

# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



## BOARD MEMBERS

DAVID ALVAREZ  
LAURIE BERMAN\*  
GREG COX  
JIM DESMOND  
COL. JOHN FARNAM\*  
ROBERT H. GLEASON  
LLOYD B. HUBBS  
ERAINA ORTEGA\*  
PAUL ROBINSON  
MARY SESSOM  
TOM SMISEK

\* EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO  
THELLA F. BOWENS

## **BOARD**

## **AGENDA**

Thursday, November 6, 2014  
9:00 A.M.

San Diego International Airport  
Commuter Terminal – Third Floor  
Board Room  
3225 N. Harbor Drive  
San Diego, California 92101

***Live webcasts of Authority Board meetings can be accessed at  
[http://www.san.org/airport\\_authority/boardmeetings.asp](http://www.san.org/airport_authority/boardmeetings.asp).***

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken.

***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate Services and are available for public inspection.

**NOTE:** Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate & Information Governance/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

*The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate & Information Governance/Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.*

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**PRESENTATIONS:**

**A. FINANCIAL UPDATE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2014:**

Presented by Scott Brickner, Vice President/Treasurer, Finance & Asset Management

**B. PRESENTATION REGARDING THE POINT LOMA WASTEWATER TREATMENT PLANT:**

Presented by Halla Razak, Director, Public Utilities

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

***STANDING BOARD COMMITTEES***

- **AUDIT COMMITTEE:**  
Committee Members: Gleason, Hollingworth, Hubbs, Sessom, Smisek (Chair), Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**  
Committee Members: Alvarez, Gleason, Hubbs (Chair), Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**  
Committee Members: Cox, Desmond (Chair), Hubbs, Sessom, Smisek
- **FINANCE COMMITTEE:**  
Committee Members: Alvarez, Cox (Chair), Hubbs, Robinson, Sessom

***ADVISORY COMMITTEES***

- **AUTHORITY ADVISORY COMMITTEE:**  
Liaison: Robinson, Smisek
- **ART ADVISORY COMMITTEE:**  
Committee Member: Gleason

- **CALTRANS:**  
Liaison: Berman
- **INTER-GOVERNMENTAL AFFAIRS:**  
Liaison: Cox
- **MILITARY AFFAIRS:**  
Liaison:
- **PORT:**  
Liaisons: Cox, Gleason (Primary), Robinson

***BOARD REPRESENTATIVES (EXTERNAL)***

- **SANDAG TRANSPORTATION COMMITTEE:**  
Representatives: Hubbs, Smisek (Primary)
- **WORLD TRADE CENTER:**  
Representatives: Alvarez, Gleason (Primary)

**CHAIR'S REPORT:**

**PRESIDENT/CEO'S REPORT:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**CONSENT AGENDA (Items 1-18):**

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

**1. APPROVAL OF MINUTES:**

The Board is requested to approve minutes of prior Board meetings.

RECOMMENDATION: Approve the minutes of the October 2, 2014, regular meeting.

**2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

**(Corporate & Information Governance: Tony Russell, Director/Authority Clerk)**

**3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM SEPTEMBER 8, 2014 THROUGH OCTOBER 12, 2014, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 8, 2014 THROUGH OCTOBER 12, 2014:**

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

**(Procurement: Jana Vargas, Director)**

**4. NOVEMBER 2014 LEGISLATIVE REPORT:**

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2014-0117, approving the November 2014 Legislative Report.

**(Inter-Governmental Relations: Michael Kulis, Director)**

***CLAIMS***

**5. REJECT THE CLAIM OF LYNETTE ZIEGENFUSS:**

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2014-0118, rejecting the claim of Lynette Ziegenfuss.

**(Legal: Breton Lobner, General Counsel)**

**6. REJECT THE CLAIM OF HANI MAHADIN:**

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2014-0119, rejecting the claim of Hani Mahadin.

**(Legal: Breton Lobner, General Counsel)**

**7. REJECT THE CLAIM OF LINDA ELEFANTE:**

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2014-0120, rejecting the claim of Linda Elefante.

**(Legal: Breton Lobner, General Counsel)**

***COMMITTEE RECOMMENDATIONS***

**8. AWARD A CONTRACT TO UEBERALL INTERNATIONAL LLC TO DESIGN INTEGRATED ARTWORK FOR THE RENTAL CAR CENTER:**

The Board is requested to award a contract.

RECOMMENDATION: The Airport Art Advisory Committee recommends that the Board adopt Resolution No. 2014-0121, awarding a Public Artwork Opportunity contract to Ueberall International LLC for the commission to design integrated artwork for the Rental Car Center in an amount not to exceed \$800,000.

**(Vision, Voice and Engagement: Diana Lucero, Director)**

**9. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2014:**

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Finance & Asset Management: Kathy Kiefer, Senior Director)**

**10. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF SEPTEMBER 30, 2014:**

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

**(Financial Management: Michael Sears, Director)**

## ***CONTRACTS AND AGREEMENTS***

**11. AWARD A CONTRACT TO VASQUEZ CONSTRUCTION COMPANY FOR TERMINAL 2 EAST COMMON USE PASSENGER PROCESSING SYSTEMS (CUPPS) EXPANSION AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2014-0122, awarding a contract to Vasquez Construction Company in the amount of \$565,915 for Project No. 104182, Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion at San Diego International Airport.

**(Facilities Development: Iraj Ghaemi, Director)**

**12. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT WITH KUTAK ROCK LLP FOR BOND COUNSEL LEGAL SERVICES:**

The Board is requested to authorize an amendment.

RECOMMENDATION: Adopt Resolution No. 2014-0123, approving and authorizing the President/CEO to execute the First Amendment to the Agreement with Kutak Rock LLP, for Bond Counsel Legal Services, to increase the amount of the contract by \$100,000 for a total not to exceed amount of \$400,000.

**(Legal: Breton Lobner, General Counsel)**

**13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ENCROACHMENT MAINTENANCE AGREEMENT WITH THE CITY OF SAN DIEGO:**

The Board is requested to authorize the President/CEO to execute an agreement.

RECOMMENDATION: Adopt Resolution No. 2014-0124, approving and authorizing the President/CEO to execute an Encroachment Maintenance Agreement with the City of San Diego in support of the North Side Interior Road and Utilities Project.

**(Business and Financial Management: Troy Ann Leech, Sr. Manager, Aviation and Commercial Business)**

***CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION***

**14. APPROVE THE AUTHORITY'S PARTICIPATION IN A COOPERATIVE AGREEMENT AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A PURCHASE ORDER FOR AT&T CORPORATION CALNET III TELECOMMUNICATION SERVICES:**

The Board is requested to authorize the President/CEO to execute a Purchase Order.

RECOMMENDATION: Adopt Resolution No. 2014-0125, approving the Authority's participation in a cooperative purchasing agreement and authorizing the President/CEO to execute a Purchase Order with AT&T Corporation CALNET III Telecommunication Services for a term of four years, with the option for two one-year extensions, plus an additional Eighteen (18) month extension to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$2,100,000, to allow negotiation of a CALNET IV contract.

**(Information and Telecommunication Services: Rick Belliotti, Director)**

**15. AWARD A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., FOR QUIETER HOME PROGRAM PHASE 8, GROUP 3, PROJECT NO. 380803 (36 HISTORIC AND NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON 19 RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT):**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2014-0126, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,640,050, for Phase 8, Group 3, Project No. 380803, of the San Diego County Regional Airport Authority's Quieter Home Program.

**(Airport Planning: Keith Wilschetz, Director)**

**16. AWARD A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., FOR QUIETER HOME PROGRAM PHASE 8, GROUP 2, PROJECT NO. 380802 (34 HISTORIC AND NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON 11 RESIDENTIAL PROPERTIES LOCATED EAST AND WEST OF THE AIRPORT):**

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2014-0127, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,415,850, for Phase 8, Group 2, Project No. 380802, of the San Diego County Regional Airport Authority's Quieter Home Program.

**(Airport Planning: Keith Wilschetz, Director)**

**17. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A REIMBURSABLE AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION:**

The Board is requested to authorize the President/CEO to execute an agreement.  
RECOMMENDATION: Adopt Resolution No. 2014-0128, approving and authorizing the President/CEO to execute a Reimbursable Agreement with the Department of Transportation Federal Aviation Administration (FAA), for an amount not-to-exceed \$1,285,657.97 to fund an improvement project by the FAA in support of the Runway 09 Displaced Threshold Relocation Project at San Diego International Airport.

**(Facilities Development: Iraj Ghaemi, Director)**

**18. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL SURVEY CONSULTANT SERVICES AGREEMENT:**

The Board is requested to authorize the President/CEO to execute an agreement.  
RECOMMENDATION: Adopt Resolution No. 2014-0129, approving and authorizing the President/CEO to execute an On-Call Survey Consultant Services Agreement with Nolte Associates, Inc., an NV5 Company, for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$2,000,000, in support of the Capital Improvement and Major Maintenance Programs, at the San Diego International Airport.

**(Facilities Development: Iraj Ghaemi, Director)**

**PUBLIC HEARINGS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**19. PRESENTATION AND POSSIBLE DIRECTION ON THE AIRPORT NOISE MITIGATION PROGRAM:**

The Board is requested to receive the update and provide possible direction.  
RECOMMENDATION: Receive the report and provide possible direction.

**(Airport Planning: Keith Wilschetz, Director)**

**20. PRESENTATION AND POSSIBLE DIRECTION ON THE APPLICATION OF SMALL BUSINESS INCLUSIONARY POLICIES:**

The Board is requested to receive the information and provide possible direction.  
RECOMMENDATION: Receive the report and provide possible direction.

**(Procurement: Jana Vargas, Director; and Sonia Cruz, Small Business Development Program Manager)**

**21. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE A SITE LEASE AGREEMENT AND SOLAR POWER PURCHASE AGREEMENT TO FINANCE, DESIGN, INSTALL, OPERATE, AND MAINTAIN A SOLAR PHOTOVOLTAIC GENERATING SYSTEM WITH LINDBERG FIELD SOLAR 2, LLC, AT SAN DIEGO INTERNATIONAL AIRPORT:**

The Board is requested to authorize the President/CEO to execute an agreement.  
RECOMMENDATION: Adopt Resolution No. 2014-0130, approving and authorizing the President/CEO to negotiate and execute: (1) a site lease agreement with Lindberg Field Solar 2, LLC, for the development and installation of a solar photovoltaic ("PV") generating system, for a maximum term of 20 years; and (2) a solar power purchase agreement with Lindberg Field Solar 2, LLC, to finance, design, install, operate, and maintain the solar PV generating system in an amount not-to-exceed \$24,500,000 for a maximum term limit of 20 years, at San Diego International Airport.

**(Airport Design and Construction: Bob Bolton, Director)**

**CLOSED SESSION:**

**22. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

(Real property negotiations pursuant to Cal. Gov. Code § 54954.5(b) and § 54956.8.)  
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego.  
Agency Negotiators: Scott Brickner, Finance & Asset Management, Vice President/Treasurer.  
Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties.  
Under Negotiation: Sale – terms and conditions.

**23. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,  
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL

**24. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,  
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC

**25. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Donna Wilson; John Wilson v. San Diego Port Authority; San Diego International Airport; San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2014-00015326-CU-PO-CTL (Meyer)

**26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:**

(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(a) and 54956.9(b).)

Jay A. Bass, et al/v. San Diego City Employees' Retirement System, et al.,  
San Diego Superior Court Case No. 37-2013-00077566-CU-OE-CTL

**27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)

Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1

**28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)

Number of cases: 2

**REPORT ON CLOSED SESSION:**

**NON-AGENDA PUBLIC COMMENT:**

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

**Note:** Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

**GENERAL COUNSEL REPORT:**

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:**

**ADJOURNMENT:**

**Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)**

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

**Additional Meeting Information**

**NOTE:** This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at [www.san.org](http://www.san.org).

**For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.**

**You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.**

**UPCOMING MEETING SCHEDULE**

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
December 4	Thursday	9:00 a.m.	Regular	Board Room



**ITEM A**

**San Diego County Regional  
Airport Authority**

**Financial Update of the  
Unaudited Financial  
Statements for the  
Three Months Ended  
September 30, 2014**

Presented by:  
Scott Brickner, CPA  
Vice President, Finance & Asset  
Management/Treasurer  
Kathy Kiefer  
Senior Director, Finance & Asset Management

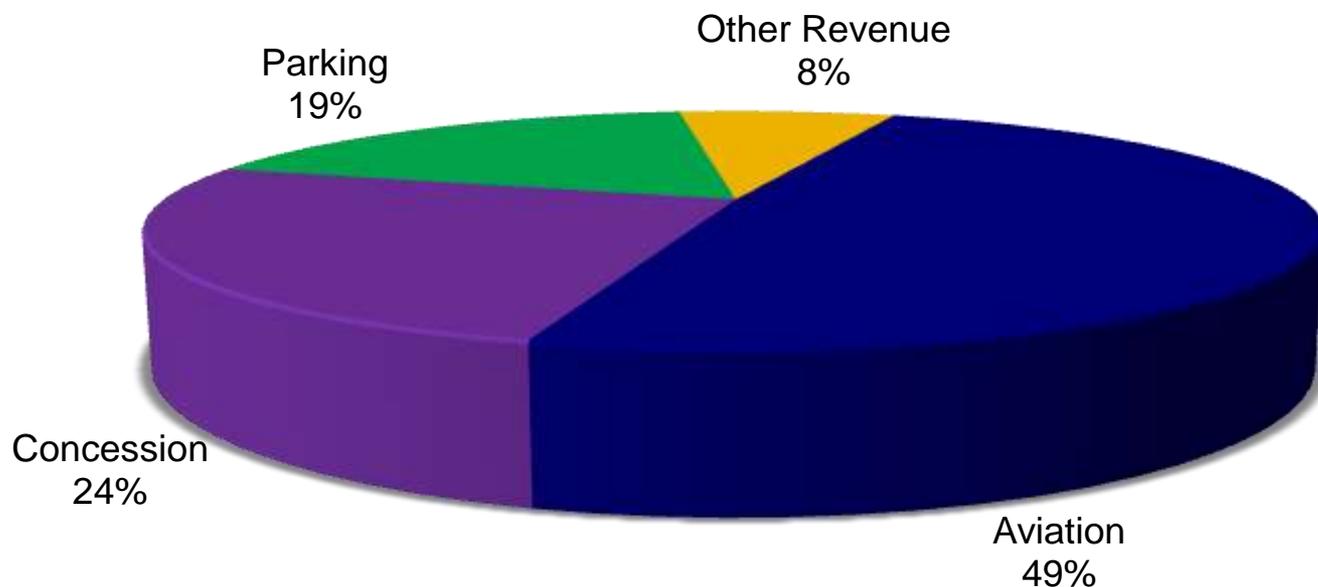
**November 6, 2014**



**Revenues & Expenses  
(Unaudited)  
For the Three Months Ended  
September 30, 2014**

# Operating Revenues by Percentage for the Three Months Ended September 30, 2014 (Unaudited) (\$ in thousands)

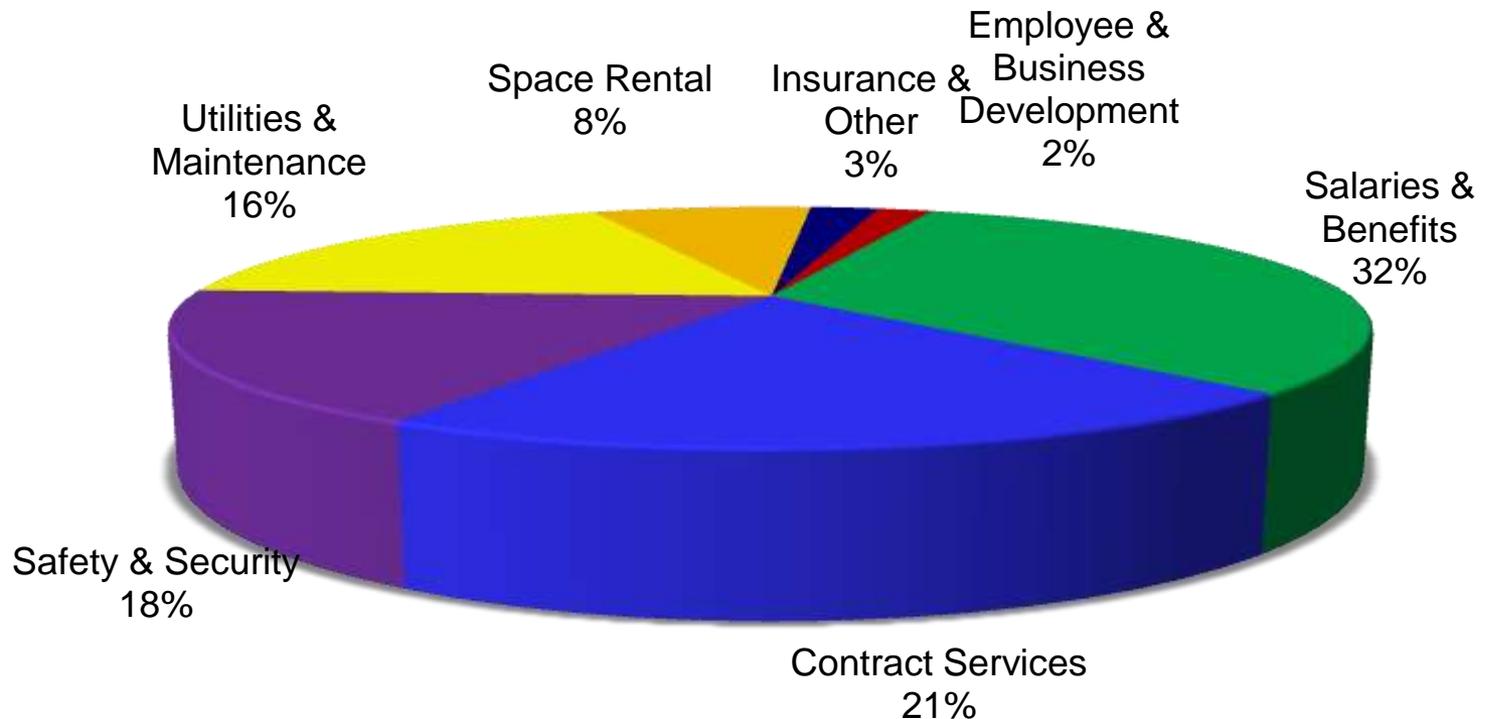
## Actual Operating Revenues by Percentage



	Aviation Revenue	Concession Revenue	Parking Revenue	Other Revenue	Total Revenue
Prior Year	\$ 24,639	\$ 12,678	\$9,381	\$ 3,289	\$ 49,987
Budget	26,723	13,886	10,359	4,145	55,114
Actual	26,823	13,903	10,031	4,132	54,889
Variance	100	17	(328)	(13)	(225)

# Operating Expenses by Percentage for the Three Months Ended September 30, 2014 (Unaudited) (\$ in thousands)

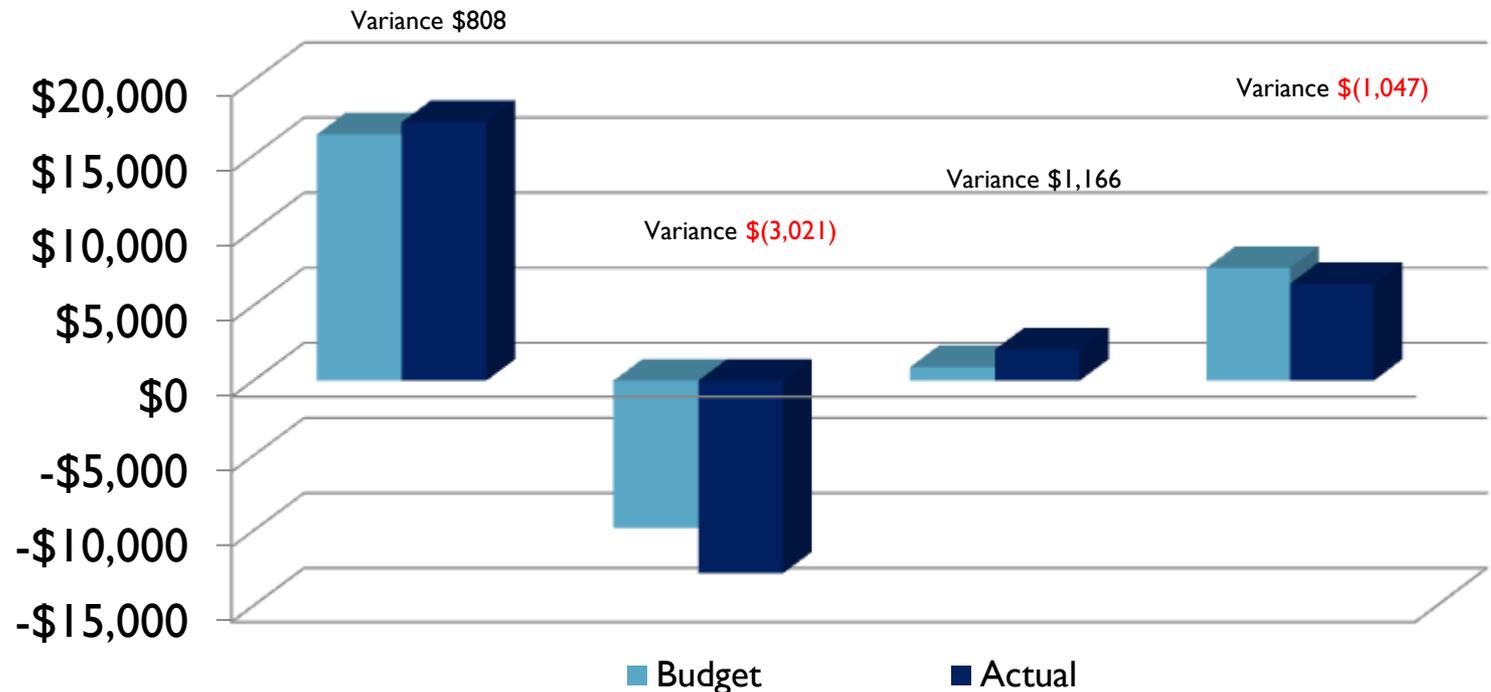
## Actual Operating Expenses by Percentage



	Salaries & Benefits	Contract Services	Safety & Security	Utilities & Maintenance	Space Rental	Insurance & Other	Employee & Business Dev	Total Operating Expenses
Prior Year	\$ 9,148	\$ 7,803	\$ 5,816	\$ 5,148	\$ 2,595	\$ 1,069	\$ 551	\$ 32,130
Budget	11,846	8,130	5,738	6,855	2,619	1,365	873	37,426
Actual	11,084	7,168	6,052	6,217	2,613	808	646	34,588
Variance	762	962	(314)	638	6	557	227	2,838

# Non-operating Revenue & Expenses (Unaudited) (\$in thousands)

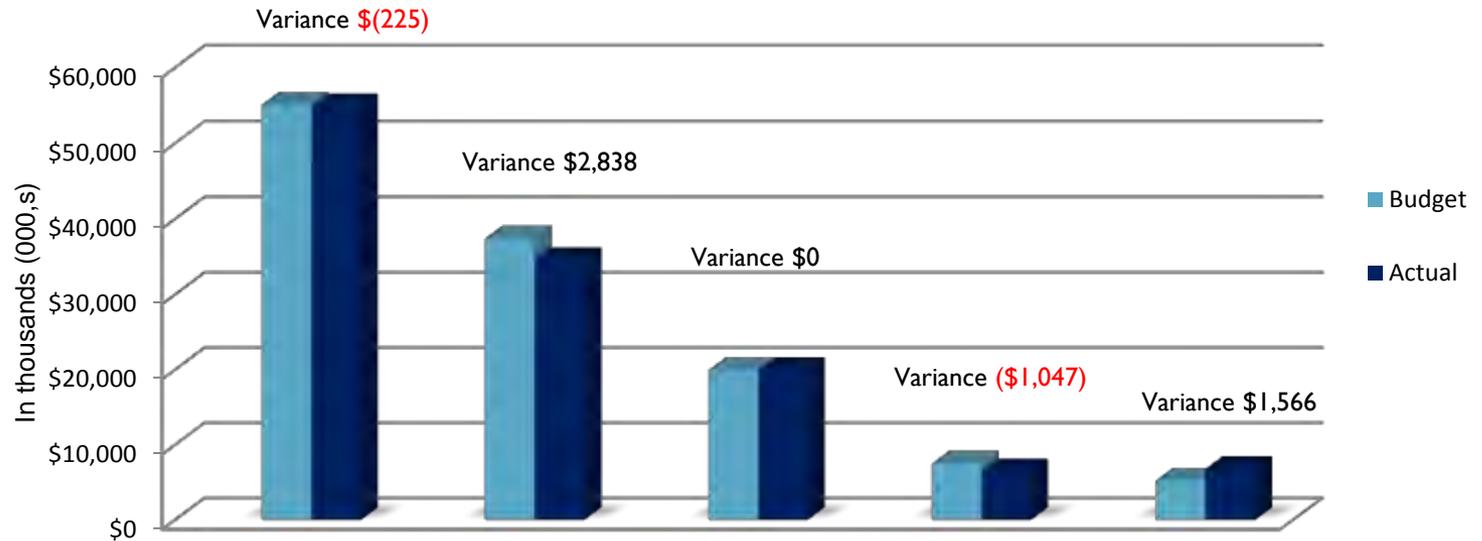
For the Three Months Ended September 30, 2014



	Passenger Facility Charge, Customer Facility Charge, & Quieter Home Program	Interest expense, interest income, capitalized interest (net)	Capital grant contributions & other	Total non-operating revenue, (net)
Prior Year	\$ 14,987	\$ (7,129)	\$ 698	\$ 8,556
Budget	16,402	(9,813)	910	7,499
Actual	17,210	(12,834)	2,076	6,452
Variance	808	(3,021)	1,166	(1,047)

# Financial Summary

For the Three Months Ended September 30, 2014 (unaudited)

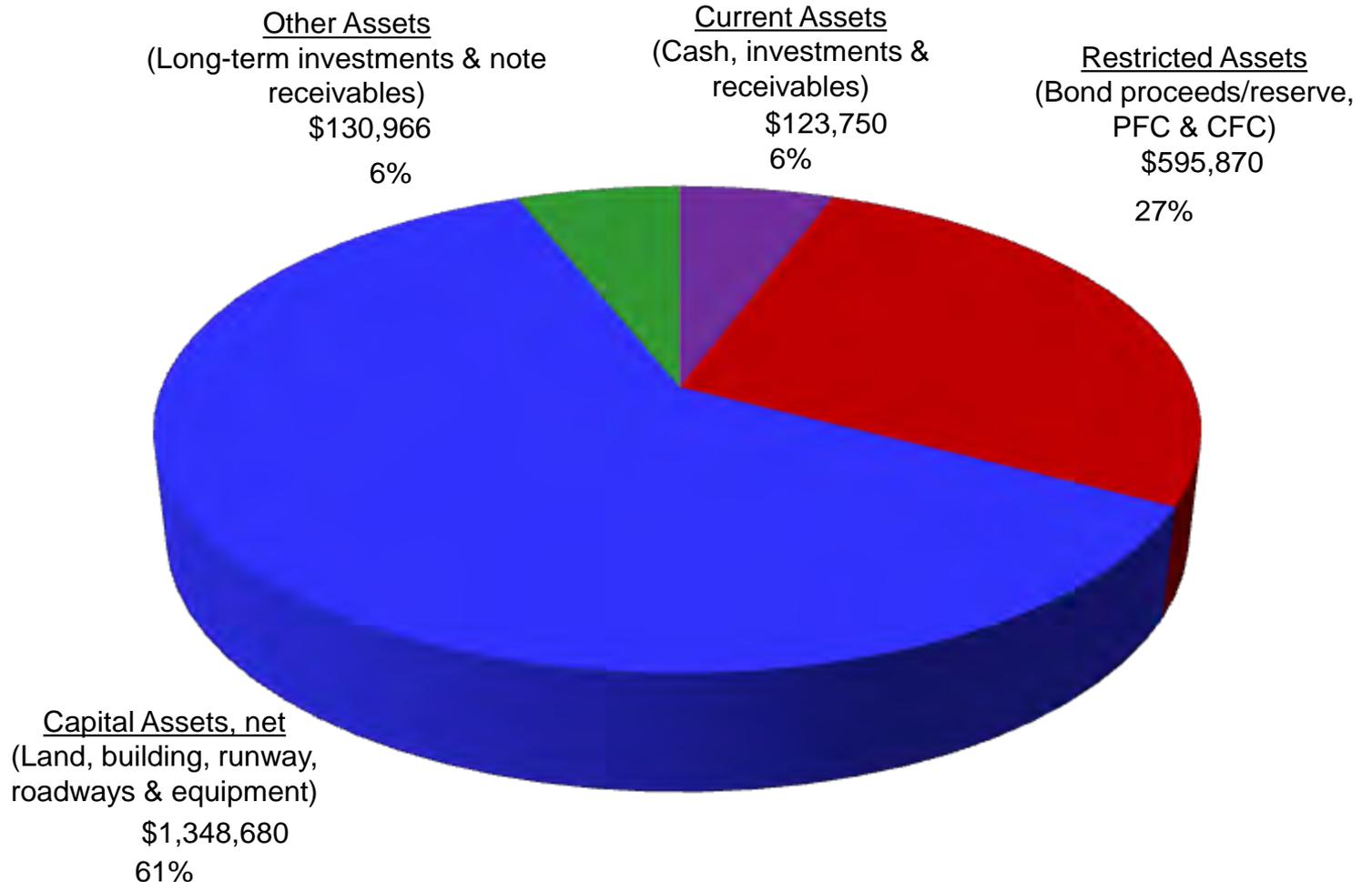


	Total operating revenues	Total operating expenses	Depreciation	Total non-operating revenues, (net)	Net Position
Prior Year	\$ 49,987	\$ 32,130	14,745	\$ 8,554	\$ 11,666
Budget	55,114	37,426	19,953	7,499	5,234
Actual	54,889	34,588	19,953	6,452	6,800
Variance	(225)	2,838	0	(1,047)	1,566

# Statement of Net Position, as of September 30, 2014 (Unaudited) (\$ in thousands)

## Assets

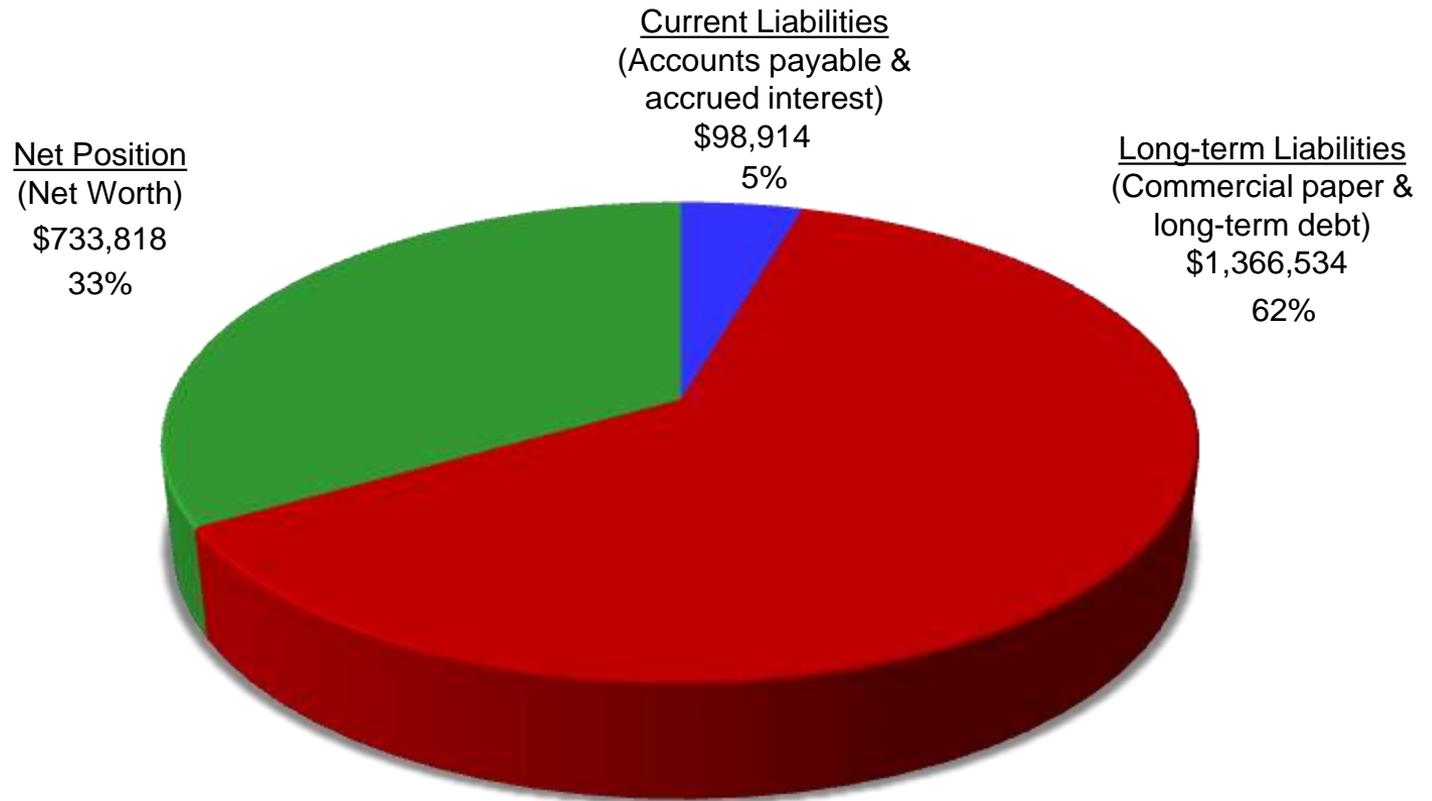
**Total: \$2,199,266**



# Statement of Net Position, as of September 30, 2014 (Unaudited) (\$ in thousands)

## Liabilities & Net Position

**Total: \$2,199,266**





Questions?

# **ITEM B**

**PRESENTATION REGARDING THE  
POINT LOMA WASTEWATER  
TREATMENT PLANT:**

**THERE ARE NO MATERIALS FOR  
THIS ITEM AT THIS TIME**

**DRAFT**  
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD**  
**MINUTES**  
**THURSDAY, OCTOBER 2, 2014**  
**SAN DIEGO INTERNATIONAL AIRPORT**  
**BOARD ROOM**

**CALL TO ORDER:** Chair Gleason called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:04 a.m. on Thursday, October 2, 2014, in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 North Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Board Member Hubbs led the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Board Members: Alvarez, Desmond, Farnam (Ex Officio), Gleason, Hubbs, Robinson, Smisek

ABSENT: Board Members: Berman (Ex Officio), Cox, Ortega (Ex Officio), Sessom

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Tony R. Russell, Director, Corporate and Information Governance/Authority Clerk; Lorraine Bennett, Assistant Authority Clerk II

*Board Member Alvarez arrived during the course of the meeting.*

**PRESENTATIONS:**

**A. RECOGNITION OF PRESIDENT'S AWARD OF EXCELLENCE WINNER EMPLOYEE OF THE YEAR AND TEAM OF THE YEAR:**

Thella F. Bowens, President/CEO, recognized Gary Couture as the Authority's Employee of the Year, and the Leading at all Levels team as Team of the Year. The team members were Vatana Kang, Cindy Lewis, and Diann Wilson.

**B. PRESENTATION OF THE ACHIEVEMENT OF EXCELLENCE IN PROCUREMENT AWARD:**

Scott Brickner, Vice President, Finance & Asset Management/Treasurer, recognized the Procurement Department for receiving the National Procurement Institute Achievement of Excellence in Procurement Award for 2014.

*Board Member Alvarez arrived at 9:15 a.m.*

Chair Gleason announced that Non-Agenda Public Comment would be heard at this time.

**NON-AGENDA PUBLIC COMMENT:**

GLENN MEYERS, SAN FRANCISCO, owner of High Flying Foods (HFF), spoke regarding their concession operations, and stated that they are currently in contract negotiations with Unite Here, Local 30 to resolve issues and to reach an agreement in a timely fashion.

KEVIN WESTLYE, LAFAYETTE, CA, President/CEO, HFF, provided an overview of their employee benefits, and stated that they will stay at the table to reach a fair contract that is good for its employees.

JUAN J. VELASQUEZ, SAN DIEGO, spoke in support of HFF, stating that HFF supports its employees.

JUSTIN BISCOTTI, SAN DIEGO, spoke in support of HFF, stating that it is a good place to work.

BRIANNA GEORGE, NATIONAL CITY, spoke in support of HFF and stated that they provide their employees a friendly and stress-free environment.

GEORGE STUCK, SAN DIEGO, spoke in support of HFF and stated that they train their employees well, and that management is approachable.

EMILY WALKER, EL CAJON, spoke in support of HFF and stated that they provide their employees with competitive pay and opportunities for advancement.

DONNA CHANTHALANGSY, SAN DIEGO, spoke in support of HFF.

BLAKE WILLIAMS, SAN DIEGO, spoke in support of HFF and stated that they treat their employees fairly.

RABBI LAURIE, SAN DIEGO, representing Interfaith Center for Worker Justice spoke in support of a fair contract for the Unite Here Local 30 employees.

MICHELLE GUITTEREZ, SAN DIEGO, representing Unite Here, Local 30, distributed a handout and stated that HFF has violated the law regarding discriminatory terminations and discipline of some of its employees. She also stated that SSP America is not moving forward with its contract negotiations.

MARTIN DUARTE, SAN DIEGO, Unite Here, Local 30, stated that he has received unfair treatment and discrimination by HFF since working with the Union.

KISHA, SAN DIEGO, Unite Here, Local 30, stated that SSP America does not provide its employees adequate wages, benefits and job security.

Board Member Alvarez urged all parties to work together to resolve their issues.

Chair Gleason requested that staff provide a comprehensive report on the status of HFF and SSP America issues, and to ensure that the Authority is upholding its commitments made in the SSP America and HFF Request for Proposals.

Chair Gleason announced that the Consent Agenda would be heard at this time.

**CONSENT AGENDA (Items 1-15):**

Chair Gleason requested that Items 14 and 15 be pulled from the Consent Agenda for discussion.

**ACTION: Moved by Board Member Robinson and seconded by Board Member Smisek to approve the Consent Agenda as amended. Motion carried by the following vote: YES – Alvarez, Desmond, Gleason, Hubbs, Robinson, Smisek; NO – None; ABSENT – Cox, Sessom. (Weighted Vote Points: YES – 71; NO – 0; ABSENT - 16).**

1. **APPROVAL OF MINUTES:**  
RECOMMENDATION: Approve the minutes of the September 4, 2014 regular meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**  
RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM AUGUST 11, 2014, THROUGH SEPTEMBER 7, 2014, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 11, 2014, THROUGH SEPTEMBER 7, 2014:**  
RECOMMENDATION: Receive the report.
4. **OCTOBER 2014 LEGISLATIVE REPORT:**  
RECOMMENDATION: Adopt Resolution No. 2014-0112, approving the October 2014 Legislative Report.

5. **GRANT AN EASEMENT FOR ELECTRICAL SERVICES TO SAN DIEGO GAS & ELECTRIC:**  
RECOMMENDATION: Adopt Resolution No. 2014-0098, authorizing the President/CEO to negotiate and execute an electrical easement with San Diego Gas & Electric in support of the Terminal Link Road project.
6. **GRANT TWO EASEMENTS FOR ELECTRICAL AND PUBLIC STREET PURPOSES TO THE CITY OF SAN DIEGO:**  
RECOMMENDATION: Adopt Resolution No. 2014-0099, authorizing the President/CEO to negotiate and execute two easements with the City of San Diego, one for an electrical easement, and one for public street purposes, in support of the Terminal Link Road project.
7. **APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:**  
RECOMMENDATION: Adopt Resolution No. 2014-0113, approving appointments to the Authority Advisory Committee.

#### ***CLAIMS***

8. **REJECT THE CLAIM OF NANCY LE ALCALA:**  
RECOMMENDATION: Adopt Resolution No. 2014-0100, rejecting the claim of Nancy Le Alcala.
9. **REJECT THE CLAIM OF ALEXANDRA TARANTINO:**  
RECOMMENDATION: Adopt Resolution No. 2014-0101, rejecting the claim of Alexandra Tarantino.
10. **REJECT THE CLAIM OF JOSEFINA MARTINEZ:**  
RECOMMENDATION: Adopt Resolution No. 2014-0102, rejecting the claim of Josefina Martinez.

#### ***COMMITTEE RECOMMENDATIONS***

#### ***CONTRACTS AND AGREEMENTS***

11. **AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A CHANGE ORDER TO EXTEND THE TIME FOR COMPLETION UP TO 145 CALENDAR DAYS FOR PROJECT NO. 104118, NORTH SIDE INTERIOR ROAD AND UTILITIES PROJECT, AT SAN DIEGO INTERNATIONAL AIRPORT:**  
RECOMMENDATION: Adopt Resolution No. 2014-0103, authorizing the President/CEO to execute a Change Order to extend the time for completion up to 145 calendar days for Project No. 104118, North Side Interior Road and Utilities Project, at San Diego International Airport.

**CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION**

- 12. AWARD A CONTRACT TO G&G SPECIALTY CONTRACTORS, INC., FOR QUIETER HOME PROGRAM PHASE 8, GROUP 1, PROJECT NO. 380801 (20 HISTORIC AND NON-HISTORIC SINGLE AND MULTI-FAMILY UNITS ON 7 RESIDENTIAL PROPERTIES AND 17 NON-HISTORIC DWELLING UNITS IN TWO CONDOMINIUM BUILDINGS LOCATED EAST AND WEST OF THE AIRPORT):**

RECOMMENDATION: Adopt Resolution No. 2014-0104, awarding a contract to G&G Specialty Contractors, Inc., in the amount of \$1,454,882, for Phase 8, Group 1, Project No. 380801, of the San Diego County Regional Airport Authority's ("Authority's") Quieter Home Program.

- 13. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND AWARD AN AGREEMENT WITH VELOCITY TECHNOLOGY SOLUTIONS, INC., TO PROVIDE MANAGED HOSTING SERVICES FOR THE ORACLE JD EDWARDS ENTERPRISEONE SOFTWARE SYSTEM:**

RECOMMENDATION: Adopt Resolution No. 2014-0105, authorizing the President/CEO to negotiate and award a Managed Hosting Service Agreement with Velocity Technology Solutions, Inc., for a term of five years in an amount not-to-exceed \$1,800,000, to host and manage Oracle JD Edwards EnterpriseOne software and associated applications.

*The Board recessed at 9:38 a.m. and reconvened at 9:40 a.m.*

**PRESENTATIONS, CONTINUED**

- C. PRESENTATION BY RENTAL CAR CENTER PUBLIC ARTISTS, AMY LANDESBURG AND CHRISTIAN MOELLER:**

Amy Landesberg, and Jay Yan, representing Christian Moeller, presented their renderings of the proposed artwork for the Rental Car Center.

*The Board recessed at 9:54 a.m. and reconvened at 10:00 a.m.*

Chair Gleason announced that Item 16 would be heard at this time.

**NEW BUSINESS:**

Chair Gleason disclosed ex-parte communications with Chris Massy, representing Lyft, Adrian Kwiatkowski, representing Transportation Alliance Group (TAG), Richard Ledford, representing Prime Time Shuttle, various representatives from SuperShuttle, including Xema Jacobson, John Hawkins, and Mike Forbush, and Sally Kay and Christopher Ballard, representing Uber.

Board Member Desmond disclosed ex-parte communications with Xema Jacobson, Mike Forbush, John Hawkins, representing Super Shuttle, Richard Ledford, representing Prime Time, and Adrian Kwiatkowski, representing SDCASA.

Board Member Alvarez disclosed ex-parte communications with various SuperShuttle representatives, Richard Ledford, representing Prime Time Shuttle, and representatives from Uber and the taxi industry.

Board Member Robinson disclosed ex-parte communications with SuperShuttle representatives, Adrian Kwiatkowski, Richard Ledford, and representatives from Uber.

Board Member Hubbs disclosed ex-parte communications with Mike Forbush, John Hawkins, and Xema Jacobson, representing SuperShuttle.

**16. REVIEW AND ACCEPTANCE OF (1) MODIFICATIONS TO THE VEHICLE CONVERSION INCENTIVE-BASED PROGRAM; (2) TRANSPORTATION NETWORK COMPANY (TNC) PERMIT CRITERIA; (3) TAXICAB AND VEHICLE FOR HIRE (VFH) MEMORANDUM OF AGREEMENT (MOA) – REQUIREMENTS, RESPONSIBILITIES AND CONSEQUENCES; AND (4) AN UPDATE ON OTHER GROUND TRANSPORTATION ISSUES:**

Angela Shafer-Payne, Vice President, Operations, stated that staff is withdrawing its recommendation and resolution regarding TNC's, but would still like to discuss the issue with the Board today. She explained that Staff would like to see how other Airports address establishing Transportation Network Company's (TNC) permit criteria, before proceeding with executing permits for TNC's at San Diego International Airport.

David Boenitz, Director, Ground Transportation, and Michael Sears, Director, Financial Management, provided a presentation on Ground Transportation, which included, a Ground Transportation Projects Update; Financial and Ground Transportation topics, including a recommendation for Taxi and Shuttle Dispatch Staffing and Operations, Limousine and Charter Vehicle Conversion Exemption, Ground Transportation Grants and Financing Opportunities, Commercial Vehicle Conversion Incentive Programs, and Airport Ground Transportation Access Fees; Transportation Network Company Permit Applications Requirements and Criteria; Airport Taxicab and Vehicle for Hire Memorandum of Agreement – Requirements, Responsibilities and Consequences.

Board Member Alvarez stated that the behavior of taxi and shuttle drivers should be addressed by establishing consequences and placing an ATO on the transportation island to enforce the rules.

In response to Board Member Alvarez regarding why a customer service representative is needed curbside to assist the public with transportation options, rather than using technologies such as an App, or an Airport Kiosk for users, Ms. Shafer-Payne stated that it is staff's intent to incorporate these technologies in the upgrades to the Memorandums of Understanding (MOA's) with the various groups.

Board Member Desmond suggested using an Airport Traffic Officer to monitor activity on the transportation islands, split up the Customer Service Representatives (CSR's), and equip them with the necessary technology to provide efficient customer service.

Board Member Desmond requested that staff provide information about the proposed location and operation of the hold lot to accommodate TNC shuttles, when the issue is brought back to the Board.

Board Member Hubbs suggested that California Public Utilities Commission (CPUC) permits be required for TNC operators. He also requested staff to look at eliminating duplicative requirements between the CPUC and the Authority.

In response to Chair Gleason regarding how the Authority will set and enforce the standards in the MOA, Thella Bowens, President/CEO, stated that staff is currently in the process of upgrading the Automated Vehicle Identification (AVI) System and other technologies, and will begin collecting data and start imposing fines at the beginning of Fiscal Year 2016.

CARELYN REYNOLDS, SAN DIEGO, representing the Transportation Alliance Group, San Diego (TAG), spoke in support of staff's recommendations, and urged a moratorium on TNC operators.

JIM SIMON, SAN DIEGO, expressed his concern about the lack of a level playing field regarding TNC operators at the Airport, and that a loop feed would result in longer wait times for customers.

ROBERT MILLER, ESCONDIDO, stated that the proposed loop fees would create a financial hardship for his business. He stated that having an independent CSR would not work for the Airport.

SANDOR VITOK, SAN DIEGO, stated that he did not see the benefits of having a single CSR, and that the proposed loop charge would put him out of business.

OSCAR MARIN, NATIONAL CITY, spoke in support of retaining CSR's at the Airport, and in opposition to the proposed new alternative fuel vehicle rules.

MIKE FORBUSH, suggested looking at what would be best for the travelling public, and to provide assistance with ATO supervision on the curb and shuttle islands.

ADRIAN KWIATKOWSKI, SAN DIEGO, representing the Transportation Alliance Group, San Diego (TAG), provided a presentation, which included Airport Staff Proposals, and TAG – Proposed and Adopted Ground Transportation Permit and Trip Fees.

STEVE BURTON, SAN DIEGO, spoke in opposition to Staff's recommendation.

KARAN MODY, SAN DIEGO, representing Prime Time Shuttle, spoke in support of staff's recommendation for Option #5.

TONY HUESO, representing San Diego Transportation Association and TAG, stated that there needs to be a level playing field for all ground transportation operators. He spoke in support of staff's recommendation.

BRANDON COUCHER, SAN DIEGO, representing BB&T Insurance Services, spoke regarding the lack of insurance coverage for TNC operators.

AMY NELSON, SAN DIEGO, representing BB&T Insurance, stated that there are few insurance carriers for TNC vehicles.

KAMRAN HAMIDI, SAN DIEGO, provided a handout and suggested restrictions on TNC operators at the Airport during the pilot program.

XEMA JACOBSON, SPRING VALLEY, representing SuperShuttle, suggested maintaining the CSR's as is, and adding an ATO during peak times to enforce the rules.

MICHEL ANDERSON, SAN DIEGO, San Diego Transportation Association, spoke regarding insurance requirements for TNC's and regulations for their operations.

CHRISTOPHER BALLARD, SAN DIEGO, General Manager, Uber San Diego, distributed a handout and spoke in opposition to recommendations related to permit criteria for TNC's, which included permit caps, insurance requirements, and vehicle transponders.

JOHN HAWKINS, SAN DIEGO, spoke in support of having additional ATO's on the transportation islands.

LISA MCGHEE, SAN DIEGO, provided a presentation on the current Annual Permit Fee facts for the Off Airport Parking Operator.

FILMON SEMERE, LA MESA, spoke in opposition to TNC operators at the Airport.

FANAIDON BUSTANI, LA MESA, spoke regarding the impact TNC's will have on the taxi operations at the Airport.

SALLY KAY, SAN FRANCISCO, representing Uber, clarified the insurance coverage for TNC's.

*The Board recessed at 12:16 p.m. and reconvened at 12:23 p.m.*

RECOMMENDATION: Adopt Resolution No. 2014-0108, revising Resolution No. 2009-0150R to exempt limousines, livery vehicles and charter party carriers (TCP licensed only) from all Airport clean air vehicle conversion objectives, plans, incentives and requirements.

**ACTION: Moved by Board Member Hubbs and seconded by Board Member Smisek to approve staff's recommendation. Motion carried by the following vote: YES – Alvarez, Desmond, Gleason, Hubbs, Robinson, Smisek; NO – None; ABSENT – Cox, Sessom. (Weighted Vote Points: YES – 71; NO – 0; ABSENT - 16).**

Adopt Resolution No. 2014-0109, (1) approving modifications to the Vehicle Conversion Incentive-Based Program related to alternative fuel vehicle incentives, and (2) adopting a cost recovery fee for Fiscal Year 2015 for Transportation Network Company vehicles.

Chair Gleason noted staff's earlier request to remove the portion of the resolution dealing with the TNC's and the cost recovery application to the TNC's.

Board Member Alvarez stated that he was not comfortable making a decision on this issue because the Board does not have the projected revenue from the permit fee.

Thella Bowens, President/CEO requested that staff provide an update on new Legislation that provides additional incentive programs. She clarified that the original conversions were not Airport funded.

Mike Kulis, Director, Inter-Governmental Relations, stated that recent passage of Senate Bill 1204 would create the California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program, to be funded from cap and trade revenues, to fund zero- and near-zero emission truck, bus, and off-road vehicle and equipment technologies and related projects, as specified, with priority to be given to certain projects, including projects that benefit disadvantaged communities. The program would be administered by the state board, in conjunction with the State Energy Resources Conservation and Development Commission, and will be implemented January 1, 2015.

Board Member Robinson requested that staff provide an analysis of Senate Bill 1204, and to see if it covers the types of vehicles that serve the Airport.

In response to Chair Gleason, regarding whether from the inception of this program, the Authority has done nothing but improve the discounts being offered in terms of a percentage for converted vehicles, and, that it has not decreased the available incentives for conversion, Ms. Shafer-Payne responded affirmatively.

**ACTION: Moved by Board Member Desmond and seconded by Board Member Robinson to approve staff's recommendation as amended, suspending the current incentive program, as indicated in Attachment A, and approving the new incentive program as presented by staff in Exhibit C, while reserving the right to re-instate the current incentive program in the future, and excluding Transportation Network Companies from the program. Motion carried by the following vote: YES – Desmond, Gleason, Hubbs, Robinson, Smisek; NO – Alvarez; ABSENT – Cox, Sessom. (Weighted Vote Points: YES – 58; NO – 13; ABSENT - 16).**

Adopt Resolution No. 2014-0110, approving the Transportation Network Company (TNC) Permit Criteria and directing staff to proceed with the issuance of the Airport's TNC Vehicle and Driver permits commencing January 1, 2015.

Board Member Smisek stated that the rates should be fair for everyone. He stated that TNC's should have to comply with the same rules as other appropriate transportation providers.

Board Member Hubbs expressed concerns about enforcement for TNC's. He suggested that CPUC permits should be required, and to eliminate any duplication between the CPUC and the Authority requirements.

Board Member Desmond re-iterated that all operators at the Airport be treated fairly.

**ACTION: No action taken.**

Adopt Resolution No. 2014-0111, approving (1) the Taxicab and Vehicle for Hire Memorandum of Agreement (MOA) requirements, responsibilities and consequences, and (2) directing staff to proceed with the issuance of the newly revised Airport MOA's commencing November 1, 2014.

Board Member Alvarez suggested adding an ATO during peak hours of operation, re-negotiating the ACE contract to provide adequate service for the Airport, and as part of the MOU's, ensure that there are teeth to enforce appropriate penalties for violations.

Board Member Robinson suggested adding an ATO during peak hours of operation, and directed staff to provide an analysis of costs for a full-time ATO, and to revisit the ACE contract only if implementation of an ATO does not solve the CSR problem.

Bret Lobner, General Counsel, provided clarification regarding the ACE Contract and the various options that are available to the Authority, on how to proceed with the CSR program. He stated that the Authority has the right to adjust the need for CSR's.

Board Member Desmond suggested adding an ATO to the transportation island, and to update the ACE CSR program to incorporate a higher level of customer service and better use of technology.

Thella Bowens, President/CEO stated that it is the Authority's responsibility to set the standard for CSR performance and to enforce the standards.

Chair Gleason requested that moving forward, staff ensure that the requirements are put in place before the MOA's start, which includes having standardized credit card readers in place, and that the wait time availability requirements and penalties have been determined.

Board Member Alvarez suggested that operators provide their own CSR's, to place an ATO on the transportation island during peak operating hours, and the implementation of a common kiosk technology component.

Board Member Desmond suggested that operators hire their own CSR's, and to provide technology so that fares are negotiated by the CSR. He also suggested adding an ATO to the transportation island, and to ensure that the technology upgrade is date certain.

In response to Board Member Robinson regarding proposed revisions to the MOA's, Ms. Bowens directed staff to prepare and provide an outline of the criteria and standards of the MOA's to the Board.

**ACTION: Moved by Board Member Alvarez and seconded by Board Member Robinson to accept staff's recommendation as amended, to include in the Memorandums of Agreement (MOA) technology for a computerized reservations system necessary to implement an information kiosk and a standardized system for credit cards; to have standards and penalties for taxi availability and wait times in place at the start of the new MOA's; and language that will increase customer service to the levels the Authority is trying to achieve. In regards to taxi and vehicle for hire CSR's staffing and dispatch operations, also included in the motion, was direction that an Airport Traffic Officer be stationed on the Transportation Islands during peak operating hours; and allow vehicle-for-hire consortiums to hire their own Customer Service Representatives. Motion carried by the following vote: YES – Alvarez, Desmond, Gleason, Hubbs, Robinson, Smisek; NO – None; ABSENT – Cox, Sessom. (Weighted Vote Points: YES – 71; NO – 0; ABSENT - 16).**

Chair Gleason announced that Closed Session would be taken at this time.

**CLOSED SESSION:** The Board recessed in to Closed Session at 1:24 p.m. to discuss Items 18, 20 and 21.

- 17. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**  
(Real property negotiations pursuant to Cal. Gov. Code § 54954.5(b) and § 54956.8.)  
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego.  
Agency Negotiators: Scott Brickner, Finance & Asset Management, Vice President/Treasurer.  
Negotiating Parties: San Diego Gas & Electric, United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties.  
Under Negotiation: Sale – terms and conditions.
- 18. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority,  
San Diego Superior Court Case No. 37-2012-00088083-CU-BT-CTL
- 19. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Dryden Oaks, LLC v. San Diego County Regional Airport Authority, et al.,  
San Diego Superior Court, North County, Case No. 37-2014-00004077-CU-EI-NC
- 20. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**  
(Cal. Gov. Code § 54956.9(a) and (d)(1).)  
Donna Wilson; John Wilson v. San Diego Port Authority; San Diego International Airport; San Diego County Regional Airport Authority  
San Diego Superior Court Case No. 37-2014-00015326-CU-PO-CTL  
(Meyer)
- 21. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)  
Number of cases: 1
- 22. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION AND EXISTING LITIGATION:**  
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9(a) and 54956.9(b).)  
Jay A. Bass, et al v. San Diego City Employees' Retirement System, et al.,  
San Diego Superior Court Case No. 37-2013-00077566-CU-OE-CTL

**23. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Significant exposure to litigation pursuant to Cal. Gov. Code §§ 54956.9 (b) and 54954.5.)

Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego.  
Number of potential cases: 1

**24. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**  
(Initiation of litigation pursuant to Cal. Government Code § 54956.9(d).)

Number of cases: 2

**REPORT ON CLOSED SESSION:** The Board reconvened into Open Session at 1:53 p.m. In regards to Items 18 and 20, Chair Gleason reported that direction was provided to staff. In regards to Item 21, Bret Lobner, General Counsel, reported that the Board approved a settlement with the City of San Diego in the amount of \$34,158.07, and that the General Counsel's Office was authorized to sign the release, indemnity and hold harmless agreement.

*Board Member Desmond left the meeting at 1:54 p.m.*

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION**

In response to Board Member Alvarez regarding whether the increase was anticipated and if it is budgeted, Bob Bolton, Director, Airport Design and Construction, stated that both items 14 and 15 relate to the Rental Car Center project, and that the project funding was approved by the Board.

**14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE KIMLEY-HORN AND ASSOCIATES, INC., ON-CALL PROGRAM MANAGEMENT AND SUPPORT SERVICES AGREEMENT:**

RECOMMENDATION: Adopt Resolution No. 2014-0106, approving and authorizing the President/CEO to execute a First Amendment to the Kimley-Horn and Associates, Inc., On-Call Program Management and Support Services Agreement by exercising the first option; and increasing the original overall not-to-exceed Agreement amount of \$18,000,000 by \$15,000,000, for a revised not-to-exceed Agreement amount of \$33,000,000.

**15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SECOND AMENDMENT TO THE DEMATTEI WONG ARCHITECTURE, INC., ON-CALL CONSULTANT SERVICES AGREEMENT:**

**RECOMMENDATION:** Adopt Resolution No. 2014-0107, approving and authorizing the President/CEO to execute a Second Amendment to the Demattei Wong Architecture, Inc., On-Call Rental Car Center Development Architect and Engineering Consultant Services Agreement, increasing the agreement amount by \$5,000,000, for a revised maximum not-to-exceed amount of \$27,000,000.

**ACTION:** Moved by Board Member Alvarez and seconded by Board Member Robinson to approve staff's recommendation for Items 14 and 15. Motion carried by the following vote: YES – Alvarez, Gleason, Hubbs, Robinson, Smisek; NO – None; ABSENT – Cox, Desmond, Sessom. (Weighted Vote Points: YES – 59; NO – 0; ABSENT - 28).

**PRESENTATIONS, CONTINUED**

**D. REVIEW OF THE CONCESSION DEVELOPMENT PROGRAM AS OF JUNE 30, 2014:**

Kathy Kiefer, Senior Director, Finance & Asset Management, and Nyle Marmion, Program Manager, Concessions Development, provided a presentation on the Review of the Concession Development Program as of June 30, 2014, which included Gross Sales, Sales per Enplaned Passenger (SEP) and Enplanements by Fiscal Year, SAN Comparative Sales per Enplaned Passenger vs. Selected Airports, SAN Comparative SEP – Food and Beverage, SAN Comparative SEP – Retail, Fiscal Year 2014 Gross Sales, Enplanements and SEP by Terminal, Total Concession Development Program (CDP) – First 7 Months, CDP – Fiscal Year 2014, and CDP Gross Sales – by Activity.

**REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:**

***STANDING BOARD COMMITTEES***

- **AUDIT COMMITTEE:** None.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member Hubbs announced that the next Committee Meeting scheduled for October 21, 2014.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** None.
- **FINANCE COMMITTEE:** None.

### **ADVISORY COMMITTEES**

- **AUTHORITY ADVISORY COMMITTEE:**  
Board Member Smisek announced that the next Committee Meeting is scheduled for October 15, 2014.
- **ART ADVISORY COMMITTEE:** None.

### **LIAISONS**

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:** None.
- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:**  
Mike Kulis, Director, Inter-Governmental Relations reported that the Legislature is scheduled to reconvene on January 5, 2015, Congress remains on legislative recess and is expected to reconvene on November 12, 2014. He reported that on September 9<sup>th</sup>, Authority Staff provided an Airport Development Plan briefing for Councilmember Kristine Alessio of La Mesa, and on September 15<sup>th</sup>, Authority representatives, including Board Members Robinson and Cox met with Congressman Bill Shuster, Chairman of the House Transportation and Infrastructure Committee to discuss the upcoming FAA Reauthorization bill.
- **MILITARY AFFAIRS:** None.
- **PORT:** None.

### **BOARD REPRESENTATIVES (EXTERNAL)**

- **SANDAG TRANSPORTATION COMMITTEE:** None.
- **WORLD TRADE CENTER:** None.

### **CHAIR'S REPORT:**

Chair Gleason announced the recent appointment of April C. Boling to the Authority Board. He stated that the 2015 Master Calendar of Board and Committee Meetings will be distributed to the Board soon.

### **PRESIDENT/CEO'S REPORT:**

Thella F. Bowens, President/CEO reported that the Authority was the recent recipient of the ACNA Environmental Achievement Award, in recognition of the Green Build state-of-the-art sustainability features. She also reported that at the recent United Nations Climate Summit in New York, the aviation sector joined other business and government group to announce a new commitment to reducing emissions from the aviation sector. She also reported that work continues towards the implementation of Automated Passport Control Kiosks at the Airport.

**PUBLIC HEARINGS:** None.

**OLD BUSINESS:** None.

**NON-AGENDA PUBLIC COMMENT:** None.

**GENERAL COUNSEL REPORT:** None.

**BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:**

**BOARD COMMENT:** None.

**ADJOURNMENT:** The meeting was adjourned at 2:21 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 6<sup>th</sup> DAY OF NOVEMBER, 2014.

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**2**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Acceptance of Board and Committee Members' Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at other Meetings not Covered by the Current Resolution**

**Recommendation:**

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

**Background/Justification:**

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

***The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.***

**Fiscal Impact:**

Board and Committee Member Compensation is included in the FY 2015 Budget.

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**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY R. RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

**DAVID ALVAREZ**

SDCRAA  
 OCT 28 2014  
 Corporate & Information Governance

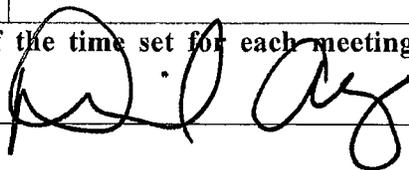
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
 Board Member Event/Meeting/Training Report Summary  
 Period Covered: October 2014

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
David Alvarez		October 29, 2014
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/2/14 Time: 9AM Location: SDCRAA	Board Meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/21/14 Time: 9AM Location: SDCRAA	CIP Oversight Committee
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/27/14 Time: 9AM Location: SDCRAA	Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_



**GREG COX**

SDCRAA  
OCT 27 2014  
Corporate & Information Governance

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**

Period Covered: OCT 1 - OCT 31, 2014 + SEPT.

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GREG COX		OCT. 27, 2014
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: SEPT 7, 2014 Time: 7:00am Location: MADISON HOTEL	SAN DIEGO REGIONAL CHAMBER OF COMMERCE MISSION TO WASHINGTON, D.C.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: SEPT 8, 2014 Time: ALL DAY Location: WASHINGTON, D.C.	SDR C of C MISSION TO WASHINGTON, D.C.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: SEPT 9, 2014 Time: ALL DAY Location: WASHINGTON, D.C.	SDR C of C MISSION TO WASHINGTON, D.C.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: OCT. 27, 2014 Time: 9am Location: SDIA	EXECUTIVE / FINANCIAL COMMITTEE SPECIAL BOARD MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time for each meeting, event and training listed herein.

Signature: Greg Cox

*Handwritten note:* 10/27/2014

**JIM DESMOND**

SDCRAA  
**OCT 28 2014**  
 Corporate & Information Governance

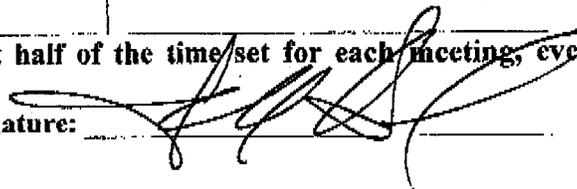
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**  
 Period Covered: OCT 2014

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Jim DESMOND		27 OCT 14
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: 10/21/14 Time: 9am Location: SDIA	Board Meeting
<input checked="" type="checkbox"/> Brown Act Pre-approved Res. 2009-0149R	Date: 10/27/14 Time: 9am SDIA Location: EXEC COMMITTEE	Exec Committee Meeting
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: \_\_\_\_\_



**R. H. GLEASON**

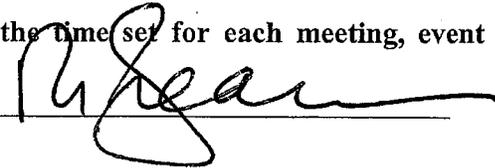
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**  
 Period Covered: OCTOBER 2014

SDCRAA <b>OCT 30 2014</b> Corporate & Information Governance
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**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
ROBERT H. GLEASON		October 30, 2014
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 2, 2014 Time: 9:00 am Location: SDCRAA offices	ALUC / Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 15, 2014 Time: 9:00 am Location: SDCRAA offices	Art Advisory Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: October 16, 2014 Time: 9:30 am Location: Port offices	Meeting with Port Commissioner Chairman Bob Nelson and Commissioner Marshall Merrifield regarding WTCSD
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 21, 2014 Time: 9:00 am Location: SDCRAA offices	Capital Improvement Program Oversight Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 27, 2014 Time: 9:00 am Location: SDCRAA offices	Executive / Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

**TOM SMISEK**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**Board Member Event/Meeting/Training Report Summary**  
 Period Covered: OCTOBER-1-31, 2014

SDCRAA  
 OCT 27 2014  
 Corporate & Information Governance

**Directions:** This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Tom Smisek		
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-2-2014 Time: 9:00 AM Location: SDIA	SDCRAA BOARD MEETING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-15-2014 Time: 10:00 AM Location: SDIA	SDCRAA AIRPORT ADVISORY COMMITTEE MEETING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-17-2014 Time: 9:00 AM Location: SANDAG	SANDAG TRANSPORTATION COMMITTEE MTG, SDCRAA REPRESENTATIVE
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-21-2014 Time: 9:00 AM Location: SDIA	SDCRAA CAPITAL IMPROVEMENTS PROGRAM OVERSIGHT COMMITTEE/SPECIAL BOARD MEETINGS
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-27-2014 Time: 9:00 AM Location: SDIA	SDCRAA EXECUTIVE/FINANCE COMMITTEES MEETING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: *Tom Smisek*



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**3**

Meeting Date: **NOVEMBER 6, 2014**

---

**Subject:**

**Awarded Contracts, Approved Change Orders from September 8, 2014 through October 12, 2014 and Real Property Agreements Granted and Accepted from September 8, 2014 through October 12, 2014**

**Recommendation:**

Receive the report.

**Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

**Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

000019

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN SEPTEMBER 8, 2014 - OCTOBER 12, 2014**



**New Contracts**

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
08/15/14	N/A	Bottomline Technologies, Inc.	The Contractor will provide maintenance and support services required for the Transform Foundation Software used by the Information Technology department at San Diego County Regional Airport Authority.	Informal RFP	R. Belliotti	\$ 45,224.47	02/28/19
09/12/14	N/A	Western Bay Sheet Metal, Inc.	The Contractor is one of three pre-qualified and approved to bid on on-call sheet metal fabrication services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	M. Bauer	\$900,000.00	10/31/17
09/11/14	N/A	Xerox Corporation	The Contractor will provide DocuShare document management software to manage construction project documents. Xerox Corporation is the current provider, and will continue to provide services during the transition to the Authority's new Electronic Content Management System (ECMS) to ensure continuity.	Sole Source	I. Ghaemi	\$ 50,425.00	09/30/16
09/15/14	N/A	KPFF, Inc. dba KPFF Consulting Engineers, Inc.	The Contractor will provide on-call structural engineering consultant services at San Diego International Airport.	RFQ	I. Ghaemi	\$ 500,000.00	07/31/17
09/19/14	N/A	Commercial & Industrial Roofing Company, Inc.	The Contractor is one of three pre-qualified and approved to bid on on-call roofing services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	M. Bauer	\$ 900,000.00	09/30/17
09/23/14	N/A	A Good Roofer, Inc.	The Contractor is one of three pre-qualified and approved to bid on on-call roofing services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	M. Bauer	\$ 900,000.00	09/30/17
09/23/14	N/A	Roofing Services International, Inc.	The Contractor is one of three pre-qualified and approved to bid on on-call roofing services at San Diego International Airport. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFQ	M. Bauer	\$ 900,000.00	09/30/17
09/22/14	N/A	SITA Information Networking	The Contractor will provide Common Use Ticket and Gate Position Equipment in Terminal 2 East at San Diego International Airport. SITA Information Networking equipment is certified by SITA to work properly with the existing SITA provided Common Use System currently in use at Terminal 2 East and Terminal 2 West at San Diego International Airport.	Single Source	R. Belliotti	\$ 490,400.00	09/22/14
09/26/14	N/A	ACE Parking Management Inc. dba SAS Access Systems	The Contractor will provide maintenance and repair services for parking, roadway and surveillance systems at San Diego International Airport.	Informal RFP	D. Boenitz	\$ 50,000.00	06/30/16
09/26/14	N/A	William Sandke dba Crown City Photography	The Contractor will provide on-call photographic services for San Diego County Regional Airport Authority.	Informal RFP	D. Lucero	\$ 49,000.00	09/18/17
09/25/14	N/A	Treasury Alliance Group LLC	The Contractor will provide professional consulting services to assist Authority staff with the development of a Request for Proposals (RFP) for a banking services provider.	Informal RFP	M. Sears	\$ 15,000.00	05/14/15
09/30/14	N/A	Krause A.C.T. dba Air Cleaning Technology	The Contractor will provide on-call repair services on restaurant kitchen hoods, fans, and exhaust ducts at San Diego International Airport.	Informal RFP	A. Shafer-Payne	\$ 50,000.00	09/30/17
09/11/14	N/Aa	Firefy Communications, LLC	The Contractor will provide services to implement Cisco Unified Computing System (UCS) in support of the Enterprise Content Management System (ECMS) at San Diego County Regional Airport Authority.	Informal RFP	R. Belliotti	\$ 23,000.00	12/31/14
10/02/14	N/A	Cory Clarke dba Filter Shine Southwest	The Contractor will provide inspection and cleaning services on restaurant kitchen hoods, fans and all associated horizontal and vertical exhaust ductwork at San Diego International Airport.	Informal RFP	A. Shafer-Payne	\$ 50,000.00	09/30/17
10/07/14	N/A	Harris Miller Miller & Hanson, Inc.	The Contractor will provide software maintenance services for the Airport Noise and Operations Monitoring System (ANOMS) used to extract and diagram quarterly and annual noise exposures map contours. The software is proprietary to Harris Miller Miller & Hanson. Additionally, no other vendors have created a software program to extract data from noise and operations monitoring systems, which makes them the sole source for this software.	Sole Source	S. Knack	\$ 55,663.00	09/19/17
10/07/14	N/A	Clarity Ventures, Inc.	The Contractor will provide on-call technical support services for the DNN content management system which is utilized to support the internet and intranet sites for San Diego County Regional Airport Authority.	Informal RFP	R. Belliotti	\$ 49,950.00	09/14/15

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**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN SEPTEMBER 8, 2014 - OCTOBER 12, 2014**



**New Contracts Approved by the Board**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
08/22/01	104178	ThyssenKrupp Airport Systems, Inc.	This contract was approved by the Board at the July 7, 2014 Board Meeting. The contractor will replace the passenger boarding bridges in Terminal 1 at San Diego International Airport.	RFB	I. Ghaemi	\$ 1,929,571.00	03/10/15
09/22/14	380712	S & L Specialty Contracting, Inc.	This contract was approved by the board at the September 4, 2014 Board Meeting. The contractor will provide sound attenuation treatment to residences included in Phase 7, Group 12 of the Quieter Home Program.	RFB	S. Knack	\$ 1,463,050.00	08/08/15
09/11/14	N/A	Porter Novelli, Inc.	This contract was approved by the board at the July 7, 2014 Board Meeting. The Contractor will provide public outreach services in support of projects, programs and initiatives at San Diego International Airport.	RFP	D. Lucero	\$ 3,100,000.00	06/30/17

000022

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN SEPTEMBER 8, 2014 - OCTOBER 12, 2014**



**Amendments and Change Orders**

Date Signed	CIP #	Company	Description of Change	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
09/26/14	N/A	San Diego Artworks, LLC	The First Amendment increases the maximum amount of compensation by \$59,001.00 for services needed to handle, install, fabricate and store the San Diego International Airport's public art collection.	\$ 49,999.00	\$ 59,001.00	118%	\$ 109,000.00	8/31/2015
09/12/14	N/A	Reynold's Business Forms, Inc.	The Second Amendment revises Exhibit C "Insurance Requirements for Contractor" for on-call reprographic and related services for San Diego County Regional Airport Authority. There is no increase in compensation.	\$ 25,000.00	\$ -	0%	\$ 25,000.00	9/28/2014
09/09/14	N/A	Samba Holdings, Inc. dba Samba Safety	The First Amendment adds Attachment A "Samba Safety Master Service Agreement" as a supplement to the agreement to allow the Authority to obtain motor vehicle department records in each one of the fifty (50) states. There is no increase in compensation.	\$ 48,384.00	\$ -	0%	\$ 48,384.00	1/27/2017



**Amendments and Change Orders - Approved by the Board**

101/3/14	N/A	Endless Summer Heating & Air Conditioning Inc.	The Second Amendment was approved by the Board at the July 7, 2014 Board Meeting. The Second Amendment increases the maximum amount of compensation by \$900,000.00 for the pool of pre- approved on-call HVAC contractors to complete pending projects at San Diego International Airport.	\$ 990,000.00	\$ 900,000.00	91%	\$ 1,890,000.00	12/31/2015
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## Attachment "B"

## REAL PROPERTY AGREEMENTS EXECUTED FROM SEPTEMBER 8, 2014 TO OCTOBER 12, 2014

**Real Property Agreements**

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
9/1/2014-8/31/2019	LE-0828	American National Red Cross	Use and Occupancy Permit	SDIA	Storage of Red Cross Disaster Services equipment trailer	102 SF in Employee Parking Lot	No monetary consideration	N/A
9/14/14 - Perpetuity	AE-2373	Jeremy Mucho	Avigation Easement	4744-4746 Cape May Avenue, San Diego	Provides Airport Authority with avigation rights	N/A	N/A	N/A
9/23/14 - Perpetuity	AE-2348	G2F Talbco, LLC	Avigation Easement	Vacant parcel APN 451-570-11	Provides Airport Authority with avigation rights	N/A	N/A	N/A
9/23/14 - Perpetuity	AE-2349	APG Fund I, LLC	Avigation Easement	4945-4947 Muir Ave, San Diego, CA 92107	Provides Airport Authority with avigation rights	N/A	N/A	N/A
08/27/2014-8/31/2016	LE-0826	MB Concepts (Lessor)	Modular Portable Restroom & Equipment Lease	Lot 10 (Shuttle Staging) at San Diego International Airport and Hold Lot (Taxi/Shuttle Staging) on Corner of N. Harbor and Harbor Island Dr.	Rent of portable restrooms for Airport-approved taxi/shuttle operators from MB Concepts.	10x26 and 12x33 Trailers	Payment to MB Concepts is \$2,082.24/mo	N/A
9/22/2014-6/30/2015	LE-0830	Tricopian LLC dba FuelRod & SaveMe Batteries	Rental Agreement	SDIA	Test pilot of automated vending of battery powered charging device which includes swapping of used units for new ones	N/A	13% of Gross Receipts	13 locations in Terminals 1 and 2
7/1/2013-6/30/2018	LE-0829	US Airways, Inc. and Mesa Airlines	Affiliate Airline Operating Agreement	SDIA	Scheduled Airline Passenger Service	N/A	No rent; substitutes for US Airways service as needed. See US Airways for annual landing fees.	N/A
7/1/2013-6/30/2018	LE-0831	American Airlines, Inc. and American Eagle Airlines	Affiliate Airline Operating Agreement	SDIA	Scheduled Airline Passenger Service	N/A	No rent; an estimated \$133,400 in annual landing fees.	N/A

**Real Property Agreement Amendments and Assignments**

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
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No Agreements or Assignments to Report

000024

10/16/2014

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2014 09.8-10.12 Real Property Agreements Executed-CURRENT



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**4**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**November 2014 Legislative Report**

**Reccomendation:**

Adopt Resolution No. 2014-0117, approving the November 2014 Legislative Report.

**Background/Justification:**

The Legislative Advocacy Program Policy adopted by the Board on November 10, 2003, requires that Authority staff present the Board with monthly reports concerning the status of federal and state legislation with potential impact to the Authority. The November 2014 Legislative Report updates Board members on legislative activities that have taken place during the month of October. The Authority Board gives direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A).

**State Legislative Action:**

The State Legislature remains in legislative recess and is scheduled to reconvene on January 5, 2015.

**Federal Legislative Action:**

On October 21, the Department of Homeland Security announced that as a part of the ongoing effort to prevent the spread of the Ebola Virus Disease (EVD), travel restrictions will be implemented for all passengers whose travel to the United States originated in Sierra Leone, Guinea or Liberia. These restrictions will go into effect on October 22 and will require any passenger originating from one of these three West African countries to arrive at one of the five airports where there are current enhanced health screening measures and CDC resources in place. These airports are New York JFK, Newark Liberty, Chicago O'Hare, Atlanta Hartsfield-Jackson and Washington Dulles.

On October 16th, Administrator John Pistole announced his retirement from the Transportation Security Administration effective December 31, 2014.

Congress remains in legislative recess and is expected to reconvene on November 12, 2014.

**Fiscal Impact:**

Not applicable.

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**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code § 21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

MICHAEL KULIS  
DIRECTOR, INTER-GOVERNMENTAL RELATIONS

RESOLUTION NO. 2014-0117

A RESOLUTION OF THE BOARD OF THE SAN  
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
APPROVING THE NOVEMBER 2014 LEGISLATIVE  
REPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") operates San Diego International Airport as well as plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority's mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority's Legislative Advocacy Program Policy, the Authority Board gives direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority's operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the November 2014 Legislative Report; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6th day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

BRETON K. LOBNER  
GENERAL COUNSEL

000028

## Attachment A

### November 2014 Legislative Report

#### State Legislation

##### Legislation/Topic

**AB 1598 (Rodriguez) – Emergency Response Services: active shooter incidents**

##### Background/Summary

This bill requires first responders to take several actions to improve collaboration between agencies responsible for responding to active shooter incidents. It specifically requires the Curriculum Development Advisory Committee (CDAC) to consult with the Commission on Peace Officer Standards and Training (POST). The bill also requires Emergency Medical Services Authority (EMSA) training standards to include criteria for coordinating between different responding entities. In addition, it requires the Interdepartmental Committee on Emergency Medical Services (ICEMS) to consult with POST regarding emergency medical services integration and coordination with peace officer training, and requires POST's guidelines and training standards to address tactical casualty care and coordination with emergency medical services providers.

##### Anticipated Impact/Discussion

The Authority regularly conducts active shooter related training exercises and coordination efforts with its first responder partners to optimize our capacity to respond effectively in an active shooter situation. Although this bill could increase costs to cover additional agency training mandates, the Authority is prepared to undertake additional coordination with responders if required.

**Status:** 9/27/14 – Signed into law by the Governor

**Position:** Watch (6/5/14)

##### Legislation/Topic

**SB 1204 (Lara/Pavley) – California Clean Truck, Bus and Off-Road Vehicle and Equipment Program**

##### Background/Summary

This bill creates the California Clean Truck, Bus and Off-Road Vehicle and Equipment Technology Program. The program will be funded from cap-and-trade revenues, to fund zero- and near-zero emissions related truck, bus, off-road vehicle and equipment projects, with preference given to projects in disadvantaged communities.

- *Shaded text represents new or updated legislative information.*

000029

**Anticipated Impact/Discussion**

This legislation and its implementation by the California Air Resources Board will be monitored by Authority staff for any potential funding opportunities for the Authority or its partners.

**Status:** 9/21/14 – Signed into law by the Governor

**Position:** Watch (5/1/14)

**Legislation/Topic**

**SB 1121 (De Leon) – The California Green Bank**

**Background/Summary**

This bill would have established until January 1, 2036, the California Green Bank to serve as a provider of bond guarantees, loans, loan guarantees, the warehousing of loans, securitization, insurance, portfolio insurance, credit enhancements, and other forms of financing support and risk management for clean energy projects and innovative energy technology projects. The bank would have been governed by an eleven member board of directors to be appointed by the Governor, the Legislature, and various heads of executive branch entities.

**Anticipated Impact/Discussion**

If approved, this bill could have provided entities with funding for clean energy projects and innovative energy technology projects.

**Status:** 08/28/14 – Died in the Senate

**Position:** Watch (05/01/14)

**Legislation/Topic**

**AB 1787 (Lowenthal) – Airports: Lactation Accommodation**

**Background/Summary**

This bill requires managers of commercial airports with more than one million annual enplanements to provide the use of a post-security room or other location, other than a toilet stall, at each airport terminal for use by nursing mothers. As amended, the bill exempts SDIA's Terminal 1 and Commuter Terminal from these requirements until renovation or terminal replacement occurs.

**Anticipated Impact/Discussion**

As introduced, this legislation would have required that the Airport Authority establish private, post-security locations in each terminal for use by nursing mothers, resulting in additional costs to the Authority. The Authority's legislative team and California Airports Council worked with the author to obtain an exemption for SDIA's Terminal 1 and Commuter Terminal.

- *Shaded text represents new or updated legislative information.*

000030

**Status:** 9/26/14 – Signed into law by the Governor

**Position:** Support

**Legislation/Topic**

**SB 1350 (Lara) – Baby Changing Accommodation**

**Background/Summary**

As amended on May 5, 2014, this bill would have required the California Building Standards Commission to mandate that any place of public accommodation that provides restroom facilities, and installs new, or substantially renovated facilities (requiring a building permit and costing \$10,000 or more), to install and maintain at least one baby diaper changing accommodation in the new or renovated restroom that is accessible to women, men, or both.

**Anticipated Impact/Discussion**

The requirement of including baby diaper changing stations into future restroom renovations or new restroom construction may result in increased costs to the Authority.

**Status:** 9/19/14 – Vetoed by the Governor

**Position:** Watch (04/03/14)

**Legislation/Topic**

**AB 2516 (Gordon) – Sea Level Rise Planning Database**

**Background/Summary**

This bill requires that, on or before January 1, 2016, the Natural Resources Agency (NRA) and the Ocean Protection Council, must create, update monthly, and post on the internet a Planning for Sea Level Rise Database describing actions being taken statewide to prepare for, and adapt to sea level rise. The bill specifically requires airports within the California Coastal Zone to provide the NRA with sea level rise-related project information on a monthly basis.

**Anticipated Impact/Discussion**

This legislation and its implementation will be monitored by Authority staff for any future impact to SDIA.

**Status:** 9/21/14 – Signed into law by the Governor

**Position:** Watch (04/03/14)

- *Shaded text represents new or updated legislative information.*

000031

**Legislation/Topic**

**SB 969 (DeSaulnier) – Public Works Project Overview Improvement Act**

**Background/Summary**

This bill would have define a “megaproject” as a transportation project with total estimated development and construction costs exceeding \$1,000,000,000. The bill would have required the agency administering a megaproject to establish a peer review group and to take specified actions to manage the risks associated with a megaproject, including establishing a comprehensive risk management plan, and regularly reassessing its reserves for potential claims and unknown risks.

**Anticipated Impact/Discussion**

Although the bill has not yet clearly outlined the protocol for establishment of a peer review group, the Authority already establishes peer review groups for major construction projects.

**Status:** 9/30/14 – Vetoed by the Governor

**Position:** Watch (03/06/14)

**Legislation/Topic**

**SB 985 (Pavley) – Stormwater Resource Planning**

**Background/Summary**

This bill requires jurisdictions opting to develop a stormwater resource plan to identify opportunities to use existing publicly owned lands to capture and reuse stormwater.

**Anticipated Impact/Discussion**

The Authority is currently working on its own Stormwater Master Plan and will monitor this legislation for any future impact to SDIA.

**Status:** 9/25/14 – Signed into law by the Governor

**Position:** Watch (03/06/14)

- *Shaded text represents new or updated legislative information.*

000032

## Federal Legislation

### Legislation/Topic

**Fiscal Year 2015 Transportation, Housing and Urban Development Appropriations**

### Background/Summary

This bill would provide annual funding for the Department of Transportation and Federal Aviation Administration. It would fund the Airport Improvement Program at its fully authorized level of \$3.35 billion. The bill would provide full funding for 14,800 air traffic controllers, 7,300 safety inspectors, and operational support personnel.

### Anticipated Impact/Discussion

This legislation would benefit the Airport Authority by ensuring that the Federal Aviation Administration personnel and programs are adequately funded for Fiscal Year 2015. On September 19th, President Obama signed into law a continuing resolution to continue the funding of federal programs at the Fiscal Year 2014 level.

**Status:** 5/6/14 – Approved by the House Appropriations Committee

**Position:** Support

### Legislation/Topic

**S. 2290 (Menendez) – Real Transparency in Airfares Act of 2014**

### Background/Summary

This bill would maintain a federal rule requiring sellers of airline tickets to disclose upfront full airfare costs. This bill would also increase penalties for violators of this rule, establishing a fine of \$55,000 or, if the violator is an individual or small business, \$2,500.

### Anticipated Impact/Discussion

Although this legislation would not directly impact SDIA operations, it may assist passengers in more easily understanding the full cost of their airfare.

**Status:** 5/5/14 – Introduced and referred to the Senate Committee on Commerce, Science, and Transportation

**Position:** Watch

- *Shaded text represents new or updated legislative information.*

000033

**Legislation/Topic**

**H.R. 4156 (Shuster) – Transparent Airfares Act of 2014**

**Background/Summary**

This bill would overturn a Department of Transportation regulation that requires air carriers to display the full ticket price in published fares. Under H.R. 4156, Air Carriers would be allowed to advertise only base airfares and separately disclose government imposed taxes and fees as well as total airfare costs.

**Anticipated Impact/Discussion**

Although this legislation would not directly impact SDIA operations, total airfare costs may not be as easily understood by passengers purchasing airline tickets.

**Status:** 7/28/14 – Approved by the House on a voice vote and referred to Senate Committee on Commerce, Science, and Transportation

**Position:** Watch (5/1/14)

**Legislation/Topic**

**H.R. 3676 (Shuster/DeFazio) – Prohibiting In-Flight Voice Communications on Mobile Wireless Devices Act of 2013**

**Background/Summary**

This bill would prohibit voice communications on mobile devices during the in-flight portion of any scheduled domestic commercial flight. The bill contains exemptions from the ban for on-duty members of flight and cabin crew, and federal law enforcement personnel acting in an official capacity

**Anticipated Impact/Discussion**

This legislation will be monitored by Authority staff for any future impact to SDIA.

**Status:** 5/30/14 – Approved by the House Committee on Transportation and Infrastructure.

**Position:** Watch (3/6/14)

- *Shaded text represents new or updated legislative information.*



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**5**

Meeting Date: **NOVEMBER 6, 2014**

---

**Subject:**

**Reject the Claim of Lynette Ziegenfuss**

**Recommendation:**

Adopt Resolution No. 2014-0118, rejecting the claim of Lynette Ziegenfuss.

**Background/Justification:**

On September 22, 2014, Lynette Ziegenfuss ("Ziegenfuss") filed a claim (Attachment A) with the Authority alleging that on March 27, 2014, she fell as she walked through the Gate 38 hold area in Terminal Two at San Diego International Airport. Ziegenfuss claims damages in excess of \$250,000.00, including medical costs, loss of income, and pain and suffering.

Ziegenfuss alleges in her claim that on March 27, 2014, she was disembarking from a United Airlines flight at Gate 38 when she tripped on an electrical outlet that was flush mounted on the floor in front of the Airline's customer service counter. She further alleges the night time lighting and lack of contrast and shielding constituted a trip hazard. As a result of her fall, Ziegenfuss alleges she suffered multiple fractures of her left humerus, bruising, pain and loss of strength and mobility.

Ziegenfuss's claim should be denied. An investigation into the incident revealed no trip hazards and no witnesses. The electrical outlet in question is less than one half inch in height and located in front of a closed customer service counter and apart from the pathway passengers were directed through when disembarking. Ziegenfuss reported her injury to airport personnel some time later who called on-site paramedics, but there were no witnesses to the fall. Further, the Authority had no notice of a dangerous condition.

**Fiscal Impact:**

Not applicable.

000035

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

SUZIE JOHNSON  
PARALEGAL, GENERAL COUNSEL

San Diego County Regional Airport Authority

Document No. 26-237  
Filed 9-22-14

**NOTICE OF CLAIM**

**Government Code § 900, et seq.**

RECEIVED

SEP 22 2014

SDCRAA-Executive Office

Pursuant to Government Code § 910, *et seq.*, Lynnette Ziegenfuss presents the following tort claim against San Diego County Regional Airport Authority:

**A. Claimant:** Lynnette Ziegenfuss, 749 S. Mollison, #25, El Cajon, CA 92020. Notices should be sent to her attorney: Brian L. Burchett; The Burchett Law Firm, PC; 605 C Street, Suite 300; San Diego, CA 92101, Tel. (619) 230-8431.

**B. Responsible Party:** San Diego International Airport

**C. Circumstances giving rise to the claim:** On the evening of March 27, 2014, Ms. Ziegenfuss was disembarking a United Airlines flight at Gate 38 in Terminal 2 and, as she walked through the gate area, tripped on an electrical outlet that protruded from the floor in the gate area approximately 8 feet in front of the counter. The outlet appeared to have been intended to be shielded from walking passengers by seating, but no seating was present in this area. The exposed outlet did not contrast from the surrounding carpet in nighttime lighting and was unmarked and unshielded from passengers walking through that area. Consequently, the exposed outlet constituted a trip hazard and appeared to have been in this condition for a considerable length of time.

**D. Damages:** Ms. Ziegenfuss suffer multiple fractures of her left humerus near the shoulder, as well as bruises on various parts of her body in the fall. She has suffered pain and suffered loss of strength and mobility in her left arm and will continue to suffer from these symptoms and limitations in the future. She incurred medical expenses in treatment of her injuries and lost income from employment, and she will continue to incur medical expenses and lose income in the future. The extent of her medical expenses to date is not yet known. Her loss of income to date is estimated at \$1,600. Her pain and suffering is estimated to exceed \$100,000.

**E.** The names and addresses of public employees responsible for her injuries and damages are not presently known.

**F.** The amount of Ms. Ziegenfuss' claim is not precisely known, but is believed to exceed the sum of \$250,000.

Date: September 18, 2014



Brian L. Burchett  
THE BURCHETT LAW FIRM, PC  
605 C Street, Suite 300  
San Diego, CA 92101  
619-230-8431  
Attorneys for Claimant

SDCRAA  
SEP 22 2014

RESOLUTION NO. 2014-0118

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY REJECTING THE CLAIM OF LYNETTE  
ZIEGENFUSS

WHEREAS, on September 22, 2014, Lynette Ziegenfuss filed a claim with the San Diego County Regional Airport Authority for injuries she sustained when she fell in the Gate 38 hold area in Terminal Two at San Diego International Airport on March 27, 2014; and

WHEREAS, at its regular meeting on November 6, 2014, the Board considered the claim filed by Lynette Ziegenfuss and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Lynette Ziegenfuss; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6th day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

000038



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**6**

Meeting Date: **NOVEMBER 6, 2014**

---

**Subject:**

**Reject the Claim of Hani Mahadin**

**Recommendation:**

Adopt Resolution No. 2014-0119, rejecting the claim of Hani Mahadin.

**Background/Justification:**

On October 1, 2014, Hani Mahadin ("Mahadin") filed a claim (Attachment A) with the Authority alleging that on July 5, 2014, he fell when he slipped on a liquid substance on the floor in the baggage claim area of Terminal Two at San Diego International Airport. Mahadin claims damages in excess of \$300,000.00, including medical expenses, pain and suffering, and loss of income.

Mahadin alleges in his claim that on July 5, 2014, he fell as a result of a dangerous condition. His claim is vague but attaches a Harbor Police report detailing his statement to officers at the time. That report states Mahadin told the responding officers that he was at the Airport to pick up a friend when he rose from his seat to walk and slipped on a slippery substance on the floor. He complained of pain to his right foot and hip at the time.

Mahadin's claim should be denied. An investigation into the incident revealed no notice of a dangerous condition. Claimant declined medical treatment at the time of the incident. The medical report attached to the claim indicates a clean CT with only degenerative arthritis.

**Fiscal Impact:**

Not applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

000039

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

SUZIE JOHNSON  
PARALEGAL, GENERAL COUNSEL



Document No.: CL-238

Filed: 10-1-14

SDCRAA  
OCT 01 2014  
Corporate & Information Services

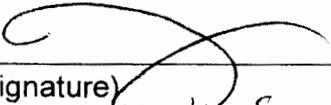
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
ACCIDENT OR DAMAGE CLAIM FORM

Please complete all sections.  
Incomplete submittals will be returned, unprocessed.  
Use a typewriter or print in ink.

1) Claimant Name: <u>Hani M Mahadin</u>	
2) Address to which correspondence regarding this claim should be sent: <u>Law office of Gene J Goldsman</u> <u>501 Civic Center Dr. W</u> <u>Santa Ana, CA 92701</u>	
Telephone No.: <u>(714) 541-3333</u>	Date: <u>9/29/14</u>
3) Date and time of incident: <u>07/05/2014 8:00 p.m.</u> (S.D. Airport)	
4) Location of incident: <u>3835 N Harbor Dr. San Diego, CA</u> (Terminal 2)	
5) Description of incident resulting in claim: <u>Baggage Carousel #7</u>	
<u>Dangerous Condition on Public Property foreign substance</u> <u>at above location on ground resulting in fall when</u> <u>claimant contacted it. As a result of fall claimant</u> <u>sustained severe personal injury</u>	
<u>See attached documentation incorporated in claim.</u>	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known:	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s): <u>Harish S Hasalkar M.D.</u>
Name: <u>Officer Steven Bailey HB5132</u>	Name: <u>Coastal Med Clinic</u>
Address: <u>Harbor police Dept</u>	Address: <u>12264 El Camino Real #101</u>
<u>Harbor Pd case # 14 - 02737</u>	<u>San Diego CA</u>
Phone:	Phone:

ATTACHMENT A

8) Describe property damage or personal injury claimed:
Injury to neck shoulder, low back, hip
Medical expenses past, present & future
Loss of Earnings
Pain & Suffering
9) Owner and location of damaged property or name/address of person injured:
Hani Mahalin
P.O. Box 8461
Chula Vista, CA 91912
10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.
Amount exceed \$10,000.00 dollars
\$ 300,000.00 for past present future medical expenses,
Pain & Suffering, loss of Income

Dated: 9/29/14 Claimant: 

(Signature)  
 William M. Vlasky Esq  
 Attorney Representative for Claimant.

**Notice to Claimant:**

Where space is insufficient, please use additional paper and identify information by proper section number.

Return completed form to:

San Diego County Regional Airport Authority  
 Tony Russell, Director, Corporate & Information Governance/Authority Clerk  
 Corporate & Information Governance  
 P.O. Box 82776  
 San Diego, CA 92138-2776

000042



**ATTACHMENT A**  
**San Diego Harbor Police**  
**Public Records Request**  
**Victim Copy**

Case No **14-02737**

**1**

Primary Victim **Mahadin, Hani H**

Report No **14-02737.1**

Page 1 of 2

**GENERAL CASE INFORMATION**

Primary Charge <b>981000 - ZZ - MISCELLANEOUS INCIDENTS</b>	
Location: City, State, ZIP <b>3835 N. Harbor Dr., San Diego, CA 92101</b>	Call For Service Date/Time <b>07/05/2014 20:08:13 (Saturday)</b>
Occurrence Date/Time <b>07/05/2014 20:08:00 (Saturday)</b>	Call For Service Event Type: <b>HPDFD</b>

**VICTIM/S**

**Victim #1**

Name <b>Mahadin, Hani H</b>	Sex <b>M</b>	Age <b>65</b>	Injury
Home Address: City, State, ZIP <b>211 Cypress St #6, Chula Vista, CA 91910</b>			
Victim Of <b>981000 - ZZ - MISCELLANEOUS INCIDENTS</b>			
Employment Status <b>Retired</b>	Occupation/Grade	Employer/School	Employer Address: City, State Zip

**IBR/UCR OFFENSE/S**

Offense Description <b>981000 - ZZ - MISCELLANEOUS INCIDENTS</b>	Level <b>0</b>	Against	Completed? <b>Yes</b>	Counts
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**ARRESTEE/S**

**SUSPECT/S (Not Yet Arrested)**

**WITNESSES**

**OTHER ENTITIES**

**Entity #1**

Name <b>Rendon, R</b>	Sex	Age	Injury
Home Address: City, State, ZIP			
Employment Status <b>Employed</b>	Occupation/Grade <b>Manager</b>	Employer/School <b>San Diego County Airport Authority</b>	Employer Address: City, State Zip <b>3225 N. Harbor Dr., San Diego, CA 92101</b>

**PROPERTY**

**REPORT NARRATIVE**

On 070514 at about 2008 hours, I was dispatched to 3835 N. Harbor Dr. (terminal 2 baggage carousel 7 ) for a person who slipped and fell. I arrived on scene at about 2010 hours. The airport operations manager (Rendon#59459) was with the man who had fallen. I identified him by his CDL as Hani H Mahadin. Mahadin complained of pain to his right foot and hip. I requested medic #63 to our location. I did not observe any visible injuries. Medic #63 arrived on scene at about 2020 hours. Medic #63 evaluated Mahadin. Mahadin declined transport to a hospital.

I asked Mahadin what happened. He said he was at the airport to pick up a friend. He was sitting in the row of chairs in front of baggage carousel #7. He stood up and began to walk, when he slipped and fell on a clear unknown substance on the floor. He landed on his right side. I examined the area where he had slipped. I saw what appeared to be a thinly coated clear liquid substance on the ground over about a 2ft X 2 ft area. I placed my right foot in the area and it was slippery. Flagship services arrived on scene and cleaned up the liquid.

Reporting Officer <b>HB5132 - Bailey, Steven</b>	Division / Organization <b>Harbor Police Patrol</b>
Report Date <b>07/05/2014 21:43:10</b>	Detective Assigned

RESOLUTION NO. 2014-0119

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY REJECTING THE CLAIM OF HANI  
MAHADIN

WHEREAS, on October 1, 2014, Hani Mahadin filed a claim with the San Diego County Regional Airport Authority for injuries he sustained when he fell in the baggage claim area in Terminal Two at San Diego International Airport on July 5, 2014; and

WHEREAS, at its regular meeting on November 6, 2014, the Board considered the claim filed by Hani Mahadin and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board rejects the claim of Hani Mahadin; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6th day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

000044



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**7**

Meeting Date: **NOVEMBER 6, 2014**

---

**Subject:**

**Reject the Claim of Linda Elefante**

**Recommendation:**

Adopt Resolution No. 2014-0120, rejecting the claim of Linda Elefante.

**Background/Justification:**

On October 15, 2014, Linda Elefante ("Elefante") filed a claim (Attachment A) with the Authority alleging that in November 2013, as a participant of the San Diego County Regional Airport Authority's Quieter Home Program ("QHP"), she suffered damages from an air conditioning unit that was installed in a common area close to her property to service her neighbor. Elefante claims damages in an unspecified amount between \$10,000 and \$25,000, including nuisance, loss of quiet enjoyment and diminished property value.

Elefante alleges in her claim that in November 2013, the air conditioner that serviced the unit next door to her property was installed too close to her own property. She further alleges that the noise from the air conditioner creates a nuisance which has injured her and her property. She claims a plumber advised that the air conditioning unit could have been placed further from her unit. Elefante claims it is an eyesore and constitutes a nuisance according to the CC&R's of her condominium complex.

Elefante's claim should be denied. An investigation of the circumstance surrounding the QHP program at the complex reveals the location was approved through the QHP process by the Homeowners Association.

**Fiscal Impact:**

Not applicable.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

000045

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

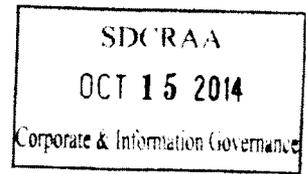
**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

SUZIE JOHNSON  
PARALEGAL, GENERAL COUNSEL

ATTACHMENT A



1 Jeffrey D. Montez (SBN 260192)  
2 **MONTEZ LAW**  
3 3667 Voltaire Street  
4 San Diego, California 92106  
5 Telephone: (619) 222-2105  
6 Facsimile: (619) 222-3667  
7 Email: jmontez@montezlaw.com  
8 Attorney for Claimant Linda Elefante

San Diego County Regional Airport Authority  
Document No CL-239  
Filed 10-15-14

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

9 LINDA ELEFANTE, ) CLAIM NO.:  
10 Claimant. ) **CLAIM FOR INJURY AND DAMAGES TO**  
11 ) **REAL PROPERTY BY LINDA ELEFANTE**  
12 ) **AGAINST THE SAN DIEGO COUNTY**  
13 ) **REGIONAL AIRPORT AUTHORITY.**  
14 )  
15 ) Government Code §§ 900 et seq.  
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ATTACHMENT A

1 TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY REGIONAL  
2 AIRPORT AUTHORITY:

3 CLAIMANT LINDA ELEFANTE HEREBY SUBMITS THE FOLLOWING TORT  
4 CLAIM FOR INJURY AND DAMAGES TO REAL PROPERTY:

5 1. Name of Claimant: Linda Elefante

6 2. Address of Claimant: 2263 Caminito Pajarito, Unit 184, San Diego, California  
7 92107.

8 3. Address where Claimant desires notices or communications to be sent: Linda  
9 Elefante c/o Jeffrey D. Montez, Esq., Montez Law, 3667 Voltaire Street, San Diego, CA 92106,  
10 jmontez@montezlaw.com, (619) 222-2105, Fax: (619) 222-3667.

11 4. Circumstances of conduct giving rise to claim:

12 5. Linda Elefante, is the owner of 2263 Caminito Pajarito, Unit 184, San Diego,  
13 California 92107 located within the Sea Colony – Point Loma condominium project, since 2002.  
14 Mrs. Elefante was among the several Owners in the Sea Colony-Point Loma Homeowners  
15 Association (“Association”) to take advantage of the San Diego County Regional Airport  
16 Authority’s (“SDCRAA”) Quieter Home Program (“QHP”) to mitigate the effects of the level of  
17 sound from airplanes departing from San Diego International Airport. One of the offered services  
18 was the installation of central air conditioning to the units, which allow for windows to stay closed  
19 to minimize the aircraft noise. In 2013, the SDCRAA began installation of air conditioning units at  
20 Sea Colony for condominium unit owners that signed-on to the QHP program through an air-  
21 conditioning installation company the SDCRAA engaged. Mrs. Elefante’s unit was installed in a  
22 May 2013 phase. The unit serving Unit 183 was installed in November 2013.

23 6. The air conditioning units are free-standing outdoor units connecting to interior  
24 ducting. The air conditioning compressor unit itself is outdoors in the Association-controlled  
25 common areas adjacent to the units. In most circumstances, including those of Mrs. Elefante’s Unit  
26 184, the air conditioning unit was placed hidden behind existing shrubbery in the common area  
27 adjacent to an exterior wall of her unit and nowhere near any walkways. All other units were  
28 similarly situated, except one.

ATTACHMENT A

1           7.       The air conditioning unit that services Mrs. Elefante's neighbor in Unit 183, owned  
2 by Maria T. Haworth, was not placed in a tucked-away corner of the common area out-of-sight  
3 like the others. Instead the unit serving Unit 183 was placed in the common area in front of Mrs.  
4 Elefante's Unit 184 close to the walkway, un-hidden by shrubbery and an obvious eyesore. When  
5 looking at the front door of Mrs. Elefante's condominium unit, you can see two air conditioning  
6 units: the one serving Mrs. Elefante's unit to the right of her entryway and the one servicing Unit  
7 183 to the left of her entryway.

8           8.       The result is that if an occupant of Mrs. Elefante's unit has a window open, Unit  
9 183's air-conditioner makes loud noise right in front of her condominium's front door entry and  
10 window. One hidden air conditioning unit is still an eyesore but two units, one of which is right  
11 next to the walkway in front of Mrs. Elefante's unit, is worse. Even during the warm period when  
12 both units are on, Mrs. Elefante's unit faces the brunt of two adjacent air conditioning units purring  
13 at the same time.

14           9.       No other unit in Sea Colony experiences the conditions that Mrs. Elefante's Unit  
15 184 encounters with two air conditioning units in front of her condominium.

16           10.       Moreover, Unit 183's unit is an eyesore as it sticks out uncovered and unshielded as  
17 the other units are. It is near a corner of the walkway that passers-by can run into and could be  
18 unsafe. When looking at Mrs. Elefante's condominium, you cannot miss this exposed air  
19 conditioner. The other air conditioners are hidden by shrubs. The one for Unit 183 is not.

20           11.       Mrs. Elefante is informed and believes that the SDCRAA or its agents decided upon  
21 the location of the Unit 183 air conditioning unit, in whole or in part, and installed it at that  
22 location, to Mrs. Elefante's detriment. She is further informed that the agents of SDCRAA  
23 determined that the location of Unit 183's unit was the only suitable location for the unit although  
24 her investigation has revealed that such a determination is in error.

25           12.       Mrs. Elefante hired a plumber to determine whether the placement of Unit 183's air  
26 conditioning unit was required because no other place would be appropriate. His determination  
27 was that there were other much-better alternative locations to place this air-conditioning unit to be  
28 less of an eyesore and to diminish the effects that this air conditioning unit has on the occupants of

ATTACHMENT A

1 Mrs. Elefante's condominium unit.

2 13. Description of injury or loss:

3 14. A private nuisance is defined under the California Civil Code as anything that "is  
4 indecent or offensive to the senses ...so as to interfere with the comfortable enjoyment of life or  
5 property." (Civ. Code § 3479.)

6 15. The Covenants, Conditions and Restrictions of the Association (CC&Rs) at Article  
7 VI at Section 8 incorporate the legal definition of a nuisance by prohibiting a nuisance to be  
8 "carried out or conducted within any Unit...or Common Area...nor shall anything be done within  
9 the Project which shall unreasonably interfere with any other Residents' right to quiet enjoyment."  
10 Only the Architectural Control Committee of the Association Board can approve an Owner to  
11 place anything in the Common Area.

12 16. Furthermore, nuisances are prohibited in the Sea Colony Rules and Regulations at  
13 Article VI, Section 8 further disallows an Owner to carry on a nuisance. Article XVII, Sections 1  
14 and 3 allow a private Owner such as Mrs. Elefante to pursue litigation and obtain all remedies  
15 available for nuisances, as does the Association Board.

16 17. This erroneous placement of the unit has caused Unit 184 to experience double the  
17 noise that all other owners and their condominium occupants must experience. Based on the  
18 installation of the other air conditioning units, Mrs. Elefante is the only one to have two units in  
19 front of her Unit 184. This means that she experiences double the noise and sees two units when  
20 she approaches the Unit 184 front door, not one. When the Unit 184 windows are open, occupants  
21 can hear loud-and-clear Unit 183's air conditioning unit when other units do not have to  
22 experience this.

23 18. Moreover, the placement of Unit 183's unit is unsightly as it is the only unit that  
24 was not carefully located to minimize the noise and sight of the large and loud air conditioner unit.  
25 While others, including Unit 184's were placed adjacent to the condominium structure away from  
26 walkways and behind shrubbery, Unit 183's unit is out in the open and next to the walkway for all  
27 to see when one walks toward the front door of Unit 184. Therefore, it is Unit 184 that faces the  
28 brunt of any ill-effects of the unit, not Unit 183 for which the unit serves.

ATTACHMENT A

1           19.    The names of the employees or agent of SDCRAA causing these injuries is  
2 unknown to Claimant at this time.

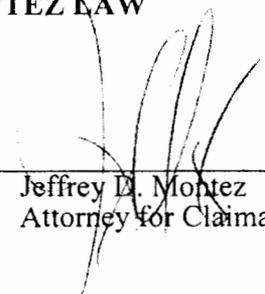
3           20.    This claim is timely under Government Code § 900 et seq. as it is a claim relating to  
4 real property

5           21.    Dollar amount claimed: Greater than \$10,000 and would be designated as a "limited  
6 civil case." as a result of the nuisance, loss of quiet enjoyment and diminished property value as a  
7 result of the location of the air conditioning unit among other damages.

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**MONTEZ LAW**

Date: October 13, 2014

By:   
\_\_\_\_\_  
Jeffrey D. Montez  
Attorney for Claimant Linda Elefante

RESOLUTION NO. 2014-0120

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY REJECTING THE CLAIM OF LINDA  
ELEFANTE

WHEREAS, on October 31, 2014, Linda Elefante filed a claim with the San Diego County Regional Airport Authority for damages she alleges are the result of the placement and noise emissions of an air conditioning unit constructed adjacent to her condominium as part of the San Diego County Regional Airport Authority's Quieter Home Program ("QHP") in November 2013; and

WHEREAS, at its regular meeting on November 6, 2014, the Board considered the claim filed by Linda Elefante and the report submitted to the Board and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the claim of Linda Elefante; and

BE IT FURTHER RESOLVED the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**8**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**Award a Contract to Ueberall International LLC to Design Integrated Artwork for the Rental Car Center**

**Recommendation:**

The Airport Art Advisory Committee recommends that the Board adopt Resolution No. 2014-0121, awarding a Public Artwork Opportunity contract to Ueberall International LLC for the commission to design integrated artwork for the Rental Car Center in an amount not to exceed \$800,000.

**Background/Justification:**

Authority Policy 8.50 provides that two percent of construction costs of eligible projects be allocated for public art. Eligible projects include terminals, landside and other specified construction. A separate Airport Art Program Fund was established to pool funds allocated from all eligible projects.

On July 6, 2006, the Authority Board approved Phase I of the Airport Art Master Plan. On December 4, 2006, the Authority Board approved Phase II of the Airport Art Master Plan, within which was the Public Art Site and Opportunity Plan created to identify advantageous opportunities for integrating artwork into the building design and infrastructure of San Diego International Airport. Individual public art opportunity budgets were established during the master planning process.

An established process is followed for each public art opportunity under the Public Art Site and Opportunity Plan. Artist Selection Panels established by the Airport Art Advisory Committee review and recommend an artist or artist team for each public art opportunity. Artist Selection Panel members may include Authority Board members, local and national artists, design professionals and representatives of the business community. Special attention is given to ensuring disciplinary, institutional and cultural diversity.

In collaboration with the Airport Design & Construction, the Airport Art Program has been presented with an opportunity to facilitate a new public art opportunity. The requested opportunity is for one artist/artist team to create a public art project for the north exterior of the Authority's Rental Car Center (RCC). The RCC occupies 17 acres comprised of a four-level facility with 5000 vehicle spaces. The facility will be accessed on the northerly portion of the Airport from which rental car companies serving SDIA will operate.

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The recommended artists will collaborate with the RCC design team members to implement their project at the site.

### Solicitation Process:

On March 17, 2014, the Authority issued a Request for Qualifications (RFQ) for the Rental Car Center public art opportunity. A notice of the business opportunity was published in the *Daily Transcript*, and on the Authority's Website. Public Notices were sent to 700 potential respondents. A pre-submittal meeting was held on March 21, 2014, and attended by 6 artists. A total of 20 responsive submissions were received on April 7, 2014.

The Artist Selection Panel consisted of the following art and design professionals: Jennifer Easton, Director of Public Art, City of San Jose; Rachel Teagle, Director, Shrem Art Museum, UC Davis; Victoria Reed, Author and former Commissioner, San Diego Commission for Arts & Culture; and Jose Parral, Professor of Landscape Architecture, Woodbury University. The five highest scoring respondents were invited to interview on September 23, 2014. These respondents were the artist teams of Laura Haddad and Tom Drugan; Rosario Marquardt and Roberto Behar (R & R Studios); and Ueberall International LLC; and individual artists Cliff Garten; and Donald Lipski. The Artists were asked to respond to a specific list of questions, presented by the Panel, which related to the evaluation criteria presented in the RFQ. A summary of the Panelists' evaluation scores and final recommendation are presented below:

Artist's Ranking	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Final Rank
Ueberall	2	1	1	2	6	1
HaddadDrugan	1	3	2	1	7	2
R&R Studios	3	2	4	4	13	3
Lipski	4	4	3	3	14	4
GartenCliff	5	5	5	4	19	5

Combined Scores	Quality, Creativity, Innovation & Strength of Interview	Interest in & Comprehension of Project	Technical Competence (materials, lighting, installation, maintenance)	Flexibility in Approach	Total
Ueberall	1110	700	760	1050	3620
HaddadDrugan	1050	680	680	1110	3520
R&R Studios	960	680	620	930	3190
Lipski	960	580	660	960	3160
GartenCliff	750	540	700	720	2710

**The recommended artist for this opportunity is Ueberall International, LLC**, a Southern California-based artist team with an emphasis on dynamic, experiential artwork. After having interviewed this artist team, the panel was impressed with their extensive experience incorporating technology into successful public art projects, as well as their interest in creating work that is interactive and responsive to site. Panelists felt confident that this team could deliver a sophisticated project within the allotted time and budget constraints. This team was the highest ranked respondent for the opportunity.

### **Fiscal Impact:**

Adequate funds for the public art opportunity with Ueberall International, LLC are included within the Board approved FY2015-FY2019 Capital Program Budget in Project No. 104151C, RCC – Northeast Exterior - Art. Sources of funding for this project include Customer Facility Charges.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

### **Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA, Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting.

This contract did not utilize federal funds. The Vice President of Development provided an exemption from using inclusionary program/policies for the Rental Car Center Public Art project. The exemption is based on the extraordinary circumstances when contracting with artists and requesting special certification. In general, while a significant number of artists operate as small businesses, more often than not they do not acquire certification to indicate their small business status. It is the experience of the Vice President of Development that expecting or requiring the certification would cause undue complications and delays in the solicitation process.

**Prepared by:**

LAUREN LOCKHART  
ART PROGRAM COORDINATOR

RESOLUTION NO. 2014-0121

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A PUBLIC ARTWORK OPPORTUNITY CONTRACT TO UEBERALL INTERNATIONAL LLC FOR THE COMMISSION TO DESIGN INTEGRATED ARTWORK FOR THE RENTAL CAR CENTER IN AN AMOUNT NOT TO EXCEED \$800,000

WHEREAS, the Airport Art Master Plan calls for artwork to be specific and integrated into the Airport; and

WHEREAS, Authority Policy 8.50 provides that 2% of construction costs of eligible projects be allocated for public art, which includes terminals, landside and other specified construction; and

WHEREAS, on March 17, 2014, the Authority issued a Request for Qualifications for the Rental Car Center public art opportunity; and

WHEREAS, thirty-three submissions were received and the artist selection panel, established by the Art Advisory Committee comprised of art and design professionals, reviewed twenty responsive submissions; and

WHEREAS, the evaluation panel for the Rental Car Center public art opportunity recommended that Ueberall International LLC be awarded an agreement to design, produce and install public art; and

WHEREAS, the Art Advisory Committee voted in favor of forwarding the Panel's recommendation to the Board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Art Advisory Committee recommendation to award a public opportunity contract with Ueberall International LLC for the commission to design integrated artwork for the Rental Car Center in the amount not to exceed \$800,000; and

BE IT FURTHER RESOLVED the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Communication

**Date:** November 6, 2014

**To:** Board Members

**Via:** Thella F. Bowens, President/CEO

**From:** Scott M. Brickner, Vice President, Finance & Asset  
Management/Treasurer

**Subject:** Accept the Unaudited Financial Statements for the Three  
Months Ended September 30, 2014

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RECOMMENDATION: The Finance Committee recommends that the Board accept the report.



**San Diego County Regional  
Airport Authority**

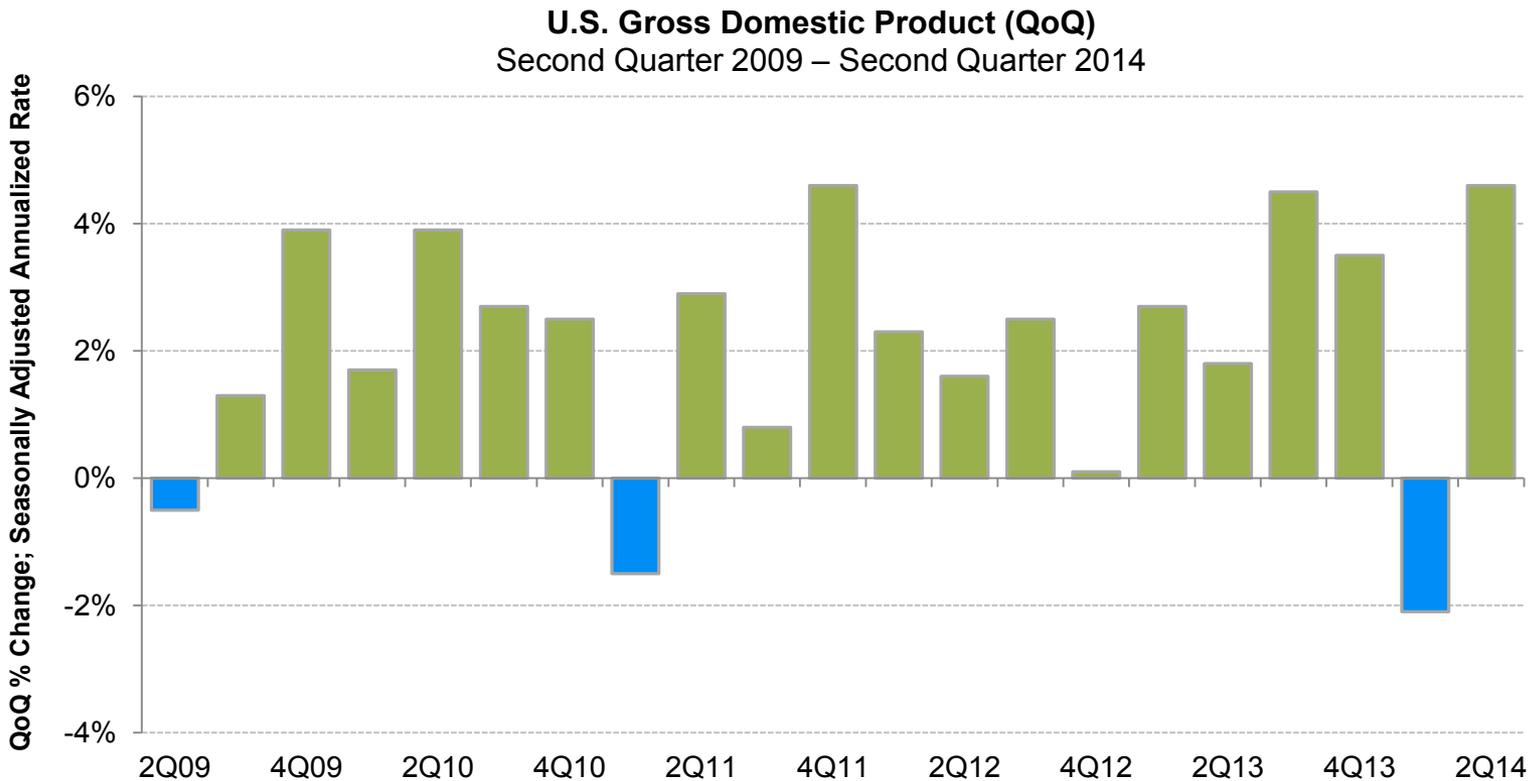
**Review of the Unaudited  
Financial Statements for the  
Three Months Ended  
September 30, 2014 and 2013**

Presented by:  
Scott Brickner, CPA  
Vice President, Finance & Asset  
Management/Treasurer  
Kathy Kiefer  
Senior Director, Finance & Asset Management

**November 6, 2014**

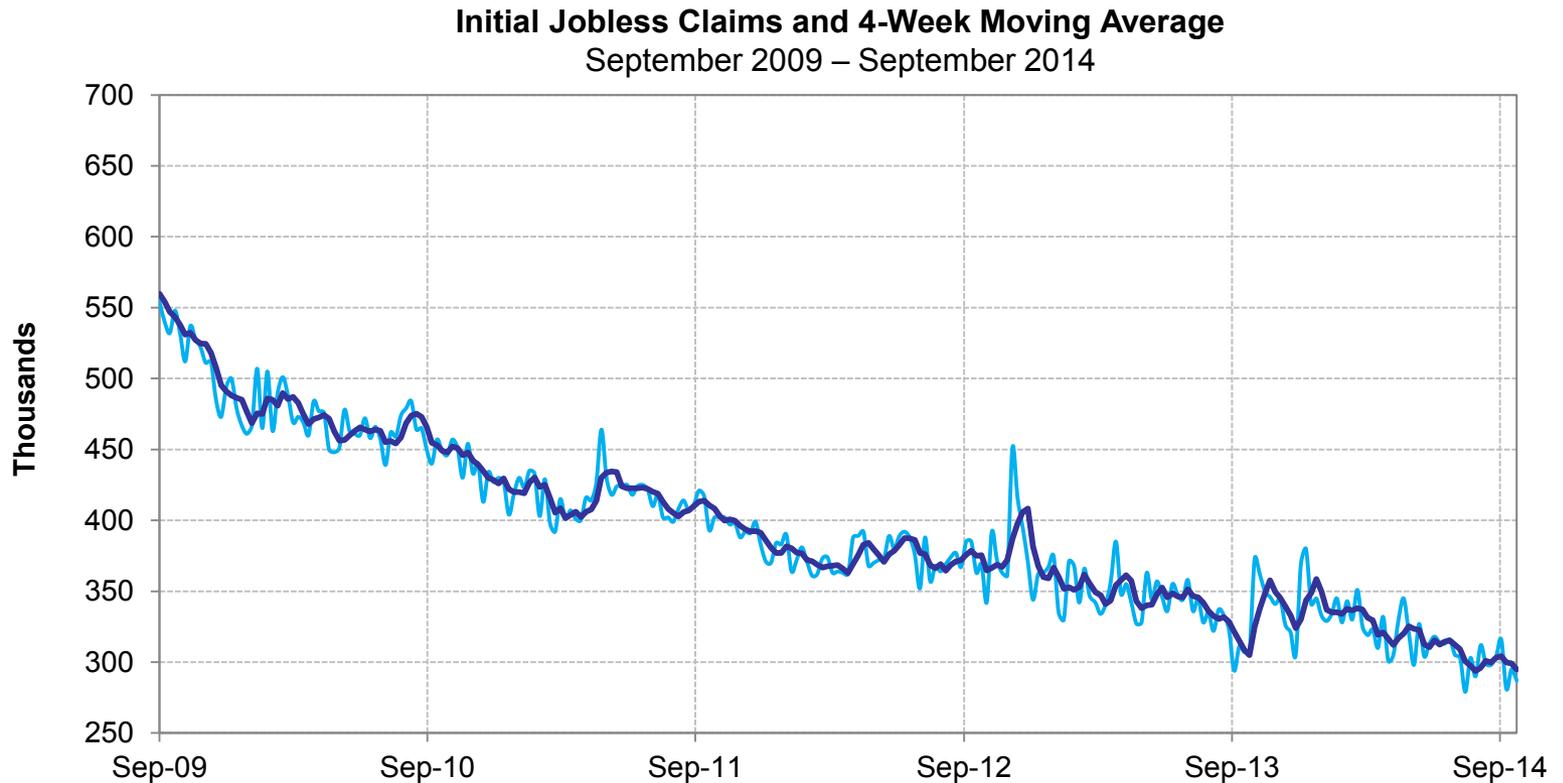
# Second Quarter GDP Revised Higher

- The third estimate of second quarter U.S. GDP came in at 4.6% revised upward from 4.2% in the prior estimate. GDP grew at its fastest rate since the fourth quarter of 2011. The second quarter was a significant rebound from a wintry contraction of 2.1% in the first quarter. This quarterly expansion reflected upturns across the board including private inventory, exports, state and local government spending, and fixed investments.



# Unemployment Claims Trending Down

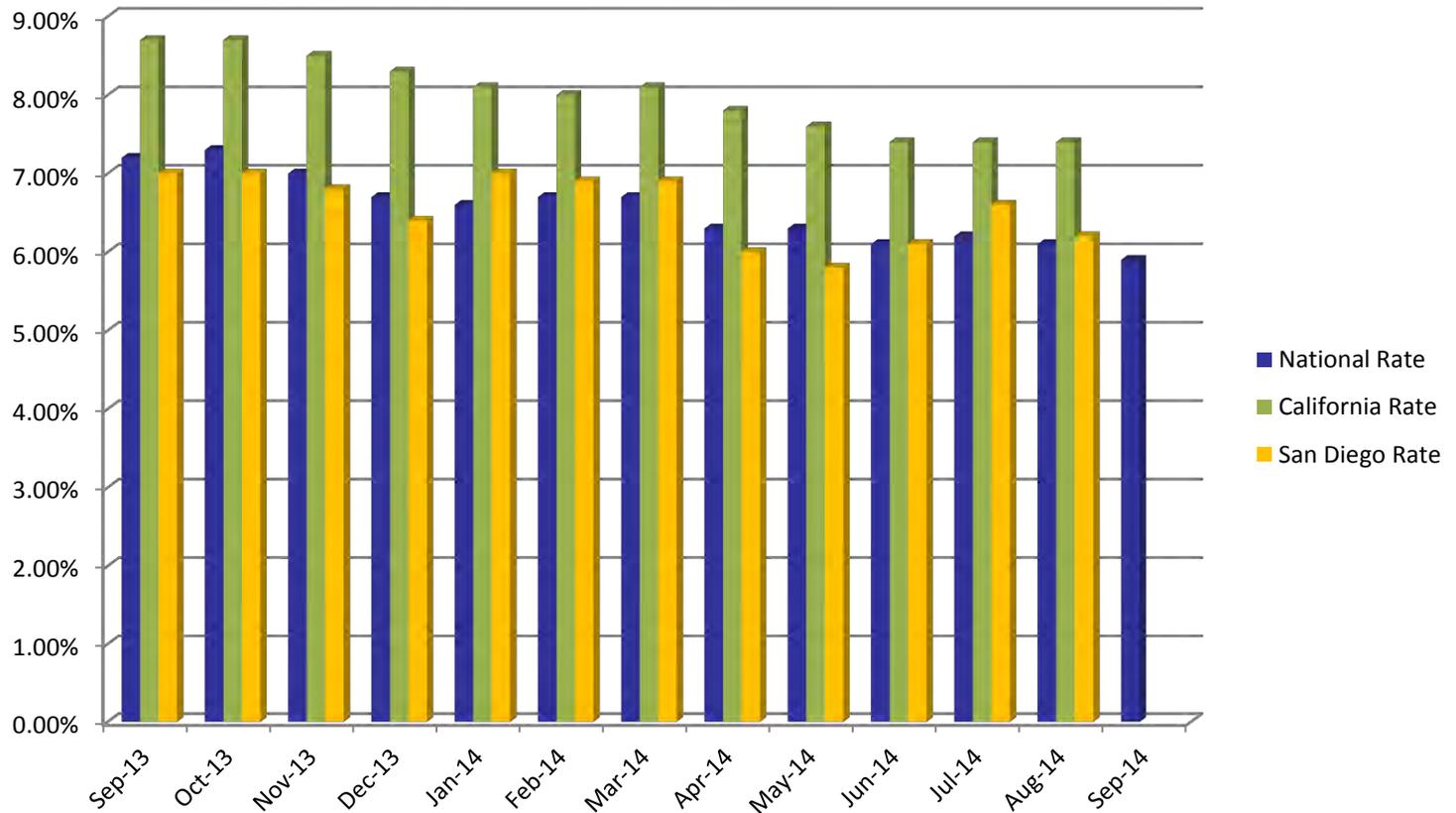
- Seasonally adjusted initial claims for unemployment fell by 8,000 to 287,000 for week ending September 27, 2014. The 4-week moving average, which helps smooth out some of the weekly volatility, was down by 4,250 to 294,750.



# September Unemployment Rate Declines

The Federal unemployment rate in September 2014 declined to 5.9 percent. The National U-6 rate decreased from 12.0 percent to 11.8 percent. In California, the State unemployment rate remained at 7.4 percent for August 2014. Locally, San Diego's unemployment went from 6.6 percent to 6.2 percent in August 2014.

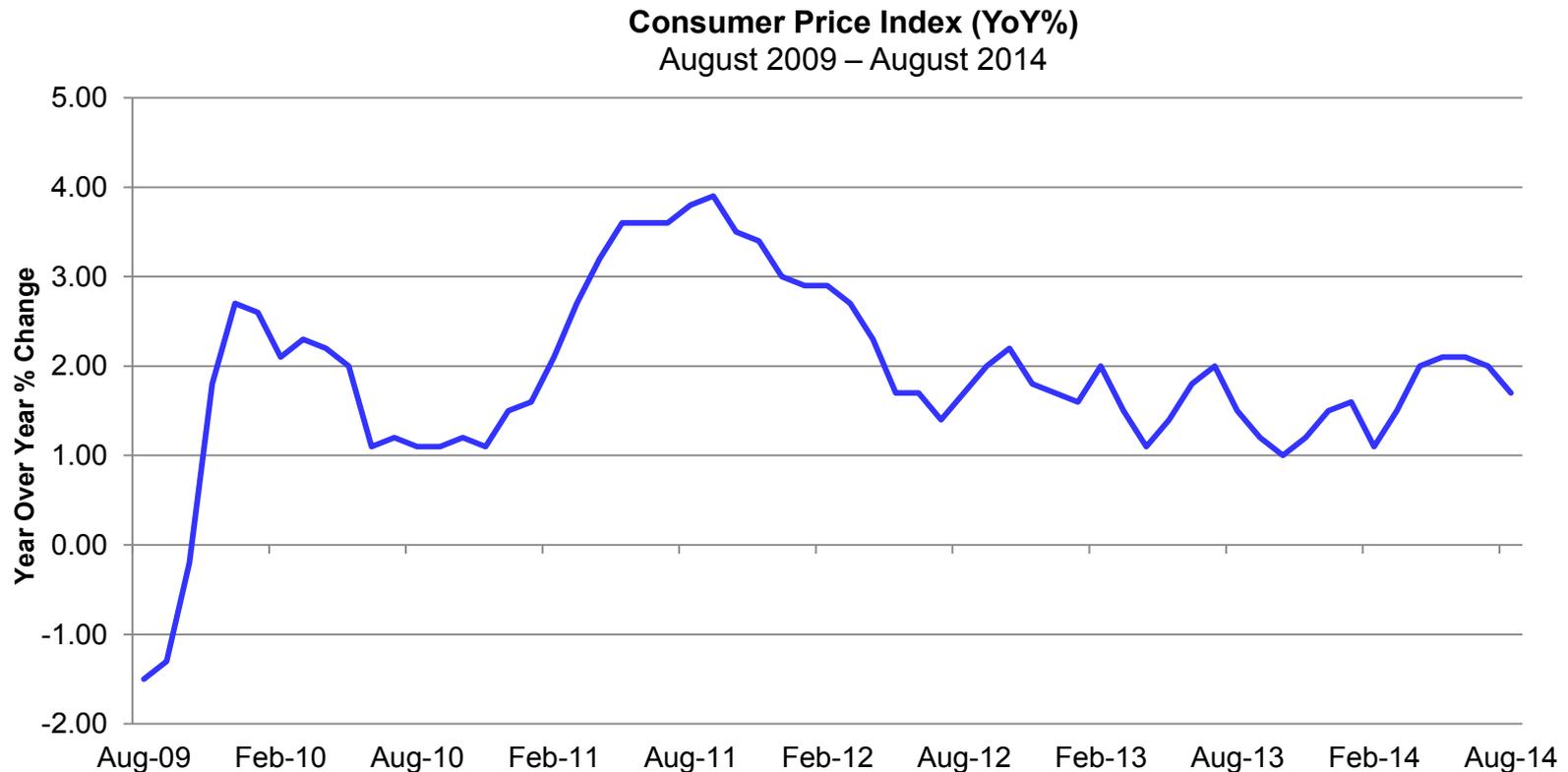
## Unemployment Rates



Source: US Dept of Labor, CA EDD

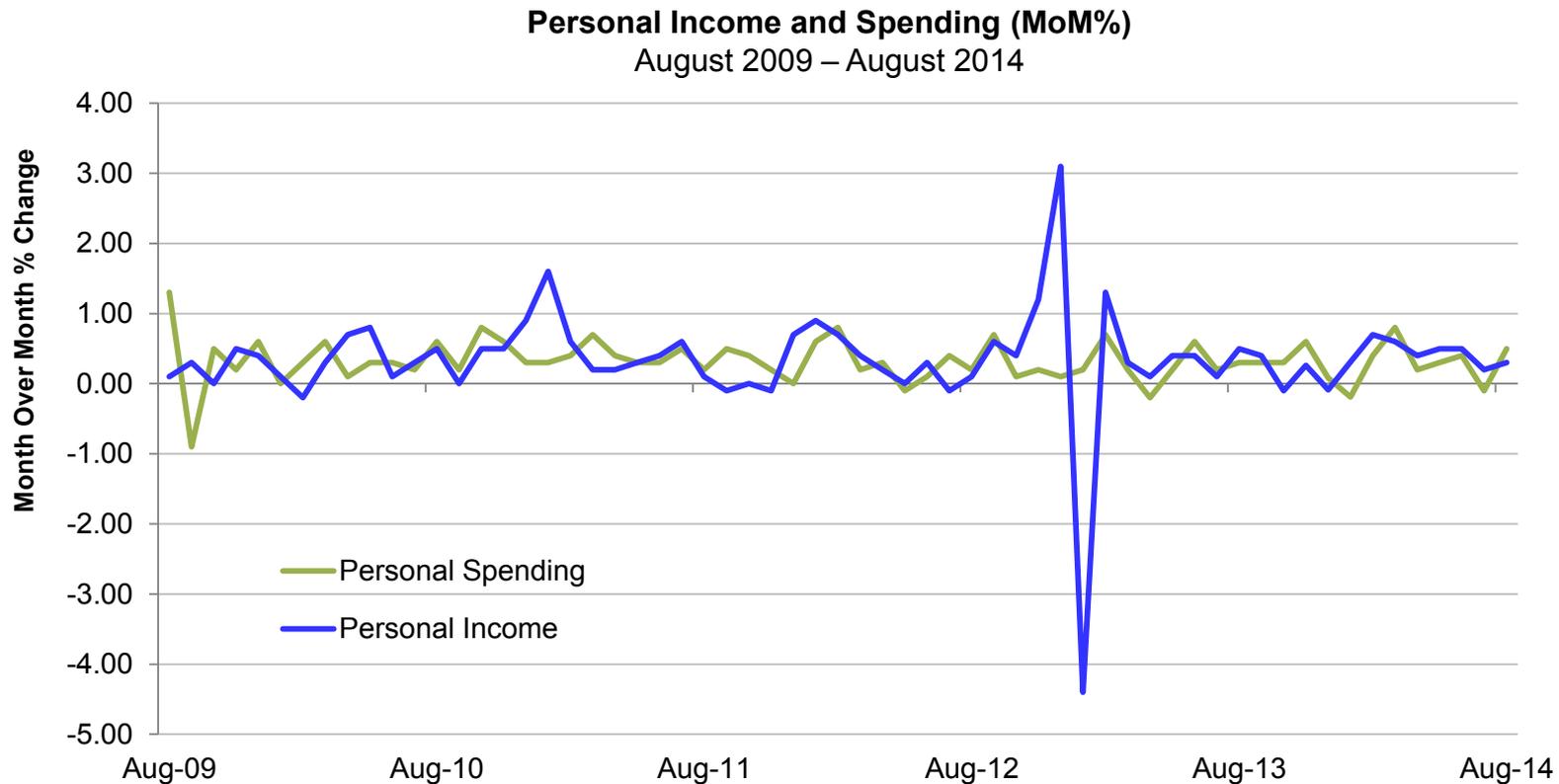
# Consumer Price Index Drops

- The Consumer Price Index over the past twelve months ending August was up 1.7% compared to 2.0% for the twelve months ending July. Core CPI, excluding food and energy, was up also 1.7% for the twelve months compared to 1.9% for July.
- For the month, consumer prices fell 0.2% percent in August after rising 0.1% in July. The drop during the month was driven by a sharp decrease in energy prices.



# Personal Income and Spending Up in August

- The consumer sector showed improvement in August for both income and spending. Personal income came in 0.30% compared to 0.20% in July. Personal spending increased by 0.5% in August compared to a decrease of 0.1% in July. The increases in personal income and spending in August should help third quarter GDP growth.



# Consumer Confidence Continues to Improve

- The Consumer Confidence Index increased by 2.1 points to 92.4 in August, which is a new recovery high. The improvement was driven by consumers' assessment of current conditions, particularly the labor market, grew more favorable. However, consumers are slightly less optimistic about conditions over the next six months.

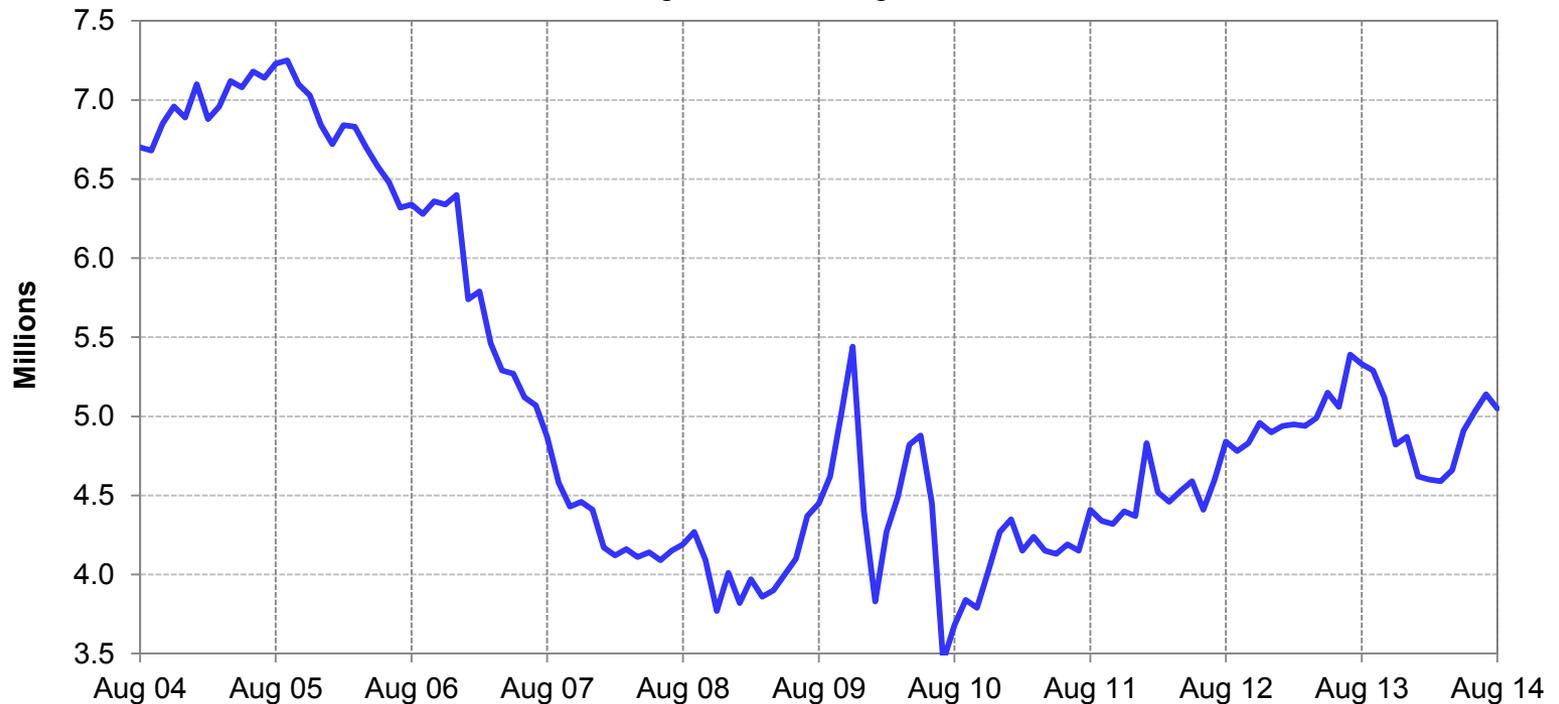
**Consumer Confidence Index**  
August 2009 – August 2014



# Existing Home Sales Down in August

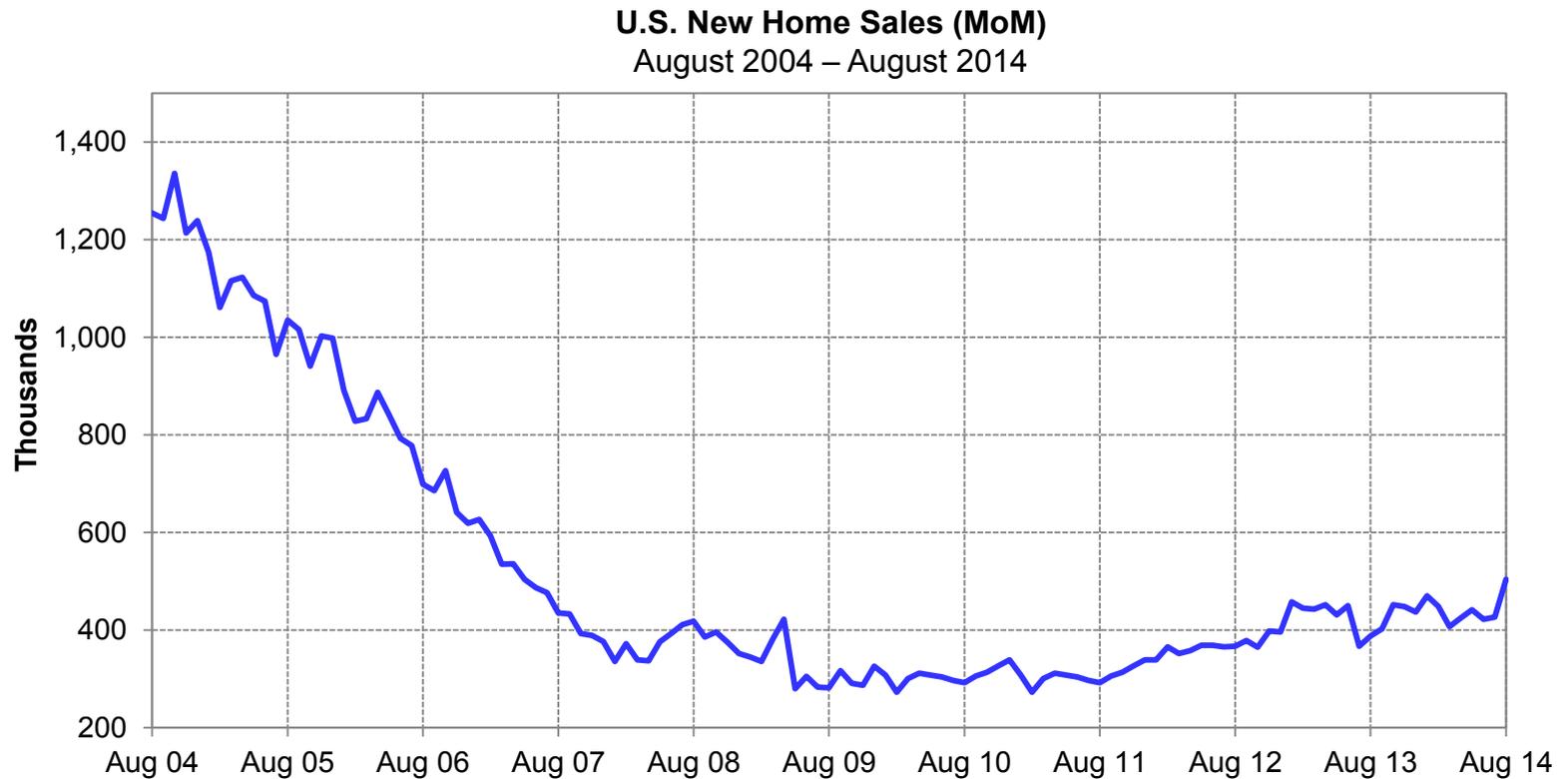
- After four months of increasing sales, existing home sales decreased by 1.8% in August. Home sales were down 6.3% compared to August 2013. Although down for the month, August was still the second highest level for the year. The report also indicated that the inventory of homes for sale was down and that price increases had continued during the month.

**U.S. Existing Home Sales (MoM)**  
August 2004 – August 2014



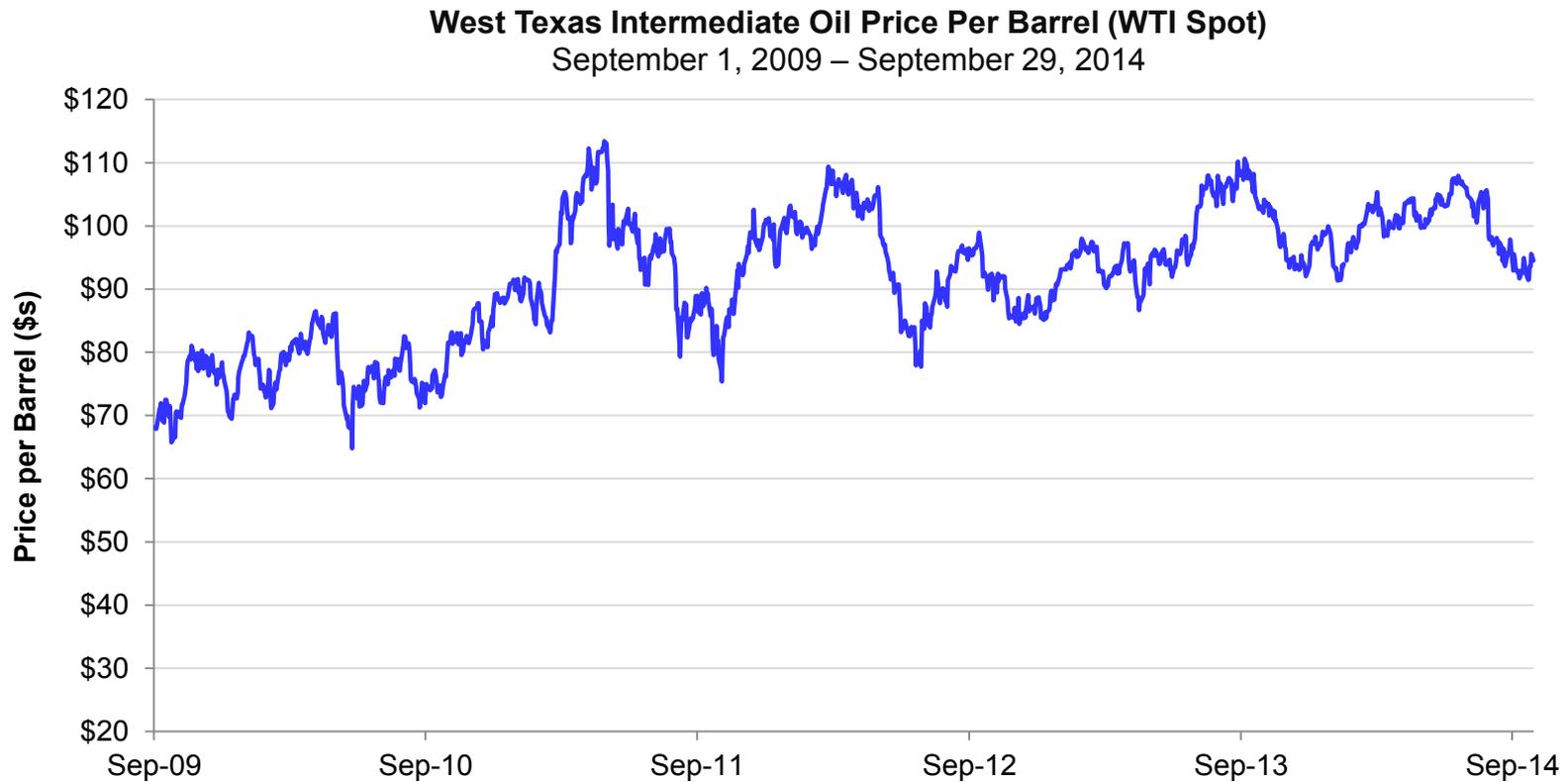
# New Home Sales Up Strongly in August

- New home sales were up by 18% in August to a seasonally adjusted annualized rate of 504,000 units. Year-over-year sales were up 33% from August 2013 and are at their highest level since May 2007.



# Oil Prices Trending Lower

- Oil (WTI spot) closed at \$94.53 on September 29, 2014, which is down \$13.42 from its high of \$107.95 for the year on June 20, 2014. A stronger dollar and increased supplies have helped move oil prices lower over the past couple months.



# Jet Fuel Prices Drop

- Jet fuel (U.S. Gulf Coast Spot) closed at \$2.675 on September 29<sup>th</sup>, which was just above its low for the year of \$2.656 reached on September 24<sup>th</sup>. Oil prices have trended lower since late August.

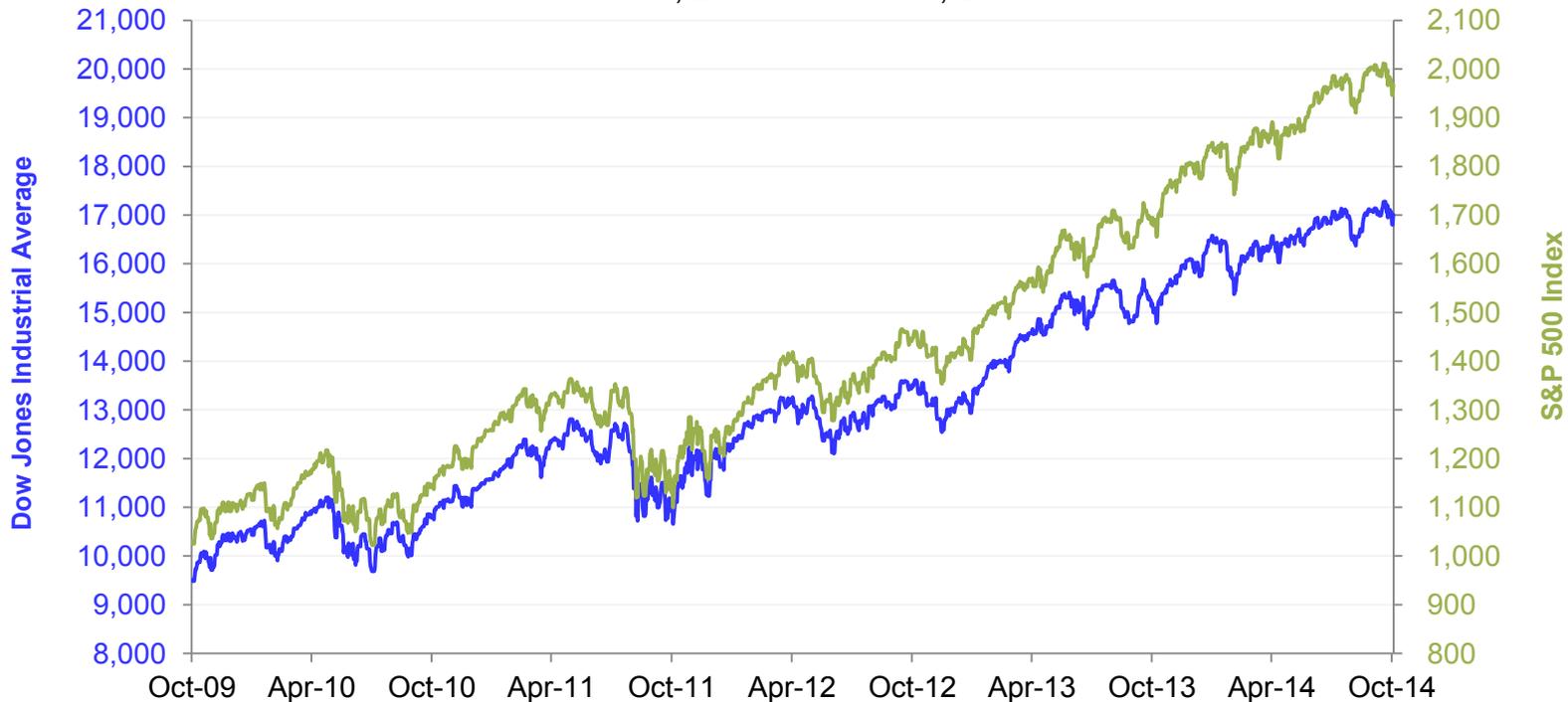
**U.S. Gulf Coast Kerosene-Type Jet Fuel Spot Price FOB**  
September 1, 2009 – September 29, 2014



# Equity Markets Off in Recent Weeks

- Since reaching new all-time highs in early September, the equity markets have been volatile on mixed economic and geopolitical news. Since their most recent highs, the DJIA is down 1.56% and the S&P 500 is down 2.16%. Although down in recent weeks, the equity markets are still up for the year. Year to date, the DJIA is up 2.61% and the S&P 500 is up 6.47%.

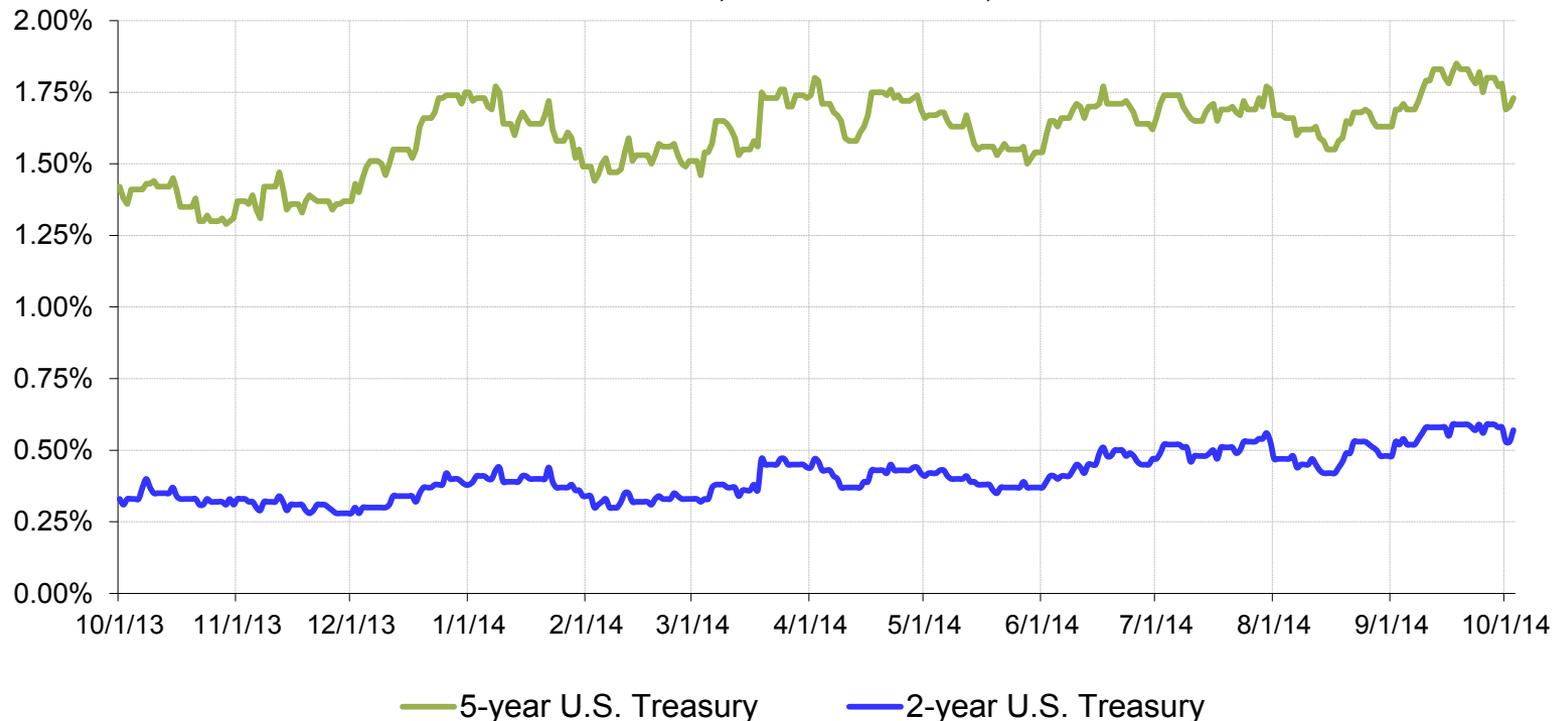
**Dow Jones Industrial Average and S&P 500 Indices**  
October 1, 2009 – October 3, 2014



# Treasury Yields Trending Higher

- Treasury yields had generally traded in a range during 2014 due to mixed economic news and geopolitical uncertainty. Although volatile on a daily basis, interest rates moved above their trading range in September on favorable economic news and as the Federal Reserve continuing to wind down its quantitative easing program.

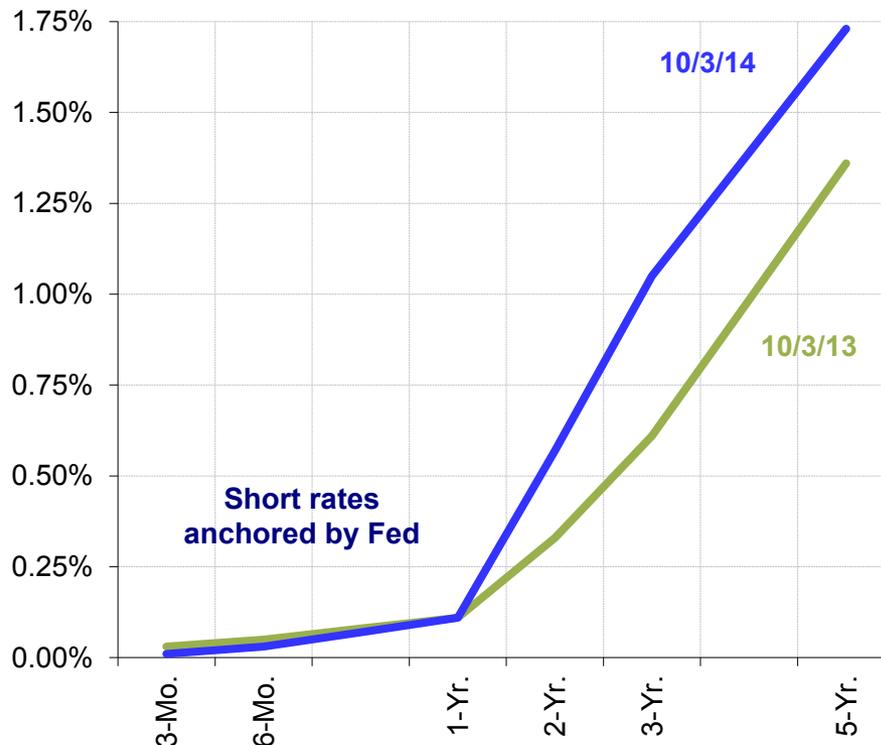
**2- and 5-year U.S. Treasury Yields**  
October 1, 2013 – October 3, 2014



# U.S. Treasury Yield Curve Steepens

- The mid-part of the yield curve between 1 and 5 years has steepened over the past year. However, longer-term Treasury rates 10 years and longer have fallen.

**U.S. Treasury Yield Curve**  
October 3, 2013 versus October 3, 2014

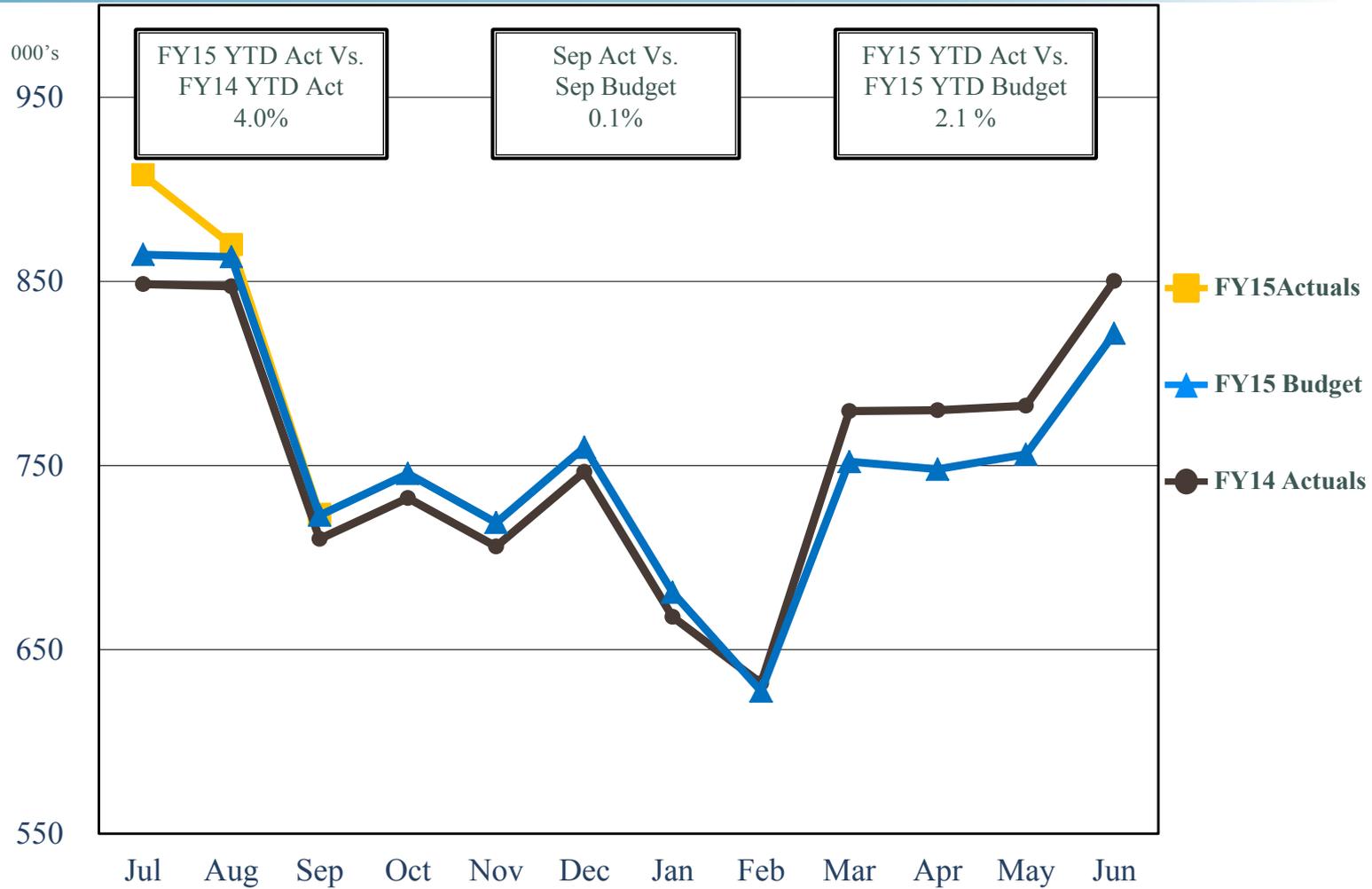


	10/3/13	10/3/14	Change
<b>3-Mo.</b>	0.03%	0.01%	(0.02%)
<b>6-Mo.</b>	0.05%	0.03%	(0.02%)
<b>1-Yr.</b>	0.11%	0.11%	0.00%
<b>2-Yr.</b>	0.33%	0.57%	0.24%
<b>3-Yr.</b>	0.61%	1.05%	0.44%
<b>5-Yr.</b>	1.36%	1.73%	0.37%
<b>10-Yr.</b>	2.62%	2.45%	(0.17%)
<b>20-Yr.</b>	3.40%	2.89%	(0.51%)
<b>30-Yr.</b>	3.71%	3.13%	(0.58%)



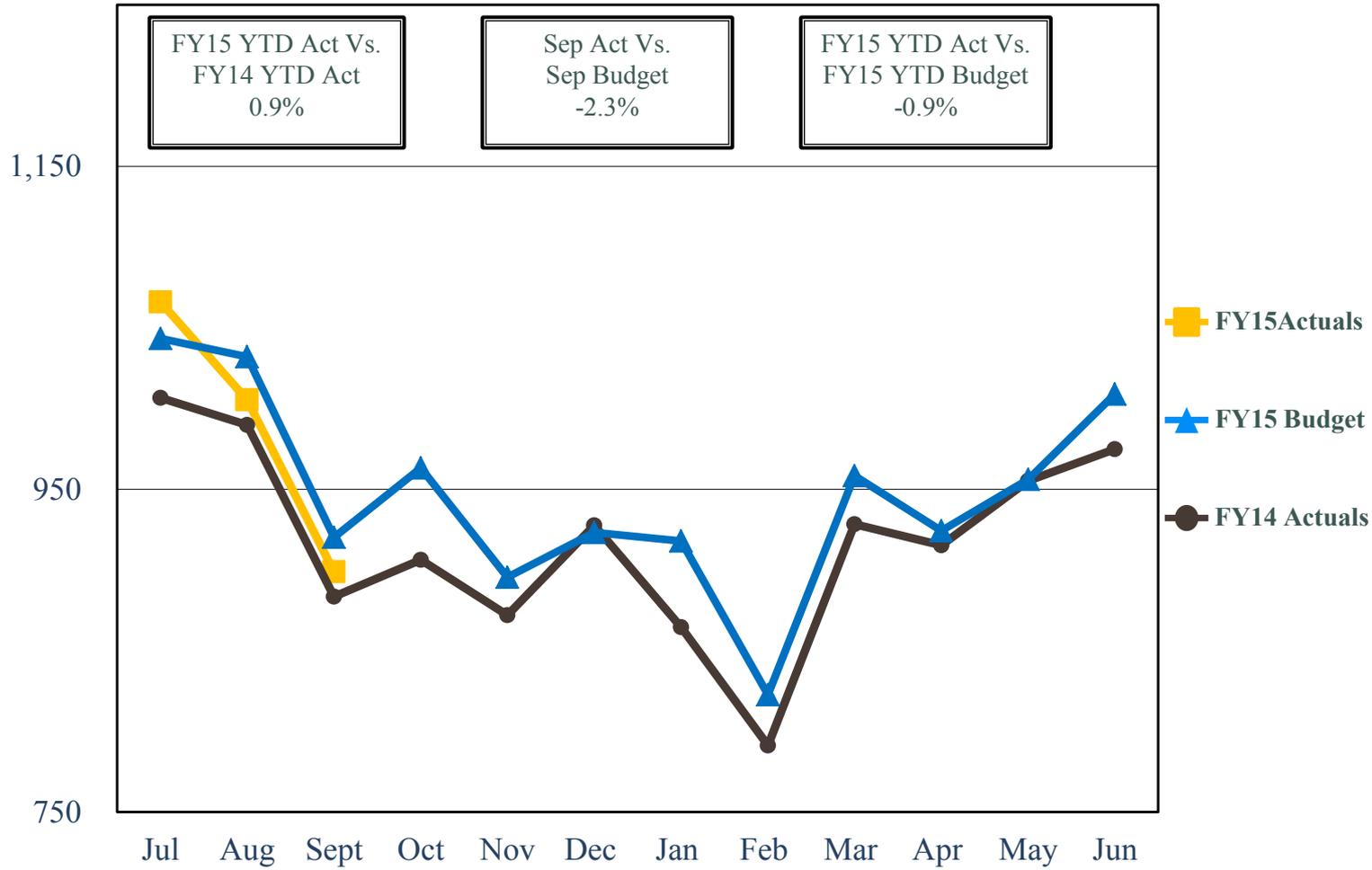
**Unaudited Financial Statements  
For the Month Ended  
September 30, 2014**

# Enplanements



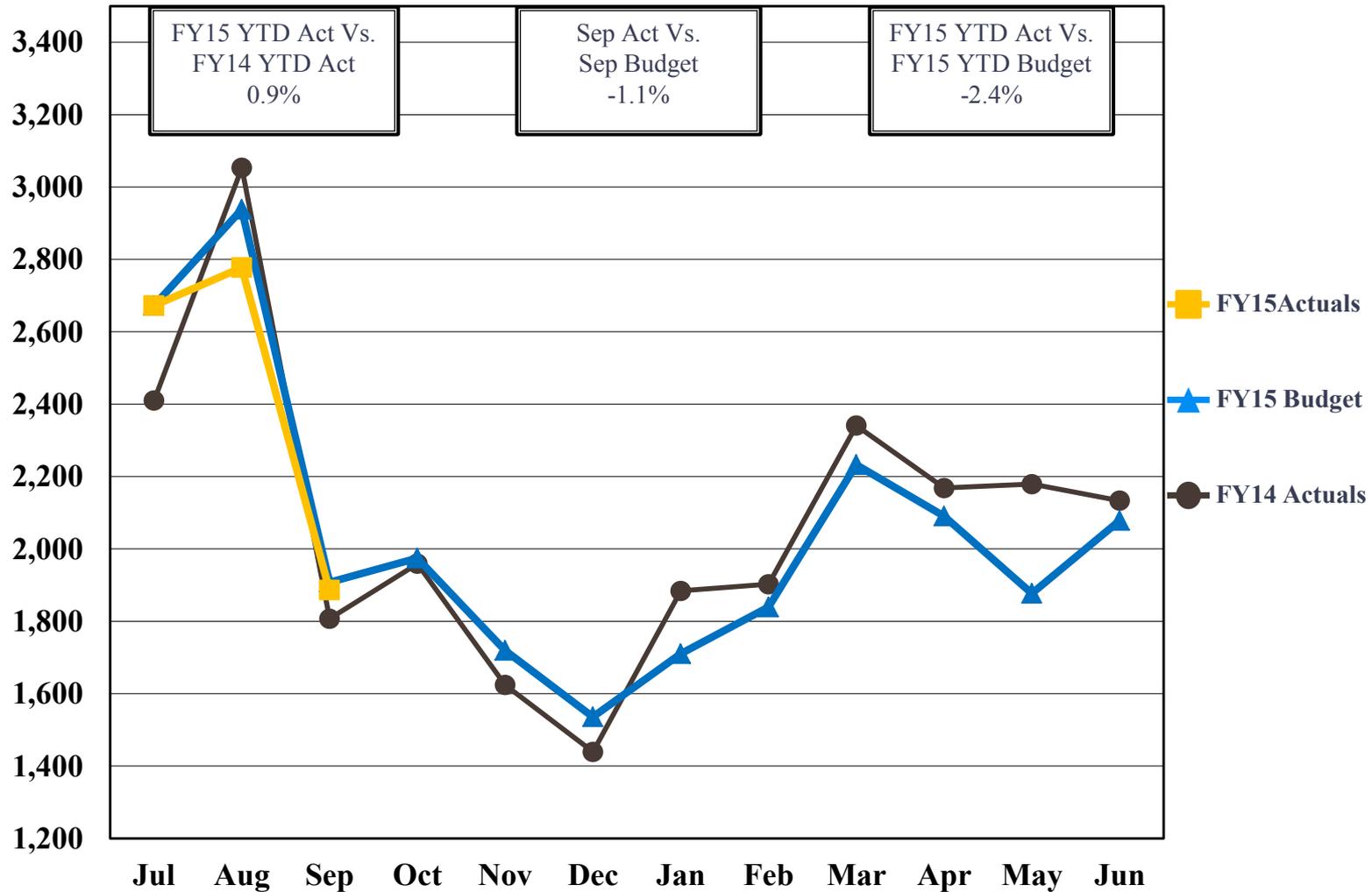
# Gross Landing Weight Units (000 lbs)

000's

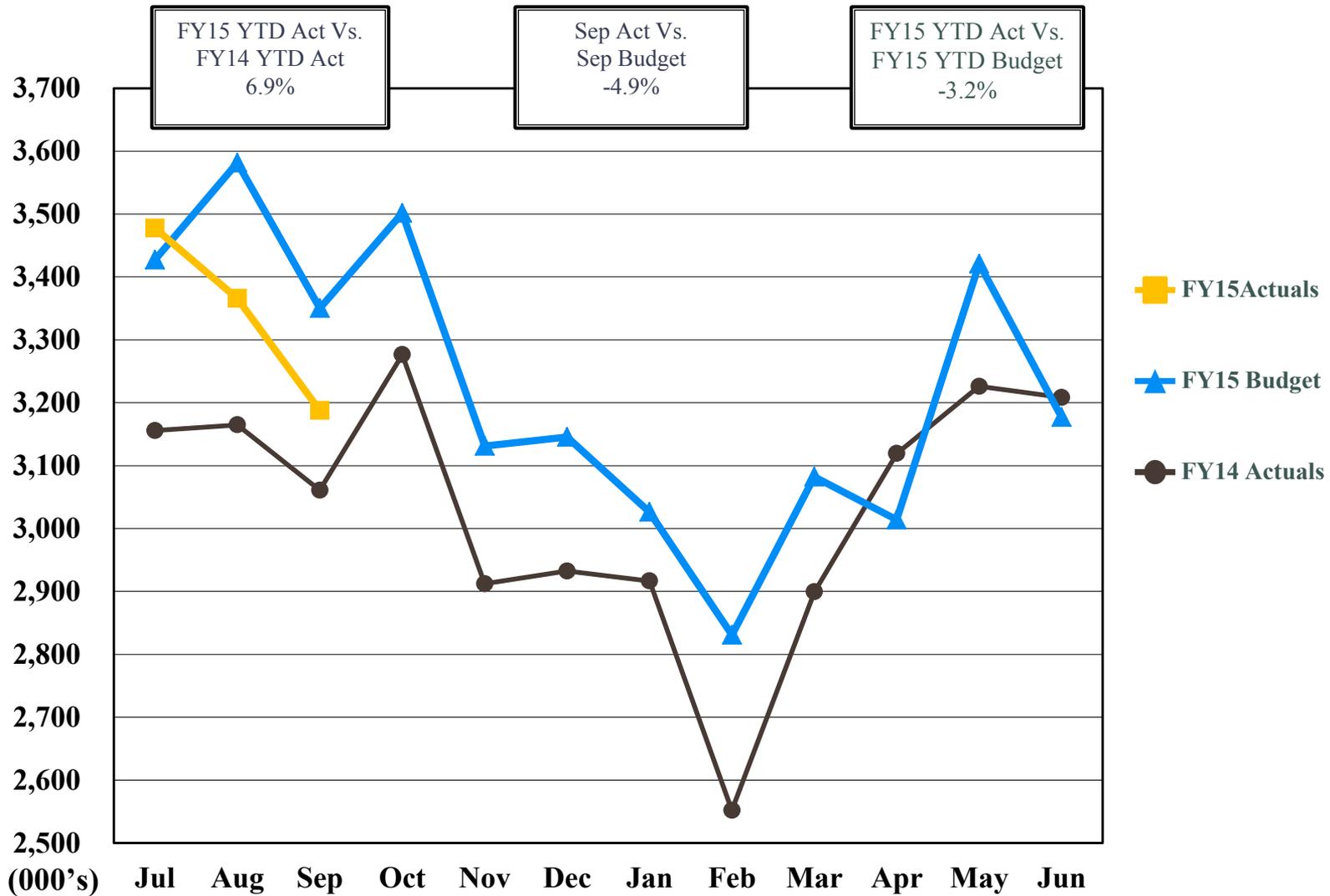


# Car Rental License Fees

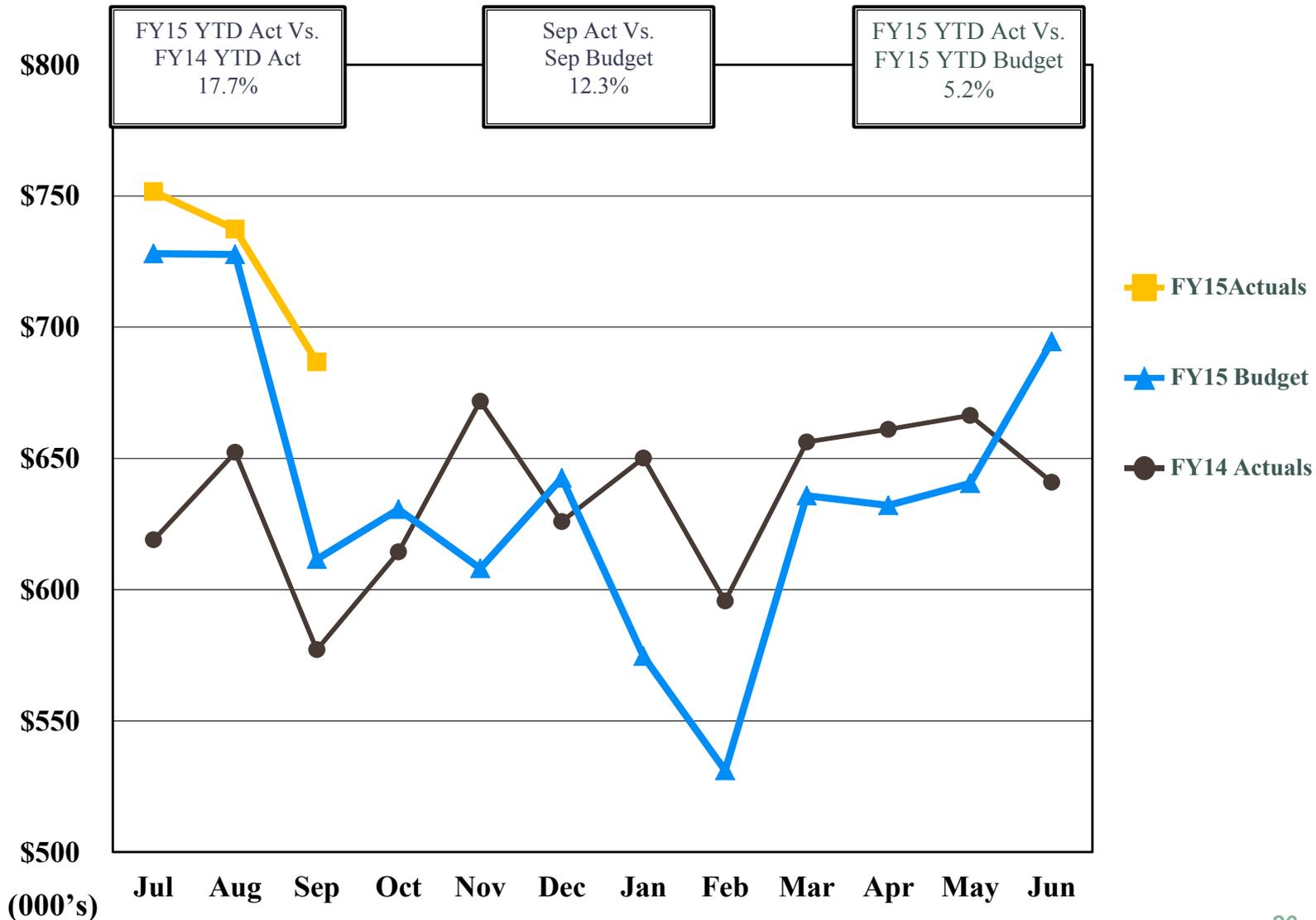
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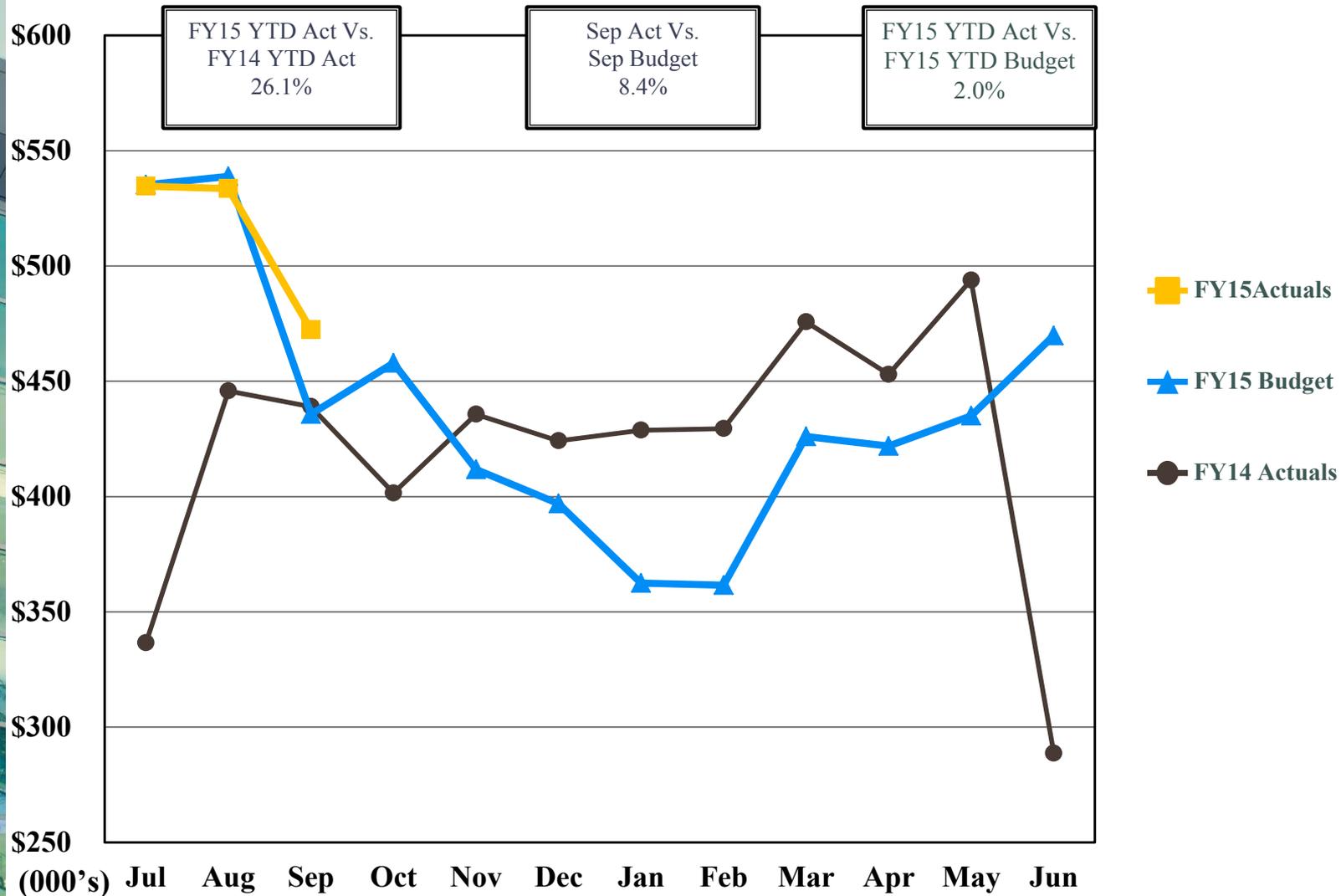
# Parking Revenue



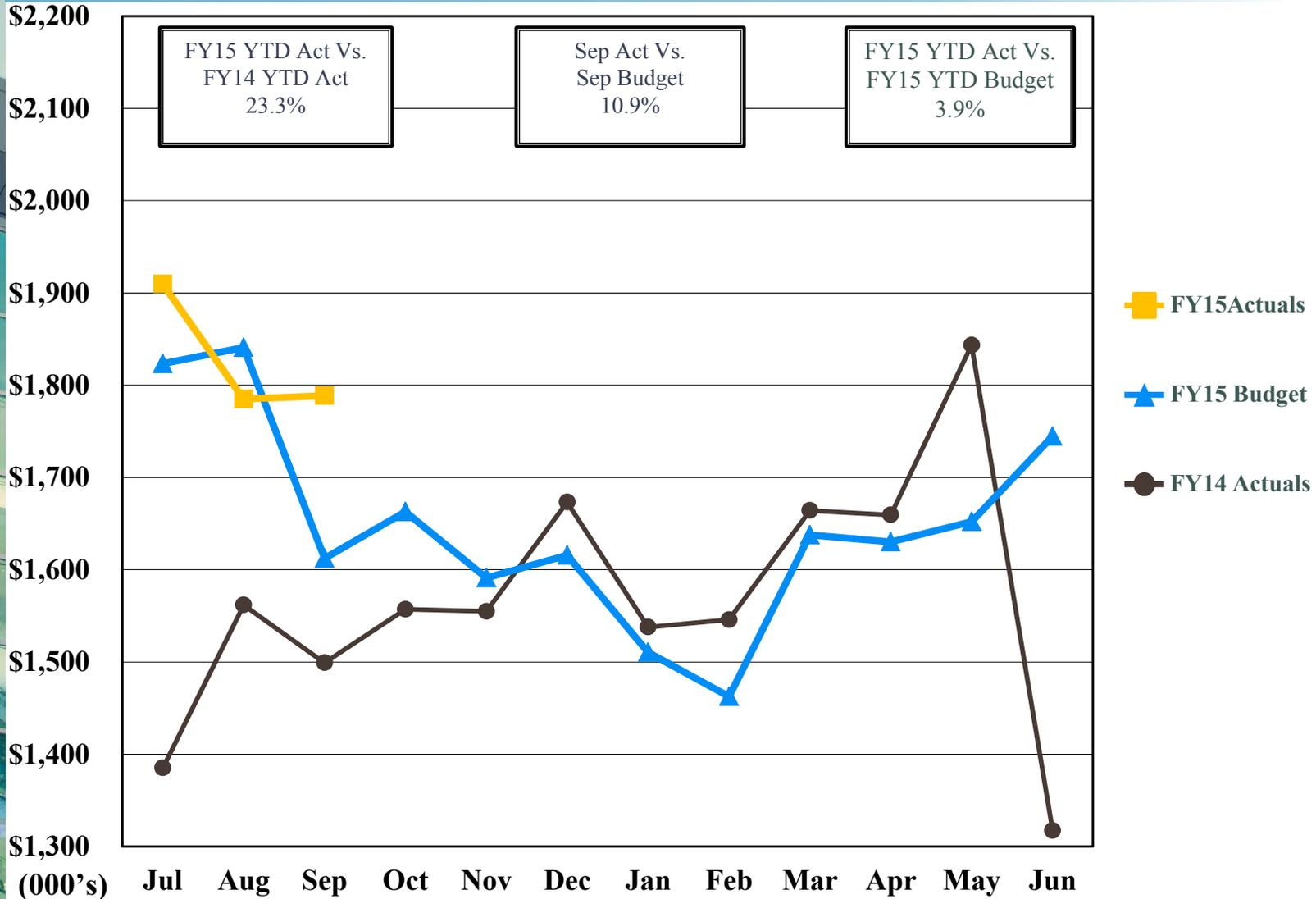
# Food and Beverage Concessions Revenue



# Retail Concessions Revenue



# Total Terminal Concessions



# Operating Revenues for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 1,909	\$ 1,855	\$ (54)	(3)%	\$ 1,715
Aircraft parking fees	231	235	4	2%	201
Building rentals	4,161	4,130	(31)	(1)%	3,816
Security surcharge	2,211	2,211	0	-	2,081
CUPPS Support Charges	94	94	0	-	0
Other aviation revenue	132	142	10	8%	132
<b>Total aviation revenue</b>	<b>\$ 8,738</b>	<b>\$ 8,667</b>	<b>\$ (71)</b>	<b>(1)%</b>	<b>\$ 8,038</b>

# Operating Revenues for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Terminal rent non-airline</b>	\$ 124	\$ 68	\$ (56)	(45)%	\$ 89
<b>Concession revenue:</b>					
<b>Terminal concession revenue:</b>					
Food and beverage	612	687	75	12%	577
Gifts and news	436	472	37	8%	439
Space storage	63	72	9	14%	81
Cost recovery	230	193	(37)	(16)%	169
Other (Primarily advertising)	272	364	92	34%	233
<b>Total terminal concession revenue</b>	<b>1,613</b>	<b>1,788</b>	<b>175</b>	<b>11%</b>	<b>1,499</b>
<b>Car rental and license fee revenue:</b>					
Rental car and license fees	1,907	1,886	(21)	(1)%	1,807
License fees-other	338	333	(5)	(1)%	282
<b>Total rental car and license fees</b>	<b>2,245</b>	<b>2,219</b>	<b>(26)</b>	<b>(1)%</b>	<b>2,089</b>
<b>Total concession revenue</b>	<b>\$ 3,858</b>	<b>\$ 4,007</b>	<b>\$ 149</b>	<b>4%</b>	<b>\$ 3,588</b>

# Operating Revenues for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 2,049	\$ 2,056	\$ 7	0%	\$ 1,954
Long-term parking revenue	1,302	1,132	(170)	(13)%	1,107
<b>Total parking revenue</b>	<b>3,350</b>	<b>3,188</b>	<b>(162)</b>	<b>(5)%</b>	<b>3,061</b>
Ground transportation permits and citations	407	216	(191)	(47)%	246
Ground rentals	968	999	31	3%	648
Grant reimbursements	24	24	-	-	16
Other operating revenue	39	57	18	46%	43
<b>Subtotal</b>	<b>4,788</b>	<b>4,484</b>	<b>(304)</b>	<b>(6)%</b>	<b>4,014</b>
<b>Total operating revenues</b>	<b>\$ 17,509</b>	<b>\$ 17,226</b>	<b>\$ (282)</b>	<b>(2)%</b>	<b>\$ 15,729</b>

# Operating Expenses for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 4,017	\$ 4,185	\$ (168)	(4)%	\$ 2,996
Contractual services	2,870	2,990	(120)	(4)%	2,755
Safety and security	1,954	2,042	(88)	(5)%	2,043
Space rental	873	871	3	-	866
Utilities	819	1,345	(526)	(64)%	778
Maintenance	1,575	970	606	38%	1,181
Equipment and systems	93	1	92	98%	13
Materials and supplies	33	38	(5)	(15)%	54
Insurance	89	89	1	1%	82
Employee development and support	123	76	47	38%	99
Business development	279	262	17	6%	111
Equipment rental and repairs	286	102	183	64%	275
<b>Total operating expenses</b>	<b>\$ 13,011</b>	<b>\$ 12,971</b>	<b>\$ 40</b>	<b>0%</b>	<b>\$ 11,253</b>

# Financial Summary

## for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	<b>Budget</b>	<b>Actual</b>	<b>Variance Favorable (Unfavorable)</b>	<b>% Change</b>	<b>Prior Year</b>
Total operating revenues	\$ 17,509	\$ 17,226	\$ (282)	(2)%	\$ 15,729
Total operating expenses	13,011	12,971	40	-	11,253
<b>Income from operations</b>	<b>4,498</b>	<b>4,255</b>	<b>(242)</b>	<b>(5)%</b>	<b>4,476</b>
Depreciation	6,637	6,637	0	-	5,063
<b>Operating income (loss)</b>	<b>\$ (2,140)</b>	<b>\$ (2,382)</b>	<b>\$ (242)</b>	<b>(11)%</b>	<b>\$ (587)</b>

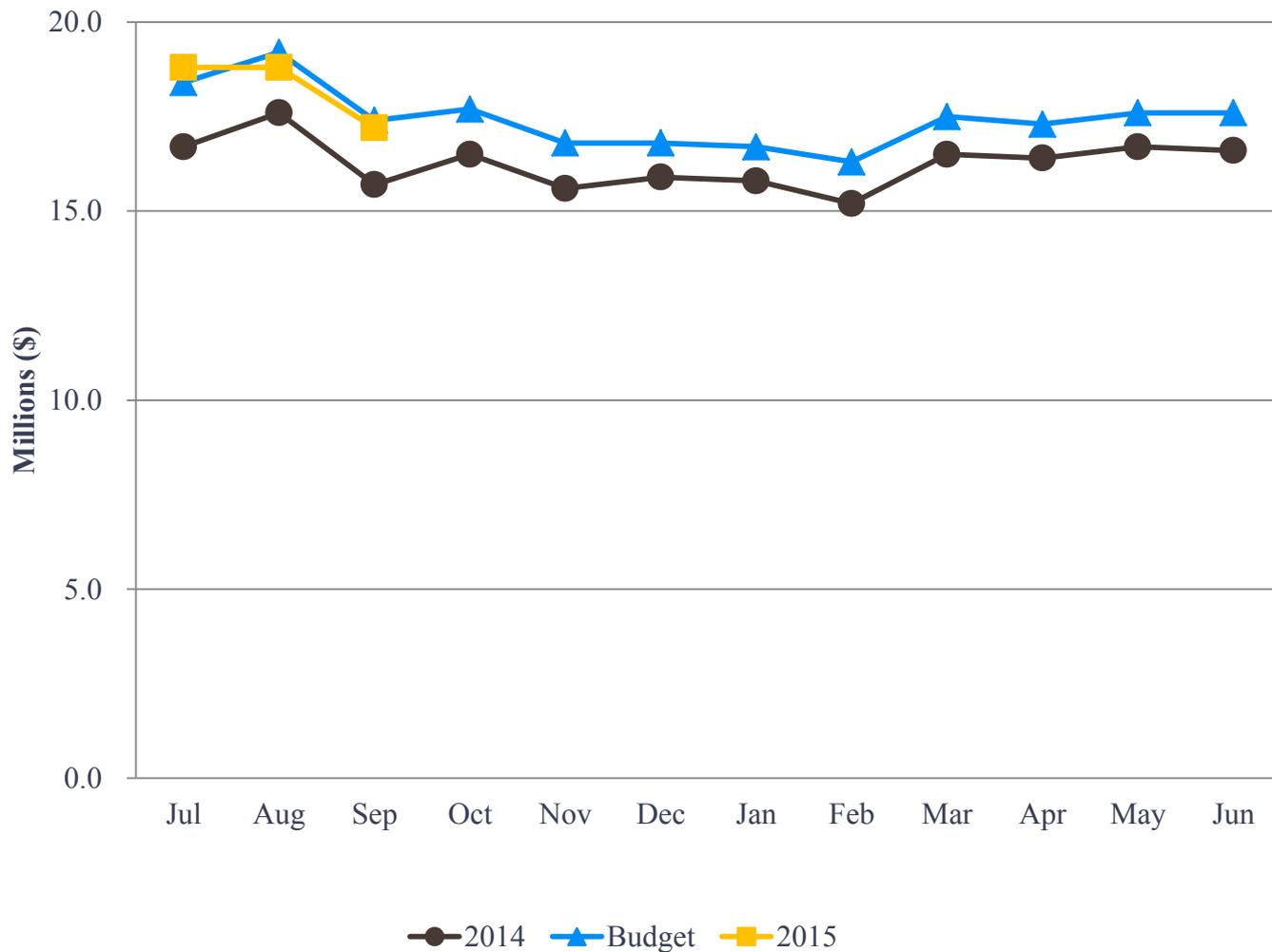
# Nonoperating Revenues & Expenses for the Month Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 3,027	\$ 3,153	\$ 125	4%	\$ 2,784
Customer facility charges (Rental Car Center)	2,477	2,814	337	14%	2,084
Quieter Home Program, net	(270)	(155)	114	42%	(165)
Interest income	401	336	(65)	(16)%	360
BAB interest rebate	386	386	-	-	395
Interest expense & debt issuance costs	(4,790)	(5,735)	(945)	(20)%	(3,880)
Bond amortization	363	363	-	-	367
Other nonoperating revenue (expenses)	(1)	7	8	-	(248)
<b>Nonoperating revenue, net</b>	<b>1,593</b>	<b>1,169</b>	<b>(424)</b>	<b>(27)%</b>	<b>1,697</b>
<b>Change in net position before grant contributions</b>	<b>(547)</b>	<b>(1,213)</b>	<b>(666)</b>	<b>(122)%</b>	<b>1,110</b>
Capital grant contributions	464	2,102	1,638	353%	113
<b>Change in net position</b>	<b>\$ (83)</b>	<b>\$ 889</b>	<b>\$ 971</b>	<b>1174%</b>	<b>\$ 1,223</b>



**Revenue & Expenses (Unaudited)  
For the Three Months Ended  
September, 2014 and 2013**

# Monthly Operating Revenue, FY 2015 (Unaudited)



# Operating Revenues for the Three Months Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Aviation revenue:</b>					
Landing fees	\$ 6,219	\$ 6,200	\$ (19)	-	\$ 5,665
Aircraft parking fees	692	683	(9)	(1)%	620
Building rentals	12,498	12,624	126	1%	11,432
Security surcharge	6,632	6,632	0	-	6,242
CUPPS Support Charges	281	283	0	1%	0
Other aviation revenue	401	401	(0)	-	401
<b>Total aviation revenue</b>	<b>\$ 26,723</b>	<b>\$ 26,823</b>	<b>\$ 100</b>	<b>-</b>	<b>\$ 24,639</b>

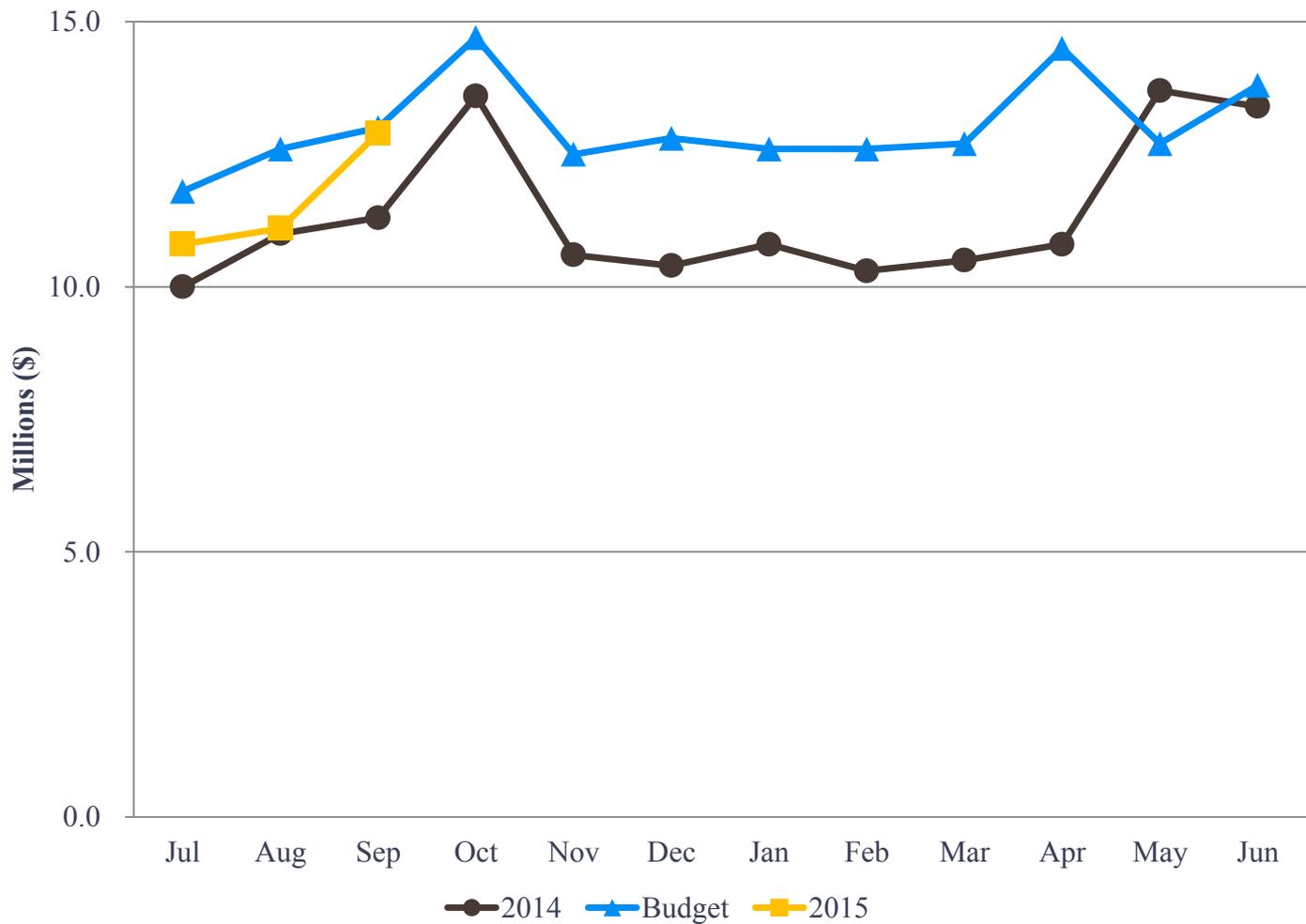
# Operating Revenues for the Three Months Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Terminal rent non-airline</b>	<b>\$ 373</b>	<b>\$ 305</b>	<b>\$ (68)</b>	<b>(18)%</b>	<b>\$ 272</b>
<b>Concession revenue:</b>					
<b>Terminal concession revenue:</b>					
Food and beverage	2,067	2,176	109	5%	1,848
Retail	1,510	1,540	31	2%	1,221
Space storage	190	218	28	15%	214
Cost recovery	676	569	(107)	(16)%	471
Other (Primarily advertising)	833	979	146	17%	692
<b>Total terminal concession revenue</b>	<b>5,276</b>	<b>5,482</b>	<b>206</b>	<b>4%</b>	<b>4,446</b>
<b>Car rental and license fee revenue:</b>					
Rental car license fees	7,518	7,336	(182)	(2)%	7,270
License fees-other	1,091	1,085	(6)	(1)%	962
<b>Total rental car and license fees</b>	<b>8,609</b>	<b>8,421</b>	<b>(188)</b>	<b>(2)%</b>	<b>8,232</b>
<b>Total concession revenue</b>	<b>\$ 13,886</b>	<b>\$ 13,903</b>	<b>\$ 17</b>	<b>-</b>	<b>\$ 12,678</b>

# Operating Revenues for the Three Months Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Parking revenue:</b>					
Short-term parking revenue	\$ 6,597	\$ 6,465	\$ (131)	(2)%	\$ 5,922
Long-term parking revenue	3,762	3,566	(197)	(5)%	3,460
<b>Total parking revenue</b>	<b>10,359</b>	<b>10,031</b>	<b>(328)</b>	<b>(3)%</b>	<b>9,381</b>
Ground transportation permits and citations	949	949	1	0%	790
Ground rentals	2,632	2,648	16	1%	2,009
Grant reimbursements	74	74	(0)	-	48
Other operating revenue	117	156	39	33%	170
<b>Subtotal</b>	<b>14,131</b>	<b>13,858</b>	<b>(273)</b>	<b>(2)%</b>	<b>12,398</b>
<b>Total operating revenues</b>	<b>\$ 55,114</b>	<b>\$ 54,889</b>	<b>\$ (223)</b>	<b>-</b>	<b>\$ 49,987</b>

# Monthly Operating Expenses, FY 2015 (Unaudited)



# Operating Expenses for the Three Months Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Operating expenses:</b>					
Salaries and benefits	\$ 11,846	\$ 11,084	\$ 762	6%	\$ 9,148
Contractual services	8,130	7,168	962	12%	7,803
Safety and security	5,738	6,052	(313)	(5)%	5,816
Space rental	2,619	2,613	6	-	2,595
Utilities	2,342	3,420	(1,078)	(46)%	2,189
Maintenance	4,513	2,797	1,716	38%	2,959
Equipment and systems	134	43	91	68%	51
Materials and supplies	105	106	(0)	-	101
Insurance	268	266	2	1%	247
Employee development and support	281	184	98	35%	216
Business development	592	462	130	22%	335
Equipment rental and repairs	858	393	465	54%	670
<b>Total operating expenses</b>	<b>\$ 37,426</b>	<b>\$ 34,588</b>	<b>\$ 2,838</b>	<b>8%</b>	<b>\$ 32,130</b>

# Financial Summary

## for the Three Months Ended September 30, 2014

### (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
Total operating revenues	\$ 55,114	\$ 54,889	\$ (223)	-	\$ 49,987
Total operating expenses	37,426	34,588	2,838	8%	32,130
<b>Income from operations</b>	<b>17,688</b>	<b>20,301</b>	<b>2,613</b>	<b>15%</b>	<b>17,857</b>
Depreciation	19,953	19,953	-	-	14,745
<b>Operating income (loss)</b>	<b>\$ (2,265)</b>	<b>\$ 348</b>	<b>\$ 2,613</b>	<b>-</b>	<b>\$ 3,112</b>

# Nonoperating Revenues & Expenses for the Three Months Ended September 30, 2014 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
<b>Nonoperating revenues (expenses):</b>					
Passenger facility charges	\$ 9,248	\$ 9,438	\$ 190	2%	\$ 8,791
Customer facility charges (Rental Car Center)	7,832	8,381	549	7%	6,603
Quieter Home Program, net	(678)	(609)	69	10%	(407)
Interest income	1,224	1,304	80	7%	1,169
BAB interest rebate	1,159	1,159	-		1,185
Interest expense & debt issuance costs	(13,283)	(16,391)	(3,108)	(23)%	(11,490)
Bond amortization	1,090	1,090	-		1,103
Other nonoperating revenue (expenses)	(3)	4	7	-	904
<b>Nonoperating revenue, net</b>	<b>6,589</b>	<b>4,376</b>	<b>(2,213)</b>	<b>(34)%</b>	<b>7,858</b>
<b>Change in Net Position before grant contributions</b>	<b>4,324</b>	<b>4,725</b>	<b>400</b>	<b>9%</b>	<b>10,968</b>
Capital grant contributions	910	2,076	1,166	128%	698
<b>Change in Net Position</b>	<b>\$ 5,234</b>	<b>\$ 6,801</b>	<b>\$ 1,566</b>	<b>30%</b>	<b>\$ 11,666</b>



**Statements of Net Position  
(Unaudited)  
September 30, 2014 and 2013**

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<b>2014</b>	<b>2013</b>
<b>Current assets:</b>		
Cash and investments	\$ 80,463	\$ 111,418
Tenant lease receivable, net of allowance of 2014: (\$40,835) and 2013: (\$53,719)	8,334	9,103
Grants receivable	4,932	3,422
Notes receivable-current portion	1,529	1,447
Prepaid expenses and other current assets	8,999	8,298
<b>Total current assets</b>	<b>104,257</b>	<b>133,688</b>
 <b>Cash designated for capital projects and other</b>	 <b>\$ 19,493</b>	 <b>\$ 9,397</b>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<u>2014</u>	<u>2013</u>
<b>Restricted assets:</b>		
Cash and investments:		
Bonds reserve	\$ 66,593	\$ 71,216
Passenger facility charges and interest unapplied	45,622	41,750
Customer facility charges and interest applied	43,511	41,180
Commercial paper reserve	-	61
SBD bond guarantee	4,000	4,000
Bond proceeds held by trustee	423,083	291,881
Commercial paper interest held by trustee	13	13
Passenger facility charges receivable	3,923	3,515
Customer facility charges receivable	4,216	2,112
OCIP insurance reserve	4,909	5,381
<b>Total restricted assets</b>	<b>\$ 595,870</b>	<b>\$ 461,109</b>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<b>2014</b>	<b>2013</b>
<b>Noncurrent assets:</b>		
<b>Capital assets:</b>		
Land and land improvements	\$ 71,082	\$ 71,294
Runways, roads and parking lots	568,936	534,692
Buildings and structures	1,023,922	714,679
Machinery and equipment	14,230	13,621
Vehicles	5,520	5,535
Office furniture and equipment	32,258	31,542
Works of art	2,468	2,284
Construction-in-progress	307,052	431,034
<b>Total capital assets</b>	<b>2,025,468</b>	<b>1,804,681</b>
Less: accumulated depreciation	(676,788)	(596,440)
<b>Total capital assets, net</b>	<b>\$ 1,348,680</b>	<b>\$ 1,208,241</b>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<b>2014</b>	<b>2013</b>
<b>Other assets:</b>		
Notes receivable - long-term portion	\$ 37,988	\$ 39,537
Investments - long-term portion	85,709	53,225
Net pension asset	6,769	6,509
Security deposit	500	500
<b>Total other assets</b>	<b>130,966</b>	<b>99,771</b>
<b>Total noncurrent assets</b>	<b>1,479,646</b>	<b>1,308,012</b>
<b>TOTAL ASSETS</b>	<b>\$ 2,199,266</b>	<b>\$ 1,912,206</b>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<u>2014</u>	<u>2013</u>
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	\$ 67,780	\$ 74,777
Deposits and other current liabilities	3,863	3,376
<b>Total current liabilities</b>	<b>71,643</b>	<b>78,153</b>
<b>Current liabilities - payable from restricted assets:</b>		
Current portion of long-term debt	10,695	1,030
Accrued interest on bonds and commercial paper	16,575	12,624
<b>Total liabilities payable from restricted assets</b>	<b>\$ 27,270</b>	<b>\$ 13,654</b>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<u>2014</u>	<u>2013</u>
<b>Long-term liabilities - other:</b>		
Revolving line of credit and commercial paper payable	\$ 44,884	\$ 50,969
Other long-term liabilities	11,323	9,848
Long-term debt - bonds net of amortized premium	1,310,327	1,020,850
<b>Total long-term liabilities</b>	<u>1,366,534</u>	<u>1,081,667</u>
<b>Total liabilities</b>	<u>\$ 1,465,447</u>	<u>\$ 1,173,474</u>

# Statements of Net Position (Unaudited)

	(In thousands)	
	<b>September</b>	
	<b>2014</b>	<b>2013</b>
<b>Net Position:</b>		
Invested in capital assets, net of related debt	\$ 397,460	\$ 419,171
Other restricted	172,768	169,210
Unrestricted:		
Designated	25,434	15,906
Undesignated	138,156	134,445
<b>Total net position</b>	<b>733,818</b>	<b>738,732</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 2,199,266</b>	<b>\$ 1,912,206</b>



Questions?



# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

## Board Communication

**Date:** November 6, 2014

**To:** Board Members

**Via:** Thella F. Bowens, President/CEO

**From:** Scott M. Brickner, Vice President, Finance & Asset Management/Treasurer

**Subject:** Accept the Authority's Investment Report as of September 30, 2014

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**RECOMMENDATION:** The Finance Committee recommends that the Board accept the report.



**ITEM 10**

**San Diego County Regional  
Airport Authority**

**Investment Report  
As of September 30, 2014**

Presented by: Scott M. Brickner, CPA  
Vice President, Finance & Asset  
Management/Treasurer

November 6, 2014

This report is prepared for the San Diego County Regional Airport Authority (the "Authority") in accordance with California Government Code Section 53646, which states that “the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report.”

The investment report was compiled in compliance with California Government Code Section 53646 and the Authority's approved Investment Policy. All investment transactions made in the Authority's portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.

A handwritten signature in black ink, appearing to read "Scott Brickner", enclosed within a thin black rectangular border.

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Scott Brickner, C.P.A.

V.P. Finance & Asset Management / Treasurer  
San Diego County Regional Airport Authority

# Total Portfolio Summary

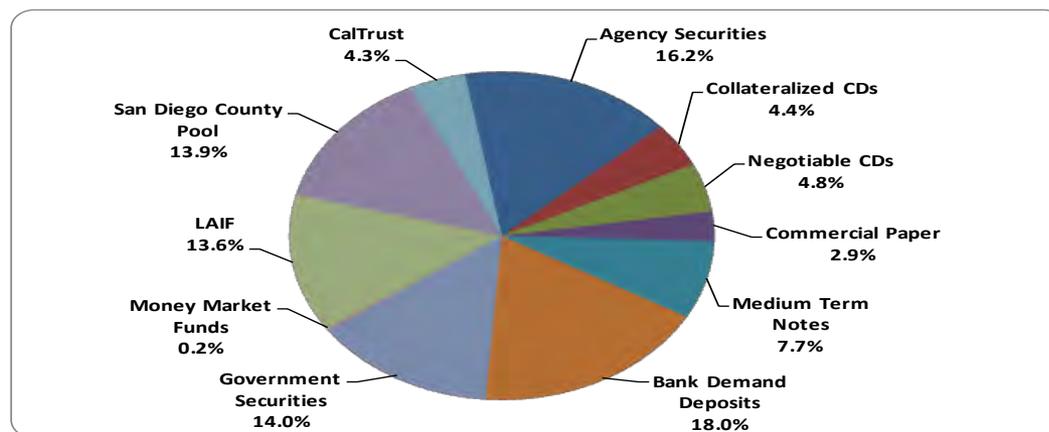
	Current Period September 30, 2014	Prior Period June 30, 2014	Change From Prior
Book Value (1)	\$350,252,000	\$330,269,000	\$19,983,000
Market Value (1)	\$349,872,000	\$330,182,000	\$19,690,000
Market Value%	99.89%	99.97%	(0.08%)
Unrealized Gain / (Loss)	(\$380,000)	(\$87,000)	(\$293,000)
Weighted Average Maturity (Days)	325 days	297 days	28
Weighted Average Yield as of Period End	0.49%	0.43%	0.06%
Cash Interest Received- Current Month	\$19,000	\$89,000	(\$70,000)
Accrued Interest	\$285,000	\$294,000	(\$9,000)

**Notes:**

(1) Increase in portfolio value is primarily due to operating receipts exceeding operating expenditures.

# Portfolio Composition by Security Type

	September 30, 2014		June 30, 2014		Permitted by Policy
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio	
Agency Securities	\$ 56,664,000	16.2%	\$ 38,443,000	11.6%	100%
Collateralized CDs	15,221,000	4.4%	15,193,000	4.6%	30%
Negotiable CDs	16,967,000	4.8%	-	0.0%	30%
Commercial Paper	9,990,000	2.9%	15,495,000	4.7%	25%
Medium Term Notes	26,889,000	7.7%	22,019,000	6.7%	15%
Bank Demand Deposits	63,319,000	18.0%	63,854,000	19.3%	100%
Government Securities	49,139,000	14.0%	64,083,000	19.4%	100%
Money Market Funds	555,000	0.2%	56,000	0.0%	20%
LAIF	47,561,000	13.6%	47,535,000	14.4%	\$50 million <sup>(1)</sup>
San Diego County Pool	48,524,000	13.9%	48,476,000	14.7%	\$50 million <sup>(2)</sup>
CalTrust	15,043,000	4.3%	15,028,000	4.6%	\$50 million <sup>(3)</sup>
<b>Total:</b>	<b>\$ 349,872,000</b>	<b>100.0%</b>	<b>\$ 330,182,000</b>	<b>100.0%</b>	

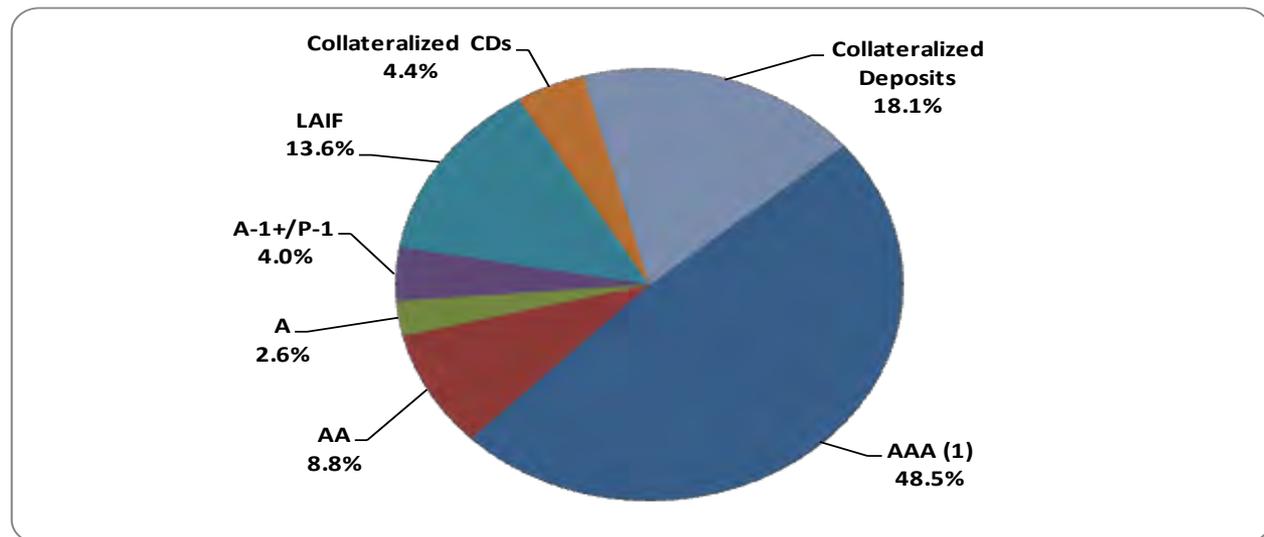


**Notes:**

- 1.) The \$50 million limit on LAIF is a non-statutory LAIF internal limit. It does not apply to bond proceeds.
- 2.) The San Diego County Investment Pool mirrors the LAIF internal limit and does not apply to bond proceeds.
- 3.) The CalTrust mirrors the LAIF internal limit and does not apply to bond proceeds.

# Portfolio Composition by Credit Rating

	September 30, 2014		June 30, 2014	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
AAA <sup>(1)</sup>	\$ 169,926,000	48.5%	\$ 166,084,000	50.3%
AA	30,850,000	8.8%	\$ 17,012,000	5.2%
A	9,006,000	2.6%	\$ 5,007,000	1.5%
A-1+/P-1	13,990,000	4.0%	15,495,000	4.7%
LAIF	47,561,000	13.6%	47,535,000	14.4%
Collateralized CDs	15,221,000	4.4%	15,193,000	4.6%
Collateralized Deposits	63,318,000	18.1%	63,856,000	19.3%
<b>Total:</b>	<b>\$ 349,872,000</b>	<b>100.0%</b>	<b>\$ 330,182,000</b>	<b>100.0%</b>

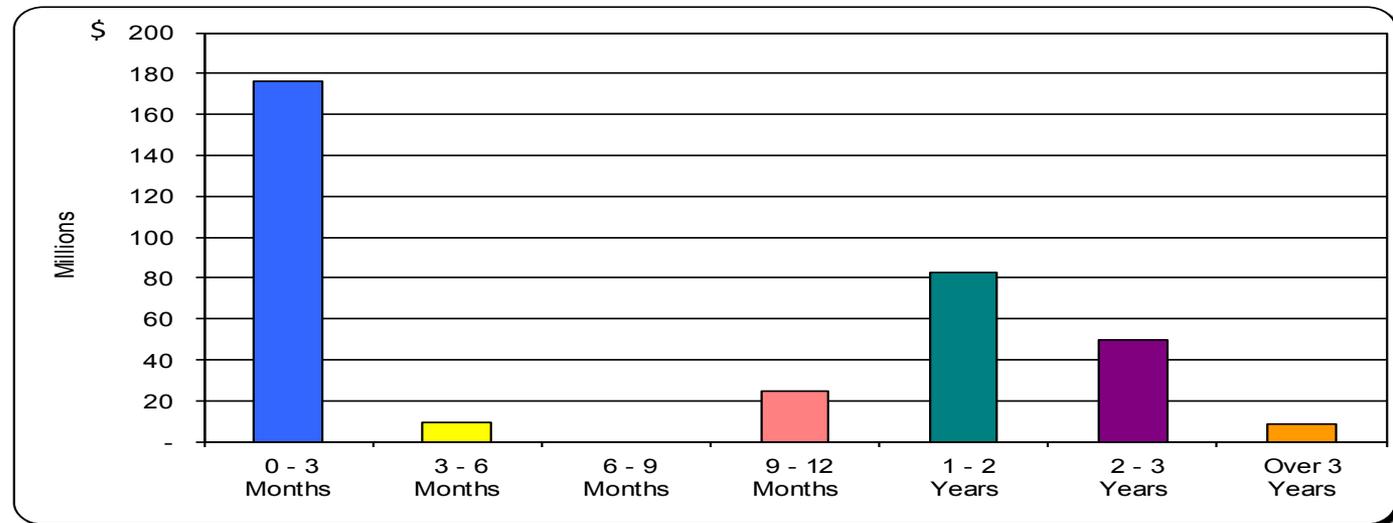


**Notes:**

1.) Includes investments that have split ratings between S&P (AA+), Moodys (AAA) and Fitch (AAA)

# Portfolio Composition by Maturity Distribution<sup>(1)</sup>

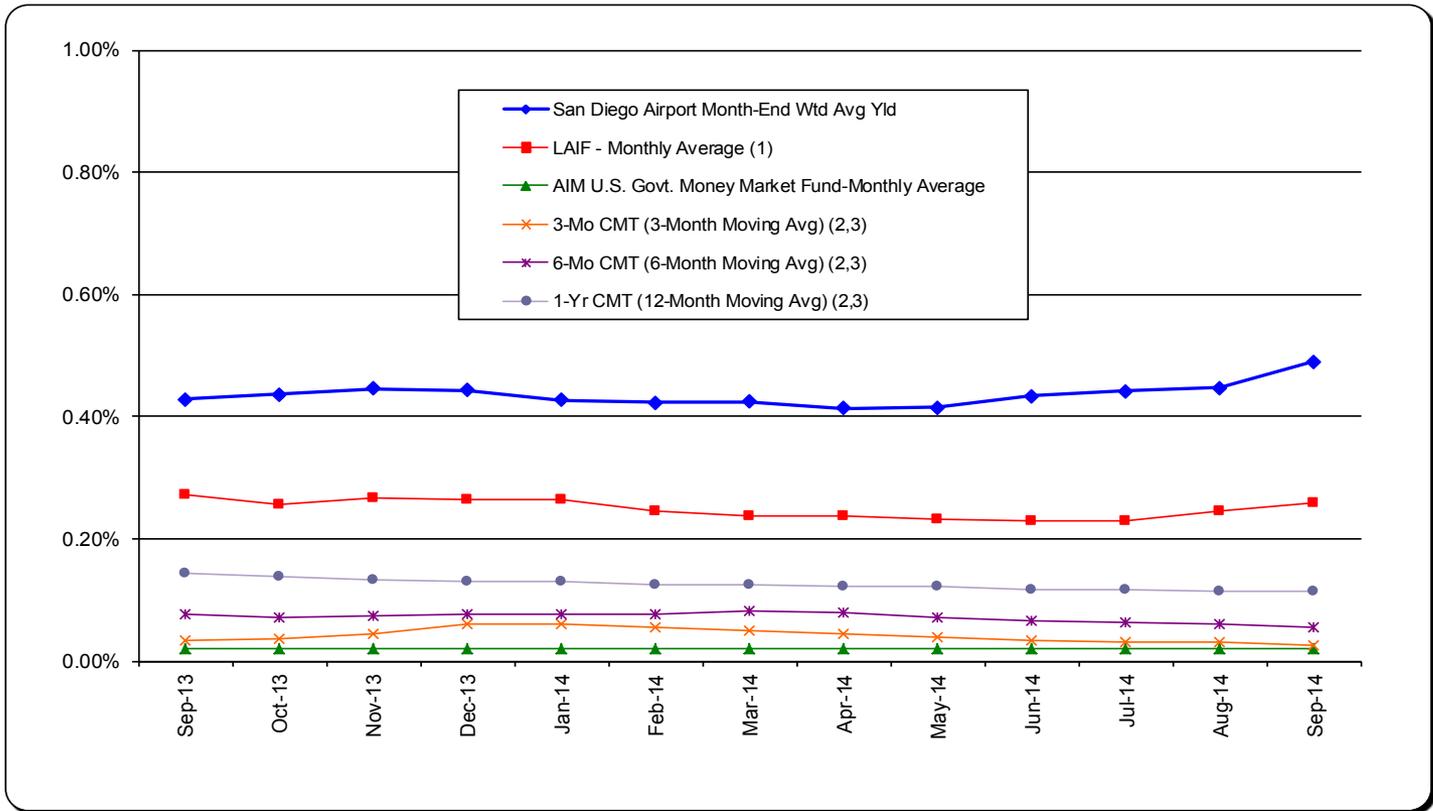
	September 30, 2014		June 30, 2014	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
0 - 3 Months	\$ 176,002,000	50.3%	\$ 200,643,000	60.8%
3 - 6 Months	8,990,000	2.6%	4,996,000	1.5%
6 - 9 Months	-	0.0%	-	0.0%
9 - 12 Months	24,227,000	6.9%	-	0.0%
1 - 2 Years	82,975,000	23.7%	75,745,000	22.9%
2 - 3 Years	49,238,000	14.1%	37,350,000	11.3%
Over 3 Years	8,440,000	2.4%	11,448,000	3.5%
<b>Total:</b>	<b>\$ 349,872,000</b>	<b>100.0%</b>	<b>\$ 330,182,000</b>	<b>100.0%</b>



**Notes:**

1.) The 0-3 Month category includes investments held in the LAIF, CalTrust, and the San Diego County Investment Pool.

# Benchmark Comparison



**Notes:**

- 1.) Benchmark data for LAIF is the average monthly effective yield.
- 2.) CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities.
- 3.) The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year CMT is the daily average for the

# Detail of Security Holdings As of September 30, 2014

Settlement Date	Security Description	Coupon	Maturity Date	Next Call Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
12/28/12	FNMA	0.006	06/27/16	12/27/14	5,000,000	99.875	4,993,750	99.972	4,998,600	636	0.596
09/21/12	FHLM C	1000	09/12/17	12/12/14	3,000,000	99.975	2,999,250	99.677	2,990,310	1078	1000
01/16/13	FHLM C	1050	01/16/18	10/16/14	3,000,000	99.970	2,999,100	99.475	2,984,250	1204	1056
01/09/13	FHLM C	1375	01/09/18	01/09/15	2,000,000	101.440	2,028,800	100.161	2,003,220	1197	1080
01/30/13	FNMA	1030	01/30/18	10/30/14	3,500,000	99.990	3,499,650	98.652	3,452,820	1218	1032
06/13/13	FHLB	0.375	06/24/16	06/24/16	5,000,000	99.023	4,951,150	99.795	4,989,750	633	0.701
10/10/13	FHLM C	0.875	10/14/16	10/14/16	4,000,000	100.180	4,007,200	100.421	4,016,840	745	0.814
12/10/13	FHLB	0.625	12/28/16	12/28/16	5,000,000	99.816	4,990,800	99.774	4,988,700	820	0.438
09/26/14	FHLB	0.500	09/28/16	09/28/16	5,000,000	99.696	4,984,800	99.764	4,988,203	729	0.653
08/07/14	FHLB	0.500	09/28/16	09/28/16	3,300,000	99.775	3,292,575	99.672	3,289,172	729	0.606
09/08/14	FNMA	1000	09/27/17	09/27/17	10,000,000	99.722	9,972,200	99.579	9,957,900	1093	1093
06/12/13	FHLM C	0.500	05/13/16	05/13/16	8,000,000	99.707	7,976,568	100.055	8,004,400	591	0.601
<b>Agency Total</b>					<b>56,800,000</b>		<b>56,695,843</b>		<b>56,664,165</b>	<b>857</b>	<b>0.790</b>
07/02/14	East West Bk CD	0.500	07/02/15		10,195,714	100.000	10,195,714	100.000	10,195,714	275	0.500
09/05/14	Torrey Pines Bank CD	0.500	09/04/15		5,000,000	100.000	5,024,925	100.498	5,024,925	339	0.500
<b>Collateralized CDs Total</b>					<b>15,195,714</b>		<b>15,220,638</b>		<b>15,220,638</b>	<b>296</b>	<b>0.500</b>
08/14/14	Citibank CD	0.371	08/11/15		4,000,000	100.000	4,000,000	100.000	4,000,000	315	0.371
09/11/14	US Bank CD	1375	09/11/17		4,000,000	100.000	3,993,560	99.186	3,967,440	1077	1430
09/29/14	Toronto Dominion CD	0.900	09/29/16		5,000,000	100.000	5,000,000	100.000	5,000,000	730	0.900
08/19/14	Goldman Sachs CD	0.900	08/12/16		4,000,000	100.000	4,000,000	100.000	4,000,000	682	0.900
<b>Negotiable CDs Total</b>					<b>17,000,000</b>		<b>16,993,560</b>		<b>16,967,440</b>	<b>703</b>	<b>0.900</b>
07/17/14	UBS FINANCE CP	0.210	01/16/15		4,000,000	99.893	3,995,730	99.932	3,997,280	108	0.210
09/26/14	BANK OF TOKYO MITS CP	0.230	03/25/15		5,000,000	99.885	4,994,250	99.864	4,993,200	176	0.230
05/12/14	RABUSA CP	0.210	11/12/14		1,000,000	99.893	998,927	99.977	999,770	43	0.210
<b>Commercial Paper Total</b>					<b>10,000,000</b>		<b>9,988,907</b>		<b>9,990,250</b>	<b>135</b>	<b>0.220</b>
05/09/13	Apple Inc Notes	0.450	05/03/16		4,000,000	99.944	3,997,760	99.791	3,991,640	581	0.469
07/18/14	WELLS FARGO CO Notes	3.678	06/15/16		4,700,000	105.559	4,961,273	104.548	4,913,756	624	0.737
06/03/13	Toyota Motor Corp Notes	2.800	01/11/16		4,000,000	105.114	4,204,560	102.867	4,114,680	468	0.812
08/30/13	Caterpillar Financial	0.409	08/28/15		5,000,000	100.000	5,000,000	100.121	5,006,050	332	0.409
10/10/13	GE CAP CORP	0.896	01/08/16		5,000,000	100.452	5,022,600	100.581	5,029,050	465	0.680
11/01/13	COCA COLA CORP NOTE	0.750	11/01/16		800,000	100.080	799,080	99.881	799,048	763	0.789
07/08/13	WAL MART STORES INC	1.500	10/25/15		3,000,000	102.028	3,060,836	101.161	3,034,830	390	0.617
<b>Medium Term Notes</b>					<b>26,500,000</b>		<b>27,046,109</b>		<b>26,889,054</b>	<b>488</b>	<b>0.626</b>

# Detail of Security Holdings As of September 30, 2014

Settlement Date	Security Description	Coupon	Maturity Date	Next Call Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
02/13/13	U.S. Treasury	0.375	01/15/16		5,900,000	99.926	5,896,598	100.144	5,908,496	472	0.401
02/10/14	U.S. Treasury	0.375	02/10/16		3,000,000	100.144	3,004,336	100.144	3,004,320	498	0.375
02/24/14	U.S. Treasury	0.750	01/15/17		3,000,000	100.230	3,006,914	99.938	2,998,140	838	0.669
06/03/13	U.S. Treasury	0.250	05/15/16		750,000	99.234	744,258	99.727	747,953	593	0.512
03/31/14	U.S. Treasury	1000	03/31/17		6,000,000	100.175	6,013,594	100.305	6,018,300	913	0.940
03/05/14	U.S. Treasury	1000	08/31/16		8,890,000	101.203	8,996,958	100.813	8,962,276	701	0.512
04/15/14	U.S. Treasury	0.375	03/31/16		5,000,000	100.016	5,000,781	100.023	5,001,150	548	0.367
05/01/14	U.S. Treasury	0.375	04/30/16		8,000,000	99.910	7,992,812	99.961	7,996,880	578	0.420
06/13/14	U.S. Treasury	0.875	01/31/17		5,000,000	100.189	5,009,961	100.188	5,009,400	854	0.798
06/13/14	U.S. Treasury	0.875	06/15/17		3,500,000	99.967	3,488,516	99.766	3,491,810	989	0.987
<b>Government Total</b>					<b>49,040,000</b>		<b>49,154,727</b>		<b>49,138,724</b>	<b>694</b>	<b>0.585</b>
US Bank General Acct					22,661,526	100.000	22,661,526	100.000	22,661,526	1	0.035
<b>US Bank Accounts Total</b>					<b>22,661,526</b>		<b>22,661,526</b>		<b>22,661,526</b>	<b>1</b>	<b>0.035</b>
Reich & Tang MMF					555,364	100.000	555,364	100.000	555,364	1	0.000
<b>Reich &amp; Tang Daily Inc US Gvt Fund</b>					<b>555,364</b>		<b>555,364</b>		<b>555,364</b>	<b>1</b>	<b>0.000</b>
Torrey Pines Bank MM					5,026,445	100.000	5,026,445	100.000	5,026,445	1	0.500
Local Agency Invstmnt Fd					47,547,130	100.000	47,547,130	100.030	47,561,327	1	0.260
San Diego County Inv Pool					48,689,133	100.000	48,689,133	99.661	48,523,885	1	0.460
CalTrust					15,042,528	100.000	15,042,528	100.000	15,042,528	1	0.380
Wells Fargo Bank					4,046,643	100.000	4,046,643	100.000	4,046,643	1	0.250
East West Bank					103,396	100.000	103,396	100.000	103,396	1	0.350
East West Bank					31,480,349	100.000	31,480,349	100.000	31,480,349	1	0.350
<b>East West Bank Total</b>					<b>31,583,745</b>		<b>31,583,745</b>	<b>100.000</b>	<b>31,583,745</b>	<b>1</b>	<b>0.350</b>
<b>Grand Total</b>					<b>\$ 349,688,226</b>	<b>98.73</b>	<b>\$ 350,252,297</b>	<b>99.89</b>	<b>\$ 349,871,734</b>	<b>325</b>	<b>0.490</b>

# Portfolio Investment Transactions

## From August 1<sup>st</sup>, 2014 – September 30<sup>th</sup>, 2014

Settle Date	Security Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
07/17/14	UBS FINANCE CP	CP - DISC	90262DNG6	0.210	01/16/15	--	99.893	\$ 3,995,730
07/16/14	WELLS FARGO NOTE	MTN	949746QU8	3.676	06/15/16	--	105.559	4,961,273
08/14/14	CITIBANK NA C/D	Negotiable CD	17304UYB0	0.371	08/11/15	--	100.000	4,000,000
08/19/14	GOLDMAN SACHS BANK CD	Negotiable CD	38147J2L5	0.900	08/12/16	--	100.000	4,000,000
08/06/14	US TREASNTS	U.S. Treasury	912828SM3	1.000	03/31/17	--	100.277	3,018,812
08/07/14	FHLB	AGCY	3130A2T97	0.500	09/28/16	--	99.775	3,292,575
09/08/14	FNMA NTS	AGCY	315G0ZL0	1.000	09/27/17	--	99.722	9,957,900
09/11/14	US Bank CD	Negotiable CD	90333VPF1	1.375	09/11/17	--	99.839	3,993,560
09/29/14	TORONTO-DOMINION C/D	Negotiable CD	8912UXV8	0.900	09/26/16	--	100.000	5,000,000
09/26/14	BANK OF TOKYO MITS CP	CP - DISC	06538CQR5	0.230	03/25/15	--	0.999	4,994,250
09/26/14	FHLB	AGCY	3130A2T97	0.500	09/29/16	--	99.696	4,988,203
								\$ 52,202,303
<b>CALLS</b>								
								\$ -
<b>MATURITIES</b>								
07/15/14	BANK OF TOKYO MITS CP	CP - DISC	06538CGF2	0.240	07/15/14	--	99.879	\$ 3,499,825
07/16/14	UBS FINANCE CP	CP - DISC	90262DGG4	0.215	07/16/14	--	99.893	3,999,760
08/06/14	BANK OF TOKYO-MITSUBISHI CP	CP - DISC	06538CH61	0.240	08/16/14	--	99.879	2,996,360
								\$ 10,495,965
<b>DEPOSITS</b>								
								\$ -
<b>WITHDRAWALS/SALES</b>								
07/02/14	BANK OF THE WEST	BANK DEMAND DEPOSIT	--	0.240	--	--	100.000	\$ 3,122
07/17/14	US TREASNTS	U.S. Treasury	912828UG3	0.375	01/15/16	--	99.926	1,602,438
08/19/14	US TREASNTS	U.S. Treasury	912828VG2	0.500	06/15/16	--	100.176	2,907,673
08/19/14	US TREASNTS	U.S. Treasury	912828VC1	0.250	05/15/16	--	99.801	1,098,526
08/14/14	RaboBank	CP - DISC	74977LLC9	0.180	11/12/14	--	99.955	3,998,200
08/07/14	US TREASNTS	U.S. Treasury	912828VG2	0.500	06/15/16	--	100.156	3,307,546
09/11/14	US TREASNTS	U.S. Treasury	912828WP1	0.875	06/15/17	--	99.769	3,990,781
09/29/14	US TREASNTS	U.S. Treasury	912828VC1	0.250	05/15/16	--	99.773	4,988,672
								\$ 21,896,957

# Bond Proceeds Summary

As of: September 30, 2014

(in thousands)

	Series 2010	Series 2013	Series 2014	Total	Yield	Rating
<b>Project Fund</b>						
LAIF <sup>(1)</sup>	\$ -	\$ -	\$ 98,275	\$ 98,275	0.26%	N/R
SDCIP <sup>(2)</sup>	-	79,748	92,601	172,349	0.46%	AAAf
	\$ -	\$ 79,748	\$ 190,876	\$ 270,624		
<b>Capitalized Interest</b>						
SDCIP <sup>(2)</sup>	\$ -	\$ 454	\$ 24,470	\$ 24,924	0.46%	AAAf
	\$ -	\$ 454	\$ 24,470	\$ 24,924		
<b>Debt Service Reserve &amp; Coverage Funds</b>						
SDCIP <sup>(2)</sup>	\$ 14,229	\$ 33,026	\$ 13,471	\$ 60,726	0.46%	AAAf
East West Bank CD	20,655	-	-	20,655	0.75%	N/R
Bank of the West DDA	16,168	-	-	16,168	0.24%	N/R
Torrey Pines DDA	-	-	15,044	15,044	0.50%	N/R
	\$ 51,052	\$ 33,026	\$ 28,515	\$ 112,593		
	\$ 51,052	\$ 113,228	\$ 243,861	\$ 408,141	0.42%	

\*Bond proceeds are not included in deposit limits as applied to operating funds

(1) LAIF Yield as of 8/31/2014

(2) SDCIP Yield as of 8/31/2014

# Bond Proceeds Investment Transactions

## From August 1<sup>st</sup>, 2014 – September 30<sup>th</sup>, 2014

Settle Date	As of: September 30, 2014 Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
<b>PURCHASES</b>								
							\$	-
<b>CALLS</b>								
							\$	-
<b>MATURITIES</b>								
							\$	-
<b>DEPOSITS</b>								
							\$	-
<b>WITHDRAWALS / SALES</b>								
7/1/2014	SDCIP (2013 Bonds)	SDCIP		0.43			1.000	\$ 10,266,972
7/1/2014	First American Govt Oblig Fund (2014 Bonds)	Govt Oblig Fund		0.01			1.000	5,991,777
7/1/2014	SDCIP (2013 Bonds)	SDCIP		0.43			1.000	299,322
7/23/2014	LAIF (2014 Bonds)	LAIF		0.23			1.000	12,437,509
8/1/2014	SDCIP (2013 Bonds)	SDCIP		0.44			1.000	7,718,539
8/25/2014	LAIF (2014 Bonds)	LAIF		0.24			1.000	10,043,305
9/2/2014	SDCIP (2013 Bonds)	SDCIP		0.46			1.000	2,877,442
9/23/2014	LAIF (2014 Bonds)	LAIF		0.26			1.000	15,083,551
							\$	64,718,417

# UPDATE ON PRINCIPAL BOND COVENANTS

## DESCRIPTION

## COMPLIANT

Debt Service payments are made on a bi-annual basis



Net Revenue exceeds Aggregate Annual Debt service by 125% on Senior Debt and 110% on Subordinate Debt



Aggregate Debt Service per Board Policy is a minimum of 1.5x

**2.24x** Sept  
2014

Annual Continuing Disclosure report completed and filed not later than 181 days after the close of the fiscal year



# UPDATE ON PRINCIPAL BOND COVENANTS

## DESCRIPTION

## COMPLIANT

Financial statements are independently audited and the Audit Report received within 210 days from close of fiscal year



Insurance is maintained and an insurance certificate is annually placed on file with Trustee.



The GARB Bond Indentures require funding of:

- Debt Service Reserves
- Debt Service Fund
- Operations and Maintenance Reserves and
- Renewal and Replacement Reserves



As of September 2014 all funds and reserves are adequately funded



Questions?



**SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
STAFF REPORT**

**Item No.  
11**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Award a Contract to Vasquez Construction Company for Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion at San Diego International Airport**

**Recommendation:**

Adopt Resolution No. 2014-0122, awarding a contract to Vasquez Construction Company, in the amount of \$565,915 for Project No. 104182, Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion at San Diego International Airport.

**Background/Justification:**

This project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015-FY2019 Capital Improvement Program (CIP).

This project will install the Common Use Passenger Processing System (CUPPS) at seven gates in Terminal 2 East ("T2E") and at the west side of the T2E ticket counters. T2E currently has five gates with CUPPS which provides flexibility of irregular and dynamic gate operations to meet customer needs. Combined with the current system, this completed CUPPS project will provide greater operational flexibility, maximize gate utilization, and provide additional capacity for potential new entrants in T2E. (Attachment A)

This contract was advertised on September 2, 2014 and sealed bids were opened on October 3, 2014. The following bids were received: (Attachment B)

<b>Company</b>	<b>Total Bid</b>
Vasquez Construction Company	\$565,915
Hearne Corporation	\$725,912
EC Constructors, Inc.	\$966,639
Atlas Development Corporation	\$1,077,914

Engineer's Estimate is \$1,200,000

The low bid of \$565,915, is responsive, and Vasquez Construction Company is considered responsible. The low bid amount compared to the engineer's estimate is due to favourable market conditions, Vasquez Construction self-performing a portion of the work, and Vasquez Construction being currently mobilized at the San Diego International Airport. Authority staff recommends award to Vasquez Construction Company, in the amount of \$565,915.

### **Fiscal Impact:**

Adequate funds for the contract with Vasquez Construction Company are included within the Board approved FY2015-FY2019 Capital Program Budget in Project No. 104182, Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion. Sources of funding for this project include Airport Cash.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

### **Environmental Review:**

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

### **Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.14 was applied. Policy 5.14 establishes separate goals for the participation of: (1) small businesses; (2) local businesses; and, (3) service disabled veteran owned small businesses (SDVOSB). The local business participation goal can only be applied when the overall local business participation of all Authority contracts at the time of solicitation is less than 60%. The

maximum preference applied under Policy 5.14 is seven percent (7%): three percent (3%) for small business participation; two percent (2%) for local business participation; and, two percent (2%) for SDVOSB participation. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$100,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid. When bid price is not the primary selection criteria, the preference is only applied to determine which proposers are interviewed for final consideration. Per Policy 5.14, the preference is not applied in the final selection.

In accordance with Policy 5.14, Vasquez Construction Company met the SBE goal of 30% with 34% certified small business participation for a 3% certified small business preference and did not meet the SDVOSB goal of 3% for a 0% SDVOSB participation preference. At the time of the solicitation it was determined that the Authority's overall local business participation exceeded 60% therefore no preference was applied for local business participation.

**Prepared by:**

IRAJ GHAEMI  
DIRECTOR, FACILITIES DEVELOPMENT

104182 - Terminal 2 East - Common Use Passenger Processing System (CUPPS) Expansion



BIDS OPENED: October 3, 2014 at 2:00 PM

ENGINEER'S ESTIMATE: \$1,200,000				ENGINEER'S ESTIMATE		1		2		3		4	
						Vasquez Construction Co		Hearne Corporation		EC Constructors, Inc.		Atlas Development Corporation	
						3009 G Street San Diego, CA 92102		11633 Sorrento Valley R. STE 400 San Diego, CA 92121		9834 River Street Lakeside, CA 92040		991C Lomas Santa Fe Dr. # 115 San Diego, CA 92075	
GUARANTEE OF GOOD FAITH								Name of Surety Company that issued the Bond		Hartford Insurance		Name of Surety Company that issued the Bond	
Bid - Bid Schedule Project Items													
BID ITEM NO	TITLE	QUANTITY	UNIT ITEM	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)	UNIT PRICE (In Figures)	TOTAL (In Figures)
1	Terminal 2 East CUPPS Expansion		LS		\$1,200,000.00		\$453,405.00		\$553,082.00		\$846,329.00		\$942,914.00
2	Section 1D-46 Overhead	130	Day	\$ -	\$0.00	\$ 627.00	\$107,510.00	\$ 1,291.00	\$167,830.00	\$ 887.00	\$115,310.00	\$ 1,000.00	\$130,000.00
3	Allowance for Reimbursement of Permit Fees	5000	Allowance	\$ -	\$0.00	Allowance	\$5,000.00	Allowance	\$5,000.00	Allowance	\$5,000.00	Allowance	\$5,000.00
<b>Total Bid Schedule:</b>					<b>\$1,200,000.00</b>		<b>\$565,915.00</b>		<b>\$725,912.00</b>		<b>\$966,639.00</b>		<b>\$1,077,914.00</b>
ADDENDUM NO. 1				NOTED BY BIDDERS ON THEIR SUBMITTED BID SCHEDULE:									
2						Yes	Yes	Yes		Yes		Yes	
3						Yes	Yes	Yes		Yes		Yes	
4						Yes	N/A	Yes		Yes		Yes	
5						Yes	N/A	Yes		Yes		Yes	

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RESOLUTION NO. 2014-0122

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO VASQUEZ CONSTRUCTION COMPANY, IN THE AMOUNT OF \$565,915 FOR PROJECT NO. 104182, TERMINAL 2 EAST COMMON USE PASSENGER PROCESSING SYSTEMS (CUPPS) EXPANSION AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, this project is a San Diego County Regional Airport Authority ("Authority") Board ("Board") approved project in the FY2015-FY2019 Capital Improvement Program (CIP); and

WHEREAS, this project will install the Common Use Passenger Processing System ("CUPPS") at seven gates in Terminal 2 East ("T2E") and at the west side of the T2E ticket counters; and

WHEREAS, T2E currently has five gates with CUPPS which provides the flexibility of irregular and dynamic gate operations to meet customer needs; and

WHEREAS, combined with the current system, this completed CUPPS project will provide greater operational flexibility, maximize gate utilization, and provide additional capacity for potential new entrants in T2E; and

WHEREAS, this contract was advertised on September 2, 2014; and

WHEREAS, on October 3, 2014, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the low bidder, Vasquez Construction Company submitted a bid in the amount of \$565,915; and

WHEREAS, Authority staff has duly considered Vasquez Construction Company's bid, and has determined Vasquez Construction Company is responsible, and that its bid is responsive in all respects; and

WHEREAS, the Board believes that it is in the best interest of the Authority and the public that it serves, for the Board to award Vasquez Construction Company the contract for Project No. 104182 Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion, upon the terms and conditions set forth on the Bid Solicitation Package.

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NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Vasquez Construction Company in the amount of \$565,915 for Project No. 104182, Terminal 2 East Common Use Passenger Processing Systems (CUPPS) Expansion at San Diego International Airport; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

000062



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**12**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**Approve and Authorize the President/CEO to Execute the First Amendment to the Agreement with Kutak Rock LLP for Bond Counsel Legal Services**

**Recommendation:**

Adopt Resolution No. 2014-0123, approving and authorizing the President/CEO to execute the First Amendment to the Agreement with Kutak Rock LLP, for Bond Counsel Legal Services, to increase the amount of the contract by \$100,000 for a total not to exceed amount of \$400,000.

**Background/Justification:**

In May 2011 the Authority entered into a legal services agreement with Kutak Rock LLP ("Law Firm") to provide professional legal services and advice relating to bond issuances. In particular, Law Firm was retained to draft all necessary financing documents, bond indentures, and examine all proceedings to be taken for the issuance, sale, execution, and delivery of Authority Revenue Bonds. In addition, Law Firm provides additional services related to financial issues at the Authority as requested by the General Counsel.

The term of the Agreement began on May 5, 2011, and terminated May 4, 2014. The Authority exercised the first of two one-year options to extend the term of the contract through May 4, 2015. Additional work has been requested by the Authority with ongoing legal services relating to bond issuances, commercial paper and financial issues at the Authority and the current funds are exhausted. No extension of the term of the contract is being requested.

**Fiscal Impact:**

Adequate funds for the increase to the agreement with Kutak Rock LLP are included in the adopted FY 2015 Operating Expense Budget within the General Counsel department Services – Legal line item.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

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**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA, Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting.

This contract did not utilize federal funds. At the time of this RFQ, March, 2011,

General Counsel opted not to use the Inclusionary Program/Policies.

**Prepared by:**

SUZIE JOHNSON  
PARALEGAL, GENERAL COUNSEL

RESOLUTION NO. 2014-0123

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT WITH KUTAK ROCK LLP, FOR BOND COUNSEL LEGAL SERVICES, TO INCREASE THE AMOUNT OF THE CONTRACT BY \$100,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$400,000

WHEREAS, on May 5, 2011, the Authority entered into a legal services agreement with Kutak Rock LLP ("Law Firm") to provide professional legal services relating to bond issuances, including drafting all necessary financing documents, bond indentures, and examining all proceedings to be taken for the issuance, sale, execution, and delivery of Authority Revenue Bonds.

WHEREAS, Law Firm provides additional services related to financial issues at the Authority as directed by the General Counsel; and

WHEREAS, additional work is needed by the Authority with ongoing legal services and advice relating to bond issuances, commercial paper and financial issues at the Authority; and

WHEREAS, the current funds are exhausted and the funds for this increase are available in the Fiscal Year 2015 budget.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute the First Amendment to the Agreement with Kutak Rock LLP, for Bond Counsel Legal Services, to increase the total amount by \$100,000 for a total not to exceed amount of \$400,000; and

BE IT FURTHER RESOLVED the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at its regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**13**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**Approve and Authorize the President/CEO to Execute an Encroachment Maintenance Agreement with the City of San Diego**

**Recommendation:**

Adopt Resolution No. 2014-0124, approving and authorizing the President/CEO to execute an Encroachment Maintenance Agreement with the City of San Diego in support of the North Side Interior Road and Utilities project.

**Background/Justification:**

On April 3, 2014 the Board of the San Diego County Regional Airport Authority ("Authority") adopted Resolution No. 2014-0024 authorizing the President/CEO to negotiate and execute two easements with the City of San Diego ("City"); one for electrical installations for the signalization of the Pacific Highway and Sassafras Street intersection ("Electrical Easement") and the other for pedestrian access at the south side of the intersection of Pacific Highway and Sassafras Street ("Pedestrian Access Easement").

The City and the Authority negotiated and finalized the Electrical Easement. After negotiation with the City, the Pedestrian Access Easement was re-evaluated and determined not to be in the Authority's best interests.

Easements granted to the City by the Authority typically have a termination date of December 31, 2068, coterminous with the term of the Authority's Airport Leases from the San Diego Unified Port District ("Port"). Such easements state that termination must be made pursuant to procedures set forth in the California Streets and Highways Code and the City's Municipal Code requiring official vacation of the easement and approval by the City Council. Easements, such as the above-referenced Electrical Easement, wherein the City assumes maintenance obligations require that the City have long-term access to these areas and therefore a termination provision as described above is appropriate.

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The contemplated Pedestrian Access Easement area does not include City installed or maintained improvements. Consequently, in lieu of entering into an easement, staff has negotiated with the City to enter into an Encroachment Maintenance Agreement ("EMA") for the portion of the pedestrian access improvements located within the public right-of-way that is approximately 407 square feet of the curb returns as shown in Exhibit "A"; together with a letter signed by the Authority and the City stating that the Authority will maintain the curb returns and allow public access across the south side of the intersection of Pacific Highway and Sassafras Street (the crosswalk) while reserving to the Authority the right to relocate the crosswalk and pedestrian ramps within its property boundary or within the public right of way at the Authority's expense at any time.

By utilizing the EMA and associated letter, the improvements located on Authority property will not be subjected to an easement and the Authority's land use jurisdiction for this property will be preserved.

**Fiscal Impact:**

The proposed EMA and associated letter do not provide for monetary consideration to be paid to or by the Authority. Therefore, there is no direct fiscal impact.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

- A. California Environmental Quality Act: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

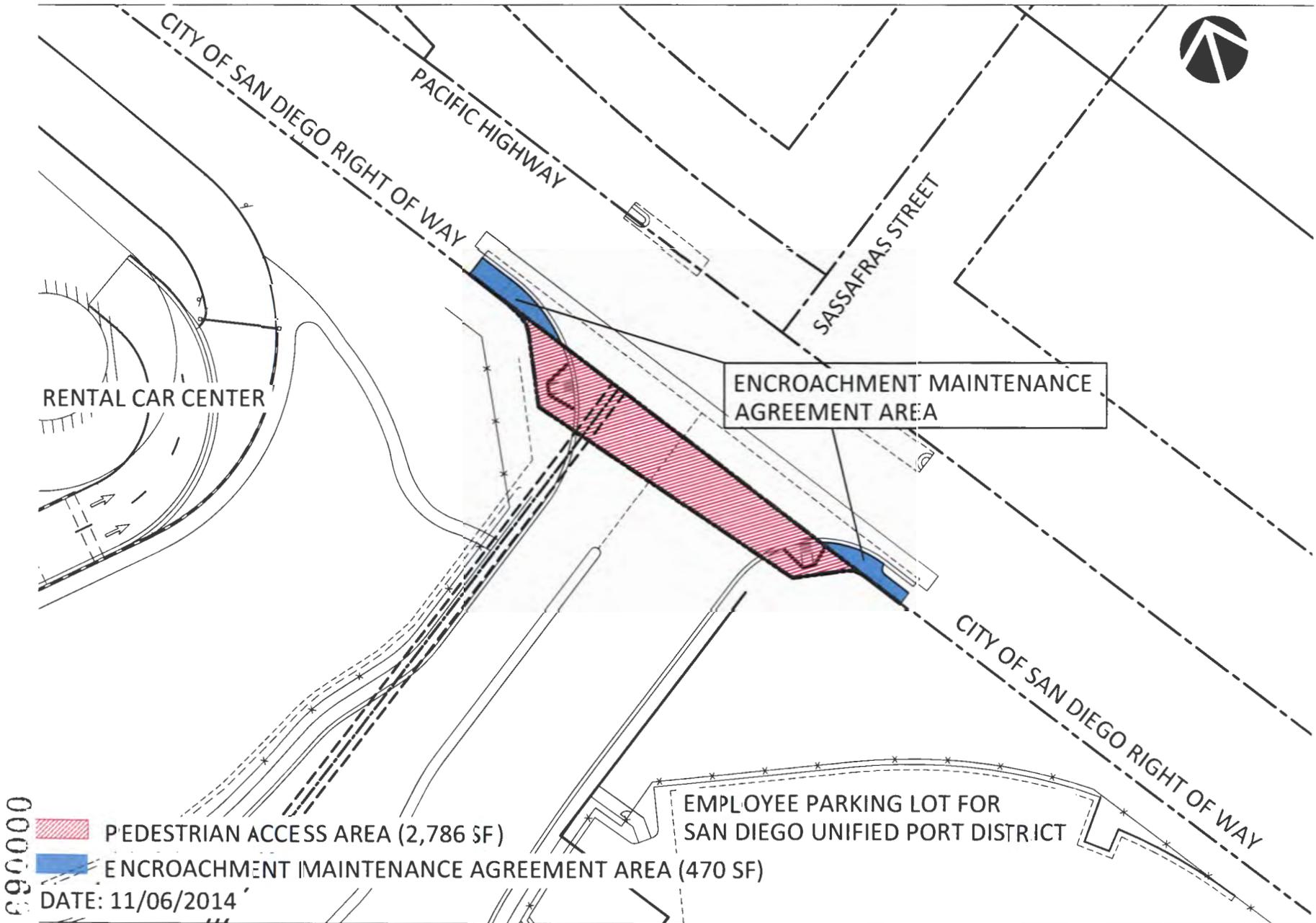
**Application of Inclusionary Policies:**

Not Applicable

**Prepared by:**

SUSAN DIEKMAN, REAL ESTATE MANAGER  
BUSINESS & FINANCIAL MANAGEMENT

# EXHIBIT "A" FOR ENCROACHMENT MAINTENANCE AGREEMENT



RESOLUTION NO. 2014-0124

A RESOLUTION OF THE BOARD OF THE  
SAN DIEGO COUNTY REGIONAL AIRPORT  
AUTHORITY APPROVING AND AUTHORIZING THE  
PRESIDENT/CEO TO EXECUTE AN  
ENCROACHMENT MAINTENANCE AGREEMENT  
WITH THE CITY OF SAN DIEGO IN SUPPORT OF  
THE NORTH SIDE INTERIOR ROAD AND  
UTILITIES PROJECT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has a construction project underway titled the North Side Interior Road and Utilities project ("Interior Road") which will provide access and utility connections in support of the Rental Car Center, the Fixed Base Operation and the relocation of San Park Pacific Highway; and

WHEREAS, the Interior Road project necessitates new public improvements including crosswalk, pedestrian ramps, and an advanced loop detector system for a traffic signal; and

WHEREAS, the City of San Diego ("City") required the Authority to grant an easement for public access to the pedestrian route on the south side of the intersection of Pacific Highway and Sassafras Street; and

WHEREAS, the Authority Board adopted Resolution No. 2014-0024 authorizing the President/CEO to negotiate and execute an easement for pedestrian access; and

WHEREAS, negotiation resulted in the determination that execution of an easement for pedestrian access is not in the best interest of the Authority; and

WHEREAS, the Authority determined that such easement could constrain the Authority's right to develop the Airport in the future; and

WHEREAS, staff negotiated with the City to enter into an Encroachment Maintenance Agreement ("EMA") in lieu of entering into an easement for pedestrian access; and

WHEREAS, the purpose of the EMA is to document and record an encroachment within the public right-of-way by the Authority; and

WHEREAS, the EMA will cover approximately 407 square feet of curb returns within the public right-of-way that are part of the pedestrian ramps planned to serve the Pacific Highway and Sassafras Street intersection; and

WHEREAS, by entering into an EMA and signing of an associated letter, the Authority will be responsible for the maintenance of the improvements in the right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an Encroachment Maintenance Agreement with the City of San Diego in support of the North Side Interior Utilities project; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resource Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**14**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Approve the Authority's Participation in a Cooperative Agreement and Authorize the President/CEO to Execute a Purchase Order for AT&T Corporation CALNET III Telecommunication Services**

**Recommendation:**

Adopt Resolution No. 2014-0125, approving the Authority's participation in a cooperative purchasing agreement and authorizing the President/CEO to execute a Purchase Order with AT&T Corporation CALNET III Telecommunication Services for a term of four years, with the option for two one-year extensions, plus an additional Eighteen (18) month extension to be exercised at the discretion of the President/CEO, in an amount not-to-exceed \$2,100,000, to allow negotiation of a CALNET IV contract.

**Background/Justification:**

In 2013, AT&T Corporation (AT&T) entered into a contract (CALNET III) with the State of California (State) for integrated information network services for a term of five (5) years with two (2) one-year options exercisable at the State's sole discretion. The CALNET III contract permits local public entities to contract for services under the CALNET III contract with the consent of the State. The CALNET III contract is the result of a competitive process conducted by the State.

Authority staff seeks approval to participate in the CALNET III contract and authorization for the President/CEO to execute a Purchase Order with AT&T utilizing the CALNET III contract which was competitively bid by the State awarded on November 15, 2013. The CALNET III contract expires on June 30, 2018, with two one-year options renewable at the sole discretion of the State. The CALNET III contract contains an additional 18 month extension following the expiration of the second option year to allow AT&T and the State to negotiate a CALNET IV agreement. Staff requests authorization to continue purchasing items under the CALNET III contract during this 18 month period in the event the State and AT&T have not finalized CALNET IV at the conclusion of the second option year and during this 18 month period.

The proposed purchase order covers the following CALNET III services:

Local Voice Services

- Outside line dialing for Authority administrative phones
- Outside phone lines for elevator phones and Ambassador desk phones
- Transport lines throughout the Airport to interconnect HVAC controls and fire alarm monitoring
- Special 911 lines

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Network Data Services

- Data Transmission (inter-campus connectivity, Truxtun and ADC)
- Internet connection
  - Hosted applications
  - Administrative Internet access
  - Free Wi-Fi to Airport customers

Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items). The use of this alternative contracting method provides the Authority with the ability to reduce the cost of purchasing items by pooling the purchasing power of more than one public agency or by avoiding the expenses of conducting its own individual competitive process. The Authority may participate in cooperative procurement arrangements, joint powers agreements or other agreements with one or more other public bodies, or agencies of the United States for the purchase of supplies, materials, equipment, information technology or services where:

- A public competitive selection process was used to secure the underlying contracts for items with a lead public agency;
- The Authority has identified a need for items;
- A copy of the agreement or other written proof is secured by the Authority reflecting that a public competitive process was used; and
- It is determined to be in the best interest of the Authority to use the alternate contracting method.

All of the requirements of Authority Policy 5.04 delineated above were met by AT&T and the CALNET III contract.

Staff endorses this alternative method as being in the Authority's best interest due to economies of scale in pricing obtained by attaching to large cooperative agreements and due to the administrative cost of bidding each telecommunication services individually.

**Fiscal Impact:**

Adequate funding for this Purchase Order with AT&T using the CALNET III contract is included in the adopted FY 2015 and conceptually approved FY 2016 Operating Expenses Budgets within the Telephone & Other Communication Service & Equipment line item. Expenses that will impact budget years that have not been adopted/approved by the Board will be included in future year budget requests.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy   
  Customer Strategy   
  Employee Strategy   
  Financial Strategy   
  Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and utilizes Policy 5.04 Cooperative Purchasing. Since Policy 5.04 was used to take advantage of economies of scale, none of the above programs/policies were used in the procurement process. AT&T Corporation CALNET III is proposing 0% small business participation on this project.

**Prepared by:**

RICK BELLIOTTI  
DIRECTOR, INFORMATION & TECHNOLOGY SERVICES DEPARTMENT

RESOLUTION NO. 2014-0125

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING THE AUTHORITY'S PARTICIPATION IN A COOPERATIVE AGREEMENT AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A PURCHASE ORDER WITH AT&T CORPORATION CALNET III TELECOMMUNICATION SERVICES FOR A TERM OF FOUR YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, PLUS AN ADDITIONAL EIGHTEEN (18) MONTH EXTENSION TO BE EXERCISED AT THE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$2,100,000, TO ALLOW NEGOTIATION OF A CALNET IV CONTRACT

WHEREAS, AT&T Corporation entered into a contract (CALNET III) with the State of California (State) in 2013 for integrated information network services;

WHEREAS, the State's CALNET III contract permits local public entities to contract for services under the CALNET III contract with the consent of the State; and

WHEREAS, the term of the CALNET III contract is five years plus an additional 2 one-year options exercisable at the discretion of the State; and

WHEREAS, the CALNET III contract includes an additional 18 month period after the expiration of the second one-year option to allow AT&T and the State to negotiate a CALNET IV agreement; and

WHEREAS, Authority Policy 5.04 permits the Authority to use competitively awarded purchasing contracts of other public agencies for the acquisition of supplies, materials, equipment, information technology, or services including public projects (items); and

WHEREAS, staff has estimated the cost of services under CALNET III will not exceed \$2,100,000 over the term of the CALNET III contract.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Authority's participation in the CALNET III contract; and

BE IT FURTHER RESOLVED that the Board authorizes the President/CEO to execute a Purchase Order with AT&T CALNET III Telecommunication Services, for a term of four (4) years with two (2) one-year options to extend, and, if needed, an additional Eighteen (18) months thereafter, to be exercised at the discretion of the President/CEO in an amount not-to-exceed \$2,100,000, to allow for negotiation of a CALNET IV contract; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolutions; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**15**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Award a Contract to S&L Specialty Contracting, Inc., for Quieter Home Program Phase 8, Group 3, Project No. 380803 (36 Historic and Non-Historic Single and Multi-Family Units on 19 Residential Properties Located East and West of the Airport)**

**Recommendation:**

Adopt Resolution No. 2014-0126, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,640,050, for Phase 8, Group 3, Project No. 380803, of the San Diego County Regional Airport Authority's Quieter Home Program.

**Background/Justification:**

The Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). The Phase 8, Group 3, project includes installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes. This project will provide sound attenuation to 36 historic and non-historic single and multi-family units on 19 residential properties located east and west of the airport (refer to Attachment A).

To date, the Program has completed 2,975 residences, of which 738 are historic and 2,237 are non-historic; 1,921 residences are located west of SDIA and 1,054 are located east of SDIA.

Project No. 380803 was advertised on September 2, 2014, and bids were opened on October 2, 2014. The following bids were received (refer to Attachment B):

<b>Company</b>	<b>Total Bid</b>
S&L Specialty Contracting, Inc.	\$1,640,050
G&G Specialty Contractors, Inc.	\$1,662,336

The Engineer's estimate is \$1,613,000.

The low bid of \$1,640,050, is considered responsive, and S&L Specialty Contracting, Inc. is considered responsible. Award to S&L Specialty Contracting, Inc. is, therefore, recommended in the amount of \$1,640,050.

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**Fiscal Impact:**

Adequate funds for FY2015 expenditures, under the S&L Specialty Contracting, Inc. contract, are included within the adopted FY2015 operating budget in the Authority's Quieter Home Program. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA. This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."
- B. California Coastal Act. This Board action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Contracting, Inc. is proposing 6.5% DBE participation on QHP Phase 8, Group 3.

**Prepared by:**

KEITH WILSCHETZ  
DIRECTOR, AIRPORT PLANNING AND NOISE MITIGATION

# ATTACHMENT A

Homes in this contract are located both east and west of the airport in these three areas.



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Map Notes:  
 1 inch = 4,154 feet

**Land Use - SanGIS 2/07**

- Single-Family Residential
- Multi-Family Residential
- Condominiums

- QHP Completed
- QHP Ineligible
- County Parcel

- 67 dB Boundary
- 65 dB CNEL Contour
- a Address Point

**San Diego County Regional Airport Authority**  
**Quieter Home Program**  
 Project 380803



RESOLUTION NO. 2014-0126

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., IN THE AMOUNT OF \$1,640,050, FOR PHASE 8, GROUP 3, PROJECT NO. 380803, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 8, Group 3, of the Program will include installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 8, Group 3, of the Program provides sound attenuation to 36 historic and non-historic single and multi-family units on 19 residential properties located east and west of the Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 8, Group 3, on September 2, 2014; and

WHEREAS, on October 2, 2014, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder S&L Specialty Contracting, Inc., submitted a bid of \$1,640,050; and the Authority's staff has duly considered the bid and has determined S&L Specialty Contracting, Inc. is responsible and that its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Contracting, Inc., the lowest bidder, the contract for Phase 8, Group 3, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Contracting, Inc., in the amount of \$1,640,050, for Phase 8, Group 3, Project No. 380803, of the Authority's Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Contracting, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority FINDS that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**16**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Award a Contract to S&L Specialty Contracting, Inc., for Quieter Home Program Phase 8, Group 2, Project No. 380802 (34 Historic and Non-Historic Single and Multi-Family Units on 11 Residential Properties Located East and West of the Airport)**

**Recommendation:**

Adopt Resolution No. 2014-0127, awarding a contract to S&L Specialty Contracting, Inc., in the amount of \$1,415,850, for Phase 8, Group 2, Project No. 380802, of the San Diego County Regional Airport Authority's Quieter Home Program.

**Background/Justification:**

The Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). The Phase 8, Group 2, project includes installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes. This project will provide sound attenuation to 34 historic and non-historic single and multi-family units on 11 residential properties located east and west of the airport (refer to Attachment A).

To date, the Program has completed 2,975 residences, of which 738 are historic and 2,237 are non-historic; 1,921 residences are located west of SDIA and 1,054 are located east of SDIA.

Project No. 380802 was advertised on August 19, 2014, and bids were opened on September 18, 2014. The following bids were received (refer to Attachment B):

<b>Company</b>	<b>Total Bid</b>
S&L Specialty Contracting, Inc.	\$1,415,850
G&G Specialty Contractors, Inc.	\$1,726,776

The Engineer's estimate is \$1,368,822.

The low bid of \$1,415,850, is considered responsive, and S&L Specialty Contracting, Inc. is considered responsible. Award to S&L Specialty Contracting, Inc. is, therefore, recommended in the amount of \$1,415,850.

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**Fiscal Impact:**

Adequate funds for FY2015 expenditures, under the S&L Specialty Contracting, Inc. contract, are included within the adopted FY2015 operating budget in the Authority's Quieter Home Program. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA. This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."
- B. California Coastal Act. This Board action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Contracting, Inc. is proposing 6.5% DBE participation on QHP Phase 8, Group 2.

**Prepared by:**

KEITH WILSCHETZ  
DIRECTOR, AIRPORT PLANNING AND NOISE MITIGATION

# ATTACHMENT A

Homes in this contract are located both east and west of the airport in these two areas.



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Map Notes:  
Staff Report Attachment A

1 inch = 3,898 feet

**Land Use - SanGIS 2/07**

- Single-Family Residential
- Multi-Family Residential
- Condominiums

- QHP Completed
- QHP Ineligible
- County Parcel

- 67 dB Boundary
- 65 dB CNEL Contour
- a Address Point

San Diego County Regional Airport Authority  
Quieter Home Program  
Project 380802

SPECIFICATION NO. 380802

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 380802  
 BIDS OPENED: September 18, 2014, 2:00 p.m.  
 ENGINEER'S ESTIMATE: \$1,368,822.00

CONTRACTOR:				S & L Specialty Contracting, Inc.				G & G Specialty Contractors, Inc.					
ADDRESS:				315 S. Franklin Street, Syracuse, NY 13202				4633 S. 36th Street, Phoenix, AZ 85040					
GUARANTEE OF GOOD FAITH:				Hartford Casualty Insurance Company				Hartford Fire Insurance Company					
Res No.	Bid Item Number	Dwelling Units	Unit of Measure	General Construction (In Figures)	HVAC Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	HVAC Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)		
380802.02	McCarthy	2319 Curlew St, Unit 1	1	Lump Sum	16,000.00	3,000.00	2,000.00	21,000.00	23,465.00	2,265.00	1,260.00	26,990.00	
380802.04	Belong	3695 Alcott St	1	Lump Sum	54,000.00	14,000.00	7,000.00	75,000.00	69,892.00	15,857.00	5,430.00	91,179.00	
380802.05	Crow	3606 Lotus Dr	1	Lump Sum	82,800.00	10,000.00	2,000.00	94,800.00	110,216.00	8,018.00	2,190.00	120,424.00	
380802.06	Thompson	3419 Larga Cir	1	Lump Sum	46,800.00	2,000.00	200.00	49,000.00	51,068.00	976.00	230.00	52,274.00	
380802.07	Stevens	3526 Larga Cir	1	Lump Sum	56,000.00	9,000.00	3,000.00	68,000.00	56,710.00	7,839.00	2,980.00	67,529.00	
380802.08	Kamfonik	1411 Granada Ave, Unit 1	1	Lump Sum	40,000.00	9,000.00	5,000.00	54,000.00	46,155.00	7,417.00	2,980.00	56,552.00	
380802.08	Kamfonik	1413 Granada Ave, Unit 2	1	Lump Sum	13,000.00	9,000.00	3,000.00	25,000.00	22,098.00	7,417.00	4,580.00	34,095.00	
380802.10	Scadden	4062 Valeta St, Unit 340	1	Lump Sum	20,000.00	9,000.00	3,000.00	32,000.00	26,517.00	7,042.00	2,780.00	36,339.00	
380802.11	Thompson	4362 Montalvo St, Unit 1	1	Lump Sum	15,000.00	3,000.00	3,000.00	21,000.00	26,127.00	2,265.00	31,580.00	59,972.00	
380802.11	Thompson	4362 Montalvo St, Unit 2	1	Lump Sum	12,000.00	3,000.00	3,000.00	18,000.00	19,933.00	2,265.00	1,300.00	23,498.00	
380802.11	Thompson	4362 Montalvo St, Unit 3	1	Lump Sum	14,000.00	3,000.00	3,000.00	20,000.00	21,240.00	2,265.00	1,380.00	24,885.00	
380802.11	Thompson	4362 Montalvo St, Unit 4	1	Lump Sum	16,000.00	3,000.00	3,000.00	22,000.00	22,698.00	2,265.00	1,480.00	26,443.00	
380802.11	Thompson	4362 Montalvo St, Unit 5	1	Lump Sum	12,000.00	3,000.00	3,000.00	18,000.00	20,046.00	2,265.00	1,350.00	23,661.00	
380802.11	Thompson	4362 Montalvo St, Unit 6	1	Lump Sum	12,000.00	3,000.00	3,000.00	18,000.00	19,784.00	2,265.00	1,350.00	23,399.00	
380802.11	Thompson	4362 Montalvo St, Unit 7	1	Lump Sum	9,000.00	3,000.00	3,000.00	15,000.00	18,849.00	2,265.00	1,350.00	22,464.00	
380802.11	Thompson	4362 Montalvo St, Unit 8	1	Lump Sum	11,000.00	3,000.00	5,000.00	19,000.00	19,643.00	2,265.00	1,350.00	23,258.00	
380802.12	Wirth	2265 Caminito Pajarito, Unit 181	1	Lump Sum	44,000.00	9,000.00	2,000.00	55,000.00	50,693.00	7,042.00	2,240.00	59,975.00	
380802.13	White	3825 Caminito Litoral, Unit 213	1	Lump Sum	34,000.00	9,000.00	3,000.00	46,000.00	45,947.00	7,042.00	2,340.00	55,329.00	
380802.14	Richard	2849 A St, Unit 8	1	Lump Sum	17,000.00	9,000.00	3,000.00	29,000.00	29,553.00	7,042.00	1,930.00	38,525.00	
380802.15	Kirilova	3612 Lotus Dr	1	Lump Sum	59,000.00	9,000.00	3,000.00	71,000.00	71,047.00	7,839.00	3,210.00	82,096.00	
380802.16	Bausch	3469 Larga Cir	1	Lump Sum	78,000.00	9,000.00	3,000.00	90,000.00	74,445.00	7,839.00	3,180.00	85,464.00	
380802.17	Schultz	2253 Famosa Blvd, Unit A	1	Lump Sum	25,000.00	9,000.00	5,000.00	39,000.00	32,201.00	7,417.00	2,510.00	42,128.00	
380802.18	Christmas	2251 Famosa Blvd, Unit A	1	Lump Sum	18,000.00	9,000.00	7,000.00	34,000.00	28,107.00	7,417.00	2,510.00	38,034.00	
380802.19	Sussman	2251 Famosa Blvd, Unit B	1	Lump Sum	20,000.00	9,000.00	7,000.00	36,000.00	28,794.00	7,417.00	2,510.00	38,721.00	
380802.20	Hillier	2255 Famosa Blvd, Unit A	1	Lump Sum	21,000.00	9,000.00	3,000.00	33,000.00	31,038.00	7,417.00	2,560.00	41,015.00	
380802.21	Ciatti	2255 Famosa Blvd, Unit B	1	Lump Sum	23,000.00	9,000.00	4,000.00	36,000.00	32,707.00	7,417.00	2,560.00	42,684.00	
380802.22	Molina	2849 A St, Unit 9	1	Lump Sum	21,000.00	9,000.00	2,000.00	32,000.00	33,622.00	7,042.00	2,560.00	43,224.00	
380802.23	Brown	2253 Famosa Blvd, Unit B	1	Lump Sum	21,000.00	9,000.00	7,000.00	37,000.00	30,656.00	7,417.00	2,560.00	40,633.00	
380802.24	Dela Torre	2849 A St, Unit 10	1	Lump Sum	26,000.00	9,000.00	3,000.00	38,000.00	39,202.00	7,042.00	2,560.00	48,804.00	
380802.25	Thomas	2849 A St, Unit 1	1	Lump Sum	28,000.00	9,000.00	3,000.00	40,000.00	37,266.00	7,043.00	3,160.00	47,469.00	
380802.26	Zugaj	2849 A St, Unit 3	1	Lump Sum	22,000.00	9,000.00	3,000.00	34,000.00	31,787.00	7,043.00	3,160.00	41,990.00	
380802.27	Seiple	2849 A St, Unit 4	1	Lump Sum	24,000.00	9,000.00	3,000.00	36,000.00	35,919.00	7,043.00	3,160.00	46,122.00	
380802.28	Wittmeyer	2849 A St, Unit 6	1	Lump Sum	27,000.00	9,000.00	3,000.00	39,000.00	37,669.00	7,043.00	3,160.00	47,872.00	
380802.00	Famosa Blvd Condominiums	2251, 2253, & 2255 Famosa Blvd, Common Area	1	Lump Sum	0.00	0.00	6,000.00	6,000.00	26,679.00	0.00	32,000.00	58,679.00	
							<b>Subtotal</b>	<b>1,300,800.00</b>				<b>Subtotal</b>	<b>1,611,726.00</b>
				Allowance for Structural, HVAC, Electrical Repairs				75,000.00	Allowance for Structural, HVAC, Electrical Repairs				75,000.00
				Building and Utility Permits and Fees				37,500.00	Building and Utility Permits and Fees				37,500.00
				Allowance for 150 Required T-Shirts				2,550.00	Allowance for 150 Required T-Shirts				2,550.00
							<b>TOTAL BID</b>	<b>\$1,415,850.00</b>				<b>TOTAL BID</b>	<b>\$1,726,776.00</b>

Addendum No. 1 Noted

Addendum No. 1 Noted

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RESOLUTION NO. 2014-0127

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., IN THE AMOUNT OF \$1,415,850, FOR PHASE 8, GROUP 2, PROJECT NO. 380802, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 8, Group 2, of the Program will include installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 8, Group 2, of the Program provides sound attenuation to 34 historic and non-historic single and multi-family units on 11 residential properties located east and west of the Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 8, Group 2, on August 19, 2014; and

WHEREAS, on September 18, 2014, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder S&L Specialty Contracting, Inc., submitted a bid of \$1,415,850; and the Authority's staff has duly considered the bid and has determined S&L Specialty Contracting, Inc. is responsible and that its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Contracting, Inc., the lowest bidder, the contract for Phase 8, Group 2, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Contracting, Inc., in the amount of \$1,415,850, for Phase 8, Group 2, Project No. 380802, of the Authority's Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Contracting, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority FINDS that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065; and is a "development," as defined by the California Coastal Act, Cal. Pub. Res. Code §30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Cal. Pub. Res. Code §§30610(a) and 30610(b) and 14 Cal. Code Regs. §§13250 and 13253.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION SERVICES/  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**17**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**Approve and Authorize the President/CEO to Execute a Reimbursable Agreement with the Department of Transportation Federal Aviation Administration**

**Recommendation:**

Adopt Resolution No. 2014-0128, approving and authorizing the President/CEO to execute a Reimbursable Agreement with the Department of Transportation Federal Aviation Administration (FAA), for an amount not-to-exceed \$1,285,657.97 to fund an improvement project by the FAA in support of the Runway 09 Displaced Threshold Relocation Project at San Diego International Airport.

**Background/Justification:**

The San Diego County Regional Airport Authority ("Authority") is currently relocating the Runway 09 landing threshold (Project 104087, Runway 09 Displaced Threshold Relocation), approximately 300 feet east of its present location to comply with Federal Aviation Administration (FAA) requirements regarding aircraft instrument landing approach. Correspondingly, the FAA will need to develop a new instrument approach procedure for Runway 09. The instrument approach procedure is the project that is the subject of the Reimbursable Agreement.

Runway 09 provides San Diego International Airport's only instrument approach for times of low visibility, such as heavy fog. If a new instrument approach procedure is not developed, the FAA may raise the landing minimums for Runway 09, thus requiring the diversion of more flights to other airports during periods of poor visibility.

The Authority is requesting support from the FAA to relocate FAA owned air navigational and landing aids, including the Instrument Landing System (ILS) Glideslope, the Medium Approach Light System with Rails (MALSR), and the Runway Visual Range (RVR) System. A Reimbursable Agreement (AJW-FN-WSA-14-4114) has been negotiated with the FAA, in an amount not-to-exceed \$1,285,657.97.

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**Fiscal Impact:**

Adequate funds for Runway 09 Displaced Threshold Relocation Project are included within the Board approved FY2015-FY2019 Capital Program Budget in Project No. 104087 Runway 09 Displace Threshold Relocation Project. Sources of funding for this project include Passenger Facility Charges, AIP Grants, and/or Airport Cash.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

**Environmental Review:**

- A. CEQA. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal.

**Prepared by:**

IRAJ GHAEMI  
DIRECTOR, FACILITIES DEVELOPMENT

RESOLUTION NO. 2014-0128

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A REIMBURSABLE AGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA), FOR AN AMOUNT NOT-TO-EXCEED \$1,285,657.97 TO FUND AN IMPROVEMENT PROJECT BY THE FAA IN SUPPORT OF THE RUNWAY 09 DISPLACED THRESHOLD RELOCATION PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") is currently relocating the Runway 09 landing threshold (Project 104087, Runway 09 Displaced Threshold Relocation), approximately 300 feet east of its present location to comply with Federal Aviation Administration (FAA) requirements regarding aircraft instrument landing approach; and

WHEREAS, the FAA will need to develop a new instrument approach procedure for Runway 09; and

WHEREAS, the instrument approach procedure is the project that is the subject of the Reimbursable Agreement; and

WHEREAS, Runway 09 provides the Airport's only instrument approach for times of low visibility, such as heavy fog; and

WHEREAS, if a new instrument approach procedure is not developed, the FAA may raise the landing minimums for Runway 09, thus requiring the diversion of more flights to other airports during periods of poor visibility; and

WHEREAS, the FAA has requested the Authority sign a Reimbursable Agreement which requests the Reimbursable Agreement to fund the FAA project; and

WHEREAS, the Reimbursable Agreement provides that the FAA will be reimbursed for the money it provides; and

WHEREAS, the Authority is requesting support from the FAA to relocate FAA owned air navigational and landing aids, including the Instrument Landing System (ILS) Glideslope, the Medium Approach Light System with Rails (MALSR), and the Runway Visual Range (RVR) System; and

WHEREAS, a Reimbursable Agreement (AJW-FN-WSA-14-4114) has been negotiated with the FAA, in an amount not-to-exceed \$1,285,657.97; and

WHEREAS, this request is to execute a Reimbursable Agreement, between the Department of Transportation Federal Aviation Administration and the San Diego County Regional Airport Authority, to provide support for the Runway 09 Displaced Threshold Relocation Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Reimbursable Agreement, with the Department of Transportation Federal Aviation Administration, for an amount not-to-exceed \$1,285,657.97 to fund an improvement project by the FAA in support of the Runway 09 Displaced Threshold Relocation Project at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Board finds this action is not a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**18**

Meeting Date: **NOVEMBER 6, 2014**

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**Subject:**

**Approve and Authorize the President/CEO to Execute an On-Call Survey Consultant Services Agreement**

**Recommendation:**

Adopt Resolution No. 2014-0129, approving and authorizing the President/CEO to execute an On-Call Survey Consultant Services Agreement with Nolte Associates, Inc., an NV5 Company, for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$2,000,000, in support of the Capital Improvement and Major Maintenance Programs at the San Diego International Airport.

**Background/Justification:**

On July 25, 2014, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQs") from qualified firms to provide On-Call Survey Consultant Services for the San Diego County Regional Airport Authority ("Authority").

This On-Call Survey Services Agreement will support the maintenance of the Authority's property records and will also provide surveying support for the Authority's on-going Capital Improvement and Major Maintenance Programs on an as-needed basis, to include construction and maintenance of airside apron, taxiways, runway areas, landside roads, parking lots, and associated utilities.

On August 26<sup>th</sup>, 2014, the Authority received five SOQs from prospective consultant firms. An Evaluation Panel ("Panel") was established which included key representatives from the Authority's Airport Operations and Facility Development Departments, including Program and Project Managers who will be directly utilizing the services of this On-Call Consultant Services Agreement.

The Panel conducted a thorough review of the SOQs and determined that three firms were uniquely qualified to perform the requested on-call services.

The SOQ Scoring Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications, and Consultant's organizational structure.

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On October 9, 2014, the Panel interviewed and ranked the three short-listed firms as follows:

1. Nolte Associates, Inc., an NV5 Company
2. Towill, Inc.
3. Snipes Engineering, Inc.

The Evaluation Criteria used to rank the qualified short-listed firms was based on the Consultant team's qualifications, Project Manager's qualifications, Consultant's organizational structure and proposed work plan.

<b>Firms</b>	<b>Panelist 1</b>	<b>Panelist 2</b>	<b>Panelist 3</b>	<b>Total</b>	<b>Final Rank</b>
Nolte Associates	1	1	1	3	1
Snipes Engineering, Inc.	3	3	3	9	3
Towill, Inc.	2	2	2	6	2

<b>Combined Scores</b>	<b>Project Manager</b>	<b>Project Team and Experience</b>	<b>Organizational Structure</b>	<b>Proposed Work Plan</b>	<b>Total</b>
Nolte Associates	870	840	500	520	2730
Snipes Engineering, Inc.	540	540	380	340	1800
Towill, Inc.	750	810	460	460	2480

The top firm selected by the Panel was Nolte Associates, Inc., an NV5 Company ("Nolte"). A brief background of the firms is provided:

#### **Nolte Associates, Inc., an NV5 Company**

Nolte Associates, Inc., an NV5 Company, has a staff of 85 people working on projects for public agencies, school districts and architects. The local office includes a Project Manager experienced with working on Authority projects, five California – Licensed Land Surveyors, eight survey crews, and ten Survey Department support staff, located approximately 30 minutes from the San Diego International Airport ("SDIA").

Nolte has successfully provided on-call surveying services to the Authority, SDG&E, and various Community College Districts.

Nolte has provided survey support for many previous or on-going Authority projects. Some examples: Rental Car Center, North Side Mapping, Terminal 2 West Expansion (Green Build), and the SDIA Airport Obstruction Survey and Report, as well as preparing numerous lease plats, legal descriptions, and easements. Notably, during the construction of the Green Build Sunset Cove, Nolte provided accurate 3D laser scanning which assisted the construction to stay on schedule.

Nolte proposes to utilize the following sub-consultants:

- Planning Technology, Inc. / Aeronautical Consultant
- Inland Aerial Survey, Inc. / Aerial Surveying
- AirX Utility Surveyors, Inc. / Underground Utility Locations \* (DBE/WBE)
- TSAC Engineering / Land Surveying \* (DBE/WBE)
- Montgomery and Associates / Project and Program Management / Land Surveying \* (DBE/WBE)

### **Snipes Engineering, Inc.**

Snipes Engineering, Inc. is a civil engineering and land surveying firm located in La Mesa, California. The firm has provided on-call surveying for the San Diego County Water Authority and the County of San Diego. The firm has a staff of 17, including three licensed land surveyors and two survey crews. Snipes Engineering, Inc., purposes to utilize C&S Engineers, as a sub-consultant for airspace obstruction surveys.

### **Towill, Inc.**

Towill, Inc. is a surveying and geometrics services firm that has been providing surveying, mapping, and geospatial services to clients throughout California and the western states since 1955. The firm has a local office located in Kearny Mesa with a staff of thirteen including two managers, seven professionals, and four support staff.

Towill, Inc. has provided services to a number of airports including an on-call survey services contract with Oakland Airport; working on an FAA electronic Airport Layout Plan (eALP) pilot project at San Francisco Airport, and completing obstruction surveys for 10 Airports in California for Caltrans.

In San Diego County, Towill provided support for the recent ALP update for the Oceanside Airport which included a Part 77 Airfield obstruction analysis.

### **Future Steps:**

In order to enter into an On-Call Survey Consultant Services Agreement with the top ranked firm, Staff will negotiate the scope of work and billing rates. If Staff cannot reach an agreement with the top rated firm, Staff will then enter into negotiations with the next ranked firm. Under the proposed resolution, the President/CEO would then have the authority to award an agreement to the next ranked firm and establish an agreement with that firm.

**Fiscal Impact:**

Funds for the On-Call Survey Consultant Services Contract are included within the approved FY2015-FY2019 Capital Program Budget and the adopted FY2015 and conceptually approved FY2016 Operating Budget on an as-needed-basis. Capital sources of funding will include Passenger Facility Charges, Airport Revenue Bonds, AIP Grants, and Airport Cash, depending on the individual project.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. Nolte Associates, Inc., proposed 0% DBE participation on the On-Call Survey Consultant Services.

**Prepared by:**

IRAJ GHAEMI  
DIRECTOR, FACILITIES DEVELOPMENT

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RESOLUTION NO. 2014-0129

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL SURVEY CONSULTANT SERVICES AGREEMENT WITH NOLTE ASSOCIATES, INC., AN NV5 COMPANY, FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS, IN AN AMOUNT NOT-TO-EXCEED \$2,000,000, IN SUPPORT OF THE CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROGRAMS, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on July 25, 2014, a Request for Qualifications ("RFQ") was issued to obtain Statements of Qualifications ("SOQs") from qualified firms to provide On-Call Survey Consultant Services for the San Diego County Regional Airport Authority ("Authority"); and

WHEREAS, this On-Call Survey Services Agreement will support the maintenance of the Authority's property records and will also provide surveying support for the Authority's on-going Capital Improvement and Major Maintenance Programs on an as-needed basis, to include construction and maintenance of airside apron, taxiways, runway areas, landside roads, parking lots, and associated utilities; and

WHEREAS, on August 26<sup>th</sup>, 2014, the Authority received five SOQs from prospective consultant firms; and

WHEREAS, an Evaluation Panel ("Panel") was established which included key representatives from the Authority's Airport Operations and Facility Development Departments, including Program and Project Managers who will be directly utilizing the services of this On-Call Consultant Services Agreement; and

WHEREAS, the Panel conducted a thorough review of the SOQs and determined that three firms were uniquely qualified to perform the requested on-call services; and

WHEREAS, the SOQ Scoring Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications, and Consultant's organizational structure; and

WHEREAS, on October 9, 2014, the Panel interviewed and ranked the three short-listed firms; and

WHEREAS, the Evaluation Criteria used to short-list qualified firms was based on the Consultant's proposed work plan and approach methodology, Project Manager's qualifications, project team qualifications, and Consultant's organizational structure; and

WHEREAS, the top firm evaluated by the Panel was Nolte Associates, Inc., an NV5 Company ("Nolte").

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Survey Consultant Services Agreement with Nolte Associates, Inc., an NV5 company, for a term of three years, with the option for two one-year extensions, in an amount not-to-exceed \$2,000,000, in support of the Capital Improvement and Major Maintenance Programs, at the San Diego International Airport; and

BE IT FURTHER RESOLVED the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

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TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

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BRETON K. LOBNER  
GENERAL COUNSEL

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# SAN DIEGO INTERNATIONAL AIRPORT

## AIRPORT NOISE MITIGATION

ITEM 19

# Presentation and Possible Direction on the Airport Noise Mitigation Program

Sjohnna Knack, Program Manager  
Airport Noise Mitigation  
November 6, 2014





## Airport Noise Mitigation Programs

- Curfew Violation Review
- Airport Noise & Operations Monitoring System
- State of California Title 21
- Airport Noise Advisory Committee (ANAC)
- Quieter Home Program
- Proposed Fly Quiet



## Quieter Home Program Update

- Averaging 300 - 400 homes per year with continued FAA Airport Improvement Program grants.
- Planning milestone celebration of 3,000th home completed.
- Program boundary expanded, adding an additional 2,828 homes. Applications will be mailed in December.
- Continuing coordination with FAA on eligibility requirements based on revised guidance.
- Post-construction survey shows that 98% of homeowners are satisfied with their results.



## What is the Fly Quiet Program?

- Report that “grades” air carrier operators on how quietly they operate at our airport.
- Incorporates a series of elements which utilize our flight tracking & monitoring software.
- Recognizes and acknowledges those operators that best follow the program.
- Intended to motivate operators that have low scores to “fly quieter” by working cooperatively with the Airport.



## Program Elements

- Three elements reflect the current noise issues most important to the community:
  1. Curfew Violations
  2. Fleet Noise Quality
  3. Early Turns
- Includes all operators that have more than 20 operations per quarter.



## Curfew Violations

- A carrier is graded based on the number of curfew violations made during a quarter.
  - The later the departure, the lower the score.
  - All violations will be “counted” even if a fine was not issued.
  - Lower scores will be added for violations with scheduled departures before 9:00 p.m. local time.
  - If an operator cancels a flight in order to avoid violating the curfew, they will receive a better score.



## Fleet Noise Quality

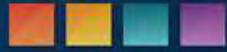
- Operators are graded by the level of noise generated by the aircraft they operate at SAN.
- The FAA certifies noise levels by aircraft, which considers the engine types, weight of aircraft, and thrust settings.
- Average daily operations are factored into the score.





## Early Turns

- Communities in Pt. Loma and Ocean Beach have expressed concerns over flights that “turn early” instead of flying out straight and turning over the ocean.
- In order to determine how many flights “turn early” a corridor has been established.
- The operator is graded based on the number of times they fly inside/outside the corridor.

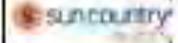


# Early Turns





# Sample Report

Airline Code		Number of Operations	Percent of Total Operations	Curfew Violations Score	Early Turns Score	Fleet Noise Quality Score	Total Fly Quiet Score	Ranking
<b>Commercial</b>								
JAL		180	0%	10.0	10.0	10.0	10.0	1
ACA		170	0%	10.0	10.0	9.0	9.7	2
FFT		690	2%	10.0	10.0	7.0	9.3	3
VOI		108	0%	10.0	10.0	9.0	9.3	4
SKW		2452	6%	10.0	8.0	8.0	8.7	5
WJA		130	0%	10.0	10.0	6.0	8.7	6
NKS		886	2%	8.5	8.0	9.0	8.5	7
SCX		120	0%	8.5	10.0	7.0	8.5	8
AWE		1870	5%	10.0	10.0	5.0	8.3	9
EGF		676	2%	10.0	7.0	8.0	8.3	10
DAL		2748	7%	9.5	8.0	7.0	8.2	11



## Benefits

- Promotes collaborative approach:
  - Operators – Chief Pilots
  - Community – ANAC
- Increased awareness of Program has potential to decrease noise impacts.
- Recognition is intended to motivate and encourage operators to improve their scores.
  - ANAC Meetings for Quarterly Reports
  - Annual Fly Quiet Awards Ceremony at Board meeting



## Airport Noise Mitigation App



## Next Steps

- Continued outreach to operators to ensure data for elements is accurate.
- Utilize 4<sup>th</sup> Quarter 2014 data as the initial report that will be presented to ANAC at their 1<sup>st</sup> Quarter meeting in January 2015.
- Utilizing first year data, hold first annual awards presentation at January 2016 Authority Board meeting.



**ITEM 20**

**San Diego County Regional  
Airport Authority**

**Presentation and Possible Direction  
on the Application of Small Business  
Inclusionary Policies**

**Presented by: Jana Vargas, Director, Procurement  
Sonia Cruz, Manager, Small Business Development**

**November 6, 2014**

# Agenda

- ▶ Inclusionary Approach Update
  - ▶ Federally Funded Projects
  - ▶ Preference Program Impacts
    - ▶ Policy 5.12 Preference to Small Businesses
    - ▶ Policy 5.14 Small Business, Local Business and Service Disabled Veteran Owned Small Business (SDVOSB) Goal & Preference Program
  - ▶ Local Participation Methodology and Calculations
- ▶ Other Inclusionary Program Enhancements
- ▶ Questions

# Inclusionary Practices

## Federally Funded Projects

- Governed by Grant Assurances
- Authority Adopted Disadvantaged Business Enterprise (DBE) Program Plan & Airport Concession Disadvantaged Business Enterprise (ACDBE) Program Plan
- Restrict Use of Preference & Local Programs

# Inclusionary Practices

## Preference Programs Review

- ▶ Two Policies
  - ▶ Policy 5.12 Preference to Small Businesses
  - ▶ Policy 5.14 Small Business, Local Business and Service Disabled Veteran Owned Small Business (SDVOSB) Goal & Preference Program
  
- ▶ Reviewed Contracts Awarded from July 2012 – June 2014
  
- ▶ Contracts Greater Than \$100,000
  
- ▶ Excluded Art Program, Legal Services, Sole Source, Federally Funded & Cooperative Purchases (per Policy 5.04)



# Policy 5.12 Preference to Small Businesses Overview

- ▶ Provides Preference of 5% to Small Business when Small Business is Prime (A cap of \$100K Applies When Cost is Deciding Factor)
- ▶ Policy is Generally Recommended for On-Call Contracts and Projects w/Limited Opportunities for Subcontracting

# Policy 5.12 Impacts (bids Only)

	<\$1 M	\$1-\$5 M	\$5-\$10M	>\$10M	Total
Opportunities	14	0	0	0	<b>14</b>
Total Small Businesses Awards	3	0	0	0	<b>3</b>
Preference Impacts (\$100K)	3	0	0	0	<b>3</b>
Preference Impacts (\$200K)	n/a	n/a	n/a	n/a	<b>n/a</b>
Preference Impacts (\$500K)	n/a	n/a	n/a	n/a	<b>n/a</b>

\*Small Business Preference cannot exceed 5%

# Policy 5.12 Impacts (RFP's & RFQ's)

	<\$1 M	\$1-\$5 M	\$5-\$10M	>\$10M	Total
Opportunities	50	16	5	3	74
Total Small Businesses Awards	25	7	2	0	34

\*Small Business Preference cannot exceed 5% of the total score. Cost is not the deciding factor.

# Policy 5.14 Small Business, Local Business & SDVOSB Goal and Preference Program

- ▶ Goal Established for Small, Local and Service Disabled Veteran Owned Small Business (SDVOSB)
- ▶ Maximum Preference is 7% (w/cap of \$100,000 When Price is Determining Factor)
  - ▶ 3 Preference Points for Small Business Goal Achievement
  - ▶ 2 Preference Points for Local Business Goal Achievement
  - ▶ 2 Preference Points for SDVOSB Goal Achievement
- ▶ Partial Preference Credit Provided for Partial Goal Achievement (EXAMPLE: Small Business Goal is 30% and bidders achieves 21%, bidder will receive 2 preference points out of 3)

# Policy 5.14 Methodology and Calculations

- ▶ Small Business Development determines applicable Small Business Goals and Local Business Goals based on the scope of work.
- ▶ Goal for SDVOSB is always 3%
- ▶ A Local Goal is Not Used if Current Local Participation of contracts is  $\geq 60\%$
- ▶ Local Goal Calculations are based on existing Construction Projects excluding Federally Funded Projects & Alternate Delivery Projects that include Inclusionary Practices as part of the Evaluation Criteria

# Policy 5.14 Impacts

	<\$2 M	\$2-\$5 M	\$5-\$10M	>\$10M	Total
Opportunities	3	5	4	3	<b>15</b>
% Small Business Participation	51%	35%	17%	36%	<b>29%</b>
% Small Business Subcontracts	39%	27%	11%	13%	<b>16%</b>
% SDVOSB	1%	4%	1%	0%	<b>1%</b>
Preference Impacts (\$100K)	0	0	0	0	<b>0</b>
Preference Impacts (\$200K)	n/a	3	1	1	<b>5</b>
Preference Impacts (\$500K)	n/a	3	2	2	<b>7</b>

Small Business Preference cannot exceed 5%

# Preference Programs Findings

- ▶ Preference Programs Have Promoted Inclusionary Participation by Existence
- ▶ Based on the Sample of Previously Awarded Contracts, Increasing the Cap to \$200K Could Have a Potential Financial Impact on 5 Bids
- ▶ Increasing the Cap to \$500K Could Have a Potential Financial Impact on 2 Additional Bids from the Sample.



**Other Practices That Have Enhanced  
the Inclusionary Approach**

# Inclusionary Practices

- ▶ **Bonding & Contract Financing Assistance Program**
  - ▶ \$60 Million in Bid Bonds Issued to 23 Contractors
  - ▶ \$11 Million in Contract Awards Issued to 11 Contractors
- ▶ **Education Program**
  - ▶ Turner School of Construction Management (2/year with 40-45 Students)
  - ▶ Monthly Workshops (12/year w/ 300+ Annual Attendance)
  - ▶ Opportunity Awareness Community Events
  - ▶ Web Based Tutorial

# Inclusionary Practices

- ▶ **Unbundled the following Projects**
  - ▶ Ready Service Program On-Call Projects
  - ▶ Quieter Home Program Projects
  - ▶ Terminal Link Road
  - ▶ Future: Continuous analysis of Facilities Development Construction Projects
  
- ▶ **Incorporating Two-Step Approach in Awarding the following Large Projects** (short list before bid with team building in between)
  - ▶ Green Build
  - ▶ Rental Car Center
  - ▶ Future: Parking Plaza



Questions?



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**21**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Approve and Authorize the President/CEO to Negotiate and Execute a Site Lease Agreement and Solar Power Purchase Agreement to Finance, Design, Install, Operate, and Maintain a Solar Photovoltaic Generating System with Lindberg Field Solar 2, LLC, at San Diego International Airport**

**Recommendation:**

Adopt Resolution No. 2014-0130, approving and authorizing the President/CEO to negotiate and execute: (1) a site lease agreement with Lindberg Field Solar 2, LLC, for the development and installation of a solar photovoltaic ("PV") generating system, for a maximum term of 20 years; and (2) a solar power purchase agreement with Lindberg Field Solar 2, LLC, to finance, design, install, operate, and maintain the solar PV generating system in an amount not-to-exceed \$24,500,000 for a maximum term limit of 20 years, at San Diego International Airport.

**Background/Justification:**

On July 3, 2014, the San Diego County Regional Airport Authority ("Authority") issued a request for proposals ("RFPs") for the implementation of a solar PV generating system, on a portion of the roof at the Rental Car Center and a portion of the economy parking lot. Solar energy is an integral part of the Authority's Utility Master Plan and is critical to the Authority's long term financial stability as the use of solar power allows the Authority to control utility costs. The proposed Power Purchase Agreement ("PPA") with Lindberg Field Solar 2, LLC, will fix a portion of the Authority's future utility costs and, considering current and future SDG&E rate increases, is expected to provide the Authority with energy savings anticipated to be at least \$2 million over the next 20 years. In addition to the cost savings, the use of solar power will contribute to the Authority's Sustainability Policy and reduce its carbon footprint.

Lindberg Field Solar 2, LLC, will design, install, operate, and maintain a solar PV generating system of approximately 5.1 megawatts. Power will be provided to the Authority pursuant to a Solar PPA where the Authority will purchase the power generated by the solar installation. At the end of 20 years, the Authority shall have the option to purchase the system at fair market value, have the system removed at no cost to the Authority, or extend the PPA.

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On August 12, 2014, proposals were received in response to the RFP from the following 7 firms.

1. Borrego Solar Systems, Inc.
2. Morrow-Meadows Corporation
3. Nautilus Solar Energy, LLC
4. NextEra Energy Resources Acquisitions, LLC
5. PsomasFMG, LLC
6. Solar City Corporation
7. SunEdison Government Solutions, LLC

An Authority Evaluation Panel ("Panel") was comprised of one representative each from the Airport Design & Construction, Facilities Development, Facilities Management, and Financial Planning & Budget departments, and one Vice President.

On September 3, 2014, the Panel conducted a thorough review of the proposals and determined that the following three firms were uniquely qualified to perform the requested services and ranked in the following order:

1. Borrego Solar Systems, Inc.
2. PsomasFMG, LLC
3. SunEdison Government Solutions, LLC

The scoring criteria used to short-list the qualified firms were the firm's proposed system and fees, experience, system evaluation methodology, system products, plan for operations and maintenance, and small business preference.

The proposed system fees were evaluated based upon an assumed zero percent electrical rate escalation. Borrego Solar Systems, Inc.'s proposed rate of 13.95 cents per kilowatt-hour at zero percent yearly rate escalation was the lowest of the three short-listed firms, 0.3% lower than the rate proposed by SunEdison Government Solutions, LLC, and 3.5% lower than the rate proposed by PsomasFMG, LLC.

The current average electricity rate paid to SDG&E by the Authority is approximately 17.1 cents per kilowatt-hour. The rates proposed by the three short-listed firms are significantly below the rate currently paid by the Authority. In addition, SDG&E rate tariffs include charges related to solar generation by their customers. The Authority will be assessed these charges based upon the amount of solar power that is generated. While these charges related to solar generation reduce the financial savings gained through solar generation, staff still expects a savings of at least \$2 million over 20 years versus purchasing electricity directly from SDG&E.

On October 9, 2014, the Panel interviewed the three short-listed firms. Each Panel member evaluated the firms using the same weighted criteria used to determine the short-list.

The final combined scoring matrix from the Panel is as follows:

Evaluation Criteria	Borrego Solar	PsomasFMG	SunEdison
Proposed System Size/Fees	1250	1000	1250
Respondent Experience	820	820	760
System Evaluation Methodology	660	600	495
System Products	880	900	660
Plan for Operation & Maintenance	880	800	600
Small Business Preference 5.12	0	0	0
Final Combined Score	4490	4120	3765

The final ranking matrix from the Panel is as follows:

	Borrego Solar	PsomasFMG	SunEdison
Panelist 1	2	1	3
Panelist 2	1	2	3
Panelist 3	1	3	2
Panelist 4	1	2	3
Panelist 5	1	2	3
Total	6	10	14
Final Rank	1	2	3

The Panel ranked Borrego Solar Systems, Inc., as the best qualified firm to provide services based on the evaluation criteria and interview.

Borrego Solar Systems, Inc.'s ("Borrego Solar") proposal indicated that Borrego Solar intended to create a special purpose entity named Lindberg Field Solar 2, LLC, to enter into the PPA and site lease agreement with the Authority. The creation of a special purpose entity to carry out the project is a standard approach to energy and infrastructure financing and has been used over the last four decades to put trillions of dollars of assets, including real estate, capital equipment, infrastructure and energy assets like wind and solar projects in service.

Lindberg Field Solar 2, LLC, will be created specifically to carry out this proposed solar PV project at the Airport. Critical to Borrego Solar's ability to finance the project is the ability to pass through the tax credit for the solar installation to investors. A Limited Liability Company ("LLC") can own the facility which qualifies for the tax credit, generate the credit and pass through to multiple owners, whereas Borrego Solar, as a Corporation, would have to use the tax credit itself. The majority of investment tax credit facilities are owned by pass-through entities such as LLCs because of such tax considerations.

Borrego Solar is the sole member and manager of 1115 Solar Development, LLC, which is its holding company for all of its project companies; and 1115 Solar Development, LLC, is the sole member and manager of Lindberg Field Solar 2, LLC; 1115 Solar Development, LLC, is directly owned by Borrego Solar, its sole member and manager. 1115 Solar Development, LLC, currently owns over 30 special purpose project entities, all of which are parties to leases, PPAs, and interconnection agreements. This structure has been used by Borrego Solar for over 60 megawatts of facilities placed in service and over 80 megawatts in varying degrees of construction, financing, or development.

In order to protect the interests of the Authority and to guarantee the Authority a minimum monetary value from the electricity generated, the PPA includes the requirement for Borrego Solar to provide an Output Guarantee Agreement that guarantees the Authority that the actual electricity generated is no less than 90% of the expected generation.

Based on the Panel's evaluation of the three firms and its finding that Borrego Solar is the best qualified overall, staff recommends that the Authority award a site lease agreement for a term not-to-exceed 20 years; and authorize the President/CEO to negotiate and execute a Solar Power Purchase Agreement with Lindberg Field Solar 2, LLC, in an amount not-to-exceed \$24,500,000.

### **Fiscal Impact:**

#### 1. OPERATING EXPENSE IMPACT

All operating and maintenance costs of the PV system will be borne by Lindberg Field Solar 2, LLC. Under the Borrego Solar proposal, the Authority will purchase all electricity produced by the PV system for an amount not-to-exceed \$24.5 million over 20 years. The proposed PV system is expected to reduce the Authority's operating costs, for electric energy, by at least \$2 million over the term of the agreement.

#### 2. CAPITAL PROGRAM IMPACT

All design and construction costs related to the PV system will be borne by Lindberg Field Solar 2, LLC. Adequate funds for Authority and consultant staff costs associated with managing the design and construction of the PV system are included within the Board approved FY2015—FY2019 Capital Program Budget in Project No. 601020 RCC Photovoltaic System. This project is funded with Airport Cash.

### **Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy  
  Customer Strategy  
  Employee Strategy  
  Financial Strategy  
  Operations Strategy

**Environmental Review:**

- A. CEQA. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore; at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses. Policy 5.12 provides a preference of up to five percent (5%) to small businesses in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$100,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

Per Policy 5.12, Borrego Solar Systems, Inc., did not receive any preference.

**Prepared by:**

BOB BOLTON  
DIRECTOR, AIRPORT DESIGN & CONSTRUCTION



RESOLUTION NO. 2014-0130

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE: (1) A SITE LEASE AGREEMENT WITH LINDBERG FIELD SOLAR 2, LLC, FOR THE DEVELOPMENT AND INSTALLATION OF A SOLAR PHOTOVOLTAIC GENERATING SYSTEM, FOR A MAXIMUM TERM OF 20 YEARS; AND (2) A SOLAR POWER PURCHASE AGREEMENT WITH LINDBERG FIELD SOLAR 2, LLC, TO FINANCE, DESIGN, INSTALL, OPERATE, AND MAINTAIN THE SOLAR PHOTOVOLTAIC GENERATING SYSTEM IN AN AMOUNT NOT-TO-EXCEED \$24,500,000 FOR A MAXIMUM TERM LIMIT OF 20 YEARS, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") is pursuing the implementation of solar energy on a portion of the roof at the Rental Car Center and a portion of the economy parking lot; and

WHEREAS, on July 3, 2014, the San Diego County Regional Airport Authority ("Authority") issued a request for proposals ("RFP") for the implementation of a solar PV generating system; and

WHEREAS, power will be provided to the Authority pursuant to a solar power purchase agreement ("PPA") where the Authority will purchase the power generated by the solar installation; and

WHEREAS, the selected firm will design, install, operate, and maintain a solar photovoltaic ("PV") generating system at San Diego International Airport; and

WHEREAS, the solar PV installation and PPA is anticipated to save the Authority at least \$2 million in utility costs over a 20 year period; and

WHEREAS, at the end of 20 years, the Authority shall have the option to purchase the system at fair market value, have the system removed at no cost to the Authority, or extend the PPA; and

WHEREAS, on August 12, 2014, seven firms submitted proposals in response to the RFP; and

000107

WHEREAS, an Authority Evaluation Panel ("Panel") was comprised of one representative each from the Airport Design & Construction, Facilities Development, Facilities Management, and Financial Planning & Budget departments, and one Vice President; and

WHEREAS, the Panel was convened on September 3, 2014, to review the seven submitted proposals, to determine the Panel's highest scoring firms, and to invite three firms for interviews; and

WHEREAS, the firms were evaluated on the proposed system, fees, experience, system evaluation methodology, system products, plan for operations and maintenance, and small business preference; and

WHEREAS, on October 9, 2014, the Panel conducted interviews, and, following deliberation, determined that Borrego Solar Systems, Inc. ("Borrego Solar"), was the best qualified firm to design, install, operate, and maintain a solar PV generating system; and

WHEREAS, Borrego Solar's proposal indicated that Borrego Solar intended to create a special purpose entity named Lindberg Field Solar 2, LLC, to enter into the PPA and site lease agreement with the Authority; and

WHEREAS, Lindberg Field Solar 2, LLC is a special purpose entity whose only assets would be those related to this solar development project. Borrego Solar and 1115 Solar Development, LLC ("1115 Solar") will be the members of Lindberg Field Solar 2, LLC. 1115 Solar is directly owned by Borrego Solar and was formed by Borrego Solar in 2012 to own all of Borrego Solar's solar development projects. 1115 Solar currently owns over 30 special purpose project vehicles such as Lindberg Field Solar 2, LLC; and

WHEREAS, in order to protect the interests of the Authority and to guarantee the Authority a minimum monetary value from the electricity generated, the PPA includes the requirement for Borrego Solar to provide an Output Guarantee Agreement that guarantees the Authority that the actual electricity generated is no less than 90% of the expected generation.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a site lease to Lindberg Field Solar 2, LLC and authorizes the President/CEO to negotiate and execute: (1) a site lease agreement with Lindberg Field Solar 2, LLC, for the development and installation of a solar photovoltaic generating system, for a maximum term of 20 years; and (2) a solar power purchase agreement with Lindberg Field Solar 2, LLC, to finance, design, install, operate, and maintain the solar photovoltaic generating system in an amount not-to-exceed \$24,500,000 for a maximum term limit of 20 years, at San Diego International Airport; and

BE IT FURTHER RESOLVED the Board finds this action is not a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code §21065, and is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 6<sup>th</sup> day of November, 2014, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

---

TONY R. RUSSELL  
DIRECTOR, CORPORATE &  
INFORMATION GOVERNANCE /  
AUTHORITY CLERK

APPROVED AS TO FORM:

---

BRETON K. LOBNER  
GENERAL COUNSEL

000109

**Approve and Authorize the President/CEO to Negotiate and Execute a Site Lease Agreement and Solar Power Purchase Agreement to Finance, Design, Install, Operate, and Maintain a Solar Photovoltaic Generating System with Lindberg Field Solar 2, LLC, at San Diego International Airport**



SDCRAA Board Meeting

November 6, 2014

# Solar Implementation Plan

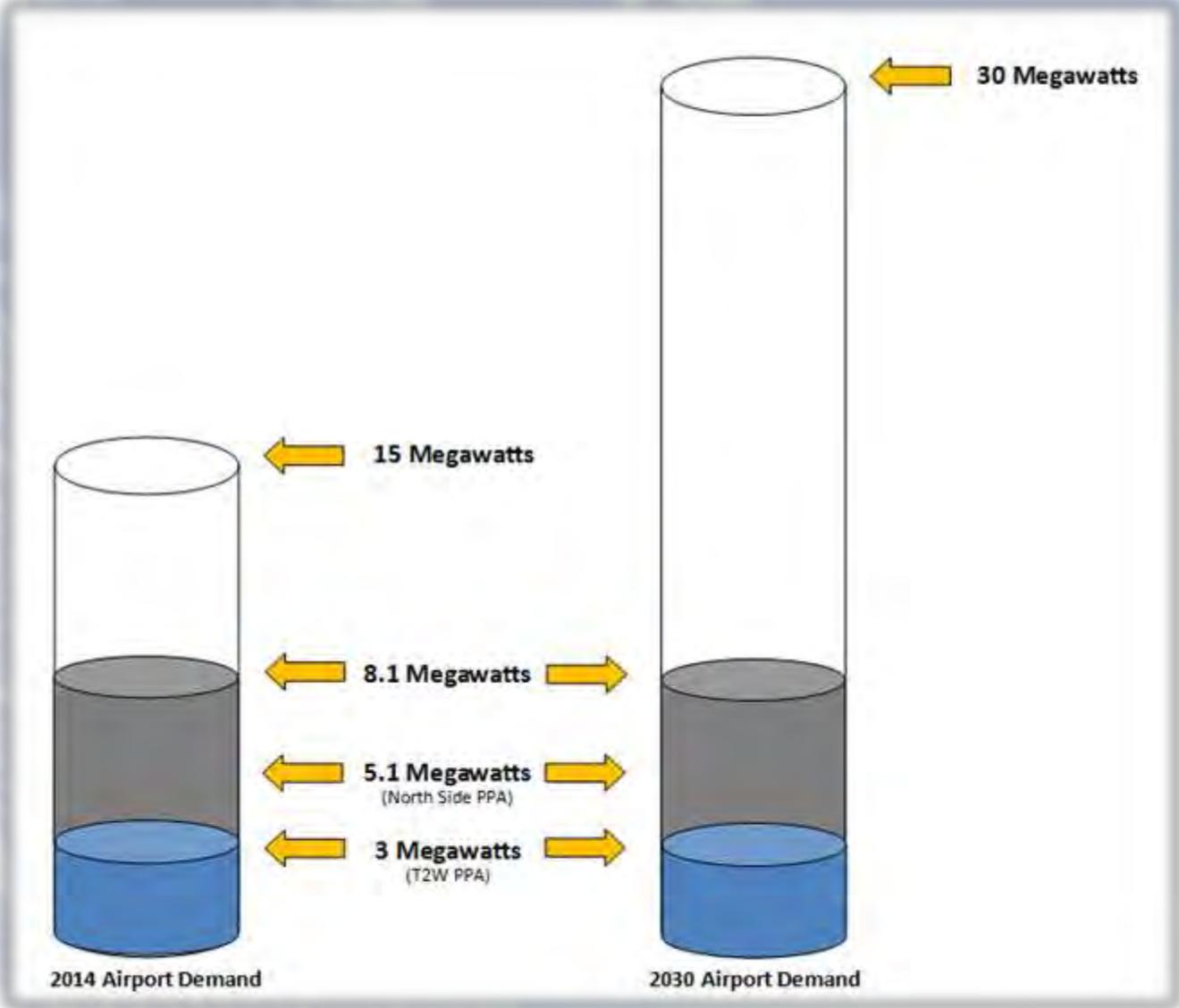
## Program History

- The Airport's long term Utility Master Plan includes the use of solar generated power to help:
  - Control the cost of electricity
  - **Reduce the Airport's carbon footprint**
- This supplemental electrical power will be provided to the Airport Authority pursuant to a Solar Power Purchase Agreement (PPA)
- March 6, 2014 – Board Authorized T2W PPA
- July 3, 2014 – Solar Photovoltaic (PV) RFP issued for Economy Parking Lot and Rental Car Center

# Project Milestones

<b>Milestone Event</b>	<b>Planned Completion</b>
T2W Rooftop Construction Board Approved: March 6, 2014	February 2015
NTC Parking Lot Construction Board Approved: March 6, 2014	April 2015
Economy Parking Lot	November 2015
Rental Car Center	November 2015

# Present & Future Electricity Demand



# Electricity Costs and Assumptions

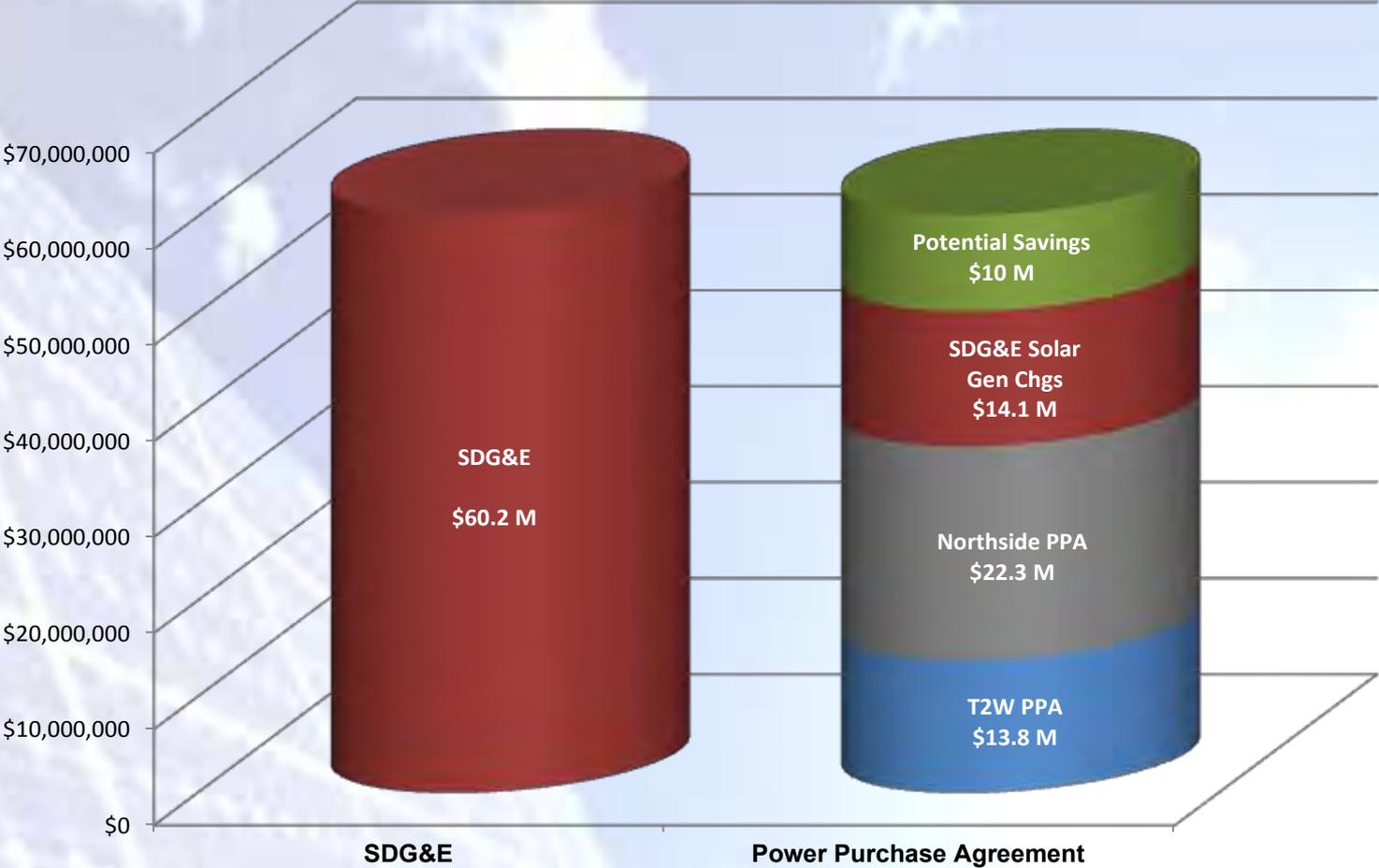
## Continuing to Buy Electricity From SDG&E Over 20 Years

- In FY 2015, average SDG&E rate about \$0.17/kWh
- Assumed Future Increases
  - FY 2016: 10% rate increase
  - FY 2017 – 2035: 2% average annual rate increase
- Total Anticipated Cost: **\$60.2M**

## Solar PPA Cost Components Over 20 Years

- Fixed PPA Rates
  - T2W: \$0.1367/kWh \$13.8M
  - North Side: \$0.1395/kWh \$22.3M
- Additional SDG&E charges for solar generation \$18.3M
- Savings on SDG&E peak demand charges due to solar (\$4.3M)
- **Total Anticipated Cost: \$50.2M**
- **Total Anticipated Savings: \$10.0M**

# Electricity Cost Comparison



# Proposed Solar Implementation Plan

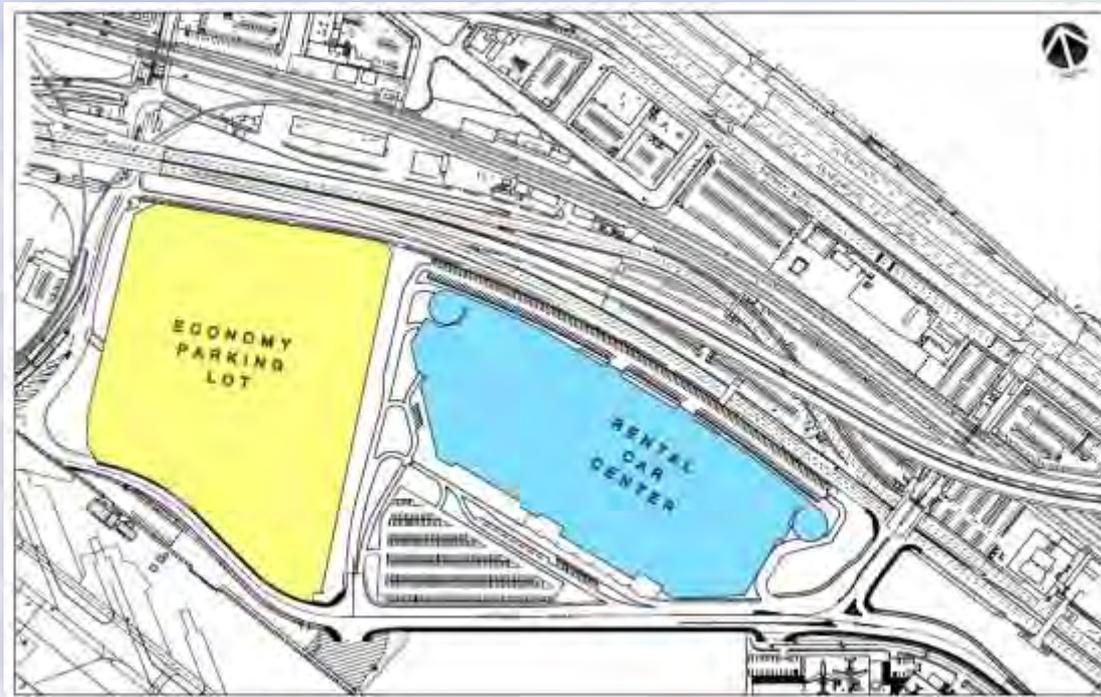
## North Side

- The selected PPA firm will own, design, install, operate, and maintain a solar PV generating system. Power will be provided to the Airport Authority at a fixed price over a 20-year term
  - ✓ No capital is required by the Airport Authority to finance the system
  - ✓ No PV system maintenance is required by the Airport Authority
  - ✓ The Airport Authority only pays for power produced by the PV system
  - ✓ The cost of power is lower than the utility rates today and more so in the future
  - ✓ Excellent option for government entities to take advantage of tax incentives (PPA approach allows the provider to monetize the incentives and pass the savings back to the purchaser)

# Proposed Solar Implementation Plan

## North Side

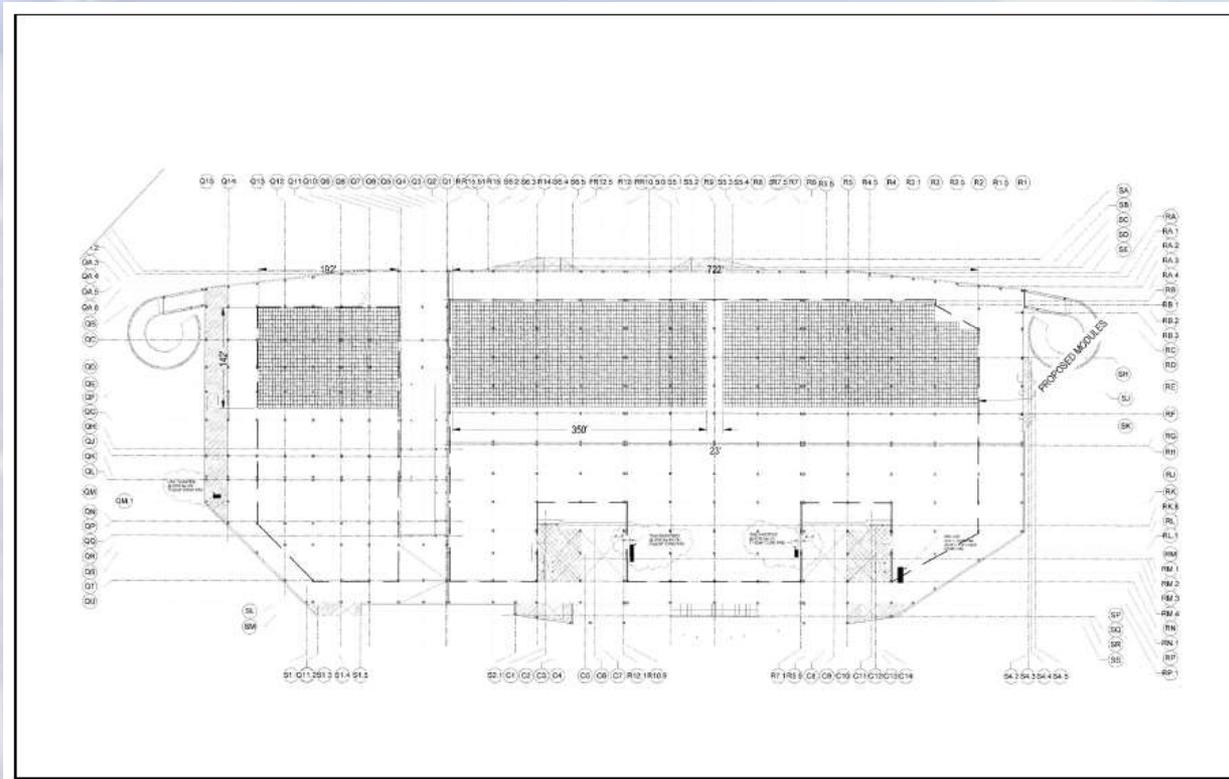
- There are two solar PV locations associated with this project that will generate a total of approximately 5.1 megawatts (160 million kWhs over 20-years)
  - ✓ Roof of the Rental Car Center
  - ✓ Economy parking lot solar carport structure



# Proposed Solar Implementation Plan

## North Side

- Rental Car Center (RCC) roof installation
  - ✓ Roof of the RCC
  - ✓ On custom structure to allow rental car parking beneath





# Solar Implementation

## North Side

- Total cost for the solar generating system:
  - Range of \$22.3M – \$24.5M
- At the end of the Power Purchase Agreement:
  - System can be purchased by the Airport Authority at fair market value
  - System can be removed at no cost to the Airport Authority; or
  - Airport Authority can extend the Power Purchase Agreement

# Borrego Solar Systems, Inc. – Recommended Firm

## Experience

- Borrego Solar Systems, Inc.
  - Solar Developer
    - Found in 1980 and headquartered in San Diego
    - Over 250 commercial installations nationwide
    - 82 megawatts of capacity installed nationwide, 11.9 megawatts installed in San Diego County
  - Responsible for design, construction, operations and maintenance
- Lindberg Field Solar 2, LLC
  - Entity signing PPA with Airport Authority
  - Will be created specifically to carry out this proposed solar PV project at the Airport
  - Critical to Borrego **Solar's** ability to finance the project
  - Limited Liability Company can own the facility which qualifies for the tax credit, generate the credit and pass through to multiple owners
  - Standard in renewable energy industry
  - PPA includes Output Guarantee Agreement to guarantee to Airport Authority that actual output will be at least 90% of expected output

# Recommendation

Approve and authorize the President/CEO to negotiate and execute: (1) a site lease agreement with Lindberg Field Solar 2, LLC, for the development and installation of a **solar photovoltaic ("PV") generating system, for a** maximum term of 20 years; and (2) a solar power purchase agreement with Lindberg Field Solar 2, LLC, to finance, design, install, operate, and maintain the solar PV generating system for an amount not-to-exceed \$24,500,000 and a maximum term limit of 20 years, at San Diego International Airport.





**SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY**

Meeting Date: **NOVEMBER 6, 2014**

**Subject:**

**Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority**

**Recommendation:**

For information only.

**Background/Justification:**

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

**Fiscal Impact:**

Funds for Business and Travel expenses are included in the FY 2014-2015 Budget.

**Authority Strategies:**

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy     Customer Strategy     Employee Strategy     Financial Strategy     Operations Strategy

**Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

**Application of Inclusionary Policies:**

Not applicable.

**Prepared by:**

TONY RUSSELL  
DIRECTOR, CORPORATE & INFORMATION GOVERNANCE/AUTHORITY CLERK

# **BUSINESS EXPENSES**

**BRETON K. LOBNER**

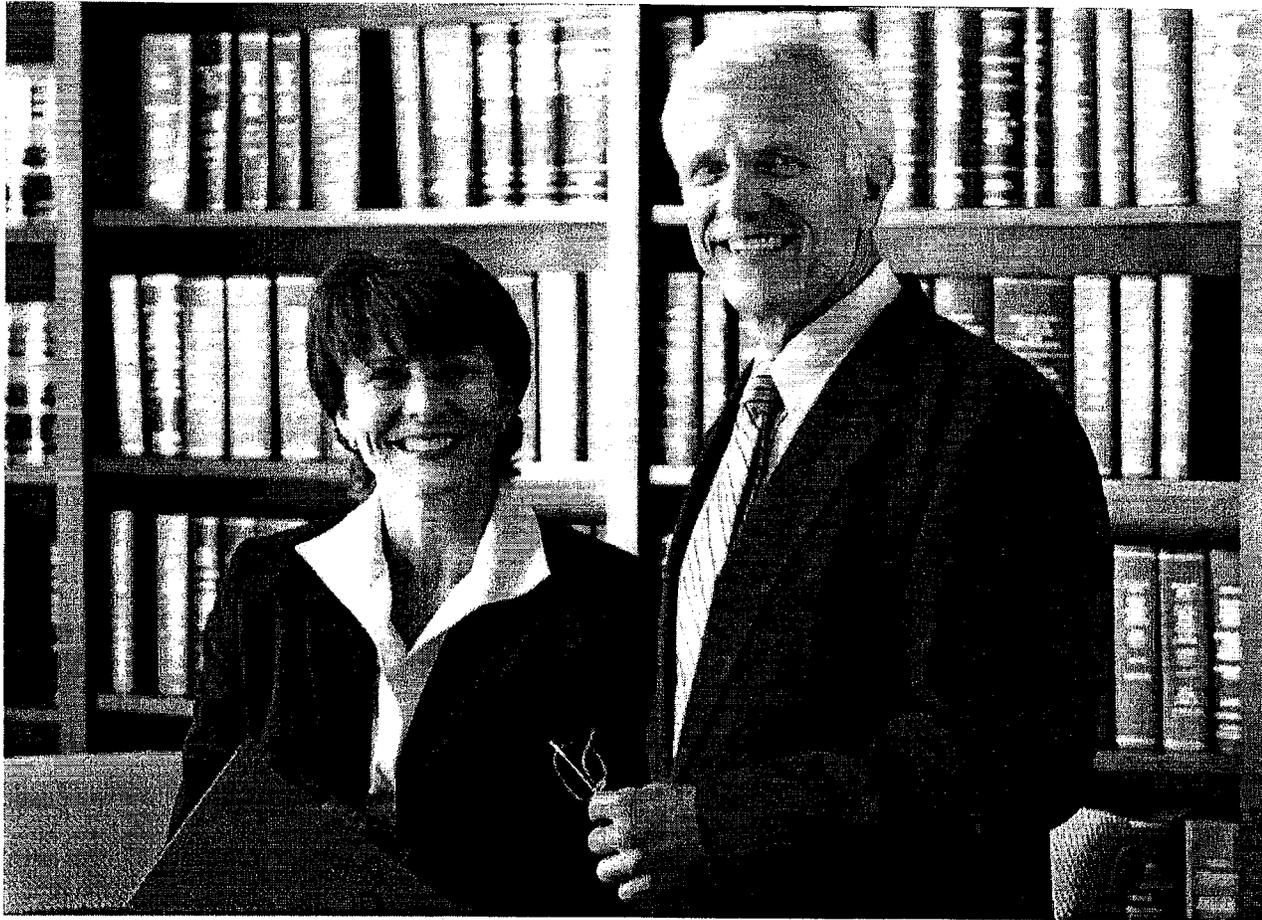
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**BUSINESS EXPENSE REIMBURSEMENT REPORT**

September 30, 2014

Period Covered

DATE	G/L Account	Description	AMOUNT
9/30/14	66240	2014 General Counsel Awards	\$65.00
TOTAL			\$65.00

<p>I acknowledge that I have read, understand and agree to Authority *Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p>*Policy 3.30</p> <p style="text-align: center;"></p>	<p><b>Approved by the Executive Committee at its _____ meeting.</b></p>
NAME	NAME
DATE	DATE



Receipt

**Receipt Number:** 1522371-74143414

**Registration ID:** 74143414

**Registration Date:** 9/30/2014

**Receipt Date:** 9/30/2014

**Issued By:** San Diego Business Journal

**Event:** 2014 General Counsel Awards

**Date/Time:** Thursday, October 02, 2014 4:00 PM - 7:00 PM (Pacific Time)

Registrants

Name	Registration ID	Company/Organization	Registrant Type
Breton Lobner	74143414	San Diego County Regional Airport Authority	2014 General Counsel Awards

**Billing Information**

Breton Lobner  
 San Diego County Regional Airport Authority  
 3225 N. Harbor Drive, 3rd Fl.  
 San Diego, CA 92101  
 United States  
 (619) 400-2423

blobner@san.org

**Fees**

Fee	Quantity	Unit Price	Amount
2014 General Co Event Fee	1	\$65.00	\$65.00
Subtotal:			\$65.00
Total:			\$65.00

**Transactions**

Transaction Type	Date	Amount	Balance
Transaction Amount	9/30/2014	\$65.00	\$65.00
Online Credit Card Payment (***** <a href="#">Details</a> )	9/30/2014	(\$65.00)	\$0.00
<b>Current Balance:</b>			<b>\$0.00</b>

**Payment Method**

**Payment Method:** Credit Card (American Express)

The online credit card payment for this event will be listed on your credit card statement with the name **San Diego Business**.

**Refund Information**

Cancellations must be received at least 10 working days in advance of the event date to receive a refund.

**Note:** Tickets are transferrable. If you cannot use your ticket, we encourage you to give it to a client, guest or colleague to attend in your place.

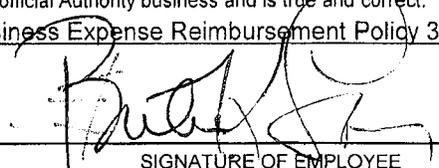
**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT**

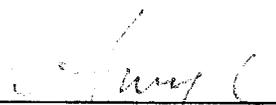
EMPLOYEE NAME Bret Lobner			PERIOD COVERED 1-Oct-14	
DEPARTMENT/DIVISION General Counsel				
DATE	MILES DRIVEN	DESTINATION AND PURPOSE OF TRIP	PARKING FEES & OTHER TRANSPORTATION COSTS	\$\$\$
10/2/14			Parking - 2014 General Counsel Awards	7.00
SUBTOTAL				7.00

**Computation of Reimbursement**

TOTAL MILEAGE DRIVEN (LIMITED TO 200 MILE MONTHLY AVERAGE PER YEAR)	-
REIMBURSEMENT RATE: (see below) *	X 0.555
TOTAL MILEAGE REIMBURSEMENT	-
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	7.00
TOTAL REIMBURSEMENT REQUESTED	\$ 7.00

I acknowledge that I have read, understand and agree to \*Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.  
Business Expense Reimbursement Policy 3.30

  
SIGNATURE OF EMPLOYEE

  
DEPT./DIV. HEAD APPROVAL



# October 02, 2014

Thursday

October 2014

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014

Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

2 Thursday		Notes		
7 am				
8 00	[REDACTED]			
	[REDACTED]			
1 00				
2 00				
3 00				
4 00	<table border="1"> <tr> <td><b>2014 General Counsel Awards</b> Hilton La Jolla Torrey Pines, Fairway Ballroom, 10950 North Torrey Pines Road, La Jolla, CA 92037</td> <td><b>General Counsel Reception &amp; Awards at Hilton La Jolla Torrey Pines</b></td> </tr> </table>	<b>2014 General Counsel Awards</b> Hilton La Jolla Torrey Pines, Fairway Ballroom, 10950 North Torrey Pines Road, La Jolla, CA 92037	<b>General Counsel Reception &amp; Awards at Hilton La Jolla Torrey Pines</b>	
<b>2014 General Counsel Awards</b> Hilton La Jolla Torrey Pines, Fairway Ballroom, 10950 North Torrey Pines Road, La Jolla, CA 92037	<b>General Counsel Reception &amp; Awards at Hilton La Jolla Torrey Pines</b>			
5 00				
6 00		[REDACTED]		

**MARK BURCHYETT**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
BUSINESS EXPENSE REIMBURSEMENT REPORT**

September 2014

Period Covered

DATE	G/L Account	Description	AMOUNT
9/24/14	66280.100	Professional Education Services on-line course titled Using Excel for Business Analysis. Course provides 14 CPE hours.	\$99.50
TOTAL			\$99.50

I acknowledge that I have read, understand and agree to Authority \*Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

\* Policy 3.30



APPROVED:

NAME  
9/29/14

NAME

DATE

DATE

[Print Invoice](#)

PES Order Confirmation - mypescpe.com

**Please print this page for your records.**

CONFIRMATION #: **1411581578MB**

DATE & TIME: **9/24/2014 10:59 AM PT**

BILL TO:

SHIP TO: **Not Required**

**Mark Burchyett**



PAYMENT INFO:

SHIPPING INFORMATION:

Payment: **One Time Credit Card Entry**

**Not Required**

Last 4 digits: xxxxxxxx

ITEMS PURCHASED:

Qty: (1) **6850/QAS6850**

PDF CPE

**Using Excel for Business Analysis**

**\$99.50**

SUB-TOTAL: **\$99.50**

TOTAL: **\$99.50**

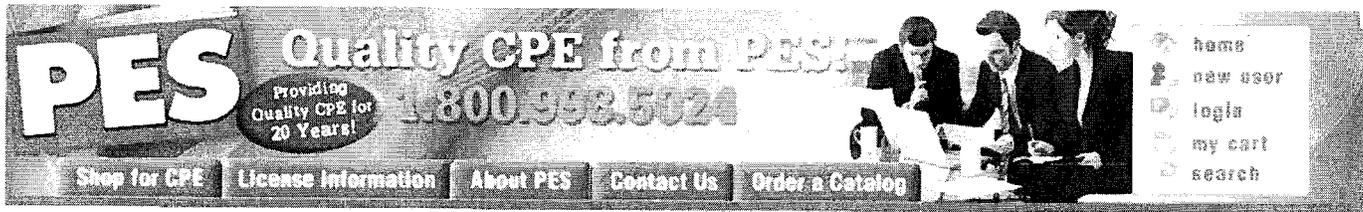
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Wednesday, September 24 2014 | Status: Not Logged In



## Using Excel for Business Analysis

14 CPE Hours for \$99.50

**Description:** Financial modeling is an essential tool for managing risk, planning projects, preparing business proposals, and evaluating opportunities. This course will explain exactly how to use Excel for modeling by walking you through the principles, best practices, and tools needed to use this popular software for business analysis. It contains everything you need to know in order to master the tools, formulas, and functions that allow for successful modeling.

This comprehensive course is designed for professionals of all experience levels who would like to become familiar with financial modeling. It covers Excel-based financial modeling tools and explains, in detail, how to use the program to perform model display and model review, stress-testing, and other important topics for minimizing errors and ensuring accurate robust models. The course is packed with information on the essential concepts behind financial modeling and the practicalities of performing complex analysis in a clear, concise, easy-to-use manner. Utilizes Excel 2007 and above. **PLEASE NOTE: Not accepted for Enrolled Agents. Some of the material utilized in this course is from a text published in Singapore; therefore, it uses a British style of English, and words will be used and spelled differently than we are used to in the United States.** All course material provided. No prerequisites. Course level: Basic.

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- Course: 6850/QAS6850
- Online Course ID: 6850
- CPE Hours: 14
- Full Course Price: \$99.50
- Course Level: Basic
- NASBA Area of Study: Management Advisory Services
- Course Material: Total Pages: 360, Course Content: 352, Supplemental Material: 8
- Questions: 70
- Not Acceptable for: Enrolled Agents

*PLEASE NOTE: CPE credit measurement is based on NASBA Registry and QAS guidelines of one credit for every 50 minutes. Credit calculation may vary in different states – check with your State Board of Accountancy. Unless otherwise noted in the specific course description, no advanced preparation is required in order to register or complete any PES CPE course*



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**BRETON K. LOBNER**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Breton K. Lobner DEPT. NAME & NO. General Counsel  
 DEPARTURE DATE: 9/5/2014 RETURN DATE: 9/9/2014 REPORT DUE: 10/9/14  
 DESTINATION: Atlanta, GA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

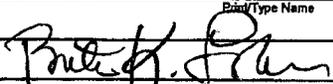
	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY 9/7/14	MONDAY 9/8/14	TUESDAY 9/9/14	WEDNESDAY	THURSDAY	FRIDAY 9/5/14	SATURDAY 9/6/14	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	450.20								0.00
Conference Fees (provide copy of flyer/registration expenses)	795.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*			37.00				38.00		75.00
Hotel*		237.80	237.80				230.84	237.80	944.24
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)		1.00	1.00	1.00			3.00	1.00	7.00
Meals (include tips pd.)	Breakfast*		5.87					23.92	29.79
	Lunch*								0.00
	Dinner*			47.30				29.00	109.30
	Other Meals*							33.00	0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1*</sup>									0.00
Miscellaneous: Travel trust fee									0.00
Luggage fee									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,245.20</b>	<b>286.10</b>	<b>281.67</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.84</b>	<b>295.72</b>	<b>1,165.33</b>

Explanation:	Total Expenses Prepaid by Authority	1,245.20
	Total Expenses Pd. by Employee (including cash advances)	1,165.33
	<b>Grand Trip Total</b>	<b>2,410.53</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,245.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,165.33</b>	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

\* Travel and Lodging Expense Reimbursement Policy 3.40

\* Business Expense Reimbursement Policy 3.30

Prepared By: Kendy Rios Ext.: x2424  
Print/Type Name  
 Traveler Signature:  Date: \_\_\_\_\_  
 Approved By: \_\_\_\_\_ Date: 10-9-14

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Breton K. Lobner Dept: 15

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 7-11-2014 PLANNED DATE OF DEPARTURE/RETURN: 9/07/2014 / 9/10/2014

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip- continue on extra sheets of paper as necessary):

Destination: Atlanta, GA Purpose: 2014 ACI-NA Annual Conference  
Explanation: Conference - Environmental Affairs

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE \$ 900.00  
• OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$           

**B. LODGING** \$ 951.20

**C. MEALS** \$ 300.00

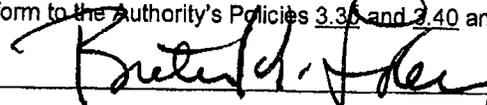
**D. SEMINAR AND CONFERENCE FEES** \$ 795.00

**E. ENTERTAINMENT (If applicable)** \$           

**F. OTHER INCIDENTAL EXPENSES** \$           

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 2,946.20

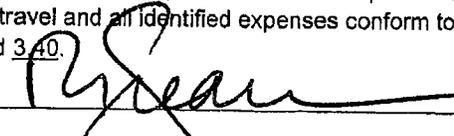
**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: JUL 14 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 7.15.14

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, LORRAINE BENNETT, ASST. AUTHORITY CLERK II, hereby certify that this document was approved by the Executive Committee at its AUGUST 25, 2014 meeting.  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
(Leave blank and we will insert the meeting date.)



Traveltrust  
 Phone: 1-760-635-1700  
 CHERYL@TRAVELTRUST.COM

FM26HE

Electronic Invoice

Prepared For:  
 LOBNER/BRETON

Ref: 15

SALES PERSON	CH
INVOICE NUMBER	5315674
INVOICE ISSUE DATE	26 Aug 2014
RECORD LOCATOR	DGAEJQ
CUSTOMER NUMBER	0000SDCRAA

Client Address  
 SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
 PO BOX 82776  
 SAN DIEGO CA 92138-2776

Notes  
 PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH  
 YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662  
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
 \*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
 THIS IS AN E-TICKET RESERVATION.  
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
 THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
 OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
 IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
 YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
 \*\*\*\*\*  
 \*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
 \*\*\*\*\*

DATE: Fri, Sep 05

Flight: SOUTHWEST AIRLINES 437

From	SAN DIEGO, CA	Departs	10:45am
To	ATLANTA, GA	Arrives	6:00pm
Departure Terminal	1	Arrival Terminal	N
Duration	04hr(s) :15min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Notes	FREQUENT FLYER NUMBER		

DATE: Tue, Sep 09

Flight: SOUTHWEST AIRLINES 842

From	ATLANTA, GA	Departs	4:45pm
To	SAN DIEGO, CA	Arrives	6:25pm
Departure Terminal	N	Arrival Terminal	1
Duration	04hr(s) :40min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Notes	FREQUENT FLYER NUMBER		

DATE: Sun, Mar 08

Others

RESERVATION  
RETAINED FOR 180  
DAYS

Ticket Information

<b>Ticket Number</b>	WN 2441426635	<b>Passenger</b>	LOBNER B		
		<b>Billed to:</b>	AXXXXXXXXXXXXX	USD	* 450.20
<b>Service Fee</b>	XD 0624660855	<b>Passenger</b>	LOBNER BRETON		
		<b>Billed to:</b>	AXXXXXXXXXXXXX	USD	* 30.00
				<b>SubTotal</b>	USD 480.20
				<b>Net Credit Card Billing</b>	* USD 480.20
					-----
				<b>Total Amount Due</b>	USD 0.00

ITINERARY NOTES:

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...CHERYL HARLOFF

INVOICE NOTES:

S\*MS101\*SBSUP\*TT15\*FPAXXXXXXXXXXXXX1012\*CF2441426635\*SG\*VCWN  
S\*LF489.20  
S\*FJWF  
S\*UD90 D

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

User LOBNER, BRETON |

Registration ~~Back~~

Purchase | Confirmation

Purchase-Information



Airports Council International - NA  
1615 L Street NW  
Washington, D.C. 20036

Date of Purchase: Jul 9 2014 6:53PM  
Mr. Breton K. Lobner  
Payment method: Credit card  
Order Number: 73003.00

Detail

Description	Quantity	Unit Price	Extended Amount
Full Conference	1	\$795.00	\$795.00
Total:			\$795.00
Payments:			-\$795.00
Balance:			\$0.00

Registrant Detail

Registrant ID	Registrant Name	Meeting	Confirmation Number
1039	Mr. Breton K. Lobner	2014 Annual Conference & Exhibition	73003

Ok Print

# OMNI HOTELS & RESORTS®

cnn center | atlanta

100 CNN Center

Atlanta, GA 30303

Phone: 404-659-0000 • Fax: 404-525-5050

Reservations: 800-843-6664

LOBNER, BRETON

Room Number: 2052

Daily Rate: 199.00

Room Type: KN1

No. of Guests: 1 / 0

San Diego, CA 92101 US

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
9/5/2014	9/6/2014	XXXXXXXXXXXX	BAR5	BAR5	10801357001

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
9/5/2014	2052	ROOM CHARGE	#2052 LOBNER, BRETON	\$199.00
9/5/2014	2052	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$15.92
9/5/2014	2052	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$15.92
9/6/2014	2052	AMERICAN EXPRESS	AMERICAN EXPRESS	(\$230.84)

CREDIT DUE:                      (\$0.00)

TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.



Bret's share #29

Thrive  
101 Marietta Street  
Atlanta, GA 30303  
404-389-1000

Server: leonardo 09/05/2014  
Table 20/1 9:10 PM  
Guests: 2 40008  
Reprint #: 1

[REDACTED] [REDACTED]  
[REDACTED] [REDACTED]  
Thrive Special 12.00  
[REDACTED] [REDACTED]  
[REDACTED] [REDACTED]

Subtotal 39.25  
Tax 3.14  
Liquor Tax 0.25

Total 42.64  
Gratuity 18.00% 7.07  
Total 49.71

**Balance Due 49.71**

Thank You for Choosing THRIVE  
Top 50 On AJC  
Top 100 on Jezebel  
Top 100 Bar and Nightlife  
Thrive  
thrive.com

Breakfast  
23.92

Dinner  
Brc f's share  
\$ 33

OMNI HOTEL @ CNN CENTER  
IN-ROOM DINING  
ATLANTA, GA.

503 Cynthia

TBL 2052/1    CHK 8849    GST 1  
SEP06'14 5:45AM

1 AA DOORKNOB            16.00  
  Orange  
  Orange  
  6:45-7:00  
DELIVERY CHARGE        2.95  
  
SUBTOTAL                16.00  
R/S SVC CHARGE         3.20  
TAX                      1.77  
TOTAL                    **\$23.92**

GRATUITY \_\_\_\_\_

TOTAL \_\_\_\_\_

NAME (PRINT) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

ROOM NUMBER \_\_\_\_\_

VISIT US AT [WWW.OMNIHOTELS.COM](http://WWW.OMNIHOTELS.COM)

Thrive  
101 Marietta Street  
Atlanta, GA 30303  
404-389-1000

Server: Erica  
Table 24/3  
Guests: 1

09/06/2014  
8:40 PM  
30020

   
Fried Green Tomato        7.00  
Shrimp & Grits            22.00  
Saporo                      6.00

10% OFF                    -4.43  
Subtotal                    39.82  
Tax                          3.19  
Liquor Tax                  0.22

Total                        43.23

Balance Due                **43.23**

Thank You for Choosing THRIVE  
Top 50 On AJC  
Top 100 on Jezebel  
Top 100 Bar and Nightlife  
Magazine  
[www.thriveatl.com](http://www.thriveatl.com)

Dinner  
Pat's share  
\$ 47.30

South City Kitchen  
1144 Crescent Ave.  
Atlanta, GA 30309  
404-873-7358

Server: Katy  
Table 21/1  
Guests: 8  
Reprint #: 6

09/07/2014  
9:24 PM  
40100

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
• Shrimp & Grits RW (3 @35.00)	105.00
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
• Fig Salad	9.00
[REDACTED]	[REDACTED]
Subtotal	372.95
Tax	35.21
Liquor Tax	0.78
Total	408.94
Tip: 18.00%	67.13
Total	476.07
Balance Due	476.07

Breakfast  
A 5.87

2267

Charly's Philly Steaks  
Hartsfield-Jackson Airport  
Store# 00834

1046 Joy W

Chk 2267 Sep09'14 03:06P Gst 0

Dine In

1 SML STK	5.49
Cash	20.00
Subtotal	5.49
Tax	0.38
Payment	5.87
Change Due	19.13

-----1046 Check Closed-----

-----Sep09'14 03:07PM-----

-----  
Thank You!!!  
Please Come Again

DRINK • TURN OVER FOR A FREE FRY & DRINK • TURN OVER FOR A FREE FRY & DRINK • TURN OVER FOR A

FREE FRY & DRINK • TURN OVER FOR A FREE FRY & DRINK • TURN OVER FOR A FREE FRY & DRINK • TURN O

Taxicab  
\$ 38

**YELLOW CAB OF GEORGIA, INC.**

55 Milton Avenue • Atlanta • GA • 30315

404-521-0200

**Receipt**

DATE 9/5/14  
PASSENGER Agent  
PICKED UP AT Quinn  
DROPPED OFF AT 0502  
CAB No. 1  
No. of PASSENGERS OH  
DRIVER'S NAME

*Thank You!*  
*We Appreciate*  
*Your Business*

FARE \$ \_\_\_\_\_  
TIP \$ \_\_\_\_\_  
TOTAL \$ 38

Taxicab  
# 37

**YELLOW CAB OF GEORGIA, INC.**

55 Milton Avenue • Atlanta • GA • 30315

404-521-0200

**Receipt**

DATE 9/8/14  
PASSENGER  
PICKED UP AT Omni Hotel  
DROPPED OFF AT Airport  
CAB No. 0502  
NO. OF PASSENGERS 1  
DRIVER'S NAME Uz

*Thank YOU!  
We Appreciate  
Your Business*

FARE \$ \_\_\_\_\_  
TIP \$ \_\_\_\_\_  
TOTAL \$ 37

As of July 8, 2014

**2014 ACI-NA ANNUAL CONFERENCE AND EXHIBITION**  
September 7 – 10, 2014  
Atlanta, GA

**DRAFT SCHEDULE OF EVENTS**

*Please note: All events will be held at the Georgia World Congress center unless otherwise noted.*

**Friday, September 5, 2014**

- 8:30 am – 4:30 pm** Environmental Affairs Canadian Caucus Meeting
- 11:00 am – 2:00 pm** ACI-NA Executive Committee *(Executive Committee members only)*
- 3:00 pm – 7:00 pm** U.S. Policy Board Meeting *(Invite only)*

**Saturday, September 6, 2014**

- 7:30 am – 8:00 pm** Registration
- 7:30 am – 8:00 pm** ATL Welcome Desk
- 8:00 am – 8:00 pm** Exhibition Hall Move-In
- 8:00 am – 5:00 pm** Speakers' Lounge
- 8:00 am – 11:45 am** U.S. Policy Board Meeting *(Invite only)*
- 8:00 am – 10:00 am** ACI Europe Executive Committee
- 8:30 am – 12:00 pm** Environmental Affairs Canadian Caucus Meeting
- 9:30 am – 12:00 pm** Airport Sustainability Rating Discussion
- 8:30 am – 3:30 pm** Spouse & Guest Lounge
- 10:00 am – 12:00 pm** ACI Europe Board of Directors Meeting *(Invite only)*
- 10:00 am – 12:00 pm** Legal Affairs Steering Group
- 10:00 am – 5:00 pm** Optional activities for those attendees arriving on Saturday
- 12:00 pm – 1:30 pm** ACI-NA/ACI Europe Board & Committee Chairs Luncheon *(Invite only)*
- 1:00 pm – 5:00 pm** Legal Affairs Workshop
- 1:30 pm – 3:30 pm** ACI-NA Board of Directors Meeting *(Invite only)*
- 2:00 pm – 4:00 pm** Committee Chairs Information Exchange
- 4:00 pm – 6:00 pm** Operations & Technical Affairs Steering Group Meeting
- 4:00 pm – 6:00 pm** Environmental Affairs Steering Group Meeting
- 3:45 pm – 5:30 pm** ACI-NA & ACI Europe Joint Board of Directors Meeting
- 6:30 pm – 9:30 pm** Board and Commissioners Dinner *(Invite only)*

**Sunday, September 7, 2014**

7:30 am – 7:00 pm     Registration

7:30 am – 7:00 pm     ATL Welcome Desk

7:30 am – 5:00 pm     Speakers' Lounge

8:00 am – 2:00 pm     Exhibition Hall Move-In

8:00 am – 9:00 am     Continental Breakfast

8:00 am – 12:00 pm    Canadian Small Airports Caucus

8:30 am – 3:30 pm     Spouse & Guest Lounge

9:00 am – 12:00 pm    Risk Management Committee

9:00 am – 12:00 pm    Canadian Large Airports Caucus

9:00 am – 5:00 pm     BIT Committee Workshop

9:00 am – 5:00 pm     Legal Affairs Committee Workshop

9:00 am – 5:00 pm     Environmental Affairs Committee Workshop

9:00 am – 5:00 pm     Operations & Technical Affairs Committee Workshop

9:00 am – 5:00 pm     Finance Committee Meeting

9:00 am – 3:00 pm     Mar-Com Steering Group Meeting

9:15 am – 12:00 pm    ACI-NA WBP/Associates Board of Directors

9:15 am – 10:15 am    U.S. Government Affairs Steering Group (*Steering Group and Airport OR's only*)

10:00 am – 12:00 pm   Commercial Management Steering Group

10:30 am – 12:00 pm   Commissioners Committee

11:30 am – 2:00 pm    Council of Chairs Meeting

12:00 pm – 1:00 pm    Lunch

12:00 pm – 1:00 pm    Exec-2-Exec Committee (*Airport and WBP/Associates Board Executive Committee members only*)

1:00 pm – 3:00 pm     Large Hub Caucus (*Invite only*)

1:00 pm – 3:00 pm     Medium Hub Caucus (*Invite only*)

1:00 pm – 3:00 pm     U.S. International Air Service Program (open to U.S. Airport program members only)

1:00 pm – 4:00 pm     Small Airports Committee

1:00 pm – 4:00 pm     Air Cargo Committee

2:00 pm – 2:30 pm     PM Break

- 2:00 pm – 5:00 pm **Canada Board & Membership Meeting** (*Canadian members only*)
- 3:00 pm – 4:00 pm **U.S. Government Affairs Committee**
- 3:00 pm – 4:30 pm **Facilitation Committee**
- 3:00 pm – 5:00 pm **Business Diversity Committee**
- 3:00 pm – 5:30 pm **Press Office Open**
- 4:00 pm – 4:30 pm **Exhibitor Briefing**
- 5:00 pm – 7:00 pm **Exhibition Hall Grand Opening** (*Reception on Show Floor*)
- 5:30 pm – 5:45 pm **Airport Carbon Accreditation Signing Ceremony** (*On Show Floor*)

**Monday, September 8, 2014**

- 6:00 am – 7:00 am **ACI-NA 2<sup>nd</sup> Annual Fun Run**
- 7:00 am – 6:00 pm **Registration**
- 7:00 am – 6:00 pm **ATL Welcome Desk**
- 7:00 am – 5:00 pm **Press Office Open** (*Closed from 2 – 3pm for Press Briefing*)
- 7:30 am – 10:00 am **Exhibition Hall Open\*** (*Continental Breakfast on Show Floor*)
- 8:00 am – 5:00 pm **Speakers' Lounge**
- 8:00 am – 8:30 am **New Member/Official Representatives Breakfast** (*On Show Floor*)
- 8:30 am – 3:30 pm **Spouse & Guest Lounge**
- 8:00 am – 8:45 am **Show Floor Classroom Concurrent Education Sessions:**

**1A. It's a Bird? It's a Plane? Yep, it's a Plane: Aircraft Manufacturers' Product Update.**  
 Boeing and Airbus will be on hand to discuss their current and future product lines, including the plans for the A350, B787, B747-8, B777 and A380. Find out what upcoming aircraft variants may mean for your airport facilities and air service opportunities.

**Speakers:** Karen Dix-Colony, Lead Engineer, Airport Tech, The Boeing Company  
 Daniel Cohen-Nir, Programs Director, Airbus Americas, Inc.

**1B.**

**9:00 am – 9:45 am Show Floor Classroom Concurrent Education Sessions:**

**2A.**  
**2B.**

**10:00 am – 10:15 am AM Break**

**10:15 am – 12:00 pm General Session I: Welcome and Keynote Address**

**Moderator:** Kevin Burke, President and CEO, ACI-NA

**Welcome:** Mark Reis, Managing Director, Seattle-Tacoma International Airport; Chair, ACI-NA  
 Miguel Southwell, General Manager, Hartsfield-Jackson Atlanta International Airport

**Keynote:** Charles Duhigg, Author, *The Power of Habit*; Pulitzer Prize Winning Reporter, *The New York Times*

12:00 pm – 3:00 pm **Exhibition Hall Open** (*Lunch Served on Show Floor from 12 – 2 pm*)

12:15 pm – 12:35 pm **Solutions Showcase**

12:40 pm – 1:00 pm **Solutions Showcase**

1:05 pm – 1:25 pm **Solutions Showcase**

1:30 pm – 2:30 pm **Show Floor Classroom Concurrent Education Sessions:**

3A.  
3B.

2:00 pm – 3:00 pm **Press Briefing**

2:40 pm – 3:00 pm **Solutions Showcase**

3:00 pm – 3:15 pm **PM Break**

3:15 pm – 4:15 pm **Concurrent Education Sessions**

4A. **How Worried Should You Be About The Pilot Shortage?**

Talent recruitment is an emerging challenge for many industries, but none threatens to leave passengers grounded like the looming pilot shortage. Over the next two decades, Boeing estimates it will take more than half a million new pilots, including more than 85,000 in North America alone, to meet new air service demands. However in the United States stricter flight and rest rules combined with the requirement for first officers to hold an Air Transport Pilot certificate have led to pilot shortages and the cancellation of flights. For Canadians, substantial retirement, competition from the Air Force and foreign airlines, as well as low salaries, has contributed to a general fading of the romance of the skies. This session will explore the possible solutions to one of aviation's most pressing talent issues and the ways airports can prepare.

**Moderator:** TBD

**Speakers:** TBD

4B.

4C. **Airport Parking: New Strategies to Turn Your Car Lots into a Lot of Gold**

Parking remains the largest source of non-aeronautical revenue for most airports, and there are always new strategies and initiatives that your airport can deploy to ensure that you continue to turn asphalt into gold. But parking isn't just about cars— it's also often the first opportunity your airport has to exceed customer expectations and adapt to market changes and new technologies. This session will explore new strategies, services, and technologies that are making the airport parking business more profitable than ever.

**Moderator:** Robert M. Ball, Executive Director, Lee County Port Authority

**Speakers:** Colm Codd, Head of Commercial Business Development, Dublin Airport Authority  
Paul Hanly, Director, Ricondo & Associates  
Vincent Vesce, CEO, V Squared Strategies, LLC

4D.

4E.

4:30 pm – 5:30 pm **Concurrent Education Sessions**

5A. **Poised for the Build-Capital Program Management Strategies in a Recovering Economy**

As the economy continues to improve, airports of all sizes are dusting off and updating their capital development plans and moving ahead with needed facility rehabilitation, modernization, and expansion. In this session, we'll discuss the variety of methods airport owners, their airline and tenant partners, and contractors/consultants are using to contract for and deliver quality projects on time and on budget.

**Moderator:** Arnold Rosenberg, P.E., Senior Vice President, Parsons Brinckerhoff; ACI-NA WBP/Associates Board of Directors

**Speakers:** Iftikhar Ahmad, Director of Aviation, New Orleans Aviation Board - Louis Armstrong New Orleans International Airport  
Ben DeCosta, Principal, DeCosta Consulting, LLC  
Roger Johnson, Deputy Executive Director, Airports Development, Los Angeles World Airports

**5B. The Rise of Ride-Booking: Make Sure That Your Airport Rides Shotgun**

Ride-booking apps, which connect customers to peer-to-peer taxi-like services that bypass the traditional taxi model, give riders a new convenience both in time and payment options, all via their smartphones. This revolution in ground transportation is becoming the norm at airports, but not without challenges unique to longstanding business models and agreements between airport operators, taxi and limo service providers, and even rental car companies. This session will look at the relevant regulations, legal implications, and associated challenges for airports of this new and innovative approach.

**Moderator:** Marsha A. Stone, Senior Director of Commercial Enterprise, Indianapolis Airport Authority

**Speaker:** Stephanie Box, Senior Consultant, LeighFisher

**5C.**

**5:30 pm – 7:00 pm** Exhibition Hall Open (*Reception on Show Floor*)

**Tuesday, September 9, 2014**

**7:00 am – 6:30 pm** Registration

**7:00 am – 6:30 pm** ATL Welcome Desk

**7:00 am – 4:30 pm** Press Office Open

**8:00 am – 5:00 pm** Speakers' Lounge

**7:30 am – 9:00 am** **WBP/Associates Business Breakfast and Airport Director Roundtable:**  
(*Open to all ACI/AC-NAI WBP/Associate members and ACI/ACI-NA airport directors*)

**8:00 am – 9:00 am** Continental Breakfast

**9:00 am – 10:00 am** General Session II

**Speaker:** Richard Quest, CNN Correspondent, *Quest Means Business*

**10:00 am – 10:30 am** ACI-NA Downes Award Presentation

**10:30 am – 3:00 pm** Exhibition Hall Open (*Lunch Served on Show Floor from 11:30 – 1:30*)

**10:30 am – 11:00 am** Airport Membership Meeting (*ACI-NA Airport Official Representatives only*) in show floor classroom

**11:00 am – 11:20 am** Solutions Showcase:

**11:35 am – 11:55 am** Solutions Showcase

**12:20 pm – 12:40 pm** Solutions Showcase:

**1:00 pm – 1:20 pm** Solutions Showcase:

**1:45 pm – 3:00 pm** Show Floor Classroom Concurrent Education Sessions

**6A.**

**6B. ACRP Project Showcase**

The Airport Cooperative Research Program (ACRP) is an industry-driven, applied research program that develops near-term, practical solutions to problems faced by airport operators. Managed by the Transportation Research Board (TRB) of the National Academies and sponsored by the Federal Aviation Administration (FAA), the research is conducted by contractors, who are selected by a panel of industry experts, on the basis of competitive proposals. The session will showcase two recently released ACRP publications including:

Report 101: Best Practices Manual for Working In or Near Airport Movement Areas  
Report 109: Improving Terminal Design to Increase Revenue Generation Related to Customer Satisfaction

**Moderator:** Steve Grossman, CEO and Executive Director, Jacksonville Aviation Authority (*Invited*)

**Speakers:** Bruce Anderson, Vice President, Landrum & Brown (*Invited*)  
Colleen Quinn, Vice President, Ricondo & Associates (*Invited*)  
Mike Salamone, Senior Program Officer and Manager, ACRP

**3:00 pm – 3:15 pm** PM Break

**3:00 pm – TBD** Exhibition Hall Move-Out

**3:15 pm – 4:20 pm** Education Session 7: Airport Forum with FAA and Transport Canada

**4:30 pm – 5:15 pm** Education Session 8: Airport Forum with TSA and CATSA

**7:30 pm – 10:00 pm** Closing Night Event

**Wednesday, September 10, 2014**

**7:30 am – 9:00 am** Registration

**7:30 am – 9:00 am** ATL Welcome Desk

**7:30 am – 10:30 am** Press Office

**8:00 am – 4:00 pm** Exhibition Hall Move-Out

**8:00 am – 10:00 am** Chairman's Honors Breakfast

**Speaker:** Richard Anderson, CEO, Delta Air Lines

**11:30 am – 2:00 pm** Hartsfield-Jackson Atlanta International Airport Tour

# **TRAVEL REQUESTS**

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 9/30/14 PLANNED DATE OF DEPARTURE/RETURN: 12/9/14 / 12/10/14

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Washington, DC Purpose: Attend ACRP Oversight Committee Meeting  
Explanation:

NOTE: The cost of the trip is being paid for by ACRP. The estimated expenses are for information only.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 800.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 250.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 1450.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 1 Oct 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 06

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/15/14 PLANNED DATE OF DEPARTURE/RETURN: 1/9/15 / 1/15/15

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Kona, Hawaii

Purpose: Attend the Policy Review Committee Meetings and 29<sup>th</sup> Annual AAAE Aviation Issues Conference

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 800.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 250.00

B. LODGING \$ 1300.00

C. MEALS \$ 400.00

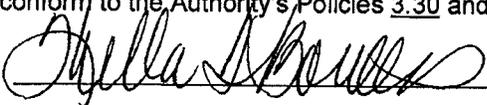
D. SEMINAR AND CONFERENCE FEES \$ 710.00

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 3460.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 10/17/14

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, \_\_\_\_\_, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its \_\_\_\_\_ meeting.  
(Leave blank and we will insert the meeting date.)

# **EXPENSE REPORTS**

**GREG COX**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT - Board Members  
(To be completed within 30 days from travel return date)**

Board member name: Gregory Cox  
 Departure Date: 9/7/2014 Return Date: 9/9/2014 Report Due: 10/9/14  
 Destination: Washington DC

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

<sup>3</sup> Business Expense Reimbursement Policy 3.30 <sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

Authority Expenses (Prepaid by Athly)	Board Member Expenses							TOTALS
	SUNDAY 9/7/14	MONDAY 9/8/14	TUESDAY 9/9/14	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
<b>Daily Per Diem Limitations:</b>								
**GSA Daily Hotel Rate or Conference Hotel Rate	315.00	315.00						
**GSA Daily Meals, Entertainment & Incidentals (ME&I)	66.00	66.00						
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	631.00							0.00
Conference Fees (provide copy of flyer/registration expenses)	1,199.00							0.00
Rental Car								0.00
Gas and Oil								0.00
Garage/Parking								0.00
Mileage - attach mileage form								0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.	25.00	8.55	23.00					56.55
Hotel - Actual Expense Paid - Excluding Taxes	315.00	315.00						
Allowable Hotel (Lessor of Actual or GSA Allowance)	315.00	315.00	0.00	0.00	0.00	0.00	0.00	630.00
Hotel Taxes Paid	45.88	45.88						91.36
Telephone, Internet and Fax								0.00
Laundry								0.00
<b>Meals, Entertainment &amp; Incidentals (M,E&amp;I):</b>								
Meals (include tips pd.)								
Breakfast								
Lunch								
Dinner		27.10						
Other Meals								
Entertainment (Hospitality)								
Tips Paid to Maids, Bellhops and other hotel servers								
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations								
Total Meals, Entertainment & Incidentals	27.10	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for ME&I (from above)	66.00	66.00	0.00	0.00	0.00	0.00	0.00	
Allowable ME&I (Lessor of Actual or GSA Allowance)	27.10	0.00	0.00	0.00	0.00	0.00	0.00	27.10
<b>Alcohol is a non-reimbursable expense</b>								
Miscellaneous: Baggage Fee (no fee on 9/7 Southwest flight)			25.00					25.00
								0.00
								0.00
<b>Total Expenses:</b>	1,830.00	412.78	389.23	48.00	0.00	0.00	0.00	830.01

Add any additional details as needed for explanation (attach add'l sheet if needed):  
 Board member Cox traveled from DC to Sacramento for business on 9/9 at a lower fare than returning to SD. The County of SD purchased the flight from Sacramento to SD  
**Alcohol is a non-reimbursable expense**  
 \*Give names and business affiliations of all persons whose meals were paid by traveler.  
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

<b>Grand Trip Total</b>	2,660.01
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,830.00
<b>Due Traveler</b> - if positive amount, prepare check request	
<b>Due Authority</b> - if negative, attach check payable to SDCRAA	830.01

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>3</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Angie Warren  
 Traveler Signature: Gregory Cox  
 Administrator's signature: \_\_\_\_\_

Ext.: 2408  
 Date: 9/24/14  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)**

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at it's meeting on \_\_\_\_\_  
 Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Greg Cox Dept: Board/02  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 7/30/14 PLANNED DATE OF DEPARTURE/RETURN: 9/7/14 / 9/10/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):**

Destination: Washington, DC Purpose: Attend Chamber Event  
 Explanation: San Diego Regional Chamber of Commerce One Region/One Voice, Mission to Washington, DC

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$	630
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	100
B. LODGING	\$	1320
C. MEALS	\$	200
D. SEMINAR AND CONFERENCE FEES	\$	1199
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$</b>	<b>3549</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: Greg Cox Date: 8/25/14

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Lorraine Bennett, Assistant Authority Clerk II, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its August 25, 2014 meeting.  
 (Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
COX/GREGORY RICHARDSON

Ref: 02

SALES PERSON	E4
INVOICE NUMBER	1212940
INVOICE ISSUE DATE	04 Aug 2014
RECORD LOCATOR	BQONXT
CUSTOMER NUMBER	0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* FIN4RF \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
\*\*\*\*\*  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Sun, Sep 07

Flight: SOUTHWEST AIRLINES 452

From	SAN DIEGO, CA	Departs	7:10am
To	WASHINGTON REAGAN, DC	Arrives	4:55pm
Departure Terminal	1		
Duration	06hr(s) :45min(s)	Class	Economy
Type	BOEING 737 800 JET	Meal	
Stop(s)	1 Stop(s)	Stop over city	AUSTIN
Notes	[REDACTED]		

DATE: Fri, Mar 06

Others  
RESERVATION  
RETAINED FOR 180  
DAYS

Ticket Information

Ticket Number	WN 2436079934	Passenger	COX G		
		Billed to:	[REDACTED]	USD	* 341.10
				SubTotal	USD 341.10

Net Credit Card Billing \* USD 341.10

-----  
Total Amount Due USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
COX/GREGORY RICHARDSON

Ref: 02

SALES PERSON	E4
INVOICE NUMBER	1212941
INVOICE ISSUE DATE	04 Aug 2014
RECORD LOCATOR	BQZLMS
CUSTOMER NUMBER	0000SDCRAA

Client Address
SAN DIEGO COUNTY REG AIRPORT AUTHORITY PO BOX 82776 SAN DIEGO CA 92138-2776

Notes  
YOUR DELTA ETICKET CONFIRMATION IS \*\* F6G4NV \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
\*\*\*\*\*  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Tue, Sep 09

Flight: DELTA AIR LINES INC 832			
From	WASHINGTON REAGAN, DC	Departs	5:30pm
To	SALT LAKE CITY, UT	Arrives	8:09pm
Departure Terminal	B	Arrival Terminal	2
Duration	04hr(s) :39min(s)	Class	Economy
Type	BOEING 757 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	COX/GREGORY RICHARDSON	Seat(s) -	40C
Notes	** AISLE SEAT CONFIRMED **		

DATE: Tue, Sep 09

Flight: DELTA AIR LINES INC 2179			
From	SALT LAKE CITY, UT	Departs	8:50pm
To	SACRAMENTO, CA	Arrives	9:32pm
Departure Terminal	2	Arrival Terminal	A
Duration	01hr(s) :42min(s)	Class	Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	
Stop(s)	Non Stop		

Seat(s) Details

COX/GREGORY  
RICHARDSON

Seat(s) - 22D

Notes

\*\* AISLE SEAT CONFIRMED \*\*

**DATE: Sun, Mar 08**

Others

RESERVATION  
RETAINED FOR 180  
DAYS

### Ticket Information

<b>Ticket Number</b>	DL 7466097455	<b>Passenger</b>	COX GREGORY RICHARDSON		
		<b>Billed to:</b>	[REDACTED]	USD	* 260.60
<b>Service Fee</b>	XD 0623834759	<b>Passenger</b>	COX GREGORY RICHARDSON		
		<b>Billed to:</b>	[REDACTED]	USD	* 30.00
				<b>SubTotal</b>	USD 290.60
				<b>Net Credit Card Billing</b>	* USD 290.60
					-----
				<b>Total Amount Due</b>	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERTHOUS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
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THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

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TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

COST OF DIRECT FLIGHT TO DC FROM SD

Electronic Invoice

Prepared For:  
ROBINSON/PAUL EDWARD

SALES PERSON	E4
INVOICE NUMBER	1212231
INVOICE ISSUE DATE	20 Jun 2014
RECORD LOCATOR	GGMLCQ
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS \*\* JVSKR2 \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Sat, Sep 06

Flight: UNITED AIRLINES 1648

From	SAN DIEGO, CA	Departs	1:15pm
To	WASHINGTON DULLES, DC	Arrives	9:16pm
Departure Terminal	2		
Duration	05hr(s) :01min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	ROBINSON/PAUL EDWARD	Seat(s) - 26D	

DATE: Wed, Sep 10

Flight: UNITED AIRLINES 1101

From	WASHINGTON DULLES, DC	Departs	12:15pm
To	SAN DIEGO, CA	Arrives	2:27pm
		Arrival Terminal	2
Duration	05hr(s) :12min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	Food for Purchase
Stop(s)	Non Stop		

Seat(s) Details

ROBINSON/PAUL  
EDWARD

Seat(s) - 28D

DATE: Mon, Mar 09

Others

RESERVATION  
RETAINED FOR  
180 DAYS

Ticket Information

Ticket Number	UA 7457201712	Passenger	ROBINSON PAUL EDWARD		
			[REDACTED]	USD	* 612.00
Service Fee	XD 0622324228	Passenger	ROBINSON PAUL EDWARD		
			[REDACTED]	USD	* 30.00
				SubTotal	USD 642.00
				Net Credit Card Billing	* USD 642.00
					-----
				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM P6T - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

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**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**

**MISSING RECEIPT FORM**

Board Member/Executive Committee Member must complete form below.

Date of Purchase/Event: 9/7/14

Description of Item/Event: Chicken & Pasta Dinner

Vendor/Event Name: Loews Madison Hotel

Dollar Amount: \$27.10

Reason for Missing Receipt: No receipt provided

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the original receipt in question was lost or none was issued to me.

  
Board Member Signature

9/24/14  
Date

  
Executive Committee Member Signature

9-24-14  
Date

Invoice



402 West Broadway, Suite 1000  
San Diego, CA 92101  
(619) 544-1374 Fax: (619) 744-7474

# INVOICE

**Member**

Mr. Greg Cox  
San Diego County Regional Airport Authority  
P.O. Box 82776  
San Diego, CA 92138-2776

Invoice Number: 9343716  
Date: 08/12/2014  
Account No.: 75030  
Date Due: 08/12/2014

Qty	Description	AMOUNT
1	One Region One Voice, Mission to Washington DC-<i>2nd Ticket Only</i>	\$1,199.00
		\$-1,199.00
<i>Thank You for Your Support Since 2003!</i>		

**Payment Details**

Check  MC  Visa  Discover/Novus  Amex

Name \_\_\_\_\_

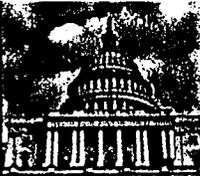
CC # \_\_\_\_\_

Expires \_\_\_\_\_

**Total Amount Due \$0.00**

Office Use Only

**Please Make Check or Money Order Payable to the San Diego Regional Chamber of Commerce**



# OneRegion OneVoice

## REGISTRATION FORM

Note: State or government issued photo I.D., Social Security number and birthdate required for Federal security clearance.

Last Name: Cox First Name: Gregory Richardson  
 Social Security #: [REDACTED] Birthdate: [REDACTED]  
 Driver's License and/or Passport number: [REDACTED]  
 Participant's Home Address: [REDACTED]  
 City: [REDACTED] State: CA Zip: [REDACTED]  
 Name Badge Preference: Greg  
 Business/Organization Name: San Diego County Regional Airport Authority  
 Your Job Title: Board Member  
 Business/Organization Address: 3225 North Harbor Drive  
 City: San Diego State: CA Zip: 92101  
 Email: awarren@san.org Phone: 619-400-2408 Mobile: [REDACTED]

PROGRAM RATES* Please check appropriate boxes:	Per Person Rates Standard	Early Booking Discount By August 6, 2014
<input type="checkbox"/> Member Registration	\$1,599	\$1,399
<input checked="" type="checkbox"/> Second Attendee from Member Company	\$1,399	\$1,199
<input type="checkbox"/> Non-Member Registration	\$2,199	\$1,999
<input checked="" type="checkbox"/> Second Attendee from Non-Member Company	\$2,099	\$1,899
* Rates do not include hotel or air fares, see below for hotel information. Total:		

### HOTEL INFORMATION:

San Diego Regional Chamber of Commerce has negotiated special rates for the Washington DC Delegation at The Madison – A Loews Hotel. Please make your reservation as soon as possible by contacting the hotel directly. You must mention the San Diego Regional Chamber of Commerce block to get the special group rate.

1177 Fifteenth St. NW, Washington, DC 20005  
 Rate: \$315 plus tax  
**Reservations: 800-235-6397**  
**Must reserve by August 6<sup>th</sup> for special group rate**

Note: When the rooms in the Chamber block are sold out, requests will be handled on a space-available basis at the hotel's standard rate. Make your reservations early!

### POLICY ISSUES

Please list from 1 to 3 your top three issues of interest (1 being most important):

1 Cross Border Trade & Commerce      Defense & Security      Education & Workforce Development  
 Energy & Water      3 Healthcare      Housing & Urban Development  
 Innovation & Technology      2 Transportation & Tourism      Other: \_\_\_\_\_

### PAYMENT\*\*

\*\* Form of Payment must accompany registration

Check      Visa      Master Card      American Express  
 Please Send Invoice to my Attention

Card #: [REDACTED]  
 Name on Card: Anne G Warren  
 Exp. Date: 08/16  
 Billing Address: PO Box 82776  
San Diego, CA 92138-2776

**PLEASE SUBMIT THIS FORM ALONG WITH A 200-WORD BIOGRAPHY TO BE INCLUDED IN OUR EVENT INFORMATION PACKET.**

SEND YOUR REGISTRATION TO [EVENTREGISTRATION@SDCHAMBER.ORG](mailto:EVENTREGISTRATION@SDCHAMBER.ORG)

Events Department - San Diego Regional Chamber of Commerce, 402 West Broadway, Suite 1000, San Diego, CA 92101



# LOEWS

MADISON HOTEL  
WASHINGTON DC

Mr. Greg Cox  
[REDACTED]  
[REDACTED]  
United States

Room Number: 1402  
Arrival Date: 09-07-14  
Departure Date: 09-09-14  
Confirmation Number: 11206069  
Merchant Ref #:  
Page No: 1 of 1

Guest Name:

## INFORMATION INVOICE

A/R No:

Folio No: 523387

09-09-14

Date	Description	Charges	Credits
09-07-14	Room Accommodation	315.00	
09-07-14	Occupancy Tax - 14.5 PCT	45.68	
09-08-14	Room Accommodation	315.00	
09-08-14	Occupancy Tax - 14.5 PCT	45.68	
09-09-14	Mastercard [REDACTED]		721.36
<b>Total</b>		<b>721.36</b>	<b>721.36</b>
<b>Balance</b>		<b>0.00</b>	

Loews Madison Hotel  
1177 15th Street, NW  
Washington, D.C. 20005  
CHECK: 7320  
TABLE: 55/8  
SERVER: 102140 Sean M  
DATE: SEP07'14 10:44PM

[REDACTED]

SUBTOTAL: 23.10

TIP: 4.00

TOTAL: 27.10

SIGNATURE: *Sean M*

GUEBRE-XAGIHER,  
CAB # F750  
09/08/14 TR 531  
START END MILES  
09:01 09:10 1.0  
REGULAR FARE  
FARE: \$ 7.30  
EXTRA: \$ 1.00  
TOLL: \$ 0.00  
SRCH: \$ 0.25  
TOTAL: \$ 8.55

DCTC COMPLAINTS  
LINE AND  
WEBSITE ADDRESS  
PH: 855-484-  
4967, TTY 711  
WWW.DCTAXI.DC.  
GOV



# TAXI CAB RECEIPT

DATE 9/9/14 TIME \_\_\_\_\_

ORIGIN LOEW'S MADISON CAB # \_\_\_\_\_

DESTINATION RENGAN NATIONAL

FARE: \$ 23<sup>00</sup> SIGNATURE \_\_\_\_\_

## TAXI DRIVER'S CUSTOMER RECEIPT [www.whitetopcab.com](http://www.whitetopcab.com)

Cab #: \_\_\_\_\_ ID # \_\_\_\_\_

Charge Account \_\_\_\_\_

To: LOEW'S MADISON

From: RENGAN NATIONAL

# of Luggages \_\_\_\_\_ # of Passengers \_\_\_\_\_

Total Fare \$ 25<sup>00</sup> / \_\_\_\_\_ Time / Date: 9/9/14

Driver Signature: \_\_\_\_\_



COX/GREGORYRICHARDSON  
\*\*NOT VALID FOR\*\*  
\*\*TRANSPORTATION\*\*

DCA DL SLC DL SHF  
PIECE 25.00  
EBC 25.00

USD 25.00

USD25.00

*Baggage fee*

PASSENGER RECEIPT 01  
09SEP14 0066 US  
DL/KI DCA FTO

EXCESS BAGGAGE  
TICKET

THIS IS YOUR RECEIPT

PSGR TICKET 0067466097455

F6G4NV /DL

FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AND  
BAGGAGE CHECK

NOT VALID FOR TRAVEL

CAXXXXXXXXXXXXX 03591Z

1 006 8250898333 1

1 006 8250898333 1

**MAXIMUM PER DIEM RATES IN THE CONTINENTAL UNITED STATES  
TRAVEL PER DIEM ALLOWANCES  
FISCAL YEAR: 2014**

**STATE: DISTRICT OF COLUMBIA**

**NOTES**

1. When the Location or DOD Installation does not appear in the first column, search the second column for the County. If the County is not listed, run query using the **STANDARD CONUS PER DIEM RATE**.
2. For other allowances that are based on per diem rates (e.g., TLE, TLA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.
3. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
4. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental rate

LOCATION (1)	County and/or Other Defined Location (2)	Seasons (Beg-End)	Max Lodging	Local Meals	Prop. Meals	Incidentals	Maximum Per Diem	Effective Date
DISTRICT OF COLUMBIA	DISTRICT OF COLUMBIA	10/01-10/31	219	66	<u>39</u>	5	<b>290</b>	10/01/2013
DISTRICT OF COLUMBIA	DISTRICT OF COLUMBIA	07/01-08/31	167	66	<u>39</u>	5	<b>238</b>	10/01/2013
DISTRICT OF COLUMBIA	DISTRICT OF COLUMBIA	03/01-06/30	224	66	<u>39</u>	5	<b>295</b>	10/01/2013
DISTRICT OF COLUMBIA	DISTRICT OF COLUMBIA	09/01-09/30	219	66	<u>39</u>	5	<b>290</b>	10/01/2013
DISTRICT OF COLUMBIA	DISTRICT OF COLUMBIA	11/01-02/28	184	66	<u>39</u>	5	<b>255</b>	10/01/2013
WASHINGTON	DISTRICT OF COLUMBIA	10/01-10/31	219	66	<u>39</u>	5	<b>290</b>	10/01/2013
WASHINGTON	DISTRICT OF COLUMBIA	11/01-02/28	184	66	<u>39</u>	5	<b>255</b>	10/01/2013
WASHINGTON	DISTRICT OF COLUMBIA	03/01-06/30	224	66	<u>39</u>	5	<b>295</b>	10/01/2013
WASHINGTON	DISTRICT OF COLUMBIA	07/01-08/31	167	66	<u>39</u>	5	<b>238</b>	10/01/2013
WASHINGTON	DISTRICT OF COLUMBIA	09/01-09/30	219	66	<u>39</u>	5	<b>290</b>	10/01/2013

[Request a Review of a Per Diem Rate](#)

[Find out more about the Proportional Meal Rate \(Prop. Meals\)](#)

**THELLA F. BOWENS**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 6/17/2014 RETURN DATE: 6/21/2014 REPORT DUE: 7/21/14  
 DESTINATION: Brussels, Belgium & Paris, France

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		6/15/14	6/16/14	6/17/14	6/18/14	6/19/14	6/20/14	6/21/14	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	8,733.15								0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*						22.35		78.76	101.11
Hotel*	254.67					500.00	500.00		1,000.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)						43.53	40.96		84.49
Breakfast*									0.00
Lunch*						51.85	116.90		168.75
Dinner*									0.00
Other Meals*									0.00
Alcohol is a non-reimbursable expense									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>8,987.82</b>	0.00	0.00	0.00	0.00	617.73	657.86	78.76	<b>1,354.35</b>

Explanation:	Total Expenses Prepaid by Authority	8,987.82
Hotel 6/19 & 6/20: Traveler claiming \$500 per night only	Total Expenses Incurred by Employee (including cash advances)	1,354.35
	<b>Grand Trip Total</b>	<b>10,342.17</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	8,987.82
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,354.35</b>
	<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

\* Travel and Lodging Expense Reimbursement Policy 3.40
^ Business Expense Reimbursement Policy 3.30

Prepared By: Vicki Adams Ext.: 2445  
 Traveler Signature: *Thella F. Bowens* Date: 9/26/14  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)  
 I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: Exec Office BU6  
 Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 3/18/14 PLANNED DATE OF DEPARTURE/RETURN: 6/17/14 / 6/21/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Brussels, Belgium and Paris, France Purpose: Speaker at SITA Air Transport Summit in Brussels and Follow-up Meetings with Air France in Paris

Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 8590.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 300.00
B. LODGING	\$ 300.00
C. MEALS	\$ 300.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 9590.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella Bowens* Date: 19 March, 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

*Tony Russell, Authority Clerk*, hereby certify that this document was approved  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 by the Executive Committee at its 3/24/14 meeting.  
 (Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

## Electronic Invoice

**Prepared For:**  
BOWENS/THELLA

SALES PERSON	E4
INVOICE NUMBER	1210846
INVOICE ISSUE DATE	04 Apr 2014
RECORD LOCATOR	CPJKNR
CUSTOMER NUMBER	0000SDCRAA

**Client Address**

SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

**Notes**

YOUR UNITED ETICKET CONFIRMATION IS \*\* ELQ25H \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----

\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*

THIS IS AN E-TICKET RESERVATION.

A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*

PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

FOR TRAVEL TO BELGIUM

A US CITIZEN MUST HAVE A VALID PASSPORT  
YOU CANNOT TRAVEL OUT OF THE UNITED STATES IF YOUR U.S.  
PASSPORT EXPIRES WITHIN 6 MONTHS OF YOUR DEPARTURE DATE

FOR EMERGENCY AFTERHOURS SERVICE

WHILE IN BELGIUM

PLEASE CALL 00-800-7373-7882

THERE IS A MINIMUM 25USD CHARGE PER CALL  
IF INTL AFTERHOUR NUMBER DOES NOT WORK  
DIAL DIRECT OR COLLECT 201-221-4462

YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS  
PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS

INTER-EUROPE FARES MAY REQUIRE REISSUANCE AT TIME OF  
CANCELLATION PLEASE CONTACT THE AIRLINE OR  
TRAVELTRUST PRIOR TO CANCELLATION

**DATE: Tue, Jun 17**

**Flight: UNITED AIRLINES 546**

From	SAN DIEGO, CA	Departs	6:53am
To	WASHINGTON DULLES, DC	Arrives	2:45pm
Departure Terminal	2		
Duration	04hr(s) :52min(s)	Class	BUSINESS/BUSFIRST
Type	BOEING 757 200 SERIES JET	Meal	Breakfast
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 02B	

**DATE: Tue, Jun 17**

**Flight: UNITED AIRLINES 950**

From	WASHINGTON DULLES, DC	Departs	5:35pm
To	BRUSSELS, BELGIUM	Arrives	7:15am
Duration	07hr(s) :40min(s)	Class	BUSINESS/BUSFIRST
Type	BOEING 777 JET	Meal	Dinner
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 08B	UA [REDACTED]

**DATE: Sat, Jun 21**

**Flight: UNITED AIRLINES 991**

From	PARIS DE GAULLE, FRANCE	Departs	10:05am
To	SAN FRANCISCO, CA	Arrives	1:00pm
Departure Terminal	1	Arrival Terminal	I
Duration	11hr(s) :55min(s)	Class	BUSINESS/BUSFIRST
Type	BOEING 767 JET	Meal	Lunch
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 06D	[REDACTED]

**DATE: Sat, Jun 21**

**Flight: UNITED AIRLINES 5207 Operated by: /SKYWEST DBA UNITED EXPRESS**

From	SAN FRANCISCO, CA	Departs	3:06pm
To	SAN DIEGO, CA	Arrives	4:47pm
Departure Terminal	3	Arrival Terminal	2
Duration	01hr(s) :41min(s)	Class	United Economy
Type	CRJ-700 CANADAIR REGIONAL JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 08B Economy Plus Seat Confirmed	[REDACTED]

**DATE: Thu, Dec 18**

**Others**

RESERVATION  
RETAINED FOR  
180 DAYS

**Ticket Information**

<b>Ticket Number</b>	UA 7393195897	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 8,573.20
<b>Service Fee</b>	XD 0619448264	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 40.00
				<b>SubTotal</b>	USD 8,613.20
				<b>Net Credit Card Billing</b>	* USD 8,613.20
				<b>Total Amount Due</b>	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER

44 South Broadway  
 White Plains, NY 10601  
 Tel: (800) 848-7245  
 Fax: (800) 361-7245  
 Website: [agent.raileurope.com](http://agent.raileurope.com)

**PROFORMA INVOICE**

<b>Date:</b>	06/06/2014	<b>Departure Date for Europe:</b>	06/17/2014
<b>Attn:</b>	Thella Bowens	<b>Lead Name:</b>	Thella Bowens
<b>Billing Address:</b>	po box 82776 san diego, CA 92138	<b>Booking #:</b>	27686304
<b>Phone:</b>	(858) 566-4310	<b>Booking Status:</b>	INVOICED
<b>Fax:</b>		<b>Selected Ticket Delivery Option:</b>	PAH
<b>Email:</b>	scott@traveltrust.com	<b>Created by:</b>	wpweb
<b>Agent Booking #:</b>		<b>Invoice Date and Time:</b>	9-Jun-2014 12:46:53
		<b>Expiration Date:</b>	06/12/2014

Here below please find a summary of the above-referenced Booking that is currently on a INVOICED status. Please review all the information for accuracy, and ensure that the passengers' names are correct per your clients' passports. All prices and schedules are subject to change until paid and ticketed. Once payment is received, a cancellation fee between 15 percent and 100 percent applies to totally unused and un-validated products. Seat reservations, Shipping & Handling and Call Center Service Fees are non refundable.

**ITINERARY**

1. **Departure:** BRUXELLES MIDI on TH 06/19/2014 at 13:13  
**Arrival:** PARIS NORD on TH 06/19/2014 at 14:35  
**TRAIN** ( This product is CONFIRMED )  
**Train No:** TGH 9440 **Passengers:** 1 in party Thella Bowens

Thella Bowens	<b>1st CI Leisure 4 Adult</b>	1 Adult	<b>RPP</b>	<b>Total</b>
			USD	112.00

**After-Sales:** ABS fares do not include Diabolo Fee for travel between Brussels Midi and Brussels Airport stations. This fee is payable at the SNCB counter. \*Paper Tickets\*- 50% refundable up to 2 business days before train departure date. Can be exchanged once until one day before train departure. \*Print at Home/Print at Station Tickets\*- 50% refundable up to train departure. Request must be sent to issuing office for a refund. Can be exchanged once until one day before train departure. Refunds/Exchanges, when applicable, are subject to a 7% administration fee and paper tickets must be returned to the issuing office within the time frame allowed. For full details on refund procedure, please visit <http://www.raileurope.com/train-faq/all-about-train-travel/customer-support/refunds.html>

**Commission:** (0.0 %) USD 0.00 **Sub Total:** USD 112.00

**Reserved seats: Coach:** 002 NON-SMOKING **Seat:** 051 (ISW).

**PNR:** QSWIHH

**Ticket Delivery Option:** Print @ Home

**Ticket delivery rule :** THIS DOCUMENT IS NOT VALID FOR TRAVEL.

Your train ticket is issued as a pdf which can either be individually emailed to you or downloaded via the link below. You will need to print the ticket prior to boarding the train.

**Rail Protection Plan:** 0.00

**Total Price:** USD 112.00

**Seat reservations:** Your seat reservations were made simultaneously and seats are adjoining or as close as possible. Seat numbers do not necessarily follow numerically.

**Rail Protection Plan:** If you purchased the Rail Protection Plan, congratulations on making a wise choice. To get more information on how our Rail Protection Plan works and full terms and conditions visit the following link <http://www.raileurope.com/about-us/raileurope-rail-protection-plan-policy.html> If you did not select the RPP, you can still add our Rail Protection Plan any time prior to final payment being applied to your order (Amtrak products and select products such as city passes and tours are excluded). The Rail Protection Plan will give you the flexibility to change your ticket or pass, no questions asked. You will also be protected in the event of a railroad strike and in the case of loss or theft of paper tickets or passes. Find out more about our Rail Protection Plan by using the above link or call us now at 800-848-7245.

**Note:** This program is administered by Rail Europe, Inc. and can be revised at anytime without notice

**Credit Card Payments:** Payment for the products listed on this invoice are billed by and appear on your credit card statement as Rail Europe.

**PAYMENT**

<b>Amount Paid by Credit Card</b>	<b>Total:</b>	USD	119.95
1 AMEX	*1012	USD	119.95

**Amount Applied by Credit Card****Total:**

USD 119.95

1 AMEX (Authorized)

USD 119.95

**DOCUMENTS ISSUED**

Item	Ticket No	Product Name	Passenger(s)	Ticket Price
1	97111516	BRUXELLES MIDI PARIS NORD	Thella Bowens (1A)	USD 112.00

**SHIPPING AND DELIVERY****Shipping Address:**

Thella Bowens  
 po box 82776  
 san diego, CA  
 92138  
 USA  
 Phone Number: (858) 566-4310  
 Email: scott@traveltrust.com

**Service Type:** E-Ticketing / PAH  
**Carrier:** E-Ticketing / PAH

**Shipping and Handling:** USD 7.95**SUMMARY**

Product Price(Paper tickets may include a surcharge see coupons)	USD	112.00
Total Rail Protection	USD	0.00
Shipping And Handling	USD	7.95
Amount Paid by Credit Card	USD	119.95
Amount Due	USD	0.00
<b>Gross Amount Due</b>	<b>USD</b>	<b>0.00</b>

Thank you for booking with Rail Europe, IncWe appreciate your business !

***CREDIT CARD PAYMENTS***

Simply call our Automated Payment system at (800) 848-7245 for US bookings and (800) 361-7245for Canadian bookings. Select option 1 for existing booking and option 1 again for Payments.



# INVOICE

SITA INC  
26 Chemin de Joinville  
P.O. Box 31  
1216 Cointrin  
Geneva  
Switzerland

**DATE:** 23 September 2014

**INVOICE N°:** ATIS/02/PH

**PO N°:**

**BILL TO:**  
San Diego County Regional Airport Authority  
P.O. Box 82776  
San Diego, CA 92138

**REF:** 1 night's accommodation at Air Transport IT Summit 2014

DESCRIPTION	AMOUNT
1 night's accommodation at Air Transport IT Summit 2014 U.S. \$254.67	€195
	€195

**IMPORTANT:**

Please ensure that all payments are referenced: **23131**

**WIRE TRANSFER INFORMATION:**

Holder: SITA Information Networking, Cointrin  
Bank: CREDIT SUISSE Genève  
Swift: CRESCHZZ12A  
Clearing: 4835  
Account: 547559-72  
IBAN: CH20 0483 5054 7559 7200 0

**Wire Transfer Daily Activity Detail Report**

SDAIRPORT

SinglePoint

Reported Activity From 09/23/2014 TO 09/23/2014

Printed on 09/23/2014 at 12:12 PM PDT



Total Transactions Listed: 1

Send Date	Amount	Control No	Type	PAR No	Fed Ref/ SWIFT Ref	Status
09/23/2014	\$254.67	78594416	INTL-EUR	140923023128	IMT2882788268	Completed

**Repeat Code/Template ID**  
**Debit Account Name** GENERAL ACCOUNT

**Repeat Code Nickname** N/A  
**Debit Account Number** [REDACTED]

**Value Date** 09/25/2014  
**FX Amount** 195.00  
**FX Rate** 1.306000000

**Currency** EUR  
**USD Equivalent** \$254.67  
**Contract Number** 4024848

**Receiver Bank Information (RCV)**

**SWIFT / BIC ID**  
**Address Line 1**  
**City**

**Bank Name**  
**Address Line 2**  
**Country**

**Beneficiary Bank Information (BBK)**

**SWIFT / BIC ID** CRESCHZZ12A  
**Address Line 1**  
**City** GENEVA  
**Bank Account Number**

**Bank Name** CREDIT SUISSE AG  
**Address Line 2**  
**Country** SWITZERLAND

**Beneficiary Information (BNF)**

**Name** SITA INFORMATION NETWORKING, COINTR  
**Address Line 1** 26 CHEMIN DE JOINVILLE  
**City** GENEVA

**Account Number** CH20 0483 5054 7559 7200 0  
**Address Line 2** PO BOX 31, 1216 COINTRIN  
**Country** SWITZERLAND

**Notification Email Address**

RFB SDCRAA

**OBI Line 1** INVOICE ATIS/02/PH  
**OBI Line 3** REFERENCE 23131

**OBI Line 2** INVOICE DATE SEPTEMBER 23, 2014  
**OBI Line 4**

**Bank to Bank Information (BBI)**

**Line 1**  
**Line 3**

**Line 2**  
**Line 4**

**Originator Information (ORG)**

**Name** SAN DIEGO CTY REGIONAL AIRPORT AUTH  
**Address Line 1** 3225 NORTH HARBOR DRIVE  
**City** SAN DIEGO

**Account Number** 153491957673  
**Address Line 2**  
**Country** UNITED STATES

**Wire Transfer History Information**

create 09/23/2014 13:57:22 by SANDY@SDAIRPORT  
approve 09/23/2014 14:10:06 by MICHAEL@SDAIRPORT  
Sent to Bank 09/23/2014 14:10:07 by System  
Completed 09/23/2014 14:10:50 by System



**Transaction Date:** Jun 21 2014  
**Transaction Description:** HOTEL RENAISSANCE ARPARIS PA  
0155375508  
**Amount \$:** 1,489.08  
**Foreign Spend Amount:** 1,091, European Union Euro  
**Doing Business As:** HOTEL RENAISSANCE ARC DE TRIOMPHE  
**Merchant Address:** 39 AV DE WAGRAM  
PARIS  
75017  
FRANCE  
**Reference Number:** 320141720365959711  
**Category:** Travel- Lodging

*Rate*  
1.3648

Thella Bouens  
Paris, France 6/19-6/21/2014

Transaction Date: Jun 19 2014  
Transaction Description: ANGELINA PARIS PA  
0142608200  
Amount \$: 43.53  
Foreign Spend Amount: 31,90 European Union Euro  
Doing Business As: ANGELINA  
Merchant Address: 226 RUE DE RIVOLI  
PARIS  
75001  
FRANCE  
Reference Number: 320141710356588163  
Category: Restaurant- Restaurant

Rate 1.3645

Maison fondée en 1903

# ANGELINA

PARIS

Rivoli  
226 rue de Rivoli  
75001 Paris  
Tel : 01.42.60.82.00

BLE 51  
2 COUVERT Rajdi 22

1 Fraisier  
1 Tarte Citron  
1 Chocolat L'Africain  
1 The Breakfast

	HT	TVA	TTC
TVA 10%	29.00	2.90	31.90

**TOTAL 31.90**

JEUDI 19-06-2014 17:28:54  
Cle 22-Serv.: 22-CAISSE 8-NOTE 080064/1

Service Compris  
Merci de votre visite  
A Bientot

Mon

NO TABLE : 22

CARTE AMEX

000000025010801  
AMERICAN EXPRESS  
19/06/14 A 17:29:07  
ANGELINA  
75001  
PARIS  
0000692381  
00000007891200-  
0000A80DE981FD4A4  
Exp --/--/--  
000000008 138 C @  
NO AUTO:  
MONTANT :

31,90EUR  
DEBIT  
SIGNATURE DU PORTEUR

MERCI  
TICKET CLIENT  
A CONSERVER

NO TABLE : 108

CARTE AMEX

A00000025010801  
AMERICAN EXPRESS  
LE 19/06/14 A 22:00:34  
LE CHALET DES ILES

7506  
PARIS  
949214584  
---07891200-  
OFF9698F3EF97A

000001 73 C @  
AUTO:  
MONTANT : 75,00EUR

SIGNATURE DU PORTEUR

ET CLIENT  
CONSERVER

Thella Bowens  
Paris, France

0119-6121/2014



CHALET DES ILES  
Lac inferieur du bois de boulogne  
75016 PARIS  
TEL 01.42.88.04.69  
Siret : 784 636 045 00014  
TVA CEE : FR 29 784 636 045

jeudi 19 juin 2014 - 20:07:12      Facture : 1  
Table : 108      Couvert : 2  
Serveur: EXTRAS 08

<del>1</del>	<del>EVIAN</del>	<del>7,00 €</del>	<del>7,00 €</del>
1	ANTISPASTI	14,00 €	14,00 €
1	CROUSTI CREV	12,00 €	12,00 €
<del>1</del>	<del>...</del>	<del>...</del>	<del>...</del>
1	COUPE LP	12,00 €	12,00 €

TOTAL TTC: 149,00 € € 38,00 \$ 51,85

TVA 10,00%	11,16 €	111,82 €
TVA 20,00%	4,33 €	21,67 €
Total HT	133,46 €	

A bientôt sur notre île,  
N'oubliez pas de réserver  
la soirée musicale du...  
au 01 42 88 04 69  
[www.lechaletdesiles.net](http://www.lechaletdesiles.net)

jeudi 19 juin 2014

Thella Bowens  
Paris, France 6/19-6/21/14

**Transaction Date:** Jun 19 2014  
**Transaction Description:** LE CHALET DES ILES PARIS PA  
0142880469  
**Amount \$:** 102.34  
**Foreign Spend Amount:** 75,00European Union Euro  
**Doing Business As:** LE CHALET DES ILES  
**Merchant Address:** LAC DU BOIS DE BOULOGNE  
PARIS  
75016  
FRANCE  
**Reference Number:** 320141710355608098  
**Category:** Restaurant- Restaurant

RATE 1.3645

Thella Bowans  
Paris, France 6119-6121/2014

# L'OREE DES CHAMPS

35, Av. des Ternes-37, Av. Mac Mahon  
75017 PARIS  
Tél.: 01 43 80 20 73  
SIRET: 399 925 404 00012  
TAXES & SERVICES COMPRIS

#0001 RESTAU 20 06 2014

NOTE

LUNCH

[...] CONSOMMATION(S)

[...] REPAS COMPLET(S)

TAXES ET SERVICES

COMPRIS

HORS TVA 10%	\$40.96	*27.36
DONT TVA 10%		*2.74
TOTAL TTC 10%		*30.10
TOTAL EURO		*30.10

Nous vous remercions de votre visite  
vous souhaitons une bonne journée

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# Currency Converter

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[Historical Exchange Rates](#)

[Live Exchange Rates](#)

[International Money Transfer](#)

Currency I Have:

US Dollar

USD

Currency I Want:

Euro

AMOUNT:

40.9646

I have this much to exchange

AMOUNT:

30.10

I want to buy

Looking for International Transfer? [Try World First](#)

INTERBANK +/- 0%

DATE: Jun 20, 201

[Rate Details](#)

[Traveler's Cheatsheet](#)

## USD/EUR Details

USD/EUR for the 24-hour period ending **Thursday, Jun 19, 2014 22:00 UTC** @ +/- 0%

Selling 40.9646 **USD**

you get 30.1000 **EUR**

Buying 40.9646 **USD**

you pay 30.1024 **EUR**

### Rate Details

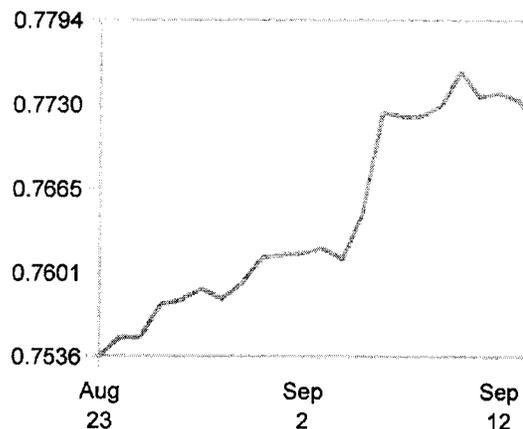
USD/EUR for the 24-hour period ending **Thursday, Jun 19, 2014 22:00 UTC**

	<b>Bid</b>	<b>Ask</b>
	Sell 1 USD	Buy 1 USD
<b>MIN</b>	0.73290	0.73298
<b>AVG</b>	0.73478	0.73484
<b>MAX</b>	0.73611	0.73618

These values represent the daily average of the Bid and Ask rates **OANDA** receives from many data sources.

### Recent Trends

USD/EUR average daily bid prices



CARTE AMLX

A000000025010801  
AMERICAN EXPRESS  
RESTAURANT LES OMBRES

75007  
PARIS  
9490878360  
07891200

61928FF659A0698A  
fin ---/---/

001 000001 143 C @

NO AUTO: -----

MONTANT : **150,00EUR**

DEBIT  
SIGNATURE DU PORTEUR

MERCI  
TICKET CLIENT  
A CONSERVER

Thella Bowens

Paris, France 6/19-6/21/2014

### LES OMBRES

SOPEREST EURL  
27 QUAI BRANLY 75007 PARIS  
Tél : 01 47 53 68 00  
RCS PARIS 329 815 914 TVA FR30329815914

TABLE 41

3 COUVERT ALICIA B DUREE 1h50

3 MENU DINER 68.00 204.00

**TOTAL 300.00**

	HT	TVA	TTC
TVA 20.00 %	73.33	14.67	88.00
TVA 10.00 %	192.73	19.27	212.00

< PASSAGE >

VENDEDI 20-06-2014 20:51:37  
Cle 20-Serv.: 23-CAISSE 11-NOTE 110003/1

Montants exprimés en euros  
Faites-nous part de vos remarques à  
serviceclient@elior.com  
Merci de votre visite et au revoir  
**ELior**

1 = € 68.00

Tip € 13.60  
€ 81.60

\$ 116.90

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# Currency Converter

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[International Money Transfer](#)

Currency I Have:

US Dollar

USD

Currency I Want:

Euro

AMOUNT:

116.898

I have this much to exchange

AMOUNT:

81.60

I want to buy

Looking for International Transfer? [Try World First](#)

INTERBANK +/- 5%

DATE: Jun 20, 2014

[Rate Details](#)

[Traveler's Cheatsheet](#)

## USD/EUR Details

USD/EUR for the 24-hour period ending **Thursday, Jun 19, 2014 22:00 UTC** @ +/- 5% (Typical Kiosk rate)

Selling 116.898 USD  
Buying 116.898 USD

you get 81.6000 EUR  
you pay 90.4225 EUR

### Rate Details

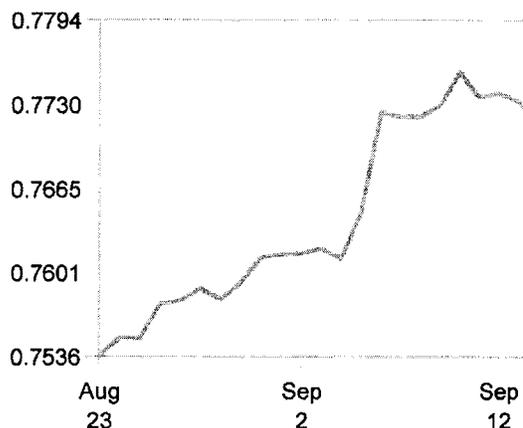
USD/EUR for the 24-hour period ending **Thursday, Jun 19, 2014 22:00 UTC**

	Bid	Ask
	Sell 1 USD	Buy 1 USD
MIN	0.73290	0.73298
AVG	0.73478	0.73484
MAX	0.73611	0.73618

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### Recent Trends

USD/EUR average daily bid prices



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# Currency Converter

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[Historical Exchange Rates](#)

[Live Exchange Rates](#)

[International Money Transfer](#)

Currency I Have:

US Dollar

USD

Currency I Want:

Euro

AMOUNT:

~~22.3524~~

51.1

I have this much to exchange

AMOUNT:

15.66

I want to buy

Looking for International Transfer? [Try World First](#)

INTERBANK +/- 5%

DATE: Jun 19, 201

[Rate Details](#)

[Traveler's Cheatsheet](#)

## USD/EUR Details

USD/EUR for the 24-hour period ending **Wednesday, Jun 18, 2014** 22:00 UTC @ +/- 5% (Typical Kiosk rate)

Selling 22.3524 USD  
Buying 22.3524 USD

you get 15.6600 EUR  
you pay 17.3533 EUR

### Rate Details

USD/EUR for the 24-hour period ending  
**Wednesday, Jun 18, 2014** 22:00 UTC

	Bid	Ask
	Sell 1 USD	Buy 1 USD
MIN	0.73526	0.73538
AVG	0.73747	0.73753
MAX	0.73843	0.73849

### Recent Trends

USD/EUR average daily bid prices

0.7794

0.7730

0.7665

0.7601

0.7536

Aug  
23

Sep  
2

Sep  
12

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

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# Currency Converter

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[Live Exchange Rates](#)

[International Money Transfer](#)

Currency I Have:

US Dollar

USD

Currency I Want:

Euro

AMOUNT:

78.7554

STET

I have this much to exchange

AMOUNT:

55.00

I want to buy

Looking for International Transfer? [Try World First](#)

INTERBANK +/- 5%

DATE: Jun 21, 2014

[Rate Details](#)

[Traveler's Cheatsheet](#)

## USD/EUR Details

USD/EUR for the 24-hour period ending **Friday, Jun 20, 2014 22:00 UTC @ +/- 5%** (Typical Kiosk rate)

Selling 78.7554 USD

you get 55.0000 EUR

Buying 78.7554 USD

you pay 60.9472 EUR

### Rate Details

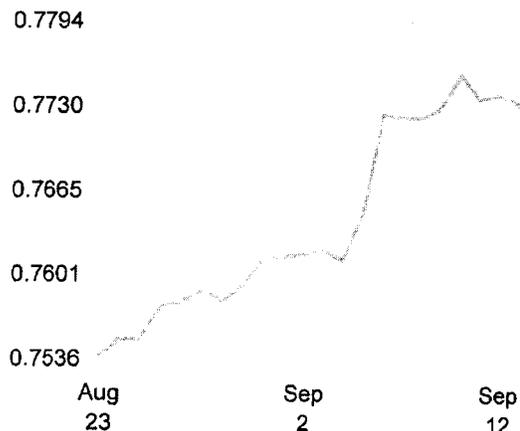
USD/EUR for the 24-hour period ending **Friday, Jun 20, 2014 22:00 UTC**

	Bid	Ask
	Sell 1 USD	Buy 1 USD
MIN	0.73342	0.73350
AVG	0.73512	0.73519
MAX	0.73720	0.73726

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

### Recent Trends

USD/EUR average daily bid prices



*Jhella Bouwens  
Paris, France 6119-6121/2014*

**TAXIS PARISIENS**

MONTANT PAYÉ :

*15 €*

*\$22.35*

Lieu départ : .....

Lieu arrivée : .....

Date : *21/06/2014* Heure de Départ : .....

Date : *21/06/2014* Heure d'arrivée : .....

N° minéralogique obligatoire :

*\$78.76*

PRISE EN CHARGE : 2.60 €			
TARIF A : 1,04 € par Km.		Tarif horaire A : 32,00 €	
TARIF B : 1,27 € par Km.		Tarif horaire B : 37,63 €	
TARIF C : 1,54 € par Km.		Tarif horaire C : 35,10 €	
TARIF APPLICABLES	A	B	C
<b>ZONE URBAINE</b> Paris, Boulevard périphérique compris	10 h à 17 h lundi au samedi	17 h à 19 h lundi au samedi 7 h à 24 h les dimanches et jours fériés	00 h à 07 h dimanches et dimanches fériés
<b>ZONE SUBURBAINE</b> Fin de la zone des taxis parisiens et desserte des aéroports d'Orly, de Roissy et du Parc des expositions de Villepinte		7 h à 19 h lundi au samedi	19 h à 07 h lundi au samedi 0 h à 24 h dimanches et jours fériés
<b>AU-DELÀ DE LA ZONE SUBURBAINE</b>			quels que soient le jour et l'heure

Le compteur applique automatiquement le tarif horaire, au lieu du tarif kilométrique, lorsque la vitesse du taxi est inférieure à 30,77 Km/h en tarif A, 23,63 Km/h en tarif B, et 22,79 Km/h en tarif C. Quel que soit le montant inscrit au compteur, la somme perçue par le chauffeur, suppléments inclus, ne peut être inférieure à 6,86 euros.  
Aucune indemnité de retour n'est due. (Suppléments au dos).

*\$78.76*

CLOYS CAB

N° Immat.: CP 493 ER.

Date: 21/06/2014  
Départ: 07:00 Arrivée: 07:40

Nom client: .....

Lieu départ: *TOC*

Lieu arrivée: *TOC*

TOTAL TTC *55 €*

Le tarif minimum, suppl. inclus, susceptible d'être perçu pour une course est fixé à 6,86 €

Adresse de réclamation:  
BUREAU DES TAXIS  
36, RUE DES MORILLONS  
75015 PARIS



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 07/16/14 PLANNED DATE OF DEPARTURE/RETURN: 08/6/14 / 08/7/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Houston, TX Purpose: ACDBE/DBE National Policy Position Follow-up Meeting

Explanation: Meeting in Houston w/group of airport CEO's to discuss and frame strategy on how best to address the continuation of the ACDBE/DBE programs within the PFC Program.

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 00.00
B. LODGING	\$ 220.00
C. MEALS	\$ 80.00
D. SEMINAR AND CONFERENCE FEES	\$ 000.00
E. ENTERTAINMENT (if applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 800.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 23 July 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: *[Signature]* Date: 7.23.14

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

*Lorraine Bennett, Assistant Authority Clerk*, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its August 25, 2014 meeting.  
(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON E4  
INVOICE NUMBER 1212751  
INVOICE ISSUE DATE 23 Jul 2014  
RECORD LOCATOR IIEPAO  
CUSTOMER NUMBER 0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
YOUR UNITED ETICKET CONFIRMATION IS \*\* CR6NWM \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
\*\*\*\*\*  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Wed, Aug 06

Flight: UNITED AIRLINES 843

From	SAN DIEGO, CA	Departs	3:07pm
To	HOUSTON GEO BUSH, TX	Arrives	8:20pm
Departure Terminal	2	Arrival Terminal	C
Duration	03hr(s) :13min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C	██████████8
		Economy Plus Seat	
		Confirmed	

DATE: Thu, Aug 07

Flight: UNITED AIRLINES 5167 Operated by: /SKYWEST DBA UNITED EXPRESS

From	HOUSTON GEO BUSH, TX	Departs	6:55pm
To	DALLAS FT WORTH, TX	Arrives	8:05pm
Departure Terminal	B	Arrival Terminal	E
Duration	01hr(s) :10min(s)	Class	United Economy
Type	CRJ-700 CANADAIR REGIONAL JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 07B Economy 11A	██████████

Seat(s) Details BOWENS/THELLA

Seat(s) - 10B Economy UA [REDACTED]  
Plus Seat  
Confirmed

**DATE: Sun, Aug 10**

**Flight: UNITED AIRLINES 3474 Operated by: /SHUTTLE AMERICA DBA UNITED EXPRESS**

From	DALLAS FT WORTH, TX	Departs	4:35pm
To	HOUSTON GEO BUSH, TX	Arrives	5:50pm
Departure Terminal	E	Arrival Terminal	C
Duration	01hr(s) :15min(s)	Class	United Economy
Type	EMBRAER JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10B Economy UA [REDACTED]	
		Plus Seat	
		Confirmed	

**DATE: Sun, Aug 10**

**Flight: UNITED AIRLINES 1537**

From	HOUSTON GEO BUSH, TX	Departs	6:45pm
To	SAN DIEGO, CA	Arrives	7:58pm
Departure Terminal	C	Arrival Terminal	2
Duration	03hr(s) :13min(s)	Class	United Economy
Type	BOEING 737-900 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 11F Economy UA [REDACTED]	
		Plus Seat	
		Confirmed	

**DATE: Fri, Feb 06**

**Others**

RESERVATION  
RETAINED FOR 180  
DAYS

**Ticket Information**

<b>Ticket Number</b>	UA7466097322	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 567.80
<b>Service Fee</b>	XD 0623432134	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 30.00
				<b>SubTotal</b>	USD 597.80
				<b>Net Credit Card Billing</b>	* USD 597.80
					-----
				<b>Total Amount Due</b>	USD 0.00

**ITINERARY NOTES:**

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

**INVOICE NOTES:**

S\*LF737.80  
S\*FJCS  
S\*UD90 D

Sheraton North Houston At IAH Airport  
 15700 John F. Kennedy Blvd  
 Houston, TX 77032  
 281-442-5100  
<http://www.sheratonnorthhouston.com>



Bowens, Thella                      Page Number    1                      Invoice Nbr    1000063834  
 PO BOX 82776                      Guest Number   791354              Arrive Date    08-06-2014 21:05  
 SAN DIEGO, CA 92138-2776      Folio ID        A                      Depart Date    08-07-2014

No. Of Guest    1  
 Room Number    954

Information Invoice

Date	Reference	Description	Charges	Credits
08-06-2014	RT954	Room Charge	\$219.00	
08-06-2014	RT954	State Tax (6%)	\$13.14	
08-06-2014	RT954	County Tax (2%)	\$4.38	
08-06-2014	RT954	City/Local Tax (7%)	\$15.33	
08-06-2014	RT954	Sports Authority Tax (2%)	\$4.38	
08-07-2014	AX	AMERICAN EXPRESS		\$-256.23
		** Total	\$256.23	\$-256.23
		** Balance	\$0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

**ACDBE and DBE Inclusion  
In  
PFC Program**

**Houston Airport System  
Hosting  
AMAC Policy Review and Strategic Discussion**

**Proposed Agenda – August 7<sup>th</sup>, 2014**

**Time of Event 1:00 pm to 5:00 pm**

**(Refreshments provided by HAS)**

**Welcome by Shelby Scales, President AMAC**

**Brief remarks by Mario Diaz, Executive Director HAS and meeting Host**

**Topic 1: ACDBE and DBE public policy position discussion – Ben DeCosta, Facilitator**

- **Is the program still necessary**
- **What are the facts (economics, legislative / regulatory)**
- **Impacts of local minority/women/veteran business enterprise programs**
- **How to frame a successful position to support the program**
- **Who supports an expanded ACDBE and DBE program**
- **Who opposes an expanded ACDBE and DBE program**
- **Expected Outcomes of an expanded program**

**Topic 2: AMAC Airport Directors Advisory Committee – Shelby Scales, Facilitator**

- **The need for Airport Directors involvement in AMAC**
- **Proposed Structure of an Airport Directors Advisory Committee**
- **Initial Feedback from Airport Directors**

**Topic 3: Open discussion (based on remaining time) – Ben DeCosta, Facilitator**

**4:45 PM Closing comments and remarks – Shelby Scales, Facilitator**

- **Around the room**
- **Thank our Host**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 7/10/2014 RETURN DATE: 7/11/2014 REPORT DUE: 8/10/14  
 DESTINATION: San Francisco, CA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	382.00					7/10/14			0.00
Conference Fees (provide copy of flyer/registration expenses)									0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*						210.00			210.00
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*								0.00
	Lunch*								0.00
	Dinner*								0.00
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous:									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>382.00</b>	0.00	0.00	0.00	0.00	210.00	0.00	0.00	<b>210.00</b>

Explanation:	Total Expenses Prepaid by Authority	382.00
	Total Expenses Incurred by Employee (including cash advances)	210.00
	<b>Grand Trip Total</b>	<b>592.00</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	382.00
	Due Traveler (positive amount) <sup>2</sup>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>210.00</b>

*Note: Send this report to Accounting even if the amount is \$0.*

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>1</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>2</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Vicki Adams  
 Traveler Signature: Thella F. Bowens  
 Approved By: \_\_\_\_\_

Ext.: 2445  
 Date: 9/25/14  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 5/29/14 PLANNED DATE OF DEPARTURE/RETURN: 7/10/14 / 7/11/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):**

Destination: San Francisco, CA Purpose: CAC (CA Airports Council) Board Mtg  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 350.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 200.00

C. MEALS \$ 100.00

D. SEMINAR AND CONFERENCE FEES \$ \_\_\_\_\_

E. ENTERTAINMENT (If applicable) \$ \_\_\_\_\_

F. OTHER INCIDENTAL EXPENSES \$ 100.00

**TOTAL PROJECTED TRAVEL EXPENSE** \$ 850.00

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: *3 June 2014*

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

*Lorraine Bennett, Assistant Authority Clerk* hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its *6/23/2014* meeting.  
(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON	E4
INVOICE NUMBER	1212274
INVOICE ISSUE DATE	23 Jun 2014
RECORD LOCATOR	UTIEWY
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS \*\* AHPT3V \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*

THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

**DATE: Thu, Jul 10**

**Flight: UNITED AIRLINES 1424**

From	SAN DIEGO, CA	Departs	12:37pm
To	SAN FRANCISCO, CA	Arrives	2:07pm
Departure Terminal	2	Arrival Terminal	3
Duration	01hr(s) :30min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C Economy UA -	
		Plus Seat	
		Confirmed	

**DATE: Fri, Jul 11**

**Flight: UNITED AIRLINES 5207 Operated by: /SKYWEST DBA UNITED EXPRESS**

From	SAN FRANCISCO, CA	Departs	3:40pm
To	SAN DIEGO, CA	Arrives	5:18pm
Departure Terminal	3	Arrival Terminal	2
Duration	01hr(s) :38min(s)	Class	United Economy
Type	CRJ-700 CANADAIR REGIONAL JET	Meal	

Stop(s) Non Stop  
Seat(s) Details BOWENS/THELLA

Seat(s) - 09C Economy UA - [REDACTED]  
Plus Seat  
Confirmed

**DATE: Wed, Jan 07**

Others

RESERVATION  
RETAINED FOR  
180 DAYS

### Ticket Information

<b>Service Fee</b>	XD 0622395488	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 30.00
				<b>SubTotal</b>	USD 30.00
				<b>Net Credit Card Billing</b>	* USD 30.00
					-----
				<b>Total Amount Due</b>	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERTHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON	E4
INVOICE NUMBER	1212293
INVOICE ISSUE DATE	24 Jun 2014
RECORD LOCATOR	UTIEWY
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS \*\* AHPT3V \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Thu, Jul 10

Flight: UNITED AIRLINES 1424

From	SAN DIEGO, CA	Departs	12:37pm
To	SAN FRANCISCO, CA	Arrives	2:07pm
Departure Terminal	2	Arrival Terminal	3
Duration	01hr(s) :30min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 10C Economy UA - [REDACTED]	
		Plus Seat	
		Confirmed	

DATE: Fri, Jul 11

Flight: UNITED AIRLINES 5207 Operated by: /SKYWEST DBA UNITED EXPRESS

From	SAN FRANCISCO, CA	Departs	3:40pm
To	SAN DIEGO, CA	Arrives	5:18pm
Departure Terminal	3	Arrival Terminal	2
Duration	01hr(s) :38min(s)	Class	United Economy
Type	CRJ-700 CANADAIR REGIONAL JET	Meal	

Stop(s) Non Stop  
Seat(s) Details BOWENS/THELLA

Seat(s) - 09C Economy UA [REDACTED]  
Plus Seat  
Confirmed

**DATE: Wed, Jan 07**

**Others**

RESERVATION  
RETAINED FOR  
180 DAYS

**Ticket Information**

<b>Service Fee</b>	XD 0622395488	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 30.00
<b>Ticket Number</b>	UA 7457201742	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 322.00
				<b>SubTotal</b>	USD 352.00
				<b>Net Credit Card Billing</b>	* USD 352.00
					-----
				<b>Total Amount Due</b>	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERTHOUS SERVICE IN THE US  
PLEASE CALL 888-221-8062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

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HOTELS®

150 Anza Boulevard • Burlingame, CA 94010  
Phone (650) 342-4600 • Fax (650) 343-8137  
www.sfoburlingame.embassysuites.com  
or 1-800-EMBASSY®

Name & Address

BOWENS, THELLA  
P.O. BOX 82776  
SAN DIEGO CA 92138  
UNITED STATES OF AMERICA

Suite 527/KSVN  
Arrival Date 7/10/2014 3:49:00 PM  
Departure Date 7/11/2014

Adult/Child 1/0  
Suite Rate 187.00

Rate Plan: CAA  
HH # [REDACTED]  
AL: [REDACTED]  
Car: [REDACTED]

*Folio*

Confirmation Number: 80308072

7/10/2014 Page: 1



DATE	REFERENCE	DESCRIPTION	AMOUNT
7/10/2014	4537299	GUEST ROOM	\$187.00
7/10/2014	4537299	CITY TAX	\$22.44
7/10/2014	4537299	TOURISM ASSESSMENTS	\$0.56
		WILL BE SETTLED TO AX:	\$210.00
		EFFECTIVE BALANCE OF	\$0.00

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Thank you for staying with us. Visit [embassysuites.com](http://embassysuites.com) for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.



ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE  
**X**

DATE OF CHARGE

FOLIO NO./CHECK NO.  
1017802 A

AUTHORIZATION INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT 0.00

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT



CALIFORNIA AIRPORTS COUNCIL

## SCHEDULE and DRIVING DIRECTIONS

July 10-11, 2014

California Airports Council

Board Meeting

San Francisco, CA

### THURSDAY, JULY 10, 2014

5:30 P.M. Meet in Embassy Suites Hotel lobby to board shuttle to dinner.

6:00 P.M. Il Fornaio  
327 Lorton Ave.  
Burlingame, CA  
650.375.8000

### FRIDAY, JULY 11, 2014

Breakfast at Embassy Suites Hotel (members on their own).

The complimentary shuttle from hotel to airport departs every 20 minutes.  
Please inform the driver to drop off at the International Terminal.

Members should allow for a 15 to 20 minute ride to the airport depending on traffic and the number of stops the driver will make.

For members driving on their own, please see attached driving directions to SFO, which includes parking instructions.

To return to the hotel after the meeting, please go to the Hotel Courtesy Shuttle sign near the original drop off area. Members do not need to call the hotel to arrange for pick-up.

9:00 A.M. CAC Board Meeting at SFO  
International Terminal, Departure Level  
Executive Offices, Room 28R

Enter the main hallway adjacent to the San Francisco Chronicle NEWS store and the Airport Travel Agency. Security personnel will direct you to the **5th Floor** Airport Commission Executive Offices.

If you are inside the Terminal and need further directions, please dial **1-5000** from any White Courtesy Telephone. Or, please review the driving directions, which include information on how to get to the Executive Offices.

**12:30 P.M.** Adjournment and Lunch.

**2:00 P.M. to** Tour of SFO for interested members.  
**3:30 P.M.**



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. BOWENS Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

**2. DATE OF REQUEST:** 9/12/14 **PLANNED DATE OF DEPARTURE/RETURN:** 9/27/14 / 9/28/14

**3. DESTINATIONS/PURPOSE** (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Portland, OR Purpose: Attend AAAE Policy Review Committee Mtg.  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

<b>A. TRANSPORTATION COSTS:</b>	
• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
<b>B. LODGING</b>	\$ 180.00
<b>C. MEALS</b>	\$ 50.00
<b>D. SEMINAR AND CONFERENCE FEES</b>	\$ 0.00
<b>E. ENTERTAINMENT (If applicable)</b>	\$
<b>F. OTHER INCIDENTAL EXPENSES</b>	\$ 50.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 880.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. BOWENS* Date: 12 Sept 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
  - 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
  - 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Lorraine Bennett Assistant Authority Clerk #, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its September 22, 2014 meeting.  
(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 06

SALES PERSON	E4
INVOICE NUMBER	1213530
INVOICE ISSUE DATE	12 Sep 2014
RECORD LOCATOR	XLHJFW
CUSTOMER NUMBER	0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
YOUR ALASKA ETICKET CONFIRMATION IS \*\* ZDGCBJ \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN  
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.  
\*\*\*\*\*  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Sat, Sep 27

Flight: ALASKA AIRLINES 575

From	SAN DIEGO, CA	Departs	2:40pm
To	PORTLAND OR, OR	Arrives	4:57pm
Departure Terminal	1		
Duration	02hr(s) :17min(s)	Class	Economy
Type	BOEING 737-800 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 23A	

DATE: Sun, Sep 28

Flight: ALASKA AIRLINES 2223 Operated by: HORIZON AIR AS ALASKA AIRLINES

From	PORTLAND OR, OR	Departs	3:25pm
To	BOISE, ID	Arrives	5:38pm
Duration	01hr(s) :13min(s)	Class	Economy
Type	DEHAWLLAND DASH 8-400 TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 19D	

DATE: Sun, Sep 28

Flight: ALASKA AIRLINES 3484 Operated by: SKYWEST AIRLINES AS ALASKA AIRLINES

From	BOISE, ID	Departs	6:20pm
To	SAN DIEGO, CA	Arrives	7:25pm
		Arrival Terminal	1
Duration	02hr(s) :05min(s)	Class	Economy
Type	CRJ-700 CANADAIR REGIONAL JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 14D	

**DATE: Fri, Mar 27**

Others

RESERVATION  
RETAINED FOR 180  
DAYS

### Ticket Information

<b>Ticket Number</b>	AS 7492478804	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>		USD	* 380.70
<b>Service Fee</b>	XD 0625350443	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>		USD	* 30.00
			<b>SubTotal</b>	USD	410.70
			<b>Net Credit Card Billing</b>	* USD	410.70
				-----	
			<b>Total Amount Due</b>	USD	0.00

**ITINERARY NOTES:**

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

AMERICAN ASSOCIATION  OF AIRPORT EXECUTIVES

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JEFFREY A. MULDER, A.A.E.

SECOND VICE CHAIR  
CARL D. NEWMAN, A.A.E.

SECRETARY/TREASURER  
SCOTT A. BROCKMAN, A.A.E.

FIRST PAST CHAIR  
MARK P. BREWER, A.A.E.

SECOND PAST CHAIR  
BRUCE E. CARTER, A.A.E.

BOARD OF DIRECTORS  
TOMMY W. BIBB, A.A.E.  
CHRISTOPHER U. BROWNE, C.M.

KELLY L. CAMPBELL, A.A.E.  
ROD A. DINGER, A.A.E.

JOHN K. DUVAL, A.A.E.  
TIMOTHY J. EDWARDS, A.A.E.

LUIS E. ELGUEZABAL, A.A.E.  
MARK E. GALE, A.A.E.

CHARLES J. GOODWIN, A.A.E.  
CLAUDIA B. HOLLOWAY

LAWRENCE J. KRAUTER, A.A.E.  
MICHAEL J. LANGGUTH, A.A.E.

SCOTT C. MALTA, A.A.E.  
ALFRED POLLARD, A.A.E.

BARRY A. RONDINELLA, A.A.E.  
SHAWN M. SCHROEDER, A.A.E.

MARSHALL B. STEVENS, A.A.E.  
WALTER B. STRONG, A.A.E.

ALVIN L. STUART, A.A.E.  
PAUL J. WIEDEFELD, A.A.E.

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JOHN E. PARROTT, A.A.E.  
ERIC S. PETERSON, C.M.

JERRY D. WATSON, A.A.E.

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RICKY D. SMITH

MARK D. VANLOM, A.A.E.

ROBERT R. WINGINGTON

PRESIDENT & CEO

TODD J. HAUPTLI

**DATE: September 19, 2014**

**TO: AAAE Policy Review Committee, Chapter Officers, Committee Chairs, and Past Chairs**

**CC: Thella Bowens**

**FROM: Todd Hauptli, President & CEO**

**RE: F. Russell Hoyt National Airports Conference**

We are looking forward to seeing you in Portland!

Below is your hotel confirmation number and the updated schedule for your reference. Please read all information carefully to verify the details of events for the week.

Our records show you will be arriving on **9/27/2014**. You are responsible for your ground transportation.

Your confirmation number at the Hilton Portland & Executive Tower is **3141288971**. The Hilton Portland & Executive Tower is located at 921 SW 6th Avenue, Portland, OR. The phone number is (503) 226-1611.

We have you departing on **9/28/2014**.

The updated schedule is as follows:

**Saturday, September 27**

**6:30 p.m. Dinner for the American Association of Airport Executives Leadership**  
**Skyline Room**  
**23<sup>rd</sup> Floor**  
Hosted by Portland International Airport

**Sunday, September 28**

**8:00 - 8:30 a.m. Continental Breakfast for AAAE Board of Directors/Policy Review Committee**  
**Grand Ballroom II**

**Foyer**  
**Ballroom Level**

**8:30 a.m. - 12:00 p.m. AAAE Board of Directors/Policy Review Committee Meeting**  
**Grand Ballroom II**  
**Ballroom Level**

- 12:00 - 1:00 p.m.      AAAE Board of Directors/Policy Review Committee Lunch  
**Forum**  
**Third Floor**
- 12:00 - 2:00 p.m.      Lunch and Orientation Meeting for **New Board and New**  
**Studio**                      **PRC Members**  
**Third Floor**
- 12:00 - 2:00 p.m.      Lunch Meeting for AAAE Chapter Officers & Chair Berg  
**Directors**  
**Third Floor**

**Sunday, September 28 - Tuesday, September 30**

**F. Russell Hoyt National Airports Conference**

The National Airports Conference will officially open on Sunday, September 28 with a reception at 6:00 p.m. and conclude on Tuesday, September 30 at 5:00 p.m. Portland has fall temperatures ranging from 68 to 73 degrees and can be cool in the evenings. Dress is business casual for all meetings.

Portland International Airport is approximately ten miles from the Hilton Portland & Executive Towers and the ride takes about 30 minutes. A taxi costs \$35 one-way. Blue Star Shuttle service is available and costs approximately \$14 one-way and \$24 round trip. Contact Blue Star Shuttle to make your reservation at 1-800-247-2272 or you may book online at [www.bluestarbus.com](http://www.bluestarbus.com).

Valet parking is available at the Hilton Portland & Executive Tower for \$35 daily. Parking fees exclude tax.

**If you are aware of changes to your travel schedule, call Shameka Jennings at (240) 393-6567 or email [shameka.jennings@aaae.org](mailto:shameka.jennings@aaae.org) or Jacky Sher Raker at (703) 801-5180 or email [jacky.sherraker@aaae.org](mailto:jacky.sherraker@aaae.org).** In addition, if there is anything that we can do to make your stay more pleasant, please let us know.



HILTON PORTLAND & EXECUTIVE TOWERS  
921 SW SIXTH AVENUE  
PORTLAND, OR 97204-1296  
United States of America  
TELEPHONE 503-226-1611 • FAX (503) 220-2562  
Reservations  
www.hilton.com or 1 800 HILTONS

BOWENS, THELLA

SAN DIEGO COUNTY REG AIRPORT A  
P.O. BOX 82776  
SAN DIEGO CA 92138-2776  
UNITED STATES OF AMERICA

Room No: 1908/K1  
Arrival Date: 9/27/2014 5:48:00 PM  
Departure Date: 9/28/2014 1:01:00 PM  
Adult/Child: 1/0  
Cashier ID: JONATHAN/JONATHAN  
Room Rate: 179.00  
AL: AA YF49148  
HH # [REDACTED]  
VAT #  
Folio No/Che 1486748 A

Confirmation Number: 3141288971

HILTON PORTLAND & EXECUTIVE TOWERS 9/28/2014 1:00:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
9/27/2014	INTERNET ACCESS	LINTR	7112094	\$9.95		
9/27/2014	GUEST ROOM	DPORTER	7112802	\$179.00		
9/27/2014	ROOM TAX	DPORTER	7112802	\$22.38		
9/27/2014	PORTLAND TOURISM ASSESSMENT	DPORTER	7112802	\$3.58		
9/28/2014	AX	JONATHA N	7113735			(\$214.91)
**BALANCE**						\$0.00

Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900 hotels and resorts in 91 countries, please visit HHonors.com.

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at hilton.com.

THANK YOU FOR STAYING AT HILTON PORTLAND AND EXECUTIVE TOWER.

CREDIT CARD DETAIL

APPR CODE 574975 MERCHANT ID 5360101612  
CARD NUMBER [REDACTED] EXP DATE 02/18  
TRANSACTION ID 7113735 TRANS TYPE Sale

**RECEIPTS FROM TRAVEL TO PORTLAND, OR  
September 27-28, 2014 - THELLA F. BOWENS**

\*\*\*\*\*

Broadway Cab  
Cab #322

8725 NE Emerson St.  
Portland, OR  
503-333-3333

Date 09/27/14  
Time 17:41:58

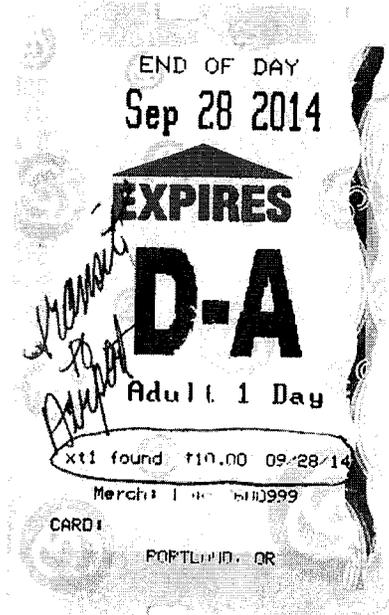
DIST. .... 12.20  
FARE ..... \$ 38.20  
EXTRAS ..... \$ 0.00  
TIP ..... \$ 7.64

TOTAL ..... \$ 45.84

American Expr  
xxxx xxxx xx  
MID 445100500997  
Authorization 596216

Signature

*airport to hotel*



4 WAYS TO BOOK A RIDE:

- call 503-333-3333
- [www.broadwaycab.com](http://www.broadwaycab.com)
- Download [gocurb.com/app](http://gocurb.com/app)
- Promo code RECEIPT

\*\*\*\*\*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 9/4/2014 RETURN DATE: 9/11/2014 REPORT DUE: 10/11/14  
 DESTINATION: Atlanta, GA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/7/14	9/8/14	9/9/14	9/10/14	9/4/14	9/5/14	9/6/14	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	721.20								0.00
Conference Fees (provide copy of flyer/registration expenses)	795.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*			10.00			40.00	20.00		70.00
Hotel*		154.28	154.28	154.28	154.28	154.28	154.28	154.28	1,079.96
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)									0.00
Meals (include tips pd.)	Breakfast*		22.40		2.16				24.56
	Lunch*		17.04	5.79	30.84	20.78		25.60	126.54
	Dinner*		51.40	39.21			39.04		129.65
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality <sup>1</sup> *									0.00
Miscellaneous: baggage fee						25.00			25.00
									0.00
									0.00
*Provide detailed receipts									0.00
<b>Total Expenses prepaid by Authority</b>	<b>1,516.20</b>	<b>245.12</b>	<b>209.28</b>	<b>185.12</b>	<b>177.22</b>	<b>258.32</b>	<b>199.88</b>	<b>180.77</b>	<b>1,455.71</b>

Explanation:	Total Expenses Prepaid by Authority	1,516.20
	Total Expenses Incurred by Employee (including cash advances)	1,455.71
	<b>Grand Trip Total</b>	<b>2,971.91</b>
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,516.20
	<b>Due Traveler (positive amount)<sup>2</sup></b>	
	<b>Due Authority (negative amount)<sup>3</sup></b>	<b>1,455.71</b>

*Note: Send this report to Accounting even if the amount is \$0.*

<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler.  
<sup>2</sup> Prepare Check Request  
<sup>3</sup> Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

<sup>4</sup> Travel and Lodging Expense Reimbursement Policy 3.40

<sup>5</sup> Business Expense Reimbursement Policy 3.30

Prepared By: Jim Ayers  
 Traveler Signature: Thella F. Bowens  
 Approved By: \_\_\_\_\_

Ext.: 2445  
 Date: 10/23/14  
 Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TRAVEL EXPENSE REPORT**

*(To be completed within 30 days from travel return date)*

TRAVELER: Thella F. Bowens DEPT. NAME & NO. Executive Office/BU 6  
 DEPARTURE DATE: 9/4/2014 RETURN DATE: 9/11/2014 REPORT DUE: 10/11/14  
 DESTINATION: Atlanta, GA

*Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.*

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS														
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY															
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)						9/11/14			0.00														
Conference Fees (provide copy of flyer/registration expenses)									0.00														
Rental Car*									0.00														
Gas and Oil*									0.00														
Garage/Parking*									0.00														
Mileage - attach mileage form*									0.00														
Taxi and/or Shuttle Fare (include tips pd.)*						38.00			38.00														
Hotel*									0.00														
Telephone, Internet and Fax*									0.00														
Laundry*									0.00														
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00														
Meals (include tips pd.)	Breakfast*					17.04			17.04														
	Lunch*								0.00														
	Dinner*								0.00														
	Other Meals*								0.00														
<i>Alcohol is a non-reimbursable expense</i>																							
Hospitality <sup>1</sup> *									0.00														
Miscellaneous:									0.00														
									0.00														
									0.00														
*Provide detailed receipts									0.00														
<b>Total Expenses prepaid by Authority</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.04</b>	<b>0.00</b>	<b>0.00</b>	<b>55.04</b>														
Explanation:		<table border="1"> <tr> <td>Total Expenses Prepaid by Authority</td> <td>0.00</td> </tr> <tr> <td>Total Expenses Incurred by Employee (including cash advances)</td> <td>55.04</td> </tr> <tr> <td><b>Grand Trip Total</b></td> <td><b>55.04</b></td> </tr> <tr> <td>Less Cash Advance (attach copy of Authority ck)</td> <td></td> </tr> <tr> <td>Less Expenses Prepaid by Authority</td> <td>0.00</td> </tr> <tr> <td><b>Due Traveler (positive amount)<sup>2</sup></b></td> <td></td> </tr> <tr> <td><b>Due Authority (negative amount)<sup>3</sup></b></td> <td><b>55.04</b></td> </tr> </table> <p align="center"><i>Note: Send this report to Accounting even if the amount is \$0.</i></p>								Total Expenses Prepaid by Authority	0.00	Total Expenses Incurred by Employee (including cash advances)	55.04	<b>Grand Trip Total</b>	<b>55.04</b>	Less Cash Advance (attach copy of Authority ck)		Less Expenses Prepaid by Authority	0.00	<b>Due Traveler (positive amount)<sup>2</sup></b>		<b>Due Authority (negative amount)<sup>3</sup></b>	<b>55.04</b>
Total Expenses Prepaid by Authority	0.00																						
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<b>Due Authority (negative amount)<sup>3</sup></b>	<b>55.04</b>																						
<sup>1</sup> Give names and business affiliations of any persons whose meals were paid by traveler. <sup>2</sup> Prepare Check Request <sup>3</sup> Attach personal check payable to SDCRAA																							

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy<sup>4</sup> and 3.30 - Business Expense Reimbursement Policy<sup>5</sup> and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Kim Ayers Ext.: 2445  
 Traveler Signature: Thella F. Bowens Date: 10/23/14  
 Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE** (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, \_\_\_\_\_ hereby certify that this document was approved by the Executive Committee at its \_\_\_\_\_ meeting.  
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
 (Leave blank and we will insert the meeting date.)

*Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.*

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6

Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 4/30/14 PLANNED DATE OF DEPARTURE/RETURN: 9/6/14 / 9/10/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Atlanta, GA Purpose: Attend ACI-NA Annual Conference  
Explanation: \_\_\_\_\_

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

**A. TRANSPORTATION COSTS:**

- AIRFARE \$ 600.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 100.00

B. LODGING \$ 600.00

C. MEALS \$ 300.00

D. SEMINAR AND CONFERENCE FEES \$ 795.00

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$ 100.00

**TOTAL PROJECTED TRAVEL EXPENSE** **\$ 2495.00**

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 1 May 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee/the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony L. Russell, Authority Clerk, hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 4/27/14 5/27/14 meeting.  
(Leave blank and we will insert the meeting date.)



Traveltrust  
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON	CO
INVOICE NUMBER	5314445
INVOICE ISSUE DATE	12 Aug 2014
RECORD LOCATOR	HHIRLT
CUSTOMER NUMBER	0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes

PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----

\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.

A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

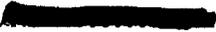
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Thu, Sep 04

Flight: DELTA AIR LINES INC 2208

From	SAN DIEGO, CA	Departs	10:30pm
To	ATLANTA, GA	Arrives	5:34am
Departure Terminal	2	Arrival Terminal	S
Duration	04hr(s) :04min(s)	Class	Economy
Type	BOEING 757 300 SERIES JET	Meal	Refreshments for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 39A	
Notes	WINDOW SEAT IN BACK CONFIRMED SEATFINER MONITORING		

Ticket Information

Ticket Number	DL 7472371540	Passenger	BOWENS THELLA	
		Billed to:		USD * 241.10
				SubTotal USD 241.10
				Net Credit Card Billing * USD 241.10
				-----
			Total Amount Due	USD 0.00

ITINERARY NOTES:

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...CINDY OCHS

**INVOICE NOTES:**

S\*UD90 D  
S\*SA E4  
S\*FJX  
S\*LF200.00

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



Traveltrust  
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON	E4
INVOICE NUMBER	5316298
INVOICE ISSUE DATE	03 Sep 2014
RECORD LOCATOR	HHIRLT
CUSTOMER NUMBER	0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH  
YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
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OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
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\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Thu, Sep 11

Flight: UNITED AIRLINES 5124 Operated by: /SHUTTLE AMERICA DBA UNITED EXPRESS

From	ATLANTA, GA	Departs	12:18pm
To	HOUSTON GEO BUSH, TX	Arrives	1:29pm
Departure Terminal	N	Arrival Terminal	C
Duration	02hr(s) :11min(s)	Class	United Economy
Type	EMBRAER JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s)	001-008
		Plus Seat	
		Confirmed	

DATE: Thu, Sep 11

Flight: UNITED AIRLINES 1608

From	HOUSTON GEO BUSH, TX	Departs	2:40pm
To	SAN DIEGO, CA	Arrives	3:59pm
Departure Terminal	C	Arrival Terminal	2
Duration	03hr(s) :19min(s)	Class	United Economy
Type	BOEING 737-900 JET	Meal	Food for Purchase

Stop(s) Non Stop  
Seat(s) Details BOWENS/THELLA

[REDACTED]  
[REDACTED]  
Confirmed

### Ticket Information

<b>Ticket Number</b>	UA7490018694	<b>Passenger</b>	BOWENS THELLA		
		<b>Exchange</b>	[REDACTED]		
		<b>Billed to:</b>	AX XXXXXXXXXXXX	USD	* 200.00
<b>Service Fee</b>	XD 0624926320	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 25.00
				<b>SubTotal</b>	USD 225.00
				<b>Net Credit Card Billing</b>	* USD 225.00
					-----
				<b>Total Amount Due</b>	USD 0.00

**ITINERARY NOTES:**

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERTHOUS SERVICE IN THE US  
PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...CINDY OCHS

**INVOICE NOTES:**

S\*UD90 D  
S\*SA E4  
S\*FJX  
S\*LF200.00

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



Traveltrust  
Phone: 1-760-635-1700

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: 6

SALES PERSON CO  
INVOICE NUMBER 5314448  
INVOICE ISSUE DATE 12 Aug 2014  
RECORD LOCATOR HHIRLT  
CUSTOMER NUMBER 0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH  
YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.  
\*\*\*\*\*  
\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Sat, Sep 13

Flight: UNITED AIRLINES 3917 Operated by: /SHUTTLE AMERICA DBA UNITED EXPRESS

From	ATLANTA, GA	Departs	3:31pm
To	HOUSTON GEO BUSH, TX	Arrives	4:50pm
Departure Terminal	N	Arrival Terminal	C
Duration	02hr(s) :19min(s)	Class	United Economy
Type	EMBRAER JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 19B Economy	[REDACTED]
		Plus Seat	
		Confirmed	

DATE: Sat, Sep 13

Flight: UNITED AIRLINES 1689

From	HOUSTON GEO BUSH, TX	Departs	5:35pm
To	SAN DIEGO, CA	Arrives	6:47pm
Departure Terminal	C	Arrival Terminal	2
Duration	03hr(s) :12min(s)	Class	United Economy
Type	BOEING 737-800 JET	Meal	Food for Purchase

Stop(s) Non Stop  
Seat(s) Details BOWENS/THELLA

[REDACTED]  
[REDACTED]  
Confirmed

### Ticket Information

<b>Ticket Number</b>	UA7472371543	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 225.10
<b>Service Fee</b>	XD 0624166956	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	[REDACTED]	USD	* 30.00
				<b>SubTotal</b>	USD 255.10
				<b>Net Credit Card Billing</b>	* USD 255.10
					-----
				<b>Total Amount Due</b>	USD 0.00

#### ITINERARY NOTES:

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
FOR EMERGENCY AFTERTHOUS SERVICE IN THE US  
PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72  
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
THANK YOU FOR CHOOSING TRAVELTRUST...CINDY OCHS

#### INVOICE NOTES:

S\*UD90 D  
S\*SA E4  
S\*FJX  
S\*LF200.00

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

User **BOWENS, THELLA** |[Back](#) |**Purchase | Confirmation****Purchase Information**

Airports Council International - NA  
 1615 L Street NW  
 Washington, D.C. 20036

Date of Purchase: **Aug 1 2014 1:56PM**Ms. **Thella F. Bowens**Payment method: **Credit card**Order Number: **73348.00****Detail**

Description	Quantity	Unit Price	Extended Amount
Full Conference	1	\$795.00	\$795.00
		Total:	\$795.00
		Payments:	-\$795.00
		Balance:	\$0.00

**Registrant Detail**

Registrant ID	Registrant Name	Meeting	Confirmation Number
4105	Ms. Thella F. Bowens	2014 Annual Conference & Exhibition	73348

[Ok](#) [Print](#)

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**



**PASSENGER RECEIPT**

04SEP14 0066

DL/KI SAN FTO

01 EXCESS BAGGAGE  
US TICKET

**OWENS/THELLA**  
**\*\*NOT VALID FOR\*\***  
**\*\*TRANSPORTATION\*\***

THIS IS YOUR RECEIPT

PSGR TICKET 0067472671540

SAN DL ATL  
PIECE 25.00  
EBC 25.00

GG JCL DL

FOR CONDITIONS OF  
CONTRACT - SEE  
PASSENGER TICKET AND  
BAGGAGE CHECK

USD 25.00

4

NOT VALID FOR TRAVEL

150837596

**RECEIPTS FROM TRAVEL TO ATLANTA, GA  
Sept. 4 - 11, 2014 —THELLA F. BOWENS**

9/5  
maile



1042 Lindbergh Drive • Atlanta, GA 30324

**TAXI SERVICE RECEIPT**

Date: \_\_\_\_\_ Cab# \_\_\_\_\_  
 From: Ch Hotel  
 To: Omni Hotel  
 Driver: \_\_\_\_\_  
 Fare \$ 10  
 Tips \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_



\*Your Taxi Driver owns and operates this vehicle as an Independent Contractor affiliated with City Wide Cab Co.  
 \*For items lost in the Cab please call The City of Atlanta Taxi Bureau 404-546-3090



**404-249-9830**  
 1874 Piedmont Road  
 Suite 575-E  
 Atlanta, GA 30324

FARES
<b>METERED RATE</b> \$2.50 Flag Pull to 1st 1/8 miles or any portion thereof .25c each add. 1/8 miles \$2.00 each add. passenger & \$21.00 per hour for waiting time
<b>AIRPORT/DOWNTOWN FLAT FARE — \$30.00</b> <b>AIRPORT/MIDTOWN FLAT FARE — \$32.00</b> <b>AIRPORT/BUCKHEAD FLAT FARE — \$40.00</b> \$2.00 each additional person to above fares
<b>DOWNTOWN OR MIDTOWN OR BUCKHEAD BUSINESS TO BUSINESS FLAT RATE ZONE CHARGE</b> \$8.00 for 1 person \$2.00 each additional passenger. 20% Discount to Senior/Disabled Citizen with Proper I.D. All taxi fares include sales tax.

Date: 9-5-14  
 Pick-up location: \_\_\_\_\_  
 Dismissal point: \_\_\_\_\_  
 Cab # / Driver Name: [Signature]  
 Fare \$ 10.00  
 Tip \$ \_\_\_\_\_  
 Total Chg. \$ 10.00



THE RITZ-CARLTON®  
ATLANTA

Ms. Thella Bowens  
[REDACTED]  
[REDACTED]

Room Number: 0721  
Arrival Date: 09-04-14  
Departure Date: 09-05-14  
CRS Number: 86826279  
Rewards No: [REDACTED]  
Page No: 1 of 1

Company: Sd County Regional Airport Authorit

**INVOICE**

Folio No: 511226

09-05-14

Date	Description		Charges	Credits
09-04-14	In Room Dining <sup>dinner</sup> Breakfast	CHECK# 9188	(39.04) [43.29] meal	
09-04-14	Room Charge		133.00	
09-04-14	State Sales Tax Rooms 8%		10.64	} \$ 154.28
09-04-14	Local Sales Tax Rooms 8%		10.64	
09-05-14	American Express	[REDACTED] XX/XX		197.57
<b>Total</b>			<b>197.57</b>	<b>197.57</b>
<b>Balance</b>			<b>0.00</b>	

Your Rewards Points/Miles earned for this stay will be credited to your account and will appear on your next statement.

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**

& & & 402 & & &  
THE RITZ-CARLTON ATLANTA  
IN ROOM DINING  
222 JAJME  
-----  
TBL 721/1            9188            GST 1  
                         BOWENS  
                         04SEP'14 10:25PM  
-----

1 GARDEN SALAD	11.00
1 MOM'S SPAGHETTI	16.00
1 ARNOLD PALMER	3.00
<del>1 Delivery Charge</del>	<del>4.25</del>
Sub-Total:	34.25
21% RS SVC CHG	6.30
Tax	2.74
10:26 TOTAL DUE:	\$ 43.29
SERVICE CHARGE INCLUDED	

GRATUITY \_\_\_\_\_  
TOTAL \_\_\_\_\_  
ROOM NUMBER 1721  
PRINT LAST NAME BOWENS  
SIGNATURE \_\_\_\_\_

" 43.29  
- 4.25  
\$ 39.04

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**

914



**404-249-9830**  
 1874 Piedmont Road  
 Suite 575-E  
 Atlanta, GA 30324

<b>FARES</b>
<b>METERED RATE</b> \$2.50 Flag Pull to 1st 1/8 miles or any portion thereof .25c each add. 1/8 miles \$2.00 each add. passenger & \$21.00 per hour for waiting time
<b>AIRPORT/DOWNTOWN FLAT FARE — \$30.00</b> <b>AIRPORT/MIDTOWN FLAT FARE — \$32.00</b> <i>+2 gals</i> <b>AIRPORT/BUCKHEAD FLAT FARE — \$40.00</b> <i>per day</i> \$2.00 each additional person to above fares
<b>DOWNTOWN OR MIDTOWN OR BUCKHEAD BUSINESS TO BUSINESS FLAT RATE ZONE CHARGE</b> \$8.00 for 1 person \$2.00 each additional passenger. 20% Discount to Senior/Disabled Citizen with Proper I.D. All taxi fares include sales tax.

Date: \_\_\_\_\_  
 Pick-up location: Airport Hotel  
 Dismissal point: Sub Hotel  
 Cab # / Driver Name: \_\_\_\_\_

Fare \$ 34  
 Tip \$ \_\_\_\_\_  
 Total Chg. \$ \$40.00

# OMNI HOTELS & RESORTS<sup>®</sup>

cnn center | atlanta  
 100 CNN Center  
 Atlanta, GA 30303  
 Phone: 404-659-0000 • Fax: 404-525-5050  
 Reservations: 800-843-6664

BOWENS, THELLA

**Room Number:** 1270  
**Daily Rate:** 133.00  
**Room Type:** KNA1  
**No. of Guests:** 2 / 0

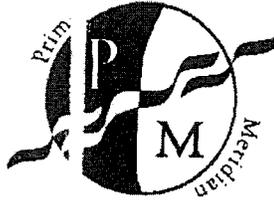
ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
9/5/2014	9/11/2014	[REDACTED]	GOVT	GOVT	10801380012

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
9/5/2014	1270	PRIME MERIDIAN	1270/2620/13:56/PRIME MERIDIAN	✓ \$25.60 meal
9/5/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/5/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/5/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/6/2014	1270	ROOM SERVICE	1270/9008/22:54/ROOM SERVICE	(14.17) ✓ \$17.12 meal
9/6/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/6/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/6/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/7/2014	1270	PRIME MERIDIAN	1270/2942/10:00/PRIME MERIDIAN	✓ \$22.40 meal
9/7/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/7/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/7/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/8/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/8/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/8/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/9/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/9/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/9/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/10/2014	1270	LATITUDES	1270/9500/16:27/LATITUDES	✓ \$20.78 meal
9/10/2014	1270	ROOM CHARGE	#1270 BOWENS, THELLA	\$133.00
9/10/2014	1270	CITY OCCUPANCY TAX - 8%	CITY OCCUPANCY TAX - 8%	\$10.64
9/10/2014	1270	STATE OCCUPANCY - 8%	STATE OCCUPANCY - 8%	\$10.64 \$154.2
9/11/2014	1270	AMERICAN EXPRESS	AMERICAN EXPRESS	(\$1,011.58)
9/11/2014	1270	PRIME MERIDIAN	1270/3544/10:12/PRIME MERIDIAN	\$17.04 ✓ \$19.04 meal
9/11/2014	1270	AMERICAN EXPRESS	[REDACTED]	(\$19.04)

**CREDIT DUE:** (\$0.00)

TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**



OMNI HOTEL @ CNN CENTER  
ATLANTA, GA.

107 Caren 1

TBL 21/1      CHK 2620    GST 1  
SEPC 5'14 12:48PM

1 New South Salad      13.00  
SD OF 2 FRIED GRN T  
1 OPEN FOC      4.00  
1 ICED TEA      3.00

SUBTOTAL      20.00  
TAX      1.60  
TOTAL      **\$21.60**

GRATUITY 4.00

TOTAL 25.60

NAME (PRINT) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

ROOM NUMBER \_\_\_\_\_

VISIT US AT [WWW.OMNIHOTELS.COM](http://WWW.OMNIHOTELS.COM)

**RECEIPTS FROM TRAVEL TO ATLANTA, GA  
Sept. 4 - 11, 2014 —THELLA F. BOWENS**

Atlanta, GA 30319-1809  
(678) 500 - 3700

Check # :412372

**Table 337**

Wayne R  
6 Sep 2014 12:40:39 EDT Gst 1

Guest No.1

1 Iced Tea 2.95  
1 Crab Cake Lunch 16.95  
Guest #1 Subtotal 19.90

Subtotal 19.90  
ATL Tax 8% 1.59

Please pay this amount  
Total 21.49

Atlanta, GA 30319-1809  
(678) 500 - 3700

Check # :412372

**Table 337**

Wayne R  
6 Sep 2014 12:41:02 EDT Gst 1  
Transaction #:10640

Card Number [REDACTED] Auth Code 540804  
BOWENS/THELLA F Amex

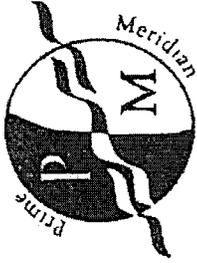
Amount 21.49

Total 21.49

Tp

4.00

26.49



OMNI HOTEL @ CNN CENTER  
ATLANTA, GA.

107 Careen

TBL 20/1      CHK 2942    GST 1  
                  SEP07'14 8:52AM

OMNI HOTEL @ CNN CENTER  
ATLANTA, GA.

107 Careen

TBL 20/1      CHK 2942    GST 1  
                  SEP07'14 8:52AM

CUP FRUIT                    4.50  
1 OPEN FOOD                4.00  
1 DANISH                    5.00  
BACON                        4.00  
COFFEE

SUBTOTAL                    17.50  
TAX                            1.40  
TOTAL                        \$18.90

GRATUITY

TOTAL

NAME (PRINT) *Thella Bowens*  
SIGNATURE *Thella Bowens*  
ROOM NUMBER *107D*

VISIT US AT WWW.OMNITHOTELS.COM

*THELLA BOWENS  
ATLANTA, GA  
9/4-9/11/14*

CUP FRUIT                    4.50  
1 OPEN FOOD                4.00  
1 DANISH                    5.00  
1 BACON                       4.00  
1 COFFEE

SUBTOTAL                    17.50  
TIP/OTHER                    3.50  
TAX                            1.40  
PAYMENT                    22.40  
\$ CHARGE TIP                3.50  
BOWENS, THELLA

ROOM CHARGE               22.40

-----548 CLOSED SEP07 10:00AM-----

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**

*Animal*

BLT Steak  
45 Allen Ivan Jr Blvd  
W Hotel Downtown  
Atlanta GA

Server: Lauren  
Table 62/2  
Guests: 3

09/07/2014  
1:25 PM

#30016

Yogurt with Granola 9.00  
Iced Tea 4.00

Complete Subtotal 13.00

2 Items

Subtotal 13.00  
Tax 1.04

Total 14.04

Balance Due 14.04

Please join us for our  
Monthly Whole Animal Dinners  
throughout 2014!

BLT Steak  
45 Allen Ivan Jr Blvd  
W Hotel Downtown  
Atlanta GA

Server: Lauren  
01:28 PM  
Table 62/2

DOB: 09/07/2014  
09/07/2014  
3/30016

SALE

AMEX 3145748

Magnetic card present: BOWENS THELLA F  
Card Entry Method: S

Approval: 534900

Amount: \$ 14.04

+ CC Tip: 3.00

= Total: 17.04

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Please join us for our  
Monthly Whole Animal Dinners  
throughout 2014!

CUSTOMERS COPY

Sweet Georgia Juke Joint  
200 Peachtree Street  
Atlanta, GA 30309  
(404) 230-JUKE  
sweetgeorgiasjukejoint.com

*THILLA BOWEN*  
*Atlanta, GA*  
*9/4-9/11/14*  
*Dinner*

1144 DUCT : G

Tbl 901/3      51.9      Gst 0  
Sep07      06:37PM

Dine In

[REDACTED]  
[REDACTED]  
[REDACTED]

1 Gold Roasted Ch+      40.00  
[REDACTED]      [REDACTED]  
[REDACTED]      [REDACTED]  
[REDACTED]      [REDACTED]  
Subtotal      [REDACTED]  
Tax      8.5%      10.04 3.40  
Service Chge      [REDACTED]  
10:21PM Total      [REDACTED]

\$40.00  
3.40 Tax  
\$43.40  
8.00% TIP  
\$51.40

WiFi Password: 5853juke

Thank you for your patronage!  
www.sweetgeorgiasjukejoint.com

Comments:  
swade@globalconcessions.com

For your convenience we are  
providing the following  
gratuity calculations:

15% is \$20.89  
18% is \$25.06  
20% is \$27.85





**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**

[atlen]  
RUDY'S BAR & BISTRO  
ATLANTA, GA.

**MOR**

416 JOEL

TBL 10/1      CHK 9500  
R1276  
SEP10'14 3:24PM

OMNI @ CNN CENTER  
ATLANTA, GA.

717 QUANESHA

1 Brisket Sandwich      13.00  
1 ICED TEA              3.00

CHK 3766 SEP10'14 7:48AM

SUBTOTAL              16.00  
TAX                      1.28  
TOTAL                  \$17.28

1 COFFEE TALL              2.00  
SUBTOTAL                  2.00  
TAX                        0.16  
PAYMENT                  2.16  
CASH                        5.00  
CHANGE DUE                2.84

GRATUITY

3.50  
20.78

TOTAL

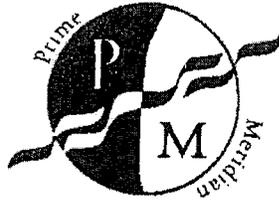
NAME (PRINT)

SIGNATURE

ROOM NUMBER

VISIT US AT WWW.CNN.COM

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**



OMNI HOTEL @ CNN CENTER  
ATLANTA, GA.

103 William 2

TBL 63/1                      CHK 3544    GST 1  
   SEP. 1 '14    9:15AM

1 FRUIT PLATE                      9.00  
1 COFFEE                              4.00

SUBTOTAL                            13.00  
TAX                                      1.04  
TOTAL                                  \$ 14.04

GRATUITY    3.00

TOTAL    17.04

NAME (PRINT) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

ROOM NUMBER \_\_\_\_\_

VISIT US AT [WWW.OMNIHOTELS.COM](http://WWW.OMNIHOTELS.COM)

**RECEIPTS FROM TRAVEL TO ATLANTA, GA**  
**Sept. 4 - 11, 2014 —THELLA F. BOWENS**



(404) 872-2600 (404) USE-TAXI  
 (404) 371-4535 (404) 873-8294

**Taxi Service Receipt**

Date 9/8/14 Cab # \_\_\_\_\_

From: HOTEL

To: RESTAURANT Downtown

Driver: \_\_\_\_\_

Fare, \$ \_\_\_\_\_

Tips, \$ \_\_\_\_\_

Total, \$ 10.00



9111



**404-249-9830**  
 1874 Piedmont Road  
 Suite 575-E  
 Atlanta, GA 30324

FARES
<b>METERED RATE</b> \$2.50 Flag Pull to 1st 1/8 miles or any portion thereof .25c each add. 1/8 miles \$2.00 each add. passenger & \$21.00 per hour for waiting time
<b>AIRPORT/DOWNTOWN FLAT FARE — \$30.00</b> <b>AIRPORT/MIDTOWN FLAT FARE — \$32.00</b> <i>r2</i> <b>AIRPORT/BUCKHEAD FLAT FARE — \$40.00</b> \$2.00 each additional person to above fares
<b>DOWNTOWN OR MIDTOWN OR BUCKHEAD BUSINESS TO BUSINESS FLAT RATE ZONE CHARGE</b> \$8.00 for 1 person \$2.00 each additional passenger. 20% Discount to Senior/Disabled Citizen with Proper I.D. All taxi fares include sales tax.

Date: 9/11

Pick-up location: Omni

Dismissal point: Chickpeet

Cab # / Driver Name: \_\_\_\_\_

Fare \$ 72.00  
 Tip \$ 6.00  
 Total Chg. \$ 38.00

As of September 2, 2014

**2014 ACI-NA ANNUAL CONFERENCE AND EXHIBITION**

September 7 – 10, 2014

Atlanta, GA

**SCHEDULE OF EVENTS**

*Please note: All events will be held at the Georgia World Congress center unless otherwise noted.*

**Friday, September 5, 2014**

- 8:00 am – 4:30 pm**      **Environmental Affairs Canadian Caucus Meeting**  
*Room: A407*
- 11:00 am – 2:00 pm**      **ACI-NA Executive Committee Meeting (Executive Committee members only)**  
*Room: A308b*
- 3:00 pm – 7:00 pm**      **U.S. Policy Board Meeting (Invite only)**  
*Room: A404*

**Saturday, September 6, 2014**

- 7:30 am – 8:00 pm**      **Registration**  
*Building A Foyer*
- 7:30 am – 8:00 pm**      **ATL Welcome Desk**  
*Building A Foyer*
- 8:00 am – 11:45 am**      **U.S. Policy Board Meeting (Invite only)**  
*Room: A404*
- 8:00 am – 12:00 pm**      **Environmental Affairs Canadian Caucus Meeting**  
*Room: A407*
- 8:00 am – 5:00 pm**      **Speakers' Lounge**  
*Room: A406*
- 8:00 am – 8:00 pm**      **Exhibition Hall Move-In**  
*Exhibit Hall A1*
- 8:30 am – 3:30 pm**      **Spouse & Guest Lounge**  
*Room: A409*
- 9:00 am – 10:00 am**      **ACI Europe Executive Committee Meeting**  
*Room: A402*
- 10:00 am – 11:30 am**      **Legal Affairs Steering Group Meeting**  
*Room: A403*
- 10:30 am – 3:30 pm**      **ACI Europe Board of Directors Meeting (Invite only)**  
*Room: A402*
- 12:00 pm – 1:30 pm**      **ACI-NA/ACI Europe Board & Committee Chairs Luncheon (Invite only)**  
*Room: A405*
- 1:00 pm – 5:00 pm**      **Legal Affairs Committee Workshop**  
*Room: A410*
- 1:30 pm – 3:30 pm**      **ACI-NA Board of Directors Meeting (Invite only)**  
*Room: A412a*
- 2:00 pm – 4:00 pm**      **Committee Chairs Information Exchange**  
*Room: A407*
- 3:45 pm – 5:30 pm**      **ACI-NA/ACI Europe Joint Board of Directors Meeting**  
*Room: A412a*

**4:00 pm – 6:00 pm**      **Operations & Technical Affairs Steering Group Meeting**  
*Room: A402*

**4:00 pm – 6:00 pm**      **Environmental Affairs Steering Group Meeting**  
*Room: A403*

**6:30 pm – 9:30 pm**      **Board and Commissioners Dinner *(Invite only)***

**Sunday, September 7, 2014**

**7:30 am – 5:00 pm**      **Speakers' Lounge**  
*Room: A406*

**7:30 am – 7:00 pm**      **Registration**  
*Building A Foyer*

**7:30 am – 7:00 pm**      **ATL Welcome Desk**  
*Building A Foyer*

**8:00 am – 9:00 am**      **Continental Breakfast**  
*Room: A411/412*

**8:00 am – 9:00 am**      **CAC Large Airports Caucus Meeting**  
*Room: A306*

**8:00 am – 9:00 am**      **CAC Small Airports Caucus Meeting**  
*Room: A313*

**8:00 am – 2:00 pm**      **Exhibition Hall Move-In**  
*Exhibit Hall A1*

**8:00 am – 4:45 pm**      **Environmental Affairs Committee Workshop**  
*Room: A301*

**8:00 am – 4:45 pm**      **Operations & Technical Affairs Committee Workshop**  
*Room: A302*

**8:30 am – 3:30 pm**      **Spouse & Guest Lounge**  
*Room: A409*

**8:45 am – 4:45 pm**      **Business Information Technology Committee Workshop**  
*Room: A305*

**9:00 am – 11:00 am**      **Canadian Open Board & Membership Meeting *(Open to all CAC members & Chairs)***  
*Room: A313*

**9:00 am – 3:00 pm**      **Marketing & Communications Steering Group Meeting**  
*Room: A402*

**9:00 am – 5:00 pm**      **Finance Committee Meeting**  
*Room: A311*

**9:00 am – 5:00 pm**      **Legal Affairs Committee Workshop**  
*Room: A410*

**9:15 am – 10:15 am**      **U.S. Government Affairs Steering Group Meeting *(Steering Group Members and Airport ORs only)***  
*Room: A403*

**9:15 am – 12:00 pm**      **ACI-NA WBP/Associates Board of Directors Meeting**  
*Room: A303*

**10:00 am – 10:30 am**      **AM Break**  
*Level 3 & 4 Concourses*

**10:00 am – 12:00 pm Commercial Management Steering Group Meeting**  
*Room: A304*

**10:30 am – 12:00 pm Commissioners Committee Meeting**  
*Room: A404*

**11:00 am – 3:00 pm Canadian Joint Caucus Session (Open to all CAC Members & Chairs)**  
*Room: A403*

**12:00 pm – 1:00 pm Lunch**  
*Room: A411/412*

**12:00 pm – 1:00 pm Canadian Closed Board Meeting (Open to Board Members Only)**  
*Room: A403*

**12:00 pm – 1:00 pm Exec-2-Exec Committee (Airport and WBP/Associates Board Executive Committee members only)**  
*Room: A308b*

**12:30 pm – 3:00 pm Medium Hub Caucus Meeting (Invite only)**  
*Room: A401*

**1:00 pm – 2:45 pm Environmental Affairs: Sustainability Working Group**  
*Room: A301*  
**Operations & Technical Affairs: Facilities & Maintenance Working Group**

**1:00 pm – 2:45 pm Environmental Affairs: Land Use Working Group**  
*Room: A302*  
**Operations & Technical Affairs: Planning & Development Working Group**

**1:00 pm – 2:45 pm Environmental Affairs: Air Quality Working Group**  
*Room: A303*

**1:00 pm – 2:45 pm Environmental Affairs: Water Quality Working Group**  
*Room: A304*

**1:00 pm – 3:00 pm Large Hub Caucus Meeting (Invite only)**  
*Room: A407*

**1:00 pm – 4:00 pm Small Airports Committee Meeting**  
*Room: A404*

**1:00 pm – 4:15 pm Air Cargo Committee Meeting**  
*Room: A316*

**2:00 pm – 2:30 pm PM Break**  
*Level 3 & 4 Concourses*

**3:00 pm – 4:00 pm U.S. Government Affairs Committee Meeting**  
*Room: A402*

**3:00 pm – 4:30 pm Facilitation Committee Meeting**  
*Room: A315*

**3:00 pm – 4:45 pm Environmental Affairs: Noise Working Group**  
*Room: A301*  
**Operations & Technical Affairs: NextGen Working Group**

**3:00 pm – 4:45 pm Environmental Affairs: Natural Resources Working Group**  
*Room: A303*

**3:00 pm – 4:45 pm Environmental Affairs: NEPA Working Group**  
*Room: A304*

**3:00 pm – 4:45 pm Environmental Affairs: Waste Management Working Group**  
*Room: A306*

**3:00 pm – 4:45 pm Operations & Technical Affairs: Safety & Operations Working Group**  
*Room: A313*

- 3:00 pm – 4:45 pm**      **Operations & Technical Affairs: Construction & Project Delivery Working Group**  
*Room: A304*
- 3:00 pm – 5:00 pm**      **Business Diversity Committee Meeting**  
*Room: A407*
- 3:00 am – 5:00 pm**      **Canadian Council of Chairs Meeting**  
*Room: A403*
- 3:00 pm – 5:30 pm**      **Press Office Open**  
*Room: A308a*
- 4:00 pm – 4:30 pm**      **Exhibitor Briefing (in Exhibit Hall)**  
*Exhibit Hall A1 Classroom A*
- 5:00 pm – 7:00 pm**      **Exhibition Hall Grand Opening (Reception in Exhibit Hall)**  
*Exhibit Hall A1*
- 5:30 pm – 5:45 pm**      **Airport Carbon Accreditation Signing Ceremony (in Exhibit Hall)**  
*Exhibit Hall A1 Classroom B*

**Monday, September 8, 2014**

- 6:00 am – 7:00 am**      **ACI-NA 2<sup>nd</sup> Annual Fun Run Sponsored by: Burns & McDonnell and World Health Networks**  
*(Advanced sign-up required)*  
 Meet and greet your fellow attendees in this non-traditional networking event! Attendees, who have registered for this event in advance, will have the opportunity to get out and get some fresh air during this second annual fun run/walk that will begin at the Omni Hotel Motor Lobby and wind through International Square and Centennial Olympic Park. Participants will be able to run/walk a 3.1 mile, 2.1 mile, or 1.25 mile course. Check-in will begin at 5:30 am in the Omni Motor Lobby.
- Each participant will receive a commemorative runners' bib and the event will conclude at the Omni with a full, hot breakfast and special prizes from our sponsors.
- 7:00 am – 5:00 pm**      **Press Office Open (Closed from 2:45 – 3:30 pm for Press Briefing)**  
*Room: A308a*
- 7:00 am – 6:00 pm**      **Registration**  
*Building A Foyer*
- 7:00 am – 6:00 pm**      **ATL Welcome Desk**  
*Building A Foyer*
- 7:30 am – 10:00 am**      **Exhibition Hall Open (Continental Breakfast in Exhibit Hall)**  
*Exhibit Hall A1*
- 8:00 am – 8:30 am**      **New Member/Official Representatives Breakfast (in Exhibit Hall)**  
*Exhibit Hall A1 VIP*
- 8:00 am – 8:45 am**      **Exhibit Hall Classroom Session:**  
*Exhibit Hall A1 Classroom A*
- 1A. It's a Bird? It's a Plane? Yep, it's a Plane: Aircraft Manufacturers' Product Update**  
 Boeing and Airbus will be on hand to discuss their current and future product lines, including the plans for the A350, B787, B747-8, B777 and A380. Find out what upcoming aircraft variants may mean for your airport facilities and air service opportunities.
- Moderator:**      Craig Richmond, President and CEO, Vancouver International Airport
- Speakers:**      Karen Dix-Colony, Lead Engineer, Airport Technologies, The Boeing Company  
                          Daniel Cohen-Nir, Programs Director, Airbus Americas, Inc.
- 8:00 am – 5:00 pm**      **Speakers' Lounge**  
*Room: A406*

**8:30 am – 3:30 pm**     **Spouse & Guest Lounge**  
*Room: A409*

**9:00 am – 9:45 am**     **Exhibit Hall Classroom Concurrent Education Sessions:**

*Exhibit Hall A1 Classroom A*

**2A.     Mobile Passport Control Pilot – A Game Changer?**

This August, CBP will launch the first pilot of the MPC app at the Hartsfield-Jackson Atlanta International Airport. Called Mobile Passport, the app is a product of a partnership between Airside Mobile and ACI-NA. Mobile Passport puts the primary inspection process in the hands of the customer, saving time and allowing CBP officers to focus on their primary mission: security and admissibility. Join this session to learn about the app, its development and how the first weeks of the pilot are going in Atlanta.

**Moderator:**     Joseph W. Lopano, CEO, Tampa International Airport

**Speakers:**     Heather Hippensteel, Aviation Contract Administrator, Hartsfield-Jackson Atlanta International Airport  
Dave Maher, Office of Field Operations, U.S. Customs and Border Protection  
Adam Tsao, CEO, Airside Mobile, Inc.

*Exhibit Hall A1 Classroom B*

**2B.     Airport Master Plans--Standing the Test of Time**

As North American airports have emerged from the trials of the Great Recession, airline consolidation, and increased international competition, a host of new planning challenges have emerged ranging from right-sizing existing facilities to targeted, incorporating new passenger processing paradigms into terminal development concepts, and seeking revenue maximization through appropriate mixes of both aeronautical and non-aeronautical development. In this session, you'll gain insight into how airports are confronting these challenges in their Master Planning efforts.

**Moderator:**     Mario Rodriguez, Executive Director, Indianapolis Airport Authority

**Speaker:**     Jarret Simmons, Assistant Director Aviation – Planning, Houston Airport System  
Doug Trezise, Senior Vice President, Ricondo & Associates

**10:00 am – 12:00 pm**     **General Session I: Welcome and Keynote Address**

*Sidney Marcus Auditorium*

Following warm welcomes and a rousing rallying cry through ACI-NA President and CEO Kevin M. Burke's State of the Industry address, Chair Mark Reis will reflect on the challenges and successes of the past year. Canada's Minister of Transport, Lisa Raitt, will then share her perspective on Canada's airports as a former CEO of the Toronto Port Authority and update attendees on the Harper government's priorities for ensuring their global competitiveness. The session concludes with our keynote speaker, New York Times reporter and best-selling author Charles Duhigg, teaching us to harness the power of habit to inspire change leadership. During this interactive conversation, Duhigg will challenge the old way of thinking and encourage outside-the-box approaches to even the most routine problems facing organizations today.

**Welcome:**     Kevin M. Burke, President and CEO, ACI-NA  
Mark Reis, Managing Director, Seattle-Tacoma International Airport; Chair, ACI-NA  
Miguel Southwell, General Manager, Hartsfield-Jackson Atlanta International Airport  
John Gibson, President and CEO, Prince George Airport Authority  
Honorable Lisa Raitt, Canadian Minister of Transport

**Introduction:**     Joe DiDomizio, President and CEO, Hudson Group

**Keynote:**     Charles Duhigg, Author, *The Power of Habit*; Pulitzer Prize Winning Reporter, *The New York Times*

**12:00 pm – 3:00 pm**     **Exhibition Hall Open (Lunch Served in Exhibit Hall from 12 – 2 pm)**

*Exhibit Hall A1*

**12:15 pm – 12:35 pm Solutions Showcase: Quantum Secure: A Modern Approach to Managing Physical Identities and Their Access in Airports**

*Exhibit Hall A1 Solutions Showcase 1*

**12:40 pm – 1:00 pm Solutions Showcase: NAVCANatm/Searidge Technologies: Remote Apron Management**

*Exhibit Hall A1 Solutions Showcase 2*

**1:05 pm – 1:25 pm Solutions Showcase: Peerless-AV: Importance of Digital Signage in Airport Transportation**

*Exhibit Hall A1 Solutions Showcase 1*

**1:30 pm – 2:30 pm Exhibit Hall Classroom Concurrent Education Sessions:**

*Exhibit Hall A1 Classroom A*

**3A. NextGen—Building on Today's Implementation Successes**

The FAA's continuing effort to modernize and enhance the air traffic control system—otherwise known as NextGen—and companion efforts in Canada and elsewhere in the world, have begun to provide operational and environmental benefits to airports, aircraft operators, and the travelling public. Going forward, the FAA and industry have been working together to reprioritize NextGen initiatives with emphasis on those that will deliver tangible benefits over the next 2-3 years and increase the involvement of all key stakeholders—including airports—in their implementation. In this session, you'll get the latest from top FAA and industry stakeholders on what your airport can expect from NextGen in the near term.

**Moderator:** Mario C. Diaz, Director of Aviation, Houston Airport System

**Speakers:** Edward L. Bolton, Jr., Assistant Administrator for NextGen, FAA  
Steve Dickson, Senior Vice President—Flight Operations, Delta Air Lines  
Jeff Hamiel, Executive Director, Minneapolis-St. Paul Airport Commission

*Exhibit Hall A1 Classroom B*

**3B. Building to Win- Coalitions Make the Difference**

Airports connect us to businesses, families, jobs, vacations, and the world. Serving as economic hubs for businesses ranging from hotels to construction to retail, airports have access to a broad reach when advancing airport priorities. This panel will examine how ACI-NA is building a coalition to support FAA reauthorization efforts in 2015 and why it's important to your airport.

**Moderator:** Kevin M. Burke, President and CEO, ACI-NA

**Speakers:** Lawson Bader, President, Competitive Enterprise Institute  
Janet Kavinoky, Executive Director of Transportation and Infrastructure, US Chamber of Commerce  
Stephen E. Sandherr, CEO, The Associated General Contractors of America

**2:40 pm – 3:00 pm Solutions Showcase: Telamon: Solar as a Diverse Revenue Source**

*Exhibit Hall A1 Solutions Showcase 1*

*Exhibit Hall A1 Classroom B*

**2:40 pm – 3:00 pm World Business Partner and Associate Member Business Meeting (Open to all ACI-NA World Business Partners and Associate members)**

During this session, Dave Bannard, Chair, ACI-NA WBP/Associates Board will provide ACI-NA World Business Partners and Associate members with updates related to the activities and advocacy efforts of the WBP/Associates Board. He will also provide important information regarding the steps that WBPs and Associate members can take to become presenters during ACI-NA conferences and meetings and how to become more active and engaged on the committee level.

**2:45 pm – 3:30 pm Press Briefing**

*Exhibit Hall A1 Solutions Showcase 2*

**3:00 pm – 3:15 pm PM Break**

*Level 4 Concourse*

**3:15 pm – 4:15 pm Concurrent Education Sessions**

*Room: A402/403*

**4A. How Worried Should You Be About the Pilot Shortage?**

Talent recruitment is an emerging challenge for many industries, but none threatens to leave passengers grounded like the looming pilot shortage. Over the next two decades, Boeing estimates it will take more than half a million new pilots, including more than 88,000 in North America alone, to meet new air service demands. However in the United States stricter flight and rest rules combined with the requirement for first officers to hold an Air Transport Pilot certificate have led to pilot shortages and the cancellation of flights. For Canadians, substantial retirement, competition from the Air Force and foreign airlines, as well as low salaries, has contributed to a general fading of the romance of the skies. This session will explore the possible solutions to one of aviation's most pressing talent issues and the ways airports can prepare.

**Moderator:** Greg Kelly, Executive Director, Savannah Airport Commission

**Speakers:** Dan Akins, Co-Founder and Aviation Economist, Flightpath Economics  
Bryan Bedford, President and CEO, Republic Airways Holdings  
Tom Machum, President, College of Professional Pilots of Canada

Room: A404/405

**4B. Making Connections: International Perspectives in Customer Service Best Practices**

With the rapid adoption of video conferencing, photo sharing, and text messaging, air travel is now just one of many options families and businesses have when it comes to staying connected. In order to keep pace and overcome the challenges presented by a highly-connected traveling public, airports all around the world have increasingly stepped up efforts to improve their customers' experience. But addressing the needs of highly-connected domestic and global travelers to offer a seamless customer experience is very complex. This session will explore the emerging international trends in ensuring a positive customer experience in a modern "high tech, high touch" world. Learn how airports around the world are building valuable relationships with travelers through strategic partnerships and airport-wide service standards.

**Moderator:** Miguel Southwell, General Manager, Hartsfield-Jackson Atlanta International Airport

**Speaker:** Joyce Carter, CEO, Halifax Stanfield International Airport  
Declan Collier, CEO, London City Airport

Room: A410

**4C. Airport Parking: New Strategies to Turn Your Car Lots into a Lot of Gold**

Parking remains the largest source of non-aeronautical revenue for most airports, and there are always new strategies and initiatives that your airport can deploy to ensure that you continue to turn asphalt into gold. But parking isn't just about cars—it's also often the first opportunity your airport has to exceed customer expectations and adapt to market changes and new technologies. This session will explore new strategies, services, and technologies that are making the airport parking business more profitable than ever.

**Moderator:** Robert M. Ball, Executive Director, Lee County Port Authority

**Speakers:** Colm Codd, Head of Commercial Business Development, Dublin Airport Authority  
Paul Hanly, Director, Ricondo & Associates  
Vincent Vesce, CEO, V Squared Strategies, LLC

Room: A411

**4D. Sustainability: A Business Imperative**

Sustainability efforts are about more than making an airport more environmental friendly. Rather, they have made the point that these initiatives can improve competitiveness, reduce long-term costs effectiveness, enhance resource utilization, and improve relationships with key community stakeholders. Early implementing airports have found sustainability programs to be as much a business imperative as an environmental initiative. In this session, some of these early implementers will be on hand to discuss how they got their sustainability programs up and running as well as the benefits and issues they've encountered as these programs have matured.

**Moderator:** Rob Wigington, President & CEO, Metropolitan Nashville Airport Authority

**Speakers:** Derek Gray, Manager, Environmental Services, Toronto-Pearson International Airport  
Cynthia Parker, Environmental Programs Coordinator, Phoenix-Sky Harbor International Airport

Julian Potter, Chief Administration & Policy Officer, San Francisco International Airport  
Michael Zonsius, CFO, Chicago Department of Aviation

**4:30 pm – 5:30 pm Concurrent Education Sessions**

Room: A402/403

**5A. Poised for the Build-Capital Program Management Strategies in a Recovering Economy**  
As the economy continues to improve, airports of all sizes are dusting off and updating their capital development plans and moving ahead with needed facility rehabilitation, modernization, and expansion. In this session, we'll discuss the variety of methods airport owners, their airline and tenant partners, and contractors/consultants are using to contract for and deliver quality projects on time and on budget.

**Moderator:** Arnold Rosenberg, P.E., Senior Vice President, Parsons Brinckerhoff; ACI-NA  
WBP/Associates Board of Directors

**Speakers:** Iftikhar Ahmad, Director of Aviation, New Orleans Aviation Board - Louis Armstrong New Orleans International Airport  
Ben DeCosta, Principal, DeCosta Consulting, LLC  
Stephan G. Smith, Deputy Vice President for Engineering, Metropolitan Washington Airports Authority

Room: A404/405

**5B. The Rise of Ride-Booking: Make Sure That Your Airport Rides Shotgun**  
Ride-booking apps, which connect customers to peer-to-peer taxi-like services that bypass the traditional taxi model, give riders a new convenience both in time and payment options, all via their smartphones. This revolution in ground transportation is becoming the norm at airports, but not without challenges unique to longstanding business models and agreements between airport operators, taxi and limo service providers, and even rental car companies. This session will look at the relevant regulations, legal implications, and associated challenges for airports of this new and innovative approach.

**Moderator:** Marsha A. Stone, Senior Director of Commercial Enterprise, Indianapolis Airport Authority

**Speaker:** Stephanie Box, Senior Consultant, LeighFisher  
Eva Cheong, Associate Deputy Airport Director - Airport Services, San Francisco International Airport  
Brian Worth, Federal Public Policy Lead, Uber

Room: A410

**5C. ACI-NA Environmental Award Winners**  
Since 1997, ACI-NA has granted awards to recognize its airport members that strive to protect and preserve the environment through their programs, initiatives and projects. There are four award categories recognizing outstanding achievement in the categories of Environmental Management, Mitigation, Outreach, Education and Community Involvement, and Innovative/Special Projects. In this session, our 2014 award winners will present their award winning projects and provide fresh, innovative ideas that you can apply to your own environmental programs.

**Moderator:** Tom Ruth, President and CEO, Edmonton Regional Airports Authority

**Speakers:** Bob Bolton, Director, Airport Design & Construction, San Diego County Regional Airport Authority  
Tom Ecklund, Facilities Director, Gerald R. Ford International Airport  
Nixon Lam, Planning & Environmental Affairs, San Francisco International Airport  
Tim Mentel, Project Manager, Port Columbus International Airport  
Paul Manasjan, M.S., R.E.H.S., Director, Environmental Affairs, San Diego County Regional Airport Authority

**5:30 pm – 7:00 pm Exhibition Hall Open (Reception in Exhibit Hall)**  
Exhibit Hall A1

**Tuesday, September 9, 2014**

**7:00 am – 6:30 pm Registration**  
Building A Foyer

- 7:00 am – 6:30 pm**     **ATL Welcome Desk**  
*Building A Foyer*
- 7:00 am – 4:30 pm**     **Press Office Open**  
*Room: 308a*
- 7:30 am – 9:00 am**     **World Business Partner/Associate Member and Airport Director Roundtable Breakfast**  
*Room: 412*     *(Open to all AC-NA WBP/Associate members & ACI-NA member airport directors)*
- 8:00 am – 5:00 pm**     **Speakers' Lounge**  
*Room: A406*
- 8:00 am – 9:00 am**     **Continental Breakfast**  
*Sidney Marcus Auditorium Foyer*
- 9:00 am – 10:00 am**     **General Session II**  
*Sidney Marcus Auditorium*  
No industry tells a story as compelling and fascinating as aviation. At the same time, the power of television has transformed the way world-wide audiences consume news about our industry. CNN's veteran storyteller Richard Quest will join us at the crossroads of aviation and business reporting with an insider's perspective on the ways aviation drives global commerce, how the world sees our industry, and what we can do to tell our story better.
- Speaker:**     Richard Quest, CNN Correspondent, *Quest Means Business*
- 10:00 am – 10:30 am**     **ACI-NA Downes Award Presentation**  
*Sidney Marcus Auditorium*
- 10:30 am – 3:00 pm**     **Exhibition Hall Open** *(Lunch Served in Exhibit Hall from 11:30 am – 1:30 pm)*  
*Exhibit Hall A1*
- 10:30 am – 11:00 am**     **Airport Membership Meeting in Exhibit Hall** *(ACI-NA Airport Official Representatives only)*  
*Exhibit Hall A1 Classroom A*
- 11:00 am – 11:20 am**     **Solutions Showcase: AST Corporation: ASTRA-Prebuilt Analytics for Airports**  
*Exhibit Hall A1 Solutions Showcase 1*
- 11:25 am – 11:45 am**     **Solutions Showcase: record-usa: Technology in Exit Lane Breach Control**  
*Exhibit Hall A1 Solutions Showcase 2*
- Exhibit Hall A1 Solutions Showcase 1*
- 11:50 am – 12:10 pm**     **Solutions Showcase: Arconas Corporation: The Evolving Airport Terminal-Maximizing Passenger Experience with the Latest Trends in Seating and Power**
- 12:15 pm – 12:35 pm**     **Solutions Showcase: Lockheed Martin: Forecasting and Managing Passenger Growth**  
*Exhibit Hall A1 Solutions Showcase 2*
- 12:40 pm – 1:00 pm**     **Solutions Showcase: GCR Inc.: Cybersecurity Threats-Is Your Airport Ready?**  
*Exhibit Hall A1 Solutions Showcase 1*
- Exhibit Hall A1 Solutions Showcase 2*
- 1:05 pm – 1:25 pm**     **Solutions Showcase: Electronic Data Inc.(EDI): Tririga Airport Integrated Workplace Management System**
- 1:45 pm – 3:00 pm**     **Exhibit Hall Classroom Concurrent Education Sessions**  
*Exhibit Hall A1 Classroom A*
- 6A.     Edge4Vets at Airports: How to Accelerate Talented, Job-Ready Veterans into Your Airport's Workforce**  
Edge4Vets, a program offered by the Human Resiliency Institute at Fordham University in NY, is helping U.S. Armed Forces veterans in teaching them how to translate their leadership strengths, including strong core values and skills, into "tools" for the civilian workplace. This past year Edge4Vets received a grant from the WalMart Foundation to develop a new program called Edge4Vets at Airports to adapt the current model in preparing veterans for jobs at in the aviation sector, specifically at airports, including jobs with an airport authority or similar governmental entity, air carriers, and airport-service related companies.

This session will specifically look at the two pilot programs being conducted with airports in New York and Florida. Tom Murphy will present his report on the progress of those programs to date and how this model might be expanded in the future for use by other airports across the country. This directly supports ACI-NA HR Committee's stated mission to prepare for the airport workforce of the future by helping airport stakeholder's integrate veterans into their employee ranks.

**Speaker:** Tom Murphy, Director, Human Resiliency Institute, Fordham University

*Exhibit Hall A1 Classroom B*

**6B. ACRP Project Showcase**

The Airport Cooperative Research Program (ACRP) is an industry-driven, applied research program that develops near-term, practical solutions to problems faced by airport operators. Managed by the Transportation Research Board (TRB) of the National Academies and sponsored by the Federal Aviation Administration (FAA), the research is conducted by contractors, who are selected by a panel of industry experts, on the basis of competitive proposals. The session will showcase two recently released ACRP publications including:

- Report 101: *Best Practices Manual for Working In or Near Airport Movement Areas*
- Report 109: *Improving Terminal Design to Increase Revenue Generation Related to Customer Satisfaction*

**Moderator:** Steve Grossman, CEO and Executive Director, Jacksonville Aviation Authority

**Speakers:** Bruce Anderson, Vice President, Landrum & Brown  
Colleen Quinn, Vice President, Ricondo & Associates  
Mike Salamone, Senior Program Officer and Manager, ACRP

**3:00 pm – 3:15 pm** PM Break  
*Sidney Marcus Auditorium Foyer*

**3:00 pm – 7:00 pm** Exhibition Hall Move-Out  
*Exhibit Hall A1*

**3:15 pm – 4:20 pm** **Education Session 7: Airport Forum with FAA and Transport Canada**  
*A404/405*  
Airport Forum with the FAA and Transport Canada. Join us for this perennial Annual Conference favorite, which provides you with the opportunity to interact face-to-face with senior officials from both Transport Canada and the FAA. In this year's session we will be focusing ongoing regulatory efforts from both agencies—including the progress of the update to TP 312 in Canada and the status of safety management system regulations in the US—as well as issues facing the FAA and the U.S. airports as the next FAA reauthorization cycle approaches. Bring your questions and concerns for an engaging and informative discussion.

**Moderator:** John Gibson, President and CEO, Prince George Airport Authority

**Speaker:** The Honorable Eduardo Angeles, Associate Administrator for Airports, FAA  
Aaron McCrorie, Director, Standards, Transport Canada

**4:30 pm – 5:15 pm** **Education Session 8: Airport Forum with TSA and CATSA**  
*A404/405*  
With the security challenges airports face on a daily basis, including the evolving threats that necessitate enhanced security measures and advanced technologies, close coordination with TSA and the Canadian Air Transport Security Authority (CATSA) is essential. Only through strong partnerships can the aviation industry succeed in expanding risk-based security policies and the use of technologies to maximize effectiveness and efficiency while also considering unique geographic and operational differences between airports. Don't miss this opportunity to talk directly with TSA and CATSA representatives about security strategies to further improve the operational efficiency of the aviation system.

**Moderator:** Lew Bleiweis, Executive Director, Greater Asheville Regional Airport Authority

**Speakers:** Victoria Newhouse, Deputy Assistant Administrator, OSPIE, TSA

Martin Corrigan, Director, Screening Technologies, CATSA

**7:30 pm – 10:00 pm Closing Night Event**

*Offsite Event: NCAA College Football Hall of Fame*

**Wednesday, September 10, 2014**

**7:30 am – 9:00 am Registration**

*Building A Foyer*

**7:30 am – 9:00 am ATL Welcome Desk**

*Building A Foyer*

**7:30 am – 10:30 am Press Office**

*Room: A308a*

**8:00 am – 4:00 pm Exhibition Hall Move-Out**

*Exhibit Hall A1*

**8:00 am – 10:00 am Chairman's Honors Breakfast**

*Room: A411/412b*

**Speaker: Richard Anderson, CEO, Delta Air Lines**

**11:30 am – 2:00 pm Hartsfield-Jackson Atlanta International Airport Tour**

*Offsite: Hartsfield-Jackson Atlanta International Airport*



**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY**  
**OUT-OF-TOWN TRAVEL REQUEST**

**GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

**1. TRAVELER:**

Travelers Name: Thella F. Bowens Dept: 6  
Position:  Board Member  President/CEO  Gen. Counsel  Chief Auditor  
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 5/5/14 PLANNED DATE OF DEPARTURE/RETURN: 9/20/14 / 9/23/14

**3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):**

Destination: Chicago, IL Purpose: Attend 2014 World Routes Conference  
Explanation:

**4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES**

A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 100.00
B. LODGING	\$ 870.00
C. MEALS	\$ 300.00
D. SEMINAR AND CONFERENCE FEES	\$ 2300.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
<b>TOTAL PROJECTED TRAVEL EXPENSE</b>	<b>\$ 4170.00</b>

**CERTIFICATION BY TRAVELER** By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 5 May 2014

**CERTIFICATION BY ADMINISTRATOR** (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
  - 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
  - 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE**

I, Tony R. Russell, Authority Clerk hereby certify that this document was approved  
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)  
by the Executive Committee at its 5/27/14 meeting.  
(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH  
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:  
BOWENS/THELLA

Ref: DEPT 06

SALES PERSON	E4
INVOICE NUMBER	1213442
INVOICE ISSUE DATE	08 Sep 2014
RECORD LOCATOR	LDXWXS
CUSTOMER NUMBER	0000SDCRAA

Client Address  
SAN DIEGO COUNTY REG AIRPORT AUTHORITY  
PO BOX 82776  
SAN DIEGO CA 92138-2776

Notes  
YOUR UNITED ETICKET CONFIRMATION IS \*\* HMBDG5 \*\*  
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----  
\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*  
THIS IS AN E-TICKET RESERVATION.  
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN  
THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR  
THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED  
OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS  
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE  
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

\*\*\*\*\*TSA GUIDANCE FOR PASSENGERS\*\*\*\*\*  
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING  
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE  
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE  
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV  
\*\*\*\*\*

DATE: Sat, Sep 20

Flight: UNITED AIRLINES 476

From	SAN DIEGO, CA	Departs	6:20am
To	CHICAGO OHARE, IL	Arrives	12:20pm
Departure Terminal	2	Arrival Terminal	1
Duration	04hr(s) :00min(s)	Class	United Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 07C	
		Economy Plus Seat	
		Confirmed	

DATE: Tue, Sep 23

Flight: UNITED AIRLINES 6252 Operated by: /SKYWEST DBA UNITED EXPRESS

From	CHICAGO OHARE, IL	Departs	12:04pm
To	WASHINGTON REAGAN, DC	Arrives	2:58pm
Departure Terminal	2	Arrival Terminal	B
Duration	01hr(s) :54min(s)	Class	United Economy
Type	CRJ-700 CANADAIR	Meal	

Stop(s) REGIONAL JET  
 Non Stop  
 Seat(s) Details BOWENS/THELLA  
 Seat(s) - 07B Economy Plus Seat  
 Confirmed

**DATE: Wed, Sep 24**

**Flight: UNITED AIRLINES 1520**

From	WASHINGTON DULLES, DC	Departs	5:15pm
To	SAN DIEGO, CA	Arrives	7:33pm
Duration	05hr(s) :18min(s)	Arrival Terminal	2
Type	BOEING 737-900 JET	Class	United Economy
Stop(s)	Non Stop	Meal	Food for Purchase
Seat(s) Details	BOWENS/THELLA	Seat(s) - 08AEconomy Plus Seat	Confirmed

**DATE: Mon, Mar 23**

**Others**

RESERVATION  
 RETAINED FOR 180  
 DAYS

**Ticket Information**

<b>Ticket Number</b>	UA7487870487	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	AXXXXXXXXXXXXX	USD	* 801.30
<b>Service Fee</b>	XD 0625098342	<b>Passenger</b>	BOWENS THELLA		
		<b>Billed to:</b>	AXXXXXXXXXXXXX	USD	* 30.00
			<b>SubTotal</b>	USD	831.30
			<b>Net Credit Card Billing</b>	* USD	831.30
			<b>Total Amount Due</b>	USD	0.00

**ITINERARY NOTES:**

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST  
 AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.  
 FOR EMERGENCY AFTERHOURS SERVICE IN THE US  
 PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0  
 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER  
 EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00  
 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

**INVOICE NOTES:**

S\*LF1053.30  
 S\*FJCS  
 S\*UD90 D

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



U.S. BANCORP SERVICE CENTER  
 P. O. Box 6343  
 Fargo, ND 58125-6343



SAN DIEGO CNTY RGNL ARPRT AUTH

ACCOUNT NUMBER [REDACTED]

STATEMENT DATE 06-23-14

TOTAL ACTIVITY [REDACTED]

000014078 1 SP 106481621960525 S  
 KIM AYERS  
 SDCRAA  
 P.O. BOX 82776  
 SAN DIEGO CA 92138-2776

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder Kim Ayers Date 6/23/14 Approver [Signature] Date 6/30/14

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
06-05	06-04	UBMI CREDIT CONTROL TONBRIDGE (FOREIGN CURRENCY) 1,614.61 GBP 06/05 (RATE) 0.5819	74085324156264000012535	5999	2,774.78
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Default Accounting Code:			
CUSTOMER SERVICE CALL  800-344-5696	ACCOUNT NUMBER [REDACTED]		ACCOUNT SUMMARY
	STATEMENT DATE 06-23-14	DISPUTED AMOUNT \$ .00	PREVIOUS BALANCE \$ .00
SEND BILLING INQUIRIES TO:  C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES [REDACTED]
			CASH ADVANCES \$ .00
			CASH ADVANCE FEE \$ .00
			CREDITS \$ .00
		TOTAL ACTIVITY [REDACTED]	

## INVOICE



Transaction:	10119824
Transaction Date:	13-MAY-2014
Account:	65548141
P.O.:	
Your VAT No.:	
Client Name:	
Related Transaction:	

World Routes 2014  
Chicago  
20-SEP-2014 - 23-SEP-2014

UBM Information Limited  
Business Service Centre  
Riverbank House  
Angel Lane  
Tonbridge  
KENT  
TN9 1SE  
United Kingdom

Accounts Payable  
San Diego International Airport  
PO BOX 82776  
San Diego CA 92138  
United States

UBM Contact:	Tomasz Niemkiewicz
Telephone:	+44 207 921 8506 (21807)
Fax:	
Email:	EMEACreditControl@ubm.com

Order/Contract	Order Date	Salesperson	Payment Terms	Due Date
1359982	07-MAY-2014		30 Days from Invoice Date	12-JUN-2014

Description	Quantity	Price	% this Invoice	VAT IDs	Net	VAT	Total
Conference Admissions Airport Delegate (>4m Pax) NM Contact Name: Thelma Bowens Stand Size: 0	1	1,495.00	100	a, b, c	1,495.00	119.61	1,614.61

Total Amount GBP 1,495.00 119.61 1,614.61

U.S. DOLLAR \$2,774.78

ID	Our Registration	Tax Code	Tax Rate	Tax Amount	Local Amount	Exchange Rate
a	GB238623356	GB_AR_OUT OF SCOPE	0%	GBP 0.00	GBP 0.00	1
b		STD	6.5%	GBP 97.18	USD 163.55	1.683
c		STD	1.5%	GBP 22.43	USD 37.74	1.683

Outside the scope of VAT

UBM Information Limited Ludgate House 245 Blackfriars Road, London, SE19UY, United Kingdom

Please send back the remittance advice below to ensure prompt allocation to your account.

## Remittance Advice

UBM Information Limited  
Business Service Centre  
Riverbank House  
Angel Lane  
Tonbridge  
KENT  
TN9 1SE  
United Kingdom

Account: 65548141 Invoice: 10119824  
Amount: GBP 1,614.61

Electronic Transfer:  
Bank: Lloyds TSB  
Branch: City Office - Gillingham  
Account No.: 01550565  
Sort Code: 300002  
SWIFT: LOYDGB2LCTY  
IBAN: GB18LOYD30000201550565

Payer: San Diego International Airport

Credit Cards:  
To make payment via credit card,  
please call us on: +44 207 921 8506  
(21807)

Cheques made payable to:  
UBM Information Limited



Hyatt Regency McCormick Place  
 2233 S. Martin Luther King Drive  
 Chicago, IL 60616  
 Tel: (312) 567-1234  
 Fax: (312) 528-4000

INVOICE

Payee Thella Bowens  
 [Redacted]  
 [Redacted]  
 [Redacted]

Room No. 2026  
 Arrival 09-20-14  
 Departure 09-23-14  
 Page No. 1 of 1  
 Folio Window 1  
 Folio No. 746497

Confirmation No. 3867397701  
 Group Name

Date	Description	Charges	Credits
09-20-14	Package	329.00	
09-20-14	* # State Occupancy Tax 11.89%	36.92	\$379.89
09-20-14	* # City Occupancy Tax 4.5%	13.97	
09-21-14	Package	329.00	
09-21-14	* # State Occupancy Tax 11.89%	36.92	\$379.89
09-21-14	* # City Occupancy Tax 4.5%	13.97	
09-22-14	Package	329.00	
09-22-14	* # State Occupancy Tax 11.89%	36.92	\$379.89
09-22-14	* # City Occupancy Tax 4.5%	13.97	
09-23-14	American Express	XXXXXXX [Redacted] XXXXX	

<b>Total</b>	1,139.67	1,139.67
<b>Balance</b>	0.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

**Hyatt Gold Passport Summary**

No Membership to be credited

Join Hyatt Gold Passport today and start earning points for stays, dining and more. Visit [goldpassport.com](http://goldpassport.com)

Please remit payment to:  
 Hyatt Regency McCormick Place  
 2233 S Martin Luther King Jr. Drive  
 Chicago, IL 60616

For inquiries concerning your bill please call 888-587-4589 or email [NA.CustomerService@Hyatt.com](mailto:NA.CustomerService@Hyatt.com)

We hope you enjoyed your stay at Hyatt Regency McCormick Place. Our goal is to provide each guest with an exceptional stay and we are interested in hearing your feedback regarding your visit. Please contact our consumer affairs office at [qualitychimec@hyatt.com](mailto:qualitychimec@hyatt.com) or dial 312-567-1234.

Please visit [www.mccormickplace.hyatt.com](http://www.mccormickplace.hyatt.com) for the lowest rates.

WILLARD  
 **INTERCONTINENTAL.**  
 WASHINGTON D.C.

78

09/24/14

<b>Ms Thella Bowens</b>  <b>United States</b>	Folio No. : <b>803161</b> A/R Number : Group Code : <b>WH8</b> Company : <b>American Association of Airport Exe</b> Membership No. : <b>PC 148907700</b> Invoice No. :	Room No. : <b>0720</b> Arrival : <b>09/23/14</b> Departure : <b>09/24/14</b> Conf. No. : <b>66644463</b> Rate Code : Page No. : <b>1 of 1</b>
---	---	--

Date	Description	Charges	Credits
09/23/14	Room Charge	339.00	
09/23/14	Room Tax	49.16	
09/24/14	American Express XXXXXXXXXX 		388.16
Priority Club Worldwide account will be credited for this stay.			
<b>Total</b>		<b>388.16</b>	<b>388.16</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

**RECEIPTS FROM TRAVEL TO CHICAGO, IL  
September 20-23, 2014 —THELLA F. BOWENS**

312 CHICAGO  
136 North LaSalle  
Chicago, Illinois 60602  
312-325-7100

312 CHICAGO  
136 North LaSalle  
Chicago, Illinois 60602  
312-325-7100

Server: Marco 09/20/2014  
Table 34/2 10:04 PM  
Guests: 6

Server: Marco DOB: 09/20/2014  
10:07 PM 09/20/2014  
Table 34/2 3/30074

Address: 312 Chicago #30074

SALE

Stuffed Gnocchi 19.00  
Scarbolo 11.00  
Tortara 12.00  
total 42.00  
Tax 4.41

Card #XXXXXXXXXX [REDACTED] 4194319  
Magnetic card present: Yes  
Card Entry Method: S

Approval: 565674

total 46.41

Amount: \$ 46.41

**Balance Due 46.41**

+ Tip: 9.00

ROOM # \_\_\_\_\_

= Total: \$ 55.41

PRINT NAME \_\_\_\_\_

Tip : \_\_\_\_\_

I agree to pay the above  
total amount according to the  
card issuer agreement.

TOTAL : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

X \_\_\_\_\_

THANK YOU FOR DINING WITH US!!!

Customer Copy

Suggested Gratuity

22% = \$ 9.24

20% = \$ 8.40

18% = \$ 7.56

**RECEIPTS FROM TRAVEL TO CHICAGO, IL  
September 20-23, 2014 —THELLA F. BOWENS**

\*\*\*\*\*  
CHECK # 255761                      DATE 9/22/14  
TABLE # 41                              TIME 7:54PM  
=====

--            DINING : MICHAEL M            --

SEAT#	ITEMS ORDERED	AMOUNT
2	ICE TEA	2.50
	INSALATINA	8.00
	BRANZINO	39.00
	CROSTATA	9.00
	SUBTOTAL	58.50
	TAX	6.14
		-----
		64.64
	TOTAL	64.64

\*\*\*\*\*

SUBTOTAL	58.50
TAX	6.14
-----	
TOTAL DUE	64.64

-----

THANK YOU FOR DINING AT  
COCO PAZZO!!!

300 WEST HUBBARD  
CHICAGO, ILLINOIS, 60654  
(312) 836-0900

\*\*\*\*\*  
DATE 9/22/14                      TIME 7:59:35PM  
MID 788850026250

COCO PAZZO - CHICAGO  
300 WEST HUBBARD  
CHICAGO, IL  
60610  
(312) 836-0900

Amex            XXXXXXXXXX            S  
AUTH 545252            TBL 41            CHECK 255761  
PRE-AUTH                      DINING            MICHAEL M

Transaction Key: DID002271947950

AMOUNT	58.50
TAX	6.14

SUBTOTAL	\$	64.64
TIP	\$	12.00
TOTAL	\$	76.64

=====

CUSTOMER COPY

\*\*\*\*\*

**RECEIPTS FROM TRAVEL TO CHICAGO, IL  
September 20-23, 2014  
& WASHINGTON, DC  
September 24, 2014  
THELLA F. BOWENS**



Tastes good is good

Dulles Concourse B-52  
Sterling, VA 20166  
703-661-5018

Cashier: Anacleta  
ORDER #2373  
09/24/2014  
2:29 PM  
20374

Veggie Bowl	6.80
Small Soda	1.80
Chips	1.35
Subtotal	9.95
Tax	0.60
DINE IN Total	10.55
Cash	20.00
Change	9.45

Order online at [chipotle.com](http://chipotle.com)

- Check Closed -

**RECEIPTS FROM TRAVEL TO CHICAGO, IL  
September 20-23, 2014  
& WASHINGTON, DC  
September 24, 2014  
THELLA F. BOWENS**



6330 N. Clark St.  
Chicago, IL 60660  
Tel: (773) 973-3535  
Fax: (773) 973-3539

Date 9/20/14 Time \_\_\_\_\_

From \_\_\_\_\_

To \_\_\_\_\_

Cab No. \_\_\_\_\_ Driver 860

Cab Fare \$ 43 + tip = \$51.60

Visit **CabMarket.com**  
for all your taxi industry needs  
*Airport - Hotel*

Yellow Cab Co

CAB# 1377  
09/23/14 09:44  
09/23/14 10:17  
TRIP # 3866  
DIST 20.83 mi  
FARE \$ 41.45  
EXTRAS \$ 2.00  
TOTAL \$ 43.45  
Call 311 For  
Compliments or  
Complaints

Washington, DC

TRIP RECEIPT

TRIP # 00064526  
AB # B045  
DATE : 09/23/14  
TIME : 07-15:14  
RATE # 1  
STANDARD RATE  
Miles R1: 3.14  
TRIP #: 530  
FARE : \$10.27  
TAX : \$3.00  
SURCH: \$0.25  
Total : \$13.52  
#Passengers: 01

COMPLAINTS  
LINES TTY 711  
973-404-4007

INDEPENDENT CAB  
WASHINGTON, DC  
(202) 269-1100  
PLATE# H88302

TRX: 1137242  
AMEX [REDACTED]  
APRV: 563926  
CUSTOMER  
START TIME  
09/24/14 12:29  
END TIME  
9/24/14 13:03  
DIST: 2.9 MI  
FARE: \$61.57  
EXTRAS: \$0.25  
TIP: \$12.35  
TOTAL \$74.17  
VEHICLE: 1551  
DRIVER: 5127

COMPLAINTS CALL  
(202) 645-6018

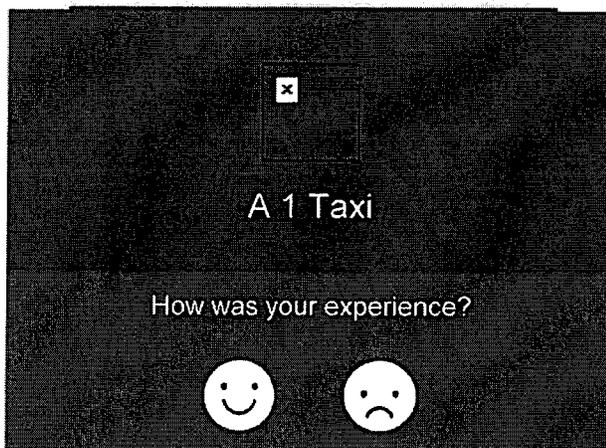
**From:** Bowens Thella  
**Sent:** Monday, September 22, 2014 6:48 AM  
**To:** Adams Vicki  
**Subject:** Fwd: Receipt from A 1 Taxi

Sent from my iPhone

Begin forwarded message:

**From:** Square <[noreply@messaging.squareup.com](mailto:noreply@messaging.squareup.com)>  
**Date:** September 21, 2014 at 1:46:48 PM PDT  
**To:** [tbowens@san.org](mailto:tbowens@san.org)  
**Subject:** Receipt from A 1 Taxi

**Things just got easier.**  
Now when you shop at sellers who use Square,  
your receipts will be delivered automatically.  
[Learn more.](#)



\$13.95

Custom Amount	\$13.95
Total	\$13.95

AMEX 5001

9/21/14, 3:46 PM



# World Routes 2014

The 20th World Route Development Forum

Chicago, Illinois, USA • 20 - 23 September 2014

## Event Programme

---

### Saturday 20th September

Various Delegate Tours

13.00 Registration opens

19.00 - 21.00 Saturday Reception sponsored by Brand USA  
Location: The Hyatt Regency Chicago

---

### Sunday 21st September

09.00 - 17.00 Registration and Diary Advice Opens

09.30 - 18.30 Networking Village - Open House for all delegates to meet exhibitor stand holders

10.05 - 16.45 World Routes Strategy Summit - [Click here for more details](#)  
Location: Skyline Ballroom

10.30 - 17.20 Face-to-Face Meetings  
Location: Airline Meeting Halls 1 & 2

12.05 - 12.20 World Routes Strategy Summit Refreshments

13.00 - 16.30 World Routes Tourism Summit - Information to follow

13.00 - 14.00 Networking Lunch

15.30 - 16.00 'How Routes & Route Exchange Works'  
Location: tbc

15.15 - 15.30 World Routes Strategy Summit Refreshments

16.30 - 17.00 'How Routes & Routes Exchange Works'  
Location: tbc

---

18.00 - 20.00 Welcome Reception hosted by Chicago  
Location: Art Institute of Chicago

---

Monday 22nd September

07.30 - 17.30 Registration & Diary Advice opens

07.30 - 17.30 Networking Village - Open House for all delegates to meet exhibitor stand holders

08.30 - 17.20 Face-to-Face Meetings  
Location: Airline Meeting Halls 1 & 2

09.30 - 16.50 World Routes Strategy Summit - [Click here for more information](#)  
Location: Skyline Ballroom

10.00 - 15.10 Route Exchange Airline Briefings - [Click here for more information](#)  
Location: Theatre 1 & 2

09.15 - 16.55 World Routes Tourism Summit - Information to follow

12.30 - 13.30 Networking Lunch

15.20 - 15.35 Refreshment Break

19.00 - 23.00 Chicago's Networking Evening including The World Routes Awards  
Location: Field Museum of Natural History

---

Tuesday 23rd September

07.30 - 18.30 Networking Village - Open House for all delegates to meet exhibitor stand holders

08.30 - 18.20 Face-to-Face Meetings  
Location: Airline Meeting Halls 1 & 2

10.00 - 10.50 Route Exchange Airline Briefing - [Click Here for more information](#)  
Location: Theatre 2

12.30 - 13.30 Networking Lunch and Handover Ceremony hosted by World Routes 2015 Host

15.20 - 15.35 Refreshment Break

17.00 - 19.00 Farewell Reception hosted by World Routes 2015 Host

20.30 Networking Village Closed

\*Please note times are subject to change



UBM Information Ltd, 113-115 Portland Street, Manchester, M1 6DW, United Kingdom

T. +44 (0)161 234 2711 F. +44 (0)161 234 2727 Company Number: 00370721

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