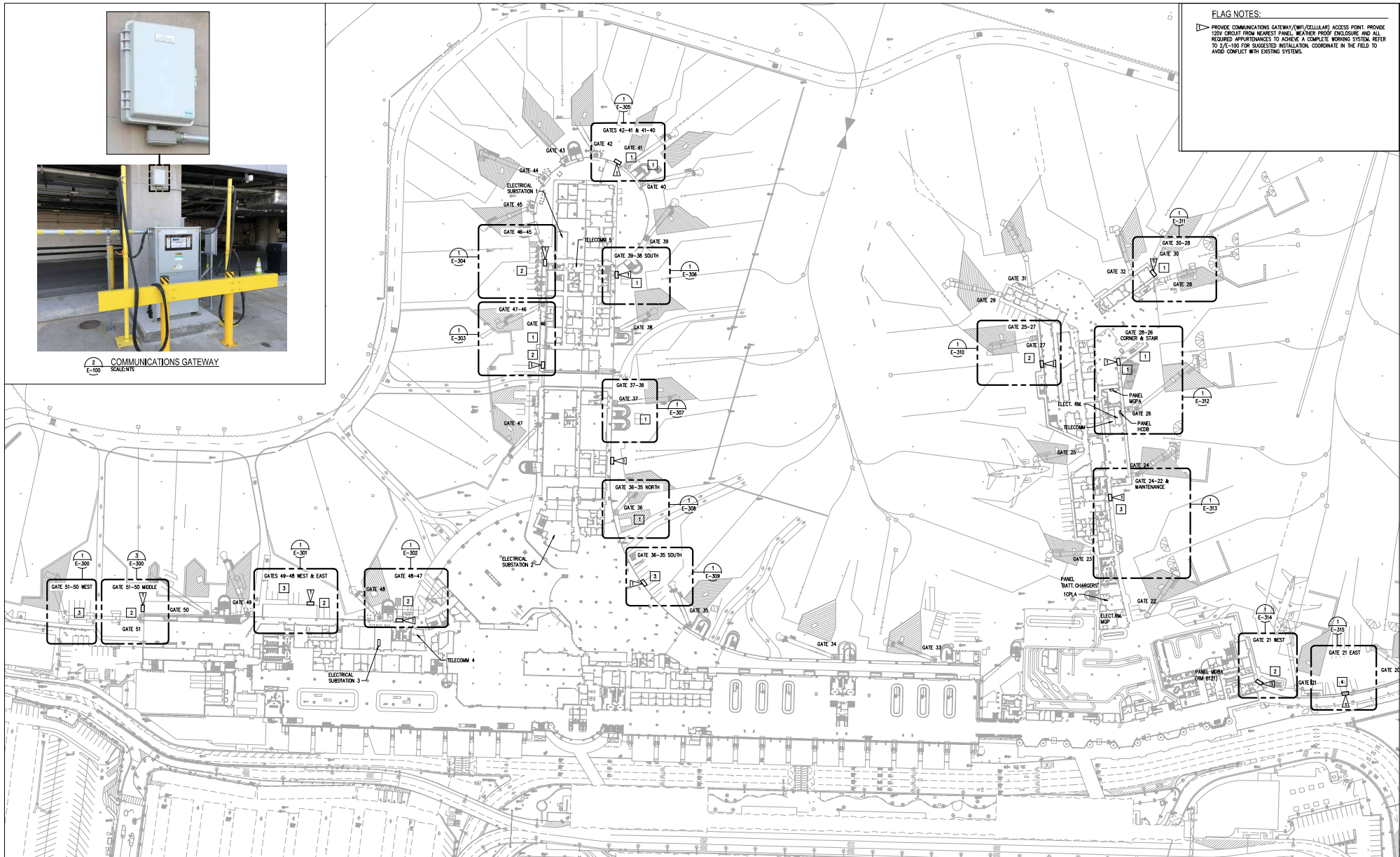
## ATTACHMENT A

FLAG NOTES:

1. PROVIDE COMMUNICATIONS GATEWAY (WIFI/CELLULAR) ACCESS POINT. PROVIDE 120V CIRCUIT FROM NEAREST PANEL. WEATHER PROOF ENCLOSURE AND ALL REQUIRED APPURTENANCES TO ACHIEVE A COMPLETE WORKING SYSTEM. REFER TO 2/E-100 FOR SUGGESTED INSTALLATION. COORDINATE IN THE FIELD TO AVOID CONFLICT WITH EXISTING SYSTEMS.



2 COMMUNICATIONS GATEWAY  
E-100 SCALE: NTS



0 30 60 120 180  
Feet

1 inch plotted

If measurement is other than 1 inch then the plot is reduced.

GRAPHIC SCALES

1  
E-100 T2E AND T2W SITE KEY PLAN  
SCALE: 1" = 60'



KEY: **2** NUMBER OF DUAL PORT CHARGERS ADDED



PAGE : E-100

DATE : 4/1/2001

SHEET 4 OF 26

FORM NO. 1280

4200



**SAN DIEGO INTERNATIONAL AIRPORT**  
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

T Y	<b>DESIGNED</b> PKE, GM
	<b>DRAWN</b> ERL, GM
	<b>CHECKED</b> DC

SAN DIEGO INTERNATIONAL AIRPORT  
**AIRSIDE ELECTRIC VEHICLE  
SUPPLY EQUIPMENT**  
T2E AND T2W SITE KEY PLAN

PAGE : E-100

DATE : 4/1/2001

SHEET 4 OF 26

FORM NO. 1280

4200

Doc. No. 00410-1  
Rev. 10-26-2015

## BID TABULATION

[illegible]

## **RESOLUTION NO. 2021-0099**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, (1) RELIEVING THE APPARENT LOW BIDDER, CHULA VISTA ELECTRIC, OF ITS BID AND (2) AWARDED A CONTRACT TO ACE ELECTRIC IN THE AMOUNT OF \$3,396,100, FOR PROJECT NO. 104280, AIRSIDE ELECTRIC VEHICLE SUPPLY EQUIPMENT AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, Project No. 104280, Airside Electric Vehicle Supply Equipment is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2022 Capital Improvement Program ("CIP"); and

**WHEREAS**, this project will enable the Authority to better facilitate the airline conversion of Ground Support Equipment (GSE) to cleaner fuels, reduced air quality pollution and greenhouse emissions; and

**WHEREAS**, this project will also enable real-time, remote data monitoring and faster charging times, and will allow the Authority more flexibility in assigning gates to airlines with electric GSE; and

**WHEREAS**, this project will provide for the installation of additional "Smart" Electric Vehicle Supply Equipment ports (up to 78) at Terminal 2 gates, which will expand the existing charging infrastructure network by augmenting the 52 existing charging ports airside at Terminal 2; and

**WHEREAS**, the Request for Bids (RFB) for this project was advertised on April 19, 2021; and

**WHEREAS**, on May 21, 2021, the Authority opened sealed bids received in response to the Bid Solicitation package; and

**WHEREAS**, Chula Vista Electric was the apparent low bidder, and

**WHEREAS**, after bids were opened, Chula Vista Electric submitted a letter to the Authority requesting to be relieved of its bid due to the existence of a mistake in its bid submitted for this project; and

**WHEREAS**, the Board finds it in the best interest of the Authority and the public that it serves to relieve Chula Vista Electric of its bid in accordance with Public Contract Code §5101 and the provisions of the Request for Bids section 1A-3.2, allowing rejection on the basis that the bid price, when compared to other bids received, or to the Authority's internal estimates, does not accurately reflect the cost to perform the work, or portion of the work; and

**WHEREAS**, the second lowest bid, submitted by Ensley Electric in the amount of \$3,335,000, is non-responsive because the company did not submit documents required by the RFB; and

**WHEREAS**, the third lowest bid, submitted by Ace Electric, in the amount of \$3,396,100, and the Authority has duly considered Ace Electric's bid, and has determined Ace Electric is responsible and that its bid is responsive in all material respects; and

**WHEREAS**, the Board finds that it is in the best interest of the Authority and the public that it serves to authorize the President/CEO to award Ace Electric the contract for Project No. 104280, Airside Electric Vehicle Supply Equipment upon the terms and conditions set forth in the Bid Solicitation Package.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** awards a contract to Ace Electric in the amount of \$3,396,100, for Project No. 104280, Airside Electric Vehicle Supply Equipment at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Board authorizes the President/CEO or designee to execute and deliver such contract to Ace Electric; and

**BE IT FURTHER RESOLVED** that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully this resolution; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is determined to be consistent with a California Environmental Quality Act ("CEQA") Categorical Exemption 15301 - Existing Facilities - Class 1 and 15302 - New Construction or Conversion of Small Structures - Class 3; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is for a project that received a Categorical Exclusion on June 2, 2021, from the Federal Aviation Administration (FAA).



**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Approve and Authorize the President/CEO to Execute On-Call General Construction Service Agreements with Dynamic Contracting Services, Inc.; Evergreen Construction and Consulting, Inc.; Grahovac Construction Co., Inc.; and, MW Vasquez Construction Co., Inc.**

### Recommendation:

Adopt Resolution No. 2021-0100, approving and authorizing the President/CEO to execute On-Call General Construction Service Agreements with Dynamic Contracting Services, Inc.; Evergreen Construction and Consulting, Inc.; Grahovac Construction Co., Inc.; and MW Vasquez Construction Co., Inc. - each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$4,000,000 for five years, to provide on-call general construction services, at San Diego International Airport.

### Background/Justification:

On April 15, 2021, the San Diego County Regional Airport Authority ("Authority") issued a Request for Qualifications ("RFQ") to obtain Statements of Qualifications ("SOQs") from firms or individuals, for provision of on-call general construction services at San Diego International Airport ("SDIA"). The RFQ included the selection of up to five firms to perform on-call general construction services which include, but are not limited to: framing and rough carpentry; cabinet millwork and finish carpentry; insulation and acoustical installation; drywall and metal stud installation; masonry installation; lathing and plastering work.

On May 18, 2021, the Authority received SOQs from the following six entities: Bella Development Services, Inc. ("Bella"); Dynamic Contracting Services, Inc. ("Dynamic"); Evergreen Construction and Consulting, Inc. ("Evergreen"); Grahovac Construction Co., Inc. ("Grahovac"); MW Vasquez Construction Co., Inc., ("Vasquez"), and San Diego General Contracting, Inc. ("SD General"). One SOQ received was determined to be non-responsive.

On June 9, 2021, the Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Facilities Management, two from Airside and Terminal Operations, and one from Ground Transportation, interviewed the six respondents that were asked to provide responses to a specific list of questions which targeted the evaluation criteria presented in the RFQ.

The Panel's final ranking and scoring are presented below:

<b>Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Panelist 5</b>	<b>Total</b>	<b>Rank</b>
Bella	6	6	6	6	5	29	6
Dynamic	3	1	3	3	3	13	3
Evergreen	4	3	4	4	4	19	4
Grahovac	2	1	2	1	1	7	1
Vasquez	1	4	1	2	2	10	2
SD General	5	5	5	5	6	26	5

<b>Final Scores</b>	<b>Prior Company Experience</b>	<b>Primary Staff</b>	<b>Work Plan/ Equipment</b>	<b>Sustain.</b>	<b>Small Bus.</b>	<b>Local</b>	<b>Vet.</b>	<b>Total</b>
Bella	570	840	525	210	150	0	0	2295
Dynamic	1110	1225	875	310	150	100	0	3770
Evergreen	960	665	650	310	150	100	100	2935
Grahovac	1320	1470	1000	370	150	100	0	4410
Vasquez	1290	1505	1000	300	150	100	0	4345
SD General	690	805	425	220	150	100	0	2390

A brief background of the four firms is provided:

## Dynamic Contracting Services, Inc.

- Dynamic is a certified small business, San Diego based firm founded over 20 years ago
- Provides general contracting services from planning to occupancy for commercial projects
- Has been one of SDIA's on-call general construction contractors since September 2010

## Evergreen Construction and Consulting, Inc.

- Evergreen is a certified small business, San Diego based firm founded in 2009
- Has a LEED Certified Project Manager on staff and specializes in Green Building
- Has been one of SDIA's on-call general construction contractors since October 2016

## Grahovac Construction Company, Inc.

- Grahovac is a certified small business, La Mesa based firm founded in 1985

- Worked on three separate bid packages during the Terminal 2 West expansion
- Has been one of SDIA's on-call general construction contractors since October 2016

## MW Vasquez Construction Co., Inc.

- Vasquez is a certified small business, San Diego based firm founded in 1989
- Provides general contracting services from planning to occupancy for commercial projects
- Has been one of SDIA's on-call general construction contractors since September 2010

Staff recommends the award of on-call general construction services agreements to the four ranked firms: Dynamic Contracting, Inc.; Evergreen Construction and Consulting, Inc.; Grahovac Construction Co., Inc.; and MW Vasquez Construction Co., Inc. each agreement for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$4,000,000 for all four firms.

## **Fiscal Impact:**

Total expenditures under the four on-call general construction service agreements may not exceed an aggregate limit of \$4,000,000 over the three year term with the option for two one-year extensions. Adequate funding for the on-call general construction service agreements is available within the Facilities Management adopted FY 2022 and conceptually approved FY 2023 Operating Expense Budgets. The expense for this contract that will impact budget years not yet adopted or approved by the Board will be included in future year budget requests.

## **Authority Strategies/Focus Areas:**

This item supports one or more of the following (*select at least one under each area*):

### **Strategies**

- |   |  |  |  |   |
|---|--|--|--|---|
| <input type="checkbox"/> Community Strategy | <input type="checkbox"/> Customer Strategy | <input type="checkbox"/> Employee Strategy | <input checked="" type="checkbox"/> Financial Strategy | <input checked="" type="checkbox"/> Operations Strategy |
|---|--|--|--|---|

### **Focus Areas**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Advance the Airport Development Plan | <input checked="" type="checkbox"/> Transform the Customer Journey | <input type="checkbox"/> Optimize Ongoing Business |
|--|--|--|

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firms Dynamic Contracting Services, Inc. received 3% small business preference and 2% local business preference, Evergreen received 3% small business preference, 2% local business preference and 2% veteran owned small business preference, Grahovac Construction Co., Inc received 3% small business preference and 2% local business preference, and MW Vasquez Construction Co., Inc. received 3% small business preference and 2% local business preference.

## Prepared by:

DAVID LAGUARDIA  
DIRECTOR, FACILITIES MANAGEMENT

## **RESOLUTION NO. 2021-0100**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE ON-CALL GENERAL CONSTRUCTION SERVICE AGREEMENTS WITH DYNAMIC CONTRACTING SERVICES, INC.; EVERGREEN CONSTRUCTION AND CONSULTING, INC.; GRAHOVAC CONSTRUCTION CO., INC.; AND MW VASQUEZ CONSTRUCTION CO., INC., - EACH FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR AN AGGREGATE TOTAL NOT-TO-EXCEED AMOUNT OF \$4,000,000 FOR FIVE YEARS, TO PROVIDE ON-CALL GENERAL CONSTRUCTION SERVICES, AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, the Authority advertised a Request for Qualifications ("RFQ") on April 15, 2021, to provide on-call general construction services; and

**WHEREAS**, on May 18, 2021, the Authority received six Proposals from Bella Development Services, Inc. ("Bella"); Dynamic Contracting Services, Inc. ("Dynamic"); Evergreen Construction and Consulting, Inc. ("Evergreen"); Grahovac Construction Co., Inc. ("Grahovac"); MW Vasquez Construction Co., Inc. ("Vasquez"); and San Diego General Contracting, Inc. ("SD General"), and one proposal was deemed non-responsive in response to the RFQ;

**WHEREAS**, based on the services to be performed, it is estimated that the cost for five years will not exceed \$4,000,000; and

**WHEREAS**, on June 9, 2021, the Evaluation Panel ("Panel") interviewed and ranked the six respondents on the targeted criteria present in the RFQ; and

**WHEREAS**, the Panel's evaluation process ranked Grahovac first; Vasquez second; Dynamic third; and Evergreen fourth.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves and authorizes the President/CEO to execute On-Call General Construction Service Agreements with Dynamic Contracting Services, Inc.; Evergreen Construction and Consulting Inc.; Grahovac Construction Co., Inc.; and MW Vasquez Construction Co., Inc. each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$4,000,000, for five years, to provide on-call general construction services, at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds this action is not a "project" that would have significant effect on the environment as defined by the California Environmental Quality Act, as amended, 14 Cal. Code Regs. §15378; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



## Staff Report

**Meeting Date: September 2, 2021**

### Subject:

**Approve and Authorize the President/CEO to Execute On-Call Painting Service Agreements with Abhe & Svoboda, Inc.; Modern Painting, Inc.; and, M W Vasquez Construction Co., Inc.**

### Recommendation:

Adopt Resolution No. 2021-0101, approving and authorizing the President/CEO to execute On-Call Painting Service Agreements with Abhe & Svoboda, Inc.; Modern Painting, Inc.; and MW Vasquez Construction Co., Inc. - each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$2,000,000 for five years, to provide on-call painting services, at San Diego International Airport.

### Background/Justification:

On May 24, 2021, the San Diego County Regional Airport Authority ("Authority") issued a Request for Qualifications ("RFQ") to obtain Statements of Qualifications ("SOQs") from firms or individuals, for provision of on-call painting services at San Diego International Airport ("SDIA"). The RFQ included the selection of up to three firms to perform on-call services which include, but are not limited to: application of paints and coatings on various surfaces to include concrete and unit masonry, gypsum board, metal, interior and exterior wood, and wallpaper application work.

On June 22, 2021, the Authority received SOQs from the following four entities: Abhe & Svoboda, Inc. ("Abhe"); Modern Painting, Inc. ("Modern"); U.S. National Corp. ("National"); and, MW Vasquez Construction Co., Inc. ("Vasquez").

On July 13, 2021, the Authority's Evaluation Panel ("Panel"), which was comprised of four representatives from Facilities Management, and one from Airside and Terminal Operations, interviewed the four respondents that were asked to provide responses to a specific list of questions which targeted the evaluation criteria presented in the RFQ.

The Panel's final ranking and scoring are presented below:

<b>Final Rankings</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Panelist 4</b>	<b>Panelist 5</b>	<b>Total</b>	<b>Rank</b>
Abhe	3	3	3	2	2	13	3
Modern	1	2	1	3	3	10	2
National	4	4	4	4	4	20	4
Vasquez	2	1	2	1	1	7	1

<b>Final Scores</b>	<b>Prior Company Experience</b>	<b>Primary Staff</b>	<b>Work Plan/ Equipment</b>	<b>Sustain.</b>	<b>Small Bus.</b>	<b>Local</b>	<b>Vet.</b>	<b>Contractors Form</b>	<b>Total</b>
Abhe	1260	1720	615	380	0	0	0	170	4145
Modern	1290	1760	690	400	150	100	0	0	4390
National	870	1240	390	210	150	0	0	175	3035
Vasquez	1350	1800	615	320	150	100	0	185	4520

A brief background of the four firms is provided:

## Abhe & Svoboda, Inc.

- Abhe is a Minnesota-based firm founded in 1969 with a San Diego area office
- Holds certifications from The Society of Protective Coatings for "Field Application of Coatings Complex Structures", "Industrial Hazardous Paint Removal" and "Advanced Quality Management System" and is HAZMAT licensed with the California State License Board
- Has been one of SDIA's on-call painting contractors since December 2016

## Modern Painting, Inc.

- Modern is a woman-owned certified small business, San Diego based firm founded in 2013 and is also a certified micro business
- Clients include a wide range of commercial, government, private and public sector
- Has been one of SDIA's on-call painting contractors since February 2014

## MW Vasquez Construction Co., Inc.

- Vasquez is a certified small business, San Diego based firm founded in 1989
- Clients include Scripps/XIMED Medical Center, Soltek Pacific and Swinerton Builders
- Has been one of SDIA's on-call painting contractors since February 2011

Staff recommends the award of on-call painting services agreements to the three ranked firms: Abhe & Svoboda, Inc.; Modern Painting, Inc.; and MW Vasquez Construction Co., Inc., each agreement for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$2,000,000 for all three firms.

## Fiscal Impact:

Total expenditures under the three on-call painting service agreements may not exceed an aggregate limit of \$2,000,000 over the three year term with the option for two one-year extensions. Adequate funding for the on-call painting service agreements is available within the Facilities Management adopted FY 2022 and conceptually approved FY 2023 Operating Expense Budgets. The expense for this contract that will impact budget years not yet adopted or approved by the Board will be included in future year budget requests.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

☐ Community Strategy ☐ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☒ Operations Strategy

### Focus Areas

☒ Advance the Airport Development Plan ☒ Transform the Customer Journey ☐ Optimize Ongoing Business

## Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12 the recommended firms Modern Painting, Inc. received 3% small business preference and 2% local business preference, MW Vasquez Construction Co., Inc. received 3% small business preference and 2% local business preference and Abhe & Svoboda, Inc. did not receive small, local, and or veteran owned small business preferences.

## Prepared by:

DAVID LAGUARDIA  
DIRECTOR, FACILITIES MANAGEMENT

## **RESOLUTION NO. 2021-0101**

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE ON-CALL PAINTING SERVICE AGREEMENTS WITH ABHE & SVOBODA, INC.; MODERN PAINTING, INC.; AND MW VASQUEZ CONSTRUCTION CO., INC. - EACH FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR AN AGGREGATE TOTAL NOT-TO-EXCEED AMOUNT OF \$2,000,000 FOR FIVE YEARS, TO PROVIDE ON-CALL PAINTING SERVICES, AT SAN DIEGO INTERNATIONAL AIRPORT

**WHEREAS**, the Authority advertised a Request for Qualifications ("RFQ") on May 24, 2021, to provide on-call painting services; and

**WHEREAS**, on June 22, 2021, the Authority received four Proposals from Abhe & Svoboda, Inc. ("Abhe"); Modern Painting ("Modern"); U.S. National Corp. ("National"); and MW Vasquez Construction Co., Inc. ("Vasquez"), in response to the RFQ;

**WHEREAS**, based on the services to be performed, it is estimated that the cost for five years will not exceed \$2,000,000; and

**WHEREAS**, on July 13, 2021, the Evaluation Panel ("Panel") interviewed and ranked the four respondents on the targeted criteria present in the RFQ; and

**WHEREAS**, the Panel's evaluation process ranked Vasquez first; Modern second; and Abhe third.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** approves and authorizes the President/CEO to execute On-Call Painting Service Agreements with Abhe & Svoboda, Inc.; Modern Painting, Inc.; and MW Vasquez Construction Co., Inc. each for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for an aggregate total not-to-exceed amount of \$2,000,000, for five years, to provide on-call painting services, at San Diego International Airport; and

**BE IT FURTHER RESOLVED** that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

**BE IT FURTHER RESOLVED** that the Board finds this action is not a "project" that would have significant effect on the environment as defined by the California Environmental Quality Act, as amended, 14 Cal. Code Regs. §15378; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

**Meeting Date: September 2, 2021**

### **Subject:**

**Authorize the President/CEO to Negotiate and Execute a Fifth Amendment to the Rental Car Center Bus Operations Contract**

### **Recommendation:**

Adopt Resolution No. 2021-0104, authorizing the President/CEO to negotiate and execute a Fifth Amendment to the Rental Car Center Bus Operations Agreement with SP Plus to extend the contract term ninety two (92) days to expire on December 31, 2021 and increase the maximum amount payable by two million seven hundred thousand dollars (\$2,700,000), from forty six million three hundred thousand dollars (\$46,300,000) to forty nine million dollars (\$49,000,000) to accommodate operations through the end of calendar year 2021.

### **Background/Justification:**

#### RCC Opening and Transit System

The Consolidated Rental Car Center ("RCC") at San Diego International Airport began operations in January 2016. In conjunction with the startup of the RCC, the RCC Bus Transit System was initiated to transport passengers between the Terminals and the RCC. The Authority replaced eighty-one (81) independently owned and operated car rental car company shuttles of varying size and fuel type with sixteen (16) 40-foot Authority-owned Compressed Natural Gas (CNG) transit buses. These buses travel part of the way on Harbor Drive and then enter the dedicated Terminal Link Road ("TLR") to access the RCC.

#### Bus Operator, Purchase, and Operations Contract

The RCC transit system is operated by SP Plus. After a competitive RFP process, SP Plus was awarded a multi-year contract to procure and then operate the RCC shuttle buses. The contract began on September 1, 2014, and includes provisions for bus procurement, bus startup, operations management, and monthly reporting.

As part of its contract with the Authority, SP Plus is tasked with the following operational objectives:



1. maintaining and operating the Rental Car Transit Buses;
2. staffing drivers, customer service representatives (CSRs), and management personnel;
3. minimizing customer wait times to no more than five (5) minutes;
4. maintaining appropriate headways of two (2) minutes or less; and
5. optimizing operational efficiency

## Operational Requirements

Based on the consultant study that helped guide the operations plan and bus fleet requirements, the following parameters were set as operation guidelines at the inception of the RCC Transit System –

1. Maintain 2 minute headways at peak times
2. Maintain wait times of less than 5 minutes as requested by the rental car companies
3. Enable buses to be loaded at no more than 100% capacity of seats – i.e. provide a seat for every passenger, if desired.
  - a. The sixteen existing El Dorado buses have 24 seats
  - b. The fourteen Gillig buses have 28 seats

## Contract Amendments

The SP Plus contract has been amended four times. The summary of these changes are presented below:

The First Amendment to the contract was executed on March 29, 2016. The amendment revised the scope of work to accommodate the temporary pre-owned Gillig bus service. It allowed reimbursement of funds to purchase used buses from Avis and outfit them for service. Separate mileage rates and management fees were created to accommodate the operation of the Gillig buses as “Temporary Shuttle Vehicle Service”. It also allowed SP Plus to contract with a 3rd party 50 passenger coach bus company, when necessary, to supplement service. The total contract value was increased by \$1,168,000 to \$30,376,723.00.

The Second Amendment was executed on January 6, 2017. This amendment again revised the scope of work to continue the temporary service with additional buses and allow for additional personnel. The mileage rate was modified for changes greater than 5% in the in-service mileage level. Wait times were specified at 5 minutes. Mileage rates for the Gillig

and El Dorado buses were also adjusted. The total contract value remained at \$30,376,723.00.

The Third Amendment was executed on June 25, 2019. This amendment 1) revised the Scope of Work, 2) increased the per mile rate, 3) increased the annual management fee, and 4) increased the maximum amount payable by \$14,623,277.00 to a new maximum of \$45,000,000.00. All of these changes accommodated the addition of fourteen new Gillig transit buses to increase the size and capacity of the RCC bus fleet due to enplanement increases; along with related operating, insurance, overhead, and salaries costs for the expanded operations.

The Fourth Amendment was executed on October 30, 2020. This amendment: 1) memorialized the COVID-19 related budget revisions, 2) extended the contract term by nine (9) months to expire on September 30, 2021, and 3) increased the maximum amount payable by \$1,300,000.00 to a new maximum of \$46,300,000.00. The contract term extension was executed to bring the termination date of the RCC Bus Operations contract to be co-terminus with the Authority's other existing shuttle and bus contract.

The full text of the original contract and the four amendments are included as Attachments A, B, C, D, and E to this Staff Report.

A summary of the Contract Amendments is shown in the table below.

***Rental Center Bus Operations Contract - Summary of Amendments - Dates and Amounts***

Date of Action	Action	Contract Start	Contract Endd	Increase	Maximum Amount Payable
09/01/14	Original Contract	09/01/14	12/31/20	\$ -	\$ 29,208,723
03/29/16	FIRST Amendment	...	12/31/20	\$ 1,168,000	\$ 30,376,723
01/06/17	SECOND Amendment	...	12/31/20	\$ -	\$ 30,376,723
06/25/19	THIRD Amendment	...	12/31/20	\$ 14,623,277	\$ 45,000,000
10/30/20	FOURTH Amendment	...	09/30/21	\$ 1,300,000	\$ 46,300,000
09/02/21	FIFTH Amendment	...	12/30/21	\$ 2,700,000	\$ 49,000,000

## Authority Bus and Shuttle Contracts

The Authority currently contracts with two companies for bus and shuttle operations on-airport. SP Plus is a party to Agreement 209162 OS for RCC Bus Operation services ("SP Plus Contract"). Ace Parking Management is a party to Agreement 210753 OS for other shuttle services including: Employee Parking Shuttle, Customer Parking Shuttles, Inter-terminal Shuttle, Construction Shuttle, and adhoc tours ("Ace Contract").

However, at the onset of the Covid-19 pandemic in March 2020, all of the shuttle services under Ace Contract ceased when the remote parking lots were closed and employees were relocated to the terminal lots. Inter-terminal shuttle service also ceased, due to the cessation of international flights. Other reasons for shuttle service cessation included very

low ridership, cost saving measures, and to reduce the spread of Covid-19 on enclosed shuttles.

SP Plus contract services continued since there was still substantial activity for rental car service. SP Plus ensured social distancing on the much larger transit buses by instituting a 50% capacity requirement on the buses.

Currently, none of the Ace Contract shuttle services have resumed. SP Plus Contract services continued throughout the pandemic, albeit at greatly reduced levels for many months.

## Consolidated Airport Bus and Shuttle Services

As discussed, the Third Amendment to the SP Plus contract extended the termination date to September 30, 2021, so that the end date would be co-terminus with the Ace Shuttle Contract. The Authority has been planning since 2018 to consolidate all shuttle and bus services under one contract to maximize efficiency and save on redundant costs for management, staffing, facilities, overhead, etc. Both current contractors are aware of the plan to consolidate services under one contract.

In anticipation of the upcoming termination date of September 30, 2021, for the Ace and SP Plus contracts, Authority Ground Transportation (GT) staff began the Request for Proposals (RFP) process for "Airport Shuttle and Bus Service" in March 2021 with the development of a Scope of Work for consolidated bus and shuttle services.

GT worked with our transportation consultant and Procurement Department staff to tailor the Scope of Work to plan for and accommodate the following shuttle and bus services:

1. Employee bus service
2. Inter-terminal shuttle service
3. Construction employee shuttle service
4. Rental Car Center bus service
5. Old Town Transit Connector shuttle service
6. Airport Tours
7. Adhoc shuttle service – as may be required throughout the upcoming New T1 construction project
8. Operations of the Airports newly acquired Electric Vehicle (EV) Shuttle and Bus fleet

9. Conversion of remaining existing fossil fuel bus and shuttle fleets to EV in the coming years.

After finalizing the Request for Proposal package, including the Scope of Work, Draft Contractor Agreement Document, and related compensation schedules, the RFP was posted on July 23, 2021, for a planned open period of 45 days.

## RFP Solicitation

After posting the RFP, it quickly became apparent that respondents required more time to submit reasonable and qualified packages for review. The Authority received 251 questions and requests for information from potential respondents. There are numerous reasons for the greater than expected level of questions from respondents. Just a few of these are listed below:

1. Uncertainty about the trajectory of the ongoing Covid-19 pandemic, new virus variants, and their potential impact on shuttle and bus ridership and operation levels,
2. Uncertainty about passenger activity and enplanements at SAN, along with the possibility of potential economic slowdowns or shutdowns,
3. Uncertainty about industry factors affecting contract bids and profitability including – interest rates, fuel prices, insurance costs, credit ratings, cost of good/services/materials, cost of maintenance and repairs, vehicle component availability and manufacturing lead times, etc.
4. Uncertainty about government benefits and the ability of respondents to hire qualified staff to meet contract requirements in a timely manner,
5. The requirement of a worker retention policy and the effect of existing union and collective bargaining agreements on employee return to work requirements,
6. The operation of new electric fleet vehicles, and
7. Lack of recent shuttle operations activity levels for apples to apples comparison and cost estimation, etc.

Given all of these factors, and the general uncertainty about the recovery timeline of the economy and activity here at SAN, an increased level of caution from respondents is understandable.

## Updated RFP Schedule

GT and Procurement plan to extend the RFP solicitation open period until September 22, 2021. The proposals then will be evaluated. GT plans to bring a new contract authorization request to the Authority Board at the November 4, 2021 Board meeting. Once the new contract is executed by the President/CEO, as authorized by the Board, it is anticipated that services under the new contract will begin on January 1, 2021. Both Ace and SP Plus have been bringing back drivers, dispatchers, and customer service representatives, to meet recent moderate activity level increases.

A summary of tentative RFP and contract service dates is presented in the table below – these dates are subject to change depending on circumstances.

<b>RFP Schedule and Contract Start Summary</b>		
<b>Item</b>	<b>Date</b>	<b>Duration</b>
RFP Posting	07/23/21	
Original RFP Closing	09/03/21	43 days
Extended RFP Closing	09/22/21	62 days
Short List Meeting	10/04/21	12 days from close
RFP Interviews	10/12/21	20 days from close
RFP Scoring & Selection	10/13/21	21 days from close
Board Approval	11/04/21	43 days from close
New Contract Start Date	01/01/22	58 days from contract award

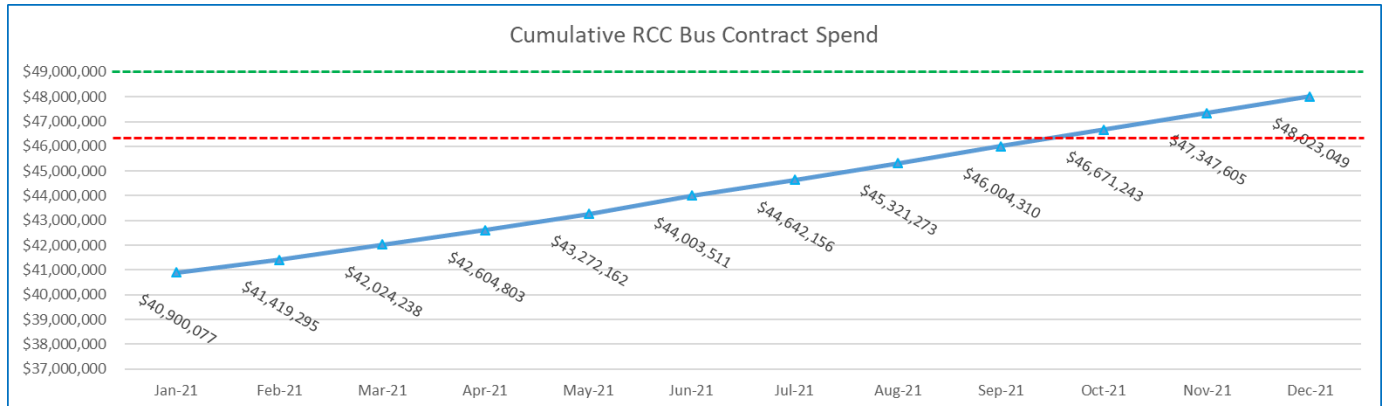
## Proposed Contract Amendment

The proposed Fifth Amendment to the SP Plus contract extends the end date to December 31, 2021, allowing for the accommodation of the plan mentioned above.

The increase of \$2,700,000 to the maximum amount payable accommodates continued operations expenses through the contract end date. There is no anticipated fiscal impact from either of these actions, as the FY 2022 Operating Budget already anticipated ongoing monthly operational expenses for the Rental Car Center Bus contract.

A summary of the actual and estimated RCC bus contract monthly expense and total contract spend is shown in the table and graph below.

	Invoiced Amounts							3 Month Rolling Average Estimates				
Actual/Estimate	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
Month	<i>Jan-21</i>	<i>Feb-21</i>	<i>Mar-21</i>	<i>Apr-21</i>	<i>May-21</i>	<i>Jun-21</i>	<i>Jul-21</i>	<i>Aug-21</i>	<i>Sep-21</i>	<i>Oct-21</i>	<i>Nov-21</i>	<i>Dec-21</i>
Monthly Expense	\$ 534,544	\$ 519,218	\$ 604,943	\$ 580,565	\$ 667,359	\$ 731,349	\$ 638,644	\$ 679,117	\$ 683,037	\$ 666,933	\$ 676,362	\$ 675,444
Cumulative Spend	\$40,900,077	\$41,419,295	\$42,024,238	\$42,604,803	\$43,272,162	\$44,003,511	\$44,642,156	\$45,321,273	\$46,004,310	\$46,671,243	\$47,347,605	\$48,023,049
	Current Contract Maximum Amount Payable									Amended Contract Maximum Amount Payable		
	\$46,300,000									\$49,000,000		



Incidentally, the Ace Contract will also be extended to expire December 31, 2021. Since that contract term will be extended for 90 days, with no increase to the maximum amount payable, it does not require Board approval. Due to savings from the cessation of all shuttle services under the contract in March 2020, there are sufficient contract funds available to fund operations until the extended expiration date.

## Fiscal Impact:

There is no expected financial impact from this contract amendment. The FY 2022 Operating Budget already includes ongoing expenses for Rental Car Center Bus Operations each month. This board action merely extends the existing contract with the existing Contractor.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☒ Community Strategy
 ☒ Customer Strategy
 ☒ Employee Strategy
 ☒ Financial Strategy
 ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan
 ☐ Transform the Customer Journey
 ☒ Optimize Ongoing Business

## **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## **Application of Inclusionary Policies:**

Not applicable.

## **Prepared by:**

Marc Nichols  
Director, Ground Transportation

RESOLUTION NO. 2021-0104

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A FIFTH AMENDMENT TO THE RENTAL CAR CENTER BUS OPERATIONS AGREEMENT WITH SP PLUS TO EXTEND THE CONTRACT TERM NINETY TWO (92) DAYS TO EXPIRE ON DECEMBER 31, 2021 AND INCREASE THE MAXIMUM AMOUNT PAYABLE BY TWO MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$2,700,000), FROM FORTY SIX MILLION THREE HUNDRED THOUSAND (\$46,300,000) TO FORTY NINE MILLION DOLLARS (\$49,000,000) TO ACCOMMODATE OPERATIONS THROUGH THE END OF CALENDAR YEAR 2021

**WHEREAS**, the San Diego County Regional Airport Authority ("Authority") has constructed a consolidated rental car center ("RCC") on the north side of San Diego International Airport ("Airport") to serve the rental car industry and its Customers, and which began operations in January 2016; and

**WHEREAS**, the Authority provides a consolidated shuttle bus service to transport rental car customers and the public between the RCC and the terminals at SDIA; and

**WHEREAS**, the shuttle buses serving the RCC provide regular and continuing transportation service to the public between the RCC and the Airport Terminals and are part of a "transit system" owned and operated by the Authority; and

**WHEREAS**, the Board has approved the Airport's Short-Range Transit Plan ("Plan") describing the Airport's transit system and its operation; and



**WHEREAS**, the Authority determined the need for a qualified firm to procure the RCC shuttle buses and to manage the RCC Bus operation between the Rental Car Center and the Airport terminals; and

**WHEREAS**, the Board found it in the best interests of the Authority and the public that it serves to award an agreement to SP Plus Corporation (SP Plus) for a term of 6.5 years for RCC Shuttle Services; and

**WHEREAS**, , the Board authorized the President/CEO to execute the agreement on September 1, 2014 for a period of 76 months to expire on December 31, 2020, with a maximum amount payable of \$29,208,723 over the entire term of the agreement; and

**WHEREAS**, a First Amendment to the agreement was executed on March 29, 2016 to revise the Scope of Work and increase the maximum amount payable by \$1,168,000 to \$30,376,723, to allow for the integration and operation of temporary shuttle service; and

**WHEREAS**, a Second Amendment to the agreement was executed on January 6, 2017, to revise the Scope of Work, and to modify the per mile rate, to allow the operation of additional buses and the employment of additional personnel to meet the desired customer wait time of five (5) minutes or less; and

**WHEREAS**, the Second Amendment to the agreement did not increase the maximum amount payable; and

**WHEREAS**, a Third Amendment to the agreement was executed on June 25, 2019, to revise the Scope of Work, modify the per mile rate, increase the annual management fee, an increase the maximum amount payable from \$30,376,723to \$45,000,000 to accommodate the addition of fourteen (14) new buses and associated staff and operations cost increases; and

**WHEREAS**, a Fourth Amendment to the agreement was executed on October 30, 2020, to memorialize COVID-19 related budget revisions, extend the contract term nine (9) months to September 30, 2021, and increase the maximum amount payable from \$45,000,000 to \$46,300,000.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** authorizes the President/CEO to negotiate and execute a Fifth Amendment to the Rental Car Center Bus Operations Agreement with SP Plus to extend the contract term ninety two (92) days to expire on December 31, 2021, and increase the maximum amount payable by two million seven hundred thousand dollars (\$2,700,000), from forty six million three hundred thousand dollars (\$46,300,000) to forty nine million dollars (\$49,000,000) to accommodate operations through the end of calendar year 2021; and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2<sup>nd</sup> day of September, 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

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TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL

## Staff Report

Meeting Date: September 2, 2021

### Subject:

### Board of Directors' Policy Statement on Diversity, Equity and Inclusion

#### Recommendation:

Adopt Resolution No. 2021-0102, adopting Authority Policy 2.03 - Diversity, Equity and Inclusion.

#### Background/Justification:

In simple terms, "Diversity" refers to all the ways humans differ. "Inclusion" is the extent to which various team members, employees, and other people feel a sense of belonging and value within a given organizational setting. "Equity" is about creating fair access, opportunity, and advancement for everyone.<sup>1</sup> Diversity, Equity and Inclusion (DEI) are increasing areas of focus for organizations to help attract top talent, foster innovation, and avoid risks. Public agencies, like the Airport Authority, also have a duty to ensure their community engagement and decision-making considers all citizens, for which they serve.

The Airport Authority has held DEI principles core to its operations and business activities since its inception in 2003. In fact, the Authority's first set of core values included the statement "Everyone counts, and we count on everyone." To further advance DEI, the Airport Authority Board directed the creation of a Diversity, Equity and Inclusion Ad Hoc Committee at its April 1, 2021 meeting, in order to develop a formal Policy Statement. The Board's DEI Ad Hoc Committee are Gil Cabrera (Committee Chair), Johanna Schiavoni, Mayor Mary Casillas Salas, and Supervisor Nora Vargas.

Concurrent with this action, Authority President/CEO Kim Becker and her Executive Leadership Team appointed staff to a cross-divisional DEI Steering Committee to spearhead the Authority's DEI efforts. The members of the Steering Committee are Michelle Brega (Chair), Monty Bell (Co-Chair), Hampton Brown, Lee Kaminetz, Lee Parravano, Brendan Reed, Jana Vargas, and Richard Wilson. The Steering Committee's charge is to support the Board's development of the DEI policy statement, and to develop

<sup>1</sup> Adapted from <https://ideal.com/diversity-equity-inclusion/>

an action plan. The President/CEO identified five priority workstreams as part of the Steering Committee's work plan – Employee, Small Business, Procurement, Environmental Justice, and Arts.

The DEI Ad Hoc Committee held its initial meeting on May 3, 2021, to provide guidance to staff on the drafting of the Policy Statement. On May 20<sup>th</sup>, a brainstorming session resulted in the development of the initial draft statement. The session included the DEI Steering Committee and a group of independent contributors representing the diversity of the Authority workforce - Camille Bueno, Brett Caldwell, Maria Dale, Maria Gregg, José Ruiz, Dwayne Santana, Ranessa Santos-Packard, and Cymone Williams.

The DEI Ad Hoc Committee met again on June 8<sup>th</sup> to review the initial draft policy statement and provided suggestions and edits to the statement. Staff returned to share the updated draft Policy Statement with the DEI Ad Hoc Committee on June 21<sup>st</sup>, at which time the committee recommended that the draft DEI Policy Statement (Attachment A) be forwarded to the full Board for approval at its September 2, 2021 Board meeting.

The proposed policy statement reaffirms and formalizes the Airport Authority Board's commitment to DEI and provides a clear vision of how DEI values can be integrated into airport operations and the agency's business practices. The statement also highlights the important role that San Diego International Airport, as the region's main air transportation gateway, plays in fostering DEI in the broader community. Finally, the policy statement creates a mechanism through which the Airport Authority can track and report its DEI initiatives.

## Fiscal Impact:

The fiscal impact is unknown at this time, although it is expected to be nominal, and requires further analysis of the Airport Authority's Policies, Codes, Standards & Guidelines, Rules & Regulations, and other business practices.

## Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

### Strategies

- ☒ Community Strategy   ☒ Customer Strategy   ☒ Employee Strategy   ☐ Financial Strategy   ☒ Operations Strategy

### Focus Areas

- ☐ Advance the Airport Development Plan   ☒ Transform the Customer Journey   ☒ Optimize Ongoing Business

## **Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

## **Application of Inclusionary Policies:**

Not applicable.

## **Prepared by:**

Michelle Brega  
SENIOR DIRECTOR, EXTERNAL RELATIONS

## **RESOLUTION NO. 2021-0102**

### **A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, ADOPTING AUTHORITY POLICY 2.03 - DIVERSITY, EQUITY AND INCLUSION**

**WHEREAS**, the Airport Authority Board directed the creation of a Diversity, Equity and Inclusion (DEI) Ad Hoc Committee at its April 1, 2021 Board meeting, in order to develop a formal DEI Policy Statement; and

**WHEREAS**, the proposed policy statement reaffirms and formalizes the Airport Authority Board's commitment to DEI and provides a clear vision of DEI values can be integrated into airport operations and the agency's business practices; and

**WHEREAS**, the DEI Policy Statement also highlights the importance that San Diego International Airport, as the region's main air transportation gateway, plays in fostering DEI in the broader community; and

**WHEREAS**, the DEI Policy Statement creates a mechanism through which the Airport Authority can track and report its DEI initiatives;

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY** the Board adopts Authority Policy 2.03 - Diversity, Equity and Inclusion (Attachment A); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

**BE IT FURTHER RESOLVED** that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

**PASSED, ADOPTED, AND APPROVED** by the Board of the San Diego County Regional Airport Authority at a regular meeting this 2nd day of September 2021, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ATTEST:**

---

TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

**APPROVED AS TO FORM:**

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AMY GONZALEZ  
GENERAL COUNSEL



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## POLICIES

<b>ARTICLE 2</b>	<b>-</b>	<b>ETHICS</b>
<b>PART 2.0</b>	<b>-</b>	<b>ETHICS AND DIVERSITY, EQUITY &amp; INCLUSION</b>
<b>SECTION 2.03</b>	<b>-</b>	<b>AUTHORITY POLICY ON DIVERSITY, EQUITY &amp; INCLUSION</b>

**PURPOSE:** To establish a Board-level policy statement that commits to and advances Diversity, Equity & Inclusion at the Airport Authority.

**POLICY STATEMENT:**

As the region's air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values "diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal" is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority's practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority's operations, and requires the Authority CEO to establish, review, and report annually on diversity, equity and inclusion goals.

[Adopted by Resolution No. XX-XXX dated September 2, 2021.]



Item 25



# Diversity, Equity and Inclusion

DRAFT DEI Policy Statement

San Diego County Regional Airport Authority

9/2/2021



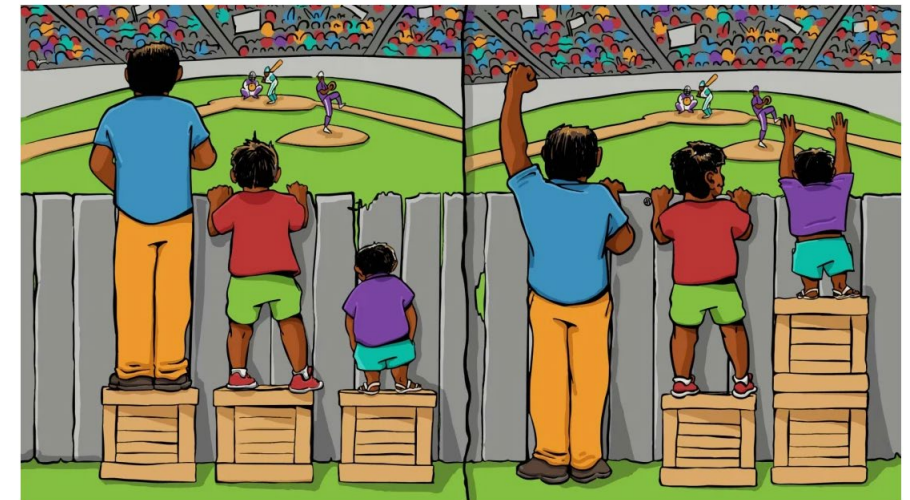
# Agenda

- Defining Diversity, Equity and Inclusion
- DEI Ad Hoc Committee process
- Airport Authority Staff Steering Committee
- Draft Policy
- Work Plan



# Defining Diversity, Equity and Inclusion

- **Diversity** refers to all the many ways that people differ. “Once you have two people in a room, you have human diversity.”
- **Inclusion** is the extent to which various team members, employees, and other people feel a sense of **belonging** and value within a given organizational setting. The important distinction here is that even among the most diverse teams, there’s not always a **feeling** of inclusion.
- **Equity** is about creating fair access, opportunity, and advancement for all those different people. It’s about creating a fair playing field. It’s about ensuring every one has what they need to succeed.



The young man in the purple knows just how important the difference between equality and equity can be.  
ANGUS MAGUIRE // INTERACTION INSTITUTE FOR SOCIAL CHANGE

Adapted from <https://ideal.com/diversity-equity-inclusion/>

# Board DEI Ad Hoc Committee

- April 1, 2021 - Board directs development of DEI Policy Statement by DEI Ad Hoc Committee - Gil Cabrera (Committee Chair), Johanna Schiavoni, Mayor Casillas Salas, Supervisor Nora Vargas
- May 3 - DEI Ad Hoc Committee meeting #1
- May 20 - Policy Statement brainstorming session
- June 8 - DEI Ad Hoc Committee meeting #2
- June 21 - DEI Ad Hoc Committee meeting #3
- September 3 - Board meeting

# Authority DEI Steering Committee

## Comprises all Authority divisions

- Executive Division and Co-Chairs – Michelle Brega and Monty Bell
- Operations – Richard Wilson
- Development – Brendan Reed
- Revenue, Marketing & Innovation – Hampton Brown
- Finance – Jana Vargas
- General Counsel – Lee Kaminetz
- Auditor's Office – Lee Parravano
- Strategic Plan – Brian D'Amico

## Two parallel work streams

- Draft DEI policy statement for Authority Board of Directors.
- Develop action plans in five focus areas a.k.a. workstreams:







## Authority Statement Drafting Team

- Camille Bueno, Finance
- Brett Caldwell, Planning & Env Affairs
- Maria Dale, Auditor's Office
- Maria Gregg, TCC
- Joe Gregore, TCC
- Jose Ruiz, Operations
- Dwayne Santana, Operations
- Ranessa Santos-Packard, General Counsel
- Cymone Williams, Operations

# Staff DEI Work Plan

1. Ensure all current and future Authority policies, programs, and practices are viewed through a DEI lens.
2. Continue to develop, refine and exercise employment practices that attract and retain a highly engaged, highly productive diverse workforce, and strive for diversity at all levels in the organization that furthers innovation and problem solving.
3. Continue to develop and refine key performance indicators that benchmark and measure the Authority's DEI progress throughout its operations.
4. Advance, to the extent practicable, the Authority's DEI principles amongst our visitors, tenants, business partners, employees and community stakeholders, through enforcement of the Authority's codes, policies and regulations.
5. Encourage and promote DEI through ongoing education and training.



# DRAFT DEI Policy Statement



As the region's air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably, with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values "diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal" is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority's practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority's operations, and requires the Authority CEO to establish, review, and report annually on diversity, equity and inclusion goals.

# Questions?

# “What successful organizations have in common is formalized DEI framework, built on three core pillars”

1. Clearly defined and disseminated stance on DEI.
2. Specific plans and programs in support of DEI.
3. A means for measuring and reporting on performance.

Indeed, to be successful, diversity, equity, and inclusion have to be comprehensive—a top-to-bottom business strategy, rather than just an HR program. To be clear, the definitions and distinctions we’ve made between diversity, equity, and inclusion will depend on the industry, business needs, and context. However, this kind of closer scrutiny of DEI is necessary for laying the foundations for a robust and sustainable DEI program.

<https://ideal.com/diversity-equity-inclusion/>

*But there is no one-size-fits-all approach to D&I, nor is there a single way to benchmark results and know that D&I initiatives are helping achieve organizational objectives. D&I and HR leaders emphasized that every company needs to determine the appropriate D&I strategy for themselves, based on organizational culture, strategy, industry and regional nuances, and more. In addition, the objectives of D&I initiatives must go beyond meeting compliance goals to effectively drive a sense of belonging and positively impact the business. (Addressing Diversity and Inclusion: Beyond the Benchmark)*

# “Diversity is a fact. Inclusion is a belief and behavior. Equity is the goal.”

Examples:

[Addressing Diversity and Inclusion: Beyond the Benchmark](#)

[Redwood City](#)

[Richmond Federal Reserve](#)

**DIVERSITY is a fact.**  
**INCLUSION is a practice.**  
**EQUITY is the goal.**

Our Bank has a long-standing commitment to diversity and inclusion. Together, we're focused on increasing the diversity of our workforce at all levels in the organization; building an inclusive culture; increasing the number of diverse-owned businesses that participate in procurement activities; enhancing our financial education efforts, with a focus on majority-minority schools, to support informed decision-making; and connecting with people across our District in a variety of ways.

What makes our collective efforts successful is the engagement and accountability of every employee, starting at the top. Our senior leaders promote a diverse and inclusive environment across all elements, and drive progress through System goals and our Fifth District strategic plan as well as through the efforts of D&I champions across our Bank to advance our culture and address issues such as racial equity.

 Workforce Diversity	 Financial Education
 Community & Board Engagement	 Supplier Diversity

While equality means that everyone is treated the same, equity goes one step further by ensuring each of us has the same access to opportunity, networks, resources and supports. Our collective efforts are focused on ensuring our workforce, the businesses in our area and the people in our community can reach their full potential.

### Our Four Focus Areas

#### Workforce Diversity

- Break down barriers and build bridges to racial equity both inside and outside our organization
- Continue momentum of early career hires with the Discover program
- Build a pipeline of diverse talent through recruitment, development and succession, with intentional focus on increasing women in tech and minority officers
- Continue to encourage a culture where our employees can be their full selves each day and make connections with each other

#### Financial Education

- Improve access to high-quality financial literacy education for students
- Strategically listen to issues faced by teachers, students and parents to better meet their needs. Broaden the reach of "Invest In What's Next: Life After High School" to help students better plan for their post-secondary school options
- Connect with underserved areas of our District

#### Supplier Diversity

- Reduce barriers for diverse suppliers through improved engagement in the strategic sourcing process, with specific attention to the inclusion and response of diverse suppliers
- Educate about the importance of supplier diversity, raise awareness around opportunities and expand our reach through our Supplier Diversity Champions program
- Implement comprehensive organizational metrics and goals that help to increase diverse spend

#### Community & Board Engagement

- Build deeper relationships with leaders and organizations in our communities so that we can see the big picture of what's happening across the Fifth District, strengthen our economic policy voice and improve our communities
- Engage with our board members to hear their diverse perspectives and better understand our differing communities and local economies

**FEDERAL RESERVE BANK OF RICHMOND**  
Richmond • Baltimore • Charlotte  
Strengthening the economy and our communities™

“At Boston Scientific we recognize these three things: diversity is a given, inclusion is a choice, and equity is the goal.”

Camille Chang, Vice President, Human Resources and Global Chief Diversity Officer, Boston Scientific

# Workstream Action Plans

## Process

- SWOT Analysis
- Current Performance Indicators
- Workstream Framing Exercise “Diversity is a fact, Inclusion is a behavior & belief, and Equity is the goal”
- Short-Term Goal-Setting, aligned with 2017-2022 Operational Strategic Plan, and Outcome Tracking
- Review of Existing Policies, Codes Standards & Procedures, Rules & Regulations, and Forms
- Longer-Term Goal-Setting, for inclusion in next Operational Strategic Plan, and Outcome Tracking

## Inputs

- Operational Strategic Plan
- Existing initiatives and programs
- FAA grant guidelines
- Policies / Codes / Standards & Procedures / Rules & Regulations / Forms
- Existing laws and regulations



## Board Communication

Date: September 2, 2021  
To: Board Members  
From: Tony R. Russell, Director, Board Services/ Authority Clerk  
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

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Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

On August 23, 2021, the Executive Committee pre-approved set dollar amounts for routine, in-town business expenses to be used during Fiscal Year 2021 for the President/CEO, General Counsel and Chief Auditor as authorized in Policy 3.30(3)(b)(i)(C).

The attached reports are being presented to comply with the requirements of Policy 3.30.

# TRAVEL REQUESTS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
Position: ☐ Board Member ☒ President/CEO ☐ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 07/07/2021 DATE OF DEPARTURE/RETURN: 09/27/2021 / 09/29/2021

**DESTINATION / BUSINESS PURPOSE:**

Destination: Washington, DC

Business Purpose: San Diego Chamber of Commerce  
– Mission to Washington, DC

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 500.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 100.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 800.00
C. Meals and Incidental Expenses (Per Diem)	\$ 240.00
D. Seminar and Conference Fees	\$ 1,800.00
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 3,440.00

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:


1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: Jul 7, 2021  
kbecker@san.org

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 7/8/2021

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



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Our in-person delegation trip is back! Applications are now open to join the largest binational Mission to Washington, D.C. on September 26 through 29.

Join Cali-Baja's top business and elected leaders in our nation's capital and make an impact on legislation and regulation that affect your business. Delegates will get an unparalleled opportunity to collaborate with fellow business leaders and gain unique insights on the political landscape while meeting with the new administration's key legislators and policy officials.

[Act now](#) if you plan to be part of this year's delegation to take advantage of the reduced "early bird" registration pricing. For more information on the D.C. delegation and to submit your application, click the **Apply Now** button below.

We hope to see you there!

[APPLY NOW](#)

  
([HTTPS://SDCHAMBER.ORG/](https://sdchamber.org/))

« All Events (<https://sdchamber.org/events/>)

## 2021 MISSION TO WASHINGTON D.C.

September 26 - September 29



Join the largest binational delegation to Washington, D.C. to voice your business needs and collaborate with San Diego's business leaders while meeting with the nation's top legislators and policy officials.

Attendees will have the unique opportunity to:

- **Participate in high-level meetings** with U.S. administration officials and agencies, such as Department of Transportation, U.S. Customs & Border Protection, Department of State, Housing & Urban Development and many others
- **Gain access** to our country's key decision-makers and advocate for local and regional issues important to business growth and creation of jobs in the Cali-Baja region
- **Network and make invaluable connections** with elected officials on the local, state and federal level, as well as other community members

## EVENT DETAILS

**Date & Time:** Sunday, September 26 (7:00 PM) – Wednesday, September 29 (12:00 PM), 2021

**Location:** JW Marriott Washington, DC | 1331 Pennsylvania Avenue NW, DC 20004

**Event Contact:** Katie Tran | Ph: 619-544-1370 | Email: [ktran@sdchamber.org](mailto:ktran@sdchamber.org) (<mailto:ktran@sdchamber.org>)

*Para obtener información sobre cómo asistir "Misión a Washington DC" favor de comunicarse con Kenia: [kzamarripa@sdchamber.org](mailto:kzamarripa@sdchamber.org) (<mailto:kzamarripa@sdchamber.org>).*

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WHY / OK / END?



U.S. General Services Administration

# FY 2021 Per Diem Rates for District of Columbia, District of Columbia

Meals &amp; Incidentals (M&amp;IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$76	\$18	\$19	\$34	\$5	\$57.00





**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
Position: ☐ Board Member ☒ President/CEO ☐ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 07/28/2021 DATE OF DEPARTURE/RETURN: 10/09/2021 / 10/13/2021

**DESTINATION / BUSINESS PURPOSE:**

Destination: Milan, Italy

Business Purpose: World Routes Conference

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>4,500.00</u>
• Rental Car	\$ <u>          </u>
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>300.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ <u>          </u>
B. Lodging	\$ <u>1,600.00</u>
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ <u>1000.00</u>
D. Seminar and Conference Fees	\$ <u>3,600.00</u>
E. Entertainment	\$ <u>          </u>
<b>TOTAL PROJECTED TRAVEL EXPENSES</b>	<b>\$ <u>11,000.00</u></b>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: Jul 28, 2021

[kbecker@san.org](mailto:kbecker@san.org)

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



# World Routes 2021

The 26th World Route Development Forum

Milan, Italy • 10 - 12 October 2021

## Event Programme

The World Routes 2021 event programme will have dedicated virtual and in-person event days.

By creating this distinction, we will ensure that every member of the global route development community can participate in this year's event.

[Register your place](#)

[Download event brochure](#)

## In-person event days

### Saturday 9 October



#### Complimentary Tours

Various

[View complimentary tours](#)



#### Badge Collection

TBC

Location: Piazza Regione Lombardia



## Welcome Reception

TBC

Location: Piazza Regione Lombardia

## Sunday 10 October



### Registration and Information Zone open

08:00 – 20:00



### Meetings

09:00 – 12:20

Location: Airline Meeting Halls



### Conference Programme

Various

Location: Keynote Theatre



### Networking Lunch

11:50 – 13:00

Location: Lunch Area



### Meetings

13:00 – 14:50

Location: Airline Meeting Halls



### Conference Programme

Various

Location: Keynote Theatre



### Networking Break

14:50 – 15:05

Location: Exhibition Hall



### Meetings

15:05 – 17:25

Location: Airline Meeting Halls














### Exhibitor Networking

17:25 – 19:00

Location: Exhibition Hall











## Monday 11 October



	<b>Registration and Information Zone open</b>	<b>07:45 – 18:30</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>08:30 – 10:50</b>
	<b>Conference Programme</b> Location: Keynote Theatre	<b>Various</b>
	<b>Networking Break</b> Location: Exhibition Hall	<b>10:50 – 11:05</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>11:05 – 12:55</b>
	<b>Networking Lunch</b> Location: Lunch Area	<b>12:35 – 13:30</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>13:30 – 15:20</b>
	<b>Conference Programme</b> Location: Keynote Theatre	<b>Various</b>
	<b>Networking Break</b> Location: Exhibition Hall	<b>15:20 – 15:35</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>15:35 – 17:25</b>
	<b>Networking Evening</b> Location: Castello Sforzesco	<b>TBC</b>

## Tuesday 12 October



	<b>Registration and Information Zone open</b>	<b>08:00 – 20:00</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>08:30 – 10:50</b>
	<b>Conference Programme</b> Location: Keynote Theatre	<b>Various</b>
	<b>Networking Break</b> Location: Exhibition Hall	<b>10:50 – 11:05</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>11:05 – 12:25</b>
	<b>Networking Lunch &amp; Handover Ceremony</b> Hosted by World Routes 2022 Host	<b>12:25 – 13:45</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>13:45 – 15:35</b>
	<b>Networking Break</b> Location: Exhibition Hall	<b>15:35 – 15:50</b>
	<b>Meetings</b> Location: Airline Meeting Halls	<b>15:50 – 17:40</b>
	<b>Event Closes</b>	<b>18:30</b>

## Virtual event days

### Monday 18 October

**Virtual Meetings****All day**

Location: Virtual Event Platform

**On-demand Content****Various**

Location: Keynote Theatre

**Tuesday 19 October****Virtual Meetings****All day**

Location: Virtual Event Platform

**On-demand Content****Various**

Location: Keynote Theatre

**Wednesday 20 October****Virtual Meetings****All day**

Location: Virtual Event Platform

**On-demand Content****Various**

Location: Keynote Theatre

**Latest airline registrations**[Register your place](#)[Download event brochure](#)

## Events

World Routes 2021  
TakeOff North America 2021  
Routes Americas 2022  
Routes Europe 2022  
Routes Asia 2021  
Routes Awards

## Routes

About Us  
Contact Us  
Meet The Team  
Press Releases  
Sustainability  
Sitemap

## Route Exchange

About Route Exchange  
Airline Members  
Airport Members  
Destination Members  
Supplier Members  
Route Opportunities



Informa Group Limited  
Spaces  
125 Deansgate  
Manchester, M3 2BY  
United Kingdom

T. +44 (0)20 8052 0440



markets

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## MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES

COUNTRY/STATE: **ITALY**

PUBLICATION DATE (MM DD YY): **08 01 21**

### NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (**e.g., TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE** is **\$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in [Appendix A](#), is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, [Proportional](#), or [Government](#)) + Incidental Rate (Local or OnBase)

\* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
<b>AVIANO AB</b>	01/01-12/31	122	74	45	18			<b>214</b>	01/01/2021
<b>AVIANO</b>	01/01-12/31	122	74	45	18			<b>214</b>	01/01/2021
<b>BARI</b>	01/01-12/31	269	121	68	30			<b>420</b>	01/01/2021
<b>BOLOGNA</b>	01/01-12/31	301	108	62	27			<b>436</b>	01/01/2021
<b>BOLZANO</b>	01/01-12/31	153	95	55	23			<b>271</b>	01/01/2021
<b>CAMP DARBY (INCLUDING LEGHORN)</b>	01/01-12/31	150	80	48	20			<b>250</b>	01/01/2021
<b>CAPRI</b>	01/01-12/31	454	146	81	36			<b>636</b>	01/01/2021
<b>CASERMA EDERLE</b>	01/01-12/31	163	76	46	19			<b>258</b>	01/01/2021
<b>CATANIA</b>	01/01-12/31	184	106	61	27			<b>317</b>	01/01/2021
<b>COMO</b>	01/01-12/31	344	139	77	35			<b>518</b>	01/01/2021
<b>FERRARA</b>	01/01-12/31	181	95	55	23			<b>299</b>	01/01/2021
<b>FLORENCE</b>	01/01-12/31	301	114	65	28			<b>443</b>	01/01/2021



<b>GAETA</b>	04/01-09/30	406	129	72	32			<b>567</b>	03/01/2021
<b>GAETA</b>	10/01-03/31	200	112	64	28			<b>340</b>	03/01/2021
<b>GENOA</b>	01/01-12/31	250	102	59	25			<b>377</b>	01/01/2021
<b>GHEDI AB</b>	01/01-12/31	188	80	48	19			<b>287</b>	01/01/2021
<b>LA SPEZIA</b>	01/01-12/31	156	90	53	22			<b>268</b>	01/01/2021
<b>LATINA AIR FORCE NCISS SCHOOL</b>	01/01-12/31	213	102	59	25			<b>340</b>	01/01/2021
<b>LATINA ARMY NCISS SCHOOL</b>	01/01-12/31	213	102	59	25			<b>340</b>	01/01/2021
<b>MILAN</b>	01/01-12/31	331	162	89	40			<b>533</b>	01/01/2021
<b>MODENA</b>	01/01-12/31	188	80	48	19			<b>287</b>	01/01/2021
<b>NAPLES NAVAL SUPPORT ACTIVITY</b>	01/01-12/31	240	124	70	31			<b>395</b>	01/01/2021
<b>NAPLES</b>	01/01-12/31	240	124	70	31			<b>395</b>	01/01/2021
<b>PALERMO</b>	01/01-12/31	230	100	58	25			<b>355</b>	01/01/2021
<b>PISA</b>	01/01-12/31	150	80	48	20			<b>250</b>	01/01/2021
<b>RAVENNA</b>	01/01-12/31	157	90	53	22			<b>269</b>	01/01/2021
<b>REGGIO EMILIA</b>	01/01-12/31	184	96	56	24			<b>304</b>	01/01/2021
<b>RIMINI</b>	01/01-12/31	195	102	59	25			<b>322</b>	01/01/2021
<b>ROME</b>	01/01-12/31	395	117	66	29			<b>541</b>	01/01/2021
<b>SIENA</b>	01/01-12/31	287	99	57	25			<b>411</b>	01/01/2021
<b>SIGONELLA NAS</b>	01/01-12/31	213	102	59	25			<b>340</b>	01/01/2021
<b>TAORMINA</b>	01/01-12/31	184	106	61	27			<b>317</b>	01/01/2021
<b>TREVISO</b>	01/01-12/31	200	95	55	23			<b>318</b>	01/01/2021
<b>TRIESTE</b>	01/01-12/31	238	93	54	23			<b>354</b>	01/01/2021



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Kimberly J. Becker Department: Executive, BU6  
Position: ☐ Board Member ☒ President/CEO ☐ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 07/28/2021 DATE OF DEPARTURE/RETURN: 11/05/2021 / 11/09/2021

**DESTINATION / BUSINESS PURPOSE:**

Destination: Reno, NV

Business Purpose: 2021 ACI-NA Annual Conference & Exhibition

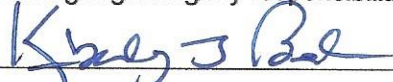
**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 300.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 100.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 900.00
C. Meals and Incidental Expenses ( <i>Per Diem</i> )	\$ 280.00
D. Seminar and Conference Fees	\$ 790.00
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 2,370.00

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 7/29/21

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)



As of July 21, 2021

**2021 ACI-NA ANNUAL CONFERENCE AND EXHIBITION**  
November 6-9, 2021  
Reno, NV

**PRELIMINARY SCHEDULE OF EVENTS (schedule subject to change at any time)**

*Unless specifically stated, all sessions take place at the Reno-Sparks Convention Center*  
**Please note: Conference badges MUST be worn to the event for access.**

**Friday, November 5, 2021**

- 12:00 pm – 1:30 pm**      **ACI-NA Executive Committee and Past Chairs Meeting** *(invitation only)*
- 2:00 pm – 5:00 pm**      **ACI-NA Executive Committee Meeting** *(Executive Committee members only)*
- 3:00 pm – 5:00 pm**      **Legal Affairs Steering Group Meeting** *(Steering Group members only)*
- 6:00 pm**                      **ACI-NA Executive Committee and Past Chairs Dinner** *(invitation only)*

**Saturday, November 6, 2021**

- 7:30 am – 6:30 pm**      **Check-in / Registration**
- 7:30 am – 8:30 am**      **Networking Breakfast (for Committee Workshop Attendees)**
- 8:00 am – 8:00 pm**      **Exhibition Hall Move-In**
- 8:30 am – 5:00 pm**      **Environmental Affairs Committee Workshop**  
View the Environmental Affairs Committee Workshop Agenda for full workshop details
- 8:30 am – 5:00 pm**      **Business Information Technology Committee Workshop**  
View the BIT Committee Workshop Agenda for full workshop details
- 8:30 am – 5:00 pm**      **Marketing & Communications Committee Workshop**  
View the MARCOM Committee Workshop Agenda for full workshop details
- 8:30 am – 5:00 pm**      **Operations & Technical Affairs Committee Workshop**  
View the Operations & Technical Affairs Committee Workshop Agenda for full workshop details
- 8:30 am – 5:30 pm**      **Legal Affairs Committee Workshop**  
View the Legal Committee Workshop Agenda for full workshop details
- 10:00 am – 10:30 am**      **AM Networking Break (for Committee Workshop Attendees)**
- 12:00 pm – 1:15 pm**      **Networking Lunch (for Committee Workshop Attendees)**
- 12:15 pm – 1:15 pm**      **ACI-NA Committee Chairs, ACI-NA Board Luncheon** *(invitation only)*
- 1:45 pm – 3:00 pm**      **ACI-NA Board of Directors Meeting**
- 2:00 pm – 5:00 pm**      **CAC Council of Chairs Meeting**
- 2:45 pm – 3:15 pm**      **PM Networking Break (for Committee Workshop Attendees)**
- 3:15 pm – 5:00 pm**      **Environmental Affairs Steering Group Meeting**
- 5:00 pm – 6:30 pm**      **Operations & Technical Affairs Steering Group Meeting**
- 6:30 pm – 8:30 pm**      **Board of Directors and Leadership Reception** *(invitation only)*



**Sunday, November 7, 2021**

<b>7:30 am – 7:00 pm</b>	<b>Check-in / Registration</b>
<b>7:45 am – 9:00 am</b>	<b>Committee Chairs Information Exchange Breakfast</b> <i>(invitation only)</i>
<b>8:00 am – 8:45 am</b>	<b>Exec-2-Exec Committee</b> <i>(Airport and WBP/Associates Board Executive Committee members only)</i>
<b>8:00 am – 9:00 am</b>	<b>Networking Breakfast</b>
<b>8:00 am – 11:00 am</b>	<b>CAC Large Airports Caucus Meeting</b> <i>(closed meeting, CAC members only)</i>
<b>8:00 am – 11:00 am</b>	<b>CAC Small Airports Caucus Meeting</b> <i>(closed meeting, CAC members only)</i>
<b>8:00 am – 11:00 am</b>	<b>Small Airports Committee Meeting</b>
<b>8:00 am – 2:00 pm</b>	<b>Exhibition Hall Move-In</b>
<b>9:00 am – 11:00 am</b>	<b>Medium Hub Committee Meeting</b> <i>(Airport members only)</i>
<b>9:00 am – 11:00 am</b>	<b>Large Hub Committee Meeting</b> <i>(Airport members only)</i>
<b>9:00 am – 12:00 pm</b>	<b>ACI-NA WBP/Associates Board of Directors Meeting</b>
<b>9:00 am – 3:00 pm</b>	<b>Human Resources Committee Meeting</b> <i>(Open to all)</i>
<b>9:00 am – 3:00 pm</b>	<b>Air Cargo Committee Meeting</b>
<b>9:00 am – 4:45 pm</b>	<b>Operations &amp; Technical Affairs Committee Workshop</b> View the Operations & Technical Affairs Committee Workshop Agenda for full workshop details
<b>9:00 am – 4:45 pm</b>	<b>Legal Affairs Committee Workshop</b> View the Legal Committee Workshop Agenda for full workshop details
<b>9:00 am – 4:45 pm</b>	<b>Marketing &amp; Communications Committee Workshop</b> View the MARCOM Committee Workshop Agenda for full workshop details
<b>9:00 am – 4:45 pm</b>	<b>Business Information Technology Committee Workshop</b> View the BIT Committee Workshop Agenda for full workshop details
<b>9:00 am – 4:45 pm</b>	<b>Environmental Affairs Committee Workshop</b> View the Environmental Affairs Committee Workshop Agenda for full workshop details.
<b>9:00 am – 4:45 pm</b>	<b>Finance Committee Workshop</b> View the Finance Committee Workshop Agenda for full workshop details
<b>10:00 am – 10:30 am</b>	<b>AM Networking Break</b>
<b>10:30 am – 12:00 pm</b>	<b>Commissioners Committee Meeting</b>
<b>11:15 am – 12:45 pm</b>	<b>Joint U.S. and Canadian Policy Council Meeting</b> <i>(Airport members only)</i>
<b>12:00 pm – 1:00 pm</b>	<b>Networking Lunch</b>
<b>12:45 pm – 2:00 pm</b>	<b>Canadian Policy Council Meeting</b> <i>(closed meeting, Policy Council members only)</i>
<b>1:00 pm – 2:45 pm</b>	<b>U.S. Policy Council Meeting</b>
<b>1:00 pm – 3:00 pm</b>	<b>Commercial Management Steering Group Meeting</b> <i>(invitation only)</i>
<b>2:15 pm – 4:30 pm</b>	<b>Canadian Policy Council &amp; Membership Meeting</b> <i>(open to CAC Members only)</i>
<b>2:30 pm – 3:00 pm</b>	<b>PM Networking Break</b>
<b>3:00 pm – 5:00 pm</b>	<b>Press Office Open</b>
<b>4:00 pm – 4:45 pm</b>	<b>ACI-NA VIP Reception</b> <i>(invitation only)</i>

**5:00 pm – 7:00 pm      Exhibition Hall Grand Opening (*Reception in Exhibit Hall*)**

**Monday, November 8, 2021**

**7:30 am – 10:00 am      Exhibition Hall Open (*Networking Breakfast in Exhibit Hall from 7:30 am- 9:00 am*)**

**7:30 am – 5:00 pm      Press Office Open**

**7:30 am – 7:00 pm      Registration**

**8:30 am – 9:30 am      Exhibit Hall Classroom Education Session:**  
Exhibit Hall Show Floor Classroom

**1. Government Affairs Update**

**10:00 am – 11:30 am      *General Session I: Welcome and Keynote Address***

**11:30 am – 12:00 PM      ACI-NA Downes Award Presentation**

**12:00 pm – 1:00 pm      PAC Luncheon (*invitation only*)**

**12:00 pm – 3:00 pm      Exhibition Hall Open (*Lunch Served in Exhibit Hall from 12 pm – 1:30 pm*)**  
Exhibit Hall

**12:15 pm – 12:35 pm      Solutions Showcase:**  
Exhibit Hall – Showcase

**12:40 pm – 1:00 pm      Solutions Showcase:**  
Exhibit Hall – Showcase

**1:05 pm – 1:25 pm      Solutions Showcase:**  
Exhibit Hall – Showcase

**1:30 pm – 2:30 pm      Exhibit Hall Classroom Education Session:**  
Exhibit Hall -Show Floor Classroom

**2. The Continued Climb of Air Cargo**

**2:30 pm – 3:00 pm      Airport Carbon Accreditation Ceremony**

**2:40 pm – 3:00 pm      Solutions Showcase:**  
Exhibit Hall – Showcase

**3:00 pm – 3:30 pm      PM Networking Break**

**3:30 pm – 4:30 pm      Concurrent Education Sessions**

**3A. Creating Career Pathways for Diverse Airport Leaders**

**3B. Evolving Potential for P3s Post-Pandemic**

**3C. Sustainability & Resilience in the Airport Industry – Being Responsive to Stakeholders**

**5:15 pm – 6:45 pm      Exhibition Hall Reception**

**Tuesday, November 9, 2021**

**7:30 am – 4:00 pm      Registration**

**8:00 am – 9:30 am      World Business Partner/Associate Member and Airport Director Roundtable Breakfast:  
Elevating the Passenger Experience in an Era of Disruption  
(Open to all ACI-NA WBP/Associate members & ACI-NA member airport directors)**

**7:30 am – 4:30 pm**      **Press Office Open**

**8:00 am – 9:00 am**      **Networking Breakfast**

**9:30 am – 10:30 am**      **General Session II**

**10:30 am – 11:00 am**      **Airport Membership Meeting** in Exhibit Hall (*ACI-NA Airport Official Representatives only*)  
Exhibit Hall - Show Floor Classroom

**10:30 am – 3:00 pm**      **Exhibition Hall Open** (*Lunch Served in Exhibit Hall from 11:30 am – 1:00 pm*)  
Exhibit Hall

**11:30 am – 11:45 am**      **ACI World Special Meeting of Members** in Exhibit Hall (*invitation only*)  
Exhibit Hall - Show Floor Classroom

**12:00 pm – 12:45 pm**      **Exhibit Hall Classroom Education Session:**  
Exhibit Hall - Show Floor Classroom

#### **4.**

**1:00 pm – 1:20 pm**      **Solutions Showcase:**  
Exhibit Hall – Showcase

**1:30 pm – 2:45 pm**      **Exhibit Hall Classroom Education Session:**  
Exhibit Hall - Show Floor Classroom

#### **5. Transnational Regulatory Session**

**3:00 pm – 3:15 pm**      **PM Networking Break**

**3:00 pm – 7:00 pm**      **Exhibition Hall Move-Out**

**3:15 pm – 4:15 pm**      **Chair's Reception and Recognition Ceremony**

**6:30 pm – 8:30 pm**      **Closing Night Event**



U.S. General Services Administration

# FY 2021 Per Diem Rates for Nevada

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Incline Village / Reno / Sparks	Washoe	\$66	\$16	\$17	\$28	\$5	\$49.50
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

**TRAVELER INFORMATION:**

Traveler Name: Amy Gonzalez Department: 15  
Position: ☐ Board Member ☐ President/CEO ☒ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 11/5/2021 DATE OF DEPARTURE/RETURN: 11/7/2020 / 2/1/2020

**DESTINATION / BUSINESS PURPOSE:**

Destination: Reno, NV

Business Purpose: ACI-NA Conference

**PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:**

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ <u>221.97</u>
• Rental Car	\$ <u>          </u>
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>          </u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ <u>50.00</u>
B. Lodging	\$ <u>225.00</u>
C. Meals and Incidental Expenses ( <u>Per Diem</u> )	\$ <u>          </u>
D. Seminar and Conference Fees	\$ <u>          </u>
E. Entertainment	\$ <u>          </u>
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>          </u>

**CERTIFICATION BY TRAVELER**

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Amy L Date: August 12, 2021

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)





**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Robert Lloyd Department: Board Services  
Position: ☒ Board Member ☐ President/CEO ☐ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 8/17/21 DATE OF DEPARTURE/RETURN: 9/25/2021 / 9/30/2021

DESTINATION / BUSINESS PURPOSE:

Destination: Washington, DC

Business Purpose: San Diego Regional Chamber of  
Commerce: Mission to Washington, DC

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 500
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 100
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 1,800
C. Meals and Incidental Expenses ( <a href="#">Per Diem</a> )	\$ 240
D. Seminar and Conference Fees	\$ 1,800
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 4,440

**CERTIFICATION BY TRAVELER**

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2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Robert T Lloyd Date: Aug 17, 2021  
Robert T Lloyd (Aug 17, 2021 16:00 PDT)

**CERTIFICATION BY ADMINISTRATOR** (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
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Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# 2021 MISSION TO WASHINGTON D.C.

September 26 - September 29

## Event Navigation

We're back in person! Join the largest binational delegation to Washington, D.C. to voice your business needs and collaborate with San Diego's business leaders while meeting with the nation's top legislators and policy officials.

Attendees will have the unique opportunity to:

- **Participate in high-level meetings** with U.S. administration officials and agencies, such as Department of Transportation, U.S. Customs & Border Protection, Department of State, Housing & Urban Development and many others
  - **Gain access** to our country's key decision-makers and advocate for local and regional issues important to business growth and creation of jobs in the Cali-Baja region
  - **Network and make invaluable connections** with elected officials on the local, state and federal level, as well as other community members
-

# EVENT DETAILS

**Date & Time:** Sunday, September 26 (7:00 PM) – Wednesday, September 29 (12:00 PM), 2021

**Location:** JW Marriott Washington, DC | 1331 Pennsylvania Avenue NW, DC 20004

**Event Contact:** Katie Tran | Ph: 619-544-1370  
| Email: [ktran@sdchamber.org](mailto:ktran@sdchamber.org)

*Para obtener información sobre cómo asistir “Misión a Washington DC” favor de comunicarse con Kenia: [kzamarripa@sdchamber.org](mailto:kzamarripa@sdchamber.org).*

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## TRIP ITINERARY

We are still in the process of developing the agenda. For your traveling purposes, please plan to arrive in D.C. before the **Welcome Reception on Sunday, 09/26 at 7:00 PM**. The last meeting will end at around 10:00 AM on Wednesday, 9/29.

[Click here](#) to view a previous trip's itinerary.

---

## HOTEL INFORMATION

### **JW Marriott Washington D.C.**

1331 Pennsylvania Avenue NW, DC 20004

We have secured a special room rate of \$329++ per night for standard rooms from September 26 to 29. [Click here to reserve online.](#)

Reservations must be made **by 6:00 pm (PST), Friday, September 10, 2021**. After that date, the hotel will confirm reservations based on availability at the current rate.

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## FLYING TO D.C.

### Airports:

1. **Ronald Reagan Washington National Airport – DCA**  
4.3 miles to hotel | Estimated taxi fare: \$20 (one way)
2. **Washington Dulles International Airport – IAD**  
26.5 miles to hotel | Estimated taxi fare: \$60 (one way)
3. **Baltimore/Washington International Thurgood Marshall Airport – BWI**  
34 miles to hotel | Estimated taxi fare: \$90 (one way)

[Southwest Airlines](#), among others, offers nonstop flights to BWI (Baltimore) Airport, which is a 45-minute drive to D.C. For those who prefer to arrive closer to the hotel – DCA (Reagan National) Airport is a 15-minute drive to the hotel, but may *not* have nonstop flights. Most delegates arrive in the afternoon on **Sunday, 9/26**, prior to the **Welcome Reception at 7:00 PM** and fly out the **afternoon of Wednesday, 9/29**.



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TRAVELER INFORMATION:

Traveler Name: Johanna Schiavoni Department: Board Services  
Position: ☒ Board Member ☐ President/CEO ☐ General Counsel ☐ Chief Auditor  
☐ All Other Authority Employees

DATE OF REQUEST: 8/16/21 DATE OF DEPARTURE/RETURN: 9/25/2021 / 9/29/2021

DESTINATION / BUSINESS PURPOSE:

Destination: Washington, DC

Business Purpose: San Diego Regional Chamber of  
Commerce: Mission to Washington, DC

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ 500
• Rental Car	\$
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B. Lodging	\$ 1,500
C. Meals and Incidental Expenses ( <a href="#">Per Diem</a> )	\$ 240
D. Seminar and Conference Fees	\$ 1,800
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 4,140

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Travelers Signature: Johanna Schiavoni Date: Aug 16, 2021  
Johanna Schiavoni (Aug 16, 2021 09:50 PDT)

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Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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# **BUSINESS EXPENSES**

## Interoffice Communication

Date: June 30, 2021  
To: Executive/Finance Committee  
From: Kimberly J. Becker, President/CEO *KJB*  
Subject: Approval for Reimbursement of Alcohol Expense

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Kim Becker will be hosting the Executive Women in Aviation (EWIA) Annual Meeting in San Diego on September 16 – 19, 2021. Sixteen EWIA members will be attending the Annual Meeting. Kim will be hosting dinner for the attendees on Friday, September 17<sup>th</sup> and Saturday, September 18<sup>th</sup>.

Pursuant to Policy 3.30 on allowable business expenses, Kim Becker is seeking approval for reimbursement of alcohol expenses that may be incurred at these dinners.

Thank you.

APPROVED:

### AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, \_\_\_\_\_, certify that this document was approved  
(Name of Clerk)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Meeting Date)

**EXECUTIVE WOMEN IN AVIATION  
Annual Meeting  
September 16 - 19, 2021**

**AGENDA**

**Thursday, September 16<sup>th</sup>**

- 04:00 p.m. Check-In, Hyatt Manchester Hotel  
1 Market Place, San Diego, CA 92101 (619.232.1234)  
\$189 per night, plus tax and destination fee  
*(upon attendance confirmation, registration link will be provided)*
- 05:30 p.m. Welcome Back Conversation  
The Landing, Hyatt Lobby

**Friday, September 17<sup>th</sup>**

- 09:00 a.m. Breakfast, Hyatt Oceanview Conference Room
- 09:30 a.m. Session #1, EWIA and Industry Topics Discussion  
Group Discussion
- 11:00 a.m. Session #2, Life After Retirement  
Invited Retirees to Lead Member Discussion
- 12:00 p.m. Lunch
- 01:00 p.m. Networking
- 04:00 p.m. Tourism Site Visit, City of Coronado
- 06:00 p.m. Dinner, Serea Restaurant, Hotel Del Coronado

**Saturday, September 18<sup>th</sup>**

- 08:30 a.m. Breakfast, Hyatt Oceanview Conference Room
- 09:00 p.m. Session #1, Implicit Bias Discussion  
Presented by Denise Hummel, CEO of Rewwork
- 11:30 a.m. Lunch
- 01:00 p.m. Midway Museum Tour, Exploring Aviation History
- 07:00 p.m. San Diego Symphony and Dinner

**Sunday, September 19<sup>th</sup>**

- 09:00 a.m. Hyatt, Sally's Restaurant Breakfast Buffet  
Post-COVID Recovery Discussion