



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Communication

Date: March 9, 2011
To: Board Members
From: Thella F. Bowens, President/CEO
Subject: FY 2011 – FY 2012 Board Work Plan

A handwritten signature in blue ink, reading "Thella F. Bowens", positioned to the right of the "From:" field.

Attached is the current draft of the FY 2011 – FY 2012 Board Work Plan, which will be discussed during the Friday afternoon session of the upcoming Board Retreat.

Please contact me if you have any questions.



SAN DIEGO
INTERNATIONAL
AIRPORT

BOARD WORK PLAN- FY 2011 – FY 2012

WORK PLAN PURPOSE AND SCOPE

- PROVIDES THE BOARD WITH A MORE CONCISE SUMMARY OF THE SHORT-TERM ISSUES AND KEY ACTIONS TO BE TAKEN.
- SUMMARIZES THE STRATEGIC ISSUE, CRITICAL PLANS AND SCHEDULE OVER FISCAL YEAR 2012.
- COINCIDES WITH AND UPDATES THE ANNUAL BUDGET INFORMATION.

STRATEGIC ISSUES/CHALLENGE

- MAJOR AIRPORT AND AIRPORT AUTHORITY INITIATIVES WITH SIGNIFICANT IMPACT OR CONSEQUENCE ON SUCCESS AND LONG-TERM VIABILITY.
 - FINANCIAL
 - COMMUNITY/POLITICAL
 - OPERATIONAL
 - POLICY
 - ORGANIZATIONAL

SCOPE, OBJECTIVES AND KEY MILESTONES

- A BRIEF DESCRIPTION OF THE ISSUE'S OR CHALLENGE'S PURPOSE, BACKGROUND, AND CRITICAL IMPLEMENTATION DATES.

BOARD WORK PLAN- FY 2011 – FY 2012

STAKEHOLDERS AND/OR INTERESTED PARTNERS

- INDIVIDUALS AND/OR GROUPS WORKING WITH AND/OR CONTRIBUTING TO THE AIRPORT AUTHORITY ON THE ISSUE OR CHALLENGE.

KEY BOARD ACTIONS, DECISIONS AND/OR APPROVALS

- TOPICAL AREAS TO BE INCORPORATED INTO THE BOARD AGENDA FOR INFORMATIONAL PURPOSES OR FURTHER ACTION.

PLANNED BOARD AGENDA DATE(S) (JULY 2011-JUNE 2012)

- ANTICIPATED MEETING DATE THE ACTIONS, DECISIONS AND/OR APPROVALS WILL APPEAR ON THE BOARD AGENDA. ARRANGED BY DATE.

BOARD WORK PLAN- FY 2011 – FY 2012

STRATEGIC ISSUE	SCOPE, OBJECTIVE, AND KEY MILESTONES	STAKEHOLDERS AND/OR INTERESTED PARTNERS	KEY BOARD ACTIONS, DECISIONS AND/OR APPROVALS	PLANNED BOARD AGENDA DATE(S)
AUTHORITY ADVISORY COMMITTEE	Advises Airport Authority on key issues and provides community input	Advisory Committee members	Discuss Committee long term work plan with key milestones for input to Board	March 2011 (Retreat)
REGIONAL AVIATION STRATEGIC PLAN (RASP)	Develop process for on-going regional aviation planning	Stakeholders throughout San Diego County SANDAG		March 2011 (Retreat)

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AIR QUALITY MANAGEMENT PLAN (AQMP)	Plan in compliance with AGMOU	CA Attorney General All Airport Tenants All Ground Transportation providers	Review and make any necessary changes to the AQMP	Annual update March 2012
NORTH SIDE DEVELOPMENT/ DESTINATION LINDBERGH "OPENING DAY"	Continue process of developing CONRAC, Cargo, FBO, Parking and internal access road; preparation of supplemental EIR	SANDAG City of San Diego Port District SDG&E Rental Cars operators FBO Cargo Operators U. S. Marine Corps Community Regulatory agencies	Certify Supplemental Environmental Impact Report Authorize increase in ConRac Customer Facility Charge (CFC) in accordance with new State legislation Authorize grant of CRDC Site Lease and execution of Installment Purchase Agreement Award CRDC operator agreement	June 2011 June 2011 June 2011 June 2011

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<p>NORTH SIDE DEVELOPMENT/ DESTINATION LINDBERGH "OPENING DAY" (cont.)</p>			<p>Board update on 3rd party development (Cargo, FBO, Central Receiving and Distribution Center)</p> <p>Presentation of Development and Financing Approach for FBO and Potential Selection of Most Qualified Respondents to RFQ</p> <p>Authorize Grant of Ground Lease for FBO Development (pending decision regarding development and financing approach)</p>	<p>Completed</p> <p>June 2011</p> <p>December 2011</p>

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LIFE CYCLE FACILITY MANAGEMENT	Authority physical asset management and energy conservation	Business Partners Public	Semi-Annual Updates	August 2011 and February 2012
TDP/GREEN BUILD	Construct 10 gate terminal expansion and associated roadway, air field and automobile parking improvements	Airlines Concessions TSA FAA City of San Diego Advisory Committee Public	Green Build progress reports via TDP Board Committee	TDP Committee Current Schedule
EMPLOYEE BENEFITS	Employee Benefit Renewals	Employees	Approve Calendar Year 2011 Employee Benefits Program	October 2011

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EMPLOYEE UNION NEGOTIATIONS	Union Wage Reopener & Alternative Compensation Strategies	Employees Union	Update on union's anticipated wage reopener as well as Meet and Confer process on Alt. Compensation	June 2011 September/October 2011
TERMINAL CONCESSION DEVELOPMENT PLAN	Airport-wide development of a new concession model to better serve SDIA customers	Public Business partners	Workshop on Concession Program Release RFP Authorize Grants of Leases	Completed Completed August 2011

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AIR SERVICE DEVELOPMENT	Secure additional air service in new markets, underserved markets; secure air service to primary European hub i.e. London; secure air service to Asia.	Traveling public; Business community; Tourism community; R&D Business community; EDC	Updates as new domestic and/or international routes are secured	As required
LEGISLATIVE ISSUES	Coordinate with other agencies, associations, and stakeholders to obtain approval of legislation and policy initiatives in order to advance Authority programs and initiatives; secure funding from agencies	City, County, State, and Federal Agencies and legislative bodies	Adopt/revise legislative agenda Obtain Passage of legislation and secure funding for Authority programs and projects	December 2010 (Completed) December 2011

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TDY DEMOLITION	Demolition/mitigation/site preparation for future development of former Teledyne Ryan property	Port District City of San Diego Regulatory agencies SOHO	Litigation updates	As required
AGENCY COORDINATION	Airport operational considerations All airport development (including Destination Lindbergh) RASP	SANDAG Port District FAA TSA City of San Diego US Dept. of Defense Coastal Commission	Discussions with other agencies to develop joint action plans including Transit Plan component implementation	As required

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WASHINGTON ST. ACCESS	Shared North Side access improvements	U. S. Marine Corps City of San Diego Port MTS FAA Fuel Farm operator Cargo	<p>Authorize acceptance of grant of property rights (e.g., lease or easement) from Port for use of two remnant parcel located in project area</p> <p>Authorize Grant of Exclusive Use Agreement to MCRD for is use of Authority's easement area</p> <p>Authorize Execution of Mutual Easement with MCRD for Shared Access Rights</p>	<p>TBD</p> <p>TBD</p> <p>TBD</p>

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GROUND TRANSPORTATION MANAGEMENT PLAN	Recovery of ground transportation costs and improved customer service Parking RFP Shuttle RFP	Ground Transportation operators Public Advisory committee MTS	Ground Transportation Management Plan update Parking & Shuttle RFPs Review of Ground Transportation Cost Recovery for FY 2012 Review of Ground Transportation Cost Recovery for FY 2013	June 2011 June 2011 April 2011 April 2012
AIRPORT DEVELOPMENT PLAN UPDATE	Prepare plan for replacing T1 and other critical airport facilities over the next 20 yrs. in alignment with Destination Lindbergh results	SANDAG City of San Diego Port District Coastal Commission FAA Environmental Community Community	Award of Contract Milestone Updates	May 2011 October 2011, April 2012, October 2012

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CAPITAL IMPROVEMENT PROGRAM	Execution of the capital improvement and major maintenance programs	Airlines Concessions FBO FAA TSA Other airport tenants Cargo operators	Annual program review Program approval Contract approvals	April 2011 June 2011 As required
2012 & 2013 OPERATING AND CAPITAL BUDGETS	Develop the 2012 and 2013 Operating and Capital budgets that support Authority goals and build a financially resilient business	Business partners Public	Budget Updates/Discussion Board Retreat Budget Workshop Budget Adoption	March and April 2011 March 2011 May 2011 June 2011

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MAJOR POLICY REVIEWS AND/OR REVISIONS	Review of Authority policies (as needed)	Authority Advisory Committee	Annual Reviews <ul style="list-style-type: none"> • Investment Policy Review Policy 1.21	As required June 2011 October 2011
ARFF CONTRACT	Agreement on new contract	City of San Diego	Approval of contract	2 nd Quarter 2011
ORGANIZATIONAL STRATEGIC PLANNING PROCESS	Authority-wide strategic planning process	Board, Executive management		Spring 2011