

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD  
MINUTES  
THURSDAY, OCTOBER 1, 2020  
SAN DIEGO INTERNATIONAL AIRPORT  
BOARD ROOM**

**CALL TO ORDER:** Vice Chair Robinson called the meeting of the San Diego County Regional Airport Authority Board to order at 9:58 a.m. on Thursday, October 1, 2020, electronically and via teleconference pursuant to Executive Order N-29-20 at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

**ROLL CALL:**

PRESENT: Board Members: Cox, Dockery (Ex-Officio), Kersey, Lloyd, McNamara, Robinson, Schiavoni

ABSENT: Board Members: Blakespear, Boling, Dallarda (Ex-Officio), Miller (Ex-Officio), West

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Dustin Heick, Assistant Authority Clerk I

**PRESENTATIONS:**

**A. CONCESSION MANAGEMENT APPROACH SOLICITATIONS:**

Hampton Brown, Interim Vice President, Revenue Generation & Partnership and Eric Podnieks, Program Manager, Revenue Generation & Partnership Development provided a presentation titled Informational Item: Concession Management Approach Solicitations that included Background, Multiple Prime Model, Developer Model, Fee Management Model, Formal Solicitation Process Advanced, Formal Solicitations – Desired Outcome and Next Step.

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Board Member Kersey reported that the Audit Committee last met on September 10<sup>th</sup> where they performed an annual review of charters, received the Fiscal Year 2020 Annual Reports from the Audit Committee and Office of the Chief Auditor and accepted a revision to the Office of the Chief Auditor's Audit Plan.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.

- **FINANCE COMMITTEE:** Board Member Kersey reported that the Finance Committee last met on September 21<sup>st</sup> where they reviewed the Unaudited Financial Statements for the two months ended August 31, 2020 and the Authority's Investment Report as of August 31, 2020.

### **ADVISORY COMMITTEES**

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ART ADVISORY COMMITTEE:** Chris Chalupsky, Senior Manager, Art & Community Partnership, reported that selection interviews with the four finalists for the Airport Development Program (ADP) Lead Artist opportunity will take place in late October. He reported that a Request for Qualifications (RFQ) for six additional ADP public art solicitations are also planned for October. He reported that the Airport's Fall Performing Arts Resident, Margaret Noble, has released her second round of monthly interactive digital "scrolls" through her [Sky][Muse] project. He reported that recent local and national media articles have been produced covering the Arts Program's work such as San Diego Design Week, the Performing Arts Residency Program, and the new Admiral Boland Way public art mural.

### **LIAISONS**

- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Board Member Cox reported that negotiations between Congress and the White House continue on a COVID-19 stimulus package and that both sides are slowly working through a variety of issues. He reported that Congress did pass, and the President signed, a continuing resolution on September 30, 2020, which was the last day of Fiscal Year 2020, avoiding a government shut down and keeping the government open until December 11, 2020. He also reported that the continuing resolution includes a critical \$14 billion general fund infusion into the Airport and Airway Trust Fund. He reported that the Legislature has adjourned until December 7, and that the Airport Authority's Government Relations team is currently working with partners at the California Airports to prepare for the upcoming state legislative session.
- **MILITARY AFFAIRS:** Board Member Dockery reported that in the afternoon of October 1, 2020, Marine Corps Air Station Miramar, will perform the first Microgrid power plant demonstration where, for the first time, airplanes will be flying around Miramar while the airfield is being powered independent of shore power and the SDG&E grid and that Council Member Chris Kate and Supervisor Kristin Gaspar will both be on hand to witness the demonstration. He reported that they are targeting October 1<sup>st</sup> for the release of the virtual airshow movie.
- **PORT:** None.

- **WORLD TRADE CENTER:** Hampton Brown, Interim Vice President, Revenue Generation & Innovation, reported that the last meeting was held on September 24<sup>th</sup> where they heard an update on the status of the license holder deliverables and 2020 Work Plan. He reported that the plan to cultivate exporting companies and promote global connectivity had to pivot as a result of the COVID-19 pandemic and that the team at the World Trade Center (WTC) has pivoted from attracting new international service to helping with the retention of International service. He reported that the WTC team plans to refresh the Strategic Plan which has been delayed and that interviews are currently taking place. He reported that the WTC team has helped businesses triage their small business issues with financing and loans as a result of the COVID-19 pandemic and that they have received a multi-year small business administration contract of \$200,000 that will help small business exporters which has stabilized the MetroConnect funding. He also reported that the private investors have validated that they can continue to invest in the coming years. He reported that a Global Competitive Council (GCC) meeting update was provided and there was a discussion on artificial intelligence and supply chain resilience for the region. He also reported that a conversation and supply chain resilience for the region. He also reported that a conversation was had regarding the impact of COVID-19 and the future goals and plans of World Trade Center San Diego and on license holder collaboration with the GCC.

#### ***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG BOARD OF DIRECTORS:** None.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the Committee received updates on various transportation projects, including improvements to Interstates 5, 15, and 805, as well as State Routes 52, 67, and 78, and updates on the Central Mobility Station and the Mid-Coast Trolley Project. She reported that the Committee also conducted a public hearing on and forward to the SANDAG Board of Directors the proposed final 2020 Transnet Program of Projects and 2018 Regional Transportation Improvement Amendment Number 14. She reported that the Committee heard an update on the North County Regional Corridor Comprehensive Multimodal Corridor Plan and Interstate 15/State Route 78 Project.

**CHAIR'S REPORT:** Vice Chairman Robinson reported that the Airport Authority's Director of Environmental Affairs, Brendan Reed, was recently invited to participate in the prestigious National Academies of Sciences, Engineering and Medicines Panel on Transportation Resilience. He reported that the Federal Aviation Administration (FAA) awarded the Authority's Quieter Home Program (QHP) a grant for \$18 million. He also reported that the Authority will now start a non-residential program to sound insulate noise-sensitive properties such as schools and churches. He reported that San Diego International Airport received a "Carbon Neutrality" Accreditation by the Airport Council International's Airport Carbon Accreditation program. He reported that the Authority has been honored with iCommute San Diego's Gold-Tier Diamond Award for its exemplary employee commute programs. He reported that the Authority received the Industrial

Environmental Association's 2020 Environmental Excellence Award for its science-driven environmental leadership and best practices behind the Northside Stormwater Capture Cistern. He reported that the Authority received a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada.

**PRESIDENT/CEO'S REPORT:** Kim Becker, President/CEO, reported that the number of people through the TSA checkpoint was down 69% from last year. She also reported that Labor Day weekend was the busiest weekend yet and that SAN reached 15,000 passengers through the TSA checkpoint on two separate days. She also reported that SAN continues to be doing better than other large California airports, and it is in line with the nation as far as passenger volumes. She reported that including currently served, seasonal, and announced new markets, SAN has nonstop service to 57 destinations. She also reported that as of September 14, travelers arriving in the United States from some international destinations will no longer have to go through enhanced health screenings and temperature checks which is one more obstacle removed on SAN's journey to resume international service. She reported that SAN continues to participate in the Airports Council International's Health Accreditation Program which is a third-party accreditation program that enables airports to demonstrate and reassure passengers, staff, regulators, and governments that the airport is prioritizing health and safety in a measurable, established manner. She reported that SAN has had a total of seventy tenant employees and five Airport Authority employees test positive for COVID-19. She reported that the Authority's annual United Way Workplace Giving Campaign is being held throughout this month in a virtual format and that several Airport Authority team members are championing the campaign. She also reported that last year the Airport Authority raised more than \$63,000.

**NON-AGENDA PUBLIC COMMENT:** Tony R. Russell, Authority Clerk, reported that all non-agenda public comments received by the Authority Clerk via e-mail were sent to the Board. He read the following comments into the record.

BELAL QARGHA, requested that the Board grandfather current taxi permit holders as it relates to opening the Airport to all taxis.

ADRIAN KWIATKOWSKI, provided recommendations for operations for the open taxi system at San Diego International Airport.

**CONSENT AGENDA (Items 1 - 12):**

**ACTION: Moved by Board Member Schiavoni and seconded by Board Member Kersey to approve the Consent Agenda. Motion carried by the following votes: YES – Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni; NO- None; ABSENT – Blakespear, Boling, West; (Weighted Vote Points: YES – 62; NO – 0; ABSENT – 38)**

**1. APPROVAL OF MINUTES:**

**RECOMMENDATION:** Approve the minutes of the August 24, 2020 special and September 3, 2020 regular Board meetings.

2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**  
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM AUGUST 10, 2020 THROUGH SEPTEMBER 3, 2020 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 10, 2020 THROUGH SEPTEMBER 3, 2020:**  
RECOMMENDATION: Receive the report.
4. **OCTOBER 2020 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2020-0091, approving the October 2020 Legislative Report.
5. **AMEND THE AUTHORITY RECORDS RETENTION SCHEDULE FOR AUTOMATED LICENCE PLATE RECOGNITION (ALPR) DATA:**  
RECOMMENDATION: Adopt Resolution No. 2020-0092, authorizing the President/CEO to amend the Authority Record Retention Schedule for Automated License Plate Recognition (ALPR) data from one (1) year to six (6) months.

## **CLAIMS**

### **COMMITTEE RECOMMENDATIONS**

6. **FISCAL YEAR 2020 ANNUAL REPORT FROM THE AUDIT COMMITTEE:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
7. **FISCAL YEAR 2020 ANNUAL REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board accept the report.
8. **ANNUAL REVIEW OF THE CHARTER OF THE AUDIT COMMITTEE:**  
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2020-0097, approving the revision to the Charter of the Audit Committee.
9. **ANNUAL REVIEW OF THE CHARTER FOR THE OFFICE OF THE CHIEF AUDITOR:**  
RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2020-0098, approving the revision to the Charter for the Office of the Chief Auditor.

**10. REVISION TO THE FISCAL YEAR 2021 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:**

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2020-0093, approving the revision to the Fiscal Year 2021 Audit Plan of the Office of the Chief Auditor.

***CONTRACTS AND AGREEMENTS***

**11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A LICENSING AGREEMENT WITH JET-SET OFFSET FOR THE ADMINISTRATION OF "THE GOOD TRAVELER" CARBON OFFSET PROGRAM AND THE SUPPLY OF CARBON OFFSETS:**

RECOMMENDATION: Adopt Resolution No. 2020-0094, approving and authorizing the President/CEO to execute a licensing agreement with Jet-Set Offset for the administration of 'The Good Traveler' program and the supply of carbon offsets.

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH GATZKE DILLON & BALANCE LLP:**

RECOMMENDATION: Adopt Resolution No. 2020-0095, approving and authorizing the President/CEO to execute an Amendment to the Agreement with Gatzke Dillon & Ballance LLP for Professional Legal Services increasing the compensation amount by \$200,000 for a total not-to-exceed amount of \$1,025,000.

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**13. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A FOURTH AMENDMENT TO THE RENTAL CAR CENTER ("RCC") SHUTTLE BUS OPERATIONS AGREEMENT WITH SP PLUS:**

Angela Shaefer Payne, Vice President and Chief Operating Officer, and Marc Nichols, Director, Ground Transportation provided a presentation titled Rental Car Center Bus Operations Contract Amendment which included Contract Elements, COVID-19 Activity Level Reductions, Cost Savings and Operation Adjustments, Current Contract Projected Expenditures, Recommended Increase to Contract Value and 2021 RFP Timeline.

**RECOMMENDATION:** Adopt Resolution No. 2020-0096, authorizing the President/CEO to negotiate and execute a Fourth Amendment to the Rental Car Center ("RCC") Shuttle Bus Operations Agreement with SP Plus Corporation to: (1) Memorialize COVID-19 budget revisions; (2) Extend the contract term nine (9) months to expire on September 30, 2021; and (3) Increase the total maximum amount payable from \$45,000,000 to \$46,300,000.

**ACTION: Moved by Board Member Cox and seconded by Board Member McNamara to approve staff's recommendation. Motion carried by the following votes: YES – Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni; NO- None; ABSENT – Blakespear, Boling, West; (Weighted Vote Points: YES – 62; NO – 0; ABSENT – 38)**

**CLOSED SESSION:** The Board did not recess into Closed Session.

- 14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: M.W. Vasquez Construction Co. Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2019-00021
- 17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Quiet Skies San Diego v. San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2020-00007998-CU-TT-CTL
- 18. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: In re Hertz Global Holdings, Inc., Case No. 20-11219-MFW
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2

- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of potential cases: 1
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)  
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS  
Number of potential cases: 1
- 23. CONFERENCE WITH LABOR NEGOTIATORS:**  
(Cal. Gov. Code section 54957.6)  
Agency designated representatives: Angela Shafer-Payne, Monty Bell, Lola Barnes, Greg Halsey, Rod Betts  
Employee organization: California Teamsters Local 911
- 24. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
(Government Code §54956.8)  
Property: 2554-2610 California Street, San Diego CA 92101  
Agency negotiator: Hampton Brown, Eric Podnieks  
Negotiating parties: Ryan King, Voit Estate Services  
Under negotiation: Price and terms of payment
- 25. THREAT TO PUBLIC SERVICES OR FACILITIES:**  
Consultation with: General Counsel and President/CEO

**REPORT ON CLOSED SESSION:** None.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:** None.

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting adjourned at 10:47 a.m.

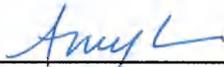
APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY BOARD THIS 5TH DAY OF NOVEMBER, 2020.

ATTEST:



\_\_\_\_\_  
TONY R. RUSSELL  
DIRECTOR, BOARD SERVICES /  
AUTHORITY CLERK

APPROVED AS TO FORM:



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AMY GONZALEZ  
GENERAL COUNSEL