

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Members

C. April Boling
Chairman

Greg Cox
Jim Desmond
Mark Kersey
Robert T. Lloyd
Paul Robinson
Johanna S. Schiavoni
Michael Schumacher
Mark B. West

DRAFT ACTION MINUTES

BOARD **AGENDA**

Thursday, September 5, 2019
10:00 A.M.

San Diego International Airport
SDCRAA Administration Building – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Cory Binns
Col. Charles B. Dockery
Gayle Miller

President / CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

CALL TO ORDER: Vice Chair Robinson called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE: Board Member Kersey led the Pledge of Allegiance.

ROLL CALL: Board Members Binns (Ex Officio), Boling, Desmond, Lloyd, Schiavoni, and Miller (Ex Officio) were ABSENT.

PRESENTATIONS:

- A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019:**
Presented by Kathy Kiefer, Senior Director, Finance, Accounting and Airline Relations

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Hollingworth, Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Boling, Kersey (Chair), Schumacher, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boling, Cox, Desmond (Chair), Kersey
- **FINANCE COMMITTEE:**
Committee Members: Cox (Chair), Lloyd, Schiavoni, West

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Robinson (Primary), Schiavoni
- **ART ADVISORY COMMITTEE:**
Committee Member: Robert H. Gleason

LIAISONS

- **CALTRANS:**
Liaison: Binns
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaison: Dockery
- **PORT:**
Liaisons: Boling (Primary), Cox, Robinson
- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Boling
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Primary), Schumacher
- **SCAG AVIATION TASK FORCE:**
Representative: Boling

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

CONSENT AGENDA (Items 1- 18):

[ACTION: 5-0-4 to approve the Consent Agenda, noting Board Members Boling, Desmond, Lloyd, and Schiavoni as ABSENT.]

- 1. APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the July 1, 2019 and July 11, 2019 special meetings.
- 2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
- 3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JUNE 17, 2019 THROUGH AUGUST 11, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 17, 2019 THROUGH AUGUST 11, 2019:**
RECOMMENDATION: Receive the report.
- 4. SEPTEMBER 2019 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2019-0072, approving the September 2019 Legislative Report.
- 5. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**
RECOMMENDATION: Adopt Resolution No. 2019-0073, appointing Board Member Paul Robinson as the alternate advisory member to the SANDAG Board of Directors.
- 6. RESCIND RESOLUTION NO. 2009-0149R AND ADOPT A NEW RESOLUTION FOR THE PRE-APPROVAL OF BOARD MEMBER PARTICIPATION AND REPRESENTATION OF THE AUTHORITY AT MEETINGS, TRAININGS AND EVENTS:**
RECOMMENDATION: Rescind Resolution No. 2009-0149R and adopt Resolution No. 2019-0074, pre-approving Board Member participation and representation of the Authority at meetings, trainings and events.

CLAIMS

COMMITTEE RECOMMENDATIONS

- 7. UPDATE TO THE COMPENSATION PHILOSOPHY AND STRUCTURE:**
RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board adopt Resolution No. 2019-0075, approving the updated Compensation Philosophy and Structure.
- 8. RENEWAL OF THE HEALTH AND WELFARE BENEFITS PROGRAM FOR 2020:**
RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board adopt Resolution No. 2019-0076, approving the renewal of the Health and Welfare Benefits Program for 2020.
- 9. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 10. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF JULY 31, 2019:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE CONTRACT TERM FOR QUIETER HOME PROGRAM, PROJECT 9 GROUP 12 (380912) WITH G&G SPECIALTY CONTRACTORS, INC. FROM 252 DAYS TO 384 DAYS:**
RECOMMENDATION: Adopt Resolution No. 2019-0077, approving and authorizing the President/CEO to extend the contract term with G&G Specialty Contractors, Inc. from 252 days to 384 days for Quieter Home Program, Project 9 Group 12, at San Diego International Airport.

- 12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ASSIGNMENT AND CONSENT AGREEMENT FROM ENGIE STORAGE SERVICES NA LLC TO GCN STORAGE SOLUTIONS LLC:**
RECOMMENDATION: Adopt Resolution No. 2019-0078, approving and authorizing the President/CEO to execute an assignment and consent agreement from ENGIE Storage Services NA LLC to GCN Storage Solutions LLC at San Diego International Airport.
- 13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FOURTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY MUNICIPAL STORMWATER COPERMITTEES:**
RECOMMENDATION: Adopt Resolution No. 2019-0079, approving and authorizing the President/CEO to execute a Fourth Amendment to the Memorandum of Understanding with the San Diego County Municipal Stormwater Copermittees to establish not-to-exceed spending limits and to extend the termination date of the Memorandum of Understanding to at least August 31, 2024.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

- 14. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 10, GROUP 3, PROJECT NO. 381003 TEN (10) HISTORIC SINGLE-FAMILY UNITS ON TEN (10) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2019-0080, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,121,687 for Phase 10, Group 3, Project No. 381003, for the San Diego County Regional Airport Authority's Quieter Home Program.
- 15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH CIVILIAN, INC. FOR MARKETING, ADVERTISING AND CREATIVE SERVICES:**
RECOMMENDATION: Adopt Resolution No. 2019-0081, approving and authorizing the President/CEO to execute an agreement with Civilian, Inc. for strategic marketing, advertising and creative services for a three-year term with two one-year options exercisable at the sole discretion of the President/CEO for a total amount not to exceed \$1,500,000 should all option years be exercised.

16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN EXECUTIVE PROGRAM MANAGER SERVICES AGREEMENT WITH DAVID BRUSH CONSULTING FOR THE AIRPORT DEVELOPMENT PROGRAM AND RELATED PROJECTS AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2019-0082, approving and authorizing the President/CEO to negotiate and execute an Executive Program Manager Services Agreement with David Brush Consulting for a term of three (3) years, with the option for four (4), one-year extensions, to be exercised at the sole discretion of the President/CEO, in an amount not-to-exceed \$1,890,000, in support of the Airport Development Program and related projects at San Diego International Airport.

17. AWARD A CONTRACT TO SIEMENS LOGISTICS, LLC FOR REPLACE BAGGAGE SCREENING EQUIPMENT – TERMINAL 2 EAST AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2019-0083, awarding a contract to Siemens Logistics, LLC in the amount of \$7,360,860 for Project No. 104235, Replace Baggage Screening Equipment – Terminal 2 East at San Diego International Airport.

18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH VELOCITY TECHNOLOGY SOLUTIONS, INC. FOR ORACLE JD EDWARDS ENTERPRISEONE (JDE-E1) HOSTING AND MANAGEMENT SERVICES:

RECOMMENDATION: Adopt Resolution No. 2019-0084, approving and authorizing the President/CEO to execute an agreement with Velocity Technology Solutions, Inc., for a three-year term with an option for 2 one-year extensions in an amount not-to-exceed \$2,450,000, to host, manage and provide functional support services for Oracle JD Edwards EnterpriseOne software.

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

- 19. ACCEPT THE CARBON NEUTRALITY PLAN AND CLEAN TRANSPORTATION PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2019-0085, accepting the Carbon Neutrality Plan and Clean Transportation Plan prepared for San Diego International Airport.

[ACTION: 5-0-4 to accept staff's recommendation, noting Board Members Boling, Desmond, Lloyd and Schiavoni as ABSENT.]

CLOSED SESSION: The Board did not recess into Closed Session.

- 20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
- 21. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.
United States District Court Case No. 18 CV2068 LAB MDD
- 23. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)
Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)
Number of cases: 2

25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.

Number of potential cases: 1

26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Navvy Boat Channel Environmental Remediation

Number of potential cases: 1

27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Number of potential cases: 1

28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS

Number of potential cases: 1

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT: The meeting adjourned at 9:40 a.m.