# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE MEETING MINUTES THURSDAY, OCTOBER 14, 2021 BOARD ROOM

**CALL TO ORDER:** Chair McNamara called the Capital Improvement Program Oversight Committee and Special Board meeting to order at 10:00 a.m., on Thursday, October 14, 2021, electronically and via teleconference pursuant to Assembly Bill 361, at the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

# **ROLL CALL:**

#### Committee

Present:

Committee Members:

Blakespear, Cabrera, McNamara

(Chair), Schiavoni, von Wilpert

Board Member:

Robinson

Absent:

Committee Members:

None

Also Present:

Kimberly J. Becker, President/CEO; Amy Gonzalez, General

Counsel; Tony R. Russell, Director, Board Services/ Authority

Clerk; Dustin Heick, Assistant Authority Clerk I

# **NON-AGENDA PUBLIC COMMENT:** None.

#### **NEW BUSINESS:**

#### 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the July 15, 2021 regular meeting.

ACTION: Moved by Board Member Cabrera and seconded by Board Member von Wilpert to approve staff's recommendation. Motion carried unanimously.

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# 2. QUIETER HOME PROGRAM UPDATE:

Sjohnna Knack, Program Manager QHP, Planning & Environmental Affairs provided an update on SAN's Community Sound Insulation Programs that included the Residential and Non-Residential Sound Insulation Programs; Acoustical Testing; Costs Per Home; Current and Proposed Contours and Program Boundaries; and Increased Funding/Items Monitoring.

### 3. 2020-2021 SUSTAINABILITY REPORT:

Michelle Brega, Senior Director, External Relations provided a presentation on the 2020-2021 Sustainability Report that included How We Measure Our Sustainable Progress; and the Impact Areas (Social, Economic, and Environmental).

In response to Board Member von Wilpert regarding why the employee turnover rate is higher for women than for men, Kimberly Becker, President/CEO stated that staff would forward the information to the Board.

## 4. NEW T1 COMMUNICATIONS OUTREACH PLAN:

Michelle Brega, Senior Director, External Relations provided a presentation on the New T1 Communications & Outreach Strategy that include the New T1 Public Outreach Goal; Audiences & Stakeholders; Messaging Arc; How to Stay Connected; and Ongoing Outreach.

Board Member Cabrera suggested that the Authority highlight the improvements the public will experience in marketing materials and to look for ways to highlight the improvements that won't be experienced and visible to the public.

## **COMMITTEE MEMBER COMMENTS:**

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**ADJOURNMENT:** The meeting was adjourned at 10:45 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE THIS 20<sup>th</sup> DAY OF JANUARY, 2022.

DENNIS PROBST

VICE PRESIDENT, DEVELOPMENT

ATTEST:

TONY R. RUSSELL

DIRECTOR, BOARD SERVICES/

**AUTHORITY CLERK**