

Revised 07/07/2025

Board Members

Gil Cabrera (Chair)
James Sly (Vice-Chair)
Whitney Benzian
Lidia S. Martinez
Monica Montgomery Steppe
Rafael Perez
Esther C. Sanchez
Steve Vaus
Marni von Wilpert

Board Meeting Agenda

Thursday, July 10, 2025

9:00 AM

San Diego County Regional Airport Authority
Administration Building
First Floor – Board Room
2417 McCain Road
San Diego, California 92101

Ex-Officio Board Members

Ann Fox
Col. R. Erik Herrmann
Michele Perrault

President/CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken.

Please note that agenda items may be taken out of order. If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in the Office of the Authority Clerk Department and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Office of the Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Office of the Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

Board Meeting Agenda

Thursday, July 10, 2025

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CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Huerta, Newsom (Chair), Montgomery Steppe, Perez, Sanchez, Vaus, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Benzian, Martinez, Perez, Sanchez, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera (Chair), Martinez, Sly
- **FINANCE COMMITTEE:**
Committee Members: Martinez, Sly (Chair), von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaisons: Benzian (Primary), Martinez
- **ARTS ADVISORY COMMITTEE:**
Liaison: Martinez

LIAISONS

- **CALTRANS:**
Liaison: Fox
- **INTERGOVERNMENTAL AFFAIRS:**
Liaison: Cabrera
- **MILITARY AFFAIRS:**
Liaison: Herrmann
- **PORT:**
Liaisons: Cabrera (Primary), von Wilpert

- **WORLD TRADE CENTER:**
Representative: Sly

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representatives: Cabrera (Primary), Sly
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Sanchez (Primary), Perez

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups, and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (ITEMS 1- 13):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the June 5, 2025, regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS' WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)

3. **AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM MAY 9, 2025, THROUGH JUNE 5, 2025, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MAY 9, 2025, THROUGH JUNE 5, 2025:**
RECOMMENDATION: Receive the report.
(Procurement: Jana Vargas, Director)
4. **JULY 2025 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2025-0045, approving the July 2025 Legislative Report.
(Strategy & Government Relations: Matt Harris, Director)
5. **APPROVE AMENDED AUTHORITY POLICY 1.21:**
RECOMMENDATION: Adopt Resolution No. 2025-0046, to adopt revisions to Authority Policy 1.21.
(Strategy & Government Relations: Matt Harris, Director)
6. **MAKING CHANGES TO AUTHORITY POLICIES TO ENSURE CONTINUED COMPLIANCE WITH FEDERAL LAW AND AGREEING TO DEFEND AND INDEMNIFY AUTHORITY EMPLOYEES EXECUTING FEDERAL AGREEMENTS ON THE AUTHORITY'S BEHALF:**
RECOMMENDATION: Adopt Resolution No. 2025-0054, Making Changes to Authority Policies to Ensure Continued Compliance with Federal Law and Agreeing to Defend and Indemnify Authority Employees Executing Federal Agreements on the Authority's Behalf.
(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)

CLAIMS:

COMMITTEE RECOMMENDATIONS:

CONTRACTS AND AGREEMENTS:

7. **AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A 7-YEAR CONCESSION LEASE WITH ALCLEAR, LLC DBA CLEAR TO OPERATE A REGISTERED TRAVELER PROGRAM AND WAIVE BOARD POLICY 6.01:**
RECOMMENDATION: Adopt Resolution No. 2025-0047, authorizing the President/CEO to negotiate and execute a 5-year Concession Lease with One (1) two-year option to renew with Alclear, LLC dba CLEAR to operate a registered traveler program and waive Board Policy 6.01.
(Terminal Business Development: Merriam Whitmer, Business & Property Manager II)

8. **AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 14, GROUP 2, PROJECT NO. 381402 SIXTY-TWO (62) NON-HISTORIC MULTI-FAMILY UNITS ON ONE (1) RESIDENTIAL PROPERTY LOCATED EAST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0048, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$807,600 for Phase 14, Group 2, Project No. 381402, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

(Planning, Noise, and Environment: Sjohnna Knack, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

9. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO AWARD AN AGREEMENT TO ACCENTURE LLP (NAVISITE DIVISION) FOR ORACLE JD EDWARDS ENTERPRISEONE HOSTING AND MANAGEMENT SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2025-0049, approving and authorizing the President/CEO to execute an agreement with Accenture LLP (Navisite division), for a three-year term with an option for (2) one-year extensions in an amount not-to-exceed \$3,000,000 to host, manage, and provide functional support services for Oracle JD Edwards EnterpriseOne Software.

(Information & Technology Services: Jessica Bishop, Director)

10. **AWARD A CONTRACT TO PALM ENGINEERING CONSTRUCTION COMPANY, INC. FOR TERMINAL 2 WEST SIDEWALK AND CROSSWALK IMPROVEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0050, awarding a contract to Palm Engineering Construction Company, Inc. in the amount of \$2,577,528.40 for Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements at San Diego International Airport.

(Airport Design & Construction: Bob Bolton, Director)

11. **AWARD A CONTRACT TO CHULA VISTA ELECTRIC CO. FOR CAMPUS-WIDE ELECTRIC SUBMETERING AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0051, awarding a contract to Chula Vista Electric Co. in the amount of \$2,048,920 for Project No. 104320 Campus-wide Electric Submetering at San Diego International Airport.

(Airport Design & Construction: Bob Bolton, Director)

12. APPROVE AND AUTHORIZE THE SECOND AMENDMENT TO THE AGREEMENT WITH THE JONES PAYNE GROUP, INC. FOR THE QUIETER HOME PROGRAM AND QUIETER HOME NON-RESIDENTIAL PROGRAMS:

RECOMMENDATION: Adopt Resolution No. 2025-0052, approving and authorizing the President/CEO to execute the second amendment to the agreement with the Jones Payne Group, Inc. increasing the compensation amount by \$5,000,000 for a new total not-to-exceed of \$35,000,000 to continue architectural and engineering services for the Quieter Home Program and Quieter Non-Residential Programs.

(Planning, Noise, and Environment: Sjohnna Knack, Director)

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO AWARD A BLANKET PURCHASE ORDER FOR CISCO SUPPORT SERVICES:

RECOMMENDATION: Adopt Resolution No. 2025-0053, approving and authorizing the President/CEO to award a blanket purchase order to Logicalis, Inc. for a five-year term in an amount not-to-exceed \$1,865,742.08 to provide support and maintenance of all Cisco hardware, software, and licenses, enhancing operational efficiency and reliability.

(Information & Technology Services: Jessica Bishop, Director)

PUBLIC HEARINGS:

CONTINUED BUSINESS:

NEW BUSINESS:

CLOSED SESSION:

14. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL

15. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of potential Cases: 2

16. THREAT TO PUBLIC SERVICES OR FACILITIES:

Consultation with Jessica Bishop, Director, Information & Technology Services; Elliott Tanner, Manager, IT Infrastructure Operations, Information & Technology Services; and Clint Welch, Director, Aviation Security And Public Safety.

17. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code section 54956.8)

1. Property: 3298 Kettner Blvd, San Diego, CA 92101

Agency Negotiator: Hampton Brown, Susan Diekman and Lourdes Bernhard

Negotiating parties: Yashaar Amin and Arch Anchor

Under Negotiation: price, terms of payment

2. Property: 3066 Kettner Blvd. San Diego, CA 92101

Agency Negotiator: Hampton Brown, Susan Diekman and Lourdes Bernhard

Negotiating Parties: Kettner, Pacifica P

Under Negotiation: price, terms of payment

3. Property: 3420 Kettner Blvd San Diego, CA 92101

Agency Negotiator: Hampton Brown, Susan Diekman and Lourdes Bernhard

Negotiating Parties: Hertz Corp

Under Negotiation: price, terms of payment

4. Property: 3554 Kettner Blvd San Diego, CA 92101

Agency Negotiator: Hampton Brown, Susan Diekman and Lourdes Bernhard

Negotiating Parties: Kettner Vine Creative Housing, LLC

Under Negotiation: price, terms of payment

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the Airport Administration Building Parking Lot (entrance on the east side of McCain Road). Bring your ticket to the first-floor receptionist for validation.

Visitors can park in the lot from 8:00 a.m. to 5:00 p.m.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 923. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, JUNE 5, 2025
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD ROOM

CALL TO ORDER: Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:11 a.m. on Thursday, June 5, 2025, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Cabrera (Chair), Benzian, Martinez,
Montgomery Steppe, Perez, Sanchez, Sly
(Vice Chair), Vaus, von Wilpert

ABSENT: Board Members: Fox (Ex-Officio), Herrmann (Ex-Officio),
Perrault (Ex-Officio)

ALSO PRESENT: Kimberly Becker, President/CEO; Amy Gonzalez, General Counsel;
Annette Fagan Ortiz, Authority Clerk; Patricia Willis, Assistant Authority
Clerk II

Kristen Camper, Community Plans & Liaison Officer, attended the meeting on behalf of Board Member Herrmann (Ex-Officio).

The Board recessed into Closed Session at 9:13 a.m. to hear item 31.

The Board reconvened from Closed Session at 10:22 a.m. and reconvened the Board meeting at 10:24 a.m.

Chair Cabrera stated that item 7 is pulled from the Consent Agenda.

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Sanchez reported that the committee last met on May 5, the agenda included Required Communications from the External Financial Audit Firm of Plante Moran, a third quarter activity report from the Office of the Chief Auditor, the Office of the Chief Auditor's Fiscal Year 2026 Risk Assessment and Audit Plan, and a review of the Fiscal Year 2026 budget for the Office of the Chief Auditor. She reported that all the items have been forwarded to the Board and are included on today's agenda. The next meeting of the Audit Committee is scheduled for Monday, September 8, 2025.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member von Wilpert reported that phase 1A construction is 97% complete and the JV is focused on commissioning all the systems. The commissioning process is a multi-month effort with thousands of checklists to be completed before opening day. The second phase of the Parking Plaza is on schedule to be turned over to the Airport Authority in early June for a June 13th opening. She reported that the public art continues to be installed throughout the project with much success, and the food and beverage and retail concession tenants are all permitted, and tenant construction is ongoing. The next CIPOC meeting is scheduled for July 10, 2025, immediately following the Board Meeting.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera reported that the committee met last month to discuss the Performance Evaluation of the President/CEO, the General Counsel, and the Chief Auditor. The next scheduled meeting is August 25, 2025.
- **FINANCE COMMITTEE:** Board Member Sly reported that the committee met on May 22, the committee reviewed the Unaudited Financial Statements for the ten months ended April 30, 2025, as well as the Authority Investment Report as of April 30, 2025. He reported that the committee reviewed and forwarded to the Board a recommendation to delegate authority to invest and manage Authority funds to the Vice President, Chief Financial Officer/Treasurer, and the committee also reviewed and forwarded to the Board a recommendation to authorize the issuance and sale of one or more series of Authority Senior Airport Revenue Bonds. Both items are on today's agenda. The next Finance Committee meeting is scheduled for June 30, 2025.

ADVISORY COMMITTEES:

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Benzian reported that the committee has not met since the last Board meeting and that the next scheduled meeting is July 24, 2025.
- **ARTS ADVISORY COMMITTEE:** Board Member Martinez reported that this week, artist Erwin Redl is onsite installing *Vessel of Light*, a vibrant LED sculpture featuring 104 custom fixtures suspended above the NT1 Heritage District Concessions Area. She also reported that on May 20, the SAN Arts Team hosted its first contracted artist workshop with San Diego-based artist Natalie Gonzalez, who guided more than thirty participants in creating Indigenous Mexican woven designs. The Arts Team will hold two more interactive artist activations this month for passengers in Terminal 2. The next scheduled Art Advisory Committee meeting will be September 4, 2025.

LIAISONS:

- **CALTRANS:** None
- **INTERGOVERNMENTAL AFFAIRS:** Chair Cabrera reported that the Trump administration released its Fiscal Year 2026 budget request for each federal agency late last week and it included funding for the Airport Improvement Program (AIP), Air Traffic Control (ATC) facility upgrades, additional Customs and Border Protection (CBP) officers, and others. Also outlined are cuts to the Transportation Security Administration (TSA) workforce, elimination of TSA staffing of exit lanes in airports, and continuing the elimination of the law enforcement officers and canine reimbursement programs and Congress will decide the funding levels for all of these programs, and the House Appropriations Committee will consider the various funding bills over the summer. He also reported that in Sacramento, Governor Newsom and state lawmakers are working to finalize the state budget for the 2025-2026 Fiscal Year and that the Governor's \$322 billion revised budget proposal projects a \$12 billion deficit as the state braces for a projected \$16 billion revenue decline. State leaders are also working to advance nearly two thousand bills ahead of the summer recess that begins July 18.
- **MILITARY AFFAIRS:** Kristen Camper, Community Plans & Liaison Officer, reported that a change of command for the Naval Base in Coronado will be on June 26, 2025, where Captain Loren Jacobi will assume duties as new Commanding Officer.
- **PORT:** None
- **WORLD TRADE CENTER:** None

BOARD REPRESENTATIVES (EXTERNAL):

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting, the Board received an update on the SR 11/Otay Mesa East Port of Entry project and approved the release of solicitation for non-intrusive inspection technology for the project. He reported that at the second meeting, the Office of the Independent Performance Auditor presented the performance audit of SANDAG's sole-source procurement process. The next meeting is scheduled for June 13, 2025.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the SANDAG Transportation Committee met on May 16, SANDAG staff provided a quarterly status update on SANDAG's grant programs. She also reported that the committee approved time extensions on two Smart Growth Incentive Program projects. The next meeting is scheduled for June 6, 2025.

CHAIR REPORT: Chair Cabrera reported that the airport team has been busy with the launch of the two newest international routes, KLM Royal Dutch Airlines' new nonstop service to Amsterdam and Copa's nonstop connection to a Latin American hub, Panama City. He reported that in April, KLM Royal Dutch Airlines' new nonstop service to Amsterdam and KLM's investment in this airport strengthens San Diego's direct access to Europe and offer travelers a gateway to the Netherlands and beyond. KLM and the Authority hosted a gate celebration to commemorate the inaugural flight on May 8, which included a ribbon-cutting and a special passenger send-off before everyone boarded KLM's blue aircraft. He thanked KLM, the Regional EDC, the Tourism Authority, and Mayor Gloria's office for everyone's efforts to make this happen. He also reported that just this past Tuesday, Copa Airlines and the Authority celebrated the launch of San Diego's first-ever nonstop connection to a Latin American hub, Panama City. The new service was celebrated with a reception at the Authority and various regional community and business leaders. Copa's inaugural flight is scheduled for later this month on the 25th, which will officially mark the eleventh nonstop international route from San Diego International Airport.

PRESIDENT/CEO REPORT: Kim Becker, President/CEO, reported that on June 13, 2025, the second stage of the Terminal 1 Parking Plaza will open, bringing the total parking spaces to 5,230 and adding an additional 120 EV charging stations that will bring that total to 185 and 500 clean parking stalls. She reported that in the New T1, art is being installed, and more commissions of special systems are planned over the next couple of months. She reported that Turner School of Construction and Small Business celebrated the 2025 graduation of the Turner Construction Management and cohorts last month; eight veterans and three Authority employees were among the graduates.

She also reported that Monty Bell, Director of Human Resources, has been elected to serve a two-year term as Chair of the ACINA (Airport Council International North America) Human Resources Committee, where he will help lead the Human Resources and Workforce Initiative for the airport.

NON-AGENDA PUBLIC COMMENT: None

CONSENT AGENDA (ITEMS 1 - 20):

Item 7 was pulled and not heard.

ACTION: Moved by Board Member Vaus and seconded by Board Member Sanchez to approve the Consent Agenda. Motion carried by the following votes: YES – Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, Vaus, von Wilpert; NO – None; ABSENT – None (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 17, 2025, special meeting, May 1, 2025, regular meeting, and May 15, 2025, special meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS' WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM APRIL 4, 2025, THROUGH MAY 8, 2025, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM APRIL 4, 2025, THROUGH MAY 8, 2025:

RECOMMENDATION: Receive the report.

4. JUNE 2025 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2025-0028, approving the June 2025 Legislative Report.

5. APPROVE APPOINTMENTS TO THE ARTS ADVISORY COMMITTEE:

RECOMMENDATION: Adopt Resolution No. 2025-0029, approving the appointments of Robert Gleason and Cat Chiu Phillips to the Arts Advisory Committee for a second consecutive term.

6. APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE FOR A SECOND TERM BEGINNING JUNE 30, 2025:

RECOMMENDATION: Adopt Resolution No. 2025-0030, reappointing Claudia Huerta for a new three-year term as a public member to the Audit Committee, with a term ending June 30, 2028.

Item was pulled from the Consent Agenda

7. MAKING CHANGES TO AUTHORITY POLICIES TO ENSURE CONTINUED COMPLIANCE WITH FEDERAL LAW AND AGREEING TO DEFEND AND INDEMNIFY AUTHORITY EMPLOYEES EXECUTING FEDERAL AGREEMENTS ON BEHALF OF THE AUTHORITY:

RECOMMENDATION: Adopt Resolution No. 2025-0044, making changes to Authority Policies to ensure continued compliance with Federal Law and agreeing to defend and indemnify Authority employees executing Federal agreements on behalf of the Authority.

CLAIMS:

8. REJECT CLAIM OF LINDA MULLIGAN:

RECOMMENDATION: Adopt Resolution No. 2025-0031, rejecting the claim of Linda Mulligan.

COMMITTEE RECOMMENDATIONS:

9. REVIEW OF AUTHORITY POLICY 4.20 – GUIDELINES FOR PRUDENT INVESTMENTS AND DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT, CHIEF FINANCIAL OFFICER/TREASURER; AND AUTHORITY POLICY 4.40 - DEBT ISSUANCE AND MANAGEMENT POLICY:

RECOMMENDATION: Adopt Resolution No. 2025-0032, approving the delegation of authority to invest and manage Authority funds to the Vice President, Chief Financial Officer/Treasurer.

10. REQUIRED COMMUNICATION TO THE AUDIT COMMITTEE ON THE FINANCIAL AND COMPLIANCE AUDITS FOR THE FISCAL YEAR ENDED JUNE 30, 2025:

RECOMMENDATION: The Audit Committee recommends that the Board accept the information.

11. FISCAL YEAR 2025 THIRD QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

12. RISK ASSESSMENT AND PROPOSED FISCAL YEAR 2026 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2025-0033, approving the Fiscal Year 2026 Proposed Audit Plan of the Office of the Chief Auditor.

CONTRACTS AND AGREEMENTS:

13. AUTHORIZE EXECUTION OF THE APPLICATION AND AGREEMENT FOR SOCIAL SECURITY COVERAGE FOR AUTHORITY EMPLOYEES WHO ARE MEMBERS OF THE SAN DIEGO CITY EMPLOYEES' RETIREMENT SYSTEM (SDCERS):

RECOMMENDATION: Adopt Resolution No. 2025-0034, authorizing the execution of the Application and Agreement for Social Security coverage for employees of the San Diego County Regional Airport Authority who are members of the San Diego City Employees' Retirement System.

14. AUTHORIZE A VOLUNTARY 2% SURCHARGE FOR FOOD AND BEVERAGE CONCESSIONS FOR EMPLOYEE RETENTION AND RECRUITMENT AT THE NEW TERMINAL 1 AND EXTEND THE EXISTING VOLUNTARY 2% SURCHARGE AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2025-0035 authorizing a voluntary 2% surcharge for food and beverage concessions at San Diego International Airport until July 1, 2028.

15. RATIFY A MEMORANDUM OF AGREEMENT WITH THE U.S. CUSTOMS AND BORDER PROTECTION FOR REIMBURSEMENT OF CRITICAL NETWORK INFRASTRUCTURE COSTS:

RECOMMENDATION: Adopt Resolution No. 2025-0036, ratifying a Memorandum of Agreement with the U.S. Customs and Border Protection for reimbursement of critical network infrastructure costs.

16. RATIFY A MEMORANDUM OF AGREEMENT (SDO027A-OFO-25287C) WITH U.S. CUSTOMS AND BORDER PROTECTION FOR REIMBURSEMENT OF CENTRALIZED AREA VIDEO SURVEILLANCE SYSTEM (CAVSS) COSTS:

RECOMMENDATION: Adopt Resolution No. 2025-0037, ratifying a Memorandum of Agreement (SDO027A-OFO-25287C) with U.S. Customs and Border Protection for reimbursement of Centralized Area Video Surveillance System (CAVSS) costs.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

- 17. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 14, GROUP 1, PROJECT NO. 381401 TWENTY-FIVE (25) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON EIGHTEEN (18) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0038, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,570,000 for Phase 14, Group 1, Project No. 381401, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

- 18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO AWARD BLANKET PURCHASE ORDERS TO PURCHASE IT EQUIPMENT AND SUPPLIES AS NEEDED FOR REPAIR AND MAINTENANCE:**

RECOMMENDATION: Adopt Resolution No. 2025-0039, approving and authorizing the President/CEO to award blanket purchase orders to GovConnection, Inc. dba Connection Public Sector Solutions, Questivity, Inc., and Zones, LLC for a three-year term with an option for two (2) one-year extensions, in a combined amount not-to-exceed \$4,500,000 for the purchase of computer equipment, software, software licensing and maintenance, hardware maintenance and peripherals.

- 19. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH SAAB, INC., TO PROVIDE A FLIGHT TRACKING AND SURFACE AREA MANAGEMENT SYSTEM AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0040, approving and authorizing the President/CEO to execute an agreement with Saab, Inc., to provide a Flight Tracking and Surface Area Management System for three (3) years, with five (5) one-year options exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$2,059,864.

- 20. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT FOR IDENTITY MANAGEMENT SYSTEM (IDMS) SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2025-0041, approving and authorizing the President/CEO to execute an Agreement with AirBadge LLC for a term of three (3) years, with the option for two (2) one-year extensions in an amount not to exceed one million two hundred fifty thousand dollars \$1,250,000.

PUBLIC HEARINGS:

21. PRESENT THE STATUS OF AUTHORITY VACANCIES (GOVERNMENT CODE SECTION 3502.3):

Monty Bell, Director, Human Resources, provided a presentation on Current Vacancy Reporting that included Background, Vacancy Rates as of May 1, 2025, and Recruitment & Retention Efforts.

CONTINUED BUSINESS:

Board Member Vaus left the meeting at 11:00 a.m.

NEW BUSINESS:

22. APPROVAL AND ADOPTION OF THE OPERATING BUDGET FOR FISCAL YEAR 2026, THE CAPITAL PROGRAM FOR FISCAL YEARS 2026-2030, AND CONCEPTUAL APPROVAL OF THE OPERATING BUDGET FOR FISCAL YEAR 2027:

Scott Brickner, Vice President/Chief Financial Officer; John Dillian, Director, Financial Planning & Budget; and Maryellen Antonio, Manager, Airport Finance, provided a presentation on the San Diego County Regional Airport Authority Fiscal Year 2026 Proposed Budget and Fiscal Year 2027 Proposed Conceptual Budget that included, Budget Overview; Budget Summary; Capital Program Budget; and Plan of Finance FY 2025-2023.

RECOMMENDATION: Adopt Resolution No. 2025-0042, approving and adopting the Authority's Annual Operating Budget for Fiscal Year 2026, the Capital Program for Fiscal Years 2026-2030, and conceptually approving the Annual Operating Budget for Fiscal Year 2027.

ACTION: Moved by Board Member Benzian and seconded by Board Member Martinez to approve the Staff's recommendation. Motion carried by the following votes: YES – Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, von Wilpert; NO – None; ABSENT – Vaus (Weighted Vote Points: YES – 88; NO – 0; ABSENT – 12)

PUBLIC COMMENTS:

CARELYN REYNOLDS, San Diego, thanked the Board for taking the time to understand the concerns about the trip fees that are ramping up for the ground transportation.

Tony Huezo, San Diego, spoke in support of the proposal presented to Airport Authority Staff and the Board.

William Alozie, San Diego, spoke on ground transportation fees; he suggested a flat fee for taxi drivers.

Adrian Kwiatkowski, San Diego, spoke in support of a proposal given to Airport Authority Staff and the Board.

Alfred Banks, San Diego, spoke on the drop-off fees.

BOARD COMMENTS:

Board Member von Wilpert would like a report out to the Board on how the fee changes implemented for ground transportation are going. She also would like a report out to the Board on the monitoring of the Parking Plaza.

Chair Cabrera would like the Authority staff to work with MTS to ensure that the fees are being passed through before the fee increase is implemented.

23. AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$1.0 BILLION IN AGGREGATE PRINCIPAL AMOUNT OF ONE OR MORE SERIES OF SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SENIOR AIRPORT REVENUE BONDS; APPROVING THE FORMS OF A SIXTH SUPPLEMENTAL TRUST INDENTURE, PRELIMINARY AND FINAL OFFICIAL STATEMENTS, A PURCHASE CONTRACT, A CONTINUING DISCLOSURE CERTIFICATE, AND CERTAIN RELATED MATTERS:

Geoff Bryant, Manager, Airport Finance, provided a presentation on San Diego County Regional Airport Authority Senior Airport Revenue Bonds Series 2025A (Non-AMT) and Senior Airport Revenue bonds Series 2025B (AMT) that included, The Capital Program; Planned 2025 Debt Issuance; Municipal Bond Market; Planned 2025 Debt Issuance; Airport Authority's GARB Debt Profile; Principle Documents of the 2025 Bonds; The Authority's Team and Preliminary Timeline for 2025 Bonds.

RECOMMENDATION: Adopt Resolution No. 2025-0043, authorizing the issuance and sale of not to exceed \$1.0 billion in aggregate principal amount of one or more series of San Diego County Regional Airport Authority Senior Airport Revenue Bonds; and approving related documents and matters.

ACTION: Moved by Board Member Sly and seconded by Board Member Montgomery Steppe to approve the Staff's recommendation. Motion carried by the following votes: YES – Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, von Wilpert; NO – None; ABSENT – Vaus (Weighted Vote Points: YES – 88; NO – 0; ABSENT – 12)

CLOSED SESSION: The Board recessed into Closed Session at 11:36 a.m. to hear items 27, 28, and 29.

Board Member von Wilpert left the meeting at 11:36 a.m.

27. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: President/Chief Executive Officer

28. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: General Counsel

29. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: Chief Auditor

30. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL

31. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of potential Cases: 2

REPORT ON CLOSED SESSION: The Board adjourned out of Closed Session at 11:49 a.m.

NEW BUSINESS, CONTINUED:

24. PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE PRESIDENT/CEO:

RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the President/CEO.

ACTION: Moved by Board Member Sly and seconded by Board Member Martinez, as a result of exemplary performance, to award the President/CEO, a merit increase of 5.0% to the base salary and a discretionary bonus of 25%. Motion carried by the following votes: YES – Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly; NO – None; ABSENT – Vaus, von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25)

25. PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE GENERAL COUNSEL:

RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the General Counsel.

ACTION: Moved by Board Member Sly and seconded by Board Member Benzian, as a result of exemplary performance, to award the General Counsel, a merit increase of 5.0% to the base salary and a discretionary bonus of 25%. Motion carried by the following votes: YES –Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, von Wilpert; NO – None; ABSENT –Vaus and von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25)

26. PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE CHIEF AUDITOR:

RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the Chief Auditor.

ACTION: Moved by Board Member Sly and seconded by Board Member Perez, as a result of exemplary performance, to award the Chief Auditor, a merit increase of 5.0% to the base salary, a discretionary bonus of 25%, and market increase of 3%. Motion carried by the following votes: YES –Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly; NO – None; ABSENT – Vaus, von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT – 25)

GENERAL COUNSEL REPORT:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 11:52 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BOARD THIS 10TH DAY OF JULY 2025.

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2025 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- ☒ Community Strategy ☐ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

- ☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code §21065).
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Prepared by:

Annette Fagan Ortiz
Authority Clerk

Attachment A

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	June 1 through June 30	
Board Member Name:	Gil Cabrera	
Date:	7/2/25	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☐ Brown Act ☐ Pre-approved ☒ Res. 2019-0074	6/3/2025 - 9am-1100am - SDCRAA Offices	SAN + COPA Airlines Corporate Event
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/5/2025 - 9am-1130am - SDCRAA Boardroom	SDCRAA Board of Directors Meeting
☐ Brown Act ☐ Pre-approved ☒ Res. 2019-0074	6/18/2025 - 10am-11am - TEAMS	Board Briefing on Capacity & Exec Orders
☐ Brown Act ☐ Pre-approved ☒ Res. 2019-0074	6/25/2025 - 7pm-8pm - Terminal 2	COPA Airlines Inaugural Flight Event
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/27/2025 - 9:00am-1200pm - SANDAG Boardroom	SANDAG Board of Directors Meeting
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/30/2025 - 9am-11am - SDCRAA Boardroom	Executive & Finance Committee Meeting and Special Board Meeting
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Gil Cabrera Digitally signed by Gil Cabrera
Date: 2025.07.02 11:21:52 -07'00'

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	JUNE 2025	
Board Member Name:	Lidia S Martinez	
Date:	6/30/25	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☐ Brown Act ☒ Pre-approved ☐ Res. 2019-0074	6/3/25 9:30am AA Administration Building	Copa Airlines launch celebration
☒ Brown Act ☒ Pre-approved ☐ Res. 2019-0074	6/5/25 9am AA Administration Building 6/5/25 4pm Gaylord Pacific Resort	Board/ALUC Committee Meeting San Diego Working Waterfront 36th Annual Dinner
☐ Brown Act ☒ Pre-approved ☐ Res. 2019-0074	6/26/25 11am Zoom Meeting	Board Briefing on Capacity and Executive Orders
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/30/25 9am AA Administration Building	Executive-Finance Committee Meeting
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☒ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Lidia S Martinez

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	1 June 2025 - 30 June 2025	
Board Member Name:	Monica Montgomery Steppe	
Date:	6/30/25	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	June 5, 2025, 9am - 12pm, Board Room	Board/ALUC Committee Meeting
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	June 30, 2025, 9am - 12pm, Board Room	Executive & Finance Committee Meeting
☐ Brown Act ☒ Pre-approved ☐ Res. 2019-0074	June 26, 2025, 3pm - 4pm, Virtual Teams Meeting	Board Briefing on Capacity & Executive Orders
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	June 2025	
Board Member Name:	Steve Vaus	
Date:	6/23/25	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☐ Brown Act ☒ Pre-approved ☐ Res. 2019-0074	6/3/25: McCain Road, San Diego (Headquarters)	Copa Airlines Launch Celebration
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/5/25: McCain Road, San Diego (Headquarters)	Board/ALUC Committee Meeting
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	6/18/25: Teams Meeting	Board Briefing on Capacity & Executive Orders
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Steve Vaus Digitally signed by Steve Vaus
Date: 2025.06.23 10:53:33 -07'00'

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	6/01/25-6/30/25	
Board Member Name:	Marni von Wilpert	
Date:	6/23/25	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	June 5th, 9:00 -12:00, Board room Board/ALUC Committee Meeting	Board ALUC Committee Meeting
☒ Brown Act ☐ Pre-approved ☐ Res. 2019-0074	June 30th, Board room, Executive Finance Committees	Executive Finance Committee
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		
☐ Brown Act ☐ Pre-approved ☐ Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Marni von Wilpert

Staff Report

Meeting Date: July 10, 2025

Subject:

Awarded Contracts and Approved Change Orders from May 9, 2025, through June 5, 2025, and Real Property Agreements Granted and Accepted from May 9, 2025, through June 5, 2025

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- ☐ Community Strategy ☐ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☒ Operations Strategy

Focus Areas

- ☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code §21065).
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Prepared by:

Jana Vargas
Director, Procurement

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 09, 2025 THROUGH June 06, 2025

New Contracts

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
5/9/2025		California Marketing and Sales	The Contractor will provide for plumbing supplies for the San Diego County Regional Airport Authority.	Quote	Facilities Management	\$6,453.52	6/10/2025
5/9/2025		ADB Safegate Americas LLC	The Contractor will provide various airfield runway products for the San Diego County Regional Airport Authority.	Consortium RFP	Facilities Management	\$39,103.32	5/1/2025
5/13/2025		Click Netherfield Inc.	The Contractor will provide Modular Art Display Cases at the San Diego International Airport.	RFB	Customer Experience	\$239,574.54	5/8/2026
5/23/2025		Reynolds Business Forms	The Contractor will provide lanyards for the San Diego County Regional Airport Authority.	Quote	Aviation Security and Public Safety	\$7,607.15	5/23/2025
5/23/2025		Staples	The Contractor will provide bottled water for the San Diego County Regional Airport Authority.	Quote	Procurement	\$5,070.87	5/23/2025
5/27/2025		HDR Engineering, Inc.	The Contractor is one (1) of a pool of two (2) who will provide On-Call Coastal Consulting Services for the San Diego County Regional Airport Authority.	RFP	Planning, Noise, & Environment	\$300,000.00	5/14/2028
5/27/2025		Culbertson, Adams, & Associates, Inc.	The Contractor is two (2) of a pool of two (2) who will provide On-Call Coastal Consulting Services for the San Diego County Regional Airport Authority.	RFP	Planning, Noise, & Environment	\$300,000.00	5/14/2028
5/27/2025		Ruthmann Reachmaster, LP	The Contractor will provide annual calibration safety inspections and training for the Reach-Master FS-95 Lift for the San Diego County Regional Airport Authority.	Quote	Facilities Management	\$6,000.00	5/13/2025
5/28/2025		Clear Channel Advertising	The Contractor will provide In-Terminal Advertising for the San Diego International Airport.	Sole Source	Customer Experience	\$73,596.60	4/30/2026
5/30/2025		Southern California Illumination	The Contractor will provide a one (1) day field Service Inspection to the WattStopper system located in Terminal 2 at the San Diego International Airport.	Quote	Facilities Management	\$2,050.00	6/2/2025
5/30/2025		Northrop Grumman Systems Corporation	The Contractor will provide maintenance and repair services for the Ramp Tower Communications Nodal System Services for the San Diego International Airport.	Sole Source	Airside & Terminal Operations	\$300,000.00	5/28/2028

Attachment "A"**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 09, 2025 THROUGH June 06, 2025****New Contracts**

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
6/3/2025		Able-Gov, Inc.	The Contractor will provide Microsoft Unified Support Services for the San Diego County Regional Airport Authority.	Consortium RFP	Information and Technology Services	\$79,300.00	7/31/2026
6/3/2025		Magic Software Enterprises Inc.	The Contractor will provide EnterpriseOne Integration Software Services for the San Diego County Regional Airport Authority.	Sole Source	Information and Technology Services	\$85,596.00	6/1/2028
6/4/2025		Logicalis	The Contractor will provide audio visual components for the San Diego County Regional Airport Authority.	Quote	Information and Technology Services	\$9,633.54	8/1/2025
6/5/2025		Blanchard Training and Development Inc.	The Contractor will provide SLII Training Kits for Human Resources for the San Diego County Regional Airport Authority.	Sole Source	Human Resources	\$35,000.00	6/21/2025

Attachment "A"									
AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 09, 2025 THROUGH June 06, 2025									
<u>Amendments and Change Orders</u>									
Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
5/30/2025		Sharp Business Systems	The Amendment adds an additional printer in the Access Control Office. The not to exceed amount remains the same. The Contractor provides multifunctional devices for the San Diego County Regional Airport Authority.	Information & Technology Services	\$900,000.00	\$0.00	0.0%	\$900,000.00	7/31/2028
6/3/2025		Northrop Grumman Systems Corporation	The First Amendment is to schedule an unplanned onsite maintenance visit. The Contractor will provide Ramp Tower Communications Nodal System Services for the San Diego International Airport.	Airside & Terminal Operations	\$300,000.00	\$0.00	0.0%	\$300,000.00	5/28/2028

Attachment "A"**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 09, 2025 THROUGH June 06, 2025****New Contracts Approved by the Board**

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
6/3/2025	381312	S&L Specialty Construction Inc. QHP 13.12	The Agreement was approved by the Board at the April 3, 2025 Board Meeting. The Contractor will provide sound attenuation treatments to residences surrounding the San Diego International Airport.	RFB	Planning, Noise, & Environment	\$1,530,400.00	3/6/2026

Attachment "A"**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 09, 2025 THROUGH June 06, 2025****Amendments and Change Orders Approved by the Board**

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
5/29/2025		Optavise LLC	The Fourth Amendment was approved by the Board at the May 1, 2025 meeting. The Amendment extends the term of the agreement and increases the total amount payable. The Contractor provides benefit administration services for the San Diego County Regional Airport Authority.	Human Resources	\$305,775.10	\$30,000.00	9.8%	\$335,775.10	9/1/2025

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM May 9, 2025 THROUGH June 5, 2025

Real Property Agreements (Per Board Policy 6.01)

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
5/8/2025	N/A	BON TEMPS SOCIAL CLUB OF SAN DIEGO, a California Nonprofit Corporation	Right of Entry Permit	Elbow Lot - Parcel 505-001	Use of the Premises for the purpose of paid parking for attendees of the Gator By The Bay festival.	277,456 SF	In consideration for the granting of this Permit, Permittee agrees to pay Authority an amount equal to Eighty Five Percent (85%) of its gross revenues from parking operations at the Premises.	
	N/A	San Diego Unified Port District	Right of Entry Permit	Coordinates: 32°43'43" N , 117°10'53"W	The right to install, maintain, operate, and remove an Ambient Sound Level Monitoring System (Sound Monitoring System) that records temp, audio, data, and sound level metrics data. The Permittee is required to collect this information for their annual Big Bay Boom event; and Ingress and egress onto Premises as delineated in Exhibit A. The Sound Monitoring System will be mounted onto a light pole as shown In Exhibit A. The Sound Monitoring System will be located at least 9 feet above the ground and will stay in use for four (4) months to continuously record ambient sound level measurements.	N/A - Lghtpole	None	
Real Property Agreement Amendments and Assignments (Per Board Policy 6.01)								
Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
No Real Property Agreement Amendments and Assignments During this Period								

Staff Report

Meeting Date: July 10, 2025

Subject:

July 2025 Legislative Report

Recommendation:

Adopt Resolution No. 2025-0045, approving the July 2025 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The July 2025 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

Federal Legislative Action

In Washington, the Senate Commerce Committee held a hearing on June 11 examining the nomination of Bryan Bedford, President and CEO of Republic Airways, to be Administrator of the Federal Aviation Administration (FAA). During the hearing, Senators questioned Mr. Bedford on a variety of issues including Air Traffic Control (ATC) modernization, pilot training, aviation safety, unmanned aerial systems (UAS), electric vertical take-off and landing (eVTOL) aircraft, and applications for artificial intelligence (AI) in the National Airspace System (NAS). The Senate Commerce Committee held a vote on Mr. Bedford's nomination on June 25, and approved his nomination with a vote of 15-13, along party lines.

In Congress, the House passed its reconciliation bill on May 22 (215-214-1), and the Senate is expected to make changes. The Senate Commerce Committee released its portion on June 5, and updated the bill on June 25, which mirrors the House-passed bill in key areas, including \$12.5 billion for ATC modernization and rescinding unused FAA funds tied to alternative fuel and low-emissions aviation programs. As a reminder, reconciliation allows

the Senate to bypass the 60-vote filibuster threshold and pass legislation with a simple majority, though provisions must comply with strict rules pertaining to spending and revenue.

The Congressional Budget Office predicts that the federal government is likely to reach its borrowing limit sometime between mid-August and the end of September. Treasury Secretary Scott Bessent previously sent a letter to lawmakers saying Congress likely needed to pass legislation by mid-July to avoid breaching the debt limit ceiling. The reconciliation bill is expected to address the debt limit. The President has stated that he wants Congress to pass the bill as soon as possible before July 4.

Congress has begun the Fiscal Year (FY) 2026 appropriations process. The House Appropriations Committee has begun to markup legislation, while the Senate Appropriations Committee continues to hold budget examination hearings. On June 24, the House Appropriations Committee approved its version of the FY 2026 Department of Homeland Security (DHS) appropriations bill by a vote of 36-27. The bill contains significant airport priorities such as restoring previously eliminated Law Enforcement Officer (LEO) reimbursement funding at \$45.9 million and protecting Transportation Security Administration (TSA) exit lanes staffing with funding at \$100 million for FY 2026. Additional airport priorities were included, such as funding for additional computed tomography (CT) equipment, funding for additional credential authentication technology (CAT) machines, and adding 450 new Customs and Border Protection officers. The bill now awaits consideration by the House floor, which has not been scheduled yet.

The President's administration released a "skinny budget" on May 2 and released selected Department and Agency budget documents later in the month. A full budget still has not been released.

The Authority's legislative team continues to actively review and analyze bills for potential impacts on the Authority and San Diego International Airport and recommends that the Board adopt SUPPORT positions on H.R. 3746, the Rebuilding America's Airport Infrastructure Act and S.1966/H.R. 3754, the Don't Miss Your Flight Act.

State Legislative Action

In Sacramento, state lawmakers have approved a balanced budget plan that addresses a nearly \$11.6 billion deficit, meeting the constitutional deadline of June 15. While this action satisfies the state's requirement to pass a budget by that date, the spending plan is widely viewed as a placeholder, as negotiations between the Legislature and the Governor over key budget details will continue in the coming weeks. The Governor must sign a final budget by July 1, which marks the beginning of the new fiscal year.

With the critical budget benchmark behind them, lawmakers turned their attention back to policy work. Activity in policy committees is ramping up significantly ahead of the Legislature's summer recess on July 18, which is the last day for policy committees to hear and report bills to fiscal committees or the floor. After this deadline, policy committees are no longer permitted to take action on legislation unless granted a rule waiver, making the coming weeks a crucial window for advancing bills through the legislative process. The Legislature reconvenes from Summer Recess on August 18 and adjourns its session on September 12.

The Authority's legislative team is reviewing and monitoring legislative and budget discussions for any new opportunities available to support the Authority's initiatives and operations. The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☒ Community Strategy ☐ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☒ Operations Strategy

Focus Areas

☒ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Matt Harris
Director, Government Relations & Strategy

RESOLUTION NO. 2025-0045

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY
APPROVING THE JULY 2025 LEGISLATIVE REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the July 2025 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

July 2025 Legislative Report

State Legislation

New Assembly Bills

None

*Shaded text represents new or updated legislative information

Assembly Bills from Previous Report

Legislation/Topic

AB 810 (Irwin): Local government: internet websites and email addresses

Background/Summary

Current law requires cities and counties that have a publicly available internet website to use a ".gov" or a ".ca.gov" domain no later than January 1, 2029. Current law allows an agency to maintain a noncompliant domain (".com" or ".org") so long as it redirects users to a ".gov" or ".ca.gov" domain. Existing law also requires cities and counties, that maintain public email addresses, to ensure that each email address provided to its employees uses a ".gov" or ".ca.gov" domain no later than January 1, 2029.

This bill would expand the requirement to adopt a ".gov" or ".ca.gov" domain to special districts, joint power authorities, or other political subdivisions by January 1, 2031. This bill provides newly covered agencies the same flexibility, as in current law, to redirect visitors to compliant internet domains from their legacy domains.

The state and federal government have encouraged the adoption of 'top-level' security domains such as ".gov" due to their heightened security features including multifactor authentication, consumer privacy tools, and improved cyber threat communication. The federal Cybersecurity and Infrastructure Security Agency (CISA) sponsors the ".gov" domain and makes it available solely to United States based government organizations and publicly controlled entities. A ".gov" domain is available without a fee for agencies that qualify.

Anticipated Impact/Discussion

This bill would require the Authority to adopt a ".gov" website domain by January 1, 2031. The bill would allow the Authority to maintain its current domain (www.san.org) so long as it redirects visitors to the subsequently developed ".gov" address. Authority staff would need to assess and incur costs to complete the process for requesting and adopting a ".gov" domain. In addition, the Authority staff would need to assess its use of the current domain name in public outreach and communication, advertisements, and internal documents. The bill may result in heightened cybersecurity for the Authority and public visitors to its website.

Status: 05/23/2025 - The author has decided to make the bill a two-year bill

Position: Watch (05/01/2025)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1150 (Schultz): Local agencies: airports: customer facility charges

Background/Summary

A “customer facility charge” (CFC) is a user fee imposed on vehicle renters and collected by rental car companies. Existing law allows the fee revenues to be used for specific purposes, including to finance, design, and construct consolidated airport vehicle rental facilities; common-use transportation systems that move passengers between airport terminals; and terminal modifications solely to accommodate and provide customer access to common-use transportation systems.

Current law permits airports to impose a CFC calculated on an alternative basis. The alternative CFC statute allows an airport to charge a daily fee for up to five days for each individual rental car contract. Currently, the maximum amount of the daily fee that can be charged is \$9 per day for a maximum of five days per rental contract for a maximum charge of \$45. The fee amount is set in statute, not inflation-adjusted, and has not been updated since 2010. This bill would increase the daily maximum alternative CFC an airport is authorized to require rental companies to collect to \$12 per day. The bill would also authorize proceeds of any bond backed by an alternative CFC to be used for major facility maintenance.

Anticipated Impact/Discussion

The CFC is a critical funding source for airports to modernize terminals and connected transportation systems (inc. shuttles, trains, and rideshares) to rental car facilities. The alternative CFC was last adjusted in 2010, and it has failed to keep up with the rising costs of major maintenance and renovations required for aging rental car facilities. The current CFC is no longer sufficient to maintain the full cost of the operations, especially for new terminal projects that will eliminate the need for shuttling passengers to remote rental car facilities. Increasing the statutory cap on the CFC would provide airports with a more sustainable revenue stream, allowing them to modernize vital infrastructure and support seamless transportation systems.

This bill would significantly enhance the Authority’s ability to fund critical projects that improve convenience and efficiency for travelers using the Rental Car Center and associated transportation system. Additionally, it would provide the Authority a more flexible and sustainable revenue source to meet the rising expenses of maintaining and renovating aging rental car facilities while bolstering its ability to effectively serve the region’s growing passenger demand.

Status: 06/17/2025 – Passed the Assembly Judiciary Committee and is headed to the Senate Floor

Position: Support (03/19/2025)

*Shaded text represents new or updated legislative information

New Senate Bills

None

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

Legislation/Topic

SB 239 (Arreguín): Open meetings: teleconferencing: subsidiary body

Background/Summary

Current law authorizes state advisory boards, commissions, committees, and subcommittees or similar multimember advisory bodies to hold a meeting by teleconference without posting participants' physical location until January 1, 2026 [SB 544 (Laird) Stats. 2023, Chapter 216]. This bill would provide a narrow exemption under the Ralph M. Brown Act for local government "subsidiary bodies", such as advisory bodies and commissions, to participate in two-way virtual teleconferencing without posting the physical location of members. This bill prescribes requirements to provide public access to the meetings of subsidiary bodies, including the requirement to provide a physical location from which the public can participate in meetings. This bill also limits the use of the exemption to subsidiary bodies with certain subject matter jurisdiction.

Anticipated Impact/Discussion

This bill aligns with the Authority Board's adopted Culture Statement which highlights the importance of diversity within the organization. SB 239 aims to increase both civic engagement and diversity on boards and commissions by removing certain in-person requirements for participation. While this measure would not be applicable to the full Authority Board (a decision-making body), or elected officials, SB 239 would apply to the non-decision-making bodies of the Authority Board including its committees, such as the Airport Noise Advisory Committee (ANAC), which has seen reduced engagement and attendance since COVID-19 restrictions were lifted. This bill is substantively similar to AB 817 (Pacheco; 2023) which the Authority supported in the prior legislative session.

Status: 06/03/2025 – Ordered to the inactive file by the author

Position: Watch (04/03/2025)

Federal Legislation

New House Bills

Legislation/Topic

S. 1966 (Duckworth) / H.R. 3754 (Cohen): The Don't Miss Your Flight Act

Background/Summary

The bill would direct the Department of Transportation (DOT) to establish and carry out a program to provide grants to states, Tribal communities, or local governments for projects that (1) connect to a public airport; (2) make improvements on land that is on or within five miles of that public airport, and (3) reduce congestion, expands capacity, provides access to under-connected areas, or rehabilitates roadway, rail, or transit infrastructure (including bridges, tunnels, and rolling stock).

Anticipated Impact/Discussion

This bill would establish a \$1 billion-per-year grant program from Fiscal Year 2027 – 2031 to fund surface transportation projects, such as roads, transit, and rail, that improve access to public airports, particularly large and medium hub airports. The bill aims to reduce congestion, enhance multimodal connectivity, and expand access to under-connected areas within five miles of airports. It also allows flexibility in meeting non-federal cost share through tools like the Transportation Infrastructure Finance and Innovation Act (TIFIA) program and Passenger Facility Charges. If enacted, the bill would create new opportunities for state and local governments to secure funding for airport-adjacent infrastructure and reflects a growing emphasis on improving the full passenger journey to support economic mobility and system efficiency.

Status: 06/05/2025 - Referred to the House Committee on Transportation and Infrastructure / Senate Committee on Environment and Public Works

Position: Support (07/10/2025)

Legislation/Topic

H.R. 3746 (Amodei): The Rebuilding America's Airport Infrastructure Act

Background/Summary

The bill would modify the Passenger Facility Charge (PFC) program administered by the Federal Aviation Administration (FAA). Specifically, the bill proposes a phased increase to the maximum allowable PFC, raising the current cap of \$4.50 per passenger to \$5.50 for a one-year period beginning on January 1, 2027. The cap would then increase to \$6.50 in 2028, \$7.50 in 2029, and \$8.50 in and after 2030. Additionally, the bill requires the FAA to establish a pilot program to provide grants to states, Tribal communities, and localities.

Anticipated Impact/Discussion

H.R. 3746 would modernize airport funding by gradually increasing the cap on the Passenger Facility Charge (PFC), enabling airports to raise significantly more local revenue for infrastructure improvements. This change would help airports advance critical projects such as terminal upgrades and runway expansions, reduce reliance on federal funds, and improve the passenger experience. The bill also establishes a pilot grant program to support infrastructure needs in states, Tribal communities, and localities. The Authority has long supported an increase in the PFC (which hasn't been adjusted for 25 years) and it is included in the Authority's 2025 Legislative Agenda.

Status: 06/05/2025 - Referred to the House Committee on Transportation and Infrastructure

Position: Support (07/10/2025)

*Shaded text represents new or updated legislative information

House Bills from Previous Report

Legislation/Topic

H.R. 2353 (Langworthy): The Safer Skies Act of 2025

Background/Summary

This bill requires the Transportation Security Administration (TSA) to implement the Aircraft Operator Standard Security Program (ASOSSP), commonly known as the AOP Standard Security program. Under the program, aircraft operators must conduct common carriage passenger-carrying operations for compensation or hire for which the certificate holder or a representative of such certificate holder offers individual seats in advance and provides publicly available schedules that include the departure location, departure time, and arrival location of operations; operate airplanes with a passenger-seat configuration of more than nine seats; and do not enplane or deplane in a checkpoint managed by the TSA. TSA must revise any of their rules, guidance, or policies to comply with the proposed requirements.

Anticipated Impact/Discussion

This bill aims to strengthen aviation security by requiring TSA to apply AOSSP to certain air carriers that offer public-facing flight services with more than nine seats but operate outside of TSA-managed checkpoints. This bill seeks to close a key security gap by ensuring consistent passenger screening standards across all qualifying operations, regardless of airport size or carrier type. While the legislation is expected to enhance public safety and align with broader Homeland Security goals, it may prompt debate over implementation logistics, costs for smaller carriers, and infrastructure readiness at non-commercial terminals.

Status: 03/26/2025 – Referred to the House Committee on Homeland Security

Position: Watch (05/01/2025)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1818 (Collins); the Aviation Workforce Development Act / S. 1590 (Scott), the Aviation Workforce Development Act

Background/Summary

The bill would allow students enrolled in Federal Aviation Administration flight and aviation maintenance programs to use their 529 plan funds to cover associated educational expenses.

Anticipated Impact/Discussion

This bill aims to remove financial barriers for those seeking a career in flight and aviation maintenance by allowing 529 plans, commonly used to finance educational careers, to be applied toward the costs of these programs. These career paths can be lucrative and help alleviate a looming workforce shortage in the industry.

Status: 03/03/2025 – Referred to the House Committee on Ways and Means

Position: Support (06/05/2025)

Legislation/Topic

H.R. 2353 (Langworthy): The Safer Skies Act of 2025

Background/Summary

This bill requires the Transportation Security Administration (TSA) to implement the Aircraft Operator Standard Security Program (ASOSSP), commonly known as the AOP Standard Security program. Under the program, aircraft operators must conduct common carriage passenger-carrying operations for compensation or hire for which the certificate holder or a representative of such certificate holder offers individual seats in advance and provides publicly available schedules that include the departure location, departure time, and arrival location of operations; operate airplanes with a passenger-seat configuration of more than nine seats; and do not enplane or deplane in a checkpoint managed by the TSA. TSA must revise any of their rules, guidance, or policies to comply with the proposed requirements.

Anticipated Impact/Discussion

This bill aims to strengthen aviation security by requiring TSA to apply AOSSP to certain air carriers that offer public-facing flight services with more than nine seats but operate outside of TSA-managed checkpoints. This bill seeks to close a key security gap by ensuring consistent passenger screening standards across all qualifying operations, regardless of airport size or carrier type. While the legislation is expected to enhance public safety and align with broader Homeland Security goals, it may prompt debate over implementation logistics, costs for smaller carriers, and infrastructure readiness at non-commercial terminals.

Status: 03/26/2025 – Referred to the House Committee on Homeland Security

Position: Watch (05/01/2025)

New Senate Bills

None

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

None

*Shaded text represents new or updated legislative information

Staff Report

Meeting Date: July 10, 2025

Subject:

Approve Amended Authority Policy 1.21

Recommendation:

Adopt Resolution No. 2025-0046, to adopt revisions to Authority Policy 1.21.

Background/Justification:

The Authority's Advisory Committee (Committee) was established by state law (Cal. Pub. Util. Code §170054) and Authority Policy 1.21 to facilitate input from community stakeholders and subject-matter experts regarding planning and development activities. Authority Policy 1.21 was most recently amended on July 18, 2018, to increase the membership to no more than twenty (20) members. The current provisions of Policy 1.21 govern the 20-member Committee.

Airport Authority staff recommends amending Policy 1.21 to increase the number of Committee members from no more than twenty (20) to no more than twenty-two (22). This adjustment is intended to expand regional stakeholder representation and ensure broader participation in the Authority's planning and development processes. The revised policy also includes an updated allocation of committee seats. Specifically, the amended structure reserves additional seats for individuals with knowledge and experience in "regional economic development" and "business – including the technology sector of the economy," and a reduction of seats for "other groups and residents of San Diego County."

Staff recommends that the Board approve the attached amended Authority Policy 1.21 (Attachment A) to increase the number of Advisory Committee members to twenty-two (22) and approve the reallocation of certain committee seats.

Fiscal Impact:

Not applicable.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- ☒ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

- ☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Matt Harris
Director, Government Relations & Strategy

RESOLUTION NO. 2025-0046

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY AMENDING
AUTHORITY POLICY 1.21

WHEREAS, California Public Utilities Code §170054 requires the establishment of an advisory committee (“Advisory Committee”) to assist the San Diego County Regional Airport Authority (“Authority”) in performing its responsibilities related to the planning and development of all airport facilities for the County of San Diego; and

WHEREAS, the Authority Board desires to have timely and qualitative input from a diverse community in the planning and development of airport facilities; and

WHEREAS, the Authority Board finds it in the best interest of the Authority to amend Authority Policy 1.21 to increase membership of the Authority Advisory Committee from no more than twenty (20) members to no more than twenty-two (22) members and to reallocate certain Authority Advisory Committee seats.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves amendments to Authority Policy 1.21 as set forth in “Attachment A;” and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code § 21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 1 - ADMINISTRATION AND GOVERNANCE

PART 1.2 - BOARD COMMITTEES

SECTION 1.21 - AUTHORITY ADVISORY COMMITTEE

PURPOSE: To establish a policy for the establishment and governance of the Advisory Committee to assist the Authority in performing its responsibilities related to the planning and development of all airport facilities in the County of San Diego.

The Advisory Committee is established to facilitate input from community stakeholders and subject-matter experts regarding planning and development activities of the Authority as assigned and designated by the Board and/or President/CEO.

Cal. Pub. Util. Code §170054 of the San Diego County Regional Airport Authority Act provides:

“(a) The Authority shall form an advisory committee to assist it in performing its responsibilities related to the planning and development of all airport facilities for the County of San Diego, including the airport activities and operations of the United States Department of Defense. In selecting members for the committee, the Authority shall include persons knowledgeable about airport management, passenger and freight air transportation operations and economics, general aviation, the natural environment, regional economic development, business, including the technology sector of the economy.

(b) To the extent feasible, the advisory committee shall include representatives from the Department of Transportation, local public transit authorities, local governments, the campuses of the University of California and the California State University in the region, the United States Department of Defense and other groups and residents of San Diego County.

(c) When forming the advisory committee, the Authority shall make its selections for membership from individuals representing all elements of the County of San Diego.”

POLICY STATEMENT:

The Advisory Committee shall have Members with an interest in assisting the Authority in the planning and development of airport facilities. The Advisory Committee shall have no more than twenty ~~two~~ (2~~2~~⁹) Members.

(1) Membership.(A) Seats.

(i) Members shall serve in seats on the Advisory Committee reserved for persons with knowledge and experience in the following areas:

- (a) Airport management (1 Seat);
- (b) Passenger and freight air transportation operations and economics (1 Seat);
- (c) General aviation (1 Seat);
- (d) The natural environment (1 Seat);
- (e) Regional economic development (~~4~~² Seats);
- (f) Business, including the technology sector of the economy (~~3~~² Seats); and
- (g) Organized labor (1 Seat).

(ii) To the extent feasible, Members shall serve in seats on the Advisory Committee reserved for persons representing the following:

- (a) The Department of Transportation (1 Seat);
- (b) Local public transit authorities (2 Seats);
- (c) Local governments (1 Seat);
- (d) The campuses of the University of California and the California State Universities in the region (1 Seat);
- (e) The United States Department of Defense (1 Seat);
- (f) San Diego and Imperial Counties Labor Council-~~(SDICLC)~~
— (1 Seat); and
- (g) Other groups and residents of San Diego County (~~3~~⁴ Seats).

(B) Appointments. Nominated Members of the Advisory Committee shall all be appointed by the Board in its sole discretion.

(C) Nominations. Proposed Members shall be nominated to seats on the Advisory Committee as follows:

(i) The President/CEO shall nominate seven (7) individuals to fill the seats reserved for:

- (a) Airport management;
- (b) General aviation;
- (c) The natural environment;
- (d) Passenger and freight air transportation operations and economics;
- (e) Local governments;
- (f) Organized labor; and
- (g) The campuses of the University of California and the California State Universities in the region.

(ii) ~~Four~~^{Two} (4²) individuals may be nominated to fill the seats reserved for “Regional economic development” as follows:

(a) Seat One. The president of the San Diego Regional Economic Development Corporation (“SDREDC”) may nominate one (1) individual. This nominee shall be a staff member of the SDREDC.

(b) Seat Two. ~~The president of the first organization listed below may nominate one (1) individual. This nominee shall be a staff member of the nominating organization and shall serve a single two-year term. At the conclusion of that term, the president of the next listed organization may nominate a successor in accordance with the same standards. The nominating organization shall continue to rotate in the order listed below after every two-year term.~~

~~1. San Diego North Economic Development Council~~

~~2. East County Economic Development Council~~

~~3. South County Economic Development Council.~~The president of the East County Economic Development Council (“ECEDC”) may nominate one (1) individual. This nominee shall be a staff member of the ECEDC.

(c) Seat Three. The president of the San Diego North Economic Development Council (“SDNEDC”) may nominate one (1) individual. This nominee shall be a staff member of the SDNEDC.

(d) Seat Four. The president of the South County Economic Development Council ("SCEDC") may nominate one (1) individual. This nominee shall be a staff member of the SCEDC.

(iii) ~~Three~~ (32) individuals may be nominated to fill the seats reserved for "Business, including the technology sector of the economy" as follows:

(a) Seat One. The president of the San Diego Regional Chamber of Commerce ("SDRCC") may nominate one (1) individual. This nominee shall be a staff member of the SDRCC.

~~(b) Seat Two. The president of the first organization listed below may nominate one (1) individual. This nominee shall be a staff member of the nominating organization and shall serve a single two-year term. At the conclusion of that term, the president of the next listed organization may nominate a successor in accordance with the same standards. The nominating organization shall continue to rotate in the order listed below after every two-year term:~~

- ~~1. CleanTECH San Diego~~
- ~~2. Biocom~~
- ~~3. CONNECT~~

(b) The president of the North San Diego Business Chamber ("NSDBC") may nominate one (1) individual. This nominee shall be a staff member of the NSDBC.

(c) Seat Three. The president of the San Diego Regional East County Chamber of Commerce ("SDRECCC") may nominate one (1) individual. This nominee shall be a staff member of the SDRECCC.

(iv) Two (2) individuals may be nominated to fill the seats reserved for "Local public transit authorities" as follows:

(a) Seat One. The president of the Metropolitan Transit System ("MTS") may nominate one (1) individual. This nominee shall be a staff or board member of MTS.

(b) Seat Two. The president of the North County Transit District ("NCTD") may nominate one (1) individual. This nominee shall be a staff or board member of NCTD.

(v) The District Director of the California Department of Transportation for the San Diego Region or his/her designee shall be nominated to fill the seat reserved for “The Department of Transportation.”

(vi) The representative of the United States Department of Defense currently serving on the Board or his/her designee shall be nominated to fill the seat reserved for “The United States Department of Defense.”

(vii) The ~~Deputy Trustee~~ Executive Secretary-Treasurer of the San Diego and Imperial Counties Labor Council (“SDICLC”) ~~or his/her designee shall may~~ nominate one (1) individual. This nominee shall be a staff or board member of SDICLC.

(viii) ~~Three~~ Four (34) individuals may be nominated to fill the “Other groups and residents of San Diego County” seats as follows:

~~(a) — Seat One. The president of the San Diego County Taxpayers Association (“SDCTA”) may nominate one (1) individual. This nominee shall be a staff member of the SDCTA.~~

~~(ab)~~ Seat ~~One~~ Two. The president of the San Diego Tourism Authority (“SDTA”) may nominate one (1) individual. This nominee shall be a staff member of SDTA.

~~(be)~~ Seats ~~Two and Three and Four~~ Two and Three. The Auditor and the Vice President responsible for planning may jointly nominate two (2) individuals. The President/CEO shall issue a public notice whenever a vacancy occurs in any of the seats described in this subsection. Any individual residing in San Diego County and meeting the qualifications shall have the opportunity to apply to serve by providing information as to his/her qualifications and background.

(2) Failure to Nominate. In the event a nominating organization/individual fails to nominate an individual for Membership on the Advisory Committee within sixty (60) days of the existence of a vacant seat, the President/CEO shall be authorized to nominate a Member for the remaining unexpired term of the vacant seat.

(3) Vacancies. Vacancies of Members on the Advisory Committee shall be filled as they occur in the same manner as initial appointments. Replacement members shall complete the remaining term of the vacating member. Any Member who is eligible for nomination/appointment to a seat on the Advisory Committee based, in whole or in part upon their status as a staff member or board member of an organization, shall forfeit their Membership on the Advisory Committee whenever that status changes such that they no

longer would be eligible for nomination/appointment to the seat which they hold; and, said seat shall be considered vacant in accordance with this Policy.

(4) Term of Members. The term of each Member's appointment to the Advisory Committee shall be two (2) years.

(5) Removal of Members. The Board, in its sole discretion, may act to remove any Member from the Advisory Committee.

(6) Chair. The Members shall elect a Chair from among the Members. The Chair shall serve for the duration of his/her appointed term or until his/her removal or resignation, whichever is earlier. The Chair shall set meeting agendas in consultation with the President/CEO, conduct meetings, guide discussions and summarize meeting results. In the event that the Chair is not present at a meeting of the Advisory Committee, the President/CEO shall, with the consensus of the Members present, appoint a Member present to serve as Facilitator for that meeting.

(7) Quorum. ~~Twelve~~^{Eleven} (12¹¹) Members must be physically present to constitute a quorum. A quorum shall be required for the conduct of any and all business of the Advisory Committee.

(8) Compensation. The Authority shall not compensate Members for their participation on the Advisory Committee.

(9) Meetings. Advisory Committee meetings shall be scheduled as necessary, but no less than twice annually. Meetings shall be called by the President/CEO. At least one (1) meeting annually shall include a briefing on airport development activities and programs.

(10) Committee Recommendations. ~~A detailed summary of each meeting shall be recorded, and a~~^{Any} recommendations made by Members shall be provided to the Board and President/CEO for review and consideration.

(11) Ad Hoc Subcommittees. The President/CEO may create ad hoc subcommittees of Members to consider one or more specific topics.

(12) Ralph M. Brown Act and the California Public Records Act. The Advisory Committee, including each of its Members and all of its meetings, shall be subject to the provisions of the Ralph M. Brown Act ("Public Meeting Law") and the Public Records Act. [Cal. Gov. Code § 54950 et seq. and Cal. Gov. Code § 6254 et seq.]

[Amended by Resolution No. 2025-XXXX dated July 10, 2025]

[Amended by Resolution No. 2018-0064 dated July 12, 2018]

[Amended by Resolution No. 2018-0039 dated May 3, 2018]

[Amended by Resolution No. 2011-0084R dated August 4, 2011]

[Amended by Resolution No. 2010-0104 R dated October 10, 2010]

[Amended by Resolution No. 2009-0024 R dated March 5, 2009.]

[Amended by Resolution No. 2008-0090 R dated July 10, 2008.]

[Resolution No. 2008-0051 dated May 1, 2008 was rescinded by Resolution No. 2008-0090R.]

[Amended by Resolution No. 2007-0084 R dated July 5, 2007.]

[Adopted by Resolution No. 2005-0016 dated February 7, 2005.]

Staff Report

Meeting Date: July 10, 2025

Subject:

Making Changes to Authority Policies to Ensure Continued Compliance with Federal Law and Agreeing to Defend and Indemnify Authority Employees Executing Federal Agreements on the Authority's Behalf.

Recommendation:

Adopt Resolution No. 2025-0054, Making Changes to Authority Policies to Ensure Continued Compliance with Federal Law and Agreeing to Defend and Indemnify Authority Employees Executing Federal Agreements on the Authority's Behalf.

Background/Justification:

Since its inception, the Authority has always complied with State and Federal civil rights laws, ensuring equal protection under the laws. Recent communications from the Federal Government appear to require changes to certain Authority Policies to ensure continued eligibility for federal grant funding and measures to protect the Authority and its employees who execute grant agreements on the Authority's behalf.

The Authority receives significant grant funding from the Federal Government, which is used to: (1) advance current and future airport development projects, (2) create and maintain world-class facilities to accommodate the region's air service demand, (3) improve airport safety and security, and (4) enhance customer service. Federal grant funding is a critical component of these Authority priorities. To ensure continued eligibility for federal grant funding and to protect the Authority and its employees who execute grant agreements on the Authority's behalf, staff recommend changes to the Authority's Policies reflected in the attached Exhibit A.

Staff also request a finding by the Board that authorized Authority employees who sign Federal grant agreements on the Authority's behalf are acting: (1) within the scope of their employment as an employee of the Authority, (2) in good faith signing and agreeing to such terms, (3) without actual malice; and (4) in the interests of the Authority. Therefore, authorized employees who sign Federal grant agreements on the Authority's behalf are entitled to defense and indemnity from the Authority for potential actions against them, and such defense and indemnity would be in the best interests of the Authority. In accordance with existing Authority Policies, the following employees are authorized to execute Federal

grant agreements on the Authority's behalf: (1) President/CEO or their designee; (2) Chief Financial Officer; (3) General Counsel or their designee; and (4) Assistant General Counsel.

Fiscal Impact:

The fiscal impact is unknown at this time, although it is expected to be nominal, and requires further analysis of the Airport Authority's Policies, Codes, Standards and Guidelines, Rules & Regulations, and other business practices.

Authority Strategies/Focus Areas:

This item supports one or more of the following:

Strategies

☒ Community Strategy ☐ Customer Strategy ☒ Employee Strategy ☒ Financial Strategy ☒ Operations Strategy

Focus Areas

☐ Advance the Airport Development Plan ☒ Transform the Customer Journey ☐ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §21065).
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Annette Fagan Ortiz
Authority Clerk

RESOLUTION NO. 2025-0054

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY MAKING CHANGES TO AUTHORITY POLICIES TO ENSURE CONTINUED COMPLIANCE WITH FEDERAL LAW AND AGREEING TO DEFEND AND INDEMNIFY AUTHORITY EMPLOYEES EXECUTING FEDERAL AGREEMENTS ON BEHALF OF THE AUTHORITY.

WHEREAS, since its inception, the Authority has always complied with State and Federal civil rights laws, ensuring equal protection under the laws; and

WHEREAS, recent communications from the Federal Government appear to require changes to certain Authority Policies to ensure continued eligibility for federal grant funding and measures to protect the Authority and its authorized employees who execute grant agreements on the Authority's behalf; and

WHEREAS, the Authority receives significant grant funding from the Federal Government, which is used at San Diego International Airport to: (1) advance current and future airport development projects, (2) create and maintain world-class facilities to accommodate the region's air service demand, (3) improve airport safety and security, and (4) enhance customer service; and

WHEREAS, part of the process of accepting grant funding from the Federal Government on behalf of the Authority requires authorized Authority employees to execute Federal agreements on the Authority's behalf; and

WHEREAS, in accordance with existing Authority Policies, the following employees are authorized to execute Federal grant agreements on the Authority's behalf: (1) President/CEO or their designee; (2) Chief Financial Officer; (3) General Counsel or their designee; and (4) Assistant General Counsel; and

NOW, THEREFORE, BE IT RESOLVED that the Board finds that eligibility for federal grant funding is critical to: (1) advancing current and future airport development projects, (2) creating and maintaining world-class facilities to accommodate the region's air service demand, (3) improving airport safety and security, and (4) enhancing customer service at the San Diego International Airport; and

BE IT FURTHER RESOLVED to ensure continued eligibility for federal grant funding and to protect the Authority and its authorized employees who execute grant agreements on the Authority's behalf, the Board hereby makes changes to the Authority's Policies reflected in the attached **Exhibit A**; and

BE IT FURTHER RESOLVED that the Board finds that Authority employees authorized to execute Federal grant agreements on behalf of the Authority do so: (1) within the scope of their employment as an employee of the Authority, (2) in good faith signing and agreeing to such terms, (3) without actual malice, and (4) in the interests of the Authority; and

BE IT FURTHER RESOLVED that the Board finds that providing defense and indemnity to authorized Authority employees who execute Federal grant agreements on the Authority's behalf is in the best interests of the Authority; and

BE IT FURTHER RESOLVED that the Board finds that in accordance with existing Authority Policies, the following employees are authorized to execute Federal grant agreements on the Authority's behalf: (1) President/CEO or their designee; (2) Chief Financial Officer; (3) General Counsel or their designee; and (4) Assistant General Counsel; and

BE IT FURTHER RESOLVED upon request from an authorized Authority employee who executes a Federal grant agreement, the Authority will defend and indemnify the Authority employee from any civil or criminal actions brought against them for signing and entering into the Federal grant agreement on behalf of the Authority; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Exhibit A – Cover Sheet

Authority Policy 2.03 is replaced in its entirety with the attached Policy 2.03 entitled “Authority Policy on Community Culture”.

Authority Policies 3.01, 5.01, 5.02 and 5.10 are amended as reflected in the attached redlines.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 2 - ETHICS

PART 2.0 - COMMUNITY CULTURE & VALUES

SECTION 2.03 - AUTHORITY POLICY ON COMMUNITY CULTURE

PURPOSE: To establish a Board-level policy statement that commits to and advances a community culture at the Airport Authority where all are welcomed.

POLICY STATEMENT:

As the region's air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating a "community culture" where each individual feels welcomed, is valued for their differences, and treated with dignity and respect. This culture of belonging is good for business, makes us stronger and better, and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued the benefits this community culture creates on an individual and community-wide basis. A strongly held conviction to those values is how improvements are made across society. At the Authority, we commit to incorporating this community culture across our operations and business activities. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

Consistency with Law – The provisions of this Policy do not apply where the application of these provisions would violate or be inconsistent with the laws, rules or regulations of federal or state law, or where the application would violate or be inconsistent with the terms or conditions of a grant or contract with the United States of America, or the State of California.

[Amended by Resolution No. 2022-0093 dated November 3, 2022.]

[Adopted by Resolution No. 2021-0102 dated September 2, 2021.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 3 - PERSONNEL

PART 3.0 - PERSONNEL AND EMPLOYMENT MATTERS

SECTION 3.01 - HUMAN RESOURCES SYSTEM TO GOVERN PERSONNEL AND EMPLOYMENT MATTERS

PURPOSE: To establish a policy outlining the human resources system for the San Diego County Regional Airport Authority ("**Authority**") governing personnel and employment matters for all officers and employees appointed by the Authority's President/Chief Executive Officer ("**President/CEO**").

POLICY STATEMENT:

The following provisions shall conform with all applicable federal and state laws:

(1) To ensure that the Authority shall have the ability to carry out its mission and operations to provide continuing public services, the President/CEO shall retain the sole and exclusive right, responsibility and authority to manage the Authority's functions and services and the work force performing these services including, but not limited to, the following rights:

(a) To determine: the standards and levels of services to be rendered; operations to be performed; utilization of technology, equipment and facilities; location, means and method of operations; Budget management within Board approved parameters including, but not limited to, the right to contract or subcontract any work, services or operations of any department consistent with law;

(b) To direct and manage the employees of the Authority's departments; to determine the appropriate number, qualifications, job classifications and descriptions, organizational structure and levels of personnel required; to determine the size and composition of all departments and to establish work schedules and assignments;

(c) To establish performance standards for employees and to require compliance therewith;

(d) To take whatever actions may be necessary to carry out the mission and operations of the Authority and its departments in situations of disaster or emergency; and

(e) To implement policies, codes, standards and guidelines consistent with applicable law.

(2) To foster an employment environment based on performance excellence and high achievement, where all employees in positions that meet standards for exemption from the

provisions of the federal Fair Labor Standards Act, as determined by the Authority, shall be "At Will" employees and shall hold their positions at the pleasure of the President/CEO. In addition, all other positions may be "At Will" employees and constitute the Authority's non-exempt/hourly employees in such positions shall be appointed, promoted, disciplined, demoted and dismissed in accordance with established policies, standards and guidelines.

~~(3) — To promote and encourage diversity in its employment practices;~~

~~(4)~~(3) To promote a positive labor relations environment, policies and guidelines established to carry out the purposes of this policy shall not infringe upon any rights or benefits that members of employee organizations may enjoy pursuant to the terms and conditions of any applicable memorandum of agreement negotiated by the Authority or existing classified service subject to the provisions of this policy and applicable federal and state laws; and

~~(5)~~(4) To establish the Authority's salary and benefit plans for officers and employees which shall be subject to budgetary approval by the Board. The President/CEO is responsible for administering salaries and benefits for individual officers and employees appointed by the President/CEO.

~~(6)~~(5) The Board authorizes the President/CEO to: establish personnel policies, standards and guidelines governing all personnel and employment matters subject to the provisions set forth above; and administer such personnel policies and guidelines and Board-approved salary and benefit plans.

[Amended by Resolution No. 2018-0133 dated December 6, 2018.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 5 - CONTRACTING AND DEBARMENT
PART 5.0 - CONTRACTING AND PURCHASING
SECTION 5.01 - PROCUREMENT OF SERVICE AND CONSULTING AGREEMENTS AND THE PURCHASE OF SUPPLIES, MATERIALS AND EQUIPMENT

PURPOSE: To establish a policy governing the procurement of service and consulting agreements and the purchase of supplies, materials and equipment for the San Diego County Regional Airport Authority ("**Authority**").

POLICY STATEMENT:

In the procurement of service and consulting agreements and the purchase of supplies, materials and equipment, the Authority's President/CEO or their designee ("President/CEO") shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair ~~and equitable~~ treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner, ~~and in furtherance of its commitment to diversity equity and inclusion.~~

(1) Service and Consulting Agreements.

(a) Service Agreements \$50,000 or Less. Subject to federal requirements, when the expenditure is \$50,000 or less, a competitive Request for Proposals ("RFP"), Request for Qualifications ("RFQ"), and Request for Bids ("RFB") process is not required. The issuing department will evaluate potential candidates and recommend the final candidate to the President/CEO. The President/CEO shall award the agreement based on the issuing department's recommendation and inform the Authority's Board of Directors (the "**Board**") at its next meeting.

(b) Service Agreements between \$50,000 and \$100,000. When the expenditure is between \$50,000 and \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including the completion of a competitive RFP, RFB, or RFQ process, subject to federal requirements. The issuing department will evaluate and recommend the final candidate to the President/CEO. The President/CEO shall award the agreement based on the issuing department's recommendation and inform the Board at its next meeting.

(c) Service Agreements Over \$100,000. When the expenditure exceeds \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including, subject to federal requirements: (i) the advertisement of the services sought under the RFP or RFQ; (ii) the completion of a competitive RFP or RFQ process; and (iii) the holding of an information exchange meeting with potential candidates. An evaluation committee selected by the Authority then shall interview potential candidates. The evaluation committee and the issuing department shall recommend the top three ranking candidates to the President/CEO for selection via a final report. The President/CEO shall award the agreement based on the final report and inform the Board at its next meeting.

(d) Certain Professional Services Agreements. In accordance with Section 4526 of the California Government Code and the procedures described above in this Paragraph 1 (and subject to federal requirements), the Authority shall follow an RFQ process to obtain the professional services of private architectural, landscape architectural, engineering, environmental, land surveying or construction project management firms on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

(2) Purchasing of Supplies, Materials and Equipment. When supplies, materials or equipment are to be purchased, the President/CEO shall proceed as follows:

(a) Purchases under \$10,000. Purchases under \$10,000 aggregate shall be made in the best interest of the Authority and no formal competitive process is required.

(b) Purchases between \$10,000 and \$50,000. For purchases between \$10,000 and \$50,000, the President/CEO shall secure competitive quotations. The contract shall be awarded to the person whose quotation the President/CEO determines to be in the best interests of the Authority, taking into account: (i) the person's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority.

(c) Purchases between \$50,000 and \$100,000. For purchases between \$50,000 and \$100,000, informal written bids shall be solicited from appropriate suppliers. The call for informal bids shall specify a time period within which bids will be received. All bids received shall be considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the President/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority.

(d) Purchases exceeding \$100,000. When the estimated expenditure for any one purchase exceeds \$100,000, the President/CEO shall publish a notice inviting sealed bids. Such notice shall specify a time period within which bids shall be received, which shall be not less than ten days after publication of such notice. All bids received shall be considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the President/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest;

and (iii) such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority. Purchases that exceed \$100,000 shall be reported to the Board at its next meeting.

(3) Amendments.

(a) The President/CEO is authorized to negotiate and execute any amendment without Board action for any agreement or contract originally awarded following the informal procedures described above in Paragraph 1(a), 1(b), 2(b) or 2(c); provided, however, that the Board's approval shall be required for any amendment that causes the aggregate amount of the relevant agreement or contract (*i.e.*, the original agreement or contract amount plus the amount of the change order) to be \$110,000 or greater.

(b) In addition, for any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), 1(d), 2(d) or 6, the President/CEO is authorized to negotiate and execute any change order without Board action for:

(i) Agreements or contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original agreement or contract award or extending time for completion for a period not to exceed 90 days;

(ii) Agreements or contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original agreement or contract award or extending time for completion for a period not to exceed 90 days; and

(iii) Agreements or contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original agreement or contract award or extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), 1(d) or 2(d), any amendment that exceeds the budget approved by the Board for the relevant expenditure shall be presented to the Board for action.

(c) The President/CEO shall notify the Board at its next meeting of any amendments approved by the President/CEO.

(d) The President/CEO may, at their sole discretion, bring any change order before the Board for action.

(4) Execution of Contracts. The President/CEO shall execute all service and consulting agreements and contracts for the purchase of supplies, materials and equipment, except where otherwise provided by law.

(5) Emergency Purchases.

(a) Notwithstanding any other provisions of this policy, the President/CEO may make or authorize others to make emergency procurements if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that makes compliance with the procurement process contrary to the public interest. Emergency procurements shall be made with such competition as the President/CEO deems appropriate under the circumstances.

(b) A written determination of the basis for the emergency and for the award of the particular contract shall be included in the contract file.

Emergency procurements authorized by the President/CEO that exceed \$100,000 shall be reported to the Board at its next meeting.

(6) Sole Source Procurement. A contract may be awarded without complying with the otherwise applicable competitive procedures under this policy when the President/CEO determines in writing that: (a) there is only one known source for the required supply, service or item; or (b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

(7) Specifications.

(a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or specifications for bids (i) in a manner that limits the RFP or RFQ process or bidding, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words "or equal" so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one. Specifications shall provide a period of time prior to or after, or prior to and after, the award of the agreement or contract for submission of data substantiating a request for a substitution of "an equal" item. If no time period is specified, data may be submitted any time within 35 days after the award of the agreement or contract.

(b) Paragraph 7(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or RFB that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product's suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.

(8) Disadvantaged Business Enterprises. The Authority's procurement of service and consulting agreements and contracts for the purchase of supplies, materials and equipment shall be consistent with the Federal Aviation Administration's policies relating to the participation of disadvantaged business enterprises.

(9) Indemnification.

(a) The President/CEO shall determine the appropriate indemnification provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.

(10) Insurance Requirement. The President/CEO shall determine the appropriate insurance provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.

11) Compliance with all Applicable Laws. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Amended by Resolution No. 2022-0093 dated November 3, 2022.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 5	- CONTRACTING AND DEBARMENT
PART 5.0	- CONTRACTING AND PURCHASING
SECTION 5.02	- PROCUREMENT OF CONTRACTS FOR PUBLIC PROJECTS

PURPOSE: To establish a policy governing the procurement of contracts for Public Projects (as defined below) for the San Diego County Regional Airport Authority (“**Authority**”).

POLICY STATEMENT:

In the procurement of contracts for Public Projects (as defined below), the Authority’s President/Chief Executive Officer or their designee (“**President/CEO**”) shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair ~~and equitable~~ treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner. ~~and in furtherance of its commitment to diversity equity and inclusion.~~

Fair and equitable treatment includes (but is not limited to): fair and equitable contractor selection processes, utilization of prevailing wages, Disadvantaged Business Enterprise goals for federally funded work, opportunities for small business, proper employment of apprentices, equal employment opportunities, payment bonds and safe and healthful working conditions on all contracts executed by the Authority.

(1) Awarding of Contracts for Public Projects.

(a) The following terms shall have the below-specified meanings:

(i) “**Public Project**” means (a) construction, reconstruction, erection, alteration, renovation, improvement, demolition or repair work involving any publicly owned, leased or operated Facility; and (b) painting or repainting of any such Facility.

(ii) “**Facility**” means any plant, building, structure, ground facility, utility system, real property, streets and highways or other public work improvement.

(iii) “**Maintenance Work**” means (a) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated Facility for its

intended purposes; (b) minor repainting; (c) recarpeting; (d) resurfacing of streets and highways at less than one inch; or (e) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.

(iv) **"Fee-producing infrastructure project"** or **"fee-producing infrastructure facility"** means the operation of the infrastructure project or facility will be paid for by the persons or entities benefited by or utilizing the project or facility.

(v) **"Design-Bid-Build (D-B-B)"** is a project delivery method under which the architecture and engineering firm is contracted separately from the construction firm. The construction firm is selected based on low bid or best value.

(vi) **"Design-Build (D-B)"** is a project delivery method under which one entity performs both architecture/engineering and construction under a single contract. Design-build procurements will use a qualifications based selection (QBS) process, or a modified QBS with competitive design and cost components.

(vii) **"Construction Manager at Risk (CMAR)"** is a project delivery method under which the contractor is selected using a QBS or modified QBS with competitive cost components and works with the architect/engineer who is under separate contract with the Authority providing pre-construction services during design, and then constructs the project under a negotiated Guaranteed Maximum Price (GMP) or fixed price.

(viii) **"Multiple Award Task Order Contracting (MATOC)"** is a project delivery method under which multiple contractors are selected using a QBS and contracts are awarded to three or more contractors qualified to compete for Authority projects. Projects awarded under a MATOC type contract can utilize the D-B-B, A+B, or pre-defined Best Value project delivery approaches.

(ix) **"Qualifications Based Selection (QBS)"** is a process where the contractor, or design-build team, is selected based upon the attributes of that entity which is judged, or reviewed, to determine conformity to predetermined standards and requirements that are determined to be in the best interest of the Authority.

(x) **"Guaranteed Maximum Price (GMP)"** is a sum established in an agreement between the Authority and a Design-Build Team, or a Construction Manager at Risk as the maximum compensation for performing specified work, computed on the basis of reimbursable costs plus markups for overhead and profit.

(b) Public Projects or Maintenance Work of \$25,000 or less may be performed by Authority employees, by negotiated contract or by purchase order.

(c) When the estimated contract amount for a Public Project or Maintenance Work is more than \$25,000 but less than or equal to \$250,000, the Authority shall follow the informal procedures set forth below:

(i) The Authority shall competitively solicit bids from three or more qualified contractors.

(ii) The qualified contractors shall be invited to submit bids or pre-defined best-value proposals.

(iii) The notices to contractors must be completed not less than 10 calendar days before bids are due.

(iv) The notice inviting informal bids shall: (a) describe the Public Project or Maintenance Work in general terms; (b) describe how to obtain more detailed information about the Public Project or Maintenance Work; and (c) state the time and place for the submission of bids.

(v) After the time for submission of bids or pre-defined best-value proposals has expired, the President/CEO may award the contract to the bidder whose bid the President/CEO determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; and (c) such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority.

(vi) If all bids received are in excess of \$250,000, then the President/CEO may award the contract to a bidder whose bid is under \$275,000, if any, taking into account the factors listed above in Paragraph 1(c)(v). If no bid is under \$275,000, then all bids shall be rejected and the Authority's cost estimate shall be reviewed to determine its reasonableness. If necessary, the cost estimate shall be revised and the project rebid using the procedures appropriate for the revised cost estimate.

(vii) The President/CEO shall notify the Authority's Board of Directors (the "Board") at its next meeting of any contracts awarded using the foregoing informal procedures.

(d) When the contract amount for a Public Project or Maintenance Work is more than \$250,000, the Authority shall follow the formal bidding procedures set forth below:

(i) The Authority shall competitively solicit contractors identified by categories of work.

(ii) Notice of the Public Project or Maintenance Work shall be published in a newspaper or electronic media of general circulation that is distributed within the jurisdiction of the Authority at least 14 calendar days prior to opening of bids.

(iii) Notice inviting formal bids or competitive proposals also shall be mailed, or sent electronically, to such construction trade journals as are determined by the President/CEO, at least 30 calendar days prior to the bid opening date.

(iv) After the time for submission of formal bids has expired on Contracts under \$1,000,000, the President/CEO may award the contract to the person or firm whose proposal or response the President/CEO determines to be in the best interests of the Authority, taking into account: (a) the person's or firm's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; and (c) such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority; (d) the President/CEO shall notify the Authority's Board of Directors (the "**Board**") at its next meeting of any contracts awarded using the foregoing procedures.

(v) For Contracts equal or exceeding \$1,000,000, after the time for submission bids has expired, the Board may award the contract to the bidder whose bid the Board determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; (c) consideration of schedule and price where time has a financial impact and (d) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority.

(e) Notwithstanding the requirements set forth above in Paragraph d, and subject to federal requirements, the Authority may follow a competitive RFP or RFQ process for design-build, construction manager at risk, multiple award task order form of contracts.

(2) If deemed appropriate and in the best interest of the Authority, the Authority may utilize private investment capital to study, plan, design, construct, develop, finance, maintain, rebuild, improve, repair, or operate, or any combination thereof, fee-producing infrastructure facilities in accordance with Government Code Section 5956-5956.10.

(3) Federally-Funded Contracts. Notwithstanding any provision in this policy to the contrary, the Authority shall comply with all federal requirements applicable to federally-funded Public Projects, including, without limitation, any terms and conditions that the Federal Aviation Administration (the "**FAA**") requires as a condition to the Authority's receipt of federal funds in connection with the FAA's Airport Improvement Program.

(4) Change Orders.

(a) The President/CEO is authorized to negotiate and execute any change order without Board action for any contract for a Public Project originally awarded following the informal procedures described above in Paragraph 1(b) or 1(c); provided, however, that the Board's approval shall be required for any change order that causes the aggregate amount of the relevant contract (*i.e.*, the original contract amount plus the amount of the change order) to be \$275,000 or greater.

(b) In addition, for any contract for a Public Project originally awarded following the procedures described above in Paragraph 1(d) or 1(e), the President/CEO is authorized to negotiate and execute any change order without Board action for:

(i) Contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original contract award and change order, and extending time for completion for a period not to exceed 90 days;

(ii) Contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original contract award, and change order extending time for completion for a period not to exceed 90 days; and

(iii) Contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original contract award and change order, and extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any contract originally awarded following the procedures described above in Paragraph 1(d) or 1(e), any change order that exceeds the budget approved by the Board for the relevant Public Project shall be presented to the Board for action.

(c) The President/CEO shall notify the Board at its next meeting of any change orders approved by the President/CEO.

(d) The President/CEO may, at their sole discretion, bring any change order before the Board for action.

(e) The Board, at the time of the award of a Public Project, may authorize the President/CEO to execute Change Orders in amounts in excess of the parameters set forth above upon a finding that doing so is in the best interest of the Airport Authority.

(5) Execution of Contracts. The President/CEO shall execute all contracts for Public Projects, except where otherwise provided by law.

(6) Acceptance and Notice of Completion. Upon the completion of a contract for a Public Project, the President/CEO may execute and record the "Acceptance and Notice of Completion," in accordance with applicable law.

(7) Emergency Contracts

(a) Notwithstanding any other provisions of this policy, the President/CEO may make or authorize others to enter into emergency contracts for Public Projects and Maintenance Work if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that makes compliance with the procurement process contrary to the public interest. Emergency contracts shall be made with such competition as the President/CEO deems appropriate under the circumstances.

(b) A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

(c) Emergency contracts authorized by the President/CEO that exceed \$250,000 shall be reported to the Board at its next meeting.

(8) Sole Source Procurement. A contract for a Public Project or Maintenance Work may be awarded without complying with the otherwise applicable competitive procedures under this policy when the President/CEO determines in writing that: (a) there is only one known source for the required supply, service, item or construction; or (b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

(9) Specifications.

(a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or RFBs (i) in a manner that limits the RFP, RFQ or RFB, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words "or equal" so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one followed by the words "or equal". Specifications shall provide a period of time prior to or after, or prior to and after, the award of the contract for submission of data substantiating a request for a substitution of "an equal" item. If no time period is specified, data may be submitted any time within 35 days after the award of the contract.

(b) Paragraph 9(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or RFB that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product's suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.

(10) Disadvantaged Business Enterprises. The Authority's procurement of contracts for Public Projects shall be consistent with the FAA's policies relating to the participation of disadvantaged business enterprises.

(11) Performance and Payment Bonds. Performance and payment bonds or equivalent acceptable security shall be required at the discretion of the President/CEO, or to the extent required by applicable law (including, without limitation, Section 9550 *et seq.* of the California Civil Code).

(a) Bond Must be Delivered Prior to Issuing Contract Document. If required, a performance and payment bond satisfactory to the Authority, executed by a surety company authorized to do business in California or otherwise secured in a manner satisfactory to the Authority, shall be presented to the Authority prior to issuance of a contract document that authorizes the work (i.e. construction).

(b) Substitutes for Bonds Acceptable. Except as required by applicable law, the Authority may accept cash, money order, certified check, cashiers check or irrevocable letter of credit. Such alternate form of security shall be for the same purpose and shall be subject to the same conditions as a performance and payment bond.

(c) Reduction of Bond Amount. The President/CEO may reduce the amount of performance and payment bonds required on a specific contract, except as required by applicable law. Disclosure of the reduction shall be present in the notice inviting bids.

(d) Authority to Require Additional Bonds. Nothing in this section shall be construed to limit the authority of the President/CEO to require a performance bond or other security in addition to those bonds, or in circumstances other than to those specified in this policy.

(12) Indemnification. The President/CEO shall determine the appropriate indemnification provisions to include in contracts for Public Projects and Maintenance Work.

(13) Insurance Requirement. The President/CEO shall determine the appropriate insurance provisions to include in contracts for Public Projects and Maintenance Work.

(14) Compliance with all Applicable Laws. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Amended by Resolution No. 2022-0093 dated November 3, 2022.]

[Amended by Resolution No. 2005-0061 dated May 2, 2005]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 5 - CONTRACTING AND DEBARMENT

PART 5.1 - EQUAL OPPORTUNITY

SECTION 5.10 - COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY AND NONDISCRIMINATION POLICY

PURPOSE: To establish a formal policy statement of the Board of Directors (the "**Board**") of the San Diego County Regional Airport Authority (the "**Authority**") to ensure that contractors and lessees adhere to: Title VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; the California Fair Employment and Housing Act; and any other applicable federal, state and local law or regulation relating to equal employment opportunity and nondiscrimination, including any such law, regulation and policy hereinafter enacted.

POLICY STATEMENT:

It is the policy of the Authority that all contractors and lessees interested in conducting business with the Authority shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, physical or mental disability, veteran status, medical condition, marital status, age (40 years and older), sexual orientation, pregnancy or other non-job related criteria and shall take action to assure applicants are employed and that employees are treated during employment, without regard to race, color, religion, sex, national origin, ancestry, physical or mental disability, veteran status, medical condition, marital status, age (40 years and older), sexual orientation, pregnancy or other non-job related criteria.

The Authority shall require all prospective contractors and lessees to complete and file with the Authority an Equal Employment Opportunity and Nondiscrimination Program and Statement of Compliance for the promotion of equal employment opportunities and nondiscrimination.

Further, the Authority ~~believes that diversity in the workforce provides a variety of perspectives, promotes the exchange of ideas and provides an ability to respond to a diverse community. This statement is provided to reaffirm the Authority's commitment~~ is committed to equal employment opportunity and nondiscrimination and ~~to requires~~ its contractors and lessees to ensure that all employment actions shall be administered in a manner to further the principle of equal employment opportunity and nondiscrimination.

PROVISIONS:

(1) The Board hereby declares that from the effective date of this policy, there shall be included in contract and lease documents covering services or lands under the control of the Authority, a provision requiring the contractor or lessee to formulate and file with the Authority

an Equal Employment Opportunity and Nondiscrimination Program and Statement of Compliance for the promotion of equal employment opportunities and nondiscrimination. The contract or lease provision shall be included in all new, renewed and substantially amended contracts or leases. A sublessee who is the prime operator on leased premises shall be considered the lessee for the purposes and provisions of this policy.

(2) The contract or lease provision incorporating the Equal Employment Opportunity and Nondiscrimination Program and Statement of Compliance requirement shall provide that the Authority may, upon reasonable notice and at reasonable times, have access to employment records so that the effectiveness of the Equal Employment Opportunity and Nondiscrimination Program may be evaluated. Contractor or lessee shall further be required to file the Equal Employment Opportunity and Nondiscrimination Program and Statement of Compliance annually with the Authority for approval and make such progress reports as required by the Authority.

(3) Prior to final Board action on a new, renewed or a substantially amended contract or lease, contractor or lessee shall file with the Authority an Equal Employment Opportunity and Nondiscrimination Program and Statement of Compliance for review and approval.

(4) Currently exempt from the requirements of this policy are:

(a) Any lessee granted a lease for a term of five years or less;

(b) Any lessee with an average annual employment operating from the premises of 50 or less employees; provided, however, that said policy shall be applicable at any time said annual employment level exceeds 50 employees; and

(c) Any contractor or lessee who is subject to a federally mandated affirmative action program for employees, provided such contractor or lessee shall annually certify to the Authority that it is subject to such a program, and, upon request of the Authority, shall furnish evidence thereof.

(5) This policy shall be reviewed and updated annually and when required by law.

Staff Report

Meeting Date: July 10, 2025

Subject:

Authorize the President/CEO to Negotiate and Execute a 7-year Concession Lease with Alclear, LLC dba CLEAR to Operate a Registered Traveler Program and Waive Board Policy 6.01

Recommendation:

Adopt Resolution No. 2025-0047, authorizing the President/CEO to negotiate and execute a 7-year Concession Lease with Alclear, LLC dba CLEAR to operate a Registered Traveler Program and waive Board Policy 6.01

Background/Justification

The Registered Traveler Program is an initiative developed by the Transportation Security Administration ("TSA"), in partnership with private industry, designed to provide expedited security screening services using biometric verification for airline passengers. TSA facilitates the program by setting standards, verifying identity and ensuring individuals do not pose a security risk, conducting physical screening at the checkpoints, and maintaining oversight. The program aims to enhance security screening checkpoint efficiency while upholding high safety standards.

To improve passenger flow through the security screening process, many airports in the United States have contracted with Alclear, LLC dba CLEAR ("CLEAR"), a private company that utilizes automated secure biometric technology for expedited identify verification. CLEAR's biometric identity verification system is certified by the U.S. Department of Homeland Security as a Qualified Anti-Terrorism Technology under the Safety Act.

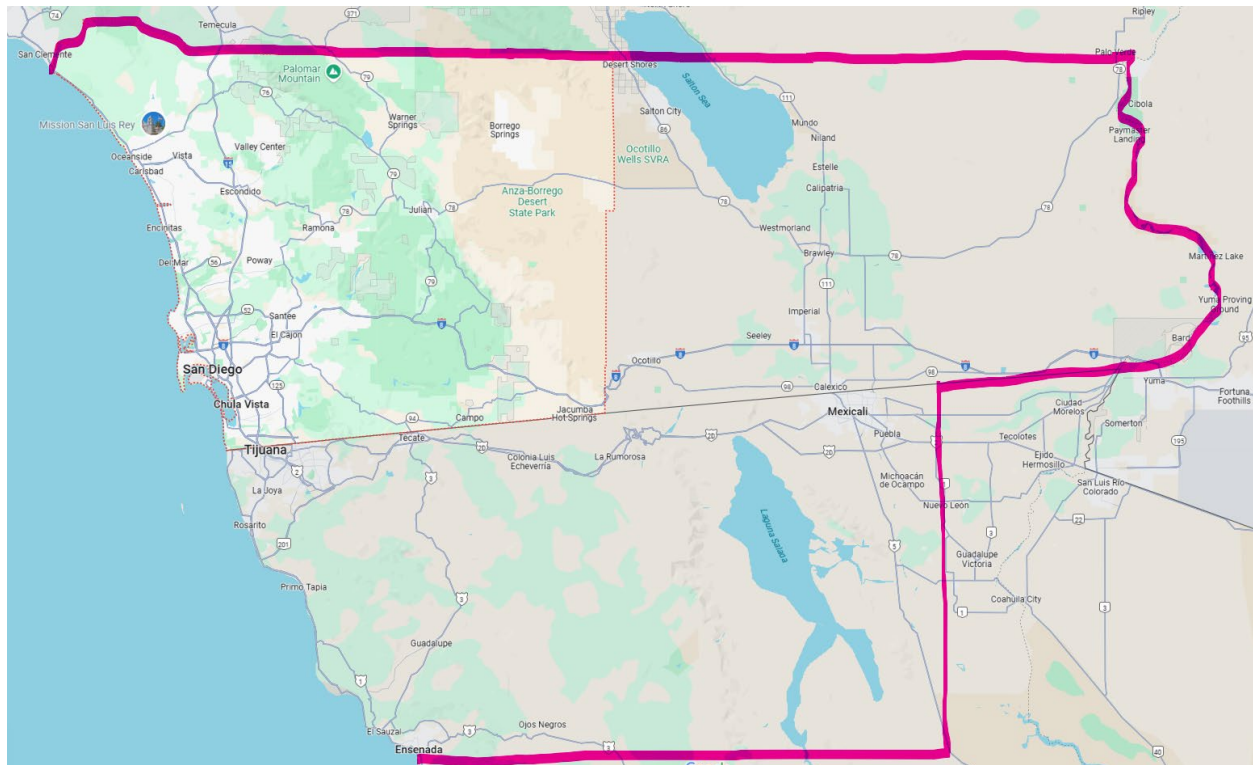
In 2021, the San Diego County Regional Airport Authority ("Authority") executed a five-year Concession Lease ("Lease") with CLEAR to operate their Registered Traveler Program and they currently operate at the security screening checkpoint located at Terminal 2 West ("T2W"). CLEAR provides a subscription service that allows members to quickly pass through the security checkpoint and proceed directly to the physical screening area. To facilitate this service, CLEAR has verification pods installed at the security screening checkpoint, and enrollment pods, providing customers with the opportunity to subscribe.

In May of 2024, CLEAR became an authorized TSA PreCheck enrollment provider and launched a dedicated TSA PreCheck enrollment pod at T2W. This setup offers passengers convenient options to enroll in or renew their TSA PreCheck membership, which is a separate program from CLEAR's registered traveler services.

Revenue from CLEAR is generated from (a) CLEAR membership: enrollments and renewals for enrollees residing within the catchment area and (b) TSA PreCheck membership enrollment services on behalf of TSA from enrollment signups that occur at the Airport. To date, the Authority has received over \$2.8 million in non-aeronautical revenue.

Catchment Area

The catchment area refers to the geographical region from which CLEAR generates its revenue for individuals residing within it, regardless of where the sale occurs, even if it is outside the catchment area. Previously, the catchment area included only San Diego County and parts of Mexico from the northern border south to Ensenada and east to Mexicali. The new catchment area now incorporates Imperial County, expanding beyond the previous Lease and potentially generating additional revenue for the Authority as depicted in the map below.



New Concession Lease

With the development of New Terminal 1 ("NT1"), CLEAR will also be operating at that security screening checkpoint. The current Lease, which expires in 2026, does not include provisions for the installation and operation of verification and enrollment pods in NT1. In consideration of CLEAR's capital investment in NT1 and the upcoming expiration of the existing Lease next year, staff seeks to execute a new 7-year concession Lease. The existing Lease will automatically terminate once the new Lease is executed.

Staff conducted a direct negotiation with CLEAR and the following provides a summary of the key business terms proposed:

Term	5-years with one (1) two-year extension option at the Authority's sole discretion.
Premises	Consists of enrollment and verification areas at the security screening checkpoints located at T2W and NT1, and support spaces in each terminal.
Revenue	Minimum Annual Guarantee ("MAG") of \$755,748 or 11.5% percentage rent of Gross Sales, whichever amount is greater. MAG adjustment shall be effective July 1 of each Lease year and will be calculated as eighty five percent (85%) of Percentage Rent of the prior Lease year.
Percentage Rent	The newly negotiated percentage rent is set at 11.5% of Gross Sales, reflecting a one and one-half percent (1.5%) increase from the previous Lease. Should CLEAR obtain Authority approval to install enrollment and/or verification pods at Terminal 2 East ("T2E"), the percentage rent will increase to 12.5% of Gross Sales, potentially generating additional revenue for the Authority in the future.
Estimated Capital Investment	\$410,000 which includes the buildout of a new office/breakroom, installation of upgraded enrollment and verification pods equipment and branding
Operational Standards	The new Lease will incorporate stricter guidelines for CLEAR's engagement approach and sales tactics to minimize disruption to passengers. This approach is intended to enhance operational efficiency and improve the overall passenger experience.

Offering these distinct registered traveler services has enhanced the customer experience by providing passengers options to efficiently move through security screening checkpoints, thus reflecting the Authority's commitment to customer satisfaction and increasing non-aeronautical revenue.

Procurement Considerations

Authority Policy 6.01 states that the "Authority shall grant leases of real property on a competitive basis to the prospective tenant." CLEAR is the only company currently authorized by the TSA to provide registered traveler services at airport security screening checkpoints; therefore, staff did not conduct a competitive selection process. For this reason, and after consultation with General Counsel, staff recommends that the Board waive Authority Policy 6.01.

Fiscal Impact:

CLEAR will be responsible for all costs associated with the installation, operation, and maintenance of its enrollment and verification pods equipment. The Authority's estimated revenue over a 7-year term is projected at over \$5.5 million.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☐ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☐ Operations Strategy

Focus Areas

☐ Advance the Airport Development Plan ☒ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is for a project that is Categorically Exempt under the California Environmental Quality Act ("CEQA"), pursuant to 14 Cal. Code Regs §15301, as part of Class 1 leasing, licensing, permitting, operation, and maintenance involving negligible expansion within existing facilities.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Merriam Whitmer
Business & Property Manager II

RESOLUTION NO. 2025-0047

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A 5-YEAR CONCESSION LEASE WITH ONE TWO-YEAR OPTION TO RENEW WITH ALCLEAR, LLC DBA CLEAR TO OPERATE A REGISTERED TRAVELER PROGRAM AND WAIVE BOARD POLICY 6.01

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) and Alclear, LLC dba CLEAR (“CLEAR”) are parties to a concession lease to operate a Registered Traveler Program at SDIA (“Lease”); and

WHEREAS, offering registered traveler services to passengers will expedite security screening services using biometric verification and will enhance the customer experience by improving passenger flow and reflects the Authority’s commitment to customer satisfaction; and

WHEREAS, CLEAR currently operates at the security screening checkpoint located at Terminal 2 West (“T2W”) and with the development of New Terminal 1 (“NT1”), CLEAR will also be operating at that security screening checkpoint; and

WHEREAS, the current Lease term will expire on September 30, 2026, but does not include provisions for the installation and operation of verification and enrollment pods at the security screening checkpoint at NT1 to ensure comprehensive coverage for both T2W and NT1; and

WHEREAS, Policy 6.01 states that the “Authority shall grant leases of real property on a competitive basis to the prospective tenant”; and

WHEREAS, a competitive process was not conducted for this lease since CLEAR is the only company authorized by the Transportation Security Administration (“TSA”) and is a sole-source provider of these services; and

WHEREAS, for this reason, a competitive RFP would not lead to more advantageous terms for the Authority than a direct negotiation with the only company authorized by the TSA to offer these services; and

WHEREAS, the Board finds it in the best interest of the Authority to waive Policy 6.01 in this instance for the reasons set forth herein and authorize the award of a Concession Lease to CLEAR.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the President/CEO to negotiate and execute a 5-year Concession Lease with one two-year option to renew exercisable at the sole discretion of the President/CEO with CLEAR to operate a Registered Traveler Program; and

BE IT FURTHER RESOLVED that the Minimum Annual Guarantee ("MAG") shall be \$755,748 and the MAG adjustment shall be effective July 1 of each Lease year and will be calculated as eighty five percent (85%) of Percentage Rent of the prior Lease year; and

BE IT FURTHER RESOLVED that the Board finds that this action is for a project that is Categorically Exempt under the California Environmental Quality Act ("CEQA"), pursuant to 14 Cal. Code Regs §15301, as part of Class 1 leasing, licensing, permitting, operation, and maintenance involving negligible expansion within existing facilities; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Award a Contract to S&L Specialty Construction, Inc. for Quieter Home Program Phase 14, Group 2, Project No. 381402 Sixty-Two (62) Non-Historic Multi-Family Units on One (1) Residential Property Located East of the San Diego International Airport.

Recommendation:

Adopt Resolution No. 2026-0048, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$807,600 for Phase 14, Group 2, Project No. 381402, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 14, Group 2, Project No. 381402 includes the installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to Sixty-Two (62) non-historic multi-family units on One (1) residential property located east of the Airport (refer to Attachment A).

To date, the Program has completed 5,919 residences, of which 1,254 are historic and 4,665 are non-historic. 3,891 residences are located west of SDIA and 2,028 are located east of SDIA.

Project No. 381402 was advertised on April 29, 2025, and bids were opened on May 29, 2025. The following bid was received (refer to Attachment B):

Company	Total Bid
L.G.I General Building Contractor L.L.C.	\$480,709.26
S&L Specialty Construction, Inc.	\$807,600
Estate Design and Construction, Inc.	\$835,900
G&G Specialty Contractors, Inc.	\$933,871

Engineer's Estimate: \$881,879.48

L.G.I General Building Contractor L.L.C, was the initial apparent low bid; however, after a thorough bid review they were found unresponsive. The second low bid of \$807,600 is considered responsive and S&L Specialty Construction, Inc. is considered responsible. Award to S&L Specialty Construction, Inc. is, therefore, recommended in the amount of \$807,600.

Fiscal Impact:

Adequate funds for the contract with S&L Specialty Construction, Inc. are included in the adopted FY 2026 and conceptual FY 2027 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☒ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”
- C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Prepared by:

Sjohnna Knack
Director, Planning, Noise, & Environment

ATTACHMENT A

TITLE: QUIETER HOME PROGRAM

PROJECT NO. 381402



LEGEND



Completed Parcels



SDIA 2026 65 CNEL Noise Contour



2026 Eligibility 65dB Boundary

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381402
BIDS OPENED: May 29, 2025 at 2:00 p.m.
ENGINEER'S ESTIMATE: \$881,879.48

CONTRACTOR:					Engineer's Estimate				L.G.I. General Building Contractor L.L.C.				S&L Specialty Construction, Inc.				Estate Design and Construction Inc.				G&G Specialty Contractors, Inc.			
ADDRESS:									8721 Ildica St., Spring Valley, CA 91977				315 S. Franklin Street, Syracuse, NY 13202				5601 W Slauson Ave, STE#186, Culver City, Ca 90230				1221 N. Mondel Drive, Gilbert, AZ 85233			
GUARANTEE OF GOOD FAITH:									Pacific United Insurance Services				Liberty Mutual Insurance Company				Merchants Bonding Company (Mutual)				Hartford Casualty Insurance Company			
Res No.	Bid Item Number - Name/Address				Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)		
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 101	1	Lump Sum	\$16,909.91	\$0.00	\$0.00	\$16,909.91	\$8,042.73	\$0.00	\$0.00	\$8,042.73	\$16,000.00	\$0.00	\$0.00	\$16,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$18,466.00	\$0.00	\$0.00	\$18,466.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 102	1	Lump Sum	\$14,300.58	\$0.00	\$0.00	\$14,300.58	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,711.00	\$0.00	\$0.00	\$15,711.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 103	1	Lump Sum	\$14,300.58	\$0.00	\$0.00	\$14,300.58	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,711.00	\$0.00	\$0.00	\$15,711.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 104	1	Lump Sum	\$14,300.58	\$0.00	\$0.00	\$14,300.58	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,711.00	\$0.00	\$0.00	\$15,711.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 201	1	Lump Sum	\$18,918.29	\$0.00	\$0.00	\$18,918.29	\$8,042.73	\$0.00	\$0.00	\$8,042.73	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$19,950.00	\$0.00	\$0.00	\$19,950.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 202	1	Lump Sum	\$14,643.11	\$0.00	\$0.00	\$14,643.11	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,747.00	\$0.00	\$0.00	\$15,747.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 203	1	Lump Sum	\$14,448.60	\$0.00	\$0.00	\$14,448.60	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,747.00	\$0.00	\$0.00	\$15,747.00
381402.01	THE DAVIDSON TRUST	3265 C STREET UNIT 204	1	Lump Sum	\$14,643.11	\$0.00	\$0.00	\$14,643.11	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,747.00	\$0.00	\$0.00	\$15,747.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 105	1	Lump Sum	\$13,142.31	\$0.00	\$0.00	\$13,142.31	\$7,272.73	\$0.00	\$0.00	\$7,272.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$13,878.00	\$0.00	\$0.00	\$13,878.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 106	1	Lump Sum	\$15,523.29	\$0.00	\$0.00	\$15,523.29	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$6,687.00	\$4,485.00	\$3,715.00	\$14,887.00	\$16,670.00	\$0.00	\$0.00	\$16,670.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 107	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,831.00	\$0.00	\$0.00	\$10,831.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 108	1	Lump Sum	\$6,429.15	\$0.00	\$0.00	\$6,429.15	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$6,280.00	\$0.00	\$0.00	\$6,280.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 109	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,831.00	\$0.00	\$0.00	\$10,831.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 110	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,862.00	\$0.00	\$0.00	\$10,862.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 111	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,862.00	\$0.00	\$0.00	\$10,862.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 112	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,862.00	\$0.00	\$0.00	\$10,862.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 113	1	Lump Sum	\$10,814.93	\$0.00	\$0.00	\$10,814.93	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,862.00	\$0.00	\$0.00	\$10,862.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 114	1	Lump Sum	\$15,482.20	\$0.00	\$0.00	\$15,482.20	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$6,687.00	\$4,485.00	\$3,715.00	\$14,887.00	\$16,670.00	\$0.00	\$0.00	\$16,670.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 115	1	Lump Sum	\$14,316.80	\$0.00	\$0.00	\$14,316.80	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,711.00	\$0.00	\$0.00	\$15,711.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 116	1	Lump Sum	\$14,464.82	\$0.00	\$0.00	\$14,464.82	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,747.00	\$0.00	\$0.00	\$15,747.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 117	1	Lump Sum	\$18,945.74	\$0.00	\$0.00	\$18,945.74	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$16,089.00	\$0.00	\$0.00	\$16,089.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 118	1	Lump Sum	\$16,203.23	\$0.00	\$0.00	\$16,203.23	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$15,747.00	\$0.00	\$0.00	\$15,747.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 119	1	Lump Sum	\$18,945.74	\$0.00	\$0.00	\$18,945.74	\$7,542.73	\$0.00	\$0.00	\$7,542.73	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$6,123.25	\$4,086.00	\$3,405.50	\$13,614.75	\$16,089.00	\$0.00	\$0.00	\$16,089.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 205	1	Lump Sum	\$18,744.94	\$0.00	\$0.00	\$18,744.94	\$8,042.73	\$0.00	\$0.00	\$8,042.73	\$18,000.00	\$0.00	\$0.00	\$18,000.00	\$6,687.00	\$4,485.00	\$3,715.00	\$14,887.00	\$19,036.00	\$0.00	\$0.00	\$19,036.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 206	1	Lump Sum	\$20,111.13	\$0.00	\$0.00	\$20,111.13	\$8,042.73	\$0.00	\$0.00	\$8,042.73	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$6,687.00	\$4,485.00	\$3,715.00	\$14,887.00	\$16,670.00	\$0.00	\$0.00	\$16,670.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 207	1	Lump Sum	\$10,420.68	\$0.00	\$0.00	\$10,420.68	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$10,862.00	\$0.00	\$0.00	\$10,862.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 208	1	Lump Sum	\$6,429.15	\$0.00	\$0.00	\$6,429.15	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$5,242.00	\$3,366.00	\$2,795.00	\$11,403.00	\$6,280.00	\$0.00	\$0.00	\$6,280.00
381402.01	THE DAVIDSON TRUST	3275 C STREET UNIT 209	1	Lump Sum	\$10,420.68	\$0.00	\$0.00	\$10,420.68	\$7,042.73	\$0.00	\$0.00	\$7,042.73	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$5,242.00	\$3,366.00	\$2,795					

RESOLUTION NO. 2025-0048

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC., IN THE AMOUNT OF \$807,600 FOR PHASE 14, GROUP 2, PROJECT NO. 381402, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM AND MAKING A FINDING THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 14, Group 2, of the Program will include the installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 14, Group 2, of the Program provides sound attenuation to sixty-two (62) non-historic multi-family units on one (1) residential property located east of the San Diego International Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 14, Group 2, on April 29, 2025; and

WHEREAS, on May 29, 2025, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder, S&L Specialty Construction, Inc., submitted a bid of \$807,600 and the Authority's staff has duly considered the bid and has determined that S&L Specialty Construction, Inc. is responsible, and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board (“Board”) believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Construction, Inc., the lowest bidder, the contract for Phase 14, Group 2, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Construction, Inc., in the amount of \$807,600 for Phase 14, Group 2, Project No. 381402, of the San Diego County Regional Airport Authority’s Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority’s President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board finds that this is a “project” as defined by the California Environmental Quality Act (“CEQA”), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), “Existing Facilities”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Approve and Authorize the President/CEO to Award an agreement to Accenture LLP (Navisite division) for Oracle JD Edwards EnterpriseOne Hosting and Management Services

Recommendation:

Adopt Resolution No. 2025-0049, approving and authorizing the President/CEO to execute an agreement with Accenture LLP (Navisite division), for a three (3) year term with an option for two (2) one-year extensions in an amount not-to-exceed \$3,000,000 to host, manage, and provide functional support services for Oracle JD Edwards EnterpriseOne software.

Background/Justification:

The Authority currently has an agreement with Accenture, LLP. (Navisite division) (Accenture), to provide functional support and hosting of the Authority's Enterprise Resource Planning software, Oracle JD Edwards EnterpriseOne (E1). E1 is the software the Authority uses to manage its financials, payroll, procurement, human resources, real estate and capital assets. The current agreement had a term of five years, which was extended by one year, ending on November 30, 2025, with a not to exceed amount of \$2,450,000.

On January 21, 2025, the Authority issued a Request for Proposals (RFP) for Oracle JD Edwards E1 hosting and management services. Notice of the RFP was advertised in the San Diego Daily Transcript and on the Authority's website. One thousand one hundred ninety-nine vendors were notified via the Authority's vendor database. In addition, the PlanetBids "Bid Broadcast" feature was utilized to notify two hundred and fifty additional firms in other agencies' databases and five firms were contacted directly to notify them of the opportunity.

Submitted Proposals: The Authority received five (5) proposals on February 21, 2025. The evaluation panel's shortlisted rankings of the proposals are presented below.

Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Panelist 6	Total	Rank
Consultadd	3	4	3	2	3	4	19	3
Denovo	2	2	2	2	2	3	13	2
Navisite-Accenture	1	1	1	1	1	1	6	1
Quistor	4	3	4	4	4	2	21	4
Reliasys	5	5	5	5	5	5	30	5

Combined Scores	SB	Local	Vet.	Cost	Org. Experience & Skill	Primary Staff	Work Plan	Sustain-ability	Total
Consultadd	0	0	0	900	1000	600	435	250	3185
Denovo	0	0	0	810	1680	1050	525	20	4085
Navisite-Accenture	0	0	0	630	2080	1200	630	210	4750
Quistor	0	0	0	270	1560	975	525	20	3350
Reliasys	0	0	0	90	1040	625	450	20	2225

The two (2) highest ranked firms were invited to interview on March 18, 2025. The Respondents who interviewed were asked to provide responses to a specific list of questions, prepared by the evaluation panel, which aligned with the evaluation criteria presented in the RFP. The panelists' final rankings are presented below:

Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Panelist 6	Total	Rank
Denovo	2	2	2	2	2	2	12	2
Navisite-Accenture	1	1	1	1	1	1	6	1

Combined Scores	SB	Local	Vet.	Cost	Org. Experience & Skill	Primary Staff	Work Plan	Sustain-ability	Total
Denovo	0	0	0	900	1760	820	580	45	4105
Navisite-Accenture	0	0	0	630	2120	1060	960	220	4990

Recommendation: Award an agreement to Accenture LLP (Navisite division) for an amount not to exceed Three Million Dollars (\$3,000,000) for a three (3) year term with an option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO. Accenture LLP will host E1 at a remote datacenter which increases reliability and disaster recovery. Accenture's primary data center is in Irvine, CA, with a secondary site in Nashville, TN. Accenture will also provide functional support services for E1. This support includes problem resolution, code creation, and report customization.

Fiscal Impact:

Adequate funding for this agreement is included in the adopted FY 2026 and conceptual FY 2027 Operating Budgets within the Outside Services line item. Funding for the subsequent years of the agreement will be included in the I&TS Department's Operating budgets.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☐ Community Strategy ☒ Customer Strategy ☒ Employee Strategy ☒ Financial Strategy ☐ Operations Strategy

Focus Areas

☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Jessica Bishop
Director, I&TS Department

RESOLUTION NO. 2025-0049

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH ACCENTURE LLP (NAVISITE DIVISION), FOR A THREE-YEAR TERM WITH AN OPTION FOR (2) ONE-YEAR EXTENSIONS IN AN AMOUNT NOT-TO-EXCEED \$3,000,000 TO HOST, MANAGE, AND PROVIDE FUNCTIONAL SUPPORT SERVICES FOR ORACLE JD EDWARDS ENTERPRISEONE SOFTWARE

WHEREAS, the Authority has a need for Oracle JD Edwards EnterpriseOne (JDE-1) hosting and management Services; and

WHEREAS, the Authority currently has an agreement with Accenture, LLP. (Navisite division), to provide functional support and hosting of the Authority's Enterprise Resource Planning software, Oracle JD Edwards EnterpriseOne (E1). The current agreement expires on November 30, 2025; and

WHEREAS, on January 21, 2025, the Authority issued a RFP to provide hosting, managing and functional support services for Oracle JD Edwards EnterpriseOne Software; and

WHEREAS, the Authority received five (5) proposals on February 21, 2025; and

WHEREAS, after a thorough evaluation process, ranked Accenture, LLP (Navisite division) was the highest ranked proposer; and

WHEREAS, Staff recommends that the Board award an agreement to Accenture, LLP. (Navisite division), for an amount not to exceed Three Million Dollars (\$3,000,000) for a three (3) year term with an option for two (2) one-year extensions and authorize the President/CEO to execute the agreement; and

WHEREAS, adequate funding for this agreement is included in the adopted FY 2026 and conceptual FY 2027 Operating Budgets within the Outside Services line item. Funding for the subsequent years of the agreement will be included in the I&TS Department's Operating budgets.

NOW, THEREFORE, BE IT RESOLVED that the Board awards an agreement to Accenture, LLP. (Navisite division), for an amount not to exceed Three Million Dollars (\$3,000,000) for a three (3) year term with an option for two (2) one-year extensions; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO or her designee to execute an agreement to Accenture, LLP. (Navisite division), for an amount not to exceed Three Million Dollars (\$3,000,000) for a three (3) year term with an option for two (2) one-year extensions; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Award a Contract to Palm Engineering Construction Company, Inc., for Terminal 2 West Sidewalk and Crosswalk Improvements at San Diego International Airport

Recommendation:

Adopt Resolution No. 2025-0050, awarding a contract to Palm Engineering Construction Company, Inc. in the amount of \$2,577,528.40 for Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements at San Diego International Airport.

Background/Justification:

Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2026-FY2030 Capital Improvement Program ("CIP").

This project is to provide safety and aesthetic enhancements at the aging sidewalk in front of Terminal 2 West (T2W), widen the existing primary pedestrian crosswalk in front of Terminal 2, enhance the traffic control and wayfinding signage, and provide new pet relief area to prevent the arriving passengers' pets from relieving themselves on the pedestrian sidewalk avoiding pet waste and unsanitary conditions outside of T2W. (See Attachment A)

The scope of work includes demolition, excavation, and installation of a new concrete sidewalk, curb, pedestrian access ramps, striping, new LED in-pavement lighting, railings, and all other specified enhancements.

Crosswalk improvements include grinding and installation of asphalt pavement, re-striping the crosswalk, relocation of two existing pedestrian traffic signal poles, installation of new controller, peace officer panel, conduits, and all other specified enhancements.

Pet relief area improvements include construction of a pet relief area complete with wall/footing and gate, turf, water/sewer connection, pet drinking fountain, pet bag dispenser, and trash dispenser for Terminal 2 arriving passengers' use.

Staff Report

Meeting Date: July 10, 2025

Page 2 of 3

This opportunity was advertised on April 9, 2025, and sealed bids were opened on May 9, 2025. The following bids were received:

Company	Total Bid
Palm Engineering Construction Company, Inc.	\$2,577,528.40
Montano Pipeline, Inc.	\$2,639,510.00
Blue Pacific Engineering & Construction	\$3,203,690.00
Griffith Company	\$3,253,253.00

The Engineer's estimate for this project is \$2,293,485.50.

The engineer's estimate was less than the low bid, likely due to recent cost increases such as inflation, tariffs, and potential supply chain issues. Despite these factors, low bid was deemed reasonable.

The low bid of \$2,577,528.40 is determined to be responsive, and Palm Engineering Construction Company, Inc., is considered responsible. Staff recommends award to Palm Engineering Construction Company, Inc., in the amount of \$2,577,528.40.

Fiscal Impact:

Adequate funds for Terminal 2 West Sidewalk and Crosswalk Improvements are included within the Board adapted FY-2026-FY2030 Capital Program Budget in Project No. 104265. The source of funding for this project is AIP Grant Money and Bonds.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☐ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

☒ Advance the Airport Development Plan ☐ Transform the Customer Journey ☐ Optimize Ongoing Business

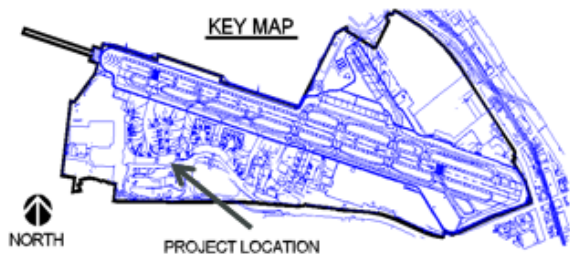
Environmental Review:

- A. CEQA: This Board action is a “project” as defined by the California Environmental Quality Act (CEQA), Cal. Pub. Res. Code §21065. The scope of work is part of Class 1 projects that are categorically exempt from CEQA per 14 Cal. Code Regs §15301 – “Existing Facilities”, which includes the repair, maintenance, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106, and is specifically excluded from the Coastal Act under the “roads” exclusion for routine maintenance, repair, and replacement of transportation and utility infrastructure.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Prepared by:

Bob Bolton
Director, Airport Design & Construction

Attachment A



CIP 104265 – Terminal 2 West Sidewalk and Crosswalk Improvements

RESOLUTION NO. 2025-0050

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO PALM ENGINEERING CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$2,577,528.40 FOR PROJECT NO. 104265 TERMINAL 2 WEST SIDEWALK AND CROSSWALK IMPROVEMENTS AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2026-FY2030 Capital Improvement Program ("CIP"); and

WHEREAS, this project is to provide safety and aesthetic enhancements at the aging sidewalk in front of Terminal 2 West (T2W), widen the existing primary pedestrian crosswalk in front of Terminal 2, enhance the traffic control and wayfinding signage, and provide a new pet relief area to prevent the arriving passengers' pets from relieving themselves on the pedestrian sidewalk avoiding pet waste and unsanitary conditions outside of T2W; and

WHEREAS, the scope of work includes demolition, excavation, and installation of a new concrete sidewalk, curb, pedestrian access ramps, striping, new LED in-pavement lighting, railings, and all other specified enhancements; and

WHEREAS, crosswalk improvements include grinding and installation of asphalt pavement, re-striping the crosswalk, relocation of two existing pedestrian traffic signal poles, installation of new controller, peace officer panel, conduits, and all other specified enhancements; and

WHEREAS, pet relief area Improvements include construction of a pet relief area complete with wall/footing and gate, turf, water/sewer connection, pet drinking fountain, pet bag dispenser, and trash dispenser for Terminal 2 arriving passengers' use; and

WHEREAS, the Request for Bids for this project was advertised on April 9, 2025; and

WHEREAS, on May 9, 2025, the Authority opened the sealed bids received in response to the Bid Solicitation package; and

WHEREAS, Palm Engineering Construction Company, Inc., was the apparent low bidder with a bid amount of \$2,577,528.40; and

WHEREAS, the Authority staff has duly considered Palm Engineering Construction Company, Inc.'s bid, and has determined Palm Engineering Construction Company, Inc., is responsible and that its bid is responsive in all material respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves to award Palm Engineering Construction Company, Inc., the contract for Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements and authorize the President/CEO to execute the contract upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Palm Engineering Construction Company, Inc., in the amount of \$2,577,528.40 for Project No. 104265 Terminal 2 West Sidewalk and Crosswalk Improvements at San Diego International Airport and authorizes the President/CEO to execute the contract; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO or designee to execute and deliver such contract to Palm Engineering Construction Company, Inc.; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully this resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065), and the scope of work is part of Class 1 projects that are categorically exempt from CEQA per 14 California Code of Regulations §15301 – “Existing Facilities”; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106) because the project is specifically excluded from the Coastal Act under the “roads” exclusion; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Award a Contract to Chula Vista Electric Co. for Campus-wide Electric Submetering at San Diego International Airport

Recommendation:

Adopt Resolution No. 2025-0051, awarding a contract to Chula Vista Electric Co., in the amount of \$2,048,920 for Project No. 104320 Campus-wide Electric Submetering at San Diego International Airport.

Background/Justification:

Project No. 104320 Campus-wide Electric Submetering is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2026-FY2030 Capital Improvement Program ("CIP").

This project will install electric utility meters in various electrical rooms to monitor load demand and usage in Terminal 2 East, Terminal 2 West, Central Utility Plant, Terminal 2 Parking Plaza, USO, and Smart Curb. This project also provides data connectivity of each meter to various rack rooms for remote energy monitoring and analysis, utilizing existing Authority Sky Spark software platform. (See Attachment A)

The energy usage data collection and analysis capabilities enabled by this project will assist the Authority to:

1. Quantify actual utility costs and consumption by various tenants and provide incentives to reduce energy usage, thereby supporting San Diego International Airport ("SAN") sustainability goals.
2. Identify and correct areas of excessive energy consumption and overuse by improving operational efficiency and implementing corrective maintenance measures.
3. Identify existing electrical equipment available capacities to support current and future SAN developments.

This opportunity was advertised on March 10, 2025, and sealed bids were opened on April 14, 2025. The following bids were received:

Company	Total Bid
Chula Vista Electric Co.	\$2,048,920
Morrow-Meadows	\$2,056,959
RL Clotworthy Construction	\$2,266,826
Neal Electric Corp.	\$2,794,776

The Engineer's estimate for this project is \$2,100,000.

The low bid of \$2,048,920 is determined to be responsive, and Chula Vista Electric Co., is considered responsible. Staff recommends award to Chula Vista Electric Co., in the amount of \$2,048,920.

Fiscal Impact:

Adequate funds for Campus-wide Sub-metering are included within the Board adapted FY-2026-FY2030 Capital Program Budget in Project No. 104320. The source of funding for this project is AIP Grants and Airport Cash.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☐ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

☒ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

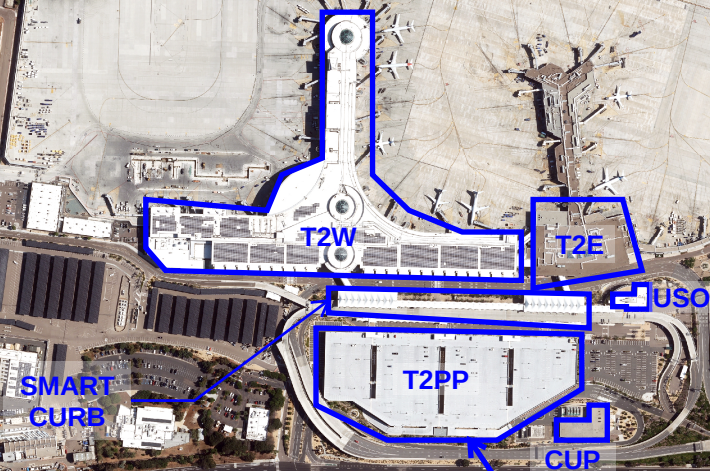
- A. CEQA: This Board action is a “project” as defined by the California Environmental Quality Act (CEQA), Cal. Pub. Res. Code §21065. The scope of work is part of Class 1 projects that are categorically exempt from CEQA per 14 Cal. Code Regs §15301 – “Existing Facilities”, which includes the repair, maintenance, or minor alteration of existing structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106, and is specifically excluded from the Coastal Act under the “public utilities” exclusion for routine maintenance, repair, and replacement of utility infrastructure.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Prepared by:

Bob Bolton
Director, Airport Design & Construction

ATTACHMENT A

104320 - Campus-Wide Electrical Sub-Metering San Diego International Airport Project Location



PROJECT LOCATION, TYP

INSTALL UTILITY GRADE METERING TO MONITOR SELECTIVE ELECTRICAL LOADS IN TERMINAL T2W AND T2E, T2PP (TERMINAL 2 PARKING PLAZA), USO (UNITED SERVICE ORGANIZATION) BUILDING, CUP (CENTRAL UTILITY PLANT), AND SMART CURB (ELEVATED DEPARTURE LANES) ELECTRICAL ROOM.



RESOLUTION NO. 2025-0051

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO CHULA VISTA ELECTRIC CO., IN THE AMOUNT OF \$2,048,920 FOR PROJECT NO. 104320 CAMPUS-WIDE ELECTRIC SUBMETERING AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, Project No. 104320 Campus-wide Electric Submetering is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2026-FY2030 Capital Improvement Program ("CIP"); and

WHEREAS, this project will install electric utility meters in various electrical rooms to monitor load demand and usage in Terminal 2 East, Terminal 2 West, Central Utility Plant, Terminal 2 Parking Plaza, USO, and Smart Curb; and

WHEREAS, this project also provides data connectivity of each meter to various rack rooms for remote energy monitoring and analysis, utilizing existing Authority Sky Spark software platform; and

WHEREAS, the energy usage data collection and analysis capabilities enabled by this project will assist the Authority to quantify actual utility costs and consumption by various tenants and provide incentives to reduce energy usage; and

WHEREAS, this project will identify and correct areas of excessive energy consumption and overuse by improving operational efficiency and implementing corrective maintenance measures; and

WHEREAS, this project will identify the existing electrical equipment capacities to support current and future San Diego International Airport developments; and

WHEREAS, the Request for Bids for this project was advertised on March 10, 2025; and

WHEREAS, on April 14, 2025, the Authority opened the sealed bids received in response to the Bid Solicitation package; and

WHEREAS, Chula Vista Electric Co., was the apparent low bidder with a bid amount of \$2,048,920; and

WHEREAS, the Authority staff has duly considered Chula Vista Electric Co.'s bid, and has determined Chula Vista Electric Co. is responsible and that its bid is responsive in all material respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves to award Chula Vista Electric Co., the contract for Project No. 104320 Campus-wide Electric Submetering and authorize the President/CEO to execute the contract upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Chula Vista Electric Co., in the amount of \$2,048,920 for Project No. 104320 Campus-wide Electric Submetering at San Diego International Airport and authorizes the President/CEO to execute the contract; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO or designee to execute and deliver such contract to Chula Vista Electric Co.; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully this resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065), and is part of Class 1 projects that are categorically exempt from CEQA per 14 California Code of Regulations §15301 – "Existing Facilities"; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106) because the activity is specifically excluded from the Coastal Act under the “public utilities” exclusion; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Approve and Authorize the Second Amendment to the Agreement with The Jones Payne Group, Inc. for the Quieter Home Program and Quieter Home Non-Residential Programs.

Recommendation:

Adopt Resolution No. 2025-0052, approving and authorizing the President/CEO to execute the Second Amendment to the Agreement with The Jones Payne Group, Inc. increasing the compensation amount by \$5,000,000 for a new total not-to-exceed amount of \$35,000,000 to continue architectural and engineering services for the Quieter Home Program and Quieter Home Non-Residential Programs.

Background/Justification:

The Airport Authority released a Request for Qualifications in 2021 for consultant services to provide architectural and engineering services for the San Diego Airport Authority's Quieter Home Program (Program).

In December 2021, the Board adopted Resolution No. 2021-0144, approving a contract of up to \$30 million for a term of three (3) years with two 1-year extensions for a consultant team for the Program. The first amendment to the agreement extended the term of the agreement, which now has an end date of March 31, 2026, but did not increase the not-to-exceed amount of compensation. The Program has expanded to non-residential noise sensitive facilities, such as schools and places of worship which require greater detail of design and larger budget. Additionally, since 2021 the Program has received an increased amount of FAA grants and to keep up with the pace of grant funding spend down the Program has increased its projects for bid, resulting in a need for an accelerated pace of design. Therefore, to accommodate these costs, a second amendment is proposed that will increase the not-to-exceed agreement amount by \$5,000,000 to \$35,000,000. The amendment, if approved, will allow architectural and engineering work for the Quieter Home Program and Quieter Non-Residential Program to continue uninterrupted through the end of the first amendment (time extension until March 2026) and for more homes and facilities surrounding the airport to be sound insulated. Staff anticipates issuing a Request

for Proposals to competitively solicit for firms to provide the architectural and engineering services prior to the March 2026 current contract deadline.

Fiscal Impact:

Adequate funding for the amendment to the Jones Payne Group, Inc contract is included in the FY 2026 and conceptual FY2027 Operating Expense Budget within the Quieter Home Program budget line item.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

☒ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☐ Financial Strategy ☒ Operations Strategy

Focus Areas

☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is a “project” subject to the California Environmental Quality Act (“CEQA”), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – “Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency’s determination.”
- B. California Coastal Act Review: This Board action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”

C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Prepared by:

Sjohnna Knack
Director, Planning, Noise & Environment

RESOLUTION NO. 2025-0052

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE THE SECOND AMENDMENT TO THE AGREEMENT WITH THE JONES PAYNE GROUP, INC. INCREASING THE COMPENSATION AMOUNT BY \$5,000,000 FOR A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$35,000,000 TO CONTINUE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE QUIETER HOME PROGRAM AND QUIETER HOME NON-RESIDENTIAL PROGRAMS.

WHEREAS, the Airport Authority released a Request for Qualifications in 2021 for consultant services to provide architectural and engineering services for the San Diego Airport Authority's Quieter Home Program (Program), and.

WHEREAS, in December 2021, the Board adopted Resolution No. 2021-0144, approving the award of an agreement to Jones Payne Group, Inc. to provide architectural and engineering services for the Program in an amount not to exceed \$30 million and a term of three (3) years with two 1-year extensions; and

WHEREAS, the parties executed a first amendment to the agreement extending the term to March 31, 2026, but not increasing the not-to-exceed amount of compensation; and

WHEREAS, the Program has expanded to non- residential noise sensitive facilities, such as schools and places of worship which require greater detail of design and larger budget; and

WHEREAS, FAA grant funding increased and to keep up with the pace of grant funding spend down the Program has increased its projects for bid, resulting in a need for an accelerated pace of design; and

WHEREAS, to accommodate these costs, a second amendment is proposed that will increase the not-to-exceed agreement amount by \$5,000,000 to \$35,000,000; and

WHEREAS, the amendment, if approved, will allow architectural and engineering work for the Quieter Home Program and Quieter Home Non-Residential Programs to continue uninterrupted through the end of the term (March 2026) and for more homes and facilities surrounding SAN to be sound insulated; and

WHEREAS, Staff anticipates issuing a Request for Proposals to competitively solicit for firms to provide the architectural and engineering services prior to the end of the term in March 2026.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute the Second Amendment to the agreement with The Jones Payne Group, Inc. increasing the compensation amount by \$5,000,000 for a new total not-to-exceed amount of \$35,000,000 to continue architectural and engineering services for the Quieter Home Program and Quieter Home Non-Residential Programs; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such amendment to the Jones Payne Group; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board finds that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities"; and

BE IT FURTHER RESOLVED that the Board finds that this action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits”; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds this is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: July 10, 2025

Subject:

Approve and Authorize the President/CEO to Award a Blanket Purchase Order for Cisco Support Services

Recommendation: Adopt Resolution No. 2025-0053, approving and authorizing the President/CEO to award a Blanket Purchase Order to, Logicalis, Inc., for a five-year term in an amount not-to-exceed \$1,865,742.08, to provide support and maintenance of all Cisco hardware, software, and licenses, enhancing operational efficiency and reliability.

Background/Justification:

The Information & Technology Services Department has a need for Cisco Remote Support Services, including DNA Security Software and FLEX licensing. The Authority issued a request for quotes on May 5, 2025, from twelve (12) suppliers that offer consortium pricing for Cisco Remote Support Service, including DNA Security Software and FLEX licensing. On May 29, 2025, five (5) quotes were received in response. The quotes received are listed below:

Vendor	5-year Total
Logicalis, Inc.	\$1,865,742.08
SHI International Corp.	\$1,912,782.00
Presidio Networked Solutions Group, LLC	\$1,974,848.80
Zones, LLC	\$2,016,221.99
Insight Public Secor, Inc.	\$2,067,286.52

Bid Analysis:

The lowest quote received was from Logicalis, Inc. (Logicalis). Logicalis was identified as a cooperative/consortium agreement participant. Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items). The use of this alternative contracting method provides the Authority with the ability to reduce the cost of purchasing items by pooling the purchasing power of more than one public agency or by avoiding the expense of conducting its own individual competitive process. The Authority may participate in cooperative procurement arrangements, joint powers agreements or other agreements with one or more other public bodies, or agencies of the United States for these items if:

1. A public competitive selection process was used to secure the underlying contracts for items with a lead public agency.
2. The Authority has identified a need for the items.
3. A copy of the agreement or other written proof competitive process was used; and
4. It is determined to be in the best interest of the Authority to use the alternative contracting method.

All the requirements relative to the Authority Policy 5.04 have been met and are delineated in the electronic file. No small business preference was applied.

Recommendation: Awarding a Blanket Purchase Order to Logicalis secures five years of remote support coverage for all Authority owned Cisco hardware, software, and licenses. Cisco DNA Security Software delivers centralized network management with features including threat detection and data analytics enabling IT to enhance security, reduce downtime, and improve operational efficiency. The FLEX Calling services support Cisco's cloud-based voice and collaboration tools. The DNA Security Software coverage will span from August 1, 2025, to July 31, 2030. The FLEX Calling services will be covered from July 25, 2025, to July 31, 2030. Staff recommends award of a Blanket Purchase Order to Logicalis, Inc. for a five-year term for an amount not-to-exceed \$1,865,742.08.

Fiscal Impact:

Adequate funding for this Blanket Purchase Order with Logicalis is included in the adopted FY 2026 and conceptually approved FY 2027 Operating Expenses Budgets within the Equipment Rentals and Repairs line item. Expenses that will impact budget years that have not been adopted/approved by the Board will be included in future year budget requests.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- ☐ Community Strategy ☒ Customer Strategy ☐ Employee Strategy ☒ Financial Strategy ☐ Operations Strategy

Focus Areas

- ☐ Advance the Airport Development Plan ☐ Transform the Customer Journey ☒ Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA"). Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Prepared by:

Jessica Bishop
Director, Information & Technology Services

RESOLUTION NO. 2025-0053

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO AWARD A BLANKET PURCHASE ORDER TO, LOGICALIS, INC., FOR A FIVE-YEAR TERM IN AN AMOUNT NOT-TO-EXCEED \$1,865,742.08, TO PROVIDE SUPPORT AND MAINTENANCE OF ALL CISCO HARDWARE, SOFTWARE, AND LICENSES, ENHANCING OPERATIONAL EFFICIENCY AND RELIABILITY

WHEREAS, the Authority has the need for Cisco Remote Support Services, including DNA Security Software and FLEX licensing for a five-year term; and

WHEREAS, on May 5, 2025, the Authority issued a request for quotes for Cisco Remote Support Services, including DNA Security Software and FLEX licensing to twelve (12) suppliers that offer consortium pricing; and

WHEREAS, on May 29, 2025, five (5) quotes were received in response; and

WHEREAS, Logicalis, Inc. (Logicalis), through a cooperative/consortium agreement, provided the lowest price for the requested Cisco support services; and

WHEREAS, Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items). The use of this alternative contracting method provides the Authority with the ability to reduce the cost of purchasing items by pooling the purchasing power of more than one public agency or by avoiding the expense of conducting its own individual competitive process; and

WHEREAS, the cooperative/consortium agreement used by Logicalis meets all of the requirements of Authority Policy 5.04 and the Board finds it in the best interest of the Authority to use the cooperative/consortium pricing for the purchase of Cisco support services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves a Blanket Purchase Order to Logicalis, Inc. for a five-year term for an amount not-to-exceed \$1,865,742.08; and

BE IT FURTHER RESOLVED that the Board hereby authorizes a Blanket Purchase Order to Logicalis, Inc. for a five-year term for an amount not-to-exceed \$1,865,742.08; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 10th day of July 2025, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

ANNETTE FAGAN ORTIZ
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL