

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

REVISED 2/4/2020

BOARD **AGENDA**

Thursday, February 6, 2020
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

Board Members

C. April Boling
Chairman

Catherine Blakespear
Greg Cox
Mark Kersey
Robert T. Lloyd
Paul McNamara
Paul Robinson
Johanna S. Schiavoni
Mark B. West

Ex-Officio Board Members

Gustavo Dallarda
Col. Charles B. Dockery
Gayle Miller

President / CEO

Kimberly J. Becker

***Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPOINTMENT OF EXECUTIVE COMMITTEE MEMBERS AND ELECTION OF THE VICE CHAIR OF THE BOARD:

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2019:

Presented by Scott Brickner, Vice President & Chief Financial Officer

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Boling, Kersey (Chair), Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boling, Cox, Kersey, Schiavoni (Chair)
- **FINANCE COMMITTEE:**
Committee Members: Cox (Chair), Lloyd, Schiavoni, West

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Robinson (Primary), Schiavoni
- **ARTS ADVISORY COMMITTEE:**
Committee Member: Robert H. Gleason

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox

- **MILITARY AFFAIRS:**
Liaison: Dockery
- **PORT:**
Liaisons: Boling (Primary), Cox, Robinson
- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Boling (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-13):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the December 19, 2019 special and the January 9, 2020 regular meetings.

- 2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
(Board Services: Tony R. Russell, Director/Authority Clerk)
- 3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM DECEMBER 9, 2019 THROUGH JANUARY 12, 2020 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM DECEMBER 9, 2019 THROUGH JANUARY 12, 2020:**
RECOMMENDATION: Receive the report.
(Procurement: Jana Vargas, Director)
- 4. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**
RECOMMENDATION: Adopt Resolution No. 2020-0016, making appointments to Board committees, liaison and representative positions, the Authority Advisory Committee, the Art Advisory Committee, and the World Trade Center Board.
(Board Services: Tony R. Russell, Director/Authority Clerk)
- 5. AMEND AUTHORITY POLICY 1.50 – GOVERNANCE AND COMMITTEES:**
RECOMMENDATION: Adopt Resolution No. 2020-0017 approving amendments to Authority Policy 1.50 – Governance and Committees.
(Board Services: Tony R. Russell, Director/Authority Clerk)

CLAIMS

- 6. REJECT THE CLAIM OF MARIA CASTRO:**
RECOMMENDATION: Adopt Resolution No. 2020-0018, rejecting the claim of Maria Castro.
(Legal: Amy Gonzalez, General Counsel)
- 7. REJECT THE CLAIM OF CAROLYN TODER:**
RECOMMENDATION: Adopt Resolution No. 2020-0019, rejecting the claim of Carolyn Toder.
(Legal: Amy Gonzalez, General Counsel)
- 8. REJECT THE CLAIM OF JUDITH JOURDAIN EARL:**
RECOMMENDATION: Adopt Resolution No. 2020-0020, rejecting the claim of Judith Jourdain Earl.
(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

9. ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2019:

RECOMMENDATION: The Finance Committee recommends that the Board accept the information.

(Finance: Scott Brickner, Vice President & Chief Financial Officer)

10. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF DECEMBER 31, 2019:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

(Business Management: Geoff Bryant, Manager, Airport Finance)

11. APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE:

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2020-0021, appointing Carmen D. Vann as a public member to the Audit Committee to fill a vacancy which expires June 2022; and appointing Agnes Wong Nickerson as a public member to the Audit Committee to commence July 2020 for a three year term.

(Board Services: Tony R. Russell, Director/Authority Clerk)

CONTRACTS AND AGREEMENTS

12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT AGREEMENT WITH ATLAS AIR, INC. AND ABX AIR, INC.:

RECOMMENDATION: Adopt Resolution No. 2020-0014, approving and authorizing the President/CEO to execute an Acknowledgement and Consent to Assignment Agreement with Atlas Air, Inc. and ABX Air, Inc.

(Finance and Risk Management: John Dillon, Director)

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO ISSUE A TASK AUTHORIZATION TO HAZARD CONSTRUCTION COMPANY UTILIZING AN EXISTING ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT:

RECOMMENDATION Adopt Resolution No. 2020-0022, approving and authorizing the President/CEO to issue a Task Authorization to Hazard Construction Company utilizing an existing On-Call Airport Pavement Repair Services Agreement No. 800563 OB for an amount not-to exceed \$2,800,000, for repairs to the asphalt pavement surface of Taxiway B at San Diego International Airport.

(Facilities Management: David LaGuardia, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

PUBLIC HEARINGS:

14. CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT AND ADOPT MITIGATION MONITORING AND REPORTING PROGRAM AND FINDING OF FACT FOR THE ADDITIONAL FUEL TANKS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2020-0024, certifying the Final Environmental Impact Report for the Additional Fuel Tanks at San Diego International Airport and adopting a Mitigation Monitoring and Reporting Program and California Environmental Quality Act (CEQA) Findings of Fact.

RECOMMENDATION: Adopt Resolution No. 2020-0026, approving the Additional Fuel Tanks Project at San Diego International Airport.
(Planning & Environmental Affairs: Ted Anasis, Manager, Airport Planning)

OLD BUSINESS:

NEW BUSINESS:

15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A MEMORANDUM OF UNDERSTANDING REGARDING MAJOR REGIONAL PROJECTS:

RECOMMENDATION: Adopt Resolution No. 2020-0025, approving and authorizing the President/CEO to execute a Memorandum of Understanding with the City of San Diego, San Diego Association of Governments, and San Diego Unified Port District regarding major regional projects.
(Government Relations: Matt Harris, Director)

16. APPROVE THE FEBRUARY 2020 LEGISLATIVE REPORT AND 2020 LEGISLATIVE AGENDA:

RECOMMENDATION: Adopt Resolution No. 2020-0023, approving the February 2020 Legislative Report and 2020 Legislative Agenda.
(Government Relations: Matt Harris, Director)

CLOSED SESSION:

17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

18. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

- 19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.
United States District Court Case No. 18 CV2068 LAB MDD
- 20. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: M.W. Vasquez Construction Co. Inc. v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2019-000215
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of cases: 2
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1
- 23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Navy Boat Channel Environmental Remediation
Number of potential cases: 1
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of potential cases: 1
- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS
Number of potential cases: 1

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

Review of the Unaudited Financial Statements for the Six Months Ended December 31, 2019



SAN DIEGO
INTERNATIONAL AIRPORT

LET'S **GO.**

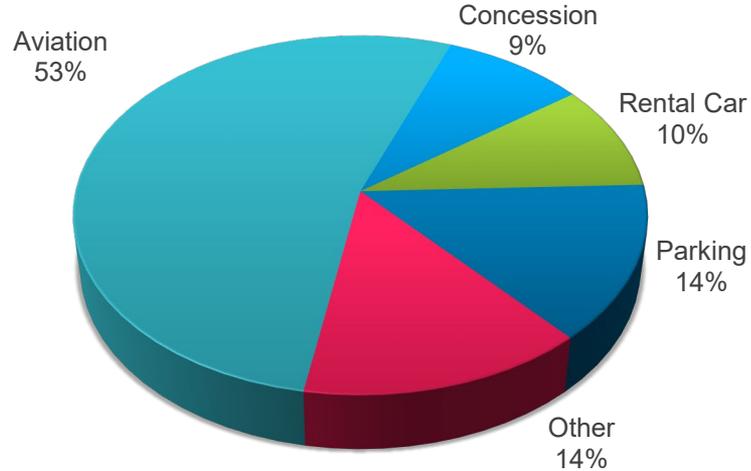
Presented by:
Scott Brickner
VP, Chief Financial Officer

February 6, 2020

Operating Revenues

Six Months Ended December 31, 2019 (Unaudited)

Actual Operating Revenues by Percentage

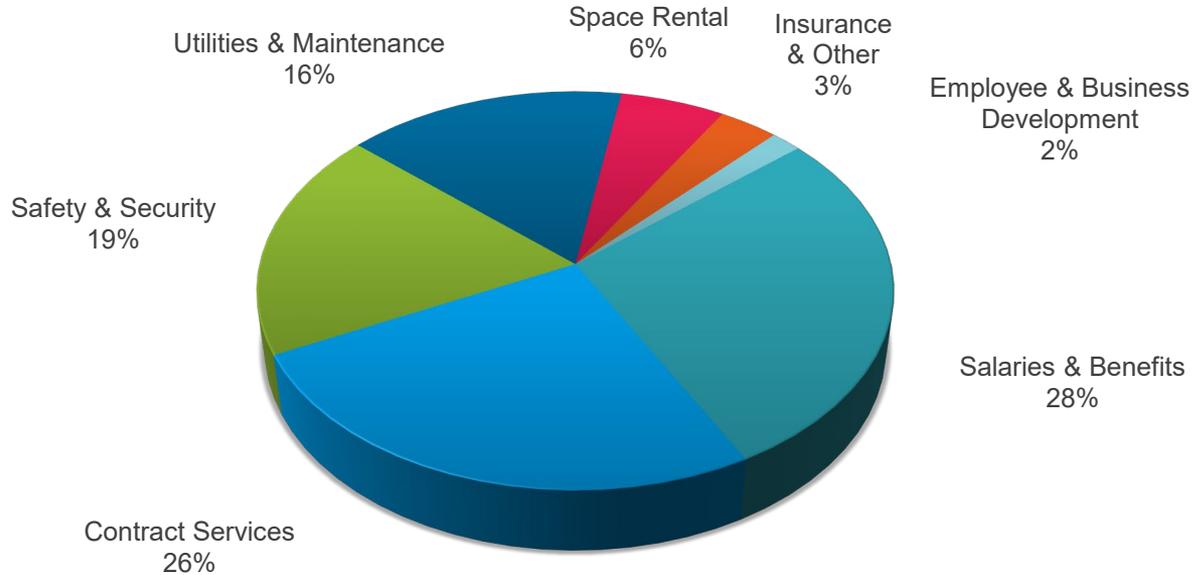


	<u>Aviation Revenue</u>	<u>Concession Revenue</u>	<u>Rental Car Revenue</u>	<u>Parking Revenue</u>	<u>Other Revenue</u>	<u>Total Operating Revenue</u>
Prior Year	\$ 69,004	\$ 14,497	\$ 17,580	\$ 23,860	\$ 24,004	\$ 148,945
Budget	93,539	15,017	18,120	21,438	23,701	171,815
Actual	93,617	16,000	16,780	24,762	25,298	176,457
Variance	\$ 78	\$ 983	\$ (1,340)	\$ 3,324	\$ 1,597	\$ 4,641

Operating Expenses

Six Months Ended December 31, 2019 (Unaudited)

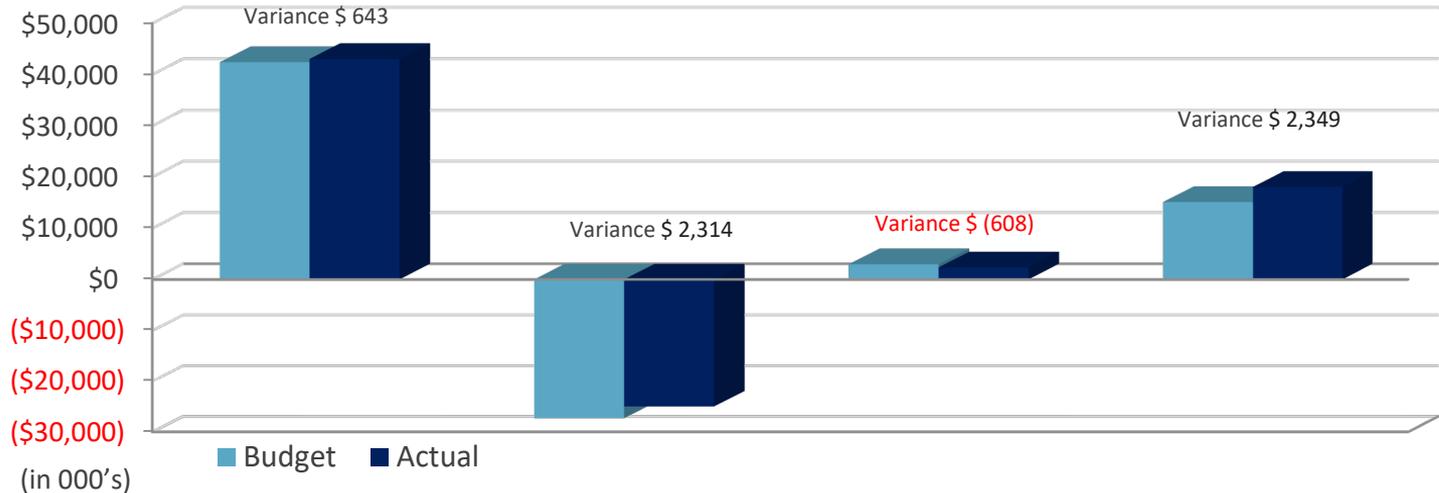
Actual Operating Expenses by percentage



(in \$000s)	Salaries & Benefits	Contract Services	Safety & Security	Utilities & Maintenance	Space Rental	Insurance & Other	Employee & Business Dev.	Total Operating Expenses
Prior Year	\$ 22,265	\$ 24,788	\$ 15,081	\$ 13,718	\$ 5,094	\$ 2,776	\$ 2,084	\$ 85,806
Budget	24,621	23,141	16,345	14,039	5,095	3,278	2,163	88,682
Actual	23,840	21,720	15,820	13,646	5,102	2,909	1,489	84,526
Variance	\$ 781	\$ 1,421	\$ 525	\$ 393	\$ (7)	\$ 368	\$ 674	\$ 4,156

Non-operating Revenue & Expenses

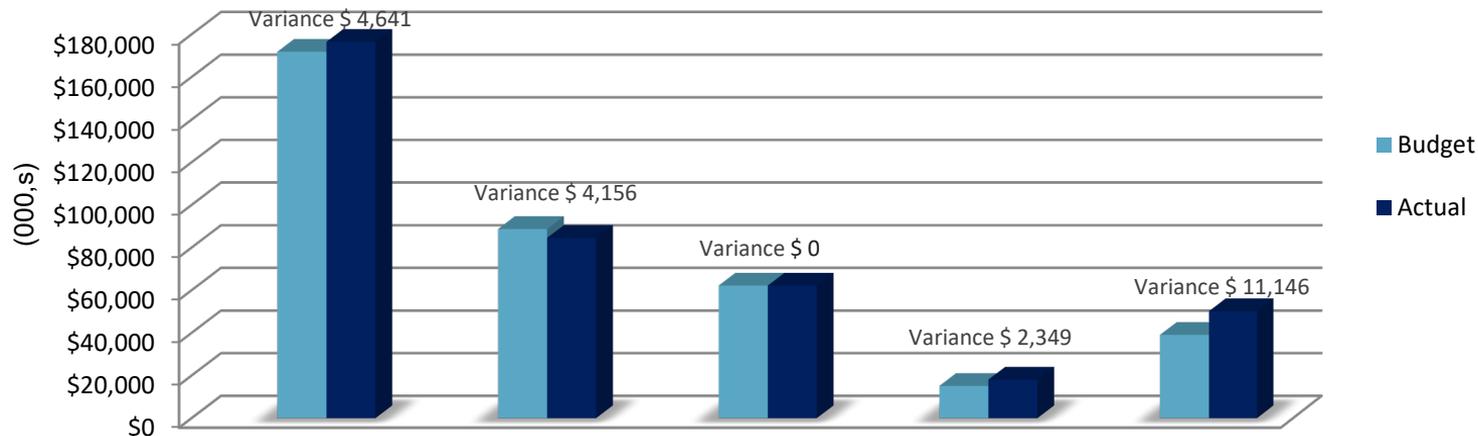
Six Months Ended December 31, 2019 (Unaudited)



(in \$000s)	Passenger Facility Charge, Customer Facility Charge, & Quieter Home Program	Interest expense, interest income, & other non-operating revenue	Capital grant contributions	Total non-operating revenue, (net)
Prior Year	\$ 42,125	\$ (24,565)	\$ 4,515	\$ 22,075
Budget	42,405	(27,296)	2,956	18,065
Actual	43,048	(24,982)	2,348	20,414
Variance	\$ 643	\$ 2,314	\$ (608)	\$ 2,349

Financial Summary

Six Months Ended December 31, 2019 (Unaudited)



(\$000s)	Total operating revenues	Total operating expenses	Depreciation	Total non-operating revenues, (net)	Change in Net Position
Prior Year	\$ 148,945	\$ 85,806	\$ 55,835	\$ 22,075	\$ 29,379
Budget	171,815	88,682	62,165	18,065	39,033
Actual	176,457	84,526	62,165	20,414	50,180
Variance	\$ 4,641	\$ 4,156	\$ 0	\$ 2,349	\$ 11,146

Statement of Net Position as of December 31, 2019 (Unaudited)

Assets & Deferred Outflows (000's)

Total: \$2,959,239

Other Assets & Deferred Outflows
(Long-term investments & note receivables)

\$325,904
11%

Current Assets
(Cash, investments & receivables)

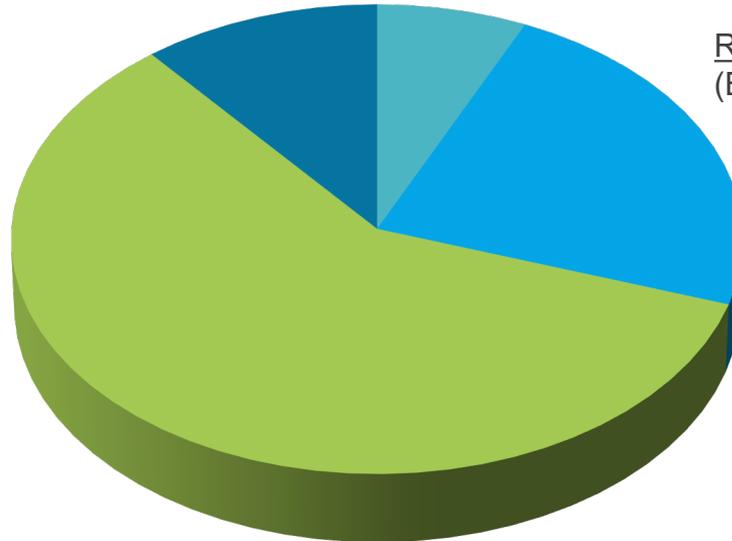
\$204,739
7%

Restricted Assets
(Bond proceeds/reserves, PFC & CFC)

\$687,651
23%

Capital Assets, net
(Land, building, runway,
roadways & equipment)

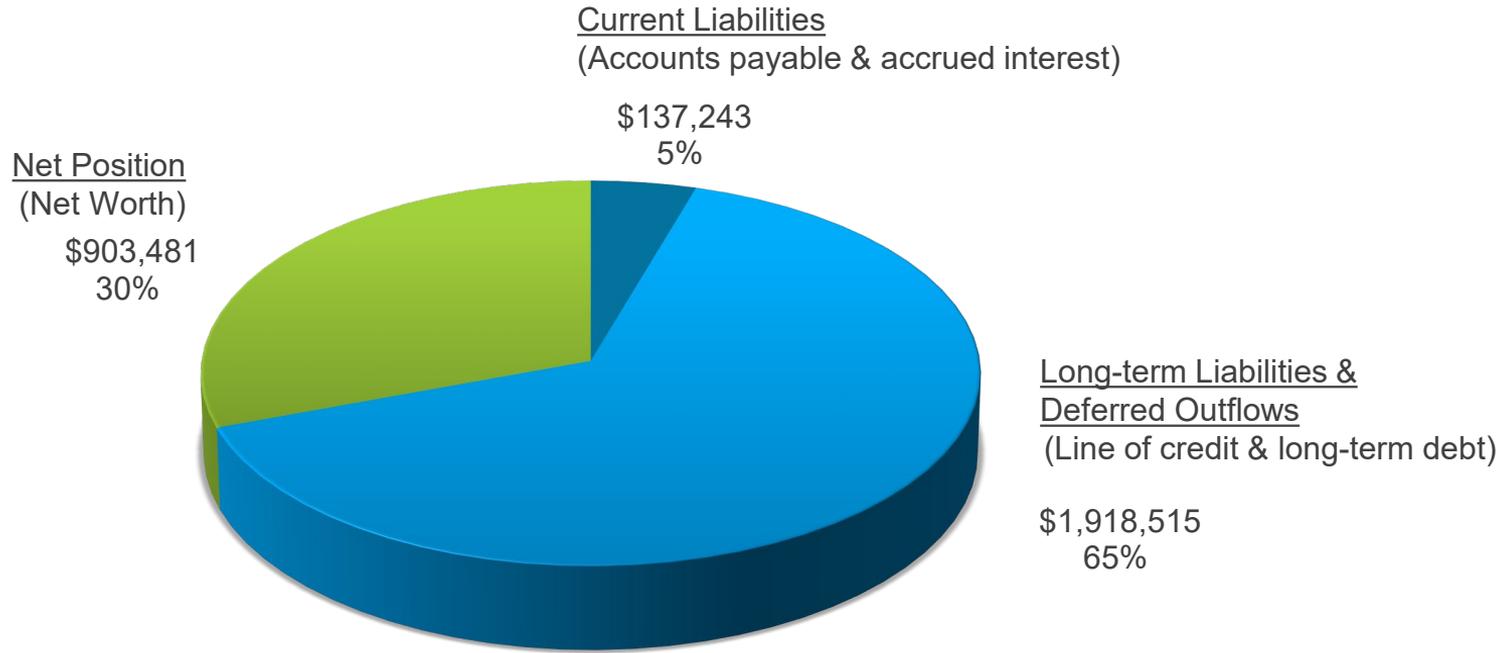
\$1,740,945
59%



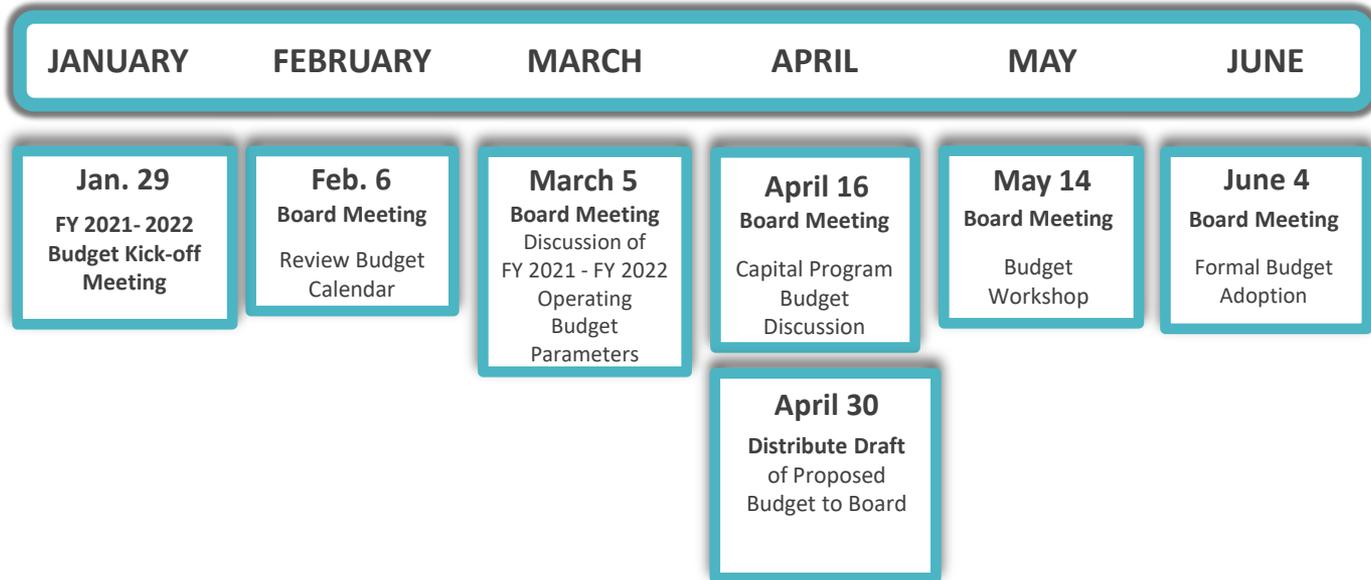
Statement of Net Position as of December 31, 2019 (unaudited)

Liabilities, Deferred Inflows, & Net Position (000's)

Total: \$2,959,239



Budget – Timeline of Key Dates





Questions?



DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL BOARD AND
EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES
THURSDAY, DECEMBER 19, 2019
BOARD ROOM

CALL TO ORDER: Chairman Boling called the Special Board and Executive-Finance Committee Meeting to order at 9:00 a.m., on Thursday, December 19, 2019, in the Board Room of the San Diego International Airport, Administration Building, 3225 N Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Lloyd led the Pledge of Allegiance.

ROLL CALL:

Board

Present: Board Members: Boling (Chairman), Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni, Schumacher, West

Absent: Board Members: Dallarda (Ex-Officio), Dockery (Ex-Officio), Miller (Ex-Officio)

Executive Committee

Present: Committee Members: Boling (Chairman), Robinson, Schumacher

Absent: Committee Member: None

Finance Committee

Present: Committee Members: Cox (Chair), Lloyd, Schiavoni, West

Absent: Committee Member: None

Also Present: Angela Shafer-Payne, Vice President/COO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS:

BOARD:

1. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:

RECOMMENDATION: Adopt Resolution No. 2019-0112, ratifying the emergency appointment of Johanna Schiavoni to the Executive Personnel and Compensation Committee and designating her as Chair of the Committee and appointing April Boling as the primary advisory member and Paul Robinson as the alternate advisory member to the SANDAG Board of Directors.

ACTION: Moved by Board Member Robinson and seconded by Board Member West to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Cox, Kersey, Lloyd, McNamara, Robinson, Schiavoni, Schumacher, West; NO – None; ABSENT – None; (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0).

FINANCE COMMITTEE:

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2019:

Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Review of the Unaudited Financial Statements for the Five Months Ended November 30, 2019 that included Enplanements, Gross Landing Weight Units, Operating Revenue, Operating Expenses, Nonoperating Revenues and Expenses, and Statements of Net Position.

In response to Board Member Kersey's inquiry on whether Lyft plans on opening a Car Rental Service at SAN, as they have announcement for Los Angeles and San Francisco, and what staff is expecting that to do to our car rentals revenue, Marc Nichols, Director, Ground Transportation, stated that there have been several meetings with Lyft and they have not mentioned opening a Rental Car Service at SAN.

In response to Board Member Kersey's inquiry on the status of the event space on top of the Rental Car Center, Scott Brickner, Vice President/CFO, stated that the deal staff was working on fell through and that the Revenue Generation & Partnership Development department will be working on an alternative plan.

In response to Board Member Boling's concerns over who is responsible for TNC violations, Mr. Nichols stated that there are administrative violations as part of the permit in addition to individual driver violations and that as of July 2019 Lyft and Uber have started to pass those costs onto the driver and that when there is a severe violation, the problem drivers are removed from their platform.

Board Member West suggested that staff look at ways to improve the customer experience as it relates to parking to increase revenue. He also requested information on the TNC Pin Match System to see how it is impacting revenue.

Board Member West questioned how the 737 Max suspension has and will impact SAN, Mr. Brickner stated that it could definitely effect our enplanements and that staff will be incorporating that in our enplanement forecast for next year.

In response to Board Member Lloyd's inquiry regarding how AB 5 will affect TNCs at SAN, Amy Gonzalez, General Counsel, stated that she will meet with Mr. Nichols to discuss this issue and provide an update to the Board.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF NOVEMBER 30, 2019:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Investment Report as of November 30, 2019 that included Portfolio Characteristics, Sector Distribution, Quality & Maturity Distribution, Investment Performance, and Bond Proceeds.

EXECUTIVE COMMITTEE:

4. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the November 25, 2019 regular meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

5. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

6. REVIEW OF THE PROPOSED 2020 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:

RECOMMENDATION: Forward this item to the Board with a recommendation for approval.

Chairman Boling provided an overview on the scheduling of the 2020 meeting dates.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried unanimously.

REVIEW OF FUTURE AGENDAS:

7. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 9, 2020 BOARD MEETING:

Angela Shafer-Payne, Vice President/COO, provided an overview of the draft agenda for the January 9, 2020, Board meeting.

8. REVIEW OF THE DRAFT AGENDA FOR THE JANUARY 9, 2020 AIRPORT LAND USE COMMISSION MEETING:

Chairman Boling requested that the January 9, 2020 ALUC meeting be cancelled since there are no determinations to be received and that the December 5, 2019 minutes be deferred to the February meeting.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 9:37 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6TH DAY OF FEBRUARY, 2020.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, JANUARY 9, 2020
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chairman Boling called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:00 a.m. on Thursday, January 9, 2020, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Lloyd led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Boling, Kersey, Lloyd, McNamara,
Robinson, Schumacher, West

ABSENT: Board Members: Cox, Dallarda (Ex-Officio), Dockery (Ex-
Officio), Miller (Ex-Officio), Schiavoni

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel;
Tony R. Russell, Director, Board Services/Authority Clerk; Martha
Morales, Assistant Authority Clerk I

PRESENTATIONS:

A. RECOGNITION OF VOLUNTEER AMBASSADOR OF THE YEAR

Chairman Boling announced that the recipient of the Volunteer Ambassador of the Year was unable to attend and that she would have more information on the recipient during her Chair's Report.

PUBLIC HEARINGS:

1. CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT AND ADOPT FINDINGS OF FACT, STATEMENT OF OVERRIDING CONSIDERATIONS, AND MITIGATION MONITORING AND REPORTING PROGRAM FOR THE SAN DIEGO INTERNATIONAL AIRPORT DEVELOPMENT PLAN; AND 2) ADOPT THE SAN DIEGO INTERNATIONAL AIRPORT DEVELOPMENT PLAN – ALTERNATIVE 4:

Dennis Probst, Vice President/CDO, provided a presentation on the Airport Development Plan (ADP), Environmental Impact Report (EIR) Certification and Plan Adoption that included Project Context, Master Planning Goals, Stakeholder Collaboration, Aviation Activity Forecast, Original Proposed Project, Refined ADP Project, Sustainable Design Features, State Environmental Review Process, Future Environmental Entitlements, ADP Impacts and Mitigation, Mitigation Monitoring and Reporting Program, ADP Master Planning Goals, and Statement of Overriding Considerations.

In response to Board Member West's concern whether the planned 3% allocation of parking stalls for Electric Vehicle Charging Stations would be enough for future demand, Brendan Reed, Director, Planning & Environmental Affairs, stated that in addition to the 3% that will be available opening day, another 3% of parking stalls will be pre-wired and ready to install extra charging stations as needed.

In response to Chairman Boling's inquiry on why the measurement for this project is inclusive of things that will happen whether we do this project or not and why the Statement of Overriding Considerations is written with the perspective of overriding issues that were not caused as a result of the project, David Hubbard, Gatzke Dillon & Balance, stated that he agreed that these impacts are coming regardless of whether this project is approved and implemented, but that CEQA requires that we test the project against existing baseline conditions found in 2017; and that an analysis of the difference between not doing anything (i.e., the "No Project" Alternative) and implementing this project can be found in the EIR's alternatives section.

Garry Bonelli, PORT OF SAN DIEGO, spoke in support of staff's recommendation.

Adrian Granda, the CITY OF SAN DIEGO, spoke in support of staff's recommendation.

Hasan Ikhata, SANDAG, spoke in support of staff's recommendation.

Keith Maddox, SAN DIEGO and IMPERIAL COUNTIES LABOR COUNCIL, spoke in support of staff's recommendation.

Kalei Levy, SAN DIEGO, spoke in support of staff's recommendation.

Sophie Barnhorst, SAN DIEGO CHAMBER OF COMMERCE, spoke in support of staff's recommendation.

Cindy Gompper Graves, SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL, spoke in support of staff's recommendation.

Steve Sisneros, DALLAS, TX, Southwest Airlines, spoke in support of staff's recommendation.

Kerri Kapich, SAN DIEGO TOURISM AUTHORITY, spoke in support of staff's recommendation.

Matt Harris, Director, Government Relations, read into the record a list of entities and public officials who provided letters to the Board both in support and in opposition to staff's recommendation.

The Board recessed at 10:27 a.m. and reconvened at 10:36 a.m.

Mr. Hubbard addressed a late comment letter on behalf of Quiet Skies La Jolla regarding Noise Impacts from Airports on Human Health. He stated that we reviewed technical studies that were referenced in their letter and determined they did not materially change the analysis made or the conclusions drawn in the EIR. He also clarified that the FAA Reauthorization Act of 2018 imposes the duty of conducting Health Effect studies on the FAA and not the individual Airports; and that once the studies are completed, the information will be assessed by the Airport for potential policy changes.

He also addressed a late comment letter from Shute, Mihaly and Weinberger Lawfirm, representing Cleveland National Forest Foundation (CNFF), which offered three additional recommendations on funding sources that, according to CNFF, could be used to finance the off-airport transportation and transit improvements and there by avoid the FAA restrictions on the use of Airport Revenue. He stated that while the Authority has the ability to implement their first recommendation to establish a special benefit assessment under the Public Utilities Code, those assessments are only for situations when the improvement in question benefits the individual property owner; here, however, the proposed traffic/transit improvements would benefit the general public, making them ineligible for a special benefit assessment. He stated that even if a special assessment was imposed, the Authority could only charge the proportional benefit that the property owners would receive, which is very small. He stated that with their second recommendation to take out loans, the Authority would have to repay the loans using Airport Revenue which does not solve the FAA restriction issue. He stated that with their third recommendation to apply for State of California grants, the Authority estimates that there is not enough money in the State's grant program to make much of a dent in the overall cost of the identified off-airport improvements, but the Authority has agreed to include refined text in the mitigation measures that commit the Airport to research and apply for those grants prior to the actual construction date.

Mr. Hubbard also read into the record the revised Mitigation Monitoring and Reporting Program language pertaining to traffic-related mitigation measures that arose from communications with the City of San Diego, as follows: "(a) Assessment of full (100%) funding, approval for which has been sought from the FAA, (b) If mutual concurrence on mitigation is reached, Authority would enter into an agreement with City of San Diego, which has jurisdiction over improvements to street segments, surrounding SIA, (c) Design and construct improvements."

Board Member West encouraged staff to aim for a Carbon Neutral Building as the project progresses.

RECOMMENDATION: Adopt Resolution No. 2020-0001, certifying the Final Environmental Impact Report (EIR) for the San Diego International Airport Development Plan and adopting a Mitigation Monitoring and Reporting Program, a Statement of Overriding Considerations, and California Environmental Quality Act (CEQA) Findings of Fact.

ACTION: Moved by Board Member Kersey and seconded by Board Member West to approve staff's recommendation as amended to include the revised Mitigation Monitoring and Reporting Program language for traffic-related mitigation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

Adopt Resolution No. 2020-0002, adopting Alternative 4 of the San Diego International Airport Development Plan.

ACTION: Moved by Board Member Kersey and seconded by Board Member West to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

NEW BUSINESS:

2. APPROVE AND AUTHORIZE ADOPTION OF A MID-YEAR ADJUSTMENT OF \$3,000,000,000 TO THE FISCAL YEAR 2020-2024 CAPITAL PROGRAM BUDGET TO INCORPORATE IMPLEMENTATION OF THE AIRPORT DEVELOPMENT PLAN - ALTERNATIVE 4:

Dennis Probst, Vice President/CDO, provided a presentation on the Adoption of a Mid-Year Adjustment of \$3,000,000,000 to the Fiscal Year 2020-2024 Capital Program Budget to Incorporate Implementation of the ADP – Alternative 4 that included the Project Scopes for Packages 1 - 4, the Anticipated Implementation Timeline, and the Proposed Budget.

RECOMMENDATION: Adopt Resolution No. 2020-0003, approving and authorizing adoption of a mid-year adjustment of \$3,000,000,000 to the Fiscal Year 2020-2024 Capital Program Budget to incorporate implementation of the Airport Development Plan - Alternative 4.

ACTION: Moved by Board Member Kersey and seconded by Board Member West to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

3. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AIRSIDE/LANDSIDE ENGINEERING CONSULTING SERVICES AGREEMENT:

Dennis Probst, Vice President/CDO, provided a presentation on the Approval of an Airside/Landside Engineering Consulting Services Agreement that included Scope of Work, Overview of Airside Projects, Selection Process, Ranking & Scoring, and Recommended Team.

RECOMMENDATION: Adopt Resolution No. 2020-0004, approving and authorizing the President/CEO to execute an Airside/Landside Engineering Consulting Services Agreement with Jacobs Engineering Group, Inc., for a term of five years, with the option for two one-year extensions in the sole discretion of the President/CEO, in an amount not-to-exceed \$35,000,000, in support of the Airport Development and Capital Improvement Programs at San Diego International Airport.

ACTION: Moved by Board Member Kersey and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

4. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE THE FIRST AMENDMENT TO THE ON-CALL PROGRAM MANAGEMENT SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC.:

Dennis Probst, Vice President/CDO, provided a presentation on the Approval of the First Amendment to the On-Call Program Management Services Agreement with AECOM Technical Services, Inc. that included the 2019 AECOM Program Management/Construction Management (PM/CM) Work Elements and Future AECOM PM/CM Work Elements.

RECOMMENDATION: Adopt Resolution No. 2020-0005, approving and authorizing the President/CEO to negotiate and execute the first amendment to the On-Call Program Management Services Agreement with AECOM Technical Services, Inc., increasing the compensation by an amount not-to-exceed \$134,800,000 for a new total not-to-exceed \$154,300,000 for services through April 2024.

ACTION: Moved by Board Member Robinson and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

Board Member Kersey requested that staff regularly update the Capital Improvement Program Oversight Committee on the progress of the ADP.

5. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE CURRENT AND FUTURE CHANGE ORDERS TO THE CONTRACT WITH SUNDT CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$10,283,365 AND TO INCREASE THE CONTRACT DURATION FOR THE AIRPORT SUPPORT FACILITIES PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:

Dennis Probst, Vice President/CDO, provided a presentation on the Approval of Current and Future Change Orders to the Contract with Sundt Construction, Inc., that included Airport Support Facilities Site Plan and ASF – Additional Scope Items.

RECOMMENDATION: Adopt Resolution No. 2020-0006, approving and authorizing the President/CEO to negotiate and execute current and future change orders to the Contract with Sundt Construction, Inc., for the design and construction of the Airport Support Facilities Project in an amount not to exceed \$10,283,365 and increasing the contract duration from 903 to 1208 calendar days, for Project No. 104245, Airport Support Facilities, at San Diego International Airport.

In response to Mr. Probst's report regarding issues with the construction of the cistern, Chairman Boling requested that future issues be presented to the Capital Improvement Program Oversight Committee as soon as they are discovered.

ACTION: Moved by Board Member Kersey and seconded by Board Member Schumacher to approve staff's recommendation. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (Items 6-16):

Tony R. Russell, Director, Board Services/Authority Clerk announced that Item 15 was removed from the Agenda.

ACTION: Moved by Board Member Robinson and seconded by Board Member West to approve the Consent Agenda as amended. Motion carried by the following votes: YES – Boling, Kersey, Lloyd, McNamara, Robinson, Schumacher, West; NO – None; ABSENT – Cox, Schiavoni (Weighted Vote Points: YES – 79; NO – 0; ABSENT – 21)

6. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the December 5, 2019 regular meeting.

7. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

8. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM NOVEMBER 8, 2019 THROUGH DECEMBER 8, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM NOVEMBER 8, 2019 THROUGH DECEMBER 8, 2019:

RECOMMENDATION: Receive the report.

9. JANUARY 2020 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2020-0007, approving the January 2020 Legislative Report.

CLAIMS

10. REJECT THE CLAIM OF DEBORAH LYS:

RECOMMENDATION: Adopt Resolution No. 2020-0008, rejecting the claim of Deborah Lys.

COMMITTEE RECOMMENDATIONS

11. ESTABLISH THE DATE AND TIME OF BOARD AND ALUC MEETINGS FOR 2020, AS INDICATED ON THE PROPOSED 2020 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:

RECOMMENDATION: Adopt Resolution No. 2020-0009, establishing the date and time of Board and ALUC meetings; and Committee meetings for 2020 as indicated on the proposed 2020 Master Calendar of Board and Committee Meetings.

CONTRACTS AND AGREEMENTS

12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE MODIFICATION NUMBER P00003 TO THE OTHER TRANSACTION AGREEMENT WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY - TRANSPORTATION SECURITY ADMINISTRATION TO EXTEND AGREEMENT COMPLETION DATE:

RECOMMENDATION: Adopt Resolution No. 2020-0010, approving and authorizing the President/CEO to execute Modification Number P00003 to the Other Transaction Agreement (OTA Number 70T04018T9CAP1007) with the U.S. Department of Homeland Security - Transportation Security Administration, extending the Agreement completion date from March 13, 2020 to April 30, 2021.

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE CONSENT TO ASSIGNMENT AGREEMENTS WITH EUROPCAR MOBILITY GROUP USA LLC:

RECOMMENDATION: Rescind Resolution No. 2019-0099, and Adopt Resolution No. 2020-0011, approving and authorizing the President/CEO to execute a Consent to Assignment Agreement of the Non-Exclusive On-Airport Rental Car Concession Agreement with Europcar Mobility Group USA LLC.

Rescind Resolution No. 2019-0100, and Adopt Resolution No. 2020-0012, approving and authorizing the President/CEO to execute a Consent to Assignment Agreement of the Rental Car Facility Lease with Europcar Mobility Group USA LLC.

14. APPROVE AND AUTHORIZE THE AWARD OF A CONTRACT TO UNIVERSITY MECHANICAL & ENGINEERING CONTRACTORS, INC., FOR DISTRIBUTED ANTENNA SYSTEM (DAS) ROOM COOLING UPGRADE – TERMINAL 2 WEST, AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2020-0013, approving and authorizing the award of a contract to University Mechanical & Engineering Contractors, Inc., in the amount of \$345,330 for Project No. 104267, for Distributed Antenna System (DAS) Room Cooling Upgrade – Terminal 2 West, at San Diego International Airport.

15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT AGREEMENT WITH ATLAS AIR, INC. AND DHL EXPRESS (USA), INC.:

ACTION: This item was pulled from the Agenda.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

16. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 10, GROUP 5, PROJECT NO. 381005, THIRTEEN (13) HISTORIC SINGLE-FAMILY UNITS ON THIRTEEN (13) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2020-0015, awarding a contract to S&L Specialty Construction, Inc., in the amount of \$984,841 for Phase 10, Group 5, Project No. 381005, of the San Diego County Regional Airport Authority's Quieter Home Program.

OLD BUSINESS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Robinson reported that on January 16 the Committee will interview candidates for Public Members.

- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** None.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** Board Member West reported that on December 19 the Committee reviewed the Authority's Unaudited Financial Statements and the Authority's Investment Report as of November 30, 2019.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ARTS ADVISORY COMMITTEE:** Chris Chalupsky, Sr. Manager, Art & Community Partnership, reported that 79 submissions were received for the Admiral Boland Way Mural Project and that on January 7 the artist selection panel selected 2 local artists with the first new mural being installed in the spring of 2020. He reported that the Airport's next Performing Arts Residency artists, Beck & Col, began the research and orientation phase of their project; and that after their research they will be presenting costumed non-verbal operas throughout the terminals. He also reported that the next Arts Advisory Committee meeting will be in February. He reported that the first public art tour of the Airport was held on December 6 and was led by two of the Airport Ambassadors.

LIAISONS

- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:** Matt Harris, Director, Government Relations, reported that in December, Authority staff continued outreach for the ADP, including an update to Senator Kamala Harris' staff, and ongoing conversations with our community and regional stakeholders on issues involving the ADP. He reported that Authority staff hosted a tour for members of the San Diego Regional Chamber of Commerce and Circulate San Diego to learn about the transit and sustainability programs proposed in the ADP. He reported that the tour included a discussion of the all-electric vehicle shuttle bus service between the Airport and the Old Town Transit Center, and an overview of the next phase of planning in the ADP, including the proposed transit center and enhanced pedestrian access improvements. He also reported that on January 6, the California State Legislature returned for the second year of the 2019-2020 legislative session; and that the Governor is expected to release his budget January 10 where he will outline his priorities for the year. He reported that staff will review the Governor's budget proposals for any impact on the Airport Authority or San Diego International Airport and provide a report at the February board meeting.
- **MILITARY AFFAIRS:** None.

- **PORT:** Chairman Boling reported that at their last meeting, the Committee discussed mutual transit needs and thoughts on the future transit center.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** None.
- **SANDAG TRANSPORTATION COMMITTEE:** None.

CHAIR'S REPORT: Chairman Boling recognized the Volunteer of the Year, Mr. Philip Erdelsky, who has been volunteering at the Airport for 45 years. She also reported that last month was the conclusion of the fall 2019 Turner School of Construction Management Course; and that the spring 2020 session starts in March. She reported that the Airside and Terminal Operations department is partnering with the San Diego Convention Center to display two double-sided Staff and History Community Walls in Terminal 2 West in celebration of the Convention Center's 30th anniversary. She also congratulated the Convention Center for being named the Best Convention Center in North America by Exhibitor Magazine.

PRESIDENT/CEO'S REPORT: Kim Becker, President/CEO, reported that Brendan Reed, Director, Planning & Environmental Affairs, participated in a public hearing held by the CA Assembly State Committee on Sea Level Rise and the California Economy where he shared forecast models of what SAN and surrounding areas could look like in various extreme climate situations. She reported that potential strategies for mitigating those impacts and protecting infrastructure were discussed; and that the Authority highlighted its new partnership with Scripps Institution of Oceanography, the Port of San Diego, and SDGE to install sensors in San Diego Bay that will help the agencies better understand the local water levels and wave energy dynamics to inform future modeling work. She also reported that Aviation Security & Public Safety staff participated in an industry conference and met with TSA senior leadership where they discussed the advancement of biometric recognition for passengers, enhancements and additions to employee screening and Unmanned Aerial System detection and mitigation technologies.

CLOSED SESSION: The Board recessed into Closed Session at 11:40 a.m. to discuss Item 24.

17. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL

- 18. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.
United States District Court Case No. 18 CV2068 LAB MDD
- 20. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: M.W. Vasquez Construction Co. Inc. v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2019-000215
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of cases: 2
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1
- 23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Navy Boat Channel Environmental Remediation
Number of potential cases: 1
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of potential cases: 1
- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)
Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS
Number of potential cases: 1

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 12:30 p.m. There was no reportable action.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting adjourned at 12:30 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6TH DAY OF FEBRUARY, 2020.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2020 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

A. BOLING

JAN 27 2020

Board Services



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	JANUARY, 2020	
Board Member Name:	C. APRIL BOLING	
Date:	1/27/2020	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/09/20 9:00 Airport	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/10/20 9:00 SANDAG	SANDAG BOD Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/16/20 11:00 Airport	CIPOC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/23/20 9:00 Airport	Exec./Personnel & Comp. Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/24/20 9:00 SANDAG	SANDAG BOD Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/27/20 9:00 Airport	Exec./Finance Comm. Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

G. COX

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: JANUARY 1-31, 2020

SDCRAA

JAN 27 2020

Board Services

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a Board or Board Committee meeting held pursuant to the Brown Act, attendance must be pre-approved prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Chief Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		JANUARY 27, 2020
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 2, 2020 Time: 10:00am Location: SDIA	BRIEFING FROM AIRPORT STAFF ON ADP EIR & SCHEDULE.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 23, 2020 Time: 9:00am Location: SDIA	EXECUTIVE PERSONNEL & COMPENSATION COMMITTEE / SPECIAL BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: JANUARY 27, 2020 Time: 9:00 am Location: SDIA	EXECUTIVE COMMITTEE & FINANCE COMMITTEE.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Greg Cox*



M. KERSEY

JAN 27 2020

Board Services

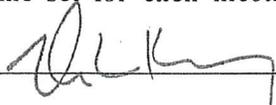
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: January 2020

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Mark Kersey		1/27/20
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 9, 2020 Time: 9:00 am Location: 3225 N Harbor Drive	BOD/ALUC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 16, 2020 Time: 9:00 am Location: 3225 N Harbor Drive	Special Audit Committee Meeting and CIPOC Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 23, 2020 Time: 9:00 am Location: 3225 N Harbor Drive	Executive Personnel and Compensation Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 27, 2020 Time: 9:00 am Location: 3225 N Harbor Drive	Executive and Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

R. LLOYD



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

SDCBA
JAN 28 2020

Board Services

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	Jan 2020
Board Member Name:	Robert Lloyd
Date:	1/27/20

Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Dec 19th / 9:00AM , Meeting with Kim Becker Re ADP	Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Jan 9th 9:00AM	ALUC
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Jan 27th 9:00 AM	Executive- Finance Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Robert Lloyd

P. MCNAMARA

JAN 30 2020

SAN DIEGO
COUNTY
REGIONAL
AIRPORT
AUTHORITY

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Board

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		January 2020
Board Member Name:		Paul McNamara
Date:		1/30/20
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	1/8/2020/0900/SDCRAA/BOD Meeting	Monthly Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul McNamara

Digitally signed by Paul McNamara
DN: cn=Paul McNamara, o=SDCRAA, ou=SDCRAA, email=pmcnamara@escondido.org
Date: 2020.01.30 08:20:10 -0800

P. ROBINSON

JAN 27 2020

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: 1/31/20

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Paul Robinson		1/27/20
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/9/20 Time: 9:00 a.m. Location: SDCRAA Bd Rm	SDCRAA Bd Mtg.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/16/20 Time: 9:00am Location: SDCRAA Bd Rm	Audit / CIPAC Comm mtgs
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/23/20 Time: 9:00 a.m. Location: SDCRAA Bd Rm	Exec Personnel Com mtg
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: 1/27/20 Time: 9:00 a.m. Location: SDCRAA Bd Rm	Exec. / Finance Comm - Mtgs
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: PE. Robinson

J. SCHIAVONI

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

SDCRAA

JAN 27 2020

Board Services

Period Covered: Jan. 1-Jan. 27

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Johanna Schiavoni		1/27/20
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input checked="" type="checkbox"/> Res2009-0149R	Date: January 2, 2020 Time: 9:00 am Location: SDCRAA	Meet with CEO Kim Becker and General Counsel Amy Gonzalez
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 16, 2020 Time: 9:00 am Location: SDCRAA	Audit Committee interviews of candidates; CIPOC meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 17, 2020 Time: 9:00 am Location: SANDAG	SANDAG Transportation Committee joint meeting with SANDAG Board meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input checked="" type="checkbox"/> Res2009-0149R	Date: January 20, 2020 Time: 9:00 am Location:	Alliance San Diego All People's Celebration
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 23, 2020 Time: 9:00 am Location: SDCRAA	Executive Personnel and Compensation Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: January 27, 2020 Time: 9:00 am Location: SDCRAA	SDCRAA Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre -approved <input type="checkbox"/> Res2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Johanna Schiavoni

M. SCHUMACHER

JAN 28 2020

Board Services

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: January 1-31, 2020

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Michael Schumacher		1/31/20
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 8, 2020 Time: 9:00 am Location: SDCRAA Office	SDCRAA BOD meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 16, 2020 Time: 11:00 am Location: SDCRAA Office	CIPOC meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: January 27, 2020 Time: 9:00 am Location: SDCRAA Office	Executive and Finance meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Michael Schumacher Digitally signed by Michael Schumacher
Date: 2017.03.29 08:32:08 -0700

J. VAN SAMBEEK

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

SDCRAA

JAN 16 2020

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Board Services

Period Covered:	1-16-20	
Board Member Name:	VAN SAMBEK, JACK	
Date:		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9 AM Jan 16, 2020	Audit Comm nty
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: J P Van Sambek

M. WEST

JAN 27 2020

Board Services

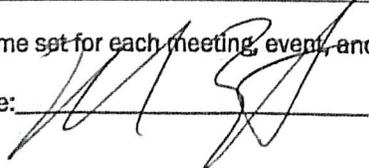
SAN DIEGO
COUNTY
REGIONAL
AIRPORT
AUTHORITY

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		January 2020
Board Member Name:		Mark West
Date:		1/27/20
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 1/8 Time: 8-10 am Location: Dial in	EIR Certification CEO to Board Preparation
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 1/9 Time: 9-11 am Location: SDCRAA	SDCRAA Board/ALUC meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 1/16 Time: 9-11 am Location: SDCRAA	SDCRAA Audit meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Date: 1/27 Time: 9-11 am Location: SDCRAA	SDCRAA Executive/Finance meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Awarded Contracts, Approved Change Orders from December 9, 2019 through January 12, 2020 and Real Property Agreements Granted and Accepted from December 9, 2019 through January 12, 2020

Recommendation:

Receive the Report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 9, 2019 to January 12, 2020

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
12/13/2019		Beck & Col	The Artist will participate in the "2020 Performing Arts Residency Program" at San Diego International Airport.	RFP	Marketing & Air Service Development	\$15,000.00	6/30/2020
12/19/2019		Rebecca Gilbert	The Contractor will provide on-call specialized communications services as directed by the Communication Department. Rebecca Gilbert is uniquely qualified to provide specialized services as needed based on her experience, extensive knowledge and key relationships. Ms. Gilbert has nine years of experience working for the Authority prior to relocating. Her expertise will be utilized for special projects outside the scope of regular employees.	Sole Source	Communications	\$9,000.00	12/31/2019
12/23/2019		L&L Printers	The Contractor is one of two (2) pre-qualified and approved to bid on-call large format printing services at San Diego County Regional Airport Authority. The contract value reflects the total compensation for entire pool of pre-qualified contractors.	RFP	Procurement	\$150,000.00	10/31/2022
1/2/2020		Cruz Strategies LLC	The Contractor will provide State Legislative Consulting Services at San Diego County Regional Airport Authority.	RFP	Government Relations	\$700,000.00	11/30/2022
1/8/2020		Talson Solutions LLC	The Contractor will provide Construction Contract Review Consulting Services for at San Diego County Regional Airport Authority.	Informal RFP	Chief Auditor	\$8,500.00	3/22/2020

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 9, 2019 to January 12, 2020

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
12/23/2019	381003	S&L Specialty Construction	The contract was approved by the Board at the September 5, 2019 Board Meeting. The Contractor will provide sound attenuation services for designated Multi-Family and Single-Family residential properties located east and west of the San Diego International Airport.	RFB	Quieter Home Program	\$1,121,687.00	8/29/2020
1/3/2020		Granite Construction Company	The contract was approved by the Board at the July 11, 2019 Board Meeting. The Contractor will rehabilitate cross taxiways C1, C2, C5 and D at San Diego International Airport.	RFB	Airport Design & Construction	\$6,461,407.00	4/22/2020

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 9, 2019 to January 12, 2020

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
12/17/2019		Siemens Industry, Inc.	The 1st Amendment revises the scope of work by adding/removing and clarifying locations for Fire Alarm and Related Maintenance services at San Diego International Airport. There is no increase in total compensation.	Facilities Management	\$1,725,000.00	\$0.00	0%	\$1,725,000.00	8/24/2020
12/18/2019		SITA Information Networking Computing USA, Inc.	The 1st Amendment revises Exhibit A to include additional maintenance services and Exhibit B to include the cost for the extra maintenance for Common Use System Services at San Diego International Airport. There is no increase in total compensation.	Information & Technology Services	\$11,705,500.00	\$0.00	0%	\$11,705,500.00	4/30/2024
12/27/2019		Landrum & Brown, Incorporated	The 1st Amendment revises Exhibit B to replace individual employee names with job categories and add hourly rates for subcontractors for on-call Planning Support Services at San Diego County Regional Airport Authority.	Planning & Environmental Affairs	\$5,500,000.00	\$0.00	0%	\$5,500,000.00	4/30/2022

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN December 9, 2019 to January 12, 2020

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
12/17/2020		Devaney Pate Morris Cameron LLP	The 3rd Amendment was approved by the Board at the May 2, 2019 Board Meeting. The 3rd Amendment extends the term of the agreement by one (1) year to assist with an existing legal matter at San Diego International Airport Authority. There is no increase in total compensation	General Counsel	\$500,000.00	\$0.00	0%	\$500,000.00	4/30/2020
1/10/2020		Meyers, Nave, Riback, Silver & Wilson	The 3rd Amendment was approved by the Board at the March 14, 2019 Board Meeting. The 3rd Amendment extends the term of the agreement by one (1) year to assist with an existing legal matter at San Diego International Airport Authority. There is no increase in total compensation	General Counsel	\$300,000.00	\$0.00	0%	\$300,000.00	4/12/2020

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM DECEMBER 9, 2019 through JANUARY 12, 2020



Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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NO REAL PROPERTY AGREEMENTS TO REPORT



Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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NO REAL PROPERTY AGREEMENT AMENDMENTS AND ASSIGNMENTS TO REPORT

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Appointments to Board Committees, Liaison Positions, Other Representative and Alternate Positions

Recommendation:

Adopt Resolution No. 2020-0016, making appointments to Board committees, liaison and representative positions, the Authority Advisory Committee, the Art Advisory Committee, and the World Trade Center Board.

Background/Justification:

Authority Policy 1.20 establishes a policy for the formation of committees of and for the Board. Authority Policy 1.50 (5)(c), "Standing Board Committees," establishes four Board standing committees. The Board also appoints a representative to the Authority Advisory, the Art Advisory Committee and the World Trade Center Board.

Pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is required to post on its website, a F.P.P.C. Form 806 (See Exhibit A), listing all paid appointed positions on boards, committees, or commissions of a public agency, prior to the appointments being made.

Most committee terms were due to expire in January 2020. It is recommended that the Board appoint or re-appoint members to the Board's committees, liaison positions, the Art Advisory Committee (AAC), the SANDAG Transportation Committee and the World Trade Center Board for terms indicated in Attachment A to the Resolution.

Fiscal Impact:

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Adequate funds for Board Member compensation are included in the Authority Board Department adopted FY 2020 and conceptually approved FY 2021 Operating Expense Budgets.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name San Diego County Regional Airport Authority		California Form 806 For Official Use Only	
Division, Department, or Region (If Applicable)			
Designated Agency Contact (Name, Title) Tony R. Russell, Director, Board Services/Authority Clerk			
Area Code/Phone Number 619-400-2550	E-mail trussell@san.org	Page <u>1</u> of <u>2</u>	Date Posted: <u>1/30/2020</u> <small>(Month, Day, Year)</small>

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment A	▶ Name <u>Boling, April</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 6 / 20</u> <small>Appt Date</small> <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Cox, Greg</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 6 / 20</u> <small>Appt Date</small> <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Kersey, Mark</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 6 / 20</u> <small>Appt Date</small> <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>
	▶ Name <u>Lloyd, Robert</u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u>2 / 6 / 20</u> <small>Appt Date</small> <u>1 Year</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>200</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u>19,200</u> <small>Other</small>

3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

	Tony R Russell	Authority/Clerk	1-20-20
<small>Signature of Agency Head or Designee</small>	<small>Print Name</small>	<small>Title</small>	<small>(Month, Day, Year)</small>

Comment: _____

**Agency Report of:
Public Official Appointments
Continuation Sheet**

1. Agency Name San Diego County Regional Airport Authority	Date Posted: <u> 1/30/2020 </u> <small>(Month, Day, Year)</small>
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2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
See Attachment A	▶ Name <u> McNamara, Paul </u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> 2 / 6 / 20 </u> <small>Appt Date</small> <u> 1 Year </u> <small>Length of Term</small>	▶ Per Meeting: \$ <u> 200 </u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u> 19,200 </u> <small>Other</small>
	▶ Name <u> Robinson, Paul </u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> 2 / 6 / 20 </u> <small>Appt Date</small> <u> 1 Year </u> <small>Length of Term</small>	▶ Per Meeting: \$ <u> 200 </u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u> 19,200 </u> <small>Other</small>
	▶ Name <u> Schiavoni, Johanna </u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> 2 / 6 / 20 </u> <small>Appt Date</small> <u> 1 Year </u> <small>Length of Term</small>	▶ Per Meeting: \$ <u> 200 </u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u> 19,200 </u> <small>Other</small>
	▶ Name <u> Blakespear, Catherine </u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> 2 / 6 / 20 </u> <small>Appt Date</small> <u> 1 Year </u> <small>Length of Term</small>	▶ Per Meeting: \$ <u> 200 </u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u> 19,200 </u> <small>Other</small>
	▶ Name <u> West, Mark </u> <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> 2 / 6 / 20 </u> <small>Appt Date</small> <u> 1 Year </u> <small>Length of Term</small>	▶ Per Meeting: \$ <u> 200 </u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input checked="" type="checkbox"/> <u> 19,200 </u> <small>Other</small>
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ <u> / / </u> <small>Appt Date</small> _____ <small>Length of Term</small>	▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ <small>Other</small>

RESOLUTION NO. 2020-0016

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY, MAKING APPOINTMENTS TO BOARD
COMMITTEES, LIAISON AND REPRESENTATIVE
POSITIONS, THE AUTHORITY ADVISORY
COMMITTEE, THE ART ADVISORY COMMITTEE,
AND THE WORLD TRADE CENTER BOARD

WHEREAS, Authority Policy Section 1.20 establishes a policy for the formation of committees of and for the Board and Authority Policy Section 1.50 (5)(c) establishes certain Board committees; and

WHEREAS, the Board wishes to appoint or re-appoint members to Board committees, liaison and representative positions, the Authority Advisory Committee, the Art Advisory Committee, and the San Diego World Trade Center Board; and

WHEREAS, pursuant to California Code Regulation Section 18702.5, *Materiality Standard: Economic Interest in Personal Finances*, the Authority is required to post on its website F.P.P.C. Form 806, listing all the paid appointed positions on boards, committees, or commissions of a public agency; and

WHEREAS, in accordance with the requirements of the California Code of Regulations §18702.5, F.P.P.C. Form 806 outlining the appointments to boards, commissions, and committees, was posted on the Authority website with the staff report.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the appointments listed in “Attachment A” to the Board’s standing committees, liaison and representative positions, the Authority Advisory Committee, the Art Advisory Committee and the World Trade Center Board for the terms set forth therein; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a “project” as defined by the California Environmental Quality Act (CEQA), Pub. Res. Code §21065; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a “development” as defined by the California Coastal Act, Pub. Res. Code §30106; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a special meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

STANDING COMMITTEES

Executive Committee		
<i>Hold Monthly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Chair)	July 2016	
Paul Robinson (Vice Chair)	February 2020	January 2022
Robert Lloyd	February 2020	January 2022
Finance Committee		
Mark Kersey (Chair)	February 2020	January 2021
Catherine Blakespear	February 2020	January 2021
Johanna Schiavoni (Vice Chair)	February 2020	January 2021
Paul McNamara	February 2020	January 2021
Audit Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Mark Kersey (Chair)	February 2020	January 2021
Catherine Blakespear	February 2020	January 2021
Paul McNamara (Vice Chair)	February 2020	January 2021
Mark West	February 2020	January 2021
		June 2022
Jack Van Sambeek*	July 2018	June 2021
Don Tartre*	July 2017	June 2020
<small>*Public Members Added Pursuant to Public Utilities Code §170018</small>		
Executive Personnel and Compensation Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Johanna Schiavoni (Chair)	December 2019	February 2021
April Boling (Vice Chair)	February 2020	January 2021
Greg Cox	February 2020	January 2021
Paul Robinson	February 2020	January 2021
Capital Improvement Program Oversight Committee		
<i>Hold Quarterly Meetings</i>		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Mark West (Chair)	February 2020	January 2021
Greg Cox (Vice Chair)	February 2020	January 2021
Bob Lloyd	February 2020	January 2021
Paul Robinson	February 2020	January 2021
Mark Kersey	February 2020	January 2021

San Diego County Regional Airport Authority Board Committee, Liaison and Representative Appointments

REPRESENTATIVES (EXTERNAL)

SANDAG BOARD OF DIRECTORS		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Primary)	December 2019	December 2020
Paul Robinson (Alternate)	December 2019	December 2020
SANDAG Transportation Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Johanna Schiavoni (Primary)	February 2020	January 2021
Mark West (Alternate)	February 2020	January 2021
SCAG Aviation Task Force		
April Boling (Primary)	February 2020	January 2021
World Trade Center		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2020	January 2021

REPRESENTATIVES (INTERNAL)

Authority Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Paul Robinson (Primary)	February 2020	January 2021
Johanna Schiavoni (Alternate)	February 2020	January 2021
Art Advisory Committee		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Robert H. Gleason	February 2020	January 2021

LIAISONS

Military Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Col. Dockery	February 2020	January 2021
Port		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
April Boling (Primary)	February 2020	January 2021
Greg Cox	February 2020	January 2021
Paul Robinson	February 2020	January 2021
Caltrans		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Cory Binns	February 2020	January 2021
Inter-Governmental Affairs		
<u>Name</u>	<u>Appointed</u>	<u>Term Expiration</u>
Greg Cox	February 2020	January 2021

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Amend Authority Policy 1.50 – Governance and Committees

Recommendation:

Adopt Resolution No. 2020-0017 approving amendments to Authority Policy 1.50 – Governance and Committees.

Background/Justification:

Authority Policy 1.50 – Governance and Committees governs the formation of standing and ad hoc Board Committees. One of the provisions requires that each standing committee of the Board include an Executive Committee member.

After reviewing Policy 1.50, it was determined that this requirement is not necessary for the effective operation of Board committees. In order to provide flexibility when making committee appointments, staff recommends that the Policy be amended to delete the requirement *“that each standing committee of the Board include an Executive Committee member.”*

Fiscal Impact:

None

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

RESOLUTION NO. 2020-0017

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY, APPROVING AMENDMENTS TO
AUTHORITY POLICY 1.50 – GOVERNANCE AND
COMMITTEES

WHEREAS, Authority Policy 1.50 (8) outlines the general provisions for standing Board Committees; and

WHEREAS, one of those provision requires that each standing committee of the Board include an Executive Committee member; and

WHEREAS, after review, it was determined that this requirement is not necessary for the effective operations of board committees; and

WHEREAS, in order to provide flexibility when making committee appointments, the Policy should be amended to delete the provision that states: *“that each standing committee of the Board include an Executive Committee member”* should be deleted.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby amends Policy 1.50 (8) deleting the requirement that each standing committee of the Board include an Executive Committee member as indicated in Attachment A; and

BE IT FURTHER RESOLVED that the Board finds that deletion of this provision allows flexibility when making committee appointments while preserving the effective operations of board committees; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
POLICIES

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE
PART 1.5 - GOVERNANCE
SECTION 1.50 - GOVERNANCE AND COMMITTEES

PURPOSE: To establish the principles and practices for the governance of the San Diego County Regional Airport Authority (“**Authority**”).

POLICY STATEMENT:

- (1) Establishment of Governance Principles and Practices. The Authority is committed to being and operating as a world-class organization, and to that end shall adopt, implement and maintain best-in-class governance principles and practices.
- (2) Adoption of Governance Policy. It is in the best interests of the Authority and the public that it serves to adopt this policy to supplement the San Diego County Regional Airport Authority Act, as amended (“**Authority Act**”), to delineate the respective roles, duties and responsibilities of:
 - (a) The Board of Directors (“**Board**”);
 - (b) The Board’s Executive Committee (“**Executive Committee**”); and
 - (c) The President/Chief Executive Officer (“**President/CEO**”).
- (3) Considerations. This policy has been developed based on the following considerations:
 - (a) Review of best-in-class governance principles and practices that have been developed and tested in practice by respected airport authorities and other governmental entities;
 - (b) A desire to meet the needs of the public that the Authority serves, and the individuals and businesses that use the Authority’s facilities or interact with the Authority; and
 - (c) A recognition that the delineation of the respective roles, duties and responsibilities of the Board, the Executive Committee, the President/CEO and the Authority’s officers and employees is essential to ensure the transparent, efficient and harmonious operation of the Authority, and the achievement of the purposes for which the Authority was created.

POLICY SECTION NO. 1.50

(4) Objectives. The objectives of this policy are to:

- (a) Establish principles and practices to facilitate communication and coordination among the Board, the Executive Committee, the President/CEO and the Authority's officers and employees with respect to the Authority's vision, mission, policy and management;
- (b) Establish clear, appropriate roles and functions of the Board, the Executive Committee, the President/CEO and the Authority's officers and employees;
- (c) Provide for the Board's exercise of its authority to set the policies and direction of the Authority and to monitor and evaluate the management of the Authority by the President/CEO and the Authority's officers and employees, without impeding or interfering with the proper conduct of the Authority's operations and affairs;
- (d) Provide for appropriate interface and liaison with other government agencies, particularly: (1) the consolidated agency comprised of the San Diego Association of Governments (SANDAG), the Metropolitan Transit Development Board (MTDB) and the North County Transit Development Board (NCTD) as referenced in Public Utilities Code §132350.2, and (2) the San Diego Unified Port District;
- (e) Implement governance principles and practices that are subject to periodic review and modification in order to evolve with the Authority's needs and operations; and
- (f) Through the foregoing, facilitate communication, coordination and cooperation within the Authority, and achieve transparency and accountability in governance, and the confidence of the public in the integrity and responsibility of the Authority.

(5) Board.

- (a) Role. The Board's role is to establish, in collaboration with the President/CEO and the Authority's officers and employees through an open, public process, the vision, long-term strategy and goals for the Authority and to provide leadership to attain them.

The Board should refrain from participating in the day-to-day operations of the Authority.

- (i) In the case of Board Members or committees requesting information or assistance without Board authorization, the request must not require more than two hours of staff time, be approved by the President/CEO and copied to all Board Members.

In consultation with the Board Member, the President/CEO can decline (or disallow) such requests that require, in the President/CEO's opinion, a material amount of staff time or funds, or are disruptive.

POLICY SECTION NO. 1.50

- (ii) Decision or instruction of individual Board Members or committees is binding when specifically authorized by the Board.
 - (iii) The Board should refrain from evaluating, either formally or informally, any staff other than the President/CEO, the General Counsel, or the Auditor. Board feedback on all other employee performance or behavior should be given directly to the President/CEO and not to the employee.
- (b) Responsibilities. The Board's specific duties and responsibilities include the following:
- (i) **Vision and Mission:**
 - Formulate, set and evaluate on a periodic basis the vision, long-term strategy and goals for the Authority; and
 - May commission planning, engineering, economic, and other studies to provide information to the Board for making decisions about the location, design, management, and other features of future airports.
 - (ii) **Policy, Administration and Management:**
 - Appoint a representative to the San Diego Association of Governments, in accordance with P.U.C. §132351.4(a)(2)(A). Such representative shall serve until recalled or replaced by the Board. Such representative shall represent the Authority's views on maintaining a strong focus and commitment to meeting the public transportation needs of the San Diego region, setting transit funding criteria and recommending transit funding levels, and the discharge of transit responsibilities resulting from consolidation;
 - Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which it may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region. The Board may appoint one or more Directors to serve as Board liaison(s) with the governing board of another agency, but without any power to make agreements on behalf of the Authority or to direct Authority staff activity;
 - Adopt and amend the objectives and service priorities for the Authority and provide guidance to the President/CEO on these matters;
 - Adopt and amend the Authority's Policies and Codes from time to time;
 - Assess on a periodic basis the effectiveness of the Authority's Policies and Codes, and add new or amend existing Policies and Codes accordingly;

POLICY SECTION NO. 1.50

- Review recommendations from the President/CEO and the Authority's officers and employees with respect and care, and consider the implications and future consequences of Board policy decisions;
- Review and approve contracts and the making of other major commitments in accordance with the Policies and Codes of the Authority;
- Review and approve the Authority's operating and capital budget and monitor the Authority's financial performance;
- Monitor the performance by the Authority by maintaining effective dialogue and communications with the President/CEO;
- Collaborate with the President/CEO in establishing performance standards for the Authority and its officers and employees;
- Appraise, on a periodic basis, the performance of the President/CEO and provide clear written feedback to the President/CEO; and
- Respect the President/CEO's role and responsibility to implement executive responsibilities for the Authority, and therefore avoid micro-management and intervention in specific management and administrative matters of the Authority.

(c) Standing Board Committees. The Board shall have the following standing committees with the following functions:

(i) *Finance Committee* – The Finance Committee will oversee the financial performance and condition of the Authority and review the operating and capital budget and financial plan, and major financial policies or actions of the Authority. The Finance Committee shall meet at least quarterly each year.

(ii) *Audit Committee* – The Audit Committee shall consist of four Board members and three members of the public. Pursuant to a selection policy, appointment procedures, and conflict-of-interest standards established by the Board, the Audit Committee shall oversee the initial screening and recommendation process for the selection of the public members.

(A) Appointed Public Members. The Board shall appoint the three public members as voting members of the Audit Committee for staggered three-year terms. Public members may serve a maximum of two full terms. The appointed public members shall be from among the following categories of persons, with no more than one appointee from each category at any one time:

(I) A professional with experience in the field of public finance and budgeting.

POLICY SECTION NO. 1.50

- (II) An architect or civil engineer licensed to practice in this state.
- (III) A professional with experience in the field of real estate or land economics.
- (IV) A person with experience in managing construction of large-scale public works projects.
- (V) A person with public or private sector executive level decision making experience.
- (VI) A person who resides within the airport influence area of the San Diego International Airport.
- (VII) A person with experience in environmental justice as it pertains to land use.

(B) Compensation. The three voting public members appointed to the Audit Committee pursuant to the above categories shall be paid for attending Audit Committee meetings at the same rate as that paid for Board members.

(C) Other Members. The Board may appoint other persons to serve as non-voting, non-compensated *ex officio* members on the Audit Committee. The length of the term of office for each such appointment shall be determined by the Board at the time of appointment.

(D) Role of Committee. The Audit Committee shall serve as a guardian of the public trust, acting independently and charged with oversight responsibilities for reviewing the Authority's internal controls, financial reporting obligations, operating efficiencies, ethical behavior, and regular attention to cash flows, capital expenditures, regulatory compliance, and operations.

(E) Meetings. The Audit Committee shall meet a minimum of four times per year and shall, at a minimum, do all the following:

- (I) Regularly review the Authority's accounting, audit, and performance monitoring processes;
- (II) At the time of contract renewal, recommend to the Executive Committee and the full Board its nomination for an external auditor and the compensation of that auditor, and consider at least every three years, whether there should be a rotation of the audit firm or the lead audit partner to ensure continuing auditor independence;

POLICY SECTION NO. 1.50

- (III) Advise the Executive Committee and the Board regarding the selection of the external auditor;
- (IV) Be responsible for oversight and monitoring of internal and external audit functions, and monitoring performance of, and internal compliance with, Authority policies and procedures;
- (V) Be responsible for overseeing the annual audit by the external auditors and any internal audits; and
- (VI) Make recommendations to the full Board regarding paragraphs (I) to (VI), inclusive;
- (VII) Evaluate the Auditor and make recommendations to the Executive Personnel and Compensation Committee and/or the Board regarding his or her performance and compensation.

(F) Voting. Each member of the Audit Committee shall be a voting member. An affirmative vote by at least five members of the Audit Committee shall be required for approval of the annual internal and external audits, including performance monitoring, the auditor's annual audit plan for each fiscal year submitted to the Board for approval, and actions recommending or approving debt financing for the Authority. [P.U.C. §170018]

- (iii) *Executive Personnel and Compensation Committee* – This Executive Personnel and Compensation Committee will evaluate the President/CEO, Auditor and General Counsel and make recommendations to the Board concerning their compensation. In addition, the Executive Personnel and Compensation Committee will review and make recommendations regarding Board Member compensation.
- (iv) *Executive Committee* – The Executive Committee’s role is to monitor the Authority’s implementation of the administrative policy that has been established by the Board and to support the President/CEO in carrying out strategies and policies set by the Board. The Executive Committee’s specific duties and responsibilities shall be:

(a) **Monitor Authority Implementation of Board Policy:**

- The Executive Committee, through the monthly meetings discussed below, will monitor the Authority’s implementation of the administrative policy of the Authority as such policy shall be set by the Board and will report any relevant matters to the full Board, together with any policy recommendations, at a public

POLICY SECTION NO. 1.50

meeting of the Board. Provided, however, that neither the Executive Committee, nor any member of the Executive Committee, will be or become involved in the direct operation of the airports under the jurisdiction of the Authority or be included in the chain of command of any such airport or the Authority for emergency purposes; and

- Undertake such other duties as the Board may delegate or assign from time-to-time.

(b) Conduct Monthly Public Meeting with President/CE) and Executive Staff:

- The Executive Committee will conduct a monthly meeting with the President/CEO and the executive staff to monitor the Authority's implementation of the administrative policy established by the Board. These Executive Committee meetings shall be open to the public, except as otherwise expressly permitted under the Ralph M. Brown Act; and
- Submit any and all policy recommendations to the full Board for consideration at a public meeting of the Board.

(v) *Capital Improvement Program Oversight Committee* – This committee will oversee the implementation of the Capital Improvement Program (“CIP”) to include the investigation and evaluation of the physical/functional, financial, environmental, community aspects, inter-governmental coordination, and public communication/outreach related to all CIP activities.

(6) President/CEO.

(a) Role. The President/CEO's role is to: (i) support the Board in the planning and implementation of the vision, long-term strategy and goals of the Authority, (ii) carry out the overall strategy and Policies and Codes duly adopted by the Board, and (iii) manage and direct the Authority's personnel, operations, finances and facilities.

(b) Responsibilities. The President/CEO's specific duties and responsibilities include the following:

i. **Vision and Mission:**

- Assist in the planning and analysis of, make recommendations for, and implement the vision, long-term strategy and goals as established by the Board; and

POLICY SECTION NO. 1.50

- Provide executive leadership to the officers and employees of the Authority to implement the Authority's vision, long-term strategy and goals as established by the Board.
- ii. **Policy, Administration and Management:**
 - Manage and direct the Authority's operations, finances and facilities professionally, efficiently and fairly;
 - Administer and carry out the Authority's Policies and Codes, and provide appropriate information and make recommendations to the Board regarding the possible need for new Policies and Codes or amendments to existing Policies and Codes;
 - Ensure that the Board is fully supported in its responsibility to adopt a comprehensive plan on the future development of San Diego's regional international airport, ~~including a review of all options for alternative sites~~ including, but not limited to, expansion of the existing airport site and other development options available to address future Airport needs;
 - Perform such other functions that may be set forth in the Authority's other Policies and Codes, or that are necessary for the management and operations of the facilities and airports under the jurisdiction of the Authority;
 - Manage the Authority's programs and services in a manner that is consistent with the Board's vision, long-term strategy, goals, guidelines, Policies and Codes;
 - Direct the communications and inter-governmental relations strategy of the Authority, and the manner in which it is carried out;
 - Prepare and recommend to the Board the Authority's operating and capital budget and financial plan;
 - Maintain effective dialogue and communications with the Board;
 - Provide appropriate information to the Board to facilitate the Board's assessment of the Authority's programs and services;
 - Manage and coordinate the Authority's officers and employees to maintain high standards of professional conduct and to promote the accomplishment of organizational goals with efficiency and economy of resource use;
 - Monitor and evaluate the Authority's officers, employees and independent contractors to, among other things, ensure that the officers, employees and

POLICY SECTION NO. 1.50

independent contractors maintain appropriate performance standards, are attentive to citizen concerns and are responsive to complaints and inquiries;

- Support the Board in its appraisal of managerial and organizational performance;
- Appoint all officers and employees of the Authority, other than the Authority's General Counsel and Auditor; and
- Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which the Authority may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region.

(7) General Principles of Governance. The Board and the Executive Committee, in discharging their respective powers, duties and responsibilities under this Policy and under any other applicable laws, Policies or Codes, shall act in accordance with the following:

- (a) Exercise their respective business judgment to act in what they reasonably believe to be in the best interests of the Authority's constituents and the public that the Authority serves;
- (b) Act in accordance with the highest ethical standards as set forth in the Authority's other Policies and Codes;
- (c) Ensure that other existing and planned future commitments do not interfere with their commitments, duties and responsibilities to the Authority;
- (d) Except in extraordinary circumstances, attend all duly noticed meetings and spend the time needed and meet as frequently as necessary to properly discharge their powers, duties and responsibilities;
- (e) Except in extraordinary circumstances, attend any appropriate Board orientation programs, and review Board orientation documentation and other materials that may be distributed to the Board from time to time;
- (f) Listen with due regard to the input of each member of the Board and the Executive Committee, as the case may be, and not attempt to dominate the discussions or the decision-making process of the Board and the Executive Committee, as the case may be; and
- (g) Comply with requirements of law applicable to the Board and the Executive Committee, as the case may be, under all relevant laws (including the Authority Act) and the Authority's other Policies and Codes.

(8) General Provisions - Committees.

~~(a) Each standing committee of the Board shall include an Executive Committee member.~~

~~(b)~~(a) All standing committee appointments shall be for one-year terms, except as otherwise prescribed or modified by the Board in its sole discretion.

~~(c)~~(b) The Board may establish or maintain additional standing or *ad hoc* Board committees from time to time as necessary or appropriate in accordance with the Authority's Policies and Codes.

(9) Periodic Evaluation. The Board shall review this policy on a periodic basis to ascertain whether any modification is required to meet the then-current needs of the Authority and to maintain consistency with the best-in-class governance principles and practices of other airport authorities and governmental entities.

[Amended by Resolution No. 2019-0110 dated December 5, 2019.]

[Amended by Resolution No. 2019-0034 dated April 4, 2019.]

[Amended by Resolution No. 2013-0132 dated December 12, 2013]

[Amended by Resolution No. 2012-0133 dated December 13, 2012]

[Amended by Resolution No. 2011-0052 dated May 5, 2011]

[Amended by Resolution No. 2010-0008 dated February 4, 2010]

[Amended by Resolution No. 2009-0038 dated April 2, 2009]

[Amended by Resolution No. 2009-0009 dated February 5, 2009]

[Amended by Resolution No. 2008-0029 dated March 6, 2008]

[Amended by Resolution No. 2007-0085 dated July 5, 2007]

[Amended by Resolution No. 2006-0080 dated July 6, 2006]

[Amended by Resolution No. 2004-0033 dated April 5, 2004]

[Amended by Resolution No. 03-060 dated October 2, 2003]

[Amended by Resolution No.03-005R dated February 6, 2003]

[Adopted by Resolution No. 2002-2 dated November 25, 2002.]

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Reject the Claim of Maria Castro

Recommendation:

Adopt Resolution No. 2020-0018 rejecting the Claim of Maria Castro.

Background/Justification:

On December 30, 2019, Maria Castro filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Castro alleges that while she was in the vicinity of Gate 4 in Terminal One at San Diego International Airport she slipped on a slippery substance and fell. Castro claims damages in an unstated amount in excess of Ten Thousand Dollars.

As described above, Castro alleges that on July 1, 2019, she was in the vicinity of Gate 4 in Terminal One when she slipped on a slippery substance and fell. She claims her injuries include a torn peroneal tendon.

Castro's claim should be denied. An investigation into the alleged incident revealed that claimant told responding officers that she slipped on a butter pack on the floor in the area next to the Einstein Bagel concession. She claims she did not see the butter pack until after she fell. Paramedics treated the claimant and transported her to the hospital for treatment. The Authority had no notice of an unsafe or dangerous condition prior to the incident. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL



**ACCIDENT OR DAMAGE
CLAIM FORM**

Please complete all sections.
Incomplete submittals will be
returned, unprocessed. Use a
typewriter or print in ink.

FOR AUTHORITY USE ONLY	
Document No.:	_____
Filed:	_____

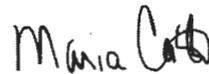
1) Claimant Name: Maria Castro	
2) Address to which correspondence regarding this claim should be sent: Martinian & Associates 2801 Cahuenga Blvd., West Los Angeles CA 90068	
Telephone No.: 3238501900	Date: 12/30/2019
3) Date and time of incident: 07/01/2019	
4) Location of incident: San Diego Airport, 3225 N Harbor Dr, San Diego, CA 92101	
5) Description of incident resulting in claim: On July 1, 2019 the claimant was traveling from San Jose to San Diego. When the claimant was at/near gate number 4, she slipped on a slippery substance and fell.	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: Agents, employees, agents, servants, employees, associates, partners of San Diego Airport.	
7) Persons having firsthand knowledge of incident:	
Witness (es) N/A	Physician(s): UC San Diego Hospital; Ekren Physical Therapy
Name:	Name: John Harker
Address:	Address:
Phone:	Phone:

ATTACHMENT A

8) Describe property damage or personal injury claimed: Among other injuries, including but not limited to torn peroneal tendon.
9) Owner and location of damaged property or name/address of person injured: Maria Castro 2593 Countryside Blvd., apt 302, Clearwater FL 33761
10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included. In excess of \$ 10,000.00, according to proof at the time of trial.

Dated: 12/30/2019

Claimant:



(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

RESOLUTION NO. 2020-0018

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF MARIA
CASTRO

WHEREAS, on December 30, 2019, Maria Castro filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims to have suffered as the result of a trip and fall in Terminal One at San Diego International Airport; and

WHEREAS, at its regular meeting on February 6, 2020, the Board considered the claim filed by Maria Castro and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Maria Castro; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code § 30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego
County Regional Airport Authority at its regular meeting this 6th day of February,

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Reject the Claim of Carolyn Toder

Recommendation:

Adopt Resolution No. 2020-0019 rejecting the Claim of Carolyn Toder.

Background/Justification:

On December 16, 2019, Carolyn Toder filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Toder alleges that while undergoing security screening in Terminal Two at San Diego International Airport she left her laptop computer in a bin at the checkpoint. Toder claims her computer was damaged before it was returned to her and that cash was stolen. Toder claims damages in the amount of \$6,328.73 to cover the repair of the broken computer, shipping, missing money and emotional distress.

As described above, Toder alleges that on July 1, 2019, she was separated from her handbag, luggage, shoes and laptop while she underwent additional screening at Checkpoint 5 in Terminal Two at San Diego International Airport. She claims the TSA agents screening her withheld her computer and, in the process, \$500 cash disappeared from her handbag, which was in the same bin. She further claims the computer was mishandled in the process, resulting in damage that would need repair.

Toder's claim should be denied. All of Toder's allegations relate to events which occurred during the TSA security screening process and within the exclusive TSA screening area. An investigation into the alleged incident revealed that at no time was claimant's handbag out of her sight, and the handbag and shoes were never in the same bin with the computer, which the claimant failed to collect at the conclusion of screening. The bin with claimant's handbag and shoes remained next to her while she underwent a very brief and non-invasive pat down. After the additional screening was concluded, claimant sat on the steel table and put her shoes back on grabbed her purse and suitcase. After the claimant left the screening area entirely the unclaimed computer was found, and TSA agents attempted to locate its owner. It was collected and placed in the bin for Lost and Found to collect. At no time is the computer observed being mishandled. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL



**ACCIDENT OR DAMAGE
CLAIM FORM**

Please complete all sections.
Incomplete submittals will be
returned, unprocessed. Use a
typewriter or print in ink.

FOR AUTHORITY USE ONLY	
Document No.:	_____
Filed:	_____

1) Claimant Name: <u>Carolyn Todee</u>	
2) Address to which correspondence regarding this claim should be sent: <u>P.O. BOX 7651 SANTA CRUZ, CA 95061</u>	
Telephone No.: <u>831 227-7990</u>	Date: <u>12/16/19</u>
3) Date and time of incident: <u>Nov 4, 2019</u>	
4) Location of incident: <u>SAN DIEGO Airport - Alaska check Point</u>	
5) Description of incident resulting in claim: <u>Please see attached letter -</u> <ul style="list-style-type: none"> ① Computer was taken, @ TSA & Returned Broken ② \$ 500.- taken out of Purse / missing ③ Return Delivery lost ④ Emotional Distress 	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: <u>see video footage of officers - I can point out</u>	
7) Persons having firsthand knowledge of incident:	
Witness (es) <u>Bernie Cordes MD</u>	Physician(s): <u>Dr. Darlene Zanker</u>
Name: _____	Name: <u>B</u>
Address: <u>PO Box 3997 Santa Cruz CA 95063</u>	Address: <u>2018 Mission St Santa Cruz CA 95060</u>
Phone: <u>831 406 7326</u>	Phone: <u>931 706 2226</u>

ATTACHMENT A

8) Describe property damage or personal injury claimed:

Intentional Infliction of Stress & distress
15" mac book pro Damaged - see Report
500.- cash missing from purse
stress / distress caused by Intentional Mischiefe
(see letter)

9) Owner and location of damaged property or name/address of person injured:

Carolyn Toole
PO Box 7051
Santa Cruz CA
95061

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

Computer Repair	686.11
stolen cash	500.-
fed ex return	142.62
Intentional Stress	5000.00
	<hr/>
	\$ 6328.73

Dated: 12/16/19

Claimant:


(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

ATTACHMENT A

December 10, 19

Carolyn Toder
P.O. Box 7651
Santa Cruz, CA 95061

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

RE: Claim for Damages -
Mishandled property - causing damage - Returned Broken Computer
#8 – Basis of Claim, #9 – Description of Damage and Loss
Emotional Distress

Dear Lost and Found:

Please reimburse me for the damages done to my computer while in your care. My computer was mishandled, opened unnecessarily, shut down incorrectly, and was returned broken. I am filing a Claim to repair my damaged computer due to the mishandling of my property on Nov. 4, 2019 including the cost for returning item.

HISTORY: On Friday, November 01, 2019 I entered the Monterey Airport (MRY) to board Alaska flight 3486, leaving 12:00pm to San Diego Airport (SAN). A huge red spot on my right knee set off the body scanner. The agent looked at inspected my knee, saw the injury and let me pass by, without incident.

On Monday, November 04, 2019 I entered the San Diego Airport (SAN) to board Alaska flight 3485, leaving at 9:40am to Monterey Airport (MRY). A huge red spot on my right knee set off the body scanner. I was treated like a terrorist, detained out of line, separated from my luggage, handbag, shoes, and laptop. Laptop & \$500.00 disappeared.

Details: At SAN as I approached the security checkpoint and conveyor belt, I was asked to take my computer out of my carry-on luggage and place it in a bin with my shoes and handbag, which I did, and as I did in MRY. I passed the metal detector and was taken to a 3D scanner, which detected a huge hot spot on the back of my injured right knee.

I was being moved away and separated from my luggage and the bin holding my property. I was handled and treated without regard to my pain or injury even though it was clearly marked on my boarding pass that I had required wheelchair assistance. I pulled up my right pant leg to show the attending security agent my severely scared and injured knee. The agent said that was not enough.

The agent said, she had to “pat” down and compress my leg and knee. At that point, I exclaimed that she was not going to touch my knee, and that I was in incredible pain and compression would be injurious to it. This escalated the situation. The agent put her hand on her hip near her gun and said, “You don’t tell me what to do, I tell you what to do” and then ordered me to sit down, which I did, while she called another armed security agent. I continued to ask for my property, which I was still separated from. Then I was told to stand up. I tried to explain that each time I sit and stand it causes serious pain and said “I’m not sitting again, please do what you need to do while I stand”. More time went by. At some point during the end of this demeaning unnecessary transaction, the TSA security-check-agent handed me handbag and my shoes as I grabbed my luggage. I was disoriented from the experience. When I arrived at the gate, my name was called, to let me know there was a wheelchair ready to take me onboard.

ATTACHMENT A

When I arrived in Monterey, CA Monday afternoon I went straight to my friend Bernard Cordes who happens to be a M.D. After hearing about setting off the full body heat scanner Bernard asked me to go to the ER to rule out a blood clot or something needing immediate attention, which I did.

When I finally came home and unpacked, I realized my laptop was missing. It was immediately clear to me when and how this happened. I was grateful I knew my name was clearly labeled on the back of my computer. Knowing this I wondered why TSA had not called me or announced it back at SAN. Without haste I called SAN TSA lost and found. Within a few hours lost and found called me back to say they identified my property, which was then labeled item: 1700456. Then I was told I need to create a FedEx account and pay to get my computer back, the one TSA withheld and took.

After speaking with lost and found I was transferred to SAN TSA manager Mr. Everette Lucero. I explained my frustration with my treatment and being separated from my property. I explained that every time I have flown in the past I have been given my bin on the conveyor belt back, and that no agent has ever taken my property or belongings out of the bin and handed them to me. Mr. Lucero stated that if a computer was found inside a security check bin and it was labeled with an identity, which mine was, my name would have been announced on the intercom and when I arrived at the gate. That did not happen.

A wheelchair was announced at the gate for me, not my computer. After a long discussion of my complaints & concerns Mr. Lucero encouraged me to file a formal Claim form 95 with TSA to get reimbursement for my lost, stolen and damaged items. After speaking with Mr. Lucero, I realized my passport & cash were inside my handbag, inside the same bin that my laptop had disappeared from. I quickly went into my Passport and notice \$500.00 missing. I called Mr. Lucero back in exacerbation and left a message.

I am seeking reimbursement for the physical property losses that look place at the San Diego airport, Monday, November 04, 2109 due to mishandling of property & damage done while under your care.

I am also seeking damages for intentional infliction of emotional distress for ongoing anxiety related to this incident which I sought medical help for and lost a month of productive time.

Please see attached letter from Kevin McCartney of IT Amazing, Apple sales and repairs company located in Scotts Valley, CA regarding the cost to repair the returned broken property-computer.

CLAIM TOTAL

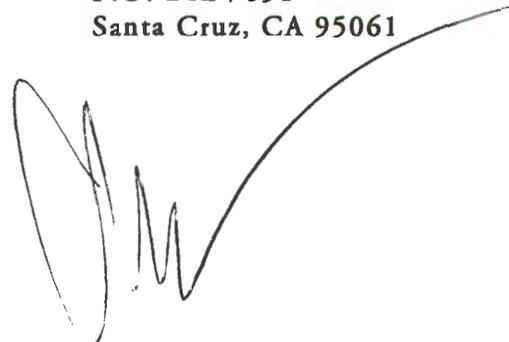
Computer repair	\$ 686.11
Stolen cash	\$ 500.00
FedEx return	\$ 142.62

PROPERTY CLAIM	\$1,328.73
EMOTIONAL DISTRESS	\$5,000.00
TOTAL CLAIM	\$6,328.73

**Please Remit: Carolyn Toder
P.O. Box 7651
Santa Cruz, CA 95061**

Attachments:

- Cover letter
- Claim Form
- Repair Estimate
- Boarding passes
- Original receipt
- FedEx return shipping receipt
- Police Report case number: 19-06290.



ATTACHMENT A

Dear whomever this matters to:

My name is Kevin McCartney, I own I.T. Amazing in Scotts Valley, California; we fix Macs for a living. I met with Carrie Toder on Friday November 15, 2019. She complained of a flickering on her display, which wasn't present prior to her various incidents with TSA at the San Diego airport.

The following is a report of my findings:

- We witnessed the screen flickering that Carrie complained of, particularly when browsing Google Chrome. This would be indicative of a physical mishandling; I suspect a drop of about 3 feet which landed on the black rear clutch of the MacBook Pro.
- We've witnessed a hard drive that is failing.
- We've witnessed the DVD drive refusing to read discs.
- The battery we installed on the Mac in January 15th, 2019 is no longer healthy.

The following is an Itemized list of what it would take to sensibly repair the Machine, sensibly meaning we're not trying to buy her a new sexy MacBook, just get it working again:

- A replacement NewerTech Battery is \$119.
 - A logic board repair is \$289
 - A DVD drive is \$49
 - The labor for everything is \$199.
- Total to restore the Machine: \$686.11

Sincerely,



Kevin McCartney
Owner/Operator, I.t. Amazing!
2 Camp Evers Ln
Scotts Valley, CA 95066
831.431.6995
kevin@itamazing.com



Tracking ID Details

[Back](#)

Tracking ID Summary

[Help Hide](#)

Billing Information

Tracking ID no.	814854083382
Invoice no.	4-958-07625
Account no.	6937-9219-3
Bill date	11/05/2019
Total Billed	\$142.62
Tracking ID Balance due	\$0.00
Status	Paid CC

Messages

Package sent from: 92102 zip code
 Distance Based Pricing, Zone 4
 Fuel Surcharge - FedEx has applied a fuel surcharg [Read More](#)

[View Invoice History](#)

[View signature proof of delivery](#)

Transaction Details

[Help Hide](#)

Sender Information

CAROLYN TODER
 TODER, CAROLYN
 146 BLAINE ST APT I
 SANTA CRUZ CA 95060-2862
 US

Recipient Information

CAROLYN TODER
 146 BLAINE ST APT I
 SANTA CRUZ CA 95060
 US

Shipment Details

Ship date	11/05/2019
Payment type	Shipper
Service type	FedEx Priority Overnight
Zone	04
Package type	FedEx Large Box
Rated weight	7.00lbs
Pieces	1
Meter No.	
Declared value	\$3,600.00

Charges

Transportation Charge	90.78
Declared Value Charge	36.00
Fuel Surcharge	7.44
Courier Pickup Charge	4.00
Residential Delivery	4.40
Weekday Delivery	0.00
Direct Signature	0.00
Total charges	\$142.62

Original Reference

Customer reference no. NO REFERENCE INFORMATION
 Department no.
 Reference #2
 Reference #3

Proof of Delivery

Delivery date 11/06/201909:31
 Service area code AA
 Signed by C.TODER

[View signature proof of delivery](#)

[Back](#)

1



420 Ninth Avenue, New York, NY 10001 • Fax: 212.239.7770

PHOTO 1-212 444-6600 1-800 947-9950
 DIGITAL PHOTO 1-212 444-6700 1-800 947-9978
 VIDEO 1-212 444-5000 1-800 947-9910
 PRO AUDIO 1-212 444-5070 1-800 947-1183

To Inquire About Your Order Tel: 212.239.7765 - 800.221.5743 • Fax: 212.502.9426 - 866.527.7375

The Professional's Source

www.BandH.com



Order No.: 420881980
 Reference No.: 1024063604

Sold To: CARRIE TODER
 CARRIE TODER
 P.O. BOX 7651
 SANTA CRUZ, CA 95061
 USA

1440 x 900

Bill Phone: (831)426-1531

Invoice Date	Customer Code	Terms	Order Date	Purchase Order Number	Salesperson	Ship Via	
01/17/13	32362277		01/17/13		WB	PRIORITY MAIL	
Qty Ord	Qty Ship	Qty Bko	Item Description		SKU#/MFR#	Item Price	Amount
1	1		FILEMAKER FILEMAKER BENTO 4 Salesperson Code: WB Qualifies for Free Shipping Within the Contiguous USA		FIB4 (H1058LLJA)	59.99	59.99
1	1		APPLE APCARE PROTECTION PLAN F/MACBOOK PRO Salesperson Code: WB SERIAL #: DF9C6X8GGG88 Qualifies for Free Shipping Within the Contiguous USA		APACPPMBP (H0U12LLJA)	244.00	244.00
1	1		STM JACKET/MED 15" LAPTOP SLV- CHOCLT/ORNG Salesperson Code: WB Qualifies for Free Shipping Within the Contiguous USA		5MDP21422 (DP-2142-2)	40.00	40.00
1	1		APPLE MACBK PRO/CIT/2.6G/BGB/750GB/15.4" AG Salesperson Code: WB SERIAL #: ST02K103EF10A Qualifies for Free Shipping Within the Contiguous USA Manufacturer's Rebate Free Item		APMBPZ1042 (Z0MY-MD1042)	2,349.00	2,349.00
1	1		MOPHIE JUICEPACK PLUS F/IPHONE 4G (MAGENTA) Salesperson Code: WB SERIAL #: TR1232506340-MA Qualifies for Free Shipping Within the Contiguous USA		MOJPP4M (1162_JPP4M)	99.95	99.95

ORIGINAL COST

Continued on Next Page ...

RESOLUTION NO. 2020-0019

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF CAROLYN
TODER

WHEREAS, on December 16, 2019, Carolyn Toder filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims to have suffered as the result of leaving her laptop computer at a security checkpoint while undergoing screening in Terminal Two at San Diego International Airport; and

WHEREAS, at its regular meeting on February 6, 2020, the Board considered the claim filed by Carolyn Toder and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Carolyn Toder; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code § 30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: FEBRUARY 6, 2020

Subject:

Reject the Claim of Judith Jourdain Earl

Recommendation:

Adopt Resolution No. 2020-0020, rejecting the Claim of Judith Jourdain Earl.

Background/Justification:

On December 12, 2019, Judith Jourdain Earl filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Jourdain Earl alleges that while walking from the boarding gate area to the restroom in Terminal One at San Diego International Airport she slipped on some liquid and fell to the ground. Jourdain Earl claims damages in an unstated amount to cover medical treatment.

As described above, Jourdain Earl alleges that on October 26, 2019, she was walking from her boarding gate in Terminal One to the restroom. She states she slipped on some liquid and the length of her body hit the floor while the left side of her head hit the adjacent wall.

Jourdain Earl's claim should be denied. An investigation into the alleged incident revealed no notice of an unsafe or dangerous condition, including no report of liquid on the floor. The claimant refused medical treatment even though a medic responded to the scene. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO
COUNTY
REGIONAL
AIRPORT
AUTHORITY

ACCIDENT OR DAMAGE

CLAIM FORM

Please complete all sections.
Incomplete submittals will be
returned, unprocessed. Use a
typewriter or print in ink.

FOR AUTHORITY USE ONLY

Document No.: _____

Filed: _____

1) Claimant Name: JUDITH L. JOURDAIN-EARL	
2) Address to which correspondence regarding this claim should be sent: 2 JAYSTONE COURT SILVER SPRING, MD 20905	
Telephone No.: 301 989-9858	Date: 12-12-2019
3) Date and time of incident: SATURDAY, OCTOBER 26, 2019 APPROX 5 PM (1700 HOURS)	
4) Location of incident: SAN DIEGO COUNTY AIRPORT, TERMINAL ONE - HALLWAY NEAR GATE 4	
5) Description of incident resulting in claim: AS I WAS WALKING FROM THE GATE TO THE RESTROOM, I SLIPPED ON SOME LIQUID ON THE FLOOR AND FELL TO THE GROUND. THE LENGTH OF MY BODY HIT THE FLOOR AND THE LEFT SIDE OF MY HEAD HIT THE ADJACENT WALL. NUMEROUS PASSERBYS STOPPED TO CHECK ON ME, SOMEONE HELPED ME TO MY FEET. I CALLED MY HUSBAND WHO WAS STILL AT THE GATE. HE CAME TO THE SITE. THE WITNESS LISTED BELOW WAITED WITH ME UNTIL MY HUSBAND ARRIVED.	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: UNKNOWN (DON'T KNOW WHO WAS RESPONSIBLE FOR CLEANING SPILL)	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name: GENTRY DABLING	Name:
Address: _____	Address:
Phone: 801-602-8308	Phone:

8) Describe property damage or personal injury claimed:

I'VE EXPERIENCED PAIN IN MY NECK, UPPER & LOWER BACK, BOTH PELVIC BONES / HIPS & RIGHT UPPER ARM SINCE THE TIME OF THE FALL.

9) Owner and location of damaged property or name/address of person injured:

JUDITH L. JOURDAIN-EARL
2 JAYSTONE COURT
SILVER SPRING, MD 20905

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

MEDICAL CARE IS ONGOING, SO NO AMOUNT OF DAMAGES IS CLAIMED AT THIS TIME.

Dated: 12/12/2019

Claimant: *Judith L Jourdain-Earl*
(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

RESOLUTION NO. 2020-0020

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF JUDITH
JOURDAIN EARL

WHEREAS, on December 12, 2019, Judith Jourdain Earl filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims to have suffered as the result of a trip and fall in Terminal One at San Diego International Airport; and

WHEREAS, at its regular meeting on February 6, 2020, the Board considered the claim filed by Judith Jourdain Earl and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Judith Jourdain Earl; and

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code § 30106); and

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Board Communication

Date: February 7, 2020
To: Board Members
Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Chief Financial Officer
Subject: Accept the Unaudited Financial Statements for Six Months Ended
December 31, 2019 and 2018:

Attached is the Authority's Unaudited Financial Statements for the Six Months Ended December 31, 2019 and 2018 that was presented to the Finance Committee on January 27, 2020.



SAN DIEGO
INTERNATIONAL AIRPORT

LET'S **GO.**

Review of the Unaudited Financial Statements for the Six Months Ended December 31, 2019 and 2018

Presented by:

Scott Brickner

Chief Financial Officer

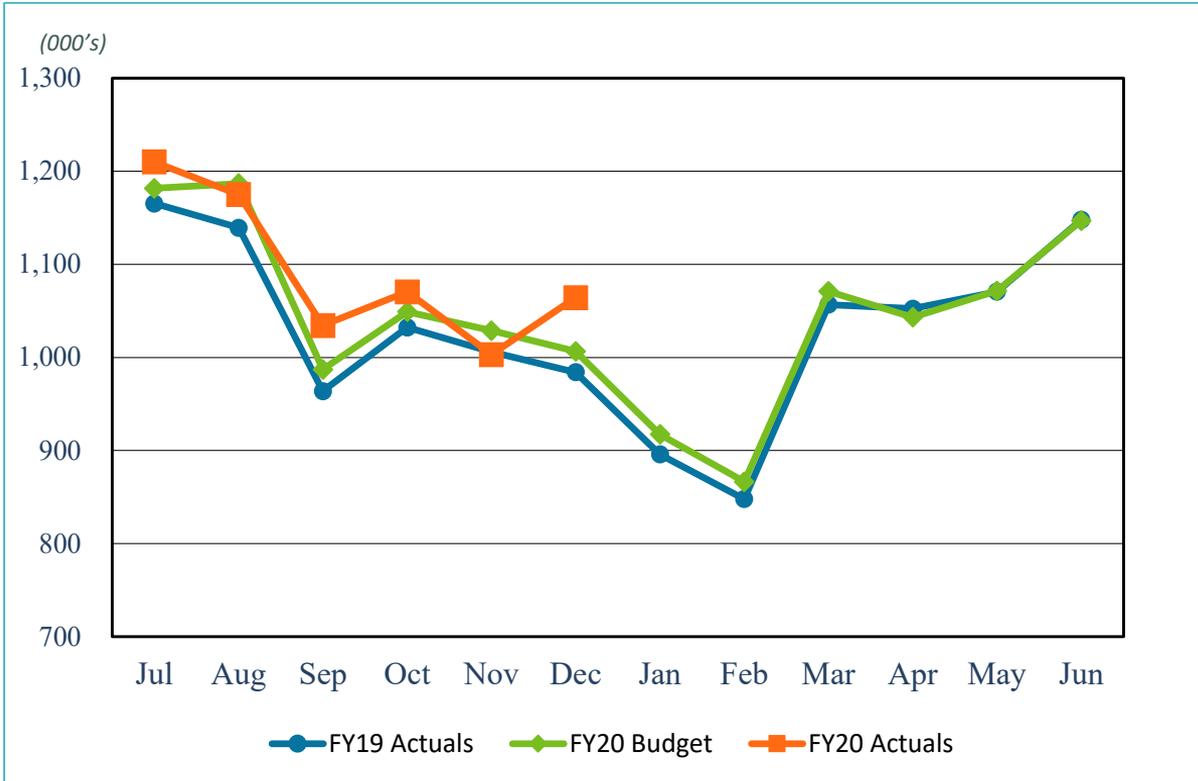
and

Liz Stewart

Senior Manager, Accounting

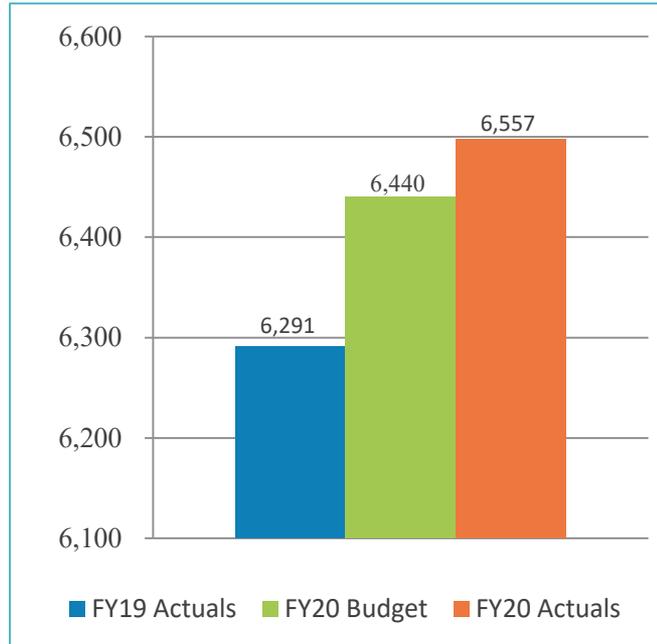
January 27, 2020

Enplanements

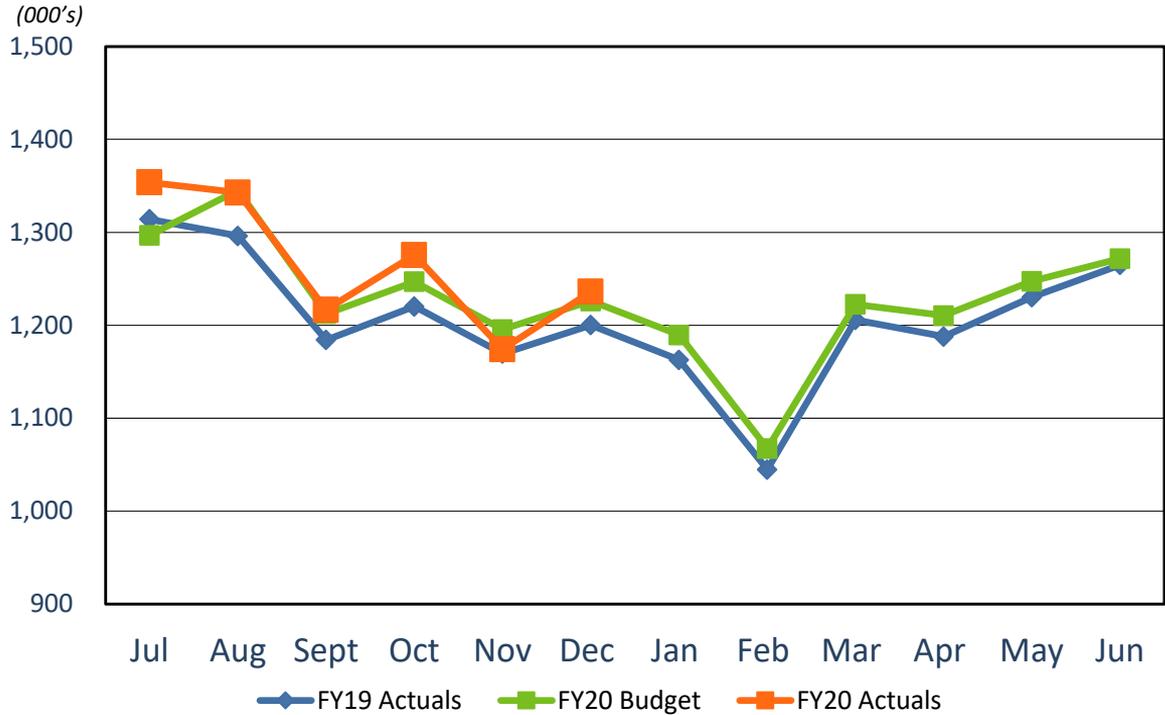


FY20 YTD Act Vs.
FY19 YTD Act
4.2%

FY20 YTD Act Vs.
FY20 YTD Budget
1.8%

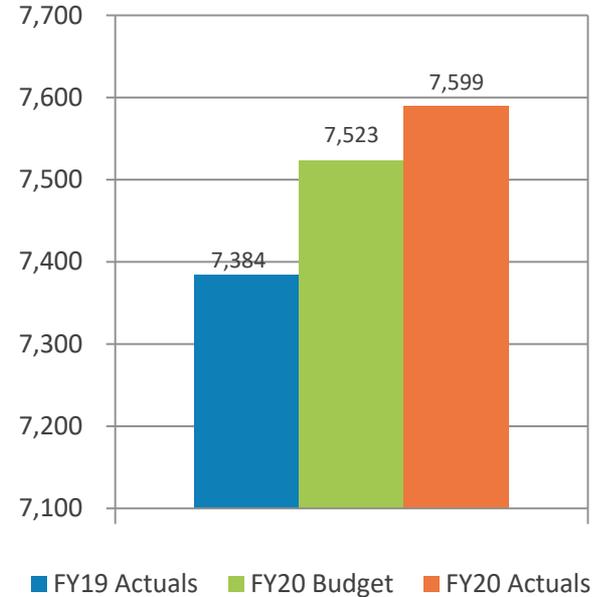


Gross Landing Weight Units (000 lbs)



FY20 YTD Act Vs.
FY19 YTD Act
2.9%

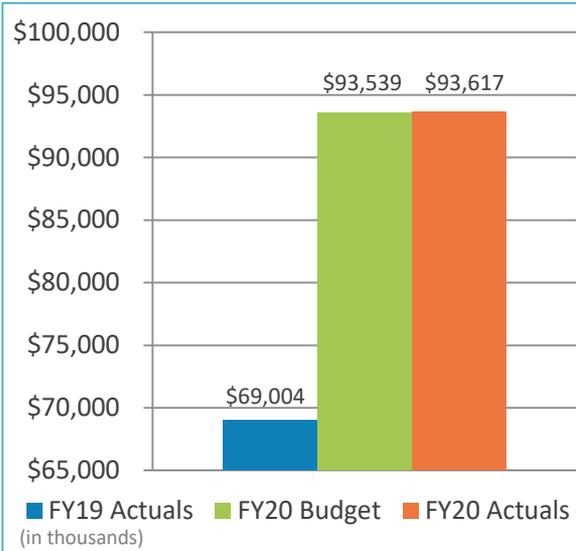
FY20 YTD Act Vs.
FY20 YTD Budget
1.0%



Operating Revenue (Unaudited)

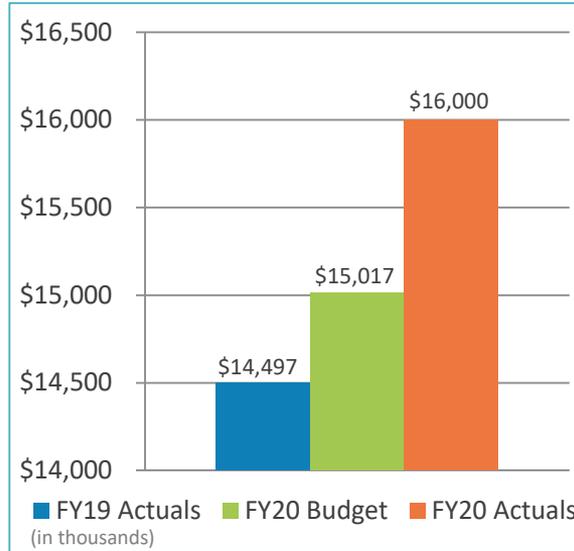
Aviation

FY20 YTD Act Vs. FY19 YTD Act 35.7%	FY20 YTD Act Vs. FY20 YTD Budget 0.1%
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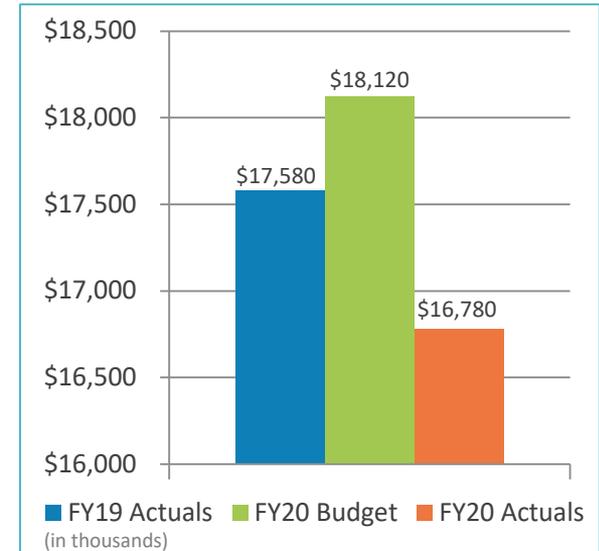
Terminal Concessions

FY20 YTD Act Vs. FY19 YTD Act 10.4%	FY20 YTD Act Vs. FY20 YTD Budget 6.5%
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Rental Car

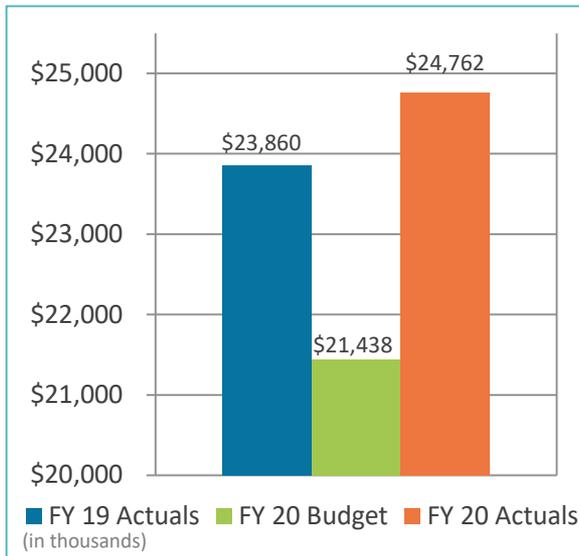
FY20 YTD Act Vs. FY19 YTD Act -4.6%	FY20 YTD Act Vs. FY20 YTD Budget -7.4%
---	--



Operating Revenue (Unaudited)

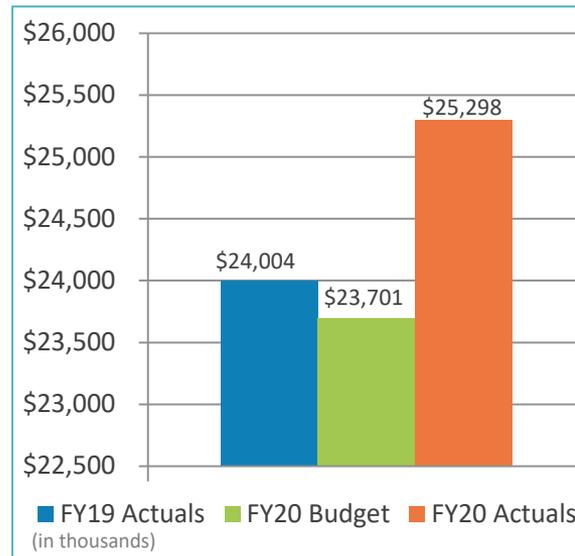
Parking Revenue

FY20 YTD Act Vs. FY19 YTD Act 3.8%	FY20 YTD Act Vs. FY20 YTD Budget 15.5%
--	--

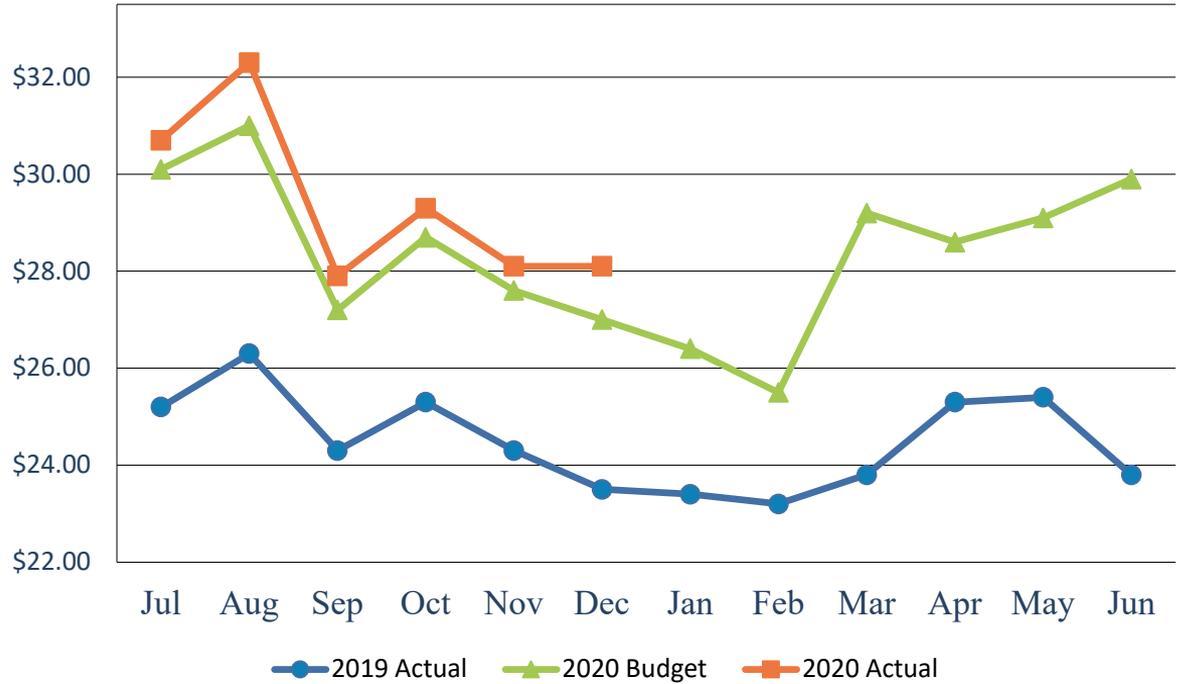


Other

FY20 YTD Act Vs. FY19 YTD Act 5.4%	FY20 YTD Act Vs. FY20 YTD Budget 6.7%
--	---



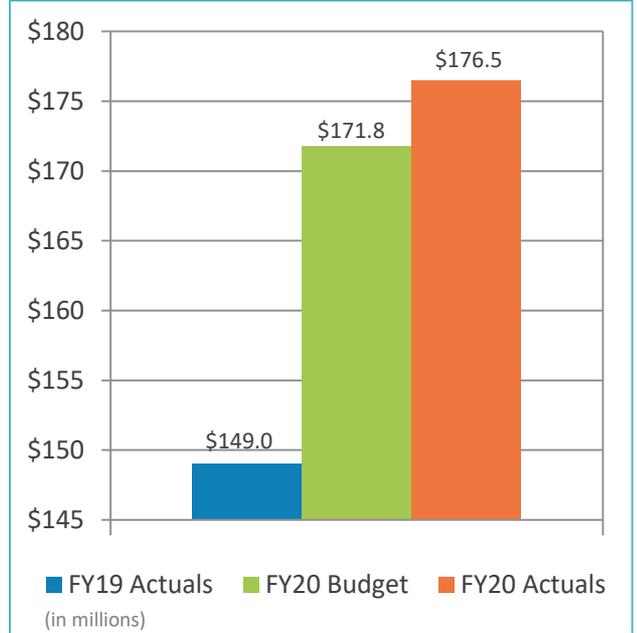
Total Operating Revenue (Unaudited)



(in millions)

FY20 YTD Act Vs.
FY19 YTD Act
18.5%

FY20 YTD Act Vs.
FY20 YTD Budget
2.7%



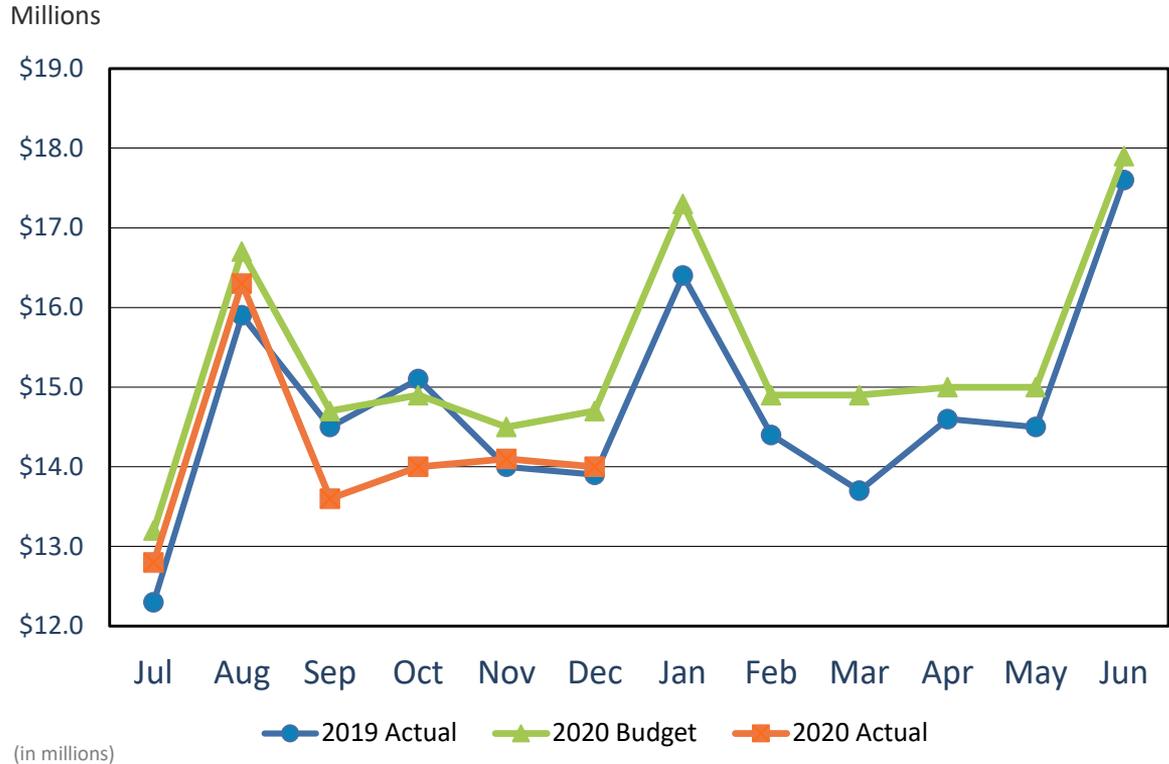
(in millions)

Operating Revenues

for the Six Months Ended December 31, 2019 (Unaudited)

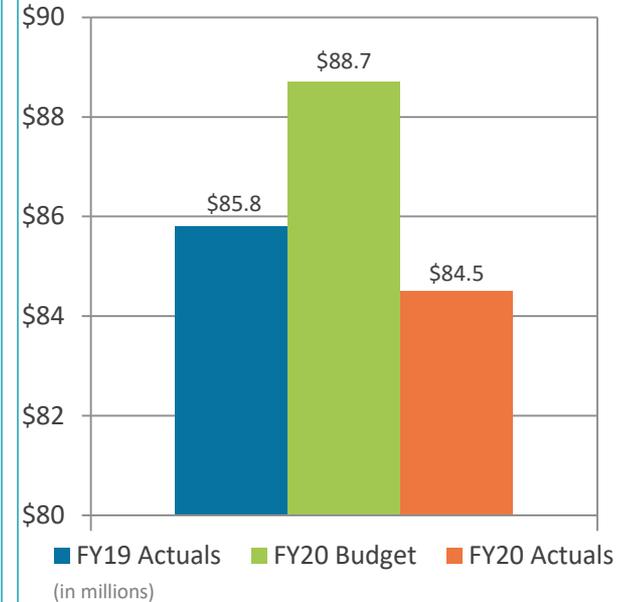
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Aviation	\$ 93,539	\$ 93,617	\$ 78	-	\$ 69,004
Terminal concessions	15,017	16,000	983	7%	14,497
Rental car	18,120	16,780	(1,340)	(7)%	17,580
Parking	21,438	24,762	3,324	16%	23,860
Other operating	23,701	25,298	1,597	-	24,004
Total operating revenues	\$ 171,815	\$ 176,457	\$ 4,641	3%	\$ 148,945

Total Operating Expenses (Unaudited)



FY20 YTD Act Vs.
FY19 YTD Act
1.5%

FY20 YTD Act Vs.
FY20 YTD Budget
4.7%



Operating Expenses

for the Six Months Ended December 31, 2019 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Salaries and benefits	\$ 24,621	\$ 23,840	\$ 781	3%	\$ 22,265
Contractual services	23,141	21,720	1,421	6%	24,788
Safety and security	16,345	15,820	525	3%	15,081
Space rental	5,095	5,102	(7)	-	5,094
Utilities	7,501	7,124	377	5%	7,246
Maintenance	6,538	6,522	16	-	6,472
Equipment and systems	114	146	(32)	(28)%	141
Materials and supplies	222	298	(76)	(34)%	275
Insurance	812	714	98	12%	652
Employee development and support	656	593	63	10%	519
Business development	1,507	896	611	41%	1,565
Equipment rental and repairs	2,130	1,751	378	18%	1,708
Total operating expenses	\$ 88,682	\$ 84,526	\$ 4,156	5%	\$ 85,806

Net Operating Income (Loss) Summary

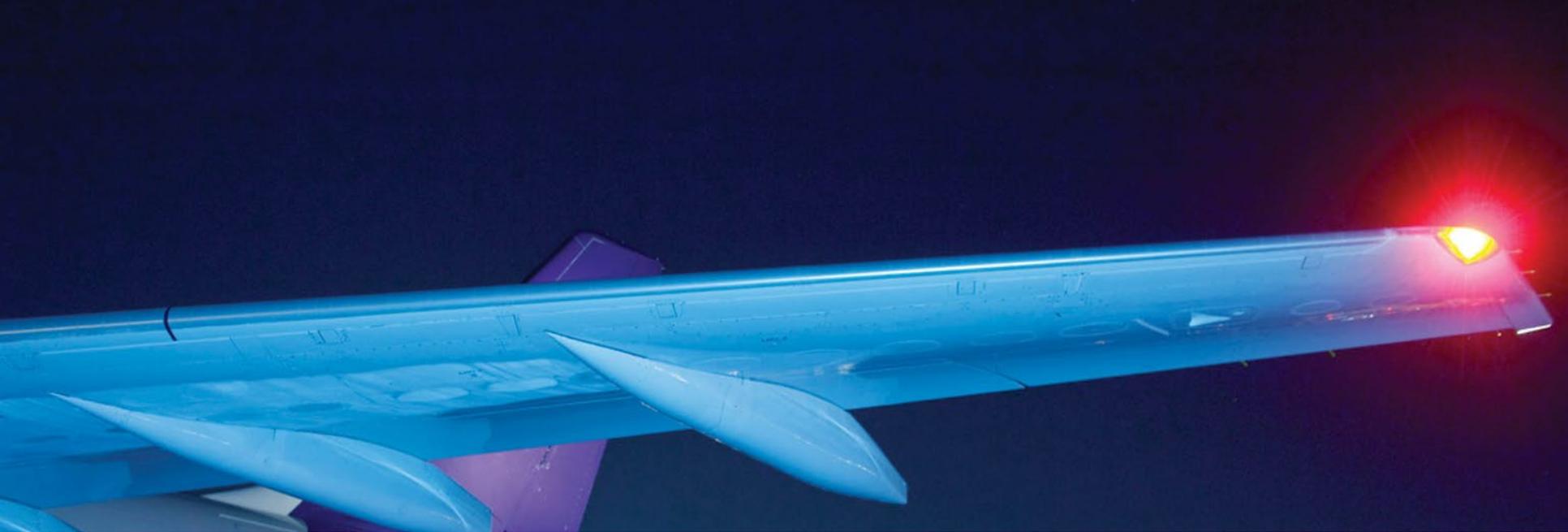
for the Six Months Ended December 31, 2019 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 171,815	\$ 176,457	\$ 4,641	3%	\$ 148,945
Total operating expenses	88,682	84,526	4,156	5%	85,806
Income from operations	83,133	91,931	8,797	11%	63,139
Depreciation	62,165	62,165	-	-	55,835
Operating income (loss)	\$ 20,968	\$ 29,766	\$ 8,797	42%	\$ 7,304

Nonoperating Revenues & Expenses

for the Six Months Ended December 31, 2019 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Passenger facility charges	\$ 23,199	\$ 23,866	\$ 667	3%	\$ 22,637
Customer facility charges (Rental Car Center)	20,785	20,920	135	1%	20,808
Quieter Home Program, net	(1,579)	(1,738)	(159)	(10)%	(1,320)
Interest income	8,372	8,988	616	7%	8,104
Interest expense (net)	(35,668)	(36,416)	(748)	2%	(34,882)
Other nonoperating revenue (expense)	-	2,446	2,446	-	2,213
Nonoperating revenue, net	15,109	18,066	2,957	20%	17,560
Change in net position before grant contributions	36,077	47,832	11,754	33%	24,864
Capital grant contributions	2,956	2,348	(608)	(21)%	4,515
Change in net position	\$ 39,033	50,180	\$ 11,146	29%	\$ 29,379



**Statements of Net Position (Unaudited)
December 31, 2019 and 2018**

Statements of Net Position (Unaudited)

As of December 31, 2019 and 2018

(In Thousands)

	<u>2019</u>	<u>2018</u>
Assets and Deferred Outflows of Resources		
Current assets	\$ 126,349	\$ 127,192
Cash designated for capital projects and other	78,390	40,559
Restricted assets	687,651	474,741
Capital assets, net	1,740,945	1,710,786
Other assets	290,643	198,444
Deferred outflows of resources	35,261	23,685
Total assets and deferred outflows of resources	\$ 2,959,239	\$ 2,575,407

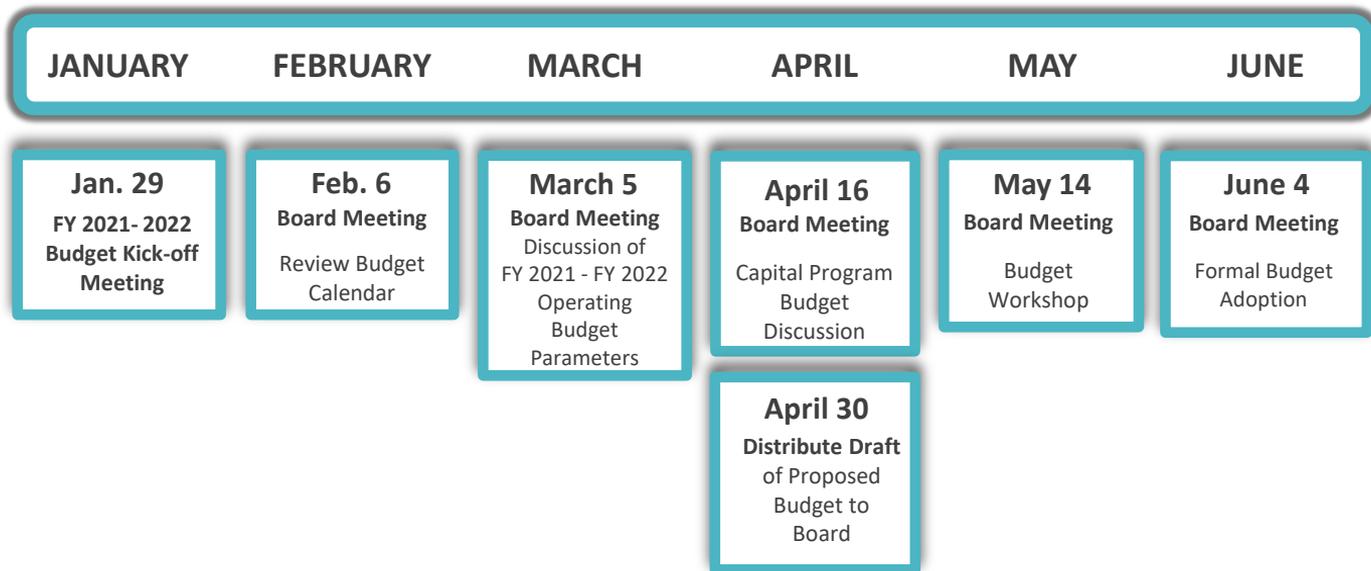
Statements of Net Position (Unaudited)

As of December 31, 2019 and 2018

(In Thousands)

	<u>2019</u>	<u>2018</u>
Liabilities and Deferred Inflows of Resources		
Current liabilities	\$ 73,671	\$ 60,311
Liabilities payable from restricted assets	63,572	56,379
Long term liabilities	1,911,554	1,615,185
Deferred inflows of resources	6,961	4,228
Total liabilities and deferred inflows of resources	\$ 2,055,758	\$ 1,736,103
Total net position	\$ 903,481	\$ 839,304

Budget – Timeline of Key Dates





Questions?

Board Communication

Date: February 6, 2020
To: Board Members
Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Vice President, Chief Financial Officer
Subject: Accept the Authority's Investment Report as of December 31, 2019:

Attached is the Authority's Investment Report as of December 31, 2019 that was presented to the Finance Committee on January 27, 2020.



SAN DIEGO
INTERNATIONAL AIRPORT
LET'S GO.

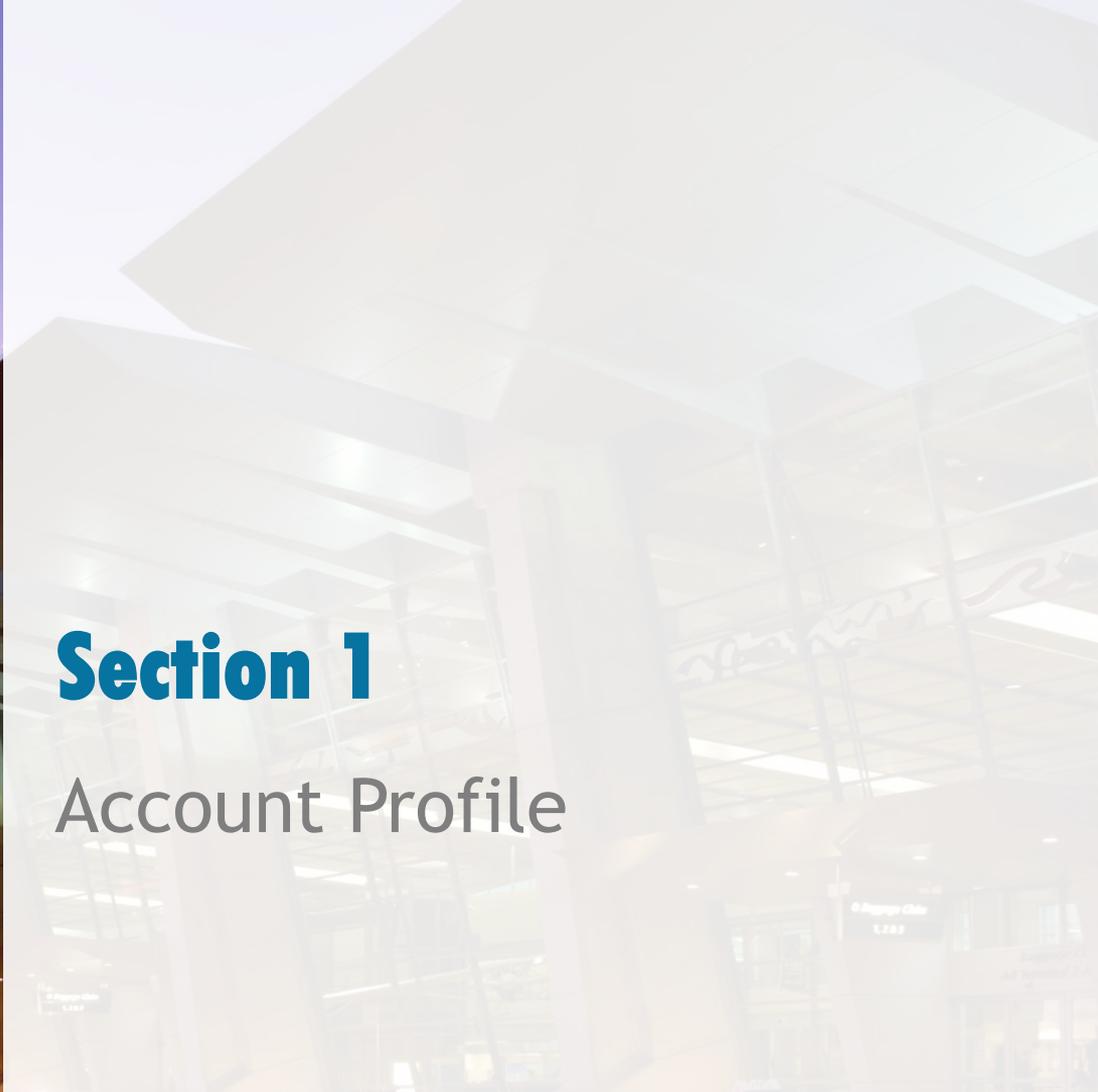
Investment Report

Period Ending
December 31, 2019



Section 1

Account Profile



Certification Page

This report is prepared for the San Diego County Regional Airport Authority (the “Authority”) in accordance with California Government Code Section 53646, which states that “the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report.”

The investment report was compiled in compliance with California Government Code 53646 and the Authority’s approved Investment Policy. All investment transactions made in the Authority’s portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



Scott Brickner, C.P.A.
Vice President, Chief Financial Officer
San Diego County Regional Airport Authority

Objectives

Investment Objectives

The San Diego County Regional Airport Authority's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program. In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.

Portfolio Characteristics

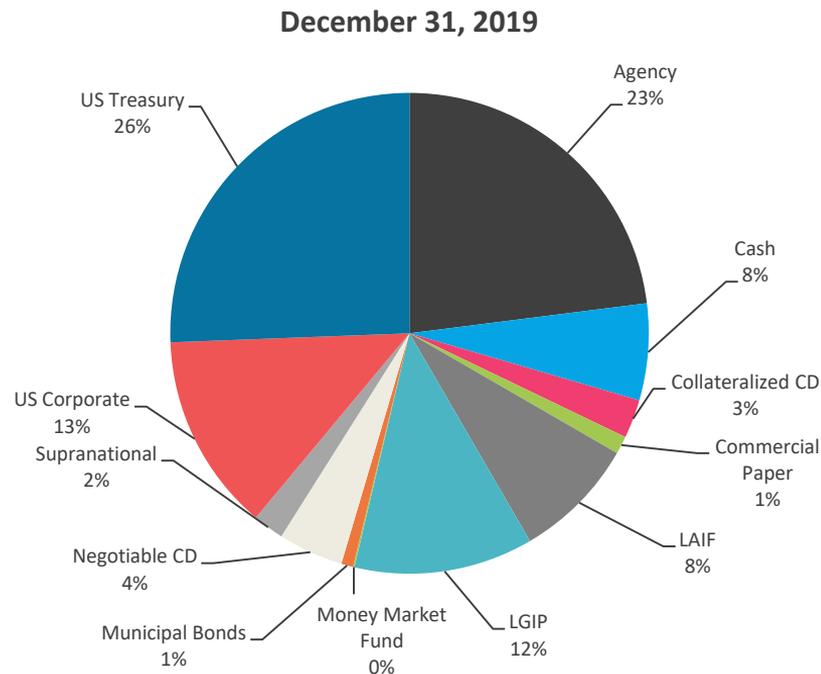
SDCRAA Consolidated

	12/31/2019	9/30/2019	Change
	Portfolio	Portfolio	Portfolio
Average Maturity (yrs)	1.57	1.56	0.01
Average Purchase Yield	2.09%	2.18%	(0.09%)
Average Market Yield	1.78%	1.90%	(0.12%)
Average Quality*	AA+/Aa1	AA/Aa1	
Unrealized Gains/Losses	5,310,686	5,500,376	(189,690)
Total Market Value	608,387,207	572,957,497	35,429,710

*Portfolio is S&P and Moody's, respectively.

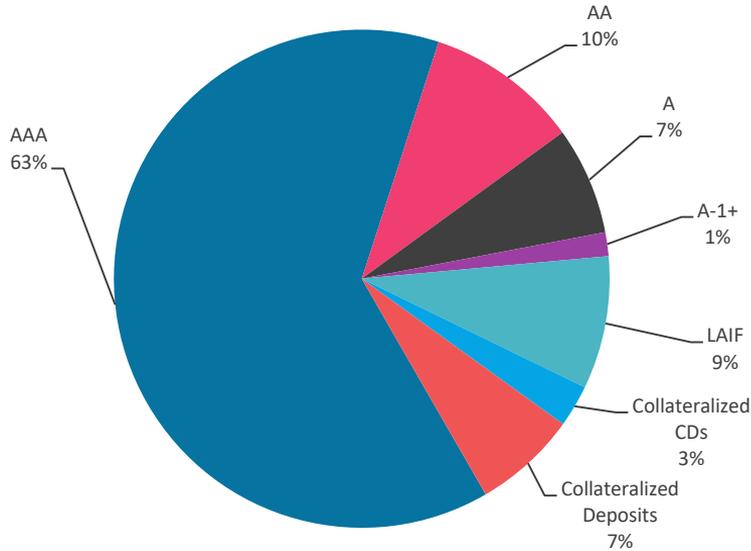
Sector Distribution

	December 31, 2019		September 30, 2019	
	Total Market Value	% of Portfolio	Total Market Value	% of Portfolio
Agency	139,715,999	23.0%	135,047,594	23.6%
Cash	39,626,918	6.5%	44,469,078	7.8%
Collateralized CD	16,077,460	2.6%	16,017,836	2.8%
Commercial Paper	7,464,253	1.2%	7,458,858	1.3%
LAIF	50,688,020	8.3%	50,405,876	8.8%
LGIP	73,784,654	12.1%	73,519,111	12.8%
Money Market Fund	321,963	0.1%	257,055	0.0%
Municipal Bonds	5,005,629	0.8%	0	0.0%
Negotiable CD	26,646,896	4.4%	18,236,216	3.2%
Supranational	12,720,223	2.1%	12,701,476	2.2%
US Corporate	80,610,111	13.3%	83,117,925	14.5%
US Treasury	155,725,081	25.6%	131,726,472	23.0%
TOTAL	608,387,207	100.0%	572,957,497	100.0%



Quality & Maturity Distribution

December 31, 2019

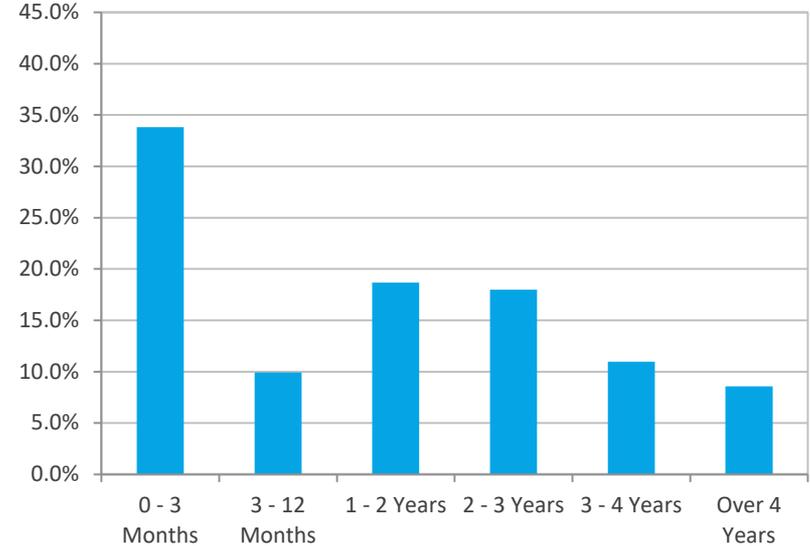


Notes:

Security ratings are based on the highest rating provided by Moody's, S&P and Fitch and is presented using the S&P ratings scale.

(1) Includes investments that have split ratings between S&P, Moody's and Fitch.

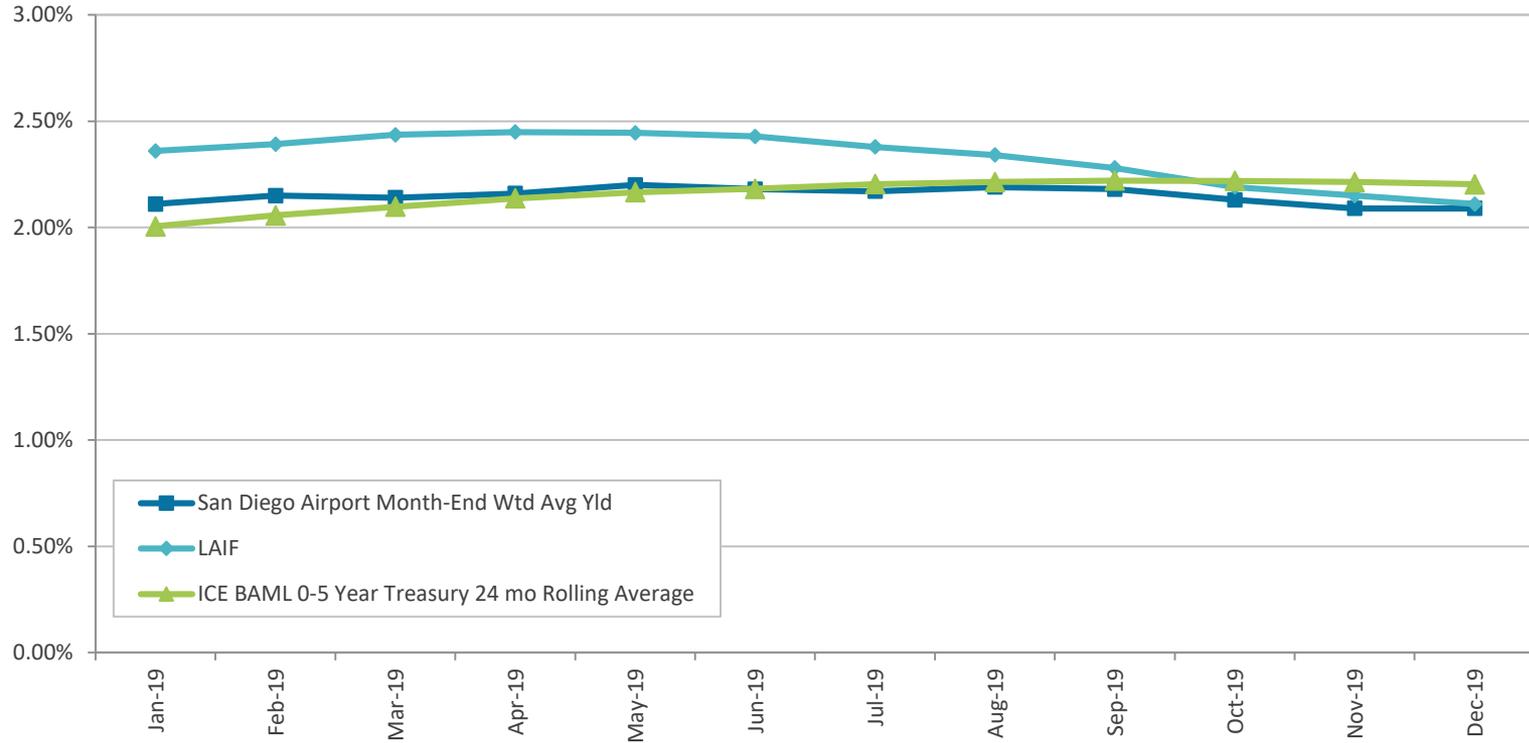
December 31, 2019



Notes:

(1) The 0-3 category includes investments held in LAIF, CalTrust, and the San Diego County Investment Pool.

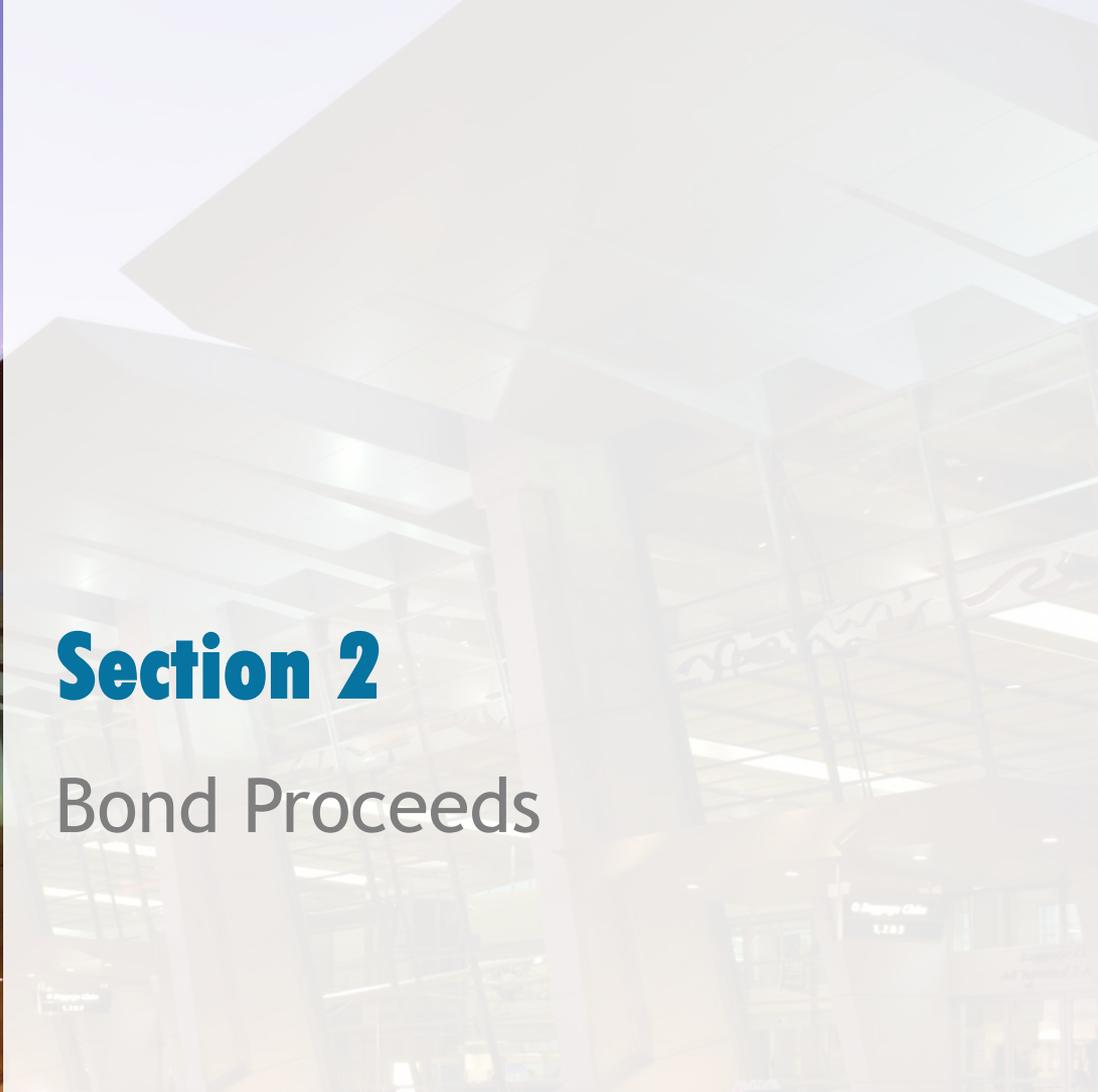
Investment Performance





Section 2

Bond Proceeds



Bond Proceeds

Summary of 2010, 2013, 2014, 2017 & 2019 Bond Proceeds ⁽¹⁾

As of December 31, 2019

(in thousands)

	2014 Special Facility Revenue Bond	2010, 2013, 2017 and 2019 General Airport Revenue Bonds	Total Bond Proceeds	Yield	Rating
Project Fund					
LAIF	-	5,444	5,444	2.03%	N/R
SDCIP	-	21,399	21,399	2.10%	AAAf
Money Market Fund	-	257,501	257,501	1.51%	AAAm
	-	284,344	284,344	1.56%	
Debt Service Reserve & Coverage Funds					
SDCIP	29,573	79,036	108,609	2.10%	AAAf
Torrey Pines Bank CD	-	22,800	22,800	2.00%	N/R
Money Market Fund	-	10,937	10,937	1.51%	AAAm
	29,573	112,773	142,346	1.92%	
Capitalized Interest Funds					
Money Market Fund	-	16,056	16,056	1.51%	AAAm
		16,056	16,056	1.51%	
Cost of Issuance					
Money Market Fund	-	630	630	1.51%	AAAm
		630	630	1.51%	
TOTAL	29,573	413,803	443,376	1.68%	

(1) Bond Proceeds are not included in deposit limits as applied to operating funds. SDCIP Yield as of November 30, 2019

A low-angle photograph of a modern airport terminal building. The building features a complex, multi-tiered structure with large concrete overhangs and glass facades. The sky is bright and clear. A teal-colored overlay with a geometric pattern is positioned in the upper left quadrant, containing the text "Questions?".

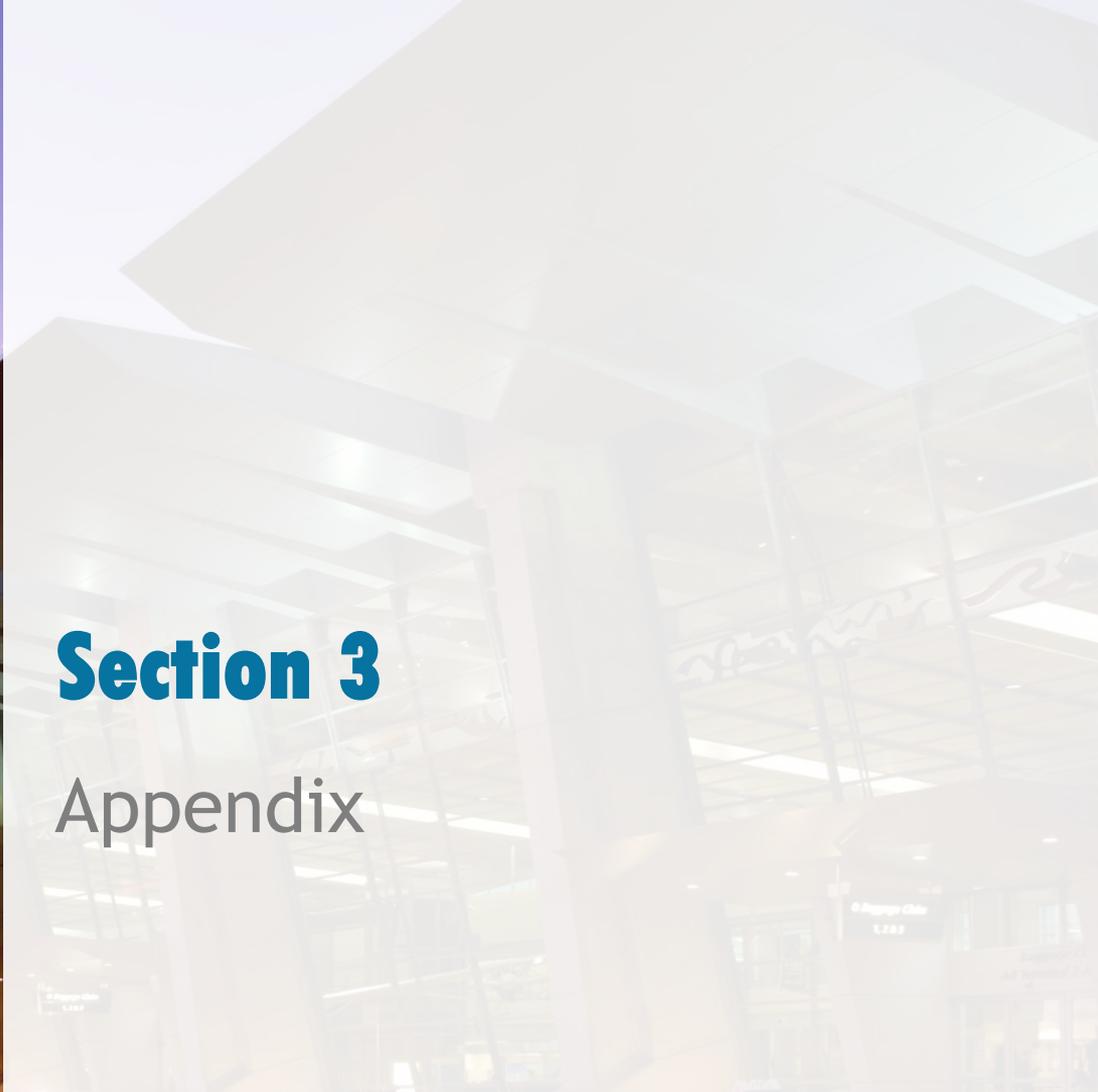
Questions?

● Ticketing
U S Airways



Section 3

Appendix



Compliance

December 31, 2019

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by SDCRAA. Chandler relies on SDCRAA to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Treasury Issues	No Limit	Complies
Agency Issues	No Limit	Complies
Supranationals	"AA" rated or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 10% max per issuer; U.S. dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development ("IBRD"), the International Finance Corporation ("IFC") or the Inter-American Development Bank ("IADB")	Complies
Municipal Issues	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated or equivalent or highest category by a NRSRO; 40% maximum; 5% max per bank; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; or "A" rated issuer or equivalent by a NRSRO, if any long-term debt; 25% maximum; 5% max per issuer (combined with any other securities from that issuer); 270 days max maturity; Entity organized and operating in the U.S. as a general corporation and has total assets >\$500 million; or Entity is organized within the U.S. as a special purpose corporation, trust, or limited liability company and has credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.	Complies
Negotiable Certificates of Deposit ("NCD")	"A" rated issuer or better by a NRSRO; 30% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by nationally or state-chartered bank, a state or federal savings institution or by a federally licensed or state licensed branch of a foreign bank.	Complies
Time Deposits/Certificates of Deposit/ Bank Deposit	Bank Deposits, including, demand deposit accounts, savings accounts, market rate accounts, and time certificates of deposits ("TCD") in financial institutions located in California. 20% maximum; 5% max per TCD issuer in excess of FDIC limit (combined with other securities from that issuer); 3 years max maturity; Financial institutions with net worth of \$10 million and total assets of \$50 million; Deposits in each bank limited to 5% max of the total assets of bank; To be eligible to receive Authority deposits, financial institution must have received a minimum overall satisfactory rating, under the Community Reinvestment Act, for meeting the credit needs of California Communities; Bank Deposits are required to be collateralized as specified by Cal. Gov. Code §53630 et seq.; Collateralization may be waived for any portion that is covered by FDIC	Complies
Medium Term Notes	"A" rated or better by a NRSRO; 20% maximum; 5% max per issuer (combined with any other securities from that issuer); Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Money Market Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with assets under management in excess of \$500 million and experience greater than 5 years; 20% maximum; 10% per fund; 5% max of total fund balance	Complies
Repurchase Agreements	"A" rated or better by a NRSRO; 1 year max maturity; U.S. Treasury or Federal Agency collateral only	Complies
Local Agency Investment Fund (LAIF)	Max program limit for LAIF; Pursuant to California Gov. Code Section 16429.1	Complies
San Diego County Investment Pool (SDCIP)	Max program limit for LAIF	Complies
Local Government Investment Pool (LGIP)	Max program limit for LAIF	Complies
Prohibited	Inverse floaters, Range notes, Interest-only strips from mortgaged backed securities; Common stocks; Zero interest accrual securities	Complies
Average Maturity	3 years	Complies
Maximum maturity	5 years	Complies

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Agency									
3135G0T29	FNMA Note 1.500% Due 02/28/2020	13,035,000.00	02/28/2017 1.58%	13,003,050.30	99.98 1.61%	13,032,484.25 66,804.38	2.15% 29,433.95	Aaa / AA+ AAA	0.16 0.16
313378J77	FHLB Note 1.875% Due 03/13/2020	3,000,000.00	05/16/2017 1.57%	3,025,080.00	100.04 1.66%	3,001,254.00 16,875.00	0.50% (23,826.00)	Aaa / AA+ NR	0.20 0.20
313370U55	FHLB Note 2.875% Due 09/11/2020	5,000,000.00	10/30/2018 2.90%	4,997,450.00	100.73 1.82%	5,036,305.00 43,923.61	0.84% 38,855.00	Aaa / AA+ AAA	0.70 0.68
3135G0U84	FNMA Note 2.875% Due 10/30/2020	5,000,000.00	10/30/2018 2.91%	4,996,750.00	101.01 1.65%	5,050,340.00 24,357.64	0.83% 53,590.00	Aaa / AA+ AAA	0.83 0.82
313371U79	FHLB Note 3.125% Due 12/11/2020	4,500,000.00	11/29/2018 2.86%	4,523,220.00	101.37 1.65%	4,561,785.00 7,812.50	0.75% 38,565.00	Aaa / AA+ AAA	0.95 0.93
3130A1W95	FHLB Note 2.250% Due 06/11/2021	7,500,000.00	07/19/2019 1.87%	7,552,725.00	100.88 1.63%	7,565,775.00 9,375.00	1.25% 13,050.00	Aaa / AA+ AAA	1.45 1.42
313378JP7	FHLB Note 2.375% Due 09/10/2021	7,500,000.00	08/27/2019 1.57%	7,620,375.00	101.30 1.60%	7,597,147.50 54,921.88	1.26% (23,227.50)	Aaa / AA+ AAA	1.70 1.64
3130AF5B9	FHLB Note 3.000% Due 10/12/2021	4,500,000.00	10/22/2018 3.05%	4,493,385.00	102.45 1.60%	4,610,070.00 29,625.00	0.76% 116,685.00	Aaa / AA+ NR	1.78 1.72
3130AEBM1	FHLB Note 2.750% Due 06/10/2022	7,150,000.00	Various 2.82%	7,131,662.00	102.74 1.60%	7,346,224.60 11,469.80	1.21% 214,562.60	Aaa / AA+ NR	2.44 2.36
3135G0W33	FNMA Note 1.375% Due 09/06/2022	5,000,000.00	09/06/2019 1.55%	4,974,800.00	99.34 1.63%	4,967,105.00 21,961.81	0.82% (7,695.00)	Aaa / AA+ AAA	2.68 2.61
313383WD9	FHLB Note 3.125% Due 09/09/2022	4,000,000.00	09/27/2018 3.00%	4,019,040.00	104.00 1.60%	4,159,932.00 38,888.89	0.69% 140,892.00	Aaa / AA+ AAA	2.69 2.56

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3130A3KM5	FHLB Note 2.500% Due 12/09/2022	6,000,000.00	08/16/2018 2.81%	5,924,640.00	102.48 1.63%	6,148,950.00 9,166.67	1.01% 224,310.00	Aaa / AA+ NR	2.94 2.83
313383QR5	FHLB Note 3.250% Due 06/09/2023	4,900,000.00	09/11/2018 2.97%	4,959,045.00	105.36 1.64%	5,162,816.40 9,731.94	0.85% 203,771.40	Aaa / AA+ NR	3.44 3.25
3133EJUS6	FFCB Note 2.875% Due 07/17/2023	6,000,000.00	02/07/2019 2.56%	6,078,480.00	104.25 1.64%	6,255,078.00 78,583.33	1.04% 176,598.00	Aaa / AA+ AAA	3.55 3.33
3133EKZK5	FFCB Note 1.600% Due 08/14/2023	7,000,000.00	08/19/2019 1.55%	7,012,460.00	99.88 1.64%	6,991,257.00 42,622.22	1.16% (21,203.00)	Aaa / AA+ AAA	3.62 3.48
313383YJ4	FHLB Note 3.375% Due 09/08/2023	7,000,000.00	Various 2.65%	7,219,535.00	106.09 1.66%	7,426,363.00 74,156.25	1.23% 206,828.00	Aaa / AA+ NR	3.69 3.44
3130A0F70	FHLB Note 3.375% Due 12/08/2023	6,850,000.00	Various 2.75%	7,045,064.00	106.23 1.73%	7,276,590.60 14,770.31	1.20% 231,526.60	Aaa / AA+ AAA	3.94 3.69
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	6,800,000.00	Various 2.36%	6,805,744.00	102.94 1.64%	7,000,083.20 50,693.06	1.16% 194,339.20	Aaa / AA+ NR	4.19 3.95
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	5,000,000.00	07/19/2019 1.89%	5,062,250.00	101.76 1.74%	5,087,935.00 8,400.00	0.84% 25,685.00	Aaa / AA+ AAA	4.43 4.20
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	8,000,000.00	06/12/2019 2.00%	8,331,920.00	105.00 1.71%	8,399,632.00 10,861.11	1.38% 67,712.00	Aaa / AA+ NR	4.46 4.18
3135G0V75	FNMA Note 1.750% Due 07/02/2024	7,350,000.00	07/19/2019 1.87%	7,310,236.50	100.11 1.72%	7,358,379.00 61,811.46	1.22% 48,142.50	Aaa / AA+ AAA	4.51 4.28
3135G0W66	FNMA Note 1.625% Due 10/15/2024	5,000,000.00	12/03/2019 1.64%	4,997,100.00	99.54 1.72%	4,977,205.00 16,475.69	0.82% (19,895.00)	Aaa / AA+ AAA	4.79 4.57
TOTAL Agency		136,085,000.00	2.25%	137,084,011.80	1.66%	139,012,711.55 703,287.55	22.96% 1,928,699.75	Aaa / AA+ Aaa	2.70 2.57

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Cash									
PP2118\$00	U.S. Bank Checking Account	107,017.55	Various 0.00%	107,017.55	1.00 0.00%	107,017.55 0.00	0.02% 0.00	NR / NR NR	0.00 0.00
PP2118V\$7	EastWest Bank Deposit Account	30,993,042.54	Various 1.95%	30,993,042.54	1.00 1.95%	30,993,042.54 0.00	5.09% 0.00	NR / NR NR	0.00 0.00
PP2118V\$8	EastWest Bank Deposit Account	108,300.32	Various 1.46%	108,300.32	1.00 1.46%	108,300.32 0.00	0.02% 0.00	NR / NR NR	0.00 0.00
PP2118V\$9	U.S. Bank Checking Account	8,418,557.17	Various 0.00%	8,418,557.17	1.00 0.00%	8,418,557.17 0.00	1.38% 0.00	NR / NR NR	0.00 0.00
TOTAL Cash		39,626,917.58	1.53%	39,626,917.58	1.53%	39,626,917.58 0.00	6.51% 0.00	NR / NR NR	0.00 0.00
Collateralized CD									
PP2118\$10	EastWest Bank Collateralized CD 2.200% Due 07/07/2021	10,821,205.42	Various 2.20%	10,801,637.94	87.62 2.20%	10,801,637.94 652.24	1.78% 0.00	NR / NR NR	1.52 1.31
PP2118\$04	EastWest Bank Collateralized CD 1.800% Due 10/24/2021	5,280,876.29	Various 1.80%	5,273,058.05	75.25 1.80%	5,273,058.05 2,112.35	0.87% 0.00	NR / NR NR	1.82 1.57
TOTAL Collateralized CD		16,102,081.71	2.06%	16,074,695.99	2.06%	16,074,695.99 2,764.59	2.64% 0.00	NR / NR NR	1.62 1.40

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Commercial Paper									
62479LB38	MUFG Bank Ltd Discount CP 2.040% Due 02/03/2020	2,500,000.00	08/19/2019 2.09%	2,495,325.00	99.81 2.09%	2,495,325.00 0.00	0.41% 0.00	P-1 / A-1 NR	0.09 0.09
62479LDV4	MUFG Bank Ltd Discount CP 1.880% Due 04/29/2020	5,000,000.00	12/16/2019 1.92%	4,968,927.78	99.38 1.92%	4,968,927.78 0.00	0.82% 0.00	P-1 / A-1 NR	0.33 0.33
TOTAL Commercial Paper		7,500,000.00	1.98%	7,464,252.78	1.98%	7,464,252.78 0.00	1.23% 0.00	P-1 / A-1 NR	0.25 0.25
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	50,419,730.82	Various 2.03%	50,419,730.82	1.00 2.03%	50,419,730.82 268,289.30	8.33% 0.00	NR / NR NR	0.00 0.00
TOTAL LAIF		50,419,730.82	2.03%	50,419,730.82	2.03%	50,419,730.82 268,289.30	8.33% 0.00	NR / NR NR	0.00 0.00
Local Gov Investment Pool									
90SDCP\$00	County of San Diego Pooled Investment Pool	57,639,036.00	Various 2.10%	57,639,036.00	1.00 2.10%	57,639,036.00 0.00	9.47% 0.00	NR / NR AAA	0.00 0.00
09CATR\$04	CalTrust Short Term Fund	1,606,529.12	Various 1.97%	16,082,224.08	10.05 1.97%	16,145,617.62 0.00	2.65% 63,393.54	NR / AA NR	0.00 0.00
TOTAL Local Gov Investment Pool		59,245,565.12	2.07%	73,721,260.08	2.07%	73,784,653.62 0.00	12.13% 63,393.54	NR / AA Aaa	0.00 0.00

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Money Market Fund FI									
262006307	Dreyfus Gov't Cash Management Money Market Fund	321,963.31	Various 1.26%	321,963.31	1.00 1.26%	321,963.31 0.00	0.05% 0.00	Aaa / AAA NR	0.00 0.00
TOTAL Money Market Fund FI		321,963.31	1.26%	321,963.31	1.26%	0.00	0.00	NR	0.00
Municipal Bonds									
649791PP9	New York St Taxable-GO 2.010% Due 02/15/2024	5,000,000.00	10/29/2019 2.01%	5,000,000.00	99.77 2.07%	4,988,600.00 17,029.17	0.82% (11,400.00)	Aa1 / AA+ AA+	4.13 3.93
TOTAL Municipal Bonds		5,000,000.00	2.01%	5,000,000.00	2.07%	4,988,600.00 17,029.17	0.82% (11,400.00)	Aa1 / AA+ AA+	4.13 3.93
Negotiable CD									
90333VK82	US Bank National Association Negotiable CD 2.450% Due 02/28/2020	4,000,000.00	02/28/2019 2.45%	4,000,000.00	100.00 2.45%	4,000,000.00 83,572.22	0.67% 0.00	P-1 / A-1+ F-1+	0.16 0.16
06417MBK0	Bank of Nova Scotia Houston Yankee CD 2.000% Due 03/09/2020	5,000,000.00	09/26/2019 2.07%	4,998,366.53	99.97 2.07%	4,998,366.53 31,666.67	0.83% 0.00	P-1 / A-1 F-1+	0.19 0.19
06367BED7	Bank of Montreal Chicago Yankee CD 1.890% Due 05/21/2020	8,500,000.00	12/23/2019 1.89%	8,500,000.00	100.00 1.89%	8,500,000.00 3,570.00	1.40% 0.00	P-1 / A-1 F-1+	0.39 0.39
89114NBZ7	Toronto Dominion Bank NY Yankee CD 1.850% Due 06/03/2020	5,000,000.00	12/03/2019 1.85%	5,000,000.00	100.00 1.85%	5,000,000.00 7,194.44	0.82% 0.00	P-1 / A-1+ F-1+	0.42 0.42

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87019U6D6	Swedbank Inc Negotiable CD 2.270% Due 11/16/2020	4,000,000.00	11/17/2017 2.27%	4,000,000.00	100.27 1.96%	4,010,924.00 11,602.22	0.66% 10,924.00	Aa2 / AA- AA-	0.88 0.88
TOTAL Negotiable CD		26,500,000.00	2.06%	26,498,366.53	2.01%	26,509,290.53 137,605.55	4.38% 10,924.00	Aaa / AA+ Aaa	0.40 0.39
Supranational									
459058FZ1	Intl. Bank Recon & Development Note 1.875% Due 04/21/2020	3,000,000.00	04/28/2017 1.64%	3,020,550.00	100.02 1.79%	3,000,729.00 10,937.50	0.50% (19,821.00)	Aaa / AAA AAA	0.31 0.30
45950KCM0	International Finance Corp Note 2.250% Due 01/25/2021	2,125,000.00	02/13/2018 2.43%	2,113,992.50	100.60 1.68%	2,137,737.25 20,718.75	0.35% 23,744.75	Aaa / AAA NR	1.07 1.04
4581X0CV8	Inter-American Dev Bank Note 1.250% Due 09/14/2021	2,500,000.00	04/03/2018 2.66%	2,385,100.00	99.31 1.66%	2,482,860.00 9,288.19	0.41% 97,760.00	Aaa / NR NR	1.71 1.67
459058FY4	Intl. Bank Recon & Development Note 2.000% Due 01/26/2022	3,000,000.00	03/16/2018 2.73%	2,920,650.00	100.72 1.65%	3,021,489.00 25,833.33	0.50% 100,839.00	Aaa / NR AAA	2.07 2.00
4581X0CN6	Inter-American Dev Bank Note 1.750% Due 04/14/2022	2,000,000.00	09/27/2018 3.03%	1,914,620.00	100.16 1.68%	2,003,144.00 7,486.11	0.33% 88,524.00	Aaa / AAA AAA	2.29 2.22
TOTAL Supranational		12,625,000.00	2.45%	12,354,912.50	1.69%	12,645,959.25 74,263.88	2.09% 291,046.75	Aaa / AAA Aaa	1.45 1.41
US Corporate									
166764BP4	Chevron Corp Note 1.991% Due 03/03/2020	3,500,000.00	05/15/2017 1.89%	3,509,660.00	100.00 1.97%	3,500,063.00 22,841.19	0.58% (9,597.00)	Aa2 / AA NR	0.17 0.17

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30231GAG7	Exxon Mobil Corp Callable Note Cont 2/6/2020 1.912% Due 03/06/2020	3,000,000.00	07/28/2017 1.76%	3,011,430.00	100.01 1.86%	3,000,195.00 18,323.33	0.50% (11,235.00)	Aaa / AA+ NR	0.18 0.18
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.300% Due 11/03/2020	2,000,000.00	07/23/2019 2.25%	2,001,260.00	100.35 1.82%	2,007,084.00 7,411.11	0.33% 5,824.00	A3 / A A	0.84 0.75
17275RBD3	Cisco Systems Note 2.200% Due 02/28/2021	4,000,000.00	08/27/2019 1.79%	4,024,120.00	100.59 1.69%	4,023,412.00 30,066.67	0.67% (708.00)	A1 / AA- NR	1.16 1.14
69371RN93	Paccar Financial Corp Note 2.800% Due 03/01/2021	1,000,000.00	04/03/2018 2.90%	997,270.00	101.18 1.77%	1,011,777.00 9,333.33	0.17% 14,507.00	A1 / A+ NR	1.17 1.14
911312BP0	UPS Note 2.050% Due 04/01/2021	2,280,000.00	11/14/2017 2.10%	2,276,397.60	100.27 1.83%	2,286,105.84 11,685.00	0.38% 9,708.24	A2 / A NR	1.25 1.22
369550BE7	General Dynamics Corp Note 3.000% Due 05/11/2021	3,000,000.00	06/11/2018 3.14%	2,988,090.00	101.68 1.74%	3,050,487.00 12,500.00	0.50% 62,397.00	A2 / A+ NR	1.36 1.33
02665WBF7	American Honda Finance Note 1.650% Due 07/12/2021	2,000,000.00	07/02/2018 3.13%	1,915,520.00	99.77 1.80%	1,995,384.00 15,491.67	0.33% 79,864.00	A2 / A NR	1.53 1.49
594918BP8	Microsoft Callable Note Cont 7/8/2021 1.550% Due 08/08/2021	3,000,000.00	09/15/2017 1.96%	2,954,280.00	99.87 1.63%	2,996,031.00 18,470.83	0.50% 41,751.00	Aaa / AAA AA+	1.61 1.57
69371RP42	Paccar Financial Corp Note 3.150% Due 08/09/2021	3,000,000.00	08/16/2018 3.09%	3,005,220.00	102.10 1.82%	3,063,030.00 37,275.00	0.51% 57,810.00	A1 / A+ NR	1.61 1.55
74005PAZ7	Praxair Note 3.000% Due 09/01/2021	3,300,000.00	Various 2.45%	3,335,280.00	102.04 1.75%	3,367,260.60 33,000.00	0.56% 31,980.60	A2 / A NR	1.67 1.61
69353REY0	PNC Bank Callable Note Cont 11/09/2021 2.550% Due 12/09/2021	2,000,000.00	07/13/2018 3.28%	1,953,160.00	101.21 1.88%	2,024,196.00 3,116.67	0.33% 71,036.00	A2 / A A+	1.94 1.81
459200JQ5	IBM Corp Note 2.500% Due 01/27/2022	2,000,000.00	08/16/2018 3.12%	1,960,160.20	101.17 1.92%	2,023,450.01 21,388.89	0.34% 63,289.81	A2 / A NR	2.08 1.99

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037833AY6	Apple Inc Note 2.150% Due 02/09/2022	4,000,000.00	09/15/2017 2.10%	4,008,680.00	100.85 1.74%	4,033,952.00 33,922.22	0.67% 25,272.00	Aa1 / AA+ NR	2.11 2.04
74005PBA1	Praxair Callable Note Cont 11/15/2021 2.450% Due 02/15/2022	1,000,000.00	06/11/2018 3.18%	974,800.00	101.21 1.79%	1,012,117.00 9,255.56	0.17% 37,317.00	A2 / A NR	2.13 1.81
69353RFB9	PNC Bank Callable Note Cont 1/18/2022 2.625% Due 02/17/2022	2,000,000.00	06/11/2018 3.35%	1,950,240.00	101.41 1.92%	2,028,148.00 19,541.67	0.34% 77,908.00	A2 / A A+	2.13 1.97
68389XBB0	Oracle Corp Callable Note Cont 3/15/2022 2.500% Due 05/15/2022	3,000,000.00	07/02/2018 3.24%	2,920,290.00	101.31 1.89%	3,039,390.00 9,583.33	0.50% 119,100.00	A1 / A+ A	2.37 2.14
00440EAU1	Chubb INA Holdings Inc Callable Note Cont 9/3/2022 2.875% Due 11/03/2022	2,000,000.00	09/27/2018 3.47%	1,955,180.00	102.61 1.87%	2,052,142.00 9,263.89	0.34% 96,962.00	A3 / A A	2.84 2.56
24422EUA5	John Deere Capital Corp Note 2.700% Due 01/06/2023	3,500,000.00	Various 3.22%	3,422,355.00	102.26 1.93%	3,578,942.50 45,937.50	0.60% 156,587.50	A2 / A A	3.02 2.85
89236TELS	Toyota Motor Credit Corp Note 2.700% Due 01/11/2023	2,000,000.00	07/13/2018 3.34%	1,946,860.00	102.05 2.00%	2,040,928.00 25,500.00	0.34% 94,068.00	Aa3 / AA- A+	3.03 2.86
44932HAH6	IBM Credit Corp Note 3.000% Due 02/06/2023	2,000,000.00	09/11/2018 3.34%	1,972,280.00	102.94 2.02%	2,058,734.00 24,166.67	0.34% 86,454.00	A2 / A NR	3.10 2.92
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.750% Due 03/15/2023	2,000,000.00	07/13/2018 3.20%	1,961,020.00	102.54 1.88%	2,050,848.00 16,194.44	0.34% 89,828.00	Aa2 / AA A+	3.21 2.89
037833AK6	Apple Inc Note 2.400% Due 05/03/2023	2,000,000.00	07/19/2019 2.13%	2,019,760.00	101.71 1.87%	2,034,128.00 7,733.33	0.34% 14,368.00	Aa1 / AA+ NR	3.34 3.19
58933YAF2	Merck & Co Note 2.800% Due 05/18/2023	3,000,000.00	07/22/2019 2.11%	3,075,480.00	103.04 1.87%	3,091,131.00 10,033.33	0.51% 15,651.00	A1 / AA A+	3.38 3.21
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.400% Due 06/26/2023	2,000,000.00	09/27/2018 3.31%	2,008,020.00	105.15 1.83%	2,102,998.00 944.44	0.35% 94,978.00	Aa2 / AA AA	3.49 3.22

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2019

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
02665WCJ8	American Honda Finance Note 3.450% Due 07/14/2023	2,000,000.00	09/11/2018 3.42%	2,002,420.00	104.69 2.07%	2,093,854.00 32,008.33	0.35% 91,434.00	A2 / A NR	3.54 3.28
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.200% Due 08/16/2023	4,000,000.00	Various 2.22%	3,996,200.00	101.02 1.89%	4,040,932.00 33,000.00	0.67% 44,732.00	A1 / A AA-	3.63 3.29
857477AM5	State Street Bank Note 3.700% Due 11/20/2023	2,000,000.00	08/19/2019 2.06%	2,132,940.00	106.58 1.93%	2,131,566.00 8,427.78	0.35% (1,374.00)	A1 / A AA-	3.89 3.62
89236TFS9	Toyota Motor Credit Corp Note 3.350% Due 01/08/2024	2,000,000.00	02/07/2019 3.07%	2,025,380.00	104.99 2.05%	2,099,882.00 32,197.22	0.35% 74,502.00	Aa3 / AA- A+	4.02 3.71
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	2,000,000.00	02/07/2019 3.19%	2,017,220.00	105.01 2.06%	2,100,246.00 27,375.00	0.35% 83,026.00	A1 / A+ AA-	4.10 3.71
438516BW5	Honeywell Intl Callable Note Cont 7/15/2024 2.300% Due 08/15/2024	4,000,000.00	12/03/2019 1.96%	4,059,840.00	101.23 2.01%	4,049,164.00 36,544.44	0.67% (10,676.00)	A2 / A A	4.63 4.26
TOTAL US Corporate		78,580,000.00	2.63%	78,380,812.80	1.87%	79,987,577.95 622,532.84	13.25% 1,606,765.15	A1 / A+ A+	2.39 2.23
US Treasury									
912828H52	US Treasury Note 1.250% Due 01/31/2020	7,000,000.00	01/09/2017 1.53%	6,940,820.31	99.97 1.62%	6,997,746.00 36,616.85	1.16% 56,925.69	Aaa / AA+ AAA	0.08 0.08
912828XE5	US Treasury Note 1.500% Due 05/31/2020	5,000,000.00	05/11/2017 1.58%	4,987,695.31	99.94 1.63%	4,997,240.00 6,557.38	0.82% 9,544.69	Aaa / AA+ AAA	0.42 0.41
912828XM7	US Treasury Note 1.625% Due 07/31/2020	5,400,000.00	07/28/2017 1.56%	5,410,968.75	100.00 1.63%	5,399,789.40 36,721.47	0.89% (11,179.35)	Aaa / AA+ AAA	0.58 0.58

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2019

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
9128283G3	US Treasury Note 1.750% Due 11/15/2020	7,700,000.00	11/20/2017 1.83%	7,683,156.25	100.09 1.65%	7,706,614.30 17,399.04	1.27% 23,458.05	Aaa / AA+ AAA	0.88 0.86
912828P87	US Treasury Note 1.125% Due 02/28/2021	8,500,000.00	10/13/2017 1.73%	8,331,992.19	99.41 1.63%	8,450,198.50 32,312.84	1.39% 118,206.31	Aaa / AA+ AAA	1.16 1.15
912828Q37	US Treasury Note 1.250% Due 03/31/2021	3,500,000.00	10/25/2017 1.84%	3,431,230.47	99.54 1.62%	3,484,005.00 11,116.80	0.57% 52,774.53	Aaa / AA+ AAA	1.25 1.23
912828WG1	US Treasury Note 2.250% Due 04/30/2021	7,700,000.00	11/20/2017 1.90%	7,789,632.81	100.84 1.61%	7,764,972.60 29,509.62	1.28% (24,660.21)	Aaa / AA+ AAA	1.33 1.31
912828S76	US Treasury Note 1.125% Due 07/31/2021	5,600,000.00	09/26/2019 1.72%	5,540,281.25	99.25 1.60%	5,558,218.40 26,364.13	0.92% 17,937.15	Aaa / AA+ AAA	1.58 1.55
912828D72	US Treasury Note 2.000% Due 08/31/2021	8,500,000.00	10/13/2017 1.81%	8,560,761.72	100.66 1.60%	8,556,117.00 57,445.05	1.42% (4,644.72)	Aaa / AA+ AAA	1.67 1.62
912828T67	US Treasury Note 1.250% Due 10/31/2021	7,700,000.00	11/20/2017 1.96%	7,492,761.72	99.40 1.58%	7,653,676.80 16,394.23	1.26% 160,915.08	Aaa / AA+ AAA	1.84 1.80
912828U65	US Treasury Note 1.750% Due 11/30/2021	7,500,000.00	09/06/2019 1.55%	7,533,105.47	100.31 1.59%	7,523,145.00 11,475.41	1.24% (9,960.47)	Aaa / AA+ AAA	1.92 1.87
912828U81	US Treasury Note 2.000% Due 12/31/2021	5,000,000.00	12/16/2019 1.66%	5,034,375.00	100.80 1.59%	5,040,040.00 274.73	0.83% 5,665.00	Aaa / AA+ AAA	2.00 1.96
912828W89	US Treasury Note 1.875% Due 03/31/2022	8,000,000.00	12/23/2019 1.67%	8,035,937.50	100.64 1.59%	8,050,936.00 38,114.75	1.33% 14,998.50	Aaa / AA+ AAA	2.25 2.19
912828WZ9	US Treasury Note 1.750% Due 04/30/2022	2,750,000.00	11/17/2017 2.00%	2,720,781.25	100.38 1.59%	2,760,312.50 8,283.81	0.46% 39,531.25	Aaa / AA+ AAA	2.33 2.27
912828SV3	US Treasury Note 1.750% Due 05/15/2022	8,200,000.00	12/05/2017 2.09%	8,080,843.75	100.37 1.59%	8,230,110.40 18,528.85	1.36% 149,266.65	Aaa / AA+ AAA	2.37 2.31

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending December 31, 2019

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828XW5	US Treasury Note 1.750% Due 06/30/2022	8,200,000.00	12/05/2017 2.13%	8,063,546.88	100.41 1.58%	8,233,956.20 394.23	1.35% 170,409.32	Aaa / AA+ AAA	2.50 2.44
9128282P4	US Treasury Note 1.875% Due 07/31/2022	8,000,000.00	12/23/2019 1.68%	8,039,375.00	100.71 1.59%	8,056,560.00 62,771.74	1.33% 17,185.00	Aaa / AA+ AAA	2.58 2.50
912828L24	US Treasury Note 1.875% Due 08/31/2022	8,200,000.00	12/05/2017 2.14%	8,101,984.38	100.73 1.59%	8,260,220.80 51,953.98	1.37% 158,236.42	Aaa / AA+ AAA	2.67 2.58
912828L57	US Treasury Note 1.750% Due 09/30/2022	10,500,000.00	01/19/2018 2.39%	10,204,277.34	100.40 1.60%	10,542,241.50 46,690.57	1.74% 337,964.16	Aaa / AA+ AAA	2.75 2.66
912828M80	US Treasury Note 2.000% Due 11/30/2022	8,000,000.00	12/16/2019 1.66%	8,079,062.50	101.13 1.60%	8,090,312.00 13,989.07	1.33% 11,249.50	Aaa / AA+ AAA	2.92 2.82
912828R69	US Treasury Note 1.625% Due 05/31/2023	8,000,000.00	12/23/2019 1.70%	7,978,750.00	100.00 1.62%	8,000,312.00 11,366.12	1.32% 21,562.00	Aaa / AA+ AAA	3.42 3.30
912828V80	US Treasury Note 2.250% Due 01/31/2024	5,650,000.00	Various 2.14%	5,675,003.91	102.32 1.66%	5,780,876.60 53,199.05	0.96% 105,872.69	Aaa / AA+ AAA	4.09 3.86
TOTAL US Treasury		154,600,000.00	1.85%	153,716,343.76	1.61%	155,137,601.00 587,479.72	25.60% 1,421,257.24	Aaa / AA+ Aaa	2.00 1.94
TOTAL PORTFOLIO		586,606,258.54	2.09%	600,663,267.95	1.78%	605,973,954.38 2,413,252.60	100.00% 5,310,686.43	Aa1 / AA+ Aaa	1.57 1.50
TOTAL MARKET VALUE PLUS ACCRUALS						608,387,206.98			

Transactions Ledger

SDCRAA Consolidated - Account #10566

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/30/2019	649791PP9	5,000,000.00	New York St Taxable-GO 2.01% Due: 02/15/2024	100.000	2.01%	5,000,000.00	0.00	5,000,000.00	0.00
Purchase	12/04/2019	3135G0W66	5,000,000.00	FNMA Note 1.625% Due: 10/15/2024	99.942	1.64%	4,997,100.00	10,381.94	5,007,481.94	0.00
Purchase	12/04/2019	89114NBZ7	5,000,000.00	Toronto Dominion Bank NY Yankee CD 1.85% Due: 06/03/2020	100.000	1.85%	5,000,000.00	0.00	5,000,000.00	0.00
Purchase	12/05/2019	438516BW5	4,000,000.00	Honeywell Intl Callable Note Cont 7/15/2024 2.3% Due: 08/15/2024	101.496	1.96%	4,059,840.00	29,900.00	4,089,740.00	0.00
Purchase	12/16/2019	62479LDV4	5,000,000.00	MUFG Bank Ltd Discount CP 1.88% Due: 04/29/2020	99.295	1.92%	4,964,750.00	0.00	4,964,750.00	0.00
Purchase	12/17/2019	912828M80	8,000,000.00	US Treasury Note 2% Due: 11/30/2022	100.988	1.66%	8,079,062.50	7,431.69	8,086,494.19	0.00
Purchase	12/17/2019	912828U81	5,000,000.00	US Treasury Note 2% Due: 12/31/2021	100.688	1.66%	5,034,375.00	46,195.65	5,080,570.65	0.00
Purchase	12/24/2019	06367BED7	8,500,000.00	Bank of Montreal Chicago Yankee CD 1.89% Due: 05/21/2020	100.000	1.89%	8,500,000.00	0.00	8,500,000.00	0.00
Purchase	12/24/2019	912828P4	8,000,000.00	US Treasury Note 1.875% Due: 07/31/2022	100.492	1.68%	8,039,375.00	59,510.87	8,098,885.87	0.00
Purchase	12/24/2019	912828R69	8,000,000.00	US Treasury Note 1.625% Due: 05/31/2023	99.734	1.70%	7,978,750.00	8,524.59	7,987,274.59	0.00

Transactions Ledger

SDCRAA Consolidated - Account #10566

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/26/2019	912828W89	8,000,000.00	US Treasury Note 1.875% Due: 03/31/2022	100.449	1.67%	8,035,937.50	35,655.74	8,071,593.24	0.00
	Subtotal		69,500,000.00				69,689,190.00	197,600.48	69,886,790.48	0.00
TOTAL ACQUISITIONS			69,500,000.00				69,689,190.00	197,600.48	69,886,790.48	0.00

Transactions Ledger

SDCRAA Consolidated - Account #10566

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	12/26/2019	097023CC7	3,200,000.00	Boeing Co Callable Note Cont 2/1/2024 2.8% Due: 03/01/2024	101.755	2.36%	3,256,160.00	28,622.22	3,284,782.22	72,768.00
	Subtotal		3,200,000.00				3,256,160.00	28,622.22	3,284,782.22	72,768.00
Call	12/23/2019	46625HKA7	3,500,000.00	JP Morgan Chase Callable Note Cont 12/23/2019 2.25% Due: 01/23/2020	100.000	2.25%	3,500,000.00	32,812.50	3,532,812.50	0.00
	Subtotal		3,500,000.00				3,500,000.00	32,812.50	3,532,812.50	0.00
Maturity	11/30/2019	912828G61	13,400,000.00	US Treasury Note 1.5% Due: 11/30/2019	100.000		13,400,000.00	0.00	13,400,000.00	-16,750.00
Maturity	12/02/2019	89114MNO6	5,000,000.00	Toronto Dominion Bank Yankee CD 3.09% Due: 12/02/2019	100.000		5,000,000.00	157,504.17	5,157,504.17	0.00
Maturity	12/16/2019	62479MZG1	5,000,000.00	MUFG Bank Ltd/NY Discount CP 2.22% Due: 12/16/2019	99.094		5,000,000.00	0.00	5,000,000.00	0.00
	Subtotal		23,400,000.00				23,400,000.00	157,504.17	23,557,504.17	-16,750.00
TOTAL DISPOSITIONS			30,100,000.00				31,156,160.00	218,938.89	30,375,098.89	56,018.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	11/14/2019	31846V336	2,000,000.00	First American Government Obligation Funds	1.000	1.75%	2,000,000.00	0.00	2,000,000.00	0.00
	Subtotal		2,000,000.00				2,000,000.00	0.00	2,000,000.00	0.00
Security Contribution	12/11/2019	31846V336	559,577,856.00	First American Government Obligation Funds	1.000	1.75%	559,577,856.00	0.00	559,577,856.00	0.00
	Subtotal		559,577,856.00				559,577,856.00	0.00	559,577,856.00	0.00
TOTAL AQISITIONS			561,577,856.00				561,577,856.00	0.00	561,577,856.00	0.00
DISPOSITIONS										
Sale	11/14/2019	90LAIF500	2,000,000.00	Local Agency Investment Fund State Pool	1.000	2.16%	2,000,000.00	0.00	2,000,000.00	0.00
	Subtotal		2,000,000.00				2,000,000.00	0.00	2,000,000.00	0.00
Security Withdrawal	11/15/2019	31846V336	350,837.00	First American Government Obligation Funds	1.000		350,837.00	0.00	350,837.00	0.00
Security Withdrawal	11/15/2019	31846V336	102,717.00	First American Government Obligation Funds	1.000		102,717.00	0.00	102,717.00	0.00
Security Withdrawal	11/15/2019	31846V336	312,199.00	First American Government Obligation Funds	1.000		312,199.00	0.00	312,199.00	0.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Security Withdrawal	11/15/2019	31846V336	568,260.00	First American Government Obligation Funds	1.000		568,260.00	0.00	568,260.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	1,460,662.00	County of San Diego Pooled Investment Pool	1.000		1,460,662.00	0.00	1,460,662.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	312,665.00	County of San Diego Pooled Investment Pool	1.000		312,665.00	0.00	312,665.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	3,277,545.00	County of San Diego Pooled Investment Pool	1.000		3,277,545.00	0.00	3,277,545.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	617,706.00	County of San Diego Pooled Investment Pool	1.000		617,706.00	0.00	617,706.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	1,914,461.00	County of San Diego Pooled Investment Pool	1.000		1,914,461.00	0.00	1,914,461.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	2,218,237.00	County of San Diego Pooled Investment Pool	1.000		2,218,237.00	0.00	2,218,237.00	0.00
Security Withdrawal	11/22/2019	90SDCP\$00	1,019,894.00	County of San Diego Pooled Investment Pool	1.000		1,019,894.00	0.00	1,019,894.00	0.00
Security Withdrawal	12/11/2019	31846V336	221,458,642.00	First American Government Obligation Funds	1.000		221,458,642.00	0.00	221,458,642.00	0.00
Security Withdrawal	12/12/2019	31846V336	11,125,368.00	First American Government Obligation Funds	1.000		11,125,368.00	0.00	11,125,368.00	0.00
Security Withdrawal	12/12/2019	31846V336	22,931,630.00	First American Government Obligation Funds	1.000		22,931,630.00	0.00	22,931,630.00	0.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

September 1, 2019 through December 31, 2019

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Security Withdrawal	12/23/2019	31846V336	10,570,062.00	First American Government Obligation Funds	1.000		10,570,062.00	0.00	10,570,062.00	0.00
Security Withdrawal	12/23/2019	31846V336	10,279,709.00	First American Government Obligation Funds	1.000		10,279,709.00	0.00	10,279,709.00	0.00
Security Withdrawal	12/27/2019	31846V336	140,385.00	First American Government Obligation Funds	1.000		140,385.00	0.00	140,385.00	0.00
Security Withdrawal	12/28/2019	31846V336	50,353.00	First American Government Obligation Funds	1.000		50,353.00	0.00	50,353.00	0.00
Subtotal			288,711,332.00				288,711,332.00	0.00	288,711,332.00	0.00
TOTAL AQUSITIONS			290,711,332.00				290,711,332.00	0.00	290,711,332.00	0.00

Important Disclosures

2019 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Benchmark Disclosures

ICE BAML 0-5 Yr US Treasury Index

The ICE BAML 0-5 Year US Treasury Index tracks the performance of US Dollar denominated Sovereign debt publicly issued by the US government in its domestic market with maturities less than three years. Qualifying securities must have at least 18 months to maturity at point of issuance, at least one month and less than five years remaining term to final maturity, a fixed coupon schedule and a minimum amount outstanding of \$1 billion. (Index: GVQA. Please visit www.mlindex.ml.com for more information)

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Appointment of Public Members to the Audit Committee

Recommendation:

The Audit Committee recommends that the Board adopt Resolution No. 2020-0021, appointing Carmen D. Vann as a public member to the Audit Committee to fill a vacancy which expires June 2022; and appointing Agnes Wong Nickerson as a public member to the Audit Committee for a term to commence July 2020 for a three year term.

Background/Justification:

Section 170018 of the Public Utilities Code and Authority Policy 1.50 (5)(c)(ii) describe the Audit Committee, its composition, function, oversight responsibilities, membership and qualifications for public members. Due to the resignation of Andrew Hollingworth, a Notice of Vacancy on the Audit Committee was posted on October 18, 2019 to fill the vacancy. The recruitment flyer was posted on www.san.org and the official posting board at the Authority Administration Building; published in the Daily Transcript, San Diego Business Journal; emailed to all City Clerks within the County for posting; and emailed to numerous civic, professional and other groups. The deadline to submit applications for the Public Audit Committee Member vacancy was November 8, 2019 and later extended to December 6, 2019.

Public member Andrew Hollingworth submitted his resignation on September 11, 2019. At a special meeting conducted on January 16, 2020, the Audit Committee interviewed a total of seven applicants to serve on the Committee and to fill the vacancy created by the resignation of Mr. Hollingworth. At this meeting, the Audit Committee voted unanimously, noting Board Member Lloyd as ABSENT, to forward to the Board its recommendation of Carmen D. Vann. Ms. Vann meets the following criteria, as required by Policy 1.50 - Governance and Committees: A person with experience in managing construction of large-scale public works projects. Ms. Vann will serve the remainder of Mr. Hollingworth's term, which expires in June 2022. In addition to recommending Ms. Vann, the Audit Committee also voted unanimously, noting Board Member Lloyd as ABSENT, to recommend Ginger Hitzke, A professional with experience in the field of real estate and land economics, as an alternate Public Audit Committee member, if the Board does not appoint Ms. Vann.

The qualifications of the current public Audit Committee members are 1) A professional with experience in the field of public finance and budgeting (Committee Member Don Tartre); and 2) A person with public or private sector executive level decision making experience (Committee Member Jack Van Sambeek). Committee Member Don Tartre's term is due to expire in June 2020 and he is not eligible to be appointed to another term, per Authority Policy 1.50.

The Audit Committee voted unanimously, noting Board Member Lloyd as ABSENT, to recommend that the Board appoint Agnes Wong Nickerson, a person with experience in the field of public finance and budgeting, as a public member to the Audit Committee for a three year term, to commence July 2020, to replace Don Tartre once his term expires.

Fiscal Impact:

Legislation limits compensation for Board Members to \$200 per day of service, with a maximum of eight (8) days per month. Adequate funds for Board Member compensation are included in the Authority Board Department adopted FY 2020 and conceptually approved FY 2021 Operating Expense Budgets.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

RESOLUTION NO. 2020-0021

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPOINTING CARMEN D. VANN AS A PUBLIC MEMBER TO THE AUDIT COMMITTEE TO FILL A VACANCY WHICH EXPIRES JUNE 2022; AND APPOINTING AGNES WONG NICKERSON AS A PUBLIC MEMBER TO THE AUDIT COMMITTEE FOR A TERM TO COMMENCE JULY 2020 FOR A THREE YEAR TERM

WHEREAS, Section 170018 of the Public Utilities Code and Authority Policy 1.50 (5)(c)(ii) outline the requirements for the appointment of public members to the Audit Committee; and

WHEREAS, public member Andrew Hollingworth submitted his resignation effective September 11, 2019 and public member Don Tartre's term is due to expire June 2020 and he is not eligible to be appointed to another term, per Authority Policy 1.50; and

WHEREAS, at a special meeting conducted on January 16, 2020, the Audit Committee interviewed a total of seven applicants to serve on the Committee and to fill the public member vacancies created by the resignation of Mr. Hollingworth and the upcoming conclusion of Mr. Tartre's term; and

WHEREAS, at its meeting of January 16, 2020, the Audit Committee voted to recommend to the Board the appointment of Carman D. Vann to fill a public member vacancy and the appointment of Agnes Wong Nickerson for a three year term to commence July 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Carman D. Vann as a public member to the Audit Committee to fill a vacancy which expires June 2022; and

BE IT FURTHER RESOLVED that the Board hereby appoints Agnes Wong Nickerson as a public member to the Audit Committee to commence July 2020 for a three year term; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Approve and Authorize the President/CEO to Execute an Acknowledgement and Consent to Assignment Agreement with Atlas Air, Inc. and ABX Air, Inc.

Recommendation:

Adopt Resolution No. 2020-0014, approving and authorizing the President/CEO to execute an Acknowledgement and Consent to Assignment Agreement with Atlas Air, Inc. and ABX Air, Inc.

Background/Justification:

On November 1, 2018, Board Resolution 2018-0127 authorized the President/CEO to finalize the negotiations for and to execute with the airlines operating at the San Diego International Airport (“SAN”) the Airline Operating and Lease Agreement (“AOLA”) for a ten-year term commencing July 1, 2019.

Pursuant to that authorization, the San Diego County Regional Airport Authority (“Authority”) entered into an AOLA with Atlas Air, Inc. (“Atlas”), effective July 1, 2019.

Atlas was performing the entirety of its operations at SAN on behalf of DHL Express (USA), Inc. (“DHL”) until DHL replaced Atlas with ABX Air, Inc. (“ABX”) effective December 30, 2019. DHL further informed the Authority in January 2020 that DHL cannot assume Atlas’s AOLA because DHL is not an airline.

To enable this transition, therefore, Atlas and ABX have requested the Authority’s consent to Atlas’s assignment of its AOLA to ABX, whereby ABX would assume Atlas’s rights and obligations under the AOLA.

During the interim period between December 30, 2019 and the execution of the requested Acknowledgement and Consent to Assignment Agreement (“Assignment”), ABX is operating at SAN through a Non-Signatory Airline Operating Agreement that will terminate on the effective date of the Assignment.

Article 3.3.1 of the AOLA requires the prior written authorization of the Authority for assignment of the AOLA.

Moreover, Authority Leasing Policy, Section 6.01, requires the Authority’s President/CEO to bring all proposed assignments of leasehold interests with a remaining term exceeding five years in duration to the Board for its prior consent.

The assignment of Atlas’s AOLA to ABX would be an appropriate mechanism for ensuring the timely and cost-effective transition of the operations described above.

Page 2 of 2

Accordingly, Authority staff requests that the Board approve and authorize the President/CEO to execute an Acknowledgement and Consent to Assignment Agreement with Atlas and ABX.

Fiscal Impact:

The proposed Acknowledgement and Consent to Assignment Agreement does not provide for monetary consideration to be paid to or by the Authority. Moreover, the assignment will transfer the entirety of Atlas's rights and obligations under the AOLA, including the rates, fees and charges obligations, to ABX. Therefore, there is no direct fiscal impact to the Authority that would result from the assignment.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

JOHN DILLON
DIRECTOR, FINANCIAL PLANNING & BUDGET

RESOLUTION NO. 2020-0014

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ACKNOWLEDGEMENT AND CONSENT TO ASSIGNMENT AGREEMENT WITH ATLAS AIR, INC. AND ABX AIR, INC.

WHEREAS, on November 1, 2018, Board Resolution 2018-0127 authorized the President/CEO to finalize the negotiations for and to execute with the airlines operating at the San Diego International Airport (“SAN”) the Airline Operating and Lease Agreement (“AOLA”) for a ten-year term commencing July 1, 2019; and

WHEREAS, to that authorization, the San Diego County Regional Airport Authority (“Authority”) entered into an AOLA with Atlas Air, Inc. (“Atlas”), effective July 1, 2019; and

WHEREAS, Atlas was performing the entirety of its operations at SAN on behalf of DHL Express (USA), Inc. (“DHL”) until DHL replaced Atlas with ABX Air, Inc. (“ABX”) effective December 30, 2019. DHL further informed the Authority in January 2020 that DHL cannot assume Atlas’s AOLA because DHL is not an airline; and

WHEREAS, to enable this transition, therefore, Atlas and ABX have requested the Authority’s consent to Atlas’s assignment of its AOLA to ABX, whereby ABX would assume Atlas’s rights and obligations under the AOLA; and

WHEREAS, during the interim period between December 30, 2019 and the execution of the requested Acknowledgement and Consent to Assignment Agreement (“Assignment”), ABX is operating at SAN through a Non-Signatory Airline Operating Agreement that will terminate on the effective date of the Assignment; and

WHEREAS, Article 3.3.1 of the AOLA requires the prior written authorization of the Authority for assignment of the AOLA; and

WHEREAS, Authority Leasing Policy, Section 6.01, requires the Authority’s President/CEO to bring all proposed assignments of leasehold interests with a remaining term exceeding five years in duration to the Board for its prior consent; and

WHEREAS, the assignment of Atlas's AOLA to ABX would be an appropriate mechanism for ensuring the timely and cost-effective transition of the operations described above.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an Acknowledgement and Consent to Assignment Agreement with Atlas Air, Inc. and ABX Air, Inc.; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Approve and Authorize the President/CEO to Issue a Task Authorization to Hazard Construction Company Utilizing an Existing On-Call Airport Pavement Repair Services Agreement

Recommendation:

Adopt Resolution No. 2020-0022, approving and authorizing the President/CEO to issue a Task Authorization to Hazard Construction Company utilizing an existing On-Call Airport Pavement Repair Services Agreement No. 800563 OB for an amount not-to exceed \$2,800,000, for repairs to the asphalt pavement surface of Taxiway B at San Diego International Airport.

Background/Justification:

On December 7, 2017, the Board adopted Resolution No. 2017-0108 approving and authorizing the President/CEO to execute an on-call airport pavement repair services agreement ("Agreement") with Hazard Construction Company ("Hazard"), for a term of three years, with an option for two one year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed-amount of \$11,743,665, in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

On March 2, 2018, the Authority executed Agreement No. 800563 OB with Hazard. Under the Agreement, Hazard provides repair and patching of asphalt concrete ("AC") and Portland cement concrete ("PCC") pavements; repair and resealing of pavement joints; PCC pavement replacement; pavement removal, saw cutting, grinding, grooving, and paint striping; and pavement surface treatments. The work under this Agreement is executed upon issuance by the Authority of Task Authorizations which define the scope and cost of work to be performed. Authority Policy 5.02(1)(e) requires Board approval for any Task Authorization in excess of \$100,000.

Asphalt concrete pavements require ongoing preventive maintenance and repair (including periodic resurfacing) to maximize the overall service life. Resurfacing is typically required every 10 to 15 years. Staff regularly monitors and tests the condition of all pavements. The existing asphalt concrete surface on Taxiway B was placed in 2006. Staff originally projected that the asphalt surface could be maintained with minimal operational impacts until 2022. Recent increases in aircraft departure volumes and the introduction of larger and heavier design group IV and V aircraft in combination with more intense winter/spring rain events have caused the asphalt surface of Taxiway B to deteriorate faster than anticipated. The need for spot repair activities (patching) has increased to the level where it may begin to impact operations. The portions of Taxiway B most in need of repair (resurfacing) fall within the Least Tern nesting season construction restriction area. In order to ensure that Taxiway B can be maintained in service with little or no operational impacts, the asphalt surface repair work within the construction restriction area needs to be completed prior to the start of the 2020 Least

Tern nesting season. The timing for the needed repairs is not sufficient to allow for a traditional design-bid-build procurement.

Staff issued a task authorization request for proposal to Hazard in November 2019 and received a response on December 13, 2019. Staff has reviewed Hazard's proposal to perform the necessary repair work and determined that their pricing is reasonable and consistent with the unit pricing defined in the Agreement. Staff requests that the Board approve and authorize the President/CEO to issue a Task Authorization for an amount not-to-exceed \$2,800,000.

Fiscal Impact:

Adequate funding for this Task Authorization is included within the Board Approved FY2020 through FY2025 Capital Program with Capital Project Allowance funds and/or savings from other projects. The source of funds is Airport Cash.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
 Customer Strategy
 Employee Strategy
 Financial Strategy
 Operations Strategy

Focus Areas

- Advance the Airport Development Plan
 Transform the Customer Journey
 Optimize Ongoing Business

Environmental Review:

- A. CEQA: This project is consistent with a project that is categorically exempt, 15301 Existing Facilities - Class 1, and consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.
- B. California Coastal Act Review: This Board action is a project that is a "development" as defined by the California Coastal Act. An application for a coastal development permit will be submitted to the California Coastal Commission for review and consideration, prior to the commencement of any related site preparation or construction activities.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, veteran owned small business, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs and policy named above can be used in any single contracting opportunity.

This contract does utilize Federal funds and provides limited opportunities for subcontractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses at the time of the solicitation. Policy 5.12 provided a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, Hazard Construction Company did not receive the 5% small business preference.

Prepared by:

DAVID LAGUARDIA
DIRECTOR, FACILITIES MANAGEMENT DEPARTMENT

RESOLUTION NO. 2020-0022

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO ISSUE A TASK AUTHORIZATION TO HAZARD CONSTRUCTION COMPANY UTILIZING AN EXISTING ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT NO. 800563 OB FOR AN AMOUNT NOT-TO-EXCEED \$2,800,000 FOR REPAIRS TO THE ASPHALT PAVEMENT SURFACE OF TAXIWAY B AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the Authority and Hazard Construction Company are parties to an agreement to provide on-call pavement repair services ("Agreement"); and

WHEREAS, the work under this Agreement is executed upon issuance by the Authority of Task Authorizations which define the scope and cost of work to be performed; and

WHEREAS, the asphalt pavement surface of Taxiway B is experiencing faster than expected deterioration and is critical to the operation of the airport; and

WHEREAS, Authority staff issued a task authorization request for proposal for repairs to the Taxiway B asphalt pavement surface to Hazard Construction Company; and

WHEREAS, Hazard Construction Company responded with a proposal to provide the requested repairs that staff found to be reasonable and consistent with the terms of the Agreement.

WHEREAS, Authority Policy 5.02(1)(e) requires Board approval for any Task Authorization in excess of \$100,000; and

WHEREAS, Staff requests that the Board approve and authorize the President/CEO to issue a Task Authorization for an amount not-to-exceed \$2,800,000 for the work.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to issue a Task Authorization to Hazard Construction Company utilizing an existing On-Call Airport Pavement Repair Services Agreement No. 800563 OB for an amount not-to-exceed \$2,800,000 for repairs to the asphalt pavement surface of Taxiway B at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is consistent with a project that is categorically exempt, 15301 Existing Facilities - Class 1, and consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination;

BE IT FURTHER RESOLVED that the Board finds this action is a project that is a "development" as defined by the California Coastal Act and an application for a coastal development permit will be submitted to the California Coastal Commission for review and consideration, prior to the commencement of any related site preparation or construction activities;

BE IT FURTHER RESOLVED that the Board finds this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Item No.
14

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Certify the Final Environmental Impact Report and Adopt Mitigation Monitoring and Reporting Program and Findings of Fact for the Additional Fuel Tanks at San Diego International Airport.

Recommendation:

Adopt Resolution No. 2020-0024, certifying the Final Environmental Impact Report (EIR) for the Additional Fuel Tanks at San Diego International Airport and adopting a Mitigation Monitoring and Reporting Program and California Environmental Quality Act (CEQA) Findings of Fact.

Adopt Resolution No. 2020-0026 approving the Additional Fuel Tanks Project at San Diego International Airport.

Background/Justification:

San Diego International Airport & the San Diego County Regional Airport Authority

San Diego International Airport (SDIA or Airport) was dedicated as the San Diego region's municipal airport on August 28, 1928. Assembly Bill 93 established the San Diego County Regional Airport Authority Act in 2002, which created the Airport Authority as a local entity of regional government to oversee SDIA's operations. The Airport Authority Board is responsible for all policy and planning decisions for SDIA and serves at the lead agency in accordance with CEQA.

SDIA is the primary commercial service airport hosting air transportation activity in the San Diego region. The existing Airport site is severely constrained by its location just northwest of the City of San Diego's downtown. SDIA encompasses 661 acres and has a single 9,401-foot-long, 200-foot-wide east-west runway (Runway 9/27), making it one of the busiest single-runway commercial airports in North America. The Airport is bounded by North Harbor Drive and San Diego Bay to the south, the Navy boat channel and Liberty Station to the west, MCRD to the north, and Pacific Highway and Interstate 5 (I-5) to the east. Land in the vicinity of the Airport is densely developed and has high developable value due to the Airport's location less than two miles from downtown San Diego.

SDIA's air service continues to grow based upon the growing region's demand for air travel. From 1960 to 2018, the San Diego County population grew from approximately one million residents to approximately 3.3 million residents. The existing passenger terminals were constructed during this almost 60-year period. Annual passenger totals at SDIA grew from 2.5 million annual passengers in 1967 when Terminal 1 first opened, to over 24 million annual passengers in 2018 with approximately 225,000 total aircraft operations (i.e. takeoffs or landings). The Airport's ultimate capacity, which is

approximately 290,000 annual operations, is determined by its single runway system and its mandatory departure curfew from 11:30 pm - 6:30 am.

Additional Fuel Tanks & Final Environmental Impact Report

An existing fuel farm at SDIA, constructed in the early 1990s, is located in the northeast corner of the Airport property, north of Runway 9-27 and the Aircraft Rescue and Fire Fighting facility, east of Marine Corps Recruit Depot – San Diego, and west of West Washington Street and the Airport Traffic Control Tower. The existing fuel farm contains two 1-million gallon aviation fuel tanks and is supplied by regional refineries via the existing Airport fuel delivery pipeline. Any lapse or shortage in fuel delivery, as well as inspection and maintenance activities of on- or off-Airport fuel pipelines or the fuel farm systems, requires fuel to be delivered to the Airport via tanker truck, which results in substantially slower and less reliable replenishment of the fuel farm supply. Since the construction of the existing fuel farm, aircraft operations and passenger enplanements have increased the use of larger aircraft and additional scheduled operations. In July 2018, the peak aviation activity month, the fuel farm could accommodate approximately two days of fuel reserves. The existing fuel reserve capacity is well below industry standard (a 5- to 7-day supply of fuel) for airports similar to SDIA, making SDIA operations susceptible to inadequate fuel supply during pipeline malfunctions and impeding facility maintenance.

Project Description

The additional fuel tanks would increase the capacity of the Airport's fuel storage facilities to accommodate an industry standard of 6 days of peak-period fuel reserves by constructing three 1,146,320-gallon fuel tanks, with a usable storage capacity of approximately 966,000 gallons each, adjacent to the existing fuel farm. The proposed cylindrical tanks would be approximately 58 feet high and 58 feet in diameter. Containment dike walls approximately 1 foot in width and 6 feet in height would be constructed on the east, west, and south periphery of the proposed tanks. The proposed containment dike walls would be connected to the fuel farm's existing containment dike walls to create an expanded containment area. Secondary containment dike walls would also be constructed between the proposed tanks and the primary dike wall. The secondary containment dike walls would be approximately 8 inches thick and 3 feet above grade. Upon completion, containment capacity for the fuel farm would exceed regulatory capacity requirements, enabling the containment system to capture 775,000 gallons above what is required by Chapter 22 of the National Fire Protection Association code. In addition to the proposed tanks, upgrades to the existing fire suppression system would be constructed as part of the proposed Project. Twenty-one foam makers would be installed at the fuel farm; six surrounding each of the existing fuel tanks and nine surrounding the proposed storage tanks. Additionally, one foam chamber would be installed at each of the proposed fuel tanks and existing foam monitors would be updated.

Construction of three additional aviation fuel tanks at the existing fuel farm is proposed to meet the industry standards for on-airport aviation fuel reserves. The proposed Project would facilitate existing aviation activity and would also allow for repair of the fuel storage and conveyance system to occur without compromising fuel service. The proposed Project would not increase the number of passenger or aircraft operations at SDIA.

The Final Environmental Impact Report (Final EIR) evaluates the potential environmental impacts associated with the additional fuel tanks at SDIA. The Airport Authority is the lead agency for the Final EIR (i.e., the public agency with primary responsibility for preparing and certifying the California Environmental Quality Act (CEQA) compliance document). The project requires approval from other governmental agencies, including the FAA and the California Coastal Commission. The project elements cannot be implemented until the completion of the FAA's environmental review in compliance with the National Environmental Policy Act (NEPA) and the issuance of a Coastal Development Permit by the California Coastal Commission. All project elements would also be implemented with due regard for the existing contractual right of private parties and public agencies, and applicable law and regulations.

Draft Environmental Impact Report (EIR) – Public & Agency Review

In compliance with CEQA, a Notice of Preparation (NOP) was prepared and circulated for the Draft EIR on November 28, 2018. The NOP was distributed to potential responsible and trustee agencies and other potentially interested parties. The NOP was posted on the Airport Authority's website and a notice of availability was published in two local newspapers of general circulation – the San Diego Union Tribune and San Diego Daily Transcript. The NOP indicated that the Project had the potential to result in adverse effects to environmental resources and that an EIR would be prepared. The NOP is included in Appendix B of the EIR.

The review period for the NOP ended on December 28, 2018. During this public review period, comments and input were solicited from federal, state, and local government agencies that would affect or be affected by the Project, as well as private organizations and individuals that may have an interest in the Project. Written comments received during the public review period of the NOP are contained in Appendix C of the EIR. The Airport Authority considered the information in the NOP, along with the responses to the NOP in preparing the Draft EIR.

On November 5, 2019, the Airport Authority issued a Draft EIR for public review for a period ending on December 20, 2019. The Draft EIR was posted and available on the Airport Authority website. A Draft EIR Notice of Availability (NOA) was filed with the San Diego County Clerk and published in the San Diego Union Tribune and San Diego Daily Transcript on November 5, 2019. This legal notice announced the release of the Draft EIR, describe the Project, identified where it was available for review, and stated the period of submittal of comments on the contents of the Draft EIR. The Airport Authority distributed the Draft EIR to the State Clearinghouse, responsible agencies, trustee agencies, affected public agencies, nearby property owners and residents, and other interested public groups. The Airport Authority also distributed the NOA to potentially interested parties. As part of the above-noted distribution, the Draft EIR was provided to four local libraries to be made available for review by members of the public (City of San Diego Central Library, Mission Hills Branch Library, Ocean Beach Branch Library, and Point Loma Hervey Branch Library) and was also available for review at the Airport Authority's administrative offices. The Airport Authority received comments from one organization and three individuals regarding the Draft EIR. No comments were received from federal, state, regional, and local agencies or community planning groups regarding the Draft EIR.

Final EIR Includes Response to Comments Received

In January 2020, the Airport Authority prepared a Final EIR that includes comments received on the Draft EIR and a response to each comment. The Final EIR also includes an Additions/Correction section to describe changes to, and clarification of, the text of the Draft EIR. The Final EIR was posted on the Authority website on January 27, 2020. A Notice of Availability was sent to all commenters that provided a mailing address or were notified by email reply as to the Final EIR availability on the Authority website.

Certify Final EIR and Adopt Findings of Fact

Prior to consideration and adoption of elements of the Additional Fuel Tanks project at San Diego International Airport, the Board must:

- Consider and certify the Final EIR; and
- Consider and adopt a Mitigation Monitoring and Reporting Program (Exhibit A), and the CEQA Findings of Fact (Exhibit B).

Fiscal Impact:

The certification of the Final EIR for the Additional Fuel Tanks at San Diego International Airport does not have a fiscal impact.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a project that could have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. The Additional Fuel Tanks is a project subject to CEQA and the Final EIR has been prepared in accordance with CEQA.

B. California Coastal Act Review: This Board action is a project that is a "development" as defined by the California Coastal Act. An application for a coastal development permit will be submitted to the California Coastal Commission for review and consideration prior to the commencement of any related site preparation or construction activities.

C. NEPA: This Board action is a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA’s NEPA environmental review process will be completed prior to the commencement of any related site preparation or construction activities.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

BRENDAN REED
DIRECTOR OF PLANNING & ENVIRONMENTAL AFFAIRS

RESOLUTION NO. 2020-0024

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY CERTIFYING THE FINAL
ENVIRONMENTAL IMPACT REPORT (EIR) FOR
THE ADDITIONAL FUEL TANKS AT SAN DIEGO
INTERNATIONAL AIRPORT AND ADOPTING A
MITIGATION MONITORING AND REPORTING
PROGRAM AND CALIFORNIA ENVIRONMENTAL
QUALITY ACT (CEQA) FINDINGS OF FACT

WHEREAS, the San Diego County Regional Airport Authority Act (Act) created the San Diego County Regional Airport Authority (Authority) and charged the Authority with planning for the future of air transportation for the San Diego region; and

WHEREAS, pursuant to the Act, the Authority was given control over the San Diego International Airport (SDIA or Airport), and exclusive jurisdiction to study, plan, implement, and contract with parties to lease and implement any improvements, expansion, or enhancements at any airport within its control; and

WHEREAS, analyses indicated that SDIA's existing fuel farm facilities accommodate approximately two days of jet fuel and existing fuel reserve capacity is well below industry standard (a 5- to 7-day supply of fuel) for airports similar to SDIA, making SDIA operations susceptible to inadequate fuel supply during pipeline malfunctions and impeding fuel farm facility maintenance; and

WHEREAS, additional fuel tanks would increase the capacity of the Airport's fuel storage facilities to accommodate an industry standard of 6 days of peak-period fuel demand reserves by constructing three fuel tanks with a usable storage capacity of approximately 966,000 gallons each, adjacent to the existing fuel farm; and

WHEREAS, the additional fuel tanks would include primary containment dike walls, secondary containment dike walls, and upgrades to the existing fire suppression system; and

WHEREAS, the Authority commenced the preparation of an Environmental Impact Report in accordance with the California Environmental Quality Act (CEQA) on the proposed additional fuel tanks; and

WHEREAS, the Authority circulated a Draft Environmental Impact Report in November 2019, which examined environmental issues related to the proposed additional fuel tanks; and

WHEREAS, the Authority provided a total of 48 days for the public and governmental agencies to review and comment on the Draft EIR, and then upon the completion of the 48 days, closed the public comment period; and

WHEREAS, the Authority thereafter reviewed and responded to all public and agency comments submitted on the Draft EIR during the public comment period; and

WHEREAS, the Final Environmental Impact Report (Final EIR) was published in January 2020; and

WHEREAS, the Final EIR consists of the Draft EIR and any clarifying changes thereto, Comments and Response to Comments on the Draft EIR, all appendices, and any documents or materials incorporated in the Final EIR by reference; and

WHEREAS, the Authority reviewed, commented on, and approved all documents and materials prepared by and relied upon by its consultants in preparing the Final EIR, and

WHEREAS, the Final EIR evaluated the potential environmental impacts that could result from the additional fuel tanks; and

WHEREAS, the Final EIR identified and recommended feasible mitigation measures to reduce the significant impacts of the proposed additional fuel tanks to a less-than-significant level; and

WHEREAS, these mitigation measures have been gathered and set forth in a Mitigation Monitoring and Reporting Program (MMRP), attached as Exhibit A hereto; and

WHEREAS, the Final EIR analyzed a reasonable range of alternatives to the proposed additional fuel tanks to determine if any such alternative would feasibly avoid or reduce the potentially significant impacts of the proposed additional fuel tanks to a less-than-significant level; and

WHEREAS, the Final EIR identifies the proposed additional fuel tanks as the environmentally superior alternative capable of meeting the identified project objectives; and

WHEREAS, the FINAL EIR was prepared, published, circulated, reviewed, and completed in accordance with the requirements of CEQA and the CEQA Guidelines and constitutes an adequate, accurate, objective, and complete Final EIR in accordance with the requirements of CEQA and the CEQA Guidelines; and

WHEREAS, the Final EIR reflects the independent judgment and analysis of the Authority; and

WHEREAS, the Final EIR reflects the best efforts of the Authority to undertake all reasonably feasible and prudent action to discover, analyze, disclose, and mitigate all potentially significant environmental impacts of the specific structures and facilities identified in the additional fuel tanks project; and

WHEREAS, the Final EIR has been presented to the Board, and the Board has reviewed and considered the information contained therein and in the record supporting the Final EIR prior to making these findings or taking action on the specific structure and facilities identified in the additional fuel tanks project, and conducted a duly noticed public hearing on the Final EIR; and

WHEREAS, the Authority certifies that the mitigation measures set forth in the MRRP, attached as Exhibit A, are specific and required as part of the additional fuel tanks project and related lease with the airlines; and

WHEREAS, the Authority certifies that the MMRP satisfies the requirements of CEQA; and

WHEREAS, the Authority finds that no potentially significant impacts will remain after implementation of the MMRP and the additional fuel tanks projects; and

WHEREAS, the Authority has prepared and will adopt CEQA Findings of Fact, attached hereto as Exhibit B, that (i) identify and describe the impacts of the additional fuel tanks; and (ii) identify, describe and recommend for adoption feasible mitigation measures capable of reducing the significant impacts of the additional fuel tanks.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies the Final Environmental Impact Report (EIR) for the additional fuel tanks at San Diego International Airport and adopts the Mitigation Monitoring and Reporting Program (Exhibit A) and California Environmental Quality Act (CEQA) Findings of Fact (Exhibit B); and

BE IT FURTHER RESOLVED, that the Board has considered staff recommendations and all of the aforesaid materials and all of the evidence in the record of the proceedings and based on that evidence hereby adopts this Resolution certifying the Final EIR as being complete and prepared in compliance with the provisions of CEQA.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

MITIGATION MONITORING AND REPORTING PROGRAM
FOR THE
FINAL ENVIRONMENTAL IMPACT REPORT

SDCRAA # EIR-19-01
State Clearinghouse No. 2018111052

ADDITIONAL FUEL TANKS PROJECT
SAN DIEGO INTERNATIONAL AIRPORT



Lead Agency:
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
P.O. Box 82776
San Diego, CA 92138-2776
www.san.org

JANUARY 2020

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1. INTRODUCTION

The California Environmental Quality Act (CEQA) requires that a Lead Agency establish a program to monitor and report on mitigation measures adopted as part of the environmental review process to avoid or reduce the severity and magnitude of potentially significant environmental impacts associated with project construction and operation. The State CEQA Guidelines (Section 15097 [a]) require that a mitigation monitoring and reporting program be adopted upon certification of an Environmental Impact Report (EIR) to ensure mitigation measures identified in the EIR are implemented. The program must be adopted by the public agency at the time findings are made regarding the project. The State CEQA Statute and Guidelines allow public agencies to choose whether its program will monitor mitigation, report on mitigation, or both (14 CCR Section 15097(c)).

The Mitigation Monitoring and Reporting Program (MMRP) for the Additional Fuel Tanks Project at San Diego International Airport includes a mitigation measure to avoid one impact, identified in the Final EIR, related to hazards and hazardous materials. The number assigned to the mitigation measure in the MMRP is the same as the number provided for the measure in the Final EIR. The San Diego County Regional Airport Authority (SDCRAA) may modify how it will implement the mitigation measure, as long as the alternative means of implementing the mitigation still achieves the same or greater attenuation of the impact. The MMRP also describes implementation and monitoring procedural guidance, responsibilities, and timing for the mitigation measure identified in the EIR.

Project Description

This document constitutes the MMRP for the Additional Fuel Tanks Project at San Diego International Airport, described and analyzed in the Final EIR as the “proposed Project.” As detailed in Chapter 2, Project Description, of the Final EIR, the Additional Fuel Tanks Project consists of the following key components:

- Construction of three prefabricated 58-foot high, 58-foot diameter, 1,146,320-gallon fuel storage tanks at the existing fuel farm
- Ground improvements to upper soils on which the fuel tanks would be constructed
- Construction of a primary containment dike wall system, 6 feet high and 1 foot in width, at the north, east, and west sides of the three proposed fuel storage tanks
- Construction of secondary containment dike wall systems, 3 feet high and 8 inches in width, surrounding each of the three proposed fuel storage tanks.
- Enhancement of the existing containment dike walls surrounding the two existing fuel tanks
- Installation of fuel farm fire suppression system enhancements
- Construction of ancillary tank and fuel farm equipment, including connecting pipelines, associated with operational and monitoring activities.

One or more of these elements may require additional review and approvals from other governmental agencies including the Federal Aviation Administration (FAA).

Mitigation Measure

The following table includes descriptions of:

1. Potential Significant Impact: Provides a brief description of the impact that is being mitigated;
2. The Mitigation Measure: Provides a brief description of the measure and how it will reduce the significant impact in question;
3. Party Responsible: Identifies the party responsible for necessary implementing action;
4. Timing of Mitigation: Identifies the timing for the mitigation implementation as it relates to construction and/or operation of the proposed Project; and
5. Monitoring and Reporting Procedures: Describes the monitoring and reporting protocol and identifies the parties responsible for documenting the mitigation implementation efforts.

TABLE 1: MITIGATION MEASURE FOR THE ADDITIONAL FUEL TANKS PROJECT

POTENTIAL SIGNIFICANT IMPACT	NUMBER	MITIGATION MEASURE	PARTY RESPONSIBLE	TIMING OF MITIGATION	MONITORING AND REPORTING PROCEDURE
<p>Hazards and Hazardous Materials</p> <p>Due to the site’s proximity to existing hazardous materials and the nature of airport operations, the proposed Project has the potential to result in impacts to the environment associated with accidental discovery of contaminated soils during construction which would be a potentially significant impact.</p> <p>Accidental discovery of contaminated soils could create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment.</p>	HZ-1	<p>Hazardous Materials Management Plan and Hazardous Materials Release Response Plan</p> <p>Prior to site excavation activities and/or construction-related dewatering, a Hazardous Materials Management Plan (HMMP) and Hazardous Materials Release Response Plan shall be prepared to include the following:</p> <ul style="list-style-type: none"> ■ Description of roles and responsibilities, including those of the Contractor (during construction), the Vendor (during operation), and SDCRAA; ■ Procedures for identification, initial screening for and notifying the appropriate parties of contaminated soil and/or groundwater encountered during excavation or ground improvement; ■ Procedures for securing known or suspected areas of contamination; ■ Procedures for removal, transport, treatment and/or disposal of contaminated soil and/or groundwater; ■ Procedures for addressing partial and catastrophic fuel tank and fuel supply pipeline failure; and ■ Site-specific Health and Safety Plan for safety and protection of construction Contractor, Airport personnel, and the general public from exposure to contaminants. 	SDCRAA	Prior to site excavation activities and/or construction-related dewatering at the project site.	Hazardous Materials Management Plan (HMMP) and Hazardous Materials Release Response Plan shall be included in bid specifications for construction contracts for the project and those requirements shall acknowledge the need for management measures for the specific issues of concern identified in the mitigation measure. Confirmation that the required HMMP and Hazardous Materials Release Response Plan has been prepared shall occur in conjunction with SDCRAA review of construction contractor submittals.

CEQA FINDINGS OF FACT FOR THE
FINAL ENVIRONMENTAL IMPACT REPORT

SDCRAA # EIR-19-01
State Clearinghouse No. 2018111052

ADDITIONAL FUEL TANKS PROJECT
SAN DIEGO INTERNATIONAL AIRPORT

SAN DIEGO
COUNTY
REGIONAL
AIRPORT
AUTHORITY

Lead Agency:
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1. INTRODUCTION

The Final Environmental Impact Report (Final EIR) evaluates the potential environmental impacts associated with the Additional Fuel Tanks Project (proposed Project) at San Diego International Airport (SDIA or Airport), proposed by the San Diego County Regional Airport Authority (the Authority). The Authority is the proposed Project sponsor and the lead agency for the EIR. Accordingly, the Authority has the primary responsibility of preparing and certifying the California Environmental Quality Act (CEQA) compliance document and formally adopting the Project.

SDIA encompasses 661 acres, within the City of San Diego, approximately one mile north of the San Diego central business district. The Airport operates a single, 9,401-foot-long and 200-foot-wide east-west runway (Runway 9-27) that accommodated 225,058 flight operations in 2018, making it the busiest single-runway commercial airport in the nation. Taxiways B and C are aligned parallel to the runway and are the primary access taxiways for areas south and north of the runway, respectively. The SDIA terminal complex is comprised of Terminal 1 (T1), Terminal 2 East (T2-East), and Terminal 2 West (T2-West). Beyond the terminal complex, the Airport also includes a general aviation facility; administrative and maintenance facilities; a rental car center; air cargo buildings; aviation support facilities; a fuel farm; and an aircraft rescue and firefighting facility.

Passenger levels at SDIA increased by nearly 40 percent since 2010, accommodated by an increase in daily aircraft operations and the use of larger aircraft with higher seating capacity.¹ The increase in number of operations and size of aircraft currently serving the Airport has resulted in a correlated increase in daily aviation fuel use, which has expedited depletion of on-Airport fuel reserves. In July 2018, the Airport's peak aviation activity month, the existing fuel farm could accommodate approximately 2 days of fuel.² The industry standard for airports similar to SDIA is a 5- to 7-day supply of fuel. The proposed Project would increase the Airport's fuel supply to meet the industry standard and allow SDIA operations to continue during fuel supply interruptions.

2. PROJECT DESCRIPTION

The construction of three additional aviation fuel tanks at the existing fuel farm is proposed to meet the industry standards for on-airport aviation fuel reserves. The proposed Project would facilitate existing aviation activity and would also allow for repair of the fuel storage and conveyance system to occur without compromising fuel service. In the absence of the proposed Project, airlines would be reliant on trucked fuel deliveries to supplement on-Airport fuel shortfalls due to lack of on-Airport storage capacity, in the event of interruption of the Airport fuel delivery, or from the temporary shutdown of one or both of the existing fuel tanks for maintenance activities or emergency stoppage.

The proposed Project would comprise the construction of three 1,146,320-gallon (shell volume) fuel tanks, with a usable storage capacity of approximately 966,000 gallons each, adjacent to the existing SDIA fuel farm at the northern boundary of the Airport. Each new tank would be approximately 58 feet in height and diameter. A three-

1 San Diego County Regional Airport Authority, *Air Traffic Report Summary, Calendar Year 2018*. Available: https://www.san.org/DesktopModules/Bring2mind/DMX/Download.aspx?EntryId=12717&Command=Core_Download&language=en-US&PortalId=0&TabId=403 (accessed March 15, 2019).

2 Burns & McDonnell, *SAN Tanks Project Information*, November 12, 2018.

tank concept is proposed, as opposed to a single tank, to allow flexibility in fuel reception, distribution, and maintenance activities. The two existing fuel tanks would remain in use. A new fire suppression system would be constructed for the additional fuel tanks and would include enhancements to the existing fire suppression equipment. Additionally, a primary containment dike wall would be constructed on the west, east, and south peripheries of the new tanks and integrated with the existing containment dike walls. Secondary containment walls would also be constructed around each individual fuel tank.

2.1 PROJECT OBJECTIVE

The objective of the proposed Project is to increase fuel storage at the Airport to meet industry fuel reserve standards for existing aircraft operations and to accommodate supply pipeline shutdowns or fuel farm maintenance activities without compromising aircraft refueling service. Additionally, the proposed Project would greatly reduce the need for, and risks associated with, fuel resupply or supplementation via tanker truck.

3. BACKGROUND

3.1 FUEL FARM FACILITY BACKGROUND

The Authority began operation of the existing fuel farm in 1994 to provide an on-Airport fuel source for SDIA aircraft operations. Prior to the fuel farm, aviation fuel was delivered daily to SDIA via tanker truck from fuel storage tanks located at the Mission Valley Terminal, approximately 10 miles east of the Airport. In 2000, the Authority began operation of a pipeline delivering fuel from the 10th Avenue Marine Terminal, a fuel storage facility approximately four miles southeast of the Airport, directly to the fuel farm storage tanks.

Fuel stores at SDIA are supplied by a regional pipeline that conveys a number of fuel types to multiple storage facilities in southern California. Due to the regional demand that is placed on the supply system and limited capacity of the fuel farm, resupply of SDIA's full fuel storage capacity can only be accommodated once every seven days. The existing fuel reserve capacity is well below industry standards, making SDIA operations susceptible to pipeline malfunctions and making it difficult for SDIA to take the tanks offline to perform facility maintenance. Since the construction of the existing fuel farm, fuel consumption at SDIA has increased, resulting in a reduction in the amount of on-Airport fuel reserves. The proposed Project would increase the capacity of the Airport's fuel storage facilities to accommodate an industry standard of six days of peak-period fuel demand reserves by constructing three additional fuel tanks adjacent to the existing fuel farm. Barring construction of the proposed Project, airlines would require fuel to be trucked to SDIA from local or regional fuel storage facilities, resulting in multiple fuel delivery truck trips, to sustain forecast aircraft operations during peak periods, pipeline malfunctions, or if the tanks need to be taken offline to perform facility maintenance.

3.2 ADDITIONAL FUEL TANKS PROCEDURAL BACKGROUND

On November 28, 2018, the Authority issued a Notice of Preparation (NOP) for the proposed Project to inform responsible and trustee agencies, stakeholder groups, the public, and other interested parties that a Draft EIR was being prepared for the proposed Additional Fuel Tanks Project. The NOP was circulated for a 30-day public comment period from November 28, 2018 to December 28, 2018. The Authority released the Draft EIR for a 45-day review and comment period between November 5, 2019 and December 20, 2019. Three individuals and one organization submitted comments on the Draft EIR. The Authority's responses to the four comment letters are included in Chapter 2 of the Final EIR. The Authority published the Final EIR for the proposed Project on January 27, 2020.

4. RECORD OF PROCEEDINGS

For purposes of CEQA and the findings set forth herein, the record of proceedings for the Authority's decision on the Additional Fuel Tanks Project includes the following documents:

- The Initial Study and NOP prepared for the Additional Fuel Tanks Project;
- Public notices issued in conjunction with the Additional Fuel Tanks Project;
- The November 2019 Draft EIR, including appendices;
- All comments submitted during the public comment period on the Draft EIR;
- The Final EIR for the Additional Fuel Tanks Project, including attachments;
- The Mitigation Monitoring and Reporting Program (MMRP) for the Additional Fuel Tanks Project;
- All findings and resolutions adopted by the Authority in connection with the Additional Fuel Tanks Project and all documents cited or referred to therein;
- All reports, studies, memoranda, maps, and other planning documents relating to the Additional Fuel Tanks Project prepared by the Authority, the Authority's consultants, or responsible or trustee agencies with respect to the Authority's compliance with the requirements of CEQA and with respect to the Authority's action on the Additional Fuel Tanks Project;
- Matters of common knowledge to the Authority, including, but not limited to federal, state, and local laws and regulations.

The custodian of the documents comprising the record of proceedings is the San Diego County Regional Airport Authority, Authority Clerk, located at 3225 N. Harbor Drive, San Diego, CA 92101.

5. FINDINGS REQUIRED UNDER CEQA

Pursuant to California Code of Regulations Title 14, § 15091 of the CEQA Statute and Guidelines, "No public agency shall approve or carry out a project for which an EIR has been certified which identifies one or more significant environmental effects of the project unless the public agency makes one or more written findings for each of those significant effects, accompanied by a brief explanation of the rationale for each finding." As specified in the CEQA Statute and Guidelines, the possible findings are:

1. Changes or alterations have been required in, or incorporated into, the project which avoid or substantially lessen the significant environmental effect as identified in the final EIR.
2. Such changes or alterations are within the responsibility and jurisdiction of another public agency and not the agency making the finding. Such changes have been adopted by such other agency or can and should be adopted by such other agency.
3. Specific economic, legal, social, technological, or other considerations, including provisions of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives defined in the final EIR.

CEQA requires that the lead agency adopt mitigation measures or alternatives, where feasible, to avoid or substantially reduce significant environmental impacts that would otherwise occur. Mitigation measures or alternatives are not required, however, where they are infeasible or where the responsibility for modifying the project or implementing the mitigation measure lies with another agency. Public Resources Code Section 21061.1 defines “feasible” to mean “capable of being accomplished in a successful manner within a reasonable period of time, taking into account economic, environmental, social, and technological factors.” CEQA Guidelines Section 15364 adds another factor: “legal” considerations. See also *Citizens of Goleta Valley v. Bd. of Supervisors* [“Goleta II”], 52 Cal.3d 553, 565 (1990); *California Native Plant Soc’y v. City of Santa Cruz*, 177 Cal.App.4th 957, 1001 (2009).

The CEQA Guidelines do not define the difference between “avoiding” a significant environmental effect and merely “substantially lessening” such an effect. The Authority must therefore glean the meaning of these terms from the other contexts in which the terms are used. Public Resources Code Section 21081, on which CEQA Guidelines Section 15091 is based, uses the term “mitigate” rather than “substantially lessen.” The CEQA Guidelines, therefore, equate “mitigating” with “substantially lessening.” Such an understanding of the statutory term is consistent with the policies underlying CEQA, which include the policy that “public agencies should not approve projects as proposed if there are feasible alternatives or feasible mitigation measures available which would substantially lessen the significant environmental effects of such projects.” Cal. Pub. Res. Code, § 21002.

For purposes of these findings, the term “avoid” refers to the effectiveness of the mitigation measure to reduce the otherwise potentially significant effect to a less-than-significant level. In contrast, the term “substantially lessen” refers to the effectiveness of such measure to substantially reduce the severity of the significant effect, but not to reduce that effect to a level that is less than significant. Although CEQA Guidelines Section 15091 requires only that approving agencies specify that a particular significant effect is “avoid[ed] or substantially lessen[ed],” these findings will specify whether the effect in question has been reduced to a level that is less than significant. Moreover, although CEQA Guidelines Section 15091, read literally, does not require findings to address environmental effects that an EIR identifies as merely “potentially significant,” these findings will nevertheless fully account for the effect and measure proposed to minimize the effect identified in the Final EIR.

This document presents the Authority’s findings as required by CEQA, cites substantial evidence supporting each of these findings, and presents an explanation to supply the logical step between the finding and the facts in the record per CEQA Guidelines § 15091.

6. LEGAL EFFECTS OF FINDINGS

To the extent that these findings conclude that the proposed mitigation measure outlined in the Final EIR is feasible and has not been modified, superseded, or withdrawn, the Authority hereby commits to implementing the measure. These findings constitute a binding set of obligations that will come into effect when the Authority adopts the EIR by resolution and moves forward with the proposed Project.

The mitigation measure is referenced in the Mitigation Monitoring and Reporting Program (MMRP), adopted concurrently with these findings, and will be effectuated through the process of construction of the Additional Fuel Tanks Project.

7. MITIGATION MONITORING AND REPORTING PROGRAM

An MMRP has been prepared for the Additional Fuel Tanks Project per California Public Resources Code § 21081.6. The Authority will use the MMRP to track compliance with the mitigation measure adopted for the Additional Fuel Tanks Project. The Authority's Board will consider the MMRP during the certification hearing for the Final EIR.

8. SIGNIFICANT EFFECTS, MITIGATION MEASURES, AND FINDINGS

The Final EIR identified one environmental category for which the proposed Project may result in significant environmental impacts: hazards and hazardous materials. The proposed Project's significant impacts can be avoided through the adoption of a feasible mitigation measure. This section details the Authority's findings with respect to the environmental effects of the proposed Project described in Chapter 2 of the Draft EIR. It also summarizes the evidence relied upon by the Authority in making these findings. This evidence is drawn from the Draft EIR, the comments and responses to comments on the Draft EIR, the Final EIR, and other evidence presented to the Authority, including all other information in the administrative record.

The following discussion examines the environmental impacts for aesthetics, biological resources, and hazards and hazardous materials evaluated in detail in the EIR. Section 1.6 of the Draft EIR discusses environmental categories on which the proposed Project would have no impact or a less than significant impact and for which detailed analysis was not required, including agriculture and forestry resources; air quality; cultural resources; energy; geology and soils; greenhouse gas emissions; hydrology and water quality; land use and planning; mineral resources; noise; population and housing; public services; recreation; transportation; tribal cultural resource; utilities and service systems; and wildfire.

8.1 AESTHETICS

8.1.1 LESS THAN SIGNIFICANT EFFECT

The Final EIR did not identify any significant aesthetic impacts relating to the proposed Project.

Per CEQA Statute and Guidelines §15091, no finding is required as no significant effect would occur.

Reference: EIR Section 4.2

8.2 BIOLOGICAL RESOURCES

8.2.1 LESS THAN SIGNIFICANT EFFECT

The Final EIR did not identify any significant impacts to biological resources relating to the proposed Project.

Per CEQA Statute and Guidelines §15091, no finding is required as no significant effect would occur.

Reference: EIR Section 4.3

impacts associated with construction and operation of the proposed Project would be reduced to a level that is less than significant.

Reference: EIR Section 4.4

9. CUMULATIVE IMPACTS

Section 4.7 of the EIR includes a discussion of cumulative impacts for each of the environmental impact categories evaluated in detail. Analysis within the EIR determined the proposed Project, in combination with cumulative projects, would result in a less than significant impact to aesthetics and biological resources.

Regarding hazards and hazardous materials construction and operation of the proposed Project was found to have the potential to result in significant impacts associated with the accidental discovery of contaminated soil during excavation activities at the proposed Project site; however, with implementation of mitigation measure HZ-1, such impacts associated with construction and operation of the proposed Project would be reduced to a level that is less than significant. The potentially significant impact is specific to the proposed Project site and associated with site-specific construction activities. Additionally, excavation associated with the proposed Project is not located within construction areas associated with the Airport Development Plan projects. All past, present, and probable future projects that involve the handling of hazardous materials and/or remediation of hazardous wastes would be subject to the same federal, state, and local regulations regarding hazardous materials/waste handling, removal, transport, and storage as the proposed Project. Implementation of these preventative measures would minimize the potential for risks associated with hazardous materials. Therefore, with implementation of the Project-specific mitigation measure HZ-1, the proposed Project, in combination with cumulative projects, would result in a less than significant impact related to hazards and hazardous materials.

With mitigation, the effect will be:

Significant and Unavoidable Not Significant

Finding(s) per CEQA Guidelines section 15091:

Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect. Subd. (a)(1).

Such changes or alterations are within the responsibility and jurisdiction of another public agency and not the agency making the finding. Such changes have been adopted by such other agency or can and should be adopted by such other agency. Subd. (a)(2).

Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives identified in the Final EIR. Subd. (a)(3).

Rationale:

With implementation of the Project-specific mitigation measure HZ-1, the proposed Project, in combination with cumulative projects, would result in a less than significant impact related to hazards and hazardous materials.

Reference: EIR Section 4.7.3

10. FEASIBILITY OF PROJECT ALTERNATIVES

As discussed in Sections 8 and 9 above, the Additional Fuel Tanks Project would not cause significant and unavoidable environmental effects. The potential environmental impact of the proposed Project associated with hazardous materials would be reduced to a less than significant level with the implementation of mitigation measure HZ-1. Where a significant impact can be mitigated to an acceptable level solely by the adoption of mitigation measures, the agency, in drafting its findings, has no obligation to consider the feasibility of environmentally superior alternatives even if the alternatives' impacts would be less severe than those of the proposed project as mitigated. *Mira Mar Mobile Community v. City of Oceanside*, 119 Cal.App.4th 477, 490 (2004); see also *Kings County Farm Bureau v. City of Hanford*, 221 Cal. App. 3d 692, 730-31 (1990) and *Laurel Heights Improvement Assn v. Regents of the Univ. of Cal.*, 47 Cal.3d 376, 400-03 (1988). Accordingly, in adopting findings concerning project alternatives, the Authority considers only those environmental impacts of the proposed project that are significant and cannot be avoided through mitigation.

Further, as described in Chapter 5 of the EIR, in the absence of the proposed Project, the site's existing conditions, including the potential for contaminated soils would persist. Contaminated soils could remain undetected under the No Project Alternative and the two other alternatives (the Mission Valley Terminal Tanks Alternative, and the Off-Airport Fuel Tank Alternative) evaluated in Chapter 5 of the EIR. In addition, the No Project Alternative, the Mission Valley Terminal Tanks Alternative, and the Off-Airport Fuel Tank Alternative would also require as-needed or regular trucked fuel operations, thereby increasing inefficiency of fuel supply to SDIA and increasing operational emissions associated with the Airport. As such, the proposed Project was identified in Section 5.6 of the EIR as the environmentally superior alternative.

11. INDEPENDENT REVIEW AND ANALYSIS

Under CEQA, the lead agency must (1) independently review and analyze the EIR, (2) circulate draft documents that reflect its independent judgment, and as part of the certification of an EIR, (3) find that the report or declaration reflects the independent judgment of the lead agency, per California Public Resource Code, § 21082.1(c).

The Authority independently reviewed and analyzed the Final EIR and determined that the Final EIR reflects its independent judgment. With the adoption of these findings, the Authority finds that the Final EIR reflects its independent judgment.

RESOLUTION NO. 2020-0026

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY APPROVING THE ADDITIONAL FUEL
TANKS PROJECT AT SAN DIEGO INTERNATIONAL
AIRPORT

WHEREAS, the San Diego County Regional Airport Authority Act (Act) created the San Diego County Regional Airport Authority (Authority) and charged the Authority with planning for the future of air transportation for the San Diego region; and

WHEREAS, pursuant to the Act, the Authority was given control over the San Diego International Airport (SDIA or Airport), and exclusive jurisdiction to study, plan, implement, and contract with parties to lease and implement any improvements, expansion, or enhancements at any airport within its control; and

WHEREAS, analyses indicated that SDIA's existing fuel farm facilities accommodate approximately two days of jet fuel and existing fuel reserve capacity is well below industry standard (a 5- to 7-day supply of fuel) for airports similar to SDIA, making SDIA operations susceptible to inadequate fuel supply during pipeline malfunctions and impeding fuel farm facility maintenance; and

WHEREAS, additional fuel tanks would increase the capacity of the Airport's fuel storage facilities to accommodate an industry standard of 6 days of peak-period fuel demand reserves by constructing three fuel tanks with a usable storage capacity of approximately 966,000 gallons each, adjacent to the existing fuel farm; and

WHEREAS, the additional fuel tanks would include primary containment dike walls, secondary containment dike walls, and upgrades to the existing fire suppression system; and

WHEREAS, the Authority commenced the preparation of an Environmental Impact Report in accordance with the California Environmental Quality Act (CEQA) on the proposed additional fuel tanks; and

WHEREAS, the Authority circulated a Draft Environmental Impact Report in November 2019, which examined environmental issues related to the proposed additional fuel tanks; and

WHEREAS, the Authority provided a total of 48 days for the public and governmental agencies to review and comment on the Draft EIR, and then upon the completion of the 48 days, closed the public comment period; and

WHEREAS, the Authority, as the lead agency under CEQA, the proponent of the additional fuel tanks project and airport proprietor, set forth the following objectives to guide it during the preparation of the Draft EIR, including but not limited to the following: to increase the fuel storage at the Airport to meet industry fuel reserve standards for existing aircraft operations to accommodate supply pipeline shutdowns or fuel farm maintenance activities without compromising aircraft refueling service; and

WHEREAS, the Authority thereafter reviewed and responded to all public and agency comments submitted on the Draft EIR during the public comment period; and

WHEREAS, the Final Environmental Impact Report (Final EIR) was published in January 2020; and

WHEREAS, after conducting a duly noticed public hearing on February 6, 2020, the Authority adopted Resolution No. 2020-0024, which certified the Final EIR for the proposed additional fuel tanks project and adopted CEQA Findings of Fact and the Mitigation Monitoring and Reporting Program; and

WHEREAS, the Final EIR analyzed and addressed the specific structures and facilities recommended in the proposed additional fuel tanks project; and

WHEREAS, before the Authority legally can or will commit to develop or construct specific structures, the Authority must take additional discretionary actions, such as approval of construction contracts, and, in addition, the Authority must apply for and obtain from the FAA, federal environmental review under the National Environmental Policy Act (conducted by the FAA) and review by the California Coastal Commission under the California Coastal Act; and

WHEREAS, the Authority reviewed, commented on, and approved all documents and materials prepared by and relied upon by its consultants in preparing the Final EIR, and

WHEREAS, the Final EIR evaluated the potential environmental impacts that could result from the additional fuel tanks; and

WHEREAS, the Final EIR identified and recommended feasible mitigation measures to reduce the significant impacts of the proposed additional fuel tanks to a less-than-significant level; and

WHEREAS, these mitigation measures have been gathered and set forth in a Mitigation Monitoring and Reporting Program (MMRP) adopted in conjunction with certification of the Final EIR; and

WHEREAS, the Final EIR analyzed a reasonable range of alternatives to the proposed additional fuel tanks to determine if any such alternative would feasibly avoid or reduce the potentially significant impacts of the proposed additional fuel tanks to a less-than-significant level; and

WHEREAS, the Final EIR identifies the proposed additional fuel tanks as the environmentally superior alternative capable of meeting the identified project objectives; and

WHEREAS, the Final EIR was prepared, published, circulated, reviewed, and completed in accordance with the requirements of CEQA and the CEQA Guidelines and constitutes an adequate, accurate, objective, and complete Final EIR in accordance with the requirements of CEQA and the CEQA Guidelines; and

WHEREAS, the Final EIR reflects the independent judgment and analysis of the Authority; and

WHEREAS, the Final EIR reflects the best efforts of the Authority to undertake all reasonably feasible and prudent action to discover, analyze, disclose, and mitigate all potentially significant environmental impacts of the specific structures and facilities identified in the proposed additional fuel tanks project; and

WHEREAS, the Final EIR has been presented to the Board, and the Board has reviewed and considered the information contained therein and in the record supporting the Final EIR prior to making these findings or taking action on the specific structure and facilities identified in the proposed additional fuel tanks project, and conducted a duly noticed public hearing on the Final EIR; and

WHEREAS, the Authority certifies that the mitigation measures set forth in the MRRP, attached to Resolution No. 2020-0024 as Exhibit A, are specific and are incorporated into the proposed additional fuel tanks project; and

WHEREAS, the Authority certifies that the MMRP satisfies the requirements of CEQA; and

WHEREAS, the Final EIR consists of the Draft EIR and any clarifying changes thereto, Comments and Response to Comments on the Draft EIR, all appendices, and any documents or materials incorporated in the Final EIR by reference; and

WHEREAS, the specific physical improvements in the proposed additional fuel tanks project would allow SDIA to effectively continue its mission of serving San Diego's commercial air transportation needs; and

WHEREAS, the Authority finds that no potentially significant impacts will remain after implementation of the MMRP and the additional fuel tanks projects.

NOW, THEREFORE, BE IT RESOLVED, that the San Diego County Regional Airport Authority Board, on behalf of the Authority and in the exercise of its independent judgment, and based on all of the evidence in the record, finds and determines as follows:

1. The recitals above are true and correct and are incorporated herein by this reference.
2. The physical improvements and structures and facilities identified in the additional fuel tanks project, individually and collectively, would increase the fuel storage at the Airport to meet industry fuel reserve standards for existing aircraft operations to accommodate supply pipeline shutdowns or fuel farm maintenance activities without compromising aircraft refueling service
3. The CEQA Findings of Fact, attached as Exhibit B to Resolution No. 2020-0024 are true and correct and incorporated herein by this reference. In particular, the Board finds and affirms that:
 - As set forth more fully in the CEQA Findings of Fact, approval of the additional fuel tanks project would have no impacts related to: agriculture and forestry resources; air quality; cultural resources; energy; geology and soils; greenhouse gas emissions; hydrology and water quality; land use and planning; mineral resources; noise; population and housing; public services; recreation; transportation; tribal cultural resources; utilities and service systems; and wildlife.
 - As set forth more fully in the CEQA Findings of Fact, approval of the additional fuel tanks project will have less-than-significant adverse environmental impacts on: aesthetics; and biological resources.
 - As set forth more fully in the CEQA Findings of Fact, approval of the additional fuel tanks project will have less-than-significant adverse environmental impacts after incorporation of mitigation measures on: hazards and hazardous materials.
4. The mitigation measures set forth in the Mitigation Monitoring and Reporting Program, attached to Resolution No. 2020-0024 as Exhibit A, are specific and incorporated into the additional fuel tanks project and fully comply with CEQA

BE IT FURTHER RESOLVED, that the Board hereby adopts and approves the additional fuel tanks project.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February, 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL



SAN DIEGO
INTERNATIONAL AIRPORT
LET'S **GO.**

Additional Fuel Tanks Project EIR Certification

San Diego County Regional Airport
Authority Board

Ted Anasis, Manager - Planning & Environmental Affairs

Project Background

Busiest Single Runway Airport in US



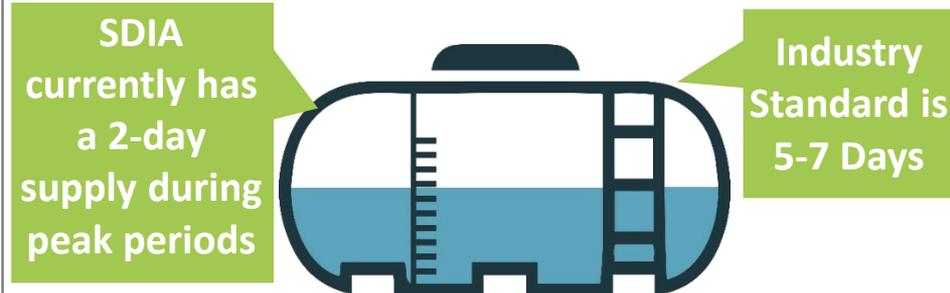
Inefficient supply chain



Growing Air Travel Demand



Insufficient fuel reserves

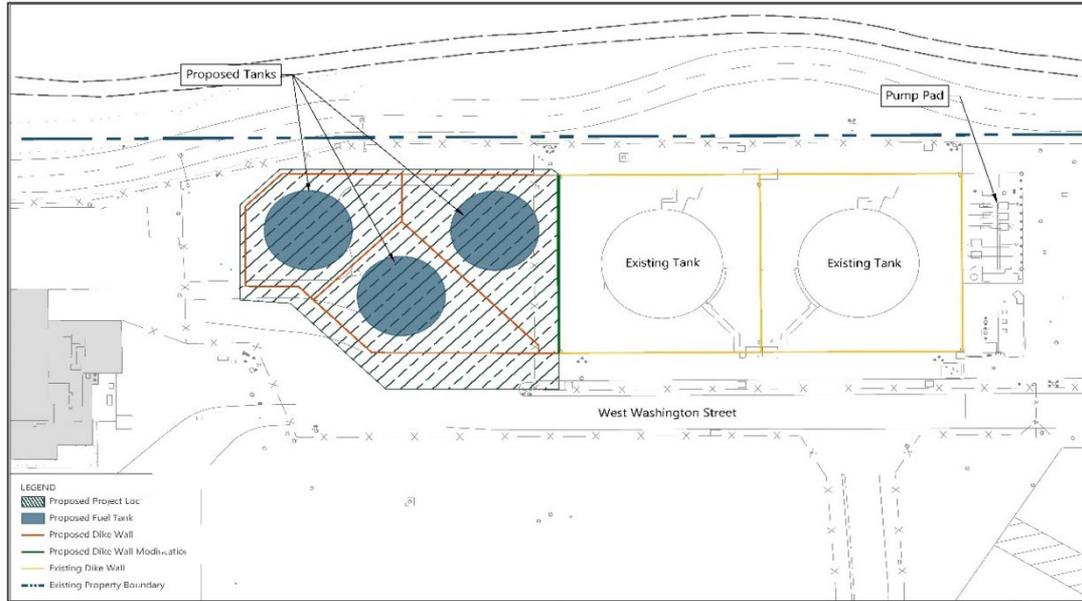


Project Objective

Increase fuel storage at the Airport to meet industry fuel reserve standards and to allow for maintenance and repair of fuel storage tanks and the supply pipeline without compromising on-airport refueling service

Proposed Project Components

- Three 58-foot high, 58-foot diameter, 1,146,320-gallon fuel storage tanks at the existing fuel farm
- Associated fuel distribution system elements
- New and upgraded fire suppression elements including containment dike walls, foam makers, monitors, and chamber improvements



California Environmental Quality Act Review Process

Action	Date	Summary
Scoping and Notice of Preparation (NOP)	Nov – Dec 2018	<ul style="list-style-type: none"> 10 comment letters/oral comments Informed analysis and project components
Draft Environmental Impact Report (EIR)	Nov – Dec 2019	<ul style="list-style-type: none"> Four comment letters received: one organization and three public members
Responses to Comments / Final EIR available and posted	Jan 27, 2020	<ul style="list-style-type: none"> Responses to Comments submitted on Draft EIR; additions and corrections to the Draft EIR
Certify Final EIR	Feb 6, 2020	
<ul style="list-style-type: none"> Adopt Findings of Fact Adopt Mitigation Monitoring and Reporting Program 	Feb 6, 2020	

Additional Fuel Tanks Project Impacts and Mitigation

CEQA Resource Areas

Resource categories analyzed and potential *significant* impacts identified in the Draft EIR

➡ Aesthetics and Visual Resources

➡ Biological Resources

➡ Hazards and Hazardous Materials

- Mitigation Measure HZ-1: Hazardous Materials Management Plan and Hazardous Materials Release Response Plan to identify and describe protocols and procedures for potential contamination



= Less than significant



= Mitigated to less than significant

Mitigation Monitoring and Reporting Program

- Tracks compliance with mitigation measures during construction and operations.
- Mitigation requires preparation of a Hazardous Materials Management Plan and Hazardous Materials Release Response Plan to include:
 - Contractor, vendor and SDCRAA roles and responsibilities
 - Procedures for identifying, screening and notifying responsible parties should contaminated materials be encountered
 - Procedures for identifying, securing, removing contaminated materials
 - Procedures for addressing partial and catastrophic fuel tank and supply pipeline failures
 - Site-specific health and safety plan for protection of personnel and the public.

Recommendations

Staff recommends that the Board:

- 1) **Adopt Resolution No. 2020-00XX certifying the Final Environmental Impact Report for the Additional Fuel Tanks Project and adopting CEQA Findings of Fact, and a Mitigation Monitoring and Reporting Program; and**
- 2) **Adopt Resolution No. 2020-00XX approving the Additional Fuel Tanks Project at San Diego International Airport.**

ITEM 14

INFORMATION RECEIVED FROM THE PUBLIC

From: Ray Teran <rteran@viejas-nsn.gov>
Sent: Monday, January 27, 2020 2:55 PM
To: Airport Planning
Subject: RE: Final Environmental Impact Report for SDIA Additional Fuel Tanks

The Viejas Band of Kumeyaay Indians (“Viejas”) has reviewed the proposed project and at this time we have determined that the project site has cultural significance or ties to Viejas.

Viejas Band request that a Kumeyaay Cultural Monitor be on site for ground disturbing activities and to inform us of any new developments such as inadvertent discovery of cultural artifacts, cremation sites, or human remains.

If you wish to utilize Viejas cultural monitors, please call Ernest Pingleton at 619-659-2314 or email, epingleton@viejas-nsn.gov, for contracting and scheduling. Thank you.

From: Airport Planning [mailto:planning@san.org]
Sent: Monday, January 27, 2020 12:13 PM
Cc: ryan.a.szabo@uscg.mil; stiegleranthony@gmail.com; hollandxyz@sbcglobal.net; agordonnoise@gmail.com; carl.huenefeld@usmc.mil; Katy.Sanchez@nahc.ca.gov; John.Misleh@sdcounty.ca.gov; robert.rapista@sdcounty.ca.gov; Inishihi@portofsandiego.org; lhofreiter@portofsandiego.org; vonblumh@sandiego.gov; RMalone@sandiego.gov; MGStephens@sandiego.gov; MCedeno@sandiego.gov; EPascual@sandiego.gov; acklandgm@hotmail.com; laplayaheritage@gmail.com; Kathleen.Keehan@sdcounty.ca.gov; Robert.Reider@sdcounty.ca.gov; richard@lozeaudrury.com; theresa@lozeaudrury.com; epinto@jamulindianvillage.com; lcumper@jamulindianvillage.com; Robert Welch <RWelchJr@VIEJAS.com>; Ray Teran <rteran@viejas-nsn.gov>; Ernest Pingleton <epingleton@viejas-nsn.gov>; John.Ainsworth@coastal.ca.gov; CEQA@wildlife.ca.gov; AskR5@wildlife.ca.gov; state.clearinghouse@opr.ca.gov; Eric.Gillies@slc.ca.gov; elowe@sandiego.gov; Mark.Wardlaw@sdcounty.ca.gov; sculberson@ricondo.com; aramsey@ricondo.com; juliegaa@cox.net; fbijotat@ricondo.com; dplakorus@ricondo.com; Anasis Ted <tanasis@san.org>; Reed, Brendan <breed@san.org>; Gilb Richard <rgilb@san.org>; Gonzalez Amy <agonzale@san.org>; Golston Alexander <agolston@san.org>; Nguyen Dat <dnghuyen@san.org>; Tamura Lynda <ltamura@san.org>
Subject: Final Environmental Impact Report for SDIA Additional Fuel Tanks

Pursuant to the California Environmental Quality Act (CEQA), the San Diego County Regional Airport Authority, as the Lead Agency, has prepared a Final Environmental Impact Report (FEIR) for the San Diego International Airport Additional Fuel Tanks (SCH No. 2018111052 – SDCRAA #EIR-19-01). See the attached Notice of Availability for information.

The FEIR is available for review at the Authority offices and online at the following link:

<https://www.san.org/Airport-Projects/Environmental-Affairs#1245170-ceqa--nepa>

Thank you for your interest in the San Diego International Airport Additional Fuel Tanks project.

www.san.org |   

San Diego County Regional Airport Authority, PO BOX 82776, San Diego, CA 92138

RECEIVED
JAN 27 2020

BY:

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Approve and Authorize the President/CEO to Execute a Memorandum of Understanding Regarding Major Regional Projects

Recommendation:

Adopt Resolution No. 2020-0025, approving and authorizing the President/CEO to execute a Memorandum of Understanding with the City of San Diego, San Diego Association of Governments, and San Diego Unified Port District regarding major regional projects.

Background/Justification:

Effective July 1, 2019, the Airport Authority executed a new 10-year airline operating and lease agreement (“AOLA”) with signatory airlines operating at San Diego International Airport (the “Airport”). One element of the AOLA is language authorizing pre-approved funding for “Off-Airport Public Transportation Projects.” Also included in that section of the AOLA is a requirement for participation by third parties in funding such projects.

Because Off-Airport Public Transportation Projects eligible for funding under the AOLA include physical components that are outside of the boundaries of the Airport, there are other agencies and jurisdictions that must be involved in the planning of any such projects. Therefore, Airport Authority staff have worked with staff of the City of San Diego, San Diego Association of Governments (“SANDAG”), and San Diego Unified Port District (“Port”) (collectively, “the Parties”) to create the attached Memorandum of Understanding Regarding Major Regional Projects (“MOU”) (Attachment A). This MOU establishes a process by which the Parties can collaborate on major regional projects, including Off-Airport Public Transportation Projects.

Major regional projects covered in the MOU include: (a) the Airport Authority’s San Diego International Airport Development Plan; (b) SANDAG’s Regional Transportation Plans, Regional Transportation Improvement Programs, and Sustainable Communities Strategies; and (c) the Port’s Port Master Plan Update.

Fiscal Impact:

Execution of this MOU does not directly commit any specific funding. Any funding required as a result of projects agreed to by the Parties will depend on total project cost, cost share of the Parties, and, ultimately, approval by the Airport Authority Board.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MATT HARRIS
DIRECTOR, GOVERNMENT RELATIONS

RESOLUTION NO. 2020-0025

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SAN DIEGO, SAN DIEGO ASSOCIATION OF GOVERNMENTS, AND SAN DIEGO UNIFIED PORT DISTRICT REGARDING MAJOR REGIONAL PROJECTS

WHEREAS, effective July 1, 2019, the Airport Authority executed a new 10-year airline operating and lease agreement (“AOLA”) with signatory airlines operating at San Diego International Airport; and

WHEREAS, one element of the AOLA is language authorizing pre-approved funding for “Off-Airport Public Transportation Projects”; and

WHEREAS, also included in the AOLA is a requirement for participation by third parties in funding Off-Airport Public Transportation Projects; and

WHEREAS, planning for various major regional projects is underway by several regional agencies, including the Airport Authority’s San Diego International Airport Development Plan, the San Diego Association of Government’s Regional Transportation Plans/Regional Transportation Improvement Programs, and Sustainable Community Strategies, and the San Diego Unified Port District’s Port Master Plan Update; and

WHEREAS, it is in the best interest of the Airport Authority to enter into a Memorandum of Understanding with the City of San Diego, San Diego Association of Governments, and San Diego Unified Port District to establish a process by which all of the signatory parties can collaborate on these major regional projects.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Memorandum of Understanding with the City of San Diego, San Diego Association of Governments, and San Diego Unified Port District regarding Major Regional Projects (Attachment A); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065);

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

**MEMORANDUM OF UNDERSTANDING
REGARDING MAJOR REGIONAL PROJECTS**

This Memorandum of Understanding (“MOU”) is made and entered into effective as of this _____ day of _____, 2020, by and among the City of San Diego (“City”), San Diego Association of Governments (“SANDAG”), San Diego County Regional Airport Authority (“Airport Authority”), and San Diego Unified Port District (“Port”), all California public agencies, individually known as “Party” and collectively known as “Parties.” This MOU shall become effective the date that all Parties sign the MOU (“Effective Date”).

RECITALS

The following recitals are a substantive part of this Agreement:

WHEREAS, the City is a municipal agency responsible for land use planning, including as it pertains to this action, mobility and circulation, long-range facilities planning and development, within its jurisdiction and in coordination with adjacent districts, public agencies and municipalities; and

WHEREAS, the Airport Authority is a public agency that owns and operates, pursuant to state law and Federal Aviation Administration (“FAA”) certification, the San Diego International Airport (“Airport”) and also is responsible for land use planning of the Airport; and

WHEREAS, the Airport Authority is developing the Airport Development Plan (“ADP”), which includes a Terminal 1 Replacement Project (“Terminal 1 Project”) at the Airport, and associated Environmental Impact Report (SCH# 2017011053/SDCRAA# EIR-18-01) (“ADP EIR”) for the ADP; and

WHEREAS, the Airport Authority prepared and released a Recirculated Draft EIR for the Airport Development Plan (“ADP RDEIR”) on September 19, 2019, with a 46-day public comment period closing on November 4, 2019; and

WHEREAS on January 9, 2020, the Airport Authority Board of Directors (“Airport Authority Board”) certified the Final ADP Environmental Impact Report (“Final ADP EIR”), adopted Alternative 4 - T1 Replacement and Transportation Improvement (“Alternative 4”), a Mitigation Monitoring Reporting Program (“MMRP”) and appropriate CEQA findings, including without limitation a statement of overriding considerations ; and

WHEREAS, the Airport Authority negotiated a new 10-year airline operating and lease agreement (“AOLA”) with signatory airlines operating at the Airport, which became effective July 1, 2019 through June 30, 2029; and

WHEREAS, as part of the AOLA, the Airport Authority negotiated the following language in Section 12.2 of the AOLA, authorizing funding (the "AOLA Funding") from the signatory airlines that are a party to the AOLA ("Signatory Airlines"):

"12.2 Pre-Approved Funding

12.2.1 Authority shall have the right, without any review or any other limitation imposed by the Signatory Airlines, to fund the full, actual costs of a new limited access in-bound roadway on the Airport that will connect with North Harbor Drive at approximately Laurel Street and allow vehicles to access both Terminals (the "Inbound Roadway Project"). The Inbound Roadway Project is currently estimated to cost One Hundred Sixty Five Million Dollars (\$165,000,000), but the full, actual costs may exceed that estimate.

12.2.2 In addition to funding the Inbound Roadway Project, Authority shall have the right, without any review or any other limitation imposed by the Signatory Airlines, to provide up to Seventy-Five Million Dollars (\$75,000,000) in funding for Off-Airport Public Transportation Projects during the term.

12.2.3 In addition to the funding described in Sections 12.2.1 and 12.2.2, Authority shall have the right, without any review or any other limitation imposed by the Signatory Airlines, to provide up to an additional One Hundred Twenty-Five Million Dollars (\$125,000,000) in funding for Off-Airport Public Transportation Projects during the Term, but only if non-Authority funding of at least Two Hundred Million Dollars (\$200,000,000) for the Off-Airport Public Transportation Projects has been secured through legally binding commitments from third-parties.

12.2.4 In addition to the funding available in Sections 12.2.1, 12.2.2, and 12.2.3, Authority shall have the right, without any review or any other limitation imposed by the Signatory Airlines, to provide up to an additional One Hundred Fifty Million Dollars (\$150,000,000) in funding for Off-Airport Public Transportation Projects during the term, but only if additional non-Authority funding of at least One Hundred Fifty Million Dollars (\$150,000,000), at least Three Hundred Fifty Million Dollars (\$350,000,000) in aggregate, for the Off-Airport Public Transportation Projects has been secured through legally binding commitments from third-parties..."; and

WHEREAS, SANDAG is under state and federal law the Metropolitan Planning Organization for the greater San Diego region and is charged with planning and implementing regional transportation solutions, including preparing and updating Regional Transportation Plans/Regional Transportation Improvement Programs and Sustainable Communities Strategies ("RTP/RTIP/SCS") and associated California Environmental Quality Act ("CEQA"), Cal. Pub. Resources Code, §§ 21000 et seq., documentation; and

WHEREAS, SANDAG expects to develop and prepare CEQA and National Environmental Policy Act ("NEPA"), 42 U.S.C. §§ 4321 et seq., documentation for an airport connectivity project, which includes a central mobility hub and direct transit connection to the Airport ("Airport Connectivity Project"), within the next two to three years, as well as CEQA documentation for SANDAG's RTP/RTIP/SCS and related amendments; and

WHEREAS, the CEQA/NEPA documentation for the Airport Connectivity Project and RTP/RTIP/SCS may identify potentially significant traffic and transportation impacts to streets and highways in the City and the Port; and

WHEREAS, the Port is a regional government agency and public benefit corporation responsible for land use planning of the tidelands and submerged waters within its jurisdiction, including construction and maintenance of streets and roadways; and

WHEREAS, the Port is preparing the Port Master Plan Update (“PMPU”), and if directed by the Board of Port Commissioners will circulate an associated Draft Programmatic Environmental Impact Report (“PMPU EIR”) in or around 2020; and

WHEREAS, the PMPU EIR may identify potentially significant traffic and transportation impacts to streets and highways in the Port and in the City;

WHEREAS, the Parties share a common interest in ensuring that the growth in and around the City of San Diego and San Diego County can be accommodated with an efficient multi-modal transportation system connecting the San Diego region to the Airport and other facilities and attractions in and near the San Diego Embarcadero; and

WHEREAS, SANDAG created an Airport Connectivity Subcommittee (“Subcommittee”), which was made up of representatives of the Parties and other stakeholders to study and develop recommendations for potential ground transportation access and mobility solutions to improve connectivity around the region, including to and from the Airport; and

WHEREAS, improvements to Airport access are expected to provide economic benefits to the region as they will ease travel and make the San Diego region a better, more competitive place to do business; and

WHEREAS, improvements to Airport access are expected to provide environmental benefits, including reduced greenhouse gas emissions, criteria and hazardous pollutant emissions, vehicles miles traveled, noise, and traffic congestion on the surrounding roadways and highways; and

WHEREAS, the development of an improved multi-modal connection to the Airport will require close cooperation among the Parties and other stakeholders; and

WHEREAS, the Subcommittee considered multiple sites for potential multi-modal transportation improvements to the Airport, including the Midway Pacific-Highway Urban Village (“NAVWAR”) and the Intermodal Transportation Center (“ITC”); and

WHEREAS, the NAVWAR site is owned and operated by the United States Department of the Navy (“Navy”); and

WHEREAS, SANDAG and the Navy have entered into an Memorandum of Understanding to explore the possibility of a central mobility hub being located at the NAVWAR site, and are negotiating the transfer or long-term lease of the NAVWAR site, which is currently owned and operated by the Navy; and,

WHEREAS, the Parties desire to work together to further develop, analyze and identify a locally preferred concept for the Airport Connectivity Project, which may include a multi-modal hub and transit connection to the Airport, as well as supporting infrastructure in consultation other local and regional agencies, public stakeholders and federal agencies.

AGREEMENT

I. THE AIRPORT AUTHORITY AGREES:

- A. The above recitals are incorporated by this reference.
- B. In accordance with the Final ADP EIR, the Airport Authority will identify areas located within the Airport property rights-of-way sufficient to preserve and accommodate for a future public transit connection to the Airport having:
 - 1. an automated people mover (“APM”) or trolley station located between Terminals 1 and 2; and
 - 2. a right-of-way for related on-Airport roadways, both inbound and outbound.
- C. The Airport Authority will work collaboratively with the Parties and use good-faith efforts to identify and contribute appropriate AOLA Funding for environmentally-entitled projects, subject to approval by the Airport Authority Board. Such projects may include, but are not limited to:
 - 1. The Inbound On-Airport Roadway Project adjacent to Harbor Drive and a multi-use pedestrian and bicycle path, which may connect to Laurel Street. This project would be designed to reduce westbound traffic using North Harbor Drive and establish a right-of-way for potential transit projects.
 - 2. Certain Outbound Roadway Projects, which may include both interim and long-term improvements that are compatible with SANDAG's Airport Connectivity Project feasibility study, including but not limited to: Grape Street intersection improvements, from Harbor to State Street/I-5 and addition of lanes and Class IV bikeways with the removal of parking;
 - 3. A transit station located between Terminal 1 and Terminal 2;
 - 4. An APM Station located at or adjacent to the consolidated rental car center (“CONRAC”) facility; and
 - 5. APM facilities and related infrastructure and equipment, including but not limited to a guideway from the CONRAC facility to terminal station or enabling or relocation projects.
- D. Where specific AOLA Funding is approved by the Airport Authority Board for contribution to a specified on or off-airport project, the Airport Authority will work collaboratively with SANDAG, or other public agency sponsors, to include such AOLA Funding in the plan of finance for the design and construction of said project.
- E. The Airport Authority shall have sole discretion to determine which projects require FAA-approval for the use of airport revenue, including AOLA Funding. Where specific AOLA Funding is approved for contribution to a specified off-airport project by the Airport Authority Board, the Airport Authority will use best efforts to secure FAA concurrence that such AOLA Funding is an eligible use of airport revenue consistent with the FAA Revenue Use Policy and applicable federal laws.

F. In accordance with the Final ADP EIR, the Airport Authority will use best efforts to fund the following mitigation measures, subject to FAA approval, which the Airport Authority shall use best efforts to obtain:

1. Intersections:

- a. MM-TR-I-1a: Improve the Intersection of Laurel Street at North Harbor Drive;
- b. MM-TR-I-1b: Improve the Intersection of Pacific Highway at West Laurel Street;
- c. MM-TR-I-1c: Improve the Intersection of Kettner Boulevard at West Laurel Street;
- d. MM-TR-I-1d: Improve the Intersections on North Harbor Drive from Harbor Island Drive to Grape Street;
- e. MM-TR-I-1e: Improve the Intersection of Kettner Boulevard at Palm Street;
- f. MM-TR-I-4a: Improve the Intersection of Columbia Street at West Grape Street;
- g. MM-TR-I-4b: Improve the Intersection of Grape Street at State Street / I-5 SB Ramps;
- h. MM-TR-I-5a: Improve the Intersection of Pacific Highway at Sassafras Street / Admiral Boland Way;
- i. MM-TR-I-5b: Improve the Intersection of Kettner Boulevard at Sassafras Street;
- j. MM-TR-I-5c: Improve the Intersection of India Street at W. Grape Street; and
- k. MM-TR-I-5d: Improve the Intersection of Kettner Boulevard at W. Grape Street.

2. Road Segments:

- a. MM-TR-RS-1a: Improve Sassafras Street from Pacific Highway to Kettner Boulevard;
- b. MM-TR-RS-1b: Improve Grape Street from Harbor Drive to Pacific Highway;
- c. MM-TR-RS-1c: Improve Grape Street from Pacific Highway to India Street;
- d. MM-TR-RS-1d: Improve Grape Street from India Street to State Street; and
- e. MM-TR-RS-4a: Improve Palm Street from Pacific Highway to Kettner Boulevard.

G. Should completion of the off-airport projects or any combination of projects described herein exceed the AOLA Funding, the Airport Authority and SANDAG will work cooperatively to identify additional sources of funds, including but not limited to funds to assist with the overall funding and delivery of the Airport Connectivity Project.

- H. Throughout the feasibility/alternatives analysis and environmental clearance process pursuant to CEQA and NEPA for the preferred Airport Connectivity Project, the Airport Authority and SANDAG will work collaboratively on the phasing and funding implementation strategy of transit improvements and roadway access plan projects.
- I. The Airport Authority and SANDAG will work collaboratively during the feasibility and alternatives analysis to develop a preferred Airport Connectivity Project, which will be subject to required CEQA and NEPA analysis and documentation.
- J. The Airport Authority will work collaboratively with the Parties to implement mitigation measure MM-TR-LRP-2 and use best efforts to obtain FAA approval to implement mitigation measure MM-TR-LRP-2.
- K. The Airport Authority and SANDAG will collaboratively share with each other airport forecast data, updated environmental analysis, including but not limited to recent or relevant airport traffic and circulation, traffic modeling data, climate change, geotechnical, seismic conditions, hazardous materials and soils condition data, biological and/or health hazards data to support the Airport Connectivity Project.
- L. The Airport Authority and SANDAG will collaboratively share with each other available data and maps regarding utilities and potential utility conflicts, which may include large gravity/forced main sewers, jet fuel pipelines, water pipelines, communication lines, and other critical utility infrastructure, to support SANDAG's effort to refine alternatives analysis cost estimates to support the Airport Connectivity Project.
- M. The Airport Authority will collaboratively share with the Parties the preliminary APM concepts recently prepared by Lea & Elliot or other relevant roadway and transit improvements studies to help define and right-size feasible Airport Connectivity Project.
- N. The Airport Authority and SANDAG will work collaboratively to develop assumptions about potential future transit ridership.
- O. If FAA approval is not obtained for the funding of a mitigation measure listed in I.F. and I.J, modification of such a mitigation measure must comply with CEQA.

II. THE PORT AGREES:

- A. The above recitals are incorporated by this reference.
- B. The Port and SANDAG will collaboratively share with each other Port forecast data, updated environmental analysis, including but not limited to recent or relevant Port traffic and circulation, traffic modeling data, climate change, geotechnical, seismic conditions, hazardous materials and soils condition data, biological and/or health hazards data to facilitate the Airport Connectivity Project.
- C. The Port and SANDAG will share with each other available data and maps regarding utilities and potential utility conflicts, which may include large gravity/forced main sewers, jet fuel pipelines, water pipelines, communication lines, and other critical utility infrastructure, to support SANDAG's effort to refine alternatives analysis cost estimates to support the Airport Connectivity Project.

- D. The Port and SANDAG will collaborate to identify sources of funds, which may include Port funds or an in-lieu fee program assessed against development within the Port's jurisdiction, to assist with the overall funding and delivery of the Airport Connectivity Project.
- E. If funding is approved for contribution to a specified project related to the Airport Connectivity Project by the Port's Board of Port Commissioners, the Port will work collaboratively with SANDAG, or other public agency sponsor, to include such funding in the plan of finance for the design and construction of said project.
- F. Throughout the feasibility/alternatives analysis and environmental clearance process pursuant to CEQA and NEPA for the preferred Airport Connectivity Project, the Port and SANDAG will work collaboratively on the phasing and funding implementation strategy of transit improvements and roadway access plan projects.
- G. The Port and SANDAG will collaborate during the feasibility and alternatives analysis to develop a preferred Airport Connectivity Project, which will be subject to required CEQA and NEPA analysis and documentation.

III. SANDAG AGREES:

- A. The above recitals are incorporated by this reference.
- B. SANDAG will consult with the other Parties throughout the feasibility and alternatives analysis to develop a preferred Airport Connectivity Project, which will be subject to required CEQA and NEPA analysis and documentation.
- C. SANDAG will consult and work collaboratively with the other Parties regarding the Airport Connectivity Project's assumptions.
- D. SANDAG will work collaboratively with the other Parties to identify appropriate and potentially feasible project design features and mitigation measures to reduce traffic and transportation impacts identified in any future Airport Connectivity Project's environmental analysis.
- E. SANDAG will lead the project definition and design, environmentally clearances and permitting, funding and finance plan, right-of-way and land acquisition, construction, delivery, operation and maintenance of the Airport Connectivity Project, including enabling and/or relocation projects as well as land acquisition. SANDAG will coordinate with Airport Authority on which roadway projects may be constructed directly by the Airport Authority or on-Airport APM station(s) should the Airport Authority desire to construct directly.
- F. Should the preferred Airport Connectivity Project be selected to include an APM transit stop at the CONRAC, SANDAG will use best efforts to ensure a free ride and not charge a passenger fee for the segment between the CONRAC and APM station between Terminal 1 and 2.

IV. THE CITY AGREES:

- A. The above recitals are incorporated by this reference.

- B. The City and SANDAG will collaborate during the feasibility and alternatives analysis to develop a preferred Airport Connectivity Project, which will be subject to required CEQA and NEPA analysis and documentation.
- C. The City will work collaboratively and cooperate in good faith with the other Parties concerning the Airport Connectivity Project.

V. ALL PARTIES AGREE:

- A. The Parties further endeavor to, contingent on the prior completion of CEQA and/or NEPA review, execute a framework agreement for the payment of fair share contributions and attainment of all approvals and agreements necessary to implement feasible traffic, circulation, and transit-related mitigation measures that are identified in the Final ADP EIR, the PMPU EIR (if certified and approved), and future amendments to the RTP/RTIP/SCS (if approved). The Parties acknowledge that the PMPU is a land use plan with an approximate 2050 planning horizon and not a specific development project, and understand that the responsibility of such fair share contributions, approvals and agreements related to the PMPU EIR, if certified by the Port Board, may be the responsibility of project proponents/permittees over the planning horizon for the PMPU. Such feasible transit-related mitigation measures may include transit improvements or operational measures, including but not limited to a transit connection to the Airport.
- B. The Parties understand that, in accordance with CEQA and its implementing regulations, after adoption of all feasible mitigation measures and alternatives, the ADP, PMPU and future amendments or updates to the RTP/RTIP/SCS may result in potentially significant and unavoidable impacts to traffic and transportation.
- C. The Parties agree to continue to collaborate, consult and give feedback related to the draft PMPU, draft RTP/RTIP/SCS amendments and the draft Airport Connectivity Project (collectively, "Draft Regional Projects") and their respective CEQA and/or NEPA review. The Parties further agree to continue to work in good faith to attempt to resolve any issues among the Parties related to the Draft Regional Projects and their respective CEQA and/or NEPA review.
- D. Subject to adoption of appropriate CEQA and NEPA analysis and existing agreements with third-parties, including agreements affecting real property, the Parties agree to work cooperatively and collaboratively to identify and make available, where feasible, at no cost to the other Parties, potential areas located within their specific jurisdictions for rights-of-way sufficient to preserve and accommodate a future public transit connection to the Airport, which may include:
 - 1. an APM or trolley station adjacent to the CONRAC facility, and
 - 2. an APM or trolley station that may serve the Port's jurisdiction, including the San Diego Embarcadero
- E. Subject to adoption of appropriate CEQA and NEPA analysis, the Parties agree to work cooperatively and in good-faith to identify projects eligible for AOLA Funding in accordance with the following:
 - 1. Staff of all the Parties will work cooperatively and in good faith to recommend specific projects and amounts for AOLA Funding (an "AOLA Funding Recommendation");

2. Once identified, each AOLA Funding Recommendation will be subject to approval by the Airport Authority Board;
 3. When deemed necessary by the Airport Authority, each AOLA Funding Recommendation will be subject to approval by the FAA, which approval the Airport Authority shall use best efforts to obtain, and which may include formal or informal engagement with the FAA;
 4. Where staff of all the Parties cannot agree on a recommendation for a specific project and amount for AOLA Funding, the Airport Authority agrees to allow individual parties to this MOU an opportunity to be heard at an Airport Authority Board meeting;
 5. If Airport Authority Board or FAA approval for an AOLA Funding Recommendation is requested but is not obtained for any reason, the Airport Authority will notify the other Parties and will work collaboratively and in good faith to identify new AOLA Funding Recommendations that achieve the Parties' goals. In accordance with this section, the Airport Authority will then use best efforts to obtain funding and approvals from the Airport Authority Board and/or FAA for such AOLA Funding Recommendations; and
 6. Nothing in this MOU shall restrict the Airport Authority Board from allocating AOLA Funding in its sole and absolute discretion.
- F. Nothing herein may be interpreted or construed in such a way as to require or cause the Airport Authority to violate the provisions of any of the following: FAA 1999 Policy and Procedure Concerning the Use of Airport Revenue [64 Fed. Reg. 7696, dated Feb. 16, 1999]; the Airport and Airway Improvement Act of 1982 ("AAIA"), codified at 49 U.S.C. §47107(b); the Federal Aviation Administration Authorization Act of 1994, P.L. 103-305 (Aug. 23, 1994); the Airport Revenue Protection Act of 1996, Title VIII of the Federal Aviation Administration Act of 1996, P.L. 104-264 (Oct. 9, 1996), 110 Stat. 3269 (Oct. 9, 1996); 49 U.S.C. §46301(n)(5); and 49 U.S.C. §47133.
- G. SANDAG, the City and the Port agree to support the Airport Authority's efforts to successfully implement the ADP and Terminal 1 project, as defined and described in Alternative 4, including implementation of the adopted MMRP. SANDAG, the City and Port covenant and agree that they will not directly or indirectly commence, prosecute, intervene in, participate in, or fund any lawsuits or administrative proceedings or process against the Airport Authority or any other local, state, or federal entity that involve the review and approval of the ADP, as defined and described in Alternative 4, pursuant to CEQA or NEPA, or that could delay, prevent, impede, alter or affect in any way the approval of the ADP, as defined and described in Alternative 4 ("Covenant Not to Sue"). Notwithstanding the Covenant Not to Sue, nothing herein shall prevent SANDAG, the City or the Port from seeking specific performance, injunctive relief or other CEQA or NEPA remedies to require the implementation of the MMRP, as it may be amended or altered from time-to-time. The Parties agree that the Airport Authority and any local, state or federal agency that is subject to a lawsuit, administrative complaint or intervention described in this Covenant Not to Sue may plead this MOU as a defense to any such litigation, administrative complaint or intervention. In such a case, the Airport Authority would be entitled to all remedies available in equity including, but not limited to, injunctive relief and specific performance of this MOU including immediate dismissal of any such litigation, administrative complaint or intervention.
- H. The Parties agree that SANDAG shall be the agency to coordinate, cooperate, and negotiate with the Navy regarding the possibility of transportation improvements on the NAVWAR site.

- I. This MOU in no way diminishes or waives the Parties' rights to comment on any Draft Regional Projects or CEQA and NEPA analyses. Nor does this MOU relieve the Party proposing the Draft Regional Projects of its legal duty to respond to those comments.
- J. Except as provided in this MOU, all Parties reserve their rights and the MOU cannot be used as evidence of waiver of those rights or as an admission by any of the Parties.
- K. Any notices may be given by: (a) messenger for immediate personal delivery; (b) nationally recognized delivery service guaranteeing overnight delivery (i.e., United Parcel Service, Federal Express, etc.); (c) registered or certified United States mail, postage prepaid, return receipt requested, to the address of the recipient Party, or (d) facsimile or other form of electronic transmission, including email. Any notice shall be deemed received by the addressee, on the business day that the notice is sent by messenger for immediate personal delivery and received at the notice address before 5:30 p.m. Pacific Time, on the business day the notice is transmitted electronically and received at the notice address before 5:30 p.m. Pacific Time, one (1) business day after delivery to a nationally recognized overnight delivery service, or two (2) business days after the notice is placed in the United States mail (regardless of whether or when any return receipt is received by the sender or the date set forth on such return receipt).

The notice addresses for the Parties, as of the Effective Date, are as follows:

City:

City of San Diego
Attention: Chief Operating Officer
202 C Street, 9th Floor
San Diego, CA 92101

with copy to: City of San Diego
Attention: City Attorney
1200 Third Avenue, Suite 1620
San Diego, CA 92101

SANDAG:

San Diego Association of Governments
Attention: Executive Director
401 B Street, Suite 800
San Diego, CA 92101

with copy to: San Diego Association of Governments
Attention: General Counsel
401 B Street, Suite 800
San Diego, CA 92101

Airport Authority:

San Diego County Regional Airport Authority
Attention: President/CEO
PO Box 82776
San Diego, CA 92138-2776

with copy to: San Diego County Regional Airport Authority
Attention: General Counsel
PO Box 82776
San Diego, CA 92138-2776

Port:

San Diego Unified Port District
Attention: Executive Director
3165 Pacific Highway
San Diego, CA 92101

with copy to: San Diego Unified Port District
Attention: General Counsel
3165 Pacific Highway
San Diego, CA 92101

- L. Time is of the essence for each covenant and condition set forth in this MOU.
- M. This MOU contains the entire agreement between the Parties relating to the matter addressed herein, and all prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into and superseded by this MOU.
- N. No modification, amendment, change, waiver, or discharge of this MOU will be valid unless it is in writing and signed by the Party against which the enforcement of the modification, waiver, amendment, change, or discharge is or may be sought.
- O. All Parties will carry out their responsibilities as set out in this MOU in good faith and will collaborate with each other on their interrelated responsibilities.
- P. Except as expressly stated in the MOU, any disagreement between the Parties that may arise in connection with this MOU will be resolved solely by consultation or discussions between the Parties. The Party asserting such disagreement shall give written notice of the disagreement to all the other Parties. Should any serious disagreement arise in connection with this MOU, and such disagreement cannot be resolved by subordinate officials, the dispute shall be reduced to writing by each Party and presented to senior officials within each Party's organizational structure and the senior officials shall meet and in good faith attempt to work out the disagreement. If the senior officials are unable to resolve the disagreement, the decision makers of each Party may be involved. If the disagreement cannot be settled at that level, the dissatisfied party shall make a written request to the other party for mediation. The responding party shall respond to a request for mediation within thirty (30) calendar days. A mutually-acceptable mediator shall be selected by the parties, and the parties will proceed to mediation of the dispute and split the costs of the mediator.
- Q. This MOU may be signed in any number of counterparts, each of which will be deemed an original, and of which together will constitute one instrument.

- R. The Parties acknowledge that certain actions called for under this MOU may require by law the exercise of discretion, which the Parties cannot lawfully commit to by contract, including without limitation, approval of a project pursuant to CEQA or NEPA and approval of agreements to grant real property rights (collectively, "Discretionary Actions"). Nothing in this MOU shall impair the right of Parties, as applicable, to evaluate, each in its sole discretion, and to approve or disapprove, with or without cause, any Discretionary Actions required from Parties with respect to matters requiring its approval.

- S. This MOU has been negotiated and prepared by the Parties and their respective counsel, and the MOU shall not be construed more strictly against one party.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows effective on the day and year first above written:

CITY OF SAN DIEGO:

ERIK CALDWELL,
Deputy Chief Operating Officer,
Smart and Sustainable Communities

ATTEST:

City Clerk

_____ Title _____

APPROVED AS TO FORM:

MARA ELLIOTT, City Attorney

By:

Date _____

Name: CORRINE NEUFFER
Title: Deputy City Attorney

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows effective on the day and year first above written:

SAN DIEGO ASSOCIATION OF GOVERNMENTS:

HASAN IKHRATA, Executive Director

APPROVED AS TO FORM:

Date _____

JOHN KIRK, General Counsel

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows effective on the day and year first above written:

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY:

KIMBERLY J. BECKER, President/CEO

APPROVED AS TO FORM:

Date _____

AMY GONZALEZ, General Counsel

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows effective on the day and year first above written:

SAN DIEGO UNIFIED PORT DISTRICT:

RANDA CONIGLIO, President/CEO

APPROVED AS TO FORM:

Date _____

THOMAS RUSSELL, General Counsel

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

February 2020 Legislative Report and 2020 Legislative Agenda

Recommendation:

Adopt Resolution No. 2020-0023, approving the February 2020 Legislative Report and the 2020 Legislative Agenda.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The February 2020 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

The 2020 Legislative Agenda (Attachment B) includes general legislative guidelines and specific goals that the Authority's legislative team recommends the Board approve for the upcoming year. Following Board approval, staff will work with the Authority's legislative consultants to closely monitor and implement Board direction in the policy areas included in the 2020 Legislative Agenda.

State Legislative Action

On January 6, the California State Legislature reconvened for year two of the 2019-2020 legislative session. Since the start of session, the Governor released his fiscal year 2020-2021 budget proposal. The February 2020 Legislative Report includes any action on two-year bills monitored by the Airport Authority.

The deadline to introduce new bills is February 21, 2020. It is expected that over 2,000 new pieces of legislation will be introduced in 2020. Government Relations staff and the Authority's state legislative consultants are currently reviewing newly introduced bills and will highlight those that impact the Airport Authority or San Diego International Airport in the March 2020 Legislative Report. The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

Page 2 of 3

The Governor's 2020-2021 budget proposal includes funding for several of his Administration's priorities, including affordable housing and funds to address homelessness; increased funding for health care and higher education; and additional funding to expand firefighting technology and personnel to combat California wildfires. The Legislature is expected to begin budget subcommittee hearings on the Governor's budget beginning in mid-March. The next significant deadline in the budget process is May 15, when the Governor releases his revision to the original budget forecast. Government Relations staff and the Authority's State legislative consultants will monitor budget hearings for impact on the Authority and San Diego International Airport.

Federal Legislative Action

The Authority's legislative team recommends that the Board adopt a WATCH position on H.R. 535 (Dingell).

H.R. 535 requires the Environmental Protection Agency (EPA) to designate certain perfluoroalkyl and polyfluoroalkyl (PFAS) chemicals as hazardous substances within one year of enactment.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MATT HARRIS
DIRECTOR, GOVERNMENT RELATIONS

RESOLUTION NO. 2020-0023

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING THE FEBRUARY 2020 LEGISLATIVE REPORT AND THE 2020 LEGISLATIVE AGENDA

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby APPROVES the February 2020 Legislative Report (“Attachment A”) and the 2020 Legislative Agenda (“Attachment B”); and

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code § 21065);

BE IT FURTHER RESOLVED that the Board FINDS that this action is not a “development” as defined by the California Coastal Act (Cal. Pub. Res. Code § 30106); and

BE IT FURTHER RESOLVED that the Board FINDS that this Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of February 2020, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

February 2020 Legislative Report

State Legislation

New Assembly Bills

There are no new Assembly bills to report.

Assembly Bills from Previous Report

Legislation/Topic

AB 245 (Muratsuchi) – California Aerospace and Aviation Commission

Background/Summary

AB 245 would establish a 17-member California Aerospace and Aviation Commission (Commission) within the Governor's Office of Business and Economic Development. The Commission would serve as a central point of contact for businesses engaged in the aerospace and aviation industries, and support the health and competitiveness of these industries in California. AB 245 would require the Commission to make recommendations on legislative and administration action that may be necessary or helpful to maintain or improve the state's aerospace and aviation industries and would require the Commission to report and provide recommendations to the Governor and State Legislature.

Anticipated Impact/Discussion

Although this legislation is not expected to have any significant impact on the Airport Authority or San Diego International Airport (SDIA), if the bill were enacted, the Airport Authority's legislative team would work with the California Airports Council to identify any potential opportunities to engage with the Commission on actions that could impact California airports.

Status: 06/19/19 – This bill passed the Senate Business, Professions and Economic Development Committee on an 8 – 0 vote and is now in the Senate Government Organization Committee. AB 245 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1112 (Friedman) – Motorized Scooters

Background/Summary

AB 1112 would authorize a local agency, as defined, to regulate motorized scooters by assessing limited penalties for moving or parking violations involving the use of motorized scooters. This bill would also allow a local authority to regulate scooter share operators by requiring a scooter share operator to pay fees that do not exceed the reasonable cost to the local authority of regulating the scooter share operator. The local authority would also be authorized to require a scooter share company to provide the local authority with trip data for all trips starting or ending within the jurisdiction of the local authority and would prohibit the disclosure of the information pursuant to public records requests received by the local authority.

Anticipated Impact/Discussion

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with additional enforcement tools to deter unsafe motorized scooter operations at or near SDIA.

Status: 06/19/19 – Re-referred to the Senate Transportation Committee. AB 1112 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (05/02/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1190 (Irwin) – Unmanned Aircraft: State and Local Regulations

Background/Summary

AB 1190 would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system. This bill would also include the operation of small unmanned aircraft systems within the definition of hazardous recreational activity for purposes of public entity liability. Existing law provides a local public entity or employee immunity as to any person engaging in hazardous recreational activity and for damage to an unmanned aircraft while the local entity or employee is providing emergency services. Additionally, AB 1190 would authorize a state or local agency to adopt regulations to enforce a requirement that a small unmanned aircraft system be properly registered under existing federal regulations and authorize a state or local agency to require proof of such registration from an unmanned aircraft operator.

Anticipated Impact/Discussion

This bill could benefit San Diego International Airport (SDIA) by providing the Airport Authority with enforcement tools to deter unsafe unmanned aircraft system operations at or near SDIA. However, this bill would also prohibit the Airport Authority, the City of San Diego, or other governmental entities from banning the operation of unmanned aircraft on or near airport property or in the flight path.

Status: 06/19/19 – To the Senate Rules Committee for assignment. AB 1190 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1263 (Low) – Peer-to-Peer Car Sharing

Background/Summary

AB 1263 was amended on January 6, 2020, to prohibit a contract or contractor from including a provision limiting a consumer's ability to file a complaint with the licensing board or from participating in the licensing board's investigation into that licensee. These amendments replace previous language that would have required peer to peer car sharing programs to only enter into a contract with a licensed driver, as specified, and make such programs responsible for any equipment installed in participating vehicles for the purpose of facilitating car sharing transactions. The original version of AB 1263, prior to the most recent amendments would have authorized airports to regulate access and use by peer-to-peer car sharing vehicles.

Anticipated Impact/Discussion

With these recent amendments, AB 1263 no longer impacts the Airport Authority or San Diego International Airport (SDIA).

Status: 01/06/20 – This bill is a 2-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1277 (Oberholte) – Transportation Projects: Oversight Committees

Background/Summary

AB 1277 would require a public agency administering a transportation project with total estimated development and construction costs exceeding \$1 billion to take specified actions to manage the risks associated with the project. These actions include establishing a comprehensive risk management project, regularly assessing reserves for potential claims and unknown risks, and establishing a project oversight committee composed of specified individuals to review the project and perform other specified duties. The public agency would be required to provide annual reports to the oversight committee which would be required to provide annual reports to the California Transportation Commission until the year following the project's completion.

Anticipated Impact/Discussion

San Diego International Airport's (SDIA) Airport Development Plan (ADP) does not meet the project criteria set forth in this bill and thus this bill's risk management requirements would not apply to that project. The Airport Authority's legislative team will closely monitor the development of this bill language for any potential impact to SDIA or the Airport Authority.

Status: 03/20/19 – Re-referred to the Assembly Transportation Committee. AB 1277 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (05/02/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1360 (Ting) – Food Retail Establishments: Third-Party Food Delivery

Background/Summary

AB 1360 would define a food delivery platform as a business engaged in the service of online food ordering and delivery from food retail establishments to a consumer, and would require a food delivery platform and food delivery driver to ensure that food is transported during delivery in a manner that meets specified food safety requirements. The bill would require a food delivery driver to obtain a food handler card, and would prohibit a food delivery driver from making any stops, except when necessary for rest, fuel, or vehicle repair, during the process of delivery, as defined.

The original version of AB 1360 would have prohibited a food retail establishment from selling or otherwise transferring any food for delivery to a consumer through the use of a food delivery platform unless it maintains liability insurance for all deliveries made by a food delivery platform through a food delivery driver or ensures that the food delivery platform assumes liability, has necessary liability insurance to protect against any liability to a consumer, and is in compliance with the requirements described above. On September 6, 2019, AB 1360 was amended to remove this provision from the bill and no longer impacts San Diego International Airport or the Airport Authority.

Anticipated Impact/Discussion

This bill was amended and no longer impacts San Diego International Airport or the Airport Authority.

Status: 09/14/19 – This bill was ordered to the inactive file on the Senate Floor. AB 1360 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (04/04/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1433 (Diep) – Transportation Network Companies (TNC)

Background/Summary

AB 1433 is a placeholder (spot bill) making non-substantive changes to the Passenger Charter-party Carriers' Act, which provides regulation of charter-party carriers of passengers and includes requirements for liability insurance coverage, background checks, and other regulations pertaining to TNCs and their drivers.

Anticipated Impact/Discussion

The Airport Authority's legislative team will closely monitor the development of this bill language for any potential impact on San Diego International Airport (SDIA) and the Airport Authority's future ground transportation operations.

Status: 01/31/20 – This bill failed to meet the January 31, 2020, house of origin deadline. No further action will be taken on this bill during the 2020 session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1782 (Chau) – Automated License Plate Recognition Systems

Background/Summary

Existing law requires an Automated License Plate Recognition (ALPR) end-user, as defined, to implement a usage and privacy policy regarding that ALPR information, as specified. Existing law requires that the privacy policy include the length of time ALPR information will be retained, and the process the ALPR end-user will utilize to determine if and when to destroy retained ALPR information. AB 1782, as amended, would require that the privacy policy include a procedure to ensure the destruction of all non-anonymized ALPR information no more than 60 days from the date of collection, except as provided. The bill would also require the privacy policy to include a procedure to ensure that all ALPR information that is shared with an outside entity be anonymized, as defined, to protect the privacy of the license plate holder.

Anticipated Impact/Discussion

As an ALPR end-user, as defined, the Airport Authority would need to incorporate these new requirements into its ALPR privacy policy.

Status: 06/12/19 – Referred to the Senate Judiciary Committee. AB 1782 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

New Senate Bills

There are no new Senate bills to report.

Senate Bills from Previous Report

Legislation/Topic

SB 615 (Hueso) – Public Records Disclosure

Background/Summary

The California Public Records Act, when it appears to a superior court that certain public records are being improperly withheld from a member of the public, requires the court to order the officer or person charged with withholding the records to disclose the public record or show cause why they should not do so. The act requires the court to award court costs and reasonable attorney's fees to the requester if the requester prevails in litigation filed pursuant to these provisions, and requires the court to award court costs and reasonable attorney's fees to the public agency if the court finds that the requestor's case is clearly frivolous. SB 615 would require a person to meet and confer in good faith with the agency in an attempt to informally resolve each issue before instituting any proceeding for injunctive or declarative relief or writ of mandate.

The bill would require that in order for a requester to prevail in litigation related to the act, the trial court must find by a preponderance of the evidence that an agency knowingly, willfully, and without substantial justification failed to respond to a request for records, improperly withheld from a member of the public records that were clearly subject to public disclosure, unreasonably delayed providing the contents of a record subject to disclosure in part or in whole, improperly assessed a fee upon a requester that exceeded the direct cost of duplication, or otherwise did not act in good faith to comply with these provisions.

Anticipated Impact/Discussion

Because the bill would require a person or entity requesting public records to take measures to resolve a conflict informally before asking a court to intervene, the bill could have a positive impact on the Airport Authority.

Status: 03/13/19 – This bill failed to meet the January 31, 2020, house of origin deadline. No further action will be taken on this bill during the 2020 session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

SB 648 (Chang) – Unmanned Aircraft Systems: Accident Notification

Background/Summary

SB 648 would require, except as specified, the operator of an unmanned aircraft system (UAS) involved in an accident resulting in injury to an individual or damage to property to immediately land the UAS at the nearest location that will not jeopardize the safety of others and to provide certain information to the injured individual or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property.

Anticipated Impact/Discussion

The bill is not expected to directly impact San Diego International Airport.

Status: 06/27/19 – Re-referred to the Senate Transportation Committee. SB 648 is a two-year bill and is eligible for consideration in the 2020 legislative session.

Position: Watch (03/14/19)

*Shaded text represents new or updated legislative information

Federal Legislation

New House Bills

Legislation/Topic

H.R. 535 (Dingell) PFAS Action Act of 2019

Background/Summary

H.R. 535 requires the Environmental Protection Agency (EPA) to designate certain perfluoroalkyl and polyfluoroalkyl (PFAS) chemicals as hazardous substances within one year of enactment. An amendment to H.R. 535 created an exemption from liability for federally required use of PFAS at airports, so long as such use follows FAA standards and guidance. H.R. 535 passed the House by a 247-159 vote.

Anticipated Impact/Discussion

H.R. 535 could have a direct on impact on San Diego International Airport (SDIA) as airports are federally mandated to use PFAS in their firefighting foam. While the Senate is not planning on considering H.R. 535, it is possible that language from the bill could be inserted in other legislation that could place liability for the cost of remediation on airports including SDIA.

Status: 01/13/20 – Received in the Senate and read twice and referred to the Committee on Environment and Public Works.

Position: Watch (02/06/20)

*Shaded text represents new or updated legislative information

House Bills from Previous Report

Legislation/Topic

H.R. 976 (Lynch) – Air Traffic Noise and Pollution Expert Consensus Act of 2019

Background/Summary

H.R. 976 would require the Federal Aviation Administration (FAA) to enter into arrangements with the National Academies of Sciences, Engineering, and Medicine to provide a report on the health impacts of air traffic noise and pollution caused by aircraft flying over residential areas.

Anticipated Impact/Discussion

This bill would not directly impact operations at San Diego International Airport (SDIA), however, the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

Status: 02/07/19 – Referred to House Committee on Transportation & Infrastructure Subcommittee on Aviation

Position: Support (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1108 (DeFazio) – Aviation Funding Stability Act of 2019

Background/Summary

H.R. 1108 would provide funding from the Airport and Airway Trust Fund for all Federal Aviation Administration (FAA) activities in the event of a Government shutdown. This would only apply to funds not otherwise appropriated and would be available on the first day of a lapse in appropriations and end on the date that the regular appropriation bill for that fiscal year becomes law.

Anticipated Impact/Discussion

This bill would help minimize the impact of another government shutdown on the Airport Authority and San Diego International Airport by ensuring that there would be no disruption in FAA operations due to a lack of appropriations.

Status: 03/27/19 – The bill is eligible to be considered by the full House.

Position: Support (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1171 (DeFazio) - Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act

Background/Summary

In 2013, Congress started diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the Treasury. In Fiscal Year 2019, an estimated \$1.36 billion will be diverted away from aviation security and used for unrelated government spending. H.R. 1171 would repeal the requirement to divert funds, and ensure that passenger security fees are used for aviation security purposes. H.R. 1171 would also give the Transportation Security Administration (TSA) access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

Anticipated Impact/Discussion

Giving TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

Status: 03/04/19 Referred to the House Committee on Homeland Security's Subcommittee on Transportation and Maritime Security.

Position: Support (03/14/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 3791 (Massie) – Investing in America: Rebuilding America’s Airport Infrastructure Act

Background/Summary

H.R. 3791 would remove the federal cap on the Passenger Facility Charge (PFC), which is currently set at \$4.50. In exchange for removing the PFC cap, the bill proposes to reduce Airport Improvement Program funding by \$400 million annually and eliminate funding entitlements for large hub airports.

Anticipated Impact/Discussion

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier completion. This bill would allow airports the flexibility to set the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

Status: 07/18/19 – This bill was referred to the Subcommittee on Aviation.

Position: Support (03/14/19)

*Shaded text represents new or updated legislative information

New Senate Bills

There are no new Senate bills to report.

Senate Bills from Previous Report

Legislation/Topic

S. 563 (Duckworth) – Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports

Background/Summary

S. 563 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

Anticipated Impact/Discussion

If enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

Status: 02/26/19 – Read twice and referred to the Committee on Environment and Public Works

Position: Support (05/02/19)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 1004 (Peters) – Securing America’s Ports of Entry Act of 2019

Background/Summary

S. 1004 would fully staff United States Ports of Entry by requiring Customs and Border Protection (CBP) to hire no less than 600 additional officers per year until CBP’s staffing needs are met. This bill also authorizes CBP to hire support staff to perform non-law enforcement administrative duties in support of CBP Officers.

Anticipated Impact/Discussion

If enacted, this bill would help ensure that the CBP Offices at San Diego International Airport (SDIA) are always fully staffed, and avoid potential reassignments to other ports of entry, thus allowing daily operations at SDIA to continue as normal.

Status: 06/19/19 – The bill is before the full Senate for consideration.

Position: Support (05/02/19)

Legislation/Topic

S. 1710 (Cornyn) – Airport Infrastructure Resources Security Act of 2019

Background/Summary

This bill would prohibit funds made available under the Federal Aviation Administration’s Airport Improvement Program from being provided to entities that have violated the intellectual property rights of United States entities.

Anticipated Impact/Discussion

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the Airport Authority’s legislative team will monitor the development of the bill language for any potential impacts to SDIA or the Airport Authority.

Status: 06/04/19 – Read twice and referred to the Senate Committee on Commerce, Science and Transportation Senate.

Position: Watch (07/11/19)

*Shaded text represents new or updated legislative information

**San Diego County Regional Airport Authority
2020 Legislative Agenda**

State Policy/Legislation

REAL ID Satellite Offices

The REAL ID Act of 2005 establishes federal standards for state-issued driver licenses and non-driver identification cards. To comply with this law, the Department of Homeland Security issued regulations requiring domestic air travelers, beginning on January 22, 2018, to either possess a state driver license that is compliant with the REAL ID Act or show an alternative form of identification acceptable to the Transportation Security Administration in order to board their flight. However, California is one of the states that obtained a waiver to allow its driver licenses to be used as an acceptable form of identification beyond DHS' January 22, 2018, compliance date. Because of this waiver, non-REAL ID compliant California driver licenses can be used to board a domestic flight until October 1, 2020.

Because many air travelers, particularly those who travel infrequently, may not be aware of the federal requirements to obtain an enhanced REAL ID license by October 1, 2020, in order to travel by air, airports have a direct interest in ensuring that travelers arriving at the airport beginning October 1, 2020, have a REAL ID driver license. To assist the State of California Department of Motor Vehicles (DMV) in the issuance of REAL ID licenses, airports could coordinate with the DMV to locate satellite DMV offices at airports to provide a convenient location for travelers to apply for REAL ID licenses.

Action: Support efforts by the California Airports Council to work with the California DMV to potentially establish satellite offices at airports to assist travelers in obtaining REAL ID driver's licenses by the October 1, 2020, compliance deadline.

Transportation Network Companies (TNC)/Taxicab Operations

During the 2019 legislative session, Governor Newsom signed into law Assembly Bill 880 (Oberholte), strengthening provisions in current law regarding background checks for drivers operating for a TNC.

It is possible that the State Legislature or the Administration will consider additional changes to TNC or taxicab operations and regulation, such as further consolidation of ground transportation oversight.

Actions: Work with the California Airports Council and others to monitor TNC and taxicab-related legislation and regulations, their anticipated impact on SDIA, and state efforts to provide fair competition between the various modes of ground transportation. Work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.

Personal Vehicle Sharing Programs

Legislation was introduced during the 2018 legislative session to regulate new vehicle rental business models that involve individuals listing their personal vehicles for rent on a website through a personal ride sharing company. Governor Brown signed Assembly Bill 2873 (Low) into law, prohibiting a personal vehicle sharing program from facilitating or arranging a vehicle for transportation if the vehicle is subject to a manufacturer's safety recall. Assembly Bill 2246 (Friedman) would have added the term "personal ride sharing program" to the definition of "rental company" or "rental car company" in applicable sections of state law but died in the Assembly Judiciary Committee.

Over the last two years, several lawsuits and countersuits have been filed by the City of Los Angeles and the City of San Francisco, and Turo, escalating tensions between Turo, car rental companies and airports. This will be an ongoing issue involving policymakers at the state and local level.

Action: Work with the California Airports Council and others to monitor the pending litigation, personal vehicle sharing program legislation and regulations, their anticipated impact on SDIA, and state efforts to define personal vehicle sharing companies.

Drones (Unmanned Aerial Vehicles)

The potential hazard of unmanned aircraft systems (UAS) to other aircraft in flight, persons on the ground and critical infrastructures continue to be addressed through state and federal legislation. In 2019, the State Legislature considered two bills that addressed UAS: Assembly Bill 1190 (Irwin) and Senate Bill 648 (Chang). AB 1190 would authorize a local agency to adopt regulations to enforce FAA regulations regarding the operation of unmanned aircraft systems and would authorize local agencies to regulate the operation of unmanned aircraft and unmanned aircraft systems within their jurisdictions. AB 1190 is a two-year bill currently in the Senate Rules Committee awaiting committee assignment and is eligible to be heard during the 2020 legislative session.

Senate Bill 648 would require, except as specified, the operator of an unmanned aircraft system involved in an accident resulting in injury to an individual or damage to property to immediately land the unmanned aircraft at the nearest location that will not jeopardize the safety of others and to provide certain information to the injured individual or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property. The bill would make a person who knowingly fails to comply with these provisions guilty of an infraction punishable by a fine of not more than \$250. SB 648 failed passage in the Assembly Transportation Committee but can be taken up again in the 2020 legislative session.

As there are still public safety and privacy concerns with the use of drones, it is possible that additional drone legislation will be considered by the State Legislature in addition to the aforementioned measures.

Action: Work closely with the California Airports Council, local members of the state delegation, City of San Diego staff and law enforcement to track, and, if necessary, assist in the development of legislation and regulations to protect airport operations from drone interference.

Autonomous Vehicles

A number of bills were introduced during the 2019 legislative session that addressed regulations and operations of autonomous or self-driving vehicles—however, no legislation regarding autonomous vehicles made it to Governor Newsom’s desk.

Senate Bill 59 (Allen) sought to direct the chair of the California Transportation Commission to establish an advisory committee—the California Council on the Future of Transportation—to provide the Governor and Legislature with recommendations for changes in state policy to ensure California’s leadership in autonomous, driverless and connected vehicle technology. However, this bill stalled in the Assembly Appropriations Committee.

As the testing and implementation of autonomous vehicles evolves, it is possible that the State Legislature or the Administration will consider additional regulations regarding autonomous vehicles.

Actions: Work closely with the California Airports Council and others to monitor autonomous vehicle legislation and regulations, and their anticipated benefit or impact on SDIA. Work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.

Sustainability & Energy Use Reduction

The Airport Authority continues to explore actions that can be taken to build on its efforts to become more sustainable and energy-independent. Authority staff continues to monitor and investigate funding opportunities for sustainable initiatives at San Diego International Airport (SDIA). Specific areas of investment are expected to include additional zero-emission ground support equipment and other airport vehicles and electric charging infrastructure.

In addition, Authority staff will continue to identify requirements and charges that could impede our ability to utilize non-traditional and “green” energy supplies to power SDIA facilities and equipment as well as actions that could be taken to alter current public utility rules, regulations and statutes.

Actions: Identify opportunities to obtain funding for airport projects that will reduce SDIA’s reliance on traditional utilities and allow for the implementation of sustainable resources. In addition, identify any regulatory and statutory impediments to potential projects and activities that would increase energy independence at SDIA and coordinate with other interested parties to remove any identified impediments.

Cap-and-Trade Program/Volkswagen Settlement Funding

Over the last few years, the Administration and Legislature have made significant investments throughout California that further the state's overall climate goals. In the 2019-20 fiscal year budget, the Legislature approved and the Governor signed into law the following appropriations pursuant to the State's Cap-and-Trade program:

- AB 617 – Community Air Protection and Local Programs to Reduce Air Pollution: \$245 million
- Clean Vehicle Rebate Project: \$238 million
- Clean Trucks, Buses, and Off-Road Freight Equipment: \$182 million
- Enhanced Fleet Modernization Program, School Buses and Transportation Equity Projects: \$65 million
- Urban Greening: \$30 million
- Waste Diversion: \$25 million
- Low-Income Weatherization: \$10 million
- Transition to a Carbon-Neutral Economy and Zero-Emission Vehicle Strategy: \$3 million
- Coastal Resilience: \$3 million

In addition, under the terms of a settlement with the State of California, the automaker Volkswagen (VW) is required to invest \$800 million in zero-emission vehicle (ZEV) projects in California over a ten-year period. Eligible projects include installing ZEV fueling infrastructure (for both electric- and hydrogen-powered cars), funding brand-neutral consumer awareness campaigns that will help grow the ZEV vehicle market, and investing in projects such as car-sharing programs that will increase access to ZEVs for all consumers in California. These projects are expected to grow the state's ZEV program and lay the foundation for achieving the State's air quality and climate change goals.

Staff will identify potential SDIA projects and programs that would be eligible for Cap-and-Trade funding and VW settlement funds and develop a strategy to compete for this funding.

Action: Continue to work with the Authority's legislative consultants, California Airports Council, and others to identify and pursue available funding from emission reduction programs, such as the Cap-and-Trade Program and the VW settlement program, to fund eligible Authority programs and projects, and submit strategic comments on draft funding guidelines when necessary.

Electric Vehicle Supply Equipment (EVSE) Incentive Program Support

The California Electric Vehicle Infrastructure Project (CALeVIP), funded by the California Energy Commission, provides funding for local governments and organizations to develop and implement EVSE incentive programs that help meet regional needs for Level 2 and DC fast chargers. CALeVIP evaluates proposed EVSE incentive programs and solicits input from stakeholders to guide the development and implementation of the programs.

Action: Continue to work with the Authority's legislative consultants, California Airports Council, and others to identify and pursue available funding from the California Electric Vehicle Infrastructure Project to fund eligible organizations and programs.

Aviation Fuel Tax

The State of California charges sales tax on aviation fuel sold at California airports. The state deposits revenue from that tax into its general fund and is not restricted to using that revenue for aviation-related projects and programs. In 2015, the Federal Aviation Administration (FAA) notified the state of a federal policy clarification requiring state and local governments to redirect certain general sales tax revenues derived from aviation fuel to airport capital and operating costs in accordance with federal law. State and local governments were required to implement compliance plans by December 8, 2017. In May 2019 the FAA rejected the rationale used by the California State Department of Finance (DOF) and further compelled the State to comply with policy and procedures concerning the use taxes on aviation fuel (79 Federal Register 66282).

The State of California responded to the FAA in August 2019 and declared that state expenditures on airport capital and operating costs exceed the estimated state general sales tax revenues derived from aviation fuel and that the state is, therefore, in compliance with federal law. However, discussions between the state and the FAA concerning the state's compliance with federal policy continue.

Action: Continue to work with the California Airports Council, other airports and local and state governments to formulate a strategy and develop any necessary legislation to ensure the State of California's compliance with FAA policy.

Sustainable Aviation Fuel

In line with the Authority's ongoing goal of environmental sustainability and reduction of greenhouse gas (GHG) emissions, the conversation around accessibility and increased utilization of Sustainable Aviation Fuel (SAF) has continued to grow. SAF is made from environmentally friendly feedstocks like woody biomass (forest debris), municipal waste garbage, as well as used oils, fats and greases.

At present, SAFs can be safely blended with traditional jet fuel, handled with conventional jet fuel infrastructure and used for commercial travel.

Today, the state uses 3.5 billion gallons of conventional jet fuel. If properly incentivized by the State, California can reduce its GHG emissions by an estimated 50-80 percent on a lifecycle basis, totaling 10 million metric tons—simply by switching to 5 percent SAF by 2025. A growing coalition in the aviation industry are beginning to work with the State to find ways to incentivize the production and utilization of SAFs.

Action: Work with the Sustainable Aviation Fuel working group and the California Airports Council to support a legislative or budget vehicle to incentivize the production, distribution and integration of SAFs.

January Fuel Dump

On January 14, 2020, an airplane returning to Los Angeles International Airport dropped jet fuel onto a school playground, dousing several students at an elementary school in Cudahy California. Shortly after takeoff, the flight from LAX to Shanghai experienced an engine issue requiring the aircraft to return quickly to LAX. The aircraft landed safely after a fuel release, which is required as part of normal procedure to reach a safe landing weight. A total of 60 patients were treated, at least 20 of them children.

Since the fuel dump, Assembly Speaker Anthony Rendon has been very involved in demanding answers and has been in contact with the Federal Aviation Administration to ensure that fuel dumps not take place over populated cities.

Action: Work with California Airports Council and the Authority's legislative consultants to monitor this issue for possible impacts to SDIA through legislation and regulations.

State Mandates/Governmental Operations

Authority staff continues to work with its legislative consultants and the California Airports Council to identify proposals that could impose unfunded state mandates and/or measures that would preempt the operational control of the Authority or SDIA, thereby increasing Authority expenses.

Action: Work with California Airports Council, and other local government partners to monitor measures that would apply unfunded state mandates and limit operational autonomy—analyzing their potential impact/ cost to the Authority/SDIA.

State Grants

Staff will continue to work with the Authority's legislative consultants and others to identify and apply for any applicable state grant funding, including grants for the Airport Development Plan and its various elements, security, environmental/sustainability initiatives, airport development projects, arts and education programs, planning and energy-related programs. Opportunities may include seeking funds from sources such as the State-sponsored Greenhouse Gas (GHG) emissions auctions and the Volkswagen Settlement Agreement's Environmental Trust Fund.

Action: Continue to identify and pursue available State funding for the Airport Development Plan and other eligible Authority programs and projects and submit strategic comments on draft funding guidelines when necessary.

California Air Resources Board Regulations

California Air Resources Board staff has met several times with the California Airports Council staff and member airports to discuss CARB's proposed implementation of new zero-emission bus and ground equipment regulations. CARB staff has been informed that these proposed regulations, if implemented, would eliminate access by California airports to federal funding provided under the Voluntary Airport Low Emission (VALE) and Airport Zero Emissions Vehicle and Infrastructure Pilot Program (ZEV) grant programs. CARB staff is now considering the possibility of implementing zero-emission requirements that would allow airports to procure zero emission vehicles via a voluntary method while achieving emission reduction goals set by CARB to comply with the State Implementation Plan.

Action: Continue to coordinate with the California Airports Council and others to dialogue with California Air Resources Board representatives to preserve access by California airports to the Voluntary Airport Low Emission (VALE) and Airport Zero Emissions Vehicle and Infrastructure Pilot Program (ZEV) grant programs.

Soil and Ground Water Testing for PFAS

In 2019 the State Water Resources Control Board ordered all airports to begin testing for per-and polyfluoroalkyl substances (PFAS)—a chemical found in firefighting foam products approved and mandated for use by the FAA. Cost associated with testing are in excess of \$200,000.

Action: Continue to work with the California Airports Council on state funding to assist SDIA with funding for testing associated with PFAS detection.

Federal Policy/Legislation

Infrastructure Funding

Since the Administration unveiled its \$1.5 trillion infrastructure plan in 2018 and Senate Democrats introduced their infrastructure plan, little has been done on a sweeping infrastructure bill.

A broad infrastructure package is once again increasingly unlikely this year. It is possible that surface transportation reauthorization moves through the legislative process, but any action would likely slip until after the election. The current surface transportation reauthorization expires on September 30, 2020. SDIA will continue to closely monitor Congressional efforts to expand the Transportation Infrastructure Finance and Innovation Act (TIFIA) Program to airports as part of the surface transportation reauthorization bill.

Action: Continue to closely coordinate with the Authority's Federal legislative consultants, San Diego County Congressional delegation, and airport advocacy associations to identify and pursue opportunities to secure funding for infrastructure projects at SDIA.

Unmanned Aircraft Systems (Drones)

The use of unmanned aircraft systems (UAS) or drones by hobbyists and for commercial purposes continues to grow. The FAA Reauthorization bill that was signed into law by the President on October 5, 2018, includes several amendments to address the potential threat of drones to aviation activity, including the concern of Congress about the safety risks caused by unauthorized operation of UAS in proximity to airports and the safety risks of potential collisions between UAS and manned aircraft.

The FAA issued its long-awaited proposed rule for Remote Identification (Remote ID) of UAS on December 26, 2019. The Notice of Proposed Rulemaking (NPRM) would require the remote identification of UAS, which could address safety, national security, and law enforcement concerns regarding the future integration of UAS into our national airspace. This NPRM is one step in the right direction. Industry is working through the lengthy rule and we expect continued significant stakeholder comment on the NPRM.

Action: Continue to work closely with the Authority's Federal legislative consultants, the California Airports Council (CAC), trade associations and others to advocate for the passage of legislation that would reduce the threat of drone impacts on airport operations and continue to monitor the Remote ID rulemaking process.

Passenger Facility Charge

Congress has not increased the current \$4.50 Passenger Facility Charge (PFC) level in almost 20 years. A PFC increase would provide the Authority with additional resources for airport improvements including the implementation of the Airport Development Plan. In 2018, the President signed into law P.L. 115-254, legislation reauthorizing Federal Aviation Administration (FAA) programs, taxes, and fees for five-years. Unfortunately, the legislation did not raise the current \$4.50 cap on PFCs.

Efforts were undertaken during the first session of the 116th Congress to increase the PFC, but none were successful. There was ultimately no language in appropriations or any other bill raising or uncapping the PFC. There may be opportunities to address this in a potential upcoming surface transportation reauthorization or infrastructure package, and there is standalone legislation pending that would uncapped the PFC. However, it is unlikely that the legislation, which was introduced by Representatives Peter DeFazio (D-OR) and Thomas Massie (R-KY), will move on its own.

In January 2020, the RAND Corporation released a report titled "U.S. Airport Infrastructure Funding and Financing: Issues and Policy Options Pursuant to Section 122 of the 2018 Federal Aviation Administration Reauthorization Act.". The report recommends that Congress raise the PFC cap to \$7.50 and index the PFC to inflation -- but does not call for the removal of the PFC cap. The report also recommended changes in the allocation and spending of Airport Improvement Program money, a reduction to the uncommitted balance of the Airport and Airway Trust Fund, changes to the Airport and Airway Trust Fund tax structure, and increased enforcement of existing revenue diversion policies.

Action: Continue to work with airport advocates and San Diego County Congressional delegation members to increase the PFC limit and identify any additional infrastructure revenue sources that can be used for SDIA projects.

Customs and Border Protection (CBP) Staffing

CBP personnel allocations at California airports, as well as CBP fee and airport designation structures, remain insufficient to meet the growing demand of passengers arriving to the U.S. from international destinations. Although Authority representatives have continued to communicate to CBP staff both locally and at CBP headquarters concerning the need for additional CBP Port of San Diego (aviation/maritime) resources to accommodate additional international travel at SDIA, this issue remains unresolved. The FY 2019 Consolidated Appropriations Act included a total of \$58,710,000 to hire 600 new CBP Officers (CBPOs) and encouraged CBP to use available fee funding to hire additional new CBPOs. The FY 2020 Homeland Security Appropriations bill provided \$104,377,000 to support over 800 new positions in CBP's Office of Field Operations including 610 additional Officers and Agriculture Specialists. Congress also again called on CBP to utilize fee funding to hire up to a total of 1,200 CBP Officers during Fiscal Year 2020.

Action: Continue to closely coordinate with CBP officials, Congress, trade associations and other interested parties to ensure an adequate level of CBP staffing for existing and new international service at SDIA. The legislative team will also oppose any potential shifting of CBP revenue to pay for non-CBP programs and activities.

Federal Grants

The Authority has received various federal grants, including Federal Aviation Administration (FAA) Voluntary Airport Low Emissions (VALE) grants totaling over \$5 million to install preconditioned air units and ground power that allow aircraft to reduce the amount of time needed to run their engines, providing fuel savings and emissions reductions. Staff has also applied for grants under the Better Utilizing Investments to Leverage Development (BUILD) program and recently under the FAA's Zero Emission Vehicle Infrastructure (ZEV) program.

A critical element of the Airport Authority's noise mitigation program is its Quieter Home Program (QHP), which has provided residential sound insulation to over 4,000 homes in the communities around the airport. Primary funding for the QHP comes from FAA Airport Improvement Program discretionary grants that are awarded on an annual basis. Continuing substantial funding for this critical program is a top priority.

Authority staff will continue to work with our legislative consultants and others to identify and apply for any applicable federal grant funding, including FAA Airport Improvement Program (AIP), VALE and ZEV Programs, BUILD, homeland security, infrastructure, and planning funding.

There have also been proposals in the administration and Congress to expand the eligibility for Transportation Infrastructure Finance and Innovation Act (TIFIA) program grants to include sea- and airports. The Administration included such a proposal in its 2018 "Legislative Outline for Rebuilding Infrastructure in America." Language to expand TIFIA eligibility to airport projects was included in S. 2302, the Senate Environment and Public Works' surface transportation reauthorization bill which advanced out of the committee in July 2019.

Action: Continue to identify and pursue available federal funding for SDIA programs (including the Quieter Home Program, SDIA capital projects, and other key programs) and advocate for TIFIA funding expansion to airports.

Security

The President signed into law P.L. 115-224 on October 5, 2018, reauthorizing the Transportation Security Administration (TSA) for three years. The bill authorized \$55 million annually for the TSA Law Enforcement Officer (LEO) reimbursement program; authorized \$77 million annually for TSA to staff exit lanes; established a five year term for the TSA Administrator; Required TSA to conduct a cost and feasibility study of enhanced employee inspection measures at airports; directed the TSA to establish standards for the certification of third party explosive detection canines for passenger and property screening; limited the use of PreCheck lanes only to travelers who are a member of PreCheck or another Department of Homeland Security trusted traveler program; and required TSA to develop modified risk screening protocols for lanes other than designated PreCheck lanes for use by low-risk passengers.

Congress is expected to continue its consideration of federal measures aimed at enhancing security at U.S. airports.

Specific policy issues may include changes to airport employee vetting/screening procedures, bolstering airport credentials, additional screening of Transportation Security Administration (TSA) employees, and tighter restrictions for the Visa Waiver Program.

TSA has continued its focus on implementation of biometric technologies to create a smoother travel experience through prioritizing the use and installation of new computer tomography (CT) machines to increase throughput at security checkpoints.

Action: Work with airport advocates and others to review and guide proposed changes to current security policies and procedures and work with TSA and other SDIA security personnel to implement the required changes, while maintaining federal funding for programs such as the Law Enforcement Officer Reimbursement program.

Ground Transportation Providers

P.L. 115-254, the Federal Aviation Administration (FAA) Reauthorization bill, signed into law in 2018, did not include a proposal that would have required the Department of Transportation (DOT) to establish a working group to examine ground transportation access and fees at airports and develop a set of recommendations for DOT and Congress to consider.

Action: Work with our federal legislative consultants, airport advocates, the San Diego County Congressional delegation, and others to oppose any efforts that would remove SDIA's ability to manage and maintain control over ground transportation providers.

Washington, DC Nonstop Air Service

Authority staff continues to explore legislative solutions that would provide an opportunity for air carriers to begin nonstop service to Ronald Reagan Washington National Airport (DCA). Such service would provide San Diego travelers, including the region's significant military population, with a more convenient and quicker option to travel to our nation's capital.

Action: Advocate for legislative changes that would allow air carriers to serve SAN-DCA nonstop.

International Air Service

There is a close link between nonstop air service development and foreign investment attraction. However, frequency restrictions to key markets present a burden to the economic development and global connectivity of U.S. cities to international markets.

Action: Advocate for expanded dialogue between the U.S. Department of State, the Federal Aviation Administration, and the aviation authorities of key trade partners to lift restrictions on air service frequency to important sources of foreign direct investment.

Transit Connectivity, Coordination and Funding

Following a year-long planning effort involving elected and appointed officials from various agencies and jurisdictions, four concepts for connecting SDIA to other regional transit modes were advanced last year by the San Diego Association of Governments' (SANDAG) Airport Connectivity Subcommittee. SANDAG is continuing the planning for transit connectivity in coordination with staff from the Airport Authority and other agencies. This coordination has continued into this year and will need to remain steady.

Streamlined regional collaboration with all relevant local agencies to seek funding for the solution that results from the Airport Connectivity Study (ACS) that SANDAG is conducting, will be necessary.

Action: Continue to coordinate and collaborate with SANDAG, regional agencies and jurisdictions, the U.S. Department of Transportation and others to identify and advocate for funding necessary to implement the solution that results from the ACS.

Per- and Polyfluoroalkyl Substances (PFAS)

One major unresolved issue that has already taken center stage is government classification of per- and polyfluoroalkyl substances (PFAS). The enacted FY 2020 National Defense Authorization Act included provisions on PFAS including phasing out the military's use of PFAS-based firefighting foam beginning in 2024 and banning PFAS in packaging for Meals Ready to Eat (MRE). However, some of the strongest House language, including provisions that would have required cleanup of PFAS-contaminated communities and industrial water pollution, was omitted from the final bill.

In January, the House passed sweeping standalone PFAS legislation that would require the Environmental Protection Agency (EPA) to classify all subgroups of PFAS chemicals as hazardous materials within one year of enactment. One key amendment to the legislation weakened a provision requiring EPA to designate all PFAS as hazardous air pollutants under the Clean Air Act by limiting the designation to PFOA and PFOS, two of the most hazardous subgroups, only. H.R. 535, the PFAS Action Act of 2019, passed the House in a 247-159 vote. One important note is that airports are federally mandated to use PFAS in their firefighting foam, which is highly harmful to humans.

The Manager's amendment to H.R. 535 created an exemption from liability for federally required use of PFAS at airports, so long as such use follows FAA standards and guidance.

Following the consideration and approval of the Manager's Amendment, under the Designation as Hazardous Substances section, language states that "no sponsor, including a sponsor of the civilian portion of a joint-use airport or a shared-use airport (as such terms are defined in section 139.5 of title 14, Code of Federal Regulations (or a successor regulation)), shall be liable under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (42 U.S.C. 9601 et seq.) for the costs of responding to, or damages resulting from, a release to the environment of a perfluoroalkyl or polyfluoroalkyl substance designated as a hazardous substance under section 102(a) of such Act that resulted from the use of aqueous film forming foam agent, if such use was required by the Federal Aviation Administration for compliance with part 139 of title 14, Code of Federal Regulations and carried out in accordance with Federal Aviation Administration standards and guidance on the use of such substance."

The Senate is not planning on considering H.R. 535; however, it is possible that language from the bill could be inserted in other legislation.

Action: Advocate to require the federal government to take responsibility for PFAS-related remediation and disposal, for funding for takeback of PFAS products and airport equipment and to replace Airport Fire Fighting Foam, to direct and fund research for attribution of PFAS contamination and to ensure airports should not be financially liable for PFAS contamination.



SAN DIEGO

INTERNATIONAL AIRPORT

LET'S **GO.**

February 2020 Legislative Report and 2020 Legislative Agenda

Presented by:

Matt Harris, Director, Government Relations

Sam Whitehorn, Elevate Government Affairs

Steven Cruz & Joseph Cruz, Cruz Strategies

February 6, 2020

Legislative Advocacy Program

- Authority Policy 1.60 authorizes Board to adopt legislative agenda
- Legislative agenda is comprised of general guidelines and specific goals
- Legislative agenda serves as the foundation for Authority's legislative advocacy program
- Monthly legislative reports provide opportunity to give specific direction to staff

Federal Legislative Consultant

Elevate Government Affairs

- Elevate Government Affairs, recently founded in October 2019, is a product of longtime collaboration among a tight-knit team specializing in transportation and other issues.
- Together, they have decades of experience working with and for Congressional offices and Committees, as well as airports and the Transportation Security Administration (TSA), Federal Aviation Administration (FAA), Department of Transportation (DOT), Customs and Border Protection (CBP), and other agencies.
- They represent the Authority in Washington, DC, and work with its key trade associations, American Association of Airport Executives (AAAE) and Airports Council International – North America (ACI-NA).

State Legislative Consultant

Cruz Strategies

- Cruz Strategies is a full service, government and public affairs firm with decades of experience representing public agencies, including cities, counties and airports, before the California State Legislature.
- Cruz Strategies is proud to be the largest Latino/a owned lobbying firm in Sacramento, as well as one of the premier lobbying firms successfully representing their roster of diverse clients on legislative and regulatory issues before state entities.
- The firm has also built a specialization in public infrastructure and labor relations, successfully advocating for large scale public works projects.

2019 - The Year in Perspective

Overall

Trade and impeachment dominated the bulk of news in 2019.



Aviation/Airport Issues

- Boeing 737 MAX/safety oversight
- Passenger Facility Charge (PFC)
- Customs and Border Protection (CBP) Transportation Security Administration (TSA) staffing issues
- Airport noise
- Per- and Polyfluoroalkyl Substances (PFAS)
- Authority's Environmental Impact Report (EIR)

State of Play: Trump Administration



- 2020 dominated by the election
- The Administration has been focused on the United States-Mexico-Canada Agreement (USMCA), tariffs, immigration, regulatory rollbacks, the impeachment proceedings and National Environmental Policy Act (NEPA) rollbacks
- The Federal Aviation Administration (FAA) has been focused primarily on the Boeing 737 Max and related safety issues

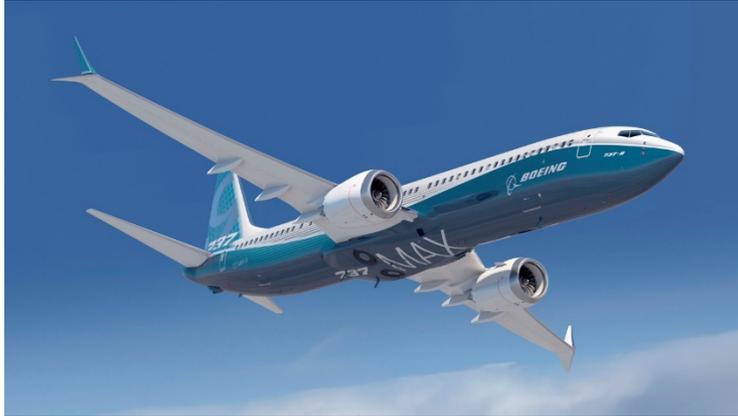
State of Play: Congress



2020 Priorities

- USMCA Implementation (Q1)
- Impeachment (Q1)
- Surface Transportation Reauthorization
- Transportation Infrastructure Finance and Innovation Act (TIFIA) Legislation
- Aviation Safety Legislation
- FY 2021 Appropriations
- FY 2021 National Defense Authorization Act (NDAA)

Aviation Safety Legislation



- House and Senate are considering legislative and other options to address the grounding of the 737 MAX
- This could carry adjacent safety-related and other aviation initiatives

2020 Federal Legislative Priorities

- **PFAS (Per- and Polyfluoroalkyl Substances)** – Airports are federally mandated to use PFAS in their firefighting foam.
 - Continue to advocate to require the federal government to address PFAS-related remediation and disposal, for funding for takeback of PFAS products and airport equipment and to replace Airport Fire Fighting Foam, to direct and fund research for attribution of PFAS contamination and to ensure airports should not be financially liable for PFAS contamination.
- **PFC (Passenger Facility Charge)**
 - Continue to work with trade associations and San Diego Congressional delegation members to increase the PFC limit and identify any additional infrastructure revenue sources that can be used for San Diego International Airport (SDIA) projects.
 - Push for implementation of PFC-related mandates of the 2018 FAA Reauthorization Act.

2020 Federal Legislative Priorities

- **Federal Grants**

- Continue to identify and pursue available federal funding for SDIA programs and projects.
- Advocate for increased eligibility to use Transportation Infrastructure Finance and Innovation Act (TIFIA) for airport projects and an increase in the Passenger Facility Charge (PFC) that will be especially relevant for future airport investments.
- Pursue additional Airport Improvement Program funding for capital projects and Quieter Home Program funding.

- **CBP and TSA Staffing**

- Continue to closely coordinate with CBP and TSA officials, Congress, and other interested parties to ensure that an adequate level of staffing will be provided for existing and new international service at SDIA.
- The legislative team will oppose any potential shifting of CBP revenue to pay for non-CBP programs and activities. Securing funding and appropriations will continue to be a focus, including the use of biometrics at airports.

2020 Federal Legislative Priorities

- **Washington, DC Nonstop Air Service** – Advocate for legislative changes that would provide flexibility to allow air carriers to serve SAN-DCA nonstop.
- **Unmanned Aerial Vehicles (UAS/Drones)** – Continue to work closely with the airport community, the FAA and others to address drone impacts on airport operations.
- **Security**
 - Work with trade associations and others to review and guide proposed changes to current security policies and procedures.
 - Work with Transportation Security Administration (TSA) and other SDIA security personnel on maintaining federal funding for programs such as the Law Enforcement Officer (LEO) Reimbursement program.

2020 Federal Legislative Priorities

- **Transit Connectivity, Coordination and Funding** – Continue to coordinate and collaborate with SANDAG, regional agencies and jurisdictions, the U.S. Department of Transportation and others to identify and advocate for funding necessary to implement solutions that result from the Airport Connectivity Study (ACS).
- **Ground Transportation Providers** – Continue to work with airport advocates, the San Diego County Congressional Delegation and others to oppose any efforts that would remove SDIA’s ability to manage and maintain control over ground transportation providers.
- **Infrastructure Funding** – Continue to work closely with the San Diego County Congressional delegation, and airport advocacy associations to identify and pursue opportunities to secure funding for infrastructure projects at SDIA.

2019 State Highlights

AB 1184 (Gloria)- Public Records: Writing Transmitted by Electronic Mail

- Would require public agencies to adopt regulations outlining the procedures to be followed when making public records available, including electronic mail.
- Would require public agencies to retain electronic mail that is defined as public record for a period of at least 2 years; limiting the scope of the original proposal that required public agencies to retain all electronic mail.
 - **Airport Authority Position: Watch**
 - **Vetoed by Governor Newsom due to the burden of a dramatic increase in records-retention requirements.**

AB 1190 (Irwin) – Unmanned Aircraft: State and Local Regulations

- Would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system.
- Would also include the operation of small unmanned aircraft systems within the definition of hazardous recreation activity for purposes of public entity liability.
- Would authorize a state or local agency to adopt regulations to enforce a requirement that a small unmanned aircraft system be properly registered under existing federal regulations.
 - **Airport Authority Position: Watch**
 - **Failed to meet two-year bill deadlines**

2019 State Highlights

AB 1413 (Gloria)- Local Transportation Authorities- Transactions and Use Taxes

- Would authorize a local transportation authority to impose a tax applicable to only a portion of its county if 2/3 of the voters approve the measure and would require the tax revenue be spent within, or for the benefit of, the portion of the county to which the tax would apply.
- The bill could facilitate financing for projects that improve access to San Diego International Airport for passengers, employees, and other airport users.
 - **Airport Authority Position: Watch**
 - **Signed by Governor Newsom**

AB 1730 (Gonzalez) – Regional Transportation Plans: San Diego Association of Governments: Housing

- This bill would require the updated regional transportation plan, sustainable communities strategy, and environmental impact report adopted by SANDAG on October 9, 2015, to remain in effect for all purposes until SANDAG adopts its next update to its regional transportation plan, which the bill would require it to adopt and submit on or before December 31, 2021.
- Not expected to directly impact operations at San Diego International Airport, however, the Airport Authority works closely with SANDAG to achieve the common goal of optimizing San Diego's transportation network
 - **Airport Authority Position: Support**
 - **Signed by Governor Newsom**

2019 State Highlights

SB 648 (Chang)- Unmanned Aircraft Systems: Accident Notification-*Watch*

- Would require, except as specified, the operator of an unmanned aircraft system involved in an accident resulting in injury to an individual or damage to property to immediately land the unmanned aircraft at the nearest location that will not jeopardize the safety of others and to provide certain information to the injured individual or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property.
 - **Failed to meet two-year bill deadlines**

State Political Landscape

- Gavin Newsom began his second year as Governor of California
- The Legislature reconvened on January 6th for the 2020 legislative session.
- Priority legislative and budget issues for the year include:
 - ✓ Homelessness
 - ✓ Housing
 - ✓ Wildfires and Utilities
 - ✓ Climate Resiliency



State Political Landscape



- San Diego Senator Toni Atkins to remain Senate President Pro Tempore.
 - Senate Democrats- 29
 - Senate Republicans- 10
 - Vacancy- 1, due to Jeff Stone accepting a Federal Appointment with the U.S. Department of Labor
- San Diego Delegation:
 - Sen. Pro Tem Toni Atkins (D- San Diego)
 - Sen. Ben Hueso (D- San Diego)
 - Sen. Brian Jones (R- Santee)
 - Sen. Patricia Bates (R- Laguna Niguel)

State Political Landscape



- Assembly Member Anthony Rendon will remain as Speaker.
 - Assembly Democrats- 61
 - Assembly Republicans- 18
 - Assembly Independent- 1
- In 2019, 2 Assemblymembers left the Republican party:
 - Asm. Brian Maienschien (D- San Diego)
 - Asm. Chad Mayes (Independent- Yucca Valley)
- San Diego delegation:
 - Asm. Tasha Boerner Horvath (D- Encinitas)
 - Asm. Todd Gloria (D- San Diego)
 - Asm. Lorena Gonzalez (D- San Diego)
 - Asm. Brian Maienschein (D- San Diego)
 - Asm. Randy Voepel (R- Santee)
 - Asm. Marie Waldron (R- Escondido)
 - Asm. Shirley Weber (D- San Diego)

2020 Governor's Budget Proposal

- On January 10th, Governor Newsom submitted his initial 2020-2021 state budget proposal:
 - \$222.2 billion state budget
 - \$18 billion Rainy-Day Fund
- Newsom's budget proposes a healthy reserve and makes significant investments in homelessness, health care and climate resiliency.

2020 Governor's Budget Proposal

- The 2020-2021 State Climate Budget proposal invests \$12.5 billion over the next 5 years, including the following key components:
 - \$4.75 Climate Resilience Bond for the November 2020 ballot to reduce specific climate risks:
 - Sea Level Rise (\$500M)
 - Wildfire (\$750M)
 - Drinking Water, Flood, Drought (\$2.9B)
 - Community Resilience (\$250M)
 - Cap and Trade Expenditure Plan
 - Proposed \$965M Cap and Trade Expenditure Plan which focuses on direct government grant funding:
 - Support to disadvantaged communities and investments in research
 - Capacity building
 - Workforce necessary to drive the state's long-term transition to carbon neutrality
 - Strong focus on community air protection- \$235M to support the AB 617 program
 - Focus on reducing emissions in the transportation sector and prioritizing disadvantaged communities- \$400M
 - Climate Catalyst Fund
 - The budget includes a \$1B GF investment for a climate catalyst fund for projects that achieve transportation emission reductions

2020 State Legislative Priorities

- **REAL ID** – Support efforts by the California Airports Council to obtain legislation authorizing the California DMV to establish satellite offices at airports to assist travelers in obtaining REAL ID driver’s licenses by the October 1, 2020 compliance deadline.
- **Transportation Network Companies (TNC)/Taxicab Operations** – Work with the California Airports Council and others to monitor TNC and taxicab-related legislation and regulations, their anticipated impact to SDIA, and state efforts to provide fair competition between the various modes of ground transportation. Work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.

2020 State Legislative Priorities

- **Sustainable Aviation Fuel (SAF)**- Work with the Sustainable Aviation Fuel working group and CAC to support state legislative and budget vehicle to incentivize the production distribution and integration of SAFs.
- **Personal Vehicle Sharing Program** – Work with the California Airports Council and others to monitor the pending litigation, specifically the City of San Francisco v. Turo lawsuit, and personal vehicle sharing program legislation and regulations, their anticipated impact on SDIA, and state efforts to define personal vehicle sharing companies.
- **Drones (Unmanned Aerial Vehicles)** – Work closely with the California Airports Council, local members of the state legislature, City of San Diego staff and law enforcement to track, and, if necessary, assist in the development of legislation and regulations to protect airport operations from drone interference.

2020 State Legislative Priorities

- **Autonomous Vehicles** – Work closely with the California Airports Council and others to monitor autonomous vehicle legislation and regulation, and any anticipated impact on SDIA. Work to ensure that airports retain authority to regulate access to and operations of all ground transportation modes at their respective airports.
- **Sustainability & Energy Use Reduction** – Identify opportunities to obtain funding for airport projects that will reduce SDIA’s reliance on traditional utilities and allow for the implementation of sustainable resources. Also, identify any regulatory and statutory impediments to potential projects and activities that would increase energy independence at SDIA and coordinate with other interested parties to remove any identified impediments.

2020 State Legislative Priorities

- **Cap-and-Trade Program/VW Settlement Funding** – Continue to work with the Authority’s legislative consultants, California Airports Council, and others to identify and pursue available funding from emission reduction programs, such as the Cap-and-Trade Program and the VW settlement program, to fund eligible Authority programs and projects and submit strategic comments on draft funding guidelines when necessary.
- **Aviation Fuel Tax** – Continue to work with the California Airports Council, other airports, and local and state governments to formulate a strategy and develop any necessary legislation to ensure the State of California’s compliance with FAA policy.

2020 State Legislative Priorities

- **State Mandates** – Monitor unfunded state mandates that would limit operational authority and analyze their impact/cost to the Authority/SDIA.
- **State Grants** – Continue to identify and pursue available State funding, including grants for the Airport Development Plan and its various elements, security, environmental/sustainability initiatives, airport development projects, arts and education programs, planning and education programs and submit strategic comments on draft funding guidelines when necessary.

2020 State Legislative Priorities

- **California Air Resources Board Regulations** – Continue to coordinate with the California Airports Council and others to dialogue with California Air Resources Board (CARB) representatives to preserve access by California airports to the Voluntary Airport Low Emission (VALE) and Airport Zero Emission Vehicles and Infrastructure Pilot Program (ZEV) grant program.
- **Soil and Ground Water Testing for PFAS** – Continue to work with the California Airports council on state funding to assist SDIA with funding for testing associated with per-and polyfluoroalkyl substances (PFAS) detection.



Recommended Action

**Adopt Resolution 2020-0024,
approving the February 2020
Legislative Report and the
2020 Legislative Agenda**

Questions?



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

STAFF REPORT

Meeting Date: **FEBRUARY 6, 2020**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

On July 1, 2019, the Executive Committee pre-approved set dollar amounts for routine, in-town business expenses to be used during Fiscal Year 2020 for the President/CEO, General Counsel and Chief Auditor as authorized in Policy 3.30(3)(b)(i)(C).

The attached reports are being presented to comply with the requirements of Policy 3.30.

Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2020 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/AUTHORITY CLERK

TRAVEL REQUESTS

K. BECKER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 01/03/2020 DATE OF DEPARTURE/RETURN: 05/08/2020 / 05/13/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Denver, CO Business Purpose: AAAE – Annual Conference

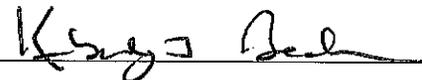
PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>250.00</u>
• Rental Car	\$ _____
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>200.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$ _____
B. Lodging	\$ <u>1,250.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>450.00</u>
D. Seminar and Conference Fees	\$ <u>765.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,915.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 1/2/20

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

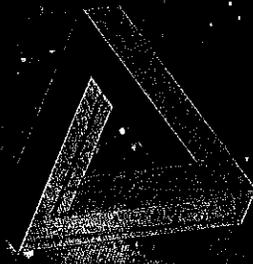
Registration

Register online now or download and complete a registration form and fax to 703.797.9018 or email to aaaemeetings@aaae.org.

Registration Categories	Early Rates Paid by Feb 7	Regular Rates Paid between Feb 8 - Mar 27	Late/Onsite Rates Paid after Mar 27 or On-Site
AAAE Airport Member¹	\$765	\$865	\$955
Airport Non-Member¹	\$1,150	\$1,250	\$1,475
AAAE Corporate Member¹	\$935	\$975	\$1,055
Corporate Non-Member¹	\$1,750	\$1,875	\$2,075
AAAE Academic Member²	\$305	\$305	\$305
AAAE Young Professional Member²	\$665	\$765	\$855
U.S. Federal Government Employee	\$385	\$500	\$600

Register Now

¹ Full conference registrations include all sessions, admittance into the Exhibit Hall, three breakfasts, three luncheons, all refreshment breaks and evening events, either of the optional airport tours (subject to confirmation of registration by AAAE) and all handouts. Any airport/company registering three or more employees at one time will receive a ten percent (10%) discount on registration fees only. Registrations must be received



DECODING
THE UNKNOWN—
The Future of Aviation

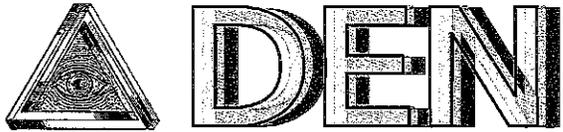
#AAAEDEN
aaae.org/annual2020

Register by February 7, 2020, to save!

92nd Annual AAAE
**CONFERENCE
& EXPOSITION**

May 10-13, 2020 \ Denver





DEN'S GOT SOME SECRETS.

Is the airport part of a plot by the Freemasons, the Illuminati or a colony of lizard people?

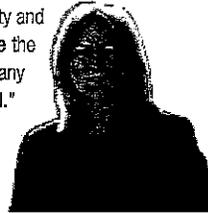
We can't say for certain, but what we do know is that Denver International Airport knows how to prepare for what's coming—after all, they do have a time capsule for the "people of Colorado in 2094," along with several underground baggage tunnels just waiting to house the world's elite when the Earth comes to an end.

JOIN US IN DENVER TO DECODE THE UNKNOWN

"We look forward to showing you our beautiful city and learning from each of you. Together we'll surely decode the unknown future of aviation and maybe even solve the many conspiracies surrounding DEN."

KIM DAY

CEO \ Denver International Airport



"The Annual AAEE Conference gives me the chance to learn from colleagues and peers about issues that have yet to impact our airport, so we're prepared if and when that issue arises."

TORY RICHARDSON, A.A.E.

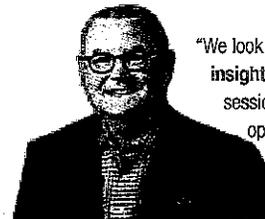
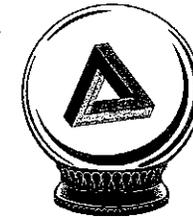
President & Chief Executive Officer \ Gerald R. Ford International Airport \ AAEE Chair

(DE)CONSTRUCT YOUR FUTURE CAN YOU SEE WHAT'S COMING?

Airports have to prepare for rapid shifts in regulations, technology and air traffic at a faster pace than ever before. Decoding the next challenge has become more of an art than a science. Are you prepared to meet the sharp twists and turns head on?

The 92nd Annual AAEE Conference & Exposition is an unparalleled opportunity to find solutions, sharpen your skills and build relationships that will help you decode the future and advance both your airport and your career.

Think of the conference as your personal crystal ball where you will get a glimpse of what's to come — and learn how to be prepared when it gets here.



"We look forward to providing remarkable keynotes that will inspire insight into the future of your airport, industry-leading educational sessions that prepare you for upcoming challenges, and the opportunity to make invaluable connections."

TODD HAUPTLI

President and CEO \ AAEE

REGISTER NOW! 
aaee.org/annual2020

INVEST(IGATING)

Educational sessions focus on **real-world usable knowledge** and **hands-on practical answers** that can help you and your staff be **more effective today and tomorrow.**

Sunday

What's Next in Airport Infrastructure Funding & Economic Deregulation

The U.S. House of Representatives has extended FAA programs for another five years, and Congress is considering a number of related ideas on infrastructure that are yet to be established. This session focuses on several bills currently under consideration in the House and Senate, and what the impact of each will be on your airport.

Mitigating UAS Risks

As the number of UAS incidents increase, it is now more important than ever that an airport maintain a strategy for managing these risks. Learn how airports and their federal and local partners are working together on this initiative during this can't-miss session.

Leveraging Technology for Smart Airport Initiatives

Smart technology is everywhere, but how are your peers using it to make their airports run more efficiently? Attend this panel for examples of smart tech in action and bring your own examples to share.

Monday

One-on-One with the Office of Airports

Get answers to your burning questions in this lively session moderated by AAEA's Melissa Sabatine. Hear from the senior leadership of the FAA Office of Airports on the most current information on funding, compliance, planning and safety issues before the mic gets turned over to you.

Measuring Up - How Metrics Can Help & Harm Your Airport

Data and metrics collected throughout your airport can be a goldmine of insight into trends and anticipated problems, so long as you are using the right information effectively. Participate in this lively discussion on the benefits and pitfalls of using metrics in the airport environment.

Airport Concession Trends of the Future

From serving a fundamental need to providing thoughtful experiences, airport concessions have and continue to evolve. Join industry thought-leaders for a close encounter of the concession kind as we explore what their future holds.

EDUCATION

Tuesday

Security & Facilitation Policy Roundtable

Ask senior leaders from TSA and CBP about the security and facilitation issues most important to you. This open forum will allow you to bring home answers on the most critically important issues your airport faces today, while preparing for tomorrow.

Airports & the Experience Economy

Travel is increasingly as much about the journey as the destination. Airports are not simply passthroughs, they are gateways to the communities and people they serve. Explore your airport's role in the experience economy and how your peers are measuring the ROI.

Generation Z: How to Develop & Recruit the Next Generation

With millennials already climbing the ladder, it's time to cultivate generation Z for entry and advancement into the airport workforce. Gain tips and strategies for filling a robust recruitment pipeline in this dynamic session.

General Aviation Airports Interactive Workshop & Reception

Align your airport's management philosophy with industry best-practices in this dynamic and highly-interactive workshop. Explore the best practices relating to leasing land and improvements and ensuring fair market value is received.

Wednesday

UAM New Entrants & Their Impact on Airports

Urban Air Mobility (UAM) is shaping the future of transportation and is therefore bound to make a significant impact on airport operations and airspace. Find out what the new reality of the airport environment will look like and learn about what you can do to prepare.

Airport Growth Aligned to Community Growth

The economic footprint an airport can have on its community is vast. Understand this connection and explore ways in which the mutually beneficial relationship between airport and community can thrive during this lively panel discussion.

The Hidden Challenges of Invisible Disabilities

Discover how airports are recognizing and handling the challenges of invisible disabilities in both employees and passengers.

Remote ATC Towers

Are remote ATC towers the wave of the future? Hear from your airport colleagues on their implementation experiences and better understand the costs and benefits to determine if this could be the right move for your airport.

Environmental Hot Topics

Explore existing concerns and get ahead of what's developing in the realm of airport environmental issues. Find out what your peers are doing now and bring home fresh ideas.

Emergency Management - Planning for the Unexpected

Understand the steps to take in planning for the things that "can't be planned for." Leave this session better prepared for responding to and recovering from a completely unexpected event.

AAAE Education Lounge

We've added even more educational opportunities in 2020 with sessions in the exhibit hall at the AAEA Education Lounge. Visit aaae.org/annual2020 for more information.

REGISTER NOW! 
aaae.org/annual2020

LIVE(LY) KEYNOTE SPEAKERS

//
Malcolm Gladwell



Gladwell's fresh perspective and unique ability to clearly articulate concepts in research has led to his emergence as one of the most respected authors on innovation. After gaining notoriety as a staff writer for *The New Yorker*, Gladwell went on to earn praise in his literary career by documenting the sociological changes and factors that contribute to business success. Gladwell's most recent book is the national bestseller *Talking to Strangers* and he is the host of the hit podcast *Revisionist History*.

Sponsored by



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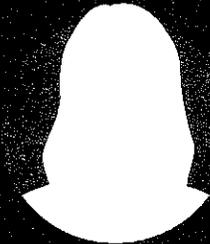


I love attending the Annual AAA E Conference & Exposition. I always learn something new, find an idea I can implement and the end result is I end up saving both time and money.

REBECCA HUPP, A.A.E.
Airport Director \ Boise Air Terminal/Gowen Field

**Two more keynote speaker
announcements coming soon!**

**Who do you
think it'll be?**



Tag us

@AAAE Delivers

in your guess on
social media and
use the conference
hashtag **#AAAE DEN**
for a chance to win
a prize!

INNOVAT(ION) & SOLUTIONS THEATERS

The Exhibitor Innovation and Solutions Theaters are your decoder rings, providing a **fascinating exploration** into airport technology and a place to **connect with industry visionaries**.

See how **emerging technologies** and discoveries may impact operations at your airport in the Exhibitor Innovation Theater, while exploring **advanced solutions** in-depth at the Exhibitor Solutions Theater.

EXHIBIT HALL OF EXPLOR(ATION)

Turn your airport's pain points into **solutions** in the aviation industry's largest exhibit hall. Get valuable hands-on experience to **inspire future greatness**.

Find services for all areas of your airport, including **airport efficiency, concessions, construction, consulting, customer satisfaction, safety, security** and more.

Sunday May 10	Monday May 11	Tuesday May 12
5 - 6:30 p.m.	8 - 10:15 a.m. 12 - 3:30 p.m.	8 - 10:30 a.m. 12 - 2 p.m.
Exhibit Hall Grand Opening and Welcome Reception	Visit with Exhibitors	Visit with Exhibitors



"I am excited each and every year to speak with the sponsors and exhibitors because I always find at least one new innovative idea to take back to my airport."

KAREN ELLIS

Chief Customer Experience Officer \ San Antonio International Airport

SPECIAL EVENTS

Volunteer Event Saturday \ May 9

Help us give back to the local community. More details coming soon at aaae.org/annual2020.

First-Time Conference Attendee Program

Webinar \ Wednesday \ April 29, 2 p.m.
On-site \ Sunday \ May 10 \ 2 p.m.

Get an early start on your decoding with a webinar exclusively for first-timers. Follow up in person during the on-site walking tour and meet and greet!

Guest Program

Sunday \ May 10 - Wednesday \ May 13

Enjoy social events like the Exhibit Hall Welcome Reception, tour of Denver, the Host Airport Event, Chair's Reception and Final Banquet. **Guest program registration is required.**

Empowered Fun at Mile High Stadium Monday \ May 11

Experience how your host, Denver International Airport, sees the future during an evening of mingling with friends and colleagues at Empower Field at Mile High Stadium, home to the Denver Broncos. You'll enjoy local fare and brews, interactive games, live entertainment and much more!

Airport Tours

Tuesday \ May 12 \ 1-5 p.m.

Behind-the-scenes at DEN

Get a behind-the-scenes look at one of the largest airfields in the world and see how DEN envisions the future needs of the airport.

Where do the bags go?!

See new solutions when you tour two new projects valued at \$200 million: the Consolidated Baggage Reconciliation Area (CBRA) for TSA bag screening and the Baggage 5.5 project.





[MILE] HIGHLIGHTS

See what your future looks like

Dates and events are subject to change. Visit aaae.org/annual2020 for updated information.

Saturday \ May 9

- Exhibitor Move-In
- Volunteer Event
- AAAE Board and Policy Review Committee Meeting

Sunday \ May 10

- Exhibitor Move-In
- Chapter Meetings
- AAAE Committee Meetings
- AAAE Executive Business Meeting
- First-Time Conference Attendee On-site Meet and Greet
- Airports and Academic Members Only Lunch
- Educational Sessions
- Exhibit Hall Grand Opening and Welcome Reception

Monday \ May 11

- Exhibit Hall Open
- AAAE Committee Meetings
- Exhibitor Innovation and Solutions Theaters Presentations
- AAAE Education Lounge
- General Session I
- Educational Sessions
- Host Airport Event
- Guest Tour

Tuesday \ May 12

- Exhibit Hall Open
- AAAE Committee Meetings
- Educational Sessions
- Exhibitor Innovation and Solutions Theaters Presentations
- AAAE Education Lounge
- General Session II
- Airport Tours
- General Aviation Airports Workshop and Networking Reception
- Exhibitor Move-Out

Wednesday \ May 13

- Educational Sessions
- Executive Business Breakfast
- AAAE Awards Luncheon
- Keynote Speaker
- Chair's Reception
- Final Banquet

Location for all meetings, sessions, delegate breakfasts, lunches, final banquet, and the exposition:

Colorado Convention Center
700 14th Street \ Denver, CO 80202
p: 303.228.8000

HOTELS

Hyatt Regency Denver at the Colorado Convention Center

650 15th Street \ Denver, CO 80202
p: 303.436.1234
\$225 single/double occupancy

Embassy Suites Denver Downtown Convention Center

1420 Stout Street \ Denver, CO 80202
p: 303.592.1000
\$225 single/double occupancy, hot breakfast buffet included

HOTEL CUT-OFF: Friday \ April 17

Rooms may sell out before this date, so make your reservations early. Payment for the first night's room and tax is required to guarantee a reservation.

DENVER

Join Us!

aaae.org/annual2020

REGISTRATION FEES

	Paid by 2/7	Paid Between 2/8 - 3/27	Paid After 3/27 or On-Site
AAAE Airport Member ¹	\$765	\$865	\$955
Airport Join & Save ¹ Membership + Member Registration	\$1,040	\$1,140	\$1,230
Airport Non-Member ¹	\$1,150	\$1,250	\$1,475
AAAE Corporate Member ¹	\$935	\$975	\$1,055
Corporate Join & Save ¹ Membership + Member Registration	\$1,785	\$1,825	\$1,905
Corporate Non-Member ¹	\$1,750	\$1,875	\$2,075
AAAE Academic Member ²	\$305	\$305	\$305
AAAE Young Professional Member ²	\$665	\$765	\$855
U.S. Federal Government Employee	\$385	\$500	\$600
Guest Program ³	\$335	\$335	\$335
Volunteer Event	FREE	FREE	FREE
Airport Tour: Behind the scenes at DEN ¹	FREE	FREE	FREE
Airport Tour: Where do the bags go? ¹	FREE	FREE	FREE

¹Attendees may register for ONE airport tour only.

²Full conference registrations include all sessions, admittance into the Exhibit Hall, three breakfasts, three luncheons, all refreshment breaks and evening events, either of the optional airport tours (subject to confirmation of registration by AAAE) and all handouts. Any airport/company registering three or more employees at one time will receive a ten percent (10%) discount on registration fees only. Registrations must be received via fax, email or mail at the AAAE office at the same time in order to receive the discount. The discount will not apply to registrations received individually, not at the same time or on-line.

³Academic and Young Professional members must have their membership paid in full at the time they register in order to receive the special rate.

⁴Guests of full registrants only. Guest refers to a spouse, significant other or personal friend, NOT a business associate or staff colleague affiliated with the aviation industry. Requires name of full registrant; includes the opening reception with exhibitors on May 10; the orientation breakfast, tour and evening night out on May 11; and the Chair's reception and the final banquet on May 13.

Decode Your Preferences – We want to know more about you, so when you register for the conference tell us where your interests lie!

- Advocacy
- Airport Management
- Airport Revenue
- Baggage Cargo
- Building Components
- Consulting/Contracting
- Environmental
- Finance
- General Aviation
- Ground Equipment
- HR/Diversity
- Information Technology
- Innovation
- Lobby/Public Areas
- Maintenance
- Marketing/Communications/ Customer Experience
- Operations
- Planning and Facility Management
- Safety and Security
- Snow and Ice Control
- Training
- Transportation



Bring your team and save!

Register three or more employees at one time for a 10% discount on registration fees.

FAST FACTS



300+ airports represented

220+ exhibitors



15 microbreweries



1
place



92nd Annual AAAE Conference & Exposition
May 10-13, 2020 \ \ Denver, Colorado

REGISTER NOW!

aaae.org/annual2020 \ \ aaaemeetings@aaae.org

CONTACTS

Hotel Information:

Natalie Fleet
natalie.fleet@aaae.org
703.578.2505

Exhibit & Sponsorship

Opportunities:

Amy Trivette
amy.trivette@aaae.org
703.575.2471

Registration Information:

Christine Montgomery
christine.montgomery@aaae.org
703.797.2558

Greg Mihelic
greg.mihelic@aaae.org
703.578.2517



THANK YOU TO OUR HOST
Denver International Airport



FY 2020 Per Diem Rates for Colorado

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Boulder / Broomfield	Boulder / Broomfield	\$66	\$16	\$17	\$28	\$5	\$49.50
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$76	\$18	\$19	\$34	\$5	\$57.00

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 01/03/2020 DATE OF DEPARTURE/RETURN: 06/07/2020 / 06/10/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Phoenix, AZ Business Purpose: ACI – Business of Airports Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)		\$ 350.00
• Rental Car		\$
• Other Transportation (Taxi, TNC, Train, Bus)		\$ 200.00
• Auto (Gas, Parking/Tolls, Mileage)		\$
B. Lodging		\$ 750.00
C. Meals and Incidental Expenses (<u>Per Diem</u>)		\$ 224.00
D. Seminar and Conference Fees		\$ 950.00
E. Entertainment		\$
TOTAL PROJECTED TRAVEL EXPENSES		\$ 2,474.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 1/2/20

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
 (Name of Clerk)
 by the Executive Committee at its _____ meeting.
 (Meeting Date)



2020 Business of Airports Conference

June 8 - 10
The Phoenician
Phoenix, AZ

REGISTER NOW

Early Bird Registration (Until May 1)
Regular Registration (After May 1)

<u>EVENT</u>	REGISTRATION	HOTEL	AGENDA	SPONSOR
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The 2020 ACI-NA Business of Airports Conference is the industry's forum to help airports and stakeholders better understand the evolving airport business model. Join us and take a deep dive into concessions management, financial management, workforce planning, and new trends in aeronautical and non-aeronautical revenue.

The ACI-NA Business of Airports Conference will also celebrate the achievements in airport concessions, finance, human resources, and business diversity during an awards gala dinner on **Wednesday, June 10**.

Who Should Attend

Any professional interested in learning about aviation trends or meeting industry leaders, including:

- Airport Directors
- Finance Professionals
- Property and Commercial Management Professionals
- Concessions Professionals
- Human Resources Professionals
- Customer Service Professionals
- Diversity and Inclusion Professionals



2020 Business of Airports Conference

June 8 - 10
The Phoenician
Phoenix, AZ

REGISTER NOW

Early Bird Registration (Until May 1)
Regular Registration (After May 1)

EVENT REGISTRATION HOTEL AGENDA SPONSOR

Registration Information

Early Bird Registration

(Until May 1)

Member – \$950
Non-member – \$1,300
Federal Government – \$500
Student – \$250
Guest – \$275
Gala Award Dinner Only –
\$150

Regular Registration

(After May 1)

Member – \$1,150
Non-member – \$1,500
Federal Government – \$500
Student – \$250
Guest – \$275
Gala Award Dinner Only –
\$150

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1615 L Street NW, Suite 300 / Washington, DC 20036
Phone 202-293-8500 / Fax 202-331-1362



2020 Business of Airports Conference

June 8 - 10
The Phoenician
Phoenix, AZ

REGISTER NOW

Early Bird Registration (Until May 1)
Regular Registration (After May 1)

EVENT REGISTRATION HOTEL AGENDA SPONSOR

Hotel Information



The Phoenician

6000 East Camelback Road
Scottsdale, AZ USA 85251

For hotel reservations, call the The Phoenician directly at
480-941-8200

Be sure to identify yourself as being with the ACI-NA Group
to receive the group rate of \$229 USD per night
single/double occupancy plus applicable taxes.

The last day to receive this discounted rate is **Friday, May
15, 2020**. Rooms may sell out before this date, so make your
reservations early.

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1615 L Street NW, Suite 300 / Washington, DC 20036
Phone 202-293-8500 / Fax 202-331-1362



FY 2020 Per Diem Rates for Phoenix / Scottsdale, Arizona

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Phoenix / Scottsdale	Maricopa	\$56	\$13	\$15	\$23	\$5	\$42.00

A. GONZALEZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Amy Gonzalez Department: 15
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 1/7/2020 DATE OF DEPARTURE/RETURN: 1/30/2020 / 2/1/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Albuquerque, NM Business Purpose: Steering Group Meeting

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ <u>300</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>60.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>150.00</u>
C. Meals and Incidental Expenses (<u>Per Diem</u>)	\$ <u>50.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ _____

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: AmyL Date: 1/7/2020

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

M. KERSEY

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Mark Kersey Department: Board Services/2
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 1/8/2020 DATE OF DEPARTURE/RETURN: 2/25/2020 / 2/26/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Sacramento, California Business Purpose: SD Chamber 2020 Leadership Delegation to Sacramento

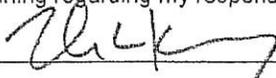
PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (International only)</i>		\$ 400.00
• Rental Car		\$
• Other Transportation (Taxi, TNC, Train, Bus)		\$
• Auto (Gas, Parking/Tolls, Mileage)		\$
B. Lodging		\$ 300.00
C. Meals and Incidental Expenses (<u>Per Diem</u>)		\$ 100.00
D. Seminar and Conference Fees		\$ n/a
E. Entertainment		\$
TOTAL PROJECTED TRAVEL EXPENSES		\$ 800.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 1/13/20

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 1/14/20

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
 (Name of Clerk)
 by the Executive Committee at its _____ meeting.
 (Meeting Date)

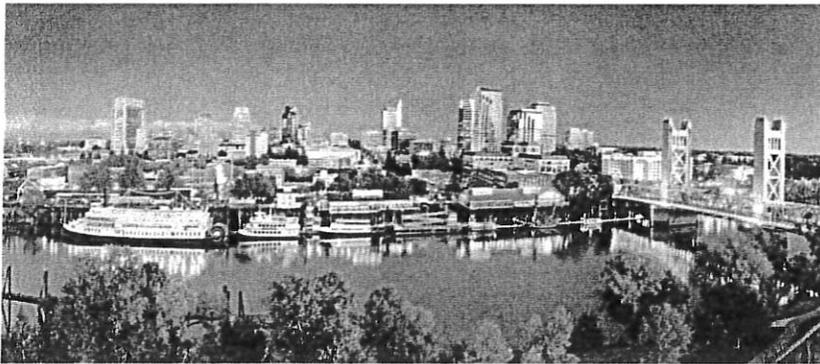
San Diego

(HTTPS://SDCHAMBER.ORG/)

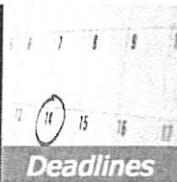
« All Events (<https://sdchamber.org/events/>)

2020 LEADERSHIP DELEGATION TO SACRAMENTO

February 25 @ 12:00 pm - February 26 @ 4:00 pm



Apply Now



Deadlines



Hotels



Flights



Sponsorship

(/wp-content/uploads/2016/02/Sacramento-2020-Sponsorship-Package-compressed.pdf)

Lead the charge as the San Diego Regional Chamber of Commerce heads to Sacramento to bring local, regional and state leaders together to discuss policy priorities that are in the best interest of business and job creation in the San Diego-Baja mega-region on Tuesday, February 25th and Wednesday, February 26th, 2020.

Similar to the San Diego Regional Chamber's popular Mission to Washington, DC and Binational Delegation to Mexico City, this trip provides the opportunity to share your expertise on the issues that matter for all of California. While forging new relationships with regional business leaders, you will have the opportunity to participate in exclusive high-level meetings, and discuss industry-specific issues with state officials.

It is up to us to make sure that our leaders in Sacramento understand how to help businesses grow by making our voices heard on the issues that are pertinent to our mega-region. The policy areas and issues we will be addressing on the trip include:

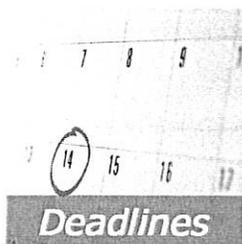
- Infrastructure & Improving Mobility
- Tolerance & Attention: Housing Supply & Affordability; Access & Affordability of Childcare
- Energy & Water
- Improving International Trade & Commerce
- Healthcare Delivery & Security
- 2020 Political Landscape

Click here (</wp-content/uploads/2016/02/Agenda-Final.pdf>) to see our 2019 agenda for the trip.

Click here (<https://sdchamber.org/sacramento-speakers-2019/>) to see our 2019 list of speakers.

>>Who else is coming? Click here (<https://sdchamber.org/sacdelegates2020/>) to see the list of 2020 attendees so far!

DEADLINES & IMPORTANT DATES



(</wp-content/uploads/2016/02/deadlines.jpg>) January 25 – Early Bird application deadline.

January 28 – Last day for The Kimpton Sawyer Hotel room block – after which, rooms and pricing are subject to availability.

February 18 – Regular application deadline.

February 21 – Late application deadline.

January 25 – Last day for The Citizen Hotel room block. Following January 25, rooms and pricing are subject to availability

EVENT DETAILS

Date: Tuesday, February 25 (12:00 pm) – Wednesday, February 26 (4:00 pm)

Location: The Citizen Hotel | 926 J St., Sacramento, CA 95814

Event Contact: Lisa Kelley | 619-544-1343 | lkelly@sdchamber.org
(<mailto:lkelly@sdchamber.org>)

REGISTRATION COST*

Please note: participation fee does *not* include hotel or airfare.

Chamber Members:

\$450 per person (*Early Bird: until January 25*)

\$500 per person (*January 26 – February 18*)

\$625 per person (*February 19 – February 21*)

Non-Members:

\$650 per person (*until February 18*)

\$725 per person (*February 19 – February 21*)

*Participation subject to approval. Includes all meals, meetings, and receptions. Payment must be received prior to departure for the trip.

HOTELS



(/wp-content/uploads/2016/02/Hotels.jpg)We have a room block at The Kimpton Sawyer Hotel

([HTTPS://SDCHAMBER.ORG](https://SDCHAMBER.ORG)) (<https://www.ihg.com/kimptonhotels/hotels/us/en/find-hotels/hotel/rooms?qDest=500%20J%20Street,%20Sacramento,%20CA,%20US&qCiMy=12020&qCiD=25&qCoMy=12020&qCoD=26&qAdlt=1&qChld=0&qRms=1&qRtP=6CBARC&qIt>)

for \$284++ per night. Book your room here

(<https://www.ihg.com/kimptonhotels/hotels/us/en/find-hotels/hotel/rooms?qDest=500%20J%20Street,%20Sacramento,%20CA,%20US&qCiMy=12020&qCiD=25&qCoMy=12020&qCoD=26&qAdlt=1&qChld=0&qRms=1&qRtP=6CBARC&qIt>)

for the group rate or call (877) 678-6255 and ask for the "San Diego Regional" group rate.

We have a room block at The Citizen Hotel (<https://www.thecitizenhotel.com/en-us>) for \$289++ per night. Book your group rate (<https://www.marriott.com/events/start.mi?id=1563472397834&key=GRP>) for San Diego Regional Chamber of Commerce 2020 Sacramento Delegation Trip.

Please note: this link will only show the rooms and group rate available where there were rooms contracted and still have availability within the block

SUGGESTED FLIGHTS

(/wp-content/uploads/2016/02/Flights.jpg)The first meeting will begin at 12:00 pm on Tuesday, February 25. Below are some suggested flight options:



Tuesday, February 25:

Southwest Flight 707, Departing SAN (8:10 am), Arriving SMF (9:55 am)

Southwest Flight 1517, Departing SAN (9:00 am), Arriving SMF (10:45 am)

Wednesday, February 26:

- Southwest Flight 1967, Departing SMF (4:45 pm), Arriving SAN (6:10 pm)
- Southwest Flight 1558, Departing SMF (6:15 pm), Arriving SAN (7:45 pm)

SPONSORS



(/wp-content/uploads/2016/02/sponsorship.jpg)Sponsorship Opportunities:

Numerous sponsorship opportunities are available for this event. Click here (</wp-content/uploads/2016/02/Sacramento-2020-Sponsorship-Package-compressed.pdf>) or contact Sherman Stocker at sstocker@sdchamber.org (mailto:sstocker@sdchamber.org) or (619) 544-1354 for more information.



(HTTPS://SDCHAMBER.ORG/)

(http://www.mwdh2o.com/)



San Diego County
Water Authority

(http://www.sdcwa.org/)

Southwest
(https://www.southwest.com/)

APPLICATION



(/wp-content/uploads/2016/02/Apply-Now.jpg) Please complete the application form below. Once your application is approved, use the registration link below to process payment for the trip. **NO APPLICATIONS ACCEPTED AFTER FRIDAY, FEBRUARY 21, 2020.**

Cancellation/Refund Policy: Cancellations must be in writing and sent to lkelly@sdchamber.org (mailto:lkelly@sdchamber.org). Full refunds will be issued if canceled by midnight on February 18. If canceled between February 19 – 21, 50% of the registration fee will be refunded. No refunds

will be given if cancellations are made after February 21, 2020.

J. SCHIAVONI

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Johanna Schiavoni Department: Board Services/2
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 1/8/2020 DATE OF DEPARTURE/RETURN: 6/8/2020 / 6/10/2020

DESTINATION / BUSINESS PURPOSE:

Destination: Phoenix, AZ Business Purpose: ACI – 2020 Business of Airports Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ 250.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 50.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 606.00
C. Meals and Incidental Expenses (Per Diem)	\$
D. Seminar and Conference Fees	\$ 950.00
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 1,856.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: 1/19/2020

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature:  Date: 1/21/20

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
 (Name of Clerk)
 by the Executive Committee at its _____ meeting.
 (Meeting Date)



2020 Business of Airports Conference

June 8 - 10
The Phoenician
Phoenix, AZ

[REGISTER NOW](#)

Early Bird Registration (Until May 1)
Regular Registration (After May 1)

[EVENT](#) [REGISTRATION](#) [HOTEL](#) [AGENDA](#) [SPONSOR](#)

Registration Information

Early Bird Registration (Until May 1)	Regular Registration (After May 1)
Member – \$950	Member – \$1,150
Non-member – \$1,300	Non-member – \$1,500
Federal Government – \$500	Federal Government – \$500
Student – \$250	Student – \$250
Guest – \$275	Guest – \$275
Gala Award Dinner Only – \$150	Gala Award Dinner Only – \$150





2020 Business of Airports Conference

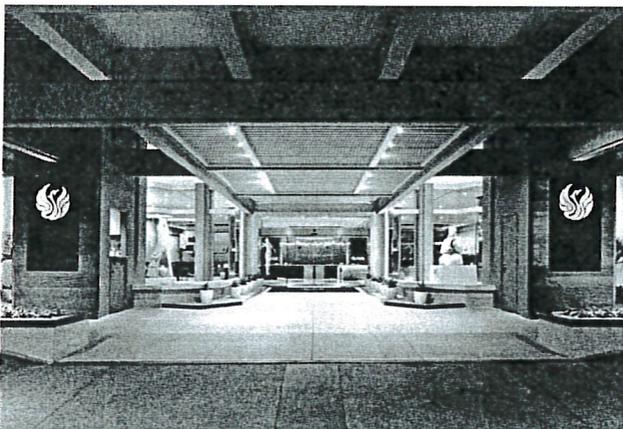
June 8 - 10
The Phoenician
Phoenix, AZ

[REGISTER NOW](#)

Early Bird Registration (Until May 1)
Regular Registration (After May 1)

[EVENT](#) [REGISTRATION](#) [HOTEL](#) [AGENDA](#) [SPONSOR](#)

Hotel Information



The Phoenician

6000 East Camelback Road
Scottsdale, AZ USA 85251

For hotel reservations, call the The Phoenician directly at
480-941-8200

Be sure to identify yourself as being with the ACI-NA Group
to receive the group rate of \$229 USD per night
single/double occupancy plus applicable taxes.

The last day to receive this discounted rate is **Friday, May
15, 2020**. Rooms may sell out before this date, so make your
reservations early.



2020 Business of Airports Conference

June 8 - 10
The Phoenician
Phoenix, AZ

[REGISTER NOW](#)

[Early Bird Registration \(Until May 1\)](#)
[Regular Registration \(After May 1\)](#)

[EVENT](#)

[REGISTRATION](#)

[HOTEL](#)

[AGENDA](#)

[SPONSOR](#)

2020 agendas are currently being developed. Please keep checking back for updates.

To view the 2019 individual track agendas, please see below.



[Business Diversity](#)



[Concessions](#)



[Finance](#)



[Human Resources](#)

BUSINESS EXPENSE

A. BOLING

J. SCHIAVONI

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

SDCRAA

DEC 26 2019

Board Services

2019

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NAME Johanna Schiavoni			PERIOD COVERED 12/1/2019-12/19/2019	
DEPARTMENT/DIVISION				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
12/5/19	7.70	SDCRAA Board meeting		
12/19/19	7.70	SDCRAA Finance Cmt & Special Board meeting		
SUBTOTAL	15.40		SUBTOTAL	-

Computation of Reimbursement

	15.40
REIMBURSEMENT RATE: (see below) * <input checked="" type="checkbox"/>	0.58
TOTAL MILEAGE REIMBURSEMENT	8.93
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	-
TOTAL REIMBURSEMENT REQUESTED	\$ 8.93

I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

[Business Expense Reimbursement Policy 3.30](#)

Johanna Schiavoni

SIGNATURE OF EMPLOYEE

DEPT./DIV. HEAD APPROVAL

Effective 1/1/2019 = \$.58
1/1/18 - 12/31/18 = \$.545

Please use the other tabs for mileage prior to January 1, 2019



[Monthly Mileage & Parking Reimbursement Report.xlsx](http://ecms/otcs/cs.exe?func=ll&objaction=overview&obj)
(http://ecms/otcs/cs.exe?func=ll&objaction=overview&obj)

TRAVEL EXPENSE

KIM BECKER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information

Date: _____

Name: Kimberly J. Becker Dept: Executive Division, BU6
 Departure Date: 12/18/2019 Return Date: 12/20/2019 Report Due: 1/19/20
 Destination: New York, NY
 Business Purpose: Jet Blue and JAL Headquarters Visits - Air Service Development

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		12/18/19 Wednesday	12/19/19 Thursday	12/20/19 Friday	12/21/19 Saturday	12/22/19 Sunday	12/23/19 Monday	12/24/19 Tuesday	
Air Fare, Railroad, Bus	238.31								-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare				15.30		73.70			89.00
Lodging		447.59	368.40						815.99
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
									-
	\$ 238.31								\$ 904.99

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE)

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic

US Dept of State Per Diem for International

Enter Daily Per Diem Rate	12/18/19	12/19/19	12/20/19	12/21/19	12/22/19	12/23/19	12/24/19	TOTAL
	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Breakfast \$18.00	18.00	18.00	18.00					54.00
Lunch \$19.00	19.00	19.00						38.00
Dinner \$34.00	34.00	34.00	34.00					102.00
Incidentals \$5.00	5.00	5.00	5.00					15.00
Total M&IE \$76.00								209.00
Approved Meal Exception Above Per Diem Rate ¹								-
Total Meal and Incidental Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	209.00

Explanation: Substantiation for exception should be attached
 Kim stayed in NY two extra days and then traveled to Tampa. The airfare is one way from SAN to JFK, and the hotel charges for the nights of 12/20 and 12/21 were paid for personally.

Trip Grand Total	1,352.30
Less Cash Advance (Attach copy of Authority check)	
Less Expenses Prepaid by Authority	238.31
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	\$1,113.99

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445
 Traveler's Signature: Kimberly J. Becker Date: 1/2/20

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at its meeting on _____
 Clerk Signature: _____ Date: _____

Kim Becker
New York
12/18-12/22/19

Traveltrust Corporation
374 North Coast Hwy 101
Encinitas, CA 92024
Phone: (760) 635-1700

TRAVELTRUST

ADD TO OUTLOOK

Friday, 15NOV 2019 7:21 PM EST

Passengers: KIMBERLY JANE BECKER (02)

Agency Reference Number: UHBRZA

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

Jetblue Airways Corp Confirmation LXHQJSJ

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

AIR	Wednesday, 18DEC 2019	
Jetblue Airways Corp	Flight Number: 1690	Class: O- Coach/Economy
From: San Diego CA, USA	Depart: 7:00 AM	
To: New York Kennedy NY, USA	Arrive: 3:12 PM	
Stops: Nonstop	Duration: 5 hour(s) 12 minute(s)	
Seats: 22C	Status: CONFIRMED	Miles: 2426 / 3882 KM
Equipment: Airbus A320 Jet		
DEPARTS SAN TERMINAL 1 - ARRIVES JFK TERMINAL 5		
Jetblue Airways Corp Confirmation number is LXHQJSJ		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. JETBLUE AIRWAYS CORP CONFIRMATION NUMBER - LXHQJSJ FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: KIMBERLY JANE BECKER
Date issued: 11/15/2019 Invoice Nbr: 5561982
Ticket Nbr: B67476071075 Electronic Tkt: Yes Amount: 208.31 USD
Base: 180.47 US Tax: 13.54 USD XT Tax: 14.30 USD
Charged to: AX*****1013

Service fee: KIMBERLY JANE BECKER
Date issued: 11/15/2019
Document Nbr: XD0791649208 Amount: 30.00
Charged to: AX*****1013

Total Tickets: 208.31
Total Fees: 30.00
Total Amount: 238.31

Click here 24 hours in advance to obtain boarding passes:
[JET BLUE](#)

Click here to review Baggage policies and guidelines:

Kim Becker
New York
12/18-12/22/19

The Westin New York Grand Central
212 E. 42nd St.
New York, NY 10017
United States
Tel: 212-490-8900 Fax: 212-405-4299



KIMBERLY BECKER

Page Number : 2
Guest Number : 1539201
Folio ID : A
Arrive Date : 18-DEC-19 17:22
Depart Date : 22-DEC-19 12:00
No. Of Guest : 2
Room Number : 3109
Marriott Bonvoy Number: 9603

Date	Reference	Description	Charges/Credits (USD)
DEC-22-2019	MC	MasterCard	-1699.87
** Total Charges			1699.87
** Total Credits			-1699.87
*** Balance			0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

BETTER BALANCE - The soothing scent of White Tea revitalizes and uplifts from the moment you step through our doors. Enhance any environment by taking our signature scent home with you. Learn more at westin.com/store

Should you have any concern regarding your folio kindly e-mail Accounting@westingrandcentral.com and it would be our pleasure to assist.

Continued on the next page

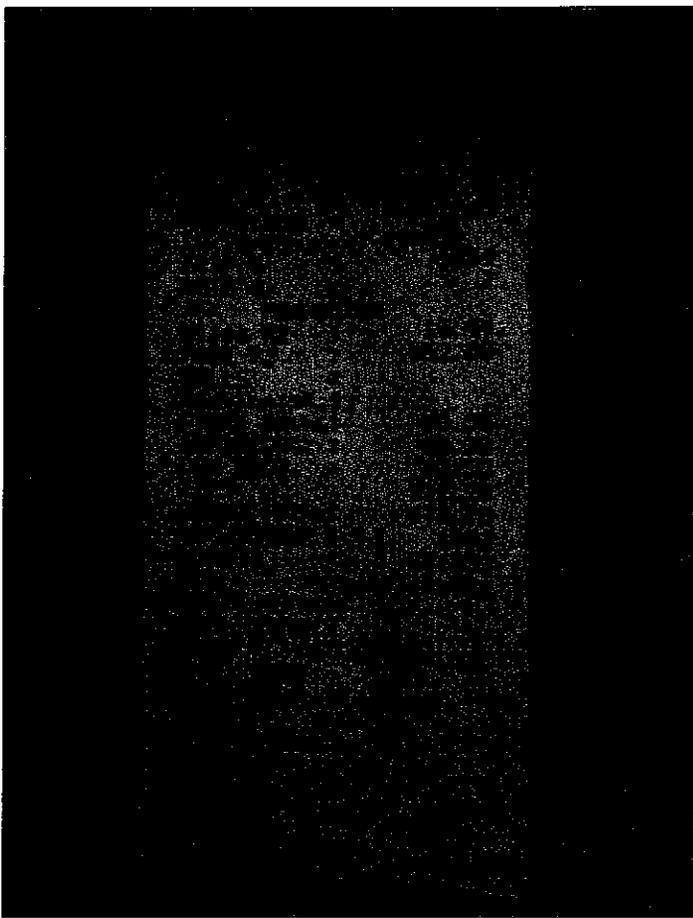
Kim Brennan
New York
12/18 - 12/22/19

12/19 - Transportation

12/22 - Transportation

MED# 5P33
DRIVER: 5397497
12/19/19 TR13207
START END MILES
10:15 10:28 3.0
Regular Fare
RATE 1:\$ 12.00
EXTRA: \$ 0.00
CNGSCH:\$ 2.50
STSRCH:\$ 0.50
INSRCH:\$ 0.30
TOTAL: \$ 15.30

THANKS
TO CONTACT TLC
DIAL 3-1-1





FY 2020 Per Diem Rates for New York

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25
Albany	Albany	\$61	\$14	\$16	\$26	\$5	\$45.75
Binghamton	Broome	\$61	\$14	\$16	\$26	\$5	\$45.75
Buffalo	Erie	\$66	\$16	\$17	\$28	\$5	\$49.50
Floral Park / Garden City / Great Neck	Nassau	\$71	\$17	\$18	\$31	\$5	\$53.25
Glens Falls	Warren	\$66	\$16	\$17	\$28	\$5	\$49.50
Ithaca	Tompkins	\$66	\$16	\$17	\$28	\$5	\$49.50
Kingston	Ulster	\$66	\$16	\$17	\$28	\$5	\$49.50
Lake Placid	Essex	\$66	\$16	\$17	\$28	\$5	\$49.50

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
New York City	Bronx / Kings / New York / Queens / Richmond	\$76	\$18	\$19	\$34	\$5	\$57.00
Niagara Falls	Niagara	\$56	\$13	\$15	\$23	\$5	\$42.00
Nyack / Palisades	Rockland	\$66	\$16	\$17	\$28	\$5	\$49.50
Poughkeepsie	Dutchess	\$66	\$16	\$17	\$28	\$5	\$49.50
Riverhead / Ronkonkoma / Melville	Suffolk	\$71	\$17	\$18	\$31	\$5	\$53.25
Rochester	Monroe	\$61	\$14	\$16	\$26	\$5	\$45.75
Saratoga Springs / Schenectady	Saratoga / Schenectady	\$61	\$14	\$16	\$26	\$5	\$45.75
Syracuse / Oswego	Onondaga / Oswego	\$61	\$14	\$16	\$26	\$5	\$45.75
Tarrytown / White Plains / New Rochelle	Westchester	\$76	\$18	\$19	\$34	\$5	\$57.00
Troy	Rensselaer	\$61	\$14	\$16	\$26	\$5	\$45.75
West Point	Orange	\$61	\$14	\$16	\$26	\$5	\$45.75

Kim Becker
New York
12/18 - 12/22/19

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 11/14/19 DATE OF DEPARTURE/RETURN: 12/18/19 / 12/20/19

DESTINATION / BUSINESS PURPOSE:

Destination: New York, NY Business Purpose: Jet Blue & JAL Airlines Air Service Development Visit

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)		\$ 900.00
• Rental Car		\$
• Other Transportation (Taxi, TNC, Train, Bus)		\$ 150.00
• Auto (Gas, Parking/Tolls, Mileage)		\$
B. Lodging		\$ 500.00
C. Meals and Incidental Expenses (<u>Per Diem</u>)		\$ 200.00
D. Seminar and Conference Fees		\$
E. Entertainment		\$
TOTAL PROJECTED TRAVEL EXPENSES		\$ 1750.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 11/14/19

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: [Signature] Date: 11/15/19

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Watha Woods, Asst. Authority Clerk I, certify that this document was approved
 (Name of Clerk)
 by the Executive Committee at its November 25, 2019 meeting.
 (Meeting Date)

Kim Becker
New York
12/18-12/22/19

Casey Diane

Subject: Jet Blue Meeting - Air Service Development
Location: Jet Blue Headquarters, Long Island City, NY
Start: Thu 12/19/2019 8:00 AM
End: Thu 12/19/2019 9:00 AM
Show Time As: Out of Office
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Becker Kimberly
Categories: Out of Office

Kim Becker
New York
12/18 - 12/22/19

Casey Diane

Subject: JAL Air Service Development - Lunch Meeting
Location: Bill's Townhouse, 57 East 45th St. NY, NY 10022
Start: Fri 12/20/2019 12:15 PM
End: Fri 12/20/2019 1:45 PM
Show Time As: Out of Office
Recurrence: (none)
Meeting Status: Accepted
Organizer: Brown Hampton
Required Attendees: morioka.jw9x@jal.com; Becker Kimberly
Categories: Out of Office

We have made reservations for lunch at **12:15** on December 20th at:

BILL'S TOWNHOUSE
57 East 54th St
New York, NY 10022
212.518.2727



American Association of Airport Executives

The Barclay Building, 601 Madison Street Suite 400, Alexandria, VA 22314. (703)824-0500 FAX (703) 797-9018

FEIN: 51-0094939

DUNS: 068697523

Kim Becker
01/04-01/06/20
maui, HI

Receipt

Thank you for your payment

Because of the January Board mtg. Kim could not attend the Conference she attended the Policy Committee mtg only.

Invoice No. 1068208

Ship To: Ms. Kimberly J. Becker, C.M.
President & Chief Executive Officer
San Diego County Regional Airport Authority
PO Box 82776
San Diego, CA 92138-2776
UNITED STATES

Sold To: Ms. Kimberly J. Becker, C.M.
President & Chief Executive Officer
San Diego County Regional Airport Authority
PO Box 82776
San Diego, CA 92138-2776
UNITED STATES

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
195521		9/24/2019	1062552		12/17/2019
Qty	Description	Unit Price	Extended Price		
1	200121 - 34th Annual Aviation Issues Conference 1/5/2020 - 1/9/2020 200121/CXL Cancellation with fee <u>Payment Details:</u> 12/17/19 VISA ending in 6785 (\$565.00)	195.00	195.00		
Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
195.00			195.00	195.00	

Kim Becker
01/04 - 01/06/20
Maui, HI

Dear Kimberly,

Thank you for your order! This is a receipt for your transaction - if applicable, you will receive a more detailed confirmation soon.

Here are the details of your order. Please retain this email for your records.

Order Number: 1062552

Order Date: Sep 24, 2019 3:10 PM

Bill To: Ms. Kimberly J. Becker, C.M.

Order Total: 760.00

Payment Method: DV VISA *****6785

Name on Card: Diane Casey

Item	Price	Qty	Total
200121 - 34th Annual Aviation Issues Conference - Ms. Kimberly J. Becker, C.M. <i>When:</i> Jan 5, 2020 - Jan 9, 2020 <i>Where:</i> Maui,	760.00	1	760.00

Registration option: Sep 4, 2019 - Registration

Item Total	760.00
Shipping	0.00
Handling	0.00
Item Grand Total	760.00
Transaction Grand Total	760.00

Thank you again!

AAAE

Kim Becker
01/04 - 01/06/20
maui, HI

Traveltrust Corporation
374 North Coast Hwy 101
Encinitas, CA 92024
Phone: (760) 635-1700

TRAVELTRUST

ADD TO OUTLOOK

Tuesday, 17DEC 2019 11:46 AM EST

Passengers: **KIMBERLY JANE BECKER (02)**

Agency Reference Number: WTEKEF

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

Alaska Airlines Confirmation YWTOBY

Hawaiian Airlines Confirmation SBRYRH

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

AIR	Saturday, 4JAN 2020	
	Alaska Airlines From: San Diego CA, USA To: Kahului Maui HI, USA Stops: Nonstop Seats: 12D Equipment: Boeing 737 Jet DEPARTS SAN TERMINAL 2 Frequent Flyer Number: [REDACTED] PREMIUM AISLE SEAT CONFIRMED COURTESY OF TRAVELTRUST Alaska Airlines Confirmation number is YWTOBY	Flight Number: 0829 Class: V- Coach/Economy Depart: 7:40 AM Arrive: 11:55 AM Duration: 6 hour(s) 15 minute(s) Status: CONFIRMED MEAL: FOOD FOR PURCHASE Miles: 2539 / 4062 KM
AIR	Monday, 6JAN 2020	
	Hawaiian Airlines From: Kahului Maui HI, USA To: San Diego CA, USA Stops: Nonstop Seats: 19C Equipment: Airbus A321 Jet ARRIVES SAN TERMINAL 2 Frequent Flyer Number: [REDACTED] AISLE SEAT CONFIRMED Hawaiian Airlines Confirmation number is SBRYRH	Flight Number: 0038 Class: N- Coach/Economy Depart: 11:45 AM Arrive: 7:10 PM Duration: 5 hour(s) 25 minute(s) Status: CONFIRMED MEAL: MEALS Miles: 2539 / 4062 KM

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. ALASKA AIRLINES CONFIRMATION NUMBER - YWTOBY FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: KIMBERLY JANE BECKER

Kim Becker
01/04-01/06/20
maui, HI

Date issued: 10/30/2019 Invoice Nbr: 5559578
Ticket Nbr: AS7470684077 Electronic Tkt: Yes Amount: 467.20 USD
Base: 419.87 US Tax: 0.13 USD Tax: 47.33
Charged to: AX*****1013

Ticket for: KIMBERLY JANE BECKER
Date issued: 12/17/2019 Invoice Nbr: 5565572
Ticket Nbr: AS7483325218 Electronic Tkt: Yes Amount: 697.20 USD
Exchange for: 0277470684077 Issued: 30OCT19
Total Exchange: 355.00
Charged to: AX*****1013

Service fee: KIMBERLY JANE BECKER
Date issued: 10/30/2019
Document Nbr: XD0790758759 Amount: 30.00
Charged to: AX*****1013

Service fee: KIMBERLY JANE BECKER
Date issued: 12/17/2019
Document Nbr: XD0792883942 Amount: 25.00
Charged to: AX*****1013

Total Tickets: 822.20
Total Fees: 55.00
Total Amount: 877.20

Click here 24 hours in advance to obtain boarding passes:

[ALASKA](#)
[HAWAIIAN AIRLINES](#)

Click here to review Baggage policies and guidelines:

[ALASKA](#)
[HAWAIIAN AIRLINES](#)

TSA Guidance- a government issued photo id is needed for checkin.

Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.

For Additional security information visit www.tsa.gov.

All coupons related to this ticket must be used in the sequence purchased or you may be subject to a change in airfare per the carrier's discretion.

Follow us on Twitter @Traveltrustcorp

Thank you for choosing Traveltrust!

Our Business Hours are Sunday 10pm - Friday 10pm Pacific

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00 per call/reservation



4100 Wailea Alanui Drive
 Wailea, HI 96753
 T 808 875 4100 F 808 875 1200

*Kim Becker
 01/04 - 01/06/20
 Maui*

Room : 0361
Folio # : 659358
Cashier # : 315
Page # : 1 of 1
Group Name : 33rd Annual - Aviation Issue Conference

American Association of Airport Executiv
Ms Kim Becker
Unknown

Arrival : 01-04-20
Departure : 01-06-20

Date	Description	Additional Information	Charges	Credits
01-04-20	Deposit Transferred at C/I	2 Night Deposit		729.98
01-04-20	Suite Charge		319.00	<i>01/04-Room</i>
01-04-20	Suite General Excise Tax 4.166%		13.29	<i>\$ 364.99</i>
01-04-20	Suite Occupancy Tax 10.25%		32.70	
01-05-20	Suite Charge		319.00	<i>01/05-Room</i>
01-05-20	Suite General Excise Tax 4.166%		13.29	<i>\$ 364.99</i>
01-05-20	Suite Occupancy Tax 10.25%		32.70	
Total			729.98	729.98
Balance Due			0.00	

Thank you for choosing Fairmont Hotels & Resorts.
 To provide feedback about your stay please contact Ian Taylor, Director of Operations, at Ian.Taylor@Fairmont.com.
 We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from: United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (19.56% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

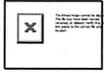
Thank you for choosing to stay with Fairmont Hotels & Resorts

Kim Becker
01/04 - 01/06/20
Maui, HI

Casey Diane

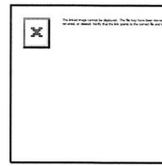
From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Sunday, January 5, 2020 3:06 PM
To: Becker Kimberly
Subject: Your ride with Joshua on January 4

01/04 - Transportations



JANUARY 4, 2020 AT 12:29 PM

Thanks for riding with Joshua!



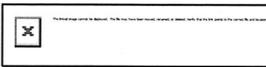
100% of tips go to drivers. [Add a tip](#)

Lyft fare (17.70mi, 34m 52s)	\$40.28
Hawaii General Excise Tax	\$1.68

PayPal account

\$41.96

+ 2.00 TIP



\$ 48.96

- Pickup 12:29 PM**
Maui, Keolani Pl, Kahului, HI
- Drop-off 1:04 PM**
4100 Wailea Alanui Dr, Kihei, HI



Round Up & Donate

Kim Becker
01/04 - 01/06/20
MAUI, HI

By rounding up their payments, our riders
have donated over \$18 million to causes they
believe in.

SUPPORT YOUR CAUSE

TIP DRIVER

FIND LOST ITEM

REQUEST REVIEW

Review price in the Lyft app help tab

Help Center

Receipt #1356662607827952652

We never share your address with your driver after a ride.
[Learn more](#) about our commitment to safety.

[© Mapbox](#) [© OpenStreetMap](#) [Improve this map](#)

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548 Market St., P.O. Box 68514
San Francisco, CA 94104
CPUC ID No. TCP0032513 - P

Work at Lyft
Become a Driver



Kim Becker
01/04 - 01/06/20
Maui, HI

Casey Diane

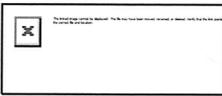
From: Kim Becker [REDACTED]
Sent: Saturday, January 4, 2020 3:37 PM
To: Becker Kimberly
Subject: Fwd: Receipt for Your Payment to Lyft

Lyft tip to hotel

01/04 - Transportation
TIP

Begin forwarded message:

From: "service@paypal.com" <service@paypal.com>
Date: January 4, 2020 at 1:22:47 PM HST
To: Kimberly Becker [REDACTED]
Subject: Receipt for Your Payment to Lyft



Jan 4, 2020 15:16:58 PST
Transaction ID: 6KJ14381KR9906517

Hello Kimberly Becker,

You sent a payment of \$7.00 USD to Lyft
(support@lyft.com)

It may take a few moments for this transaction to appear in your account.

Merchant
Lyft
support@lyft.com

Instructions to merchant
You haven't entered any instructions.



Description	Unit price	Qty	Amount
	\$7.00 USD	1	\$7.00 USD

Kim Becker
01/04 - 01/06/20

Subtotal \$7.00 USD
Total \$7.00 USD

Payment \$7.00 USD

Payment sent to support@lyft.com
Payment sent from Kbeckersj@yahoo.com

Funding Sources Used (Total)

LOGIX FEDERAL CREDIT UNION x-7700 \$7.00 USD

Invoice ID: ed174a2801ebf9d5_1356662607827952652_165d7c01

Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.



Questions? Go to the Help Center at www.paypal.com/help.

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page or please contact us toll free at 1-888-221-1161.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

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PayPal PPX001066:1.1:db0a2f73cc1b5

Kim Becker
01/04 - 01/06/20
Maui, HI

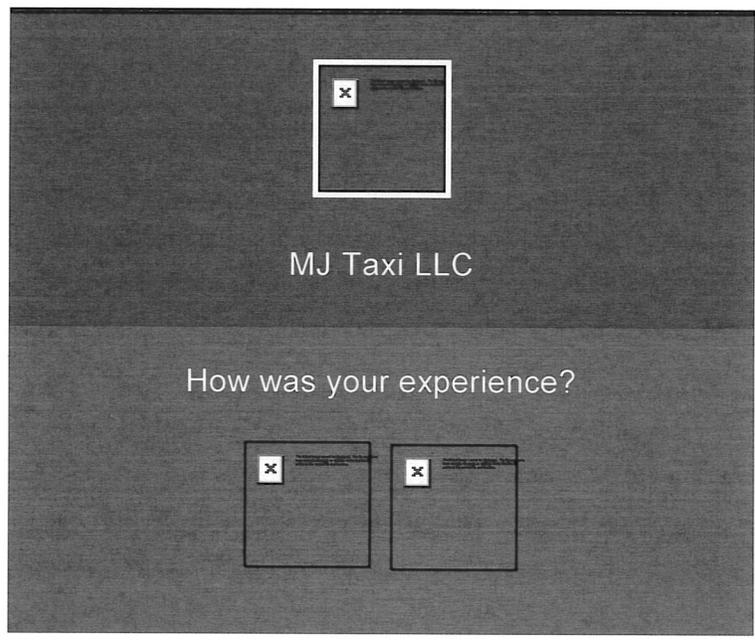
Casey Diane

From: MJ Taxi LLC via Square <receipts@messaging.squareup.com>
Sent: Monday, January 6, 2020 11:08 AM
To: Becker Kimberly
Subject: Receipt from MJ Taxi LLC

01/06 - Transportation

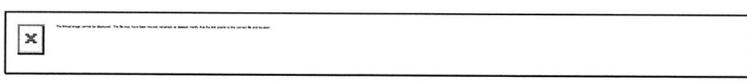
Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Not your receipt?](#)



\$69.83

Custom Amount	\$56.90
Purchase Subtotal	\$56.90
Sales Tax (4%)	\$2.28
Tip	\$10.65
Total	\$69.83



Kim Becker
01/04 - 01/06/20
maui, HI

MJ Taxi LLC
P.O.Box 214
KAHULUI, HI 96733
808-280-9309

MasterCard 9117 (Swipe)



Jan 6
2020 at
9:07
AM
#517t
Auth
code:
36418Z

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**MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES**

COUNTRY/STATE: **H A W A I I**

PUBLICATION DATE (MM DD YY): **1 1 0 1 1 9**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (**e.g., TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE** is **\$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
HILO	01/01-12/31	199	96	55	24			319	07/01/2019
HONOLULU	01/01-12/31	177	119	67	30			326	07/01/2019
ISLE OF HAWAII: HILO	01/01-12/31	199	96	55	24			319	07/01/2019
ISLE OF HAWAII: OTHER	01/01-12/31	218	125	70	31			374	07/01/2019
ISLE OF KAUAI	01/01-12/31	325	113	64	28			466	07/01/2019
ISLE OF MAUI	01/01-12/31	304	120	67	30			454	07/01/2019
ISLE OF OAHU	01/01-12/31	177	119	67	30			326	07/01/2019
KAPOLEI	01/01-12/31	177	119	67	30			326	07/01/2019
LANAI	01/01-12/31	218	107	61	27			352	07/01/2019
LIHUE	01/01-12/31	325	113	64	28			466	07/01/2019
MOLOKAI	01/01-12/31	218	85	50	21			324	07/01/2019
[OTHER]	01/01-12/31	218	119	67	30			367	07/01/2019

*Use the OTHER rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

\$88	13	22	35	18
\$89	13	22	36	18
\$90	14	22	36	18
\$91	14	23	36	18
\$92	14	23	37	18
\$93	14	23	37	19
\$94	14	24	37	19
\$95	14	24	38	19
\$96	14	24	39	19
\$97	15	24	39	19
\$98	15	25	39	19
\$99	15	25	40	19
\$100	15	25	40	20
\$101	15	25	41	20
\$102	15	26	41	20
\$103	15	26	41	21
\$104	16	26	41	21
\$105	16	26	42	21
\$106	16	27	42	21
\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26

Kim Becker
01/04 - 01/09/20
Maui, HI

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 09/10/19 DATE OF DEPARTURE/RETURN: 01/04/20 / 01/09/20

DESTINATION / BUSINESS PURPOSE:

Destination: Maui, HI

Business Purpose: AAEE 34th Annual Aviation Issues Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:

- Airfare check box for business class or equivalent (international only) \$ 500.00
- Rental Car \$
- Other Transportation (Taxi, TNC, Train, Bus) \$ 200.00
- Auto (Gas, Parking/Tolls, Mileage) \$

B. Lodging

\$ 1600.00

C. Meals and Incidental Expenses (Per Diem) - See Attached

\$ ~~220.00~~ \$600.00

D. Seminar and Conference Fees

\$ 760.00

E. Entertainment

\$

TOTAL PROJECTED TRAVEL EXPENSES

\$ ~~3280.00~~ \$3,660⁰⁰

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 9/11/19

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Yanira Morales, Asst. Authority Clerk I, certify that this document was approved
 by the Executive Committee at its September 23, 2019 meeting.
 (Name of Clerk) (Meeting Date)

AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES

AAAE DELIVERS SERVICE. INNOVATION. RESULTS.

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MARK D. VANLOH, A.A.E.
ROSEMARY A. VASSILIADIS
BILL WYATT

PRESIDENT & CEO
TODD J. HAUPTLI

DATE: September 9, 2019

TO: Board of Directors, Policy Review Committee, Chapter Officers, Committee Chairs and Past Chairs

FROM: Jacky Sher Raker, Executive Vice President, Meetings, Membership, Marketing, Administration & Foundation

The 34th Annual Aviation Issues Conference will take place January 5-9, 2020 in Maui, Hawaii at The Fairmont Kea Lani. To assist you with planning your travel, the schedule of events is listed below.

Saturday, January 4

6:30 – 8 p.m. AAAE Leadership Reception with Sponsors & Government Officials

Sunday, January 5

8 a.m. – 12:30 p.m. AAAE Board of Directors/Policy Review Committee Meeting

12:30 – 1:30 p.m. AAAE Board of Directors/Policy Review Committee Luncheon

OR

12:30 – 1:45 p.m. AAAE Chapter Officers Lunch with Chair Richardson and First Vice Chair Campbell

5:30 – 7 p.m. Conference Opening Reception

Tuesday, January 7

12:30 p.m. Golf Tournament

Wednesday, January 8

5 – 6:30 p.m. Conference Reception

Sunday, January 6 – Thursday, January 9

34th Annual Aviation Issues Conference

The 34th Annual Aviation Issues Conference begins on Sunday, January 5 at 5:30 p.m. and concludes on Thursday, January 9 at 12 p.m. Online registration is available [here](#), the early bird registration cutoff date is Friday, December 6th.

We will make hotel reservation for you with The Fairmont Kea Lani, 4100 Wailea Alanui Drive, Maui, Hawaii 96753, and phone: (808) 875-4100. AAAE has various group rate offerings (based on availability) including; Fairmont: \$319, Garden View: \$345, Partial Ocean View: \$379 and Ocean View: \$435. All reservations are subject to the applicable Hawaii State and hotel accommodations tax that is currently 13.416%. **Please consider your arrival date as well as your departure date & time as the Fairmont Kea Lani will not guarantee late check outs and additional nights outside the group dates are not at the group rate.** Please note, at the time of booking a two (2) night deposit will be made. Any cancellations made from the time of booking to sixty (60) days prior will be subject to a one (1) night room & tax charge. Any cancellations made within 30 days of arrival will result in a two (2) night room & tax charge.

The Kahului Airport (OGG) is the closest airport, which is about a 35 minute (17 miles) drive from The Fairmont Kea Lani. If you plan to rent a car, [Avis Budget Group, Inc.](#) is the official rental car company for this meeting. To make reservations or for further information, call Penny Wilkinson at 1-800-525-7537 Ext. 31969. The Fairmont Kea Lani has Avis rental cars and can be rented through the concierge.

Please submit the Travel Form by **Friday, November 1, 2019** with your arrival and departure details so that we can arrange your hotel accommodations, as well as have an accurate headcount for the Leadership events. Approximately one week prior to the meeting, you will receive your hotel confirmation number along with the board meeting agenda and details. Contact Erin O'Connor at (703) 797-2543 or erin.oconnor@aaae.org should you have any questions.

We look forward to seeing you in Hawaii!

2019-20 AAAE Leadership (Board, PRC, BOE and Committee Leaders) Travel Account Policy (as approved by the Audit Committee and the Executive Committee)

It is expected that each AAAE Board member, Policy Review Committee (PRC) member, Board of Examiners (BOE) and Committee Chairs have the support of their airport to the maximum extent possible for the time and travel expenses required for leadership service in AAAE. However, AAAE recognizes that airport employers may not be able to cover the travel expenses of Board and PRC members to attend certain official events. It is for that reason that AAAE provides an annual \$5,000 travel account (from the end of the 2019 Boston Annual Conference through the 2020 Denver Annual Conference) to each Board and PRC member (including chapter presidents, who are part of the PRC during their year as Chair of their respective chapter); \$1,000 to committee leaders (chairs, co-chairs, and vice chairs) who are not on the Board or PRC, and \$4,500 for the Board of Examiners (BOE) to participate in BOE meetings.

Per recommendations of the AAAE auditors and the AAAE Audit Committee, and as approved by the EC, the travel account may **only** be used for air fare, ground transportation, and hotel lodging expenses (limited to the night prior to the first official event through the night of the last official event) for attendance at AAAE Board meetings and other eligible AAAE conferences including international meetings. It may not be used for conference registration fees. As such, the airport employer or individual Board/PRC member is responsible for paying conference registration fees. The IRS does allow for registration fees for educational conferences to be tax deductible. The specifics of this deduction are defined in IRS publication 463 <http://www.irs.gov/pub/irs-pdf/p463.pdf>, with conventions defined on page 9.

For reimbursement of allowable travel expenses, Board members, PRC members, BOE members, and Committee leaders should send expense reports, including applicable receipts, along with payment instructions to:

Ms. Chona Cuenca-Alvano
Accounting Department
AAAE
Barclay Building
601 Madison Street
Alexandria, VA 22314
703/824-0500, Ext. 122
[*calvano@aaae.org*](mailto:calvano@aaae.org)