



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY**

Meeting Date: **NOVEMBER 4, 2010**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of The Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2010 Budget.

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Page 2 of 2

Equal Opportunity Program:

Not applicable

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

TRAVEL REQUESTS

THELLA BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella Bowens Dept: Executive Office / #6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/5/10 PLANNED DATE OF DEPARTURE/RETURN: 11/16/10 / 11/16/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Chicago, IL

Purpose: SPEAKER AT Airports Green Council Presidents Roundtable

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 500
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100

B. LODGING \$ 200

C. MEALS \$ 50

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ _____

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella Bowens* Date: 10/6/10

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.

(Leave blank and we will insert the meeting date.)

BRET LOBNER

BUSINESS EXPENSES

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BUSINESS EXPENSE REIMBURSEMENT REPORT**

9/19/10-10/11/10

Period Covered

DATE	G/L Account	Description	AMOUNT
9/19/10	66290	Parking:	
10/11/10		AAAE Board of Directors Meeting	\$ 12.00
		City of San Diego - Motorola Meeting	\$ 8.00
TOTAL			\$20.00

I acknowledge that I have read, understand and agree to Authority *Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

* Policy 3.30

[Handwritten Signature]

NAME

DATE

APPROVED:

NAME

DATE

WESTIN GASLAMP
AAAE Board of
Directors

Thank you!



* 1 0 5 4 9 6 *

CheckIn D/T: 09/19/10 16:19
CheckOut D/T: 09/19/10 16:46
Duration Time: 0h 27m

Plate#

Make/Model: /

Color:

Parking Charge: \$12.00
Net Charge: \$12.00
Tax %0: \$0.00
Total: \$12.00

Amount Tend: \$20.00
Due: \$8.00

DE UP - ON DASH

THIS SIDE UP - ON DASH

THIS SIDE UP - ON DASH

City of SD -
Motorola Mtg
ACE PARKING
LOT 28 PARKING
TWO HOUR PERMIT

Meter# 0000028
Trans# 042123
Stall# 05
PURCHASE TIME:
3:57PM Oct 11 2010
PURCHASE PRICE:
\$ 8.00
Card: VISA 6737

PERMIT EXPIRES:
Oct 11 2010
5:57PM Mon

THANKS FOR PARKING
QUESTIONS? CALL
800-925-7275

DE UP - ON DASH

THIS SIDE UP - ON DASH

THIS SIDE UP - ON DASH

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella Bowens DEPT. NAME & NO. Executive Office / #6
 DEPARTURE DATE: 9/22/2010 RETURN DATE: 9/30/2010 REPORT DUE: 10/30/10
 DESTINATION: New York and Pittsburgh

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY 9/22/10	THURSDAY 9/23/10	FRIDAY 9/24/10	SATURDAY 9/25/10	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	444.50					23.00			23.00
Conference Fees (provide copy of flyer/registration expenses)	845.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*					17.00	17.00	17.00		51.00
Hotel*					265.53	265.53	204.06	204.06	939.18
Telephone, Internet and Fax*									0.00
Laundry*								25.20	25.20
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*									0.00
Dinner*						22.60			22.60
Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	1,289.50	0.00	0.00	0.00	282.53	328.13	221.06	229.26	1,060.98

Explanation:
 Page 1 of 2

¹ Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

Total Expenses Prepaid by Authority	1,289.50
Total Expenses Incurred by Employee (including cash advances)	1,060.98
Grand Trip Total	2,350.48
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,289.50
Due Traveler (positive amount)²	
Due Authority (negative amount)³	1,060.98

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Dianne Berg Ext.: 2445
 Traveler Signature: Thella Bowens Date: 10/25/10
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELER: Thella BOWENS DEPT. NAME & NO. Executive Office / #6
 DEPARTURE DATE: 9/22/2010 RETURN DATE: 9/30/2010 REPORT DUE: 10/30/10
 DESTINATION: New York and Pittsburgh

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/26/10	9/27/10	9/28/10	9/29/10	9/30/10			
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)									0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*		204.06	204.06	204.06	204.06				816.24
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*			22.47	18.64					41.11
Dinner*									0.00
Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}									0.00
Miscellaneous:									0.00
FEDEX				3.75					3.75
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	0.00	204.06	226.53	226.45	204.06	0.00	0.00	0.00	861.10

Explanation:

Page 2 of 2

Total amount due to Traveler = \$1,060.98 + \$861.10 = \$1,922.98

Total Expenses Prepaid by Authority	0.00
Total Expenses Incurred by Employee (including cash advances)	861.10
Grand Trip Total	861.10
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	0.00
Due Traveler (positive amount)²	
Due Authority (negative amount)³	861.10
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

¹ Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

⁵ Business Expense Reimbursement Policy 3.30

Prepared By: _____
 Traveler Signature: Thella BOWENS
 Approved By: _____

Ext.: 2445
 Date: 10/25/10
 Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella Bowens Dept: Executive Office / #6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 8/19/10 PLANNED DATE OF DEPARTURE/RETURN: 9/22/10 / 9/23/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: New York, NY Purpose: FAAC Labor Subcommittee Meeting
 Explanation:

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 320
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100

B. LODGING \$ 450

C. MEALS \$ 50

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ 920

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella A Bowens* Date: 19 Aug 2010

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its August 23, 2010 meeting.
 (Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella Bowens Dept: #6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 7/14/10 PLANNED DATE OF DEPARTURE/RETURN: 9/24/10 / 9/30/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Pittsburgh, PA

Purpose: ACI-NA Annual Conference, Executive Committee, Board and Committee Meetings

Explanation:

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 400
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100

B. LODGING \$ 1200

C. MEALS \$ 250

D. SEMINAR AND CONFERENCE FEES \$ 795

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE **\$ 2745**

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 7/16/10

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its August 23, 2010 meeting.
(Leave blank and we will insert the meeting date.)

Berg Dianne

From: Scott Mackerley [smackerley@traveltrust.com]
Sent: Tuesday, August 24, 2010 10:10 AM
To: Berg Dianne; Harris Matt; SMACKERLEY@TRAVELTRUST.COM; Caldera Amy
Subject: Travel Itinerary 22SEP SAN BOWENS
Attachments: 36556953.PDF; 36556953.HTM

BOWENS/THELLA DEPT 6 24Aug10 10:09am

YOUR UNITED ETICKET CONFIRMATION IS ** LXL0PG **
YOUR DELTA ETICKET CONFIRMATION IS ** DWU21B **
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
*****TICKETLESS TRAVEL INSTRUCTIONS*****
THIS IS AN E-TICKET RESERVATION.
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

*****TSA GUIDANCE FOR PASSENGERS*****
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

22Sep10 09:52am Wednesday
Air United Airlines Flight# 6322 Class:S Seat:4B
From: San Diego CA, USA 22Sep10 09:52am Wednesday
To: Los Angeles CA, USA 22Sep10 10:38am Wednesday
Meal: None Equip: CRJ-700 Canadair Regional Jet Status: Confirmed
Stops: 0

SAN-LAX OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES
Depart - COMMUTER TERMINAL
Arrive - TERMINAL 8
United Airlines locator: LXL0PG
UA Frequent Flyer: [REDACTED]

** ECONOMY PLUS AISLE SEAT CONFIRMED **
Flight Duration: 46 minutes
Class of Service: Coach

22Sep10 11:45am Wednesday
Air United Airlines Flight# 26 Class:S Seat:23C
From: Los Angeles CA, USA 22Sep10 11:45am Wednesday
To: New York Kennedy NY, 22Sep10 08:20pm Wednesday
Meal: Food For Purchase Equip: Boeing 757 Jet Status: Confirmed
Stops: 0

Depart - TERMINAL 7
Arrive - TERMINAL 7
United Airlines locator: LXL0PG
UA Frequent Flyer# [REDACTED]-BOWENS/THELLA

**** ECONOMY PLUS AISLE SEAT CONFIRMED ****
Flight Duration: 5 hour(s) and 35 minutes
Class of Service: Coach

24Sep10 12:35pm Friday

Air Delta Air Lines Flight# 6013 Class:T Seat:14A
From: New York Kennedy NY, 24Sep10 12:35pm Friday
To: Pittsburgh PA, USA 24Sep10 02:21pm Friday
Meal: None Equip: Embraer Jet Status: Confirmed
Stops: 0

OPERATED BY CHAUTAUQUA DBA DELTA CONNECTION

Depart - TERMINAL 3
Arrive -
Delta Air Lines locator: DWU21B
DL Frequent Flyer# [REDACTED]-BOWENS/THELLA

**** AISLE SEAT CONFIRMED ****
Flight Duration: 1 hour(s) and 46 minutes
Class of Service: Coach

30Sep10 08:04am Thursday

Air United Airlines Flight# 103 Class:L Seat:12C
From: Pittsburgh PA, USA 30Sep10 08:04am Thursday
To: Denver CO, USA 30Sep10 09:29am Thursday
Meal: Light Lunch Equip: Boeing 757 200 Jet Status: Confirmed
Stops: 0

United Airlines locator: LXL0PG
UA Frequent Flyer# [REDACTED]-BOWENS/THELLA

**** ECONOMY PLUS AISLE SEAT CONFIRMED ****
Flight Duration: 3 hour(s) and 25 minutes
Class of Service: Coach

30Sep10 11:43am Thursday

Air United Airlines Flight# 763 Class:L Seat:6C
From: Denver CO, USA 30Sep10 11:43am Thursday
To: San Diego CA, USA 30Sep10 01:01pm Thursday
Meal: Light Lunch Equip: Airbus A320 Jet Status: Confirmed
Stops: 0

Depart -
Arrive - TERMINAL 1
United Airlines locator: LXL0PG
UA Frequent Flyer# [REDACTED]-BOWENS/THELLA

**** ECONOMY PLUS AISLE SEAT CONFIRMED ****
Flight Duration: 2 hour(s) and 18 minutes

Class of Service: Coach

29Mar11 Tuesday
Other San Diego CA, USA
RESERVATION RETAINED FOR 180 DAYS

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERTHOUS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Ticket Information

BOWENS THELLA
Ticket#:7913520679 Ticket Base Fare: 291.16
Invoice#:1177279 Ticket Tax: 64.64
Total Ticket Amount: 355.80
Electronic: YES

BOWENS THELLA
Ticket#:7913520681 Ticket Base Fare: 44.65
Invoice#:1177279 Ticket Tax: 14.05
Total Ticket Amount: 58.70
Electronic: YES

111
355.80
58.70
30 -
444.50

SERVICE FEE DOCUMENT #: 0526741377 FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006

IMPORTANT - PLEASE REVIEW YOUR TRAVEL ITINERARY/DOCUMENTS FOR ACCURACY AND NOTIFY YOUR TRAVELTRUST AGENT WITHIN 24 HOURS OF ANY ERRORS OR DISCREPANCIES TO ENSURE THERE ARE NO ADDITIONAL COSTS INCURRED.

DUE TO CONSTANTLY CHANGING SCHEDULES, TRAVELTRUST RECOMMENDS THAT YOU RECONFIRM YOUR FLIGHTS DIRECT WITH THE CARRIER. 72 HOURS PRIOR FOR INTERNATIONAL TRAVEL AND 24 HOURS PRIOR FOR DOMESTIC TRAVEL.

ResFAX(r) Copyright(c) 1992-2010 Cornerstone Information Systems, Inc., Bloomington, IN

ResFAX Message ID 688559
ResFAX Itinerary E-Mail

▲ DELTA

PASSENGER RECEIPT

**01 EXCESS BAGGAGE
US TICKET**

23SEP10 0066

DL/WW JFK FTO

THELLA/BOWENS

THIS IS YOUR RECEIPT

****NOT VALID FOR****

****TRANSPORTATION***

PSGR TICKET 0067913520681

JFK DL PIT

DWU21B /DL

PIECE 23.00

**FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK**

EBC 23.00

USD 23.00

NOT VALID FOR TRAVEL

0 006 2513810607 0 0 006 2513810607 0

USD23.00

Begin Date: 09/25/2010
Begin Time: 12:00 AM
End Date: 09/29/2010
End Time: 12:00 AM
Quantity Ordered: 1
Function Price: 845.00
Function Total Price: 845.00

*Event Notes: THANK YOU for registering for the ACI-NA 19th Annual Conference & Exhibition, to be held September 26-29, 2010 (pre-conference seminars will be held September 25-26) in Pittsburgh, PA. Conference and exhibition sessions will take place at the David L. Lawrence Convention Center, located at 1000 Ft. Duquesne Blvd, Pittsburgh, PA 15222
<p>The official headquarters hotel is the Westin Convention Center and the other hotel available for conference housing is the Omni William Penn. Discount room reservations can be made by calling each hotel directly or visit the annual conference website for more housing information and additional ways to make your reservations.
<p>A taxi ride from Pittsburgh International Airport to downtown Pittsburgh is approximately \$45 one-way and takes about 25 minutes, depending upon traffic. Airport shuttle service is also available and the approximate one-way fare is \$19 per person one-way.
<p>Attire for the conference and exhibition is business casual.
<p>All cancellations must be received in writing at ACI-NA no later than 5:00 p.m. EDT, Friday, July 30, 2010. Cancellations can be received by fax at (202) 478-0889 or by email at meetings@aci-na.org. Registration fees, minus a \$75 per person processing fee, will be refunded after the conference has concluded if the cancellation notice is received by the deadline date. No refunds will be issued for any reason for cancellations received after July 30th. Substitutions are accepted any time prior to the conference or at on-site registration. No-shows will be not be refunded. These policies apply to all types of registrations including Guest Registration(s). NOTE: ACI-NA reserves the right to cancel this program. In that event, we will notify all registrants and refund the registration fee in full. Any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant.
<p>Please visit the ACI-NA Conference & Exhibition Website for up-to-date program, exhibition, hotel and additional information at <http://www.aci-na.org/pitt2010/welcome.html>.
<p>We look forward to seeing you in Pittsburgh!

*Event Address:

Thank you for your participation.

Airports Council International - North America



Date.....9-22.....2010.....

**OFFICIAL
TAXI RECEIPT**

FROM.....Airport.....

TO.....Hotel.....

FARE.....\$15 + \$2 Tip..... TOLL.....
= \$17

SIGNATURE.....#.....

ROCKAWAY CAR & LIMO SERVICE

122-21 ROCKAWAY BLVD. OZONE PARK, NY 11420 • (718) 659-1111 • FAX (718) 843-2869

Car # _____	Passenger Name _____	Date <u>9/22/10</u>	Trip Charge	<u>15</u>	-
Pick Up _____			Toll		
Stop <u>Jetblue</u>			Parking		
Stop _____			Waiting Time		
Destination _____	<input type="checkbox"/> One Way		Tip	<u>2</u>	-
	<input type="checkbox"/> Round Trip		Stop		
Bill To _____	Acct. # _____		Meet & Greet		
	VIP # _____		Total	<u>17</u>	-
Driver Signature _____			PROOF OF SERVICE		

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MISSING RECEIPT FORM

Employee/Department Head must complete form below.

Date of Purchase/Event: 9/24/2010
Description of Item/Event: Taxi Fare from Airport to Hotel
Vendor/Event Name: Unknown
Dollar Amount: \$17
Reason for Missing Receipt: Lost

I hereby certify that the original receipt in question was lost or none was issued to me.



Employee Signature

Date

Department Head Signature

Date

Form must be attached to Petty Cash Voucher for Reimbursement

Berg Dianne

From: Michelle Miller [Michelle@elite-corporation.com]
Sent: Wednesday, September 15, 2010 8:14 AM
To: Berg Dianne
Subject: Reservation Details

Elite Coach Limousine, Inc

4351 William Penn Hwy
Murrysville, PA 15668
724-325-2626
724-325-2226

www.elite-corporation.com
reservations@elite-corporation.com

Reservation Confirmation

#110240007

Client Information

Customer Name:	Thella, Bowens	P/U Date :	09/24/2010 02:21 PM
Home #:	--	D/O Date :	09/24/2010 03:21 PM
Work # :		Spot/Block Time:	0/0
Cell # :	--	Est Hours :	1.00
Booked By :	Dawn Romitz	Vehicle Type :	Sedan
Booked By # :	412-472-5538	Unit #:	
Taken By:	Miller, Michelle	Driver Name :	
Case #:		Trip Type :	Airport
Group Name:		Total # of Passengers:	1

Routing Information

1 Pittsburgh International Airport Delta Airlines 6013 02:21 PM NEW YORK - NY - US Comments :Meet your Chauffeur in the baggage claim area, next to the Avis Rent-a-Car station
2 Westin Convention Center 1000 Penn Ave Pittsburgh, PA 15222 412-281-3700 Comments :

Payment Information & Charges

Payment Method :Billing		Charges :	Estimated
Company Name:	Pittsburgh International Airport	Hourly Rate	\$0.00
		Flat Rate	\$50.00
		Trip Hours	1.00
		Sub Total	\$50.00
		20% Gratuity	\$10.00
		6% Service Charge	\$3.00
		0.00% Taxes	\$0.00
		0% Fuel Surcharge	\$0.00
		Less Discount	\$0.00
		Deposit/Payment	\$0.00
		Refund	\$0.00
Customer Signature		Total Charges/Balance Due	\$63.00

Attached is the information you requested for your upcoming reservation if there are any changes please call us immediately. Thank you, Elite Coach Limousine, Inc. 800-488-7775 Please email all changes to the below email: reservations@elite-corporation.com

Berg Dianne

From: Michelle Miller [Michelle@elite-corporation.com]
Sent: Wednesday, September 15, 2010 8:15 AM
To: Berg Dianne
Subject: Reservation Details

Elite Coach Limousine, Inc

4351 William Penn Hwy
Murrysville, PA 15668
724-325-2626
724-325-2226

www.elite-corporation.com
reservations@elite-corporation.com

Reservation Confirmation

#110300004

Client Information

Customer Name:	Thella, Bowens	P/U Date :	09/30/2010 06:30 AM
Home #:	-	D/O Date :	09/30/2010 07:30 AM
Work # :	[REDACTED]	Spot/Block Time:	0/0
Cell # :	-	Est Hours :	1.00
Booked By :	Dawn Romitz	Vehicle Type :	Sedan
Booked By # :	[REDACTED]	Unit #:	
Taken By:	Miller, Michelle	Driver Name :	
Case #:		Trip Type :	Airport
Group Name:		Total # of Passengers:	1

Routing Information

- 1 Westin Convention Center 1000 Penn Ave Pittsburgh, PA 15222 412-281-3700 Comments :
- 2 Pittsburgh International Airport United Airlines 103 08:04 AM DENVER - CO - US Comments :

Payment Information & Charges

Payment Method :	Billing	Charges :	Estimated
Company Name:	Pittsburgh International Airport	Hourly Rate	\$0.00
		Flat Rate	\$50.00
		Trip Hours	1.00
		Sub Total	\$50.00
		20% Gratuity	\$10.00
		6% Service Charge	\$3.00
		0.00% Taxes	\$0.00
		0% Fuel Surcharge	\$0.00
		Less Discount	\$0.00
		Deposit/Payment	\$0.00
		Refund	\$0.00
Customer Signature		Total Charges/Balance Due	\$63.00

Attached is the information you requested for your upcoming reservation if there are any changes please call us immediately. Thank you, Elite Coach Limousine, Inc. 800-488-7775 Please email all changes to the below email: reservations@elite-corporation.com

Your Receipt

Itinerary Number: 49919427

Booked: Online - September 13, 2010 6:49:56 PM CDT

Guest Name: Thella Bowens
Billing Address: [REDACTED]
[REDACTED]
[REDACTED]
US

Reservation Details

Hotel Details: Hilton Garden Inn Queens/JFK Airport
14818 134th St
Jamaica, NY
11430
US

Check-in: 09/22/10
Check-out: 09/24/10
Number of Nights: 2
Number of Rooms: 2
Room Type: Standard room-Non Refundable
Sub-total: \$457.30
Taxes & fees: \$73.76
Total Price: \$531.06 / 2 = \$265.53

This receipt was printed on: September 13, 2010 6:50:31 PM CDT

Cancellation Policy

We are offering an exceptionally low rate on this property. In order to do so, we must make this a non-refundable rate. If you choose to cancel this reservation, you will not be refunded any of the payment. Please note that if you make changes in your reservation, they could result in charges applicable by policy and availability.

Please see the website for Terms and Conditions:

http://www.hotels.com/customer_care/terms_conditions.html?pos=HCOM_US&locale=en_US

Hotels.com, LP 10440 N. Central Expressway, Suite 400, Dallas, Texas 75231 USA

Westin Convention Center Pittsburgh
 1000 Penn Avenue
 Pittsburgh, PA 15222
 412-281-3700 / 412-227-4500
<http://www.starwood.com/>



Bowens, Thella	Page Number	1	Invoice Nbr	1000116887
██████████████████	Guest Number	246009	Arrive Date	09-24-2010
██████████████████	Folio ID	A	Depart Date	09-30-2010
██████				
	No. Of Guest	1		
	Room Number	1415		
	Club Account	██████████████████		
	Time	09-30-2010 06:30		

Duplicate Invoice

Date	Reference	Description	Charges	Credits
09-24-2010	RT1415	Room Charge	\$179.00	
09-24-2010	RT1415	6% State Tax	\$10.74	
09-24-2010	RT1415	7% County Tax	\$12.53	
09-24-2010	RT1415	1% State Tax	\$1.79	
09-25-2010	ab	Laundry/Valet	\$25.20	
09-25-2010	RT1415	Room Charge	\$179.00	
09-25-2010	RT1415	6% State Tax	\$10.74	
09-25-2010	RT1415	7% County Tax	\$12.53	
09-25-2010	RT1415	1% State Tax	\$1.79	
09-26-2010	RT1415	Room Charge	\$179.00	
09-26-2010	RT1415	6% State Tax	\$10.74	
09-26-2010	RT1415	7% County Tax	\$12.53	
09-26-2010	RT1415	1% State Tax	\$1.79	
09-27-2010	RT1415	Room Charge	\$179.00	
09-27-2010	RT1415	6% State Tax	\$10.74	
09-27-2010	RT1415	7% County Tax	\$12.53	

Continued on the next page

Westin Convention Center Pittsburgh
 1000 Penn Avenue
 Pittsburgh, PA 15222
 412-281-3700 / 412-227-4500
<http://www.starwood.com/>



Bowens, Thella Page Number 2 Invoice Nbr 1000116887
 [REDACTED] Guest Number 246009 Arrive Date 09-24-2010
 [REDACTED] Folio ID A Depart Date 09-30-2010
 [REDACTED]

No. Of Guest 1
 Room Number 1415
 Club Account [REDACTED]
 Time 09-30-2010 06:30

Duplicate Invoice

Date	Reference	Description	Charges	Credits
09-27-2010	RT1415	1% State Tax	\$1.79	
09-28-2010	RT1415	Room Charge	\$179.00	
09-28-2010	RT1415	6% State Tax	\$10.74	} 204.06
09-28-2010	RT1415	7% County Tax	\$12.53	
09-28-2010	RT1415	1% State Tax	\$1.79	
09-29-2010	RT1415	Room Charge	\$179.00	
09-29-2010	RT1415	6% State Tax	\$10.74	} 204.06
09-29-2010	RT1415	7% County Tax	\$12.53	
09-29-2010	RT1415	1% State Tax	\$1.79	
09-30-2010	AX	American Express		\$-1,249.56
		** Total	\$1,249.56	\$-1,249.56
		** Balance	\$-0.00	

Continued on the next page

Westin Convention Center Pittsburgh
1000 Penn Avenue
Pittsburgh, PA 15222
412-281-3700 / 412-227-4500
<http://www.starwood.com/>



Bowens, Thella	Page Number	3	Invoice Nbr	1000116887
[REDACTED]	Guest Number	246009	Arrive Date	09-24-2010
[REDACTED]	Folio ID	A	Depart Date	09-30-2010
[REDACTED]				
	No. Of Guest	1		
	Room Number	1415		
	Club Account	[REDACTED]		
	Time	09-30-2010 06:30		

Duplicate Invoice

0.00
0.00
0.00
0.00
0.00

G.S.T. # RT 91-1877025

Your SPG Account A50768218495 earned at least 2148 Starpoints.
Get 10,000 more with the SPG Credit Card. spg.com/axpcard

Any inquiries regarding your folio, please email
wcc.pittsburghbilling@westin.com. Thank you for choosing the Westin
Convention Center Hotel

Signature _____

Westin Convention Center Pittsburgh
 1000 Penn Avenue
 Pittsburgh, PA 15222
 412-281-3700 / 412-227-4500
<http://www.starwood.com/>



Bowens, Thella Page Number 4 Invoice Nbr 1000116887
 [REDACTED] Guest Number 246009 Arrive Date 09-24-2010
 [REDACTED] Folio ID A Depart Date 09-30-2010
 [REDACTED]

No. Of Guest 1
 Room Number 1415
 Club Account [REDACTED]
 Time 09-30-2010 06:30

Duplicate Invoice

EXPENSE SUMMARY REPORT

Currency: USD							
Date	Room	Room Tax	Food Bev	Telephone	Other	Total	Payment
09-24-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$0.00	\$204.06	\$0.00
09-25-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$25.20	\$229.26	\$0.00
09-26-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$0.00	\$204.06	\$0.00
09-27-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$0.00	\$204.06	\$0.00
09-28-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$0.00	\$204.06	\$0.00
09-29-2010	\$179.00	\$25.06	\$0.00	\$0.00	\$0.00	\$204.06	\$0.00
09-30-2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-1,249.56
Total	\$1,074.00	\$150.36	\$0.00	\$0.00	\$25.20	\$1,249.56	\$-1,249.56

9/23 DINNER

148-18 134th Street
Jamaica, NY 11430
718-322-3338

Dewan i

32/1 Chk 1515 Gst 1
Sep23'10 06:44PM

Eat In

Chicken Parmagia 16.00
Ice Tea 2.00

Subtotal 18.00
Tax 1.60
Total Due 19.60

Tip: 3.00

Total: 22.60

Room Number

Print Name

Signature

ORIGINAL FISH MARKET
1001 Liberty Avenue
(412) 227-3657

9/27 LUNCH

8 REBBECA

29/1 1897 GST
SEP27'10 2:20PM

L-BABY SPINACH 17.0
FRENCH FRIES 4.0

SUBTOTAL 21.0
Add-on Tax 1.4
PAYMENT DUE 22.4

The Capital Grille
301 Fifth Avenue
Pittsburgh, PA 15222
412-338-9100

Check #: 50115-8031

Table 45

Buffet

4:46:36 09/28/2010

Gst 1

Guest No. 2

1 Chopped Salad Entree 12.00
Arnold Palmer 3.25

16.25 Subtotal 28.25
1.07 Sales Tax 1.98

16.32

Total 30.23

your next event in one of our
ate rooms. Ask your server for
ills.

Richard McMaster

The Capital Grille
301 Fifth Avenue
Pittsburgh, PA 15222
412-338-9100

Check #: 50115-8031

Table 45

Buffet

4:48 PM 09/28/2010

Gst 1

Transaction #: 279049381

Card Number

Auth Code

XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX

520369
Amex

Check Amount 30.23

Tip ..

Total .. 35.23

Member agrees to pay total in
accordance with agreement governing

9/28
LUNDY

16.32
2.33 tip
18.64
5

FedEx OfficeSM

960 PENN AVE
PITTSBURGH, PA 15222

Location: AGCKO
Store ID: AGCKO-POS1
Employee: 1787740
Transaction: 74087833913

Mail Box- 14x14x14
363305033 1 (T) 3.36

Merchandise taxable subtotal: 3.50
Tax(PA) 6.000% 0.17
Tax(County) 1.000% 0.08
Total Due: 3.75

Cash: 3.75

Change Due: 0.

M = Weight entered manually
S = Weight read from scale
T = Taxable item

Subject to additional charges. See FedEx Service Guide
fedex.com for details. All merchandise sales final.
We disclaim all warranties, express or implied.
Notwithstanding, without limitation, the implied warranties of
merchantability and fitness for a particular purpose.
This packaging is sold 'as is' 'with all faults.' By
purchasing and accepting this packaging, you agree to
release and hold FedEx harmless for any claims, suits,
damages or causes of action relating to this packaging,
including but not limited to, as any related incidental or consequential
damages incurred by you or any other party.

Visit us at: fedex.com
Or call 1.800.GoFedEx
1.800.463.3339

EXPENSE REPORTS

ROBERT GLEASON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members
(To be completed within 30 days from travel return date)**

Board member name: Robert H. Gleason, Chair
 Departure Date: 9/26/2010 Return Date: 9/30/2010 Report Due: 10/30/10
 Destination: Washington, D.C.

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

⁵ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

Authority Expenses (Prepaid by Athly)	Board Member Expenses								TOTALS
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
	9/26/10	9/27/10	9/28/10	9/29/10	9/30/10				
Daily PerDiem Limitations:									
**GSA Daily Hotel Rate or Conference Hotel Rate	279.00	279.00	279.00						
**GSA Daily Meals, Entertainment & Incidentals (ME&I)	53.25	71.00	71.00		53.25				
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	571.40								0.00
Conference Fees (provide copy of flyer/registration expenses)	1,099.00								0.00
Rental Car									0.00
Gas and Oil									0.00
Garage/Parking									0.00
Mileage - attach mileage form									0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.	70.00	20.00	30.00	11.00	70.00				201.00
Hotel - Actual Expense Paid - Excluding Taxes	279.00	279.00	279.00						
Allowable Hotel (Lessor of Actual or GSA Allowance)	279.00	279.00	279.00	0.00	0.00	0.00	0.00		837.00
Hotel Taxes Paid	40.46	40.46	40.46						121.38
Telephone, Internet and Fax									0.00
Laundry									0.00
Meals, Entertainment & Incidentals (M,E&I):									
Meals (include tips pd.):									
Breakfast									
Lunch									
Dinner									
Other Meals									
Entertainment (Hospitality)									
Tips Paid to Maids, Bellhops and other hotel servers									
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations									
Total Meals, Entertainment & Incidentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)	53.25	71.00	71.00	0.00	53.25	0.00	0.00		
Allowable M,E&I (Lessor of Actual or GSA Allowance)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Alcohol is a non-reimbursable expense									0.00
Miscellaneous:									0.00
United Airline Bag Charge (departure & return)	23.00				23.00				46.00
									0.00
Total Expenses	1,670.40	412.46	339.46	349.46	11.00	93.00	0.00	0.00	1,205.38

Add any additional details as needed for explanation (attach add'l sheet if needed):

Grand Trip Total 2,875.78

The 9/29/10 room accommodation is Mr. Gleason's personal expense

Less Cash Advance (attach copy of Authority ck)

Alcohol is a non-reimbursable expense

Less Expenses Prepaid by Authority 1,670.40

¹Give names and business affiliations of all persons whose meals were paid by traveler.

Due Traveler - if positive amount, prepare check request

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Due Authority - if negative, attach check payable to SDCRAA 1,205.38

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Anne Warren

Ext.: 2408

Traveler Signature: [Signature]

Date: 10.7.10

Administrator's signature: [Signature]

Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____.

Clerk Signature: _____

Date: _____

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Robert H. Gleason Dept: Board Chair/02
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 8/23/10 PLANNED DATE OF DEPARTURE/RETURN: 9/26/10 / 9/30/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

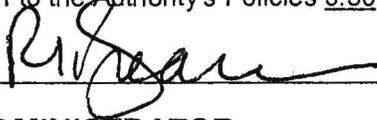
Destination: Washington, DC Purpose: San Diego Mission to Washington, DC
Explanation: One Region/One Voice sponsored by San Diego Regional Chamber of Commerce

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 570.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 200.00
B. LODGING	\$ 930.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$ 1199.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 50.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 3149.00

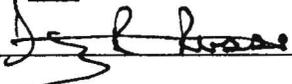
CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 8.19.10

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its August 23, 2010 meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust
 374 North Coast Highway 101
 Encinitas, Ca 92024
 Tel: 760-635-1700
 Fax: 760-635-1720
 Website: www.traveltrust.com

GLEASON/ROBERT

DEPT 2

13-Aug-2010 1:10 pm

Page 1 of 2

YOUR UNITED ETICKET CONFIRMATION IS ** XWQBSQ **
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****

THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
 IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

 *****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

 26-Sep-2010 07:50am Sunday	Air	United Airlines	Flight#	970	Class:	V
	From:	San Diego CA, USA	To:	Washington Dulles DC, USA	Seats:	Seat:30C
	Meal:	Food For Purchase	Status:	Confirmed	Stops:	0
	Equip:	Boeing 757 200 Jet				
	Depart:	26-Sep-2010 Sunday	07:50am			
	Arrival:	26-Sep-2010 Sunday	03:47pm			
	Depart -	TERMINAL 1				

Arrive -
 United Airlines locator: XWQBSQ
 ** AISLE SEAT CONFIRMED **
 Flight Duration: 4 hour(s) and 57 minutes
 Class of Service: Coach

 30-Sep-2010 08:14am Thursday	Air	United Airlines	Flight#	229	Class:	V
	From:	Washington Dulles DC, USA	To:	San Diego CA, USA	Seats:	Seat:19C
	Meal:	Food For Purchase	Status:	Confirmed	Stops:	0
	Equip:	Boeing 757 200 Jet				
	Depart:	30-Sep-2010 Thursday	08:14am			
	Arrival:	30-Sep-2010 Thursday	10:35am			
	Depart -	TERMINAL 1				

Arrive -
 United Airlines locator: XWQBSQ
 ** AISLE SEAT CONFIRMED **
 Flight Duration: 5 hour(s) and 21 minutes
 Class of Service: Coach

Other

29-Mar-2011
 Tuesday
 San Diego CA, USA
 RESERVATION RETAINED FOR 180 DAYS

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
 AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
 FOR EMERGENCY AFTERTHOUS SERVICE IN THE US
 PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
 EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY



Traveltrust
374 North Coast Highway 101
Encinitas, Ca 92024
Tel: 760-635-1700
Fax: 760-635-1720
Website: www.traveltrust.com

GLEASON/ROBERT

DEPT 2

13-Aug-2010 1:10 pm

Page 2 of 2

Ticket Information

GLEASON ROBERT
Ticket#: 7911278452
Invoice#: 1177018

Ticket Base Fare: 483.72
Ticket Tax: 57.68
Total Ticket Amount: 541.40

Electronic: YES

SERVICE FEE DOCUMENT #: 0526476330 FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006



OneRegion OneVoice

San Diego Mission to Washington D.C.



Delegation News

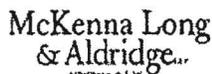
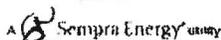
Advocacy Teams

Advocacy Itinerary

Register

Sponsorship

Sponsored By:



Delegation News

The regional business community can make an impact on legislation and regulation, but first we must be heard! Join our growing alliance of business and civic leaders on our Fourth Annual One Region One Voice Washington D.C. Delegation mission to our nation's capital. Participants will have the opportunity to engage high-level federal officials and Washington insiders to advocate, promote and align support for key regional priorities.

Registration includes participation and input in a Policy Team of choice, opening reception, welcome breakfast with keynote, two group breakfasts, and two additional hosted receptions. You'll experience a host of value-added benefits...

- Identify hot topics & issues important to your industry
- Scheduled meetings & functions with key federal officials
- Interact and connect with peers who share your regional priorities
- And much more

One Region
One Voice



Washington DC
September 26-29

Register
Now!

Join Delegation Leaders:

Ruben Barrales
President & CEO
San Diego Regional
Chamber of Commerce

Tom Wornham
Chairman
San Diego Regional
Chamber of Commerce
Wells Fargo

Ben Haddad
2010 Mission Chair
SAIC

Delegation Highlights

Local Elected Officials Joining the Delegation:

- Mayor Jerry Sanders, City of San Diego
- Councilmember Kevin Faulconer, City of San Diego
- Jim Janney, Mayor of Imperial Beach
- Gastón Luken, Member of Congress, Mexico

Check back for updates on confirmed keynote speakers, participating elected officials and delegation news.

Mission Priorities

Resources, including Water and Energy
Transportation & Infrastructure
Border Related Issues, including Immigration
Healthcare
Housing
Military/Homeland Security
Education / Workforce
Technology: Biotech, Cyber Security & Clean Technology

Delegation Partners



San Diego Regional Economic
Development



Order Confirmation for Ms. Anne Warren

Your order from the San Diego Regional Chamber of Commerce has been submitted for processing. You will receive a confirmation e-mail with your order details in a few minutes.

Please [click here](#) to print out the confirmation below and save for your records.

ORDER CONFIRMATION

Items Ordered from:

San Diego Regional Chamber of Commerce

Billing Information

San Diego County
Regional Airport Authority
Ms. Anne Warren
P.O. Box 82776
San Diego, CA 92138-
2776

Shipping/Contact Information

Ship to: Billing Address
Ship via: Standard
Shipping
Ms. Amelia Garza

Phone: (619) 400-
Fax: (619) 400-
@san.org

Payment Information

Method: Visa
Card #: XXXX-XXXX-
XXXX-

Order Date: **8/13/2010** Order Number:
15803/39633 Reference: **VUJA5D7C9E9D**

The total amount owed has been charged to your credit card.

Description	Qty	Member Price	Ext. Price	Amt. Pd/Adj	Amt. Owed
Additional Guest (2nd Ticket Only) Early Booking (9/26/2010)	1	\$1,099.00	\$1,099.00	\$1,099.00	\$0.00
Sub-Total			\$1,099.00	\$1,099.00	\$0.00
Total			\$1,099.00	\$1,099.00	\$0.00

PayPal has routed, processed, and secured your payment information. **More information about VeriSign**

Powered By **SBA**

Robert Gleason



THE MADISON
A LOEWS HOTEL

Mr. Robert Gleason
San Diego County Regional Airport Authority
PO B0x 82776
San Diego CA 92138
United States

Room Number: 1215
Arrival Date: 09-26-10
Departure Date: 09-30-10
Confirmation Number: 4653318
Merchant Ref #:
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

A/R No:

Folio No: 124900

10-04-10

Date	Description		Charges	Credits
09-26-10	Room Accommodation		279.00	
09-26-10	14.5% City Tax		40.46	
09-27-10	Room Accommodation		279.00	
09-27-10	14.5% City Tax		40.46	
09-28-10	Room Accommodation		279.00	
09-28-10	14.5% City Tax		40.46	
09-29-10	Room Accommodation		349.00	
09-29-10	14.5% City Tax		50.61	
09-30-10	MasterCard	XXXXXXXXXXXX0037	XX/XX	1,357.99
<small>I requested newspaper delivery. If refused, a refund of \$.75 for Wall Street Journal will be issued.</small>			Total	1,357.99
			Balance	0.00

DATE 9-26-10 AMOUNT \$ 70.00
RECEIVED FROM Robert Gleason
FROM Driver
DESTINATION Madison Hotel
CAB # _____ DRIVER I.D. # _____
DRIVERS NAME _____



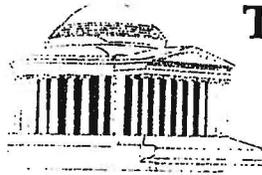
Taxi Cab Receipts

DATE: 9-28-10 TIME: 9⁰⁰
TRIP ORIGIN: Madison Hotel
DESTINATION: House Rayburn Bldg
FARE: \$ 14⁰⁰ SIGNATURE _____



Taxi Cab Receipt

DATE: 9-27-10 TIME: 1³⁰
ORIGIN Madison Hotel CAB # _____
DESTINATION: White House - E006
FARE: \$ 11⁰⁰ SIGNATURE _____



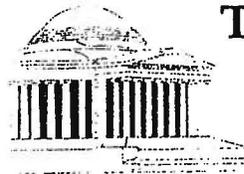
TAXICAB RECEIPT

Time: 5⁰⁰
Date: 9-28-10
Origin of trip: House - Longworth Bldg
Destination: Madison Hotel
Fare: \$16⁰⁰ Sign: _____



Taxi Cab Receipts

DATE: 9-27-10 TIME: 7³⁰
TRIP ORIGIN: Restaurant
DESTINATION: Madison Hotel
FARE: \$ 9⁰⁰ SIGNATURE _____



TAXICAB RECEIPT

Time: 9⁰⁰
Date: 9-29-10
Origin of trip: Madison Hotel
Destination: House - Rayburn Bldg
Fare: 11⁰⁰ Sign: _____

ANA

Executive Sedan Service

1301 14th Street, N.W., Suite 306

Washington, D.C. 20005

Tell: (703) 867-7461 Fax: (202) 525 2805

E_mail: ananiax@yahoo.com

Invoice

Date: 01/20/2010

Request by: Mr. Gleason

Client: (Mrs./Miss./Mr.) Robert H Gleason #1275

Origin Of Trip: The Madison Hotel

Destination: JAD

Pick-Up Time: 5:45 AM

Method of Payment: Credit Card/Cash

C.C. Number: [REDACTED]

Credit Card Holder Name: Robert H Gleason

Type Of Transportation:

Sedan

6 Passenger

14 passenger

SUV

15 Passenger Van

32 Passenger Bus

Base Rate: 65

Flat Rate: 65

Hourly Rate: _____

Waiting Time: _____

Tax: _____

Gratuity 20%: 12

Total: 77

Signature: [Signature]

Driver's: [Signature]

Thank You

Client: [Signature]

charge at taxi
rate of \$70-

1990 01/12
ROBERT H GLEASON

Driver White Copy - Company Yellow copy - Customer Pink copy

Warren Anne

From: James Clark [JClark@sdchamber.org]
Sent: Monday, August 23, 2010 3:20 PM
Subject: Mission to Washington!
Attachments: Washington V.doc

MISSION TO WASHINGTON 2010

Don't be left out. Sign up for the September 26-29, 2010, "One Region/One Voice" Mission to Washington today.

Join:

Mayor Jerry Sanders
Mayor-Elect Carlos Bustamante
Mexico Congressman Gaston Luken
Port of San Diego Chairman Scott Peters
Tijuana Secretary of Economic Development Jesus Manuel Sandez
San Diego Councilman Kevin Faulconer
...and many civic and business leaders

There will be a special agenda on cross-border issues. We will have meetings with the Department of State, Department of Commerce, Department of Labor, Department of Homeland Security (Customs and Border Protection), Department of Transportation, National Security Council at the White House, General Services Administration and key members of Congress. We will also meet with the Embassies of Canada, Germany and Mexico to discuss economic development.

Friday, August 27, is the last day to assure the discount rate at our headquarters hotel--Loews Madison Hotel.

James C. Clark
Director General
Mexico Business Center
San Diego Regional Chamber of Commerce
Telephone: (619) 544-1376
Fax: (619) 744-7476
Cell: (619) 857-6934

Good for Business. Good for San Diego/Tijuana.

Purchase Summary

Robert Gleason

Ticket number 0167911278452

September 25, 2010

Bag Charges

Robert Gleason

1 bags

23.00 USD

Credit card: XXXXXXXXXXXX0037

Receipt number 0164513028949 3

Applies to travel from: San Diego, CA (SAN) to Washington, DC (IAD)

Bag Charges Terms & Conditions

We recommend that you print a copy of this receipt. If you are a Mileage Plus member and have an online profile, and your Mileage Plus number is on file for this itinerary, you may print a copy of your receipt through My reservations on united.com.

Robert Gleason

From: United Airlines [notify-donotreply@united.com]
Sent: Wednesday, September 29, 2010 12:26 PM
To: Robert Gleason
Subject: Travel Options Purchase Receipt



Your request has been purchased.

Flight information

Thursday, Sep 30, 2010 Washington, DC (IAD) to San Diego, CA (SAN)

Flight UA 0229	From Washington, DC (IAD) Scheduled Departure Sep 30, 8:14 AM	To San Diego, CA (SAN) Scheduled Arrival Sep 30, 10:35 AM
--------------------------	--	--

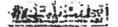
Purchase summary

Name	Ticket number	Date purchased
ROBERT GLEASON	0167911278452	September 29, 2010

Bag charges

Name	Credit card number	Receipt number	Bag(s)	Price
Robert Gleason	xxxxxxxxxxxx0037	016 4513 526477	1 bag	23.00 USD

Valid for: Washington, DC (IAD) to San Diego, CA (SAN)



[Home](#) > [Policy & Regulations](#) > [Travel, Transportation, & Relocation](#) > [Travel Management](#) > [Per Diem](#) > [Per Diem Rates](#) > [Per Diem Rates Overview](#)

FY 2010 Per Diem Rates for District of Columbia

(October 2009 - September 2010)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city and state. Enter your ZIP Code

OR

District of Columbia [Per Diem Map >](#)

FIND PER DIEM RATES

- ADDITIONAL PER DIEM TOPICS**
- [FY 2010 Meals & Incidental Expenses Breakdown \(M&IE\)](#)
 - [FAQs](#)
 - [State Tax Exemption Forms](#)
 - [Factors Influencing Lodging Rates](#)
 - [FY 2010 Per Diem Highlights](#)
 - [Fire Safe Hotels](#)
 - [Have a Per diem Question?](#)
 - [Downloadable Per Diem Files](#)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website](#) (a non-federal website).

You searched for: District of Columbia

Primary Destination*	County	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2009			2010									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Standard Rate	Applies for all locations without specified rates	70	70	70	70	70	70	70	70	70	70	70	70	46
District of Columbia	District of Columbia, Montgomery County, Alexandria City, Falls Church City, Prince George's County, Fairfax County, Fairfax City, Arlington County	229	207	207	207	207	226	226	226	226	170	170	229	71

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations.
 ** Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel

CONTACTS

- [Additional Contacts for](#)
- [Travel Management Policy](#)

NEED MORE INFORMATION?

- [Rates for Alaska, Hawaii, U.S. Territories and Possessions \(set by DoD\)](#)
- [Rates in Foreign Countries \(Set by State Dept.\)](#)
- [Federal Travel Regulations \(FTR\)](#)

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- [E-Gov Travel](#)
- [FedRooms](#)
- [POV Mileage Reimbursement Rates](#)

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Also of interest: [Whitehouse.gov](#) [Recovery.gov](#) [DATA.gov](#) [USA.gov](#) [Suggested Government Sites](#)



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Communication

Date: October 7, 2010

To: Board Members

From: Robert Gleason, Chair *RAG*
Paul Robinson, Board Member *PR*

Cc: Thella F. Bowens, President/CEO

Subject: **Board Report on September 26-29, 2010 San Diego Regional Chamber of Commerce Mission to Washington, DC**

From September 26-29, 2010, we served as representatives of the San Diego County Regional Airport Authority during the San Diego Regional Chamber of Commerce's annual Mission to Washington, DC. Other participants in this mission included San Diego Mayor Jerry Sanders and Tijuana Mayor-elect Carlos Bustamante, government officials, businesspersons, non-profit organizations, and academic representatives from the San Diego/Baja California region. We were accompanied on the trip by Mike Kulis, Director of Inter-Governmental Relations for the Airport Authority.

The following is a summary of the Chamber of Commerce delegation events and Airport Authority meetings in which we participated:

General Thomas Waldhauser, Deputy Commandant, U.S. Marine Corps

During our meeting with General Waldhauser, we discussed a proposed improvement project for the intersection of Washington Street and Pacific Highway, needed as a result of enhanced USMC security measures. We informed General Waldhauser that the Airport Authority worked closely with the Marine Corps and City of San Diego staff to develop an improvement plan that would meet Marine Corps security requirements while maintaining access to the airfield for FAA tower staff, City of San Diego firefighters, and cargo operators. In addition, we informed the General of our intentions to meet with Congressional Appropriations Committee staff to discuss potential funding options for this project.

Dr. Cecilia Rouse, Member, White House Council of Economic Advisors

Dr. Rouse informed the Chamber delegation members attending this meeting of the federal Small Business Assistance Bill that had just been signed into law by President Obama. She also mentioned the areas in which the Administration was focusing its



SAN DIEGO
INTERNATIONAL
AIRPORT

October 7, 2010

Page 2

efforts to improve the current economic climate and to provide job creation. Chamber delegation members were provided the opportunity to recommend to Dr. Rouse actions that could be taken by the Administration to stimulate the economy and to assist San Diego's business community.

Christa Fornarotto, Assistant Secretary for Aviation and International Affairs, U.S. Department of Transportation

We provided Christa Fornarotto an update on the Green Build project and on the planned consolidated rental car (CONRAC) facility on the north side of the airport. During our meeting, we informed Ms. Fornarotto of the community input included in our planning efforts and, specifically, of the Destination Lindbergh airport planning study. We also discussed SANDAG's plans to connect an Intermodal Transit Center to the CONRAC facility. Ms. Fornarotto informed us of the Administration's interest in intermodalism and in identifying methods of eliminating the current barriers between U.S. Department of Transportation program "stovepipes." We also discussed the status of the on-going High-Speed Rail efforts in California.

Mayor Jerry Sanders and Tijuana Mayor-elect Carlos Bustamante

Mayor Sanders and Mayor-elect Bustamante provided the Chamber delegation members with information on topics of importance to the San Diego/Baja region and the importance of working together as a region to speak to Administration and Congressional representatives with a unified voice.

Steve Danon, Chief of Staff, and Gary Kline, Senior Policy Advisor, U.S. Congressman Brian Bilbray

During a Chamber delegation meeting with Congressman Bilbray's staff, we informed staff of our on-going efforts to address an issue of importance to the entire San Diego delegation – establishing nonstop air service between San Diego and Washington Reagan National Airport. We provided the Congressman's staff a study demonstrating the strong market for such service and requested that passage of a multi-year FAA Reauthorization Bill be a top priority during the upcoming "lame-duck" session of Congress or during the next legislative session. In addition, we discussed the importance of extending the alternative minimum tax exemption for airport private activity bonds and the potential benefits of such action for airports and the economy.

Walter Hearne, Majority Staff, U.S. House of Representatives Military Construction Appropriations Subcommittee

We informed Mr. Hearne of our coordination with the U.S. Marine Corps and City of San Diego staff to develop a plan to improve the intersection of Washington Street and Pacific Highway. We also told Mr. Hearne of our discussion of this issue with General Waldhauser. Mr. Hearne discussed the process involved in obtaining federal funding for such a program and advised us on potential actions that can be taken to achieve our objective.

October 7, 2010

Page 3

David Weingart, Chief of Staff, Federal Aviation Administration; Kate Lang, Acting Associate Administrator, Office of Airports, Federal Aviation Administration; and Roderick Hall, Assistant Administrator, Government and Industry Affairs, Federal Aviation Administration

Mayor Jerry Sanders participated in our meeting with Federal Aviation Administration (FAA) officials. During this meeting, we discussed the FAA's strong support for San Diego International Airport and provide status reports on the Green Build and its benefits to the economy, the Regional Aviation Strategic Plan and Airport Multimodal Accessibility Plan, and the Quieter Home Program. We also provided information on the CONRAC planning efforts and on the coordination with SANDAG to connect an Intermodal Transit Center (ITC) to the CONRAC. FAA staff suggested that City staff investigate the use of TIGER grants to assist in the financing of the ITC. During our meeting, we also provided FAA staff information on our coordination with the U.S. Marine Corps and City of San Diego staff to improve the intersection of Washington Street and Pacific Highway and to identify potential funding sources for this project. In addition, we mentioned our interest in obtaining nonstop air service between San Diego and Washington Reagan National Airport and the importance of passage of a multi-year FAA Reauthorization Bill.

Martin Delgado, Minority Staff, U.S. House of Representatives Military Construction Appropriations Subcommittee

We informed Mr. Delgado of our coordination with the U.S. Marine Corps and City of San Diego staff to develop a plan to improve the intersection of Washington Street and Pacific Highway. We also told Mr. Delgado of our discussion of this issue with General Waldhauser and majority staff for the Military Construction Appropriations Subcommittee. Mr. Delgado discussed the process involved in obtaining federal funding for such a program and advised us on potential actions that can be taken to achieve our objective.

Congressman Darrell Issa

Congressman Issa addressed the delegation about issues of importance to the San Diego region and the status of his current efforts in Congress, particularly concerning issues related to his role on the House Committee on Oversight and Government Reform.

Congressman Bob Filner

Congressman Filner addressed the delegation about issues of importance to the San Diego region and the status of his current efforts in Congress, particularly concerning issues related to veterans. We stressed the need to bring up the FAA Reauthorization Bill before the end of the year and asked for his assistance in seeking a vote that would include nonstop air service to San Diego from National Airport.

Eric Swedlund, Deputy Director, Office of Governor Arnold Schwarzenegger in Washington, D.C.

Mr. Swedlund noted that his office is preparing for a transition with the election of a new governor and also updated the group on the status of items of interest. We stressed the need to bring up the FAA Reauthorization Bill before the end of the year

October 7, 2010

Page 4

and asked for the Governor's assistance in seeking a vote that would include nonstop air service to San Diego from National Airport.

Senator Dianne Feinstein

The group discussed several issues of importance to the San Diego/Baja region with the Senator, including water and education. We also had a chance to discuss the current terminal construction project and the importance of alternative minimum tax exemption for airport private activity bonds in our recent bond issuance as well as the benefit of the Build America Bond program. Finally, we stressed the importance of taking up the FAA Reauthorization Bill before the end of the year and also sought her support for additional nonstop air service to San Diego from National Airport, including possibly supporting Senator Boxer's stand-alone bill to allow such additional direct flights.

Congresswoman Susan Davis

Congresswoman Davis addressed the delegation at our closing luncheon concerning topics of importance to the San Diego region, her current efforts in Congress, and the importance of working together as a region to speak to Administration and Congressional representatives with a unified voice.

Also, attached for your review is a copy of follow up correspondence sent by Congressman Bilbray to Airport Authority representatives concerning the Congressman's support and continuing efforts in advocating for nonstop air service between San Diego and Washington Reagan National Airport.

If you have any questions or would like additional information about the Mission to Washington trip, please feel free to contact us.

BRIAN P. BILBRAY
50TH DISTRICT, CALIFORNIA

2348 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON DC 20515
(202) 225-0508
FAX (202) 225-2558
DISTRICT OFFICE,
462 STEVENS AVE #107
SOLANA BEACH, CA 92075
(858) 350-1150
FAX (858) 350-0750

Congress of the United States
House of Representatives
Washington, DC 20515-0550

COMMITTEE ON OVERSIGHT
AND GOVERNMENT REFORM

COMMITTEE ON SCIENCE
AND TECHNOLOGY

COMMITTEE ON
VETERANS' AFFAIRS

HOUSE REPUBLICAN
POLICY COMMITTEE

IMMIGRATION REFORM
CAUCUS, CHAIRMAN

September 30, 2010

Mr. Bob Gleason
Board Chair
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

Mr. Michael Kulis
Inter-Governmental Relations Director
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

Dear Mr. Gleason and Mr. Kulis:

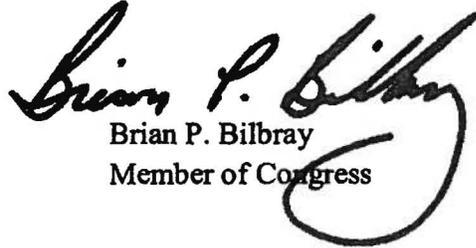
For the last several decades, Washington Reagan National Airport (DCA) has been subject to a perimeter restriction that prohibits most flights from DCA outside of a 1,250 mile perimeter around the airport. Currently, the only exceptions to this rule are 12 daily flights reaching a number of destinations in the western states, the majority of which go to Denver and Phoenix. Unfortunately, even with these exceptions direct service between DCA and the west coast is extremely limited and in fact, only one direct flight a day from California lands at DCA.

As someone who frequently travels between San Diego and Washington, D.C., I have a first-hand understanding of the impacts the DCA restriction has on travel with San Diego and the rest of the west coast. With that in mind, I firmly believe that DCA's perimeter restrictions should be modified to allow a greater number of flights to the western states. While as part of any change I would hope to see a direct flight between DCA and San Diego, I believe any new connections to western areas will have a significant positive economic impact in both locations.

To help make this change a reality, I have cosponsored and supported Representative Harry Mitchell's (D-AZ) H.R. 1941. This bill would allow carriers currently located at DCA with direct flights to hub airports within the perimeter to move a portion of those hub flights to airports outside the perimeter. While this will not increase the total number of daily departures or landings at DCA, it will allow carriers to seek out new destinations for DCA that will provide the greatest economic benefits. In addition, on June 21, 2010, I joined with 24 of my colleagues to send a letter to the House Committee on Transportation and Infrastructure asking for H.R. 1941 to be included in the upcoming long-term F.A.A. reauthorization bill.

While it is still unknown whether any change to the DCA perimeter restrictions will be made during this Congress, please rest assured I will continue to advocate for efforts that will help better connect DCA and Washington, D.C. with San Diego and the rest of the west coast. If you have any questions, please do not hesitate to contact myself, or my transportation aide Jeffrey Post, at (202) 225-0508.

Sincerely,



Brian P. Bilbray
Member of Congress

PAUL ROBINSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members
(To be completed within 30 days from travel return date)**

Board member name: Paul Robinson
 Departure Date: 9/26/2010 Return Date: 9/29/2010 Report Due: 10/29/10
 Destination: Washington, D.C.

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

⁵ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Authy)	Board Member Expenses							TOTALS	
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
		9/26/10	9/27/10	9/28/10	9/29/10					
Daily PerDiem Limitations:										
**GSA Daily Hotel Rate or Conference Hotel Rate		279.00	279.00	279.00						
**GSA Daily Meals, Entertainment & Incidentals (ME&I)		53.25	71.00	71.00	53.25					
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	571.40									0.00
Conference Fees (provide copy of flyer/registration expenses)	1,099.00									0.00
Rental Car										0.00
Gas and Oil										0.00
Garage/Parking										0.00
Mileage - attach mileage form										0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.			13.00	15.00	15.00	85.00				128.00
Hotel - Actual Expense Paid - Excluding Taxes		279.00	279.00	279.00						
Allowable Hotel (Lessor of Actual or GSA Allowance)		279.00	279.00	279.00	0.00	0.00	0.00	0.00		837.00
Hotel Taxes Paid		40.46	40.46	40.46						121.38
Telephone, Internet and Fax										0.00
Laundry										0.00
Meals, Entertainment & Incidentals (M,E&I)										
Meals (include tips pd.)										
Breakfast										
Lunch										
Dinner										
Other Meals										
Entertainment (Hospitality)										
Tips Paid to Maids, Bellhops and other hotel services										
Taxi/Shuttle Fare (include tips pd.) To/From non-meeting destinations										
Total Meals, Entertainment & Incidentals		0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)		53.25	71.00	71.00	53.25	0.00	0.00	0.00		
Allowable M,E&I (Lessor of Actual or GSA Allowance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Alcohol is a non-reimbursable expense										0.00
Miscellaneous:										0.00
United Airline Bag Charge (departure & return)		25.00			25.00					50.00
										0.00
Total Expenses	1,670.40	344.46	332.46	334.46	40.00	85.00	0.00	0.00		1,136.38

Add any additional details as needed for explanation (attach add'l sheet if needed):

Grand Trip Total	2,806.78
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,670.40
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	1,136.38
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

Alcohol is a non-reimbursable expense

¹ Give names and business affiliations of all persons whose meals were paid by traveler.

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Anne Warren Ext.: 2408
 Traveler Signature: Paul Robinson Date: _____
 Administrator's signature: Paul Robinson Date: 10.20.10

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____

Clerk Signature: _____ Date: _____

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Paul Robinson Dept: Board/02
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 8/23/10 PLANNED DATE OF DEPARTURE/RETURN: 9/26/10 / 9/29/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: San Diego Mission to Washington, DC
 Explanation: One Region/One Voice sponsored by San Diego Regional Chamber of Commerce

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 570.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 200.00

B. LODGING \$ 930.00

C. MEALS \$ 200.00

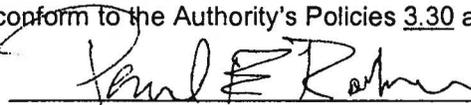
D. SEMINAR AND CONFERENCE FEES \$ 1199.00

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 50.00

TOTAL PROJECTED TRAVEL EXPENSE \$ 3149.00

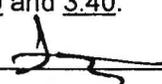
CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 8-13-10

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony Russell, Authority Clerk, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its August 23, 2010 meeting.
 (Leave blank and we will insert the meeting date.)



Traveltrust
 274 North Coast Highway 101
 Encinitas, Ca 92024
 Tel: 760-635-1700
 Fax: 760-635-720
 Website: www.traveltrust.com

ROBINSON/PAUL

Anne Warren

13-Aug-2010 3:36 pm

Page 1 of 2

YOUR UNITED ETICKET CONFIRMATION IS ** XZPNGW **
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****

THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
 IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

*****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV



26-Sep-2010
 07:50am
 Sunday

Air United Airlines Flight# 970 Class: V
 From: San Diego CA, USA To: Washington Dulles DC, USA
 Meal: Food For Purchase Seats: Seat:30D
 Equip: Boeing 757 200 Jet Status: Confirmed
 Depart: 26-Sep-2010 Sunday 07:50am Stops: 0
 Arrival: 26-Sep-2010 Sunday 03:47pm

0167911278456

Depart - TERMINAL 1
 Arrive -
 United Airlines locator: XZPNGW
 ** AISLE SEAT CONFIRMED **
 Flight Duration: 4 hour(s) and 57 minutes
 Class of Service: Coach



29-Sep-2010
 05:30pm
 Wednesday

Air United Airlines Flight# 240 Class: V
 From: Washington Dulles DC, USA To: San Diego CA, USA
 Meal: Food For Purchase Seats: Seat:20C
 Equip: Boeing 757 200 Jet Status: Confirmed
 Depart: 29-Sep-2010 Wednesday 05:30pm Stops: 0
 Arrival: 29-Sep-2010 Wednesday 07:55pm

Depart -
 Arrive - TERMINAL 1
 United Airlines locator: XZPNGW
 ** AISLE SEAT CONFIRMED **
 Flight Duration: 5 hour(s) and 25 minutes
 Class of Service: Coach

28-Mar-2011
 Monday

San Diego CA, USA
 RESERVATION RETAINED FOR 180 DAYS

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
 AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
 FOR EMERGENCY AFTERTHOUS SERVICE IN THE US
 PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
 EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY



Traveltrust
374 North Coast Highway 101
Encinitas, Ca 92024
Tel: 760-635-1700
Fax 760-635-720
Website www.traveltrust.com

ROBINSON/PAUL

13-Aug-2010 3:36 pm

Page 2 of 2

Ticket Information

ROBINSON PAUL		
Ticket#:7911278465	Ticket Base Fare:	483.72
Invoice#:1177034	Ticket Tax:	57.68
	Total Ticket Amount:	541.40

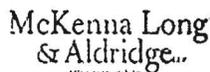
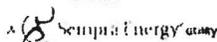
Electronic: YES

SERVICE FEE DOCUMENT #: 0526476345 FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006



Sponsored By:



Delegation News

The regional business community can make an impact on legislation and regulation, but first we must be heard! Join our growing alliance of business and civic leaders on our Fourth Annual One Region One Voice Washington D.C. Delegation mission to our nation's capital. Participants will have the opportunity to engage high-level federal officials and Washington insiders to advocate, promote and align support for key regional priorities.

Registration includes participation and input in a Policy Team of choice, opening reception, welcome breakfast with keynote, two group breakfasts, and two additional hosted receptions. You'll experience a host of value-added benefits...

- Identify hot topics & issues important to your industry
- Scheduled meetings & functions with key federal officials
- Interact and connect with peers who share your regional priorities
- And much more

One Region
One Voice



Washington DC
September 26-29



Join Delegation Leaders:

Ruben Barrales
President & CEO
San Diego Regional
Chamber of Commerce

Tom Wornham
Chairman
San Diego Regional
Chamber of Commerce
Wells Fargo

Ben Haddad
2010 Mission Chair
SAIC

★ Delegation Highlights

Local Elected Officials Joining the Delegation:

- Mayor Jerry Sanders, City of San Diego
- Councilmember Kevin Faulconer, City of San Diego
- Jim Janney, Mayor of Imperial Beach
- Gastón Luken, Member of Congress, Mexico

Check back for updates on confirmed keynote speakers, participating elected officials and delegation news.

Mission Priorities

Resources, including Water and Energy
Transportation & Infrastructure
Border Related Issues, including Immigration
Healthcare
Housing
Military/Homeland Security
Education / Workforce
Technology: Biotech, Cyber Security & Clean Technology

Delegation Partners



Order Confirmation for Ms. Anne Warren

Your order from the San Diego Regional Chamber of Commerce has been submitted for processing. You will receive a confirmation e-mail with your order details in a few minutes.

Please click [here](#) to print out the confirmation below and save for your records.

ORDER CONFIRMATION

Items Ordered from:

San Diego Regional Chamber of Commerce

Billing Information

San Diego County
Regional Airport Authority
Ms. Anne Warren
P.O. Box 82776
San Diego, CA 92138-
2776

Shipping/Contact Information

Ship to: Billing Address
Ship via: Standard
Shipping
Ms. Amelia Garza

Phone: (619) 400-██████████

Fax: (619) 400-2406

██████████@san.org

Payment Information

Method: Visa
Card #: XXXX-XXXX-
XXXX-7926

Order Date: **8/13/2010** Order Number:
15803/39634 Reference: **VXHA5DF2A98E**

The total amount owed has been charged to your credit card.

Description	Qty	Member Price	Ext. Price	Amt. Pd/Adj	Amt. Owed
Additional Guest (2nd Ticket Only) Early Booking (9/26/2010)	1	\$1,099.00	\$1,099.00	\$1,099.00	\$0.00
Sub-Total			\$1,099.00	\$1,099.00	\$0.00
Total			\$1,099.00	\$1,099.00	\$0.00

PayPal has routed, processed, and secured your payment information. **More information about VeriSign**

Powered By **SBA**

Paul Robinson



THE MADISON
A LOEWS HOTEL

Mr. Paul Robinson
San Diego County Regional Airport Authority
PO Box 82776
San Diego CA 92138
United States

Room Number: 0632
Arrival Date: 09-26-10
Departure Date: 09-29-10
Confirmation Number: 4653320
Merchant Ref #:
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

A/R No:

Folio No: 124602

09-29-10

Date	Description	Charges	Credits
09-26-10	Room Accommodation	279.00	
09-26-10	14.5% City Tax	40.46	
09-27-10	Room Accommodation	279.00	
09-27-10	14.5% City Tax	40.46	
09-28-10	Minibar Beverage	31.15	
	Room# 0632 : CHECK# 37395 Minibar		
09-28-10	Room Accommodation	279.00	
09-28-10	14.5% City Tax	40.46	
09-29-10	American Express	XXXXXXXXXXXX1000	989.53
		XX/XX	
I requested newspaper delivery. If refused, a refund of \$.75 for Wall Street Journal will be issued.		Total	989.53
		Balance	0.00

31.15 Do Not Refund



Taxi Cab Receipts

DATE: 9/27 TIME: 11:30

TRIP ORIGIN: White House

DESTINATION: The Madison

FARE: \$ 13 SIGNATURE [Signature]



Taxi Cab Receipt

DATE: 9/28 TIME: 2:00 p.m.

ORIGIN The Madison CAB # _____

DESTINATION: FAA

FARE: \$ 15.⁰⁰ SIGNATURE [Signature]



Taxi Cab Receipts

DATE: 9/29 TIME: 1:30

TRIP ORIGIN: Library of Congress

DESTINATION: The Madison

FARE: \$ 15.⁰⁰ SIGNATURE [Signature]

Warren Anne

From: James Clark [JClark@sdchamber.org]
Sent: Monday, August 23, 2010 3:20 PM
Subject: Mission to Washington!
Attachments: Washington V.doc

MISSION TO WASHINGTON 2010

Don't be left out. Sign up for the September 26-29, 2010, "One Region/One Voice" Mission to Washington today.

Join:

Mayor Jerry Sanders
Mayor-Elect Carlos Bustamante
Mexico Congressman Gaston Luken
Port of San Diego Chairman Scott Peters
Tijuana Secretary of Economic Development Jesus Manuel Sandez
San Diego Councilman Kevin Faulconer
...and many civic and business leaders

There will be a special agenda on cross-border issues. We will have meetings with the Department of State, Department of Commerce, Department of Labor, Department of Homeland Security (Customs and Border Protection), Department of Transportation, National Security Council at the White House, General Services Administration and key members of Congress. We will also meet with the Embassies of Canada, Germany and Mexico to discuss economic development.

Friday, August 27, is the last day to assure the discount rate at our headquarters hotel--Loews Madison Hotel.

James C. Clark
Director General
Mexico Business Center
San Diego Regional Chamber of Commerce
Telephone: (619) 544-1376
Fax: (619) 744-7476
Cell: (619) 857-6934

Good for Business. Good for San Diego/Tijuana.

UNITED

26SEP10 SANCS 36082-4

AGENT ID: V012350

CUSTOMER: ROBINSON/PAULE

TKT NBR: 016 7911278465

ITEMS:

25.00 BAG1 FEE

BAGGAGE PAYMENT
CUSTOMER RECEIPT

016 4513887597

CPN: 1 ORIGIN: SAN DESTINATION: IAD

UNITED
ROBINSON/PAUL

WASHINGTON/DULLES IN
IAD UA 970 /26 09-26
06:31
44F08

3016UA-341554



XZPNGU SANU012350

FORM OF PAYMENT: BAXXXXXXXXXXXXX7322 XXXX
ADDITIONAL REMARKS:

CPN DOCUMENT NUMBER CK

1 016 4513887597 3

TOTAL USD25.00



UNITED

29SEP10 IADT1 08187-4

AGENT ID: RIADL38

CUSTOMER: ROBINSON/PAUL E

TKT NBR: 016 7911278465

ITEMS:

25.00 BAG1 FEE

BAGGAGE PAYMENT
CUSTOMER RECEIPT

016 4513511666

CPN: 1 ORIGIN: IAD DESTINATION: SAN

FORM OF PAYMENT: BAXXXXXXXXXXXXX7322 XXXX
ADDITIONAL REMARKS:

CPN DOCUMENT NUMBER CK
1 016 4513511666 0

TOTAL USD25.00



ANVA

Executive Sedan Service
1301 14th Street, N.W., Suite 306
Washington, D.C. 20005
Tel: (703) 867-7461 Fax: (202) 525 2805
E-mail: ananiax@yahoo.com

Invoice:

Date: 10-18-10
Request by: Ryan
Client: (Mrs./Miss./Mr.) Robinson, Paul
Origin Of Trip: Madison Hotel
Destination: Dulles Airport
Pick-Up Time: 3 PM
Method of Payment: Credit Card/Cash
C.C. Number: N/A
Credit Card Holder Name: N/A

Type Of Transportation:

Sedan
6 Passenger
14 passenger
SUV
15 Passenger Van
32 Passenger Bus

Base Rate:
Flat Rate: \$70⁰⁰
Hourly Rate: _____
Waiting Time: _____
Tax: _____
Gratuity 20%: \$15-Flat
Total: \$85⁰⁰

Signature: [Signature]
Driver's _____ Client: Paul Robinson
Thank You

Memo from

PAUL E. ROBINSON

9/10/29
Car To Dulles
From Hotel

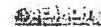
\$70
\$15 Tip

\$85

Supervisor Ron Roberts
rode with me.
Paul



U.S. General Services Administration



[Home](#) > [Policy & Regulations](#) > [Travel, Transportation, & Relocation](#) > [Travel Management](#) > [Per Diem](#) > [Per Diem Rates](#) > [Per Diem Rates Overview](#)

FY 2010 Per Diem Rates for District of Columbia

(October 2009 - September 2010)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city and state: Enter your ZIP Code:

OR

FIND PER DIEM RATES

District of Columbia [Per Diem Map >](#)

- ADDITIONAL PER DIEM TOPICS**
- [FY 2010 Meals & Incidental Expenses Breakdown \(M&IE\)](#)
 - [FAQs](#)
 - [State Tax Exemption Forms](#)
 - [Factors Influencing Lodging Rates](#)
 - [FY 2010 Per Diem Highlights](#)
 - [Fire Safe Hotels](#)
 - [Have a Per diem Question?](#)
 - [Downloadable Per Diem Files](#)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the [National Association of Counties \(NACo\) website](#) (a non-federal website).

You searched for: District of Columbia

Primary Destination*	County	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2009			2010									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Standard Rate	Applies for all locations without specified rates	70	70	70	70	70	70	70	70	70	70	70	70	46
District of Columbia	District of Columbia, Montgomery County, Alexandria City, Falls Church City, Prince George's County, Fairfax County, Fairfax City, Arlington County	229	207	207	207	207	226	226	226	226	170	170	229	71

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations
 ** Meals and Incidental Expenses see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel

CONTACTS

Additional Contacts for
 Travel Management Policy

NEED MORE INFORMATION?

Rates for Alaska, Hawaii, U.S. Territories and Possessions (set by DoD)
 Rates in Foreign Countries (Set by State Dept.)
 Federal Travel Regulations (FTR)

RELATED TOPICS

Travel Resources
 E-Gov Travel
 FedRooms
 POV Mileage Reimbursement Rates

[Help](#) | [Sitemap](#) | [Accessibility Aids](#) | [Linking](#) | [Privacy and Security](#) | [Contact Us](#)

Also of Interest: [Whitehouse.gov](#) [Recovery.gov](#) [DoUs.gov](#) [USA.gov](#) [Suggested Government Sites](#)

BRET LOBNER

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Breton K. Lobner DEPT. NAME & NO. General Counsel 15
 DEPARTURE DATE: 8/22/2010 RETURN DATE: 8/23/2010 REPORT DUE: 9/22/10
 DESTINATION: Reno, Nevada - San Diego, CA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		8/22/10	8/23/10	8/24/10	8/25/10	8/26/10	8/27/10	8/28/10	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	364.40								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*									0.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*									0.00
Dinner*									0.00
Other Meals*									0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	364.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation: there is no reimbursement due but paperwork must be submitted for audit purposes. It was not submitted earlier because of a confusion w/ paperwork and approval process.

Total Expenses Prepaid by Authority	364.40
Total Expenses Pd. by Employee (including cash advances)	0.00
Grand Trip Total:	364.40
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	364.40
Due Traveler (positive amount)²	
Due Authority (negative amount)³	0.00

Note: Send this report to Accounting even if the amount is \$0.

¹Give names and business affiliations of any persons whose meals were paid by traveler.
²Prepare Check Request
³Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.
⁴Travel and Lodging Expense Reimbursement Policy 3.40 ⁵Business Expense Reimbursement Policy 3.30

Prepared By: Kendy Rios Ext.: 2424
 Traveler Signature: Breton K. Lobner Date: _____
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Bretton K. Lobner Dept: General Counsel
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 8/13/2010 PLANNED DATE OF DEPARTURE/RETURN: 8/22/10 / 8/23/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Reno Nevada - San Diego, CA Purpose: Authority Board Meeting
Explanation: Attend Board meeting regarding issuance of Authority Bonds.

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 300.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ _____

B. LODGING \$ _____

C. MEALS \$ _____

D. SEMINAR AND CONFERENCE FEES \$ _____

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ _____

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: Bretton K. Lobner Date: _____

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: [Signature] Date: 8.13.10

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)



Traveltrust
 374 North Coast Highway 101
 Encinitas, Ca 92024
 Tel: 760-635-1700
 Fax 760-635-1720
 Website: www.traveltrust.com

LOBNER/BRETON

DEPT 15

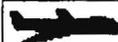
13-Aug-2010 4:09 pm

Page 1 of 2

 SOUTHWEST E-TICKET CONFIRMATION *** D R H W O P ***

 PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH
 YOUR CARRIER OR CALL US AT 800-792-4662
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****
 THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
 IT MAY HAVE NO VALUE. CONTACT US BEFORE
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

 *****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV


 22-Aug-2010
 06:40pm
 Sunday

Air Southwest Airlines Flight# 1162 Class: Y
 From: Reno NV, USA To: San Diego CA, USA
 Meal: None
 Equip: Boeing 737-700 Jet Status: Confirmed
 Depart: 22-Aug-2010 Sunday 06:40pm Stops: 0
 Arrival: 22-Aug-2010 Sunday 08:05pm
 Depart -
 Arrive - TERMINAL 1
 Southwest Airlines locator: DRHWOP
 Flight Duration: 1 hour(s) and 25 minutes
 Class of Service: Coach


 23-Aug-2010
 04:50pm
 Monday

Air Southwest Airlines Flight# 176 Class: R
 From: San Diego CA, USA To: Reno NV, USA
 Meal: None
 Equip: Boeing 737-700 Jet Status: Confirmed
 Depart: 23-Aug-2010 Monday 04:50pm Stops: 0
 Arrival: 23-Aug-2010 Monday 06:15pm
 Depart - TERMINAL 1
 Arrive -
 Southwest Airlines locator: DRHWOP
 Flight Duration: 1 hour(s) and 25 minutes
 Class of Service: Coach

Other

19-Feb-2011
 Saturday

San Diego CA, USA
 RESERVATION RETAINED FOR 180 DAYS-A

WE ARE OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
 AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
 FOR EMERGENCY AFTERTHOUS SERVICE IN THE US
 PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72
 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
 EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
 THANK YOU



Traveltrust
374 North Coast Highway 101
Encinitas, Ca 92024
Tel: 760-635-1700
Fax 760-635-1720
Website: www.traveltrust.com

LOBNER/BRETON

DEPT 15

13-Aug-2010 4:09 pm

Page 2 of 2

Ticket Information

LOBNER BRETON
Ticket#: 2118988699
Invoice#: 5201699

Ticket Base Fare:	319.07
Ticket Tax:	45.33
Total Ticket Amount:	364.40

Electronic: YES

SERVICE FEE DOCUMENT #: 0526495778 FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



BOARD MEMBERS

LURIE BERMAN**
BRUCE R. BOLAND
GREG COX
JIM DESMOND
RAMONA FINNILA
ROBERT H. GLEASON
JIM PANKNIN
COL. FRANK A. RICHIE**
PAUL ROBINSON
TOM SMISEK
ANTHONY K. YOUNG

** EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO
THELLA F. BOWENS

SPECIAL BOARD MEETING

and

EXECUTIVE AND FINANCE COMMITTEE AGENDA

Monday, August 23, 2010
9:00 A.M.

San Diego International Airport
Commuter Terminal -- Third Floor
Board Room
3225 N. Harbor Drive
San Diego, CA 92101

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. If comments are made to the Committee without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate Services and are available for public inspection.

***NOTE:** This Committee Meeting also is noticed as a Special Meeting of the Board to (1) foster communication among Board members in compliance with the Brown Act; and (2) preserve the advisory function of the Committee.

Board members who are not members of this Committee may attend and participate in Committee discussions. Since sometimes more than a quorum of the Board may be in attendance, to comply with the Brown Act, this Committee meeting also is noticed as a Special Meeting of the Board.

To preserve the proper function of the Committee, only members officially assigned to this Committee are entitled to vote on any item before the Committee. This Committee only has the power to review items and make recommendations to the Board. Accordingly, this Committee cannot, and will not, take any final action that is binding on the Board or the Authority, even if a quorum of the Board is present.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Board

Board Members: Berman (Ex Officio), Boland, Cox, Desmond, Finnilla, Gleason (Chair), Panknin, Richie (Ex Officio), Robinson, Smisek, Young

Executive Committee

Committee Members: Cox, Gleason (Chair), Smisek

Finance Committee

Committee Members: Cox (Chair), Finnilla, Panknin, Robinson, Young

NON-AGENDA PUBLIC COMMENT

Public Comment is reserved for members of the public wishing to address the Committee on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Committee. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

BOARD BUSINESS

1. AUTHORIZATION OF BOND DOCUMENTS AND SALE OF BONDS, INCLUDING DELEGATION OF PRICING AUTHORITY, FOR GREEN BUILD AND CAPITAL IMPROVEMENT PROGRAM FUNDING:

The Board is requested to authorize bond documents and the sale of bonds.

RECOMMENDATION: Adopt Resolution No. 2010-0087, authorizing the issuance and sale of not-to-exceed \$600 million in aggregate principal amount of one or more series of San Diego County Regional Airport Authority subordinate airport revenue bonds; approving the forms of a second supplemental trust indenture, a second supplemental subordinate trust indenture, preliminary and final official statements, a purchase contract, a continuing disclosure certificate, and certain related matters; and

Adopt Resolution No. 2010-0088, authorizing the establishment of a Passenger Facility Charge (PFC) account in the Authority's revenue fund, an irrevocable commitment of certain PFCs for the payment of debt service on the Authority's senior and subordinate obligations, and certain related matters.

Presented by Vernon Evans, Vice President, Finance/Treasurer

FINANCE COMMITTEE NEW BUSINESS

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2010:

RECOMMENDATION: Receive the report.

Presented by Vernon Evans, Vice President, Finance/Treasurer

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF JUNE 30, 2010:

RECOMMENDATION: Receive the report.

Presented by Vernon Evans, Vice President, Finance/Treasurer

4. REVIEW OF THE SUMMARY OF OUTSTANDING COMMERCIAL PAPER:

RECOMMENDATION: Receive the report.

Presented by Vernon Evans, Vice President, Finance/Treasurer

EXECUTIVE COMMITTEE NEW BUSINESS

5. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the June 21, 2010 Committee Meeting.

6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursements requests.

Presented by Tony R. Russell, Director, Corporate Services/Authority Clerk

7. DISCUSSION OF A POTENTIAL FUELING STATION ON SDIA'S NORTH SIDE:

RECOMMENDATION: Receive the presentation.

Presented by Keith Wilschetz, Director, Airport Planning

REVIEW OF FUTURE AGENDAS

**8. REVIEW OF THE DRAFT AGENDA FOR THE SEPTEMBER 2, 2010
BOARD MEETING:**

Presented by: Thella F. Bowens, President/CEO

**9. REVIEW OF THE DRAFT AGENDA FOR THE SEPTEMBER 2, 2010
AIRPORT LAND USE COMMISSION MEETING:**

Presented by: Thella F. Bowens, President/CEO

PRESIDENT/CEO REPORT

NON-AGENDA PUBLIC COMMENT

COMMITTEE MEMBER COMMENTS

ADJOURNMENT

Policy for Public Participation in Board and Board Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk the day prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.

You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information please call the San Diego MTS at (619) 427-6438.

UPCOMING MEETING SCHEDULE				
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
September 27	Monday	9:00 A.M.	Regular	Board Room
October 25	Monday	9:00 A.M.	Regular	Board Room
November 22	Monday	9:00 A.M.	Regular	Board Room

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Breton K. Lobner DEPT. NAME & NO. General Counsel 15
 DEPARTURE DATE: 9/24/2010 RETURN DATE: 9/28/2010 REPORT DUE: 10/28/10
 DESTINATION: Pittsburgh, PA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/26/10	9/27/10	9/28/10			9/24/10	9/25/10	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	57.40								0.00
Conference Fees (provide copy of flyer/registration expenses)	795.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				40.00			42.00		82.00
Hotel*		204.06	204.06				272.46	204.06	884.64
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*						5.92	20.64	26.56
	Lunch*			6.41			6.30		12.71
	Dinner*	49.16		12.18			31.21		92.55
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ^{1*}									0.00
Miscellaneous:				25.00					25.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	852.40	253.22	204.06	83.59	0.00	0.00	357.89	224.70	1,123.46
Explanation:	Total Expenses Prepaid by Authority								852.40
	Total Expenses Pd. by Employee (including cash advances)								1,123.46
	Grand Trip Total								1,975.86
	Less Cash Advance (attach copy of Authority ck)								
	Less Expenses Prepaid by Authority								852.40
	Due Traveler (positive amount)²								
Due Authority (negative amount)³								1,123.46	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>									

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Travel and Lodging Expense Reimbursement Policy 3.40
Business Expense Reimbursement Policy 3.30

Prepared By: Kendy Rios Ext.: 2424
 Traveler Signature: *Breton K. Lobner* Date: 10-15-10
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Breton K. Lobner Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 4/7/10 PLANNED DATE OF DEPARTURE/RETURN: 9/26/10 / 9/29/10

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip-- continue on extra sheets of paper as necessary):

Destination: Pittsburgh, PA Purpose: Conference --- ACI-NA 19th Annual Conf. and Exhibition
Explanation:

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 400.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$

B. LODGING \$ 600.00

C. MEALS \$ 150.00

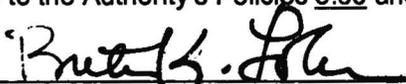
D. SEMINAR AND CONFERENCE FEES \$ 795.00

E. ENTERTAINMENT (If applicable) \$ 0

F. OTHER INCIDENTAL EXPENSES \$

TOTAL PROJECTED TRAVEL EXPENSE \$ 1945.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 4.12.2010

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

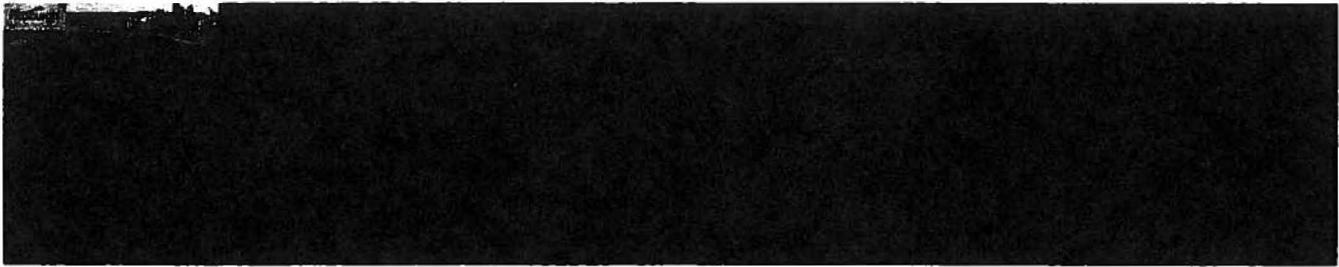
By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Sara B. Hill Asst. Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its May 24, 2010 meeting.
(Leave blank and we will insert the meeting date.)



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Simply call 202.293.8500 or email meetings@aci-na.org.

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SCHEDULE/AGENDA

Friday, September 24, 2010

- 1:00 pm – 5:00 pm [Global Reporting Initiative Sustainability Reporting Workshop](#)
 - RSVP to [Jessica Steinhilber](#)

Saturday, September 25, 2010

- 7:30 am – 8:00 pm Registration
- 8:00 am – 5:00 pm Steering Group Meetings
- 8:00 am – 8:00 pm Exhibition Hall Move-in
- 8:00 am – 9:00 am Pre-Conference Seminars Continental Breakfast
- 8:00 am - 9:30 am U.S. Government Affairs Steering Group Meeting
- 8:45 am – 5:00 pm Pre-Conference Seminars
- 8:45 am - 5:15 pm [Human Resources Pre-conference Seminar](#)
- 9:00 am - 10:30 am Environmental Affairs Steering Group Meeting
- 9:00 am - 11:00 am ACI-NA Executive Committee Meeting (*ACI-NA Executive Committee members only*)
- 9:00 am - 5:00 pm [Business Information Technology Pre-Conference Seminar](#)
- 9:00 am - 5:00 pm [Operations & Technical Affairs Pre-Conference Seminar](#)
- 10:00 am - 12:00 pm [Legal Affairs Steering Group Meeting \(Steering Group members only\)](#)
- 10:00 am – 10:30 am Pre-Conference Seminars AM Break
- 11:00 am – 12:00 pm Exec-2-Exec Committee Meeting (*Airport and WBP/Associates Board Executive Committee members only*)
- 12:00 pm – 01:00 pm Pre-Conference Seminars Luncheon
- 12:00 pm - 1:00 pm ACI-NA Board of Directors Luncheon
- 1:00 pm - 5:00 pm ACI-NA Board of Directors Meeting
- 1:00 am - 5:00 pm [Environmental Affairs Pre-Conference Seminar](#)
- 1:00 pm - 5:00 pm [Legal Affairs Pre-Conference Seminar](#)
- 3:00 pm – 3:30 pm Pre-Conference Seminars PM Break *Sponsored by PBS&J*
- 3:00 pm - 5:00 pm ACI Europe Executive Committee (*ACI Europe Executive Committee members only*)
- 5:00 pm - 6:00 pm Operations & Technical Affairs Steering Group Meeting
- 6:00 pm – 9:00 pm ACI-NA Board of Directors and Commissioners Dinner (*by invitation only*) **LeMont Restaurant**
 - ACI-NA Board of Directors
 - ACI-NA Commissioners
 - ACI Europe Board of Directors

Sponsored by:
 - *Austin Commercial*
 - *RS&H*
 - *Republic Parking System*

Sunday, September 26, 2010

- 7:30 am – 7:00 pm Registration
- 7:30 am - 9:00 am Board of Directors & Committee Chairs Breakfast
- 8:00 am – 9:00 am Pre-Conference Seminars Continental Breakfast
- 8:00 am - 12:00 pm ACI Europe Board of Directors Meeting

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International - North America
1775 K Street, Northwest, Suite 500
Washington, DC 20006
(P) 202.293.8500 | (F) 202.331.1362

- 8:00 am – 4:00 pm Exhibition Hall Move-in
- 8:30 am – 4:00 pm Pre-Conference Seminars
- 9:00 am - 4:30 pm Business Information Technology Pre-Conference Seminar
- 9:00 am - 4:30 pm Environmental Affairs Pre-Conference Seminar
- 9:00 am - 4:30 pm Operations & Technical Affairs Pre-Conference Seminar
- 8:30 am - 4:30 pm Human Resources Pre-Conference Seminar
- 9:00 am - 10:30 am U.S. Government Affairs Committee Meeting
- 9:00 am - 12:00 pm World Business Partners/Associates Board Meeting
- 9:00 am - 3:00 pm Marketing & Communications Steering Group Meeting
- 9:00 am - 4:45 pm Legal Affairs Pre-Conference Seminar
- 9:00 am - 5:00 pm Finance Committee Meeting
- 10:00 am – 10:30 am Pre-Conference Seminars AM Break
Sponsored by RS&H
- 10:00 am - 10:30 am Commissioners Executive Committee Meeting
- 10:00 - 11:30 am ACRP Focus Group *(by invitation only)*
- 10:30 am - 12:00 pm Commissioners Committee Meeting
- 10:30 am - 12:00 pm Business Diversity Committee Meeting
- 11:00 am - 1:00 pm Air Cargo Committee Meeting
- 12:00 pm – 1:00 pm Pre-Conference Seminars Luncheon
- 12:00 pm - 1:00 pm ACI-NA/ACI Europe Board of Directors Luncheon *(ACI-NA and ACI Europe Board Members only)*
- 1:00 pm - 3:00 pm U.S. International Air Service Program
- 1:00 pm - 4:00 pm Small Airports Committee Meeting
- 1:00 pm - 4:00 pm ACI-NA/ACI Europe Joint Board of Directors Meeting *(ACI-NA and ACI Europe Board Members only)*
- 2:00 pm – 2:30 pm Pre-Conference Seminars PM Break
- 3:00 pm - 5:00 pm Facilitation Committee Meeting
- 3:00 pm - 5:30 pm Press Office Open
- 3:30 pm – 4:00 pm Exhibitor Briefing
- 4:00 pm - 4:35 pm Business Information Technologies Committee Meeting
- 5:00 pm – 7:00 pm Exhibition Hall Grand Opening (reception on show floor)
Sponsored by Parsons Brinckerhoff and Heery

Monday, September 27, 2010

- 7:00 am – 8:00 pm Registration
- 7:30 am – 10:00 am Exhibition Hall Open (breakfast on show floor)
Sponsored by:
- HNTB Corporation
- Parsons Brinckerhoff and Heery
- 7:00 am - 2:00 pm Press Office Open (Press briefing at 2:00 pm)
- 8:00 am - 8:30 am New Member and Airport/Associate Official Representative Reception (breakfast will be provided)
- 10:00 am – 10:15 am AM Break
Sponsored by:
- ESCO-Zodiac Aerospace
- Gresham, Smith & Partners
- R.W. Armstrong
- Ricondo & Associates, Inc.
- 10:15 am – 12:00 pm **General Session I: Welcome and Keynote Address**
Moderator: Greg Principato, President, ACI-NA
Welcomes:
 - G. Hardy Acree, Director of Airports, Sacramento County Airport System; Chair, ACI-NA
 - Brad Penrod, Executive Director/GEO, Allegheny County Airport Authority, Pittsburgh International Airport
 - Max Moore-Wilton, Chairman and CEO, Sydney Airport Corporation, Chair ACI

Color Guard: **United States Air Force's 171st Air Refueling Wing**
Anthems: **Jeff Jimmerson**

- 12:00 pm – 3:00 pm Exhibition Hall Open (buffet luncheon on show floor)
- 2:00 pm – 3:00 pm Press Briefing
- 3:00 pm – 3:15 pm PM Break
Sponsored by:
- CDM
- Kimley-Horn & Associates, Inc.
- LeighFisher Inc.
- Ricondo & Associates, Inc.
- 3:00 pm - 5:00 pm Press Office Open

- 3:15 pm – 5:00 pm Concurrent Educational Sessions

1. Putting Some Energy into Using Less Energy

Energy use can comprise a significant percentage of an airport's operating costs. Continuous pressures to reduce those costs, coupled with increasing energy prices, leave airports striving to reduce energy use. This session will focus on efforts airports can undertake to keep energy costs down through improving the energy efficiency of their facilities and exploring alternative and renewable energy sources.

Moderator: Mark Reis, Managing Director, Port of Seattle/Seattle-Tacoma International Airport

Speakers:

- Rusty Hodapp, Vice President & Sustainability Officer, Energy & Transportation Management, Dallas/Fort Worth International Airport
- Robert Lane, Executive Director, Greening of the Capitol Initiative, U.S. House of Representatives
- Zoe Haseman, Associate Director, LeighFisher
- Henry Oberholster, General Manager, Energy and Utility Management, Greater Toronto Airports Authority

2. Security: Re-Thinking the System

With the ever changing threat to civil aviation, US and Canadian government agencies must implement measures that balance both increased security and efficiency. Although the threats may have changed, many outdated security measures remain in place, draining limited resources, as policymakers are loath to give the appearance of decreasing security. Is this the system we would build if we started from scratch? The speakers in this session will discuss their vision for a robust security system that is not only effective but sustainable, with built-in efficiencies that leverage available resources and protect the privacy of the traveling public through close partnerships between governments and industry.

Moderator: Gina Marie Lindsey, Executive Director, Los Angeles World Airports

Speakers:

- Lloyd McCoomb, President & CEO, Greater Toronto Airports Authority
- Robert W. Poole, Jr., Director of Transportation Studies, Reason Foundation

- 5:00 pm – 6:30 pm Exhibition Hall Open (reception on show floor)

Tuesday, September 28, 2010

- 7:00 am – 6:30 pm Registration
- 7:30 am - 4:30 pm Press Office Open
- 7:30 am – 9:00 am WBP/Associates Business Breakfast and Airport Director Roundtable
(Open to all ACI-NA/ACI WBP/Associate Members. ACI-NA/ACI Airport Directors by invitation only.)
Breakfast: 7:30 – 8 am
Program: 8 – 9 am
Sponsored by Bombardier
- 8:00 am – 9:00 am Continental Breakfast
Sponsored by CDM

**9:00 am – 10:30 am General Session II
Airports and Airlines: Charting a Course for Future Success**

Moderator: Frank R. Miller, Aviation Director, City of San Antonio Aviation Department; First Vice Chair, ACI-NA

Speakers:

- George Petsikas, President, National Airlines Council of Canada

- 10:30 am – 1:30 pm Exhibition Hall Open
- 11:00 am - 11:30 am Special Session: TSA Technology Update (on the Exhibit Hall floor)
With the recent increase in passenger and baggage volumes, TSA must identify the appropriate screening technologies that balance security and customer service. In deploying security technology, TSA coordinates closely with airports in evaluating the unique layouts of terminals, many of which are space constrained. Develop an understanding for how TSA works to minimize impacts associated with the deployment of current screening technologies that detect threats and address privacy concerns.
Speaker: Robin Kane, Assistant Administrator, Office of Security Technology, TSA
- 11:30 am - 1:30 pm Buffet Luncheon on Show Floor

- 1:45 pm – 3:00 pm Concurrent Educational Sessions

3. Creative Revenue Generation While the Economy is on "Pause"

As passenger demand drops and airlines continue to put pressure on aeronautical rates and charges, airports must continue to look for new and diverse sources of revenue. Many airports are redefining their business models. Implementing new concession ideas, exploring emerging technologies such as digital marketing and social media to help lead passengers into the airport experience, and searching for new revenue opportunities. This panel of experts will share some of these ideas and approaches.

Moderator: William A. Restall, President & CEO, Saskatoon Airport Authority

Speakers:

- Lois Kramer, CEO, Kramer Aerotek, Inc.
- Lysa C. Scully, Assistant Director, Aviation, Customer, Concessions & Airport Services, The Port Authority of NY & NJ
- Hans Miller, CEO, Airside Mobile, Inc.

4. Social Media: BFF or Frenemy?

Along with the traditional tools of communications, from news releases and newsletters to static Web sites and e-mail blasts, airports are incorporating the tools of social media into their communications strategy. How do these new tools – podcasts, videocasts, blogs, and social networks like Facebook and Twitter – fit into your day-to-day communications? What are the pros and cons of engaging in social media, and how can these tools help you manage your message in good times and in bad? Panelists at this session will help define the world of social media and examine how this new era of conversation fits into the world of marketing and communications.

Moderator: **Reg Milley**, President & CEO, Edmonton Airports

Speakers:

- **Pat Cleary**, Senior Vice President of Digital Public Affairs, Fleischman-Hillard
- **Kristie Van Auken**, Senior Vice President and Chief Marketing & Communications Officer, Akron-Canton Airport
- **Christi McNeil**, Emerging Media Specialist, Southwest Airline
- **Ben Mutzabaugh**, Reporter/Columnist, "Today in the Sky", USA Today

- 3:00 pm – 3:15 pm PM Break
Sponsored by:
- Gresham, Smith & Partners
- LeighFisher Inc.
- Ricondo & Associates, Inc.

- 3:15 pm – 4:30 pm Concurrent Educational Sessions
5. Air Service Reality Check

Airports all of sizes have seen a reduction in flights over the last 18 months. 35 small communities have lost all scheduled service and another 300 cities only have one airline serving the airport. More than 70% of worldwide airline capacity is provided by carriers participating in OneWorld, SkyTeam and Star alliances and requests for new or enhanced air service is increasingly evaluated based on synergy within these alliances. Can non-aligned airlines compete and what are their requirements to start new flights? What's next for air service in the United States and how can airports be successful in ensuring price and service competition for their communities?

Moderator: **Iftikhar Ahmad**, Director of Aviation, New Orleans Aviation Board, Louis Armstrong New Orleans International Airport

Speakers:

- **Ed Faberman**, Executive Director, Air Carrier Association of America
- **D. Philip Reed**, Vice President, Marketing and In-Flight Services, Pinnacle Airlines Corporation
- **Tom Ruth**, President and CEO, Halifax International Airport Authority
- **Barney C. Parrella**, Executive Vice President, InterVISTAS Consulting Group

6. Who's Protecting the Passengers?

Over the last two years the US Department of Transportation, European Commission and Transport Canada have considered or put into place additional regulations to provide airline passengers more protection. From compensation for lost baggage and delays, to requiring airlines to provide more information to mandating deplanement after long tarmac delays, consumer issues have been at the forefront of the media's coverage of airlines worldwide. The airlines question the need for more regulations, stating they will only result in higher fares and more cancellations. What do travelers really want from both airlines and airports and what is the most effective way to provide these services?

Moderator: **Kim Day**, Manager of Aviation, City and County of Denver, Denver International Airport

Speakers:

- **Charlie Leocha**, President, Consumer Travel Alliance
 - **Samuel Podberesky**, Assistant General Counsel for Aviation Enforcement and Proceedings, U.S. Department of Transportation
 - **Steve Lott**, Head of Communications, North America, International Air Transport Association
- 4:30 pm - 5:15 pm **TSA "Unclassified" Threat Briefing (ACI-NA and WBP/Associate Members only)**
The TSA Office of Intelligence is responsible for collecting, analyzing and disseminating transportation security related intelligence information. Participants will learn about the latest threats to airports, airlines, general aviation and aviation facilities.
Speakers:
• **Tom Hoopes**, Senior Intelligence Officer, Transportation Security Administration

- 5:30 pm – 7:00 pm Exhibition Hall Open (reception on show floor)
Sponsored by Landrum & Brown
- 7:00 pm – 11:00 pm Exhibition Hall Move-out

Wednesday, September 29, 2010

- 7:30 - 8:30 am Continental Breakfast
- 8:00 am – 12:00 pm Registration
- 8:00 am – 4:00 pm Exhibition Hall Move-out
- 8:00 am - 3:00 pm Press Office Open

- 8:30 am – 10:00 am Educational Session

7. Airport Forum with the FAA

This session – a perennial Annual Conference favorite – provides a great opportunity to explore your issues face to face with senior FAA officials. In this year's session we will be focusing on hopefully-enacted FAA reauthorization legislation; the status of the FAA's NextGen program and what it means for airports; and the status of new FAA rules, including Airport Safety Management System rulemaking efforts, among other topics.

Moderator: **David N. Edwards**, Executive Director, Greenville-Spartanburg International Airport

Speakers:

- **Catherine M. Lang**, Acting Associate Administrator for Airports, FAA
- **Hank Krakowski**, Chief Operating Officer, Air Traffic Organization, FAA
- **Nancy LoBue**, Deputy Assistant Administrator for Policy, Planning, and Environment, FAA

- 10:00 am – 10:30 am AM Break
Sponsored by Ricondo & Associates, Inc.

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If changes need to be made to your registration contact our office by calling (202) 293-8500 or by email at sbriscoe@aci-na.aero

Order# 51866
ID: 1039
Full Name: Breton K. Lobner
Order Date 05/27/2010

Description	Unit Price	Qty.	Price
ACI-NA 19th Annual Conference & Exhibition - From: 09/25/2010 To: 09/29/2010			
Full Conference Registration 09/25/2010 12:00 AM - 09/29/2010 12:00 AM	\$ 795.00	1	\$ 795.00
Total			\$ 795.00

the westin convention center pittsburgh
 1000 penn ave pittsburgh, pa 15222-3835 us
 phone 412.281.3700 fax 412.227.4500
 westin.com

Hotel for
 9/24/10

Please see next page for price adjustment,
 travel agent/charge to

guest

Breton Lobner

120 29TH PL
 MANHATTAN BC, CA 90266-2026

2528 room
 395.00 rate
 2 no. pers.
 637523 folio A
 1 page
 24-SEP-10 18:33
 25-SEP-10 09:20
 VI payment

date	reference	description	charge/credits
24-SEP-10	RT2528	Room Charge	395.00
24-SEP-10	RT2528	6% State Tax	23.70
24-SEP-10	RT2528	7% County Tax	27.65
24-SEP-10	RT2528	1% State Tax	3.95
25-SEP-10	VI	Visa	450.30-
		Balance Due	0.00-

EXPENSE REPORT SUMMARY

Date	Room	Room Tax	Food Bev	Telephone	Other	Total	Payment
24-SEP-10	395.00	55.30	0.00	0.00	0.00	450.30	0.00
25-SEP-10	0.00	0.00	0.00	0.00	0.00	0.00	450.30-
Total	395.00	55.30	0.00	0.00	0.00	450.30	450.30-

450.30
 - 177.84

 272.46

Any inquiries regarding your folio, please email wcc.pittsburghbilling@westin.com. Thank you for choosing the Westin Convention Center Hotel

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges

signature

As a Starwood Preferred Guest you have earned at least 1185 Starpoints for this visit G41802925113

Breton Lobner
 FOLIO 637523 24-SEP-10



9/24/10 - Hotel
 - Price adjustment -

Breton Lobner 0.00
 1
 645919 A
 1
 05-OCT-10 14:16
 05-OCT-10 14:59
 CA

05-OCT-10	VI	Visa	177.84
05-OCT-10	CREDIT	Adj Room Chrg Grp Association	156.00-
05-OCT-10	CREDIT	-ADJ 6% State Tax	9.36-
05-OCT-10	CREDIT	-ADJ County Tax	10.92-
05-OCT-10	CREDIT	Adj 1% State Tax	1.56-
Balance Due			0.00

EXPENSE REPORT SUMMARY

Date	Room	Room Tax	Food Bev	Telephone	Other	Total	Payment
05-OCT-10	156.00-	21.84-	0.00	0.00	0.00	177.84-	177.84
Total	156.00-	21.84-	0.00	0.00	0.00	177.84-	177.84

Any inquiries regarding your folio, please email wcc.pittsburghbilling@westin.com. Thank you for choosing the Westin Convention Center Hotel

450.30
 - 177.84

 Adjustment 272.46

As a Starwood Preferred Guest, you could have earned -312 Starpoints for this visit. Please provide your member number or enroll today.
 Breton Lobner
 FOLIO 645919 05-OCT-10

the westin convention center pittsburgh
 1000 penn ave pittsburgh, pa 15222-3835 us
 phone 412.281.3700 fax 412.227.4500
 westin.com

Hotel

guest travel agent/charge to

Breton Lobner
 120 29TH PL
 MANHATTAN BC, CA 90266-2026

2531 room
 179.00
 2 no pers.
 5923 folio A
 1 page
 25-SEP-10 09:23
 28-SEP-10 09:31
 VI payment

ACI19A

date	reference	description	charges/credits
25-SEP-10	RT2531	Room Charge	179.00
25-SEP-10	RT2531	6 1/2 State Tax	10.74
25-SEP-10	RT2531	7 1/2 County Tax	12.53
25-SEP-10	RT2531	1 1/2 State Tax	1.79
25-SEP-10	6257	Penn City Cafe	20.64
26-SEP-10	RT2531	Room Charge	179.00
26-SEP-10	RT2531	6 1/2 State Tax	10.74
26-SEP-10	RT2531	7 1/2 County Tax	12.53
26-SEP-10	RT2531	1 1/2 State Tax	1.79
27-SEP-10	RT2531	Room Charge	179.00
27-SEP-10	RT2531	6 1/2 State Tax	10.74
27-SEP-10	RT2531	7 1/2 County Tax	12.53
27-SEP-10	RT2531	1 1/2 State Tax	1.79
28-SEP-10	VI	Visa	632.82-
Balance Due			0.00-

Lunch

EXPENSE REPORT SUMMARY

Date	Room	Room Tax	Food Bev	Telephone	Other	Total	Payment
25-SEP-10	179.00	25.06	16.95	0.00	3.69	224.70	0.00
26-SEP-10	179.00	25.06	0.00	0.00	0.00	204.06	0.00
27-SEP-10	179.00	25.06	0.00	0.00	0.00	204.06	0.00
28-SEP-10	0.00	0.00	0.00	0.00	0.00	0.00	632.82-
Total	537.00	75.18	16.95	0.00	3.69	632.82	632.82-

Any inquiries regarding your folio, please email wcc.pittsburghbilling@westin.com. Thank you for choosing the Westin Convention Center Hotel

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges. signature

As a Starwood Preferred Guest you have earned at least 1673 Starpoints for this visit G41802925113

Breton Lobner
 FOLIO 592385 25-SEP-10



9/24/2010

Taxi \$42.00



1101 Beaver Avenue • Pittsburgh, PA 15233
www.pghtrans.com

Call for a Yellow Cab or hail one anywhere!

412-321-8100

Date	9/24/10	
Amount	Tip	Total \$42.00
Cab# 513	Driver #	

Thank You!

For Lost & Found: 412-323-4722 Ext. 375

Breakfast \$5.92

Lunch \$6.30

HMSHOST
STARBUCKS COFFEE UAL
SAN DIEGO AIRPORT

1122 Olivia

CHK 3022 SEP24'10 7:40AM GST 2

1 TALL LATTE T	3.50
1 MUFFIN	2.90
15 %	
ARPT DISC 15%	0.96

SUBTOTAL	5.44
TAX	0.48
AMOUNT PAID	5.92
CASH	20.00
CHANGE DUE	14.08

SALE RECEIPT
Store #35743 dri 09/24/10 16:35:37
Subway Sandwiches & Salads
45020 Aviation Drive
Washington Dulles International Airport
D Gate
Dulles VA 20166

Trans# 730 Clerk 8 Dwr 1 TRDT 092410
Receipt # 0001369917 Reg-ID reg-dt

ITEM	QTY	TD\$	PRICE	MEMO	PLU
TUNA	1	T\$	3.52	\$2.00	de10117
DRK-21oz	1	T\$	1.49	\$2.00	de10002
CHIPS	1	T\$	0.99	\$2.00	de10020

SUBTOTAL \$	6.00
SalesTax \$	0.30

DRIVE-TH **TOTAL \$	6.30
Cash AMT TEND \$	7.00

CHANGE DUES	0.70

Thank you from Subway!

-LIDIA'S-
-PITTSBURGH-
1400 Smallman
Pittsburgh, PA 15222
(412) 552-0150

9/24/10

Server: Cory
Table 60/1
Guests: 17
Reprint #: 3
09/24/2010
10:22 PM
10055

Bret's
share
\$31.21

Dinner

[REDACTED]
Cesare (4 @ 7.50) 30.00
[REDACTED]
Gnocchi (2 @ 17.00) 34.00
[REDACTED]
Coffee (3 @ 1.95) 5.85
[REDACTED]

-LIDIA'S-
-PITTSBURGH-
1400 Smallman
Pittsburgh, PA 15222
(412) 552-0150

Server: Cory
10:02 PM
Table 60/1
DOB: 09/24/2010
09/24/2010
1/10055

SALE

6291471
XXXXXX1444
Card present: LOBNER BRETON
Entry Method: S
Approval: 0708SD

Amount: \$ 41.95
+ Included Gratuity: \$ 7.06
+ Additional Tip X
= Total: \$ 49.01

Subtotal 627.30
Tax 43.92
Total 671.22
Gratuity 113.00
Total 784.22

I agree to pay the above
total amount according to the
card issuer agreement.

X Bret

Customer Copy

Equal Payment

Guest 1
AMEX #XXXXXXXXXXXX1004 49.02
Auth:505682

+ Tip: _____

= Total: _____

X _____

9/26/2010

Dinner \$ 49.16

Eleven
Thank You
1150 Smallman St

Server: David 09/26/2010
Table 106/2 9:11 PM
Guests: 6 40034
Area: Eleven Rest

Oyster (2 @2.00) 4.00
Seafood Tasting 34.00

Complete Subtotal ~~38.00~~

Subtotal ~~38.00~~
Tax 2.28
County 0.38

Total 40.66

Balance Due ~~40.66~~

Eleven
Thank You
1150 Smallman St

Server: David DOB: 09/26/2010
09:25 PM 09/26/2010
Table 106/2 4/40034

VISA 4194333
Card #XXXXXXXXXXXX1444
Magnetic card present: LOBNER BRETON
Approval: 01674D

Amount: \$ 40.66

+ Tip: 6.50

= Total: 49.16

X _____

CUSTOMER Conv

Taxi

9/28/2010

\$ 40.00



1101 Beaver Avenue • Pittsburgh, PA 15233
 www.pghtrans.com

Call for a Yellow Cab or hail one anywhere!

412-321-8100

Date	9.28.2010	
Amount	40	Tip Total
Cab#	113	Driver # ^{DW} Smith
Thank You! 5896		

For Lost & Found: 412-323-4722 Ext. 375

Lunch

9/28/2010

\$ 6.41

CORYS SUBS
 THE BEST CHEESE STEAKS ANYWHERE!

PITTSBURGH, PA

DATE 09/28/2010 TUE TIME 08:59
 1 6" COLD x1 \$ 5.99
 ITEMS 1.00
 TAX1 AMT \$ 0.42
 TOTAL \$ 6.41
 CASH \$ 20.00
 CHANGE \$ 13.59

* ORDER# 0197 *

CORY

NO. 163797

REG 01

9/28/2010

Dinner # 12.18

DNC Travel Hospitality Services
* Denver International Airport
** Mile High Grille **

5028 LINDA M

CHK 2067 SEP28'10 8:42PM

1 Chez Burger 8.69
Cheddar
Chips
Side Std Onion 0.50

Subtotal 15.94
Total Tax 0.74
9:00 Total Due \$ 16.68

0.74 Food Tax 9.19

DNC Travel Hospitality Services
* Denver International Airport *
** Mile High Grille **

CHECK: 2067
SERVER: 5028 LINDA M
DATE: SEP28'10 9:00PM
CARD TYPE: SE
ACCT #: XXXXXXXXXXXX1444
EXP DATE: XX/XX
AUTH CODE: 00810D
BRETON LOBNER

TOTAL: 16.68

TIP \$ 2.50

TOTAL \$ 19.18

B

SIGNATURE
SIGN ONE COPY AND RETURN
*** THANK YOU ***

Baggage Fee
9/28/10
\$25.00

UNITED
28SEP10 PITT1 27197-2

BAGGAGE PAYMENT
CUSTOMER RECEIPT

016 4514007265

AGENT ID: RPITL04

CUSTOMER: LOBNER/BRETON

TKT NBR: 016 7918753056

CPN: 1

ORIGIN: PIT

DESTINATION: SAN

ITEMS:

25.00

BAG1 FEE

FORM OF PAYMENT: BAXXXXXXXXXXXXX1444 XXXX

ADDITIONAL REMARKS:

TOTAL

USD25.00

CPN DOCUMENT NUMBER CK

1 016 4514007265 6