

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Members

C. April Boling  
Chairman

Greg Cox  
Jim Desmond  
Mark Kersey  
Robert T. Lloyd  
Paul Robinson  
Johanna S. Schiavoni  
Michael Schumacher  
Mark B. West

## Ex-Officio Board Members

Cory Binns  
Col. Charles B. Dockery  
Gayle Miller

## President / CEO

Kimberly J. Becker

## **DRAFT ACTION MINUTES**

### **BOARD AGENDA**

Thursday, September 5, 2019  
10:00 A.M.

San Diego International Airport  
SDCRAA Administration Building – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at  
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

**CALL TO ORDER:** Vice Chair Robinson called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:** Board Member Kersey led the Pledge of Allegiance.

**ROLL CALL:** Board Members Binns (Ex Officio), Boling, Desmond, Lloyd, Schiavoni, and Miller (Ex Officio) were ABSENT.

### **PRESENTATIONS:**

**A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019:**

Presented by Kathy Kiefer, Senior Director, Finance, Accounting and Airline Relations

### **REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

- **AUDIT COMMITTEE:**  
Committee Members: Hollingworth, Lloyd, Robinson (Chair), Schiavoni, Tartre, Van Sambeek, West
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Boling, Kersey (Chair), Schumacher, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Boling, Cox, Desmond (Chair), Kersey
- **FINANCE COMMITTEE:**  
Committee Members: Cox (Chair), Lloyd, Schiavoni, West

## **ADVISORY COMMITTEES**

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson (Primary), Schiavoni
- **ART ADVISORY COMMITTEE:**  
Committee Member: Robert H. Gleason

## **LIAISONS**

- **CALTRANS:**  
Liaison: Binns
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison: Dockery
- **PORT:**  
Liaisons: Boling (Primary), Cox, Robinson
- **WORLD TRADE CENTER:**  
Representatives: Robert H. Gleason

## **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG BOARD OF DIRECTORS:**  
Representative: Boling
- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Schiavoni (Primary), Schumacher
- **SCAG AVIATION TASK FORCE:**  
Representative: Boling

## **CHAIR'S REPORT:**

## **PRESIDENT/CEO'S REPORT:**

## **NON-AGENDA PUBLIC COMMENT:**

**CONSENT AGENDA (Items 1- 18):**

**[ACTION: 5-0-4 to approve the Consent Agenda, noting Board Members Boling, Desmond, Lloyd, and Schiavoni as ABSENT.]**

- 1. APPROVAL OF MINUTES:**  
RECOMMENDATION: Approve the minutes of the July 1, 2019 and July 11, 2019 special meetings.
- 2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**  
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
- 3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM JUNE 17, 2019 THROUGH AUGUST 11, 2019 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM JUNE 17, 2019 THROUGH AUGUST 11, 2019:**  
RECOMMENDATION: Receive the report.
- 4. SEPTEMBER 2019 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2019-0072, approving the September 2019 Legislative Report.
- 5. APPOINTMENTS TO BOARD COMMITTEES, LIAISON POSITIONS, OTHER REPRESENTATIVE AND ALTERNATE POSITIONS:**  
RECOMMENDATION: Adopt Resolution No. 2019-0073, appointing Board Member Paul Robinson as the alternate advisory member to the SANDAG Board of Directors.
- 6. RESCIND RESOLUTION NO. 2009-0149R AND ADOPT A NEW RESOLUTION FOR THE PRE-APPROVAL OF BOARD MEMBER PARTICIPATION AND REPRESENTATION OF THE AUTHORITY AT MEETINGS, TRAININGS AND EVENTS:**  
RECOMMENDATION: Rescind Resolution No. 2009-0149R and adopt Resolution No. 2019-0074, pre-approving Board Member participation and representation of the Authority at meetings, trainings and events.

**CLAIMS**

## **COMMITTEE RECOMMENDATIONS**

- 7. UPDATE TO THE COMPENSATION PHILOSOPHY AND STRUCTURE:**  
RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board adopt Resolution No. 2019-0075, approving the updated Compensation Philosophy and Structure.
- 8. RENEWAL OF THE HEALTH AND WELFARE BENEFITS PROGRAM FOR 2020:**  
RECOMMENDATION: The Executive Personnel and Compensation Committee recommends that the Board adopt Resolution No. 2019-0076, approving the renewal of the Health and Welfare Benefits Program for 2020.
- 9. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019:**  
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.
- 10. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF JULY 31, 2019:**  
RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

## **CONTRACTS AND AGREEMENTS**

- 11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXTEND THE CONTRACT TERM FOR QUIETER HOME PROGRAM, PROJECT 9 GROUP 12 (380912) WITH G&G SPECIALTY CONTRACTORS, INC. FROM 252 DAYS TO 384 DAYS:**  
RECOMMENDATION: Adopt Resolution No. 2019-0077, approving and authorizing the President/CEO to extend the contract term with G&G Specialty Contractors, Inc. from 252 days to 384 days for Quieter Home Program, Project 9 Group 12, at San Diego International Airport.

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ASSIGNMENT AND CONSENT AGREEMENT FROM ENGIE STORAGE SERVICES NA LLC TO GCN STORAGE SOLUTIONS LLC:**

RECOMMENDATION: Adopt Resolution No. 2019-0078, approving and authorizing the President/CEO to execute an assignment and consent agreement from ENGIE Storage Services NA LLC to GCN Storage Solutions LLC at San Diego International Airport.

**13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FOURTH AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY MUNICIPAL STORMWATER COPERMITTEES:**

RECOMMENDATION: Adopt Resolution No. 2019-0079, approving and authorizing the President/CEO to execute a Fourth Amendment to the Memorandum of Understanding with the San Diego County Municipal Stormwater Copermittees to establish not-to-exceed spending limits and to extend the termination date of the Memorandum of Understanding to at least August 31, 2024.

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

**14. AWARD A CONTRACT TO S&L SPECIALTY CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 10, GROUP 3, PROJECT NO. 381003 TEN (10) HISTORIC SINGLE-FAMILY UNITS ON TEN (10) RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0080, awarding a contract to S&L Specialty Construction, Inc. in the amount of \$1,121,687 for Phase 10, Group 3, Project No. 381003, for the San Diego County Regional Airport Authority's Quieter Home Program.

**15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH CIVILIAN, INC. FOR MARKETING, ADVERTISING AND CREATIVE SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2019-0081, approving and authorizing the President/CEO to execute an agreement with Civilian, Inc. for strategic marketing, advertising and creative services for a three-year term with two one-year options exercisable at the sole discretion of the President/CEO for a total amount not to exceed \$1,500,000 should all option years be exercised.

**16. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN EXECUTIVE PROGRAM MANAGER SERVICES AGREEMENT WITH DAVID BRUSH CONSULTING FOR THE AIRPORT DEVELOPMENT PROGRAM AND RELATED PROJECTS AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0082, approving and authorizing the President/CEO to negotiate and execute an Executive Program Manager Services Agreement with David Brush Consulting for a term of three (3) years, with the option for four (4), one-year extensions, to be exercised at the sole discretion of the President/CEO, in an amount not-to-exceed \$1,890,000, in support of the Airport Development Program and related projects at San Diego International Airport.

**17. AWARD A CONTRACT TO SIEMENS LOGISTICS, LLC FOR REPLACE BAGGAGE SCREENING EQUIPMENT – TERMINAL 2 EAST AT SAN DIEGO INTERNATIONAL AIRPORT:**

RECOMMENDATION: Adopt Resolution No. 2019-0083, awarding a contract to Siemens Logistics, LLC in the amount of \$7,360,860 for Project No. 104235, Replace Baggage Screening Equipment – Terminal 2 East at San Diego International Airport.

**18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH VELOCITY TECHNOLOGY SOLUTIONS, INC. FOR ORACLE JD EDWARDS ENTERPRISEONE (JDE-E1) HOSTING AND MANAGEMENT SERVICES:**

RECOMMENDATION: Adopt Resolution No. 2019-0084, approving and authorizing the President/CEO to execute an agreement with Velocity Technology Solutions, Inc., for a three-year term with an option for 2 one-year extensions in an amount not-to-exceed \$2,450,000, to host, manage and provide functional support services for Oracle JD Edwards EnterpriseOne software.

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 19. ACCEPT THE CARBON NEUTRALITY PLAN AND CLEAN TRANSPORTATION PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2019-0085, accepting the Carbon Neutrality Plan and Clean Transportation Plan prepared for San Diego International Airport.

**[ACTION: 5-0-4 to accept staff's recommendation, noting Board Members Boling, Desmond, Lloyd and Schiavoni as ABSENT.]**

**CLOSED SESSION:** The Board did not recess into Closed Session.

- 20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: San Diego County Regional Airport Authority v. American Car Rental, Inc., San Diego Superior Court Case No. 37-2016-00024056-CL-BC-CTL
- 21. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Future DB International, Inc. v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Park Assist LLC v. San Diego County Regional Airport Authority, et al.  
United States District Court Case No. 18 CV2068 LAB MDD
- 23. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)  
Name of Case: Sheila Culbreath v. San Diego County Regional Airport Authority, et al.  
San Diego Superior Court Case No. 37-2018-00036327-CU-PA-CTL
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Cal. Gov. Code §54956.9)  
Number of cases: 2

**25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.

Number of potential cases: 1

**26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Naval Boat Channel Environmental Remediation

Number of potential cases: 1

**27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Number of potential cases: 1

**28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Cal. Gov. Code §54956.9)

Order No. WQ 2019-0005-DWQ by the State Water Resources Control Board pertaining to PFAS

Number of potential cases: 1

**REPORT ON CLOSED SESSION:**

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:** The meeting adjourned at 9:40 a.m.