# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE AND SPECIAL BOARD MEETING MINUTES THURSDAY, OCTOBER 22, 2015 SAN DIEGO INTERNATIONAL AIRPORT **BOARD ROOM**

### CALL TO ORDER:

Chair Hubbs called the regular meeting of the Capital Improvement Program Oversight Committee and regular Board Meeting to order at 9:05 a.m., Thursday, October 22, 2015, in the Board Room of the San Diego International Airport, SDCRAA Administration Building (formerly the Commuter Terminal), 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Janney led the Pledge of Allegiance.

### ROLL CALL:

Present:

Committee Members:

Alvarez, Boling, Gleason, Hubbs,

Robinson

**Board Members:** 

Janney

Absent:

Committee Members:

None

Also Present: Thella F. Bowens, President/CEO; Amy Gonzalez, Senior

Director, General Counsel; Lorraine Bennett, Assistant Authority

Clerk II; Sara Real, Assistant Authority Clerk I

Board Member Alvarez arrived during the course of the meeting.

# NON-AGENDA PUBLIC COMMENT: None

### **NEW BUSINESS**

#### 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the July 16, 2015, special meeting.

ACTION: Moved by Board Member Robinson and seconded by Board Member Gleason to approve staff's recommendation. Motion carried unanimously.

Board Member Alvarez arrived at 9:19 a.m.

### 2. ENERGY MANAGEMENT AND MASTER PLANNING:

Brendan Reed, Environmental Sustainability Program Manager, provided a presentation on Energy Management and Master Planning, which included Energy Use Overview, Energy Master Planning, 12kV Micro-Grid – Project Update, and Solar Photovoltaic – Project Update.

Board Member Janney stated that the Authority should be mindful of its expenditures for solar energy capacity needs in order to be cost effective.

In response to Board Member Boling regarding how sensitive is energy usage to the temperature in the buildings, Mr. Reed stated that the heating and cooling amounts to 30% of energy usage, and that operational changes would help to reduce these costs.

# 3. RENTAL CAR CENTER AND PACIFIC HIGHWAY LANDSCAPING UPDATE:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Rental Car Center and Pacific Highway Landscaping Update, which included Key Construction Milestones, Construction Status, Entry Canopy Under Construction, East Pedestrian Core Under Construction, Substructure for Art Wall, Plaster Application at Art Wall, Plaster Complete at Art Wall, Buildout of the Small Market Operator Spaces, Installation of Landscaping Along Pacific Highway, and Rental Car Center Budget Update.

In response to Chair Hubbs regarding the status of the Rental Car Center restaurant, Thella F. Bowens, President/CEO, stated that staff will provide an update to the Board in November.

### 4. PUBLIC OUTREACH UPDATE:

Jon Graves, Senior Manager, Vision, Voice & Engagement, provided a presentation on the Public Outreach Update, which included Airport Development Plan Alternative 5 Outreach, National Aviation History Month, and Rental Car Center Grand Opening Events.

### 5. SMALL BUSINESS DEVELOPMENT REPORT:

Regina Brown, Small Business Development Manager, provided a presentation on the Small Business Development Report, which included the Rental Car Center, Parking Plaza – Swinerton Team Inclusionary Approach, Opportunity Awareness, and Education & Training.

In response to Board Member Robinson regarding the status of the parking plaza design, Bob Bolton, Director, Airport Design & Construction, stated that staff will provide and update to the Board in January.

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> Board Member Alvarez stated the importance of encouraging an inclusionary approach to small business participation from large contractors for the Authority in the future.

### 6. **FINANCE UPDATE:**

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Finance Update, which included the Green Build Program by Contract. Green Build Program by Location, Plan of Finance Total – Green Build. Green Build Program Cost Trend, Rental Car Center (RCC) Financial Overview, RCC Program, and RCC Project Cost Trend.

## NON-AGENDA PUBLIC COMMENT - None

## **COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT:** The meeting was adjourned at 10:03 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE THIS 28<sup>TH</sup> DAY OF JANUARY, 2016.

JEFFREY WOODSON VICE PRESIDENT, DEVELOPMENT

ATTEST:

ASSISTANT AUTHORITY CLERK II