

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Members

C. April Boling
Board Chair

Greg Cox
Jim Desmond
Robert H. Gleason
Lloyd B. Hubbs
Jim Janney
Mark Kersey
Paul Robinson
Mary Sessom

BOARD **AGENDA**

Thursday, July 21, 2016
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Laurie Berman
Eraina Ortega
Col. Jason Woodworth

President / CEO

Thella F. Bowens

***Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate & Information Governance and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Committee Members: Gleason, Hollingworth, Hubbs, Robinson (Chair), Sessom, Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Gleason, Hubbs (Chair), Janney, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boling, Cox, Desmond (Chair), Hubbs, Sessom
- **FINANCE COMMITTEE:**
Committee Members: Boling (Chair), Cox, Janney, Sessom

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Robinson (Primary), Boling
- **ART ADVISORY COMMITTEE:**
Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:**
Liaison: Janney
- **CALTRANS:**
Liaison: Berman

- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaison: Woodworth
- **PORT:**
Liaisons: Boling, Cox, Gleason (Primary), Robinson
- **WORLD TRADE CENTER:**
Representatives: Gleason (Primary)

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Boling (Alternate), Janney (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-10):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior Board meetings.

RECOMMENDATION: Approve the minutes of the April 21, 2016, April 28, 2016, and June 13, 2016 special meetings; and June 23, 2016 regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM MAY 27, 2016 THROUGH JUNE 26, 2016 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM MAY 27, 2016 THROUGH JUNE 26, 2016:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. JULY 2016 LEGISLATIVE REPORT:

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2016-0060, approving the July 2016 Legislative Report.

(Inter-Governmental Relations: Michael Kulis, Director)

CLAIMS

5. REJECT THE CLAIM OF JANNA HEAD:

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2016-0062, rejecting the claim of Janna Head.

(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

6. AWARD AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A CONTRACT WITH REIGELMAN, LLC TO DESIGN, PRODUCE AND INSTALL INTEGRATED PUBLIC ARTWORK FOR THE PARKING PLAZA LOBBY STAIR:

The Board is requested to approve the contract.

RECOMMENDATION: Adopt Resolution No. 2016-0063, awarding and authorizing the President/CEO to execute a contract with Mark Reigelman, LLC to design, produce and install integrated public artwork for the Parking Plaza Lobby Stair in an amount not-to-exceed \$550,000.

(Vision, Voice & Engagement: Diana Lucero, Director)

CONTRACTS AND AGREEMENTS

7. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH KUTAK ROCK LLP FOR BOND COUNSEL LEGAL SERVICES:

The Board is requested to authorize the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-0064, authorizing the President/CEO to negotiate and execute an agreement with Kutak Rock LLP for bond disclosure legal services for a term of three (3) years with two additional one-year options to renew, for a maximum amount not-to-exceed \$400,000.

(Legal: Amy Gonzalez, General Counsel)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

8. AWARD OF CONTRACT TO JXR CONTRACTORS, INC. FOR T2W FIRST FLOOR RESTROOM REMODEL AT SAN DIEGO INTERNATIONAL AIRPORT:

The Board is requested to award the contract.

RECOMMENDATION: Adopt Resolution No. 2016-0065, awarding a contract to JXR Constructors, Inc. in the amount of \$1,295,916.20 for Project No. 104208, T2W First Floor Restroom Remodel at San Diego International Airport

(Facilities Development: Iraj Ghaemi, Director)

9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRSIDE/LANDSIDE ENGINEERING CONSULTANT SERVICES AGREEMENT:

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-0066, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Engineering Consultant Services Agreement with C&S Engineers, Inc., for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement Program at San Diego International Airport.

(Facilities Development: Iraj Ghaemi, Director)

10. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE FIRE ALARM AND RELATED SYSTEMS MAINTENANCE SERVICE AGREEMENT WITH SIEMENS INDUSTRY, INC.:

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-0067, approving and authorizing the President/CEO to execute fire alarm and related systems maintenance service agreement with Siemens Industry, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,725,000, for 5 years, to provide fire alarm and related systems maintenance services, at San Diego International Airport ("SDIA").

(Facilities Management: David LaGuardia, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

11. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH NETWORK SECURITY ELECTRONICS, INC. (NSEI), FOR AIRPORT SECURITY SYSTEM MAINTENANCE AND REPAIR SERVICES:

The Board is requested to approve the agreement.

RECOMMENDATION: Adopt Resolution No. 2016-0068, approving and authorizing the President/CEO to execute an agreement with Network Security Electronics, Inc. (NSEI) for airport security system maintenance and repair services for five (5) years, which includes two (2) one-year options exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$10,000,000.
(Airside Operations/Public Safety and Security: George Condon, Director)

12. DISCUSSION AND ACTION TO PRIORITIZE POTENTIAL RESTORATION OF SCOPE THAT WAS REMOVED FROM THE TERMINAL 2 PARKING PLAZA:

The Board is requested to provide direction to staff.

RECOMMENDATION: Adopt Resolution No. 2016-0069, approving the restoration of the deleted scope items set forth in Exhibit A to this Resolution based on priorities identified and dependent upon funding availability, to the Terminal 2 Parking Plaza Agreement with Swinerton Builders Inc. and authorizing the President/CEO to restore deleted scope items, consistent with the priorities identified, into the Terminal 2 Parking Plaza Agreement dependent upon funding availability using uncommitted funds within the Terminal 2 Parking Plaza Validated Program Budget.

(Airport Design and Construction: Bob Bolton, Director)

CLOSED SESSION:

13. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL

14. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a) and (d)(1).)

Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EINC

15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Cal. Gov. Code § 54956.9(a)):

Maria Paula Bermudez v. San Diego County Regional Airport Authority,
American Airlines, Inc., et al.
San Diego Superior Court Case No. 37-2015-00022911-CU-PO-CTL

16. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a) and (d)(1))
Stanley Moore v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2015-00030676-CU-OE-CTL

17. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
Cal. Gov. Code § 54956.9(a) and (d).
In the matter of the Petition of San Diego County Regional Airport Authority for
Review of Action by the California Regional Water Quality Control Board in
Issuing Order No. R9-2013-0001, as amended by Orders Nos. R9-2015-0001
and R9-2015-0100 (NPDES NO. CAS0109266) [Water Code §§ 13320(a) and
13321(a)]

18. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and
54954.5.)
Re: Investigative Order No. R9-2012-0009 by the California Regional Water
Quality Control Board regarding submission of technical reports pertaining to an
investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1

19. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)
Number of cases: 2

20. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Cal. Gov. Code §54957
Title: General Counsel

21. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
Cal. Gov. Code §54957
Title: Chief Auditor

REPORT ON CLOSED SESSION:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Administration Building. Bring your ticket to the third floor receptionist for validation.

You may also reach the Administration Building by using public transit via the San Diego Metropolitan Transit System, Route 992. The MTS bus stop at Terminal 1 is a very short walking distance from the Administration Building. ADA paratransit operations will continue to serve the Administration Building as required by Federal regulation. For MTS route, fare and paratransit information, please call the San Diego MTS at (619) 233-3004 or 511. For other Airport related ground transportation questions, please call (619) 400- 2685.

UPCOMING MEETING SCHEDULE

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
September 15	Thursday	9:00 a.m.	Regular	Board Room

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Approval of Minutes

Recommendation:

Approve the minutes of the April 21, 2016, April 28, 2016 and June 13, 2016 special meetings; and June 23, 2016 regular meeting.

Background/Justification:

Several Items for adoption on the June 23, 2016 Board agenda had resolution numbers previously used for items on the May 19, 2016 Board agenda that were continued to the June 13, 2016 Special Board and the June 23, 2016 regular Board meetings.

To ensure that the record is accurate and the resolution numbers for specific Board items are consistent across the May 19th, June 13th and June 23rd meetings, the resolution numbers for the June 23, 2016 Board meeting were revised as follows:

Resolution Title	Changes to the June 23, 2016 Resolution No.'s
Update on Noise Issues and Amendment of Authority Policy 9.20 – San Diego International Airport Noise Advisory Committee	Resolution No. 2016-0045
Discussion and Possible Action Regarding the Airport Parking Management and Parking Shuttle Agreements to Include Issuance of a Request for Proposal or Amendments to Existing Agreements	Resolution No. 2016-0048
Approving the June 2016 Legislative Report	Resolution No. 2016-0051
Awarding a Contract to the Universal Coatings, Inc., in the amount of \$312,700 for Project No. 104191, Air Freight Building Roof Replacement at San Diego International Airport	Resolution No. 2016-0055
Appointing Andrew Hollingworth to a New Term as a Public Member to the Audit Committee	Resolution No. 2016-0056
Approving the Appointment of Indra Gardiner and Michael Soriano to a New Term on the Art Advisory Committee.	Resolution No. 2016-0057

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, APRIL 21, 2016
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chair Gleason called the special meeting of the San Diego County Regional Airport Authority Board to order at 12:28 p.m. on Thursday, April 21, 2016, in the Board Room at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENT: Board Members: Alvarez, Boling, Cox, Desmond, Gleason, Hubbs, Janney, Robinson, Sessom

ABSENT: Board Members: Berman (Ex Officio), Ortega (Ex Officio), Woodworth (Ex Officio)

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk; Linda Gehlken, Assistant Authority Clerk I

CLOSED SESSION: The Board recessed into Closed Session at 12:29 p.m. to discuss Item 1.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS AND WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Gov. Code §54956.9(a) and (d)(e)(1) and 54954.5(b))

Property: Concession leases (food & beverage) with Host, High Flying Foods and SSP

Agency negotiator: Scott Brickner, Kathy Kiefer, and Eric Podnieks

Negotiating parties: Host, High Flying Foods and SSP

Under negotiation: Rent, street pricing policy, closure/conversions of locations, DBE, claim by Host, and close outs/permits.

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 1:52 p.m.
There was no reportable action.

ADJOURNMENT: The meeting was adjourned at 1:53 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 21th DAY OF JULY, 2016.

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

2. TERMINAL 2 PARKING PLAZA UPDATE:

Bob Bolton, Director, Airport Design & Construction; Regina Brown, Manager, Small Business Development; and Scott Brickner, Vice President, Finance and Asset Management/Treasurer, provided a presentation on the Terminal 2 Parking Plaza, which included Parking Plaza Site, T2 Close-in Parking, Parking Plaza Existing Utilities, Unique Features, Parking Plaza North Elevation, 2 Public Art Opportunities, Program Evolution, Validated Program Budget, Parking Structure Construction Cost Comparison (Benchmark), Parking Structure Comparative Metrics, Local & Small Business Participation, Financial Analysis, Parking Plaza Cost Trend, Recommendations, and Next Steps.

Board Member Gleason arrived at 9:15 a.m.

Board Member Gleason expressed concern regarding the increase in budget from the approved amount in 2014.

Moved by Board Member Robinson and seconded by Board Member Hubbs to approve staff's recommendation.

Board Member Janney stated he did not support the motion at this time expressing concern regarding the escalation of cost.

In response to Board Member Alvarez regarding whether adding another story or other alternatives were considered for the Parking Plaza, Mr. Bolton stated that adding an additional story to the building would change the project entirely.

Ms. Bowens stated that a fourth story had been considered; however, raising the height of the Parking Plaza would require going back to the Coastal Commission for approval. She concurred with the Board's concerns regarding the increase in cost and stated that moving forward she has asked staff to tighten up the review process of any future capital projects.

Board Member Alvarez made a substitute motion to forward the Terminal 2 Parking Plaza Update to the Board without a recommendation, and requested that when the item is presented at the May meeting, the Board be provided information on the changes in the assumed costs from the 2014 approval date to now; and to include the cost increases due to: 1) Customer service technology has advanced, 2) Site impacts were not fully evaluated, 3) Enabling works were not included, 4) Any other items listed, or not, [in slide 14 "Program Evolution" - Basic Parking Structure section) and to what extent they contributed to the cost increase.

Board Member Gleason stated that it would be helpful for the Board to understand what was already considered in terms of getting to this point and what was done to reach the current cost of the project.

Board Member Boling requested that staff also include information that places this project in context with all of the capital improvement needs for the airport; and assess if the parking garage, with the incremental increase in dollars, still make sense to build, or, are there other parts of the Airport Development Plan that should be considered.

Board Member Robinson stated that he has been a proponent of the Parking Plaza for a long time because San Diego International Airport (SAN) is the only major airport in the country that he is familiar with that doesn't have a parking structure and this may be the only one that SAN builds. He stated that the Authority has done so well with Terminal 2 West and the Rental Car Center, and shouldn't cut corners or eliminate customer service items from the Parking Plaza.

Board Member Hubbs stated that this is a valuable project and that within time, it will pay for itself and generate revenue. He also stated that he doesn't see that there are any significant changes that can be made to it that would be meaningful.

ACTION: Moved by Board Member Alvarez and seconded by Board Member Gleason to forward the item to the Board without a recommendation and suggested that when the item is presented at the May Board meeting that the Board receive information on the changes in the assumed costs from the 2014 approval date to current and to what extent is the cost increase due to 1) customer service technology advance, 2) site impacts were not fully evaluated, 3) enabling works were not included, and any other items listed, or not, and to what extent they contributed to the cost increase. Motion carried with Board Members Hubbs and Robinson voting NO.

Board Member Gleason requested that the Staff Report for the recommendations being forwarded to the Board in May include the committee member's view points as to explain the no votes in the motion.

- 3. TERMINAL 2 PARKING PLAZA PUBLIC OUTREACH UPDATE:**
Jon Graves, Senior Manager, Vision, Voice & Engagement, provided a presentation on the Terminal 2 Parking Plaza Public Outreach which included the Parking Plaza Marketing & Public Outreach Plan, Marketing Plan Elements, Campaign Timeline, Public Outreach Elements, and Public Outreach Sustained Program.

4. RENTAL CAR CENTER FINANCE UPDATE:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Rental Car Center Finance which included, RCC Program Enabling Projects Summary, RCC Program and Customer Facility Charge (CFC) Balances.

BOARD BUSINESS:

5. BUDGET WORKSHOP – FISCAL YEAR 2017-2021 CAPITAL PROGRAM:

Jeffrey Woodson, Vice President, Development, provided a presentation on the Fiscal Year 2017-2021 Capital Program which included Capital Improvement Program Overview, CIP Project Development Process, Current CIP Projects – Project Status, Current/Proposed CIP Program – Project Location, Capital Program Budget Summary, Proposed New FY2017-2021 CIP Projects, Proposed FY2017-2021 Capital Project Adjustments, Proposed New FY2017-2021 ADP Projects, Prioritization Criteria, and Proposed FY2017-2021 CIP Projects Estimated Cost and Duration.

Chair Gleason expressed concerns regarding the proposed new FY2017-2021 CIP projects overlapping with ADP projects and requested that information regarding the overlap be presented to the Board when an update of ADP projects is provided.

NON-AGENDA PUBLIC COMMENT: None.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 11:31 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM
OVERSIGHT COMMITTEE THIS 14th DAY OF JULY, 2016.

LINDA GEHLKEN
ASSISTANT AUTHORITY CLERK I,
CORPORATE & INFORMATION
GOVERNANCE

ATTEST:

BRETON K. LOBNER
GENERAL COUNSEL

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL BOARD AND
EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES
MONDAY, JUNE 13, 2016
BOARD ROOM

CALL TO ORDER: Chair Gleason called the Special Board and Executive and Finance Committee Meeting to order at 9:01 a.m., on Monday, June 13, 2016, in the Board Room of the San Diego International Airport, Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Amy Gonzalez, General Counsel, led the Pledge of Allegiance.

ROLL CALL:

Board

Present: Board Members: Boling, Desmond, Gleason, Janney, Kersey
Robinson, Sessom

Absent: Board Members: Berman (Ex-Officio), Cox, Hubbs,
Ortega (Ex-Officio), Woodworth (Ex-Officio)

Executive Committee

Present: Committee Members: Gleason, Janney, Robinson

Absent: Committee Members: None

Finance Committee

Present: Committee Members: Boling, Janney, Sessom

Absent: Committee Members: Cox

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel;
Linda Gehlken, Assistant Authority Clerk I; Ariel Levy-Mayer, Assistant
Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS:

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the May 9, 2016 regular meeting.

ACTON: Moved by Board Member Robinson and seconded by Board Member Janney to approve staff's recommendation. Motion carried unanimously.

FINANCE COMMITTEE NEW BUSINESS:

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE TEN MONTHS ENDED APRIL 30, 2016:

Scott Brickner, Vice President, Finance and Asset Management/Treasurer, and Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Unaudited Financial Statements for the Ten Months Ended April 30, 2016 which included, Enplanements, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions, Parking Revenue, Operating Revenues, Operating Expenses, Financial Summary, Non-operating Revenues & Expenses, and Statements of Net Position (Unaudited).

RECOMMENDATION: Accept the report.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF APRIL 30, 2016:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of April 30, 2016 which included, Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings, Portfolio Investment Transactions, Bond Proceeds Summary, and Bond Proceeds Investment Transactions.

RECOMMENDATION: Accept the report.

EXECUTIVE COMMITTEE NEW BUSINESS

4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

Chair Gleason requested an amendment to the Travel Expense Report for Breton Lobner, noting the expenses in the Hotel category were not placed under the correct date.

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve as amended. Motion carried unanimously.

REVIEW OF FUTURE AGENDAS:

5. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 23, 2016 BOARD MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the June 23, 2016 Board Meeting.

Board Member Desmond requested that staff revise the table in the Staff Report for Item 13, "Airport Parking Management and Parking Shuttle Agreements", to reflect two separate tables, one with the proposals where there is agreement with the current operator, and one with the proposals that staff disagreed with. He also suggested that staff look at any further opportunities for agreement with Ace Parking Proposals.

Chair Gleason requested from General Counsel that Item 13, "Airport Parking Management and Parking Shuttle Agreements" and Item 14, "Transportation Network Company (TNC) Pilot Program Update" on the Draft Board agenda, be written to allow the Board to take action on these Items. He also requested that Old Business be moved to follow New Business.

6. REVIEW OF THE DRAFT AGENDA FOR THE JUNE 23, 2016 AIRPORT LAND USE COMMISSION MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the June 23, 2016 Airport Land Use Commission Meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve Items 5 and 6 as amended. Motion carried unanimously.

BOARD BUSINESS:

7. APPROVE AND ADOPT A MID-YEAR ADJUSTMENT OF THE CAPITAL PROGRAM BUDGET FOR FISCAL YEARS 2016-2020 TO FUND AN INCREASE IN THE TERMINAL 2 PARKING PLAZA PROGRAM BUDGET; AND APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A FIRST AMENDMENT TO THE SWINERTON BUILDERS, INC., AGREEMENT TO ESTABLISH A MAXIMUM CONTRACT VALUE AND TO NEGOTIATE AND EXECUTE FUTURE WORK AUTHORIZATIONS AND A FUTURE GUARANTEED MAXIMUM PRICE AMENDMENT:

Bob Bolton, Director, Airport Design and Construction, Regina Brown, Manager, Small Business Development, and Geoff Bryant, Manager, Airport Finance provided a presentation on the Terminal 2 Parking Plaza Budget increase which included, Parking Plaza Justification, Previous Board Approvals, Coastal

Commission Approval, Key Project Milestones, Public Outreach, Existing Utilities, Unique Features, 2 Public Art Opportunities, Program Evolution, Scope/Cost Increases to Preliminary Budget, Scope/Cost Reductions, Validated Program Budget, Construction Cost Comparison (Benchmark), Design & Pre-Construction Local & Small Business Participation, Financial Analysis, and Parking Plaza Cost Trend.

Board Member Sessom expressed concern and questioned the safety in using the license plate identifier application. She also requested that General Counsel review the application for compliance with the Authority's Privacy Policy.

Thella F. Bowens, President/CEO, stated that safety conditions are a top priority and that safety features, such as a passcode for the application, would be implemented.

David Boenitz, Director, Ground Transportation, stated that current license plate data is collected in order to make overnight parking comparisons and that the data is not shared.

Board Member Kersey stated that there is an expectation of decreased cost for uncovered parking, such as the Laurel St. and Kettner Blvd. parking structure, and in terms of customer service, cars usually become filthy in uncovered spaces.

Chair Gleason requested a memo from staff on the groups contacted in the local and small business community, what was done, when, and the attendees of public outreach events.

Board Member Janney expressed concern regarding the technological amenities driving the \$45,000,000 increase. He questioned if the technological amenities were required to provide customer satisfaction and how the parking structure would operate without them. He also stated that the enhancements to the Naval Training Center (NTC) Lot may not be necessary with future technology, and stated his lack of support in approving the Resolution No. 2016-0046.

Board Member Boling expressed concern regarding approval of the \$127,800,000 Validated Program Budget. She stated that if cost savings are made, there would not be a need for further Board action in order to add elements that were removed, back into the project. She requested that the motion be adjusted so that the Validated Program Budget is controlled by the Board.

Ms. Bowens suggested that a prioritized list of items be provided to the Board monthly at the Executive and Finance Committee Meetings for consideration, in the event that cost savings were made and items could be placed back into the project.

Board Member Sessom expressed her support for developing a list of items to be provided to the Board, either before any cost savings are determined or during construction of the Parking Plaza.

Chair Gleason suggested Resolution No. 2016-0047 be amended to state that “future change orders that relate to the existing scope of the project using uncommitted funds within the Validated Program Budget of \$127,800,000.”

Ms. Bowens stated that for clarity, the understanding is that the \$127,800,000 budget covers the project as it has been presented today, and if in working toward a Guaranteed Maximum Price (GMP) staff is able to come in below \$127,800,000, staff would bring back a list of prioritized projects to the Board before adding them to the project.

Board Member Boling stated that it is her intent that the President/CEO would be authorized to approve change orders that fall within the existing scope of the project, but any change orders beyond the existing scope of the project should come back to the Board.

RECOMMENDATION: Adopt Resolution No. 2016-0046, approving and adopting a mid-year adjustment to the Fiscal Year 2016-2020 Capital Program Budget to fund an increase in the Terminal 2 Parking Plaza budget of \$45,720,000 for a Validated Program budget of \$127,800,000.

ACTION: Moved by Board Member Robinson and seconded by Board Member Desmond to approve staff’s recommendation. Motion carried by the following vote: YES – Boling, Desmond, Gleason, Kersey, Robinson, Sessom; NO – Janney ; ABSENT – Cox, Hubbs; (Weighted Vote Points: YES – 68; NO – 12; ABSENT – 20)

Adopt Resolution No. 2016-0047, approving and authorizing the President/CEO to negotiate and execute: 1) a First Amendment (the “Validation Amendment”) to the Agreement with Swinerton Builders, Inc., establishing a Maximum Project Budget of \$99,800,000 and a Master Project Schedule for the design and construction of the Terminal 2 Parking Plaza; 2) Work Authorizations and a Second Amendment (“Guaranteed Maximum Price Amendment”) within the Maximum Project Budget after the issuance of the Validation Amendment in order to allow completion of 100% design and construction; and 3) future change orders using uncommitted funds within the Validated Program Budget of \$127,800,000.

ACTION: Moved by Board Member Boling and seconded by Board Member Robinson to approve staff's recommendation amending #3 of the resolution to read "future change orders that relate to the existing scope of the project using uncommitted funds within the Validated Program Budget of \$127,800,000 and that any change orders beyond the existing scope of the project is to be brought back to the Board for approval." Motion carried by the following vote: YES – Boling, Desmond, Gleason, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – Cox, Hubbs; Weighted Vote Points: YES – 80; NO – 0; ABSENT – 20)

The Board recessed at 11:02 a.m. and reconvened at 11:07 a.m.

BUDGET WORKSHOP:

8. DISCUSSION REGARDING THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY FISCAL YEAR 2017 PROPOSED BUDGET AND FISCAL YEAR 2018 PROPOSED CONCEPTUAL BUDGET:

Scott Brickner, Vice President, Finance & Asset Management/Treasurer and Geoff Bryant, Manager, Airport Finance provided a presentation on the Authority's Fiscal Year 2017 Proposed Budget and Fiscal Year 2018 Proposed Conceptual Budget which included, Organizational Strategies, Organizational Initiatives, Economic, Industry and Credit Overview, Budget Objectives, Budget Process, Budget Revenue and Expense Overview, Capital Program Budget, and Plan of Finance FY2017-2021.

Board Member Kersey left the meeting at 12:19 p.m.

In response to Board Member Boling regarding how the cost for the requested increase in personnel will be offset in the budget's revenues, Mr. Brickner stated that staff could provide details prior to the Board's approval of the final budget in a memo.

Ms. Bowens stated that employee costs are spread through various cost centers and that they have different recovery percentages.

Chair Gleason stated that it would be helpful if staff provided the Board with comparison cost data of personnel over a period of time such as pre Green Build to now, and also how revenue drove the cost.

In response to Board Member Desmond regarding the Authority's policy for cash on hand contingencies, Mr. Brickner stated that the target is 500 days cash on hand and currently the Authority has around 600 days. He stated that the amount equivalent in dollars would be provided to the Board.

Chair Gleason requested that staff include information on bond covenants, Board policy, and the Authority's position in relation to it.

RECOMMENDATION: Discuss the Fiscal Year 2017 Proposed Budget and Fiscal Year 2018 Proposed Conceptual Budget.

CLOSED SESSION: None.

REPORT ON CLOSED SESSION: None.

NON-AGENDA PUBLIC COMMENT:

LISA MCGHEE, SAN DIEGO, representing Airport Parking Operators, provided a presentation on Annual Ground Transportation Fees and the Low Carbon Fuel Standard (LCFS) Conversion Program. She expressed concern that not all ground transportation modes are following the LCFS Conversion Program, and that hotels are in defiance of their airport permit.

Chair Gleason requested that Ms. Bowens provide the Board information during the June Board Meeting regarding the survey taken of ground transportation permit users preference between trip fees and permit fees, and what is the permit mode for hotels.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 12:35 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 21ST DAY OF JULY, 2016.

LINDA GEHLKEN
ASSISTANT AUTHORITY CLERK I

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

SANDY VALONE, SAN DIEGO, submitted a letter to the Board and expressed concerns regarding noise in her Point Loma neighborhood and the accuracy of flights reported on web tracker.

Chair Gleason requested that staff respond to Ms. Valone regarding the flight tracker.

RICK KREITER, SAN DIEGO, representing SB Plus Corporation, spoke in support of staff's recommendation on Item 12.

CONSENT AGENDA (Items 1-11):

ACTION: Moved by Board Member Sessom and seconded by Board Member Janney to approve the Consent Agenda. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Hubbs, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the April 21, 2016 regular meeting and the May 19, 2016 regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM APRIL 25, 2016 THROUGH MAY 26, 2016 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM APRIL 25, 2016 THROUGH MAY 26, 2016:

RECOMMENDATION: Receive the report.

4. JUNE 2016 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2016-0051, approving the June 2016 Legislative Report.

5. APPOINTMENT OF PUBLIC MEMBER TO THE AUDIT COMMITTEE:

RECOMMENDATION: Adopt Resolution No. 2016-0056, appointing Andrew Hollingworth to a new term as a Public Member to the Audit Committee.

6. APPOINTMENT OF MEMBER TO THE ART ADVISORY COMMITTEE:

RECOMMENDATION: Adopt Resolution No. 2016-0057, approving the appointment of Indra Gardiner and Michael Soriano to a new term on the Art Advisory Committee.

CLAIMS

COMMITTEE RECOMMENDATIONS

- 7. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2016:**
RECOMMENDATION: Accept the report.

- 8. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF MARCH 31, 2016:**
RECOMMENDATION: Accept the report.

CONTRACTS AND AGREEMENTS

- 9. AWARD A CONTRACT TO UNIVERSAL COATINGS, INC. FOR AIR FREIGHT BUILDING ROOF REPLACEMENT AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2016-0055, awarding a contract to Universal Coatings, Inc., in the amount of \$312,700 for Project No. 104191, Air Freight Building Roof Replacement at San Diego International Airport.

- 10. AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR THE COLLECTION OF RETIREE HEALTH BENEFITS PREMIUMS WITH THE SAN DIEGO CITY EMPLOYEE RETIREMENT SYSTEM (SDCERS):**
RECOMMENDATION: Adopt Resolution 2016-0049, Authorizing the President/CEO to execute the Memorandum of Understanding and perform any and all other actions necessary to establish the collection of retiree health benefits premiums with SDCERS.

- 11. APPROVE A TASK AUTHORIZATION TO DENOVO VENTURES, LLC, UTILIZING ON-CALL PROFESSIONAL AND TECHNICAL E1 SUPPORT SERVICES AGREEMENT:**
RECOMMENDATION: Adopt Resolution No. 2016-0050, approving a Task Authorization to Denovo Ventures, LLC utilizing On-Call Professional & Technical E1 Support Services Agreement for an Amount not-to-exceed \$450,000 for Implementation and Configuration of the JD Edwards EnterpriseOne (E1) Capital Asset Management Services.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

PUBLIC HEARINGS: None

NEW BUSINESS:

**13. TRANSPORTATION NETWORK COMPANY (TNC) PILOT PROGRAM
UPDATE:**

Chair Gleason reported ex parte communication with Kimberly Miller.

Board Member Robinson reported ex parte communication with Kimberly Miller.

Board Member Kersey reported ex parte communication with Kimberly Miller.

David Boenitz, Director, Ground Transportation, provided a presentation on the Transportation Network Company (TNC) Pilot Program Update which included Key Dates, Cost Recover Fees, Driver and Vehicle Safety, Permit Compliance, TNC Staging Area, TNC Pick Up Area, GHG Emissions and Vehicle Conversions, and California Legislation and Regulations.

BRIAN HUGHES, SANTA MONICA, representing Uber Technologies, expressed support of a permanent TNC program and stated they will continue to work with staff on the current permit issues.

JESSE MILLS, SAN DIEGO, expressed concern about taxis not receiving equal treatment as TNC's.

KAMRAN HAMIDID, SAN DIEGO, suggested a month-to-month permit and expressed opposition to a permanent TNC program and concerns regarding unequal regulations for taxis vs TNC's.

MIKAIL HUSSAIN, SAN DIEGO, expressed concerns with the different requirements for taxis vs TNC's.

TAREK AFIFI, SAN DIEGO, expressed concerns that TNC's are not being held to the same standards and regulations as taxi drivers. He stated that he would seek a court injunction from the excessive requirements for taxis.

BAKARI BROCK, SAN FRANCISCO, representing Lyft, expressed support for a permanent TNC program and stated that he believes that current issues will be resolved in the next week.

MICHAEL GABRIEL, SAN DIEGO, expressed concerns regarding fair and equal opportunities for taxis.

SEAN KARAFIN, SAN DIEGO, representing the San Diego Regional Chamber of Commerce, spoke in support of a permanent TNC program.

TONY HUESO, SAN DIEGO, representing the San Diego Transportation, expressed concerns that taxis are not being treated equally and spoke in opposition to staff's recommendation.

ADRIAN KWAITKOWSKI, SAN DIEGO, representing the Transportation Alliance Group, spoke in regards to the taxi industry in San Diego and stated that he looks forward to greater dialogue on all the issues.

Board Member Desmond expressed concern regarding TNC's lack of reporting on alternative fuel vehicles and compliance with the Attorney General MOU.

Mr. Boenitz reported that the TNC's have stated that they are not able to provide information on what type of vehicle is servicing the airport. He also reported that the outstanding issues include, 1) that only one Trade Dress be allowed and its location on the vehicle; 2) the two mile non-staging area radius; and 3) the purpose of the parking lot coordinator.

In response to Board Member Boling's concerns with a TNC's ability to pick up passengers while driving down Harbor in front of a driver in the staging area, Brian Hughes, Uber Technologizes, stated that there are technology solutions to accommodate these issues.

Also in response to Board Member Boling, Bakari Brock, Lyft, stated that this can be addressed by using First in First Out (FIFO) technology which is utilized at other airports.

Board Member Kersey recommended that staff work with MTS to get specific data on the effects of the deregulation of taxis in the City of San Diego and analyze the impacts.

Board Member Cox stated that there is advantage to the Airport to try to encourage the use of alternative fuel vehicles.

The Board expressed concerns with TNC's not providing information regarding alternative fuel vehicles and the ability for passengers to select an alternative fuel vehicle.

In response to the Boards concern, Bakari Brock stated that there is currently no technology available that would allow them to dispatch based on the vehicle type.

Board Member Desmond requested that staff bring back to the Board information regarding impacts of allowing unlimited taxis to service the airport.

RECOMMENDATION: Adopt Resolution No. 2016-0054, to approve a permanent Transportation Network Company (TNC) Program at San Diego International Airport.

ACTION: Moved by Board Member Sessom and seconded by Board Member Desmond to extend the pilot program for an additional six months and continue to work with the TNC's on the outstanding issues and the concerns raised by the Board, which includes the ability to identify and report on the use of alternative fuel vehicles for the Authority and how the compliance fees are passed on to passengers of TNC's; the use of the pickup attendant and the trade dress requirements; and to approve the balance of staff recommendations outlined in the Staff Report. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Hubbs, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0)

The Board recessed at 11:07 a.m. and reconvened at 11:17 a.m.

OLD BUSINESS:

17. UPDATE ON NOISE ISSUES AND AMENDMENT OF AUTHORITY POLICY 9.20 – SAN DIEGO INTERNATIONAL AIRPORT NOISE ADVISORY COMMITTEE:

RUSSELL VALONE, SAN DIEGO, expressed concerns with the validity of web tracker and the actual flight paths, and requested additional information on departing flights.

RECOMMENDATION: Adopt Resolution No. 2016-0045, accepting the update on noise issues and the amendment of Authority Policy 9.20 – San Diego International Airport Noise Advisory Committee.

Chair Gleason requested that the policy be amended to state that a subcommittee “will” be formed and to include in the resolution that it is the Boards desire that the committee meet bi-monthly and that if the meeting schedule changes, that the Board is notified.

ACTION: Moved by Board Member Cox and seconded by Board Member Janney to approve staff's recommendation, and directed staff to include in the resolution language stating that the current schedule of bi-monthly meetings shall be maintained and that the Board will be notified of any changes to the meeting schedule and to amend SUBCOMMITTEE Section 1 in the policy to state that “A subcommittee will be created...”. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Hubbs, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0)

NEW BUSINESS CONTINUED:

12. DISCUSSION AND POSSIBLE ACTION REGARDING THE AIRPORT PARKING MANAGEMENT AND PARKING SHUTTLE AGREEMENTS TO INCLUDE ISSUANCE OF A REQUEST FOR PROPOSAL OR AMENDMENTS TO EXISTING AGREEMENTS:

KEITH JONES, SAN DIEGO, representing Ace Parking, distributed a letter and requested that the contracts be extended and expressed Ace Parking's commitment to providing service with minimal disruptions to the airport during construction of the parking structure.

HERMAN COLLINS, SAN DIEGO, distributed a letter and spoke in support of staff's recommendation to proceed with Request for Proposals for parking and shuttle services.

KRIS MICHELL, SAN DIEGO, representing Downtown San Diego Partnership, encouraged the Board to extend the contracts with Ace Parking through the completion of the construction of the parking plaza.

KAMRAN HAMIDI, SAN DIEGO, spoke in support of extending the parking and shuttle contracts until the completion of the parking plaza.

Board Member Desmond moved, that based on the findings that the Public Utilities Code 170040 states that the Authority may contract with any department or agency of the United States, any state or local government agency and with any person upon those terms and conditions the Authority finds are in its best interest; that Authority Policy 5.01 provides that any amendment to the parking or shuttle contract to increase the term by more than 90 days and increase the contract amount in excess of 12% requires Board approval; that the statutory construction allows the Airport Authority great discretion on how it determines how to contract; that the Airport Authority is in the process of building a parking plaza, and Ace Parking is the Authority's current parking and shuttle service provider, and has been for over 4 years; Ace Parking is extremely familiar with the parking and shuttle operations at the airport; during the construction of the parking plaza, the parking lots and roadways will be impacted and disrupted; in order to minimize the disruption of the parking and shuttle service to provide better customer service; that the Board find that it is in the best interest of the traveling public to maintain the current parking and shuttle service provider during the construction of the parking plaza; that the Board finds that minimizing the disruption to airport operations is consistent with the customer service strategy, that the FAA has advised that an action to extend the parking management agreement beyond 5 years under the fact that for the limit construction time period would not constitute noncompliance with federal regulations and that once the construction of the parking plaza is completed, the Authority is to conduct a competitive process for parking and shuttle services; and that the Authority Audit Department completed an audit of Ace Parking for calendar year 2015 and they had no findings and no recommendations; that the

Board extend the current parking contract through August 31, 2018 and shuttle contract through May 31, 2018 (as outlined in the staff report) or at the completion of the construction of the parking plaza and to include in the extensions the items in the Staff Report that are in agreement between the Authority and Ace Parking, and that the completion of the project will be determined to be when the Authority receives the Certificate of Occupancy.

Board Member Sessom reported ex parte communication with Richard Ledford.

Board Member Robinson reported ex parte communication with Keith Jones.

Board Member Kersey reported ex parte communication with Keith Jones.

Chair Gleason reported ex parte communication with Keith Jones.

Board Member Janney reported ex parte communication with Keith Jones.

Board Member Desmond reported ex parte communications with Keith Jones and Richard Ledford.

Board Member Boling reported ex parte communication with Keith Jones.

Board Member Hubbs reported ex parte communications with Richard Ledford and Keith Jones.

RECOMMENDATION: Adopt Resolution No. 2016-0055, authorizing the President/CEO to proceed with issuance of Requests for Proposals ("RFP") for provision of Airport Parking Management and Airport Parking Shuttle Services. Selection and implementation of the Airport Parking Management and Airport Parking Shuttle agreements shall coincide with the termination of the existing agreements.

ACTION: Moved by Board Member Desmond and seconded by Board Member Cox to accept the findings above and approve the extension of the Parking contract with Ace Parking to expire August 31, 2018 and extension of the Shuttle contract with Ace Parking to expire May 31, 2018 or at the completion of the construction of the Parking Plaza to include those items identified within the staff report that are in agreement between the Authority and Ace Parking. Motion carried by the following vote: YES – Boling, Cox, Desmond, Gleason, Hubbs, Janney, Kersey, Robinson, Sessom; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0)

CLOSED SESSION: The Board recessed into Closed Session at 11:55 a.m. to hear items 18 and 24.

- 18. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a) and (d)(1).)
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC
- 20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code § 54956.9(a)):
Maria Paula Bermudez v. San Diego County Regional Airport Authority,
American Airlines, Inc., et al.
San Diego Superior Court Case No. 37-2015-00022911-CU-PO-CTL
- 21. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(a) and (d)(1))
Stanley Moore v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2015-00030676-CU-OE-CTL
- 22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
Cal. Gov. Code § 54956.9(a) and (d).
In the matter of the Petition of San Diego County Regional Airport Authority for Review of Action by the California Regional Water Quality Control Board in Issuing Order No. R9-2013-0001, as amended by Orders Nos. R9-2015-0001 and R9-2015-0100 (NPDES NO. CAS0109266) [Water Code §§ 13320(a) and 13321(a)]
- 23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)
Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.
Number of potential cases: 1
- 24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)
Number of cases: 2

REPORT ON CLOSED SESSION: The Board reconvened into open session at 12:50 p.m. There was no reportable action.

Board Member Cox left the meeting at 12:50 p.m.

The Board recessed at 12:51 p.m. and reconvened at 12:53 p.m.

15. APPROVAL AND ADOPTION OF THE OPERATING BUDGET FOR FISCAL YEAR 2017, THE CAPITAL PROGRAM FOR FISCAL YEARS 2017-2021, AND CONCEPTUAL APPROVAL OF THE OPERATING BUDGET FOR FISCAL YEAR 2018:

Scott Brickner, Vice President, Finance and Asset Management/Treasurer, provided a presentation on the San Diego County Regional Airport Authority FY 2017 Proposed Budget and FY 2018 Proposed Conceptual Budget which included, Budget Overview, Expense Budget Overview, Headcount, Proposed Conceptual Budget Expense Summary, Capital Program Budget, and Plan of Finance.

KAMRAN HAMIDI, SAN DIEGO, expressed concerns that the cost recovery fee is illegal and requested that the Board suspend the fee.

Board Member Boling expressed her continued concerns with the increase in headcount. She stated that she is not sure she is comfortable with the additional headcount in the FY 2018 conceptual budget. She suggested removing the positions from the FY 2018 budget so that they could be justified. She stated that when you look at the history where the headcount has gone, it seems to her, it's a troubling trend.

In response to Board Member Boling's concern, Ms. Bowens stated that the conceptual budget is not set in stone and that the requested positions are not given, staff look at the environment for the budget year and totally redo the budget. She stated we have tightened up the process for filling vacancies and analyzing whether the positions are really needed. She also stated that as enplanements, operations, and capital needs grow, so does the need for staff. She stated that every year staff look of ways to improve cost management of this organization.

RECOMMENDATION: Adopt Resolution No. 2016-0052, approving and adopting the Authority's Annual Operating Budget for Fiscal Year 2017, the Capital Program for Fiscal Years 2017-2021, and conceptually approving the Operating Budget for Fiscal Year 2018.

ACTION: Moved by Board Member Robinson and seconded by Board Member Sessom to approve staff's recommendation. Motion carried by the following vote: YES – Desmond, Gleason, Hubbs, Janney, Kersey, Robinson, Sessom; NO – Boling; ABSENT – Cox. (Weighted Vote Points: YES – 79; NO – 13; ABSENT – 8)

14. UPDATE ON THE SAN DIEGO INTERNATIONAL AIRPORT TRANSIT PLAN:

Ted Anasis, Manager, Airport Planning, and Steve Boland, Transit Consultant with Nelson Nygaard Consulting Associates, provided a presentation on the San Diego International Airport Transit Plan which included Background, Limitations of Use of Airport Funds, Airport Transit Plan Recommendations, Recommended Transit Programs Implementation, Marketing Implementation, Trolley to Terminal Implementation, MTS Route 992 to Rapid Bus Service Implementation, Old Town Transit Center, and Next Steps.

Chair Gleason expressed concerns that the Middletown trolley stop has not been designated as an Airport stop. He requested staff to send another letter to MTS requesting to change the name of the trolley stop.

Board Member Janney suggested that a few Authority Board members should meet with a few MTS designated Board Members to discuss this issue.

Board Member Hubbs stated that he is skeptical about the Old Town connection because he doesn't think a lot of people will use it.

Board Member Sessom questioned the amount of time staff is currently spending on this issue. She stated that the Authority will learn whether or not there will be funding after the election.

Chair Gleason stated the need to figure out a way to get the policy groups together to discuss this issue.

Board Member Desmond left the dais at 1:50 p.m.

RECOMMENDATION: Accept the update.

ACTION: No action taken.

Board Member Janney left the dais at 2:03 p.m.

16. GRANT A 5-YEAR CONCESSION LEASE TO SFS BEAUTY CA, LLC TO DESIGN, BUILD AND OPERATE A TOP RANKED PRESTIGE COSMETICS RETAIL MODULAR UNIT WITHIN TERMINAL 2 WEST:

Eric Podnieks, Program Manager, Real Estate and Concessions, provided a presentation on the Top Ranked Prestige Cosmetics Retail Modular which included Proposals, Selection, and Proposed Business Terms.

RECOMMENDATION: Adopt Resolution No. 2016-0053, awarding a five-year concession lease to SFS Beauty CA, LLC to Design, Build and Operate a Top Ranked Prestige Cosmetics Retail Modular Unit within Terminal 2 West at San Diego International Airport and authorizing the President/CEO to take all necessary actions to execute the concession lease.

ACTION: Moved by Board Member Sessom and seconded by Board Member Boling to approve staff's recommendation. Motion carried by the following vote: YES – Boling, Gleason, Hubbs, Robinson, Sessom; NO – None; ABSENT – Cox, Desmond, Janney (Weighted Vote Points: YES – 68; NO – 0; ABSENT – 32)

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
None
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
None
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Chair Gleason report that in July the committee will discuss annual reviews for direct reports and review their goals for the upcoming fiscal year.
- **FINANCE COMMITTEE:**
None

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
None
- **ART ADVISORY COMMITTEE:**
Chair Gleason reported that there is a current call for the 2017 temporary exhibitions which closes June 4, 2016.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN:**
None
- **CALTRANS:**
None

- **INTER-GOVERNMENTAL AFFAIRS:**

Mike Kullis, Director, Inter-Governmental Relations, reported that on June 14th, Congress approved an additional \$28 million in funding for the Transportation Security Administration (TSA) to reduce passenger screening wait times. He reported that this funding will enable TSA to hire 600 additional Transportation Security Officers (TSOs) and convert 2,284 TSOs from part time to full time. He reported that the State Legislature approved a budget for Fiscal Year 2016-17, totaling \$122.5 billion by the required June 15th deadline. He also reported that on June 20th, Airport Authority staff provided an Airport Land Use Compatibility Plan briefing to San Diego Councilmember Chris Cate. He reported the Federal Aviation Administration released a new rule concerning the operation and certification of Small Unmanned Aircraft Systems on June 21st. He also reported that the House Appropriations Committee approved its version of the Fiscal Year Department of Homeland Security Appropriations Bill; this bill includes a provision mandating that TSA continue to staff exit lanes at airports, a measure supported by the airport industry. He reported that Florida Congressman David Jolly introduced a bill (H.R. 5563) that would remove the cap on Passenger Facility Charges, allowing airports to set their own PFC rate based on project costs, in exchange for that authority, Airport Improvement Program entitlement funds would be eliminated for large hub airports, the bill would also reduce ticket taxes from the current level of 7.5% to 7%. He also reported that Congress continues to discuss how to move forward to extend current aviation program authorizations beyond the July 15th expiration of these authorizations.

- **MILITARY AFFAIRS:**

None

- **PORT:**

None

- **WORLD TRADE CENTER:**

None

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**

None

PRESIDENT/CEO'S REPORT:

Thella F. Bowens, President/CEO, reported that Condor will offer seasonal service to Frankfurt Germany starting in May 2017 and Edelweiss will offer seasonal service to Zurich Switzerland starting June 2017. She stated that she met with Harbor Police and the Federal Security Director to discuss the summer season and they agreed that we are in a very positive position so far and have done well, with only having a 30 minute wait on one day. She also reported that the Authority has instituted summer interns that will assist TSA.

CHAIR'S REPORT:

Chair Gleason asked that any Board Members who would like to attend Chamber Delegation trip to Washington let Ms. Boling know. He acknowledged Ms. Bowens appointment to the U.S. Secretary of Commerce Penny Pritzker's Travel and Tourism Advisory Board. He announced that he accepted the Golden Watch Dog award on behalf of the Airport Authority from the San Diego County Tax Payers Association for the Rental Car Center. He also announced that this is his last Board meeting as Chair and Board Member Boling will be taking over as Chair starting July 1st. He thanked the Board and staff for their work and dedication to the organization.

NON-AGENDA PUBLIC COMMENT: None.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 2:20 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 21ST DAY OF JULY, 2016.

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Acceptance of Board and Committee Members Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2017 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY R. RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

APRIL BOLING

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Member Event/Meeting/Training Report Summary

Period Covered: May 2016



Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
C. APRIL BOLING		7/07/16
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: 5/12/16 Time: 9:00 Location: Airport	Airport Port Leadership Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature:

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: June 2016

SDCRAA
 JUL 08 2016
 Corporate & Information Governance

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
C. APRIL BOLING		7/07/16
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/13/16 Time: 9:00 Location: Airport	Airport Executive Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: 6/14/16 Time: 3:30 Location: Mayor’s Office	Quarterly Meeting with Mayor Faulconer
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/15/16 Time: 4:00 Location: Airport	Airport Noise Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: 6/20/16 Time: 9:00 Location: Airport	Airport Port Leadership Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/23/16 Time: 9:00 Location: Airport	Airport Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/29/16 Time: 2:00 Location: Airport	Airport Authority Advisory Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

JIM DESMOND

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: _____ March – May 2016 _____

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Jim Desmond		6/27/16
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
X Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date:3/17/16 Time:9am Location: SDIA	Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 4/21/16 Time: 9am Location: SDIA	Board Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 5/9/16 Time: 9am Location: SDIA	Exec Committee Meeting EPCC meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Jim Desmond

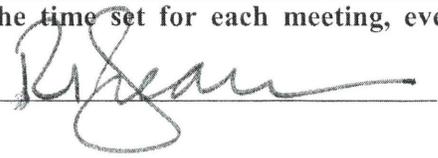
ROBERT H. GLEASON

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: JUNE 2016

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
ROBERT H. GLEASON		July 5, 2016
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: June 13, 2016 Time: 9:00 am Location: SDCRAA offices	Executive / Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: June 14, 2016 Time: 3:30 pm Location: City Hall	Quarterly Airport Authority briefings with Mayor Faulconer
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: June 20, 2016 Time: 9:00 am Location: SDCRAA offices	Port-Airport Leaders meeting with Chairman of the Port Commission
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: June 23, 2016 Time: 9:00 am Location: SDCRAA offices	ALUC / Board meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**ANDREW
HOLLINGWORTH**

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: May 2016

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME:		DATE:
Andrew Hollingworth		6/29/16
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: May 2, 2016 Time: <i>10:00 - 12:00 A.M.</i> Location: Board Room	May Audit Committee Meeting. Meeting went from 10:00 to 12:00 A.M.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre - approved <input type="checkbox"/> Res.2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Andrew Hollingworth*

JIM JANNEY

SDCRAA
JUN 28 2016
 Corporate & Information Governance

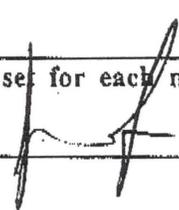
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary**

Period Covered: May 2016

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME (Please print):		DATE OF THIS REPORT:
Jim Jensen		May 2016
TYPE OF MEETING:	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act Pre-approved Res. 2009-0149R	Date: <u>MAY 2nd</u> Time: <u>0900</u> Location: <u>SDCRAA</u>	<u>Audit Comm.</u>
Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 19</u> Time: <u>0900</u> Location: <u>SDCRAA</u>	<u>Board mtg</u>
Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 20</u> Time: <u>0900</u> Location: <u>SANDAG</u>	<u>Trans. mtg</u>
Brown Act Pre-approved Res. 2009-0149R	Date: <u>May 18</u> Time: <u>1500</u> Location: <u>Coronado</u>	<u>AKUC Coronado mtg Group</u>
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

SDCRAA
 JUN 28 2016
 Corporate & Information Governance

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: June 2016

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME (Please print)	DATE OF THIS REPORT	
Jim Sanna	Jun 2016	
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 13 Time: 9 AM Location: SDCRAA	Exec
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 21 Time: 4 pm Location: Coronado City hall	City Council update
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 27 Time: 0300 Location: Coronado	Ahuc - Coronado whig group
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 23 Time: 0400 Location: SDCRAA	Board mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 3 Time: 0900 Location: San Diego	Trans. mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Jun 17 Time: 0400 Location: San Diego	Trans. mtg
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature:

MARY SESSOM

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: JUNE 2016

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
MARY SESSOM		JULY 8, 2016
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/13/16 Time: 9:00 am Location: SDCRAA	EXECUTIVE/FINANCE
<input checked="" type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 6/23/16 Time: 9:00 am Location: SDCRAA	BOARD/ALUC
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Mary Sessom

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Awarded Contracts, Approved Change Orders from May 27, 2016 through June 26, 2016 and Real Property Agreements Granted and Accepted from May 27, 2016 through June 26, 2016

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN May 27, 2016- June 26, 2016

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
6/13/2016	N/A	Legge Lewis Legge LLC.	The First Amendment extends the term of the contract by ninety (90) days and defines the remaining phases to complete the public art project for Palm Street Park at the San Diego International Airport. There is no increase in compensation.	Vision Voice and Engagement	\$500,000.00	\$0.00	0%	\$500,000.00	5/29/2017
6/13/2016	N/A	Demattei Wong Architecture, Inc.	The Third Amendment exercises the first one-year option to extend the contract by one year for on-call ConRac development architect and engineering consultant services for San Diego Regional Airport Authority . There is no increase in compensation.	Airport Design and Construction	\$27,000,000.00	\$0.00	0%	\$27,000,000.00	6/10/2017
6/15/2016	N/A	Seasonal Innovations, Inc. DBA Greenleaf Interior Plant Solutions.	The First Amendment increases the maximum amount payable by \$38,978 to provide live plant maintenance services for additional departments throughout San Diego County Regional Airport Authority.	Terminal and Tenants	\$389,781.68	\$38,978.00	10%	\$428,759.68	9/28/2016
6/15/2016	N/A	Aircraft Service International Inc.	The First Amendment revises the scope of work to include B20 Biodiesel fueling service and increase the maximum amount payable by \$90,000 for fleet fueling services for San Diego International Airport.	Facilities Management	\$900,000.00	\$90,000.00	10%	\$990,000.00	6/30/2017
6/20/2016	N/A	Ricondo & Associates, Inc.	The Seventh Amendment revises Exhibit B to include subconsultants and hourly rates for the on-call technical airport planning consulting services for San Diego County Regional Airport Authority. There is no increase in compensation.	Airport Planning	\$3,000,000.00	\$0.00	0%	\$3,000,000.00	2/6/2017
6/24/2016	N/A	Sharp Electronics Corp.	The Second Amendment extends the term of the contract by ninety (90) days and increases the maximum amount payable by \$15,754.34 for professional audio-visual system equipment maintenance and repair services for San Diego County Regional Airport Authority.	Corporate and Information Governance	\$94,245.65	\$15,754.34	17%	\$109,999.99	2/11/2017
<u>Amendments and Change Orders-Approved by the Board</u>									
6/24/2016	N/A	Ball-Nognes Design Studio, LLC	The Second Amendment was approved by the Board at the May 19, 2016 Board Meeting. The Second Amendment extends the term of the agreement by six months, increases the maximum amount payable by \$5,000 and defines the remaining phases of the Parking Plaza public art project at the San Diego International Airport.	Vision, Voice and Engagement	\$900,000.00	\$5,000.00	0.6%	\$905,000.00	8/1/2018

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM MAY 27, 2016 TO JUNE 26, 2016



Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
5.1.16 - 12.31.17	LE 0901	Signature Flight	Use & Occupancy Permit	North Side by RCC bounded by Admiral Boland Way	overflow parking	10,800	\$3,240/ month with CPI adjustments every July 1 starting 2016	N/A
6.21.16 - 12.31.17	LE-0902	Green Motion SAN, LLC	Use & Occupancy Permit	North Side by RCC bounded by Admiral Boland Way	overflow parking	8,100	\$2,430/ month with CPI adjustments every July 1 starting 2016	N/A
3.16.16 - 12.31.17	LE-0900	Air Culinaire Worldwide, LLC	Non-Exclusive License Agreement to Conduct Commercial & General Aviation Ground Handling and Support Services	SDIA within Landmark/Signature (Fixed Base Operator) leasehold	In-flight catering exclusively for Landmark/Signature operations	N/A	The Greater of MAG (\$250/mo.) or 8% of Monthly Gross Income	N/A



Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
No Amendments or Assignments to Report								

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

July 2016 Legislative Report

Recommendation:

Adopt Resolution No. 2016-0060, approving the July 2016 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The July 2016 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A).

State Legislative Action

The Authority's legislative team recommends that the Board adopt a WATCH position on Assembly Bill 650. As amended, this bill attempts to level the regulatory "playing field" among transportation providers by transferring regulatory oversight of taxicabs from local governments to the California Public Utilities Commission (CPUC). Exemptions in AB 650 would allow the City and County of San Francisco and airports located in California to retain their authority to regulate the provision of taxicab services operating in their respective jurisdictions.

The State Legislature adjourned on July 1st for the annual summer recess and is scheduled to reconvene on August 1st.

Federal Legislative Action

The Authority's legislative team recommends that the Board adopt a SUPPORT position on H.R. 5563 (Jolly), legislation that would eliminate the \$4.50 Passenger Facility Charge (PFC) limit established by Congress in 2000. Under this bill, large-hub airports electing to increase their PFC level above \$4.50 would no longer be eligible for Airport Improvement Program (AIP) entitlement funding. H.R. 5563 would also reduce the federal tax on airline tickets from the current level of 7.5% to a new level of 7%.

Page 2 of 2

On July 6, 2016, House and Senate leaders announced a bipartisan agreement to extend current aviation programs and related excise taxes through September 30, 2017. This legislation would provide certainty for AIP funding which would be authorized at \$3.35 billion for Fiscal Years 2016 and 2017. The bill is also expected to include a number of provisions to enhance aviation security and safety by addressing the insider threat, expanding the PreCheck program, examining foreign airports with direct flights to the U.S. and improving efficiency at security checkpoints. Congress is scheduled to recess on July 15th for the Republican and Democratic National Conventions and the annual summer recess.

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code § 21065.
- B. California Coastal Act Review: This Board action is not a “development” as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2016-0060

A RESOLUTION OF THE BOARD OF THE SAN
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
APPROVING THE JULY 2016 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport as well as plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the July 2016 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (Cal. Pub. Res. Code § 21065); and is not a “development” as defined by the California Coastal Act (Cal. Pub. Res. Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR, CORPORATE
& INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

July 2016 Legislative Report

Local Legislation

Legislation/Topic

City of San Diego Drone Ordinance

Background/Summary

The purpose of this proposed ordinance is to address the potential hazard of drones to other aircraft in flight, persons on the ground, and critical infrastructure. Specifically, this proposed ordinance would codify on a local level regulations similar to those of the Federal Aviation Administration prohibiting the operation of a model aircraft (operated for hobby or recreational purposes) within five miles of an airport without authorization of air traffic control tower staff. The ordinance would also prohibit the operation of model aircraft in a manner that interferes with manned aircraft or operation of model aircraft beyond the visual line of sight by the operator. The operation of model aircraft would also be limited to a height of 400 feet and would only be allowed during daylight hours. In addition, the proposed ordinance would prohibit the operation of both model aircraft and civil unmanned aircraft systems (drones operated for any purpose other than for hobby or recreation) in a manner prohibited by any federal statute or regulation, in violation of any temporary flight restriction or notice to airmen, or in a careless or reckless manner. It would not apply to drones operated by a public agency for government related purposes.

Anticipated Impact/Discussion

This bill is could benefit San Diego International Airport (SDIA) by creating regulations that foster a safer operating environment for unmanned aircraft operated in the City of San Diego.

Status: 4/20/16 – Consideration by the San Diego City Council Public Safety Committee postponed

Position: Support (4/21/16)

**Shaded text represents new or updated legislative information*

State Legislation

New Assembly Bills

Legislation/Topic

AB 650 (Low) – Public Utilities Commission: regulation of taxicabs

Background/Summary

This bill would transfer the regulatory oversight of taxicabs from local governments (except the City and County of San Francisco) to the California Public Utilities Commission (CPUC), providing for the statewide regulation of taxicab transportation services. California airports would be exempt from this bill and would retain their authority to regulate the provision of taxicab services to and from the airport. Under AB 650, local governments that license taxicab services as of December 31, 2016, would forward to the CPUC licensure information for each licensee. Taxi drivers would also be subject to Department of Justice background checks.

Anticipated Impact/Discussion

In its current form, passage of this bill would not impact San Diego International Airport or Airport Authority operations.

Status: 6/23/16 – Amended and Referred to Senate Committee on Transportation and Housing

Position: Watch

New Senate Bills

There are no new Senate bills to report at this time.

Assembly Bills from Previous Report

Legislation/Topic

AB 626 (Chiu and Low) – Public contracts: claim resolution

Background/Summary

This bill would establish a new claim process for contractors to submit claims for public works projects. Beginning January 1, 2017, public entities would be required to review and respond in writing to contractor claims within 45 days. The bill would require payments due on undisputed portions of a claim be processed within 60 days. Any unpaid claim amounts would accrue interest at a rate of 7% annually. AB 626 would also authorize a procedure for subcontractors to submit claims through a contractor.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Passage of this bill is expected to negatively impact the Authority's contracting process and create additional opportunities for delay, conflict, and additional costs for airport projects. Both the Airport Authority and the California Airports Council opposed similar legislation in 2015, which was vetoed by the Governor.

Status: 6/28/16 – Approved by Senate Committee on the Judiciary on a vote of 7-0 and Referred to Senate Committee on Appropriations

Position: Oppose (6/23/16)

Legislation/Topic

AB 1289 (Cooper) – Transportation Network Companies: Driver Penalties

Background/Summary

This bill would require Transportation Network Companies (TNCs) to conduct comprehensive criminal background checks for each participating driver that include local, state, and federal law enforcement records. AB 1289 would prohibit TNCs from contracting with, employing, or continuing to retain a driver if he or she is required to register as a sex offender or has been convicted of any violent felony, sexual offense, driving under the influence offense, non-felony violent crime, act of fraud, act of terror, or crime involving damage or theft.

Anticipated Impact/Discussion

If enacted, this legislation could reduce the risk of passengers using TNCs to travel to and from SDIA.

Status: 6/28/16 – Approved by Senate Committee on Public Safety on a vote of 5-2 and Referred to Senate Committee on Appropriations

Position: Support (4/21/16)

Legislation/Topic

AB 1455 (Rodriguez) – Ontario International Airport

Background/Summary

AB 1455 would authorize the City of Ontario to issue revenue bonds for the purpose of financing the acquisition of Ontario International Airport from the City of Los Angeles. The bonds would be secured solely by the revenues and charges at the Ontario International Airport.

Anticipated Impact/Discussion

Passage of this bill would not impact San Diego International Airport or the Airport Authority.

**Shaded text represents new or updated legislative information*

Status: 6/30/15 – Amended and re-referred to the Senate Committee on Governance and Finance

Position: Watch (4/21/16)

Legislation/Topic

AB 1661 (McCarty) – Local Government: sexual harassment training and education

Background/Summary

This bill would require local agency officials (defined as any member of a local agency governing body and any elected local agency official) to receive a minimum of two hours sexual harassment training and education if the local agency provides any type of compensation, salary, or stipend to those officials, and would permit a local agency to require its employees to receive sexual harassment training. The local agency officials training would be required within the first six months of taking office or commencing employment and would be required every two years.

Anticipated Impact/Discussion

Pursuant to existing law, the Authority currently provides sexual harassment training on a bi-annual basis to supervisory employees. This training could be provided to board members as well. Following the amendment of AB 1661, local officials would only be required to satisfy this requirement once, regardless of the number of local agencies on which they serve.

Status: 6/22/16 – Approved by Assembly Committee on Governance and Finance on a vote of 6-0 and Referred to Senate Committee on Appropriations

Position: Watch (2/18/16)

Legislation/Topic

AB 1662 (Chau) – Unmanned Aircraft Systems: accident reporting

Background/Summary

This bill would require the operator of any unmanned aircraft system involved in an accident resulting in injury to an individual or damage to property to immediately land the unmanned aircraft at the nearest safe location. The operator would also be required to provide certain information to the injured party or the owner or person in charge of the damaged property, or place that information in a conspicuous place on the damaged property. A person who violates this requirement would be guilty of a misdemeanor.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Although this bill would not directly impact SDIA operations, it could result in safer operations of unmanned aircraft and increase accountability for the operators of such aircraft near San Diego International Airport (SDIA).

Status: 6/21/16 – Approved by Senate Committee on Public Safety on a vote of 6-1 and Referred to Senate Committee on Appropriations

Position: Support (2/18/16)

Legislation/Topic

AB 1820 (Quirk) – Unmanned Aerial Systems

Background/Summary

This bill would provide conditions on how law enforcement agencies operate and obtain drones as well as how the data and information they gather is used and stored.

Specifically, this bill would:

- Prohibit a law enforcement agency from using a drone, obtaining a drone from another public agency by contract, loan or other arrangement or using information obtained from a drone used by another public agency except as provided by this bill's provisions
- Apply to all law enforcement agencies and private entities when contracting with or acting as the agent of a law enforcement agency when using a drone
- Require law enforcement agencies to create a policy on their use of drones and make it publicly available
- Prohibit a law enforcement agency from using a drone for surveillance of private property without obtaining a search warrant from the appropriate jurisdiction
- Require images, footage and data obtained through the use of drones to be destroyed within one year except as specified
- Prohibit a law enforcement agency from equipping or arming drones with weapons or other devices that can be carried by, directed by, or launched from that drone
- Provide that specified surveillance restrictions on electronic devices apply to the use or operation of drones by a law enforcement agency

Anticipated Impact/Discussion

Although this bill would not directly impact San Diego International Airport (SDIA) operations, it could result in changes to Harbor Police operations and protocol, resulting in adjustments to our engagement with law enforcement.

Status: 6/22/16 – Approved by Senate Committee on Public Safety on a vote of 5-2 and Referred to Senate Committee on the Judiciary

Position: Watch (3/17/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic

AB 1841 (Irwin) – Cyber Security

Background/Summary

As amended, this bill would require by July 1, 2018, that the Office of Emergency Services (OES), in conjunction with the Department of Technology develop a comprehensive cybersecurity strategy setting standards for state agencies to prepare for cybersecurity interference with or the compromise or incapacitation of critical infrastructure. The state agencies required to coordinate with OES would include every state office, officer, department, division, bureau, board, and commission. OES would also be required to transmit to the State Legislature by July 1, 2017, a cybersecurity incident response plan, known as the Cyber Security Annex to the State Emergency Plan.

Anticipated Impact/Discussion

As introduced, this bill would have required OES to post cybersecurity strategy information on the internet. As amended, AB 1841 would no longer require this action, reducing access to potentially sensitive information.

Status: 6/14/16 – Approved by Senate Committee on Governmental Organization on a vote of 12-0 and Referred to Senate Committee on the Judiciary

Position: Watch (5/19/16)

Legislation/Topic

AB 2161 (Quirk) – Parking lots: design insurance discount

Background/Summary

This bill would require the California Building Standards Commission with the State Architect and the State Fire Marshal, to consider standards for the installation of vehicle barriers to protect pedestrians and property from vehicle collisions. The bill would also authorize insurers to offer discounts on a property owner's insurance covering damage or loss or liability based on any reduced risk resulting from the installation of vehicle barriers.

Anticipated Impact/Discussion

The passage of this this bill could benefit the Authority via discounted insurance premiums for SDIA parking facilities.

Status: 6/30/16 – Approved by the Senate on Consent

Position: Support (3/17/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic

AB 2257 (Maienschein) – Local agency meetings: agenda online posting

Background/Summary

This bill would require an online posting of a meeting agenda by a local agency to have a prominent direct link to the current agenda itself. It would also require the link to be on the local agency's Internet website homepage, not in a contextual menu on the homepage. The bill would make these provisions applicable on and after January 1, 2019.

Anticipated Impact/Discussion

The passage of this this bill would require the Airport Authority to post meeting agendas in the manner specified by AB 2257.

Status: 6/29/16 – Approved by Senate Committee on Governance and Finance on a vote of 7-0 and Referred to Senate Appropriations Committee

Position: Watch (3/17/16)

Legislation/Topic

AB 2320 (Calderon & Low) – Unmanned Aircraft Systems: regulation

Background/Summary

This bill would prohibit a person who is prohibited from coming within a specified distance of another person, from operating an unmanned aircraft in a way that causes it to fly within the prohibited distance of the other person, or from capturing images of the other person by using an unmanned aircraft. This bill would also prohibit a person required to register as a sex offender for offenses committed after January 1, 2017, from operating an unmanned aircraft. In addition, AB 2320 would prohibit drone use in interfering with emergency responses, following and harassing individuals or bringing prohibited items into a correctional facility.

Anticipated Impact/Discussion

Although this bill is not expected to directly impact any operations at San Diego International Airport, its enactment could prevent drone interference during an emergency situation.

Status: 6/21/16 – Approved by Senate Committee on Public Safety on a vote of 7-0 and Referred to Senate Appropriations Committee

Position: Watch (3/17/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic

AB 2611 (Low) – The California Public Records Act: exemptions

Background/Summary

This bill would expand a number of exemptions related to the disclosure of public records to include:

- Disclosures of personal information that would endanger the privacy of those involved in complaints or investigations related to incidents, victims or any person who suffers injury or property damage/loss
- Any audio or video recording depicting the death or serious injury of a peace officer

Anticipated Impact/Discussion

AB 2611 was amended and no longer will provide exemptions for any investigatory or security audio or video recording.

Status: 6/29/16 – Approved by Senate Committee on Public Safety on a vote of 6-1 and Referred to Senate Committee on Appropriations

Position: Watch (4/21/16)

Legislation/Topic

AB 2687 (Achadjian) – Vehicles: Passenger for Hire: Driving Under the Influence

Background/Summary

This legislation would make it unlawful for a person who has 0.04 percent, by weight, or more of alcohol in his or her blood to drive a motor vehicle when a passenger for hire is in the vehicle.

Anticipated Impact/Discussion

Although AB 2687 would not have any direct impact to San Diego International Airport, it could enhance safety for passengers utilizing vehicles for hire to travel to and from SDIA.

Status: 6/29/16 – Approved by Senate Committee on Public Safety on a vote of 7-0 and Referred to Senate Committee on Appropriations

Position: Watch (4/21/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic

AB 2724 (Gatto) – Unmanned Aircraft

Background/Summary

This bill would require manufacturers of unmanned aircraft (drones) sold in California to include with the aircraft a copy of applicable Federal Aviation Administration (FAA) safety regulations. If the unmanned aircraft is required to be registered with the FAA, a notification of that requirement is to be included as well. AB 2724 would also require that unmanned aircraft equipped with global positioning satellite (GPS) mapping capabilities be equipped with geo-fencing technologies that prohibit the unmanned aircraft from flying within five miles of an airport. This bill would also require the owner of an unmanned aircraft to procure adequate protection against liability for the payment of damages for bodily injury, death and property damage resulting from the operation of the unmanned aircraft. Lastly, this bill would exempt an unmanned aircraft operated pursuant to a current commercial operator exemption from these requirements.

Anticipated Impact/Discussion

This bill is could benefit San Diego International Airport (SDIA) by creating regulations that foster a safer operating environment for unmanned aircraft. Its provisions to require geo-fencing capabilities for all GPS enabled unmanned aircraft could reduce or eliminate the operation of unmanned aircraft within a five mile radius of the SDIA.

Status: 6/22/16 – Approved by Senate Committee on Transportation and Housing on a vote of 7-2 and Referred to Senate Committee on the Judiciary

Position: Support (4/21/16)

Senate Bills from Previous Report

Legislation/Topic

SCR 114 (Fuller) – Aviation Awareness Month

Background/Summary

SCR 114 is a Senate Concurrent Resolution that would designate the month of April 2016 as Aviation Awareness Month.

Anticipated Impact/Discussion

This resolution would benefit the Authority by creating additional opportunities for outreach and visibility regarding our legislative priorities and other activities.

Status: 5/10/16 – Chaptered by Secretary of State

Position: Support (3/17/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic
SB 868 (Jackson) – State Remote Piloted Aircraft Act

Background/Summary

As amended, this bill would enact the State Remote Piloted Aircraft Act, establishing conditions for operating remote piloted aircraft and a requirement for the procurement of liability insurance or proof of financial responsibility. It would also authorize the Department of Transportation and Office of Emergency Services to adopt rules and regulations governing the conditions under which remote piloted aircraft may be operated. Unless the consent of the owner/operator, a waiver exemption or other authorization has been obtained, operation of remote piloted aircraft would be prohibited in any of the following circumstances:

- Within 500 feet of “critical infrastructure”
- Within 1,000 feet of a heliport
- Within five miles of an airport
- Within immediate reaches of the “enveloping atmosphere” of private property
- Within airspace of state parks
- Within airspace overlaying lands or waters managed by the Department of Fish and Wildlife
- Within 500 feet of the State Capitol or other buildings housing state legislative offices and chambers
- Within any other area deemed to present an imminent danger to public health and safety

Anticipated Impact/Discussion

This bill would benefit San Diego International Airport (SDIA) by identifying and prohibiting allowable areas for remote piloted aircraft. Additionally, it provides SDIA with a consistent point of contact and identifies authority within the State government (the Department of Transportation) to oversee drone related issues and concerns.

Status: 6/21/16 – Failed Passage in Assembly Committee on Privacy and Consumer Protection on a vote of 3-4. Reconsideration granted.

Position: Support (2/18/16)

**Shaded text represents new or updated legislative information*

Federal Legislation

New House Bills

Legislation/Topic

H.R. 5563 (Jolly) – Restoring Local Control of Airports Act of 2016

Background/Summary

This bill would eliminate the current \$4.50 Passenger Facility Charge limit established by Congress in 2000. Under H.R. 5563, large-hub airports choosing to increase their PFC above \$4.50 would no longer be eligible for Airport Improvement Program (AIP) entitlement funding. This bill would also reduce the federal tax on airline tickets from the current level of 7.5% to a new level of 7%.

Anticipated Impact/Discussion

If enacted into law, this legislation would allow the Airport Authority to increase the Passenger Facility Charge at San Diego International Airport to provide adequate funding for airport programs and projects such as those that will be included in the Airport Development Plan.

Status: 6/22/16 – Introduced and Referred to House Committee on Transportation and Infrastructure and House Committee on Ways and Means

Position: Support

House Bills from Previous Report

Legislation/Topic

H.R. 636 (Tiberi) – Federal Aviation Administration Reauthorization Bill

Background/Summary

H.R. 636 was significantly amended in the Senate to serve as the Senate version of the Federal Aviation Administration (FAA) Reauthorization bill. This bill would reauthorize FAA programs for 18 months and authorize \$3.75 billion for the Airport Improvement Program in Fiscal Year 2017. In addition, H.R. 636 would require the FAA to create an Airspace Management Advisory Committee to review FAA practices related to airspace that affects operations, airport capacity, the environment, or communities within the vicinity of airports. The bill also includes the text of two security bills, S. 2361 and H.R. 2843 that would increase the vetting of aviation employees with access to secure areas, increase random screening of airport workers accessing secure areas, increase oversight of airport management of Secure Identification Display Areas (SIDA) credentials and improve the marketing efforts to increase enrollment in Transportation Security Administration (TSA) PreCheck program.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

Although this bill would increase the AIP program by \$400 million, it does not include an increase to the current \$4.50 Passenger Facility Charge (PFC) limit and does not include language that would assist in reestablishing nonstop air service between San Diego and Ronald Reagan Washington National Airport.

Status: 4/19/16 – Passed the Senate on a vote of 95-3

Position: Oppose Unless Amended (3/17/16)

Legislation/Topic

H.R. 1835 (Mica) – The Air Traffic Controller Reform and Employee Stock Ownership Act of 2015

Background/Summary

This bill would privatize some facets of the nation's air traffic control system and create a new private corporation that would oversee functions currently handled by the Federal Aviation Administration (FAA). The Secretary of Transportation would be required to submit a transfer plan to Congress within 60 days of enactment of H.R. 1835.

Anticipated Impact/Discussion

This bill is being closely monitored by the Authority's legislative team for any potential impact to San Diego International Airport. Legislation similar to H.R. 1835, which would create a federally-chartered, fully independent, not-for-profit corporation to administer Air Traffic Control (ATC), was included in H.R. 4441, the Aviation Innovation, Reform and Reauthorization Act of 2016.

Status: 4/16/15 – Introduced and Referred to the House Committee on Transportation and Infrastructure and the House Committee on Oversight and Government Reform

Position: Watch (5/21/15)

Legislation/Topic

H.R. 2127 (Thompson) – The Securing Expedited Screening Act

Background/Summary

This bill would require the Transportation Security Administration (TSA) to limit expedited security screening at airports to passengers enrolled in a Department of Homeland Security trusted traveler program, members of the armed forces, and other low-risk travelers.

**Shaded text represents new or updated legislative information*

Anticipated Impact/Discussion

This legislation is not expected to result in any significant impact to San Diego International Airport operations.

Status: 7/27/15 – Approved by the House on a voice vote and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (7/23/15)

Legislation/Topic

H.R. 2530 (Duckworth) – The Friendly Airports for Mothers Act of 2015

Background/Summary

This bill would require large and medium hub airports to install and maintain post-security lactation areas at each airport terminal building. These areas must have a locking door, sitting area, flat surface, electrical outlet, and accessibility compliant with the Americans with Disabilities Act (ADA), and must not be located in a restroom.

Anticipated Impact/Discussion

The legislation is not expected to require any changes to SDIA airport facilities as post-security lactation areas in the terminals already exist. H.R. 4441, The Aviation Innovation, Reform and Reauthorization Act of 2016 has included language that would require similar accommodations for nursing mothers.

Status: 5/21/15 – Introduced and Referred to the House Committee on Transportation and Infrastructure

Position: Watch (7/23/15)

Legislation/Topic

H.R. 2750 (Katko) – The Improved Security Vetting for Aviation Workers Act of 2015

Background/Summary

This bill would codify recommendations issued by the Department of Homeland Security Inspector General related to the vetting and badging of airport employees. This bill would require the establishment of new guidance procedures for the annual review of badging offices by the end of 2015. Inspections will include a review of applicants' Criminal History Records Check (CHRC) and work authorization documentation. The legislation would also require airport badging offices to indicate, on an employee's credentials, the date their authorization to work in the United States ends. Further, the bill would require the Transportation Security Administration (TSA) to review cases

**Shaded text represents new or updated legislative information*

involving credentials denied due to issues determining the legal status of an employee. The findings of this review will be used to identify and correct weaknesses of airports.

Anticipated Impact/Discussion

If enacted, Authority staff will coordinate with TSA staff on any actions necessary to implement these new requirements.

Status: 7/27/15 – Approved by the House on a voice vote and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (7/23/15)

Legislation/Topic

H.R. 2770 (Rice) – The Keeping Our Travelers Safe and Secure Act

Background/Summary

This bill would require the Transportation Security Administration (TSA) Administrator to develop and implement a preventative maintenance validation process for security-related screening technology at airports.

Anticipated Impact/Discussion

This bill is not expected to impact San Diego International Airport operations.

Status: 7/27/15 – Approved by the House on a vote of 380-0 and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (7/23/15)

Legislation/Topic

H.R. 2776 (Cohen) – The Carry-On Freedom Act of 2015

Background/Summary

This bill would direct the Secretary of Transportation to issue regulations that prevent airlines that charge a fee for checked baggage from reducing the size of carry-on luggage from the size standards utilized by airlines on June 8, 2015.

Anticipated Impact/Discussion

This bill is not expected to impact operations at San Diego International Airport.

Status: 6/15/15 – Introduced and Referred to the House Committee on Transportation and Infrastructure

Position: Watch (7/23/15)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 2843 (Katko) – The TSA PreCheck Expansion Act

Background/Summary

This bill would require the Transportation Security Administration (TSA) Administrator to coordinate with private sector partners to increase public enrollment in the PreCheck Program and to maximize the availability of PreCheck screening, particularly during peak and other high volume travel times.

Anticipated Impact/Discussion

Authority staff will coordinate with TSA staff as needed to assist in implementing the actions in H.R. 2843 if this legislation is enacted.

Status: 7/27/15 – Approved by the House on a voice vote
12/9/15 – Amended and approved by the Senate Committee on Commerce, Science and Transportation

Position: Watch (7/23/15)

Legislation/Topic

H.R. 3102 (Katko) – Airport Access Control Security Improvement Act of 2015

Background/Summary

This bill would direct the Administrator of the TSA to establish a risk-based, intelligence-driven model for screening airport employees based on level of employment related access to secure areas. The Administrator would also be required to determine the types of federal disqualifying criminal offenses to be used in denying employee credentials necessary to access Secure Identification Display Areas (SIDAs) of airports and establish a national database.

Anticipated Impact/Discussion

If enacted, this legislation could alter the current screening process for employees at SDIA and may affect the current process used by Airport Authority staff in determining the eligibility of airport employees obtaining SIDA credentials.

Status: 10/6/15 – Approved by the House by voice vote and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Watch (1/21/16)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 3384 (Meng) – Quiet Communities Act of 2015

Background/Summary

This bill would require the Environmental Protection Agency (EPA) to reestablish the Office of Noise Abatement and Control - established in 1972 and defunded since 1982 - and require the Administrator to conduct an airport noise study, and submit the results to Congress.

Anticipated Impact/Discussion

This bill will be monitored by the Authority's legislative staff for any potential impact to San Diego International Airport.

Status: 7/29/15 – Introduced and Referred to the House Committee on Transportation and Infrastructure and the House Committee on Energy and Commerce

Position: Watch (12/17/15)

Legislation/Topic

H.R. 3584 (Katko) – Transportation Security Administration Reform and Improvement Act of 2015

Background/Summary

H.R. 3584 is a compilation of several other legislative bills and would:

- Authorize a pilot project to establish a secure, automated biometric-based system at airports to verify the identity of PreCheck passengers
- Expand enrollment in PreCheck by adding private sector application capabilities
- Ensure that TSA PreCheck screening lanes are open and available during peak and high-volume travel times at airports
- By December 31, 2017, establish a secure, automated system at all large hub airports for verifying travel and identity documents of passengers who are not members of the TSA PreCheck program
- Develop a process for regularly evaluating the root causes of screening errors at airport checkpoints so corrective measures can be identified
- Require the completion of a comprehensive, agency-wide efficiency review

Anticipated Impact/Discussion

This bill could benefit operations at SDIA by potentially streamlining TSA operations at checkpoints through biometric-based screening and increased use of the PreCheck program, thereby reducing passenger screening wait times.

**Shaded text represents new or updated legislative information*

Status: 2/23/16 – Approved by the House on a voice vote and Referred to Senate Committee on Commerce, Science and Transportation

Position: Support (3/17/16)

Legislation/Topic

H.R. 3965 (Gallego) – FAA Community Accountability Act of 2015

Background/Summary

This bill would require the FAA Administrator to undertake actions to limit negative impacts of the implementation of the Next Generation Air Transportation System (NextGen) on individuals living in the vicinity of affected airports and allow the Administrator to give preference to overlays of existing flight paths and procedures to ensure land use compatibility. The following are specific provisions included in the bill:

- The Administrator would be required to appoint an FAA Community Ombudsman for each region of the FAA to serve as a liaison between affected communities and the Administrator.
- Ombudsmen would also monitor the impact of NextGen implementation on communities near affected airports and make recommendations to the Administrator to address community concerns and consider community input.
- FAA could not implement revisions of flight paths or procedures via a categorical exemption (under NEPA) if an ombudsman or airport operator notifies the FAA that proposed changes will have a significant adverse impact on individuals in the vicinity of such airport or if extraordinary circumstances exist.
- FAA would be required to provide a 30-day public comment period before deeming new or revised flight paths covered under a categorical exemption.
- The Administrator would be required to reconsider a flight path or procedure established or revised under NextGen if an FAA Community Ombudsman or affected airport operator notifies the Administrator that the changes would result in significant adverse impact on the human environment in the vicinity of the airport.

Anticipated Impact/Discussion

This legislation would enhance the role of the Authority and residents living in close proximity to the airport during the consideration and implementation of the NextGen Air Transportation System.

Status: 11/5/15 – Introduced and referred to the House Committee on Transportation and Infrastructure

Position: Support (12/17/15)

**Shaded text represents new or updated legislative information*

Legislation/Topic

H.R. 4441 (Shuster) – The Aviation Innovation, Reform and Reauthorization Act of 2016

Background/Summary

This bill would authorize funding for the Federal Aviation Administration and related federal aviation programs for the next six years. A major provision in this legislation would create a new Air Traffic Control Corporation governed by an eleven member board of directors, four of whom would represent airlines. The bill does not include any airport representatives on the governing board. Although H.R. 4441 would increase Airport Improvement Program (AIP) authorizations each fiscal year – reaching a level of approximately \$4 billion in FY 2022 – this bill would not increase the \$4.50 Passenger Facility Charge (PFC) limit. In addition, H.R. 4441 does not include any provision to alter the “perimeter rule” that restricts nonstop flights from Ronald Reagan Washington National Airport (DCA) to a distance of 1,250 miles.

Anticipated Impact/Discussion

Although the increase in AIP funding authorizations proposed in H.R. 4441 would provide some additional funds for SDIA projects, the benefit to SDIA would not be significant. Because there is no increase in the PFC limit, as supported by the airport industry, and because this bill would not provide any assistance in reestablishing a nonstop flight to DCA – both of which are legislative priorities for the Airport Authority – the enactment of H.R. 4441 would result in a “status quo” situation for SDIA. As this bill is a six-year measure, the Airport Authority would have little, if any, chance of increasing the PFC limit or achieving changes to the perimeter rule to assist in reestablishing nonstop service to DCA until 2023 under this legislation. The Authority’s legislative team will work with airport industry advocates and our Congressional delegation members to amend H.R. 4441 as the legislation moves forward.

Status: 2/11/16 – Approved by House Transportation and Infrastructure Committee on a vote of 34-25

Position: Oppose Unless Amended (2/18/16)

Legislation/Topic

H.R. 4698 (Katko) – The Securing Aviation from Foreign Entry Points and Guarding Airports Through Enhanced Security Act of 2016

Background/Summary

H.R. 4698, the SAFE Points and GATES Act, was introduced to address security at international last point of departure airports to the U.S. Specific provisions in the bill include:

- Requires the Transportation Security Administration (TSA) Administrator to produce a security risk assessment of all last point of departure airports with

**Shaded text represents new or updated legislative information*

nonstop flights into the United States. The report shall include the passenger security screening practices, capabilities, and capacity and security vetting undergone by aviation workers at each last point of departure airport.

- Requires the TSA Administrator to submit to Congress and the Government Accountability Office (GAO) a plan to enhance and bolster security collaboration, coordination, and information sharing among Customs and Border Protection (CBP), other U.S. and foreign government agencies, and cargo and passenger airlines related to flights bound for the United States in order to enhance security capabilities at foreign airports
- Requires the GAO to review the efforts, capabilities, and effectiveness of the TSA to enhance security capabilities at foreign airports and determine if the implementation of such efforts and capabilities effectively secures international-inbound aviation
- Requires the TSA Administrator to submit to Congress a comprehensive workforce assessment of all personnel in the TSA's Office of Global Strategies who are working on transportation security issues
- Allows the TSA Administrator to donate screening equipment to last point of departure airports if such equipment can be reasonably expected to mitigate a specific vulnerability to the security of the United States or United States citizens
- Permits the TSA Administrator to evaluate foreign air cargo security programs to determine whether such programs provide a level of security commensurate with the level of security required by United States air cargo security programs

Anticipated Impact/Discussion

If enacted, this bill would direct the Administrator of the TSA to perform a number of assessments and actions to enhance the security, coordination and information sharing amongst U.S. and foreign airports, U.S. and foreign government agencies as well as cargo and passenger airlines.

Status: 4/27/16 – Approved by House on a voice vote and Referred to Senate Committee on Science, Commerce and Transportation

Position: Watch (5/19/16)

Legislation/Topic

H.R. 5056 (Keating) – The Airport Perimeter Control and Access Control Security Act of 2016

Background/Summary

H.R. 5056 was introduced to improve airport security by mandating updated risk assessments and the development of strategic security plans, including for employee access control points and airport perimeters. Specific provisions include:

- Requires the Transportation Security Administration (TSA) Administrator to update the Transportation Sector Security Risk Assessment (TSSRA) for the aviation sector

**Shaded text represents new or updated legislative information*

- Requires the TSA Administrator to update the Comprehensive Risk Assessment of Perimeter and Access Control Security and determine a timeframe for additional updates.
- Requires the TSA Administrator to conduct a system wide assessment of airport access control points and airport perimeter security
- Requires the TSA Administrator to provide reports on the security risk assessments to the House Homeland Security Committee and the Senate Commerce Committee
- Requires the TSA Administrator to update the 2012 National Strategy for Airport Perimeter and Access Control Safety

Anticipated Impact/Discussion

If enacted, H.R. 5056 would direct the Administrator of the TSA to perform a number of assessments and actions to enhance the security and understanding of threats and risks to airport perimeters and access control points. These actions could result in changes to SDIA security procedures.

Status: 7/11/16 – Approved by House on a voice vote

Position: Watch (5/19/16)

Legislation/Topic

H.R. 5338 (Katko) – Checkpoint Optimization and Efficiency Act of 2016

Background/Summary

This bill would implement several changes to Transportation Security Administration (TSA) staffing and operations to improve passenger screening wait times. Specific provisions in H.R. 5338 include:

- Redeployment of behavior detection officers to allow travel document checkers to perform passenger screening functions
- Provide federal security directors (FSD) the ability to make local staffing decisions without first consulting TSA headquarters
- Disseminate to airports, airlines and FSDs the best practices developed during optimization team visits
- Expand the PreCheck program through approved private sector solutions
- Assess the staffing allocation model to determine the necessary staffing positions at all U.S. airports

Anticipated Impact/Discussion

Although San Diego International Airport (SDIA) has not experienced the problems with lengthy checkpoint wait times as has recently occurred at other U.S. airports, the actions that would be implemented under H.R. 5338 would benefit the national air transportation network and could prevent long wait times at SDIA during peak periods.

**Shaded text represents new or updated legislative information*

Status: 6/7/16 – Approved by the House on a voice vote and Referred to Senate Committee on Commerce, Science, and Transportation

Position: Support (6/23/16)

Senate Bills from Previous Report

Legislation/Topic

S. 2844 (Collins) – Fiscal Year 2017 Transportation Appropriations Act

Background/Summary

S. 2844 would provide annual funding for the Federal Aviation Administration (FAA) and aviation programs. This bill would fund the Airport Improvement Program (AIP) at a level of \$3.35 billion, and would prohibit the FAA from requiring airports to provide space free of charge in airport owned buildings. The Committee report accompanying this bill states that funding to transfer the ATC functions from the FAA will be prohibited.

Anticipated Impact/Discussion

If enacted, this bill would provide continued funding in FY 2017 for the FAA and aviation programs that benefit SDIA, such as AIP and other airport priorities.

Status: 4/21/16 – Approved by Senate Appropriations Committee

Position: Support (5/19/16)

Legislation/Topic

S.1608 (Feinstein) – Consumer Safety Drone Act

Background/Summary

This bill would require the Administrator of the Federal Aviation Administration to issue a regulation governing the operation of consumer drones. Specifically, the regulation would include: limits on altitude for consumer drones; a means of preventing unauthorized operation within protected airspace; a system that enables the avoidance of collisions; a technological means to maintain safety in the event of compromised communications between drone and operator; and a means to prevent tampering with safety mechanisms and educational materials for consumers.

Anticipated Impact/Discussion

This legislation would assist Authority staff in maintaining public safety and could help prevent drone incursions on airport property and in the flight path of aircraft operating at SDIA.

**Shaded text represents new or updated legislative information*

Status: 6/18/15 – Introduced and Referred to the Senate Committee on Commerce, Science and Transportation

Position: Support (9/17/15)

Legislation/Topic

S. 2361 (Thune) – Airport Security Enhancement and Oversight Act

Background/Summary

This bill would require the Administrator of the TSA to determine the level of risk posed to the domestic air transportation system by individuals with unescorted access to secure areas. It would also require additional oversight of the credentialing and vetting process for unescorted personnel. Specifically, the bill includes the following provisions:

- Requires the TSA Administrator to issue guidance to airport operators regarding placement of an expiration date on each airport credential issued to non-U.S. citizens for the time they are authorized to work in the U.S.
- Requires the TSA Administrator to enhance the eligibility requirements and disqualifying criminal offenses for individuals seeking or having unescorted access to an airport SIDA
- Ensures that the TSA Administrator is authorized to receive additional access to Terrorist Identities Datamart Environment data
- Requires the TSA Administrator to develop and implement performance metrics to measure the effectiveness of security for airport SIDAs
- Requires the TSA Administrator to increase covert testing of airport access controls to airport SIDAs
- Requires the TSA Administrator to submit reports to Congress on TSA's actions to improve aviation security under this bill

Anticipated Impact/Discussion

If enacted, this legislation may affect the current process used by Airport Authority staff in determining the eligibility of airport employees to obtain SIDA credentials.

Status: 12/9/15 – Approved by Senate Committee on Commerce, Science and Transportation

Position: Watch (1/21/16)

Legislation/Topic

S. 3001 (Hoeven) – Fiscal Year 2017 Department of Homeland Security Appropriations

Background/Summary

This bill would provide annual funding for Department of Homeland Security (DHS) operations and programs for fiscal year 2017. Included in S. 3001 is a \$228 million

**Shaded text represents new or updated legislative information*

increase in TSA funding to a level of \$7.7 billion, allowing for the addition of 1344 transportation security officers and 50 new canine teams. Annual funding for Customs and Border Protection (CBP) would be increased by \$125 million over the current level to a total of \$11.2 billion. This level would allow CBP to fund 21,370 border patrol agents and 23,775 CBP officers.

Anticipated Impact/Discussion

Passage of this bill would benefit San Diego International Airport by ensuring that TSA and CBP have a stable and adequate funding source for the next fiscal year. If enacted into law, Authority staff will continue discussions with CBP staff regarding the distribution of DHS staff necessary to process current and future passenger levels at SDIA.

Status: 5/26/16 – Approved by the Senate Appropriations Committee

Position: Support (6/23/16)

**Shaded text represents new or updated legislative information*

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Reject the Claim of Janna Head

Recommendation:

Adopt Resolution No. 2016-0062, Rejecting the Claim of Janna Head.

Background/Justification:

On June 7, 2016, Janna Head filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority") alleging that she sustained injuries to her knee, arm, and leg as a result of falling on an escalator at the Rental Car Center at San Diego International Airport. Head claims the fall resulted in bruises and scrapes and claims damages in the amount of \$200.00 to replace her luggage and unspecified damages to her "personal physical self".

On May 18, 2016, Head claims she was ascending an escalator to reach the second level of the Rental Car Center where the Alamo Car Rental counter was located. She states the wheels of her luggage were caught in the escalator mechanism and caused her to flip and fall into her sister, who was ascending the escalator directly behind her. She claims the fall caused bruising and scratches and damaged the handle of her luggage.

Head's claim should be denied. An investigation into the incident revealed no dangerous condition nor any notice of a dangerous or unsafe condition. By her own admission, claimant's luggage was the cause of the fall.

Fiscal Impact:

Not Applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §15065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL

ACCIDENT OR DAMAGE CLAIM FORM

Please complete all sections.

Incomplete submittals will be returned, unprocessed.

Use a typewriter or print in ink.

CLAIM FORM SUBMITTED MUST HAVE AN ORIGINAL "WET" SIGNATURE

FOR AUTHORITY CLERK USE ONLY

Document No.: CL-267

Filed: JUNE 7, 2016

1) Claimant Name: Janna Head	
2) Address to which correspondence regarding this claim should be sent: 2103 North 1000 West Clinton, Utah 84015	
Telephone No.: 801-776-2221	Date: May 28, 2016
3) Date and time of incident: May 18, 2016, approx. 1:30 p.m.	
4) Location of incident: San Diego International Airport	
5) Description of incident resulting in claim: I was taking the escalator at the airport up to the Alamo Car rental on the second floor. I was about 3/4 up the escalator and suddenly, I believe my suitcase wheel(s) got caught in the escalator mechanism and flipping me and causing me to fall backwards. I fell into my sister who was right behind me. I begged her to not fall down but to hold on because if she hadn't been behind me, I'd have tumbled down backwards & most likely killed. <small>been</small>	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known: the escalator	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name: Margo Staples	Name: Haven't yet
Address: 1879 N. 2750 E. Layton Ut. 84040	Address: gotten in to see the doctor
Phone: 801-726-6422	Phone:

8) Describe property damage or personal injury claimed:

I incurred several bruises, knee swelling, scrapes on my arm and leg. Also, my large suitcase handle broke (making it difficult to use) - I'm having to discard it. extremely

9) Owner and location of damaged property or name/address of person injured:

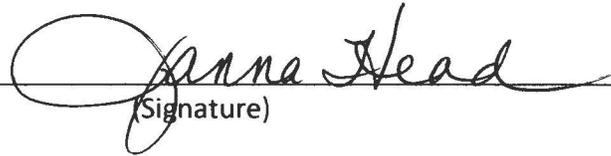
Janna Head
2103 North 1000 West
Clinton, Utah 84015

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

My large Samsonite luggage - \$200
At this time, I'm unsure about damages of ~~my~~ my personal physical self.

Dated: May 28, 2016

Claimant:


(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

San Diego County Regional Airport Authority
Tony Russell, Director, Corporate & Information Governance/Authority Clerk
Corporate & Information Governance
P.O. Box 82776
San Diego, CA 92138-2776

RESOLUTION NO. 2016-0062

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF JANNA
HEAD

WHEREAS, on June 7, 2016, Janna Head filed a claim with the San Diego County Regional Airport Authority for injuries she claims to have suffered as the result of falling on an escalator at the Rental Car Center at San Diego International Airport on May 18, 2016; and

WHEREAS, at its regular meeting on July 21, 2016, the Board considered the claim filed by Janna Head and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board REJECTS the claim of Janna Head; and

BE IT FURTHER RESOLVED the Board FINDS that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Award and Authorize the President/CEO to Execute a Contract with Reigelman, LLC to Design, Produce and Install Integrated Artwork for the Parking Plaza Lobby Stair

Recommendation:

Adopt Resolution No. 2016-0063, awarding and authorizing the President/CEO to execute a contract to Reigelman, LLC to design, produce and install integrated artwork for the Parking Plaza Lobby Stair in an amount not-to-exceed \$550,000.

Background/Justification:

Authority Policy 8.50 provides that two percent of construction costs of eligible projects be allocated for public art. Eligible projects include terminals, landside and other specified construction. A separate Airport Art Program Fund was established to pool funds allocated from all eligible projects.

An established process is followed for each public art opportunity in accordance with Authority Policy 8.50. Artist Selection Panels established by the Airport Art Advisory Committee review and recommend an artist or artist team for each public art opportunity. Artist Selection Panel members may include Authority Board members, local and national artists, design professionals, and representatives of the business community. Special attention is given to ensuring disciplinary, institutional and cultural diversity.

In collaboration with the Airport Design & Construction Department, the Airport Art Program has been presented with an opportunity to facilitate a new public art opportunity. The requested opportunity is for one artist or artist team to create a public art project for the Parking Plaza. The artwork is expected to feature memorable sculptural elements that act as a visual screen in front of the three stairwells of the Parking Plaza. The recommended artists will collaborate with the Parking Plaza design team members to implement their project at the site.

Solicitation Process:

The Authority issued the Request for Qualifications (RFQ) for the Parking Plaza Lobby Stairs public art opportunity on April 28, 2016. Notice of the business opportunity was made in the *Daily Transcript*, and the Authority's Website. Public Notices were sent to 900 potential respondents. A pre-submittal meeting was held on May 17, 2016 and attended by 5 artists. A total of fifty-seven (57) statements of qualifications were received on June 2, 2016, and forty-nine (49) were found to be responsive.

The Artist Selection Panel consisted of art and design professionals from the following organizations: City of San Diego Commission for Arts & Culture, Civic Art Program, Los Angeles County Arts Commission, Full Circle Services, San Francisco Arts Commission, and the University of San Diego.

The five highest scoring artists were invited to interview and present a conceptual proposal on June 27, 2016. One of the invited Artists declined the invitation; therefore the 6th ranked Artist was invited and accepted the Authority's offer to interview and present a conceptual proposal. Each artist was asked to respond to a specific list of questions, which targeted the evaluation criteria presented in the RFQ. A summary of the Panelist's findings and final recommendation are presented below:

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
HelmickSculpture	4	4	4	3	4	19	4
James Carpenter	2	3	3	4	3	15	3
Jody Pinto	5	5	5	5	5	25	5
R & R Studios, LLC	3	2	2	2	2	11	2
Reigelman, LLC	1	1	1	1	1	5	1

Combined Scores	SB Preference	Quality, Creativity and Strength of Conceptual Proposal	Appropriateness of materials	Ability to communicate effectively	Detailed and feasible budget and timeline	Total
Helmick Sculpture	0	945	1000	600	1000	3545
James Carpenter	0	1225	950	600	1000	3775
Jody Pinto	0	630	800	570	875	2875
R & R Studios, LLC	0	1435	1100	630	1000	4165
Reigelman, LLC	0	1645	1125	690	1025	4485

The recommended artist for this opportunity is Mark Reigelman, dba Reigelman, LLC, a New York City-based artist who strives to create meaningful opportunities for social interaction in public space through his varied public art practice. The panel appreciated that Reigelman's approach to conceptual development is rooted in extensive research of the site. They felt his proposal was the most successful in creating a memorable experience for viewers both from a distance and at close range, and recommended him as the most qualified candidate.

The Art Advisory Committee considered the item and voted unanimously to forward to the Board for approval.

Fiscal Impact:

Adequate funds for the public art opportunity with Reigelman, LLC are included within the Board approved FY2016-FY2020 Capital Program Budget in Project No. is 104187, Parking Plaza — Public Art. Sources of funding for this project include variable rate debt and Authority cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:**Use of Policy 5.12:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Reigelman, LLC did not receive the small business preference.

Prepared by:

LAUREN LOCKHART
ART PROGRAM MANAGER

RESOLUTION NO. 2016-0063

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING AND AUTHORIZIN THE PRESIDENT/CEO TO EXECUTE A CONTRACT WITH REIGELMAN, LLC TO DESIGN, PRODUCE AND INSTALL INTEGRATED ARTWORK FOR THE PARKING PLAZA LOBBY STAIR IN AN AMOUNT NOT-TO-EXCEED \$550,000

WHEREAS, the Airport Art Master Plan calls for artwork to be specific and integrated into the Airport; and

WHEREAS, Authority Policy 8.50 provides that 2% of construction costs of eligible projects be allocated for public art, which includes terminals, landside and other specified construction; and

WHEREAS, on April 28, 2016, the Authority issued a Request for Qualifications for the Parking Plaza Lobby Stair public art opportunity; and

WHEREAS, fifty-seven submissions were received and the artist selection panel, established by the Art Advisory Committee comprised of art and design professionals, reviewed forty-nine responsive submissions; and

WHEREAS, the evaluation panel for the Parking Plaza Lobby Stair public art opportunity recommended that Reigelman, LLC be awarded an agreement to design, produce and install public art; and

WHEREAS, the Art Advisory Committee voted in favor of forwarding the Panel's recommendation to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards and authorizes the President/CEO to execute a contract with Reigelman, LLC to design, produce and install integrated artwork for the Parking Plaza in an amount not-to-exceed \$550,000; and

BE IT FURTHER RESOLVED the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Authorize the President/CEO to Negotiate and Execute an Agreement with Kutak Rock LLP for Bond Counsel Legal Services

Recommendation:

Adopt Resolution No. 2016-0064 authorizing the President/CEO to negotiate and execute an agreement with Kutak Rock LLP for bond counsel legal services for a term of three (3) years with two one-year options to renew, for a maximum not-to-exceed amount of \$400,000.

Background/Justification:

On March 16, 2016, the Authority released a Request for Proposals ("RFP") to obtain the legal services of one or more qualified law firms to assist the General Counsel with regard to bond disclosure legal services. Responses to the RFP were due on April 16, 2016.

Four law firms submitted timely proposals in response to the RFP. They were: Kutak Rock LLP; Hawkins Delafield & Wood LLP, Nixon Peabody LLP; Sidley Austin LLP.

An evaluation panel, comprised of three attorneys from the Office of General Counsel and one member of the Business and Financial Management department, reviewed the proposals submitted and invited all four firms to interview.

On June 1 and 2, 2016, the evaluation panel, with a representative from the Procurement Department in attendance to facilitate interviews, reviewed the written proposals and documents submitted and interviewed representatives from the four firms. At the conclusion of the interviews, the evaluation panel scored the firms and concluded that the best and most responsive proposer was Kutak Rock LLP. The General Counsel recommends a new agreement for bond counsel legal services be awarded by the Board to Kutak Rock LLP. It is requested that the Board authorize the President/CEO to execute an agreement upon approval as to legal form by the General Counsel. The matrix below reflects the evaluation of the panel members:

Final Rank	Panelist				Total	Rank
	Panelist 1	2	Panelist 3	Panelist 4		
Hawkins Delafield & Wood LLP	3	2	2	2	9	2
Kutak Rock LLP	1	1	1	1	4	1
Nixon Peabody LLP	2	3	3	3	11	3
Sidley Austin LLP	4	4	4	4	16	4

Combined Scores	SB Preference	Cost / Fees	Sustainability	Attachment E	
				Interview	Total
Hawkins Delafield & Wood LLP	0	800	0	1820	2620
Kutak Rock LLP	0	1000	0	2660	3660
Nixon Peabody LLP	0	0	165	2240	2405
Sidley Austin LLP	0	100	0	1470	1570

More than 110 Kutak Rock LLP lawyers devote all or a major portion of their practice to the field of public finance and related aspects of law. The firm has been listed among the most active bond counsel firms in the nation in annual industry rankings since such statistics were first made available. For 2015, Thomson Reuters, the statistician for the public finance industry, ranked the firm as the number five bond counsel in the nation, attributing to the firm 412 long term municipal new issues aggregating more than \$13.3 billion.

Kutak Rock LLP has substantial experience in airport financings gained through participation, in its history, in more than 350 airport bond issues having an aggregate principal amount exceeding \$32.2 billion. For 2015, Thomson Reuters ranked Kutak Rock LLP as the number three bond counsel in the nation with respect to airport financings. Thomson Reuters' statistics show that the firm served as bond counsel in eight airport issues aggregating over \$846 million. In each of 2013 and 2014, Thomson Reuters ranked Kutak Rock LLP the number one bond counsel in the country for airport financing, based on both the number and aggregate dollar volume of issues completed in the role.

Attorneys in the firm's Denver office have successfully served as bond and disclosure counsel to the Authority since being selected in RFP processes conducted in 2004-2005 and 2011, and most recently, in 2014, served as bond counsel to the Authority in connection with its issuance of \$125,000,000 Subordinate Airport Revenue Revolving Obligations, Series A, B and C, and its \$305,285,000 Senior Special Facilities Revenue Bonds (Consolidated Rental Car Facility Project).

Subject to the Board's authorization, the new agreement with Kutak Rock LLP will have a term of three (3) years, with two (2) additional one-year options. The options to extend the term may be exercised at the discretion of the President/CEO and General Counsel. The amount payable under the agreement will not exceed four hundred thousand dollars (\$400,000).

Fiscal Impact:

Adequate funding for this agreement is included in the adopted FY 2017 and conceptually approved FY 2018 Operating Expense Budgets within the Contractual Services line item.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action, as an administrative action, is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

In accordance with Policy 5.12, the following recommended firm received a small business preference: none.

Prepared by:

AMY GONZALEZ
GENERAL COUNSEL

RESOLUTION NO. 2016-0064

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH KUTAK ROCK LLP FOR BOND COUNSEL LEGAL SERVICES FOR A TERM OF THREE YEARS WITH TWO ONE-YEAR OPTIONS TO RENEW FOR A MAXIMUM AMOUNT NOT-TO-EXCEED AMOUNT OF \$400,000

WHEREAS, the Authority has a continuing need for professional legal services in matters pertaining to the issuance of bonds; and

WHEREAS, on March 16, 2016, the Authority released a Request for Proposals ("RFP) to obtain the legal services of one or more qualified law firms to assist the General Counsel with regard to bond counsel legal services; and

WHEREAS, the RFP specified that the Authority intended to enter an agreement with one or more law firms where said agreement would have a term of three (3) years with two (2) options, exercisable at the discretion of the General Counsel and the President/CEO, with a maximum amount payable under the agreement of four hundred thousand dollars (\$400,000); and

WHEREAS, the Authority received four proposals in response to the RFP; and

WHEREAS, the Authority's evaluation panel, after reviewing the proposals and interviewing all four law firms, recommended awarding an agreement to Kutak Rock LLP; and

WHEREAS, the Board determines that awarding an agreement to Kutak Rock LLP is in the best interest of the Authority.

NOW THEREFORE BE IT RESOLVED, that the Board hereby authorizes the President/CEO to negotiate and execute an agreement with Kutak Rock LLP, for a term of three years with two one-year options to renew at the discretion of the General Counsel and the President/CEO, for a maximum amount not-to-exceed \$400,000 to provide Bond Counsel legal services; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this Board action is not a “project” as defined by the California Environmental Quality Control Act (CEQA) Pub. Res. Code Section 21065; and is not a “development” as defined by the California Coastal Act Pub. Res. Code Section 30106.

PASSED, ADOPTED AND APPROVED by the Board of the San Diego County Regional Airport Authority at a Board meeting this 21st day of July 2016 by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE/
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Award of Contract to JXR Constructors, Inc. for T2W First Floor Restroom Remodel at San Diego International Airport

Recommendation:

Adopt Resolution No. 2016-0065, awarding a contract to JXR Constructors, Inc., in the amount of \$1,295,916.20 for Project 104208, T2W First Floor Restroom Remodel at San Diego International Airport.

Background/Justification:

This project is a San Diego County Regional Airport Authority (“Authority”) Board (“Board”) approved project in the FY2016 Capital Improvement Program (“CIP”).

This project will provide for upgrades to the men’s, women’s, and all-gender’s restrooms, located on the first floor of Terminal 2 West (“T2W”) near the baggage claim and Lost and Found area. The existing restrooms have exceeded their service life and this project will replace dated, inefficient fixtures with energy efficient products, upgrade all interior finishes reducing maintenance costs, and enhance the overall customer experience. (Attachment A)

The scope of work for this project will include the demolition and installation of building walls, ceilings, wall & floor finishes, accessories, and associated mechanical, plumbing and electrical upgrades.

This contract was advertised on May 17, 2016, and sealed bids were opened on June 16, 2016. The following bids were received: (Attachment B)

Company	Total Bid
Vasquez Construction Company	\$1,213,000
JXR Constructors, Inc.	\$1,295,916.20
Kinsman Construction, Inc.	\$1,470,300
Future DB International, Inc.	\$1,585,000
Atlas Development	\$1,663,901

The Engineer’s estimate is \$1,615,117.

The apparent low bid, submitted by Vasquez Construction Company, in the amount of \$1,213,000, is considered non-responsive due to their submission of an incomplete subcontractor listing form. Allowing Vasquez Construction Company the ability to complete the subcontractor listing form after the opening of the bids gives this contractor an unfair advantage over the bidders who submitted complete forms. The second lowest bidder, JXR Construction, Inc., submitted a bid, of \$1,295,916.20, and is the lowest responsive bid by a responsible bidder. It is therefore, recommended that the

Board approve award of the contract to the second lowest bidder, JXR Constructors, Inc., in the amount of \$1,295,916.20.

Fiscal Impact:

Adequate funds for T2W First Floor Restroom Remodel are included within the Board approved FY2017-FY2021 Capital Program Budget in Project No. 104208. Source of funding for this project is Airport Cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.14 was applied. Policy 5.14 establishes separate goals for the participation of: (1) small businesses; (2) local businesses; and, (3) service disabled veteran owned small businesses (SDVOSB). The local business participation goal can only be applied when the overall local business participation of all Authority contracts at the time of solicitation is less than 60%. The maximum preference applied under Policy 5.14 is seven percent (7%): three percent (3%) for small business participation; two percent (2%) for local business participation; and, two percent (2%) for SDVOSB participation. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the

amount of the original bid. When bid price is not the primary selection criteria, the preference is only applied to determine which proposers are interviewed for final consideration. Per Policy 5.14, the preference is not applied in the final selection.

In accordance with Policy 5.14, JXR Constructors, Inc. partially met the SBE goal of 39% with 72% certified small business participation for a 3% certified small business preference and did not meet the SDVOSB goal of 3% for a 0% SDVOSB participation preference. At the time of the solicitation it was determined that the Authority's overall local business participation exceeded 60%, therefore no preference was applied for local business participation.

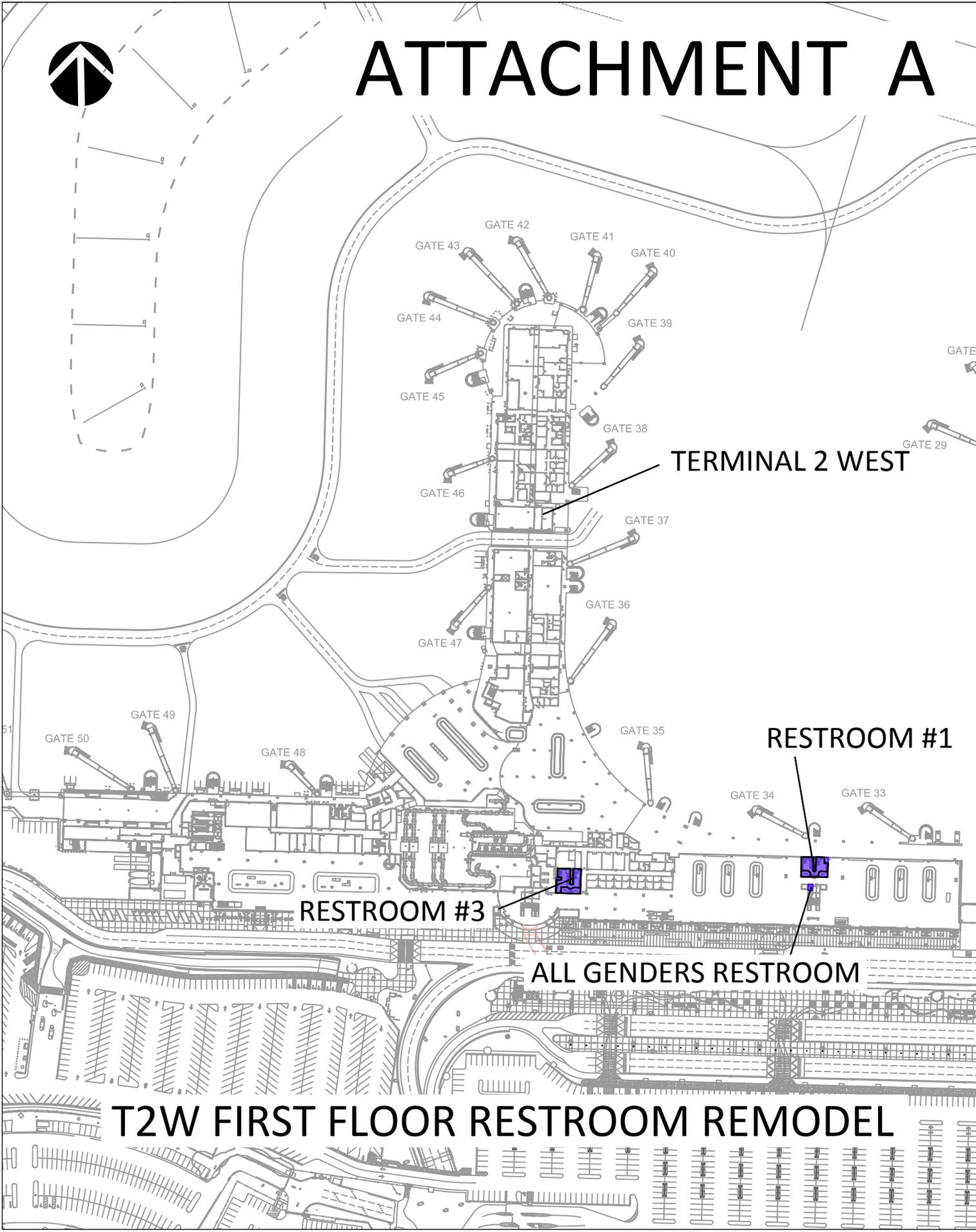
Prepared by:

IRAJ GHAEMI
DIRECTOR, FACILITIES DEVELOPMENT

ATTACHMENT A



PATH S:\FDD\COMMON\0815-00 Construction General Files\Maps and Drawings\ACAD working files\001 airport exhibits\2015\E-51 104208 CIC Attachment A.dwg



T2W FIRST FLOOR RESTROOM REMODEL

**ATTACHMENT B
CIP 104208 T2W FIRST FLOOR RESTROOM REMODEL**

BID TABULATION

104208 T2W First Floor Restroom Remodel
BIDS OPENED: June 16, 2016 @ 3:00 PM
ENGINEER'S ESTIMATE: \$1,615,117

				ENGINEER'S ESTIMATE		1		2		3		4		5	
CONTRACTOR:						Vasquez Construction Company		JXR Constructors, Inc		Kinsman Construction, Inc		Future DB International, Inc		Atlas Development	
ADDRESS:						3009 G Street San Diego, CA 92102		8755 Aero Dr. Suite 300 San Diego, CA 92123		6711 Nancy Ridge Dr San Diego, CA 92121		8707 Research Dr. Irvine, CA 92618		991C Lomas Santa Fe Dr. #115 Solana Beach, CA 92075	
GUARANTEE OF GOOD FAITH:						United Fire & Casualty Company		Contractors Bonding and Insurance Company		SureTec Insurance Company		The Hanover Insurance Company		Great American Insurance Company	
BID ITEM NO.	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
Bid Schedule A - Base Bid															
1	Mobilization and Demobilization	LS	Lump Sum	LS	\$ 158,322	LS	\$ 30,000.00	LS	\$ 17,000.00	LS	\$ 17,224.00	LS	\$ 50,000.00	LS	\$ 50,000.00
2	Allowance for Unforeseen and Miscellaneous Conditions	AL	Allowance	\$ 30,000.00	\$ 30,000	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
3	Allowance for AC Control	AL	Allowance	\$ 10,000.00	\$ 10,000	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
4	Construction Waste Management	LS	Lump Sum	LS	\$ 16,800	LS	\$ 3,000.00	LS	\$ 82,738.00	LS	\$ 11,680.00	LS	\$ 20,000.00	LS	\$ 10,000.00
5	Restroom #1	LS	Lump Sum	LS	\$ 509,052	LS	\$ 315,000.00	LS	\$ 430,048.00	LS	\$ 629,556.00	LS	\$ 585,000.00	LS	\$ 644,883.00
6	Restroom #3	LS	Lump Sum	LS	\$ 548,950	LS	\$ 645,040.00	LS	\$ 496,140.00	LS	\$ 526,789.00	LS	\$ 800,000.00	LS	\$ 624,581.00
7	All Genders Restroom	LS	Lump Sum	LS	\$ 61,913	LS	\$ 35,000.00	LS	\$ 55,635.00	LS	\$ 86,014.00	LS	\$ 30,000.00	LS	\$ 193,637.00
8	Overhead	240	Day	\$ 1,167.00	\$ 280,080	\$ 604.00	\$ 144,960.00	\$ 726.48	\$ 174,356.00		\$ 159,037.00	\$ 1,167.00	\$ 60,000.00	\$ 420.00	\$ 100,800.00
Total for Bid Schedule A				\$ 1,615,117.00		\$ 1,213,000.00		\$ 1,295,917.00		\$ 1,470,300.00		\$ 1,585,000.00		\$ 1,663,901.00	

ADDENDUM NC NOTED BY BIDDERS ON THEIR SUBMITTED BID															
1						Yes									
2						Yes									

CONTRACTOR'S Submitted Bid Amount

Points	Bid Adjustment Amount Based on Low Bid or Max. \$200,000
5 or 5%	\$60,650.00
4 or 4%	\$48,520.00
3 or 3%	\$36,390.00
2 or 2%	\$24,260.00
1 or 1%	\$12,130.00

Policy 5.14 Bid Adjustment		Policy 5.14 Bid Adjustment Amount		Policy 5.14 Bid Adjustment Amount		Policy 5.14 Bid Adjustment Amount		Policy 5.14 Bid Adjustment	
Points	Adjustment Amount (Enter Amount from Table Based on Number of Points)	Points	Adjustment Amount (Enter Amount from Table Based on Number of Points)	Points	Adjustment Amount (Enter Amount from Table Based on Number of Points)	Points	Adjustment Amount (Enter Amount from Table Based on Number of Points)	Points	Adjustment Amount (Enter Amount from Table Based on Number of Points)
	\$36,390.00		\$60,650.00		\$24,260.00		\$36,390.00		\$24,260.00
	\$1,176,610.00		\$1,235,267.00		\$1,446,040.00		\$1,548,610.00		\$1,639,641.00

RESOLUTION NO. 2016-0065

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO JXR CONSTRUCTORS, INC., IN THE AMOUNT OF \$1,295,916.20 FOR PROJECT NO. 104208, T2W FIRST FLOOR RESTROOM REMODEL AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, this project is a San Diego County Regional Airport Authority (“Authority”) Board (“Board”) approved project in the FY2016 Capital Improvement Program (“CIP”); and

WHEREAS, this project will provide for upgrades to the men, women’s, and all-gender’s restrooms, located on the first floor of Terminal 2 West (“T2W”) near the baggage claim and Lost and Found area; and

WHEREAS, the existing restrooms have exceeded their service life and this project will replace dated, inefficient fixtures with energy efficient products, upgrade all interior finishes reducing maintenance costs, and enhance the overall customer experience; and

WHEREAS, the scope of work for this project will include the demolition and installation of building walls, ceilings, wall & floor finishes, accessories, and associated mechanical, plumbing and electrical upgrades; and

WHEREAS, the Request for Bids for this project was advertised on May 17, 2016; and

WHEREAS, on June 16, 2016, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, Vasquez Construction Company, was the apparent low bidder; and

WHEREAS, after the bids were opened, the Authority staff determined that Vasquez Construction Company had not stated the portion of work expressed as a dollar value for any of the subcontractors listed in the Subcontractor Listing form, which is required by the Authority’s bid documents; and

WHEREAS, the Authority has not adopted the provisions of the Subletting and Subcontracting Fair Practices Act, California Public Contract Code Public Contract Code § 4104(a)(3)(A), which would allow a bidder to supplement certain required information within 24 hours of the bid opening;

WHEREAS, the Authority has determined that in the absence of the all of the required information the bid from Vasquez Construction Company was nonresponsive;

WHEREAS, the apparent second low bidder, JXR Constructors, Inc., submitted a bid in the amount of \$ 1,295,917 and Staff has duly considered JXR Constructors, Inc.'s bid, and has determined JXR Constructors, Inc., is responsible and that its bid is responsive in all material respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves, for the Board to award JXR Constructors, Inc., the contract for Project No. 104208, T2W First Floor Restroom Remodel, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to JXR Constructors, Inc., in the amount of \$1,295,916.20 for Project No. 104208, T2W First Floor Restroom Remodel at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee hereby is authorized to execute and deliver such contract to JXR Constructors, Inc.; and

BE IT FURTHER RESOLVED that the San Diego County Regional Airport Authority and its officers, employee, and agents are hereby authorized, empowered, and directed to do and perform such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Approve and Authorize the President/CEO to Execute an On-Call Airside/Landside Engineering Consultant Services Agreement

Recommendation:

Adopt Resolution No. 2016-0066, approving and authorizing the President/CEO to execute an On-Call Airside/Landside Engineering Consultant Services Agreement with C&S Engineers, Inc., for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement Program at San Diego International Airport.

Background/Justification:

The San Diego County Regional Airport Authority (“Authority”) has improved facilities and infrastructure at San Diego International Airport (“SDIA”) through its on-going Capital Improvement Program. Authority Staff utilizes on-call consultants to provide the engineering design work for these improvements on an as-needed basis, to include rehabilitation of runway, taxiway, terminal apron, and parking lot improvements.

On March 10, 2016, a Request for Qualifications (“RFQ”) was issued to obtain Statement of Qualifications (“SOQ”) from qualified firms to provide On-Call Airside/Landside Engineering Consultant Services for the Capital Improvement Program.

A Selection Panel (“Panel”) was established which included key representatives from the Authority’s Departments of Facilities Development, Facilities Management, and Airport Operations.

On April 14, 2016, the Authority received four SOQs from prospective consultant firms. The Panel conducted a thorough review of the SOQs and determined all four firms were qualified to perform the requested on-call services and should be interviewed.

On May 27, 2016, the Panel interviewed and ranked four firms as follows:

1. C&S Engineers, Inc.
2. TY Lin International
3. Stantec Consulting Services, Inc.
4. Hatch Mott MacDonald, LLC

The Evaluation Criteria used by the Panel to rank the firms was based on the Consultant’s organization, proposed work plan and approach methodology, Project Manager’s qualifications, project team’s qualifications, Consultants’ sustainable practices, and small business inclusionary approach and outreach.

Firms	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
C&S Engineers, Inc.	1	2	1	1	0	5	1
Hatch Mott MacDonald	4	4	3	4	0	15	4
Stantec Consulting Services	2	3	4	2	0	11	3
TY Lin International	3	1	2	3	0	9	2

Combined Scores	Inclusionary Approach & Outreach	Sustainability	Project Manager	Project Team & Experience	Organizational Structure	Proposed Work Plan	Total
C&S Engineers, Inc.	165	170	660	1080	720	660	3455
Hatch Mott MacDonald	155	140	660	810	540	560	2865
Stantec Consulting Services	150	130	620	840	620	580	2940
TY Lin International	155	165	680	900	620	600	3120

The top firm selected by the Panel was C&S Engineers, Inc. A brief background of the interviewed firms is provided:

C&S Engineers, Inc.

C&S Engineers, Inc. ("C&S") has a staff of 400 located in 15 offices, nationwide, including 33 professional and support personnel located in their local office in Mission Valley. Founded in 1968, C&S is known nationwide for client focused engineering, architecture, planning, environmental, and construction services. Aviation is C&S's main business and the firm has completed more than 2,000 airport projects across the country, including projects at Phoenix Sky Harbor, Orlando International, Detroit Metro, and Gerald R. Ford International Airport. The C&S team also has significant previous experience working on projects at San Diego International Airport, including the Central Receiving and Distribution Center and the Quieter Home Program.

TY Lin International

TY Lin International is an international, full service, multi-disciplined, engineering firm that provides infrastructure planning, engineering/architecture design, program management, and construction management services, to aviation clients throughout the world. The firm is headquartered in San Francisco and has offices in San Diego, Irvine, Los Angeles, and five other California offices as well as other locations throughout the United States and Asia. The firm has a total staff of 836 of which 25 would be dedicated to this on-call assignment. The firm has provided consulting design services to many airports including JFK International, John Wayne, Los Angeles International, and Miami International Airports.

Stantec Consulting Services, Inc.

The Stantec Community unites more than 15,000 employees working in over 250 locations, including more than 700 professionals in their San Diego and Southern California offices, of which 25 staff were proposed for this on-call assignment. Stantec's airport sector has worked at 18 of the 30 largest hub airports in the United States. In August, 2015, VA Consulting, Inc. joined the Stantec team. VA Consulting, Inc. has had an on-call agreement with the Authority since July 19, 2012, providing On-Call Airside/Landside Engineering Consulting Services.

Hatch Mott MacDonald, LLC

Hatch Mott MacDonald is an experienced aviation consultancy providing aviation advisory services to governments, civil aviation authorities, airport companies, equity investors, and providers of debt finance. The firm has provided global expertise for over 40 years in airport planning and development, design and capital delivery, project and program management, sustainability and environmental management. The firm has undertaken projects for over 16 governments, 240 airports and 12 airlines. The firm currently has an on-call agreement with the Authority to provide On-Call Airside/Landside Engineering Consultant Services through July 2017.

Future Steps:

Authority Staff recommends that the Authority enter into an On-Call Airside/Landside Engineering Consulting Services Agreement ("Agreement") with the top ranked firm, C&S Engineering, Inc. In order to enter into an agreement with the top rated firm, Staff will negotiate the scope of work and billing rates. If Staff cannot reach an agreement with the top rated firm, Staff will then enter into negotiations with the next ranked firm. Under the proposed resolution, the President/CEO would then have the authority to award an agreement to the next ranked firm and establish an agreement with that firm.

Fiscal Impact:

Funds for the On-Call Airside/Landside Engineering Consultant Services Contract are included within the approved FY2017-FY2021 Capital Program Budget and the adopted FY2017 Operating Budget, on an as-needed basis. Capital sources of funding will include Passenger Facility Charges, Airport Revenue Bonds, Airport Improvement Program Grants, and Airport Cash, depending on the individual project.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

No preferences were applied to the award of the On-Call Airside/Landslide Engineering Consultant Services Agreement with C&S Engineers, Inc., however C&S Engineers, Inc. has committed to working with the Airport Authority to maximize participation by small, local, historically underutilized and service disabled veteran owned small businesses on this contract.

Prepared by:

IRAJ GHAEMI
DIRECTOR, FACILITIES DEVELOPMENT

RESOLUTION NO. 2016-0066

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRSIDE/LANDSIDE ENGINEERING CONSULTANT SERVICES AGREEMENT WITH C&S ENGINEERS, INC., FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, IN AN AMOUNT NOT-TO-EXCEED \$5,000,000, IN SUPPORT OF THE CAPITAL IMPROVEMENT PROGRAM AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) has improved facilities and infrastructure at San Diego International Airport (“SDIA”) through its on-going Capital Improvement Program; and

WHEREAS, Authority Staff utilizes on-call consultants to provide the engineering design work for these improvements on an as-needed basis, to rehabilitate runway, taxiway, terminal apron, and parking lot improvements; and

WHEREAS, on March 10, 2016, a Request for Qualifications (“RFQ”) was issued to obtain Statement of Qualifications (“SOQ”) from qualified firms to provide On-Call Airside/Landside Engineering Consultant Services for the Capital Improvement Program; and

WHEREAS, a Selection Panel (“Panel”) was established which included key representatives from the Authority’s Departments of Facilities Development, Facilities Management, and Airport Operations; and

WHEREAS, on April 14, 2016, the Authority received four SOQs from prospective consultant firms; and

WHEREAS, the Panel conducted a thorough review of the SOQs and determined that all four firms were qualified to perform the requested on-call services; and

WHEREAS, the Evaluation Criteria used by the Panel to rank the firms was based on the Consultant’s organization, proposed work plan and approach methodology, Project Manager’s qualifications, project team qualifications, Consultant’s sustainable practices, and small business participation; and

WHEREAS, on May 27, 2016, the Panel interviewed and ranked four firms; and

WHEREAS, the interviews included Evaluation Criteria used by the Evaluation Panel and upon conclusion of the interviews, the Panel ranked the firms as follows:

1. C&S Engineers, Inc.
2. TY Lin International
3. Stantec Consulting Services, Inc.
4. Hatch Mott MacDonald, LLC

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Airside/Landside Engineering Consultant Services Agreement with C&S Engineers, Inc., for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$5,000,000, in support of the Capital Improvement Program; and

BE IT FURTHER RESOLVED in order to enter into an On-Call Airside/Landside Engineering Consultant Services Agreement with the top rated firm, Staff will negotiate the scope of work and billing rates; and

BE IT FURTHER RESOLVED that if Staff cannot reach an agreement with the top rated firm, Staff will then enter into negotiations with the next ranked firm and the Board authorizes the President/CEO to award an agreement to the next ranked firm and establish an agreement with that firm; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZLEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Approve and Authorize the President/CEO to Execute Fire Alarm and Related Systems Maintenance Service Agreement with Siemens Industry, Inc.

Recommendation:

Adopt Resolution No. 2016-0067, approving and authorizing the President/CEO to execute fire alarm and related systems maintenance service agreement with Siemens Industry, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,725,000, for 5 years, to provide fire alarm and related systems maintenance services, at San Diego International Airport (“SDIA”).

Background/Justification:

On April 29, 2016, the Authority issued a Request for Proposal (“RFP”) for fire alarm and related systems maintenance services. On June 1, 2016, the Authority received one response to the RFP from Siemens Industry, Inc. (“Siemens”).

Based on the services to be performed stated in the RFP, the cost for 5 years will not exceed \$1,725,000 which includes a \$200,000 contingency.

On June 1, 2016, the Authority’s Evaluation Panel (“Panel”), which was comprised of four representatives from Facilities Management, interviewed the sole respondent. The scoring criteria used to evaluate the firm was the firm’s organizational structure and prior experience, the project team and prior experience, proposed approach to perform services, sustainability, proposed fees, and small business preference under Authority Policy 5.12.

The final combined scoring matrix from the Panel is as follows:

Evaluation Criteria	Siemens	Maximum Score Possible
Organizational Structure & Prior Experience	1050	1200
Project Team and Prior Experience	1050	1200
Proposed Approach	680	800
Sustainability	135	200
Proposed Fees	540	600
Small Business Preference 5.12	0	200
Total	3455	4200

Siemens has maintained SDIA's fire alarm and related systems for the past 9 years and has performed and met all contract requirements during each of those years. They possess the organizational structure, prior experience, certified and state-licensed technical staff required to maintain SDIA's fire alarm control network which is a Siemens system. Siemens maintains the proprietary fire alarm license to the SDIA network that enables them to make functional changes to the fire alarm network program.

Based on the Panel's evaluation of the sole respondent, Siemens is determined to be qualified and staff recommends awarding the SDIA fire alarm and related systems maintenance service agreement to Siemens for a total not-to-exceed compensation amount of \$1,725,000 for 5 years.

Fiscal Impact:

Adequate funding for the fire alarm and related systems maintenance service agreement is included in the adopted FY 2017 and conceptually approved FY 2018 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board will be included in future year budget requests.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. California Environmental Quality Act ("CEQA") review: This Board action is not a project that would have a significant effect on the environment as defined by the CEQA, as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA Pub. Res. Code §21065;

B. California Coastal Act review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Siemens Industry, Inc. did not receive the small business preference.

Prepared by:

DAVID LAGUARDIA
DIRECTOR, FACILITIES MANAGEMENT

RESOLUTION NO. 2016-0067

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE FIRE ALARM AND RELATED SYSTEMS MAINTENANCE SERVICE AGREEMENT WITH SIEMENS INDUSTRY, INC., FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED COMPENSATION AMOUNT OF \$1,725,000, FOR 5 YEARS, TO PROVIDE FIRE ALARM AND RELATED SYSTEMS MAINTENANCE SERVICES, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the Authority issued a Request for Proposals (“RFP”) on April 29, 2016, to provide fire alarm and related systems maintenance services; and

WHEREAS, the Authority received one Proposal from Siemens Industry, Inc. on June 1, 2016, in response to the RFP; and

WHEREAS, based on the services to be performed, it is estimated that the cost for 5 years will not exceed \$1,725,000 which includes a \$200,000 contingency; and

WHEREAS, the Evaluation Panel (“Panel”) evaluated the respondent on organizational structure and prior experience, project team and prior experience, proposed approach, sustainability, proposed fees, and small business preference; and

WHEREAS, the Panel’s evaluation process determined Siemens Industry, Inc. to be qualified overall to perform fire alarm and related systems maintenance services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Fire Alarm and Related Systems Service Agreement with Siemens Industry, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed compensation amount of \$1,725,000, for 5 years, to provide fire alarm and related systems maintenance services, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended, 14 Cal. Code Regs. §15378; and is not a "development" as defined by the California Coastal Act. Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Approve and Authorize the President/CEO to Execute an Agreement with Network Security Electronics, Inc. (NSEI), for Airport Security System Maintenance and Repair Services

Recommendation:

Adopt Resolution No. 2016-0068, approving and authorizing the President/CEO to execute an agreement with Network Security Electronics, Inc. (NSEI), for airport security system maintenance and repair services for five (5) years, which includes two (2) one-year options exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$10,000,000.

Background/Justification:

On September 1, 2011, following a competitive solicitation, the Airport Authority entered into Agreement 208392OS with Network Security Electronics, Inc. (NSEI), to provide maintenance, repair, and modernization for the San Diego International Airport (SAN) Airport Security System (System). The Agreement had a term of three (3) years, to end on August 31, 2014, with two (2) one-year options and a not-to-exceed value of \$6,500,000. Pursuant to the Agreement, the Authority exercised the two (2) one-year options resulting in a new termination date of August 31, 2016. As of June 30, 2016, the Authority has paid NSEI a total of \$6,044,748.77 for maintenance and repairs under the Agreement.

The System includes: card readers and alarm devices at more than four-hundred (400) access points; biometric fingerprint readers; a closed-circuit television system with more than one-thousand one-hundred (1100) color and thermal imaging cameras; digital video recorders; perimeter intrusion detection equipment; system hardware and software; and Systems' fiber that provides access control, alarms, video surveillance, and intrusion detection for the terminal buildings and airport perimeter. To date, NSEI has performed at a superior level in complying with the existing Agreement requirements that include: maintaining adequate staffing levels, performing routine preventive and corrective maintenance, meeting one-hour response requirements, performing additional services, and providing an outstanding quality of work. NSEI has always been responsive to the Authority's ever-changing needs.

On May 2, 2016, the Authority issued a Request for Proposals (RFP) for Airport Security System Maintenance and Repair Services. Notice of the RFP was advertised in the *San Diego Daily Transcript* and on the Authority's website. Thirty-five (35) firms viewed the RFP. Seven (7) firms attended the pre-submittal meeting held on May 17, 2016.

The services requested in the RFP include: preventive and corrective services on the Airport's access control, video surveillance, video recording, intrusion detection, and other security-related systems as mandated by Transportation Security Administration regulation; or necessary for the safe conduct of business. Additional services include modifications or enhancements to such systems as directed by the Authority.

On June 3, 2016, the Authority received three (3) responses to the RFP. All proposals were determined to be responsive; and were evaluated based on: Firms Experience, Personnel Experience, Preventive and Corrective Maintenance Plan, Preventive Maintenance Schedule, Staffing Plan, Cost/Fees, Sustainability, and Small Business Preference. All respondents were invited to interview on June 21, 2016.

On June 21, 2016, Authority staff representing the Vice-President, Operations Division, Aviation Security and Public Safety Department, Terminals and Tenants Department, Information Technology & Systems Department, and Facilities Development Department interviewed NSEI, Birdi & Associates, Inc., and Vector USA. The Respondents were asked to provide responses to a specific list of questions, prepared by the evaluation panel, which targeted the evaluation criteria presented in the solicitation. NSEI's responses to staff's questions were responsive and indicated a clear understanding of the scope of work. While significantly lower in terms of Cost/Fees, responses from Birdi & Associates, Inc. did not convey a clear understanding of, and responsiveness to, the Authority's technician staffing and project management needs, technician staffing qualifications, and preventive maintenance schedule. Specifically, the solicitation requested seven-day-a-week project management oversight; Birdi & Associates' response indicated only five days-a-week oversight with the only justification being that the error was a simple oversight. All firms were given an opportunity to clarify their costs and fees. The clarification from Birdi & Associates did not clearly indicate that the needs of the Authority were understood or that the oversight had been corrected. The panelists' final rankings are presented below:

Final Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Total	Rank
Birdi & Associates, Inc.	1	2	1	2	2	8	2
Network Security Electronics, Inc.	2	1	2	1	1	7	1
Vector Resources, Inc.	3	3	3	3	3	15	3

Combined Scores	SB Preference	Cost / Fees	Sustainability	Firms Experience	Personnel Experience	Preventive and Corrective Maintenance Plan	Preventive Maintenance Schedule	Staffing Plan	Total
Birdi & Associates, Inc.	250	1000	165	660	675	310	145	300	3505
Network Security Electronics, Inc.	0	400	185	960	1125	470	235	675	4050
Vector Resources, Inc.	0	100	145	600	550	300	115	405	2215

On June 29, 2016, NSEI was contacted by the Procurement Department requesting a concession on the fees presented in their proposal. The following reductions were agreed to by NSEI: five (5) percent reduction on the cost of materials and equipment, one-point-four (1.4) percent in hourly rates, and \$150,000.00 in monthly maintenance charges. These reductions result in an estimated five (5) year savings of \$400,000.

As previously stated, the current contract has a not-to-exceed value of \$6,500,000. Recent changes by the California Department of Industrial Relations now dictate the services performed under this solicitation be in accordance with current prevailing wage determinations. Additionally, increases in insurance premiums have increased for work performed within the airport environment. These factors have resulted in the \$3,500,000 contract increase requested by staff.

The current contract term for Agreement 208392OS ends August 31, 2016. There are no remaining options in this Agreement. This open solicitation demonstrated that NSEI remains the best provider to meet the unique requirements of the Authority. Therefore, staff is recommending a new contract be awarded to NSEI for three (3) years plus two (2) one-year options, exercisable at the sole discretion of the President/CEO in an amount not to exceed ten \$10,000,000.

Fiscal Impact:

The Agreement budget is in the Aviation Security & Public Safety Department budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
 Customer Strategy
 Employee Strategy
 Financial Strategy
 Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12, and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firm Network Security Electronics, Inc., did not receive the small business preference.

Prepared by:

GEORGE CONDON
DIRECTOR, AVIATION OPERATIONS & PUBLIC SAFETY

RESOLUTION NO. 2016-0068

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH NETWORK SECURITY ELECTRONICS, INC. (NSEI), FOR AIRPORT SECURITY SYSTEM MAINTENANCE AND REPAIR SERVICES FOR FIVE (5) YEARS, WHICH INCLUDES TWO (2) ONE-YEAR OPTIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$10,000,000

WHEREAS, the Airport Authority operates San Diego International Airport (SDIA) in accordance with regulations set forth by the Transportation Security Administration (TSA); and

WHEREAS, these regulations require the Airport Authority to conduct specific activities requiring the services of a qualified airport security system maintenance and repair firm; and

WHEREAS, this firm shall provide personnel, services, and equipment under contract and at the direction of the Airport Authority to execute these specific activities; and

WHEREAS, on May 2, 2016, the Authority issued a Request for Proposals (RFP) for Airport Security System Maintenance and Repair Services; and

WHEREAS, 35 firms viewed the RFP and 7 firms attended the pre-submittal meeting held on May 17, 2016; and

WHEREAS, on June 3, 2016, 3 responses were received to the RFP and all were determined to be responsive; and

WHEREAS, the proposals were evaluated based on: Firm's Experience, Personnel Experience, Preventive and Corrective Maintenance Plan, Preventive Maintenance Schedule, Staffing Plan, Cost/Fees, Sustainability, and Small Business Preference; and

WHEREAS, the three respondents were interviewed on June 21, 2016 by a panel of Authority staff representing the Operations Division, Aviation Security and Public Safety Department, Terminals and Tenants Department, Information Technology & Systems Department, and Facilities Development Department; and

WHEREAS, after a thorough competitive evaluation process, Network Security Electronics, Inc. (NSEI) received the highest score and was ranked number one; and

WHEREAS, on June 29, 2016, following the competitive solicitation process, the Airport Authority began negotiations with NSEI, to provide airport security system maintenance and repair services for the San Diego International Airport (SDIA); and

WHEREAS, the Agreement shall begin on September 1, 2016, and shall have a term of five (5) years, which includes two (2) one-year options to renew exercisable at the sole discretion of the President/CEO, and a total not-to-exceed compensation amount of \$10,000,000.

NOW, THEREFORE, BE IT RESOLVED that the Board approves and authorizes the President/CEO to execute an agreement with Network Security Electronics, Inc. (NSEI), for airport security system maintenance and repair services for five (5) years including two (2) one-year options in an amount not-to-exceed \$10,000,000; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

ITEM 11



Airport Security System Maintenance and Repair Services

Airport Authority
Board Presentation

July 21, 2016

Scope of Work

Services required by TSA regulation or necessary for the safe conduct of business



Preventive Maintenance

-Manufacturer's performance specifications



Corrective Maintenance

-Repair of failed or damaged components



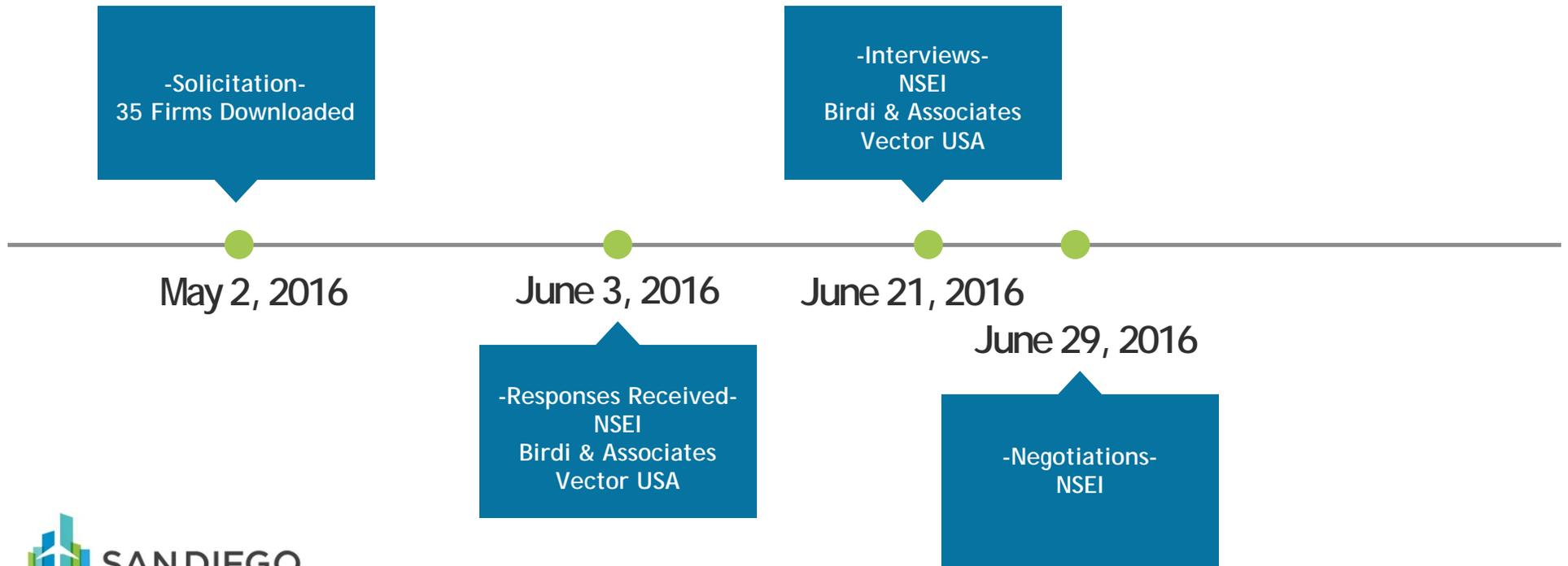
Additional Services and Enhancements

-Mandated changes or system modifications

System Components

-  **Cardreaders and Access Points**
 - 400+ Access Points
 - Cardreaders, Audible Alarms, Visual Alarms
-  **CCTV Surveillance**
 - 1100+ CCTV and Thermal Imaging Cameras
 - Digital Video Recorders
-  **Intrusion Detection Systems**
 - Perimeter Intrusion Detection Systems
 - Video Intrusion Detection Systems

RFP Timeline



Respondents



Network Security Electronics, Inc. (NSEI)

-Incumbent

-San Diego based company



Vector USA

-New Respondent

-San Diego based company



Birdi and Associates

-New Respondent

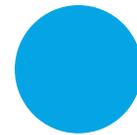
-Los Angeles based company

NSEI



Current Provider

- Successfully provided required services
- Transitioned Authority through Green Build completion



Overall Value

- Costs within range projected by staff
- Costs account for prevailing wage



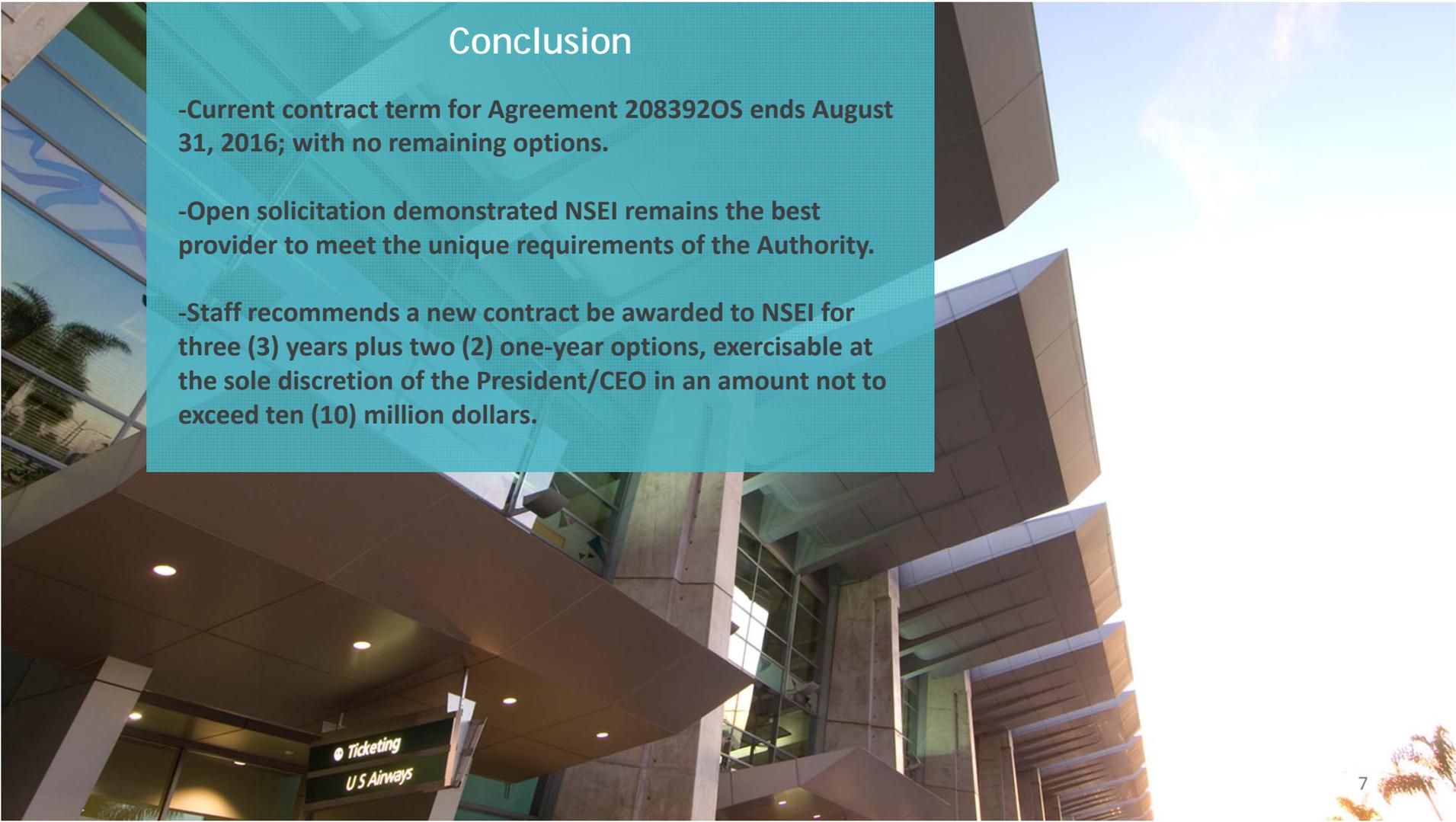
Knowledgeable Staff

- Long-term staff: average 11+ years at SDIA
- Management staff: 30+ combined years at SDIA



Continuous Process Improvement

- Change Management
- Maintenance Scheduling & Documentation
- Inspection Processes



Conclusion

-Current contract term for Agreement 208392OS ends August 31, 2016; with no remaining options.

-Open solicitation demonstrated NSEI remains the best provider to meet the unique requirements of the Authority.

-Staff recommends a new contract be awarded to NSEI for three (3) years plus two (2) one-year options, exercisable at the sole discretion of the President/CEO in an amount not to exceed ten (10) million dollars.

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Discussion and Action to Prioritize Potential Restoration of Scope that was Removed from the Terminal 2 Parking Plaza

Recommendation:

Adopt Resolution No. 2016-0069, approving the restoration of the deleted scope items set forth in Exhibit A to this Resolution based on priorities identified and dependent upon funding availability, to the Terminal 2 Parking Plaza Agreement with Swinerton Builders Inc. and authorizing the President/CEO to restore deleted scope items, consistent with the priorities identified, into the Terminal 2 Parking Plaza Agreement dependent upon funding availability using uncommitted funds within the Terminal 2 Parking Plaza Validated Program Budget.

Background/Justification:

Previous San Diego County Regional Airport Authority (“Authority”) Board (“Board”) Actions relating to the Construction of a Terminal 2 Parking Plaza:

- July 7, 2014 – (1) Providing direction to the staff for construction of a Terminal 2 Parking Plaza (“Parking Plaza”) of up to 5,000 parking spaces and up to five stories in height to be located in the Terminal 2 surface parking lot and constructed in one or more phases with the initial phase consisting of 3,000 parking spaces in a building three stories high; (2) Providing direction that the design, construction and operation of the proposed project shall be conducted in accordance with the mitigation measures adopted for the Airport Master Plan; (3) prepare and submit an application for a coastal development permit to the California Coastal Commission.
- A preliminary Parking Plaza budget of \$82,080,000 was included in the Board approved FY2015- FY2019 Capital Program Budget.
- September 17, 2015 – Authorizing the President/CEO to (1) execute a Contractor Agreement with Swinerton Builders, Inc. (“Swinerton”); and (2) negotiate and execute Work Authorizations for validation phase services, additional design and early construction work with Swinerton, in an amount not-to-exceed \$12,000,000.
- April 28, 2016—Board Capital Improvement Program Oversight Committee (“CIPOC”) meeting. The CIPOC passed a motion to forward to the full Board, without a recommendation, a proposed increase to the Capital Program Budget for the Parking Plaza and a proposed Validation Amendment to the Swinerton Contractor Agreement.

- June 13, 2016—Approving and Authorizing adoption of a mid-year adjustment to the Fiscal Year 2016-2020 Capital Program Budget to fund an increase in the Parking Plaza budget of \$45,720,000 for a Validated Program budget of \$127,800,000.
- June 13, 2016—Approving and Authorizing the President/CEO to negotiate and execute: 1) a First Amendment (the “Validation Amendment”) to the Agreement with Swinerton, establishing a Maximum Project Budget of \$99,800,000 and a Master Project Schedule for the design and construction of the Terminal 2 Parking Plaza; 2) Work Authorizations and a Second Amendment (“Guaranteed Maximum Price Amendment”) within the Maximum Project Budget after the issuance of the Validation Amendment in order to allow completion of 100% design and construction; and 3) future change orders within the existing project scope using uncommitted funds within the Validated Program Budget of \$127,800,000.

At the June 13, 2016, Board meeting, the Board also directed staff to bring back to the Board for approval any opportunities to restore scope that were referenced in a table titled “Scope/Cost Reductions from Initial Programmatic Document Estimate” included in the staff report accompanying the June 13, 2016, Resolution. The referenced table is reproduced below.

Scope / Cost Reductions From Initial Programmatic Document Estimate

Total Program Cost Estimate	
Initial Estimate of Programmatic Document	\$ 159,800,000
Validation Phase Cost Reductions	\$ 32,000,000
Proposed Validated Program Budget	\$ 127,800,000
Validation Phase Cost Reductions	
Eliminated Elements on the Roof	\$ 5,300,000
Reduced Building Footprint	\$ 7,500,000
Adjusted Building Lifespan (Coatings and Additives in Concrete)	\$ 4,400,000
Adjusted Architectural / Landscape Design	\$ 2,000,000
Adjusted Elevator Size (7,000 to 4,000 lbs.) and Type (1 sided Glass)	\$ 2,700,000
Adjusted Enhanced Lighting Levels (5fc at parking and 10 fc at pedestrian areas)	\$ 2,300,000
Alternate Deep Foundation	\$ 800,000
Adjusted Information Technology Systems (DAS, FIDS, CUSS, Geofencing)	\$ 4,700,000
Eliminate Multi-level Walkways in Light Wells	\$ 1,100,000
Misc. Cost Reductions	\$ 1,200,000
Total Savings	\$ 32,000,000

The Maximum Project Budget does not currently include the scope reductions indicated above. Going forward, as the design is completed and early subcontractor bid results are known, there is the possibility that there will be savings realized. In addition, at the time of the negotiation of the Guaranteed Maximum Price Amendment (“GMP”), savings will be realized if the GMP is below the value of the Maximum Project Budget. These potential savings provide opportunities to reinstate deleted scope on a prioritized basis.

Staff has reviewed the scope reduction items and has categorized and prioritized them in the table below. The timing of when savings are realized impacts when and if some cost reductions can be restored without significant schedule impacts. For example, any increases to the size of the building footprint or changes to the structural design would result in a significant delay to both the design and construction schedules and would delay the opening of the facility. This and similar scope items are given a priority of 4 and are categorized as “Delay”. In addition, there are some deleted scope items that can be restored, utilizing project savings, at the time of the GMP without delaying project completion. These items are prioritized from 1-3 and categorized as “Future” in the table below.

Prioritized Restoration of Validation Phase Scope Reductions

Validation Phase Cost Reductions	Full Cost Savings (Rounded)	Category	Priority	Days Delay	% of Original Cost to Restore Scope
Adjusted Elevator Size (7,000 to 4,000 lbs.) and Type (3 to 1 sided Glass)	\$ 2,700,000	Delay	4	60	104%
Eliminated Elements on the Roof	\$ 5,300,000	Delay	4	30	108%
Adjusted Building Footprint size (\$6.2 million construction cost)	\$ 7,500,000	Delay	4	360	169%
Alternate Deep Foundation	\$ 800,000	Delay	4	30	138%
Eliminate Multi-level Walkways in Light Wells	\$ 1,100,000	Delay	4	30	132%
Miscellaneous Cost Reductions	\$ 1,200,000	Delay	4	60	158%
Adjusted Building Lifespan (Coatings and Additives in Concrete)	\$ 4,400,000	Future	3	0	100%
Adjusted Information Technology Systems (Enhanced Wi-Fi, DAS, FIDS, CUSS, Geofencing)	\$ 4,700,000	Future	2	0	105%
Adjusted Architectural / Landscape Design	\$ 2,000,000	Future	1	0	104%
Adjusted Enhanced Lighting Levels (5fc at parking and 10 fc at pedestrian areas)	\$ 2,300,000	Future	1	0	101%
Savings in Construction Cost Scenarios	\$ 32,000,000				

LEGEND

Design has progressed to a point where implementation will cause schedule delay.	Delay
Implement if savings is realized at GMP	Future

Staff requests that the Board provide approval to proceed with the restoration of deleted scope items based on the categorization and priorities identified in the table above and dependent upon funding availability. In addition, staff requests that the President/CEO be authorized to incorporate restored scope, consistent with priorities identified, into the Parking Plaza Agreement using uncommitted funds within the Validated Program Budget.

Fiscal Impact:

Adequate funds for this project are included within the Board approved FY2017-FY2021 Capital Program Budget in Project No. 104187 Terminal 2 Parking Plaza. Sources of funding for this project include Short Term Variable Rate Debt and Airport Cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: The proposed Parking Plaza was evaluated subject to CEQA, Pub. Res. Code Section 21065 as a project component of the San Diego International Airport Master Plan Final Environmental Impact Report (SCH # 2005091105; SDCRAA #EIR-06-01) certified May 1, 2008, and in an Addendum that was approved July 7, 2014.
- B. California Coastal Act Review: The proposed Parking Plaza was reviewed and approved by the California Coastal Commission in accordance with the California Coastal Act. On August 13, 2015, a Notice of Intent to Issue Permit was granted for CDP No. 6-14-1886, subject to special conditions.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

No preferences were applied to the award of the Contractor Agreement with Swinerton; however, Swinerton is required by the contract to work with the Authority in accordance with their small business plan and outreach plan to maximize participation of small, local, historically underutilized and service disabled veteran owned small businesses.

Prepared by:

BOB BOLTON
DIRECTOR, AIRPORT DESIGN & CONSTRUCTION

RESOLUTION NO. 2016-0069

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING THE RESTORATION OF THE DELETED SCOPE ITEMS SET FORTH IN EXHIBIT A TO THIS RESOLUTION BASED ON PRIORITIES IDENTIFIED AND DEPENDENT UPON FUNDING AVAILABILITY, TO THE TERMINAL 2 PARKING PLAZA AGREEMENT WITH SWINERTON BUILDERS INC. AND AUTHORIZING THE PRESIDENT/CEO TO RESTORE DELETED SCOPE ITEMS, CONSISTENT WITH THE PRIORITIES IDENTIFIED, INTO THE TERMINAL 2 PARKING PLAZA AGREEMENT DEPENDENT UPON FUNDING AVAILABILITY USING UNCOMMITTED FUNDS WITHIN THE TERMINAL 2 PARKING PLAZA VALIDATED PROGRAM BUDGET

WHEREAS, on July 7, 2014, the San Diego County Regional Airport Authority("Authority") Board ("Board") provided direction to staff: (1) for construction of a Terminal 2 Parking Plaza ("Parking Plaza") of up to 5,000 parking spaces and up to five stories in height to be located in the Terminal 2 surface parking lot and constructed in one or more phases with the initial phase consisting of 3,000 parking spaces in a building three stories high; (2) that the design, construction and operation of the proposed project shall be conducted in accordance with the mitigation measures adopted for the Airport Master Plan; (3) to prepare and submit an application for a coastal development permit to the California Coastal Commission; and

WHEREAS, on September 17, 2015, the Board authorized the President/CEO to (1) execute a Contractor Agreement with Swinerton Builders, Inc. ("Swinerton"); and (2) negotiate and execute Work Authorizations for validation phase services, additional design and early construction work with Swinerton, in an amount not-to-exceed \$12,000,000; and

WHEREAS, on June 13, 2016, the Board approved and authorized adoption of a mid-year adjustment to the Fiscal Year 2016-2020 Capital Program Budget to fund an increase in the Terminal 2 Parking Plaza budget of \$45,720,000 for a Validated Program budget of \$127,800,000; and

WHEREAS, on June 13, 2016, the Board approved and authorized the President/CEO to negotiate and execute a First Amendment (the "Validation Amendment") to the Agreement with Swinerton Builders, Inc., establishing a Maximum Project Budget of \$99,800,000 and a Master Project Schedule of twenty six (26) months beginning in September 2016 and resulting in Final Completion and Acceptance no later than October 2018; and

WHEREAS, on June 13, 2016, the Board approved and authorized the President/CEO to execute Work Authorizations and a Second Amendment (“Guaranteed Maximum Price Amendment”) within the Maximum Project Budget after the issuance of the Validation Amendment in order to allow completion of 100% design and construction; and

WHEREAS, on June 13, 2016, the Board authorized the President/CEO to negotiate and execute future change orders that relate to the existing scope of the project using uncommitted funds within the Validated Program Budget of \$127,800,000; and

WHEREAS, on June 13, 2016, the Board resolved that any changes to the existing scope to add back the Scope/Cost Reductions from Initial Programmatic Document Estimate identified in the staff report accompanying Resolution No. 2016-0047R shall be brought back to the Board for approval; and

WHEREAS, the Parking Plaza project scope does not currently include the scope reductions indicated in the table titled Scope/Cost Reductions from Initial Programmatic Document Estimate referenced above; and

WHEREAS, there is the possibility that there will be cost savings as project design is completed and early subcontractor bid results are known; and

WHEREAS, savings will be realized if the value of the final negotiated Guaranteed Maximum Price Amendment (“GMP”) is below the value of the Maximum Project Budget; and

WHEREAS, cost savings provide the opportunity to restore deleted scope on a prioritized basis; and

WHEREAS, staff has reviewed the scope reductions items referenced above and has categorized and prioritized them in the table titled Prioritized Restoration of Validation Phase Scope Reductions in the Staff Report accompanying this Resolution; and

WHEREAS, the timing of when savings are realized impacts when and if some cost reductions can be restored without significant schedule impacts; and

WHEREAS, scope restoration items that would result in delays to the design or construction schedule and would potentially delay the opening of the Parking Plaza have been categorized as “Delay” and have been given a priority of 4; and

WHEREAS, scope restoration items that can be restored using project savings at the time of the GMP without delaying the opening of the Parking Plaza have been categorized as “Future” and have been given priorities from 1 through 3.

NOW THEREFORE BE IT RESOLVED, that the Board hereby approves the restoration of the deleted scope items set forth in Exhibit A to this Resolution based on priorities identified and dependent upon funding availability, to the Terminal 2 Parking Plaza Agreement with Swinerton Builders Inc; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the President/CEO to restore deleted scope items, consistent with the priorities identified, into the Terminal 2 Parking Plaza Agreement dependent upon funding availability using uncommitted funds within the Terminal 2 Parking Plaza Validated Program Budget; and

BE IT FURTHER RESOLVED, that the Board of the San Diego County Regional Airport Authority finds that this Board action is for a project that was evaluated subject to the CEQA, Pub. Res. Code Section 21065 as a project component of the San Diego International Airport Master Plan Final Environmental Impact Report (SCH #2005091105; SDCRAA #EIR-0601) certified May 1, 2008 and in an addendum that was approved July 7, 2014 and was reviewed by the California Coastal Commission in accordance with the California Coastal Act. On August 13, 2015, a Notice on Intent to Issue Permit was granted for CDP No.6-14-1866, subject to special conditions.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 21st day of July, 2016, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE &
INFORMATION GOVERNANCE /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

EXHIBIT A

Prioritized Restoration of Validation Phase Scope Reductions

Validation Phase Cost Reductions	Full Cost Savings (Rounded)	Category	Priority	Days Delay	% of Original Cost to Restore Scope
Adjusted Elevator Size (7,000 to 4,000 lbs.) and Type (3 to 1 sided Glass)	\$ 2,700,000	Delay	4	60	104%
Eliminated Elements on the Roof	\$ 5,300,000	Delay	4	30	108%
Adjusted Building Footprint size (\$6.2 million construction cost)	\$ 7,500,000	Delay	4	360	169%
Alternate Deep Foundation	\$ 800,000	Delay	4	30	138%
Eliminate Multi-level Walkways in Light Wells	\$ 1,100,000	Delay	4	30	132%
Miscellaneous Cost Reductions	\$ 1,200,000	Delay	4	60	158%
Adjusted Building Lifespan (Coatings and Additives in Concrete)	\$ 4,400,000	Future	3	0	100%
Adjusted Information Technology Systems (Enhanced Wi-Fi, DAS, FIDS, CUSS, Geofencing)	\$ 4,700,000	Future	2	0	105%
Adjusted Architectural / Landscape Design	\$ 2,000,000	Future	1	0	104%
Adjusted Enhanced Lighting Levels (5fc at parking and 10 fc at pedestrian areas)	\$ 2,300,000	Future	1	0	101%
Savings in Construction Cost Scenarios	\$ 32,000,000				

LEGEND

Design has progressed to a point where implementation will cause schedule delay.	Delay
Implement if savings is realized at GMP	Future

ITEM 12



Discussion and Action to Prioritize
Potential Restoration of Scope that was
Removed from the Terminal 2 Parking
Plaza

July 21, 2016

Presented by:

Bob Bolton

Director, Airport Design & Construction

Prioritized Scope Restoration

Validation Phase Cost Reductions	Full Cost Savings (Rounded)	Category	Priority	Days Delay	% of Original Cost to Restore Scope
Adjusted Elevator Size (7,000 to 4,000 lbs.) and Type (3 to 1 sided Glass)	\$ 2,700,000	Delay	4	60	104%
Eliminated Elements on the Roof	\$ 5,300,000	Delay	4	30	108%
Adjusted Building Footprint size (\$6.2 million construction cost)	\$ 7,500,000	Delay	4	360	169%
Alternate Deep Foundation	\$ 800,000	Delay	4	30	138%
Eliminate Multi-level Walkways in Light Wells	\$ 1,100,000	Delay	4	30	132%
Miscellaneous Cost Reductions	\$ 1,200,000	Delay	4	60	158%
Adjusted Building Lifespan (Coatings and Additives in Concrete)	\$ 4,400,000	Future	3	0	100%
Adjusted Information Technology Systems (Enhanced Wi-Fi, DAS, FIDS, CUSS, Geofencing)	\$ 4,700,000	Future	2	0	105%
Architectural / Landscape Design Scenarios	\$ 2,000,000	Future	1	0	104%
Adjusted Enhanced Lighting Levels (5fc at parking and 10 fc at pedestrian areas)	\$ 2,300,000	Future	1	0	101%
Savings in Construction Cost Scenarios	\$ 32,000,000				

LEGEND

Design has progressed to a point where implementation will cause schedule delay.	Delay
Implement if savings is realized at GMP.	Future

Recommendation for Board Approval

Adopt Resolution No. 2016-0069, approving the restoration of the deleted scope items set forth in Exhibit A to this Resolution based on priorities identified and dependent upon funding availability, to the Terminal 2 Parking Plaza Agreement with Swinerton Builders Inc. and authorizing the President/CEO to restore deleted scope items, consistent with the priorities identified, into the Terminal 2 Parking Plaza Agreement dependent upon funding availability using uncommitted funds within the Terminal 2 Parking Plaza Validated Program Budget.



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY

STAFF REPORT

Meeting Date: **JULY 21, 2016**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting. Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of policies 3.30 and 3.40

Fiscal Impact:

Funds for Business and Travel Expenses are included in the FY 2016-2017 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

TRAVEL REQUEST

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 7/1/16 PLANNED DATE OF DEPARTURE/RETURN: 9/16/16 / 9/28/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: China (various cities) and Montreal, Canada Purpose: Air Carrier Meetings in China and ACI World Board & ACI Fund Board Meetings, in conjunction with ACI-NA/World Annual Conference/World Annual General Assembly in Montreal, Canada

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 9600.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 500.00
B. LODGING	\$ 3050.00
C. MEALS	\$ 500.00
D. SEMINAR AND CONFERENCE FEES	\$ 795.00
E. ENTERTAINMENT (if applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 300.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 14645.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 1 July 2016

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its _____ meeting.
 (Leave blank and we will insert the meeting date.)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/27/16 PLANNED DATE OF DEPARTURE/RETURN: 7/20/16 / 7/22/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: Attend Airport Cooperative Research Program (ACRP) Oversight Committee Meeting
Explanation: _____

NOTE: The cost of the trip is being paid for by ACRP. The estimated expenses are for information only.

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 740.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 80.00

B. LODGING \$ 300.00

C. MEALS \$ 200.00

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ 1320.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Thella F. Bowens Date: 28 June 2016

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

AMY GONZALEZ

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Amy Gonzalez Dept: 15
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/28/16 PLANNED DATE OF DEPARTURE/RETURN: 9/22/16 / 9/28/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

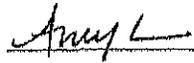
Destination: Montreal, CAN Purpose: World Annual Conference
Explanation: 2016 ACI-NA / World Annual Conference

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 450.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 120.00
B. LODGING	\$ 1450.00
C. MEALS	\$ 250.00
D. SEMINAR AND CONFERENCE FEES	\$ 795.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
TOTAL PROJECTED TRAVEL EXPENSE	\$

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 6/29/16

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)

TRAVEL EXPENSE

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Tholla F. Bowens DEPT. NAME & NO. Executive Office/BU 6
 DEPARTURE DATE: 6/29/2016 RETURN DATE: 6/30/2016 REPORT DUE: 7/30/16
 DESTINATION: Washington, DC

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	887.20				6/29/16	6/30/16			0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				21.00	20.00				41.00
Hotel*				266.77					266.77
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*									0.00
Dinner*									0.00
Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>									0.00
Hospitality ¹									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	887.20	0.00	0.00	0.00	279.77	20.00	0.00	0.00	299.77

Explanation:	Total Expenses Prepaid by Authority	887.20
	Total Expenses Incurred by Employee (including cash advances)	299.77
	Grand Trip Total	1,186.97
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	887.20
	Due Traveler (positive amount)²	
	Due Authority (negative amount)³	299.77

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Tholla F. Bowens Date: 7/6/16
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/9/16 PLANNED DATE OF DEPARTURE/RETURN: 6/29/16 / 6/30/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: Attend Department of Commerce U.S. Travel & Tourism Advisory Board Meeting

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 900.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 260.00
C. MEALS	\$ 150.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 1460.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: June 2016

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, LINDA GEHLKEN, ASST. AUTHORITY CLERK, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its June 13, 2016 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700



Friday, 10 JUN 2016 01:33 PM EDT

Passengers: THELLA BOWENS (06)

Agency Reference Number: XAUAJC

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

American Airlines Confirmation XAUAJC

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

AIR	Wednesday, 29 JUN 2016	
American Airlines	Flight Number: 1063	Class: V-Coach/Economy
From: San Diego CA, USA	Depart: 06:50 AM	
To: Dallas/Ft Worth TX, USA	Arrive: 11:56 AM	
Stops: Nonstop	Duration: 3 hour(s) 6 minute(s)	
Seats: 12C	Status: CONFIRMED	Miles: 1175 / 1880 KM
Equipment: 32B/AIR	MEAL: FOOD FOR PURCHASE	
DEPARTS SAN TERMINAL 2		
Frequent Flyer Number: [REDACTED]		
EXTRA LEG ROOM AISLE SEAT CONFIRMED		
American Airlines Confirmation number is XAUAJC		

AIR	Wednesday, 29 JUN 2016	
American Airlines	Flight Number: 2340	Class: V-Coach/Economy
From: Dallas/Ft Worth TX, USA	Depart: 01:16 PM	
To: Washington Reagan Natl DC, USA	Arrive: 05:17 PM	
Stops: Nonstop	Duration: 3 hour(s) 2 minute(s)	
Seats: 09D	Status: CONFIRMED	Miles: 1177 / 1883 KM
Equipment: 32B/AIR	MEAL: FOOD FOR PURCHASE	
ARRIVES DCA TERMINAL C		
Frequent Flyer Number: [REDACTED]		
EXTRA LEG ROOM AISLE SEAT CONFIRMED		
American Airlines Confirmation number is XAUAJC		

AIR	Thursday, 30 JUN 2016	
American Airlines	Flight Number: 0152	Class: M-Coach/Economy
From: Washington Reagan Natl DC, USA	Depart: 03:10 PM	
To: Dallas/Ft Worth TX, USA	Arrive: 05:36 PM	
Stops: Nonstop	Duration: 3 hour(s) 26 minute(s)	
Seats: 23C	Status: CONFIRMED	Miles: 1177 / 1883 KM

Equipment: Boeing 737-800 Jet

MEAL: FOOD FOR PURCHASE

DEPARTS DCA TERMINAL C

Frequent Flyer Number: [REDACTED]

AISLE SEAT CONFIRMED

American Airlines Confirmation number is XAUAJC

AIR: Thursday 30 JUN 2016

American Airlines

Flight Number: 2283

Class: M-Coach/Economy

From: Dallas/Ft Worth TX, USA

Depart: 06:56 PM

To: San Diego CA, USA

Arrive: 07:56 PM

Stops: Nonstop

Duration: 3 hour(s) 0 minute(s)

Seats: 15D

Status: CONFIRMED

Miles: 1175 / 1880 KM

Equipment: Boeing 737-800 Jet

MEAL: FOOD FOR PURCHASE

ARRIVES SAN TERMINAL 2

Frequent Flyer Number: [REDACTED]

EXTRA LEG ROOM AISLE SEAT CONFIRMED

American Airlines Confirmation number is XAUAJC

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - XAUAJC FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: THELLA BOWENS

Date issued: 6/10/2016 Invoice Nbr: 6386609

Ticket Nbr: AA7837114721 Electronic Tkt: Yes Amount: 867.20

Base: 755.36 US Tax: 58.66 USD XT Tax: 46.20 USD

Charged to: [REDACTED]

Service fee: THELLA BOWENS

Date issued: 6/10/2016

Document Nbr: XD0677191172

Amount: 30.00

Charged to: [REDACTED]

Total Tickets: 867.20

Total Fees: 30.00

Total Amount: 887.20

Click here 24 hours in advance to obtain boarding passes:

[American](#)

Click here to review Baggage policies and guidelines:

[American](#)

TSA Guidance- a government issued photo id is needed for checkin. Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov.

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0061.

Each call is billable at a minimum \$25.00.

**RECEIPTS FOR U.S. TRAVEL & TOURISM AUTHORITY BOARD
MEETING
WASHINGTON, DC
JUNE 29-30, 2016 - THELLA F. BOWENS**

GUEST FOLIO



JW Marriott® Washington, DC • 4331 Pennsylvania Avenue NW, Washington, District of Columbia, 20004 • 202.393.2000 • jwmarriott.com

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856 BOWENS/HELLA/MS 226.00 06/30/16 13:00 12061
Room Name Rate Depart Time ACCT#
GK SD COUNTY REG AIRPO 06/29/16 17:32
42
Room Address MRW# XXXXX
  
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DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
06/29	ROOM	856, 1 226.00		
06/29	ROOMTX	856, 1 32.77		
06/30	AX CARD		\$258.77	

CURRENT BALANCE .00

----- EXP. REPORT SUMMARY -----
 06/29 ROOM&TAX 258.77

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 KAYERS@SAN.ORG
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

RECEIPTS FOR U.S. TRAVEL & TOURISM AUTHORITY BOARD
MEETING
WASHINGTON, DC
JUNE 29-30, 2016 - THELLA F. BOWENS



Taxi Cab Receipt

DATE: 6/29/16 TIME: _____
ORIGIN DCA CAB # _____
DESTINATION: J. Williams
FARE: \$ 17.50 SIGNATURE [Signature]

TOTAL \$21.00

ALEXANDRIA UNION CAB
(703)683-1200 - 24 Hr. Dispatch Service

FROM J. Williams
TO DCA
DATE 6/30/16 FARES \$20
DRIVER'S NAME [Signature] CAB# _____

By Request, We Accept



Each Cab Independently Owned & Operated

TOTAL \$20.00

Ayers Kim

From: Ayers Kim
Sent: Wednesday, July 06, 2016 2:22 PM
To: Ayers Kim
Subject: FW: Follow-up on Appointment to U.S. Travel and Tourism Advisory Board

From: Li Zhou [REDACTED]
Sent: Tuesday, June 07, 2016 4:26 PM
Cc: Archana Sahgal; Kelly Craighead; McAdams, Kate; Soshana Hashmie
Subject: Follow-up on Appointment to U.S. Travel and Tourism Advisory Board

Dear TTAB Members –

Congratulations on your recent appointment to the Secretary's U.S. Travel and Tourism Advisory Board (Board). We received a record number of outstanding applications for a limited number of Board positions and we are delighted to welcome you to the Board and work closely with you over the next two years. This Board will build upon the incredible work of previous TTABs and we look forward to your participation in the following:

➤ **ORIENTATION CALL:**

Date & Time: Thursday, June 16, 2016; Afternoon ET (*exact time TBC*)

Teleconference: [REDACTED]

Appointed members and designated staff representatives are invited to participate in a call that will provide a brief overview of the roles and responsibilities for members and the Federal Advisory Committee Act, which defines how federal advisory committees operate.

* ➤ **THE FIRST MEETING OF THE 2016-2018 BOARD:** *

Date & Time: Thursday, June 30, 2016, 2016, 9:00 AM – 12:00 PM

Location: Commerce Research Library

U.S. Department of Commerce

1401 Constitution Ave, NW

Washington, DC 20230

Hotel: *Details and reservation link forthcoming.* We are looking into a block of rooms at the JW Marriott (1331 Pennsylvania Ave NW). You are also welcome to make individual arrangements.

Informal Welcome Dinner on June 29, 2016: *Details forthcoming*

RSVP: Please indicate your availability to participate in these events in the shared spreadsheet.

As the Deputy Director of Office of Advisory Committees & Industry Outreach, I will serve as the primary point of contact and Executive Secretary for the Board. Should you have any questions about the Board, please do not hesitate to contact me; my full contact information is included below. Attached is the full list of 2016-2018 Board members. The Department of Commerce will issue a press release later this week. We ask that you please hold off on public acknowledgement and announcement, including social media and traditional media, until after the press release is issued. We will share it when it is available. Please reach out to Lorri Crowley, [REDACTED], in our Office of Public Affairs with communications inquiries.

We ask that appointed member please designate a "staff representative" to participate in the staff-level meetings and act as a central point of contact. Between Board meetings, staff-level meetings or conference calls will be held to develop work product for the meetings. The staff representative should be able to participate in monthly meetings, contribute substantively to policy discussions, draft recommendations and/or reports, and, in some cases, take a leadership role in subcommittee work.

To ensure consistent communications, we ask that you kindly complete this spreadsheet, providing contact information and availability for the Board member, staff representative, and scheduler/assistant in this shared spreadsheet.

Finally, please also email me a brief bio (no more than 250 words) and headshot for the appointed member.

We are excited about our work together and look forward to seeing you later this month.

Best regards,
Li

Li Zhou
Deputy Director
Office of Advisory Committees & Industry Outreach
U.S. Department of Commerce
O: 202.482.2429 | C: 202.525.0314


**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 8
 DEPARTURE DATE: 6/14/2016 RETURN DATE: 6/16/2016 REPORT DUE: 7/16/16
 DESTINATION: Vancouver, BC

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	\$1,134.23			6/14/16	6/15/16	6/16/16			0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				18.60		16.91			35.51
Hotel*				178.45	178.46				356.91
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*			7.50	23.32				30.82
	Dinner*			46.82					46.82
	Other Meals*					14.97			14.97
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}									0.00
Miscellaneous: Baggage Fees				25.00		25.00			50.00
Airport Departure Tax						20.27			20.27
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	1,134.23	0.00	0.00	276.37	201.78	77.15	0.00	0.00	555.30
Explanation:	Total Expenses Prepaid by Authority								1,134.23
	Total Expenses Incurred by Employee (including cash advances)								555.30
	Grand Trip Total								1,689.53
	Less Cash Advance (attach copy of Authority ok)								
	Less Expenses Prepaid by Authority								1,134.23
	Due Traveler (positive amount)²								555.30
Due Authority (negative amount)³								555.30	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>									

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2447
 Traveler Signature: Thella F. Bowens Date: 7/6/16
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)
 I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/22/16 PLANNED DATE OF DEPARTURE/RETURN: 6/13/16 / 6/16/16

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Vancouver, BC Purpose: SMART Airports & Regions Conference
 Explanation:

I am speaking on a panel entitled "SMART, Green & Sustainable Airports"

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	700.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100.00
B. LODGING	\$	550.00
C. MEALS	\$	200.00
D. SEMINAR AND CONFERENCE FEES	\$	COMP
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$	1600.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: [Signature] Date: 3/22/16

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerks the meeting will insert their name and title.)

by the Executive Committee at its 4/4/16 meeting.
 (Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700



Thursday, 9 JUN 2016 08:36 PM EDT

Passengers: THELLA BOWENS (06)

Agency Reference Number: RWTECW

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

Westjet Airlines Confirmation MBKVGJ

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

AIR	Thursday 16 JUN 2016	
Westjet Airlines	Flight Number: 1782	Class: D-Coach/Economy
From: Vancouver, Canada	Depart: 12:15 PM	
To: San Diego CA, USA	Arrive: 03:08 PM	
Stops: Nonstop	Duration: 2 hour(s) 53 minute(s)	
Seats: 14C	Status: CONFIRMED	Miles: 1165 / 1884 KM
Equipment: Boeing 737 Jet		
DEPARTS YVR MAIN TERMINAL - ARRIVES SAN TERMINAL 2		
Frequent Flyer Number: [REDACTED] applied to WS		
EXIT ROW AISLE SEAT CONFIRMED		
Westjet Airlines Confirmation number is MBKVGJ		

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.
 WESTJET AIRLINES CONFIRMATION NUMBER - MBKVGJ
 FOR EMERGENCY SERVICE FROM CANADA - 888-221-6043
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: THELLA BOWENS
 Date Issued: 6/9/2016 Invoice Nbr: 5385448
 Ticket Nbr: WS7837114675 Electronic Tkt: Yes Amount: 127.86
 Base: 72.00 US Tax: 5.40 CAD GST/HST Tax: 4.90 CAD XT Tax: 45.56 USD
 Charged to: [REDACTED]

Ticket for: THELLA BOWENS
 Ticket Nbr: WS4571804682 Electronic Tkt: No Amount: 32.90
 Base: 32.90 Tax: 0.00
 Charged to: [REDACTED]

Service fee: THELLA BOWENS
Date issued: 6/9/2016
Document Nbr: XD0677163873 Amount: 40.00
Charged to: *****

Total Tickets: 160.76
Total Fees: 40.00
Total Amount: 200.76

Click here 24 hours in advance to obtain boarding passes:

[WESTJET](#)

Click here to review Baggage policies and guidelines:

[WESTJET](#)

TSA Guidance- a government issued photo Id is needed for checkin.
Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.
For Additional security information visit www.tsa.gov.

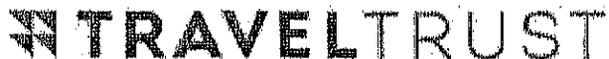
Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday,
Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERTHOUS assistance in the US, please call 888-221-6043 and use VIP Code 8JE72.

You can also use the Direct Dial Number 882-233-1914 or the collect number 882-647-0061.

Each call is billable at a minimum \$25.00.



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 835-1700



Tuesday, 14 JUN 2016 02:26 PM EDT

Passengers: THELLA BOWENS (06)

Agency Reference Number: ZBCSDB

Click here to view your current itinerary or ETicket receipt on-line: trpcase.com

Alaska Airlines Confirmation WHFNGI

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

FOR TRAVEL TO CANADA A US CITIZEN
 MUST HAVE A VALID PASSPORT

 YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR US
 PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE
 YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS
 PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS

CERTAIN FARES MAY REQUIRE REISSUANCE AT TIME OF
 CANCELLATION. PLEASE CONTACT THE AIRLINE OR TRAVELTRUST

AIR	Tuesday, 14 JUN 2016	
Alaska Airlines	Flight Number: 0481	Class: G-Coach/Economy
From: San Diego CA, USA	Depart: 10:00 AM	
To: Seattle/Tacoma WA, USA	Arrive: 12:49 PM	
Stops: Nonstop	Duration: 2 hour(s) 49 minute(s)	
	Status: CONFIRMED	Miles: 1038 / 1661 KM
Equipment: Boeing 737-800 Jet	MEAL: FOOD FOR PURCHASE	
DEPARTS SAN TERMINAL 1		
Frequent Flyer Number: [REDACTED] applied to AS		
SEAT ASSIGNED AT CHECKIN		
Alaska Airlines Confirmation number is WHFNGI		

AIR	Tuesday, 14 JUN 2016	
Alaska Airlines	Flight Number: 2024	Class: G-Coach/Economy
Operated By: HORIZON AIR AS ALASKA HORIZON	Depart: 02:05 PM	
CHKIN-SEA-YVR CHECK-IN WITH ALASKA AIRLINES	Arrive: 02:54 PM	
From: Seattle/Tacoma WA, USA	Duration: 0 hour(s) 49 minute(s)	
To: Vancouver, Canada	Status: CONFIRMED	Miles: 127 / 203 KM
Stops: Nonstop		
Seats: 05D		
Equipment: DeHavilland Dash 8-400 Turboprop		

ARRIVES YVR MAIN TERMINAL

Frequent Flyer Number: [REDACTED] applied to AS

Alaska Airlines Confirmation number is WHFNGI

OTHER: Sunday, 18 DEC 2016

CCRA HOLD

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. AMERICAN AIRLINES CONFIRMATION NUMBER - ZBCSDB FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043 FOR EMERGENCY SERVICE FROM CANADA - 888-221-6043

Ticket/Invoice Information

Ticket for: THELLA BOWENS
Date issued: 5/3/2016 Invoice Nbr: 5381278
Ticket Nbr: AA7774556094 Electronic Tkt: Yes Amount: 619.31
Base: 498.00 US Tax: 37.35 USD GST/HST Tax: 0.80 USD XT Tax: 83.16 USD
Charged to: [REDACTED]

Ticket for: THELLA BOWENS
Date issued: 6/14/2016 Invoice Nbr: 5385816
Ticket Nbr: AS7838089667 Electronic Tkt: Yes Amount: 224.16
Base: 187.50 US Tax: 14.06 USD XT Tax: 22.60 USD
Charged to: [REDACTED]

Ticket for: THELLA BOWENS
Date issued: 6/14/2016 Invoice Nbr: 5385819
Ticket Nbr: AA7838089669 Electronic Tkt: Yes Amount: 219.64
Exchange for: 0017774556094 Issued: 03MAY16
Total Exchange: 0.00

Service fee: THELLA BOWENS
Date issued: 5/3/2016
Document Nbr: XD0675681862 Amount: 40.00
Charged to: [REDACTED]

Service fee: THELLA BOWENS
Date issued: 6/14/2016
Document Nbr: XD0677288499 Amount: 25.00
Charged to: [REDACTED]

Service fee: THELLA BOWENS
Date issued: 6/14/2016
Document Nbr: XD0677314493 Amount: 25.00
Charged to: [REDACTED]

Total Tickets: 843.47
Total Fees: 90.00
Total Amount: 933.47

Click here 24 hours in advance to obtain boarding passes:

[ALASKA](#)

Click here to review Baggage policies and guidelines:

[ALASKA](#)

Check operating carrier website for any policies that may vary.

Sheraton Vancouver Airport Hotel
 7551 Westminster Highway
 Richmond, BC V6X 1A3
 Canada
 Tel: T-604-273-7878 Fax: F-604-278-0188



Thella Bowens
 Aviation Media- Sovereign Hous

Page Number : 1 Invoice Nbr : 134723
 Guest Number : 603168
 Folio ID : A
 Arrive Date : 14-JUN-16 17:22
 Depart Date : 16-JUN-16 09:19
 No. Of Guest : 1
 Room Number : 246
 Club Account :

Copy Invoice

Tax ID : 838342335RT0004

Sheraton Vancouver 06-JUL-16 12:59 CEDYCHU

14-JUN-16	03:53	RT246	Room Charge	199.00	
14-JUN-16	03:53	RT246	Room Tax 8%	15.92	} \$231.14 CAD
14-JUN-16	03:53	RT246	Room GST 5%	9.95	
14-JUN-16	03:53	RT246	MRDT 2%	3.98	
14-JUN-16	03:53	RT246	DMF (Tax Incl)	2.29	
15-JUN-16	13:18	5598	Harold's	30.20	- RECEIPT ATTACHED
15-JUN-16	04:48	RT246	Room Charge	199.00	
15-JUN-16	04:48	RT246	Room Tax 8%	15.92	} \$231.14 CAD
15-JUN-16	04:48	RT246	Room GST 5%	9.95	
15-JUN-16	04:48	RT246	MRDT 2%	3.98	
15-JUN-16	04:48	RT246	DMF (Tax Incl)	2.29	
16-JUN-16	09:18	AX	American Express		-492.48
** Total				492.48	-492.48
*** Balance				0.00	

Continued on the next page

	\$ CAD	\$ U.S.
HOTEL	\$ 462.28	356.91
FOOD	\$ 30.20	23.32
TOTAL	\$ 492.48	\$ 380.23

C.C RATE \$1 = \$1.29521 CAD

Sheraton Vancouver Airport Hotel
7551 Westminster Highway
Richmond, BC V6X 1A3
Canada
Tel: T-604-273-7878 Fax: F-604-278-0188



Thella Bowens
Aviation Media- Sovereign Hous

Page Number	:	2	Invoice Nbr	:	134723
Guest Number	:	603168			
Folio ID	:	A			
Arrive Date	:	14-JUN-16	17:22		
Depart Date	:	16-JUN-16	09:19		
No. Of Guest	:	1			
Room Number	:	246			
Club Account	:				

	Amount (CAD)
Room Revenue GST	19.90
	1.20
Phone/Fax/Copy Services GST	0.00
Other Revenue GST	0.00
Total GST for your stay:	21.10

Savor the unexpected with Paired - our menu of expertly matched small plates, premium wines and craft beers. Highlighting imaginative ingredient combinations, Paired delights the palate and invites exploration. Visit our lobby bars or learn more at www.sheraton.com/paired

Tell us about your stay. www.sheraton.com/reviews

Transaction Details Prepared for
 T'rella P. Bowena
 Account Number
 XXXX-XXXXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN17 2016	SHERATON VANCOUVERAIRPORT - RICHMOND, CA	\$380.23
Doing business as: SHERATON VANCOUVER AIRPOR 7551 WESTMINSTER HWY RICHMOND BC RICHMOND V6X1A8 CANADA Foreign Spend Amount: 492.48 Canadian Dollars Reference: 920161700162083889 Category: Travel - Lodging		Itinerary Details Arrival <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 2px auto;">08/17/16</div> Departure <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 2px auto;">08/17/16</div> 00000000 LODGING

RATE \$1 = \$1.29521 CAD

6/14/16

Transaction Details Prepared for
Thalia F Bowers
Account Number
XXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN14 2016	ALASKA AIR IN FLIGHT SEATTLE WA - SEATTLE, WA	\$7.60
Doing business as:		
ALASKA AIRLINES		
20833 INTERNATIONAL BLVD		
SEATAC		
WA		
98106-6950		
UNITED STATES OF AMERICA (THE)		
Additional Information: ALASKA AIR IN FLIGHT		
ORD ;REQ REQUESTER NAME		
IT1 PURCHASE ;UPI 7.6000;QTY 1		
IT2 ;UPI 0.0000;QTY		
FRT 0.00;HDL 0.00;ITM1		
Reference: 620161670091898361		
Category: Travel - Airline		
ON BOARD LUNCH		

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE
VANCOUVER, CANADA
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14/16

Ten Ten Tapas
1010 Beach Avenue
Vancouver, BC
Canada, V6E 1T7
Tel: (604) 889-7800
Printed June 14, 2016 at 8:43 PM

TEN TEN TAPAS
1010 BEACH AVE #3
VANCOUVER, BC V6E 1T7
Merchant ID: 0000000086565651
Term ID: 06498701
Clerk ID: 21
9323189671

June 14, 2016 at 8:43 PM Order #: 34805
Table: 18, 4 guests Waiter: Pierre
Party Name: 7
GST #: 844018747

Purchase

Patatas Bravas	\$8.10 ✓
Artisan Bread	\$4.10 ✓
2 x *Sparkling Water Large	\$13.50
Mozz-Beet Salad	\$10.10 ✓
Green Beans	\$5.10 ✓
Baby Romaine Salad	\$10.10
<hr/>	
Tenderloin	\$14.10 ✓
KF Cauliflower	\$9.10 ✓
Oceanwise Salmon	\$10.10
<hr/>	
Albacore Tuna	\$18.10
+ \$7.00: Double	
<hr/>	
* Dessert Tito	\$12.10
Americano	\$3.50

AMERICAN EXPRESS
XXXXXXXXXX
AID: A000000025010801
Entry Method: Chip
Batch#: 000904
06/14/16 20:56:18

Ref#: 000065723358
Inv #: 002772 Appr Code: 851539
Amount: \$ 50.00
Tip: \$ 10.00
Total: \$ 60.00

Food Total	\$101.00
Alcohol Total	\$63.10
Non-Alcohol Drinks Total	\$17.00

Sub Total	\$181.10
GST	\$9.06
PST	\$4.42
Alcohol Tax	\$1.89

Total \$196.47

Customer Copy

DINNER = CAD \$60.00
U.S. \$46.82

6/14/16

Transaction Details Prepared for
Thalia F. Bowen
Account Number
XXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN14 2016	TEN TEN TAPAS - VANCOUVER, CA	\$46.82
Doing business as: TEN TEN TAPAS 3 1010 BEACH AVE VANCOUVER BC VANCOUVER V8E1T7 CANADA		Transaction Details
Foreign Spend Amount: 60.00 Canadian Dollars Additional Information: 604-889-7800 Reference: 32016167006550291 Category: Restaurant - Restaurant		TIP
		\$10.00
		DINNER

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE
VANCOUVER, CANADA
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14/16

ICL CURRENCY SERVICES CANADA
3880 GRANT MCCONACHIE WAY
RICHMOND, BC V7B 1W2
TEL: (604) 656 1704
GST # 14343 6194

CASH RATE \$1 = \$1.18266 CAD

Position No. 29
No:11729003568064

06/14/2016 16:46

USD/USA	100.00
Buy Rate/Taux Achat:	1.182660
Commission.....:	5.95
CAD Paid/Paye:	112.30

CASH RECEIPT
BONNY'S TAXI LTD.
5759 SIDLEY
BURNABY, B.C. V5J 5E6

Date June 14 20 16

CAD PAID: DOLLAR 112.30

\$ 22.00
Amount Paid Includes G.S.T.

ALL TRANSACTIONS ARE FINAL
PLEASE VERIFY YOUR CURRENCIES
BEFORE LEAVING THE COUNTER
VISIT US AT WWW.ICE-CANADA.CA
NEED TRAVEL INSURANCE, PLEASE VISIT
WWW.TRAVELUNDERWRITERS.COM/ICE-CANADA
OR CALL 1-855-505-0868

From VR
To Shelton
Driver [Signature] Car No 74

Telephone: 604-451-1111
Thanks for Calling "Bonny's"

TAXI - U.S \$18.60

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE
VANCOUVER, CANADA
JUNE 14-16, 2016 - THELLA F. BOWENS**

6/14 - 6/15/16



Sheraton Vancouver Airport Hotel
7551 Westminster Highway
Richmond, B.C. Canada
604.233.5988

Hudson News

VANCOUVER INT'L AIRPORT
PO BOX 32435
RICHMOND BC V7B1W2
CANADA

128 ANGELA K
Yb1 21/1 Cmk 5558 Gst 1
Jun 15 '16 11:22AM

1 Crab Cake	12.00
1 ButterNut Squash	8.00
1 Coffee/Decaf	4.00
Food	24.00
24.00 GST Tax	1.20
01:18PM AMT DJE	25.20

Gratuity..... 5.00
Total..... 30.20

PRINT Name.....
SHERATON Room Number.....
Signature.....

STORE: 01518 REG: 002 CASHIER: Juliette
ALMONDS RAW
770795002724 1 @ 5.99 5.99 G
BANANA RIPE 5-6 10 LB
99660000062 1 @ 1.69 1.69 G
SUBTOTAL 7.68
GST/PST TAX 0.00
TOTAL 7.68
AMOUNT TENDERED
Cash 10.00

TOTAL PAYMENT 10.00
CHANGE 2.32
GST/PST TAX ANALYSIS

CODE	RATE%	TAXABLE	TAX
GST	5.00000	.00	.00
PST	.00000	.00	.00

Transaction: 28805 6/16/2016 11:38 AM

Comments/Inquiries? (800) 326-7711
or Comments@Hudsonaroup.com
Thank you for shopping with us.



0288050151800206162016

u.s \$23.32
(C.C. RATE)

u.s \$6.49
(CASH RATE)

RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE
VANCOUVER, CANADA
JUNE 14-16, 2016 - THELLA F. BOWENS

6/16/16

OFFICIAL RECEIPT
**Garden City Cabs
of Richmond Ltd.**

#148-2633 Viking Way, Richmond, BC V6V 3B6

604-279-1111 604-233-1111

Cab No.: 90.85 24 HOUR SERVICE

Date: June 16/16

Fare \$: 20.00 G.S.T. Included

From: _____

To: _____

Driver: [Signature]

GST # B4755-1783-RT-0001 - www.gardencitycabrichmond.com

U.S. \$16.91

6/16/16

Transaction Details Prepared for
Thella F Bowers
Account Number
XXXX-XXXX

DATE	DESCRIPTION	AMOUNT
JUN16 2016	WESTJET AIRLINES 2100039 - VANCOUVER, CA	\$20.27
<p>Doing business as: WESTJET-MAIN SABRE 22 AERIAL PL NE CALGARY AB T2E3J1 CANADA</p> <p>Foreign Spend Amount: 26.26 Canadian Dollars Additional Information: WESTJET AIRLINES Reference: 320161890127420990 Category: Travel - Airline</p>		<p>Flight Details</p> <p>Ticket Number: 8382000649730 Date of Departure: 06/16 Passenger Name: BOWENS/THELLA Document Type: ADDITIONAL COLLECTION</p> <p style="text-align: center; font-size: 1.5em;">DEPARTURE TAX</p>

**RECEIPTS FOR SMART AIRPORTS & REGIONS CONFERENCE
VANCOUVER, CANADA
JUNE 14-16, 2016 - THELLA F. BOWENS**

BAG FEES

PASSENGER TICKET AND BAGGAGE CHECK

SUBJECT TO CONDITIONS OF CONTRACT

ALASKA AIRLINES

2116632977

1 ALASKA AIRLINES

6

PASSENGER RECEIPT 1 OF 1

ISSUE DATE: 14 JUN 16 00000002

NAME OF PASSENGER (NOT TRANSFERABLE)
BOWENS / THELLA

NAME OF PASSENGER
BOWENS / THELLA

NOT VALID FOR TRANSPORTATION THROUGHOUT YOUR JOURNEY

ISSUE FROM
SAN DIEGO

BAGGEE - 2.5

AS 481 0 14 JUN @AS011000

SEATTLE TACOMA

FARE CALCULATION
SAN AS SEA 26.00 @AS011000 26.00 END

FARE
USD 25.00
TAX
TAX
TAX
TOTAL
USD 25.00

02701390769833

027 2116632977 0

CARRIER FLIGHT CLASS DATE TIME
REVALIDATION
DATE BOARDING TIME SEAT
NOT VALID FOR TRAVEL
027 2116632977 0

PASSENGER RECEIPT 1

16 JUN 16 21000383

VVR 4TC / VANCOUVER 80

1 REFUNDABLE ONLY WITH
CA RELATED FLIGHT CPN
RETAIN THIS RECEIPT
6 THROUGHOUT YOUR
JOURNEY

BOWENS / THELLA

NOT VALID FOR
TRANSPORTATION

PSGR TICKET 8387837114675

VVRSAM-WS
01 FIRST BAG FEE

25.00

MBKVG7/

FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

OAD 25.00
XQ 1.25
NA
NA
OAD 26.25

FP AXXXXXXXXXX

0 838 2600054976 0

NOT VALID FOR TRAVEL

SMART AIRPORT AND REGIONS CONFERENCE PROGRAMME – as at 02.06.2016

TUESDAY, 14 JUNE 2016 – PLENARY CONFERENCE

Location: Grand Minoru Ballroom

Day 1:

**Airports as engines of economic development for the regions they serve.
Leading insights on how airports and regions collaborate to boost regional prosperity, job creation, tourism and economic development.**

08.30 – 09.15 **REFRESHMENTS ON ARRIVAL IN THE EXHIBITION**

SESSION ONE: Conference Welcomes and Opening Statements

09.15 – 09.30 **Master of Ceremonies: Chris Le Tourneur, President & Chief Executive Officer, MXD Development Strategists**

09.30 – 09.45 **Malcolm Brodie, Mayor, City of Richmond**

09.45 – 10.00 **Tracy Lakeman, Chief Executive Officer, Tourism Richmond**

10.00 – 10.15 **Craig Richmond, President & Chief Executive Officer, Vancouver Airport Authority**

10.15 – 11.00 **NETWORKING REFRESHMENT BREAK IN THE EXHIBITION**

SESSION TWO: SMART 360 Debate – Air Transport – The Driver of the Global Economy

The SMART 360 panel will bring together industry leaders for a dynamic fast paced debate. Our panel members will explore and discuss the positive impact that aviation has on economic development, job creation, tourism and trade.

Panel considerations

Airport/airline – dynamic partnerships

Airport region employment – (direct/indirect/induced/tourism/ancillary)

Catalysts for international trade & business

Catalysts for leisure tourism.

11.00 – 11.05 **Moderator: Chris Le Tourneur, President & Chief Executive Officer, MXD Development Strategists**

11.05 – 11.10 **Craig Richmond, President & Chief Executive Officer, Vancouver Airport Authority**

11.10 – 11.15 **Kim Day, Chief Executive Officer, Denver International Airport**

11.15 – 11.20 **Cortez Carter, Assistant General Manager, Business Ventures, Hartsfield Jackson Atlanta International Airport**

11.20 – 11.25 **Stuart Hair, Economic Affairs Manager, Charlotte Douglas International Airport**

11.25 – 11.30 **Mike Tretheway, Chief Economist and Strategist, InterVISTAS Consulting Group**

11.30 – 12.30 **PANEL DISCUSSION WITH QUESTIONS AND ANSWERS**

12.30 – 14.00	NETWORKING LUNCH SPONSORED BY STANTEC IN THE EXHIBITION
<p><u>SESSION THREE: Airport Leaders Panel Report – Airports as Catalysts for Economic Development and Urban Renewal</u></p> <p><i>As business markets become national and international in scale, airports are increasingly being viewed as catalysts for local economic development and tools of urban renewal. As such, their ability to generate jobs and attract new business is being used in many locations as a justification for public investments in new airport construction and expansion. What are the critical success factors, framework and capabilities needed from airports to effectively serve their regions and become competitive in the global economy?</i></p> <ul style="list-style-type: none"> • Stakeholder alignment • Serving the community • Regulatory framework • Governance • Securing investment 	
14.00 – 14.05	Moderator: Chris Le Tourneur , President & Chief Executive Officer, MXD Development Strategists
14.05 – 14.20	Rosemary Vassiliadis , Director of Aviation, McCarran International Airport
14.20 – 14.35	Lance Lyttle , Managing Director, Seattle-Tacoma International Airport
14.35 – 14.50	Balram Bheodari , Chief Operating Officer, Houston Airport System
14.50 – 15.05	Warren Thompson , Principal, Stantec
15.05 – 15.20	Douglas Hooker , Executive Director, Atlanta Regional Commission
15.20 – 15.30	Neonila Lilova , Economic Development Manager, City of Richmond
15.20 – 15.30	QUESTIONS & ANSWERS
15.30 – 16.00	NETWORKING REFRESHMENT BREAK IN THE EXHIBITION
<p><u>SESSION FOUR: Airport Leaders, The Global Report</u></p> <p><i>Exploring the fluid business model of airport and airport area development globally.</i></p> <p><i>All airports share common goals and objectives but what are the different strategies based on location in the international market place? What can we learn from each other?</i></p> <p><i>Understanding the economic impacts and planning for development around expanded airports and airport areas.</i></p> <ul style="list-style-type: none"> • International airport case studies • Geographic location of business around the airport area • Airport Region 	
16.00 – 16.05	Moderator: Chris Le Tourneur , President & Chief Executive Officer, MXD Development Strategists
16.05 – 16.20	Rajeev Kumar Jain , Chief Executive Officer, Mumbai International Airport, Pvt. Ltd.

16.20 – 16.35	Andrew O'Brian , President and Chief Executive Officer, QUIPORT Quito International Airport
16.35 – 16.50	Elisabeth Le Masson , Member of the Board of Directors Hubstart Paris Region, Aéroports de Paris
16.50 – 17.05	Lynda Shillaw , Divisional Chief Executive Officer, Property, Manchester Airport Group
17.05 – 17.20	Kevin Baker , Executive Director, Piedmont Triad Airport Authority
17.20 – 17.30	QUESTIONS & ANSWERS
17.30	END OF CONFERENCE DAY ONE
19.30 – 22.30	GALA EVENING

WEDNESDAY, 15 JUNE 2016 – CONFERENCE STREAM 1

Location: Grand Minoru Ballroom

Day 2 - Stream 1: SMART Airport Design & Development

Airports are icons of air travel, centres of design, innovation and functionality. What are the future trends, challenges and objectives for air transportation facilities?

How will airports respond to capacity issues, passenger expectation, new aircraft, proliferation of technology and future demand?

08.30 – 09.00 REFRESHMENTS ON ARRIVAL IN THE EXHIBITION

SESSION ONE: 'THE BIG BUILD'

Master planning the capital development & improvement programmes for the air transportation nodes of the future.

- *The Airport & Region- Joined up master planning*
- *Connecting the airport and the wider metro area*
- *Construction and Engineering*
- *Intermodal transportation access*
- *Future airports*

09.00 – 09.05 **Moderator: Chris Le Tourneur**, President & Chief Executive Officer, MXD Development Strategists

09.05 – 09.20 **Cynthia Guidry**, Deputy Executive Director, Los Angeles World Airports

09.20 – 09.35 **Eileen Waechter**, Director, Airport Planning, The Greater Toronto Airports Authority

09.35 – 09.50 **Michael Healy**, Vice President, Planning & Infrastructure, Halifax International Airport Authority

09.50 – 10.05 **Curtis Grad**, President & Chief Executive Officer, Modalis Infrastructure Partners

10.05 – 10.20	Krista Lambert , Director, Engineering & Construction Strategy, Oracle
10.20 – 10.30	QUESTIONS & ANSWERS
10.30 – 11.00	NETWORKING REFRESHMENT BREAK IN THE EXHIBITION
<p><u>SESSION TWO: SMART Airport Design & Development</u> <i>Designing and constructing futuristic, functional Terminal facilities that will meet the future requirements of passengers and airlines.</i></p> <ul style="list-style-type: none"> • Architectural design • Terminal transformations • Preparing for the technology enhanced future • New trends 	
11.00 – 11.05	Moderator: David Godin , Principal, MXD Development Strategists
11.05 – 11.20	Mark Hardaker , Development Director, Dubai Airports
11.20 – 11.35	Gregg Wolfard , Manager, Planning Department, Metro Washington Airports Authority
11.35 – 11.50	Alan Howell , Senior Airport Architect, Metropolitan Airports Commission
11.50 – 12.05	Brent North , Vice President, Stantec Architecture, Stantec
12.05 – 12.30	QUESTIONS & ANSWERS
12.30 – 14.00	NETWORKING LUNCH IN THE EXHIBITION
<p><u>SESSION THREE: SMART Green and Sustainable Airports</u> <i>Aviation is a key component of business, social mobility and economic development. What is the industry response to build and develop successful infrastructure assets?</i></p> <ul style="list-style-type: none"> • Green airport design • Striving for carbon neutrality • Community engagement programmes and initiatives • SMART green solutions 	
14.00 – 14.05	Moderator: David Tomber , Principal, Aviation, Buildings & Infrastructure, Jacobs
14.05 – 14.20	Thella Bowens , President and Chief Executive Officer, San Diego International Airport
14.20 – 14.35	Dan Poremba , Former Senior Vice President/ Managing Director of Real Estate Development, Denver International Airport
14.35 – 14.50	Michael Cheyne , Director, Asset Management & Sustainability, Hartsfield-Jackson Atlanta International Airport
14.50 – 15.05	Jaime Pérez Basantes , EHS-SR Manager, Quito International Airport and Christian Mirabella , Social Sustainability Officer, Inter-American Development Bank (IDB) Group (Joint presentation)

15.05 – 15.20	Ryan Spicer , Enterprise Sustainability Programs Manager, Energy, Transportation & Asset Management Department, Dallas Fort Worth International Airport
15.20 – 15.30	QUESTIONS & ANSWERS
15.30 – 16.00	NETWORKING REFRESHMENT BREAK IN THE EXHIBITION
16.00 – 17.30	FINAL PLENARY SESSION IN GRAND MINORU BALLROOM (MAIN CONFERENCE HALL)

WEDNESDAY, 15 JUNE 2016 – CONFERENCE STREAM 2

In association with Airport Revenue News (ARN)

Location: Westminster Room

Day 2 - Stream 2: SMART Revenue Creation- The Revenue Game

Non-Aeronautical revenue streams have become a vital component of an airport's total revenue generation and economic mix.

Airports have traditionally been dependent on passenger traffic and airlines for revenue, as customer expectations change and airline operators struggle to sustain profits, airports are diversifying their sources of income to include non-aeronautical avenues. This diversified model has included traditional economic boosters such as retail, duty free, car parking but also the rise of commercial development on and around the airport area.

As Airports realise their economic power, what are the SMART Non aeronautical revenue strategies and trends?

08.30 – 09.00 **REFRESHMENTS ON ARRIVAL IN THE EXHIBITION**

SESSION ONE: SMART Airport Centric Development – Land Use, Retail Estate & Commercial Development

Mixed commercial land use and airport area development are key drivers in boosting airport revenues, job creation and attracting big business to the airport locality. Commercial Strategies for maximizing the profitability of the airport area

- *Airport property and real estate development*
- *Hotels*
- *Land development patterns*
- *Commercial corridors and business clusters*
- *Business attraction*

09.00 – 09.05 **Moderator: Mark Arend**, Editor In Chief, Site Selection

09.05 – 09.20 **Candace McGraw**, Chief Executive Officer, Cincinnati/ Northern Kentucky Airport

09.20 – 09.35 **Pieter Van der Horst**, Sr. Airport City Developer and Real Estate Director, Schiphol Airport

09.35 – 09.50 **Gregory Owens**, Assistant Director, Miami-Dade Aviation Department

PAUL ROBINSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Paul Robinson DEPT. NAME & NO. Board/2
 DEPARTURE DATE: 5/24/2016 RETURN DATE: 5/25/2016 REPORT DUE: 6/24/16
 DESTINATION: AllM Conference - New Orleans, LA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS														
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY															
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)			244.96					0.00														
Conference Fees (provide copy of flyer/registration expenses)			226.00					0.00														
Rental Car*								0.00														
Gas and Oil*								0.00														
Garage/Parking*								0.00														
Mileage - attach mileage form*								0.00														
Taxi and/or Shuttle Fare (include tips pd.)*			20.00					20.00														
Hotel*			263.96					263.96														
Telephone, Internet and Fax*								0.00														
Laundry*								0.00														
Tips - separately paid (maids, bellhop, other hotel svcs.)								0.00														
Meals (include tips pd.)																						
Breakfast*			5.28					5.28														
Lunch*								0.00														
Dinner*			36.21					36.21														
Other Meals*								0.00														
Alcohol is a non-reimbursable expense																						
Hospitality*								0.00														
Miscellaneous: Hotel High Speed Internet								0.00														
								0.00														
*Provide detailed receipts								0.00														
Total Expenses: prepaid by Authority			469.96	0.00	0.00	324.45	0.00	0.00	0.00	324.45												
Explanation:	<table border="1"> <tr> <td>Total Expenses Prepaid by Authority</td> <td>469.96</td> </tr> <tr> <td>Total Expenses Pd. by Employee (including cash advances)</td> <td>324.45</td> </tr> <tr> <td>Grand Trip Total</td> <td>794.41</td> </tr> <tr> <td>Less Cash Advance (attach copy of Authority ck)</td> <td>0.00</td> </tr> <tr> <td>Less Expenses Prepaid by Authority</td> <td>409.96</td> </tr> <tr> <td>Due Traveler (positive amount)²</td> <td></td> </tr> <tr> <td>Due Authority (negative amount)³</td> <td>324.45</td> </tr> </table>							Total Expenses Prepaid by Authority	469.96	Total Expenses Pd. by Employee (including cash advances)	324.45	Grand Trip Total	794.41	Less Cash Advance (attach copy of Authority ck)	0.00	Less Expenses Prepaid by Authority	409.96	Due Traveler (positive amount) ²		Due Authority (negative amount) ³	324.45	
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Less Expenses Prepaid by Authority	409.96																					
Due Traveler (positive amount) ²																						
Due Authority (negative amount) ³	324.45																					
*Give names and business affiliations of any persons whose meals were paid by traveler. ¹ Prepare Check Request ² Attach personal check payable to SDCRAA Note: Send this report to Accounting even if the amount is \$0.																						

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy¹ and 3.30 - Business Expense Reimbursement Policy² and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.
 Travel and Lodging Expense Reimbursement Policy 3.40 Business Expense Reimbursement Policy 3.30

Prepared By: Dawn D'Acquisto Ext.: 2553
 Traveler Signature: [Signature] Date: 6/16/16
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)
 _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whichever clerk's the meeting will insert their name and title.)
 (Leaves blank and we will insert the meeting date.)
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.



Hyatt Regency Sacramento
 at Capitol Park
 1209 L Street
 Sacramento, CA 95814
 916 443 1234
 916 321 3618

INFORMATION INVOICE

Payee Paul Robinson
 3225 N Harbor Dr
 San Diego CA 92101
 United States

Room No. 0732
 Arrival 05-24-16
 Departure 05-25-16
 Page No. 1 of 1
 Follo Window 1
 Follo No.

Confirmation No. 1582586301
 Group Name San Diego Chamber Commerce
 Booking No. 32DN45L2

Date	Description	Charges	Credits
05-24-16	Servibar Food	Room# 0732 : CHECK# 78193 Coppola Chardonnay 3	19.53
05-24-16	Group Room		229.00
05-24-16	Occupancy Tax		27.48
05-24-16	Sacramento Tourism Assessment		6.87
05-24-16	CA Tourism Assessment		0.60
05-24-16	American Express		283.48
Total			283.48

Guest Signature

Balance

0.00

19.53

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

To be reimbursed \$ 263.95

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Hyatt Gold Passport Summary

No Membership to be credited

Join Hyatt Gold Passport today and start earning points for stays, dining and more. Visit goldpassport.com

Thank you for choosing Hyatt Regency Sacramento. We hope that you enjoyed your stay with us. Our goal is to exceed our guests' expectations. If you have any comments regarding your stay please share them with us.

Consumer Affairs: Ernesto Fernandez, 916-321-3632 or Ernesto.Fernandez@hyatt.com

LOST & FOUND: www.leftmystuff.com

CLICK "Get it back now!"

Client Identification Number = 49317

Please remit payment to:
 Hyatt Regency Sacramento
 PO Box 202649
 Dallas, TX 75320-2649

For inquiries concerning your bill please call 888-588-4384



1801 Capitol Ave.
 Sacramento CA 95814
 916.441.0303
 www.zocalosacramento.com

5/24/2016 9:03:43 PM

Card Type: American Express
 Card Number: XXXXXXXXXXXX
 Server Name: PABLO M
 Check Number: 273266
 Table Number: 44
 Position Number: 1
Dinner 5/24

TOTAL AMOUNT DUE 35.21

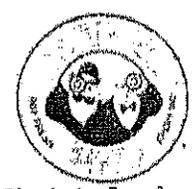
TIP _____
 TOTAL 35.21

Approval: 592911

I AGREE TO COMPLY WITH
 THE CARDHOLDER AGREEMENT

CUSTOMER COPY

RideGreenRide.com
 It is not a Limo, It is not a Taxi
It is a LIMAXI
 Date: 5/24/16 Home to Airport
 Amount: \$16 + \$4 = \$20
OFFICIAL TRANSPORTATION RECEIPT
(619) 200-2060



Einstein Bagels
 3225 North Harbor Drive
 San Diego, CA

ORDER #762

Host: Cashier 1
 ORDER #762
 05/24/2016
 10:01 AM
 20313

Bottle Water *Breakfast* 2.40
 Hot Tea Lg 2.50

Subtotal 4.90
 Tax 0.39

ToGo Total 5.29

VISA #XXXXXXXXXXXX
 Auth:055760 \$ 5.29

Thank You !!!

--- Check Closed ---

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MISSING RECEIPT FORM

Employee/Department Head must complete form below.

Date of Purchase/Event: 3/04
Description of Item/Event: Dinner
Vendor/Event Name: Zocalo
Dollar Amount: \$35²¹
Reason for Missing Receipt: Dinner WAS split w/ many people
check w/ Mike Kolis

I hereby certify that the original receipt in question was lost or none was issued to me.

[Signature]
Employee Signature

6/3/16
Date

Department Head Signature

Date

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40; use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Paul Robinson Dept: 2
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/17/2016 PLANNED DATE OF DEPARTURE/RETURN: 5/24/2016 / 5/25/2016

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):
Destination: Sacramento, CA Purpose: Attend Conference
Explanation: San Diego Regional Chamber of Commerce "Chamber Leadership Delegation to Sacramento"

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

▪ AIRFARE	\$ 300.00
▪ OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 260.00
C. MEALS	\$ 150.00
D. SEMINAR AND CONFERENCE FEES	\$ 225.00
E. ENTERTAINMENT (if applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
TOTAL PROJECTED TRAVEL EXPENSE	\$ 1,035.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 4/5/16

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its 4/4/16 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust Corporation
 374 North Coast Hwy 101, Suite F
 Encinitas, CA 92024
 Phone: (760) 635-1700



Wednesday, 6 APR 2016 06:23 PM EDT

Passengers: PAUL ROBINSON

Agency Reference Number: MZERQY

Click here to view your current itinerary or ETicket receipt on-line: tripcase.com

Southwest Airlines Confirmation R34PDC

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt
 Be sure to visit www.traveltrust.com for additional travel information

You are a valued client and we want to do everything possible to make your trip enjoyable and worry free.
 Because the unexpected can occur, we offer the Travel Insured Plan. It has excellent
 benefits and combines insurance coverage with Emergency Hotline Services. Please click the following link
 for a free quote or more information. [Click Here](#) (Currently Available For U.S. Departures Only)

AIR Tuesday, 24MAY 2016 

Southwest Airlines	Flight Number: 1981	Class: T-Coach/Economy
From: San Diego CA, USA	Depart: 11:50 AM	
To: Sacramento CA, USA	Arrive: 01:20 PM	
Stops: Nonstop	Duration: 1 hour(s) 30 minute(s)	
	Status: CONFIRMED	Miles: 468 / 749 KM

Equipment: Boeing 737-700 Jet
 DEPARTS SAN TERMINAL 1 - ARRIVES SMF CENTRAL TERMINAL B
Southwest Airlines Confirmation number is R34PDC

AIR Wednesday, 25MAY 2016 

Southwest Airlines	Flight Number: 4054	Class: M-Coach/Economy
From: Sacramento CA, USA	Depart: 06:10 PM	
To: San Diego CA, USA	Arrive: 07:35 PM	
Stops: Nonstop	Duration: 1 hour(s) 25 minute(s)	
	Status: CONFIRMED	Miles: 468 / 749 KM

Equipment: Boeing 737-700 Jet
 DEPARTS SMF CENTRAL TERMINAL B - ARRIVES SAN TERMINAL 1
Southwest Airlines Confirmation number is R34PDC

A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.
 SOUTHWEST AIRLINES CONFIRMATION NUMBER - R34PDC
 FOR EMERGENCY SERVICE FROM UNITED STATES - 888-221-6043

Ticket/Invoice Information

Ticket for: PAUL ROBINSON
 Ticket Nbr: WN2198792531 Electronic Tkt: No Amount: 214.96
 Base: 173.73 Tax: 41.23
 Charged to: AX*****

Service fee: PAUL ROBINSON

Date issued: 4/6/2016

Document Nbr: XD0674552082

Amount: 30.00

Charged to: AX*****

Total Tickets: 214.96

Total Fees: 30.00

Total Amount: 244.96

Click here 24 hours in advance to obtain boarding passes:

[SOUTHWEST](#)

Click here to review Baggage policies and guidelines:

[SOUTHWEST](#)

TSA Guidance- a government issued photo Id is needed for checkin.

Please allow minimum 3 hour check-in for International flights and 2 hours for Domestic.

For Additional security information visit www.tsa.gov.

Thank you for choosing Traveltrust!

Our Business Hours are 1am-5:30pm Pacific Monday - Friday.

Saturday from 9am-1pm Pacific.

For EMERGENCY AFTERHOURS assistance in the US, please call 888-221-6043 and use VIP Code SJE72.

You can also use the Direct Dial Number 682-233-1914 or the collect number 682-647-0081.

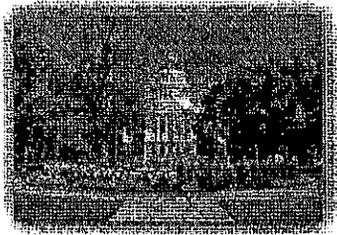
Each call is billable at a minimum \$25.00.

CHAMBER DELEGATION TO SACRAMENTO

MAY 24 & 25

DELEGATE APPLICATION

Please save this file onto your computer before completing it.

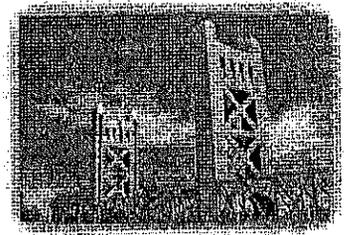


PARTICIPATION OPTIONS

Early Bird Pricing: \$225/members, \$359/non-members

After 04/15/16: \$300/members, \$359/non-members

Includes an evening reception, all meetings, breakfast and lunch.



HOTEL

Hyatt Regency Sacramento, 1209 L St, Sacramento, CA 95814 | 888-421-1442

Attendees must mention the room block "San Diego Chamber Delegation" when booking to receive the discounted rate or reserve online by visiting <http://resweb.passkey.com/go/2016SDCC>. This rate is good until April 29, 2016.

Name(s) Paul Robinson
Company San Diego County Regional Airport Authority
Address 3225 N Harbor Dr. City San Diego State CA Zip 92101
Telephone 619-400-2550 Mobile phone (for emergencies) _____
E-mail [REDACTED]

Email this form along with a 250-word biography and headshot to ktruong@sdchamber.org.

*Biography and headshot must be received by **May 10th** to be included in the program.*

Credit Card Number _____ Expiration Date: [REDACTED] CVV [REDACTED]

Name on Card [REDACTED]

Check Enclosed (Please make check payable to *San Diego Regional Chamber of Commerce*)

HYATT REGENCY SACRAMENTO

Early Bird Pricing: \$225/members, \$350/non-members

After 04/15/16: \$299/members, \$350/non-members

For full details, visit sdchamber.org/event/sacramento16

PAYMENT

San Diego Regional Chamber of Commerce
402 West Broadway, Suite 1000
San Diego, CA 92101
(619) 544-1300



San Diego County Regional Airport Authority
P.O. Box 82776,
San Diego, CA 92138-2776
Paul Robinson

Payment #	PAY-16-013017
Payment Date	4/5/2016 4:53 PM
Amount Paid	\$225.00
Payment Status	Approved

Item	Unit Cost	Quantity	Total Price
Early Bird Member Fee	\$225.00	1.0	\$225.00
Memo:	Total \$225.00		
	Amount Applied \$225.00		
	Balance Remaining \$0.00		

Please make checks payable to San Diego Regional Chamber of Commerce or pay by credit card by calling 619-544-1300.
92% of Chamber dues can be deducted as a business expense as allowed by law. Please consult your tax advisor.

Levy-Mayer Ariel

From: The Hyatt Regency Sacramento <groupcampaigns@pkghlrss.com>
Sent: Tuesday, April 05, 2016 2:49 PM
To: Levy-Mayer Ariel
Subject: Hyatt Regency Sacramento Reservation Confirmation



SAN DIEGO CHAMBER LEADERSHIP DELEGATION ~ 24-May-2016 - 25-May-2016 ~ Hyatt Regency Sacramento

Dear paul robinson,

We are pleased to confirm your reservations at the Hyatt Regency Sacramento. The staff of the Hyatt Regency Sacramento is looking forward to your arrival as part of the SAN DIEGO CHAMBER LEADERSHIP DELEGATION. Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call .

Wondering what to do with your free time while staying at the Hyatt Regency Sacramento, [click here](#) for some of the area's attractions and events.

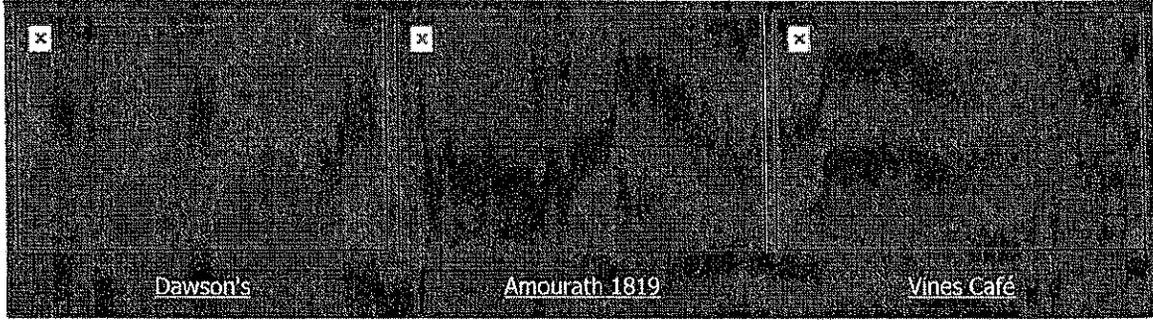
We look forward to welcoming you to the Hyatt Regency Sacramento.

- The Staff of the Hyatt Regency Sacramento

Reservation Details

Online Confirmation:	32DN45L2
Date Booked:	05-Apr-2016
Reservation Name:	paul robinson
Arrival Date:	24-May-2016
Departure Date:	25-May-2016
Room Type:	King
Number of Rooms:	1

Number of Guests:	1			
	Date	Guest(s)	Status	Rate
	24-May-2016	1	Confirmed	229.00
Night by Night Rate:	Additional Guest	Rate		
	Second Guest	0.00		
	Third Guest	25.00		
	Fourth Guest	25.00		
	Fifth Guest	0.00		
Total Charge:	229.00			
Tax Disclosure:	Occupancy Tax is 12% , plus 3% Sacramento Tourism Assessment and \$0.60 California Tourism Assessment.			
Cancel Policy:	Cancel by 3pm(PST) day before arrival to avoid a one night's room/tax penalty.			



Dawson's

Amourath 1819

Vines Café

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel travelling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40; use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Paul Robinson Dept: 2
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 03/17/2016 PLANNED DATE OF DEPARTURE/RETURN: 5/24/2016 / 5/25/2016

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Sacramento, CA Purpose: Attend Conference
Explanation: San Diego Regional Chamber of Commerce "Chamber Leadership Delegation to Sacramento"

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	300.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100.00
B. LODGING	\$	260.00
C. MEALS	\$	150.00
D. SEMINAR AND CONFERENCE FEES	\$	225.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	
TOTAL PROJECTED TRAVEL EXPENSE	\$	1,035.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: _____ Date: _____

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its 4/4/16 meeting.
(Leave blank and we will insert the meeting date.)

« All Events (<http://sdchamber.org/events/>)

CHAMBER LEADERSHIP DELEGATION TO SACRAMENTO

May 24 @ 4:00 pm - May 25 @ 5:00 pm



Lead the charge as the San Diego Regional Chamber of Commerce heads to Sacramento to bring local, regional and state leaders together to discuss policy priorities that are in the best interest of business and job creation in the San Diego-Baja mega region on Tuesday, May 24th and Wednesday, May 25th, 2016.

Similar to the San Diego Chamber's popular One Region, One Voice Mission to Washington, DC and California-Mexico Trade Initiative, this trip provides the opportunity to participate in exclusive high-level meetings, discuss industry specific issues, and network with regional and state officials and business leaders.

The trip to Sacramento is critically important in sharing the needs of San Diego's binational business community with elected officials and agencies at the state level. It is up to us to make sure that our leaders in Sacramento understand how to help businesses grow by making our voices heard on the issues that are pertinent to our mega region. The policy areas and issues we will be addressing on the trip include:

- Regulatory & tax reform
- CEQA reform
- Predictive scheduling
- Infrastructure funding
- Tourism
- Transportation and transit funding
- Workforce training
- Healthcare reimbursement rates
- Water issues
- Affordable housing
- Improving international trade and commerce

EVENT DETAILS

Date: Tuesday, May 24 (4:00 pm) – Wednesday, May 25 (5:00 pm)

Location: Hyatt Regency Sacramento | 1209 L St, Sacramento, CA 95814

Event Contact: Katie Truong | 619-544-1370 | ktruong@sdchamber.org
(<mailto:ktruong@sdchamber.org>)

REGISTRATION COST

Chamber Members:

\$225 per person (*until April 15*) – EARLY BIRD

\$300 per person (*after April 15*)

Non-Members:

\$350 per person

HOTEL

Hyatt Regency Sacramento

(<http://sacramento.hyatt.com/en/hotel/home.html>)

1209 L St, Sacramento, CA 95814

We have secured a special room rate of \$229++ per night for single and double occupancy. Attendees must mention the room block "San Diego Chamber Delegation" when booking to receive the discounted rate.

Attendees can make reservations by calling 888-421-1442 or following this link (<https://resweb.passkey.com/go/2016SDCC>) to reserve online. Please make your hotel reservation by Friday, April 29, 2016 to

secure this special rate within the room block. Reservation requests received after the cut-off date will be based on availability at the Hotel's prevailing rate.

SUGGESTED FLIGHTS

The first meeting will begin at 4:00 pm on Tuesday, May 24. Below are some suggested flight options:

Tuesday, May 24:

- Southwest Flight 1981, Departing SAN (11:50 am), Arriving SMF (1:20 pm), or
- Southwest Flight 3826, Departing SAN (1:25 pm), Arriving SMF (2:55 pm)

Wednesday, May 25:

- Southwest Flight 4054, Departing SMF (6:10 pm), Arriving SAN (7:35 pm)

SPONSORS

Event Sponsors:

CHAMBER PARTNER:

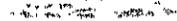
blue shield of california

(<https://www.blueshieldca.com/baca/bac/public/member/mp/home/>)



(<https://seaworldparks.com/en/seaworld-sandiego/>)

RANCHO GUEJITO
EST. 1848



UC San Diego Health

(<http://health.ucsd.edu/>)

Sponsorship Opportunities:

Numerous sponsorship opportunities are available for this event. Contact Sherman Stocker at sstocker@sdchamber.org (<mailto:sstocker@sdchamber.org>) or (619) 544-1354 for more information.

APPLICATION

BUSINESS EXPENSE

APRIL BOLING

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

2016

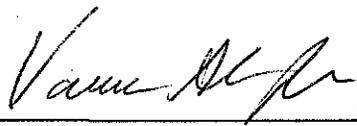
SDCRAA
JUL 08 2016
Corporate & Information Governance

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NAME C. April Boling			PERIOD COVERED May, 2016	
DEPARTMENT/DIVISION				
Date	Miles driven	Destination and purpose of trip	Parking fees & other transportation costs paid	\$\$\$
5/12/16	29.40	Airport/Port Leadership Mtg.		
SUBTOTAL		29.40	SUBTOTAL	

Computation of Reimbursement

REIMBURSEMENT RATE: (see below) *	Rate as of January 2016	X	29.40
TOTAL MILEAGE REIMBURSEMENT			15.88
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)			-
TOTAL REIMBURSEMENT REQUESTED			\$ 15.88

<p>I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p><u>Business Expense Reimbursement Policy 3.30</u></p> <p align="center"></p> <p align="center">SIGNATURE OF EMPLOYEE</p>	<p align="center"><i>APPROVED BY THE EXECUTIVE COMMITTEE AT ITS JULY 11, 2016 MEETING</i></p> <p align="center"> Assistant Authority Clerk II</p> <p align="center">DEPT./DIV. HEAD APPROVAL</p>
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