

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE MEETING
MINUTES
THURSDAY, JANUARY 19, 2017
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Hubbs called the meeting of the Capital Improvement Program Oversight Committee Meeting to order at 9:00 a.m. on Thursday, January 19, 2017, in the Board Room of the San Diego International Airport, SDCRAA Administration Building, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Robinson led the pledge of allegiance.

ROLL CALL:

PRESENT: Committee Members: Gleason, Hubbs, Janney, Robinson

 Board Members: Boling, Cox

ABSENT: Committee Members: None

ALSO PRESENT: Thella F. Bowens, President/CEO; Amy Gonzalez, General Counsel; Tony Russell, Director of Corporate & Information Governance/Authority Clerk; Ariel Levy-Mayer, Assistant Authority Clerk I

NON-AGENDA PUBLIC COMMENT: None.

NEW BUSINESS:

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the October 27, 2016 regular meeting.

ACTION: Moved by Board Member Janney and seconded by Board Member Gleason to approve staff's recommendation. Motion carried unanimously.

Chair Hubbs reported that Item 4 would be heard next.

4. SMALL BUSINESS DEVELOPMENT REPORT:

Regina Brown, Manager, Small Business Development provided a presentation on Small Business Development Report which included an overview, parking plaza update, small business development opportunity awareness events and education and training.

2. TERMINAL 2 PARKING PLAZA UPDATE:

Bob Bolton, Director, Airport Design & Construction provided a presentation on the Terminal 2 Parking Plaza Update which included key project milestones, parking plaza site, construction progress, scope enhancements incorporated into the project, program budget, parking plaza costs and next steps.

Board Member Boling stated that she thought any potential scope enhancements would be brought back to the Board for approval.

Thella F. Bowens, President/CEO stated that staff would provide the Board's previous actions authorizing the list of priority scope enhancement items.

Board member Janney expressed concerns that since the Board approved the parking plaza project, the need for a Federal Inspection Services facility (FIS) came about. He suggested that maybe the savings from this project can help with funding the FIS or other projects.

In response to Board Member Boling's concern regarding staffs' comfort that the \$5.5 million savings in the parking plaza project is not needed in order to proceed with the FIS facility, Ms. Bowens stated that funds are allocated for each project based upon the entire Capital Improvement Program. She stated that the Authority could use the \$5.5 million for other projects, however, when we contract for a project, we have decided how that project fits into our overall program and does not diminish the priorities and strategies we have in place. She stated that every new project is going to impact the future in some way, but we have to look long term and determine how each project meets the strategies. She stated that the \$5.5 million dollars will make this project better. She stated that maybe the Board would like to look at the priorities again, which would have to happen soon if the Guaranteed Maximum Price is to be signed by the end of the month. She stated that based upon the project budget and the priorities in the project, staff made the decision authorized by the Board.

Scott Brickner, Vice President, Finance & Asset Management/Treasurer stated that the plan of finance shows that our metrics are strong and we can afford it.

3. AIRPORT DEVELOPMENT PLAN BRIEFING:

Angela Jamison, Interim Director, Airport Planning and Noise Mitigation provided a presentation on the Airport Development Plan (ADP) which included the Board approved concept, concept refinement, program definition, environmental status and the schedule.

In response to Board Member Janney's question regarding if the Authority is sure the airlines are okay with the relocation of the FIS, Thella F. Bowens, President/CEO stated that staff is talking with the airlines and that we are in constant negotiation. She stated that currently, and what is anticipated well into the future, is that the largest portion of our international service is going to be European and Asian. She stated that other airlines will add some international services, but that it is not unusual for airlines to have to tow their aircraft from the international gates to their regular holding gates. She stated the larger conversation will be how the airlines will be re-located to make FIS and ADP work.

Board Member Janney stated that he is against holding any space for non-airport revenue generating use because we may need it for airport use in the future.


John Dillion, Director, Financial Management provide a presentation on the FIS Financing Options which included short-term construction financing, Authority short-term credit facility and airport cash, issue bonds and the impact to financial metrics.

NON-AGENDA PUBLIC COMMENT: None.

COMMITTEE MEMBER COMMENTS: None.

ADJOURNMENT: The meeting adjourned at 10:05 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM
OVERSIGHT COMMITTEE THIS 24th DAY OF APRIL, 2017.


JEFFREY WOODSON
VICE PRESIDENT, DEVELOPMENT

ATTEST:


ARIEL LEVY-MAYER
ASSISTANT AUTHORITY CLERK I