

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD  
MINUTES  
THURSDAY, APRIL 3, 2025  
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
BOARD ROOM**

**CALL TO ORDER:** Chair Cabrera called the meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, April 3, 2025, at the San Diego County Regional Airport Authority, Administration Building, 2417 McCain Road, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Cabrera led the pledge of allegiance.

**ROLL CALL:**

PRESENT: Board Members: Benzian, Cabrera (Chair), Fox (Ex-Officio), Herrmann (Ex-Officio), Martinez, Montgomery Steppe, Perez, Sanchez, Sly (Vice Chair)

ABSENT: Board Members: Perrault (Ex-Officio), Vaus, von Wilpert

ALSO PRESENT: Kimberly Becker, President/CEO; Amy Gonzalez, General Counsel; Annette Fagan Ortiz, Authority Clerk; Patricia Willis, Assistant Authority Clerk I

**PRESENTATIONS:**

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:** Board Member Sanchez reported that the committee met on February 10, 2025, and the next meeting is scheduled for Monday, May 5, 2025.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member Perez reported that the committee has not met since the last Board meeting. He reported that the T1 project continues to move forward with artwork being installed, tenant spaces starting to take shape, and testing for WIFI continuing. The next meeting is scheduled for April 17, 2025, and will be combined with the Capital Budget Workshop.

- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Chair Cabrera reported that the committee has not met this year, and the first meeting of the year is scheduled right after this Board meeting to review the Annual Benefit Renewal for 2026.
- **FINANCE COMMITTEE:** Board Member Sly reported that the committee met on March 24, 2025. He reported that the committee reviewed the Unaudited Financial Statements for the Eight Months ended February 28, 2025, and reviewed the Authority Investment Report as of February 28, 2025. The next meeting is scheduled for April 21, 2025.

#### **ADVISORY COMMITTEES:**

- **AUTHORITY ADVISORY COMMITTEE:** Board Member Benzian reported that the committee met on March 13, 2025, and received a presentation on the activation and opening process for phase 1A of the New Terminal 1. He also reported that the committee received updates on the Terminal 2 East Connector Project, the NTC Safe Parking Lot, also known as the H Barracks, and the Authority's Air Service Development Program. The next meeting is scheduled for July 24, 2025.
- **ARTS ADVISORY COMMITTEE:** Board Member Martinez reported that Amy Ellingson's colorful mosaic columns, A Day in the Sun, have been installed in the new T1 just past the security checkpoint. She reported that this installation is the first of five commissioned artworks that will be completed ahead of the new T1 opening. The next meeting is scheduled June 26, 2025.

#### **LIAISONS:**

- **CALTRANS:** Board Member Fox reported that on April 2, she attended the Caltrans Annual District 11 Procurement and Resource Fair in East County. She reported that this fair provides small and disadvantaged businesses a chance to meet and network with Caltrans and other local agencies on how to do business with government agencies. She also reported that currently, District 11 has approximately fifty-five ongoing construction contracts valued at just over a billion dollars, and of that, the district has invested over \$268,000,000 of those contracts with small and micro businesses in the first half of the fiscal year. She reported that April is the month to remember the Caltrans workers who have lost their lives in service to the department. She also reported that there will be several fallen workers events throughout the state; one will be at the headquarters on April 17, and two will be held in San Diego on April 22 and April 29.

- **INTERGOVERNMENTAL AFFAIRS:** Chair Cabrera reported that in Washington, the President signed a Continuing Resolution (CR) into law on March 15, 2025, to avert a federal government shutdown and that the CR will extend federal agency funding through September 30, 2025. He reported that it is expected that Congress will now turn to considering Fiscal Year 2026 appropriations and resume negotiations on a budget resolution. He also reported that in Sacramento, the Legislature continues to refine new legislative proposals and convene the first House policy committee hearings ahead of the spring recess, which begins April 10, 2025. He reports that the Senate and Assembly continue to hold budget subcommittee hearings reviewing specific areas of the budget, and with April tax receipts providing a clearer picture of the state's fiscal outlook, attention is turning toward the May Revision of the Fiscal Year 2025-2026 Budget.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** None

**BOARD REPRESENTATIVES (EXTERNAL):**

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the board has met twice since the last meeting and at the first meeting, staff presented an overview and status update on the Downtown Stopover Project. At the second meeting, staff presented the Draft Fiscal Year 2026 Program Budget and recommended that the Board of Directors approve it. The next meeting is scheduled April 11, 2025.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Sanchez reported that the committee met on March 21, 2025, and at that meeting, the committee was asked to recommend that the Board certify the results of the San Diego Regional Active Transportation Program (ATP) and recommend that the California Transportation Commission fund the San Diego Regional ATP projects. She also reported that staff presented an overview of the new Flexible Fleets Pilot Grant program and requested feedback on the draft call for projects from committee members. The next meeting is scheduled for April 4, 2025.

**CHAIR REPORT:** Chair Cabrera reported that last month, he was the featured speaker for Corporate Directors Forum members and guest and that the event, titled *Pioneering Sustainable Growth: The Next Era for San Diego International Airport*, provided an opportunity to share exciting updates on the progress of New Terminal 1 and highlight the Authority's outstanding work in sustainability.

He reported that on March 17, the Authority and Alaska Airlines celebrated the inaugural nonstop service to Washington, D.C.'s Ronald Reagan National Airport (DCA) with a special sendoff. San Diego Mayor Todd Gloria joined the celebration, not only attending the event but also stepping into the role of a guest crew member—personally assisting with the boarding process and delivering a sendoff message to passengers over the intercom. He also reported that Supervisor Montgomery Steppe participated in an airport commissioners panel at the Airport Minority Advisory Council (AMAC) Conference in Washington, DC, where she was invited to join commissioners from Los Angeles International Airport (LAX) and Hartsfield-Jackson Atlanta International Airport (ATL) for their perspectives on airport small business programs and opportunities. The audience included several hundred Disadvantaged Business Enterprises (DBEs), Airport Concession DBEs (ACDBEs), and airport operators.

**PRESIDENT/CEO REPORT:** Kim Becker, President/CEO, reported that the work continues for the new Terminal 1, with about 85% completed, the passenger boarding bridges are about 95% complete, and the new T1 parking garage stage 2 is 88% complete and will open in June of this year. She reported that Frontier Airlines is launching daily service to Chicago, O'Hare starting June 12; on June 13, they will offer flights to Austin four times a week and to Salt Lake three times a week. She also reported that Spirit Airlines will resume service to Detroit four times a week on June 12; Southwest Airlines is adding two seasonal destinations from SAN to Eugene and Omaha, which will make thirty-five destinations, and with these added, SAN will now have eighty-seven non-stop destinations. She reported that the President recently announced his nomination of the current president & CEO of Republic Airways, Bryan Bedford, to serve as the FAA Administrator and if confirmed, he will replace the acting Administrator. She reported that last week, the Small Business program welcomed another cohort to Turner School Construction Management; it's their 21<sup>st</sup> year of this program. The program provides small businesses with the foundation to bid on construction projects at the airport and public agencies, and it is a seven-week program that includes courses on labor compliance, safety, procurement, estimating, marketing, finance, and certification. More than fifteen hundred individuals in small businesses have graduated from this program.

**NON-AGENDA PUBLIC COMMENT:** None.

**CONSENT AGENDA (ITEMS 1 - 9):**

**ACTION: Moved by Board Member Sly and seconded by Board Member Benzian to approve the Consent Agenda. Motion carried by the following votes: YES – Benzian, Cabrera, Martinez, Montgomery Steppe, Perez, Sanchez, Sly; NO – None; Absent – Vaus, von Wilpert (Weighted Vote Points: YES – 75; NO – 0; ABSENT - 25)**

**1. APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the March 6, 2025, regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**(Office of the Authority Clerk: Annette Fagan Ortiz, Authority Clerk)**

**3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM FEBRUARY 7, 2025, THROUGH MARCH 6, 2025, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM FEBRUARY 7, 2025, THROUGH MARCH 6, 2025:**

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. APRIL 2025 LEGISLATIVE REPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0016, approving the April 2025 Legislative Report.

**(Strategy & Government Relations: Matt Harris, Director)**

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**CLAIMS:**

**COMMITTEE RECOMMENDATIONS:**

**CONTRACTS AND AGREEMENTS:**

5. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A CONCESSION LEASE WITH COMPASS GROUP USA, INC. TO FINANCE, INSTALL, AND OPERATE AUTOMATED SNACK AND BEVERAGE VENDING MACHINES FOR A TERM OF FIVE (5) YEARS WITH ONE (1) FIVE (5) YEAR OPTION TO EXTEND THE TERM:**

RECOMMENDATION: Adopt Resolution No. 2025-0017, approving and authorizing the President/CEO to negotiate and execute a concession lease with Compass Group USA, Inc. to finance, install, and operate automated snack and beverage vending machines for a term of five (5) years with one (1) five (5) year option to extend the term and authorizing the President/CEO to take all necessary actions to execute the concession lease.

**(Terminal Business Development: Deanna Zachrisson, Director)**

6. **AWARD A LEGAL SERVICES AGREEMENT TO MARK ZEBROWSKI:**

RECOMMENDATION: Adopt Resolution No. 2025-0018 awarding a legal services agreement to Mark Zebrowski, Esq. for a term of one (1) year with two (2) one-year options to renew and a not to exceed compensation amount of \$500,000.

**(General Counsel: Amy Gonzalez, General Counsel)**

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION:**

7. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A BATTERY ENERGY STORAGE SYSTEM SOFTWARE INSTALLATION AND OPERATION WITH CRITICAL LOOP, INC:**

RECOMMENDATION: Adopt Resolution No. 2025-0019, approving and authorizing the President/CEO to execute an agreement with Critical Loop, Inc. for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the discretion of the President/CEO, to provide professional services to assist in control, operation, and maintenance of a Battery Energy Storage System for a total not-to-exceed amount of \$1,700,000.00 under a "shared savings" arrangement.

**(Facilities Management: Stephen Mosca, Director)**

**8. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 13, GROUP 12, PROJECT NO. 381312 TWENTY-FOUR (24) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON SEVENTEEN (17) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2025-0020, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,530,400 for Phase 13, Group 12, Project No. 381312, of the San Diego County Regional Airport Authority's Quieter Home Program and making a finding that the project is exempt from the California Environmental Quality Act.

**(Planning, Noise, and Environment: Sjohnna Knack, Director)**

**9. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH WILLIAMS SCOTSMAN, INC. DBA WILLSCOT TO PROVIDE ONE (1) 6 PLEX MODULAR OFFICE BUILDING FACILITY FOR THE NEW AIRPORT SHUTTLE BUS PARKING LOT AND RESCIND RESOLUTION NO. 2024-0085:**

RECOMMENDATION: Adopt Resolution No. 2025-0021, (1) rescinding Resolution 2024-0085, and (2) authorizing the President/CEO to negotiate and execute an agreement with Williams Scotsman, Inc. dba Willscot for one (1) 6 Plex modular office building facility, in an amount not-to-exceed \$2,087,950 in support of Project No. 413002, Shuttle Lot Relocation at San Diego International Airport.

**(Airport Design & Construction: Bob Bolton, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

*The Board recessed at 9:17 a.m. and reconvened at 9:18 a.m.*

**CLOSED SESSION:** The Board recessed into Closed Session at 9:19 a.m. to hear item 11.

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**10. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**

Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9

Name of Case: San Diego County Regional Airport Authority v. AQ US SW Holding Co., et al., San Diego Superior Court Case No. 37-2023-00032124-CU-BC- CTL

**11. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of potential Cases: 1

**REPORT ON CLOSED SESSION:** The Board adjourned out of Closed Session at 9:59 a.m.

**GENERAL COUNSEL REPORT:**

**BOARD COMMENT:**

**ADJOURNMENT:** The meeting adjourned at 9:59 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 1<sup>ST</sup> DAY OF MAY 2025.

**ATTEST:**



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ANNETTE FAGAN ORTIZ  
AUTHORITY CLERK

**APPROVED AS TO FORM:**



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AMY GONZALEZ  
GENERAL COUNSEL