SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE AND FINANCE COMMITTEE MEETING MINUTES MONDAY, NOVEMBER 27, 2017 BOARD ROOM

<u>CALL TO ORDER:</u> Chairman Boling called the Executive and Finance Committee Meeting to order at 9:01 a.m., on Monday, November 27, 2017, in the Board Room of the San Diego International Airport, Administration Building, 3225 N Harbor Drive, San Diego, CA 92101.

<u>PLEDGE OF ALLEGIANCE:</u> Board Member Janney led the Pledge of Allegiance.

ROLL CALL:

Executive Committee

Present:

Committee Members:

Boling (Chairman), Janney, Robinson

Board Members:

Gleason

Absent:

Committee Members:

None

Finance Committee

Present:

Committee Members:

Boling (Chairman), Cox, Janney

Absent:

Committee Members:

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Also Present:

Kimberly J. Becker, President/CEO; Amy Gonzalez, General Counsel;

Tony Russell, Director, Corporate & Information Governance/Authority

Clerk; Stephanie Heying, Assistant Authority Clerk II

NON-AGENDA PUBLIC COMMENT: None

NEW BUSINESS:

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the October 23, 2017, regular meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve staff's recommendation. Motion carried unanimously.

EXECUTIVE COMMITTEE NEW BUSINESS:

4. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursement requests.

ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve staff's recommendation. Motion carried unanimously.

5. REVIEW OF THE PROPOSED 2018 MASTER CALENDAR OF BOARD AND COMMITTEE MEETINGS:

RECOMMENDATION: Forward to the Board with a recommendation for approval.

ACTION: Moved by Board Member Robinson and seconded by Board Member Janney to approve staff's recommendation. Motion carried unanimously.

FINANCE COMMITTEE NEW BUSINESS:

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE FOUR MONTHS ENDED OCTOBER 31, 2017:

Kathy Kiefer, Senior Director, Finance and Asset Management, provided a presentation on the Review of the Unaudited Financial Statements for the Four Months Ended October 31, 2017, which included Enplanements, Car Rental License Fees, Food and Beverage Concessions Revenue, Retail Concessions Revenue, Total Terminal Concessions, Parking Revenue, Operating Revenues for the Month Ended October 31, 2017, Operating Expenses for the Month Ended October 31, 2017, Financial Summary for the Month Ended October 31, 2017, Non-Operating Revenues and Expenses for the Month Ended October 31, 2017, Operating Revenue for the Four Months Ended October 31, 2017, Financial Summary for the Four Months Ended October 31, 2017, Non-Operating Revenues and Expenses for the Four Months Ended October 31, 2017, Non-Operating Revenues and Expenses for the Four Months Ended October 31, 2017, Statements of Net Position as of October 31, 2017.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF OCTOBER 31, 2017:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Authority's Investment Report as of October 31, 2017 which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Composition by Credit Rating, Portfolio Composition by Maturity, Benchmark Comparison, Detail of Security Holdings, Portfolio Investment Transactions, Bond Proceeds Summary, and Bond Proceeds Investment Transactions.

REVIEW OF FUTURE AGENDAS:

6. REVIEW OF THE DRAFT AGENDA FOR THE December 7, 2017 BOARD **MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the December 7, 2017, Board meeting.

KIDANE WELDEMICHAEL, SAN DIEGO, spoke regarding the number of taxis serving the Airport.

YONAS MEHARI, SAN DIEGO, spoke regarding the number of taxis serving the Airport.

ALEM ZEBIB, spoke regarding the number of taxis serving the Airport.

KAMRAN HAMIDI, SAN DIEGO, spoke regarding the number of taxis serving the Airport and provided a hand out.

Chairman Boling requested that the Presentation on the "Airport Development Plan -Terminal 1 Replacement Program be moved after new business, and that the two items related to Ground Transportation be moved up to the beginning new business.

7. REVIEW OF THE DRAFT AGENDA FOR THE DECEMBER 7, 2017 AIRPORT LAND **USE COMMISSION MEETING:**

Kimberly J. Becker, President/CEO, provided an overview of the draft agenda for the December 7, 2017, ALUC meeting.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting was adjourned at 9:41 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY EXECUTIVE COMMITTEE THIS 21st DAY OF DECEMBER, 2017.

ATTEST:

DIRECTOR. CORPORATE & INFORMATION

GOVERNANCE/AUTHORITY CLERK

APPROVED AS TO FORM:

GENERAL COUNSEL