

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL AUDIT COMMITTEE MEETING
MINUTES
MONDAY, MARCH 25, 2019
BOARD ROOM**

CALL TO ORDER: Chair Robinson called the Special Audit Committee Meeting to order at 8:31 a.m., on Monday, March 25, 2019, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Robinson led the Pledge of Allegiance.

ROLL CALL:

Present: Committee Members: Lloyd, Robinson (Chair), Schiavoni, Van Sambeek, West

Absent: Committee Members: Hollingworth, Tartre

Also Present: Angela Shafer-Payne, Vice President/COO; Amy Gonzalez, General Counsel; Tony R. Russell, Director, Board Services/Authority Clerk; Martha Morales, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None.

NEW BUSINESS:

1. PROCESS AND SELECTION OF THE EXTERNAL AUDITOR:

Kathy Kiefer, Director, Finance and Asset Management, provided a presentation on the Process and Selection of the External Auditor that included Audit Services RFP Timeline, Evaluation Panel, Audit Service Proposals Received, Evaluation Criteria, In-person Interview, Final Evaluation Results, Information on BKD, LLP, and Fiscal Year-ending June 30, 2019 Audit Schedule.

In response to Board Member Schiavoni regarding whether the Audit Committee should or will be requested to consider rotating the firms' lead partner, as BKD would be awarded consecutively, Ms. Kiefer stated that it is at the discretion of the Audit Committee, and that the current partner is willing to accommodate such a rotation, and the recommendations from the committee.

Committee Member Van Sambeek requested that an item be added to a future agenda to discuss whether the lead partner should be rotated.

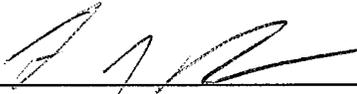
RECOMMENDATION: Staff recommends that the Audit Committee forward to the Board its nomination of BKD, LLP as the external auditor with the recommendation to award an agreement for an amount not to exceed Nine Hundred Fifty Thousand Dollars (\$950,000) for a three-year term with an option for two (2) one-year extensions, which may be exercised at the sole discretion of the Authority's President/CEO.

ACTION: Moved by Committee Member Van Sambeek and seconded by Board Member Schiavoni to approve staff's recommendation. Motion carried unanimously, noting Committee Members Hollingworth and Tartre as ABSENT.

COMMITTEE MEMBER COMMENTS: None

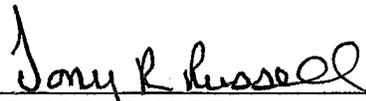
ADJOURNMENT: The meeting adjourned at 8:42 a.m.

APPROVED BY A MOTION OF THE AUDIT COMMITTEE OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY THIS 13TH DAY OF MAY, 2019.



FRED BOLGER
MANAGER, AUDIT SERVICES

ATTEST:



TONY R. RUSSELL
DIRECTOR, BOARD SERVICES/
AUTHORITY CLERK