

DRAFT ACTION MINUTES

Board Meeting Agenda

Thursday, June 5, 2025
9:00 AM

San Diego County Regional Airport Authority
Administration Building
First Floor – Board Room
2417 McCain Road
San Diego, California 92101

Board Members

Gil Cabrera (Chair)
James Sly (Vice-Chair)
Whitney Benzian
Lidia S. Martinez
Monica Montgomery Steppe
Rafael Perez
Esther C. Sanchez
Steve Vaus
Marni von Wilpert

Ex-Officio Board Members

Ann Fox
Col. R. Erik Herrmann
Michele Perrault

President/CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

CALL TO ORDER: Chair Cabrera called the meeting to order at 9:10 a.m.

PLEDGE OF ALLEGIANCE: Chair Cabrera led the Pledge of Allegiance.

ROLL CALL: Fox (Ex-Officio), Herrmann (Ex-Officio), and Perrault (Ex-Officio) were ABSENT.

Kristen Camper, Community Plans & Liaison Officer, attended the meeting on behalf of Board Member Herrmann.

The Board recessed into Closed Session at 9:11 a.m. to hear item 31.

The Board reconvened out of Closed Session at 10:22 a.m. and reconvened into the Board meeting at 10:24 a.m.

Chair Cabrera stated that item 7 is pulled from the Consent Agenda.

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Huerta, Newsom (Chair), Montgomery Steppe, Perez, Sanchez, Vaus, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Benzian, Martinez, Perez, Sanchez, von Wilpert (Chair)

For reference only. This document is not the official action of the meeting and should not be maintained once the final minutes are adopted.

- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**

Committee Members: Cabrera (Chair), Martinez, Sly

- **FINANCE COMMITTEE:**

Committee Members: Martinez, Sly (Chair), von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**

Liaisons: Benzian (Primary), Martinez

- **ARTS ADVISORY COMMITTEE:**

Liaison: Martinez

LIAISONS

- **CALTRANS:**

Liaison: Fox

- **INTERGOVERNMENTAL AFFAIRS:**

Liaison: Cabrera

- **MILITARY AFFAIRS:**

Liaison: Herrmann

- **PORT:**

Liaisons: Cabrera (Primary), von Wilpert

- **WORLD TRADE CENTER:**

Representative: Sly

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**

Representatives: Cabrera (Primary), Sly

- **SANDAG TRANSPORTATION COMMITTEE:**

Representatives: Sanchez (Primary), Perez

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

CONSENT AGENDA (ITEMS 1-20):

Item 7 was pulled.

[ACTION: 9-0 to approve the Consent Agenda]

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 17, 2025, special meeting, May 1, 2025, regular meeting, and May 15, 2025, special meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS' WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM APRIL 4, 2025, THROUGH MAY 8, 2025, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM APRIL 4, 2025, THROUGH MAY 8, 2025:

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. JUNE 2025 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2025-0028, approving the June 2025 Legislative Report.

(Strategy & Government Relations: Matt Harris, Director)

5. APPROVE APPOINTMENTS TO THE ARTS ADVISORY COMMITTEE:

RECOMMENDATION: Adopt Resolution No. 2025-0029, approving the appointments of Robert Gleason and Cat Chiu Phillips to the Arts Advisory Committee for a second consecutive term.

(Marketing and Air Service Development: Jon Graves, Director)

6. **APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE FOR A SECOND TERM BEGINNING JUNE 30, 2025:**
RECOMMENDATION: Adopt Resolution No. 2025-0030, reappointing Claudia Huerta for a new three-year term as a public member to the Audit Committee, with a term ending June 30, 2028.
(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)
7. **MAKING CHANGES TO AUTHORITY POLICIES TO ENSURE CONTINUED COMPLIANCE WITH FEDERAL LAW AND AGREEING TO DEFEND AND INDEMNIFY AUTHORITY EMPLOYEES EXECUTING FEDERAL AGREEMENTS ON BEHALF OF THE AUTHORITY:**
RECOMMENDATION: Adopt Resolution No. 2025-0044, making changes to Authority Policies to ensure continued compliance with Federal Law and agreeing to defend and indemnify Authority employees executing Federal agreements on behalf of the Authority.
(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)

CLAIMS:

8. **REJECT CLAIM OF LINDA MULLIGAN:**
RECOMMENDATION: Adopt Resolution No. 2025-0031, rejecting the claim of Linda Mulligan.
(General Counsel: Amy Gonzalez)

COMMITTEE RECOMMENDATIONS:

9. **REVIEW OF AUTHORITY POLICY 4.20 – GUIDELINES FOR PRUDENT INVESTMENTS AND DELEGATION OF AUTHORITY TO INVEST AND MANAGE AUTHORITY FUNDS TO THE VICE PRESIDENT, CHIEF FINANCIAL OFFICER/TREASURER; AND AUTHORITY POLICY 4.40 - DEBT ISSUANCE AND MANAGEMENT POLICY:**
RECOMMENDATION: Adopt Resolution No. 2025-0032, approving the delegation of authority to invest and manage Authority funds to the Vice President, Chief Financial Officer/Treasurer.
(Finance: Scott Brickner, Vice President/Chief Financial Officer)
10. **REQUIRED COMMUNICATION TO THE AUDIT COMMITTEE ON THE FINANCIAL AND COMPLIANCE AUDITS FOR THE FISCAL YEAR ENDED JUNE 30, 2025:**
RECOMMENDATION: The Audit Committee recommends that the Board accept the information.
(Accounting: Elizabeth Stewart, Director)

11. FISCAL YEAR 2025 THIRD QUARTER REPORT FROM THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

(Audit: Lee Parravano, Chief Auditor)

12. RISK ASSESSMENT AND PROPOSED FISCAL YEAR 2026 AUDIT PLAN OF THE OFFICE OF THE CHIEF AUDITOR:

RECOMMENDATION: The Audit Committee recommends that the Board adopt Resolution No. 2025-0033, approving the Fiscal Year 2026 Proposed Audit Plan of the Office of the Chief Auditor.

(Audit: Lee Parravano, Chief Auditor)

CONTRACTS AND AGREEMENTS:

13. AUTHORIZE EXECUTION OF THE APPLICATION AND AGREEMENT FOR SOCIAL SECURITY COVERAGE FOR AUTHORITY EMPLOYEES WHO ARE MEMBERS OF THE SAN DIEGO CITY EMPLOYEES' RETIREMENT SYSTEM (SDCERS):

RECOMMENDATION: Adopt Resolution No. 2025-0034, authorizing the execution of the Application and Agreement for Social Security coverage for employees of the San Diego County Regional Airport Authority who are members of the San Diego City Employees' Retirement System.

(General Counsel: Amy Gonzalez)

14. AUTHORIZE A VOLUNTARY 2% SURCHARGE FOR FOOD AND BEVERAGE CONCESSIONS FOR EMPLOYEE RETENTION AND RECRUITMENT AT THE NEW TERMINAL 1 AND EXTEND THE EXISTING VOLUNTARY 2% SURCHARGE AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2025-0035 authorizing a voluntary 2% surcharge for food and beverage concessions at San Diego International Airport until July 1, 2028.

(Terminal Business Development: Deanna Zachrisson, Director)

15. RATIFY A MEMORANDUM OF AGREEMENT WITH THE U.S. CUSTOMS AND BORDER PROTECTION FOR REIMBURSEMENT OF CRITICAL NETWORK INFRASTRUCTURE COSTS:

RECOMMENDATION: Adopt Resolution No. 2025-0036, ratifying a Memorandum of Agreement with the U.S. Customs and Border Protection for reimbursement of critical network infrastructure costs.

(Information & Technology Services: Jessica Bishop, Director)

16. RATIFY A MEMORANDUM OF AGREEMENT (SDO027A-OFO-25287C) WITH U.S. CUSTOMS AND BORDER PROTECTION FOR REIMBURSEMENT OF CENTRALIZED AREA VIDEO SURVEILLANCE SYSTEM (CAVSS) COSTS:

RECOMMENDATION: Adopt Resolution No. 2025-0037, ratifying a Memorandum of Agreement (SDO027A-OFO-25287C) with U.S. Customs and Border Protection for reimbursement of Centralized Area Video Surveillance System (CAVSS) costs.

(Aviation, Security & Public Safety: Clint Welch, Director)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:

17. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 14, GROUP 1, PROJECT NO. 381401 TWENTY-FIVE (25) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON EIGHTEEN (18) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2025-0038, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,570,000 for Phase 14, Group 1, Project No. 381401, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

(Planning, Noise, and Environment: Sjohnna Knack, Director)

18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO AWARD BLANKET PURCHASE ORDERS TO PURCHASE IT EQUIPMENT AND SUPPLIES AS NEEDED FOR REPAIR AND MAINTENANCE:

RECOMMENDATION: Adopt Resolution No. 2025-0039, approving and authorizing the President/CEO to award blanket purchase orders to GovConnection, Inc. dba Connection Public Sector Solutions, Questivity, Inc., and Zones, LLC for a three-year term with an option for two (2) one-year extensions, in a combined amount not-to-exceed \$4,500,000 for the purchase of computer equipment, software, software licensing and maintenance, hardware maintenance and peripherals.

(Information & Technology Services: Jessica Bishop, Director)

- 19. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH SAAB, INC., TO PROVIDE A FLIGHT TRACKING AND SURFACE AREA MANAGEMENT SYSTEM AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2025-0040, approving and authorizing the President/CEO to execute an agreement with Saab, Inc., to provide a Flight Tracking and Surface Area Management System for three (3) years, with five (5) one-year options exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$2,059,864.
(Airside & Terminal Operations: Amiel Porta, Director)
- 20. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT FOR IDENTITY MANAGEMENT SYSTEM (IDMS) SERVICES:**
RECOMMENDATION: Adopt Resolution No. 2025-0041, approving and authorizing the President/CEO to execute an Agreement with AirBadge LLC for a term of three (3) years, with the option for two (2) one-year extensions in an amount not to exceed one million two hundred fifty thousand dollars \$1,250,000.
(Aviation, Security & Public Safety: Clint Welch, Director)

PUBLIC HEARINGS:

- 21. PRESENT THE STATUS OF AUTHORITY VACANCIES (GOVERNMENT CODE SECTION 3502.3):**
(Human Resources: Monty Bell, Director)

OLD BUSINESS:

NEW BUSINESS:

Board Member Vaus left the meeting at 11:00 a.m.

- 22. APPROVAL AND ADOPTION OF THE OPERATING BUDGET FOR FISCAL YEAR 2026, THE CAPITAL PROGRAM FOR FISCAL YEARS 2026-2030, AND CONCEPTUAL APPROVAL OF THE OPERATING BUDGET FOR FISCAL YEAR 2027:**
RECOMMENDATION: Adopt Resolution No. 2025-0042, approving and adopting the Authority's Annual Operating Budget for Fiscal Year 2026, the Capital Program for Fiscal Years 2026-2030, and conceptually approving the Annual Operating Budget for Fiscal Year 2027.
(Finance: Scott Brickner, Vice President/Chief Financial Officer)

[ACTION: 8-0 to approve staff's recommendation, noting Board Member Vaus as ABSENT.]

23. **AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$1.0 BILLION IN AGGREGATE PRINCIPAL AMOUNT OF ONE OR MORE SERIES OF SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SENIOR AIRPORT REVENUE BONDS; APPROVING THE FORMS OF A SIXTH SUPPLEMENTAL TRUST INDENTURE, PRELIMINARY AND FINAL OFFICIAL STATEMENTS, A PURCHASE CONTRACT, A CONTINUING DISCLOSURE CERTIFICATE, AND CERTAIN RELATED MATTERS:**
RECOMMENDATION: Adopt Resolution No. 2025-0043, authorizing the issuance and sale of not to exceed \$1.0 billion in aggregate principal amount of one or more series of San Diego County Regional Airport Authority Senior Airport Revenue Bonds; and approving related documents and matters.
(Finance: Scott Brickner, Vice President/Chief Financial Officer)

[ACTION: 8-0 to approve staff's recommendation, noting Board Member Vaus as ABSENT.]

24. **PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE PRESIDENT/CEO:**
RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the President/CEO.
(Human Resources: Monty Bell, Director)

[ACTION: Moved by Board Member Sly and seconded by Board Member Martinez, as a result of exemplary performance, to award the President/CEO, a merit increase of 5.0% to the base salary and a discretionary bonus of 25%. Motion carried by the following votes: YES –Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly; NO – None; ABSENT – Vaus, von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT - 25)]

25. **PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE GENERAL COUNSEL:**
RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the General Counsel.
(Human Resources: Monty Bell, Director)

[ACTION: Moved by Board Member Sly and seconded by Board Member Benzian, as a result of exemplary performance, to award the General Counsel, a merit increase of 5.0% to the base salary and a discretionary bonus of 25%. Motion carried by the following votes: YES –Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly, von Wilpert; NO – None; ABSENT – Vaus and von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT - 25)]

26. PUBLIC EMPLOYEE COMPENSATION: DISCUSSION AND POSSIBLE ACTION CONCERNING COMPENSATION FOR THE CHIEF AUDITOR:

RECOMMENDATION: The Board will be discussing and possibly taking action regarding the performance of the Chief Auditor.

(Human Resources: Monty Bell, Director)

[ACTION: Moved by Board Member Sly and seconded by Board Member Perez, as a result of exemplary performance, to award the Chief Auditor, a merit increase of 5.0% to the base salary, a discretionary bonus of 25%, and market increase of 3%. Motion carried by the following votes: YES –Cabrera, Benzian, Martinez, Montgomery Steppe, Perez, Sanchez, Sly; NO – None; ABSENT – Vaus, von Wilpert; (Weighted Vote Points: YES – 75; NO – 0; ABSENT - 25]

CLOSED SESSION: The Board recessed into Closed Session at 11:36 a.m. to hear items 27, 28, and 29.

Board Member von Wilpert left the meeting at 11:36 a.m.

27. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: President/Chief Executive Officer

28. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: General Counsel

29. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: Chief Auditor

30. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL

31. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of potential Cases: 2

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REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 11:53 a.m.

DRAFT