



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

Item No.
4

Meeting Date: **MARCH 3, 2011**

Subject:

Donation of Surplus Computers and Related Equipment to Charitable Organizations

Recommendation:

Receive the report.

Background/Justification:

Under Policy 8.21 (2)(a) the President/CEO is authorized to donate obsolete surplus computers and related equipment to certain charitable organizations. On January 24, 2011, the Authority donated certain property (see Exhibit A) in accordance with Policy 8.21 (2)(a) to the San Diego Futures Foundation. San Diego Futures Foundation (SDFF) is a local, 501(c)(3) nonprofit organization eligible for donations under our policy. The Authority's Information Technology Department ensures that all Authority data is removed from surplus computers by either erasing or removing the hard drives of replaced computers prior to transferring computer related surplus electronics to the Procurement Department for final disposition. Following the donation, the President/CEO provides the Board with a written report of each donation with a list of the donated surplus computers and related equipment.

Fiscal Impact:

There is no fiscal impact to the Authority for surplus computers and related equipment since SDFF will pick-up and recycle the electronic items at no cost and will certify that the items were properly disposed (Exhibit B).

Environmental Review:

- A. This Board action is not subject to the California Environmental Quality Act (CEQA), as amended. The Board action is categorically excluded from CEQA because it is a class of project that has been determined not to have a significant effect on the environment. 14 Cal. Code Regs. Section 15308. See also, Pub. Res. Code Section 21065 (Board action is not a "project" subject to CEQA).
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code Section 30106, 30108.6, and 30109.

000023

Equal Opportunity Program:

SDFP provides a unique opportunity to directly service multiple San Diego County organizations.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Exhibit A Surplus Computers and Related Equipment

Description	Quantity	Condition	Location
APC UNIT	1	POOR	WAREHOUSE
APC UPS ES 500	1	POOR	WAREHOUSE
APC UPS UNIT	3	POOR	WAREHOUSE
CD DRIVE	1	POOR	WAREHOUSE
CELLULAR PHONES	47	POOR	WAREHOUSE
COMPAQ IPAQ	1	POOR	WAREHOUSE
COMPUTER HARD DRIVE	109	POOR	WAREHOUSE
COMPUTER KEYBOARD	44	POOR	WAREHOUSE
COMPUTER MONITOR	19	POOR	WAREHOUSE
COMPUTER MOTHERBOARD	1	POOR	WAREHOUSE
COMPUTER MOUSE	30	POOR	WAREHOUSE
COMPUTER SERVER	1	POOR	WAREHOUSE
DELL COMPUTER KEYBOARD	6	POOR	WAREHOUSE
DELL COMPUTER MOUSE	2	POOR	WAREHOUSE
DELL POWEREDGE 6600	2	POOR	WAREHOUSE
ERGO KEYBOARD	1	POOR	WAREHOUSE
FAN HEATER	2	POOR	WAREHOUSE
FELLOWES SHREDDER	1	POOR	WAREHOUSE
FLATBED SCANNER	1	POOR	WAREHOUSE
GATEWAY COMPUTER CPU	110	POOR	WAREHOUSE
GATEWAY COMPUTER KEYBOARD	45	POOR	WAREHOUSE
GATEWAY COMPUTER MOUSE	37	POOR	WAREHOUSE
GATEWAY COMPUTER POWER SUPPLY	2	POOR	WAREHOUSE
GATEWAY LAPTOP COMPUTER	1	POOR	WAREHOUSE
GATEWAY LAPTOP DOCKING STATION	1	POOR	WAREHOUSE
GATEWAY LCD MONITOR	75	POOR	WAREHOUSE
GATEWAY PROFILE 5	1	POOR	WAREHOUSE
GATEWAY COMPUTER CPU	1	POOR	WAREHOUSE
HACH, 950 AV BUBBLER FLOW METER	1	POOR	WAREHOUSE
HEWLETT PACKARD LASERJET 4050N PRINTER	1	POOR	WAREHOUSE
HEWLETT PACKARD LASERJET PRINTER 2200DN	1	POOR	WAREHOUSE
HEWLETT PACKARD PRINTER	1	POOR	WAREHOUSE
HEWLETT PACKARD PRINTER, LASERJET 1200 SERIES	2	POOR	WAREHOUSE
HEWLETT PACKARD PRINTER, LASERJET P2015	1	POOR	WAREHOUSE
HP 13" CRT MONITOR	1	POOR	WAREHOUSE
HP DIGITAL CAMERA	1	POOR	WAREHOUSE
HP DL380G3 SERVER	1	POOR	WAREHOUSE
HP TAPE LIBRARY ML5000	1	POOR	WAREHOUSE
LASER PRINTER	1	POOR	WAREHOUSE
MSA1000 COMPUTER SERVER	1	POOR	WAREHOUSE
POLARIOD INSTANT CAMERA	1	POOR	WAREHOUSE
QUARTET GBC SHREDDER, CROSS CUT	1	POOR	WAREHOUSE
SONY CAMERA BATTERY CHARGER	1	POOR	WAREHOUSE
SONY COMPUTER MONITOR	1	POOR	WAREHOUSE
SONY DIGITAL MAVICA CAMERA WITH BATTERY CHARGER	1	POOR	WAREHOUSE
UPS (UNINTERRUPTIBLE POWER SYSTEM)	1	POOR	WAREHOUSE
USB MOUSE	4	POOR	WAREHOUSE

000025

SAN DIEGO FUTURES FOUNDATION CERTIFICATE OF RECYCLING

This document certifies that the material picked up by San Diego Futures Foundation listed below, on **January 24, 2011** from **San Diego County Regional Airport Authority** located at **2417 Winship Lane, San Diego, CA 92101** was handled in strict compliance with the guidelines set by the Department of Toxic Substance Control (DTSC) pursuant to California Code of Regulations Title 22, Division 4.5, Chapter 23 – Standards for Universal Waste Management.
http://www.dtsc.ca.gov/LawsRegsPolicies/Title22/OEARA_REG_Title22_Ch23.cfm

Description of Equipment: **9 pallets containing LCD and CRT monitors, UPS backup devices, computers, laptops, miscellaneous computer accessories, cameras, servers, printers, cell phones and additional universal electronic waste.**

Total Weight: **6075 lbs**

All devices listed above were evaluated and reused, resold or recycled appropriately. San Diego Futures Foundation releases the customer from any and all liabilities related to or arising from the environmentally safe recycling of the above equipment.

San Diego Futures Foundation is not liable for the retention, preservation, removal or destruction of any data remaining on the above listed equipment.



Brady Bishop
SDFF Director of Hardware Operations
San Diego Futures Foundation
4275 El Cajon Blvd. Suite 200
San Diego, CA 92105
(619) 269-1684

