

Meeting Date: AUGUST 4, 2011

#### Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of The Authority

#### **Recommendation:**

For information only.

#### **Background/Justification:**

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

#### Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2011 Budget.

#### **Environmental Review:**

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

### Page 2 of 2

#### **Equal Opportunity Program:**

Not applicable.

#### Prepared by:

TONY RUSSELL DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

## TRAVEL REQUESTS

## **ROBERT GLEASON**

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GENERA		

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

	ert H. Gleason	the company of the second	Dept	Board/02
₩ Board Mer		[ Gen. Counsel		Chief Auditor
Position:				-tt
All other A	Authority employees (does not require	e executive committ	ee aamını	strator approval)
2. DATE OF REQUEST: 7/	12/11 PLANNED DATE OF DEI	PARTURE/RETURN:	9/18/11	/ 9/21/11
DESTINATIONS/PURPOS	SE (Provide detailed explanation as	to the purpose of th	ne trip- co	ntinue on extra sheet:
of paper as necessary):				
Destination: Washington		ose: Attend Conference		
Explanation: San Diego ( Washington, DC	Regional Chamber of Commerce, (	one Region/One Vo	ice - San	Diego Mission to
A. TRANSPORTATION			500	
AIRFARE     OTHER TRAN	ACCORTATION (Total Total Conf.	<u>\$</u>	500 200	
B. LODGING	NSPORTATION (Taxi, Train, Car R	s	900	
C. MEALS		\$	300	
	CONFERENCE FEES	S	1300	
E. ENTERTAINMEN		\$		
F. OTHER INCIDEN		\$		
	JECTED TRAVEL EXPENSE	\$	3200	
	RAVELER By my signature below			
associated expenses conform Authority's business.	n to the Authority's Policies 3.30 an	u <u>3.40</u> and are reas	onable an	d directly related to th
The state of the s	Kirean	Da	ate: 1	. 15.11
Travelers Signature:				
	DMINISTRATOR (Where Admi	nistrator is the Exec	utive Con	nmittee, the Authority
CERTIFICATION BY AL	OMINISTRATOR (Where Admi	nistrator is the Exec	cutive Con	nmittee, the Authority
CERTIFICATION BY ALC Clerk's signature is required).		nistrator is the Exec	cutive Con	nmittee, the Authority
CERTIFICATION BY ADDRESS SIGNATURE (Section 1) CERTIFICATION BY ADDRESS SIGNATURE (SECTION 1) CERTIFICATION (SECTION 1) CE				
CERTIFICATION BY ALC Clerk's signature is required). By my signature below, I cert 1. I have conscientiousl 2. The concerned out-o	tify the following: ly reviewed the above out-of-town t f-town travel and all identified expe	ravel request and th	e details ; for the ad	provided on the reversivancement of the
CERTIFICATION BY ADDRESS: CERTIFICATION BY A	tify the following:  ly reviewed the above out-of-town to the state of	ravel request and th nses are necessary re anticipated benefi	e details ; for the ad t to the A	provided on the reversivancement of the uthority.
CERTIFICATION BY ALC Clerk's signature is required).  By my signature below, I cert  1. I have conscientious  2. The concerned out-or Authority's business	tify the following:  ly reviewed the above out-of-town to  f-town travel and all identified expeand reasonable in comparison to to  f-town travel and all identified expe	ravel request and th nses are necessary re anticipated benefi	e details ; for the ad t to the A	provided on the reversivancement of the uthority.
CERTIFICATION BY ADDITIONAL CONTROL OF THE CONCERNED OUT-OF Authority's business and the concerned out-of-concerned out-of-co	tify the following:  ly reviewed the above out-of-town to  f-town travel and all identified expeand reasonable in comparison to to  f-town travel and all identified expe	ravel request and the nses are necessary the anticipated benefi	e details progression of the addression of the a	provided on the reversivancement of the uthority.
CERTIFICATION BY ADDRESS:  Derk's signature is required).  By my signature below, I cert  1. I have conscientiousl  2. The concerned out-or Authority's business:  3. The concerned out-or Authority's Policies 3  Administrator's Signature:	tify the following:  ly reviewed the above out-of-town to  f-town travel and all identified expeand reasonable in comparison to to  f-town travel and all identified expe	ravel request and the nses are necessary the anticipated benefit nses conform to the	e details ; for the ad t to the Ar requirem Date:	provided on the reversivancement of the uthority. ents and intent of $\frac{7-18-200}{200}$
CERTIFICATION BY ADCIDENT SIGNATURE IS required).  By my signature below, I cert  1. I have conscientiousl  2. The concerned out-or Authority's business and the concerned out-or Authority's Policies 3  Administrator's Signature:	tify the following:  ly reviewed the above out-of-town to f-town travel and all identified experiments and reasonable in comparison to the f-town travel and all identified experiments and 3/40.	ravel request and the nses are necessary the anticipated benefit nses conform to the	e details ; for the ad t to the Ar requirem Date:	provided on the reversivancement of the uthority. ents and intent of $\frac{7-18-200}{200}$

## PAUL ROBINSON

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.

**GENERAL INSTRUCTIONS:** 

. TRAVELE		Doblaco			Dank	Banadino
Travelers N	Rame: Pi	Rul Robinson	President/CEO	☐ Gen. Counsel	" nebc: "	Board/02  Chief Audilior
Position:	SA ROSIG	Metuper	1 Presidenticeo	i Gen, Counsei		) Critist Addition
	T All other	er Authority	employees (does not re	quire executive commit	tee admin	istrator approval)
2. DATE OF	REQUEST:	7/18/11	_ PLANNED DATE OF	DEPARTURE/RETURN:	9/18/1	1 / 9/21/11
. DESTINA	TIONS/PURF	OSE (Provi	de detailed explanation	as to the purpose of t	he trip- co	ontinue on extra sheets
	s necessary) ion; Washing		P	urnose: Attend Confer	елсе	
Explanal	tion: San Die	go Regional		e, One Region/One Vo		Diego Mission to
Washing	yton, DC					
. DOOLEO	TED OUT OF	TOME	AVEL EXPENSES			
	RANSPORT					
	AIRFARE	111011 000		\$	500	
		RANSPORT	ATION (Taxi, Train, Ca	r Rentall \$	200	
B. L	ODGING		attend trend on	8	900	7
12 0 7 14 16 16	MEALS			3	30	mates)
	SEMINAR AN	D CONFER	FNCE FEES	8	130	
	ENTERTAINN				100	
P. C	OTHER INCID			3		
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				and 3.40 and are reas		
Authority's b				I was Star and one some		in anoth louded to the
		16 1	THE			10/11
Travelers 5	Signature:	fail	K. Novin		tate:	18/11
CERTIFIC	ATION BY	ADMINIS	TRATOR (Where A	dministrator is the Exe	cuthes Co	mmilton the Authority
	ature is requir		HOTTON (AMBIEL	MININGHOWN 10 DIG EVE	coura co	uniamod nia verbiotrà
			. Clare da ma			
	ature below, I					
1, 1 har	ve conscienti	ously review	ed the above out-of-to	wn travel request and ti	he detalls	provided on the revers
2. The	concerned or	ut-of-town to	avel and all Identified e	xpenses are necessar	v for the s	dvancement of the
				to the anticipated bene		
				expenses conform to the	e tednitet	nents and intent of
Auti	hority's Policie	ss <u>3.30</u> and	3AQ / X			7.0
Administr	ator's Signatu	ma:	10/20	an	Date	. 1.18 11
, with hou	and a digitality		1 14 5			13.1
AUTHOR	ITY CLERK	CERTIFI	CATION ON BEH	ALF OF EXECUTIV	E COM	MITTEE
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					our life sell.	

(Leave blank and we will insert the meeting date.)

## THELLA F. BOWENS

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### **GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER: Travelers Name	e: Thella Bowens				Dept:	06/Executive	Office
	Board Member		) 「Gen	. Counsel	_ Борг	Chief /	
	M All other Authority s	mpleyees (does not	rocules even	tiva aamaalti	loo odmini	otrotor appear	_1\
	All other Authority e						al)
2. DATE OF RE	QUEST: 06/20/11	_ PLANNED DATE (	OF DEPARTUR	E/RETURN:	10/27/1	1 11/0	02/11
3. DESTINATIO	NS/PURPOSE (Provid	de detailed explanal	tion as to the p	ourpose of the	he trip- co	ntinuè on ext	ra sheets
of paper as n	ecessary):						
Destination:	Marrakech, Morocco					nd ACI World mbly, Confere	
Explanation & Exhibition	: World Board Meeting	and ACI World An		y/ACI Africa	Annual A	ssembly, Con	ference
4 PROJECTED	OUT-OF-TOWN TRA	VELEXPENSES					
.,	NSPORTATION COST						
• A	AIRFARE			\$	5600.00	and the same of th	
	OTHER TRANSPORTA	ATION (Taxi, Train,	Car Rental)	\$	200.00		
B. LOD				\$	1400.00	-	
C. MEA				\$	200.00		
-	IINAR AND CONFERE			\$	750.00		
	ERTAINMENT (If appi			\$			
	ER INCIDENTAL EXP			\$			
	TOTAL PROJECTED	TRAVEL EXPENS	Es de	\$	8150.00	-	
	- ( ( ( ) ) ) /			and are reas			
CERTIFICAT	ION BY ADMINIST	TRATOR (Where	Administrato	r is the Ever	cutive Con	nmittee the A	Luthority
Clerk's signature		TOTTOIL (WHERE	Naministrato	1 13 the Exc	SULIVO CON	minuce, the A	dulonty
	e below, I certify the fol	llowing:					
			town traval ra	auget and th	a deteile e	secuided on th	
	conscientiously reviewe						
	ncerned out-of-town tra						n trie
	y's business and reason						
	cerned out-of-town tra		expenses co	ntorm to the	requirem	ents and inte	nt of
Authorit	y's Policies 3.30 and 3	.40					
Administrator'	s Signature:	Me	tu-		Date:	1.12	.11
AUTHORITY	CLERK CERTIFIC	CATION ON BEI	HALF OF E	XECUTIV	E COM	<u>NITTEE</u>	
			h	ereby certif	v that this	document wa	s annrov
(Please leave blan	k. Whoever clerk's the mee	ting will insert their name	e and title.)	ioropy cortii	y triat triis	accument we	approv
by the Executiv	ve Committee at its			me	etina.		

(Leave blank and we will Insert the meeting date.)

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY <u>OUT-OF-TOWN TRAVEL REQUEST</u>

#### **GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

TRAVELER:     Travelers Name: Thella F. Bowens	Dept: 06/Executive Office
Position: President/CEO Gen	. Counsel
All other Authority employees (does not require execu	tive committee administrator approval)
2. DATE OF REQUEST: 07/11/11 PLANNED DATE OF DEPARTURE	
3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the professory):  Destination: To Dallas Ft. Worth Return to San Diego from Martha's Vineyard, MA*  Explanation: Meeting with American Airlines HQ.  * Reason for return flight from Martha's Vineyard, MA instead of Dallaneeds to return for the August 4 Board meeting (the return leg from she returned directly from Dallas - see attachment).	eeting with American Airlines las: Traveler will be on vacation and now
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES  A. TRANSPORTATION COSTS:  • AIRFARE  • OTHER TRANSPORTATION (Taxi, Train, Car Rental)  B. LODGING  C. MEALS  D. SEMINAR AND CONFERENCE FEES  E. ENTERTAINMENT (If applicable)  F. OTHER INCIDENTAL EXPENSES  TOTAL PROJECTED TRAVEL EXPENSE	\$ 486.90 \$ 125.00 \$ 350.00 \$ 100.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 1061.90
CERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 3.30 and 3.40 at Authority's business.  Travelers Signature:	
CERTIFICATION BY ADMINISTRATOR (Where Administrator Clerk's signature is required).  By my signature below, I certify the following:  1. I have conscientiously reviewed the above out-of-town travel red 2. The concerned out-of-town travel and all identified expenses are Authority's business and reasonable in comparison to the anticipation of the concerned out-of-town travel and all identified expenses con Authority's Policies 3.30 and 3.40.  Administrator's Signature:  AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXPENSES.	quest and the details provided on the reverse. e necessary for the advancement of the pated benefit to the Authority.  nform to the requirements and intent of  Date: 7.12.1)
Marine and Marine And Marine At Principles At Principles	ALOUTTE OURANTIEL
<u>l,                                    </u>	ereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will Insert their name and title.) by the Executive Committee at its  (Leave blank and we will insert the meeting)	meeting.

#### Caldera Amy

From:

Scott Mackerley [scott@traveltrust.com]

Sent:

Monday, July 11, 2011 2:41 PM

To: Cc: Harris Matt Caldera Amy

Subject:

Thella Bowens - Dallas 28 July, 2011

FOR: BOWENS/THELLA

AMERICAN AIRLINES 582.40 NONREF TKT BY 12 JUL

6

582.40 Dallas - 486.90 Marthes Viraya # 95.50 less

28 JUL 11 - THURSDAY

AIR AMERICAN AIRLINES

FLT:1146 ECONOMY FOOD FOR PURCHASE

LV SAN DIEGO

1105A

EQP: BOEING 757

**DEPART: TERMINAL 2** 

03HR 00MIN

AR DALLAS FT WORTH

405P NON-STOP

REF: IHTTXQ

BOWENS/THELLA

AA-YF49148

30 JUL 11 - SATURDAY

AIR AMERICAN AIRLINES FLT:465

**FOOD FOR PURCHASE** 

LV DALLAS FT WORTH

1245P

EQP: MD-80

O2HR 55MIN

AR SAN DIEGO

140P NON-STOP

**ARRIVE: TERMINAL 2** 

REF: IHTTXQ

BOWENS/THELLA

AA-YF49148

Scott Mackerley | Travel Specialist

www.traveltrust.com | smackerley@traveltrust.com 0: 858.566.4310 | **TF**: 800.272.3837 | **F**: 858.566.2438 Office Hours: 9:00am to 5:30pm PST (Mon-Fri)

1

#### Caldera Amy

From:

Scott Mackerley [scott@traveltrust.com]

Sent:

Monday, July 11, 2011 2:37 PM

To: Cc:

**Harris Matt** Caldera Amy

Subject:

Thella Bowens - Dallas 28 July, 2011 \*\* Ticket by 12 July \*\*

FOR: BOWENS/THELLA

TOTAL AIRFARE 486.90 NONREF TKT BY 12 JUL

28 JUL 11 - THURSDAY

AIR AMERICAN AIRLINES FLT:1146 ECONOMY

**FOOD FOR PURCHASE** 

LV SAN DIEGO

1105A

**EQP: BOEING 757** 

**DEPART: TERMINAL 2** 

**03HR OOMIN** 

AR DALLAS FT WORTH

405P **NON-STOP** 

REF: IHTTXQ

BOWENS/THELLA

AA-YF49148

03 AUG 11 - WEDNESDAY

AIR DELTA AIR LINES INC FLT:4149 COACH

**OPERATED BY PINNACLE DBA DELTA CONNECTION** 

LV MARTHAS VINEYARD

340P

**EQP: CANADAIR REG JET** 

01HR 30MIN

AR NEW YORK JFK

510P

**NON-STOP** 

**ARRIVE: TERMINAL 3** 

**REF: GXCWH4** 

**BOWENS/THELLA** 

DL-2043083787

AIR DELTA AIR LINES INC FLT:245 COACH

**FOOD FOR PURCHASE** 

LV NEW YORK JFK

645P

**EQP: BOEING 757** 

**DEPART: TERMINAL 3** 

**06HR 18MIN** 1003P

**AR SAN DIEGO** 

**NON-STOP** 

**ARRIVE: TERMINAL 2** 

**REF: GXCWH4** 

**BOWENS/THELLA** 

DL-2043083787

Scott Mackerley | Travel Specialist

www.traveltrust.com | smackerley@traveltrust.com O: 858.566.4310 | TF: 800.272.3837 | F: 858.566.2438

Office Hours: 9:00am to 5:30pm PST (Mon-Fri)

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### **GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

I. TRAVELER: Travelers Name:	hella F. Bov	/ens		Dept: _6	Exec Office
Position:	Member		☐ Gen. Counsel		Chief Auditor
All othe	er Authority	employees (does not rec	quire executive commit	tee adminis	trator approval)
DATE OF REQUEST:	07/14/11	PLANNED DATE OF I	DEPARTURE/RETURN:	08/08/1:	1 / 08/08/11
DESTINATIONS/PURF	POSE (Prov	ide detailed explanation	as to the purpose of t	he trip- cor	ntinue on extra sheet
of paper as necessary)	Charles of the Control of the Contro				
Destination:Denver, C	0		urpose: Special meeti ommittee	ng of ACI-N	A Executive
Explanation: Special	meeting of	ACI-NA Executive Com	mittee		
. PROJECTED OUT-OF	TOWN TO	AVEL EYDENGEG			
A. TRANSPORTA					
• AIRFARE			\$	475.00	
	RANSPORT	ATION (Taxi, Train, Ca	r Rental) \$		
B. LODGING			\$	s 14 3 M.	
C. MEALS			\$	25.00	
D. SEMINAR AN			\$		
E. ENTERTAINN			\$		
F. OTHER INCID			\$		
TOTAL P	ROJECTE	TRAVEL EXPENSE	\$	500.00	
ERTIFICATION BY	TRAVEL	ER By my signature be	low, I certify that the a	bove listed	out-of-town travel ar
ssociated expenses conf	form to the	Authority's Policies 3.30	and 3.40 and are rea	sonable and	directly related to the
authority's business.	ALAMI	1 Raine			n.1 11
Travelers Signature:	MON	1 ADOUM		Date: 14	Mun 2011
ERTIFICATION BY	ADMINIS	TPATOP (Mom A	dministrator is the Eve	outive Com	mittee the Authority
		AAUGICAL (AAUGICA)	uninisualoi is uie exe	culive Com	indee, and Additionly
lerk's signature is requir	and the second s				
By my signature below, I	THE RESERVE AND ADDRESS OF THE PARTY OF THE				
		red the above out-of-tow			
		avel and all identified ex			
Authority's busine	ess and reas	sonable in comparison t	o the anticipated bene	fit to the Au	thority.
<ol> <li>The concerned or Authority's Policie</li> </ol>		avel and all-identified ex	xpenses conform to th	e requireme	ents and Intent of
		17		D	7.16.11
Administrator's Signatu	гө:	10x com		Date:	1.10.11
AUTHORITY CLERK	CERTIF	CATION ON BEHA	LF OF EXECUTIV	E COMM	ITTEE
			herehv certi	fv that this c	document was appro
(Please leave blank. Whoever		eting will insert their name ar	nd title.)	., marans (	Josephon was applo
by the Executive Commi	ttee at its			eting.	
		(Leave blank and we will ins	ert the meeting date.)		

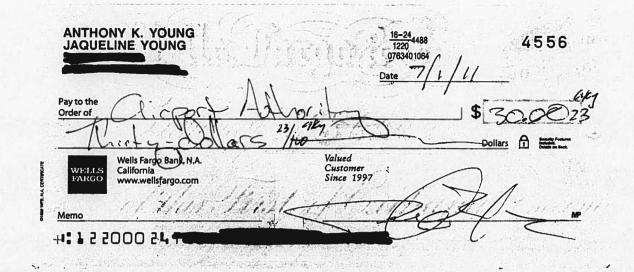
## **EXPENSE REPORTS**

## **ANTHONY YOUNG**

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY **TRAVEL EXPENSE REPORT - Board Members**

(To be completed within 30 days from travel return date)

Board member name:	Anthony K. Young									
Departure Date: Destination:	4/30/2011	_ Return Date:		5/3/2011			Rep	Report Due: 6/2		2/11
Please refer to the Authority	Travel and Lodging Expense Reimbul required supporting documentation.									
	siness Expense Reimbursement Policy	Charles of the Party of the Par		Travel and	Lodging E	xpense Re	mburseme	nt Policy 3	40	4 1 1
		Authority Expenses			8	loard Mem	ber Expen	ses		
		(Prepaid by Athty)	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Daily PerDiem Limitations	die bestit zu zowe ze zowe zowe	Auty	5/1/11	5/2/11	5/3/11				4/30/11	TOTALS
**GSA Daily Hotel Rate or			197.84	197.84					197.84	
"GSA Daily Meals, Entert	ainment & Incidentals (ME&I)		56.00	56.00	42.00				42.00	
Air Fare, Railroad, Bus (attac	h copy of itinerary w/charges)	199.40				THE SAN AND AREA.			E/CVICE	0.0
Conference Fees (provide con	by of flyer/registration expenses)	850.00								0.0
Rental Car							4		3.352	0.0
Gas and Oil								-		0.0
Garage/Parking Mileage - attach mileage form						100				0.0
	s pd.) To/From meetings, airport, etc.			62.85	46.25			Fig. 1	46.25	155.3
Hotel - Actual Expense Paid -		175.00	175.00						10.20	
	of Actual or GSA Allowance)		175.00		0.00	0.00	0.00	0.00	0.00	350.0
Hotel Taxes Paid		22.84	22.84	22.84						45.6
Telephone, internet and Fax										0.00
Laundry										0.00
Meals, Entertainment & Inc										
Meals (include tips pd.)	Breakfast		45.00						10.40	
	Lunch Dinner		15.02	28.80	24.63				16.43 28.80	
	Other Meals		4.29	28.80	24.03				20,00	
Entertainment (Hospitality)	The second secon									
Tips Paid to Maids, Bellho		20/15/2/g								
	tips pd.) To/From meal destinations			10 ° 2 11 11			E HEET			
Total Meals, Entertainme	ent & Incidentals		19.31	28.80	24.63	0.00	0.00	0.00	45.23	
GSA Allowance for M,E8	il (from above)		56.00	56.00	42.00	0.00	0.00	0.00	42.00	
the same of the sa	of Actual or GSA Allowance)		19.31	28.80	24.63	0.00	0.00	0.00	42.00	114.74
Alcohol is a non-reimbursable o	expense									0.00
Miscellaneous:										0.00
										0.00
	Total Expenses	1,047.24	217.15	289.49	70.88	0.00	0.00	0.00	88.25	0.00 665.77
Add any additional details as ne	eded for explanation (attach add'l sheet if			Grand Trip			9.90	0.00	00.25	1,713.0
				Less Cash	Advance (	attach copy of	Authority ck)			696.00
Alcohol is a non-reimbursable	le expense		1	Less Exper	MINOR DESIGNATION	PHILIPPIN SALV				1,047.24
Give names and business affi	ilations of all persons whose meals wer	e paid by tran	reler.	Due Trave			are a contract of the contract	ack request	N. 7	1,047.25
	on will result in the delay of processing reimbursem			Due Autho						-30.23
			market and			this report to				
3.30 - Business Expense Reir expenses were incurred in cor Prepared By:  Traveler Signature:  Administator's signature:	ncknowledge that I have read, understanbursement Policy and that any purchancetion with official Authority business  April Warren  Print Doe Name  THORITY CLERK CERTIFICATION Chereby certify the	nases/claims s and is true	of EXEC	ot allowed v	Ext.:  Date:  Date:	2408  2408  C/2  ) (10 be con	y. I further	Clerk)	t this report	
Clerk Signature:										
oren Signature.	0.00	e y e			Date:	48		A new		
	The programmer and Collings Durbon Cl. and Collings	name Tames	telegraph Ciles	Tankant Calle	*HODTOO		V T			



## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

#### **GENERAL INSTRUCTIONS:**

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER:					
Travelers Name:	Anthony K. Ye	oung		Dept: 2	
Position:	Board Member	☐ President/CEO	☐ Gen. Counsel		Chief Auditor
Г	All other Authority	employees (does not req	uire executive commit	tee administra	tor approval)
2. DATE OF REQUI	EST: 3/10/11	_ PLANNED DATE OF D	DEPARTURE/RETURN:	4/30/11	/ 5/3/11
		de detailed explanation	as to the purpose of t	he trip- contin	ue on extra sheets
of paper as nece					
Destination:Tuc			rpose: Attend Confer	ence	
Explanation: At	SI-NA: ACI BOAIG	Members & Commission	ners Conterence		
*Meals expense	es are based on G	SA per diem rates			
4. PROJECTED OU	JT-OF-TOWN TRA	AVEL EXPENSES			
	PORTATION COS				
AIRF	ARE		\$	190	
• OTH	ER TRANSPORT	ATION (Taxi, Train, Car	Rental) \$	100	
B. LODGIN	IG		\$	400	
C. MEALS	S AND CONSESSI		\$	*196	
	R AND CONFERI		\$	650	
	FAINMENT (If appl INCIDENTAL EXF		<u>\$</u>		
		TRAVEL EXPENSE	\$	1536	
A STATE OF BUILDING					
CERTIFICATION	BY TRAVELE	R By my signature belo	ow, I certify that the al	bove listed out	of-town travel and
		uthority's Policies 3/30			
Authority's business		5 // /			
Travelers Signature	1	40CF	- D	ate:	
			7		
CERTIFICATION	N BY ADMINIS	TRATOR (Where Ad	ministrator is the Exec	cutive Commit	tee, the Authority
Clerk's signature is	required).				
By my signature be		llowing:			
1. I have conse	cientiously reviewe	ed the above out-of-town	n travel request and th	ne details prov	ided on the reverse.
2. The concern	ned out-of-town tra	ivel and all identified ex	penses are necessary	for the advan	cement of the
Authority's b	ousiness and reas	onable in comparison to	the anticipated benef	it to the Autho	rity.
3. The concerr	ned out-of-town tra	evel and all identified ex	penses conform to the	requirements	and intent of
Authority's F	Policies 3.30 and	3.40()			
		Thear		2. 3	11 11
Administrator's Si	gnature:	There		Date:	((, /)
AUTHODITY OF	EDIC OFFICE	ATION ON DELIA	F OF EVECUTIVE		
AUTHORITY CL	ERK CERTIFIC	CATION ON BEHAL	LF OF EXECUTIV	E COMMIT	IEE
Tony R. A	Cussell, Ac	the ity Clark eting will insert their name and	, hereby certif	y that this doc	ument was approved
			title.)		SHOW HE WAS THE
by the Executive C	ommittee at its _	. 3/22/11		eting.	
		(Leave blank and we will inse	ert the meeting date.)		

ANTHONY K. YOUNG 202 C STREET SAN DIEGO CA 92101

Vendor 61937 Number

Check 49771 Number Page Number

						ramber	14dilliber
Inv Date	Invoice No	Doc No	Amount	<b>⊭Discount</b> ®		Remai	ks:
04/18/11	0501-050311		696.00		696.00	5/1-5/3/11 TUCSON AZ	
Section 1				ven e			
PL 4 W							
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	- 30	ever the term	4		# 11 5 5 5 6		
		1 - 41 - 1 - 0 - 0					
Totals:			696.00		606.00	ANTHONY K. YOUNG	

SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY

† TOTAL AMOUNT ON CHECK IS LAST FIGURE IN COLUMN ABOVE

DO NOT ACCEPT THIS CHECK UNLESS THE PINK LOCK & KEY ICONS FADE WHEN WARMED AND YOU CAN SEE HEXAGONS IN A DUAL-TONE TRUE WATERMARK WHEN HELD TO THE LIGHT



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY P.O. BOX 82776, SAN DIEGO, CA 92138-2776



Pate 04/21/11

Check No 00049771 Amount \$696.00

THE SUM OF \$\*\*\*\*\*\*696.00 DOLLARS

Pay to the Order of

ANTHONY K. YOUNG

202 C STREET SAN DIEGO CA 92101 Vernon D. Evans, Treasurer

#00049??l#



Traveltrust

374 North Coest Fighway 101 Encinitias, Ca 92024 Tel: 760-635-1700 Fax 760-635-1720

Website: www.travetrust.com

YOUNG/ANTHONY BOARD 17-Mar-2011 11:05 am Page 1 of 1 YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* XL8Y48 \*\* --INVOICE/ITINERARY ACCOUNTING DOCUMENT-\*\*\*\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*\*\*\* THIS IS AN E-TICKET RESERVATION.
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air Southwest Airlines Flight# 1396 Class: Y From: San Diego CA, USA To: Tucson AZ, USA 30-Apr-2011 Meal: None 09:20am Boeing 737-300 Jet Status: Confirmed Equip: 30-Apr-2011 30-Apr-2011 Saturday Depart: Saturday 09:20am Stops: 0 Arrival: Saturday 10:30am Depart - TERMINAL 1 Arrive -Flight Duration: 1 hour(s) and 10 minutes Class of Service: Coach Air Southwest Airlines 1586 Class: Y Flight# From: Tucson AZ, USA To: San Diego CA, USA 03-May-2011 Meal: None 06:20pm Equip: Boeing 737-700 Jet Status: Confirmed 03-May-2011 Tuesday 03-May-2011 Tuesday 06:20pm Tuesday Depart: Stops: 0 Arrival: 07:35pm Depart Arrive - TERMINAL 1 Flight Duration: 1 hour(s) and 15 minutes Class of Service: Coach Other San Diego CA, USA 30-Oct-2011 RESERVATION RETAINED FOR 180 DAYS-A Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY Ticket Information YOUNG ANTHONY Ticket#: 2162082666 169.40 Ticket Base Fare: Invoice#:1183070 Ticket Tax: Total Ticket Amount: 0.00 169.40 Electronic: YES SERVICE FEE DOCUMENT #: 0544633204 FEE AMOUNT: 30.00 BILLED TO: AMERICAN EXPRESS ENDING IN 1006

#### Warren Anne

From:

Brito Leticia

Sent:

Friday, February 25, 2011 2:21 PM

To:

Warren Anne

Subject:

RE: Hotel reservation charge

#### Hello, Anne:

this is your authorization to use your P-Card for these hotel deposits in order to hold the two reservations (as listed below). Please ensure that the travelers are aware that each of them will need to change the credit card on record when they check into the hotel (for additional night charges and any incidentals).

In addition, please make sure you include this email with your P-Card reconciliation. Thank you and have a great weekend!

#### Kind Regards,

Leticia Brito
Purchasing Card Program Analyst
Procurement Department
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138
619) 400-2536

From: Warren Anne

Sent: Thursday, February 24, 2011 11:24 AM

To: Brito Leticia

Subject: Hotel reservation charge

Board Chair Robert Gleason and Board Member Paul Robinson are attending the ACI-NA Airport Board Members & Commissioners Conference in Tucson, AZ, May 1-3, 2011. The conference hotel, The Westin La Paloma Resort & Spa, requires a one-night deposit by April 23. I would appreciate authorization for this deposit to be charged to my P-Card. Thank you, Anne

Subsequent to this authorization. Board member Anthony Young also attended this conference at the same hotel. Per Leticia Brito, this authorization in cluded the third Board member.

#### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

#### MISSING RECEIPT FORM

Employee/Department Head must complete form below.

Date of Purchase/Event:	4/30/11	
Description of Item/Event:	TAKI FROM TUCSON AIRPORT	TO HOTEL
Vendor/Event Name:	DISCOUNT CAB	
Dollar Amount:	\$46.25	
Reason for Missing Receipt:	1 MISPLACED IT.	
hereby certify that the original	I receipt in question was lost or none was issued to me.	
hereby certify that the original		
hereby certify that the original	receipt in question was lost or none was issued to me.	
The state of	6/20/11	

## 

tour Green Limousine™

DISCOUNT CAB 602-200-2000

TERMINAL: DRIVER : 56295 15:53

VISA XXXXXXXXXXXX6338 EXPIRY: XXXX REF #: 42905 AUTH #: 998136 FARE : \$ 29.20 TIP : \$ 3.00

TOTAL : \$ 32.20

TRANS. APPROVED

IMPORTANT: Retain a copy for your records

Shu Your Creen Limousines DISCOUNT CAB RIDE RECEIPT (5752)

17:07 05/02/11

42991 SEO#: 097116 AUTH: VISA XXXXXXXXXXXXX6338 ED: XXXX

\$ 30.65 FARE: \$ 0.00 TIP: TOTAL: \$ 30.65

APPROVED: \$ 30.65 X\_\_\_\_\_

Your Green Limousine Shi DISCOUNT CAB pates promite

### 1 100 Will (113)

Your Green Limousine M

DISCOUNT CAB 602-200-2000

TERMINAL: 5741 DRIVER : 05/03/11 16:04

VISA XXXXXXXXXXXXXX0095 EXPIRY : XXXX
REF #: 44113
AUTH # 010319 FARE \$ 42.25 TIP : \$ 4.00

46.25

TOTAL : \$

TRANS. APPROVED

IMPORTANT: Retain a copy for your records

56485 LFROM HOTEL TO TUCSON AIRPORT the westin la paloma 3800 e sunrise dr - tucson, az 85718-3302 - us phone 520.742.6000 - fax 520.577.5878 westin.com/iapaloma.com

dues: travel agent/charge to 582 room 175.00 Anthony Young rate Aaa Preferred Account 2 no. pers. 433025 folio page 30-APR-11 11:49 arrive 03-MAY-11 15:09 depart

ACD29A payment VI

'date'	reference	description	charges/credits
30-APR-11	RT582	Room Chrg Grp Association	175.00
30-APR-11	RT582	Room Tax	22.84
30-APR-11	DEPOSIT	Deposit Applied	197.84-
30-APR-11	11376040	Azul Restaurant	16.43 • 🗸
30-APR-11	19379430	Cabinos Pool Ban	-15-33-
30-APR-11	7379830	Asul Lounge	18.03
30-APR-11	10380140	Azul Restaurant	52.99 ° 🗸
01-MAY-11	RT582	Room Chrg Grp Association	175.00
01-MAY-11	RT582	Room Tax	22.84
02-MAY-11	RT582	Room Chrg Grp Association	175.00
02-MAY-11	RT582	Room Tax	22.84
02-MAY-11	12392140	Agul Lounge	16.96
02-MAY-11	10392480	Azul Restaurant	59.55
03-MAY-11	21394101	Sebines Pool Dar	27.84
03-MAY-11	VI	Visa	602.81-

Balance Due 0.00

EXPENSE REPORT SUMMARY	EXPENSE	REPORT	SUMMARY
------------------------	---------	--------	---------

Date	Room/Tax	Food/Bev	TeleComm	Other	Total	Payment
30-APR-11	197.84	102.78	0.00	0.00	300.62	197.84-
01-MAY-11	197.84	0.00	0.00	0.00	197.84	0.00
02-MAY-11	197.84	76.51	0.00	0.00	274.35	0.00
03-MAY-11	0.00	27.84	0.00	0.00	27.84	602.81-
Total	593.52	207.13	0.00	0.00	800.65	800.65-

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

lagree to remain personally liable for the payment of this account if the samples are other third party billed fails to pay part or all of these charges.

signature

As a Starwood Preferred Guest, you could have earned 1464 Starpoints for this visit. Please provide your member number or enroll today.

Anthony Young

FOLIO 433025 30-APR-11



#### REPORT DATE:04-30-2011

#### Internal Tracking Number (1137604)

Table: 7211 Dining Room: AZUL

Guests: 1
Started By :MENTOR TAFOLLI
Closed By :MENTOR TAFOLLI 13:40 14:21

Change Price/Remove Tax

Comps/Voids/Discounts Reason/Authorization Qty Action Item Name **Amount** \$13.00 Sale: GOAT PANINI 1 1 \$0.00 Sale: >>SPLIT PLATE<<

Amount Gratuity Add'l Tip Total Payment Summary: \$0.00 \$2.50 \$16.43 Pymt RM CHARGE \$13.93

Tendered: \$16.43

> Card #: (R582 ) Exp: Token:

#### Settlement Summary:

SubTotal \$13.00 Tax: \$0.93 \$0.00 Tax2: \$2.50 Tip \$0.00 **Auto Gratuity:** Total \$16.43

#### REPORT DATE:04-30-2011

#### Internal Tracking Number (1038014)

Table: 7075

Dining Room: AZUL

Guests:

Guests: 2
Started By :GARRET GANNON
Closed By :GARRET GANNON 19:59 20:38

Change Price/Remove Tax Comps/Voids/Discounts Reason/Authorization

Qty Action Item Name **Amount** 

Sale: SCALLOPS **\$18.00** 

Sale: SEAFOOD STEW \$24.00

Gratuity Add'l Tip Total Payment Summary: Amount

\$52.89 28.80 \$8.00 Pymt: RM CHARGE \$44.99 \$0.00 Tendered:

\$52.99 (20 %) Card #: (R582 Exp:

#### Settlement Summary:

SubTotal \$42.00

Tax: \$2.99

Tax2: \$0.00

Tip \$8.00 Auto Gratuity: \$0.00

Total \$52.99

#### REPORT DATE:05-02-2011

#### Internal Tracking Number (1039248)

Table: 7233

Dining Room: AZUL
Guests: 2
Started By :GARRET GANNON
Closed By :GARRET GANNON

17:15

18:07

Change Price/Remove Tax Comps/Volds/Discounts Reason/Authorization

Action Item Name	Qty	Amount	Res
Sale: GL-FRENCH MAID	-1	\$9.00	
Sale: IAGLIATELLE PASTA		\$17.00	
Sale: SEAFOOD STEW	1	\$24.00	

Payment Summary:

Amount Gratuity Add'l Tip

Total \$59.55

Pymt: RM CHARGE \$53.55

\$0.00 \$6.00

28.80

Tendered: \$59.55

4.80 (2070)

Card #: (R582

Ехр: )

Token:

#### Settlement Summary:

SubTotal

\$50.00

Tax:

\$3.55

Tax2:

\$0.00

Tip

\$6.00

**Auto Gratuity:** Total

\$0.00 \$59.55

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY MISSING RECEIPT FORM

Employee/Department Head must complete form below.

Date of Purchase/Event:  Description of Item/Event:	DINNER - CHIGGEN DINNE	i SK -N
Vendor/Event Name:	DINNER - CHIGGEN DINNE ARIZONA SPONTS GRILL EAST	ALC
Dollar Amount:	\$24.63	
Reason for Missing Receipt:	PAID WITH CHEDIT CAKD.	
IFORGOT TO	KEEP I TEMIZED RECEIPT.	
I hereby certify that the original	receipt in question was lost or none was issued to me.	

THANK YOU SIGNED COPY - MERCHANT SECOND COPY - CUSTOMER

## WEST TO LA TOLLIMA 3890 LAST BURNIE DE WE

THESON, AZ 85718 520-742-6000

WESTIM IN FALDMA 8800 EAST SUNRISE DELVE TUCSON, AZ 85718

0000 EAST SUNRICE DAIVE TUCSON, AZ 85718 520-742-6000	SHANNON V Table 1901 Sun 05/01/11 11:22 AM , Oceasts 1 Guest Nuc: 1 THE CAFFE
1438754.1 CARLY S Table 9300	1 GRANDE COFFEE 2.25
Sur 05/01/11 3:00 PM Guests: () Suest Mum: 1 AZUL LNG	.Sublotal 2.25 Service Charge 0,34
i CRANBERKY JUIUE 4.00	Sales Tax 0.15
SubTotal 4.00 Sales Tax G.29	Total 2.75
Flease pay this amount	CASH Amount Applied 3 75
Total 4.29	CASH Tendered 5.00
100% of the service charge is a gratuity for the staff.	Change 2.25 106% of the service charge is a gratuity for the staff.
T*************************************	*************************************
Bratulty	FOR ROOM CHARGES ONLY:
Fotal Charge	Gratuity
Room Number	Total Charge
Print Name	Room Number
SIGNATURE	Print Name
· · · · · · · · · · · · · · · · · · ·	SIGNATURE
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Sun 05/01/11 1 :46 Af	SUMPTS	ž.
Suest ide. 1		SEETMOS
1 VERRET WEEF	10.56	
Service Charge	2.15	
Kas buest 1 Tax for	0.85	15.62
9582	-Succiotial	12.20
582, YOURG, ARTHO		
Carvi	ce Charge	2.16
	Gales Tax	0.86

Prosee pay this second. Fortal 15.GR

198% of the arryice charge is a gratuity for the staff.

ROSER RESERVE RESERVE REPRESENTATION OF SERVE RESERVE

FOR ROSE CHARGET DRLY!

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Total Charge

House Musber

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SIGNATURE

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### ACI-NA REGISTRATION FORM

2011 ACI-NA AIRPORT BOARD & COMMISSIONERS CONFERENCE MAY 1-3, 2011 THE WESTIN LA PALOMA TUCSON, AZ

For 1 Attendee  (before April 7)  ACI/ACI-NA  (Credit Card:  Credit Card:  Credit Card:  (Continue of the continue of the cont	
ACI/ACI-NA	
Member S 650 USD S 750 USD Amex Diners Club	b
Credit Card Number:  Expiration Date:  Name on Card:  Signature:	

CONFIRMATION OF REGISTRATION: Confirmation of registration will be e-mailed to conference attendees using the e-mail address (es) provided above. If confirmation is not received within two weeks after sending in your registration form, please e-mail meetings@aci-na.org. Non-receipt of confirmation before the conference is not justification for seeking a refund.

OPT-OUT: By registering for the conference you are providing permission to receive e-mails, mailings and faxes related to the conference. If you do not wish to receive any further emails from ACI-NA, please send a reply email to: <a href="mailto:weidich@aci-na.org">weidich@aci-na.org</a> with the words "OPT-OUT" in the subject line with the original email in the body. You may notify us with your decision to opt-out within 30 days of receiving the email Please note, if you choose to opt out of receiving email from ACI-NA, you will no longer receive ACI-NA e-newsletters, notices of upcoming meetings, sponsorship opportunities, etc. If you prefer to unsubscribe from certain electronic publications rather than opt-out from email communications entirely, please email such request to communications@aci-na.org. It may take up to 10 days to process your request. The postal address for ACI-NA is 1775 K Street, N.W., Suite 500, Washington, DC 20006.

Refund Policy: Registration fees will be fully refunded if written notice is received at ACI-NA no later than Thursday, April 7, 2011. After April 7, ail refunds will have a processing fee of \$75 deducted. No refunds will be issued on cancellations received after Monday, April 18, 2011. Substitutions will be honored at any time. All no-shows will be billed.

Note: ACI-NA reserves the right to cancel this program if the number of registrants is insufficient. In that event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant.

Fax this form to (202) 478-0889 or register online at www.aci-na.org.

Remit Payment to: ACI-NA · PO Box 79286 · Baltimore, MD 21279-0286 · PHONE: (202) 293-8500



April 8, 2011

#### Meeting Confirmation

Please review your CONTACT information below as it will be used for rosters and badges. Any changes should be sent to cgroup@aci-na.org immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.

Mr. Anthony K. Young Board Member Nickname: Anthony San Diego County Regional Airport Authority PO Box 82776 San Diego, CA 92138-2776

PH: (619) 400-2408 FX:

(619) 400-2406

You are registered for the following:

2011 ACI-NA Airport Board Member & Commissioners Annual Conf Sunday, May 01, 2011 through Tuesday, May 03, 2011

Function	Quantity	Rate	Amount
Conference Registration		\$650.00	\$650.00
		Total	\$650.00
		Payment	\$650.00
		Balance	\$0.00

Thank you for registering for the 2011 Airport Board Member & Commissioners Annual Conference to be held May 1-3, 2011. All events will take place at The Westin la Paloma located at 3800 East Sunrise Drive, Tucson, AZ 85718. For hotel reservations, call the The Westin La Paloma at (520) 577-5887 and request the Airports Council International group rate of \$175 USD single/double occupancy plus additional taxes. The hotel cut-off date is 5 pm EST, Thursday, April 7, 2011. Reservations made after this date can only be accepted on a space and rate available basis. The hotel may sell out of rooms or the conference rate before the cut-off date. Make your reservations early.

Registration fees for the conference include continental breakfasts, lunches; all refreshment breaks and educational materials.

A taxi ride from the Tucson International Airport to the hotel is approximately \$45-50 one-way and takes about 30-40 minutes, depending upon traffic.

Dress for the meeting is business casual.

If you need to cancel your registration, please contact ACI-NA as soon as possible at (202) 293-8500 or meetings@aci-na.org. Registration fees will be fully refunded if written notice is received at ACI-NA no later than Thursday, April 7. After Thursday, April 7, all refunds will have a \$75 processing fee per person deducted No refunds will be issued, for any reason, on cancellations received after Monday, April 18. Substitutions will be honored at any time.

For more information on this event including program updates, tourist information, Tucson weather conditions, and more visit http://www.aci-na.org/2011/commissioners/welcome.html.

We look forward to seeing you in Tucson for the 2011 Airport Board Member & Commissioners Annual Conference.

## ACI-NA AGENDA



# AIRPORT BOARD MEMBERS & COMMISSIONERS CONFERENCE

MAY 1-3, 2011

THE WESTIN LA PALOMA • TUCSON, AZ

#### **CONFERENCE TOPICS**

ACI-NA Policy & Metrics Presentation

What's New on Capitol Hill?

Standing Out: Making Your Case to the Airlines

Benchmarking Your Airport's Environmental Performance

Alternative Options for Outsourcing Aspect of Airport Operations

Air Service Incentives

Intermodalism: The Wave of the Future?

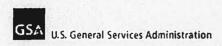
Airport Security Policy Report

Forecasting the Future of Aviation Demand/Grading Airline Performance

Understanding the Business Travelers Wants and Needs

Regulatory & Legal Issues in Accommodating Passengers with Disabilities

US DOT Aviation Consumer Protection Program



#### FY 2011 Per Diem Rates for ZIP 85718

October 2010 - September 20111

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the <u>National Association of Counties (NACO) website (a non-federal yeasite).</u>

The following rates apply for 867	18	TELL						With the						
		Max	lodging	g by Mo	nth (ex	cludl ng	taxes)		131	r Times				Meals
Primary Destination* (1)	County (2, 3)	2010 Oct	O Nov De	ЭС	2011 Jan		lar Apr	May	Jun Ju	i Aug	Sep			& inc. Exp.**
Tucson	Pima County	93	93	93	93	111	111	111	111	77	77	77	93	56

NOTE Traveler reimbursement is based on the location of the work activities and not the accommodations.

Meals and incidental Expenses, see <u>Breakdown of MailE Expenses</u> for important information on first and last days of travel.

Page 1 of 1



#### U.S. General Services Administration

Per Diem

Overview

M&IE Breakdown

Factors Influencing Lodging

Rates

FAQ

FY 2011 Highlights

Fire Safe Hotels

Have a Per Diem Question?

Per Diem Files (Archived)

Per Diem Rates

#### Meals and Incidental Expenses (M&IE) Breakdown

The following table shows the breekdown of continental breakfast/breakfast, lunch, and dinner components of the maximum daily reimbursement (per diam) rates for meals and incidental expenses while on travet. Refer to Section 301-11.18 of the Federal Travet Regulation for guidance on deducting these amounts from your per diam reimbursement claims for meals furnished to you by the government.

NOTE: The first and last calendar day of travel is calculated at 75 percent.

13 5 7	The M&IE rates primary destin					our
M&IE Total	\$46	\$51	\$56	\$61	\$66	\$71
Continental Breakfast/ Breakfast	\$7	\$8	\$9	\$10	\$11	\$12
Lunch	\$11	\$12	\$13	\$15	\$16	\$18
Dinner	\$23	\$26	\$29	\$31	\$34	\$36
Incidentals	\$5	\$5	\$5	\$5	\$5	\$5
First & Last Day of Travel	\$34.50	\$38.25	\$42	\$45.75	\$49.50	\$53.25

The shortcut to this page is www.gsa.gov/mie.

CONTACTS

Federal Travel Discussion View Contact Details

IL RATE THIS PAGE

## THELLA F. BOWENS

7/6 Corperate Simi

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

expenses and detail). Any s Air Fare, Railr Conference F Rental Car* Gas and Oil* Garage/Parkin Mileage - atta Taxi and/or SI Hotel* Telephone, In Laundry* Tips - separat	to the Authority d approvals. Ple special items sho road, Bus (attact	A/24/2011  n Antonio, Texas  Travel and Lodging Expense Resease attach all required supports ould be explained in the space part of the sp	imbursement ing documenta	tion. All re	icle 3, Pan aceipts mu		ion 3.40, c illed, (cred Employe	outlining ap it card rec	eipts do n	reimburse ot provide	
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open are dep	arang mga can				HISTORY CO. T.	TAMBURUTU MOUN	B (attach cop	u of Authorit	v oto	71-200	
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<sup>2</sup> Prepare Chec		ations of any persons whose meals w to SDCRAA	ere paid by trave	ler.	Due Authority (negative amount) <sup>3</sup> Note: Send this report to Accounting even if the amount				597.48		
								40 -			for a section of
		or acknowledge that I have n				CARLON BURNESS CO.				ACTUAL CONTRACTOR OF THE PARTY.	Chi. All Chi. Chi. Chi. Chi. Chi. Chi. Chi. Chi.
		nd 3.30 - Business Expense F									
	y. I further cer	tify that this report of travel e	xpenses wen	e incurred	in conne	ection wil	n official	Authority	business	and is th	ue and
correct.	Travel and Lode	ging Expense Reimbursement F	Policy 3.40		Business	Expense	Reimburse	ment Poli	cv 3.30		
Prepared By:		FERRING FREE MILES	My Caldera			22		Ext.:	70. = (2)	YZAAF	
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Traveler Signa	ature:	mulu TV	MUM	W		J 404 10		Date: G	A)	ALK	0/00
Approved By:								Date:		17	
AUTHORITY	CLERK CERTII	FICATION ON BEHALF OF EXI	ECUTIVE CON	AMITTEE	(To be ce	rtified if u	sed by Pres	ident/CEO	), Gen. Co.	insel, or Ci	hief Auditor)
											mittee at its
Please leave b	olank. Whoever c	lerk's the meeting will insert their na	me and title.)		, wiet at	Goodin	тао ар	p. 0100 Dy	Exect		made at its
	nd we will insert th	meeting.									

your department Administrative Assistant or call Accounting at ext. 2806.

CR 11-096

### 3/11 -> Curporate Services

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

CENED	A1 .	HOT	1011	OTI	~	10.
GENER	AL II	N 3	KU	611	Ur	13:

by the Executive Committee at its

A	All travel requests must	conform to applicable provisions	of Policies 3.30 and 3.40.
_	All davel leddests illus	Collicial to applicable providence	01 1 0110100 0.00 alla 0.40.

B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

	ame: Thella F. Bo	wens		_ Dept:	6/Executive Office
Position:	Board Member	F President/CEO ☐ G	en. Counsel		Chief Auditor
	All other Authority	employees (does not require exec	cutive commi	ttee admin	istrator approval)
2. DATE OF	REQUEST: 03/11/11	PLANNED DATE OF DEPARTU	RE/RETURN:	04/24/	11 / 04/25/11
3. DESTINA	TIONS/PURPOSE (Pro	vide detailed explanation as to the	purpose of	the trip- co	ontinue on extra sheets
The second secon	s necessary):				
	on: San Antonio, Texas		ACI-NA Meet		
	g legislative and ACI-NA	ACI-NA Executive Committee to nanagement issues.	neet with air	ort omciai	representatives
A. T	TED OUT-OF-TOWN TI			405.00	
•	AIRFARE	TATION (Tout Tout Con Donate)	\$	425.80	
P 10	OTHER TRANSPOR ODGING	TATION (Taxi, Train, Car Rental)	\$ \$ \$ \$ \$	150.00	
	IEALS		\$	100.00	
	EMINAR AND CONFE	RENCE FEES	\$	100.00	
	NTERTAINMENT (If ap		\$	VERTICAL ST	
	THER INCIDENTAL EX		\$	(915)	
	TOTAL PROJECTE	D TRAVEL EXPENSE	\$	675.80	
the latest with the latest windicates with the latest with the latest with the latest with the	kpenses conform to the usiness.	LER By my signature below, I certain Authority's Policies 3.30 and 3.40	and are rea		nd directly related to th
CERTIFIC/	ATION BY ADMINIS	STRATOR (Where Administrat	or is the Exe	cutive Cor	nmittee, the Authority
Clerk's signa	ture is required).				
CONTRACTOR OF STREET	ture below, I certify the	following:			
Charles of the same party. The same	e conscientiously review	wed the above out-of-town travel re		A CONTRACTOR OF THE PARTY OF TH	
By my signat		my al and all identified avnances a	re necessar	y for the ac	lyancement of the
By my signal 1. I have 2. The c	concerned out-of-town t	. Note: 1. 1986   P. 1. 1986   P. 1. 1987   P. 1986   P.			
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(Leave blank and we will insert the meeting date.)

meeting.



Traveltrust
374 North Coast Highway 101
Encintas, Ca 92024
Tol: 760-635-1700
Fax 760-635-1720
Website www.travetrust.com

**BOWENS/THELLA** 11-Mar-2011 5:17 pm Page 1 of 2 PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **US Airways** Flight# 2873 Class: T From: San Diego CA, USA To: Phoenix AZ, USA 24-Apr-2011 10:47am Seats: Seat:4C Meal: None CRJ-Canadair Regiona Status: Confirmed Equip: Sunday 10:47am Depart 24-Apr-2011 Sunday Stops: 24-Apr-2011 12:04pm Arrival: Sunday SAN-PHX OPERATED BY US AIRWAYS EXPRESS-MESA AIRLINES Depart - TERMINAL 2 Arrive - TERMINAL 4 US Airways locator: GETY1R Flight Duration: 1 hour(s) and 17 minutes Class of Service: Coach Air **US Airways** Fliaht# 2766 Class: From: Phoenix AZ, USA San Antonio TX, USA To: 24-Apr-2011 12:30pm Meal: None Seats: Seat:4C Canadair Regional Je Equip: Status: Confirmed Sunday 12:30pm Depart: 24-Apr-2011 Sunday Stops: Sunday 24-Apr-2011 04:36pm Arrival. PHX-SAT OPERATED BY US AIRWAYS EXPRESS-MESA AIRLINES Depart - TERMINAL 4 Arrive - TERMINAL A US Airways locator: GETY1R Flight Duration: 2 hour(s) and 06 minutes Class of Service: Coach Air Flight# 1827 **American Airlines** Class: Q San Antonio TX, USA From: To: Dallas/Ft Worth TX, USA 25-Apr-2011 None Seat: 17B Meal: Seats: 04:30pm Status: Confirmed Equip: McDonnell Douglas MD Monday 04:30pm Depart: 25-Apr-2011 Monday Stops: 0 Arrival: 25-Apr-2011 Monday 05:45pm Depart - TERMINAL B Arrive -American Airlines locator: GGCWMO Flight Duration: 1 hour(s) and 15 minutes Class of Service: Coach Air **American Airlines** Flight# 1121 Class: Dallas/Ft Worth TX, USA From: To: San Diego CA, USA 25-Apr-2011 06:40pm Seat:9B Meal: Food For Purchase Seats: Equip: McDonnell Douglas MD Status: Confirmed Monday Depart: 25-Apr-2011 06:40pm Monday Stops: 0 Arrival: 25-Apr-2011 Monday 07:45pm



Traveltrust
374 North Coast Fughway 101
Encintes, Ca. 92024
Tol: 760-635-1700
Fax. 760-635-1720
Website www.travetrust.com

**BOWENS/THELLA** 25-Apr-2011 3:20 pm Page 1 of 2 US AIR E-TICKET CONFIRMATION \*\*\* GQ90E2 \*\*\* PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662 THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS THE FLIGHTS BOOKED. T MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **US Airways** Class: Flight# 2831 San Antonio TX, USA Phoenix AZ, USA From: To: 25-Apr-2011 Meal: None 06:48pm Canadair Regional Je Confirmed Equip: Status: Monday 06:48pm Depart: 25-Apr-2011 Monday Stops: 0 25-Apr-2011 Monday 07:20pm Arrival: SAT-PHX OPERATED BY US, AIRWAYS EXPRESS AIRLINES Depart - TERMINAL A Arrive - TERMINAL 4 US Airways locator: GQ90E2 YOUR SEAT WILL BE ASSIGNED AT CHECKIN Flight Duration: 2 hour(s) and 32 minutes Class of Service: Coach Air **US Airways** Flight# 192 Class: From: Phoenix AZ, USA To: San Diego CA, USA 25-Apr-2011 Meal: None 08:10pm Airbus A321 Jet Equip: Status: Confirmed Monday Depart: 25-Apr-2011 08:10pm Monday Stops: Monday 25-Apr-2011\_ 09:23pm Arrival: Depart - TERMINAL 4 Arrive - TERMINAL 2 US Airways locator: G090E2 YOUR SEAT WILL BE ASSIGNED AT CHECKIN Flight Duration: 1 hour(s) and 13 minutes Class of Service: Coach Other 22-Oct-2011 San Diego CA, USA **RESERVATION RETAINED FOR 180 DAYS** Saturday TRAVELTRUST IS OPEN MONDAY: FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...CHERYL HARLOFF



Traveltrust 374 North Coest Highway 101 Encintres, Ca 92024 Tol: 780-635-1700 Fax 760-635-1720 Website www.travetrust.com

**BOWENS/THELLA** 

25-Apr-2011 3:20 pm

Page 2 of 2

Ticket Information

BOWENS THELLA Ticket#:8646577348 Invoice#:5211788

Ticket Base Fare: Ticket Tax: Total Ticket Amount:

266.98

**Electronic: YES** 

41.42 308.40

SERVICE FEE DOCUMENT #: 0545818008

FEE AMOUNT: 25.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1006

# 333.40
Return flight
hed to be
rescheduled.



Traveltrust 374 North Coast Highway 101 Encinitas, Ca 92024 Tol: 760-635-1700 =ex 760-635-1720 Website www.traveltrust.com

**BOWENS/THELLA** 

11-Mar-2011 5:17 pm

Page 2 of 2

Depart - Arrive - -TERMINAL\_2

American Airlines locator: GGCWMQ

AA Frequent Flyer# YF49148-BOWENS/THELLA
Flight Duration: 3 hour(s) and 05 minutes

Class of Service: Coach

Other

22-Oct-2011

Saturday

San Diego CA, USA

**RESERVATION RETAINED FOR 180 DAYS** 

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST

AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.

FOR EMERGENCY AFTERHOURS SERVICE IN THE US

PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00

THANK YOU FOR CHOOSING TRAVELTRUST...MARY LARSON-PICKETT

Ticket Information

**BOWENS THELLA** 

Ticket#: 7962420692

Invoice#:1182905

Ticket Base Fare: Ticket Tax: Total Ticket Amount:

328.37 67.43

395.80

Electronic: YES

SERVICE FEE DOCUMENT #: 0544478385

FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 3006 - Thulle

\$425.80 Thula's

### RECEIPTS FROM TRAVEL TO SAN ANTONIO, TEXAS APRIL 24 – 25, 2011—THELLA F. BOWENS

### HMSHOST T4 N3 PIZZA HUT SKY HARBOR INTERNATIONAL AIRPORT

325 Damodhar	
5599 APR24'11 12:07	GST 1
PIZ PPP MARGARIT WTR FIJI M	7.99 3.19
SUBTOTAL TAX AMOUNT PAID 12 XXXXXXXXXXXXX003	11.18 1.04 2.22
AMEX HANK YOU FOR YOUR BI	12.22

HANK YOU FOR YOUR BUSINESS!

TELL US ABOUT YOUR EXPERIENCE

DEREK BOETTCHER 602-275-1721 DEREK.BOETTCHER@HMSHOST.COM

Your order number is: 5599

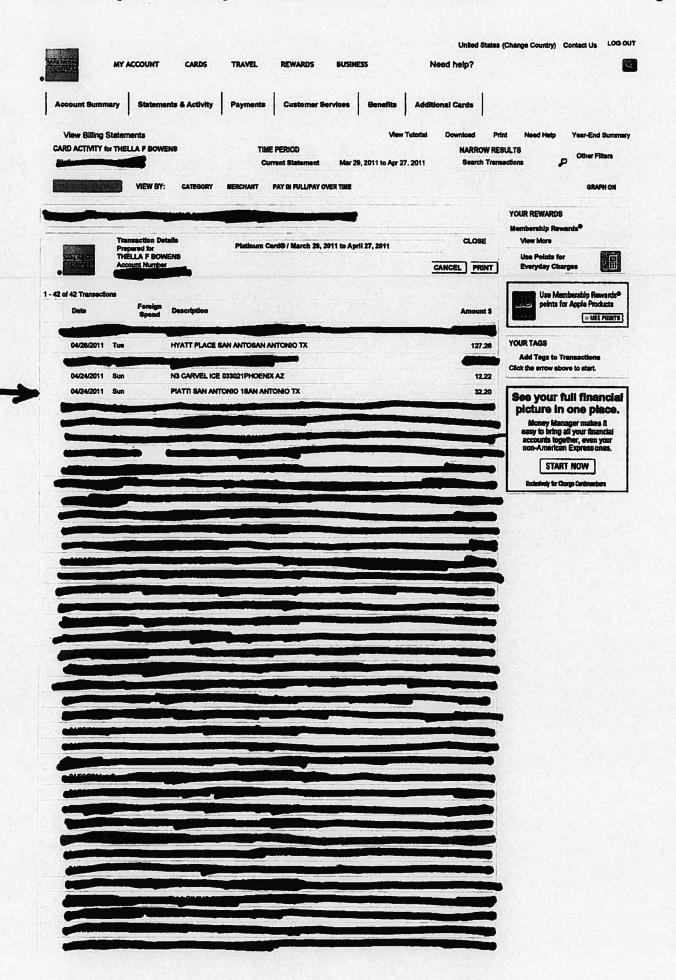
Page \_\_\_\_ OF \_\_\_

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

### **MISSING RECEIPT FORM**

Employee/Department Head must complete form below.

Date of Purchase/Event:	4/24/2011	
Description of Item/Event:	Dinner	
Vendor/Event Name:	Piatti's Restaurant	
Dollar Amount:	\$32.20	
Reason for Missing Receipt:	Lost receipt	
note: copy of	AMEX charge	attachel
I hereby certify that the original	al receipt in question was	lost or none was issued to me.
Employee Signature		Date 7
Department Head Signature		Date





## Hyatt Place San Antonio Airport South 7615 Jones Maltsberger Road

Jun 16, 2011 5:53 pm

San Antonio, TX 78216 Telephone: (210)930-2333 Fax: (210)930-2336

THELLA BOWENS 3225 N HARBOR DR SAN DIEGO, CA 92101

Arrival Date: Sunday, April 24, 2011 Departure Date: Monday, April 25, 2011

Member #: None Entered

Information: CANCEL BY 4 PM DAY OF ARRIVAL

Folio #: 87311 Room Number: 511 Rate: \$109.00 Pay Method: AX1003

Date	Department	Reference	Voucher	Room	Debit	Credit
4/24/2011	Room Charge	Auto Posted		511	\$109.00	13.7
4/24/2011	STATE TAX 6%	Auto Posted		511	\$6.54	
4/24/2011	CITY 9%	Auto Posted		511	\$9.81	
4/24/2011	BEXAR CNTY TAX 1	Auto Posted		511	\$1.91	
	The state of the s	CHECKED-OUTAX1003		511		\$127.26

I agree that my liability for all charges is not waived

Signature

**Tax Summary** STATE TAX 6 CITY 9% \$6.54 \$9.81 **BEXAR CNTY** 

> Balance: \$0.00

Meeting Agunda

#### Caldera Amy

From:

Frank Miller [Frank.Miller@sanantonio.gov]

Sent:

Friday, March 11, 2011 5:20 AM

To:

'Glindsey@lawa.org'; 'Reis.M@portseattle.org'; 'John.Martin@flysfo.com';

'rsandolino@cityofchicago.org'; 'jfegan@dfwairport.com'; 'jeff.hamiel@mspmac.org'; 'Maureen

Riley'; 'Randall Walker'; 'John D. Clark, Ill'; 'David Edwards'; 'Hardy Acree', Bowens Thella

Cc:

'Gregory Principato'; Barbara Trevino

Subject: ACI-NA Meeting

Well, it's like herding cats trying to work schedules. I didn't hear from most of you that Easter presented a problem for meeting on the 25<sup>th</sup>, and some of you who can make the 25<sup>th</sup> cannot make the 18<sup>th</sup>. Therefore, the meeting in San Antonio on April 25<sup>th</sup> seems to be the best schedule. Please let me know if you need assistance with identifying a hotel if you are flying in on the 24<sup>th</sup>.

The meeting will take place at 10:00 in Terminal 2 at the airport on the mezzanine level. The elevator is located on the ticketing level at the end of the ticket counter where Southwest Airlines is located. My cell number if you need to contact me is

Frank R. Miller Aviation Director San Antonio Airport System 9800 Airport Boulevard San Antonio, TX 78216 210.207.3444 210.207.3600 (fax)

FYI: you will arrive in Terminal A

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

Thella F. Bowens 5/1/2011 Arizona I and Lodging Expense R attach all required support the explained in the space	elmbursement ting documents	N DATE: Policy, Art		5/3/2011	ion 3.40, d	REPOR		6/	2/11
Arizona I and Lodging Expense R attach all required suppor	eimbursement ting documenta provided below Authority	Policy, Art		t 3.4, Sect	ion 3.40, d	outlining ap	propriate		2/11
l and Lodging Expense R attach all required suppor	ting documenta provided below Authority	tion. Ali re						mimbuma	
attach all required support	ting documenta provided below Authority	tion. Ali re						naimhureal	
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					ances)				195.68
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									961.40
of any persons whose meals t	vere paid by trave	ier.	Due Authority (negative amount) <sup>3</sup>					405.00	
CRAA								the emount i	195.68
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Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see

your department Administrative Assistant or call Accounting at ext. 2806.

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

	NSTR		

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

	R: lame: <u>Thella F. Bow</u>	/ens		. 6	Dept:	6/Executive Office
Position:	☐ Board Member	₩ President/CEO	☐ Ger	n. Counse	d	Chief Auditor
	All other Authority	employees (does not	require execu	ıtive comı	mittee admir	nistrator approval)
2. DATE OF	REQUEST: 3/17/11	PLANNED DATE O	F DEPARTUR	E/RETUR	N: <u>05/01</u>	/11 / 05/03/11
B. DESTINA	TIONS/PURPOSE (Provi	ide detailed explanati	on as to the	purpose o	of the trip- c	ontinue on extra sheet
	as necessary):					
	ion:Tucson, AZ		Conference	rport Boa	rd Member	& Commissioners
Explana	tion: Airport Board Memb	er & Commissioners	Conference			
	TED OUT-OF-TOWN TRA					
	RANSPORTATION COS	TS:		•	400.0	
•	AIRFARE TRANSPORT	ATION (Tayi Train (	Cor Pontal)	\$	400.0 200.0	
P I	OTHER TRANSPORT	ATION (Taxi, Train, C	Jar Rental)	\$ \$ \$ \$ \$	650.0	
	MEALS			\$	250.0	
	SEMINAR AND CONFER	ENCE FEES		\$	650.0	
	NTERTAINMENT (If app			\$		
	THER INCIDENTAL EXP			\$	100.0	0
	TOTAL PROJECTED	TRAVEL EXPENSE		\$	2250.0	0
CERTIFIC	ATION BY TRAVELI	E <b>R</b> By my signature l	pelow. I certif	v that the	above liste	d out-of-town travel an
	expenses conform to the A			A CONTRACTOR OF THE PARTY OF TH		
Authority's b		Ma IV	40		1	711
Travelers S		WIN LIVE			Date: /	X MAH AM
	ignature.				Date	so-us cour
Travoloro C	ATION BY ADMINIS	TRATOR (Where	Administrato	r is the E	xecutive Co	mmittee, the Authority
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(Leave blank and we will insert the meeting date.)

meeting.

## ACI-NA AGENDA



## AIRPORT BOARD MEMBER & COMMISSIONERS CONFERENCE

MAY 1-3 12011

THE WESTIN LA PALONA . TUCSOR AZ

#### **SPONSORS**



### SUNDAY, MAY 1

9:00 am - 4:00 pm	Registration Open
11:00 am - 12:00 pm	Commissioners Full Committee Meeting Indigo Room
1:30 pm - 1:45 pm	Opening and Welcoming Remarks Greg Principato, President; ACI-NA
	Bonnie Allin, Chief Executive Officer; Tucson Airport Authority Rubin Salter, Chairman of the Board, Tucson Airport Authority
1:45 am - 2:15 pm	Airport Industry and Policy Update Debby McElroy, Executive Vice President, Policy and External Affairs; ACI-NA
2:15 pm - 2:45 pm	What's New on Capitol Hill? Greg Principato, President; ACI-NA
2:45 pm - 3:15 pm	Airport Priorities: Gaining Support from Local Governing Bodies Frank Genzer, Commissioner Gulfport-Biloxi Regional Airport Authority
3:15 pm - 3:30 pm	Refreshment Break
3:30 pm - 4:15 pm	Airport Security Policy Report Chris Bidwell, Vice President, Security & Facilitation; ACI-NA
5:00 pm - 6:00 pm	Welcome Reception Arizona Deck, Westin La Paloma

MONDAY, MAY 2

7:30 am - 4:00 pm Registration

7:30 am - 8:30 am	Continental Breakfast
8:30 am - 9:15 am	FAA Office of Airports Presentation Catherine Lang, Deputy Associate Administrator for Airports; FAA
9:15 am - 10:00 am	Forecasting the Future of Aviation Demand/Grading Airline Performance Mike Lowry, Publisher/Editor; AirWatch Report
10:00 am - 10:15 am	Morning Refreshment Break
10:15 am - 11:00 am	Standing Out: Making Your Case to the Airlines Tom Reich, President & Managing Partner; Air Service Partners, LLC.
11:00 am - 11:45 am	Staying on the Right Side of the Law: Air Service Incentives & Revenue Diversion Stephen H. Kaplan, Partner; Kaplan Kirsch Rockwell LLP
11:45 am - 12:00 pm	Commissioners Spring Scholarship Award Announcement Jim Trout, Glacier Park International Airport Chair, ACI-NA Commissioners Committee
12:00 pm - 1:30 pm	Luncheon Address: Understanding the Business Travelers Wants and Needs Joe Sharkey, Business Travel Columnist; The New York Times
1:45 pm - 2:30 pm	Alternative Options for Outsourcing Aspect of Airport Operations Warren Adams, Director; LeighFisher, Inc.
2:30 pm - 3:15 pm	Intermodalism: The Wave of the Future? Stephen D. Van Beek, Ph.D, Chief of Policy and Strategy; LeighFisher, Inc.
3:15 pm - 3:30 pm	Afternoon Refreshment Break
3:30 pm - 4:15 pm	The US DOT Aviation Consumer Protection Program Blane Workie, Deputy Assistant General Counsel Office of Aviation Enforcement and Proceedings United States Department of Transportation
5:30 pm - 7:00 pm	Evening Reception: Hosted by Tucson Airport Authority J-Bar, Westin La Paloma
	TUCSON
	INTERNATIONAL AIRPORT TUCSON AIRPORT AUTHORITY

TUESDAY, MAY 3

8:00 am - 10:00 am	Registration
8:00 am - 9:00 am	Continental Breakfast
9:00 am - 9:45 am	Regulatory & Legal Issues in Accommodating Passengers with Disabilities Monica R. Kemp, General Counsel; ACI-NA
9:45 am - 10:15 am	Benchmarking Environmental Performance Paul J. Eubanks, Senior Manager, Policy and Regulatory Affairs; ACI-NA
10:15 am - 10:30 am	Conference Wrap-Up



## · Flight Change

Traveltrust
3/4 North Coast Highway 101
Encintas, Ca 92024
Tol: 760-635-1700
Fax 760-635-1720
Website www.travetrust.com

DEPT 6 **BOWENS/THELLA** 20-Apr-2011 11:02 am Page 1 of 1 YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* WLHM3J \*\*
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT---\*\*\*\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*\*\*\*\*\* THIS IS AN E-TICKET RESERVATION.
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND. INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Flight# **Southwest Airlines** Class: K Tucson AZ, USA From: San Diego CA, USA To: 01-May-2011 Meal: 09:05am Boeing 737-700 Jet Status: Confirmed Equip: Depart: 01-May-2011 Sunday 01-May-2011 Sunday 09:05am Sunday Stops: 0 Arrival: 10:15am Depart - TERMINAL 1 Arrive Flight Duration: 1 hour(s) and 10 minutes Class of Service: Business Select Flight# 553 Class: K Air Southwest Airlines Tucson AZ, USA From: To: San Diego CA, USA 03-May-2011 Meal. None 10:30am Boeing 737-700 Jet Status. Confirmed Equip: 03-May-2011 Tuesday 03-May-2011 Tuesday 10:30am Tuesday Stops: 0 Depart: 11:45am Arrival: Depart -Arrive - TERMINAL 1 Flight Duration: 1 hour(s) and 15 minutes Class of Service: Business Select Other San Diego CA, USA 30-Oct-2011 RESERVATION RETAINED FOR 180 DAYS-B Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY Ticket Information **BOWENS THELLA** Ticket#:2169074183 Ticket Base Fare: 61.30 Ticket Tax: Total Ticket Amount: Invoice#:1184063 0.00 61.30 Electronic: YES \$ 86.30 SERVICE FEE DOCUMENT #: 0545671384 FEE AMOUNT: 25.00 BILLED TO: AMERICAN EXPRESS ENDING IN 1006



Traveltrust
374 North Coest Fighwey 101
Encintes, Ca 92024
Tol: 760-635-1700
Fex 760-635-1720
Website www.travetrust.com

**BOWENS/THELLA** DEPT 6 06-Apr-2011 5:14 pm Page 1 of 2 YOUR SOUTHWEST ETICKET CONFIRMATION IS \*\* WLHM3J \*\* ------INVOICE/ITINERARY ACCOUNTING DOCUMENT--\*\*\*\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*\*\*\*\*
THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV 1079 Southwest Airlines Flight# Class: Air K San Diego CA, USA To: From: Tucson AZ, USA 01-May-2011 Meal: None 09:05am Equip: Boeing 737-700 Jet Status: Confirmed 01-May-2011 Sunday 01-May-2011 Sunday 09:05am Sunday Depart: Stops: 0 10:15am Arrival: Depart - TERMINAL 1 Arrive -Flight Duration: 1 hour(s) and 10 minutes Class of Service: Business Select Class: Flight# Air Southwest Airlines From: Tucson AZ, USA To: Las Vegas NV, USA 03-May-2011 Meal: None 12:45pm **Boeing 737-700 Jet** Status: Confirmed Equip: 12:45pm Tuesday Depart: 03-May-2011 Tuesday Stops: 0 03-May-2011 Tuesday 02:05pm Arrival: Depart -Arrive - TERMINAL 1
Flight Duration: 1 hour(s) and 20 minutes Class of Service: Business Select Air **Southwest Airlines** Flight# Class: K San Diego CA, USA From: Las Vegas NV, USA To: 03-May-2011 Meal: 03:05pm Boeing 737-300 Jet Confirmed Equip: Status: 03:05pm Tuesday Depart: Tuesday 03-May-2011 Stops: 0 03-May-2011 Tuesday Arrival: 04:10pm Depart - TERMINAL 1 Arrive - TERMINAL 1 Flight Duration: 1 hour(s) and 05 minutes Class of Service: Business Select Other San Diego CA, USA 30-Oct-2011 RESERVATION RETAINED FOR 180 DAYS-A Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY



Traveltrust
374 North Coest Faghway 101
Encinities, Ca 92024
Tol: 760-635-1700
Fex 760-635-1720
Website www.travetrust.com

**BOWENS/THELLA** 

DEPT 6

06-Apr-2011 5:14 pm

Page 2 of 2

Ticket Information

BOWENS THELLA Ticket#:2166198789 Invoice#:1183678

Ticket Base Fare: Ticket Tax: Total Ticket Amount:

95.10 0.00 \_\_

Electronic: YES

195.10 0.00 195.10

30.00

\$225.10

SERVICE FEE DOCUMENT #: 0545259342 FEE AMOUNT:
BILLED TO: AMERICAN EXPRESS ENDING IN 1006

ACI-NA Committees Stats & Research ACI-NA Newsroom ACI-NA Issues ACI-NA Home **About ACI-NA** ACI-NA 2010 Events

Purchase Detail

registration.
If changes need to be made to your registration contact our office by calling (202) 293-8500 or by email at <a href="mailto:sbriscoe@aci-na.aero">sbriscoe@aci-na.aero</a>

Order# 56085

ID: 4105

Full Name: Thella F. Bowens Order Date 04/06/2011

Description

Unit Price Qty. Price

2011 ACI-NA Airport Board Member & Commissioners Annual Conf-From: 05/01/2011 To: 05/03/2011

Conference Registration 05/01/2011 12:00 650.00 L 650.00 AM - 05/03/2011 12:00 AM

> Total \$ 650.00

the westin la paloma 3800 e sunrise dr tucson, az 85718-3302 us phone 520.742.6000 fax 520.577.5878 westin.com/lapaloma.com

coate melaterina description

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travel agent/charge to

ACD29A	depart payment	03-MAY-11 AX		ACI	pard	hotel	1
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	page	1					
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	no. pers.	1					
Ms Thella *V Bowens	rate	0.00					
	room	196					

01-MAY-11	11388974	Azul Restaurant	See pg 2 — 32.78
01-MAY-11	15389550	Room Service	See pg 2 — 22.92
03-MAY-11	AX	American Express	55.70- \$12.46
		Balance Due	0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

#### EXPENSE REPORT SUMMARY

Date	Room/Tax	Food/Bev	TeleComm	Other	Total	Payment
01-MAY-11	0.00	55.70	0.00	0.00	55.70	0.00
Total	0.00	55.70	0.00	0.00	55.70	0.00

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

Lagree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

signature

As a Starwood Preferred Guest you have earned at least 111 Starpoints for this visit A50768218495

Ms Thella \*V Bowens FOLIO 437085 01-MAY-11



## RECEIPTS FROM TRAVEL TO TUCSON, ARIZONA MAY 1 to 3, 2011—THELLA F, BOWENS

5/1 tox

24 HOUR	SERVICE - AII	RPORT SERVICE
DATE	7 52 TIN	ME YELLOW
AMOUNT # 49	1.00 + 18 CAI	ME YELLOW B# 1602 4057793
FROM		
TO		

WESTIN LA PALOMA

Azul Restaurant 3000 EAST SUNRISE DRIVE TUCSON, AZ 85718 520-742-6000

LILIA M Sun 05/01/11 12:0 Guest Num: 2	7 FM Guests	7123 2 AZUL
1 ADULT BRUNCH	34,95	
	Sublotal Sales Tax	39.95 2.49
	51	

Please pay this amount Total 37.44

938543 1

/100% of the service charge is a gratuity for the staff.

FOR ROOM CHARGES ONLY!

Gratuaty	400
Total Charge	43.44
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Print Name	
SIGNATURE	
Walter to	

#### WESTIN LA PALOMA

Azul Restaurant 3800 EAST SUNRISE DRIVE TUCSON, AZ 85718 520-742-6000

5/1	•	
Sunch		43.44
	7	

Page OF 5

## RECEIPTS FROM TRAVEL TO TUCSON, ARIZONA MAY 1 to 3, 2011—THELLA F. BOWENS

### WESTIN LA PALOMA

Azul Restaurant 3800 EAST SUNRISE DRIVE TUCSON, AZ 85718 520-742-6000

SubTotal 25.00 Sales Tax 1.78

Please pay this amount Total 26.78

100% of the service charge is a gratuity for the staff.

Gratuity

Total Charge

Room Number

Print Name

SIGNATURE

5/1 dinner

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Room Number

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5/1 Other Mcal

Page 2 OF 3

## RECEIPTS FROM TRAVEL TO TUCSON, ARIZONA MAY 1 to 3, 2011—THELLA F. BOWENS

85440

**o** luggage claim check

4 hold luggage

The hotel is not liable for loss or damage to the property as a result of fire, flood, theft, ordinary or gross negligence, or otherwise, except for loss or damage caused by intentional misconduct on the part of the hotel or its employees.

05/03/2011 \$2 tip

24 HOUR SERVICE - AIRPORT SERVICE

	DATE
TRIP ID #	TIME YELLOW
AMOUNT \$ 44.50 + 7	L CAB /607.
DRIVER VICTOR	8520 4057793
FROM	enm
то	32.30
SAFE DRIVERS	NEEDED!! CALL 520-624-6611

SAFE DRIVERS NEEDED!! CALL 520-624-6611
FEEDBACK? SEND TO COMMENTS@AAAYELLOWAZ.COM
DBA - AAA Cab, Courier, Checker, Neal's, TLC, Flesta

5/3 tani to airport \$44450 + \$8 tip

Page 3 OF 3

### SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

expenses and approv	6/3/2011	DEPT. NAME & NO.			NO. 6/Executive Office			Omice		
Please refer to the Au expenses and approv	DEPARTURE DATE: 6/3/2011		N DATE:	6/6/2011		March 1	REPORT DUE: 7		7/	76/11
expenses and approv	Ft. Worth, Texas	4		Mary Dige			AL SHOW			
	uthority Travel and Lodging Expense Revals. Please attach all required support tems should be explained in the space p	ing documenta	tion. All re							
		Authority Expenses				Employe	e Expens	<b>es</b>		
	<b>设建设的国际。国际</b>	(Prepaid by Authority)	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Air Fare Pailmed Ru	us (attach copy of itinerary w/charges)	684.30	6/5/11	6/6/11				6/3/11	6/4/11	TOTALS 0.00
	ovide copy of flyer/registration expenses)	004.30	C) Just							0.00
Rental Car										0.00
Gas and Oil*								10.5		0.00
Garage/Parking*					The state of					0.00
Mileage - attach mile	age form*									0.00
Taxi and/or Shuttle Fa				78.00						78.00
Hotel*			205.85	10.				100	205.85	411.70
Telephone, Internet a	and Fax*		Hu Stre					43.13		0.00
Laundry*			Ser in the					ar collaboration		0.00
Tips - separately paid	d (maids,bellhop,other hotel srvs.)					en de se				0.00
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(include tips pd.)			19.49	7.25				E DOZ		19.49
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Alcohol is a non-reimb	ursable expense									
Hospitality 1 *										0.00
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	日中国语创 医显示电话 化斯拉尼属									0.00
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*Provide detailed reco	The second secon									0.00
	Total Expenses prepaid by Authority	684.30	225.34	86.10	0.00	0.00	0.00	0.00	234.67	546.11
Explanation:						paid by A				684.30
						urred by E	mployee			
					cash adv	ances)				546.11
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	ess affiliations of any persons whose meals w	ere paid by trave	ler.			ative amo	Mark Mark Committee			546.11
<sup>1</sup> Prepare Check Reque <sup>3</sup> Attach personal check			1.					ng even if t	he amount i	

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

## SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

CE	MED	AI	INST	TDI I	CTI	O	JQ.
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. TRAVELE				Down	
Travelers N	Control of the second	F. Bowens		_ Dept:	
Position:	☐ Board Men	ber President/CEO	Gen. Counsel		Chief Auditor
	☐ All other A	thority employees (does not rec	uire executive commi	ttee administ	rator approval)
. DATE OF	REQUEST: 04	21/11 PLANNED DATE OF D	EPARTURE/RETURN:	06/03/11	/ 06/06/11
. DESTINA	ATIONS/PURPOS	E (Provide detailed explanation	as to the purpose of	the trip- cont	inue on extra sheets
of paper	as necessary):				
	tion: Ft. Worth, Te		rpose: Participation port Business Divers		
Evolana	tion: Participation	on the Airport Directors Panel			
C. I D. S E. I F. C	LODGING MEALS SEMINAR AND CO ENTERTAINMENT OTHER INCIDENT TOTAL PROJ		\$ \$ \$ \$ \$	200.00 450.00 200.00 100.00 1450.00	ut-of-town travel and
ssociated e	expenses conform	to the Authority's Policies 3.30	and 3.40 and are rea		
1,010.0.0	ATION BY AD	MINISTRATOR (Where Ad	ministrator is the Exe	cutive Comm	ittee, the Authority
CERTIFIC Clerk's signal By my signal 1. I hav 2. The Auth 3. The	ature is required). ature below, I certifute conscientiously concerned out-of-nority's business a	y the following: reviewed the above out-of-town town travel and all identified ex nd reasonable in comparison to town travel and all identified ex	penses are necessary the anticipated bene	for the adva	ncement of the ority.

(Leave blank and we will insert the meeting date.)

!, Tony R. Russell, Acthority Clark
(Please leave blank. Whoever clark's the meeting will intert their name and title.)

by the Executive Committee at its

, hereby certify that this document was approved

meeting.



## **ORDER OF BUSINESS**

TIME	EVENT
SATURDAY, JUNE 4	, 2011
7:00 AM - 3:00 PM	Bill Walker Memorial Golf Tournament
7:00 AM - 8:00 AM	DBELO Certification Training Breakfast
8:00 AM - 5:00 PM	Registration
8:00 AM- 12:00 PM	DBELO Certification Training (Module I)
12:00 PM - 1:00 PM	DBELO Certification Training Luncheon
12:00 PM - 2:00 PM	AMAC Board of Directors and ACI-NA/AAAE Diversity Committee Luncheon
1:00 PM - 6:00 PM	DBELO Certification Training (Module II)
3:30 PM - 5:30 PM	AMAC Board Meeting
SUNDAY, JUNE 5, 20	011
7:00 AM - 6:00 PM	Registration
7:00 AM - 8:00 AM	DBELO Certification Training Breakfast
8:00 AM - 12:00 PM	DBELO Certification Training (Module III)
8:00 AM - 10:00 AM	Breakfast with Congressional Leaders
10:00 AM - 12:00 PM	Airport Directors' Forum - Vision 20/30
12:15 PM - 12:45 PM	First-Time Conference Orientation
1:00 PM - 2:00 PM	Introduction to Franchise Development
1:00 PM - 2:00 PM	Matchmaker Check-In
2:00 PM - 5:00 PM	Airport Business Diversity Matchmaker Session
2:00 PM - 5:00 PM	DBELO Certification Training (Module IV)
2:00 PM - 3:15 PM	Effective & Legal JV Partnerships - How do you achieve this?
2:00 PM - 3:15 PM	Bringing "Value" to the ACDBE Program
2:00 PM - 3:15 PM	Capacitý Building for M/W/DBEs - Are you ready to do business with the "big dogs"
2:00 PM - 3:15 PM	DBE/ACDBE Certification: Doorway to Business Opportunity
3:30 PM - 4:45 PM	Support of Local Business Participation: How do we achieve this?
3:30 PM - 4:45 PM	Trend Analysis - How do ACDBEs find and attract the latest best concepts?
3:30 PM - 4:45 PM	Non Traditional DBE/Obvious Supplier Opportunities
3:30 PM - 4:45 PM	DBE /ACDBE Goal Setting on Individual Contracts
6:00 PM - 9:00 PM	Welcome To Fort Worth Reception
pand 9	-10 meets — TBO 1-12 scs8ion



## **ORDER OF BUSINESS**

TIME	EVENT
MONDAY, JUNE 6, 2	1011 Marian Paris
7:00 AM -6:00 PM	Registration
7:30 AM - 9:30 AM	Conference Attendee Networking Breakfast
8:00 AM - 9:15 AM	*How To Do Business With USDOT - With YOU - We "CAN"
8:00 AM - 9:15 AM	*Eat and meet with the FAA and USDOT Civil Rights, Legal, and Small Business Staff
9:30 AM - 10:45 AM	FAA General Session
10:45 AM - 11:00 AM	Morning Networking Break
11:00 AM - 11:45 AM	AMAC General Session
12:00 PM - 2:00 PM	Keynote Luncheon Speaker/FAA Awards Ceremony
2:00 PM - 6:00 PM	Exhibit Hall Open
2:30 PM - 3:45 PM	FAA DBELO Training
2:30 PM - 4:30 PM	RFPs: Can they be any more complicated?
2:30 PM - 4:30 PM	People Development Tools Can Reap Greater Business Success
2:30 PM - 4:30 PM	Concessions Financing - Where do we find the "moolah" in today's environment?
2:30 PM - 4:30 PM	Building Diverse Businesses From The Inside Out
3:45 PM - 5:00 PM	USDOT DBELO Training
4:45 PM - 5:30 PM	New Member Orientation
6:00 PM - 8:00 PM	2012 St Louis Preview Reception
9:00 PM - 1:00 AM	AMAC After Dark Scholarship Fundraising Event
TUESDAY, JUNE 7, 2	011
7:00 AM - 2:00 PM	Registration
8:00 AM - 10:00 AM	AMAC Board Breakfast Meeting (New and Old Boards)
8:00 AM- 5:00 PM	Exhibit Hall Open
8:00 AM - 9:30 AM	Breakfast with Exhibitors
10:30 AM - 11:00 AM	Morning Break with Exhibitors
12:00 PM - 1:00 PM	Lunch with Exhibitors
1:30 PM - 3:00 PM	Upcoming Airport Opportunities Workshop
1:30 PM - 3:30 PM	From Hostility to CivilityCommission, Contractor and Community Wins
2:30 PM - 3:00 PM	Afternoon Break with Exhibitors
6:00 PM - 7:00 PM	Networking Reception
7:00 PM - 9:00 PM	Closing AMAC Awards Dinner and Scholarship Program
*Breakfast will be provided	



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**BOWENS/THELLA DEPT 6** 09-May-2011 2:44 pm Page 1 of 2 YOUR UNITED ETICKET CONFIRMATION IS \*\* J6X36C \*\* -----INVOICE/ITINERARY ACCOUNTING DOCUMENT--\*\*\*\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*\*\*\*\*\*
THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS
IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE
YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **United Airlines** Flight# 4104 Class: From: San Diego CA, USA To: Houston Intercontinental, TX Seat: 10C 03-Jun-2011 Meal: Food For Purchase Seats: 08:15am Equip: Boeing 737-900 Jet Status: Confirmed Friday 08:15am Depart: 03-Jun-2011 Friday Stops: Arrival: 03-Jun-2011 Friday 01:23pm SAN-IAH OPERATED BY CONTINENTAL AIRLINES Depart - TERMINAL 2 Arrive - TERMINAL C United Airlines locator: J6X36C UA Frequent Flyer# \*\* AISLE SEAT CONFIRMED \* Flight Duration: 3 hour(s) and 08 minutes Class of Service: Coach Air **United Airlines** Flight# 1529 Class: Houston Intercontinental, TX To: Dallas/Ft Worth TX, USA From: 03-Jun-2011 Meal: None Seats: Seat:8D 02:25pm Equip: Boeing 737-500 Jet Status: Confirmed 02:25pm Friday Depart: 03-Jun-2011 Friday Stops: 03-Jun-2011 Friday Arrival: 03:37pm IAH-DFW OPERATED BY CONTINENTAL AIRLINES Depart - TERMINAL C Arrive - TERMINAL E United Airlines locator: 16x36C UA Frequent Flyer#

\*\* AISLE SEAT CONFIRMED \*\*
Flight Duration: 1 hour(s) and 12 minutes Class of Service: Coach Air **United Airlines** Flight# 4232 Class: From: Dallas/Ft Worth TX, USA Houston Intercontinental, TX To: 06-Jun-2011 Meal: None Seats: Seat:3A 07:10pm **Embraer Jet** Status: Confirmed Equip: Monday Depart: 07:10pm 06-Jun-2011 Monday Stops: 0 06-Jun-2011 Arrival: Monday 08:12pm DFW-IAH OPERATED BY EXPRESSJET A/L DBA CO EXPRESS Depart - TERMINAL E Arrive - TERMINAL B United Airlines locator: J6X36C UA Frequent Flyer#
\*\* AISLE SEAT CONFIRMED \*\* Flight Duration: 1 hour(s) and 02 minutes Class of Service: Coach



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**BOWENS/THELLA** DEPT 6 09-May-2011 2:44 pm Page 2 of 2 Air **United Airlines** Flight# 1298 Class: T Houston Intercontinental, TX San Diego CA, USA From: To: 06-Jun-2011 Meal: **Light Lunch** Seats: Seat:11D 09:15pm Boeing 737-900 Jet Status: Confirmed Equip: Monday 09:15pm Depart: 06-Jun-2011 Monday Stops: Monday Arrival: 06-Jun-2011 10:39pm IAH-SAN OPERATED BY CONTINENTAL AIRLINES Depart - TERMINAL C Arrive - TERMINAL 2 United Airlines locator: J6X36C UA Frequent Flyer#4
\*\* AISLE SEAT CONFIRMED \*\* Flight Duration: 3 hour(s) and 24 minutes class of Service: Coach Other 03-Dec-2011 San Diego CA, USA **RESERVATION RETAINED FOR 180 DAYS** Saturday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST .: 900TT MACKERLEY Ticket Information **BOWENS THELLA** Ticket#: 8649471398 150.00 Ticket Base Fare: Invoice#:1184610 0.00 Ticket Tax: Total Ticket Amount: 150.00 \$175.00 Electronic: YES 509.30 SERVICE FEE DOCUMENT #: 0546230671 FEE AMOUNT: 25.00 BILLED TO: AMERICAN EXPRESS ENDING IN 1006 . > w ... fu And it gard



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BOWENS/THELLA DEPT 6 2011 2:01 pm Page 1 of 2 YOUR UNITED ETICKET CONFIRMATION IS \*\* J6X36C \*\* -----INVOICE/ITINERARY ACCOUNTING DOCUMENT--\*\*\*\*\*\*\*\*\*TICKETLESS TRAVEL INSTRUCTIONS\*\*\*\*\*\*\*\*
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Sht Duration: 2 hour(s) and 06 minutes of Service: Coach **United Airlines** Flight# 763 Class: Denver CO, USA To: San Diego CA, USA From: 06-Jun-2011 Meal: Light Lunch Seats: Seat: 16D 11:36am Equip: Boeing 757 200 Jet Status: Confirmed 11:36am Monday Depart: 06-Jun-2011 Monday Stops: Arrival: 06-Jun-2011 Monday 12:56pm



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BOWENS/THELLA **DEPT 6** 28-Apr-2911 2:01 pm Page 2 of 2 Depart -Arrive - TERMINAL 1 United Airlines locator: 16x36C UA Frequent Flyer# \*\* EXIT ROW AISLE SEAT CONFIRMED \*\* Flight Duration: 2 hour(s) and 20 minutes class of Service: Coach Other San Diego CA, USA RESERVATION RETAINED FOR 180 DAYS 03-Dec-2011 Saturday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US NSO PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM \$25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOT MACKERLEY Ticket Information BOWENS THELLA Ticket#:8646880405 407.44 Ticket Base Fare: Invoice#: 1184330 Ticket Tay 71.86 Total Ticket Amount: 479.30 Electronic: YES SERVICE FEE DOCUMENT #: 0545921/871 FEE AMOUNT: 30.00 **BILLED TO: AMERICAN EXPRESS** ENDING IN 1006 \$ 509.30

- complimentary -

### Attendee Registration Form

To register online go to; www.amac-org.com/annualconference.html

Last Name:	Bowens		Martin San San San San San San San San San Sa	First Name	Th —	ella		Middle Initial: F				
Nickname: (I	Badge)	Thella										
Title:	Preside	ent/CEO										
Company:	San Die	ego County Regional Ai	rport Authority									
Address:	3225 N	orth Harbor Drive										
City:	San Die	ego		State:	CA		Zip/Postal Code:	92101				
E-mail:	th <sub>i</sub>	@san.org		Telepho	ne:	619.400.	Fax:	619.400.2448				
Indicate if yo	ou are a	Speaker or Sponsor:	hella will be a speake	r at the Con	feren	ce						
Full Conf	erence	Registration Fe	es:				Payment:					
Advance	e Registi	ration - Members 01,	01/11 through 4/3	0/11		\$700	American Expr	ess				
☐ Advance	e Registi	ration - Non Member	s 01/01/11 through	4/30/11		\$800						
<b>Standard</b>	d Regist	ration - Members 05/	01/11 through On-	-site		\$800	O VISA					
	d Regist	ration - Non Membe	rs 05/1/11 through	On-site		\$900						
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☐ Student	(25 Year	rs or younger with St	udent ID)	7 3 0 = 2 5	W N	\$175	Card Number:					
Optional:							Expiration Date:					
Day Pass	- Sunda	ay, June 5				\$350						
Day Pass	- Mond	ay, June 6				\$350	Cardholder Name:					
Day Pass	- Tuesd	lay, June 7				\$350	Print / Sign:					
DBE Liaison Officer Training Program						\$495	Payments must be	received by: May 1, 2011				
Sunday \	Welcom	e to Fort Worth Rece	ption, Sunday, June	5		\$175						
7 2012 St.	Louis P	Preview Reception,	Monday, June 6			\$175						
Closing	AMAC A	Awards Dinner, Tue	sday, June 7	de Prima		\$175						

Questions: e-mail: amac.info@amac-org.com or call 703-414-2622 AMAC Main

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Mail to: AMAC Airport Minority Advisory Council
2345 Crystal Drive, Suite 902, Arlington, VA 22202

# OMNI & HOTELS & RESORTS

THELLA BOWENS 3225 N HARBOR DR **SAN DIEGO CA 92101-1045** 

INFORMATION INVOICE

Room-Charge

**United States** 

Membership No.

A/R Number Group Code Page No.

1 of 1

: 06/04/11

: 06/06/11

: 511

Folio No.

Room No.

Departure

Arrival

Conf. No.

: 40005825810

Cashier No.

06/06/11

**Payments** 

205.85

Comp	any Name :	06
Date	Description	Charges
06/04/11	Room Service	see page 10f3-28.82 179.007
06/04/11	Room Charge	179.00

: 053111AIRPORTBU

30,00,11			
06/05/11	Cast Iron Restaurant	See page 2 of 3	- 45.97
06/04/11	6% State Occupancy Tax		10.74
06/04/11	9% City Occupancy Tax		16.11

		Total	# 486.49 498.66	496.66
06/06/11	American Express			498.66
06/05/11	6% State Occupancy Tax		10.74	
06/05/11	9% City Occupancy Tax		16.11 6	105.85
			450 M	

179.00

**Balance** 

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Thank you for staying at the Omni Fort Worth.

1300 Houston Street Fort Worth, Texas 76102 Phone: 817-535-6664 Fax: 817-882-8140

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OMNI FORT WORTH HOTEL FORT WORTH, TX IN ROOM DINING

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Dickey's BBQ E12 DFW Airport 972 641-8500

CAST IRON RESTAURANT OMNI FORT WORTH HOTEL (817) 350-4106
2065 Mireya
TRL 42/1 CHK 4953 GST 2 JUN05'11 1:18PM
BRKF BUFFET 35-00
SUBTOTAL TAX TOTAL
wRATUITY
TAL \$19.49
NAME (PRINT)
SIGNATURE
ROOM NUMBER
JOIN US FOR BRUNCH EVERY SUNDAY 11AM-2PM

Check 349 D Cashier 51. Guests 1	6/6/2011 6:45 PM			
16 OZ Lil Yellow Big 880 Sand	1.99 5.49			
Subtotal Sales Tax	7.48 0.82			
TOTAL	8.10			
AMEX ACCT. CHANGE DUE	-8.10 <b>0.00</b>			

Thank you Come Back Soon

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Inv#: 000165	Appr Code: 568383				
Approd: Online	Batch#: 090105				

Merchant Copy IHANK YOU! PLEASE COME AGAIN!

6|5|2011 Kunch
Page 2 OF 3

6/6/2011 Donna

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Professional On Time Chauffeurs

5409 Morman Trl Fort Worth, TX 76137

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Manager Logistics
DFWTransports@hotmail.com

(817)966-8286 (817)581-3823 DFWTXLimos.com



<b>DFW Transports, LLC</b>	
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		Amount \$ 65
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To/Destinacion:		78
Payment Type:	X_CashCredit Card	
Contact:	817.966.8286 or DFWTransport	ts@hotmail.com

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