



SAN DIEGO COUNTY  
REGIONAL AIRPORT AUTHORITY  
**STAFF REPORT**

Item No.  
**9**

Meeting Date: **JANUARY 6, 2011**

**Subject:**

**Awarded Contracts, Approved Change Orders from November 8, 2010 through December 12, 2010 and Real Property Agreements Granted and Accepted from November 8, 2010 through December 12, 2010**

**Recommendation:**

Receive the report.

**Background/Justification:**

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

**Fiscal Impact:**

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreements is identified as Consideration on Attachment B.

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**Environmental Review:**

- A. This Board action is not subject to the California Environmental Quality Act (CEQA), as amended. The Board action is categorically excluded from CEQA because it is a class of project that has been determined not to have a significant effect on the environment. 14 Cal. Code Regs. Section 15308. See also, Pub. Res. Code Section 21065 (Board action is not a "project" subject to CEQA).
  
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Pub. Res. Code Section 30106, 30108.6, and 30109.

**Equal Opportunity Program:**

Equal opportunities requirements were presented during the solicitation process on a case-by-case basis.

**Prepared by:**

JANA VARGAS  
DIRECTOR, PROCUREMENT

**Attachment "A"**

**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN November 8, 2010 - December 12, 2010 (Revised)**



**New Contracts**

<b>Date Signed</b>	<b>CIP #</b>	<b>Company</b>	<b>Description</b>	<b>Solicitation Method</b>	<b>Owner</b>	<b>Contract Value</b>	<b>End Date</b>
11/12/10	N/A	Manpower of San Diego	The Contractor is pre-qualified by the Authority to provide candidates for Trades and/or light industrial temporary staffing services as needed and approved by the Authority. The prequalified contractor with the best candidate as determined by the Authority shall provide temporary staffing.	RFP	M. Fredericksen	\$ 60,000.00	08/31/13
11/17/10	N/A	SkillStorm Commercial Services LLC	The Contractor is pre-qualified by the Authority to provide candidates for Accounting/Finance temporary staffing services as needed and approved by the Authority. The prequalified contractor with the best candidate as determined by the Authority shall provide temporary staffing.	RFP	M. Fredericksen	\$ 600,000.00	08/31/13
11/24/10	N/A	Sharp Electronics Corporation dba Sharp Business Systems	The Contractor shall provide installation and programming of four Authority owned LCD display monitors to be located in Terminal 2 at the San Diego International Airport.	Informal RFP	R. Kwiatkowski	\$ 42,443.00	12/31/10
12/02/10	N/A	Passur Aerospace, Inc.	Passur Aerospace Inc is the sole authorized source to provide services on Passur Pulse, a proprietary integrated land fee information system installed at the Authority.	Sole Source	H. Kourik	\$ 35,706.00	10/31/11
12/07/10	N/A	Mark C. Butler	The Contractor shall provide facilitation services for use during Airport Noise Advisory Committee meetings. Mr. Butler is the only known source with the specialized expertise for the services required.	Single Source	D. Frazee	\$ 30,000.00	12/31/12



**New Contracts Approved by the Board**

10/28/2010	N/A	Gatzke, Dillon & Ballance LLP	This contract was approved by the Board at the October 7, 2010 Board meeting. The Contractor shall provide Airport Noise legal services to work in conjunction with and at the direction of the Authority's General Counsel.	RFP	B. Lobner	\$ 300,000.00	10/31/13
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 <b>Amendments and Change Orders</b>								
Date Signed	CIP #	Company	Description of Change	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value ( % ) (+ / -)	New Contract Value	New End Date
11/09/10	N/A	Fluoresco Lighting - Sign Maintenance Corporation	The First Amendment revises the Compensation Fee Schedule in Exhibit B to accurately reflect the intentions of the parties.	\$ 225,060.00	\$ -	0%	\$ 225,060.00	05/31/13
11/10/10	N/A	Raphael's Party Rentals	The First Amendment extends the contract term for two months for continued delivery, installation, set up, deinstallation, and removal of equipment for Authority special events.	\$ 99,000.00	\$ -	0%	\$ 99,000.00	02/28/11
 <b>Amendments and Change Orders - Approved by the Board</b>								
11/12/10	N/A	Phoenix Marketing International	The Second Amendment was approved by the Board at the November 12, 2010 Board meeting. The Amendment exercises the Authority's option to extend the term of the contract one year, and increases the maximum amount payable \$247,425.00 for continued assistance with passenger satisfaction surveys.	\$ 458,150.00	\$ 247,425.00	54%	\$ 705,575.00	03/31/12

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**Attachment "B"**

**REAL PROPERTY AGREEMENTS EXECUTED FROM NOVEMBER 8, 2010 TO DECEMBER 12, 2010**



**Real Property Agreements**

<b>Begin/End Dates</b>	<b>Authority Doc. #</b>	<b>Tenant/Company</b>	<b>Agreement Type</b>	<b>Property Location</b>	<b>Use</b>	<b>Property Area (s.f)</b>	<b>Consideration</b>	<b>Comments</b>
12/1/10-11/30/12	LE-0576	Siemens Government Services, Inc.	Use and Occupancy Permit	Terminal 2 West	On-site storage of spare parts for checked baggage screening machines.	24 s.f.	Baggage screening-related services provided to Authority	Renewal
11/1/10-10/31/12	LE-0573	San Diego Convention Center Corporation	Use and Occupancy Permit	Former General Dynamics Site	Truck staging for events held at Convention Center	217,800 s.f.	\$8.00 /trailer /day	Renewal
10/1/10-6/30/14	LE-0571	Southwest Airlines Co.	Use and Occupancy Permit	2359 Air Lane Road	Aircraft provisioning operations, office space, storage area, customer and employee parking	6,229 s.f. exclusive use land; 13,393 s.f. building, 103,222 s.f. joint use land	\$25,033/mo.	Renewal
10/1/10-6/30/14	LE-0570	Southwest Airlines Co.	Use and Occupancy Permit	2361 Air Lane Road	Equipment maintenance operations	8,192 s.f. land; 3,397 s.f. building	\$5,302/mo.	Renewal
10/1/10-6/30/14	LE-0572	Southwest Airlines Co.	Use and Occupancy Permit	2375 Air Lane Road	Cargo operations, office space, storage area, customer and employee parking	7,594 s.f. exclusive use land; 13,122 s.f. building; 103,222 s.f. joint use land	\$25,497/mo.	Renewal

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## Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f)	Consideration	Comments
11/20/2010	LE-0105	Landmark Aviation San Diego, Inc.	Amendment No. 6 to Lease	2904 Pacific Highway	Completion of pavement and fencing work	66,864 s.f.	Lessee to receive rent credit in the amount of \$250,000.	Due to Taxiway "C" construction, Lessee vacated improved space in exchange for unimproved space. Lessee to improve new space and receive rent credit not to exceed \$250,000.
9/1/2010	LE-0099	United States General Services Administration	Amendment to Lease	Commuter Terminal, Terminal 1, Terminal 2 East, Terminal 2 West	TSA storage, break rooms, supervisor offices	6,423 s.f.	9/1/10-8/31/11: \$46,379.41/mo.; 9/1/11-8/31/12: \$48,697.05/mo.; 9/1/12-8/31/13: \$51,132.43/mo.	Extends expiration from 8/31/10 to 8/31/13. Provides for 5% annual rent increase.
9/1/2010	LE-0091	United States General Services Administration	Amendment to Lease	Terminal 1, West Mezzanine	Drug Enforcement Agency/ Narcotics Task Force office space	2,088 s.f.	9/1/10-8/31/11: \$15,077.10/mo.; 9/1/11-8/31/12: \$15,830.52/mo.; 9/1/12-8/31/13: \$16,622.22/mo.	Extends expiration from 8/31/10 to 8/31/13. Provides for 5% annual rent increase.

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